

**Vermont Secretary of State
Office of Professional Regulation
BOARD OF ARCHITECTS
89 Main Street, 3rd Floor,
Montpelier, VT 05602**

UnApproved Minutes

April 4, 2016

Members present: Jennifer Arbuckle, Chair; Frank Guillot, Vice Chair; Keith Robinson, Secretary; Beth Chenette, Liz Merrill and Matthew Lutz.

Member(s) absent: Ingrid Moulton Nichols

Staff present: Aprille Morrison, Licensing Board Specialist

1. 10:03 a.m. Called to order by the chair.

2. **Approval of the Minutes of the February 1, 2016 meeting.** Ms. Merrill made a motion to accept the minutes of the February 1, 2016 meeting. Mr. Robinson seconded the motion. Motion passed unanimously.

3. **Case Manager Report**

Ms. Preston informed the Board they currently have two (2) cases. One (1) case is pending closing (to be reviewed at today's meeting) and one (1) case is pending charges.

4. **Hearings/Stipulations/Concluded Investigations:**

Report of Concluded Investigation for docket number 2013-506. Mr. Guillot made a motion to accept the report as presented. Mr. Lutz seconded the motion. Motion passed. Mr. Robinson did not participate in the vote as he was the Investigative Team member.

5. **Licensing – Review the following applications for licensure**

Mr. Guillot made a motion to approve the following applicants for licensure. Mr. Lutz seconded the motion. Motion passed unanimously.

Luke Trujillo, NCARB
Jeffrey Cole, NCARB
Matthew Wittmer, NCARB
Michael Riley, NCARB
Robert Finta, NCARB
Randy Faulk, NCARB

Babak Eslahjou, NCARB
James Beers, Sr., NCARB
Richard Turlington, Jr., NCARB
Rachel Zsembary, NCARB
Susan Kougias, NCARB
John Baer, NCARB

Upon review of the following applications the Board approved them for licensure pending receipt of additional or updated documentation.

Joshua Chafe, Completed A.R.E. – needs an updated IDP

John Tuttle, Endorsement – needs to show proof of completion of 24 hours of continuing education.

The Board reviewed the following applicants to sit for the A.R.E. based upon successfully meeting the Vermont requirements. Mr. Guillot made a motion to approve the applicants below. Ms. Merrill seconded the motion. Motion passed.

Adam Lornitzo
Kevin Dennis

Sherilyn Lafley

6. Discussion Items:

NCARB Regional Summit wrap up. Ms. Arbuckle and Mr. Guillot attended the regional meeting held in Savannah, GA. They gave the Board members present an overview of discussions held at that meeting. Ms. Arbuckle requested the June meeting have an agenda item for Resolutions discussion.

NCARB Annual Meeting attendance. Ms. Arbuckle informed the members present that registration will be coming shortly for the Annual meeting and wondered which members would be able to attend. Ms. Arbuckle, Mr. Guillot, Mr. Robinson and possibly Mr. Lutz will be attending the Annual meeting.

7. Adjourn. There being no further business to attend to J. Arbuckle adjourned the meeting at 11:34 am.

2016 Meeting Dates

June 6, 2016

August 1, 2016

October 3, 2016

December 5, 2016