

**Vermont Secretary of State
Office of Professional Regulation
BOARD OF ACCOUNTANCY
MINUTES
APRIL 24, 2007**

- 1. The meeting was called to order at 9:20 a.m.**

Members Present: Pamela J. Douglass, CPA, Chairperson; Lee Spivey, CPA, Vice Chair; Claire LaVoie, CPA, Secretary and Cairn Cross, Public member

Members Absent: John Borch, CPA Board member

OPR Staff Present: Kevin Leahy, Board Counsel; Carla Preston, Unit Administrator and Patty Skinner, Administrative Assistant.

The chair called for approval of the January 23, 2007 minutes. Ms. LaVoie made a motion, seconded by Ms. Douglass, to approve the minutes as read. Motion passed unanimously.

- 2. Hearings/Stipulations**

- a. AC05-0806 and AC06-0806 Stipulation and Consent Order. Mr. Spivey made a motion, seconded by Mr. Cross, to approve the Stipulation and Consent Order as read. Motion passed unanimously. Ms. LaVoie recused due to being on the Investigative Team.

- 3. Complaints/Follow-up cases – N/A**

- 4. Reports – N/A**

- 5. The Board reviewd and discussed the following applications for licensure:**

Mr. Spivey made a motion, seconded by Ms. LaVoie, to approve the following for licensure. Motion passed unanimously.

Caron & Bletzer, PLLC – Firm
Jan R. Westervelt, CPA – Firm
Ruzbeh Daruwalla – Examination
Heidi Hoeller – Endorsement
Cheryl Lienhard – Examination
Samantha Peake – Examination
Brandy Vannoy – Endorsement

Robert Pace Tax Accountant, P.C. – Firm
Howard Atkinson – Endorsement
Heidt, Robert – Endorsement
Jeffrey Kellar – Endorsement
Jason Mitchell – Examination
Marlys Rulon – Endorsement
Jeffrey Wheeler – Endorsement

June Sweeney – Reinstatement

John Viehman – Endorsement

The Board reviewed the applications listed below and noted that documents were either missing or unacceptable to complete their applications. Applicants will be notified of the Board's findings.

Tedder, James, Worden & Assoc. – Firm – The Board could not find any mention in the bylaws of a majority of the shareholders, partners, etc. being licensed CPA's.

Isabel Rodreguez – The Board is requiring a letter from Ms. Rodreguez's supervisor explaining how her experience is relevant to the experience that we require for a person to become a licensed CPA.

Carl Scheuten – The Board found Mr. Scheuten's ethics course to be too old, and they were not able to tell if his CPE's were live versus self study.

6. AICPA Correspondence

- a. The Board reviewed all correspondence

7. NASBA Correspondence

- a. The Board reviewed all correspondence

8. Correspondence

- a. The Board reviewed all of the correspondence.

9. Public Comments

10. Other Board Business

11. There being no further business, the meeting was adjourned at 1:57 p.m.

The next meeting of the Board of Accountancy will be May 22, 2007