

UNAPPROVED MINUTES

Vermont Board of Funeral Service

89 Main Street, 3<sup>rd</sup> Floor

Montpelier, VT 05620-3402

August 5, 2013

8:30 AM – Telephone Conference Meeting

Board Members present on conference call: Lyndon Mann, Robert Covey, Peter Beck, Larry Gile, Mary Alice Bisbee and Dan Vincent

Staff Attending: Colin Benjamin, Board Counsel, Terry Gray, Licensing Administrator and Danielle Rubalcaba, Licensing Board Specialist

1. Meeting called to order at 8:30am by Chairman Mann.
2. Application for Adirondack Memorials and Granite Works, LLC was previously distributed to all board members for review and consideration.

Mr. Beck questioned the January 8<sup>th</sup> board meeting minutes that reflect a motion to table this application until further information is received and additional areas regarding the law are cleared by Board Counsel. This information previously questioned the ability for a New York funeral director to own and/or operate a crematory establishment in New York. Terry Gray said in reviewing the New York Funeral Laws and speaking with the Executive Director, this information is accurate.

Mr. Covey stated his concerns with the application before the board as administrative rules 2.2 and the initial application state “. . . if a corporation, list the full name and address of every officer , director, and shareholder holding more than 25% of the corporate stock in the corporation. The application does not have anyone listed. Mr. Bennett’s letter dated January 2, 2013 he states, “The Corporation consists of four equal shareholders that are members of my family” and Mr. Bennett list the 4 individuals tied to the LLC. The language in the statutes state “more than 25%” therefore Mr. Bennett’s letter stating the corporation consist of 4 equal shareholders reflect that no one shareholder holds more than 25%.

Application for Adirondack Memorials and Granite Works, LLC, Industrial Park Road, Alburgh, Vermont and Ryan Bennett being the designated manager for the facilities. Motion made by Mr. Beck and seconded by Mr. Mann that after final review the Board approves the application and that the license be granted to Adirondack Memorials and Granite Works, LLC following an inspection of the facility by Mr. Vincent. The motion was approved by all five board members, no abstentions.

Meeting adjourned at 9:09 AM

Next Meeting – September 10, 2013

Respectfully Submitted,

Terry Gray