

**Board of Professional Engineering
Secretary of State, Office of Professional Regulation
89 Main Street, 3rd Floor, Montpelier, VT
Unapproved Minutes
Meeting of October 23, 2013**

1. The meeting was called to order at 8:45 a.m.

Members present: William Atkinson, P.E., Chair; Katherine Hill, P.E. Secretary; Brad Aldrich, P.E., Vice-Chair., and Bonnie Giuliani, public member. Absent: Robert Kischko, P.E.

OPR Personnel present: Colin Benjamin, Board Counsel & Christopher Winters, Director of OPR.

2. **Reports/Guests/ Legislative Updates:**

Mr. Winters updated the board on fiscal projections for the board. At present licensing fee levels, the fund balance is projected to go into the red in FY2018. Mr. Winters recommended that licensing fees be increased from \$80 per biennium to \$100 per biennium to maintain the targeted fund balance over the next four years. Mr. Aldrich made a motion, seconded by Ms. Hill, to accept Mr. Winters' recommended licensing fee increase. Motion passed unanimously.

3. **Other Business Introduced by the Board:**

The board conducted a working session on updating board rules.

4. There being no further business, the Board meeting adjourned at 4:30pm.

Respectfully submitted,

Katherine E. Hill
Secretary, Board of Professional Engineering