

**Vermont Secretary of State  
Office of Professional Regulation  
BOARD OF ACCOUNTANCY  
MINUTES  
August 24, 2010**

**1. The meeting was called to order at 9:00 a.m.**

Members present: Lee M. Spivey, CPA, Chairperson; Joshua Partlow, CPA; Thomas Shortle, CPA  
Cairn Cross, Public member and Pam Douglass, CPA, Consultant

Members absent: John Borch, CPA

OPR Staff present: Chris Winters, OPR Director; Patty Skinner Administrative Assistant; Kevin Leahy, Board Counsel and Carla Preston, Unit Administrator.

- 2.** The Chair called for approval of the Minutes of the July 27<sup>th</sup> meeting. A motion was made and seconded to approve the minutes as read. Motion passed unanimously.

**3. Hearings/Stipulations**

**4. Reports/Follow-up cases**

- a. We currently have twelve (12) open cases

**5. Applications**

A motion was made and seconded to approve the following applicants for licensure or reinstatement based on their completed applications. The motion passed unanimously.

Jenna Lebel – Examination	Kristin, Brynga – Score Transfer
Paul Braney – Endorsement	Roger A. Schoenbeck, CPA – Firm
Schiffman, Dattilio & Liepmann, P.C. – Firm	Feeley & Driscoll, P.C – Firm
Wisehart, Wimette & Associates, PLC – Firm	Bradley Calabro – Examination
Matthew Holden – Examination	

The Board reviewed the applications listed below, but was not able to approve them as submitted. Applicant(s) will be notified of the Board's findings.

Robert Durieux – Reinstatement – Based on the information provided, Mr. Durieux was missing the four hour of mandatory ethics.

Dorothea Kelly – Endorsement – Based on the information provided, Ms. Kelly is not currently licensed in New York.

Bollus Lynch, LLP – Firm – Based on the information provided, there was no mention of a majority of the ownership of the firm being licensed CPA's.

**6. AICPA Correspondence**

- a. Recap of CPA Exam changes for 2011 was reviewed

**7. NASBA Correspondence**

- a. Looking for David Costello's replacement – search committee has been established and the qualifications have been set.

**8. Correspondence**

**9. Other Board Business**

- a. The audit material was reviewed
- b. The Board revisited the mobility issue and the registration of out of state firms. Mobility and firm licensure – the out of state firm has to name a responsible person, but they do not have to be licensed in Vermont as a resident manager.

Ms. Preston will be preparing a new form for out of state firms to show responsible person instead of resident manager. A new workflow, etc will have to be developed to make this work correctly.

- c. Firm registration requirements when a firm is already licensed in Vermont -
- d. Respond to regional director's focus questions
- e. Discuss attendance at annual meeting in San Antonio and proposed SBC regional meeting regarding exams. 10/24 -27<sup>th</sup>. Lee will attend the annual meeting.
- f. Chris Winters, OPR Director, attended the Board meeting to discuss organizational changes occurring within the office.

A new position will be created for a Case Manager. Ms. Preston will be taking the case management position, and the Board will be getting a new unit administrator.

One investigator will be retiring and a new position has been created. We will have two positions to fill for investigators.

November 10<sup>th</sup> will be the date to set aside for the annual meeting at Stoweflake.

Mr. Winters will attend next meeting to talk about budgets.

- g. Board member John Borch informed the Board that he will be out of the country and unavailable to perform his board member duties until the Board's regularly scheduled meeting in August of 2011. The Board, therefore, has asked former Board member, and past Chairperson, Pam Douglass to assist the Board with it's workload as a non-voting consultant. To the extent possible, the Board of Accountancy specifically requests that the Secretary of State appoint Ms. Douglass to the Board as an *ad hoc* member ( *see, generally*, 3 V.S.A. § 129 ( c ) ) for any matter that requires a quorum under 3 V.S.A. § 132 and for all cases governed by the Administrative Procedure Act, Title 3, Chapter 5, of Vermont Code Ann.

**10. There being no further business, the meeting was adjourned at twelve o'clock.**

