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The School Lease Land and the School Fund

by Jonathan W. Stevens

The town of Andover was chartered on October 13, 1761, by Governor Benning Wentworth of the Province of New Hampshire, and originally consisted of 23,500 acres. The charter divides the town into 72 shares, one share for each of the 66 proprietors, plus two proprietor's shares set aside for the governor and four shares of public rights or "lease land." These include: one share for "the Incorporated Society for the Propagation of the Gospel in Foreign Parts (SPG) (the missionary arm of the Church of England, which has been referred to since 1965 as United Society for the Propagation of the Gospel (USPG), one share for the Glebe for the Church of England by Law Established, one share for the first Settled Minister of y^e Gospel and one share for the benefit of schools in s^d town." While Wentworth charters have these four types of lease land, towns chartered by Vermont, such as Londonderry, have a different set of sequestered lands, which are: for the benefit of a college or seminary, for the support of county grammar schools, for a town English school, for the first settled minister and the social worship of God (commonly referred to as the Gospel right). The terms lease and glebe land tend to be used interchangeably, this is a misapprehension of the term glebe, as it is one distinct type of lease land. The glebe is "an ancient institution in the system of the church of England," used "to designate land donated to the support of the parson and held by him in his ecclesiastical capacity as a part of the benefice." The word *glebe* is from Middle English, from the French *glèbe*, originally from Latin *gleba* or *glaeba* meaning clod, land, soil.

The lots in the original town of Andover that were designated as lease land are as follows: the first division lots: **Lot 5 in the 1st Range** to the right of the Presbyterian minister (*on the first settled minister right*), **Lot 4 in the 3rd Range** to the right Society for the Propagation of the Gospel, **Lot 17 in the 3rd Range** to the church minister (*on the glebe right*), **Lot 3 in the 4th Range** to the right of school. The second division lots: **Lot 11 in the 9th Range** to the right of the glebe, **Lot 4 in the 11th Range** to the right of the parsonage (*on the right of the SPG*), **Lot 5 in the 7th Range** to right of the first settled minister. The third division lots: **Lot 12 in the 12th Range** drawn to the right of the first settled minister, **Lot 19 in the 6th Range** to the right of the Society for the Propagation of the Gospel, **Lot 16 in the 10th Range** drawn to the right of the church minister (*on the glebe right*) and **Lot 14 in the 10th Range** drawn to the right of the school. The fourth division lots: **Lot 12 in the 12th Range** drawn to the right of the first settled minister, the north half of **Lot 20 in the 12th Range** drawn to the right of the glebe, the south half of **Lot 20 in the 12th Range** drawn to the school right and the south half of **Lot 2 in the 13th Range** to the right of the Presbyterian Minister (*on the right of the SPG*). The fifth division lots: the north half of **Lot 20 in the 5th Range** to the right of the glebe, the south half of **Lot 20 in the 5th Range** to the school right, the north half of **Lot 21 in the 5th Range** to the first settled minister and the south half of **Lot 21 in the 5th Range** to Society for the Propagation of the Gospel.

On September 22, 1789, the town voted "to Dispose of the School Land for the use of schools in said Town." The glebe right was confiscated by the legislature on October 30, 1794, with "*An Act Directing the Uses of the Rights of Land in This State Heretofore Granted by the British Government as Glebes for the Benefit of the Church of England as by Their Law Established.*" The act was repealed in on November 5, 1799, but reinstated on November 5, 1805, when the legislature passed "*An act directing the appropriation of the lands in this state, heretofore granted by the government of Great-Britain, to the church of England as by law established.*" The act stated: "that the several rights of land in this state, granted under the authority of the British government, to the church of England as by law established, be and the same hereby are granted, severally, to the respective towns in which such lands lie; and to their respective use and uses forever, in the manner following, to wit, -- It shall be the duty of the select men in the respective towns, in the name and behalf, and at the expense of such towns, if necessary, to sue for and recover the possession of such lands. And the same to lease out, according to their best judgment and discretion, reserving an annual rent therefore, which shall be paid into the treasury of such town, and appropriated to the use of schools therein; and shall be applied, in the same manner as monies arising from schools land are by law directed to be applied." The confiscation was resisted by the Vermont Episcopalians, but was upheld by the Vermont Supreme Court in 1815. On September 3, 1798, "*An Act Empowering the Selectmen in the Several Towns in This State to Take Charge of and Lease Out the Land Granted to the First Minister, and to the Use of the Ministry.*" This act was amended on November 9, 1818, giving the selectmen the right to apply the money from the ministerial lands in the same manner as the school lots. These legislative acts pertaining to the glebe and first settled minister rights would have a direct

impact the total figure that the town would eventually collect as annual rent payments for the benefit of the several school districts.

The history of the Society for the Propagation of the Gospel in Foreign Parts lands was perhaps even more complex, than the other lease lands. The society was founded by Dr. Thomas Bray an Anglican minister from Shropshire, England, who secured a charter from William III in 1701, which declared its intention "to minister to the spiritual needs of colonists." These lands were confiscated by the legislature on October 30, 1794, with "*An Act Directing the Appropriation of the Lands in This State Heretofore Granted by the British Government to the Society of the Propagation of the Gospel in Foreign Parts.*" One of the SPG lots was actually the first to be leased as on July 4, 1796, when Moses Warner and John McNeil selectmen leased the south half of Lot 4 in the 3rd Range, excepting the three-acre brickyard to Antipas Howard under the authority of the 1794 act. The north half of the Lot was leased to John Andrews on July 4, 1807. The 1794 act was subsequently reaffirmed on November 11, 1818. This act lead to litigation with the Vermont Episcopalians and ultimately the United States Supreme Court ruled in favor the plaintiffs on March 12, 1823, with the decision of: *The Society for the Propagation of the Gospel in Foreign Parts v. The Town of New-Haven, and William Wheeler* [21 U.S. (8 Wheat.) 464, 5 L. Ed. 662], when the federal court held Vermont's confiscation as invalid. The society in London held the lands it administered through a local board of agents holding a power of attorney. On December 27, 1927, the Society for the Propagation of the Gospel in Foreign Parts right was deeded outright to the Trustees of the Diocese of Vermont. The purpose of this article is the school lease land and the school fund, and therefore includes a minimal discussion of the Society for the Propagation of the Gospel in Foreign Parts lands and recent years, as the property became taxable, the diocese quit-claimed their interest the current leasees.

The third item at the town meeting on March 18, 1799 was a vote to divide the town of Andover into two distinct towns. On September 3, 1799, at a town meeting it was "voted that a Committee of five Men be appointed to Ascertain Quantity and Quality of the Publick [*sic*] land in said Town and Make Report to the Town." On September 28, 1799, Moses Warner, Joseph Bullard, and Samuel Manning, a committee on behalf of the town, petitioned the General Assembly "that we the inhabitants have long labored under great disadvantages, with respect to our meeting together, at any one place for social and religious worship, or for the purpose of transacting town business. By reason of the largeness of the town and unpassable [*sic*] mountains and gulphs [*sic*], many of the inhabitants must travel eight or nine miles to come to the center of the town and of course must be subject to almost insurmountable difficulties." On October 7, 1799, at a town meeting it was "voted to except the report of the committee which is that the West Part of the Town shall set over to the East part 50 acres of Land being the North half of the 20th Lot in the 12th Range Drawn to Glebe Right Estimated at 50 acres more or less and also give to East part of the Town Twenty Two Dollars and fifty cents to Make the east part Town Equal with the west in the first Minister Right." The town of Andover was divided in half by the General Assembly on October 26, 1799, with the west part of the town along with Benton's Gore creating the new town of Weston. The town was divided as follows: "that the following be the line that shall divide the said towns of Andover and Weston, to wit, beginning on the present Andover north town line, at the intersection of the line dividing the 8th and 9th ranges of lots, thence southerly in said dividing line to the northwest corner of Lot 6 in the 8th Range, thence easterly on the north line of said lot number 6 to the north east corner thereof, thence southerly in the line dividing the 7th and 8th ranges of lots to the south line."

Even though the town had leased the south half of **Lot 4 in the 3rd Range**, the issue of squatters on that lot and **Lot 3 in the 4th Range** became a concern. On December 2, 1800, at a town meeting it was "voted that those men that are upon the 4th Lot in the Third Range and the Third Lot in the fourth Range shall hold s^d Land as usual if s^d Men appear and give their Security to the Selectmen to their satisfaction in the Month of December instant."

Every year the annual report contains an expenditure item of **\$58.70** which is paid to the supervisory union. To understand the basis of this figure, it must be broken down into original leases from the selectmen and in some case school trustees, between the 1807 and 1827. The wording of these indentures generally is for a: "term of 999 years from date hereof" and many times included the statement "as long trees grow and water runs." As long as the parcels remained non-taxable, the parcels were transferred many times the rent stayed at the same rate in perpetuity.

On February 8, 1806, Ebenezer Farnsworth sold to David Howard Jr. a sawmill privilege along the brook with 3 acres of land located on **Lot 3 in the 4th Range**. Though a deed has not been found to Farnsworth prior to this date,

this deed mentions that there is a “payment of 25 cents yearly as rent to the Andover Selectmen.” However, on July 2, 1807, the Selectmen: Cyrus Smith and Joseph Dodge Jr. and the School Trustees: Samuel Manning, John Andrews, Simon Heald, Jonathan Cram and Edward Manning leased the west half of Lot 3 in the 4th Range drawn for the school right to Ebenezer Farnsworth for \$3. The lease for the east half of Lot 3 in the 4th Range from the selectmen has not been found, but Sylvanus L. Marsh paid a \$7 lease on the property at least as early as 1821. These lots are located both sides of the Simonsville Road (Rte. 11) heading towards Windham and Londonderry. The south part of this lot being the area of the entrance to Gates Rd.

On November 10, 1807, the Selectmen: Samuel Burton, Cyrus Smith and Joseph Dodge Jr., leased to Jonathan Taylor and Samuel Taylor Jr., the north half of **Lot 20 in the 5th Range**, drawn for the glebe for **\$10.25**. The parcel was part of the Benjamin Taylor property located on East Hill Rd. going towards Ludlow.

At a town meeting on September 19, 1807, the town “Voted to Lease the Land that Eben^r Cummings Lives on to him (if he wishes to take it) Said Land to be appraised as wild Land. Voted to allow M^r Cummings the privilege of a Committee to assist in appraising s^d Land.” John McNeil, Solomon Howard and Samuel Pettengill were appointed the committee. On March 3, 1808, Ebenezer Cummings sold **Lot 17 in the 3rd Range** to Eleazar Butterfield of Andover for \$300, described as a “tract of land with a dwelling house and barn thereon (*viz*) it being Lot no. 17 in the 3rd Range.” On the same day the selectmen leased the lot Butterfield for **\$12.20**. On March 2, 1811, Eleazar Butterfield transferred the property back to the Selectmen: Moses Warner, Joel Balch and Joseph Dodge Jr., who then released east half by him and the west half to Joseph Butterfield. This property located off of East Hill and Old Gulf Road and the “Jacob Bailey Road” go through the lot. In recent memory this was a portion of the property of Lydia L. Ratcliff.

On March 4, 1808, the Selectmen: Samuel Burton, Cyrus Smith and Joseph Dodge Jr. and the School Trustees: John Andrews, Jonathan Cram, Simon Heald, Benjamin Pierce, Darius Gasset, Phineas Parker, Edward Simons, Samuel Manning and Antipas Howard leased the south half of **Lot 20 in the 5th Range** drawn to the school right to Perley Sanders for **\$5.25** in “saleable neat cattle or the same value in grain.” On September 20, 1813, Sanders transferred the property to Eleazar Butterfield Jr. This was later transferred to Henry C. Butterfield, and in later years was part of the Brooks property, located in the area of the intersection of East Hill and Schmidt Rd.

On September 1, 1818, the Selectmen: Jonathan Putnam, Cyrus Smith and Abraham Brown leased **Lot 5 in the 7th Range** drawn to the right of the first settled minister to Caleb Cram for **\$15**. This parcel is located north of Marsh Hill Rd., on the Weston line. The lot was later transferred to Asa B. Foster and Aaron Cragin of Weston. Later part of the Boynton property that was transferred to J. Gordon and Barbara A. Upton.

On June 5, 1827, William Warner, Abraham Brown and Edward Manning Selectmen of Andover leased to Jonathan Putnam of Andover the north half of **Lot 20 in the 12th Range** drawn to the right of the glebe in Weston for **\$6** annual rent payable to the town of Andover. This was honoring the provision of town meeting held on October 7, 1799. Putnam transferred the lot to Asa B. Foster on April 10, 1839. The property changed hands several times, and was at one point divided by the road from Weston Village to Mount Holly into two parcels: one with a rent of \$4 a year and the other with a rent of \$2 a year. On February 11, 1953, it was transferred to the Benedictine Foundation of the State of Vermont (the Weston Priory). Andover collected the \$6 annual rent on this property, even after lease land became taxable, and the property caused a legal dispute between the two towns and ultimately Andover stopped collecting the rent.

The annual rents for the school lots located in present day Andover (including those lots originally designated for the glebe and ministerial rights, but applied to school rent) amounted to **\$52.70**, additionally **\$6** was collected from the “50 acres” in Weston, per the agreement in 1799, bringing the total of the rent collected for the benefit of schools on the lease land to **\$58.70**. The amount of rent collected from year to year varied due to non-payments, “back rent” payments and interest collected. The town also collected an additional \$20 rent on the SPG lots through 1832, when the lots were re-leased by the diocese. **Lot 4 in the 3rd Range** located on Howard Hill at \$10 per year, the east half of **Lot 19 in the 6th Range** at \$6.50 per year and the west half of **Lot 19 in the 6th Range** at \$3.50 per year. Sears Rd. is located on Lot 19 in the 6th Range. This amount would then be divided proportionately amongst the several school districts in town, the amount based on the number of scholars the district.

The town budget features another item related to the lease land, but not the annual rental fees. The school fund, which amounts to **\$745.36** is based on the money the town received from the sale of two of the lease lots. The town gave notes against this amount on which it pays 6% interest or **\$44.72** annually. This amount appears in the

town report annually as "interest on school fund." On January 23, 1823, Joel Balch acting as "agent for the Town of Andover," sold **Lot 5 in the 1st Range** to Daniel Peabody of Andover for \$513.30, described as "all of Lot 5 in the 1st Range of Lots in said Andover Drawn to the Right of the First Settled Minister estimated at 59 acres more or less." This parcel is located on Stigers Rd. on the Chester line. It should be noted that the first range of lots are considered half lots, due to a surveying error when the first division was originally laid out. There is an interesting notation from Daniel Peabody, on the bottom of the deed: "the consideration of the above deed is too large by \$10.44." This notation was because the lots was actually 16 rods smaller or 57 acres and 144 rods. Also, on January 23, 1823, Joel Balch acting as "agent for the Town of Andover," sold to Samuel Taylor of Andover for \$242.50 a parcel described as "the north half of **Lot No. 21 in the 5th Range** of Lots in s^d Andover fifty acres be the same more or less said Lot Drawn to the Right of the first Settled Minister." This parcel is located on the Ludlow line, with East Hill Rd. going through the lot. The town's account book on public funds noted that: "The amount of Money arising From the Sale of the Minister Lands in Andover (*viz*) Lot No 5 in the 1st Range 57 acres and 144 Rods sold to Daniel Peabody at \$8.70 per acre [*for a total of*] \$502.86. Lot No. 21 in the 5th Range North half 50 acres Sold to Samuel Taylor at \$4.85 per acre [*for a total of*] \$242.50. Total \$745.36."

The records show how the money was divided between the school districts. On January 1st 1824, "we the subscribers Trustees of the several School districts in said Andover have received from the Selectmen of Said Andover our full proportion of Money arising from School Funds and also the interest of the money the Minister Land was sold for to this date for our respective districts." Note that in this reference the money from school funds was actually the lease land rent. District No. 1 received \$13.22 paid to Marquis Edson, District No. 2 received \$11.48 paid to Luther Abbott, District No. 3 received \$17.05 paid to Samuel Burton, District No. 4 received \$33.40 paid to Uzziel Sheldon, District No. 5 received \$14.26 paid to Abner Field, District No. 6 received \$13.22 paid to Samuel Clark, District No. 7 received \$9.74 paid to Daniel Sawyer and District No.8 received \$11.48 paid to William Field. This lists the number of "Scholars in the above districts in 1823" District No. 1 had 38 scholars, District No. 2 had 33 scholars, No. 3 had 49 scholars, District No. 4 had 96 scholars, District No. 5 had 41 scholars, District No. 6 had 38 scholars, District No. 7 had 28 scholars and District No. 8 had 33 scholars. The total number of scholars attending school in Andover in the year 1823 was 356. A District No. 9 did not exist at this point.

One example of the interest being paid on the notes from the sale of the ministerial land was given in the records on January 1, 1831, "the following is interest due. From Fred Smith \$10.05, from Daniel Peabody \$11.90, from Joseph Dodge \$5.22, from J. & S. Taylor \$14.55 and from E. Simons & Son \$3. These total \$44.72. The figures for lease land and school fund in the accounting would change throughout the years, due to delinquencies in payment, interest, money not spent and interest on that money, etc. The interest from the school fund was combined with that of the U.S. Surplus Revenue Fund for a period of time, but the rate of interest was a constant 6% on both. The finances were put in an orderly fashion in the 1870s, when A.D.L. Herrick became Trustee of School Fund and Town Treasurer. A new note was given of the money borrowed on the trustee. Herrick wrote on January 30, 1875, in records that: "this certifies that the Selectmen of the Town of Andover have this day given the Trustees of the School Fund a note on demand for the sum of \$745.36, which sum is the amount of two notes held previously by the trustees and \$110.36 in cash. Said notes were \$547 and \$88 and cash was the amount of a note previously held against P.D. Peabody paid him. Note given by selectmen bears interest from January 1, 1875."

On March 27, 1968, the legislature passed H. 365 "*An Act to Permit Taxation of Perpetual Lease Lands and to Permit Taxation of Some State Lands and to Amend 32 V.S.A § 3614.*" The act went into effect on July 1, 1968, and required that the listers appraise perpetual lease lands at fair market value. Structures on the land were already taxable and the act pertained to the land. This was also the time period when Andover's final two schoolhouses (Simonsville and Peaseville) closed and the town was combined with union school districts with Chester. The \$58.70 lease land figure is no longer taken from the individual rents of the parcels, but is a budget item payable to the supervisory union. In many cases original parcels have been sub-divided many times over, and would make the amount collected on each lot miniscule. The figures for the "School Lease Land" and the "School Fund Interest," given in this town report, have been rounded off by the supervisory union, therefore the total is now off by 42 cents.

ANDOVER TOWN OFFICERS

Office/Term	Elected Official	Term Expires
Moderator - 1 year	Jonathan Bliss	06/30/2019
Town Clerk - 3 year	Jeanette Haight	2020
Treasurer - 1 year	Jeanette Haight	2019
Tax Collector - 1 year	Jeanette Haight	2019
Select Board - 1 year	Harold Johnson - resigned	2019
	Chris Plumb	2019
Select Board - 3 year	Barry Williams	2019
	Mark Gordon	2020
	Maddy Bodin	2021
Listers - 3 year	Leonidas Salazar	2019
	Francesca Salazar	2020
	Lisa Ryan	2021
Auditors - 3 year	Ronald Theissen - not seeking re-election	2019
	Cindy Ingersoll - appointed	2019
	William Jessup	2020
	Wendell Perkins - appointed	2021
Constable - 1 year	Alan Peters	2019
Agent to Prosecute & Defend Suits - 1 year	Jonathan Bliss	2019
Sexton	Hank Mauti	2019
Cemetery Commissioners	Hank Mauti	2019
	Nicholas Baker	2020
	Robert Hale	2021
Justices of Peace - 2 year	Reino Bergquist	2021
	Jonathan Bliss	2021
	Raymond Makul	2021
	Alan Plumb	2021
	Ron Theissen	2021

TOWN OFFICERS APPOINTED BY THE SELECT BOARD & TOWN CLERK

Office	Appointed Official	Term Expires
Assistant Town Clerk	Jonathan Stevens	2019
Civil Defense Coordinator	Chris Plumb	2019
Fence Viewer	Barry Williams	2019
Weigher of Coal	Mark Gordon	2019
Tree Warden	Alan Plumb	2023
Inspector of Lumber, Shingles, & Wood	Alan Plumb	2019
Town Fire Warden	Alan Plumb	2019
Town Service Officer	Francesca Salazar	2019
Council on Aging Rep	Francesca Salazar	2019
Select Board Clerk	Jeanette Haight	2019
Emergency Mgmt Coordinator	Chris Plumb	2019
Environmental Officer	Andover Board of Health	2019
Green-Up Chairman	Chairman of the Project Committee	2019
Agency of Transportation Rep	Charles Golden	2019
VT Solid Waste District Rep	H. Joseph Fromberger	2019
ZBA/Planning Commission	Gillian Pond	Dec. 2019
	Lenore Szuchman	Dec. 2019
	Alan Plumb	Dec. 2020
	H. Joseph Fromberger	Dec. 2020
	Janet Albrecht	Dec. 2021
	Richard Ingersoll	Dec. 2021
	Charles Golden	Dec. 2021
	James Stack	Dec. 2022
	Carmen Macchia	Dec. 2022
Regional Planning Rep	H. Joseph Fromberger	2019
Zoning Administrator	Chris Walker	2021
Assistant Zoning Administrator	George Moser	2021
Health Officer	Mark O'Meara	2021
Deputy Health Officer	Jean Farrell	2021

Section I

WARNING

***TOWN MEETING
REPORTS***

***REPORT OF THE
SELECTBOARD***

**WARNING
TOWN OF ANDOVER
ANNUAL TOWN MEETING
March 2, 2019**

To the inhabitants of the Town of Andover, in the County of Windsor and the State of Vermont, qualified to vote in Town affairs:

You are hereby warned to meet at the Town Hall in Andover on Saturday, March 2, 2019 at 10:00 A.M. in the morning to act on the following items viz:

1. To choose a Moderator for a term to end June 30, 2020.
2. To hear and act on the Auditors' Report.
3. To elect the following Town Officers for these positions:

Treasurer	(1 yr)	Constable	(1 yr)
Select Board	(3 yr, 1yr, 1yr)		
**Red Johnson is not seeking re-election		Agent to Prosecute	(1 yr)
Lister	(3 yr)	Sexton	(1 yr)
Tax Collector	(1 yr)	Cemetery Com.	(3 yr)
Auditor	(3 yr)		
**Ron Theissen is not seeking re-election			

4. To see if the Town will have all taxes paid into the Treasury as provided by law; and if so, to authorize the Select Board to establish a payment schedule.
5. To see when the Town will hold Town Meeting in 2020. (February 29, 2020 is the Saturday prior to traditional Town Meeting Day).
6. Explanation of the Town Budget.
7. To see if the Town will authorize the Select Board to distribute the surplus as described in Article #6.
8. To see if the Town will raise and appropriate a sum of money to meet the expenses and liabilities of the Town.
9. To do any other nonbinding business proper to be done at said meeting.

Dated at Andover, Vermont this 28th day of January, 2019.



Maddy Bodin, Christopher Plumb, Mark Gordon and Barry Williams
Andover Select Board

**SUMMARY OF ANDOVER TOWN SCHOOL DISTRICT ANNUAL MEETING
MARCH 3, 2018**

The meeting was called to order at 10:00 a.m. by Jonathan Bliss, Moderator. The meeting began with the Pledge of Allegiance. Jon Bliss read the Meeting Warning.

Article 1. Sherry Willumitis nominated Jon Bliss to serve as Moderator for a term of one year beginning July 1, 2018 and ending June 30, 2019. There being no other nominations, Joe Fromberger moved that nominations be closed and the clerk cast one ballot for Jon Bliss. Gerry Williams seconded. Motion carried.

Article 2. Joe Fromberger explained that although the new Unified School District has been approved and will oversee the schools in Chester, Cavendish & Baltimore, it doesn't officially start until July 1, 2018, so the individual boards (Andover school district, Chester-Andover school board and Green Mountain Union school board) need to continue until their work is done, therefore directors need to be elected for the statutory three-year terms. Bonnie Zipeto asked how new members would be elected for the new Unified School District Board. Joe reminded all that they were elected in May when the Unified School District was approved by the voters. Jon asked who the members of the Unified District Board are. Joe said he didn't have the list, but said there are six members from Chester, three from Cavendish, one from Baltimore, and one from Andover. Austin Zipeto asked for clarification on the directors being elected today. Joe confirmed their responsibilities will end and they will not "roll over" to the new board and that he is the elected representative from Andover on the new board. Susan Leader asked "for all intents and purposes will the directors elected today have any power?" Joe said they would continue to have responsibility on the existing boards until July 1, 2018 when the Unified School District board takes over. Alice Lindquist asked about the length of terms of the Unified board members. Joe confirmed the terms are staggered so not all members will need to be elected in the same year. Hank Mauti asked Joe to emphasize that because Chester has six members on the new Unified District board, they can outvote all the other members. Joe stated the number of members by town again and said Hank is correct, Chester could do that but in his decades of experience, most decisions are made based on what is in the best interests of the children. Leo asked if Cavendish is a "sending" town or "receiving" town. Joe said he did not know. Connie Kendall confirmed it is a "sending" town. The current "Ludlow issue" was brought up. Joe summarized what Ludlow went through in terms of deciding what to do about its high school. He said as it stands now, Black River will close in 2020. At that time, the GMUSD would be partners with the new Ludlow/Mt Holly district in the Two Rivers Supervisory Union - sharing the cost of the SU based on student population. Bonnie Zipeto asked if the Ludlow students would attend Green Mountain Union High School. Joe said once Black River closes, those students would have school choice. The hope would be many would choose to attend Green Mountain Union HS. Dorothy Clair asked for clarification on schools needing a Supervisory Union. Joe confirmed that by statute, the State mandates that all public schools must be supervised by a Supervisory Union. Gerry Williams asked about Ludlow and Mt Holly being part of the Two Rivers Supervisory Union. Joe confirmed the elementary schools are a part of the SU. In 2020, Black River would cease to exist. Mark Szuchman commented on much of this being a work in progress, but asked when it would be resolved. Joe said work in schools is always a work in progress. Sherry Willumitis asked how the GMUSD would transport the students in Ludlow once Black River closes. Joe said practically speaking we would be happy to have those students attend Green Mountain so we would transport them. If they attend our school, we

would be receiving state aid which would offset any transportation costs. Jon stated we should move on to the article at hand which is to elect a director to the Chester Andover board. Sherry Willumitis nominated Monika Olesky. Dorothy Clair asked her to stand up. There being no other nominations Austin Zipeto moved that nominations be closed and the clerk cast one ballot for Monika Olesky. Gerry Williams seconded. Motion carried.

Article 3. Leo Salazar nominated Hank Mauti for the three-year director position on the Green Mountain Union High School board. Wanda Mauti seconded. There being no other nominations, Barry Williams moved that nominations be closed and the clerk cast one ballot for Hank Mauti. Motion carried.

Article 4. Jon Bliss confirmed the same situation exists as with the CAES and GMUHS boards - their responsibilities will end in 2018. Joe said yes. Susan Leader nominated Sherry Willumitis for the three-year position on the Andover Town School District board. There being no other nominations, Alice Lindquist moved that nominations be closed and the clerk cast one ballot for Sherry Willumitis. Motion carried.

Article 5. Jon read the article and asked for any discussion. Gerry Williams said we normally talk about the budget and "it's a lot of money" and she commented on tax increases and wondered what is actually being voted on in the school budget. Hank responded with an analogy about the shell/pea game stating the GMUSD budget has everything for the four schools lumped together and how specific information is hard to get to. He said info by individual school could have been printed in the school book and it used to be, but now it isn't. He suggested everyone "send them a message" by voting the budget down. He also stated "you don't know where your money went." Carmen Macchia asked if there was a representative from the school present, in the past there has been to answer questions. Jon stated there was not. Monika Olesky said although she wasn't on the Finance Committee of the GMUSD, she imagined it was a difficult process putting a budget together for three schools and that overall it was only a 1% increase. She said the information is public and people can ask for explanation line-by-line and attend any budget meeting. Sherry Willumitis noted there was an informational meeting held on February 27th that anyone could have attended. She also asked for clarification from Joe on the per pupil spending. Raymond Makul spoke up about an editorial in the *Chester Telegraph* regarding lack of transparency in the GMUSD budget. Joe said each school had different per pupil spending based on programs being offered. He stated the schools could have seen some savings from consolidation but the State said the money belonged to them, so \$93k had to be sent to the State. There was also an unplanned amount for the Municipal Retirement System due to the paraprofessionals becoming eligible to join. Joe anticipates some future savings from combining of resources between the schools. Hank commented on the budgets for each of the schools for substitute teachers - Cavendish spent much less. Jon noted the voters could have a voice vote in support of a resolution asking for school budget information in detail before Town Meeting next year. Dorothy Clair noted that Joe Fromberger has been very patient in explaining in detail all of the school business to the voters and thanked him. Bonnie Zipeto moved to adjourn the School District meeting at 10:52 a.m. Barry Williams seconded. Motion carried.

Respectfully submitted,
Jeanette H. Haight, Town Clerk

Approved by:

Harold Johnson,
Andover Select Board Chair

Joseph Fromberger,
Andover School District

TOWN OF ANDOVER
SUMMARY OF ANNUAL TOWN MEETING
March 3, 2018

Before the Annual Town Meeting was called to order, Moderator Jonathan Bliss introduced Representative Tom Bock who shared information from the current legislative session. He said more than 500 bills have been looked at, some passed, some are still being worked on. Mr. Bock also provided a handout of the ones he feels are more important. There is potential for a projected education tax increase of 7%. The House Ways & Means Committee is working on an alternative plan to pay for education - utilizing an income tax rather than a property tax. Mr. Bock stated the Committee is hoping to get a change passed this year. He discussed actions relative to gun violence and school safety. Mr. Bock asked for continued feedback from the voters. Dorothy Clair asked how education equalization is being measured. Mr. Bock deferred to Joe Fromberger, but did say the money has been equalized, but not sure if there are "equal" programs being offered. Carmen Macchia noted that test results can be used to measure that and pointed out test result information used to be printed in the school budget books and now it isn't. He reiterated his point about having a school administrator present at the meeting to answer questions. Mark Szuchman asked Mr. Bock to comment on the impact of the new Federal tax reform on Vermont. Mr. Bock said the Ways & Means Committee has been looking at it, acknowledging the negative impact to certain taxpayers and that it has an early plan to lessen the impact. He provided copies of the plan for people to take. Susan Leader asked Mr. Bock about his personal opinion of the new income tax vs property tax proposal to fund education. He said he is excited to be considering a new way to fund education and the "devil is in the details." Raymond Makul expressed that this kind of shift would relieve non-resident property owners. Mr. Bock stated the non-resident property tax would remain the same. Hank Mauti asked how it would impact people on fixed incomes. Mr. Bock encouraged all to pick up the sheet he provided and said part of the proposal includes reducing taxes on Social Security. Mr. Bock stated the budget only increased 1% last year. There was brief discussion around people moving into and out of Vermont and New Hampshire. Chris Plumb stated something needs to be done about the "Clean Water Act" to make it affordable for towns to carry out. Mr. Bock said they are hoping to come up with a way for the Act to be funded, but it hasn't happened yet. Mr. Bock concluded by encouraging everyone to pick up the handouts he brought.

Moderator Jonathan Bliss then asked for recognition of friends/neighbors in Andover who passed away in the past year. He then called Town Meeting to order at 11:07 a.m. and read the warning.

Article 1. Theresa Hatin nominated Jonathan Bliss to serve as Moderator for a term of one-year beginning July 1, 2018 and ending June 30, 2019. There being no further nominations Barry Williams moved that nominations be closed and the Clerk cast one ballot for Jonathan Bliss. So moved.

Article 2. Ron Theissen read the Auditors' report as printed in the Town Report. Gerry Williams moved to accept it as written. Hank Mauti seconded. So moved.

Article 3. Election of Town Officers:

Town Treasurer (1 yr)– Joe Fromberger nominated Jeanette Haight. Fran Salazar seconded. There being no further nominations, Barry Williams moved that the nominations be closed and the Moderator cast one ballot for Jeanette Haight. So moved.

Select Board (3 yr) – Sherry Willumitis nominated Maddy Bodin. There being no further nominations, Joe Fromberger moved that nominations be closed and the Clerk cast one ballot for Maddy Bodin. So moved.

Select Board (1 yr) – Hank Mauti nominated Chris Plumb. There being no further nominations, Barry Williams moved that nominations be closed and the Clerk cast one ballot for Chris Plumb. So moved.

Select Board (1 yr) – Barry Williams nominated Harold "Red" Johnson. There being no further nominations, Joe Fromberger moved that nominations be closed and the Clerk cast one ballot for Red Johnson. So moved.

Lister (3 yr) - Fran Salazar nominated Lisa Ryan. Dorothy Clair asked if Lisa was present. She was not. There being no further nominations, Bonnie Zipeto moved that nominations be closed and the Clerk cast one ballot for Lisa Ryan. So moved.

Tax Collector (1 yr)– Joe Fromberger nominated Jeanette Haight. There being no further nominations, Barry Williams moved that nominations be closed and the Moderator cast one ballot for Jeanette Haight. So moved.

Constable (1 yr) - Adelaide Johnson nominated Al Peters. There being no further nominations, Barry Williams moved that nominations be closed and the Clerk cast one ballot for Al Peters. So moved.

Auditor (3 yr) – Jon asked for nominations for the Auditor position. As there were none, he asked Joe Fromberger how to proceed. Joe said it would be appropriate for the Select Board to appoint someone until the next annual meeting.

Agent to Prosecute (1 yr) - Fran Salazar nominated Jon Bliss. There being no further nominations, Alice Lindquist moved that nominations be closed and the Clerk cast one ballot for Jon Bliss. So moved.

Sexton (1 yr) - Jill Pond nominated Hank Mauti. There being no further nominations Barry Williams moved that nominations be closed and the Clerk cast one ballot for Hank Mauti. So moved.

Cemetery Commissioner (3 yr) – Dorothy Clair asked what the Cemetery Commission does. Hank was then nominated. Jeanette Haight provided clarification. Hank is already a Cemetery Commissioner, the position needing to be filled is currently open. Alice Lindquist nominated Robert Hale. There was some discussion, Robert did not refuse the nomination. So moved.

Article 4. Joe Fromberger moved that the article be adopted as written. Barry Williams seconded. So moved.

Article 5. Susan Leader suggested going back to having Town Meeting on the first Tuesday of March. Dorothy Clair said she thought it was moved to accommodate second homeowners who might want to attend. Sherry Willumitis asked why we would have a meeting on Tuesday, then vote after the meeting. Reg Pare said as a working person, he likes having it on Saturday. Jill Pond pointed out it is nice to be able to discuss the school budget and then vote on it the following Tuesday. Austin Zipeto agreed saying then there are three days to investigate the budget if you want to. Alice Lindquist commented that Town Meeting Day used to be a holiday. Joe Fromberger moved to hold the next Town Meeting on Saturday, March 2, 2019. Al Peters seconded. So moved.

Article 6. Red Johnson presented slides on the overhead projector explaining the 2018/2019 proposed budget.

Article 7. Hank Mauti moved to distribute the 2016/17 surplus as described. Austin Zipeto seconded. Bonnie Zipeto asked if there would be enough money to purchase a new truck. Red confirmed there would be since a purchase would be done after the start of the 2018/19 fiscal year. The motion carried.

Article 8. Bonnie Zipeto moved to approve the 2018/2019 budget in the amount of \$842,476.75. Hank Mauti seconded. Ron Theissen asked how that would affect the municipal tax rate. Red confirmed it would reduce the rate by .01 (but it is dependent on the Grand List this year). So moved.

Article 9. Leo Salazar spoke about the reappraisal process. He shared that all site visits have been completed and there was a high percentage of interior inspections completed as well. Leo said in mid-May or so a paper would be sent to all property owners containing the changes in appraisal. He said it would also contain information about making an appointment with the appraisers to ask questions about your new appraisal ("pre-hearing"). He urged anyone with questions to make an appointment for this. The grievance process is more formal and a property owner must have proof of why the appraisal should be different. Jill Pond said her house had not been inspected. Leo urged her to attend the pre-hearing if she has questions about her appraisal. Dorothy Clair asked how many houses there are in town. Leo said there are over 600 with more than half being second homes. Bonnie Zipeto asked if the total value has changed. Leo confirmed it has changed. He said it looks like out of every 20 properties, 19 have decreased. Bonnie noted that the total Town assessed value then would decrease. Leo said that is true but values would be more equitable now. Mark Szuchman asked what fiscal year this would pertain to. Leo said the 2018/19 fiscal year. Susan Leader asked if it is required to have an interior inspection. Leo explained it isn't, but it gives the assessors better, more accurate information. Raymond Makul asked if there is enough information to provide what % the Grand List will decrease. Leo said no. Carmen Macchia asked if a lower Grand List would lead to a budget shortfall. Leo explained that it wouldn't because a tax rate would be set based on the Grand List and the approved budget and even if the tax rate is lower, if a property's assessment is lower, the taxes will end up being about the same.

Article 10. Jon asked for any nonbinding business. Peter Huyler recognized the hours and dedication Jean Peters put in over the years for the Town. Jeanette Haight read a letter from Jean thanking the Andover Select Board. Alan Plumb wanted everyone to know they can call him the night before they need a burn permit so they don't get delayed if he is not home the day they want to burn.

Joe Fromberger moved to adjourn the meeting. Austin Zipeto seconded. The meeting adjourned at 12:00 p.m.

Respectfully submitted,
Jeanette H. Haight, Clerk

Approved by,
Jonathan Bliss, Moderator
Harold Johnson, Chair
Andover Select Board

2018 ANDOVER SELECT BOARD REPORT

As usual, keeping our town roads safe and in line with state laws was a major focus for the Select Board during the 2017/2018 fiscal year.

Much of the work this year was devoted to bringing our roads into line with Act 64, the Vermont Clean Water Act. This work began on North Hill Road, where the roadside ditches were lined with stone, in compliance with the law. This work – which is meant to keep road run-off out of streams and other bodies of water – will continue over several years.

The town was challenged by two mud seasons in 2018, with a mid-winter thaw that was followed by one of the snowiest springs in recent memory. We're sure that town residents join us in thanks for the hard work of our road crew during extreme weather.

One of the town's dump trucks was replaced with a new one. This should reduce repair costs, which had become considerable.

This spring, the Select Board adopted the Enhanced Energy Plan created by the Andover Planning Commission in conjunction with Southern Windsor County Regional Planning Commission. We appreciate their thoughtful work on this plan.

We would like to thank our Town Clerk, Jeanette, for her continued work for the benefit of the town, particularly her quest to make all town functions more efficient.

Finally, wish all the best to Select Board chair Red Johnson. He worked tirelessly as a member of the Andover Select Board for nearly 17 years. We will sincerely miss his wisdom, experience and leadership.

Respectfully submitted,

Christopher Plumb Vice-Chair, Maddy Bodin, Mark Gordon and Barry Williams
Andover Select Board

Section II

***FINANCIAL
REPORTS***

TOWN OF ANDOVER PROPOSED BUDGET FISCAL YEAR 2019/2020

	ITEM	2017/18 Budget	2017/18 Actual	2018/19 Budget	2019/20 Budget
Income					
	Property Tax & Interest	\$674,875.40	\$640,986.60	\$653,897.75	\$708,364.21
	State Gas Tax	\$87,000.00	\$87,323.85	\$87,000.00	\$87,000.00
	Bank Interest	\$1,000.00	\$4,152.34	\$1,500.00	\$1,000.00
	Del Tax/Interest	\$0.00	\$60,437.97	\$0.00	\$0.00
	Recording/Copy Fees	\$7,000.00	\$8,386.69	\$8,000.00	\$8,000.00
	Vt. Mun Tax Adjustment	\$7,000.00	\$10,819.17	\$7,000.00	\$8,000.00
	Miscellaneous Income	\$0.00	\$12,784.75	\$0.00	\$0.00
	Unspent Surpluses	\$36,226.35	\$36,226.35	\$63,829.00	\$23,992.54
	Current Use - Holdharmless	\$21,000.00	\$26,430.00	\$21,000.00	\$25,000.00
	Traffic Fines	\$250.00	\$476.57	\$250.00	\$0.00
	Permits	\$0.00	\$4,285.00	\$0.00	\$500.00
	Town Hall Rent	\$0.00	\$975.00	\$0.00	\$0.00
	Dog Licenses	\$0.00	\$412.50	\$0.00	\$0.00
	TOTAL INCOME	\$834,351.75	\$893,696.79	\$842,476.75	\$861,856.75
Expense	Salaries & Benefits				
	Office Salaries	\$55,000.00	\$53,012.07	\$55,000.00	\$56,000.00
	Highway Salaries	\$121,000.00	\$123,371.04	\$121,000.00	\$130,000.00
	Listers Salaries	\$17,500.00	\$24,564.45	\$16,000.00	\$14,000.00
	Office Social Security & Medicare	\$5,500.00	\$6,098.13	\$5,500.00	\$5,500.00
	Highway Social Security & Medcr	\$11,000.00	\$10,056.11	\$11,000.00	\$11,000.00
	Office Health Insurance	\$20,600.00	\$21,545.03	\$20,600.00	\$20,600.00
	Highway Health Insurance	\$55,100.00	\$47,122.28	\$55,100.00	\$55,100.00
	Highway Unemployment	\$470.00	\$470.00	\$470.00	\$0.00
	Office Retirement	\$3,200.00	\$3,166.67	\$3,200.00	\$3,500.00
	Highway Retirement	\$6,400.00	\$7,509.13	\$6,400.00	\$8,000.00
	Office: Vacation/Holidays	\$4,000.00	\$4,410.00	\$4,000.00	\$4,500.00
	Highway Vacation/Holiday	\$8,700.00	\$11,794.00	\$8,700.00	\$14,000.00
	Office Sick Pay	\$500.00	\$1,417.50	\$500.00	\$1,000.00
	Highway Sick Pay	\$500.00	\$1,062.40	\$500.00	\$1,000.00
	Office Disability Ins.	\$1,900.00	\$1,328.30	\$1,900.00	\$1,800.00
	Highway Disability Ins.	\$2,300.00	\$1,324.95	\$2,300.00	\$1,800.00
	Total	\$313,670.00	\$318,252.06	\$312,170.00	\$327,800.00
Expense	Utilities				
	Office Electricity	\$1,200.00	\$1,325.04	\$1,400.00	\$1,400.00
	Highway Electricity	\$2,500.00	\$2,558.62	\$2,500.00	\$2,500.00
	Town Hall Electricity	\$600.00	\$513.48	\$600.00	\$600.00
	Office Heat	\$2,200.00	\$1,637.04	\$2,200.00	\$1,600.00
	Highway Heat	\$6,000.00	\$6,037.70	\$6,000.00	\$6,000.00
	Town Hall Heat	\$2,500.00	\$2,968.97	\$2,500.00	\$2,500.00
	Office Telephone	\$2,000.00	\$2,289.58	\$2,000.00	\$1,700.00
	Highway Telephone	\$1,100.00	\$1,466.37	\$1,100.00	\$900.00
	Total	\$18,100.00	\$18,796.80	\$18,300.00	\$17,200.00

Expense	Assessments & Dues	2017/18 Budget	2017/18 Actual	2018/19 Budget	2019/20 Budget
	Andover Cemetery Fund	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
	Andover Highway Fund	\$82,500.00	\$82,500.00	\$82,500.00	\$82,500.00
	Andover Cap. Equipment Fund	\$65,000.00	\$65,000.00	\$65,000.00	\$65,000.00
	Municipal Roads General Permit	\$0.00	\$0.00	\$0.00	\$1,200.00
	Windsor County Tax & Bond	\$11,000.00	pd in FY 16/17	\$11,000.00	\$11,000.00
	SWCRPC	\$583.75	\$583.75	\$583.75	\$583.75
	VLCT	\$1,464.00	\$1,512.00	\$1,544.00	\$1,544.00
	School Lease Land	\$60.00	\$58.00	\$60.00	\$60.00
	School Fund Interest	\$45.00	\$45.00	\$45.00	\$45.00
	Chester Andover Family Center	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
	Chester Communication Charge	\$3,000.00	3,000.00	\$3,000.00	\$3,000.00
	Chester Fire	\$21,500.00	21,500.00	\$24,000.00	\$24,000.00
	Chester Ambulance	\$6,000.00	6,000.00	\$6,000.00	\$6,000.00
	Chester Recreation	\$3,800.00	3,800.00	\$3,800.00	\$3,800.00
	Comm. Cares Network	\$500.00	\$500.00	\$500.00	\$500.00
	Current	\$125.00	\$125.00	\$125.00	\$125.00
	HCRS	\$504.00	\$495.00	\$504.00	\$504.00
	Meals on Wheels	\$500.00	\$500.00	\$500.00	\$500.00
	Neighborhood Connections	\$500.00	\$500.00	\$500.00	\$500.00
	Senior Solutions	\$500.00	\$500.00	\$500.00	\$500.00
	SEVCA	\$495.00	\$495.00	\$495.00	\$495.00
	Visiting Nurse & Hospice	\$2,350.00	\$2,350.00	\$2,350.00	\$2,350.00
	Vermont Green Up	\$50.00	\$50.00	\$50.00	\$50.00
	Vt. Ctr. Independence	\$55.00	\$55.00	\$0.00	\$0.00
	Whiting Library	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
	Total	\$207,031.75	\$196,068.75	\$209,556.75	\$210,756.75
Expense	Insurance				
	VLCT Public Liability	\$18,500.00	\$16,498.52	\$18,500.00	\$18,500.00
	Worker's Comp	\$10,000.00	\$12,038.48	\$10,000.00	\$10,000.00
	Total	\$28,500.00	\$28,537.00	\$28,500.00	\$28,500.00
Expense	Land & Buildings				
	Repairs/Maint. Office & T Hall	\$1,500.00	\$556.00	\$1,500.00	\$1,500.00
	Lawn Mowing	\$1,300.00	\$1,905.00	\$1,300.00	\$2,000.00
	Cleaning	\$0.00	\$2,625.00	\$2,500.00	\$2,500.00
	Trash Removal	\$1,400.00	\$1,713.58	\$1,400.00	\$1,750.00
	Tax Maps	\$950.00	\$1,760.00	\$950.00	\$500.00
	Capital Expenses	\$4,000.00	\$0.00	\$1,500.00	\$1,500.00
	Law Enforcement Contract	\$7,000.00	\$1,956.98	\$7,000.00	\$0.00
	Total	\$16,150.00	\$10,516.56	\$16,150.00	\$9,750.00
Expense	Safety Equipment				
	Safety & Medical Equipment	\$650.00	\$645.17	\$650.00	\$750.00
	Total	\$650.00	\$645.17	\$650.00	\$750.00

Expense	Highway Equip Costs	2017/18 Budget	2017/18 Actual	2018/19 Budget	2019/20 Budget
	T1 2015 1 Ton	\$0.00	\$6,349.94	\$0.00	\$0.00
	T6 2006 Mack	\$0.00	\$5,653.57	\$0.00	\$0.00
	T16 2016 Western Star	\$0.00	\$7,555.89	\$0.00	\$0.00
	Loader	\$0.00	\$1,086.33	\$0.00	\$0.00
	Grader	\$0.00	\$17,930.57	\$0.00	\$0.00
	Backhoe	\$0.00	\$770.15	\$0.00	\$0.00
	Chainsaws	\$0.00	\$46.00	\$0.00	\$0.00
	Chipper	\$0.00	\$651.12	\$0.00	\$0.00
	Total Equipment Costs	\$50,000.00	\$40,043.57	\$50,000.00	\$42,000.00
Expense	Highway Materials & Expenses				
	Calcium Chloride	\$15,000.00	\$5,940.00	\$15,000.00	\$12,000.00
	Sodium Chloride	\$40,000.00	\$52,171.79	\$40,000.00	\$55,000.00
	Sand	\$19,000.00	\$29,049.02	\$23,000.00	\$30,000.00
	Crushed Gravel	\$10,000.00	\$19,392.72	\$12,500.00	\$12,500.00
	Stone	\$1,500.00	\$3,171.71	\$1,500.00	\$3,000.00
	Culverts	\$4,500.00	\$1,554.00	\$4,500.00	\$4,500.00
	Cold Patch	\$500.00	\$0.00	\$500.00	\$500.00
	Hot Mix	\$500.00	\$0.00	\$500.00	\$500.00
	Shur Pac	\$15,000.00	\$20,954.60	\$15,000.00	\$15,000.00
	Rental Equipment	\$500.00	\$641.00	\$500.00	\$500.00
	Highway Signs	\$1,250.00	\$1,324.61	\$1,250.00	\$1,250.00
	Roadside Mowing	\$9,000.00	\$9,000.00	\$9,500.00	\$9,500.00
	Misc. Materials	\$250.00	\$471.40	\$250.00	\$250.00
	Outside contracting	\$15,000.00	\$18,745.40	\$15,000.00	\$15,000.00
	Meetings/Mileage - Highway	\$500.00	\$1,530.74	\$500.00	\$1,000.00
	Garage Supplies	\$3,000.00	\$4,656.65	\$3,000.00	\$3,000.00
	Garage Misc.	\$500.00	\$0.00	\$500.00	\$500.00
	Repairs/Maint. Garage	\$4,000.00	\$1,071.95	\$4,000.00	\$4,000.00
	Other Projects	\$1,500.00	\$1,915.00	\$1,500.00	\$1,500.00
	Garage Parts/Tools	\$500.00	\$5,216.66	\$500.00	\$500.00
	Other Construction Jobs	\$2,500.00	\$0.00	\$1,000.00	\$1,000.00
	Uniforms	\$0.00	\$1,293.69	\$1,500.00	\$1,500.00
	Sub Total	\$144,500.00	\$178,100.94	\$151,500.00	\$172,500.00
	Fuel and Oil	\$40,000.00	\$36,278.18	\$40,000.00	\$40,000.00
	Freight & Delivery	\$0.00	\$1,195.03	\$0.00	\$0.00
	TOTAL HIGHWAY COSTS	\$184,500.00	\$255,617.72	\$241,500.00	\$254,500.00

Expense	Other Expenses	2017/18 Budget	2017/18 Actual	2018/19 Budget	2019/20 Budget
	Election Expenses	\$50.00	\$10.77	\$50.00	\$50.00
	Office Supplies	\$3,000.00	\$2,307.72	\$3,000.00	\$2,500.00
	Town Report	\$1,000.00	\$770.05	\$1,000.00	\$800.00
	Postage	\$2,800.00	\$2,102.34	\$2,800.00	\$2,500.00
	Service	\$1,800.00	\$3,077.22	\$1,800.00	\$1,000.00
	Legal Notices	\$500.00	\$1,459.25	\$500.00	\$500.00
	Legal Fees	\$2,000.00	\$322.00	\$2,000.00	\$1,000.00
	Meetings/Mileage - Office	\$500.00	\$850.74	\$500.00	\$500.00
	Meetings/Mileage - Listers	\$3,000.00	\$1,342.62	\$3,000.00	\$1,000.00
	Computer Support	\$0.00	\$665.00	\$0.00	\$500.00
	Consult./Accounting	\$1,000.00	\$1,824.55	\$1,000.00	\$2,000.00
	Reappraisal Expenses	\$0.00	\$2,285.40	\$0.00	\$0.00
	Office Equipment	\$0.00	\$260.00	\$0.00	\$250.00
	Total	\$15,650.00	\$17,277.66	\$15,650.00	\$12,600.00
	Total Municipal Income	\$834,351.75	\$893,696.79	\$842,476.75	\$861,856.75
	Total Municipal Expense	\$784,251.75	\$845,711.72	\$842,476.75	\$861,856.75
	Current Year Deficit/Surplus		\$47,985.07		

**TOWN OF ANDOVER, VERMONT BALANCE SHEET
AS OF JUNE 30, 2018**

ASSETS

Current Assets

Checking/Savings

Petty Cash	22.30
People's Reappraisal Fund	93.88
General Checking - Banknorth	110,192.78
Municipal Money Market	
Highway/Bridge Fund	638,552.55
Capital Equipment - Banknorth	86,285.57
Tax Stabilization - Banknorth	53,098.77
Operating Money Mkt-TD	150,313.36
Town Hall Fund - Banknorth	0.31
Planning Commission - Banknorth	7,939.66
Andover Project Committee	15,157.48
Cemetery Fund	9,655.12

Total Municipal Money Market	961,002.82
Health Reimbursement Account	7,218.17
Tax Escrow Acct. - Banknorth	1,536.09
Pioneer Memorial Soc. Checking	3,506.38
Adella Stannard Poor Fund Accts	4,171.58
Andover Project Com. Petty Cash	125.75

Total Checking/Savings	1,087,869.75
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Accounts Receivable

Accounts Rec - Delinquent Taxes	52,981.64
Allowance for Delinquencies	-52,981.64

Total Accounts Receivable	0.00
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Other Current Assets

Undeposited Funds	84.00
Grant Rec'ble-VT/SWCRPC Haz Mit	635.35
Grants Rec'ble-Grants In Aid	7,500.00

Total Other Current Assets	8,219.35
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Total Current Assets	1,096,089.10
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TOTAL ASSETS	1,096,089.10
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LIABILITIES & EQUITY

Liabilities

Current Liabilities

Taxes Collected in Advance	14,662.49
Other Current Liabilities	
Town Related	233.88
Planning Commission Fund	7,939.66
Andover Project Committee Fund	15,283.23

Pioneer Memorial Society Fund	3,506.38
Payroll Liabilities	3,351.22
Total Other Current Liabilities	<u>30,314.37</u>
Total Current Liabilities	<u>44,976.86</u>
Total Liabilities	44,976.86
Equity	
General Fund Balance	73,689.55
Cemetery Fund	9,655.12
Delinquency Allowance	-52,981.64
Tax Stabilization Fund Balance	53,098.77
Designated for Cap Equip Fund	86,285.57
Highway/Bridge Fund	717,212.55
Adella Stannard Poor Fund	4,171.58
Net Income	159,980.74
Total Equity	<u>1,051,112.24</u>
TOTAL LIABILITIES & EQUITY	<u>1,096,089.10</u>

AUDITORS' REPORT

We, the Auditors, have tested and examined the financial records of the Town of Andover to the best of our ability and find them to be in order.

We wish to thank Jeanette Haight, Town Clerk/Treasurer for her assistance with our review of the financial records and the preparation of this report.

Ronald Theissen
William Jessup
Wendell Perkins
Cindy Ingersoll

PIONEER MEMORIAL SOCIETY/CLARK W. HAZELTINE MEMORIAL FUND

BEGINNING BALANCE	July 1, 2017	\$3,476.38
Receipts: Donation		<u>30.00</u>
ENDING BALANCE	June 30, 2018	\$3,506.38

ADELLA STANNARD POOR FUND

BEGINNING BALANCE	July 1, 2017	\$3,240.30
Receipts: Bank Interest		1.63
Putnam Fund Dividends		<u>33.93</u>
ENDING BALANCE	June 30, 2018	\$3,275.86

* Value of Putnam Fund December 31, 2018 **\$878.74**

CAPITAL EQUIPMENT FUND

BEGINNING BALANCE	July 1, 2017	\$20,994.93
Receipts: Bank Interest		290.64
Budgeted Funds		<u>65,000.00</u>
ENDING BALANCE	June 30, 2018	\$86,285.57

HIGHWAY/BRIDGE FUND

BEGINNING BALANCE	July 1, 2017	\$517,353.77
Receipts: Bank Interest		2,472.43
Half FY 15/16 Surplus (approved by voters)		36,226.35
Budgeted Funds		<u>82,500.00</u>
ENDING BALANCE	June 30, 2018	\$638,552.55

REAPPRAISAL FUND

BEGINNING BALANCE	July 1, 2017	\$ 44,188.66
Receipts: Bank Interest		20.05
State reappraisal payment		5,049.00
Disbursements: Reappraisal contract w/ NEMRC		(49,050.00)
Supplies & postage		<u>(113.83)</u>
ENDING BALANCE	June 30, 2018	\$ 93.88

PLANNING COMMISSION FUND

BEGINNING BALANCE	July 1, 2017	\$ 2,819.87
Receipts:	Bank Interest	21.99
	Permit fees	1,970.00
	Closed mutual fund	3,914.35
Disbursements:	Legal Notices	(590.00)
	Materials	<u>(196.55)</u>
ENDING BALANCE	June 30, 2018	\$ 7,939.66

TAX STABILIZATION FUND

BEGINNING BALANCE	July 1, 2017	\$ 50,969.98
Receipts:	Bank Interest	183.02
	One-time Solid Waste Mgmt deposit	1719.00
	One-time Coalition of Municipalities deposit	<u>226.77</u>
ENDING BALANCE	June 30, 2018	\$ 53,098.77

PAYROLL BREAKDOWN
July 1, 2017 – June 30, 2018

TOWN OFFICE:

Town Clerk/Treasurer	\$57,575.57
Assistant Clerk	\$ 864.00
Listers	\$24,564.45
Total	\$83,004.02

HIGHWAY DEPARTMENT:

Man #1	\$ 51,882.55
Man #2	\$ 41,146.00
Man #3	\$ 13,356.00
Man #4	\$ 30,143.79
Total	\$136,528.34

GRAND TOTAL PAYROLL **\$219,532.36**

2018-2019 GRAND LIST

Rate Name	Tax Rate	X Grand List	= Total Taxes
Municipal	.45	1,484,767.00	\$668,145.15
Homestead Ed.	1.3491	540,566.00	\$729,277.59
Non-residential Ed.	1.4699	944,313.00	\$1,388,045.60
Total Taxes			\$2,785,468.34

***Homestead and Non-residential education tax rates are set by the State of Vermont**

DELINQUENT TAXES

As of June 30, 2018

Tax Year	Tax	Interest/Penalty	Total
2011/12	\$93.86	\$53.51	\$147.37
2012/13	\$105.62	\$50.22	\$155.84
2013/14	\$102.28	\$36.51	\$138.79
2014/15	\$141.86	\$45.70	\$187.56
2015/16	\$72.84	\$28.52	\$101.36
2016/17	\$7,716.22	\$2,255.00	\$9,971.22
2017/18	\$36,302.35	\$5,730.46	\$42,032.81
Total	\$44,535.03	\$8,199.92	\$52,734.95

Section III

***COMMITTEE
&
BOARD REPORTS***

**2018 ANDOVER PLANNING COMMISSION
AND
ANDOVER ZONING BOARD OF ADJUSTMENT REPORT**

The members of the Planning Commission/Zoning Board are appointed by the Select Board for terms of 4 years.

In 2018 the Planning Commission revised the Municipal Land Use Plan to comply with new State requirements. Included in that revision was an Enhanced Energy Plan.

After two public hearings the Select Board adopted the new Plan on September 10, 2018. This plan will be valid for eight (8) years.

The members of the Planning Commission also serve as the Zoning Board of Adjustment. (ZBA) The administrative and enforcement issues are the responsibility of the Zoning Board of Adjustment. Chris Walker is the Administrative Officer of the Zoning Board. George Moser is the Assistant Administrative Officer.

The Planning Commission meets as necessary at the call of the Chair and all such meetings are warned and are open to the public.

The Zoning Board of Adjustment meets regularly on the first Tuesday of each month and all meetings are open to the public.

During this past year the Board reviewed and approved six (6) applications for Subdivision permits.

There were three applications for Variances, one of which was approved. The remaining two applications did not meet the requirements for a permit.

There were no requests for Conditional Use permits nor any Appeals of the Administrators' decisions.

Respectfully submitted:

Gillian Pond	Dec. 2019	Charles Golden	Dec. 2021
Lenore Szuchman	Dec. 2019	Richard Ingersoll	Dec. 2021
Joseph Fromberger	Dec. 2020	Carmen Macchia	Dec. 2022
Alan Plumb	Dec. 2020	James Stack	Dec. 2022
Janet Albrecht	Dec. 2021		

Chris Walker, Administrative Officer
George Moser, Assistant Administrative Officer

2018 ZONING ADMINISTRATOR REPORT

New Residence, Additions, and other Permits Issued:

Type	Number	Est. Cost of Construction
Residence	2	\$ 255,000
Additions	2	\$ 117,000
Accessory Buildings	13	\$ 369,825
Other (Decks, etc)	0	\$ 0
Certificate of Occupancy	0	-----
Total	17	\$ 741,825

Andover Construction Activity 2008-2017

Year	# of Permits	Est. Cost of Res Permits	Est. Cost of all Permits
2018	17	\$ 255,000	\$ 741,825
2017	26	655,000	1,381,300
2016	14	330,000	716,000
2015	14	840,000	962,000
2014	9	380,000	619,300
2013	14	1,500,000	1,705,000
2012	12	487,500	1,025,000
2011	15	1,405,000	1,661,798
2010	15	1,125,000	1,452,500
2009	14	348,720	534,340
2008	15	2,650,000	2,884,400

Warning/Notice

Failure to obtain a Building/Zoning Permit is a violation of Vermont Statutes Title 24, Chapter 117, Section 4451 and may result in a fine of not more than \$200 for each offense. Each day the violation continues will be considered a separate violation under Chapter 59, Section 1974A.

Required Construction Permits

In order for a property owner to construct a residence or other building or addition he/she must obtain the following permits:

1. A **Driveway/Access Permit** to access your property from a Town Highway,
2. A **Wastewater System and Potable Water Supply Permit** from the Vermont Department of Environmental Conservation if applicable, and;
3. A **Building/Zoning Permit** from the Andover Zoning Administrator.

After construction is complete and **before** a residence can be occupied, a **Certificate of Occupancy** must be obtained by calling the Andover Town Office 802-875-2765.

Respectfully submitted,
George Moser

**REPORT OF THE
ANDOVER TOWN SCHOOL DIRECTORS
JANUARY 2019**

This is the final report of the Andover School Directors.

In 2015, the Vermont Legislature adopted ACT 46, a law that intended to encourage consolidation of local School Districts into Unified School Districts with one School Board, replacing all local Boards. The stated intent is to address the generally declining school enrollment in Vermont and to enable the larger districts to increase educational offerings and programs, as well as to realize cost savings because of the economies of scale.

On May 2, 2017, the citizens of Andover, Baltimore, Cavendish and Chester voted to approve an Act 46 merger plan to form one school district with one board, one budget and one tax rate.

The new Green Mountain Unified School District (GMUSD) Board assumed responsibility for operating all Schools in the new District on July 1, 2018.

By the provisions of Act 46 all local School Boards have been abolished as of December 2018 and Andover has one seat on the 11- member Green Mountain Unified School District (GMUSD) Board.

The budget for the new District will be submitted for an Australian ballot vote on March 5, 2019.

Respectfully submitted by your former Town School Directors:

Mark Bodin
Joseph Fromberger
Sherry Willumitis

2018 LISTERS REPORT

Property Values

Statewide the total listed values went up about 0.7%. Two factors generally affect the change in listed values: new construction and reappraisals. New construction has almost fully recovered from the 2007 peak and subsequent housing recession. For the 2018 tax year, there were reappraisals in 14 towns. In nine of the towns, the reappraisal resulted in a smaller grand list for 2018 - Andover was one of those towns.

This year, all counties showed an increase in equalized education property value. Grand Isle County saw the greatest percentage increase over 2017:

Change in Education Equalization Property Values by County (2017-2018)

	County	% Change	Rank
Top Three	Grand Isle	3.7	1
	Addison	3.7	2
	Lamoille	3.3	3
	Windsor	1.5	9
Bottom Three	Essex	0.9	12
	Bennington	0.3	13
	Orleans	0.1	14

Current Use Program

Andover Participant Tax Savings – tax year 2018

Total parcels 46

Total enrolled acres – HS (homestead) 2,030 – NR (non-residential) 4,260

Total exempt reduction – homestead - \$2,165,200. - non-residential - \$4,645,500.

Total municipal tax saved - \$30,648.

Total school taxes saved – homestead - \$29,211 - non-residential - \$68,284.

Total tax savings - \$128,143.

All statistical data is taken from the State Tax Dept Annual Report for 2018.

Equalized Education Grand List Andover – Effective January 1, 2019

Total Taxable Parcel Count - 560

Education Grand List - \$1,484,184

Education CLA (common level of appraisal) - 100.87

COD (coefficient of dispersion) - 5.56

Total Equalized Education Grand List - \$1,471,320

Important Reminders about Vermont Property Taxes

Homestead Declaration: If you meet the requirements to file a Vermont Homestead Declaration, you must file each year. A “homestead” is your principal dwelling and parcel of land surrounding the dwelling. Your town uses the Homestead Declaration to assess the correct education property tax rate. You are required to file if

1) you are a Vermont resident, and 2) you own and occupy a homestead as your domicile as of April 1, 2018. Please note that a principal dwelling that is fully leased on April 1, 2018, is still a homestead if it is not leased for more than 182 days in 2018. Declare your homestead by filing Form HS-122, Section A, online at www.myVTax.vermont.gov.

Property Tax Adjustment: If you filed a Homestead Declaration, you may be eligible for a Property Tax Adjustment based on your housesite value and household income. The Property Tax Adjustment is a credit applied against your property tax bill. The credit is shown on your 2018/2019 property tax bill as a state payment. Though eligibility may vary for a Property Tax Adjustment, you must meet all these requirements: 1) You were a Vermont resident for all of calendar year 2018. 2) You were not claimed as a dependent for tax year 2018. 3) Your property meets the definition of homestead and you have submitted a homestead declaration. You can still receive a Property Tax Adjustment even if you are not required to file a Vermont income tax return. Make your Property Tax Adjustment Claim by filing Form HS-122, Section B, online at www.myVTax.vermont.gov. If you have questions about how your property tax adjustment is calculated or how your town’s education property tax rate is set, please visit <http://tax.vermont.gov/property-owners>.

The Vermont Department of Taxes cannot accept Property Tax Adjustment Claims after Oct. 15, 2019.

Vermont Current Use Program (also known as the Use Value Appraisal Program)

The eligible agricultural and forest lands of property owners who enroll in the Current Use Program are taxed at the lower “use value” of the land rather than its listed value. You must have at least 25 acres to enroll, but there are special eligibility criteria for smaller, active agricultural parcels. Farm buildings may also be enrolled in the program. To enroll for the next tax year, applications are due by Sept. 1, 2019. For additional information, visit www.fpr.vermont.gov/forest/your_woods/use_value_appraisal or www.tax.vermont.gov. To apply for a new enrollment or to change your existing enrollment, use our online application at <https://secure.vermont.gov/TAX/ecuse/>.

Assistance and Ordering Forms

For assistance, call (866) 828-2865 (toll-free in Vermont) or (802) 828-2865 (local or out-of-state). Paper forms for the Homestead Declaration, Property Tax Adjustment Claim, and the Current Use Program are available to print at www.tax.vermont.gov. You may also order paper forms by calling toll-free in Vermont at (855) 297-5600 or emailing tax.formsrequest@vermont.gov

If you have any questions about the above report, please call us at (802) 875-6649.

Respectfully submitted,

Board of Listers:

- Leo Salazar 2019
- Frances Salazar 2020
- Lisa Ryan 2021

ANDOVER CEMETERY COMMISSION REPORT 2018

We assisted several families with plot purchases and burials this past year, as well as corner marker and stone placement.

Respectfully Submitted,

Hank Mauti 2019
 Nicholas Baker 2020
 Robert Hale 2021

CEMETERY FUND

BEGINNING BALANCE July 1, 2017	\$ 12,015.52
Receipts: Town of Andover	3,000.00
Lot Sales	1,000.00
Bank Interest	39.60
Disbursements: Mowing/Maintenance	<u>\$ (6,400.00)</u>
ENDING BALANCE June 30, 2018	\$ 9,655.12

**VITAL STATISTICS FILED IN THE TOWN OF ANDOVER
 July 1, 2017 through June 30, 2018**

Births	Deaths	Burials	Marriages
5	9	5	5

PROPERTY TAX INFORMATION

There are three tax payments per year. The **Municipal Tax** is due on **August 15th** and the **Education Tax** is due in two payments – one on **November 1st** and one on **March 1st**. Taxes become delinquent on the day after the due date and are subject to interest at the rate of 1% per month on any unpaid tax amount. Whatever tax is unpaid the day after the March 1st due date will also be assessed an 8% late payment penalty plus the 1% interest.

If you have a problem paying your tax, please contact the Tax Collector to make arrangements for payment. We would be happy to discuss a payment plan that might make it easier for you to keep your taxes current. The Town Office hours are Monday - Friday from 8:00 - 3:00. There is an answering machine so you can leave a message and we'll return your call.

REMINDER

**The third property tax payment is due on or before
 MARCH 1, 2019.**

2018 ANDOVER PROJECT COMMITTEE REPORT

Town Meeting Lunch

On Saturday, March 3rd, the Project Committee organized a Potluck Lunch at the annual Town Meeting. As is customary, residents brought sandwiches, salads and desserts and all had an opportunity to reconnect with neighbors and friends.

Green-Up Day

Andover's Annual Green-Up Day was held on Saturday, May 5th. About 80 volunteers gathered at the Town Hall to get road assignments. After being fortified with coffee provided by Vermont Coffee Company volunteers went to work picking up roadside litter, sprucing up the grounds and cemeteries, and cleaning the Town Hall basement. The volunteers returned to Town Hall for a luncheon provided by community members and the Andover Project Committee. Thank you to the Andover community for the noticeable results!

Andover Day

On Saturday, August 25th, the Fifth Annual Andover Day was held on the Town Hall grounds. Local artisans showcased their wares and exhibitors provided education experiences. The Andover Church provided a popular children's wood work shop. Children and adults toured the Chester Fire Department and Ambulance trucks and equipment, played corn hole, and were delighted by Smokey Bear. Fly fishing demonstrations and instructions were offered by Kyle Leard of Orvis Fly Fishing. John Specker and daughters Ida Mae and Lila entertained with popular old-time mountain fiddling and singing followed by Totally Submerged's captivating rock music. In support of the Scholarship Fund, the Andover Project Committee sold food, t-shirts, hats, tote bags, and raffle tickets. We thank our committee members, residents, and friends for their donations of food, raffle prizes, tents, and the considerable time and effort that went into the event.

Scholarships

The Andover Project Committee is committed to raising funds for scholarships for qualified Andover residents. Donations from residents and community friends along with profits from Andover Project Committee events replenish the Andover Scholarship Fund, helping Andover's students succeed in their post high school education. In 2018 the \$1,000 scholarships intended for first year college/university scholarship were awarded to Josh Bodin, Owen Massey, Shiloh Yake, and Ava Hill.

Merchandise

The Andover Project Committee has t-shirts, hats, totes, and sweat shirts for sale at the Town Clerk's Office year-round. The merchandise features Andover designs. Proceeds benefit the scholarship fund. Please visit the office during business hours to make your selection.

Volunteers Needed

The Andover Project Committee thanks our volunteers for their dedication and hard work. These events bring us together as neighbors and community members as well as support the scholarship fund. For continued success please lend a hand at one or more of these events. To join our meetings or for more information, please contact Deb Moser: 875-5454; dmoser6468@gmail.com).

ANDOVER PROJECT COMMITTEE FINANCIAL REPORT

January 1, 2018 through December 31, 2018

BEGINNING BALANCE January 1, 2018		\$ 14,261.44
RECEIPTS:		
Merchandise Sales (except Andover Day)	\$ 380.00	
Donations	766.85	
Interest	74.02	
Andover Day Fair	1,963.45	
Cash on Hand	<u>127.75</u>	
TOTAL RECEIPTS	\$ 3,312.07	
BALANCE		\$ 17,573.51
EXPENSES:		
Merchandise	\$ 677.43	
Andover Day Fair	760.76	
Scholarship Awards	<u>4,000.00</u>	
TOTAL EXPENSES	\$ 5,438.19	
ENDING REGISTER BALANCE		\$ 11,997.12
CASH ON HAND		127.75
ENDING BALANCE December 31, 2018		\$ 12,104.87

2018 ANDOVER COMMUNITY FUND REPORT

The Andover Community Fund is a local, non-profit organization established privately in 1987 to provide interim financial assistance to Andover residents who have encountered an unforeseen setback in their lives. Based on the concept of self-help, The Fund seeks to provide assistance that will act as a catalyst to facilitate the return to normal circumstances. The Andover Community Fund is managed by a five-person Board of Directors.

In the year 2018, the Fund made grants totaling \$ 11,595.99 covering situations involving health care and social support services. As in the past all assistance was provided in the spirit of helping individuals or families return to a normal, productive way of life. In 31 years, the Fund has distributed more than \$ 256,996.31 to Andover residents in need.

The endowment had a year-end value (unaudited) of \$ 766,574.89. Expenses of the Fund were limited to one annual town-wide mailing, preparation of the non-profit tax return, bi-annual state filing and investment fees. No compensation was paid to any of the individuals overseeing the Fund's responsibilities and requirements.

We thank the Andover community at large for their continued support of our annual fall fund-raiser. The 2018 solicitation successfully raised \$ 9430.00 with contributions from 83 participants. We are happy to have you share with us the opportunity to help one another in our small rural town. We value the spirit of good will and community that is alive in Andover.

We would ask you again to be mindful of situations wherein financial assistance could make the difference in helping an individual or family overcome an unexpected setback. Very often those in need are the least likely to seek aid, and therefore we ask you as friends and neighbors to bring our attention to any unnoticed need. No application is required. Simply bring the prospective situation to the attention of a fund director, the Town Clerk, a Town Service Officer, or the Community Church.

Respectfully Submitted,

The Andover Community Fund Board of Directors:

Geraldine Williams, Director 2021
Peter Huyler, Director 2022
Diane Parker, Director 2020
John Yake, Director 2020

**2018 PIONEER MEMORIAL SOCIETY/
CLARK WARNER HAZELTINE MEMORIAL FUND REPORT**

This year's advances in knowledge were slightly ironic, as much of it centered on early settlers that had left Andover in the early 19th century, to New York State and beyond. Once again this answered a few questions and raised a few new ones in the process, all of which is fundamental in understanding Andover's history.

In August, we had display at the Andover Day town fair, that consisted of Andover maps: the 1920 range map blueprint by F.H. Dewart, (which is a copy the 1700s original) and the Andover-Weston range map overlay of the USGS topographical map, which was created in 1961 for bi-centennial of the Andover charter. Also, on display was the map of Andover from the F[rederick] W[ilson] Beers, *Atlas of Windsor Co., Vermont from Actual Surveys* (New York: F.W. Beers, A.D. Ellis & G.G. Soule, 1869). However, the most interesting, might have been the town surveyor's chain, which is 100 links, 4 rods or 66 feet in length and the town compass (though no longer functional), plus an antique ballot box, all of which were well received and great conversation pieces.

In October, I gave a talk to the Genealogical Society of Vermont on overseer of poor records contained in Vermont town records, citing several Andover examples of Frederick Rogers and Aminadab and Fanny (Prentice) Mansfield among others. Rogers buried in a pauper's grave in Middletown Cemetery and the Mansfields are buried in paupers' graves in North Windham Cemetery. Ironically the death of Mr. Mansfield was not recorded in the vital records, but can be ascertained from the stop date of payments to Bishop Fuller Howard (Mansfield's first cousin once removed). I also used an example of Andover native Edward Lewis Simons, who in later life was on Londonderry's welfare. An unfortunate situation that happens, even in the most prominent of families.

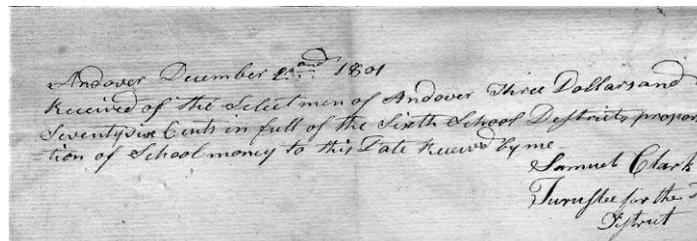
This past year the town office was visited by several descendants of pioneer families. There were descendants of Abel and Betsey (Pettengill) Gray, who were interested in viewing the Pettengill Cemetery. Betsey Gray was the niece of Samuel and Mary (Holden) Pettengill who are buried in the cemetery, on which is now known as the Hume farm. Abel Gray was the younger brother of Eleanor (Gray) Sheldon, wife of Uzziel Sheldon of Andover. The Grays lived in Weston, but moved to Richland Co., Illinois in the mid-1830s. We were visited by a descendant of Ensign and Sarah (Tirrel) Chubbuck through their daughter Sarah who married John Whitman. and John and Sarah (Chubbuck) Whitman. The Chubbuck family lived in the part of Andover that became Weston, plus Landgrove and Londonderry. We had visitors who were descendants of both John and Anna (Harper) Simons who moved to Florida and then Amsterdam, Montgomery Co., N.Y. and Stephen and Rebecca (Minard) Dudley who moved to Cato, Cayuga Co., N.Y.; the two lines merging with the marriage of grandchildren. We had a visit from a descendant of Moses and Abigail (Warner) Rowell, who came with a couple of friends to the area during hunting season. Abigail was the daughter of Moses and Abigail (Markham) Warner, who moved to Andover from Enfield, Conn., in 1776. Moses Warner served as Andover's first town clerk and Moses Rowell sold Middletown Cemetery to the town in 1794. This branch of the Rowell family left town in 1805, moving to Mendon, Monroe Co., N.Y.

We helped Jamie Maloof and her son Arlo Schilling research their property on Cobb Rd. It is always great to see a new generation interested in the history of their property.

Respectfully submitted, Jonathan W. Stevens

TRUSTEES: Jeanette H. Haight (-2019)
Peter T. Farrar (-2020)
Jonathan W. Stevens (-2021)

CURATORS: Elizabeth W. Stevens
Jonathan W. Stevens



DOG LICENSES

State law requires all dogs to be licensed when they attain the age of 6 months. Owners renewing licenses and licensing wolf-hybrids must do so **ON** or **BEFORE** April 1st of each year.

A total of 91 dogs were licensed between July 1, 2017 and June 30, 2018 which accounted for \$412.50 in revenue for the town.

Fees are: \$ 4.00 each neutered dog or wolf hybrid
 1.00 each license for the State Rabies Program
 4.00 each license for the State Spay/Neuter Program
 \$9.00 TOTAL

 \$ 8.00 each unneutered dog or wolf hybrid
 1.00 each license for the State Rabies Program
 4.00 each license for the State Spay/Neuter Program
 \$13.00 TOTAL

AFTER April 1st the fee increases by 50% to \$6.00 and \$12.00 plus the \$1.00 for the State Rabies Program and \$4.00 for the State Spay/Neuter Program.

Please be sure to bring documentation of rabies vaccination and neutering or spaying certificate when renewing or applying for a new license. These must be signed by a certified, licensed veterinarian. We **CANNOT** issue a license without this proof.

2018 ANDOVER TOWN FIRE WARDEN REPORT

The fire warden issued 50 permits to kindle a fire this year. There were 59 wild fires reported to the State of Vermont which burned 113 acres.

Please continue to contact your fire warden at 875-3351. Also remember to call the fire dispatch number, 875-3200, every time you obtain a burning Permit. This call prevents the fire company from responding to a false alarm. (Sometimes folks think their neighbor is having a chimney fire).

Even though you do not need a permit when there is snow covering the ground, please call the dispatch number.

Your cooperation keeps us all safe and our State green.

Sincerely,
Alan E. Plumb,
Town Fire Warden

Section IV

***GENERAL
INFORMATION***

TOWN ORDINANCES

2015 TRAFFIC ORDINANCE

Pursuant to the provisions of **Title 23, V.S.A. section 1007 and 1008**, and **Title 24 V.S.A. sections 1971 and 2291(4)**, and such other general enactments as may be material hereto, it is hereby ordained by the Board of Selectmen of the Town of Andover that the following Traffic Ordinance is adopted for the Town of Andover, Vermont.

ARTICLE 1. DEFINITIONS

The definitions of Title 23 V.S.A section 4 are incorporated by reference.

ARTICLE II. SCOPE

This ordinance establishes special traffic regulations on public highways within the Town of Andover, Vermont.

ARTICLE III. TRAFFIC CONTROL DEVICES

Not applicable.

ARTICLE IV. SPEED REGULATIONS

TH #49, Andover Ridge Road - No person shall operate a motor vehicle on Town Highway #49, Andover Ridge Road, at a speed in excess of thirty (30) miles per hour, commencing at the intersection of Town Highway #49 (Andover Ridge Road) and Town Highway #1 (Weston-Andover Road) encompassing the entire length of Andover Ridge Road. This regulation is pursuant to Title 19 § 304(7), and Title 24 § 1972, V.S.A.

ARTICLE V. SIGNAGE

The Town of Andover shall forthwith cause to be erected signs indicating the speed limits which shall be posted conspicuously within the limits of the highway.

ARTICLE VI. GENERAL PROVISIONS

Section 1. Separate Offenses:

Each violation of a provision of this ordinance shall be deemed a separate offense.

Section 2. Penalties:

The provisions of this ordinance shall be cumulative to the fullest extent permitted by law with the respect to all other statutes or ordinances now or hereafter adopted regardless of their order of passage or enactment.

Section 3. Severability:

The provisions of this ordinance are declared to be severable and if any provisions hereof be adjudged invalid such judgment shall not affect the validity of any other provisions.

Section 4. Designation:

This ordinance may be referred to as the Andover Traffic Ordinance and in a prosecution hereunder a copy of such ordinance, certified by the Town Clerk shall be prima facie evidence thereof. An allegation that the act constituting the offense charged is contrary to a specified provision of this ordinance shall be sufficient reference hereto.

Section 5. Prior Ordinances:

Any other ordinance or traffic regulation heretofore adopted by the Town of Andover, Vermont will remain in full force and affect.

Section 6. Publication and Posting:

This Ordinance shall be published in The Message for the Week on September 23, 2015 and shall be filed with the Town Clerk on September 15, 2015.

Adopted by the Board of Selectmen, Town of Andover, Vermont at its meeting held on the 14th day of September, 2015.

Harold Johnson	Barry Williams
Mark Gordon	Jean Peters
Christopher Plumb	Andover Select Board

Citizens' Right to Petition

Full text of this and all other Ordinances may be examined at the Andover Town Office.

To disapprove this Ordinance a petition for a vote signed by not less than 5% of the registered voters (20) must be presented to the Selectboard or the Town Clerk within 44 days following the date of adoption of this Ordinance.

When a petition is submitted, the legislative body shall call a special meeting within 60 days from the date of receipt of the petition.

This adopted Ordinance may be disapproved by a vote of a majority of registered voters, voting on the question.

MOTOR VEHICLE ORDINANCE

It is hereby ordained and enacted as an ordinance of the Town of Andover, in the County of Windsor, State of Vermont, by the duly elected Selectmen of said Andover as follows:

No person shall operate a motor vehicle upon the Town Highway #1 at a speed in excess of thirty (30) miles per hour, commencing .2 miles west of the "Lamson Bridge" #7, on or near the premises of Reino and Dorothy Bergquist, thence running westerly along said highway to a point .4 miles east of the School House" Bridge #8. The same being a thickly settled part of town. This regulation is pursuant to Title 19 § 304(7), and Title 24 § 1972, V.S.A. Any act, ordinance or by-law inconsistent with the foregoing act, ordinance or by-law, is hereby repealed.

It is further enacted and ordained that the Selectmen shall forthwith cause to be erected signs indicating the speed limits which shall be posted conspicuously within the limits of the highway.

Dated at Andover, Vermont this 10th day of October, 1988. Signed by the Board of Selectmen.

TRAFFIC ORDINANCE

Pursuant to the provisions of Title 22, V.S.A., section 1007 and 1008, and Title 24, V.S.A. sections 1971 and 2291(1)(4) and (5), and such other general enactments as may be material hereto, it is hereby ordained by the Board of Selectmen of the Town of Andover that the following Traffic Ordinance is adopted for the Town of Andover, Vermont.

ARTICLE I. DEFINITIONS

The definitions of Title 23, V.S.A. section 4 are incorporated by reference.

ARTICLE II. SCOPE

This ordinance establishes special traffic regulations on public highways within the Town of Andover, Vermont.

ARTICLE III. TRAFFIC CONTROL DEVICES

Not applicable.

ARTICLE IV. SPEED REGULATIONS

TH#1 - The Andover Motor Vehicle Ordinance dated October 10, 1998 remains in effect unchanged.

TH #2 - A maximum speed of 40 MPH from TH #2 southern terminus on TH #1 to MM 2.5 then 35 MPH through the northern terminus of TH #2 at MM 5.1.

TH #25 – A maximum speed of 35 MPH from its southern terminus at Vermont route 11 north to its northern terminus at TH #1.

TH #28 – A maximum speed of 35 MPH from its southern terminus at Vermont route 11 North to its northern terminus at TH #1.

ADOPTED BY THE ANDOVER BOARD OF SELECTMEN on DECEMBER 22, 1997.

TOWING ORDINANCE

Enacted and ordained by the Selectmen of Andover, Vermont this 3rd day of January 1976.

It is hereby enacted and ordained by the Selectmen of Andover that parking of motor vehicles is prohibited on the plowed or traveled portion of any Town Highway within the geographical limits of the Town of Andover from January 1 to December 31 of any year. Motor vehicles parked contrary to this regulation are subject to be removed at the expense of the owner or the person in control of said motor vehicle. The Town or its officers, agents or servants shall not be liable for damages resulting in the removal of the motor vehicles under this regulation.

URANIUM ORDINANCE

Enacted and ordained by the Selectmen of Andover, Vermont this 25th day of March, 1980 A.D.

It is hereby enacted and ordained by the Selectmen of Andover that the milling and mining of uranium or other fissionable materials is hereby prohibited within the geographical limits of the Town of Andover.

UNDER ROAD UTILITY LINE ORDINANCE Town of Andover, Vermont

It is hereby ordained and enacted as an ordinance at the Town of Andover, in the County of Windsor, State of Vermont, by the duly elected Selectmen of said Andover as follows:

“Excavation of any roadway in the Town of Andover for the purpose of installing underground utility lines may be done only by permit issued by the Town of Andover.

Once a permit is issued, written notice must be given to the town and a fee paid at least 15 days prior to the commencement of work. The notice must specify the date and time of the proposed work. All work must be witnessed by a town official or someone designated by the town to be an observer.

All buried utility lines must be enclosed in PVC Schedule 40 (or equivalent) conduit at a depth that is a minimum of 4ft. below the level of the lowest drainage ditch. (For example, if the bottom of the lowest drainage ditch on the roadside is 2 ft. below the road surface, the utility line will be buried 6 ft. below the road surface).

A minimum of 6” of sand must be placed above, below and on both sides of the conduit. In addition, replacement of the fill and road surface must follow the specifications as outlined in the Andover Highway Ordinance.

A yellow warning tape shall be buried above the conduit at a depth of 2 ft. below the road surface.

The conduit must extend a minimum of 15 ft. on either side of the roadway before surfacing vertically to an above ground weatherproof junction box. Any junction boxes located within town right-of-way land must be identified by an 8ft. steel pole with the top 2 ft. painted orange. The conduits may also surface at an existing utility pole as an alternative. In such cases, a steel marker pole is not required.

All work must be done so as not to impede the flow of traffic. If there is no reasonable alternate route as determined by the town authorized observer, one lane must remain open. Flagmen shall be utilized as necessary at the discretion of the town authorized observer”.

TRAILS ORDINANCE
Town of Andover, Vermont

SECTION 1. AUTHORITY: This is a civil ordinance adopted under authority of 19 V.S.A. 304(a)(5) and 24 V.S.A. 2291& 1971 and 2291(14).

SECTION 2. PURPOSE: The purpose of this ordinance is to address the subjects of use, environmental damage/preservation, noise, safety, responsibility and control of Andover's trails (as defined in Section 3d).

SECTION 3. DEFINITIONS: For the purposes of this ordinance, the following definitions shall apply:

- a. **MOTOR VEHICLE** shall include all vehicles propelled or drawn by power other than muscular power.
- b. **OPERATE, OPERATING** or **OPERATED** as applied to motor vehicles shall include **DRIVE, DRIVING**, and **DRIVEN** and shall also include an attempt to operate, and shall be construed to cover all matters and things connected with the presence and use of motor vehicles, whether they be in motion or at rest.
- c. **OWNER** shall include any person, corporation, co-partnership, organization, or association, holding legal title to a motor vehicle, or having exclusive right to the use or control thereof.
- d. **LEGAL TRAIL** shall be those that are designated as such on the State of Vermont Highway map, and for which there is a legal description in the Town of Andover's records. A Legal Trail is defined by the State of Vermont as a public right-of-way which is not a highway and which previously was a designated highway having the same width as the designated town highway, or a lesser width if so designated. It may also be a new public right-of-way laid out as a trail by the Select Board for the purpose of providing access to abutting properties and/or for recreational use. The Town shall not provide any maintenance or upkeep for trails.

SECTION 4. USES: Permitted uses of Andover's Legal Trails include the following:

- a. Walking, hiking, snowshoeing and cross country skiing
- b. Horseback- riding
- c. Mountain biking
- d. Limited snowmobiling. See Section 7B.

SECTION 5. STRICTLY PROHIBITED USES AND ACTIVITIES: These activities are strictly prohibited on Andover's Legal Trails:

- a. Any motor vehicle use. This includes ATVs, 2 and 4-wheel drive motor vehicles, tractors and snowmobiles.
- b. Unleashed dogs and other animals.
- c. Camping or making fires.
- d. Creating any damage to the trails. This includes such things as creating obstacles, cutting of trees, littering/dumping, changing watercourses, or creating significant erosion.
- e. Undue noise that may disturb property owners, wildlife, or domestic/farm animals.
- f. Property owners may not gate or obstruct a legal trail without written permission of the Select Board. This includes erecting a building across the right of way of said trail.

SECTION 6. LEGAL RESPONSIBILITY/LIABILITY: Neither the property owners nor the Town of Andover have liability for injuries to people that may occur while using the trails. (VSA Title 19, Section 302 (6)(e). Property owners still have a responsibility to not purposefully make the trail dangerous.

SECTION 7. CONTROL: The Select Board shall exercise control of Legal Trails to ensure their integrity as a public right-of-way by means which may include, but are not limited to, the following:

- a. The prohibition of use during mud season. Signs and notices may be used to accomplish this.
- b. Snowmobile use through the V.A.S.T. system that has historically used a particular trail prior to the year 2010 is permitted to continue. V.A.S.T. is required to get yearly written permission from the Select Board for use on all public roads and this will include Legal Trails.
- c. Logging may utilize a Legal Trail if no better means can be found. Written permission needs to be granted to the property owner by the Select Board. The trail must be left in passable condition.
- d. Utilities (electric/phone/cable/etc.) must be granted written permission by the Select Board to use legal trails for access. The trail must be left in passable condition.
- e. Permission for repair, maintenance, improvement, or restoration of Legal Trails by private property owners shall also require written approval by the Select Board.
- f. The Select Board has the right to close use of a Legal Trail if such trail is deemed badly damaged, dangerous, or otherwise a problem.

SECTION 8. MISUSE OR DAMAGE TO THE TRAILS AS DESCRIBED IN SECTION 5:

- a. A person found to violate any of the rules in Section 5 may incur a penalty of not more than \$500 and be required to repair any damages.

SECTION 9. ENFORCEMENT: Enforcement shall be performed by the Vermont State Police or State of Vermont Wildlife Officers. The Andover Town Constable will assist these agencies in helping report violations and to offer general education to the public.

SECTION 10. SEVERABILITY: If any portion of this ordinance is held unconstitutional or invalid by a court of competent jurisdiction, the remainder of the ordinance shall not be affected.

SECTION 11. EFFECTIVE DATE: This ordinance shall become effective 60 days after its adoption by the Andover Select Board. If a petition is filed under 24V.S.A. 1973, that statute shall govern the taking effect of this ordinance and shall supersede and replace all previous ordinances, if in existence.

Date: November 22, 2010

Approved by: Harold Johnson, Sherry Willumitis, Paul S. Stumpf and Margaret van den Bergh,
Andover Select Board

ADOPTION HISTORY:

1. Agenda item at regular Select Board meeting held on July 12, 2010.
2. Read and approved at regular Select Board meeting on July 26, 2010 and entered in the minutes of that meeting which were approved on August 9, 2010.
3. Posted in 5 public places on July 29, 2010.
4. Notice of adoption published in *The Message for the Week* newspaper on August 4, 2010 with a notice of the right to petition.
5. Petition signed by 5% of the registered voters received September 7, 2010.
6. Special Town Meeting Warnings posted in three places October 19, 2010.
7. Notice of Special Town Meeting sent to *The Message for the Week* on November 5, 2010 and published November 10, 2010.
8. Special Town Meeting held November 22, 2010.
9. Town of Andover, Vermont Trails Ordinance became effective November 22, 2010.

**TOWN OF ANDOVER
POLICY FOR COLLECTION OF DELINQUENT TAXES**

The purpose of this policy is to establish clear guidelines so that all delinquent taxpayers will be treated fairly and will know what to expect concerning procedure for collecting delinquent taxes.

1. As soon as the warrant has been received, and each month thereafter, the tax collector will send a notice to each delinquent taxpayer indicating the amount of taxes, penalty and interest owed.
2. Only payment arrangements that will pay the bill in full before the due date of next year's bill will be accepted.
3. Mortgage holders and lien holders will be notified of the delinquent taxes 30 days after the first notice has been sent to the taxpayer and again prior to tax sale.
4. Partial payments will be applied first to the interest and 8% penalty portion of the amount due, and the remainder will be applied to the principal.
5. If the amount due is less than \$500.00 and no satisfactory payment arrangements have been made in one month from the date of the first notice, or if the prior payment agreement has not been met, the tax collector will file a complaint in small claims court.
6. If the amount due is \$500.00 or more and no satisfactory payment arrangements have been made in one month from the date of the first notice, or if the prior payment agreement has not been met, the tax collector will begin the following actions to conduct a tax sale of the property or as much of the property as is necessary to pay the tax, plus all costs and fees:
 - A. The collector will notify the taxpayer and all mortgage and lien holders of the tax sale decision, the date by which full payment must be received, and the costs to expect once the sale process begins.
 - B. If the deadline date has passed and full payment has not been received, the collector will proceed with a tax sale according to the procedures specified in 32 V.S.A. § 5252.
 - C. Costs of preparing and conducting the sale, including legal fees up to a maximum of 15% of the amount of the delinquent tax, will be charged to the delinquent taxpayer.
7. Each taxpayer has a right to apply for abatement of property taxes based on any of the grounds listed in 24 V.S.A. § 1535.
8. In the event that no one purchases the property at tax sale, or, if in the judgment of the tax collector, proceeding with the tax sale is inadvisable, the tax collector shall collect the delinquent taxes using any or all of the methods permitted by law.

Jeanette H. Haight
Collector of Delinquent Taxes
Town of Andover

**CEMETERY POLICY
ANDOVER, VERMONT
Effective January 1, 2005**

The Andover Cemetery Policy of July 1, 2003 has been amended by decision of the Andover Cemetery Commission at its meeting held November 11, 2004.

The amended Policy was adopted with the following Rules, Regulations and Definitions:

(1) The town cemeteries are: East Hill, Heald, Middletown, and Old Simonsville. Old Simonsville is closed to burials. Only the burial of cremated remains is permitted in Middletown Cemetery.

(2) Lots of 4' x 10' may be reserved at any time by qualified persons – subject to the discretion of the Cemetery Commission. The cost is \$200.00 per lot exclusive of any fee for the Sexton. The cremated remains of up to four persons may be allowed in one lot. Half lots (4' x 5') may be reserved for the burial of cremated remains only – up to two per half lot.

(3) Upon reservation of a lot (or half lot), and before a deed is given, permanent corner markers are to be placed with the assistance of the Cemetery Commission. Any expense for corner markers or their setting is the responsibility of the party reserving the lot. Once the corners are properly set a deed to the lot will be given the purchaser and a copy will be filed with the Commission's records at the Town Office. In the event a party holding a deed to a cemetery lot or lots should decide not to use it, he/she/they may transfer the lot or lots to another qualified person(s) for burial purposes. Such transfer shall be recorded with the Cemetery Commission. Lots may also be returned to the Cemetery Commission for a refund of the original purchase price.

(4) No burial shall be permitted in any town cemetery without written authorization of the Cemetery Commission. The letter or authorization shall be filed with the Commission's records at the Town Office.

(5) For purposes of this Policy "qualified person(s)" shall be current or former residents of the Town of Andover and their immediate families; and nonresident house owners who have owned a house in Andover for at least five years, and their spouses. "Person" shall not include corporations or partnerships.

(5b) For purposes of this Policy "resident" shall be defined as it is by the State of Vermont for voting and other purposes; "immediate family" shall include those persons who fall within the categories of parent, spouse, sibling, or child – whether related by blood, legal adoption, or marriage/civil union.

(5c) In addition, any member of the immediate family of any person buried in a town cemetery as of the effective date of this policy may also reserve a lot or lots in the same cemetery, subject to the discretion of the Cemetery Commission.

(6) Anyone interested in donating a parcel of land, preferably cleared, for a town or public cemetery is encouraged to speak with the Cemetery Commission. A donor of one quarter acre or more may reserve four burial lots without charge.

Andover Cemetery Commission in 2004

Reino Bergquist, Nicholas Baker and Albert Williams

ANDOVER TOWN HALL USE REGULATIONS

The use of the Andover Town Hall and its facilities is intended, primarily, for Andover residents and/or taxpayers. The Andover Select Board, in conjunction with the Town Clerk, is responsible for overseeing the operation, use, and inspection of the Town Hall.

Application for the resident or non-resident use of the Andover Town Hall shall be made to the Andover Town Clerk with the required fee and security deposit. A key to the Town Hall will be issued to the responsible party (See Use Regulation #1 below) by the Town Clerk, upon receipt of a signed rental agreement and a \$150.00 refundable security deposit.

Use Regulations:

1. One person of the group permitted to use the Town Hall shall sign the Rental Agreement and be identified to the Town Clerk as the responsible party for assuring compliance with these regulations and shall be required to remain on the premises for the duration of the event.
2. No alcoholic beverages are allowed in any part of the Town Hall
3. Smoking is not allowed in any part of the Town Hall
4. All appliances shall be left in a clean, ready-to-use condition.
5. Bathrooms shall be left in a clean, ready-to-use condition.
6. Floors shall be swept and cleaned as necessary.
7. Tables and chairs shall be put back where they were found.
8. No Town property shall be removed from the Town Hall (including, but not limited to: tables, chairs, appliances, utensils and/or supplies).
9. All trash generated by a non-town sponsored function shall be removed from town property at the time of clean-up prior to inspection by the Town Clerk or Select Board.
10. A list of Town Hall heating, appliance, electrical, water, window and door requirements is posted on the Town Hall kitchen bulletin board and is available from the Town Clerk. Anyone using the Town Hall shall comply with those requirements.
11. Users will be responsible for, and liable to, the Town for all repairs to the facilities required as a result of damage caused by users. Any damage occurring during the use of the Town Hall shall be reported to the Town Clerk as soon as possible with the user responsible for the necessary repair or replacement cost thereof.
12. A schedule of fees for Town Hall rental will be available in the Town Office where applications, availability and reservations may be made.

Adopted 9.26.2016 by the Andover Select Board

TOWN OFFICE HOURS & MEETINGS

TOWN OFFICE: Monday - Friday - 8:00 a.m. - 3:00 p.m.

SELECT BOARD: 2nd & 4th Monday of each month at 6:30 P.M. at the Town Office

ZONING BOARD OF ADJUSTMENT: 1st Tuesday of each month at 7:00 P.M. at the Town Office

SCHOOL BOARD: GMUSD Board meets the 2nd Tuesday of each month at 6:00 P.M.
rotating between CAES, CTES, & GMUHS

VOTER REGISTRATION

Any person who is a citizen of the United States, is 18 years of age or more on election day, is a resident of the State of Vermont, and has taken the Freeman's Oath in the form provided in the Constitution shall have the right to vote in any election for all the officers of the Town, County and District in which he resides, and for all state and national officers; and shall be entitled to vote on all the issues which are decided in the Town, County, District and State of his residence. No person shall be disqualified as a voter for failure to pay tax.

PUBLIC USE OF THE TOWN OFFICE

In order to be sure that the Town Office has the widest possible use by legitimate Town Groups without conflict and that the building is safely maintained, the Select Board requests that the following rules be adhered to:

1. One person in the group assumes the responsibility for the use of the building.
2. No meeting be held without prior notification and clearance from the Town Clerk.
This includes day use also.
3. All trash generated at meetings needs to be removed from the building.
4. Thermostat be returned to 58° at the end of the meeting and all lights turned off
(except the security light).
5. All chairs returned to proper places.

The New Vital Records Law (Act 46) and What It Means for You

The Vermont Legislature passed Act 46 in May 2017, which significantly changes the state laws that govern vital records –namely, birth and death certificates. The new law and rules will enhance the safety and security of birth and death certificates, provide better protection against misuse of these legal documents, and reduce the potential for identity theft. Additionally, the changes streamline the entire statewide system for creation, storage and tracking of birth and death certificates. Act 46 will impact anyone who seeks a copy of a Vermont birth or death certificate. **The changes go into effect on July 1, 2019.**

The most notable changes are:

- Only family members (as defined in Act 46), legal guardians, certain court-appointed parties or legal representatives of any of these parties can apply to obtain a certified copy of a birth or death certificate. In the case of a death certificate only, the funeral home or crematorium handling disposition may apply for a certified copy.
- An individual must complete an application and show valid identification when applying for a certified copy of a birth or death certificate.
- An individual who refuses to complete the application or cannot provide valid identification will be ineligible and referred to the Vital Records Office.
- Certified copies of birth and death certificates can be ordered from any town, not just where the birth or death occurred or where the person was a resident.
- Certified copies will be issued on anti-fraud paper.
- Access to noncertified copies (previously called “informational” copies) is not significantly changed by the new law or rules.
- Marriage, civil union, divorce or dissolution certificate copies and processes are not affected by the new law or rules.

For text of Act 46, go to

<https://legislature.vermont.gov/Documents/2018/Docs/ACTS/ACT046/ACT046%20As%20Enacted.pdf>

Section V

***REPORTS
OF LOCAL
AGENCIES &
ORGANIZATIONS***

Services Available to Andover Residents

Senior Solutions (formerly Council on Aging). Springfield, Vermont

Help Line: (800) 642-5119

Refers seniors to a wide variety of services, provides case managers who can guide elders through Federal and State programs including Medicare, Medicaid and Social Security and help apply for food, benefits, long term care, rides, and other services. Under the Senior Companion Program, anybody 60 and over may be eligible for friendly visits of a few hours.

Three Squares

Phone (800) 642-5119

A Vermont State program for those aged 60 or older which replaces Food Stamps with monthly cash deposits to your bank account or debit card. Eligibility is tied to your income level.

Meals on Wheels: Springfield, Vermont

Phone 885-5879

Meals are delivered five days a week throughout the area. Suggested voluntary donation of \$3.00 per meal.

Green Mountain RSVP (Retired Senior Volunteer Program). Springfield, Vermont

Phone 885-2083

RSVP's Telecare has trained telephone callers who offer conversation and reassurance to people age 55 + older at home.

Neighborhood Connections Londonderry, Vermont

Phone 824-4343

Social workers assist with applying for food, fuel, nursing and medical care programs.

SEVCA (Southeastern Vermont Community Action) Westminster, Vermont

Phone (800) 464-9951

Offers a broad range of goods and services for Vermonters of all ages.

Just Neighbors Andover, Vermont

Phone 875-1604

Has an emergency fund for heating fuel, delivers firewood for wood-burning stoves and offers transportation.

Community Cares Chester, Vermont

Phone 875-6341

For elders in both Chester and Andover. Friendly visits and phone calls are offered plus local shopping, rides to appointments and other destinations.

**Chester – Andover Family Center 908 Vermont Rte 103 South, Chester, Vermont
Phone 875-3236**

The center maintains a well-stocked “store” with good, clean used clothing of all types and sizes in return for a donation according to your means. Also available: bedding & other household items, family food packages, gas cards and small cash grants

Area Churches

Andover Community Church	Pastors: Steve Knisely 875-1670 and Daryl Martens 875-3958
Chester Congregational Church	Rev. Susan Moody 875-3382
Chester Baptist Church	875-2638
St. Joseph's Church	875-2610
St. Luke's Episcopal Church	875-6000
First Universalist Parish	875-3257
Weston Priory	824-5409

Andover Word: andover250@vermontel.net serves as a community bulletin board.

Andover also has a great collection of second-hand hospital beds, walkers, canes, and bedside commodes which you may borrow. Call the Town Office 875-2765

Vermont 211:

A toll-free number offered by The United Way connects callers of all ages with needed services of all kinds.

Report of the Chester Ambulance Service

The ambulance service responded to 396 calls out of a total 433 dispatched during 2018 resulting in 454 patients being seen within the towns of Chester (351), Andover (40), Ludlow (46), Rockingham (2), Cavendish (7), Proctorsville (3), Grafton (1), Springfield (2) and Windham (3) as a result of the following incidents:

240 Medical Emergencies, 55 MVC's (Motor Vehicle Crashes including motorcycle, ATV and snowmobile), 91 Traumatic Incidents by other cause, 12 Stand-By Requests by Fire, Police, etc., 14 Public Assists and 42 Cancellations.

Once again, response volumes continued increase during 2018 in comparison between 378 during 2017 and 353 during 2016. The difference at 37 between response and dispatched for 2018 can be contributed to times when Mutual Aid was needed due to multiple calls during the same time and those times that we are unable to get enough staff response to fulfill crew requirements for legal transport. A reminder is, State Statute requires two medically licensed personnel for transport and even though we try our best to cover every call with our own staff, it is inevitable that this situation will continue due to other obligations our volunteers face.

FYI...As I write this, we are only 5 days into 2019 and have already responded on 11 calls to date. I am pleased to announce that we have hired another full-time person to be available during our most vulnerable times of coverage difficulties during weekdays. Amanda Silva has been with us for two years as a volunteer and began full time employment on September 4, 2018. She is an Emergency Medical Technician (EMT) and plans to pursue her Advanced Licensure (AEMT) as soon as the next suitable course becomes available. She grew up in an emergency services environment with her father being a medically licensed Firefighter in Springfield. She has worked for Springfield Hospital within the Emergency Department for many years and has always aspired to offer her services full-time within a prehospital Emergency Medical setting. Aside from being available for calls, her duties include service billing, Co-Training Officer along with myself, maintenance of equipment and supplies inventory and will be learning Infection Control for safety of personnel. She has also been asked to possibly take on the position of Deputy Health Officer and most recently, the possibility of taking on the task of e911 Coordinator for the Town has been mentioned. Not only has she quickly become an asset to the Town and Department in general, she has reduced my overflowing plate of obligations becoming an asset towards Administration of the service.

On another personnel note, I would like to recognize AEMT, Eric Richardson. Due to personal reasons, Eric decided not to renew his pre-hospital medical license the end of June 2018; retiring from EMS at that time. He will tell you that his time in EMS was only 29 years, but as far as I am concerned, the dedication he portrayed during that time plus the fact that he joined in 1988 with his re-licensure dictating his actual retirement just shy of 30 years; I will always consider his service time as 30. Thank you, Eric. Your knowledge, experienced dedication and personality is, and always will be, truly missed within our service.

Along with the increased call volume, we also witnessed an increase in critical calls. An example of this is Cardiac Arrests at 7 during 2017 rising to 12 during 2018. I wish I could express that this could be proved as life in general with an aging population, but sadly statistics show much of this increase can be attributed to the ever-growing drug problem and opiate addiction affecting our younger population as well.

There has been much talk about the counteracting drug Narcan (Naloxone) which blocks opiate reception into the brain to reverse an overdose situation, but I can't stress enough; it is not the magical cure with no guarantee of revival and can work only if administered in a timely manner. If you or someone you know is addicted to opioids, seek obtaining the nasal spray Narcan with training on its use. This form of Narcan can be obtained at most pharmacies in Vermont without prescription. Again, it is NOT the cure all. The only ways to avoid possible overdoses are complete abstinence from recreational use and strict adherence to direction of prescribed use. Please, please do not think that you or a loved one WILL be fine because you do possess Narcan. It primarily works for opiate overdoses and only has an active life span within the body of 30-90 minutes. Reversed opiate overdoses using Narcan should absolutely seek further immediate medical attention by calling 911. Along with this, I also need to stress the importance of learning CPR. Not only for overdose situations, but for any Cardiac Arrest situation to help sustain viability for possible revival when EMS arrives. More times than not, we get reports that CPR is in progress on scene, but upon arrival we find that this was not the case. You can call us at (802) 875-2211 for further information.

Also due to increased calls and the resulting added critical, we did experience unforeseen expenditures within our 2018 budget for General Supply and have addressed this with a proposed increase within that line for 2019. I assure you that we do our best to keep costs down, but as we cannot entirely predict what each year will bring for calls and ensuing supply costs, we cannot guarantee that it will not happen again. On the other hand, increased calls also bring increased revenue to help offset expenses in general.

I continue fielding questions at times pertaining to why we charge for service when a patient is a taxpayer. A general explanation to this is that our budget and consequent addition to the tax base is for maintenance of the department throughout the year enabling readiness for response at any time. The objective for billing patients is to subsidize expenses each year through revenue by those that utilize the service which in turn saves money in a broader aspect for those that don't.

Our working relationship with Ludlow Ambulance continues. Each service can call for one licensed person to respond out of the other to fulfill legal transport needs. I again need to assure all that we do not wait at the station for them to arrive; we respond with available personnel while the requested license is on their way to meet on scene.

As recruitment plus retention of volunteers continues to become more difficult, we do remain committed with pursuit of new staff. I can't tell you how many times our patients have expressed how assured and happy they were to see familiar local faces in their time of need, but this will eventually cease if we cannot sustain local interest. If you have ever thought about becoming involved or even have curiosity about what EMS involves, please contact us. Dan Cook at (802) 875-3134(H), (802) 558-9972(C) or Amanda Silva at (802) 875-2211 weekdays. Either one of us can also be reached through email at tcambulance@vermontel.net.

We would like to thank all town departments of Chester and Andover including all officials and Select Boards; the members of the Chester Volunteer Rescue Squad, Chester Fire Department, Yosemite Engine Company, Ludlow Ambulance, Hartford Dispatch, the emergency room staff at Springfield Hospital and all other surrounding mutual aid organizations. It is with continued support from all, including the taxpayers of Chester and Andover that enables us to continue operation at our current level of care.

I would also like to extend my personal appreciation to all staff as well as thank their respective loved ones for gracious acceptance of any subsequent loss of family time throughout 2018. They are an incredible group of individuals with dedication that preserves our ability to continue.

Advanced Emergency Medical Technicians: Jeff Knisely, Eric Richardson, Rebecka Martens and Eric Martens
Emergency Medical Technicians: Mary Ann Bonneville, Amanda Silva, Elizabeth Brothers, Laurie Cloud, Meghan Thomas, Michael Steuwe, Timothy Tassinari, Rachel Booth, Michael Randzio
Emergency Medical Responders: Rebecka DelBove, Robert Carlock and Michaela Gregory
Drivers: Greg Gomo, Alyssa LeTourneau, Montana LeTourneau, Brianna Dyer and Bruce Savery
EMT Trainee: Catherine Bennett
Driver Trainee: Bradley Bennett
Ride Along new members with training pending: Christina LeTourneau and Dillan Coburn

Respectfully Submitted,
Daniel Cook, Coordinator

REPORT OF THE CHESTER FIRE CHIEF

The Chester Fire Department responded to the following calls in 2018:

Structure Fires Chester	2	Swift Water/Flooding/Ice Rescues ...	3
Structure Fires Andover	1	Snow / ATV Woods Rescue/Recov...5	
Structure Fires Mutual Aid	18	Landing Zones (DHART).....	4
Rekindle Fires.....	0	Missing/Lost Person.....	0
Room/Contents Fires	0	Public Services.....	2
Building Electrical Fires.....	4	Fireworks Detail	1
Chimney Fires	3	Fire Safety Education.....	6
Vehicle Fires	2	Storm Crews.....	2
Appliance Fires	0	Road Hazards	0
Oven Fires	0	Power lines down	15
Oil/Wood/LP Burner Fires	0	Power Transformer Fires.....	1
Trash/Rubbish Fires	0	Assist CPD / VSP	0
Dumpster Fires	1	Medical Assist	1
Gas Grill Fires	0	Cover Assignment / Mutual Aid	6
Illegal Fires	7	Smoke Alarms	8
Forest/Brush/Grass Fires.....	5	Fire Alarms	19
Brush/Grass Fires Mutual Aid	2	Smoke Investigations	2
Water Leak Hazards.....	2	(LP) Propane Leaks	3
Motor Vehicle Crashes	33	Odor Investigation	5
Motor Vehicle Crash Fatal... ..	1	Carbon Monoxide Calls	16
Low/High Angle Rescues	0	Hazmat Incidents	3
		<u>Total Calls 183</u>	

Chester Fire Department call volume increased this year by 50 calls. Although this seems a lot, it is back to about what our normal yearly increase has been over the last 5 years. 2017 was just an odd year with a lower call volume.

Our firefighters continue to train at a minimum of 3 times a month, in addition to multiple weekend classes and for some of our firefighter's week-long classes. I am very grateful for our men and women that sign up for these weekend and week-long classes. These men and women already work full time jobs and have families, yet they still sign up for extra training and duty. This kind of dedication is essential in our continued effort to provide the Towns of Chester and Andover the best services we can.

Chester Fire Department has continued to climb the ladder of respect with other towns and in a lot of cases, we are the first due engine to surrounding towns. In common terms this means when another town is requesting help we are the first to get called. This is attributed to our upgrade in training and safety which allows us to provide an excellent service with very knowledgeable and trained crews. As such Chester Fire Department was put in command of one side of Hawks Mountain in Plymouth during their very large forest fire this year. The Chester Fire Chief was put in command of one side of the mountain and Chester Crews led the way assisted by numerous other towns. Our side of the mountain had multiple homes to protect. No homes or lives were lost in this fire.

Chester Fire Department Color Guard has also been getting more attention and respect this year as well. We were again asked to be the color guard for the 911 ceremony at the Chester American Legion. Most exciting for the crew was the phone call from the Boston Red Sox asking us to present the colors at a game. What an honor it was to represent the Town of Chester.

This year we took delivery of our new pumper (Engine 2). This was a great upgrade to our services being able to carry a full crew of seven to a scene. Now when we arrive on scene, we are ready to complete the task at hand as our air packs and tools are already on and ready to go. With the older trucks the packs were mounted on the outside of the truck so when you arrived you had to get out and get your gear on and then the planning stage started. Now this is done all in the truck on the way to the call. Minutes count in firefighting and this has allowed us to shave valuable minutes off our response times.

I would like to Congratulate Firefighter Matthew Goyette and Lieutenant Mark Verespy who were both recognized this year for their dedication to Chester Fire Department. Firefighter Goyette was awarded the Firefighter of the Year and Lieutenant Verespy was awarded the fire department's highest achievement, the Chief's Award. Congratulations to you both, you earned it and it is well deserved.

I would like to thank all mutual aid fire departments that respond to the town of Chester and Andover as part of our mutual aid pack. Oftentimes, incidents are larger or more intense than the man-power of our department can sustain, and it is through this mutual aid agreement that each town has the necessary coverage when they need it the most. These responses can be anything from assisting on scene to sitting in our station for hours prepared to respond to additional calls within Chester and Andover, while our crews are already engaged in an intense call. Our mutual aid pack is made up of fire departments throughout the entire state, but I would particularly like to point out and thank Proctorsville and Springfield Fire Departments that we work and train with daily.

I would like to thank the Yosemite Engine Company which is our private non-profit organization made up of current and past members of the fire department that raise money to buy and donate equipment to the Fire Department to help keep the cost of business lower for tax payers. I would also like to thank the Chester Fire Department Auxiliary which is made up of the immediate family and significant others of current firefighters. They provide any assistance needed when called upon.

Most importantly I would like to thank all my Firefighters and their families. Robert MacAllister, Ben Whalen, Steve Vertefeuille, Andrew Sheere, Mark Verespy, Eric Richardson, George Niesuchouski, James Ravlin, Timothy Tassinari, Amber Wilson, Nicholas Trask, Larry Edwards, Bruce Savery, Matthew Goyette, Daniel Lamson, Lucas Trask, Gary Langevin, Kimberly Hains and Chad Carey Jr. These men, women and children give up so much to make all homes and lives safer in this town. You are all truly heroes.

I would like to end this year's annual report by asking for your consideration in supporting a new Fire Station. We are definitely working in a facility that no longer works for us, and we cannot fit our equipment. Anyone wishing to take a tour of our current facility can reach out for me at any time and I would be happy to show you around. Thank you for your consideration and thank you all for your ongoing support of the Chester Fire Department.

Respectfully Submitted,
Matthew S. Wilson
Chester Fire Chief



Chester Engine 2

2018 Whiting Library Annual Report

2018 was a year of celebrations and transitions at Whiting Library. In August, Sharon Tanzer was honored for ten years of service as children's librarian and director for the past seven years. Jeanne Waldren, Youth Services Librarian, retired and moved to Alaska with her husband Dave. She had created a lively program schedule and a welcoming environment for children and families. After several months and many applicants, a new Youth Services Librarian was hired and will begin in January 2019. Her energy and talents are sure to add enthusiastic spirit and services for our young patrons. Volunteer Chris Blodgett kept crafts available and the children's room inviting. Drop-in interactives were always available for play and STEAM activities. Trustee Jessica Buchanan served brilliantly until November when she moved to Rhode Island, and will be missed.

Jeanne visited Chester community pre-school twice monthly as a special guest reader, conducted CAES after-school programs, Friday Story-time and LEGO Club. She still had time to put together a binder of resources to assist in finding help for victims of domestic violence, renting in Vermont, addiction treatment and recovery, health care and rehabilitation services and other valuable local information.

Seventy-eight children signed up for the Summer Reading Program "Libraries Rock!" They read books, earned prizes and raffle chances and attended programs. Emily Burkland sang songs, Bonnie and Lew Watters told stories and recited poems, a magician performed and The Nature Museum presented nine programs on animals and nature. The SRP concluded with ice cream and tie-dye party. 398 people attended the events and read 585 picture books, 185 chapter books!

Programs throughout the year were paid for in part by a grant from the Kyrias Foundation including Valentine-making, "What is click-bait" presented by computer consultant Cathy Hasbrouck, journal -making, Nature Museum hike with a naturalist, beginner crochet, and Abenaki culture. Chris and Ann Curran recited "the Night Before Christmas" for the CAES Group, with sleigh bells! Oreo the therapy dog retired and Arlene Mutschler now drives Sailor to the Library as a frequent visitor to children's program. Bonnie Watters created doll faces with embroidery each Wednesday through the school year with the CAES after-school group. Maggie MacDonald shared her love of reading with a free book give-away and homemade cupcakes. The Library also celebrated "Bring Your Child to The Library Day," "Banned Book Week," "Black History Month," and conducted a spring seed give-away distributing 160 packages of garden and flower seeds and a few pepper plants.

Many art exhibits brightened the fireplace room: Ron Chute's "Chester Out My Window," "Dreaming of Spring" by Amy Mosher, Elizabeth Beliveau's "Ireland's Wild Atlantic Way, Frieda Post's collection of "Realistic and Abstract" paintings, and the Botanical Paintings of Stephanie Whitney-Payne.

Our monthly book group met to discuss such widely diverse works as Once and Future King by T. H. White, Lilac Girls by Martha Hall Kelley, Mudbound by Hillary Jordan, Frankenstein by Mary Shelley, The Boy Who Harnessed the Wind by William Kamkwamba, Snow Flower and the Secret Fan by Lisa See, Unwomanly Face of War by Svetlana Alexievich, Magic strings of Frankie Presto by Mitch Albom, Me Talk Pretty One Day by David Sedaris, Good Poems edited by Garrison Keillor, Tom Sawyer by Mark Twain, and All Creatures Great and Small by James Herriot. Following Jeanne Waldren's departure the group selected a new leader, intrepid Susan Ronsheim.

The community room was painted, new baseboards added, ceiling tiles replaced and a better space created to host programs. Thanks to a generous donation from Chester Rotary, a LEGO club was formed which met every Monday from February to June with 12 to 15 inventive and creative kids at each meeting. Many other donations followed with thousands of great LEGOs for building. We added storage and tables for a mini maker-space environment. It was this renovated space that briefly assisted the CAES with its September space needs.

The entire Library has been inventoried thanks to summer helper Dylan Ward, volunteers Flo Hare and Dorothy Clair. The Vermont Room archival collection has also been evaluated for restoration. Special limited-edition prints of Whiting Library circa 1888, printed by Lew Watters from an old copper plate will be available for sale and proceeds will help with the restoration of the Vermont Room collection. A wonderful stereoscope and slides were donated to the Vermont room by Andrew Ojanen.

Vermont Department of Libraries continues to subsidize inter-library loan delivery through Green Mountain Messenger courier as well as a shared catalog called CLOVER. Three new computers were added, and thanks to the impressive skills of trustee, Lyza Gardner, the Library website looks better than ever.

We received word of the passing of Norman Wright who generously included the Library in his will. The Library was pleased to assist the Lions Club collection of eyewear, and Warm Hearts, Warm Hands coat and outerwear drive. The Library participated in the Chester Foliage Festival in September with its annual book sale. It was a huge success in great part thanks to the diligence of Trustee Judi Copping's organization of hundreds of books, the Board of Trustees, volunteers John Donarum and "School to Work" students, Evan Parks, & Christine, Mike and Steve Copping. The Whiting Library Board of Trustees was joined in March by three new members: Lyza Gardner - Secretary, Judith Copping, and Vanessa Heybyrne.

The Library collection now includes over 50 databases, discounted or free passes, 7821 adult books, 4210 books for children and teens, 454 audios, 1297 DVDs, 16 magazine prescriptions for all ages, take-away learning bins, cake pans and a telescope. We are open 200 days a year, circulate 1300 items and welcome 1000 visitors monthly. We also offer free internet, computer use and computer assistance, printing and copier services, reference help, and home delivery for the house-bound.

We could not do all this without the generous support we receive from the towns of Chester and Andover, annual appeal letters, other donations, and grants.

A huge thanks to David Pisha, Julie Hance, Debra Aldrich, Cil Matthews, and Aime O'Brien for their patience, knowledge and support. Thanks to the taxpayers of Chester and Andover for their support. Thanks to St Luke's annual LEGO contest donation, to SoVerA for tending the telescope, and Chester Beautification for the lovely planters, and Chester Rotary for launching our LEGO club.

Volunteers give over 1000 hours a year – Doris Hasting, Elizabeth Moulton, Daryl Gustafson, Dave Waldren, Jonne Adler, Mark Tanzer, Cindy Collins, Cathy Hasbrouck, Chris Blodgett, Flo Hare, Dorothy Clair, Susan Ronsheim, Alice & Bob Martin, John DeVoursney, Arlene Mutschler and Sailor, Christine, Mike and Steve Copping, Chris and Ann Curran, Lew and Bonnie Watters, Maggie MacDonald, Evan Parks, & Lillian Willis.

Respectfully submitted,

Sharon Tanzer, Director
Kathy Pellett, Chair, Board of Trustees

Trustees: Kathleen Pellett – Chair; Jessica Buchanan - Vice Chair; Mariette Bock – Treasurer; Lyza Gardner – Secretary; David Lord; Judith Copping; Vanessa Heybyrne; Jessica diMarco

Staff: Sharon Tanzer, Director; Jeanne Waldren, Youth Services; Will Wilcox, Assistant.

Southern Windsor/Windham Counties Solid Waste Management District



Andover • Athens • Baltimore • Cavendish • Chester • Grafton • Ludlow • Plymouth
Reading • Rockingham • Springfield • Weathersfield • West Windsor • Windsor

www.vtsolidwastedistrict.org

The District was chartered in 1981 and currently serves fourteen Vermont towns. Each member municipality appoints a representative and an alternate to serve on the Board of Supervisors. Andover's representative is Joe Fromberger.

The District hosted four backyard composting workshops in Spring 2018 and we plan to continue that schedule in 2019. Attendees were able to purchase a composter for the greatly discounted price of \$35.00 (additional units were \$50). These prices will be offered again. Composters make great presents – call the office to arrange a purchase – 674-9235 – only \$50! All food scraps will be banned from the landfill in 2020.



Six hundred and twenty-four residents brought household hazardous waste to the District's four collections in FY18.



The HHW events in 2019 will be held on Saturdays, May 11 and September 14, 9:00 a.m. – 1:00 p.m. at the Springfield Transfer Station. We will have additional collections on May 18 at the Ludlow Transfer Station and on September 21 at the Weathersfield Transfer Station. Andover residents are welcome to attend any and all of these

collections.



Two retailers in Springfield accept unwanted paint year-round. Bring paint to Bibens Ace Hardware or Sherwin-Williams during regular business hours and dispose of it for free (cans must be labeled, not leaky, not rusty). Find out what happens to the paint at paintcare.org.



Vermont was recognized as recycling more batteries per capita than any other state in the U.S. Vermont's law (Act 139) was the first in the country to require producers to finance a collection and recycling program for AA, AAA, C, D, 9v, hearing aid, coin cell, tool, and rechargeable batteries. Batteries are "special recycling" and do NOT go in with other recycling. Bring them to the Springfield Transfer Station.



The Ludlow, Rockingham, and Springfield transfer stations collect working but unwanted sewing machines to ship overseas with the Sewing Peace program (p4p.org). In 2018, 36 machines were cleaned, tested, and shipped with sewing notions to the non-profit, Aid the Needy, in Kenya.

Respectfully submitted,

Thomas J. Kennedy
District Manager

Mary T. O'Brien
Recycling Coordinator

Ham Gillett
Outreach Coordinator





ANNUAL REPORT

SENIOR SOLUTIONS **(COUNCIL ON AGING FOR SOUTHEASTERN VERMONT)**

Senior Solutions-- Council on Aging for Southeastern Vermont – has served the residents of Andover and the Southeastern Vermont region since 1973. Our main office is located at 38 Pleasant Street in lower level of the Nolin-Murray Center building. Our mission is to promote the well-being and dignity of older adults. Our vision is that every person will age in the place of their choice, with the support they need and the opportunity for meaningful relationships and active engagement in their community.

Many of our services are available regardless of income or assets. However, we target our resources to those older adults with the greatest social and economic needs. Supporting caregivers is an important part of our work. Senior Solutions can help caregivers assess their family’s needs and options, connect with resources and local programs that meet their needs and provide short-term relief (respite) for those who are caring for family members.

The population of older adults is increasing, as are many costs associated with providing services. Vermont is the second oldest state in the country (median age) and within Vermont the highest concentration of elders is in Windsor and Windham counties. Unfortunately, our state and federal funding has been largely stagnant for many years. This means that financial support from the towns we serve is critical.

We continually seek funding from new sources to enable us to do more for people. This past year these included grants from the Christopher Reeve Foundation to serve people with paralysis, from Efficiency Vermont to conduct home energy visits and help older adults save money on their electric bills and from the Holt Ames Fund to increase our outreach to vulnerable elders. Clients are given the opportunity to make a voluntary contribution to help support the services they receive. We also seek donations from the public and have established a planned giving program through the Vermont Community Foundation.

We strive to develop new programs to meet evolving interests and needs. This past year we trained instructors in Tai Chi for falls prevention and started a new aquatics program for people with arthritis. We provide financial support to volunteers interested in starting new evidence-based wellness programs.

This is a summary of services provided to Andover residents in the last year (9-1-17 through 8-30-18).

Information and Assistance: 17 Calls and Office Visits. Our toll-free Senior HelpLine (1-800-642-5119) offers information, referrals and assistance to seniors, their families and caregivers to problem-solve, plan for the future, locate resources and obtain assistance with benefits and completing applications. Callers were assisted with applying for benefits, health insurance problems, housing needs, fuel assistance and many other services. Extensive resources are also described at www.seniorsolutionsVT.org.

Medicare Assistance: 23 residents received assistance with Medicare issues through our State Health Insurance Assistance Program (SHIP). Our SHIP program provides Medicare education and counseling, “boot camps” for new Medicare enrollees and assistance in enrolling in Part D or choosing a drug plan.

In-Home Social Services: We provided 9 elder residents with in-home case management or other home-based services for 45 hours to enable them to remain living safely in their homes. Often minimal services can prevent premature institutionalization. A case manager works with an elder in their home to create and monitor a plan of care, centered on the elder’s personal values and preferences. Many people would not be able to remain in their homes but for the services of Senior Solutions. Senior Solutions also investigates reports of self-neglect and provides assistance to those facing challenges using a community collaboration approach.

Nutrition services and programs: Senior Solutions administers federal and state funds that are provided to local agencies to help operate senior meals programs, and provides food safety and quality monitoring and oversight. Unfortunately, these funds do not cover the full cost of providing meals, so local agencies must seek additional funding. Senior Solutions does not use Town funds to support the senior meals program or benefit from any funds given by the Town to support local Meals on Wheels. Senior Solutions provides the services of a registered dietician to older adults and meal sites. Assistance is also provided with applications for the 3SquaresVT (food stamp) program.

Caregiver Respite: Through grants we provide respite assistance for caregivers of those diagnosed with dementia or other chronic diseases.

Transportation: Senior Solutions provides financial support and collaborates with local and regional transit providers to support transportation services for seniors that may include a van, a taxi, or a volunteer driver. Special arrangements are made for non-Medicaid seniors who require medical transportation.

Other Services: Senior Solutions supports a variety of other services including health, wellness and fall prevention programs, legal assistance (through Vermont Legal Aid), assistance for adults with disabilities and home-based mental health services. Senior Solutions has a flexible “Special Help Fund” that can help people with one-time needs when no other program is available.

Our agency is enormously grateful for the support of the people of Andover.

Submitted by Carol Stamatakis, Executive Director.



Your Community Center for Health and Wellbeing

OUR PROGRAMS & SERVICES

Case Management/Social Services

Individual assistance with issues such as: *Employment
*Housing *Transportation * Disability and Income
Benefits *Food *Heating *Access to Healthcare *Health
Education *Income Tax Preparation

NOW WITH OFFICE HOURS TUESDAY AFTERNOONS
AT JAMAICA CONGREGATIONAL CHURCH

Senior Wellness

Case management, social activities, home visits and
health education programs for area seniors

Farm-to-Home Food Assistance

Fresh produce from local farms distributed to families
and individuals, meal programs and food pantries

Transitional Housing

Short-term housing for low income individuals or
families along with case management and supportive
services to help transition to stable housing

Mental Health Cooperative

Individual counseling and psychotherapy for children
and adults

The Meeting Place

Space for the community to gather, become informed
and give and receive support with programs on health
and wellness, arts and culture, diet and nutrition—all
at no charge

CALL FOR AN APPOINTMENT OR VISIT US

PO Box 207, 5700 Mountain Marketplace

Londonderry, VT 05148

802-824-4343

www.neighborhoodconnectionsvt.org



Your Community Center for Health and Wellbeing

WE ARE.....

Community DRIVEN

Our programs and services are developed with input
from the community to help anyone – particularly
those in greatest need – to access the support and
assistance provided by our partners, existing agencies
and your neighbors.

Community SUPPORTED

Our space and staff are supported through the
generosity of individual community members,
businesses and foundations. As a result the only
question we ask is “how can we help you?” and you
won’t be billed for our assistance.

Community BASED

Our paid staff are few and are here to support and
enable the contributions of many partners and
volunteers who deliver services, raise funds, serve as
faculty for programs and provide key functions for our
operations

WE SERVE....

Individuals, families, adults, children— our
neighbors in the towns and villages of **Andover,
Bondville, Chester, Jamaica, Landgrove,
Londonderry, Peru, South Londonderry,
Wardsboro, Weston, Windham and
Winhall.** There are no eligibility requirements to
receive our services.

PO Box 207, 5700 Mountain Marketplace

Londonderry, VT 05148

802-824-4343

www.neighborhoodconnectionsvt.org

The Current Town Report Town of Andover FY 19

We thank you again for Andover's contribution last year of \$125. As a private non-profit 501c3 transportation company since 2003, The Current relies heavily and more than ever on local contributions. These funds allow us to draw down federal funds and provide operating support and the required match for our new vehicles. Andover has contributed to us for many years, and we thank you again for your support.

The Current's mission is to provide a safe, reliable and efficient transportation system that supports economic opportunity and quality of life for the 30 Windham and southern Windsor County towns we serve. We operate bus routes and senior and disabled non-emergency medical transportation services through our fleet of 23 buses, vans, and a network of 15 volunteer drivers. We receive state and federal grants, contributions from towns and resorts, fares, and contributions from our human service partners.



The Current's total operating expenses last year were \$2,505,430. We provided 157,464 bus, van, taxi, and volunteer rides. Our buses and vans traveled 638,836 miles over 31,255 hours.

Andover's contribution supports continuing public transit in your town and throughout the region. Service levels vary by town and from year by year. A town's transportation needs can be minimal some years and large the next. We need your help to remain a healthy company to be able to respond to needs of the elderly, disabled, or in an emergency or crisis when the need arises.

We are requesting a \$125 contribution from the Town of Andover this year. We hope you will support our funding request.

We are always seeking input to improve our services. Please contact me to let us know how The Current may improve service in your community.

Thank you!

Sincerely,

A handwritten signature in black ink, appearing to read 'Rebecca Gagnon'.

Rebecca Gagnon
General Manager

(802) 460-7433, ext. 201

rgagnon@crtransit.org

www.crtransit.org

Southeastern Vermont Community Action

Southeastern Vermont Community Action is an anti-poverty, community-based, nonprofit organization serving Windham and Windsor counties since 1965. Our mission is to enable people to cope with and reduce the hardships of poverty; create sustainable self-sufficiency; and reduce the causes and move toward the elimination of poverty. SEVCA has a variety of programs and services to meet this end. They include: Head Start, Weatherization, Emergency Home Repair, Family Services/Crisis Intervention, (fuel & utility, housing and food assistance), Homelessness Prevention, Micro-Business Development, SaVermont (asset building & financial literacy), Ready-for-Work (workforce development), Volunteer Income Tax Assistance, VT Health Connect Navigation, and Thrift Stores.

In the community of Andover, we provided the following services during FY 2018:

Weatherization: 1 home (1 person) was weatherized at a cost of \$11,186

Head Start: 2 families (6 people) received comprehensive early education and family support services with a value of \$23,647

Family Services: 2 households (6 people) received 7 services, valued at \$85 (including crisis intervention/resolution, financial counseling, nutrition education, forms assistance, referral to and assistance with accessing needed services)

Fuel/Utility Assistance: 2 households (4 people) received 4 assists valued at \$2,120

Community support, through town funding, helps to build a strong partnership. The combination of federal, state, private, and town funds allow us to not only maintain, but to increase and improve service. We thank the residents of Andover for their continued support.

Stephen Geller, Executive Director
Southeastern Vermont Community Action (SEVCA)
91 Buck Drive
Westminster, VT 05158
(800) 464-9951 or (802) 722-4575
sevca@sevca.org
www.sevca.org

COMMUNITY CARES NETWORK OF CHESTER/ANDOVER, INC.

Community Cares Network of Chester/Andover, Inc. has been busy reassuring our Senior Citizens we will still be able to assist them in getting to doctors and a bank of their choice even though these services have moved out of Chester. Change can be difficult and our volunteers have been and will continue to assist with these transitions.

CCN, Inc. provides transportation to doctors and hospital appointments, but we also assist with such services as grocery shopping, record-keeping, friendly visits and check-ins, library book delivery, and odd jobs. We have helped many clients get to the Chester/Andover Family Center and Food Shelf.

We continue to work in conjunction with the Chester Rescue Squad to put together emergency kits for Seniors to use at times of power outages, floods, storms, and other unforeseen disasters. With their guidance, we have been able to add to and improve these kits.

In addition to the Chester Rescue Squad, we also work with agencies such as Senior Solutions, Visiting Nurse & Hospice of VT & NH, and the Adult Protective Agency. We also cooperate with the Chester/Andover Ministerium to identify those in need.

We held our annual Spaghetti Dinner Fundraiser last spring at the Andover Town Hall. We would like to thank the Town for the use of the Hall. This has proven to be a popular social event for the people of the community. We also held our annual Fall Fundraiser in conjunction with Chester's Fall Festival. It was a nice opportunity to bring our volunteers and clients together as they made pies to sell.

CCN, Inc. has provided the senior citizens of Andover with over 400 services this past year.

Respectfully submitted,
The Board of the Community Cares Network of Chester-Andover, Inc.

VISITING NURSE AND HOSPICE FOR VT AND NH
Home Health and Hospice Services in Andover, VT

Visiting Nurse and Hospice for Vermont and New Hampshire (VNH) is a compassionate, non-profit healthcare organization committed to providing the highest quality home health and hospice services to individuals and their families. VNH provides care for people of all ages and at all stages in life, and delivers care to all, regardless of ability to pay.

VNH services reduce costs associated with town programs for emergency response and elder care. With quality care provided at home, there is less need for costly hospital and emergency room trips. And with VNH support, residents can age in place rather than relocating to a state or local nursing home.

Between July 1, 2017 and June 30, 2018 VNH made 125 homecare visits to 15 Andover residents. This included approximately \$11,745 in unreimbursed care to Andover residents.

- **Home Health Care:** 111 home visits to 12 residents with short-term medical or physical needs.
- **Long-Term Care:** 1 home visit to 1 resident with chronic medical problems who need extended care in the home to avoid admission to a nursing home.
- **Hospice Services:** 13 home visits to 2 residents who were in the final stages of their lives.

Additionally, residents made visits to VNH wellness clinics at local senior and community centers throughout the year, receiving low- and no-cost services including blood pressure screenings, foot care, cholesterol testing, and flu shots.

Andover's annual appropriation to VNH helps to ensure that all have access to quality care when and where it is needed most. On behalf of the people we serve, we thank you for your continued support.

Sincerely,



Hilary Davis, Director Community Relations and Development (1-888-300-8853)



Chester-Andover Family Center

Our Mission: *The Chester -Andover Family Center makes a difference in our community by providing resources for financial assistance, nutritional food, affordable clothing and household goods.*

P. O. Box 302
908 VT Route 103 South
Chester, VT 05143

Telephone: (802) 875-3236
Email: cafc302@gmail.com
Website: www.chester-andoverfamilycenter.org

The Chester-Andover Family Center

Board of Directors

2018

Stephanie Mahoney-
President

Kris Winnicki- Vice
President

Mariette Bock- Treasurer

Suellen Slater- Assistant
Treasurer

Georgia Ethier- Secretary

Melissa Howe

Bonnie McPadden

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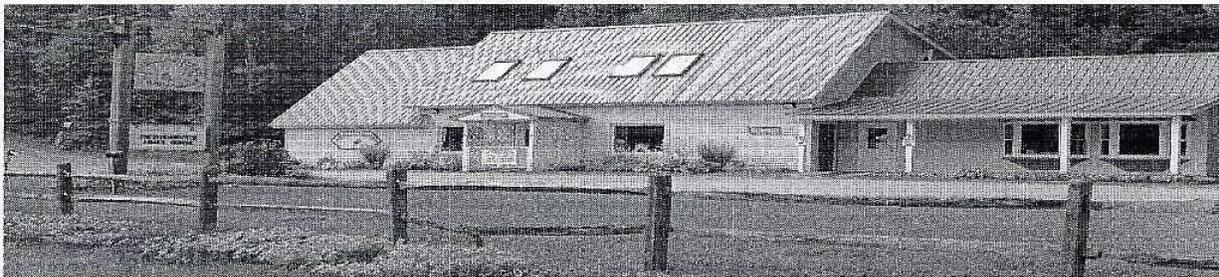
Bruce Parks

Mary Semones

Sandra Vincent

- **History:** The Family Center has been providing relief from hunger and financial stress for the most vulnerable residents of Chester and Andover for thirty-two years. We are a 501(c)(3) non-profit organization, staffed by volunteers.
- **Partners:** Neighborhood Connections offers our financial assistance recipients counseling, assistance with budgeting, and referral to other sources of assistance. We also partner with the Vermont Foodbank, Healthy Harvest Network, Hunger Council of the Windham Region and other hunger relief and service organizations.
- **Thrift Shop:** We provide affordable, quality clothing, small housewares and linens. Thrift Shop income supports the Food Shelf, our Financial Assistance Program and operating expenses.
- **Food Shelf:** Over one hundred fifty households are enrolled to receive nutritious, supplemental food. Food is purchased from the Vermont Foodbank, area grocery stores, and local growers. Individuals and organizations donate money, shelf-stable food and fresh produce.
- **Financial Assistance Program:** The Family Center provides financial assistance for utilities, heating fuel, rent and transportation (gas cards).
- **Gratitude:** The Chester-Andover Board of Directors acknowledges and thanks our donors, the community and our volunteers who donate resources and time in support of our mission.

"Making a difference in our community by providing resources for financial assistance, nutritional food, affordable clothing and household goods."



Windsor County Update
Assistant Judges Jack Anderson & Ellen Terie

FY 2019-2020 Budget

Once again the Assistant Judges have worked to produce a budget that is responsible and prudent while mindful of the tax burden upon property owners. The budget calls for \$ 448,185 to be raised by taxes, an increase of \$8,327 (.0189%) over the current FY 18-19 budget. The new budget calls for \$ 566,841 in total spending, an increase of \$25,816 (.0477) over the current FY budget. It should be noted that for the first time ever, the County will not be responsible for commissioning Notaries Public. This function has been taken over by the Office of Professional Regulation within the Secretary of State's Office. This will result in a loss of revenue for Windsor County of approximately \$17,000 over the next four years.

Pursuant to Title 24 Sect. 134, the County Treasurer shall issue warrants on or before March 1 requiring the tax to be paid in two installments on or before July 5 and on or before November 5 (2017).

Courthouse Renovation Bond

2019 marks the sixth year of the \$2 million bond repayment. The bond was issued for ten years at 2.83%. This year, the amount to be billed to the towns will be \$235,751 (\$200,000 principal; \$35,731 interest). This billing is NOT part of the county budget, but a separate assessment.

Other News

On July 17 a sprinkler head failed on the second floor at the County Building at 62 Pleasant Street, over the Sheriff's front offices. It happened in the wee hours of the morning, but we were not aware of it until 6 AM, after thousands of gallons had flooded the building. Ceilings and walls were soaked through, and floors and rugs had to be ripped up. For a short while, power was out. Ceiling lights were ruined, and the Sheriff's Department's phone network was destroyed. There was a lot of water to clean up on the second floor, first floor and basement.

Our Building Superintendent, Bruce Page, oversaw the recovery effort and took responsibility for a lot of the work. The Sheriff's office, where most of the damage occurred, stayed open through the ordeal. The rehabilitation offered the opportunity to update and refurbish as well, and within a few short weeks all was repaired and back to normal. Fortunately, the County's property and casualty insurance covered 100% of the cost.

Many thanks to Bruce for his yeoman service and to the following vendors: ServPro, Viking Electrical Services, D. Burke Paint and Drywall, Vermont Life Safety, Carpet Mill USA and Green Mountain Plumbing and Heating.

Thanks also to our County Clerk, Pepper Tepperman, who worked with our insurance adjustor, kept track of invoices and payments, and generally kept us organized throughout. We Assistant Judges are fortunate to work with such dedicated staff and grateful for the opportunity to serve the people of Windsor County.