

# **TOWN OF NORTHFIELD, VERMONT**

**Report of the Officers for the  
Twelve Month Period ending June 30, 2018**



## **TOWN MEETING**

Open Session: Monday, March 4, 2019  
Mary Granai Corrigan Auditorium  
Northfield Middle/High School  
6:30 P.M.

Australian Balloting: Tuesday, March 5, 2019  
Northfield Middle/High School Lobby  
7:00 A.M. - 7:00 P.M.

**TOWN OF NORTHFIELD, VERMONT**  
**Chartered by the Republic of Vermont**  
**August 10, 1781**

**1970 Census - 4870**

**1990 Census - 5610**

**1980 Census - 5435**

**2000 Census - 5791**

**2010 Census - 6207**

**24,518 Acres - 38.3 Square Miles**

**2018 TOWN GENERAL GRAND LIST:**

**3,202,584.50**

**EMERGENCY PHONE NUMBER**  
**DAY or NIGHT**

**FIRE, POLICE, AMBULANCE**  
**CALL "911"**

**NON-EMERGENCY PHONE NUMBERS**

<b>FIRE</b>	<b>498-8592</b>
<b>POLICE</b>	<b>485-9181</b>
<b>AMBULANCE</b>	<b>485-8550</b>

**Cover Picture: 1<sup>st</sup> Annual Maypole Dance on the Common**

On Tuesday, May 1, 2018, the Northfield Farmers Market and the local Recreation Committee joined forces to organize a Maypole Dance for the schoolchildren of Northfield. The Maypole Dance is believed to have originated in ancient Britain when Roman soldiers celebrated the coming of spring by dancing around decorated trees. Very popular during medieval times as a community-building activity, English settlers later brought this tradition to the American colonies where it flourished with the notable exception of the Massachusetts Bay colony where it was quickly banned by Puritan leaders as both frivolous and pagan. After going out of common observance for several generations, the Maypole Dance was resurrected in late nineteenth century America and considered a healthy and wholesome springtime exercise for adults and children alike. It was also seen as a positive celebration of America's early folk and agrarian traditions in an era of rapid urbanization and industrialization. Given the success of its 2018 return to Northfield, it is hoped the Maypole Dance on the Common will become a local tradition here for many years to come.

*Photograph by Bill Croney  
Courtesy of the Northfield News*

## **IN MEMORIAM**

The Town of Northfield sadly lost several prominent community leaders over the past year. We would like to highlight below the achievements of five such individuals whose devotion and dedication to the Northfield community will be sorely missed in the years to come.

**William Jennings** grew up in Roxbury, Vermont and was a leader in Central Vermont law enforcement for over thirty years. One of the founders of the Berlin Police Department, he served as its chief for several years. After his retirement from that position, Mr. Jennings worked for the Montpelier Police Department and was later hired as Northfield's Police Chief in April 2017. Although Chief Jennings' final illness required him to leave this position in July 2018, during this regrettably brief time he fully displayed to the Northfield community the high level of professionalism and dedication to public service that exemplified his entire career in law enforcement.

Although born in Rutland, Vermont, **David MacDougall** was a graduate of the Northfield High School Class of 1958 and later attended the University of Vermont. His active business career included ownership of the College View Dairy as well as M&M Machines, which was a snowmobile dealership and repair shop. In his free time, Mr. MacDougall was one of the founders of Northfield Snowmobilers, Inc. and taught youth snowmobile safety courses for several years. When the snow melted, he enjoyed riding his blue Harley Davidson motorcycle throughout the state and organizing camping trips with his family. His extensive community service included leadership roles in several professional and benevolent organizations, such as the DeWitt Clinton Masonic Lodge, the Northfield Chapter of the Jaycee, and the Northfield Rotary International Club. Mr. MacDougall also served the Northfield municipality with terms as Town Selectman and Town Treasurer.

**Theodore "Ted" Nelson, Jr.** was born in Ludlow, Massachusetts, graduated from Wakefield High School, and first came to Northfield to attend Norwich University. He graduated from Norwich University as part of the Class of 1957, which he later commemorated with his distinctive NU 57 license plate. A ten-year stint in the U.S. Army then followed, which included attending flight schools around the United States as well as a three-year tour of duty in West Germany. After leaving the service in 1968, Mr. Nelson was employed by Shell Oil Company in Syracuse, New York and by Jones & Lampson Machine Company in North Walpole, New Hampshire before taking employment with the Vermont Department of Public Safety in 1971. He retired from the department as Administrative Executive in 2007 after thirty-six years of dedicated service. Mr. Nelson also was a member of the Northfield Board of Village Trustees for nine years and served as President of the Central Vermont Rotary for two terms.

**James "Jay" Pedley** was born in Lyndonville, Vermont, and was a graduate of the prestigious Vermont Academy (Saxtons River, VT) and later attended Dartmouth College and the University of Vermont. After working stints for Eastman Kodak and Green Mountain Lincoln Mercury, Mr. Pedley purchased Lemery's store in Northfield, which he and family members ran for the next twenty-two years. He and his wife Sally later operated the Ladies' Workout Express located in Northfield's Gray Building. An active and accomplished skier, Mr. Pedley helped found the Northfield Ski Racing program and served as coach to many aspiring young skiers. In addition, Mr. Pedley served two terms in the Vermont State Legislature as well as on the Northfield School Board and the Board of Listers. In recent years, Mr. Pedley was a prominent member of the Northfield Historical Society and also helped lead fundraising efforts to install a pavilion and other amenities in the new Water Street Park.

**Donald Wallace** was born in Glen Ridge, New Jersey and after serving as a medic in the U.S. Army attended the University of Vermont, graduating there with a Bachelor of Science in Mechanical Engineering. Mr. Wallace later studied at the University of Illinois Urbana-Champaign and Columbia University for his masters and doctoral degrees respectively. Starting in 1962, Mr. Wallace taught mechanical engineering at Norwich University for fifty-five years and generations of his former students remember him well for his exceptional teaching skills and for his formidable presence in and out of the classroom. An active outdoorsman, Mr. Wallace was a skilled hiker and mountaineer who was only the fourth person to climb the high points of all fifty states. In addition to these achievements, Mr. Wallace was a Northfield Ambulance Service EMT for over twenty-five years, one of the founders of the Northfield Recycling Center/Transfer Station, and Northfield's Green Up Day Coordinator for many years. Mr. Wallace also served eight years on the Northfield Board of Town Selectmen (including five years as Chair) and was one of the original members of the Northfield Conservation Commission.

In full recognition of the significant and positive impact these five gentlemen had on the Northfield community, this 2019 Northfield Town Report is dedicated in their memory.

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## **TOWN OF NORTHFIELD, VERMONT WARNING OF 2019 ANNUAL MEETING**

The legal voters of the Town of Northfield, Vermont, are hereby notified and warned to meet in the Mary Granai Corrigan Auditorium at the Northfield Middle/High School on Monday, March 4, 2019, at half past six o'clock in the evening (6:30 P.M.) to act upon the following articles. Voting for all Australian Ballot articles and elections will be held in the Lobby of the Northfield Middle/High School on Tuesday, March 5, 2019 from seven o'clock in the forenoon until seven o'clock in the evening [7:00 A.M.–7:00 P.M.]):

Reciting of the Pledge of Allegiance.

**Article 1.** To elect a Moderator.

**Article 2.** To elect all requisite officers: Grand Juror, 1 year; Selectman, 3 year seat; Selectman, 2 year seat; Lister, 3 year seat; Lister, 1 year remainder of a 3 year seat; Town Treasurer, 3 years; Town Agent, 1 year; Trustee of the Brown Public Library, 3 year seat; Trustee of the Brown Public Library, 3 year seat; Trustee of the Brown Public Library, 3 year seat; Trustee of the Brown Public Library, 1 year remainder of a 3 year seat; Water & Waste Water Commissioner, 3 year seat; and Electric Utility Commissioner, 3 year seat. (Australian Ballot)

**Article 3.** Shall the Town approve the reports of the Town Officials?

**Article 4.** Shall the voters authorize total fund expenditures of \$4,385,060 of which \$3,025,680 shall be raised by property taxes and \$1,359,380 by non-tax revenues?

**Article 5.** Shall the voters authorize the Town to exempt from local property taxation, to the extent of 100% of the appraised value, the land and premises of the DeWitt Clinton Masonic Temple, located at 151 South Main Street, which has 501(c) status, for a period of ten (10) years, beginning July 1, 2019? (For informational purposes only, the FY 2018/2019 property taxes total is \$7,927.81.) (Australian Ballot)

**Article 6.** Shall the voters authorize the expenditure of \$13,600 for the Central Vermont Home Health and Hospice? (Australian Ballot)

**Article 7.** Shall the voters authorize the expenditure of \$3,000 for the Central Vermont Council on Aging? (Australian Ballot)

**Article 8.** Shall the voters authorize the expenditure of \$2,800 for the Good Samaritan Haven? (Australian Ballot)

**Article 9.** Shall the voters authorize the expenditure of \$2,500 for the Washington County Diversion Program? (Australian Ballot)

**Article 10.** Shall the voters authorize the expenditure of \$2,500 for Washington County Mental Health Services, Inc.? (Australian Ballot)

**Article 11.** Shall the voters authorize the expenditure of \$1,250 for the People's Health and Wellness Clinic? (Australian Ballot)

**Article 12.** Shall the voters authorize the expenditure of \$1,200 for Central Vermont Adult Basic Education? (Australian Ballot)

**Article 13.** Shall the voters authorize the expenditure of \$1,200 for the Vermont Association for the Blind and Visually Impaired? (Australian Ballot)

- Article 14.** Shall the voters authorize the expenditure of \$1,000 for Capstone Community Action, Inc.? (Australian Ballot)
- Article 15.** Shall the voters authorize the expenditure of \$1,000 for Circle? (Australian Ballot)
- Article 16.** Shall the voters authorize the expenditure of \$1,000 for Good Beginnings of Central Vermont? (Australian Ballot)
- Article 17.** Shall the voters authorize the expenditure of \$1,000 for the Vermont Center for Independent Living? (Australian Ballot)
- Article 18.** Shall the voters authorize the expenditure of \$800 for the Family Center of Washington County? (Australian Ballot)
- Article 19.** Shall the voters authorize the expenditure of \$750 for the Sexual Assault Crisis Team of Washington County? (Australian Ballot)
- Article 20.** Shall the voters authorize the expenditure of \$600 for Home Share Now? (Australian Ballot)
- Article 21.** Shall the voters authorize the expenditure of \$600 for the Washington County Youth Service Bureau/Boys & Girls Club? (Australian Ballot)
- Article 22.** Shall the voters authorize the expenditure of \$400 for Community Harvest of Central Vermont? (Australian Ballot)
- Article 23.** Shall the voters authorize the expenditure of \$400 for the Friends of the Winooski River? (Australian Ballot)
- Article 24.** Shall the voters authorize the expenditure of \$300 for the Green Up Vermont? (Australian Ballot)
- Article 25.** Shall the voters authorize the expenditure of \$250 for O.U.R. House of Central Vermont? (Australian Ballot)
- Article 26.** Shall the Town of Northfield collect property taxes in four (4) installments which shall be due on August 16, 2019 and November 15, 2019 and February 14, 2020 and May 15, 2020?
- Article 27.** To transact any other non-binding business proper to be brought before said meeting.

**DATED AT NORTHFIELD, VERMONT**

**THIS 29<sup>th</sup> DAY OF JANUARY, 2019**

KENNETH W. GOSLANT, Chair  
 K. DAVID MAXWELL, Vice-Chair  
 LYNN DONEY

JULIE H. GOODRICH  
 NATHANIEL MILLER



**Town of Northfield, Board of Selectmen**

**Notice:** Requests for mailed absentee ballots for this meeting must be received by Monday, March 4, 2019 at 4:30 p.m. at the Town Clerk's Office. Voters may also vote absentee at the Town Clerk's Office until 4:30 p.m. on Monday, March 4, 2019. Further information on voter registration and absentee voting or any other appropriate information may be obtained from the Town Clerk at the Municipal Building during normal business hours.

## **RULES FOR THE CONDUCT OF THE MEETING**

**The Vermont Statutes set out a number of the rules for the conduct of the municipal meetings. These are summarized below, along with the section numbers of the Statutes in which they appear.**

1. Robert's Rules of Order govern the meeting (17 VSA 2658).
2. Only registered voters may speak during the meeting (17 VSA 2656).
3. An article once decided shall not be considered again during the same meeting (17 VSA 2658).
4. A paper ballot may be taken if the request is supported by seven voters (17 VSA 2658).
5. Action taken under the article "Other Business" shall not be binding on the Town (17 VSA 2660(d)).

**In addition to the above, Robert's Rules of Order sets additional guidelines that will be followed:**

1. All motions and remarks must be addressed to the Moderator. Those wishing to speak must be recognized by the Moderator before speaking.
2. Articles must be moved, seconded, and restated by the Moderator before discussion may begin.
3. An article may be amended and the amendment proposed back to the original article.
4. Debate may be cut off by a two-thirds vote.

**Further rules of procedure:**

1. A voter wishing to speak must come to the front of the auditorium and use the microphone.
2. Smoking is not permitted in the auditorium or in the lobby.
3. Please state your opinions in a courteous manner; we all have to live together when this meeting is over!

## REPORT OF THE SELECT BOARD CHAIR

The Select Board welcomed a new member this year with Nathaniel Miller. He serves on the Highway Subcommittee and is a great addition to the team.

We continue to work on our existing infrastructure: grants for backroads (which includes gravel, ditching and culvert replacement), better-quality sidewalks, continued tree-trimming, allocating funds to improve roads, and ongoing improvements to meet our state-mandated stormwater run-off requirements. We continue to update our existing water, sewer and electric utilities. In addition, we extracted another 3,500 yards of gravel for our backroads from the Town's pit, which resulted in significant savings. An added attraction is the addition of two new "Welcome to Northfield" signs. A special thank you to everyone involved with the raising of these signs.

We continue to invest in the maintenance of our town buildings. We installed new carpeting in the Municipal Building, siding at the Police Station, and heating at the Fire Station. At the Highway Garage we upgraded the heating system, which also helped with heating of the Ambulance Bay.

The Recreation Committee built a new pavilion and bathrooms at our beautiful Memorial Park. At Northfield Falls Park, the Promise Committee built a special playground for our younger residents through age 6. Both projects enjoyed and appreciated a lot of assistance from community members. The Promise Committee also built a unique tree structure at the library, conveniently within walking distance for all those living downtown. Another new pavilion, along with a small playground, was erected at the Water Street Park under the leadership of Jay and Sally Pedley with assistance from many community volunteers. The Town is grateful for the help of the Norwich Cadets, who assisted in various capacities with all of these projects.

The Town of Northfield and Norwich University continue to work together to build a better community for all. We are excited to see new developments on the Norwich campus with its \$100 million "Forging the Future" campaign with the construction of Mack Hall and the renovation of several existing buildings. Northfield Savings finished the renovations of their building and complex, adding an exciting new look to our downtown. This new renovation was complete with a drive-through window, added curbing, sidewalks, and parking. Cabot Hosiery continues to expand their business and they have helped in the re-development of the old Nantanna Mill. We continue to look toward the future for further development of Northfield.

CERV (Community Emergency Relief Volunteers) now has a year-round clothing shelf located in the basement of the Town Offices. Our hope is to eventually have all the services of CERV located in one location. We are working to renovate an existing town building in anticipation of housing both valuable resources together in the future.

We continue to have some exciting new and old traditions in Northfield: the Farmers' Market, The Night on the Crescent, The Night on the Common, the Common Spirit, the Christmas Tree Lighting, Trunk or Treat, and our famous Labor Day Weekend activities and parade. These traditions make Northfield an exciting place to live and visit.

Several months ago, we lost Bill Jennings, a great person who worked tirelessly to keep the residents of Northfield safe during his tenure as police chief. He will be missed dearly.

With this untimely loss we hired John Helfant, retired State Police Officer. We also had the dedication of the Gold Star Family Memorial with the founder, Hershel (Woody) Williams present, along with Governor Scott, numerous Gold Star Families and distinguished guests

We also celebrated the one hundred year commemoration of Armistice Day on the Common. This celebration was attended by the leaders of Norwich University, state and local officials, veterans from all over the state, and our own American Legion members. A special thank you to Michael Krause for his organization of this event.

I want to acknowledge the passing of several of our former community members as mentioned in our dedication. Their contributions will be missed by many of us.

As always, I wish to thank all of our valuable employees and community volunteers for their continued dedication to this great community. Thanks also to my fellow Select Board members for their time and commitment in making Northfield a great place to live and raise a family. A special thanks to Trans-Video for televising our Select Board meetings and now making these meetings available on Facebook. I want to express another special thanks to Elroy Hill for his consistent support throughout the year. Very seldom does he miss a meeting. And a thank you to his wife, Reba, for her delicious home baked goods.

In closing, this will be my final year as chair of the Select Board. It truly has been a great honor to serve this community on the Select Board for the past nine years.

Respectfully submitted,  
*Kenneth Goslant*  
Select Board Chair

## **REPORT OF THE TOWN MANAGER**

### **Municipal Budget**

The proposed FY 19/20 municipal budget includes an overall increase in the amount to be raised by taxes from last year of \$169,900 (from \$2,855,780 to \$3,025,680). If the municipal grand list remains unchanged and the municipal budget is approved, the municipal tax rate will increase \$0.053. The non-property tax budget revenues are estimated to increase slightly by \$5,730 to \$1,224,680.

The municipal operations and maintenance budget (O&M), which consists of material, equipment and vehicle maintenance costs, and employee wages and benefits, is up \$188,910 from \$3,348,560 to \$3,537,470 (5.6%).

The FY 19/20 capital expenditures and budget transfers are lower (down from \$970,250 to \$617,380) as compared to last year; which last year included funding increases for one-time expenditures for building improvements at the Fire Station and Town Garage and other capital improvements. Those improvements were primarily funded through the use of surplus funds and the reallocation of existing funds from capital improvement reserves. This year's proposed capital funding is more in line with FY 17-18, and includes funding for road paving and other capital expenditures.

Municipal debt payments are down \$22,510 (\$252,720 to \$230,210) due to final payments on several capital projects and lowered payments on other projects.

Budget increases are primarily due to an increase in the gravel budget for road maintenance, paving, stormwater improvements, and wages and benefits. The municipality did experience a \$33,500 reduction in its liability and workers compensation costs due to lower workers compensation claims and other factors over the past the past three years.

## **Municipal Staffing**

During this past year, the Town of Northfield hired John Helfant as the Town's new Police Chief. A majority of John's law enforcement career was with the Vermont State having spent seven years at the Derby Station and 18 years at the Royalton Station. He achieved the rank of Senior Sgt. and was a patrol commander in which he supervised six to eight officers. John brings extensive experience in high profile drug investigations and community outreach to the Northfield Police Department.

## **Public Infrastructure**

The State of Vermont requires municipalities to obtain a State Municipal Roads General Permit to achieve reductions in stormwater-related erosion from municipal roads - both paved and unpaved. Municipalities must implement a customized, multi-year plan to stabilize their road drainage system. The plan will include bringing road drainage systems up to basic maintenance standards, and additional corrective measure to reduce erosion as necessary to meet water quality restoration effort. Northfield, with the assistance of the Central VT Regional Planning Commission, has completed portions of a multi-year plan including the inventory of its culverts and a road erosion inventory of all hydrologically connected road segments and stormwater outlets. To implement the required plan, Northfield has obtained approximately \$105,000 in grant funding over the past two years for culvert replacement projects, stoned lined ditching and road resurfacing of several roads - all of which will reduce future road maintenance costs and improve driving conditions. In addition, the municipal budget includes an increase in the gravel budget for the year starting July 1, 2019 from \$66,000 to \$127,350; of which \$40,000 is for mud season road stabilization and \$87,350 for gravel road resurfacing.

The Select Board has also increased funding for the paving of asphalt roads over the past two years, and paved Winch Hill, Cemetery Street, portions of Water Street, the upper section of Union Brook and the paved portions of Lovers Lane and Berlin Pond Road.

The Board has also increased funding for the replacement of sidewalks. This past year (in conjunction with Northfield Savings Bank) the Town rebuilt and upgraded the exiting asphalt sidewalk in front of the NSB and the Mayo Block to concrete with landscaping features as envisioned in several Downtown planning studies. In addition, the Town extended the sidewalk upgrades to along the municipal building. Sidewalk funding in the Town's current capital budget, and this year's additional funding, is earmarked for the replacement and upgrade of sidewalks on East Street and the westerly side of South Main Street.

In addition, the Select Board continues to fund for current and future repairs to Northfield's many bridges. The Main Street Bridge over the Dog River is one of Northfield's most prominent bridges in need of replacement. Fortunately, a majority of the replacement cost for this bridge will be funded by the State of Vermont. Based upon the bridge being identified by the Central VT Regional Planning Commission as the number one bridge priority in Washington County, and 15<sup>th</sup> state wide, it is anticipated that the bridge will be scheduled for engineering and design within one to two years and rebuilt within six years.

The Town of Northfield also received \$575,000 in funding from the Vermont Environmental Conservation Fund Ecosystem Restoration Program for a third storm-water remediation site near Northfield's downtown. This third structure will be located on a municipality owned parcel near the corner of Wall and Union Street. The project is scheduled for construction this summer. The structure will be a large under-ground bio retention infiltration system designed to capture runoff from 48 acres of residential development (13 acres of impervious surface). Treatment of stormwater within this system will also reduce some storm-water from entering the municipal sewage treatment plant.

In addition, an engineer hired by the Town has nearly completed a stormwater study for a South Main Street Stormwater Project which will include the replacement of existing stormwater lines, the addition of new stormwater lines, and stormwater treatment basins. These measures will improve stormwater management in the Elm Street and Highland Ave. areas and along South Main Street, and will eliminate the combined sewer overflow (CSO) on East Street which on occasion deposits a mixture of stormwater and sewage into the Dog River. The project will further reduce the amount of stormwater into Northfield's Sewage Treatment Plant. The State of Vermont has committed to funding 50% of the project.

I look forward to working with the Select Board, the Commissions, and Municipal Employees during the upcoming year to maintain and deliver quality municipal services to Northfield, as well as engaging the community in a dialog on the desired level of services. I encourage Northfield residents to contact me to discuss any questions, comments or ideas that you may have on improving the delivery of municipal services. I can be reached at 485-9822, or by email at jschulz@northfield.vt.us.

Respectfully submitted,  
*Jeff Schulz*  
Town Manager

## REPORT OF THE TOWN CLERK & TREASURER

Town Meeting is here once again. Anyone who may be interested in serving on a board can contact the Town Clerk's Office to see what seats are available. There is so much preparation and time that goes in to organizing an election. Our hopes are that you can get in and out of the election polling area with no problems.

There are many other things that happen in our office. We sell Green Mountain Passports; we do registration renewals for cars, trucks, motorboats, snow machines and trailers; and issue dog licenses just to name a few. Need a copy of your birth certificate or want to search your family history? We know how to get you started. Our office holds all vital records for people who were born, married, died, or were buried in Northfield since the mid-late 1700's.

**\*\*Reminder your Homestead Declaration needs to be filed every year with the State of Vermont Tax Department. For more information call 828-2865\*\***

**\*\* All dogs must be licensed in the State of Vermont. A valid rabies certificate is needed and there is a fee associated with obtaining a dog license\*\* It's the law!**

It's been our pleasure serving the community.

*Kim Pedley, CVC*  
Town Clerk & Treasurer

*Karen Zedick,*  
Assistant Town Clerk

## REPORT OF THE HIGHWAY FOREMAN

In the year 2018, the town crew performed road side tree cutting on Smith Hill, Dole Hill, and sections of Stony Brook, Gibb Lane, and Colson Road. This all amounted to about 3.5 miles of stump removal, ledge removal, ditching, and culvert replacement. Part of the Dole Hill work was covered under a grant that included a new large culvert replacement. This work was performed by Extreme Excavating and the town crew.

Some paving projects were completed by Pike Industries. These included both ends of Lover's Lane, the beginning of Berlin Pond Road, a section of Union Street, Water Street, and Cemetery Street (near the school). Many other highway projects were also completed as the highway crew is called upon frequently.

I would like to thank each one of the town crew for their very hard work as they are always busy. Not only are they dedicated to their jobs but they also take pride in what they do. Thank you again. I would also like to thank the Town Manager, the Town Select Board members, and the other municipal employees for their support of the Town Highway Department.

I would also like to thank the town residents for their support of the Town Highway Department, along with having patience with all the road side tree cutting. I expect the end product will be worth the work.

Respectfully submitted,  
*Trent Tucker*  
Highway Foreman

## **REPORT OF THE FIRE DEPARTMENT CHIEF**

The Northfield Fire Department responded to 121 calls in 2018. The Northfield Fire Department's current roster is twenty (20) members including six (6) officers.

The Fire Warden is Lieutenant Brian Elwell (485-9036) and Assistant Fire Warden is Firefighter Titus Soble (793-9030). We would like to remind residents that burn permits are required in the Town of Northfield. Please contact the Fire Warden or his assistant for a permit before you burn. Please contact the fire warden a minimum of twenty four (24) hours before you wish to burn since this will give them ample time to respond to your request. The wardens are volunteers and require sufficient notice to respond to your requests.

Norwich University continues to support the Fire Department with its annual donation to the emergency services. We are also grateful for the student volunteers that are on our department. We would like to recognize and thank Norwich University for its continued support.

The Labor Day Duck Race were a success again this year as one of the primary fundraisers for the department's fundraising account. We would like to thank all of those who donated items, or purchased tickets in support of the department. The Gun Raffle continues to be a great success in departments fundraising efforts. We would like to thank the community for their continued support in our fundraising activities. The Gun Raffle Fundraiser will be continuing this year.

I would like to thank all of the volunteer firefighters and their families for their dedication to Northfield and surrounding communities. I would like to thank the citizens for their support of the Northfield Fire Department.

Respectfully submitted,  
*Peter J. Demasi*  
Chief, Northfield Fire Department

## REPORT OF THE POLICE DEPARTMENT CHIEF

First I'd like to take a moment to reflect and commemorate the life of Bill Jennings. Bill grew up in Roxbury and began his extensive law enforcement career here in Northfield. He went on to work for several departments including establishing the Berlin Police Department. He finally retired from Northfield full-circle in July. Bill set the bar when it comes to professional, compassionate police service. From Montpelier PD's homage "Bill was an amazing son, brother, father, leader, mentor, and friend. He epitomized generosity, selfless service, and community-oriented policing and we are all the better for having known him." We here at the Northfield Police Department and the community as a whole were made better by Bill's brief time here.

In 2018 some transitions occurred for the Northfield Police Department. We experienced some personnel changes including the retirement of Chief Bill Jennings, which was filled by the hiring of current Chief John Helfant. Chief Helfant would like to thank the Town of Northfield for giving him an opportunity to serve. He comes to Northfield after a twenty-eight (28) year career with the Vermont State Police and six (6) months at Berlin PD. Chief Helfant's career has been marked by skill sets to include twenty-one (21) years of supervisory experience, general criminal and major motor vehicle investigations and a specific skill set involving drug investigations.

Officer Logan Potkowski was hired in July to fill our FY 2018/2019 sixth patrol officer position. Officer Potkowski comes to us with fourteen (14) years of prior law enforcement experience, and we are thankful to add his experience and personality to the department. The sixth patrol officer position assists the department in providing around the clock, professional police services to the Northfield Community.

The remainder of the full-time members of the department includes Sergeant Brian Hoar with thirteen (13) years of service to the Northfield community, Corporal Michael Gero with four (4) years of service to Northfield, Senior Officer Christopher Hoar with seven (7) years of service, and Officer Karie Tucker with one (1) year of full-time service to Northfield. In addition to our full-time staff the department also has three (3) part time Officers: Michael Philbrick, Carrie Pine, and Dani Frattini.

Michelle Lavallee was hired as the department's Administrative Dispatcher in February 2017 and decided to leave the position as of November 2018. The department hired two part time Administrative Dispatchers, Carrie McCool and Karen Crossett, to assist with fulfilling the administrative demands of running a police department. The full time Administrative Dispatcher position was advertised in December and the selection process took place in late December. Sara Lique was hired as the new full time Administrative Dispatcher for Northfield PD. Sara comes to Northfield PD with 14 years of experience as an Administrative Dispatcher at the VSP Rockingham Barracks and a Dispatcher/Dispatch Supervisor at the Rockingham and Westminster PSAP's.

Over the course of 2018, officers of the Northfield Police Department responded to 2,123 calls for service throughout the community. Officers filed 97 criminal cases/charges with the States Attorney's Office, and seven (7) search warrants were executed. Some of the more high profile cases included a "home-invasion/burglary of an occupied dwelling". A search warrant was executed concerning that investigation, and an arrest was made. Around the same time, South Village Mobil was robbed. The investigation into this incident is still ongoing. An aggravated assault occurred at the Northfield Savings Bank ATM. A search warrant and arrest was made in that incident as well. Despite these incidents, Northfield remains a very safe community.

One of the pivotal reasons we as a department are so successful is because the Northfield community at large is so supportive of each other and comes together to help everyone in times of need. The community's cooperation is paramount to the department's success in keeping the town safe.

To that end, the Officers of the Department are heavily invested in community outreach programs to include being involved with the Special Olympics, hosting child car seat installations, the Brown Public Library Teddy Bear slumber party, and participating in several "Coffee with a Cop" events. The year also saw a special national visitor "Rosalyn Loves" who is traveling across the county thanking police officers by giving out hugs and spreading love.

In conclusion, the Department is fully staffed, providing 24/7 police coverage for the community. The Department responded to a high number of calls, filed almost 100 criminal cases and solved several significant cases. The Officers develop a vested interest in the community by participating in community outreach to develop a first name basis/ recognition with our fellow citizens. Thank you for your support!

Respectfully submitted,  
*John Helfant*  
Chief of Police

## **REPORT OF THE AMBULANCE SERVICE CHIEF**

Over this past year, we once again have seen an increase in activity within the Northfield Ambulance Service Area. Our units have responded to 862 calls for service in the towns of Northfield, Roxbury, West Berlin, and Moretown. These calls included 911 emergencies such as structure fires, car accidents, agency assists, mutual aide, and medical calls. Non-emergency activities such as transports, and stand-by events, including Labor Day Weekend Festivities, Northfield High School sports, and Norwich University sporting events.

This year we were able to remount the 2008 Osage Industries Ambulance Box, updating the chassis from a 2008 to a 2017 Ford F-350, with updates including conversion from power draining halogen lighting to LED lighting and switching from a 2-wheel drive chassis to 4-wheel drive. Through this update this unit will continue to provide valuable service to the communities of Northfield, Roxbury and West Berlin.

We continue to provide regular in house trainings, and exercises covering medical training updates, motor vehicle extrication, off-trail rescue, cross training with the Fire Department, and with our neighboring services. In addition we continue to be very active in Vermont EMS District 6 by hosting an Emergency Medical Technician class. Starting in January we will once again host the Emergency Medical Technician class that will represent nearly 200 hours of education for each of the students.

The Ambulance department remains involved with several educational programs for the children of the Northfield and Roxbury Schools, and some local day cares. These sessions included ambulance tours for play group, pre-school and kindergarten classes.

This year we once again worked closely with the Northfield Fire Department, Town Office employees, and members of the Northfield Community in assisting with the Salvation Army's "Christmas Angel" program, which provides Christmas Gifts to less fortunate children in the Washington County area. We were able to provide toys and other much needed items for 40 children this year.

The Northfield Ambulance Service is also responsible for other town services, including the E-911 system and any changes that are needed. We are asking people in Northfield, Roxbury, and West Berlin to make sure they post their locatable address on their homes or near the road, as it makes it much easier and faster for your emergency services to find you in an emergency situation.

On a personal note I would like to thank the members of the Northfield Ambulance Service and the Northfield Ambulance Volunteers; with the increase in service activity and the growing pains that we as an organization have been feeling, your unwavering dedication to the community you serve is both refreshing and to be admired. As we go forward as a team I will do my best to continue to support the members, the service and the community with the level of capability, resources and care that is deserved.

Respectfully submitted,  
*Lawton Rutter*  
Chief of EMS

## **REPORT OF THE EMERGENCY MANAGEMENT COORDINATOR**

2018 was a year of continued expansion of both the Hazard Mitigation Plan and the Local Emergency Operations Plan. This year also brought a series of weather events that required updates and impact reports be provided to Vermont Emergency Management. In addition Norwich University has continued updating its internal emergency planning and in doing so we have been working to streamline the interoperability of the Town Plan with that of the Universities.

Both the Local Emergency Operation Plan and the Local Hazard Mitigation Plan are available from the Town Offices for review.

We continue to move forward beginning to address and resolve the hazards identified in the Hazard Mitigation Plan, we need to continue develop and test local emergency action plans especially at our educational facilities and lastly we need to continue to educate all parties involved from members of the local government to members of the public.

We can be prepared for the unpredictable if we do this planning as a community team; if you have any comments or suggestions relative to the two plans mentioned above, or if your organization has questions or concerns regarding emergency planning please do not hesitate to contact me.

Respectfully submitted,  
*Lawton Rutter, Chief of EMS*  
Emergency Management Coordinator

## **REPORT OF THE TOWN HEALTH OFFICER**

Recommended by the Select Board and appointed by the Department of Health for three-year terms, Northfield's two (2) Health Officers are charged with investigating and resolving health related issues between tenants and landlords, landlords and tenants, homeowners and neighbors, as well as public health issues such as septic problems, rabies, and dead animals.

For 2018 resident calls for the Northfield Health Officers were about on par with prior years. There were a total of 49 calls for service; the breakdown is as follows:

Tenant/Landlord	8	Rabies Investigation	0
Animal Bites	15	Neighbor/Homeowner	2
Trash	2	Animal Odor	0
Animal Welfare	0	Unfounded	9
Landlord/Tenant	4	Water Tests	0
Septic	1	Tenant/Tenant	0
Water Disposal	0	Dead Bird	0
Lead Paint	1	Agency Assist	3
Homeowner	4		
		<b>Total</b>	<b>49</b>

Animal bites have been on the rise for the past few years; as a reminder as a dog owner in the Town of Northfield, you are required to register you dog at the Town Clerks Office and maintain all appropriate vaccination's. A recommendation on animal safety; if the animal is not yours do not approach, pet or play with that animal without the owner's consent and in most cases presence.

We have found over the years that many complaints to our office can be avoided if the parties communicated and knew each other's roles and responsibilities. Additionally, calling 211 has proven to be an excellent resource for those seeking information regarding rental housing, tenant and landlord issues, health related issues etc. Another source of information concerning rental housing for both the landlord and tenant is the "Renting in Vermont Handbook." This handbook was updated fairly recently and is available from the Vermont Tenants Association as well as online at:

[http://www.cvoeo.org/htm/Housing/tenants/Renting\\_in\\_VT.html](http://www.cvoeo.org/htm/Housing/tenants/Renting_in_VT.html).

Communication is a great resource and we encourage communication between parties to resolve health related disputes. We do realize that in some cases, the involvement of a third party is needed. Feel free to contact me any time with any health related questions or to file a complaint. Inquires will be handled promptly.

Respectfully submitted,  
*Lawton Rutter*, Chief of EMS  
 Town Health Officer

*Meggan McCusker*  
 Deputy Town Health Officer

## REPORT OF THE PLANNING COMMISSION CHAIR

The Northfield Planning Commission is in the process of updating the Northfield Town Plan. State law now requires that town plans be updated every eight years, rather than every five years, as had previously been the case. The current Town Plan was adopted in 2014 and will expire in July 2019. Once completed, the newly drafted plan must go through a series of public hearings, and be submitted for approval by the Select Board and the Central Vermont Regional Planning Commission.

The Planning Commission was awarded a state Municipal Planning Grant and has used the funds to hire planning consultant, Brandy Saxton. In addition to those elements that current town plans must include, new state law further requires that new plans address the state goals of reducing the use of fossil fuels and preventing forest fragmentation. Ms. Saxton is working with the Commission to draft the new plan and to ensure it meets all current statutory requirements.

As the Planning Commission works to update the Town Plan, input from the community is being requested. Ideas and comments are always welcome. The Commission will hold public forums this spring and all are encouraged to attend. Public input to the planning process will help determine the vision for the future of the town, and the ways in which the town can most effectively achieve that vision.

Planning Commission members include Paul Brown, Darlene Goodrich, Laura Hill-Eubanks, Aaron Rhodes, and Ruth Ruttenberg. The current Town Plan, Zoning Bylaws, meeting agendas and minutes can be found at the Northfield municipal website (<http://www.northfield-vt.gov>). The Commission meets on the third Monday of each month at 7 p.m. The public is always welcome to attend and join the discussion.

Respectfully submitted,  
*Laura Hill-Eubanks*  
Planning Commission Chair

## **REPORT OF THE ZONING ADMINISTRATOR**

Are you planning a construction project of any type this year? Be sure to check with the Zoning Administrator to see if a permit is required. My goal is to assist persons needing permits to navigate the system and receive permits to allow them to do as they are permitted.

A permit is needed before any work is commenced, i.e. decks, porches, carports, utility buildings, replacing mobile homes or placing new ones on sites, swimming pools, adding apartments with-in existing homes, building new homes or additions on existing homes, fences, home occupations, subdivisions or most any changes or additions to existing structures or properties. Some requests need Development Review Board approval. I am glad to assist anyone with bringing projects before the Board. There are penalties for not having a proper permit. I can assist your transferring or refinancing property with a "Letter of Compliance" that will certify property is in compliance with zoning regulations if it is, or help bring it into compliance if it is not.

The Zoning Administrators office is located in the Municipal Building at 51 South Main Street. My office hours are 10:00 a.m. to 2:00 p.m. on Tuesdays and Wednesdays. If one cannot make it in at these times, call me and we can make an appointment to meet. My phone number is 802-485-9824 so please. My email address is: [shatch@northfield.vt.us](mailto:shatch@northfield.vt.us). I look forward to assisting with your zoning needs and questions.

The Zoning Regulations, Permit Applications, the Minutes for the Development Review Board meetings and Planning Commission meetings are available on the municipal website: [www.northfield-vt.gov](http://www.northfield-vt.gov).

Respectfully submitted,  
*Stephen Hatch*  
Zoning Administrator

## REPORT OF THE BOARD OF LISTERS

As each tax year comes and goes there are the usual, and sometimes unusual, tasks that the Listers' office executes in maintaining the Grand List and associated property records.

In this past year the Listers' office has accomplished: (not all inclusive)

- 181 inspections of property due to changes in the property. Largely as the result of building permits for new or ongoing projects. This of course includes all the associated task items that accompany each property inspection.
- Verification of 153 property transfers (Deed research). Then entering them into the working Grand List for the next tax year.
- Continued updating of the Northfield Tax maps, as surveys are recorded and property "meets and bounds" are discovered in deeds during research. These changes are worked on throughout the year, and then turned over to the mapping company in November to be included in the next tax map revision, which usually arrives at the town offices in February.
- Maintaining the property record files. Currently 1871 parcels in Northfield
- Executing a state mandated time table for specific actions, filling of the Grand List and associated forms
- Daily, we assist property owners, Real Estate agents, insurance agents and appraisers with property record information, deed research, current use items, and a host of other requests.
- Attendance of various classes throughout the year for Lister continued education.

At the conclusion of this year's sales equalization study, the town of Northfield status is as follows:

- Common Level of Appraisal (CLA): 96.18%
- Coefficient of Dispersion (COD): 13.41%

In September of 2018, Art Supplee, a Northfield Lister for nine (9) plus years, as well as the Chairman of the Lister Board, resigned his position to pursue the next period of he and his wife's life as residents of West Virginia. The town is much indebted to him for his years of service and dedication to the principle of "Fair and Equitable" assessment of property in the town of Northfield. His attention to Vermont Statues concerning assessment, organization, recordkeeping, as well as training established a Listers' office that made my transition to the chair position smooth and uneventful.

Another dedicated employee of the town works daily in the Northfield Listers' office to maintain correct entry of all the data into the Northfield Grand List and timely execution of mandated actions. Charlene Lathrop, with her extensive years of government service in the tax arena, adds an indispensable knowledge base and attention to accuracy to the Listers' office tasks.

We in the Listers' office, as well as being property owners and tax payers ourselves, strive to serve the Town of Northfield in the area of property valuation; endeavoring to keep the balance between "Fair Market Value" and "Fair and Equitable" treatment of the property parcels in our town

Respectfully Submitted,  
*Thomas Alsheimer*  
Board of Listers Chair

## REPORT OF THE BROWN PUBLIC LIBRARY'S TRUSTEES

*"Without libraries what have we? We have no past and no future."*  
-Ray Bradbury

The Brown Public Library continues to add about 200 new patrons per year, showing its vibrancy in the Northfield community. Children's programs have been especially successful in attracting new families and providing needed services.

Our youth librarian, Britta Eberle, has instituted several popular new activities this year including a holiday pajama party, fuse bead craft days, and teddy bear sleepover. The last event got our older youth volunteers involved, highlighting the multi-age nature of the youth programming. We have also continued our successful Reading is Fundamental and Summer Reading programs along with hosting the annual Elementary School Art Show. Our youth programming is really the heart of our library.

On the other end of the age spectrum, we have an exchange of large-print books that have been well-used by our seniors- We also offer book delivery to the nursing homes and house-bound seniors. Our librarian, Sherri Brickey, has been instrumental in keeping diverse services offered to our adult patrons. Overdrive, our downloadable audiobook database, has grown tremendously this year. Patrons can access these books on their personal devices. The Vermont State's Interlibrary Loan program has also increased in usage. We also now lend out snowshoes in addition to passes for area museums.

Our adjoining spaces have also been busy. The downstairs bookstore, run by our Deputy Library Director Kathryn Szelag, has increased in sales and become even more buyer-friendly due to its organization by genre and sub-genre. The Community Room is also an important town gathering space; it is used weekly by the area's home-schooling program, as well as all kinds of private parties, board meetings, and library events. Authors' talks, craft-making events, lifestyle planning workshops and current event discussions have all taken place in the Community Room this year. The library also contributes back to the community by way of collecting CERV donations as well as winter clothing for the school and nursing homes (much of which was hand-made by the crochet and knitting club). Sherri and Britta are both volunteering for Everybody Wins!, a reading mentorship program that pairs community members with school children who would like time reading with a mentor each week.

In terms of sheer numbers, we had 14,152 patron visits and 21,030 items checked out. Wow! If you haven't been to the library in a while (or ever!), 2019 is a great year to stop in, get a cup of coffee, ask for a tour, and see everything we have to offer.

Brown Public Library Board of Trustees include: Maryann Beaupre, Katie Boyd Wawrzyniak, John Stevens, Tossy Garrett, Cyndy Bushey, Larry Garland, and Gail Hall.

## REPORT OF THE RECREATION COMMITTEE

The year 2018 realized a very productive year for the Northfield Recreation Committee and in turn for the Community of Northfield.

In March we held our annual Winter Carnival with the help of many businesses and organizations here in Northfield. Because of the generosity of Norwich University we were able to hold some events indoors, one of which was swimming. NMHS also opened their doors to the community so we could hold some activities there as well. The Senior Center held their "Chili Cook-off" and Chili lunch during this time; the youth Librarian had activities for the young people to participate in; the Recreation Committee held a Winter Chicken Barbeque in Chouinard's parking lot, which proved to be very successful.

During the winter we met both as a committee and with many people to make plans to build a bathroom and a pavilion at Memorial Park. For many years this has been a topic of discussion and this year it came to fruition. Michael DeLary was the project manager of the bathrooms and did an amazing job of keeping things on schedule and getting the job done. He had lots of help from lots of people and all the help and donations are very much appreciated; too many to list individually but we all know who you are and we thank you very much. John "Gavin" Duncan was the contractor that built the beautiful pavilion Northfield now has for all to use. Hopefully in 2019 there will be electricity in the pavilion.

The Recreation Committee was blessed to have the help of several Norwich University students this year on various projects at Memorial Park and with all their help we were able to bring areas of the park up to code and make areas of the park a much safer place for our youngsters, to say nothing of making it much more attractive to look at. There is still much to do but we have started...

The Promise Community got a very sizeable grant for a new playground ages 0-6 and with their tireless work and endless hours they were able to accomplish this build at the Falls Field. With another play area built behind the Brown Public Library, using the same grant monies, the youngest of Northfield will have choices of where they will want to spend their time.

Jay and Sally Pedley spearheaded the Water Street Park and saw to it that our citizens and neighbors would have a quiet place to sit and/or take a walk when they so desired. There were a lot of people involved in this project as well but we all know that someone has to mark the course and the Pedleys certainly did that so thank you for all you have given to Northfield.

Northfield had a very productive year in 2018 as far as recreation and we thank everyone who made this possible in any and all ways. Without the support of the community we could not do what we do so for this we THANK YOU.

Respectfully submitted,  
*Sally Davidson*  
Recreation Committee Chair

## CAPSTONE

Since 1965, Capstone Community Action (formerly known as Central Vermont Community Action Council) has served low-income residents of Lamoille, Orange, and Washington Counties and nine communities in Windsor, Addison, and Rutland Counties. We help people build better lives for themselves, their families and their communities.

This year, Capstone Community Action served 16,017 people in 10,494 Vermont households through Head Start and Early Head Start, business development, financial education, food shelves and nutrition resources, housing counseling, tax preparation, teen parent education, emergency heating assistance, home weatherization, workforce training, and more.

Programs and services accessed by 251 Northfield households representing 397 individuals this past year included:

- 114 individuals in 61 households accessed nutritious meals and/or meal equivalents at the food shelf.
- 35 households with 71 family members were able to keep heating their homes with help from our Crisis & Supplemental fuel programs as well as other utility costs.
- 17 individuals in 7 households worked with housing counselors to find and retain affordable, safe, secure housing.
- 1 homeless individual with homeless family members worked with housing counselors to find and retain affordable, safe, secure housing.
- 1 veteran household worked with housing counselors to find and retain affordable, safe, secure housing.
- 11 children were in Head Start and Early Head Start programs that supported 40 additional family members.
- 1 pregnant and parenting teen and their children gained literacy skills through our Family Literacy Center supporting 2 family members.
- 2 households received emergency furnace repairs and 5 household furnaces were replaced at no charge, making them warmer and more energy efficient for residents.
- 2 households were weatherized at no charge, making them warmer and more energy efficient for 3 residents, including 2 seniors and 1 residents with disabilities.
- 37 multi housing units were weatherized supporting 40 occupants.
- 1 person found and maintained reliable transportation with support from the Capstone Transportation Project, including car purchases.
- 12 people attended classes or met one-on-one with a financial counselor to be better able to manage and grow family finances.
- 8 entrepreneurs received counseling and technical assistance on starting or growing a business.
- 57 residents had their taxes prepared at no charge by Capstone's IRS certified volunteers ensuring them all the refunds and credits they were due.
- 1 person saved towards an asset that will provide long-term economic security.
- 1 childcare provider received nutrition education and was reimbursed for the cost of serving nutritious meals and snacks to the 8 children in their care.
- 1 person participated in an intensive 12-week workforce training program for the food service sector.

**Capstone thanks the residents of Northfield for their generous support this year!**

## CENTRAL VERMONT ADULT BASIC EDUCATION (CVABE)

Central Vermont Adult Basic Education (CVABE) is a community-based nonprofit organization serving the adult education and literacy needs of Northfield residents for more than fifty years.

CVABE serves as central Vermont's resource for free, individualized academic tutoring for individuals (ages 16- 90+) in:

- Basic skills programs: reading, writing, math, computer literacy
- English Language Learning and preparation for U.S. citizenship
- High school diploma and GED credential programs
- Academic skill readiness for work, technical training and/or college

Northfield is served by our Barre, Montpelier and Randolph learning centers. These sites have welcoming learning rooms (with computers, laptops and internet access to support instruction). CVABE staff and volunteers also teach students at the library or other local sites as needed.

This past year, 15 residents of Northfield enrolled in CVABE's free programs. In addition, 2 volunteers from Northfield worked with CVABE's professional staff to deliver and support literacy services. Teachers instruct students one-to-one and/or in small groups. Each student has a personalized education plan to address his/her learning goals. These goals might include: getting or improving a job, earning a high school credential, helping one's children with homework, budgeting and paying bills, reading important information, obtaining a driving license, preparing for college, gaining citizenship, and more. *As parents gain literacy, their children are twice as likely to grow up literate themselves.*

CVABE provides free instruction to nearly 500 people annually in the overall service area of Washington, Orange and Lamoille Counties. It currently costs CVABE \$3,055 per student to provide a full year of instruction. Nearly all students are low income. Over 100 community volunteers work with CVABE's professional staff to meet the large need for these services while keeping overhead low.

We are deeply appreciative of Northfield's voter-approved past support. This year, your level support is again critical to CVABE's free, local education services. Only a portion of CVABE's budget is comprised of state and federal support. Funding is needed each year from the private sector and from the towns and cities we serve, to ensure we can help the many neighbors who need education for a better life.

**For more information** regarding CVABE's basic education and literacy instruction for students, or volunteer opportunities, contact:

**CVABE's Barre Learning Center**  
46 Washington Street, Suite 100  
Barre, VT 05641  
1-802-476-4588

**CVABE's Montpelier Learning Center**  
100 State Street, Suite 3  
Montpelier, Vermont 05602  
1-802-223-3403

or

**CVABE's Randolph Learning Center**  
10 South Main Street, PO Box 84  
Randolph, Vermont 05060  
1-802-728-4492

**[www.cvabe.org](http://www.cvabe.org)**

## CENTRAL VERMONT COUNCIL ON AGING

Central Vermont Council on Aging is a private, nonprofit organization that is dedicated to the mission of supporting elders and family caregivers in leading self-determined, healthy, interdependent, meaningful and dignified lives in their homes and communities.

For more than 40 years, CVCOA has assisted older Vermonters aged 60 and up to remain independent for as long as possible. We connect the elders in our communities to the network of benefit programs and services that they need to thrive. All services are made available to our clients at no charge without regard to health, income or resources.

Some of the options we make available include:

- Senior Help Line - (800) 642-5119 - has the answers to hundreds of common questions from elders, families and caregivers.
- Information & Assistance staff counsel elders and families on the many available benefit programs and services, such as 3SquaresVT, seasonal fuel assistance, and more.
- Case Managers work with clients in their homes to assess needs and develop, implement and coordinate individualized long-term care plans.
- Nutrition Services oversees the menu development for home-delivered and community meals and provides the largest source of funding for the 14 meal sites that prepare and deliver these meals.
- State Health Insurance Program (SHIP) provides personalized Medicare counseling, group training, and enrollment assistance for Medicare Part D plans.
- Family Caregiver Support promotes the well-being of the family members who help to make it possible for seniors to remain in their home.

During the last year, Central Vermont Council on Aging provided one or more of the above services to 179 Northfield residents. Case Manager, Davoren Carr was designated to work directly with the seniors in Northfield. Central Vermont Council on Aging devoted a total of 2,347 hours of service to Northfield seniors.

All of us at CVCOA extend our gratitude to the residents of Northfield for their ongoing commitment to the health, independence, and dignity of those who have contributed to making the Central Vermont communities what they are today.

## CENTRAL VERMONT HOME HEALTH & HOSPICE, INC.

Central Vermont Home Health and Hospice (CVHHH) is a 107 year-old full service, not-for-profit Visiting Nurse Association governed by a local voluntary Board of Directors. Serving the residents of 23 Central Vermont towns in the comfort and privacy of their own homes, CVHHH is committed to providing high quality, medically-necessary home health and hospice care to all Central Vermonters regardless of their ability to pay, geographic remoteness or complexity of health care needs. The agency also promotes the general welfare of local community members with long term care and health promotion activities including flu and pneumonia vaccinations, health screenings, foot care clinics, international travelers' health and caregiver support. In addition to direct patient care, our hospice program offers comprehensive bereavement services and volunteer training.

**Report of CVHHH Services to the Residents of Northfield  
Jan 1, 2018 – December, 2018\***

<b>Program</b>	<b># of Visits</b>
<b>Home Health Care</b>	5,262
<b>Hospice Care</b>	561
<b>Long Term Care</b>	1,376
<b>Maternal Child Health</b>	94
<b>TOTAL VISITS/CONTACTS</b>	7,293
<b>TOTAL PATIENTS</b>	272
<b>TOTAL ADMISSIONS</b>	318

**\*Audited figures are not available at this time. Preliminary figures are prorated based on the number of visits from January 1, 2018 – August 31, 2018 and are not expected to vary significantly.**

Town funding will help ensure CVHHH continues these services in Northfield through 2019 and beyond. For more information contact Sandy Rousse, CPA, President & CEO; Daniel Pudvah, Director of Development; or Kim Farnum, Manager of Community Relations & Development at 802-223-1878.

**CIRCLE**

Fiscal Year 2018 has proven to be a year of development and progress for Circle. We have welcomed a number of new staff and board members to our organization; we have conducted a Safety Audit in collaboration with community partners so that together, we can address victim safety and offender accountability; we have continued to work with law enforcement to provide enhanced first response; and we have updated our existing materials and website so that they are more accessible to any individual in need of services. In addition, Circle advocates have also been very busy providing the following core services:

- Over the past year, staff and volunteer advocates responded to 5,781 hot line calls, an average of 481 calls per month.
- Shelter services were provided to 12 women and 9 children for a total of 2,869 bed nights.
- Our prevention school-based programs reached a total of 236 Washington County students through the 11 presentations held during this fiscal year.
- Circle provided community presentations to 220 people through the 12 presentations offered to individuals and professionals in Washington County.
- Advocates provided support to 138 plaintiffs during Final Relief from Abuse Hearings, and assisted 139 individuals file for temporary orders.
- Circle offered 142 evening support groups, reaching a total of 43 women and children.
- 1,974 duplicated people received direct services from Circle, which are maintained by trained staff and volunteer advocates.
- Our organization continues to rely heavily on the vast support of its many dedicated volunteers;
- Board Members, Hotline Advocates, and Shelter Support have all contributed 9,278 hours to the work of Circle.

**Our services include:**

- SHELTER: Emergency Shelter for women and children fleeing from domestic abuse

- SHELTER YOUTH PROGRAM: Available to children staying in shelter
- TOLL FREE CONFIDENTIAL 24-HOUR HOT LINE (1-877-543-9498)
- EMERGENCY, CIVIL and CRIMINAL COURT ADVOCACY
- SUPPORT GROUPS
- PREVENTION EDUCATION OFFERED TO SCHOOLS THROUGHOUT WASHINGTON COUNTY
- EDUCATIONAL PRESENTATIONS and TRAININGS: offered to civic organizations and businesses.
- INFORMATION AND REFERRAL: information about domestic violence and community resources, as well as individualized advocacy and referral to social service, legal, employment, counseling, and housing options.

## **COMMUNITY HARVEST OF CENTRAL VERMONT**

Community Harvest of Central Vermont (CHCV) is a volunteer-driven program bringing our community together through gleaning. We recover surplus food produced on Central Vermont farms and utilize this recovered food to feed those in our community who have limited access to healthy, fresh local food, and in the process educate the community about the local food system, healthy eating, and waste reduction.

CHCV was founded in 2014 and since then has donated 171,800 pounds, equivalent to 515,400 servings of fresh local produce. We work with 40 local farms and growers to glean the extra produce that can't be sold and would otherwise go to waste, all with the help of hundreds of volunteers each season.

The produce CHCV recovers is donated to 20 organizations throughout Washington Country, such as food shelves and senior meal programs that serve over 9,000 individuals with limited access to healthy nutritious food. In Northfield CHCV donates to and partners with the Northfield Senior Center, Bridges Afterschool, and Northfield School in addition to many other sites in surrounding towns that also help Northfield residents in need. In 2018 a total of 2,450 pounds were donated directly to Northfield sites in addition to many more pounds that reached Northfield residents by way of other non-Northfield partners of CHCV, including the Vermont Food Bank.

In addition, CHCV provides a diverse group of community volunteers the opportunity to help their neighbors in need and gain a greater awareness and appreciation of the local food system. CHCV promotes community connections and involvement with farms by bringing people into farm fields to work together and learn how fresh food is grown in their community. Over 275 Central Vermont residents of all ages volunteered with CHCV in 2018, including many from Northfield.

This is the second time CHCV has requested funding from Northfield although individuals in Northfield have been benefiting from our work for the last five years. We look forward to continuing to serve even more Central Vermonters and those in Northfield in the coming years as we work to expand the amount of food we can glean and donate each growing season.

CHCV is a private, non-profit (through our fiscal sponsor), volunteer driven community service organization. All our work is funded by foundations, private donations, area towns, partner contributions, and fundraising activities.

For more information or to become involved with CHCV please visit our web site or contact Allison Levin at Community Harvest of Central Vermont any time.

*www.CommunityHarvestVt.org \* 802-229-4287\* CommunityHarvestVT@gmail.com  
146 Lord Road, Berlin VT 05602*

## THE FAMILY CENTER OF WASHINGTON COUNTY

The Family Center of Washington County provides services and resources to all children and families in our region. We offer services for children, youth and families, including: Early Care and Education, Children's Integrated Services-Early Intervention, Family Support Home Visiting, Child Care Financial Assistance, Child Care Referral, Welcome Baby visits, Family Supportive Housing Services, Specialized Child Care supports, Transportation, Reach Up and Job Development, Family Works, on-site Counseling Services and Crisis Intervention Support, Vermont Children and Families Community Response, Adverse Family Experiences (ACEs) assessment and support, Parent Education, and Playgroups for children from birth to five. We are grateful for the support shown by the voters of Northfield. For more information about Family Center programs and services, please visit: [www.fcwcvt.org](http://www.fcwcvt.org) .

### **Among the 170 individuals in Northfield who benefited from the Family Center's programs and services from July 1, 2017 – June 30, 2018 were:**

- \*11 families** who received **Information & Referral**, including consulting our **Child Care Referral services**, receiving assistance in finding child care to meet their needs, answering questions related to child care and child development, and receiving information about other community resources available.
- \*26 families** who received **Child Care Financial Assistance**.
- \* 6 children** who attended our 5 STARS **Early Childhood Education** program.
- \*64 children and caregivers** who participated in our **Playgroups**. Playgroups are free, open to all families with children birth to five, and have no eligibility requirements. Children have a chance to play with others in a safe, stimulating and nurturing environment. Parents talk to other parents, draw upon each other for support, learn new skills from Playgroup Facilitators and get information about community resources.
- \* 2 an adult and child** who participated in **Parent Education** workshops and related activities for children.
- \*39 individuals** who were served by one of our **Home Visiting** services, providing parent and family education and support.
- \* 8 children and caregivers** who received food and household items from our **Food Pantry** to help supplement their nutritional and basic needs of families we serve.
- \*10 individuals** who received **Employment Training** in our **Family Works program** and **Reach Up Job Development**.
- \* 4 families** who were screened for Adverse Family Experiences (**ACEs**) and then received support.

*Building resourceful families and healthy children to create a strong community.*

## FRIENDS OF THE WINOOSKI RIVER

The mission of the Friends of the Winooski River is to safeguard and enhance the natural resources of the Winooski River watershed (including the Dog River and its tributaries) in harmony with its human communities. We pursue this mission through monitoring, ecological restoration, partnerships, education, and outreach. Founded in 1998, we are primarily a volunteer organization with a part-time Executive Director and Project Manager. The Friends addresses a number of issues related to the overall health of the watershed:

- **Water quality and pollution abatement:** We conduct water quality monitoring, and work to identify and eliminate pollution sources.
- **Habitat improvement, improved river stability, and stormwater capture:** Through riparian restoration, corridor protection, and stormwater retention projects, the Friends work to improve both terrestrial and aquatic habitat, improve river stability and water quality, and help reduce downstream flooding.
- **Individual stewardship:** The majority of land in the watershed is privately owned. Landowner stewardship is critical to the long-term health of the watershed.
- **Human environment:** Humans are part of the watershed landscape. We encourage responsible use of the river. We believe that people will value and protect a resource that they enjoy.

The Dog River is one of the major tributaries to the Winooski River. The Friends of the Winooski River have been very active in Northfield, working with the Conservation Commission, Public Works, schools and private landowners on several projects. These projects will help protect the Dog River and improve flood resiliency.

You can learn more about the Friends at [www.winooskiriver.org](http://www.winooskiriver.org). Thank you for considering our funding request.

## GOOD BEGINNINGS OF CENTRAL VERMONT

### **About Us:**

The mission of Good Beginnings is to bring community to families and their babies. Founded in 1991 by three mothers in Northfield, we offer the following programs free-of-charge to any Central Vermont family with a new baby.

- **Postpartum Angel Family Support Program:** Trained community volunteers visit families weekly to provide respite, community connections, and hands-on help during the postpartum period. Any new parent in Central Vermont is eligible, regardless of income or circumstance. During a typical visit, a Postpartum Angel may hold the baby, give attention to older siblings, offer baby wearing or infant soothing support, accompany parent to an appointment or on errands, or help the family access other resources. Through our **In Loving Arms** service, specially trained volunteers provide "in-arms care" to babies boarding at Central Vermont Medical Center due to health issues.
- **The Nest Parent Drop-In Space:** Our cozy community space in Montpelier is open to the public Wednesdays through Fridays. Parents can drop in to nurse a baby or give older toddlers a break from running errands while enjoying hot tea/coffee, age-appropriate toys and books, and a lending library of parenting resources. La Leche League volunteers are available monthly for breastfeeding support. Reduced price baby carriers are available for purchase. The Nest is also available for parent-organized meet-ups or peer support groups.
- **The Birthing Year Early Parenting Workshops:** Free two-hour workshops for parents-to be, held at convenient locations around Central Vermont, covering a wide range of prenatal, childbirth and postpartum topics, including one workshop specifically for dads-to-be.
- **Assistance with Basic Needs:** Our **Infant Carrier Program** provides eligible families with a free baby carrier. Our **Emergency Fund** is available to assist families in crisis with financial needs.

### **How We've Helped Families in Central Vermont:**

- 253 families served (including 342 adults and 302 children) in FY17-18
- More than 60 Good Beginnings Postpartum Angel volunteers provided over 900 hours of respite, support, and community connections to 75 families
- 5 newborns boarding at the hospital were cuddled
- 15 families received free infant carriers and 5 families received a total of \$1252 in emergency funding to help with basic needs

- 114 families visited our Nest drop in space, representing 31 different towns
- 38 families attended our Birthing Year early parenting workshops

### **How We've Helped Families in Northfield:**

- A total of 18 families served (including 24 adults and 24 children) in FY17-18
- Our Postpartum Angel volunteers provided over 32 hours of respite, support, and community connections to 6 families
- 1 family received a free infant carrier and 2 families received \$600 in emergency funding to help with basic needs
- 9 families visited our Nest drop in space and/or other free family events hosted by Good Beginnings in the community.

### **What Families Say:**

- "[Our volunteer] has been an amazing support system for me. I feel total trust in her with my children, my feelings, my home. I was able to open up to her like an old friend, and having that emotional support was integral for my healing process. She wasn't afraid to just start doing something, even when I was too frazzled to ask for assistance. She was there for me. And I hope to continue a long friendship. A true Postpartum Angel indeed!" - HP
- "It really helped with loneliness and stress to have a weekly visitor and hands on help. Only wish I had reached out sooner and she could come longer. Thank you Good Beginnings!" - AH
- "Nice to have someone to talk to, and to help with things as simple as holding the baby. Especially in the first few weeks, her visit was a point of sanity in an otherwise crazy time! A huge thank you...any new mom would be lucky to have her visit!" - JE
- "We are so grateful for your support, emotionally and financially, as we begin our family... This program [helped] me feel connected and safe postpartum, Weekly visits gave me motivation and gave me adult time and conversation. It felt great to have the opportunity to express my experiences with someone who would listen and understand. Thanks to this amazing program we have also made a lifelong friend, our volunteer, who we adore." -MM
- "Thank you for making the Nest such a warm, open, and inviting place for new mamas. It's where I dealt with my first out-of-the-house diaper change and did some of my first out-of-the-house breastfeeding. Little things like this were really helpful in building my confidence that I could get out and go places with baby. I also met a lot of good new mama friends and had a lot of helpful conversations." - HS

### **Contact Us:**

Good Beginnings of Central Vermont  
 174 River Street  
 Montpelier, VT 05602  
[info@goodbeginningscentralvt.org](mailto:info@goodbeginningscentralvt.org)  
[www.goodbeginningscentralvt.org](http://www.goodbeginningscentralvt.org)  
 802.595.7953

## **GOOD SAMARITAN HAVEN**

Good Samaritan Haven is Central Vermont's only homeless shelter, providing housing and services for homeless people in our community. The Haven serves more than 300 of our homeless neighbors each year in Washington, Lamoille, and Orange counties. Our programs include emergency and transitional housing, essential goods and food services, street outreach, and peer support.

### **Emergency Shelter Program**

Good Samaritan Haven offers short term emergency overnight shelter to homeless adults. Families are referred to Economic Services or 2-1-1 for state-funded hotel beds. The shelter does not currently provide space for families due to the complex nature of serving families and single adults, in light of the design of the shelter building and staffing. Homeless families are served through our Transitional Housing Program in furnished units. Our Emergency Shelter is open from 6:30 PM to 7:00 AM each night; an Evening Supervisor provides staff supervision and support from 5:30 PM to 10:00 PM. At 9:30 PM, a volunteer from the community comes in for overnight supervision and to wake clients up in the morning. Intakes can be completed during regular business hours or between 5:45 PM-11:00 PM. Intakes at other hours are at the discretion of the overnight volunteer. Clients not eligible for shelter include sex offenders and those on our Do Not Admit list. Each evening, we offer a nutritious, home-cooked meal provided by community members or churches. We also provide for basic needs, including laundry detergent and grooming supplies. The shelter is open during regular business hours Monday through Friday for supportive services. Our core services include housing and employment assistance, case management and referral services, assistance obtaining mainstream benefits, financial support to lease or maintain a unit, and essential goods support.

### **Family Supportive Housing Program**

Our Family Supportive Housing Program (SHP) provides transitional housing and support services for 4-12 months to homeless families. The SHP program serves families with resource referrals, case management, service provider team coordination, financial support, essential goods, and other necessary support to rapidly re-house families from the street or who are living in state-funded hotel beds. SHP clients often face a multitude of barriers to housing, such as poor employment history, lack of work experience, mental health challenges, bad credit, and poor landlord references. A family with this complex mixture of challenges needs intensive support, including skill building, credit repair, and possibly supported employment or assistance completing a diploma or GED to become stable, employable, and permanently housed. Clients are not exited until they have been stable for several months. Over our lengthy history of working with homeless people in Vermont, we have learned that initial stabilization of a client can be easily disrupted a few months down the road by small incidents, such as an injury or illness that causes a person to fall behind in rent, or an unfortunate decision. Our strategy is to intervene quickly when small issues arise, to re-stabilize a household, and use the instance as a teachable moment instead of punishing the clients. This increases the likelihood of success over the long term, and increases a family's skill set and resources.

### **Rental Opportunity Center**

We also provide a central location for community members to obtain, and receive assistance filling out, housing applications through our Rental Opportunity Center. We provide staff for assistance, as well as computer access and hard copies of applications for local housing authorities.

### **Outreach Program**

The Haven conducts street level outreach to homeless people where they are staying- under bridges, in hallways, and camping in the woods. This program's goal is to encourage people to access shelter, and to create a support system using the peer network to help them stabilize their housing. The program begins with getting acquainted with individuals and reaching out to them to find out what their needs are, and what they would like help with. The cornerstone of this program is a mutual respect.

**For more information about getting involved, volunteering, or cooking a meal:**

Contact: Judi Joy, Shelter Director  
Call: 1-802-479-2294  
Email: [jjoy@goodsamaritanhaven.org](mailto:jjoy@goodsamaritanhaven.org)

**Shelter Physical Address:**

105 North Seminary Street  
Barre, VT 05641

## GREEN UP VERMONT

Green Up Day marked its 48<sup>th</sup> Anniversary, with over 22,000 volunteers participating! Green Up Vermont, a nonprofit 501(c)(3) organization, continues to proudly carry on this tradition of Green Up Day. Green Up Vermont is not a State Agency. Seventy-five percent of Green Up Vermont's budget comes from corporate and individual donations. People can now choose to donate to Green Up Vermont by entering a gift amount on Line 29 of the Vermont State Income Tax Form. As a result, Green Up Vermont has been able to significantly increase the percentage of individual giving, thus making Green Up Day more stable for the long-term.

With your town's help, we can continue Vermont's unique annual tradition of taking care of our state's lovely landscape and promoting civic pride with our children growing up with Green Up. Green Up Day is a day each year when people come together in their communities to give Vermont a spring cleaning! Green Up Vermont also focuses on education for grades K-2 by providing two free activity booklets to schools and hosts its annual student poster design and writing contests for grades K-12. To learn more please visit [www.greenupvermont.org](http://www.greenupvermont.org).

Support from cities and towns continues to be an essential part of our operating budget. It enables us to cover seventeen percent the budget. All town residents benefit from clean roadsides! Funds help pay for supplies, including over 50,000 Green Up trash bags, promotion, education, and the services of two part-time employees. Sixth-grader Blake Clark says "I think we should keep this tradition going forever and ever!" Please help make sure Green Up Day never goes away.

**Mark your calendar!**

**Saturday, May 4, 2019 Green Up Day,**

**49 years of tradition!**

**Join with people in your community to clean up for Green Up Day,  
always the first Saturday in May.**

**GREEN UP VERMONT**

**PO Box 1191**

**Montpelier, Vermont 05601-1191**

**(802)229-4586, or 1-800-974-3259**

## HOME SHARE NOW

Since 2003, Home Share Now has been facilitating home sharing, typically between people who need affordable housing and older adults. Instead of market rent, services and/or a stipend are delivered by vetted home seekers. Home Share Now is the only organization offering this service in Central Vermont; we serve Orange, Washington, and Lamoille County, and nine (9) adjacent towns.

Our mission—cultivating relationships to expand the possibilities for living—is a means to many ends: stabilized housing, extra income, reduced rent, nursing home diversion, enhanced sense of community, respite for adult children caring for aging parents, and at-home, non-medical services.

Our goal is to enable our target audience (seniors in need of in-home assistance, seniors living in subsidized housing, adults living with disability, the financially insecure sharing housing in an effort to maintain stability, and people in transition) to live where and how they would like.

Here’s how our overall population served stacks up over the last few years:

	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>
<b>Unique home sharers</b>	49	90	107	115	110
<b>Hours of assistance provided</b>	6,500 hours	10,200 hours	12,800 hours	12,125 hours	16,122 hours
<b>% of home seekers paying \$0</b>	35%	25%	37%	31%	24%
<b>Average monthly rent exchanged</b>	\$340	\$304	\$323	\$290	\$297
<b>Nursing home savings</b>	\$229,000	\$425,000	\$631,000	\$354,423	\$567,737
<b>Housing units created</b>	61 units	76 units	94 units	99 units	106 units
<b>Rental savings</b>	\$81,780	\$122,558	\$168,696	\$157,996	\$149,815
<b>Potential new construction cost</b>	\$12 million	\$15 million	\$18 million	\$19 million	\$21 million
<b>% of low-income participants</b>	74%	80%	86%	85%	73%
<b>HSN’s Operating Budget</b>	\$234,945	\$259,373	\$269,843	\$277,642	\$278,051

In FY19 we expect to secure housing for 120 people via home sharing while providing another 650 people with housing assistance. Home Share Now served 5 people in Northfield last year. Thanks to the support of the voters in Northfield:

- 83% of home seekers worry less about money thanks to home sharing.
- 74% of all matched home providers feel less lonely thanks to home sharing.
- 82% of all matched home sharers live where and how they want thanks to home sharing.
- 82% of participants say I live where and how I want.
- 98% of all matched home sharers report being satisfied with Home Share Now’s services

**OUR HOUSE OF CENTRAL VERMONT**

The Holiday Season & Town Petition time is already upon us! Please find our "ask" letter below and thank you for your time and support!

OUR House of Central Vermont is a non-profit Children's Advocacy Center and Special investigations Unit located in Barre and serving all of Washington County. OUR House's mission is to provide a safe and supportive setting for child victims of physical & sexual abuse, their non-offending family members as well as adult survivors of sexual assault.

OUR House (which stands for One Unified Response) implements a multidisciplinary approach to the issue of physical and sexual abuse. We work very closely with the Dept. for Children and Families, Law Enforcement, the State's Attorney's Office, CVMC, and SACT along with other local organizations to ensure investigations whenever possible are conducted in a child friendly environment, with staff whom are trained in the area of trauma. We also offer therapy referral, case management, safety planning, training, and referral services to children and adults.

Every town in Washington County has used our services in one way or another in the year of 2017.

Within Washington County:

- OUR House saw 134 cases in which physical or sexual abuse occurred and required a formal investigation.
  - 83 of these cases involved children under the age of 18. Out of those cases, 75 were cases of sexual abuse and I were sever physical resulting in long term or permanent injuries.
  - 25 of these cases were adult sexual assault cases.
- OUR House paired with Easter Seals and also provided the space for 20 families over several weeks to work on reunification.
- 80 cases were reviewed by law enforcement and sent out to local PD for follow up.

While it is difficult to monetarily quantify an abuse/assault investigation, national statistics show that on a per case basis, traditional investigations were 36% more expensive than CAC investigations. Because of this cost savings, OUR House asks Washington County towns for financial support. OUR House provides its case management tools and law enforcement services free of charge, which in turn removes the need for the towns to directly provide the services themselves.

Thank you for your support in our mission and your community!

Rebecca Duranleau, Executive Director

OUR House, 38 Summer St, Barre, Vermont 05641

Phone: 802-476-8825

FAX: 802-479-0370

OurHouseBarreDirector@gmail.com

## **PEOPLE'S HEALTH AND WELLNESS CLINIC (PHWC)**

People's Health & Wellness Clinic has been providing primary health care and wellness education to uninsured and underinsured central Vermont residents since 1994. High quality medical, mental health, oral health, and bodywork services are provided at no cost to our patients. We also continue to provide extensive case management, referrals, and assistance enrolling in health insurance and financial assistance program.

In Calendar Year 2018, People's Health & Wellness Clinic served 484 unduplicated individuals, who came for 1,190 clinical visits, requiring 2,374 patient interactions. 180 of these patients were new to the clinic. We had 818 medical visits and 671 medical consults. 149 individuals came for 212 dental hygiene visits and 62 referrals to dentists for more advanced treatment. We provided 179 pharmaceutical samples, immunizations, and vouchers, and wrote hundreds more prescriptions. Our services include screening all patients for eligibility in a variety of health insurance and financial assistance programs, such as Vermont Health Connect, Medicaid, Ladies First, and hospital patient financial assistance programs. 105 patients were assisted with enrollment in these programs.

Volunteer practitioners are the heart of our service model. In 2018, over 60 volunteers gave over \$95,000 worth of their time serving our patients. Over \$69,000 worth of pharmaceuticals, medical supplies, and other services were donated for our patients.

***15 separate Northfield residents sought our services in 2018, 9 of whom were new to the clinic. They required 74 separate patient interactions. They came for 32 medical visits, 3 dental visits, and 1 mental health visit. Northfield patients had 20 case management interactions, 22 medical consults, and 1 patient received assistance enrolling in health insurance. Medication samples were given to 4 patients.***

As a federally-deemed free clinic, we cannot charge for services. We depend on grants, donations, and municipal funding. We are grateful to the voters of Northfield for many years of support and are very pleased to be able to provide free and accessible healthcare to the central Vermont community. For additional information, please contact Rebecca Goldfinger-Fein, Executive Director, at 802-479-1229 or [rebecca@phwcvt.org](mailto:rebecca@phwcvt.org).

## **SEXUAL ASSAULT CRISIS TEAM OF WASHINGTON COUNTY**

The Sexual Assault Crisis Team (SACT) is a private, non-profit organization that offers free of charge advocacy for male, female, and transgender victims of sexual violence. This advocacy includes emotional support both one on one and groups, 24/7 emergency hotline, legal support, medical and hospital support, emergency overnight shelter support and shelter use for victims/survivors, their non-offending family members during the legal process including court, depositions, rape exam recovery, time before or after individual counseling sessions through private therapist, other times when victims/survivors need a private space or bed for an hour or a day. SACT also provides education around all sexual violence issues for Washington County Schools K-12 and colleges, service groups and other public organizations.

SACT is continuing to face additional demands on resources as it attempts to provide the services needed for male and female shelter residents who are leaving behind their homes, belongings and financial resources for medical, food and restart up costs. Victims and survivors not only look to SACT to provide food, emergency dental and or medical assistance, but also looks to SACT for transportation funds and relocation funds including rent deposits etc. SACT has found its shelter staff may also be required to provide both technical and support assistance to people as they apply for RFA's, fill out victim's compensation forms, assist in communicating with other service providers, apply for disability and entitlement benefits, and ensure all required notifications have been submitted to continue receiving these essential services. SACT continues to work collaboratively with other Washington County and State agencies to provide comprehensive services to those seeking assistance. SACT continues to work closely with Norwich University and the Vermont National Guard Sexual Violence Response Coordinator to ensure returning soldiers, and their family members, who are struggling with sexual violence issues, are offered services to help in their transition to civilian life.

SACT provides shelter for male, female, and transgender survivors of sexual violence. As with all the services provided by SACT, shelter services are offered to both non-offending survivors and their non-offending family members. SACT continues to provide shelter services for male and transgender victims of domestic/sexual violence, which in the past has included returning military personnel. SACT has extended shelter services to special needs victims, primarily those needing a fully accessible facility and which would also allow a non-offending care provider to stay in shelter with the victim/survivor.

SACT remains dedicated to providing services to all victims/survivors of sexual violence and remains committed to identifying new needs and then meeting that challenge.

Telephone: 1-802-476-1388  
24-Hour Hotline: 1-802-479-5577  
E-Mails: [sactwc@aol.com](mailto:sactwc@aol.com)

## VERMONT ASSOCIATION FOR THE BLIND AND VISUALLY IMPAIRED

More than 10,500 Vermont residents are blind or visually impaired. Since our state has an aging population, many of them are experiencing age-related vision loss. Visual impairments can make performing daily tasks, staying mobile, and enjoying leisure activities very difficult. Additionally, Vermont's rural nature makes it less likely for those with visual impairments to encounter those facing similar challenges, thus creating feelings of isolation and depression. We counter this trend by providing the tools, services, and support necessary to help blind and visually impaired Vermonters to be independent, confident, and productive.

Since 1926 our nonprofit organization has diligently pursued our mission of enabling Vermonters with vision problems, whether blindness or impairment, to achieve and maintain independence. We are the *only* private agency in Vermont to offer a complete range of services to visually impaired residents -and at no cost to the client.

The Vermont Association for the Blind and Visually Impaired's 2018 Fiscal Year was an exciting one. We served more clients than ever before and we launched our new iOS Training program for adult clients.

It's clear to us at VABVI that our mission and services will continue to play a critical role in the lives of many Vermonters well into the future. We are working harder than ever to support anyone living in Vermont who is experiencing vision loss.

**iOS Training Program:** Starting in January 2018 VABVI began providing clients with one on one iOS Training on iPhones and iPads.

**PALS (Peer Assisted Learning and Support) Groups:** PALS Groups, held throughout Vermont, are monthly meetings where members share coping strategies and to discuss the practical, social and emotional challenges of vision loss.

**HAPI (Helping Adolescents Prepare for Independence):** The HAPI program enables Teachers of the Visually Impaired and Certified Vision Rehabilitation Therapists to work one-on-one with students to practice daily living skills.

**IRLE Summer Camp (Intensive Residential Life Experience):** IRLE camp helps VABVI students develop social skills, meet fellow visually impaired peers, meet adult mentors, learn independent living skills, and improve self-advocacy skills.

During Fiscal Year 2018, we served 1770 clients from all 14 counties in Vermont. This included 13 adult clients in Northfield, and 104 adult clients and 13 students in Washington County.

VABVI has offices in Brattleboro, Montpelier, Rutland, and South Burlington. Contact us at 1-800-639-5861 or [general@vabvi.org](mailto:general@vabvi.org). Learn more about us at [www.vabvi.org](http://www.vabvi.org) or "like" us at [www.facebook.com/vabvi.org](http://www.facebook.com/vabvi.org) for updates.

For more information about VABVI's services, or to volunteer, please contact Katie Shappy at (800) 639-5861 ext. 219, or at [kshappy@vabvi.org](mailto:kshappy@vabvi.org) or visit us our website at [www.vabvi.org](http://www.vabvi.org). Feel free to "like" us on Facebook at [www.facebook.com/vabvi.org](http://www.facebook.com/vabvi.org).

## VERMONT CENTER FOR INDEPENDENT LIVING

Since 1979, The Vermont Center for Independent Living (VCIL) has been teaching people with disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees (85% of whom have a disability) conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

In FY'18 (10/2017-9/2018) VCIL responded to over **3,700** requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **315** individuals to help increase their independent living skills and **11** peers were served by the AgrAbility program. VCIL's Home Access Program (HAP) assisted **149** households with information on technical assistance and/or alternative funding for modifications; **83** of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **87** individuals with information on assistive technology; **45** of these individuals received funding to obtain adaptive equipment. **532** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60. We are also home to the Vermont Telecommunications Equipment Distribution Program (VTEDP) which served **41** people and provided **33** peers with adaptive telecommunications enabling low-income Deaf, Deaf-blind, Hard of Hearing and individuals with disabilities to communicate by telephone.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our Peer Advocate Counselors and services are available to people with disabilities throughout Vermont. Our Windham County office also houses the Vermont Interpreter Referral Service (VIRS) (previously under the VT Center for the Deaf and Hard of Hearing) and provides statewide interpreter referral services for sign language, spoken English and CART services for assignments in medical, legal, mental health, employment, educational, civil and recreational settings.

During FY '18, **5 residents of Northfield** received services from the following programs:

- Meals on Wheels (MOW) (**\$897.00** on meals for residents)
- VT Equipment Distribution Program (VTEDP) (**\$200.00** spent on adaptive telephone equipment)
- Information Referral and Assistance (I,R&A)

To learn more about VCIL, please call VCIL's toll-free I-Line at: **1-800-639-1522**, or, visit our web site at **[www.vcil.org](http://www.vcil.org)**.

## WASHINGTON COUNTY YOUTH SERVICE BUREAU/BOYS & GIRLS CLUB

### THE WASHINGTON COUNTY YOUTH SERVICE BUREAU/BOYS & GIRLS CLUB Is an Important Resource to the Residents of Northfield

During the past year the Washington County Youth Service Bureau/Boys & Girls Club provided the following services to 41 young people and families in Northfield:

- **5 Teens** attended the **Basement Teen Center** in Montpelier that provides supervised drop-in time, a variety of positive activities, and opportunities for youth leadership that support positive skill development between the hours of 2pm and 6pm, when teens are at greatest risk to engage in harmful behaviors.
- **8 Youths and their Families** were assisted by the **Country Roads Program** that provides 24-hour crisis intervention, short-term counseling, and temporary, emergency shelter for youth who have runaway, are homeless, or are in crisis.
- **14 Teens** were provided with **Substance Abuse Treatment** through the **Healthy Youth Program**. This includes substance abuse education, intervention, assessments, treatment and positive life skills coaching. Support is also available for families.
- **1 Teen** participated in the **Transitional Living Program** that helps homeless youth ages 16-21 make the transition to independent living. This program teaches life skills and budgeting; assists with employment and education goals; and provides direct rent assistance.
- **4 youth** were served by the **Mentoring+ Program** that matches youth ages 11-17 with community mentors.
- **3 Community Members** were served through the **45<sup>th</sup> Annual Free Community Thanksgiving Dinner** organized by the Bureau.
- **6 Youth** were served through the **Youth Development Program** which provides voluntary case management services to youth ages 15-22, who are, or have been, in the custody of the State through the Department for Children and Families.

The Bureau's mission is *"To provide a wide range of innovative and effective programs that empower and enrich the lives of youth and families in Washington County, and to provide leadership and support to other youth programs throughout Vermont."* We accomplish this through a variety of programs including: youth & family counseling; a program for runaway youth; a transitional living program for homeless youth; an adolescent substance abuse treatment program; services for teen parents; a transitional living program for young men returning to the community from jail; a teen center; and a 24 hour on-call service.

While the above identifies the specific services delivered to Northfield residents in FY '18, services accessed vary from year to year. Northfield residents are eligible to participate in any of our community based programs as outlined on our website: [www.wcysb.org](http://www.wcysb.org). This year's funding request represents only a small fraction of the cost of the services provided by the Bureau. Most services provided have involved multiple sessions, counseling services were provided by certified or licensed counselors, and emergency temporary shelter included 24-hour supervision, meals, and transportation. No one is turned away for inability to pay.

The Washington County Youth Service Bureau/Boys & Girls Club is a private, non-profit, social service agency. All programs and services are funded by foundations, state government, federal government, private donations, area towns, Medicaid, private insurance, and fundraising activities. Referrals come from parents, school personnel, other area organizations, the VT Department of Children and Families, the VT Department of Corrections, churches, police officers, and young people themselves, many are received through our 24-Hour On-call Line.

**For Information and Assistance Call 229-9151  
24 Hours a Day – 7 Days a Week  
Thank you for your support!**

## **WASHINGTON COUNTY DIVERSION PROGRAM**

***Serving the Communities of Washington County  
including the Northfield since 1982.***

### **Who We Are and What We Do:**

**The Washington County Diversion Program (WCDP)** is a local non-profit that provides an alternative to court for low level offenders in Washington County. WCDP addresses unlawful behavior, supports victims of crime and promotes a healthy community. Diversion is a voluntary, confidential restorative justice option for individuals referred by the State's Attorney. We follow a balanced and restorative justice model that strives to put right the wrongs that have been done and address the needs of all stakeholders, including the victim, the community and those who violated the law, holding the latter accountable in a manner that promotes responsible behavior.

WCDP runs five separate programs: Court Diversion, the Youth Substance Abuse Safety Program, the Balanced and Restorative Justice Program, the Tamarack Program (Pretrial Services) and the Driving with License Suspended Program.

### **Court Diversion**

Diversion is a restorative program for individuals charged with a crime. After the police issue a citation for violating the law, the State's Attorney decides whether to refer the case out of the court system to the Court Diversion program. Participants must take responsibility for their actions and develop a contract with a panel of community volunteers through which they repair the harm caused. After successful completion, the State's Attorney dismisses the charges. During Fiscal Year 2018, WCDP's Diversion Program worked with 246 diversion participants - 12% or 29 participants were Northfield residents. Eighty-eight percent of participants who completed the program during Fiscal Year 2018 did so successfully.

### **Youth Substance Abuse Safety Program (YSASP)**

The Youth Substance Abuse Safety Program addresses civil violations of the underage possession of alcohol and marijuana laws. Youth who violate these laws are given the opportunity to participate in YSASP. Participants complete an alcohol and drug screening and are given other educational, remedial, reflective and financial conditions to complete. If the participant completes the conditions the ticket is voided. During Fiscal Year 2018, WCDP's YSASP Program worked with 216 youth - 13% or 27 youth were Northfield residents. Ninety-eight percent of those who completed the program did so successfully.

### **Balanced and Restorative Justice Program (BARJ)**

These services are provided to youth who are charged with a delinquency, have been adjudicated delinquent or are at-risk for involvement in the juvenile justice system. BARJ services vary depending on each individual youth, but consist of restorative interventions that reduce and eliminate further involvement in the juvenile justice system such as: restorative panels, restitution services, risk screening, and restorative classes and skills development. During Fiscal Year 2018, WCDP's BARJ Program worked with 68 youth - six of those youth were Northfield residents.

### **Tamarack**

The Tamarack Program is designed to connect adults with health insurance, mental health and/or substance use treatment or recovery supports that may be needed, and to help them find or identify a support person in their community. The goal of the program is to improve the person's health and reduce future adverse involvement in the justice system. During Fiscal Year 2018, WCDP's Tamarack Program worked with 117 participants; 7 of whom were Northfield residents. Fifty-five percent of those who completed the program did so successfully.

### **Driving with License Suspended**

The Civil DLS Diversion Program serves Vermont drivers whose license remains suspended because of unpaid fines and fees. Upon approval of the Judicial Bureau, a participant's license will be reinstated while the individual follows a payment plan and completes community service and/or an educational program. During Fiscal Year 2018, WCDP's DLS program worked with 66 individuals. Currently these folks are not tracked by their town of residence.

### **We continue to need -- and deeply appreciate -- your support of our work!**

The majority of the folks we serve have complex and chaotic lives. They arrive at Diversion with multiple barriers to success: mental health issues, substance use problems, low educational attainment, poverty and/or homelessness. As a result, our level of engagement and case management has had to increase so that we can connect folks with the resources they need. **The town funds we receive from Northfield allows us to keep offering the level of service we do. Thank you!**

## **WASHINGTON COUNTY MENTAL HEALTH SERVICES**

Washington County Mental Health Services (WCMHS) is designated by Vermont Statute to provide a wide variety of support and treatment opportunities for children, adolescents, families, and adults living with the challenges of mental illness, emotional and behavioral issues, and developmental disabilities. These services are both office and community-based through outreach. The range of services offered includes prevention and wellness, assessment and stabilization, and 24 hours a day, 7 days a week emergency response. WCMHS is a 501(c)3 not-for-profit Community Mental Health Center.

The agency was established under this name in 1967 and proudly celebrates over 50 years of serving our community. We take a flexible approach to person-centered care for citizens within Washington County and the adjacent towns of Orange, Washington and Williamstown. Our dedicated staff works to assist each individual to reach his or her goals.

Guidelines for acceptance and participation in our programs are the same for everyone without regard to race, color, national origin, or religion. Services are funded by Medicaid, Medicare, private insurance, personal payment, or are donated. 90% of our services fall under Medicaid funding. For individuals or families who do not have insurance or the ability to pay for services, WCMHS provides needed services regardless of ability to make payment.

Within the last year, approximately 5,000 individuals (8% of the population of Washington County) benefited from the services offered by WCMHS. Five percent (5%) of these individuals participated in multiple programs offered across the agency's divisions, receiving direct services. The remaining three percent (3%) were served through educational sessions, community forums, extended family and other non-billable services.

## CENTRAL VERMONT ECONOMIC DEVELOPMENT CORPORATION

For forty-two (42) years Central Vermont Economic Development Corporation has remained a driving force for the economic health of the region. Over that history we have played a vital role in the development of businesses throughout the region through financing, real estate development, workforce training and more. We continue this tradition by being the "one-stop-shop" for any business question, serving all of Washington County, plus the towns of Washington, Orange and Williamstown.

In the past year CVEDC staff have worked in our communities to hold Makers Fairs in support of entrepreneurs growing small businesses. We have worked with large and small employers to support workforce development. CVEDC established a revolving loan fund to finance early stage and growing small companies, with a focus on those companies most likely to create new living wage jobs. We are working with a collaborative of regional communities on a recruitment campaign to find new opportunities. CVEDC is acting proactively to identify those areas where we can create the greatest positive impact for our communities and the businesses that make Central Vermont their home.

Each year we ask for the support of the communities we serve through a request for funding. These monies are leveraged with State and Federal dollars, as well as revenue generated through private sector support, to provide significant business resources at no cost to current and future businesses. We appreciate your support in the past, and look forward to continuing to work with you in the future to build a strong and vibrant regional economy.

## CENTRAL VERMONT REGIONAL PLANNING COMMISSION

The Central Vermont Regional Planning Commission is a consortium of 23 towns and cities in Washington County and western Orange County. The Commission provides planning, development, and project implementation assistance to communities. All municipalities in the region are entitled to equal voting representation by a locally appointed member to the governing Board of Commissioners.

### 2018 Northfield Activities

- ❖ Managed the Water Street stormwater remediation project.
- ❖ Presented on regional energy planning at the climate change forum.
- ❖ Conducted outreach on the Winooski River Tactical Basin Plan to incorporate the town's needs.
- ❖ Completed bridge and culvert, road surface condition, and road erosion inventories.
- ❖ Supported emergency preparedness by assisting with a Local Emergency Operations Plan update, review of the Local Hazard Mitigation Plan, and assisting with a grant application for slope stabilization.
- ❖ Assisted with successful grant applications for the Town Plan update and two Better Roads grants. Provided a support letter for a Bicycle and Pedestrian grant. Supported a local team with development of a Better Connections grant for trail network planning.

**Regional Commissioner**  
Laura Hill-Eubanks

**Transportation Advisory  
Committee**  
Jeff Schulz

## **CVRPC Projects & Programs**

- ❖ *Municipal plan and bylaw updates:* Focus on predictable and effective local permitting through education, bylaw modernization, and plan updates.
- ❖ *Brownfields:* Complete environmental site assessments so properties can be sold, developed or redeveloped to benefit the community, stimulate the economy, create/protect jobs and increase housing opportunities.
- ❖ *Transportation planning:* Coordinate local involvement in transportation decisions through the Transportation Advisory Committee and provide studies, plans, data collection, and counts.
- ❖ *Emergency planning:* Better prepare our region and state for disasters by coordinating with local volunteers and the state on emergency planning, exercises, and training.
- ❖ *Energy conservation and development:* Foster projects that support energy conservation to save energy and tax dollars and identify opportunities for renewable energy generation.
- ❖ *Natural resource planning and projects:* Implement activities to protect water resources/supplies, enhance recreational opportunities, maintain the forest products industry, and enhance environmental health.
- ❖ *Regional plans:* Coordinate infrastructure, community development, and growth at the regional level through the development, adoption, and implementation of a regional plan.
- ❖ *Geographic Information System services:* Provide municipalities, state agencies, and regional groups with mapping and data analysis in support of their projects.
- ❖ *Special projects:* Complete special projects, such as downtown revitalization, recreation paths, farmland preservation, economic development, and affordable housing projects.
- ❖ *Grants:* Identify appropriate grant sources, define project scopes, write applications, and manage projects.

The Commission has no regulatory or taxing authority; each year, we request a per capita assessment from our members in support of local and regional planning activities and to help offset costs and provide local matching funds needed for state and federal funding.

Your continued support for local and regional planning is appreciated! CVRPC is your resource -- please contact us at 802-229-0389 or [cvrpc@cvregion.com](mailto:cvrpc@cvregion.com) for assistance.

## **GREEN MOUNTAIN TRANSIT (GMT)**

### **Who We Are**

GMT is the public transportation provider for the northwest and central regions of Vermont, offering a variety of services to the communities in which we serve. GMT is proud to offer traditional public transportation services like commuter, deviated fixed routes and demand response shuttles, while providing individualized services such as **shopping and health care shuttles**, Medicaid, Elderly and Disabled services to both urban and rural communities.

### **Our Services**

#### **Individual Special Service Transportation**

GMT provides essential medical and non-medical transportation service to those who qualify for Medicaid, Elderly and Disabled, non-Medicaid medical, human service and/or critical care funds. We offer individual coordinated services for those who qualify and who are in need of scheduled rides through GMT volunteer drivers, special shuttle service or general public routes.

***In FY18, Northfield residents were provided special transportation services, totaling 4,431 trips. Special services offered direct access to:***

- Medical treatment
- Meal site programs
- VT Assoc. for the Blind and Visually Impaired
- Reach Up
- Central VT Substance Abuse
- Prescription and Shopping
- Social and Daily services
- BAART
- Washington County Mental Health
- Vocational Rehabilitation

**General Public Transportation**

GMT also provides traditional general public transportation service directly supporting the increasing demand for affordable commuter and essential daily needs transportation solutions.

**In FY18, total statewide GMT ridership was 335,115.** This general public transportation ridership was *in addition to* Special Service ridership, (above), and is available through a variety of services including:

- Deviated Fixed Routes
- Local Commuter Routes
- Local Shopping Shuttles
- Health Care Shuttles
- Demand Response Service
- Regional Commuters to Chittenden and Caledonia Counties

***Northfield Commuter and General Service Snapshot***

On July 1, 2013, GMT began operating the new Northfield Commuter with weekday service between Northfield and Montpelier. The Commuter is designed to serve commuters, students, and those with limited transportation options seeking access to employment, education and daily services in the Montpelier and Northfield areas and beyond. In addition to traditional commuter service hours, the route also offers additional mid-day service, offering greater commuting options. The Northfield Commuter continues to exceed Vermont’s performance metrics: FY18 ridership totaled 6,896 and averaged approximately 26 boardings per day.

***GMT also provides direct or connecting services to Northfield through general public transportation routes, including, but not limited to:***

<b><u>Route</u></b>	<b><u>FY18 Ridership</u></b>
Northfield Commuter	6,896
Northfield Community Shopper	1,090
Montpelier Link Express	119,739
City Commuter	36,362
City Mid-Day	23,884
Waterbury Commuter	10,822

**Thank You**

Thank you to the taxpayers and officials of Northfield for your continued financial support of GMT’s public transportation service and for your commitment to efficient transportation solutions.

**Information**

Please feel free to contact Chris Loyer, Public Affairs Coordinator with questions or to request additional information on GMT services at 802-540-2451 or [cloyer@RideGMT.com](mailto:cloyer@RideGMT.com)

## NORTHFIELD GARDENERS

In past years, Northfield community members Sally Davidson, Carol Jenkinson, Chris Motyka, Kate Donley, Christine Barnes and others made an effort to create and maintain gardens on the Common, but often the challenging workload required more structure, organization and commitment than was available at the time.

In early spring in 2018, additional support came to the garden project effort: four UVM Extension Master Gardener Interns (EMGs) from Northfield completed the first of a two-part garden project at the Northfield Senior Center. EMG Intern Kim Adams initiated the Master Gardener project along with two fellow interns Lucinda Sullivan and Deborah Zuaro. Christine Barnes joined the group as EMG project coordinator. Local businesses including Trombly's Florist, Trombly's Greenhouse, Frazier's Greenhouse, and Kenyon's Hardware contributed to the project. EMGs Lucinda Sullivan, Deborah Zuaro and Christine Barnes donated plants and pots. Peter Evans donated wood for the raised bed and Joe Zuaro donated the labor.

The first part of the project included planning the planting, removing sod, conditioning the soil, obtaining the plants through donations and local purchasing, and setting, mulching and tending the plants. The next part of the project was a raised bed to grow herbs and vegetables for use in meal preparation at the Senior Center.

The EMG work group discussed the problem of a consistent approach to maintaining the other possible garden displays in town, and decided that if it organized a mix of citizens and Master Gardeners, both our collective knowledge and our effectiveness would increase. Broadening the group size and structure would also allow the project to consult with the Veteran's Place in Northfield and could extend its support to Northfield Falls.

Citizens Sally Davidson, Carol Jenkinson and an additional EMG Intern, Karen Dillon from Riverton, joined the four Northfield EMGs to accomplish the mission of making Northfield a more inviting place to live and work. Hopefully gardeners from past years will continue to support the effort. In addition to garden responsibilities, EMGs have a mission to educate. The EMGs will be giving presentations to both the Northfield Senior Center and to the Northfield Ladies' Reading Circle.

A fresh, new sidewalk is in place on the east side of the Common and it helps set the tone for town improvements. Please support the initiative **Northfield Gardeners 2019** is taking on behalf of our community. Donations are welcome to help pay for plants and materials as needed. Donations can be made to the Town Office, earmarked for garden projects. Donation containers may be present at work sites. In addition, please support the businesses, named above, which in turn support efforts to make our town more attractive. Enjoy the gardens!

## VERMONT LEAGUE OF CITIES AND TOWNS (VLCT)

*Serving and Strengthening Vermont Local Government*

The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization, owned by its member municipalities and directed by a 13-member Board of Directors elected by the membership and comprising municipal officials from across the state.

VLCT's mission is to serve and strengthen Vermont local government. All 246 Vermont cities and towns are members of VLCT, along with 138 other municipal entities, including villages, solid waste districts, regional planning commissions, and fire districts.

Local governments in Vermont provide essential services to residents and visitors alike. From maintaining roads to providing safety services, recreational programs, water and sewer infrastructure, street lighting, and libraries, the work carried out by appointed and elected officials and community volunteers is both critical and challenging. The demands on local government are complex and require resources that are not always available in every city, town or village in the state.

VLCT is the only statewide organization devoted solely to delivering a wide range of services to local officials who serve municipalities of varying populations and geographic regions but face similar requirements with disparate resources. The organization provides legal, consulting, and education services to its members, offering important advice and responses to direct inquiries, as well as training programs on specific topics of concern to officials as they carry out the duties required by statute or directed by town meeting voters. VLCT represents cities and towns before the state legislature and state agencies, ensuring that municipal voices are heard collectively and loudly, and also advocates at the federal level, primarily through its partner, the National League of Cities.

VLCT offers opportunities to purchase risk management products and services that directly meet the specific and specialized needs of local government through the VLCT Employee Resource and Benefit (VERB) Trust and the VLCT Property and Casualty Intermunicipal Fund (PACIF). During the 2018 calendar year, VLCT News converted to a magazine style publication from its newsletter format, with the intent to provide more content and diverse information in each edition.

VLCT also finalized the details of moving its digital data to the "cloud," thereby increasing operational efficiency and enhancing cybersecurity and redundant protection of information. This move also reduced the need to acquire, maintain, and replace costly capital equipment. Improvements to the website are ongoing, and in concert with this effort is the research into a new customer relations management system, designed to help VLCT provide important information to members, but also to simplify ways that members provide information to VLCT that is shared among all municipalities.

VLCT conducted a series of Listening Sessions in 12 communities around the state to hear directly from local officials about services received from VLCT and whether any changes are needed, including whether new services should be initiated or outdated ones eliminated. Further discussions will be held with the Board of Directors. Members will be kept apprised of progress in setting future goals and priorities

At the heart of all these activities is VLCT's commitment to serving as a good steward of member assets, and we are proud of the continued progress being made in that effort. Members are welcome to visit the VLCT office anytime to review the operations of the organization, to ask questions, and to access resources that can help each individual official and employee carry out the important work of local government.

To learn more about the Vermont League of Cities and Towns, including its audited financial statements, visit the VLCT website at [www.vlct.org](http://www.vlct.org).

## VERMONT DEPARTMENT OF HEALTH

**Your local health district office** is in Barre City at the address and phone number below. Come visit or give us a call! At the Vermont Department of Health, we are working every day for your health. With twelve district offices around the state, and state office and laboratory in Chittenden County, we deliver a wide range of public health services and support to your community. By partnering with community groups, we also address the many social determinants that impact health.

These factors are: education, transportation, housing, poverty, public safety, community engagement, and health care. In 2018, we worked in partnership with communities to:

- Increase capacity statewide to prevent underage and binge drinking and reduce prescription drug misuse and marijuana with Regional Prevention Partnerships (RPP). As part of this work in Washington County, RPPs worked with local hospitals and providers to successfully increase options for prescription disposal, as well as worked with local law enforcement to increase the number of collection sites.
- Every day hundreds of people in Vermont self-inject both legal (ex: insulin for diabetes) and illegal drugs. This year, in collaboration with the Greater Barre Safe Sharps Alliance, the Barre Office worked to increase awareness of how and where to safely dispose of sharps (i.e. needles, syringes, or lancets), including setting up drop-boxes. In the first six months, over 240,000 sharps have been collected throughout the community thanks to this work.
- Prevent and control the spread of infectious disease. In 2018 we spent \$13,729,406 on vaccines provided at no cost to healthcare providers around the state to make sure children and adults are protected against vaccine-preventable diseases. We also responded to 244 cases of infectious disease, including 25 cases in Washington and Orange Counties.
- Promote wellness by focusing on walking and biking safety, reducing tobacco exposure, and increasing access to healthy foods through the implementation of local projects and municipal strategies.
- As of September 2018, we served over 11,000 families statewide with the Women, Infants, and Children (WIC) Nutrition Education and Food Supplementation Program, including over 1,000 families in Northfield and neighboring towns.
- Share new data and reports including the *Vermont Lead in School Drinking Water Testing Pilot Report* which is helping Vermonters understand and address the risk of lead in school drinking water, and the *Injury and Violence in Vermont* report, which is shedding light on the risk of suicide among youths.
- Work with local partners, including, schools, hospitals, and emergency personnel, to ensure we are prepared to distribute medicine, supplies, and information during a public health emergency.
- Improve understanding of how to stay healthy at work, home, and in the community through initiatives and resources related to 3-4-50, Help Me Grow, WIC, Building Bright Futures, Be Tick Smart, 802Quits, and the Breastfeeding Friendly Employer project.

Learn more about what we do on the web at [www.healthvermont.gov](http://www.healthvermont.gov)

Join us on [www.facebook.com/vdhbarre](https://www.facebook.com/vdhbarre)

Follow us on [www.twitter.com/healthvermont](https://www.twitter.com/healthvermont)

**State of Vermont**

**Department of Health**

Barre District Office  
McFarland Building  
5 Perry St, Suite 250  
Barre, VT 05641

**HealthVermont.gov**

[phone] 802-479-4200  
[fax] 802-479-4230  
[toll free] 802-253-8786

**TOWN GENERAL, CAPITAL, & RESERVE BUDGET**

<u>REVENUE</u>	2017-18 Approp.	2017-18 Actual	2018-19 Approp.	2019-20 Budget
Taxes from Budget	2,693,760		2,855,780	3,025,680
Taxes fr Non Budgeted Petitions/Articles	58,600		79,950	see footnote
<b>TOTAL PROPERTY TAXES</b>	<b>2,752,360</b>	<b>2,753,427</b>	<b>2,935,730</b>	<b>3,025,680</b>
4200 Liquor Licenses	1,600	1,947	1,800	1,900
4210 Dog Licenses	3,200	3,155	3,000	3,000
4220 Driveway Permits	240	360	240	240
4230 Building/Zoning Permits	9,000	8,038	9,000	8,300
4300 Town Clerk Fees	45,000	41,852	45,000	43,000
4301 Passport Fees	1,500	2,805	2,000	2,450
4330 Insurance Fees	500	1,240	300	300
4332 Fingerprinting	0	900	0	0
4340 Special Detail - Police	5,000	8,987	5,000	5,000
4342 Special Detail - Ambulance	8,000	8,830	8,000	8,000
4343 START/SHARP/GHSP	11,400	0	11,400	11,400
4350 Ambulance Fees	480,000	516,507	510,000	510,000
4358 Ambulance Fees - Insur Not Allow	(131,000)	(140,951)	(140,000)	(140,000)
4359 Ambulance Fees - Bad Debt	(26,000)	(24,339)	(27,000)	(27,000)
4351 Ambulance - Berlin & Roxbury	24,400	24,400	27,330	29,280
4370 Mechanic Fees	23,750	15,867	21,050	20,350
4380 Norwich University	In CIP Fund	101,710	188,000	196,320
4390 Pool - Daily Fees	2,000	3,280	4,000	4,000
4391 Pool - Passes	8,000	8,865	9,500	9,500
4392 Pool - Swim Lessons	3,500	3,010	9,000	3,700
4395 Recreation Rental Fees	0	75	0	0
4396 Park/Pool Use Donations	200	0	200	200
4440 Gen Government Administration	17,160	17,160	17,160	17,160
4470 Accounting Fees	93,560	93,560	98,040	108,680
4500 Delinquent Tax Penalty	18,000	15,088	18,000	16,000
4510 Delinquent Tax Interest	19,000	19,321	19,000	19,000
4515 Tax Sale Fees	0	12,236	0	0
4520 Dog Fines	400	0	400	0
4530 Court/Local Fines	750	13	1,000	1,000
4540 Speeding Fines	7,000	4,378	7,000	5,000
4560 Parking Fines	2,500	810	2,500	1,000
4610 Railroad Tax	3,780	3,801	3,780	3,800
4620 State Aid Class I	25,420	25,335	25,420	25,420
4630 State Aid Class II	19,800	19,709	19,750	19,750
4640 State Aid Class III	102,770	102,525	102,700	102,700
4700 Property Tax Interest	7,200	6,620	7,000	6,750
4710 Interest Income	4,500	8,068	4,500	10,000
4720 Cemetery Misc Fees	7,000	7,200	7,500	5,000
4721 Cemetery Lot Sales	In Acct 4720 Cemetery Misc Fees			2,400
4731 Rent - Municipal Building	10,830	10,830	9,920	9,620
4732 Rent - Town Garage	11,270	11,270	15,160	10,660

**Footnotes:**

Non Budgeted Petitions and Special Articles on the 2019 Warning will be added to the tax levy if approved by the voters.

REVENUE CONTINUED:	2017-18 Approp.	2017-18 Actual	2018-19 Approp.	2019-20 Budget
4750 Miscellaneous	0	200	0	0
4860 Equipment Rental - Backhoe	11,250	0	0	0
4861 Equipment Rent/Materials-Dump Tr	4,500	4,500	4,500	0
4882 Sale of Salt to School	1,500	0	0	0
4970 Current Use - State of VT	110,000	117,626	115,000	115,000
4971 Land Use Withdrawal Fee	0	2,000	0	0
4980 PILOT Receipts	51,000	51,000	51,000	51,000
4991 Taxes - Recovery/(Deferred)	0	(11,420)	0	0
4992 Taxes - Act 68 Admin	8,500	9,901	9,000	9,500
4993 Taxes - \$15 Late Fee	300	285	300	300
4998 Tax Abatement-Flood Buyouts	0	(2,685)	0	0
4999 Tax Abatement/Error & Omission	(7,500)	(67)	(7,500)	(5,000)
Transfer from Cemetery Fund	1,000	2,626	1,300	4,700
Transfer from CIP - Ambulance Stretchers	12,660	12,662	0	0
Transfer from Stormwater Reserve	0	168	0	0
Surplus - Town General	0	0	291,400	40,000
Surplus - Highway	121,000	121,000	50,000	0
Surplus - Health	15,000	15,000	20,000	25,000
CIP Surplus - TG	7,000	7,000	4,700	14,000
CIP Surplus - TH	0	0	2,000	10,000
CIP Transfer from Recreation Donation	0	25,000	0	3,000
CIP Sale of 96 Pumper-Toward 93 Tanker	0	0	14,400	0
CIP Sale of Sweeper-Toward Sidewalks	0	0	15,000	0
CIP Surplus-From Flood Match Set Aside	11,000	11,000	0	0
CIP Borrowing - Fire - Roof	0	0	60,000	0
CIP Borrowing - Library Building	75,000	0	0	0
CIP Records Restoration	0	3,670	0	0
CIP Norwich University	78,290	98,290	20,000	20,000
CIP Grant - Colson Road	0	20,900	0	0
CIP Grant - Hydro Seeder	0	349	0	0
CIP Grant - Smith Hill Road	0	1,898	0	0
CIP State Appraisal	17,050	18,801	18,000	18,000
CIP Interest Income	0	9,354	0	0
CIP Misc Income	0	333	0	0
CIP Insurance Claims	0	48,764	0	0
CIP Paine Mtn Donation/Fund Raising/Grt	0	8,487	0	0
CIP Welcome Sign Donations	0	1,025	0	0
CIP Garden Donations	0	65	0	0
CIP Bleacher Donations	0	500	0	0
CIP Community Room Donations	0	0	0	0
CIP Sale of Equipment/Material	0	16,768	0	0
<b>Total Revenue</b>	<b>4,091,140</b>	<b>4,292,889</b>	<b>4,651,480</b>	<b>4,385,060</b>

**Footnotes - FY 19-20 Use of Surplus Funds:**

TG Surplus-Debt-Library Final Payment	\$20,540	TG Surplus-Computers	\$3,110
TG Surplus-Video Camera	\$230	CIP Surplus TG-Dugouts	\$3,000
TG Surplus-Police 14 Ford Explorer	\$7,650	CIP Surplus TG-Bball Court	\$1,000
TG Surplus-Ambulance Defibs	\$7,730	CIP Surplus TG-Pool Skimmers	\$10,000
TG Surplus-Park Trash Cans	\$740	CIP Surplus TH-Bridges	\$10,000

**TOWN GENERAL, CAPITAL, & RESERVE SUMMARY**

<u>Department</u>	2017-18 Approp.	2017-18 Actual	2018-19 Approp.	2019-20 Budget
130 Town Manager	129,960	124,504	131,880	130,980
140 Town Clerk/Treasurer	143,400	145,251	150,210	152,840
160 Board of Civil Authority	5,540	2,660	6,750	6,300
230 Accounting	246,220	243,580	258,000	265,080
260 Listers	47,480	42,280	50,540	51,930
320 Fire Department	81,830	77,108	83,780	83,300
330 Police Department	754,380	734,999	847,620	898,230
340 Ambulance Department	285,750	291,965	324,090	333,190
420 Highway	916,330	917,825	920,520	1,034,300
430 Cemetery	56,020	57,868	59,080	60,460
440 Town Garage	32,140	32,777	30,950	29,800
445 Library/Historical Society Bld	42,110	41,869	41,350	41,060
447 Municipal Building	31,840	30,614	31,030	30,070
510 Human Services Budgeted	125,660	125,660	131,000	131,500
520 Grounds/Parks/Facilities	47,610	34,704	43,260	43,110
530 Recreation Committee	550	477	650	650
540 Conservation	0	0	0	700
550 Pool	68,290	72,491	82,170	84,450
610 Management Support	127,730	129,069	121,310	124,000
620 Planning/Zoning	30,150	31,882	34,370	35,520
<b>Subtotal O&amp;M Expenditures</b>	<b>3,172,990</b>	<b>3,137,583</b>	<b>3,348,560</b>	<b>3,537,470</b>
Debt Retirement/Other	239,340	239,647	252,720	230,210
Capital Improvements & Reserves	338,930	264,130	644,976	273,000
Capital Equipment & Reserves	281,280	338,064	325,274	344,380
<b>Subtotal Debt &amp; Capital Expenditures</b>	<b>859,550</b>	<b>841,841</b>	<b>1,222,970</b>	<b>847,590</b>
<b>Total Budgeted Expenditures</b>	<b>4,032,540</b>	<b>3,979,424</b>	<b>4,571,530</b>	<b>4,385,060</b>
Paine Mtn Land Purchase-2018 Article 11	0	0	25,000	0
Non-budgeted Petitions/Articles	58,600	54,100	54,950	0
<b>Total Expenditures</b>	<b>4,091,140</b>	<b>4,033,524</b>	<b>4,651,480</b>	<b>4,385,060</b>

**Footnotes:**

Capital & Reserves - FY 17-18 Actual Column represents funds actually expended. It does not reflect money set aside for future use. Please see the 10 Year Capital Improvement Plan for this information.

Article 11 of the 2018 Annual Meeting approved \$25,000 for the Paine Mtn Land purchase. This item is shown in the 10 Year Capital Improvement Plan.

**TOWN MANAGER - 130**

<b>DETAILED EXPENDITURES</b>	2017-18 Approp.	2017-18 Actual	2018-19 Approp.	2019-20 Budget
<b><u>500 Personnel Services</u></b>				
5020 Manager	44,520	44,516	45,630	47,230
5050 Clerical	25,350	25,102	25,850	26,630
5150 Health/Dental/Life/Disability Ins	15,030	13,706	16,040	16,250
5160 Workers' Compensation	270	262	290	260
5170 FICA Expense	5,340	5,160	5,470	5,650
5180 Retirement	3,680	3,662	3,790	3,950
5360 Accrued Payroll Expense	0	92	0	0
Subtotal	94,190	92,500	97,070	99,970
<b><u>600 Contract Services</u></b>				
6210 Computer Programming/Repair	0	563	300	400
<b><u>700 Administrative</u></b>				
7010 Telephone	1,350	1,091	1,350	1,200
7020 Postage	700	847	700	850
7050 Office Supplies	500	529	400	400
7060 Office Equipment/Maintenance	200	123	200	200
7070 Dues, Mtgs, Subscriptions	500	200	500	400
7120 Public Officials/Crime/Employ Ins	29,120	27,438	27,960	25,010
7140 Mileage	300	41	300	200
7170 Advertising/Legal Notices	2,500	1,072	2,500	2,000
7231 Health Officer Expenses	500	0	500	250
7350 Lease - Footpath	100	100	100	100
Subtotal	35,770	31,441	34,510	30,610
<b><u>800 Materials/Supply</u></b>				
	0	0	0	0
<b>Total Expenditures</b>	<b>129,960</b>	<b>124,504</b>	<b>131,880</b>	<b>130,980</b>

**Footnotes:**

5020 Manager - Starting in FY 14-15, the Utilities will pay 43.5% of the Managers salary & benefits. The above budgets represent the remaining 56.5%.

5050 Clerical - Starting in FY 14-15, the Utilities will pay 43.5% of the Administrative Assistants salary & benefits. The above budgets represent the remaining 56.5%.

**TOWN CLERK/TREASURER - 140**

<b>DETAILED EXPENDITURES</b>	2017-18 Approp.	2017-18 Actual	2018-19 Approp.	2019-20 Budget
<b><u>500 Personnel Services</u></b>				
5010 Elected - Town Clerk	50,690	50,669	52,190	53,750
5012 Elected - Treasurer	3,700	3,700	3,700	3,700
5020 Appointed	34,610	34,612	35,650	36,720
5150 Health/Dental/Life/Disability Ins	34,430	37,772	36,810	37,270
5160 Workers' Compensation	330	322	350	320
5170 FICA Expense	6,810	6,480	7,000	7,200
5180 Retirement	4,370	4,371	4,500	4,640
5360 Accrued Payroll Expense	0	118	0	0
Subtotal	134,940	138,044	140,200	143,600
<b><u>600 Contract Services</u></b>				
6220 Maintenance Contract	1,900	1,845	1,930	2,040
<b><u>700 Administrative</u></b>				
7010 Telephone	810	813	1,030	850
7020 Postage	2,200	1,870	2,200	2,200
7050 Office Supplies	2,000	1,525	2,500	2,500
7060 Office Equipment/Maintenance	200	80	1,000	300
7070 Dues, Mtgs, Subscriptions	200	45	200	200
7170 Advertising/Legal Notices	100	0	100	100
7330 Cash Under/over	0	125	0	0
7400 Bank Charges	250	173	250	250
Subtotal	5,760	4,631	7,280	6,400
<b><u>800 Materials/Supply</u></b>				
8300 Department Supplies	800	731	800	800
<b>Total Expenditures</b>	<b>143,400</b>	<b>145,251</b>	<b>150,210</b>	<b>152,840</b>

**Footnotes:**

In FY 12-13, the Treasurer budget and the Town Clerk budget were combined.

<b>BOARD OF CIVIL AUTHORITY - 160</b>
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<b>DETAILED EXPENDITURES</b>	2017-18 Approp.	2017-18 Actual	2018-19 Approp.	2019-20 Budget
<b><u>500 Personnel Services</u></b>				
5010 Elected	1,800	791	2,000	2,000
5170 FICA Expense	140	61	150	150
Subtotal	1,940	852	2,150	2,150
<b><u>600 Contract Services</u></b>				
6211 Voting Machine Programming	1,500	693	2,500	2,000
<b><u>700 Administrative</u></b>				
7020 Postage	1,000	223	1,000	1,000
7030 Printing - Ballots	1,000	826	1,000	1,000
7070 Dues, Mtgs, Subscriptions	50	45	50	50
7140 Mileage	50	21	50	100
Subtotal	2,100	1,115	2,100	2,150
<b><u>800 Materials/Supply</u></b>				
	0	0	0	0
<b>Total Expenditures</b>	<b>5,540</b>	<b>2,660</b>	<b>6,750</b>	<b>6,300</b>

<b>Footnotes:</b>
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**ACCOUNTING - 230**

<b>DETAILED EXPENDITURES</b>	2017-18 Approp.	2017-18 Actual	2018-19 Approp.	2019-20 Budget
<b><u>500 Personnel Services</u></b>				
5030 Supervisor	68,470	68,473	70,530	72,650
5050 Clerical	79,860	81,417	83,310	86,860
5080 Overtime	1,000	477	1,050	1,620
5141 Transfer Labor To Flood Grants	0	(575)	0	0
5142 Transfer Benefits To Grants	0	(212)	0	0
5150 Health/Dental/Life/Disability Ins	56,450	54,502	60,460	61,230
5160 Workers' Compensation	570	566	630	570
5170 FICA Expense	11,420	10,951	11,850	12,330
5180 Retirement	7,810	7,859	8,150	8,540
5360 Accrued Payroll Expense	0	207	0	0
Subtotal	<u>225,580</u>	<u>223,665</u>	<u>235,980</u>	<u>243,800</u>
<b><u>600 Contract Services</u></b>				
6220 Maintenance Contract	14,000	13,467	14,580	13,870
<b><u>700 Administrative</u></b>				
7010 Telephone	1,210	1,210	1,210	1,210
7020 Postage	1,030	897	1,030	1,000
7050 Office Supplies	3,300	3,383	3,800	3,800
7060 Office Equipment/Maintenance	300	218	300	300
7070 Dues, Mtgs, Subscriptions	200	214	200	200
7250 Training	600	526	900	900
Subtotal	<u>6,640</u>	<u>6,448</u>	<u>7,440</u>	<u>7,410</u>
<b><u>800 Materials/Supply</u></b>				
	0	0	0	0
<b>Total Expenditures</b>	<u><u>246,220</u></u>	<u><u>243,580</u></u>	<u><u>258,000</u></u>	<u><u>265,080</u></u>

**Footnotes:**

In FY 17-18 & FY 18-19 38% of the Accounting budget was charged to the Utilities and recorded as revenue under account 4470 Accounting Fees. In FY 19-20 this increased to 41%.

Starting in FY 16-17, 4% of an Accounting Dept employee will be allocated to the Ambulance Dept.

**LISTERS - 260**

<b>DETAILED EXPENDITURES</b>	2017-18 Approp.	2017-18 Actual	2018-19 Approp.	2019-20 Budget
<b><u>500 Personnel Services</u></b>				
5010 Elected	21,000	15,181	20,000	20,000
5070 Part-time	0	10,137	24,180	24,910
5160 Workers' Compensation	80	127	180	160
5170 FICA Expense	1,600	1,937	3,380	3,440
5360 Accrued Payroll Expense	0	1,476	0	0
Subtotal	22,680	28,858	47,740	48,510
<b><u>600 Contract Services</u></b>				
6010 Professional Services	22,000	10,981	0	0
6220 Maintenance Contract	1,000	1,167	1,000	1,670
Subtotal	23,000	12,148	1,000	1,670
<b><u>700 Administrative</u></b>				
7010 Telephone	350	397	400	400
7020 Postage	450	334	400	400
7050 Office Supplies	700	403	700	700
7140 Mileage	300	140	300	250
Subtotal	1,800	1,274	1,800	1,750
<b><u>800 Materials/Supply</u></b>				
	0	0	0	0
<b>Total Expenditures</b>	<b>47,480</b>	<b>42,280</b>	<b>50,540</b>	<b>51,930</b>

**Footnotes:**

Effective January 2018, the contractor utilized to provide services to the Listers office was hired as a part-time employee. The FY 18-19 budget & forward reflects the reallocation of costs from the Contract Section to the Personnel Section.

**FIRE DEPARTMENT - 320**

DETAILED EXPENDITURES	2017-18 Approp.	2017-18 Actual	2018-19 Approp.	2019-20 Budget
<b><u>500 Personnel Services</u></b>				
5070 Part-time	24,000	22,914	24,000	24,000
5160 Workers' Compensation	5,180	4,333	5,180	3,830
5170 FICA Expense	1,840	1,753	1,840	1,840
5180 Retirement	600	497	600	600
5360 Accrued Payroll Expense	0	(255)	0	0
Subtotal	31,620	29,242	31,620	30,270
<b><u>600 Contract Services</u></b>				
6223 Recertifications	2,000	876	2,000	2,000
6540 Dispatching	13,800	13,744	15,460	16,280
6550 Mutual Aid	300	250	300	300
Subtotal	16,100	14,870	17,760	18,580
<b><u>700 Administrative</u></b>				
7010 Telephone	700	757	700	760
7080 Vehicle Insurance	3,890	3,983	3,680	3,360
7100 Building/Property Insurance	2,980	2,707	2,660	2,500
7110 Boiler/Machinery Insurance	330	307	300	300
7150 Radio Repair/Maintenance	750	0	800	800
7250 School/Training	1,000	294	1,000	1,000
7370 Professional Liability Insurance	700	577	500	620
Subtotal	10,350	8,625	9,640	9,340
<b><u>800 Materials/Supply</u></b>				
8010 Electricity	1,400	1,436	1,500	540
8013 Electric - Solar	0	0	0	800
8020 Heating Fuel	3,400	4,213	2,500	3,000
8030 Water	400	351	400	400
8050 Sewer	360	369	360	370
8070 Gasoline/Diesel	1,700	1,551	1,700	1,700
8100 Chemicals	2,000	1,620	2,000	1,600
8160 Vehicle Maintenance	3,700	6,064	5,000	6,000
8170 Mechanic Fee	1,400	649	1,200	500
8300 Department Supplies	300	493	600	700
8350 Personal Protective Equip	5,600	5,219	6,000	6,000
8380 Building Maintenance/Supplies	3,000	2,406	3,000	3,000
8621 Safety/Compliance/Shots	500	0	500	500
Subtotal	23,760	24,371	24,760	25,110
<b>Total Expenditures</b>	<b>81,830</b>	<b>77,108</b>	<b>83,780</b>	<b>83,300</b>

**Footnotes:**

8170 Mechanic Fee - Previously labeled Vehicle Maintenance Fee. Charges for town mechanic services provided. Recorded as revenue under account 4370 Mechanic Fees.

8100 Chemicals - Starting in FY 17-18 foam will be separated from 8300 Department Supplies and listed under 8100 Chemicals.

**POLICE DEPARTMENT - 330**

<b>DETAILED EXPENDITURES</b>	2017-18 Approp.	2017-18 Actual	2018-19 Approp.	2019-20 Budget
<b><u>500 Personnel Services</u></b>				
5020 Appointed	150	0	150	150
5030 Supervisor	62,360	72,516	68,620	75,190
5040 Officers	265,460	260,283	331,960	358,810
5040 Officers Holiday Pay	7,240	7,472	9,290	9,780
5050 Clerical	43,780	42,120	42,540	45,910
5060 Special Detail	4,000	3,986	4,000	4,000
5063 START/SHARP/GHSP Details	8,000	0	8,000	8,000
5070 Part-time	10,000	3,837	12,000	4,000
5080 Overtime	20,000	50,631	15,000	30,000
5081 Overtime Due to Holiday	10,860	10,105	13,940	14,670
5131 Longevity Pay	930	630	930	940
5132 Uniform Allowance	2,400	2,280	2,880	2,880
5140 Grant Labor	0	7,874	0	0
5141 Xfer Labor/Benefits to Grant	0	(9,850)	0	0
5150 Health/Dental/Life/Disability Ins	135,360	88,074	123,980	128,340
5160 Workers' Compensation	23,820	29,420	38,300	35,410
5170 FICA Expense	33,290	34,765	39,710	42,780
5180 Retirement	39,630	42,912	47,360	53,180
5360 Accrued Payroll Expense	0	(1,273)	0	0
Subtotal	667,280	645,782	758,660	814,040

<b><u>600 Contract Services</u></b>				
6010 Professional Services	200	905	700	700
6013 Prisoner Lock Ups	1,000	1,457	1,000	1,500
6090 Janitorial Services	2,400	2,400	2,400	2,400
6140 Dog Kennel/Animal Control	500	0	1,000	500
6220 Maintenance Contract	4,500	3,836	5,000	4,000
6391 State of VT Records Mgmt	6,250	5,280	6,250	5,500
Subtotal	14,850	13,878	16,350	14,600

<b><u>701 Administrative</u></b>				
7010 Telephone	7,390	6,657	7,390	7,700
7020 Postage	250	134	250	250
7050 Office Supplies	1,500	1,979	1,500	1,800
7060 Office Equipment/Maintenance	350	153	350	350
7070 Dues, Mtgs, Subscriptions	150	50	200	200
7080 Vehicle Insurance	2,340	2,981	2,930	3,360
7100 Building/Property Insurance	3,110	2,829	2,780	2,610
7110 Boiler/Machinery Insurance	350	320	320	310
7140 Mileage	100	0	100	100
7150 Radio Repair/Maintenance	1,000	39	1,000	500
7170 Advertising/Legal Notices	100	0	0	0
7250 School/Training	3,000	3,218	3,000	3,500
7360 Police Liability Insurance	21,560	20,818	21,740	16,190
Subtotal	41,200	39,178	41,560	36,870

**POLICE DEPARTMENT - 330**

<b>DETAILED EXPENDITURES</b>	2017-18 Approp.	2017-18 Actual	2018-19 Approp.	2019-20 Budget
<b><u>800 Materials/Supply</u></b>				
8010 Electricity	5,200	3,763	5,200	2,080
8013 Electric - Solar	0	0	0	2,590
8020 Heating Fuel	1,500	2,195	1,500	2,200
8030 Water	400	404	400	400
8050 Sewer	450	454	450	450
8070 Gasoline	9,000	8,929	8,000	8,000
8160 Vehicle Maintenance	5,500	5,986	5,500	6,000
8161 Vehicle/Mileage Billed	0	(520)	0	0
8170 Mechanic Fee	1,500	1,351	1,500	1,500
8300 Department Supplies	1,000	1,251	2,000	2,000
8350 Uniforms	4,000	5,303	4,000	5,000
8380 Building Maintenance/Supplies	2,500	4,141	2,500	2,500
8460 Equipment Purchase	0	2,904	0	0
Subtotal	31,050	36,161	31,050	32,720

<b>Total Expenditures</b>	<b>754,380</b>	<b>734,999</b>	<b>847,620</b>	<b>898,230</b>
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**Footnotes:**

8170 Mechanic Fee - Previously labeled Vehicle Maintenance Fee. Charges for town mechanic services provided. Recorded as revenue under account 4370 Mechanic Fees.

**AMBULANCE DEPARTMENT - 340**

<b>DETAILED EXPENDITURES</b>	2017-18 Approp.	2017-18 Actual	2018-19 Approp.	2019-20 Budget
<b><u>500 Personnel Services</u></b>				
5030 Supervisor	52,810	52,811	54,390	56,020
5050 Clerical & Part-time Clerical	1,680	1,686	1,730	1,780
5060 Special Detail	2,500	2,690	2,500	2,500
5070 Part-time	43,780	45,018	51,740	51,740
5072 Run Pay	15,070	18,821	17,810	21,000
5073 Training Pay	4,400	2,295	5,200	5,980
5090 Weekend Standby	5,200	4,450	5,200	5,200
5110 Non Emergency Transfers	4,400	5,990	5,200	5,980
5150 Health/Dental/Life/Disability Ins	5,900	5,816	6,400	6,490
5160 Workers' Compensation	13,880	13,996	15,360	13,660
5170 FICA Expense	10,270	10,517	11,370	11,870
5180 Retirement	3,000	3,002	3,160	3,320
5200 Unemployment Compensation	400	63	400	400
5360 Accrued Payroll Expense	0	(1,083)	0	0
Subtotal	163,290	166,072	180,460	185,940
<b><u>600 Contract Services</u></b>				
6080 Permit/ License Fees	0	560	0	0
6220 Maintenance Contract	2,100	2,585	3,500	3,500
6540 Dispatching	27,660	27,454	30,790	32,560
6560 Paramedic Intercept	7,600	10,400	12,000	10,000
6651 Ambulance Billing Services	15,000	16,225	18,000	18,000
Subtotal	52,360	57,224	64,290	64,060
<b><u>700 Administrative</u></b>				
7010 Telephone	2,080	2,189	2,200	3,500
7020 Postage	50	27	50	50
7050 Office Supplies	250	861	750	800
7060 Office Equipment/Maintenance	200	75	200	200
7070 Dues, Mtgs, Subscriptions	400	490	400	500
7080 Vehicle Insurance	2,740	3,567	2,590	2,390
7140 Mileage	400	315	400	400
7150 Radio Repair/Maintenance	750	543	750	750
7160 Rent	11,270	11,270	15,160	10,660
7170 Advertising/Legal Notices	100	0	150	150
7250 School/Training	3,500	650	3,500	4,000
7284 Medicaid Tax	10,000	11,561	11,000	12,000
7290 Collection Expense	600	1,733	1,000	1,500
7370 Malpractice Insurance	2,560	2,400	2,440	3,540
Subtotal	34,900	35,681	40,590	40,440

**AMBULANCE DEPARTMENT - 340**

DETAILED EXPENDITURES	2017-18 Approp.	2017-18 Actual	2018-19 Approp.	2019-20 Budget
<b><u>800 Materials/Supply</u></b>				
8070 Gasoline/Diesel	8,000	7,184	7,500	7,500
8150 Medical Supplies	14,000	15,471	18,000	20,000
8160 Vehicle Maintenance	5,000	3,184	5,000	5,000
8170 Mechanic Fee	2,250	2,172	2,250	2,250
8250 Equipment Maintenance	2,000	1,219	1,500	1,500
8300 Department Supplies	3,000	3,423	2,500	3,000
8350 Uniforms	750	335	1,800	1,800
8460 Equipment Purchase	0	0	0	1,500
8621 Safety & Compliance	200	0	200	200
Subtotal	35,200	32,988	38,750	42,750

<b>Total Expenditures</b>	<b>285,750</b>	<b>291,965</b>	<b>324,090</b>	<b>333,190</b>
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**Footnotes:**

7160 Rent - This fee represents rent for the Town Garage. Recorded as revenue under account 4732 Rent.

8170 Mechanic Fee - Previously labeled Vehicle Maintenance Fee. Charges for town mechanic services provided. Recorded as revenue under account 4370 Mechanic Fees.

**HIGHWAY - 420**

<b>DETAILED EXPENDITURES</b>	2017-18 Approp.	2017-18 Actual	2018-19 Approp.	2019-20 Budget
<b><u>500 Personnel Services</u></b>				
5040 Technical	298,330	289,661	305,170	324,720
5070 Part-time	0	0	0	9,450
5080 Overtime	37,840	52,124	45,000	45,000
5090 Standby	2,200	2,200	2,200	2,200
5141 Xfer Labor to Grant Fund	0	(1,812)	0	0
5142 Xfer Benefits to Grant Fund	0	(1,005)	0	0
5150 Health/Dental/Life/Disability Ins	88,850	68,867	81,830	88,490
5160 Workers' Compensation	28,450	28,227	29,900	27,670
5170 FICA Expense	26,230	26,024	27,330	29,930
5180 Retirement	17,880	18,287	19,080	20,680
5200 Unemployment Compensation	0	1,051	0	0
5360 Accrued Payroll Expense	0	2,681	0	0
Subtotal	499,780	486,305	510,510	548,140
<b><u>600 Contract Services</u></b>				
6010 Professional Services	500	375	500	500
6030 Tree Removal	5,000	4,200	7,500	6,000
6044 Contracted Sweeping	10,000	7,625	7,000	7,000
6045 Contracted Line Marking	0	4,352	0	6,800
6080 Permit Fees	200	337	3,000	2,600
6220 Maintenance Contracts	530	760	750	750
Subtotal	16,230	17,649	18,750	23,650
<b><u>700 Administrative</u></b>				
7010 Telephone	1,430	1,696	1,500	1,650
7020 Postage	100	0	0	0
7050 Office Supplies	300	12	250	100
7071 CDL Licenses	200	90	200	200
7080 Vehicle Insurance	11,280	13,790	9,920	9,130
7090 General Liability Insurance	5,840	4,469	3,450	3,570
7100 Building/Property Insurance	2,490	2,293	2,280	2,150
7110 Boiler/Machinery Insurance	280	259	260	260
7150 Radio Repair/Maintenance	1,000	880	1,500	1,000
7250 School/Training	500	495	500	500
Subtotal	23,420	23,984	19,860	18,560

**Footnotes:**

The above budget represents a combined Highway Operating budget as a department within the Town General Fund. Prior to July 2014, the Town Highway department and the Village Highway department each had their own separate fund.

6080 Permit Fee - The FY 18-19 budget & forward reflects a new Stormwater Permit Fee from the State of Vermont.

**HIGHWAY - 420**

<b>DETAILED EXPENDITURES</b>	2017-18 Approp.	2017-18 Actual	2018-19 Approp.	2019-20 Budget
<b><u>800 Materials/Supply</u></b>				
8050 Sewer - Sand in Drains	2,500	2,500	2,500	0
8060 Gravel/Stone	56,000	74,697	66,000	87,350
8061 Mud Season/Stone		In Acct 8060 Gravel/Stone		40,000
8070 Gasoline/Diesel	60,000	55,927	55,000	57,000
8080 Sand	55,000	69,055	55,000	55,000
8090 Salt	48,000	60,012	48,000	60,000
8100 Chemicals/Chloride	13,000	8,055	7,000	8,000
8110 Road Culverts/Maintenance	10,000	3,842	7,500	6,000
8130 Hot Mix/Cold Patch	2,500	3,058	4,000	4,000
8160 Vehicle/Equipment Maintenance	63,000	57,080	63,000	63,000
8170 Mechanic Fee	17,500	11,655	15,000	15,000
8252 Tires/Chains	22,000	21,226	22,000	22,000
8257 Xfer Equip Costs to FEMA	0	(2,300)	0	0
8300 Department Supplies	16,000	14,748	16,000	16,000
8350 Uniforms	5,400	3,710	5,400	4,500
8420 Equipment Rental	0	0	0	3,100
8450 Small Tools/Equipment	3,500	4,712	2,500	1,000
8621 Safety & Compliance	2,500	1,910	2,500	2,000
Subtotal	376,900	389,887	371,400	443,950

<b>Total Expenditures</b>	<b>916,330</b>	<b>917,825</b>	<b>920,520</b>	<b>1,034,300</b>
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**Footnotes:**

8061 Mud Season/Stone - In FY 19-20 materials for mud season were separated from the Gravel budget.

8170 Mechanic Fee - Previously labeled Vehicle Maintenance Fee. Charges for town mechanic services provided. Recorded as revenue under account 4370 Mechanic Fees.

**CEMETERY - 430**

DETAILED EXPENDITURES	2017-18 Approp.	2017-18 Actual	2018-19 Approp.	2019-20 Budget
<b><u>500 Personnel Services</u></b>	0	0	0	0
<b><u>600 Contract Services</u></b>				
6030 Tree Removal	3,000	6,120	4,000	5,000
6341 Cemetery Care Contract	52,100	50,520	53,740	49,170
6344 Sexton	In Acct 6341	Cemetery Care Contract	5,000	5,000
Subtotal	<u>55,100</u>	<u>56,640</u>	<u>57,740</u>	<u>59,170</u>
<b><u>700 Administrative</u></b>				
7100 Building/Property Insurance	150	139	140	130
7110 Boiler/Machinery Insurance	20	16	20	10
Subtotal	<u>170</u>	<u>155</u>	<u>160</u>	<u>140</u>
<b><u>800 Materials/Supply</u></b>				
8010 Electricity	370	245	370	350
8030 Water	0	388	560	500
8300 Department Supplies	380	440	250	300
Subtotal	<u>750</u>	<u>1,073</u>	<u>1,180</u>	<u>1,150</u>
<b>Total Expenditures</b>	<u><u>56,020</u></u>	<u><u>57,868</u></u>	<u><u>59,080</u></u>	<u><u>60,460</u></u>

**Footnotes:**

6344 Sexton - In FY 19-20 Sexton expenses were separated from the Cemetery Care Budget.

**TOWN GARAGE - 440**

DETAILED EXPENDITURES	2017-18 Approp.	2017-18 Actual	2018-19 Approp.	2019-20 Budget
<b><u>500 Personnel Services</u></b>	0	0	0	0
<b><u>600 Contract Services</u></b>				
6060 Trash Disposal	1,500	1,351	1,500	1,500
<b><u>700 Administrative</u></b>				
7010 Telephone	860	866	860	860
7100 Building/Property Insurance	3,910	3,561	3,490	3,290
7110 Boiler/Machinery Insurance	440	403	400	390
Subtotal	5,210	4,830	4,750	4,540
<b><u>800 Materials/Supply</u></b>				
8010 Electricity	7,800	8,159	7,800	3,200
8013 Electric - Solar	0	0	0	3,980
8020 Heating Fuel	9,500	10,158	8,500	8,500
8030 Water	780	1,132	1,050	1,200
8050 Sewer	1,250	1,321	1,250	1,380
8380 Building Maintenance/Supplies	6,100	5,826	6,100	5,500
Subtotal	25,430	26,596	24,700	23,760
<b>Total Expenditures</b>	<b>32,140</b>	<b>32,777</b>	<b>30,950</b>	<b>29,800</b>

**Footnotes:**

33% of this budget & the CIP Town Garage Improvements budget are charged as Rent to the Ambulance department and recorded as revenue under account 4732 Rent.

**LIBRARY/HISTORICAL SOCIETY BUILDING - 445**

<b>DETAILED EXPENDITURES</b>	2017-18 Approp.	2017-18 Actual	2018-19 Approp.	2019-20 Budget
<b><u>500 Personnel Services</u></b>	0	0	0	0
<b><u>600 Contract Services</u></b>				
6090 Janitorial Services	5,250	5,100	5,250	5,250
6221 Elevator Maintenance	1,700	1,025	3,090	3,090
6222 Security Systems	530	440	530	500
Subtotal	7,480	6,565	8,870	8,840
<b><u>700 Administrative</u></b>				
7010 Telephone	1,500	1,489	1,500	1,500
7100 Building/Property Insurance	3,820	3,476	3,410	3,210
7110 Boiler/Machinery Insurance	430	393	390	380
Subtotal	5,750	5,358	5,300	5,090
<b><u>800 Materials/Supply</u></b>				
8010 Electricity	8,100	8,249	8,200	2,200
8013 Electric - Solar	0	0	0	4,980
8020 Heating Fuel	14,800	13,954	12,000	13,000
8030 Water	400	374	400	400
8050 Sewer	480	405	480	450
8380 Building Maintenance/Supplies	5,100	6,964	6,100	6,100
Subtotal	28,880	29,946	27,180	27,130
<b>Total Expenditures</b>	<b>42,110</b>	<b>41,869</b>	<b>41,350</b>	<b>41,060</b>

**Footnotes:**

The Town of Northfield owns the building occupied by the Brown Public Library and the Historical Society. We pay facility expenses directly from this budget.

We also continue to pay a flat appropriation directly to the Brown Public Library under the Human Services Department.

**MUNICIPAL BUILDING - 447**

<b>DETAILED EXPENDITURES</b>	2017-18 Approp.	2017-18 Actual	2018-19 Approp.	2019-20 Budget
<b><u>500 Personnel Services</u></b>	0	0	0	0
<b><u>600 Contract Services</u></b>				
6060 Trash Disposal	1,200	1,306	1,200	1,300
6090 Janitorial	6,000	7,200	7,200	7,200
Subtotal	7,200	8,506	8,400	8,500
<b><u>700 Administrative</u></b>				
7100 Building/Property Insurance	3,370	3,062	3,000	2,810
7110 Boiler/Machinery Insurance	380	346	340	340
Subtotal	3,750	3,408	3,340	3,150
<b><u>800 Materials/Supply</u></b>				
8010 Electricity	6,500	5,186	6,000	1,900
8013 Electric - Solar	0	0	0	2,990
8020 Heating Fuel	8,100	6,354	6,500	6,500
8030 Water	630	696	630	730
8050 Sewer	660	772	660	800
8380 Building Maintenance/Supplies	5,000	5,692	5,500	5,500
Subtotal	20,890	18,700	19,290	18,420
<b>Total Expenditures</b>	31,840	30,614	31,030	30,070

**Footnotes:**

In July 2014, ownership of the Municipal Building transferred from the Village to the Town under merger. Previous budgets were in the Village General Fund. Starting in FY 14-15, rent will be charged to the Utilities and recorded as revenue in Town General under account 4731 Rent.

<b>HUMAN SERVICES BUDGETED - 510</b>
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<b>DETAILED EXPENDITURES</b>	2017-18 Approp.	2017-18 Actual	2018-19 Approp.	2019-20 Budget
<b><u>500 Personnel Services</u></b>	0	0	0	0
<b><u>600 Contract Services</u></b>				
6150 Senior Center	20,000	20,000	25,000	25,000
6250 Brown Public Library	105,660	105,660	106,000	106,500
Subtotal	125,660	125,660	131,000	131,500
<b><u>700 Administrative</u></b>	0	0	0	0
<b><u>800 Materials/Supply</u></b>	0	0	0	0
<b>Total Expenditures</b>	<b>125,660</b>	<b>125,660</b>	<b>131,000</b>	<b>131,500</b>

**Footnotes:**

Non-budgeted Petitions & Articles specifically voted as separate articles on the Warning have been moved to their own section following the Town General Capital & Reserves budget.

**GROUNDS/PARKS/FACILITIES - 520**

<b>DETAILED EXPENDITURES</b>	2017-18 Approp.	2017-18 Actual	2018-19 Approp.	2019-20 Budget
<b><u>500 Personnel Services</u></b>				
5040 Maintenance	22,590	15,896	18,420	18,960
5080 Overtime	0	329	480	490
5150 Health/Dental/Life/Disability Ins	8,580	2,277	4,700	9,320
5160 Workers' Compensation	1,970	1,769	1,660	1,460
5170 FICA Expense	1,730	1,346	1,440	1,490
5180 Retirement	900	887	1,060	1,120
5360 Accrued Payroll Expense	0	(807)	0	0
Subtotal	35,770	21,697	27,760	32,840
<b><u>600 Contract Services</u></b>				
6010 Professional Services - Mowing	5,000	1,200	7,500	0
<b><u>700 Administrative</u></b>				
7020 Postage	0	6	0	0
7080 Vehicle Insurance	390	197	380	350
7100 Building/Property Insurance	120	113	110	330
7110 Boiler/Machinery Insurance	30	28	30	40
Subtotal	540	344	520	720
<b><u>800 Materials/Supply</u></b>				
8010 Electricity	600	789	650	700
8030 Water	1,600	3,092	2,210	3,150
8050 Sewer	0	0	220	230
8070 Gasoline/Diesel	1,500	1,264	1,300	1,300
8160 Vehicle Maintenance	500	1,102	500	500
8170 Mechanic Fee	200	40	200	200
8350 Uniforms	400	318	400	470
8570 Facility Maintenance/Supplies	1,500	4,858	2,000	2,000
8574 Park Cleanup		In Acct 8570 Facility Maintenance		1,000
Subtotal	6,300	11,463	7,480	9,550
<b>Total Expenditures</b>	<b>47,610</b>	<b>34,704</b>	<b>43,260</b>	<b>43,110</b>

**Footnotes:**

In FY 12-13, the Pool was separated from the Grounds/Parks/Facilities budget and we created department 550 for the Pool.

8170 Mechanic Fee - Previously labeled Vehicle Maintenance Fee. Charges for town mechanic services provided. Recorded as revenue under account 4370 Mechanic Fees.

**RECREATION COMMITTEE - 530**

DETAILED EXPENDITURES	2017-18 Approp.	2017-18 Actual	2018-19 Approp.	2019-20 Budget
<b><u>500 Personnel Services</u></b>	0	0	0	0
<b><u>600 Contract Services</u></b>	0	0	0	0
<b><u>700 Administrative</u></b>				
7020 Postage	0	0	100	100
7170 Advertising/Legal Notices	150	0	50	50
Subtotal	150	0	150	150
<b><u>800 Materials/Supply</u></b>				
8300 Department Supplies	400	477	500	500
<b>Total Expenditures</b>	550	477	650	650

Footnotes:

**CONSERVATION - 540**

DETAILED EXPENDITURES	2017-18 Approp.	2017-18 Actual	2018-19 Approp.	2019-20 Budget
<b><u>500 Personnel Services</u></b>	0	0	0	0
<b><u>600 Contract Services</u></b>				
6031 Tree Inoculation	0	0	0	300
<b><u>700 Administrative</u></b>				
7020 Postage	0	0	0	50
7070 Dues, Mtgs, Subscriptions	0	0	0	50
7170 Advertising/Legal Notices	0	0	0	50
Subtotal	0	0	0	150
<b><u>800 Materials/Supply</u></b>				
8300 Department Supplies	0	0	0	250
<b>Total Expenditures</b>	0	0	0	700

**Footnotes:**

In FY 19-20, we created a separate department for Conservation. The budget is shown under this department & eliminated from the Management Support Department #610.

**POOL - 550**

<b>DETAILED EXPENDITURES</b>	2017-18 Approp.	2017-18 Actual	2018-19 Approp.	2019-20 Budget
<b><u>500 Personnel Services</u></b>				
5030 Pool Director	7,910	7,699	7,980	8,140
5040 Maintenance by Water Dept	500	1,851	1,000	1,500
5070 Part-time Guards	19,680	19,125	29,000	29,000
5150 Health/Dental/Life/Disability Ins	0	807	0	0
5160 Workers' Compensation	1,400	1,549	2,220	1,940
5170 FICA Expense	2,150	2,186	2,910	2,950
5180 Retirement	30	99	60	90
5360 Accrued Payroll Expense	0	1,140	0	0
Subtotal	31,670	34,456	43,170	43,620
<b><u>600 Contract Services</u></b>	0	0	0	0
<b><u>700 Administrative</u></b>				
7010 Telephone	120	172	200	180
7100 Building/Property Insurance	760	693	680	550
7110 Boiler/Machinery Insurance	190	172	170	170
7140 Mileage	0	411	500	500
7170 Advertising/Legal Notices	250	60	150	80
Subtotal	1,320	1,508	1,700	1,480
<b><u>800 Materials/Supply</u></b>				
8010 Electricity	4,000	3,345	4,000	3,000
8013 Electric - Solar	0	0	0	500
8030 Water	10,000	13,219	12,000	13,750
8050 Sewer	13,000	16,265	14,000	16,900
8100 Chemicals	5,000	2,172	4,000	3,000
8570 Facility Maintenance/Supplies	3,300	1,526	3,300	2,200
Subtotal	35,300	36,527	37,300	39,350
<b>Total Expenditures</b>	<b>68,290</b>	<b>72,491</b>	<b>82,170</b>	<b>84,450</b>

**Footnotes:**

In FY 12-13, the Pool was separated from the Grounds/Parks/Facilities budget and we created department 550 for the Pool.

**MANAGEMENT SUPPORT - 610**

<b>DETAILED EXPENDITURES</b>	<b>2017-18 Approp.</b>	<b>2017-18 Actual</b>	<b>2018-19 Approp.</b>	<b>2019-20 Budget</b>
<b><u>500 Personnel Services</u></b>	0	0	0	0
<b><u>600 Contract Services</u></b>				
6020 Legal Services	15,000	21,489	15,000	15,000
6061 Green Up Day	600	896	300	900
6070 Town Reports	2,600	1,943	2,400	2,100
6100 Professional Audit	12,500	11,500	12,000	12,000
6190 County Tax	25,600	25,556	25,900	26,570
6220 Maintenance Contracts	9,000	9,263	9,230	9,450
6310 CVEDC	2,500	2,500	2,500	2,500
6331 Conservation Commission	200	64	400	0
6370 VT League of Cities & Towns	8,060	8,056	8,380	8,470
6380 Health Admin/Fees	2,100	1,708	2,100	2,000
6402 Mountain Alliance - Recycling Depot	8,000	8,760	7,000	8,500
6471 Green Mountain Transit	3,350	3,351	3,350	3,350
Subtotal	89,510	95,086	88,560	90,840
<b><u>700 Administrative</u></b>				
7090 General Liability Insurance	11,780	8,963	6,860	7,390
7220 Office Equip/Support Fees	2,120	1,697	1,820	1,920
7350 Lease - Radio Site	3,070	3,156	3,070	3,350
7410 E911	250	0	0	0
Subtotal	17,220	13,816	11,750	12,660
<b><u>800 Materials/Supply</u></b>				
8040 Street Lights - Electric Bill	21,000	20,167	21,000	20,500
<b>Total Expenditures</b>	<b>127,730</b>	<b>129,069</b>	<b>121,310</b>	<b>124,000</b>

**Footnotes:**

6020 Legal Services - Includes Attorney Fees associated with tax sales. If the cost is recovered from the taxpayer, it is recorded as a revenue under account 4515 Tax Sale Fees.

6331 Conservation Commission - In FY 19-20, we created a separate department for Conservation #540. The budget is shown under that department & eliminated from above.

**PLANNING/ZONING - 620**

<b>DETAILED EXPENDITURES</b>	2017-18 Approp.	2017-18 Actual	2018-19 Approp.	2019-20 Budget
<b><u>500 Personnel Services</u></b>				
5020 Zoning Administrator	19,000	22,120	22,500	23,170
5140 Grant Labor	0	4,435	0	0
5141 Transfer Labor/Benefits to Grants	0	(5,026)	0	0
5160 Workers' Compensation	70	103	90	80
5170 FICA Expense	1,450	2,031	1,720	1,770
5360 Accrued Payroll Expense	0	(350)	0	0
Subtotal	20,520	23,313	24,310	25,020
<b><u>600 Contract Services</u></b>				
6330 Central VT Regional Plan Com	6,830	6,827	7,010	7,450
<b><u>700 Administrative</u></b>				
7010 Telephone	400	397	400	400
7020 Postage	400	1,062	600	600
7050 Office Supplies	250	188	250	250
7060 Office Equipment /Maintenance	0	95	0	0
7070 Dues, Mtgs, Subscriptions	150	0	300	300
7140 Mileage	100	0	300	300
7170 Advertising/Legal Notices	1,500	0	1,200	1,200
Subtotal	2,800	1,742	3,050	3,050
<b><u>800 Materials/Supply</u></b>				
	0	0	0	0
<b>Total Expenditures</b>	<b>30,150</b>	<b>31,882</b>	<b>34,370</b>	<b>35,520</b>

**Footnotes:**

<b>DEBT RETIREMENT/OTHER</b>
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<u>DEBT/OTHER:</u>	2017-18 Approp.	2017-18 Actual	2018-19 Approp.	2019-20 Budget
Debt Ret - Library Bond	19,970	19,970	20,910	20,540
Debt Ret - Library Building Improvements	0	0	26,800	0
Debt Ret - 17 Fire Pumper	33,760	33,858	33,800	36,140
Debt Ret - Fire Station Roof	0	0	0	22,250
Debt Ret - Police Station Bond	52,050	52,054	50,670	47,380
Debt Ret - 14 Ambulance	16,230	16,278	15,970	0
Debt Ret - Ambulance Stretchers 0%	12,660	12,662	0	0
Debt Ret - Memorial Pool Bond	(740)	(743)	(190)	0
Debt Ret - RSMS FY 10-11	32,300	32,293	32,120	31,320
Debt Ret - RSMS FY 11-12	11,000	11,087	10,960	11,130
Debt Ret - RSMS FY 13-14	5,750	5,832	5,770	5,990
Debt Ret - Depot Sq Area Rd	24,360	24,356	23,910	23,460
Debt Ret - Excavator/Loader Lease	32,000	32,000	32,000	32,000

<b>Total TG Debt/Other</b>	<b>239,340</b>	<b>239,647</b>	<b>252,720</b>	<b>230,210</b>
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**Footnotes:**

See the 5 Year Projected Schedule of Notes & Bonds for final payment dates and loan balances.

In FY 15-16, two Ambulance Stretchers were purchased on a 3 year payment arrangement. Due to the length of the agreement, it was recorded as a loan with a zero percent interest rate.

In FY 18-19, surplus funds will be utilized for the final payment on the 14 Ambulance.

In FY 19-20, surplus funds will be utilized for the final payment on the Library Bond.

**TOWN GENERAL CAPITAL IMPROVEMENTS & RESERVES**

<b>DETAILED EXPENDITURES</b>	2017-18 Approp.	2017-18 Actual	2018-19 Approp.	2019-20 Budget
<u>Summary by Department:</u>				
Administrative	(9,677)	5,762	500	500
Listers	21,050	2,401	20,000	20,000
Fire	2,000	3,195	114,000	1,000
Police	1,000	74	2,000	1,000
Ambulance	500	156	7,310	1,000
Highway	215,177	220,724	455,166	209,000
Cemetery	11,500	2,745	9,500	4,500
Library/Historical Society Building	82,500	744	7,500	7,500
Municipal Building	3,000	5,059	1,000	1,000
Grounds/Parks/Facilities	5,880	3,401	(4,000)	5,000
Recreation Committee	0	19,869	16,000	5,000
Pool	6,000	0	16,000	17,500
<b>Subtotal TG Capital/Reserves</b>	<b>338,930</b>	<b>264,130</b>	<b>644,976</b>	<b>273,000</b>
Paine Mtn Land Purchase-2018 Article 11	0	0	25,000	0
<b>Total TG Capital/Reserves</b>	<b>338,930</b>	<b>264,130</b>	<b>669,976</b>	<b>273,000</b>

**TOWN GENERAL CAPITAL EQUIPMENT & RESERVES**

<b>DETAILED EXPENDITURES</b>	2017-18 Approp.	2017-18 Actual	2018-19 Approp.	2019-20 Budget
<u>Summary by Department:</u>				
Administrative	7,460	4,674	4,960	11,320
Fire	63,590	10,484	99,290	79,890
Police	17,350	17,385	19,330	31,660
Ambulance	49,410	106,600	67,200	76,100
Highway	138,470	184,650	122,844	134,460
Grounds/Parks/Facilities	0	11,931	0	2,450
Pool	5,000	2,340	11,650	8,500
<b>Total TG Capital/Reserves</b>	<b>281,280</b>	<b>338,064</b>	<b>325,274</b>	<b>344,380</b>

**Footnotes:**

FY 17-18 Actual Column represents funds actually expended. It does not reflect money set aside for future use. Please see the 10 Year Capital Improvement Plan for this information.

Article 11 of the 2018 Annual Meeting approved \$25,000 for the Paine Mtn Land purchase. This item is shown in the 10 Year Capital Improvement Plan.

**NON-BUDGETED PETITIONS/ARTICLES**

<b>DETAILED EXPENDITURES</b>	<b>2017-18 Approp.</b>	<b>2017-18 Actual</b>	<b>2018-19 Approp.</b>	<b>2019-20 Budget</b>
<b><u>500 Personnel Services</u></b>	0	0	0	0
<b><u>600 Contract Services</u></b>				
6160 Circle - Battered Women's Shelter	1,000	1,000	1,000	0
6180 Central VT Home Health & Hospice	12,400	12,400	12,400	0
6270 Peoples Health & Wellness Clinic	1,250	1,250	1,250	0
6271 Good Beginnings of Central VT	1,000	1,000	1,000	0
6274 Central VT Adult Basic Education	1,200	1,200	1,200	0
6276 Sexual Assault Crisis Team	350	350	350	0
6279 VT Assoc Blind/Visually Impaired	1,200	1,200	1,200	0
6290 Family Ctr of Washington County	800	800	800	0
6291 VT Center for Independent Living	1,000	1,000	1,000	0
6292 Home Share Now	600	600	600	0
6293 Prevent Child Abuse VT	600	600	0	0
6294 OUR House of Central VT	250	250	250	0
6295 Good Samaritan Haven	2,800	2,800	2,800	0
6296 Friends of the Winooski River	350	350	400	0
6297 Green Up Vermont	300	300	300	0
6298 Washington County Mental Health	0	0	2,500	0
6299 Community Harvest of Central VT	0	0	400	0
6460 Capstone Community Action	1,000	1,000	1,000	0
6472 Commuter Bus	21,000	21,000	21,000	0
6640 Washington County Diversion	2,500	2,500	2,500	0
6660 Central VT Council on Aging	3,000	3,000	3,000	0
6680 Boys & Girls Club	6,000	1,500	0	0
Subtotal	58,600	54,100	54,950	0
<b><u>700 Administrative</u></b>	0	0	0	0
<b><u>800 Materials/Supply</u></b>	0	0	0	0
<b>Total Expenditures</b>	<b>58,600</b>	<b>54,100</b>	<b>54,950</b>	<b>0</b>

**Footnotes:**

Items listed above are Human Service articles specifically voted as separate articles on the Warning. Any such items approved at the March 2019 meeting will be added to the tax levy.

10 YEAR CAPITAL IMPROVEMENT PLAN

	Balance 06/30/18	Approp		Budget		Proposed - Not Approved														
		18	19	20	21	22	23	24	25	26	27	28	29							
<u>Administrative</u>																				
Vault	19,768.87	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500
Records Restoration	9,393.21	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Manager Search	8.01	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Economic Development	100,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<u>Listers</u>																				
Reappraisal - State \$	82,914.80	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000
Reappraisal - Tax \$		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Tax Maps	989.01	2,000	2,000	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Training - State Grant	1,841.49	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<u>Fire</u>																				
Building Improvements	8,519.20	15,000	1,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
From Surplus	-	39,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Roof-Borrowing	0.00	60,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<u>Police</u>																				
Building Improvements	15,435.61	2,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
<u>Ambulance</u>																				
Building Improvements	2,177.33	5,200	1,000	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500
New Emergency Facility/Match	(2,105.99)	2,110	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<u>Cemetery</u>																				
Stone/Monument Restore	3,975.00	2,000	2,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Mt Hope Expansion	9,331.40	3,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Mt Hope Paving	1,075.73	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Mt Hope Fix South Gate	1,537.82	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Mt Hope Front Wall	11,131.71	2,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Mt Hope Road	557.31	-	2,000	From Falls Road	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
General Cemetery Restore	17,169.68	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Falls Cemetery - Road	2,000.00	-	(2,000)	Transfer to Mt Hope Road	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Falls Cemetery - Fence	6,297.39	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

**10 YEAR CAPITAL IMPROVEMENT PLAN**

	Balance 06/30/18	Approp		Budget		Proposed - Not Approved														
		18	19	20	21	22	23	24	25	26	27	28	29							
<u>Buildings/Land/Misc</u>																				
Land Purchase by Fire Station	5.04	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<u>Library/Historical Society Bld</u>																				
Library Roof	(20,638.10)	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Library Improve - Borrowing	74,949.44	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Building/Facility Improvements	10,953.46	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Community Room Donations	3,451.20	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<u>Municipal Building</u>																				
Clock	4,005.39	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Furnace	18,000.00	-	-	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Building/Facility Improvements	74,897.25	-	-	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Phone System	366.48	-	-	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500
<u>Grounds/Parks/Facilities</u>																				
Equipment/Facility Repair	2,105.77	1,000	2,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
From Garden Donations	65.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Safety Issues	5,000.00	(5,000)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Water Line to Pool	3.62	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Dugouts	0.00	-	3,000	From CIP Surplus	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<u>Recreation Committee</u>																				
Design/Update Parks	3,133.85	5,000	1,000	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500
Design/Update Parks Transfer	-	-	(3,000)	Transfer to Bathroom Account	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
New Pavilion Match	(4,000.00)	10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bathrooms @ Memorial Park	9,130.68	-	6,000	\$3,000 from Design/Update Parks & \$3,000 from Recreation Donation Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Holiday Enhancements	0.00	1,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Basketball Courts	0.00	-	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,300	1,300	1,300	1,300	1,300	1,300	1,300
				From CIP Surplus																
<u>Conservation</u>																				
Paine Mtn Land Purchase	8,486.80	25,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
				Special Article #11 Approved by Voters March 6, 2018																
<u>Pool</u>																				
Paint/Repair Pool	24,771.93	6,000	7,500	From CIP Surplus	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500
Skimmers	0.00	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000

10 YEAR CAPITAL IMPROVEMENT PLAN

	Balance 06/30/18	Approp		Budget		20		21		22		23		24		25		26		27		28		29		
		18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	
Highway																										
Town Garage Improvements	8,406.66	15,000	2,500	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	
From TG Surplus	103,000																									
Mat/Gravel Turkey Hill	2,915.00																									
Guardrails	19,566.58	3,000	1,500	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	
Paving - Town Garage	5,599.87	2,000																								
Cox Brook Bridge	2,295.00																									
Bridges	121,718.73	29,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	
Footbridge	3,000.50	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Mapping/Surveys	11,495.42	(10,000)																								
Ledge Removal	3,819.04	4,000	5,000	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	
Signs and Posts	17,728.27	(9,000)	3,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	
Welcome Signs	(2,675.33)																									
Retaining Walls	25,552.44	10,000	10,000	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	
Sidewalks	34,099.56	64,834	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	
Drainage	25,225.82	20,000	10,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	
Nfid Center Drainage	16,984.58	(16,984)																								
Smith Hill Culvert	19,789.10																									
FEMA 07 Storm Repairs	7.32																									
FEMA 08 Storm Repairs	(2.50)																									
RSMS Road Program	16,868.66	239,316	170,003	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	
<b>TOTAL CAPITAL IMPROVE</b>	<b>839,100.11</b>	<b>669,976</b>	<b>273,000</b>	<b>239,000</b>	<b>241,000</b>	<b>232,000</b>	<b>233,000</b>	<b>233,000</b>	<b>234,300</b>	<b>233,000</b>																





**10 YEAR CAPITAL EQUIPMENT PLAN**

	Balance 06/30/18	Approp		Budget		20		21		22		23		24		25		26		27		28		29	
		18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41
<u>Highway</u>																									
One Ton - 13 Ford 550	12,081.12	17,130	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
One Ton - 18 Dodge Ram w/ Wing	0.00	-	16,450	16,450	16,450	16,450	16,450	16,450	16,450	16,450	16,450	16,450	16,450	16,450	16,450	16,450	16,450	16,450	16,450	16,450	16,450	16,450	16,450	16,450	16,450
One Ton - 14 Ford 550 w/ Wing	30,873.32	9,620	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
One Ton - 18 Dodge Ram w/ Wing	0.00	-	9,760	9,760	9,760	9,760	9,760	9,760	9,760	9,760	9,760	9,760	9,760	9,760	9,760	9,760	9,760	9,760	9,760	9,760	9,760	9,760	9,760	9,760	9,760
1/2 Ton - 11 Chevy	(10,906.00)	10,920	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3/4 Ton - 18 Chevy	0.00	4,500	5,920	5,920	5,920	5,920	5,920	5,920	5,920	5,920	5,920	5,920	5,920	5,920	5,920	5,920	5,920	5,920	5,920	5,920	5,920	5,920	5,920	5,920	5,920
Dump Truck - 14 Western-Tandem	73,556.95	18,330	4,000	4,000	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750
Dump Truck - 14 Western-Tandem	54,990.00	18,330	26,000	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750
Dump Truck - 05 Mack	32,049.00	15,000	17,650	17,650	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Dump Truck - 09 International	77,156.17	20,000	20,000	20,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Excavator-12 Volvo Lease/Purchase	4,249.06	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loader - 12 Volvo Lease/Purchase	7,045.21	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Grader - 04 John Deere	58,406.97	11,120	11,120	11,120	11,120	11,120	11,120	11,120	11,120	11,120	11,120	11,120	11,120	11,120	11,120	11,120	11,120	11,120	11,120	11,120	11,120	11,120	11,120	11,120	11,120
Sidewalk Machine - 14 MV2	36,000.00	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000
Trailer - 20 Ton Tag Along	5,000.00	1,000	1,000	1,000	1,000	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200
Leaf Picker Engine/Blower	14,553.66	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Traffic Light	3,275.28	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Radio Replacement	1,751.50	500	-	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500
Vehicle Lift	14,499.31	3,500	5,000	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500
Tire Machine & Balancer	560.00	560	560	560	560	560	560	560	560	560	560	560	560	560	560	560	560	560	560	560	560	560	560	560	560
Computers	1,616.72	-	-	-	-	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200
Roadside Mower Tractor - 06 Challen	6,813.11	(6,813)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Chipper	17,853.60	(17,853)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Hydro Seeder - Grant	349.44	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
From Sale of Equip/Vehicles	3,292.81	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL CAPITAL EQUIPMENT</b>	<b>1,030,530.17</b>	<b>325,274</b>	<b>344,380</b>	<b>335,210</b>	<b>344,620</b>	<b>321,130</b>	<b>315,260</b>	<b>314,790</b>	<b>324,310</b>	<b>319,850</b>	<b>320,300</b>	<b>324,180</b>	<b>318,850</b>	<b>320,300</b>	<b>319,850</b>	<b>324,310</b>	<b>319,850</b>	<b>320,300</b>	<b>324,180</b>	<b>318,850</b>	<b>320,300</b>	<b>324,180</b>	<b>318,850</b>	<b>320,300</b>	<b>324,180</b>

**TOWN GENERAL CAPITAL IMPROVEMENT BALANCES  
FY 17-18**

	06/30/17 BALANCE	FY 17-18 BUDGET	CHANGES	FY 17-18 AVAILABLE	FY 17-18 SPENT	06/30/18 BALANCE	NOTES
Administrative							
-Vault	19,268.87	500		19,768.87		19,768.87	
-Records Restoration ( R )	11,484.53		3,670.50	15,155.03	5,761.82	9,393.21	\$3,670.50 Additional Revenue
-Manager Search	8.01			8.01		8.01	
-Economic Development ( R )	100,000.00			100,000.00		100,000.00	
-Street Light Replacement	10,177.55	(10,177)	(0.55)	(0.00)		(0.00)	\$0.55 True up Budget Transfer to Retaining Wall
Listers							
-Reappraisal ( R )	62,114.30	19,050	1,750.50	82,914.80		82,914.80	\$1,750.50 Additional Revenue
-Tax Maps	1,390.26	2,000		3,390.26	2,401.25	989.01	
-Training-State Grant	1,841.49			1,841.49		1,841.49	
Fire							
-Building Improvements	9,714.68	2,000		11,714.68	3,195.48	8,519.20	
Police							
-Building Improvements	14,509.59	1,000		15,509.59	73.98	15,435.61	
Ambulance							
-Building Improvements	1,833.05	500		2,333.05	155.72	2,177.33	
-New Emergency Facility/Match	(2,105.99)			(2,105.99)		(2,105.99)	
Cemetery							
-Stone/Monument Restoration	3,655.00	2,000		5,655.00	1,680.00	3,975.00	
-Mt Hope Expansion	6,331.40	3,000		9,331.40		9,331.40	
-Mt Hope Paving	1,075.73			1,075.73		1,075.73	
-Mt Hope Fix South Gate	1,537.82			1,537.82		1,537.82	
-Mt Hope Front Wall	11,131.71			11,131.71		11,131.71	
-Mt Hope Road	717.31			717.31	160.00	557.31	
-General Cemetery Restore	15,114.68	2,500		17,614.68	445.00	17,169.68	
-Falls Cemetery-Road	2,000.00			2,000.00		2,000.00	
-Falls Cemetery-Fence	2,757.39	4,000		6,757.39	460.00	6,297.39	

**TOWN GENERAL CAPITAL IMPROVEMENT BALANCES**  
**FY 17-18**

	06/30/17 BALANCE	FY 17-18 BUDGET	CHANGES	FY 17-18 AVAILABLE	FY 17-18 SPENT	06/30/18 BALANCE	NOTES
Buildings/Land/Misc							
-Land Purchase by Fire Station	5.04			5.04		5.04	
Library/Historical Society Building							
-Library Roof ( R )	(25,638.10)	5,000		(20,638.10)	50.56	(20,638.10)	
-Library Improvements	0.00	75,000		75,000.00		74,949.44	Borrowing has not occurred as of 06/30/18
-Bld/Facility Improvements	8,453.46	2,500		10,953.46		10,953.46	
-Community Room Donations	4,144.52			4,144.52	693.32	3,451.20	
Municipal Building							
-Clock	3,013.50	1,000		4,013.50	8.11	4,005.39	
-Furnace	16,000.00	2,000		18,000.00		18,000.00	
-Facility/Building Improvements	79,948.22		(358.00)	79,590.22	4,692.97	74,897.25	\$358 Transfer to Kent St
-Kent St Building	0.00		358.00	358.00	358.00	0.00	
-Phone System ( R )	366.48			366.48		366.48	
Grounds/Parks/Facilities							
-Equipment/Facility Repair	3,006.59	2,000	500.00	5,506.59	3,400.82	2,105.77	\$500 from Northfield High School for Bleachers
-From Garden Donations	0.00		65.00	65.00		65.00	\$65 Donations
-Safety Issues	5,000.00			5,000.00		5,000.00	
-Water Line to Pool	(3,876.38)	3,880		3.62		3.62	
Recreation Committee							
-Design/Update Parks	3,133.85			3,133.85		3,133.85	
-Pavilion @ Memorial Park	0.00		10,000.00	10,000.00	14,000.00	(4,000.00)	\$10,000 Donations
-Bathroom @ Memorial Park	0.00		15,000.00	15,000.00	5,869.32	9,130.68	\$15,000 Donations
Conservation							
-Paine Mtn Land Purchase	0.00		8,486.80	8,486.80		8,486.80	\$8,486.80 Net Donations/Fund Raising
Pool							
-Paint/Repair Pool	18,771.93	6,000		24,771.93		24,771.93	

**TOWN GENERAL CAPITAL IMPROVEMENT BALANCES  
FY 17-18**

	06/30/17 BALANCE	FY 17-18 BUDGET	CHANGES	FY 17-18 AVAILABLE	FY 17-18 SPENT	06/30/18 BALANCE	NOTES
Highway							
-Town Garage Improvements	8,003.56	2,000		10,003.56	1,596.90	8,406.66	
-Mat/Gravel Turkey Hill ( R )	2,915.00			2,915.00		2,915.00	
-Guardrails	19,566.58			19,566.58		19,566.58	
-Paving Town Garage ( R )	5,599.87			5,599.87		5,599.87	
-Cox Brook Bridge	0.00		2,295.00	2,295.00		2,295.00	\$2,295 Insurance Claim
-Bridges ( R )	116,956.66	5,000		121,956.66	237.93	121,718.73	
-Footbridge	2,000.50	1,000		3,000.50		3,000.50	
-Mapping/Surveys	11,495.42			11,495.42		11,495.42	
-Ledge Removal	17,607.79			17,607.79	13,788.75	3,819.04	
-Signs & Posts	19,726.05			19,726.05	1,997.78	17,728.27	
-Welcome Signs	0.00		1,025.00	1,025.00	3,700.33	(2,675.33)	\$1,025 Donations
-Retaining Walls	15,374.89	10,177	0.55	25,552.44		25,552.44	\$0.55 True Up Budget Transfer from St Lights
-Sidewalks	56,050.54	7,559	0.58	63,610.12	29,510.56	34,099.56	\$0.58 True Up Budget Transfer from Depot Sq Area
-Drainage	17,643.73	10,000		27,643.73	2,417.91	25,225.82	
-Smith Hill Culvert	0.00	20,000	1,898.14	21,898.14	2,109.04	19,789.10	\$1,898.14 Grant
-Nfid Center Drainage ( R )	16,984.58			16,984.58		16,984.58	
-Depot Sq Area Sidewalks-NW	1,559.58	(1,559)	(0.58)	(0.00)		(0.00)	\$0.58 True Up Budget Transfer to Sidewalks
-FEMA 07 Storm Repairs	7.32			7.32		7.32	
-FEMA 08 Storm Repairs	(2.50)			(2.50)		(2.50)	
-Colson Road	0.00		20,900.00	20,900.00	20,900.00	0.00	\$20,900 Grant
-RSMS Road Program	0.00	161,000	(144,131.34)	16,868.66	0.00	16,868.66	Received \$333 Rd Damage Restitution & Transfer
-RSMS Cox Brook Rd	0.00		1,680.00	1,680.00	1,680.00	0.00	\$144,464.34 to Individual Road Projects
-RSMS Winch Hill Rd	0.00		133,539.99	133,539.99	133,539.99	0.00	
-RSMS Moody Lane	0.00		560.00	560.00	560.00	0.00	
-RSMS Union Brook Rd	0.00		8,684.35	8,684.35	8,684.35	0.00	
<b>Combined Project List</b>	<b>698,376.06</b>	<b>338,930</b>	<b>65,923.94</b>	<b>1,103,230.00</b>	<b>264,129.89</b>	<b>839,100.11</b>	

**TOWN GENERAL CAPITAL EQUIPMENT BALANCES  
FY 17-18**

	06/30/17 BALANCE	FY 17-18 BUDGET	CHANGES	FY 17-18 AVAILABLE	FY 17-18 SPENT	06/30/18 BALANCE	NOTES
<b>Administrative</b>							
-Copier ( R )	5,124.11	630		5,754.11		5,754.11	
-Computers/System ( R )	8,181.54	6,830		15,011.54	3,152.39	11,859.15	
-Video Camera	3,800.00			3,800.00	1,522.08	2,277.92	
<b>Fire</b>							
-Equip/Hose/Port Pumps	361.24	2,300		2,661.24	2,481.38	179.86	
-Pagers	19.00	1,000		1,019.00		1,019.00	
-Radio Replacement	5,930.00	1,000		6,930.00		6,930.00	
-Air Pacs ( R )	242.05	7,900		8,142.05	6,402.26	1,739.79	
-Thermal Imaging Camera ( R )	7,001.00	1,000		8,001.00		8,001.00	
-99 Brush Truck	31,500.00	7,000		38,500.00		38,500.00	
-00 Aerial Ladder Truck ( R )	22,713.35	11,500	20,000.00	34,213.35		34,213.35	
-00 Aerial Ladder Truck ( R )	0.00	12,000		20,000.00		20,000.00	\$20,000 from Norwich University
-93 Tanker ( R )	71,753.00		1,599.24	83,753.00	1,600.00	83,753.00	
-96 Pumper ( R )	0.76	9,660		1,600.00		0.00	\$1,600 from Sale of Pumper/Xfr \$0.76 to 17 Pumper
-07 Pumper ( R )	123,760.47	10,230	0.76	133,420.47		133,420.47	
-17 Pumper ( R )	0.00			10,230.76		10,230.76	
<b>Police</b>							
-09 Chevy Impala ( R )	6.29		(6.29)	0.00		0.00	Transfer \$6.29 to 10 Dodge Charger
-10 Dodge Charger ( R )	9,623.00		6.29	9,629.29	7,980.76	1,648.53	
-12 Ford Explorer ( R )	29,135.00	5,420		34,555.00	1,069.00	33,486.00	
-14 Ford Explorer ( R )	17,130.00	5,710		22,840.00	3,206.26	19,633.74	
-17 Ford Explorer ( R )	0.00	5,720		5,720.00		5,720.00	
-Radio Replacement	4,300.00	500		4,800.00		4,800.00	
-Office Equipment/Improvement	2,207.38			2,207.38	4,696.00	(2,488.62)	
-Computers	3,612.38			3,612.38	432.57	3,179.81	

**TOWN GENERAL CAPITAL EQUIPMENT BALANCES  
FY 17-18**

	06/30/17	FY 17-18	FY 17-18	FY 17-18	FY 17-18	06/30/18	NOTES
	BALANCE	BUDGET	CHANGES	AVAILABLE	SPENT	BALANCE	
Ambulance							
-12 Defibrillator ( R )	9,760.00	3,080		12,840.00		12,840.00	
-14 Defibrillator ( R )	5,413.11	2,780		8,193.11		8,193.11	
-12 Autopulse	2,000.00	2,000		4,000.00		4,000.00	
-14 Autopulse	2,000.00	2,000		4,000.00		4,000.00	
-90 Ford Rescue	(814.00)	830	(16.00)	0.00		0.00	Combined Rescue Account
-17 Ford Rescue	0.00	1,800	16.00	1,816.00	168.00	1,648.00	
-08 Ambulance ( R )	99,435.00	13,000		112,435.00	106,431.87	6,003.13	
-14 Ambulance ( R )	19,000.00	13,000		32,000.00		32,000.00	
-Stretchers/Cots (2) ( R )	7.12	4,000		4,007.12		4,007.12	
-Stair Chairs (2) ( R )	400.00	400		800.00		800.00	
-Radio Replacement	2,323.00	500		2,823.00		2,823.00	
-ATV	3,900.00	1,300		5,200.00		5,200.00	
-Boggin	2,160.00	720		2,880.00		2,880.00	
-Jaws of Life	18,910.00	3,000		21,910.00		21,910.00	
-Jaws of Life Equip ( R )	8,160.73	1,000		9,160.73		9,160.73	
Grounds/Parks/Facilities							
-Mower/Zero Turn ( R )	11,691.19			11,691.19	11,200.00	491.19	
-Riding/Lawn Mowers ( R )	6,468.07			6,468.07		6,468.07	
-Tools	1,869.00			1,869.00		1,869.00	
-Trash Cans	0.00			0.00	731.39	(731.39)	
Recreation Committee							
-Picnic Tables	3.23			3.23		3.23	
Pool							
-Pool Filter ( R )	26,153.21	5,000		31,153.21		31,153.21	
-Pool Vacuum	6,026.80			6,026.80		6,026.80	
-Diving Boards	3,200.00			3,200.00	2,340.13	859.87	

**TOWN GENERAL CAPITAL EQUIPMENT BALANCES  
FY 17-18**

	06/30/17	FY 17-18	CHANGES	FY 17-18	FY 17-18	06/30/18	NOTES
	BALANCE	BUDGET		AVAILABLE	SPENT	BALANCE	
Highway							
-One Ton-13 F550 ( R ) *	38,700.12	12,900		51,600.12	39,519.00	12,081.12	
-One Ton-14 F550 w/wing ( R )	35,663.32	14,380	46,469.00	96,512.32	65,639.00	30,873.32	\$46,469 Insurance Claim
-1/2 Ton-11 Chevy	18,375.00	3,410		21,785.00	32,691.00	(10,906.00)	
-Dump Truck-05 Mack ( R )	17,049.00	15,000		32,049.00		32,049.00	
-Dump Truck-09 Intl ( R ) *	36,682.40	40,473	0.77	77,156.17		77,156.17	\$0.77 True Up Budget Transfer from Sweeper
-Dump Truck-14 Western ( R )	55,226.95	18,330		73,556.95		73,556.95	
-Dump Truck-14 Western ( R )	36,660.00	18,330		54,990.00		54,990.00	
-Excavator-12 Volvo ( R )	4,249.06			4,249.06		4,249.06	
-Loader-12 Volvo ( R )	7,045.21			7,045.21		7,045.21	
-Grader-04 John Deere ( R )	91,779.29	11,120		102,899.29	44,492.32	58,406.97	
-Tire Machine & Balancer	0.00	560		560.00		560.00	
-Sweeper-01 Sterling/Elgin	20,473.77	(20,473)	(0.77)	0.00		0.00	\$0.77 True Up Budget Transfer to 09 Dump Truck
-Sidewalk Machine-14 MV2	24,000.00	12,000		36,000.00		36,000.00	
-Roadside Mower-06 Chall ( R )	3,063.11	3,750		6,813.11		6,813.11	
-Trailer-20 Ton Tag Along	4,000.00	1,000		5,000.00		5,000.00	
-Chipper ( R )	16,773.60	1,080		17,853.60		17,853.60	
-Leaf Picker Engine/Blower	12,943.66	1,610		14,553.66		14,553.66	
-Traffic Light	3,038.83	1,000		4,038.83	763.55	3,275.28	
-Radio Replacement	2,500.00	500		3,000.00	1,248.50	1,751.50	
-Vehicle Lift ( R )	10,999.31	3,500		14,499.31		14,499.31	
-Computers	1,616.72			1,616.72		1,616.72	
-Hydro Seeder-Grant	0.00		349.44	349.44		349.44	\$349.44 Grant
-From Sale of Equip/Vehicles	2,821.67		768.14	3,589.81	297.00	3,292.81	\$768.14 from Sale of Scrap
<b>Combined Project List</b>	<b>1,018,128.05</b>	<b>281,280</b>	<b>69,186.58</b>	<b>1,368,594.63</b>	<b>338,064.46</b>	<b>1,030,530.17</b>	

\* Although the Village Dump Truck & One Ton were not voted reserves originally, the accts are now funded through the Town and therefore fall under the Town voted reserve.

**5 YEAR PROJECTED SCHEDULE OF NOTES & BONDS PAYABLE**

	Final Payment	06/30/18 Principal Balance	Approp		Budget		20 21	21 22	22 23	23 24
			18 19	19 20	19 20	20 21				
Library Bond <sup>1</sup>	FY 19-20	40,000.00	20,910	20,540	-	-	-	-	-	-
Library Bldg-Did Not Borrow	NA	0.00	26,800	-	-	-	-	-	-	-
17 Pumper	FY 26-27	250,183.00	33,800	36,140	35,100	34,050	33,010	31,970		
Fire Station Roof-Estimate	FY 21-22	0.00	-	22,250	21,500	20,750	-	-		
Police Station Bond <sup>3</sup>	FY 28-29	385,000.00	50,670	47,380	45,730	44,270	42,880	41,390		
14 Ambulance	FY 18-19	15,595.91	15,970	-	-	-	-	-		
Memorial Pool Bond <sup>2</sup>	FY 12-13	0.00	(190)	-	-	-	-	-		
RSMS Program-FY 10-11	FY 20-21	90,000.00	32,120	31,320	30,660	-	-	-		
RSMS Program-FY 11-12	FY 21-22	40,000.00	10,960	11,130	10,750	10,380	-	-		
Depot Square Area Road	FY 35-36	285,106.21	23,910	23,460	23,030	22,560	22,110	21,670		
RSMS Program-FY 13-14	FY 23-24	30,235.00	5,770	5,990	5,800	5,610	5,420	5,230		
Excavator/Loader-Lease/Purchase	FY 20-21	89,585.63	32,000	32,000	32,000	-	-	-		
		<b>1,225,705.75</b>	<b>252,720</b>	<b>230,210</b>	<b>204,570</b>	<b>137,620</b>	<b>103,420</b>	<b>100,260</b>		
<b>Combined Total</b>			<b>252,720</b>	<b>230,210</b>	<b>204,570</b>	<b>137,620</b>	<b>103,420</b>	<b>100,260</b>		

Proposed Borrowing:

- <sup>1</sup> The Library Bond was refunded in 2009. The total savings will be \$17,992.56 and will be realized FY12-13 through FY 18-19.
- <sup>2</sup> The Memorial Pool Bond was refunded in 2009. The FY 12-13 payment contained the first savings of \$342.29. Thereafter, we will receive interest refunds yearly until FY 18-19. The total savings will be \$4,907.06.
- <sup>3</sup> The Police Station Bond was refunded in 2015. The total savings will be \$23,123 and will be realized through FY 28-29.

Unknown interest rates were estimated at 3.75%

**TOWN GENERAL & CAPITAL FUNDS  
BALANCE SHEET  
June 30, 2018**

<b>ASSETS</b>	<b>Town General</b>	<b>Capital Fund</b>
Cash & Cash Equivalents	618,242	1,862,302
Accts Receivable-Delinquent Tax/Penalty-Net	192,687	0
Accts Receivable-Delinquent Tax Interest	18,057	0
Accts Receivable-Ambulance-Net	83,225	0
Accts Receivable-Misc	12,608	23,298
Prepaid Postage	890	0
Due From Other Funds	7,109	0
	<hr/>	<hr/>
<b>Total Assets</b>	<b>932,818</b>	<b>1,885,600</b>
	<hr/> <hr/>	<hr/> <hr/>
 <b>LIABILITIES &amp; FUND BALANCE</b>		
Accounts Payable	89,034	58,040
Tax Sale Excess Payable	1,910	0
Park Deposit Payable	100	0
Accrued Payroll/Benefits	63,096	0
Taxes Collected In Advance	30,597	0
Deferred Revenue-Taxes	139,482	0
Total Liabilities	324,219	58,040
	<hr/>	<hr/>
Fund Balance-Prepays	890	0
Fund Balance-Restricted-Stormwater Permits	1,832	0
Fund Balance-Restricted-Project Balance	0	9,393
Fund Balance-Committed-Project Balances	0	1,860,237
Fund Balance-Library Borrowing not Completed	0	(75,000)
Fund Balance-Committed-Not Designated-TG	0	5,486
Fund Balance-Committed-Not Designated-TH	0	6,344
Fund Balance-Committed for FY 19	361,400	21,100
Fund Balance-Committed for Health	95,190	0
Fund Balance-Unassigned TG	132,774	0
Fund Balance-Unassigned TH	16,513	0
Total Fund Balance	608,599	1,827,560
	<hr/>	<hr/>
<b>Total Liabilities &amp; Fund Balance</b>	<b>932,818</b>	<b>1,885,600</b>
	<hr/> <hr/>	<hr/> <hr/>

**SPECIAL REVENUE FUNDS  
BALANCE SHEET  
June 30, 2018**

ASSETS	Community Development	Common Project	Ambulance Donation	Fire Donation	Recreation Committee	Pool Donation	Conservation Fund	Police Donation	Cemetery Perpetual Care
Cash-Checking/Savings/MM	3,453	1,116	8	52,285	8,759	9,823	134	7,338	215,938
<b>Total Assets</b>	<b>3,453</b>	<b>1,116</b>	<b>8</b>	<b>52,285</b>	<b>8,759</b>	<b>9,823</b>	<b>134</b>	<b>7,338</b>	<b>215,938</b>
<b>LIABILITIES &amp; FUND BALANCE</b>									
Liabilities	0	0	0	0	0	1,071	0	2,649	0
Fund Balance	3,453	1,116	8	52,285	8,759	8,752	134	4,689	215,938
<b>Total Liabilities &amp; F.B.</b>	<b>3,453</b>	<b>1,116</b>	<b>8</b>	<b>52,285</b>	<b>8,759</b>	<b>9,823</b>	<b>134</b>	<b>7,338</b>	<b>215,938</b>

**SPECIAL REVENUE FUNDS  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
For the Period Ended June 30, 2018**

	Community Development	Common Project	Ambulance Donation	Fire Donation	Recreation Committee	Pool Donation	Conservation Fund	Police Donation	Cemetery Perpetual Care
Fund Balances 07/01/17	3,433	1,085	3,176	46,027	7,254	8,310	879	4,682	215,934
<b>ADD: REVENUE</b>									
Interest Income	20	6	15	303	81	54	5	7	2,630
NCC-Footbridge Grant	0	0	0	0	0	0	10,098	0	0
Receipts-Other	0	100	25	9,801	27,355	1,630	0	0	0
Total Revenue	20	106	40	10,104	27,436	1,684	10,103	7	2,630
Fund Balance & Additions	3,453	1,191	3,216	56,131	34,690	9,994	10,982	4,689	218,564
<b>DEDUCT: EXPEND/TRANSFERS</b>									
Transfers	0	0	0	0	25,000	0	0	0	2,626
Town Forest Footbridge	0	0	0	0	0	0	10,098	0	0
Expenditures-Other	0	75	3,208	3,846	931	1,242	750	0	0
Total Expenses	0	75	3,208	3,846	25,931	1,242	10,848	0	2,626
<b>Fund Balances 06/30/18</b>	<b>3,453</b>	<b>1,116</b>	<b>8</b>	<b>52,285</b>	<b>8,759</b>	<b>8,752</b>	<b>134</b>	<b>4,689</b>	<b>215,938</b>

**TOWN GRANTS DESIGNATED AS SEPARATE FUNDS  
BALANCE SHEET  
June 30, 2018**

<b>ASSETS</b>	<b>Police Grants</b>	<b>Flood/ Buyout Grants</b>	<b>Municipal Planning Grant</b>
Cash	0	0	0
Accts Receivable	5,003	2,483	4,145
<b>Total Assets</b>	<b>5,003</b>	<b>2,483</b>	<b>4,145</b>
<b>LIABILITIES &amp; FUND BALANCE</b>			
Liabilities	5,003	2,472	4,145
Fund Balance	0	11	0
<b>Total Liabilities &amp; Fund Balance</b>	<b>5,003</b>	<b>2,483</b>	<b>4,145</b>

**TOWN GRANTS DESIGNATED AS SEPARATE FUNDS  
SCHEDULE OF REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCE  
For the Period Ended June 30, 2018**

	<b>Police Grants</b>	<b>Flood/ Buyout Grants</b>	<b>Municipal Planning Grant</b>
Fund Balances 07/01/17	0	0	0
<b>ADD: REVENUE</b>			
Friends of the Winooski River	0	166,244	0
Grant Revenue	14,370	449,656	4,145
<b>Total Revenue</b>	<b>14,370</b>	<b>615,900</b>	<b>4,145</b>
Fund Balance & Additions	14,370	615,900	4,145
<b>DEDUCT: EXPEND/TRANSFERS</b>			
Expenditures	14,370	615,889	4,145
<b>Total Expenses</b>	<b>14,370</b>	<b>615,889</b>	<b>4,145</b>
<b>Fund Balances 06/30/18</b>	<b>0</b>	<b>11</b>	<b>0</b>

Flood Grant - \$11 in expenses were not recorded in FY 17-18 in error. This will be corrected in FY 18-19.

TOWN GOVERNMENTAL SCHEDULE OF FEDERAL EXPENDITURES/GRANT SUMMARY  
 DOES NOT INCLUDE THE ELECTRIC, WATER, & SEWER DEPARTMENTS  
 FY 17-18

GRANT NUMBER	STATUS	DATES	FUND	GRANT AMOUNT	FED CFDA #	FEDERAL	STATE	NFLD SHARE	OTHER SHARE
02140-34000-074	DONE	10/30/14-07/31/17	24968	44,424.00	97.039	44,424.00	0.00	0.00	TWO RIVER
07110-CDBG-DR/TRORC	DONE	10/30/14-07/31/17	24968	14,808.00	14.228	14,808.00	0.00	0.00	0.00
02140-34000MC-074	DONE	10/30/14-07/31/17	24967	888.00	97.039	888.00	0.00	0.00	0.00
02140-34000-075	DONE	10/30/14-07/23/17	24970	135,382.00	97.039	135,382.00	0.00	0.00	TWO RIVER
02140-34000MC-075	DONE	10/30/14-07/23/17	24970	45,127.00	14.228	45,127.00	0.00	0.00	0.00
02140-34000MC-075	DONE	10/30/14-07/23/17	24969	1,653.00	97.039	1,653.00	0.00	0.00	0.00
02140-34000-076	DONE	10/30/14-07/24/17	24972	120,390.00	97.039	120,390.00	0.00	0.00	TWO RIVER
02140-34000MC-076	DONE	10/30/14-05/30/17	24972	40,130.00	14.228	40,130.00	0.00	0.00	0.00
02140-34000MC-076	DONE	10/30/14-07/24/17	24971	2,103.00	97.039	2,103.00	0.00	0.00	0.00
02140-34000-077	Withdrawn	10/31/14-07/24/17	249	105,150.00	97.039	105,150.00	0.00	0.00	35,050.00
GRANT 02140-34000-077	WAS WITHDRAWN ON APRIL 4, 2017								
02140-34000MC-077	DONE	10/30/14-07/24/17	24973	2,103.00	97.039	2,103.00	0.00	0.00	0.00
07110-CDBG-DR/TRORC	DONE	ENDS 07/31/17	24976	24,435.00	14.228	24,435.00	0.00	2,715.00	0.00
02140-34207-006	10/24/16-02/02/19	24976	154,088.00	97.039	154,088.00	0.00	0.00	0.00	0.00
07110-DR-IG-2012-TRORC-00008	10/24/16-09/30/18	24978	51,362.00	14.228	51,362.00	0.00	0.00	0.00	0.00
07110-DR-IG-2012-TRORC-00008	10/24/16-09/30/18	24977	3,000.00	14.228	3,000.00	0.00	0.00	0.00	0.00
DR-IG-2012-Northfield-00073	DONE	09/17/15-09/30/17	24974	295,500.00	14.269	295,500.00	0.00	0.00	166,244.40
CDBG WATER ST RIVER PARK AGENCY OF COMMERCE & COMMUNITY DEV	FWR REIMBURSED NORTHFIELD \$166,244.40 THROUGH THEIR GRANT FOR WB ROGERS INVOICES.								
-ERP IMPLEMENTATION GRANT ADMINISTERED BY FRIENDS OF THE WINOOSKI RIVER	FWR HAS A SEPARATE GRANT FOR \$30,340.00 WHICH WILL CONTRIBUTE TO THE TOTAL PROJECT COST, BUT WILL BE HANDLED DIRECTLY BY FWR.								
POLICE-2017 EDUCATION GRANT-AMENDMENT TO \$5300	AOT #GR1097	DONE	10/01/16-09/30/17	22033 08483	20.600	8,300.00	0.00	2,075.00	0.00
GHSP-2017 OP ENFORCEMENT	AOT #GR1031	DONE	10/01/16-09/30/17	22033 08485	20.600	5,000.00	0.00	1,250.00	0.00
GHSP-2017 DUJ ENFORCEMENT	AOT #GR1031	DONE	10/01/16-09/30/17	22033 08486	20.600	10,000.00	0.00	NONE	0.00
GHSP-2017 EQUIPMENT	AOT #GR1031	DONE	10/01/16-09/30/17	22033 08487	20.600	4,000.00	0.00	NONE	0.00
POLICE-2018 EDUCATION GRANT	AOT #GR1227	DONE	10/01/17-09/30/18	22033 08483	20.616	7,000.00	0.00	1,750.00	0.00
GHSP-2018 DUJ ENFORCEMENT	AOT # GR1175	DONE	10/01/17-09/30/18	22033 08485	20.600	5,000.00	0.00	0.00	0.00
GHSP-2018 EQUIPMENT	AOT # GR1175	DONE	10/01/17-09/30/18	22033 08486	20.600	5,000.00	0.00	0.00	0.00
GHSP-2018 EQUIPMENT	AOT # GR1175	DONE	10/01/17-09/30/18	22033 08487	20.600	4,000.00	0.00	0.00	0.00
ST OF VT-FORESTS, PARKS & REC-FOOTBRIDGES & PUNCHEON-TOWN FOREST	06130-RTP17-11	DONE	12/01/16-12/31/18	71754 06587	20.219	11,000.00	0.00	3,570.00	0.00
BETTER ROADS-ROAD EROSION INVENTORY	NORTHFIELD BRPA018-064	BR0391	07/01/17-12/31/19	36042	20.205	8,000.00	0.00	2,000.00	0.00
TOWN GOVERNMENTAL STATE/OTHER:									
TH STRUCTURES GRANT-SMITH HILL CULVERT AMENDED TO 12/31/18	BC1476	07/01/15-12/31/18	36042 09727	174,627.08	NONE	0.00	174,627.08	19,403.01	0.00
TH STRUCTURES GRANT-ELM STREET AMENDED TO 12/31/18	BC1740	07/01/15-12/31/18	36042	10,800.00	NONE	0.00	10,800.00	1,200.00	0.00
VT DEPT OF ENVIRONMENTAL CONSERVATION-HYDRO SEEDER	2017-CWF-E-05	03/27/17-12/31/17	36042 09535	6,628.00	NONE	0.00	6,628.00	0.00	0.00
BETTER ROADS GRANT-BARROWS ROAD	NORTHFIELD BRPB018-338	BR0508	03/01/18-06/30/19	36042	NONE	0.00	20,000.00	5,000.00	0.00
BETTER ROADS GRANT-DOLE HILL CULVERT	NORTHFIELD CWB0019-320	BR0462	03/01/18-06/30/19	36042	NONE	0.00	23,100.00	5,775.00	0.00
CVRPCINWRC GRANT-COLSON ROAD		DONE	10/05/17-06/30/18	36042 903015	NONE	0.00	0.00	5,225.00	20,900.00
MUNICIPAL PLANNING GRANT-CONSULTATION SUPPORT-2019 TOWN PLAN UPDATE	MP-2018-Northfield-00035	12/01/17-05/31/19	24483 06010	12,000.00	NONE	0.00	12,000.00	2,000.00	0.00

TOWN GOVERNMENTAL SCHEDULE OF FEDERAL EXPENDITURES/GRANT SUMMARY  
DOES NOT INCLUDE THE ELECTRIC, WATER, & SEWER DEPARTMENTS

	SPENT PRIOR YRS	SPENT FY 17-18	TOTAL SPENT	FEDERAL SHARE PRIOR YRS	FEDERAL SHARE FY 17-18	TOTAL FEDERAL	STATE SHARE PRIOR YRS	STATE SHARE FY 17-18	TOTAL STATE	LOCAL SHARE PRIOR YRS	LOCAL SHARE FY 17-18	TOTAL LOCAL	IN KIND SHARE	OTHER SHARE
<b>TOWN GOVERNMENTAL - FEDERAL:</b>														
FEMA HAZARD MITIGATION GRANT-IRENE BUYOUT PROGRAM	14,323.69	0.00	14,323.69	14,323.69	0.00	14,323.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TWO RIVERS OTTAUQUECHEE REGIONAL COMMISSION	4,774.56	0.00	4,774.56	4,774.56	0.00	4,774.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FEMA HAZARD MITIGATION GRANT-IRENE BUYOUT PROGRAM-MGMT COST	887.20	0.00	887.20	887.20	0.00	887.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FEMA HAZARD MITIGATION GRANT-IRENE BUYOUT PROGRAM	105,480.38	0.00	105,480.38	105,480.38	0.00	105,480.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TWO RIVERS OTTAUQUECHEE REGIONAL COMMISSION (AMENDED FR ELEVATION)	35,160.12	0.00	35,160.12	35,160.12	0.00	35,160.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FEMA HAZARD MITIGATION GRANT-IRENE BUYOUT PROGRAM-MGMT COST	1,523.13	74.00	1,597.13	1,523.13	74.00	1,597.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FEMA HAZARD MITIGATION GRANT-IRENE BUYOUT PROGRAM	116,447.44	0.00	116,447.44	116,447.44	0.00	116,447.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TWO RIVERS OTTAUQUECHEE REGIONAL COMMISSION (AMENDED FR ELEVATION)	38,815.81	0.00	38,815.81	38,815.81	0.00	38,815.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FEMA HAZARD MITIGATION GRANT-IRENE BUYOUT PROGRAM-MGMT COST	1,574.79	74.00	1,648.79	1,574.79	74.00	1,648.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FEMA HAZARD MITIGATION GRANT-IRENE BUYOUT PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GRANT 02140-34000-077 WAS WITHDRAWN ON APRIL 4, 2017														
FEMA HAZARD MITIGATION GRANT-IRENE BUYOUT PROGRAM-MGMT COST	376.86	0.00	376.86	376.86	0.00	376.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TWO RIVERS OTTAUQUECHEE REGIONAL COMMISSION (TRORC)	21,734.18	2,502.50	24,236.68	21,734.18	2,502.50	24,236.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FEMA HAZARD MITIGATION GRANT-IRENE BUYOUT PROGRAM	393.75	129,289.06	129,682.81	393.75	129,289.06	129,682.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TWO RIVERS OTTAUQUECHEE REGIONAL COMMISSION	131.25	45,099.68	45,230.94	131.25	45,099.68	45,230.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TWO RIVERS OTTAUQUECHEE REGIONAL COMMISSION-MGMT COST	532.48	1,114.85	1,647.33	532.48	1,114.85	1,647.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CDBG WATER ST RIVER PARK-AGENCY OF COMMERCE & COMMUNITY DEV	413.26	437,735.64	438,148.90	413.26	437,735.64	438,148.90	0.00	0.00	0.00	0.00	0.00	0.00	166,244.40	0.00
POLICE-2017 EDUCATION GRANT-AMENDMENT TO \$8300 AOT #GR1087	7,290.16	1,002.92	8,293.08	7,290.16	1,002.92	8,293.08	0.00	0.00	0.00	0.00	0.00	0.00	6,586.44	0.00
GHSP-2017 OF ENFORCEMENT AOT #GR1031	1,310.33	0.00	1,310.33	1,310.33	0.00	1,310.33	0.00	0.00	0.00	0.00	0.00	0.00	475.35	0.00
GHSP-2017 DUI ENFORCEMENT AOT #GR1031	500.61	2,789.90	3,290.51	500.61	2,789.90	3,290.51	0.00	0.00	0.00	0.00	0.00	0.00	NONE	0.00
GHSP-2017 EQUIPMENT AOT #GR1031	0.00	4,000.00	4,000.00	0.00	4,000.00	4,000.00	0.00	0.00	0.00	0.00	0.00	0.00	NONE	0.00
POLICE-2018 EDUCATION GRANT AOT #GR1227	0.00	2,972.81	2,972.81	0.00	2,972.81	2,972.81	0.00	0.00	0.00	0.00	0.00	0.00	69.22	0.00
GHSP-2018 OF ENFORCEMENT AOT # GR1175	0.00	2,520.94	2,520.94	0.00	2,520.94	2,520.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GHSP-2018 DUI ENFORCEMENT AOT # GR1175	0.00	1,083.57	1,083.57	0.00	1,083.57	1,083.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GHSP-2018 EQUIPMENT AOT # GR1175	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ST OF VT-FORESTS, PARKS & REC-FOOTBRIDGES & PUNCHEON-TOWN FOREST	0.00	10,098.15	10,098.15	0.00	10,098.15	10,098.15	0.00	0.00	0.00	0.00	0.00	0.00	3,188.89	0.00
BETTER ROADS-ROAD EROSION INVENTORY NORTHFIELD BRPA018-064	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL FEDERAL</b>			<b>474,123.63</b>			<b>474,123.63</b>			<b>0.00</b>					
<b>TOWN GOVERNMENTAL STATEOTHER:</b>														
TH STRUCTURES GRANT-SMITH HILL CULVERT AMENDED TO 12/31/18	0.00	2,109.04	2,109.04	0.00	0.00	0.00	1,898.14	1,898.14	1,898.14	0.00	210.90	210.90	0.00	0.00
TH STRUCTURES GRANT-ELM STREET AMENDED TO 12/31/18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
VT DEPT OF ENVIRONMENTAL CONSERVATION-HYDRO SEEDER	3,550.56	0.00	3,550.56	0.00	0.00	0.00	3,550.56	3,550.56	3,550.56	0.00	0.00	0.00	0.00	0.00
BETTER ROADS GRANT-BARROWS ROAD NORTHFIELD BRPB019-336	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BETTER ROADS GRANT-DOLE HILL CULVERT NORTHFIELD CWBDD019-320	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CVRPC/WRPC GRANT- COLSON ROAD	0.00	26,125.00	26,125.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,225.00	20,900.00
MUNICIPAL PLANNING GRANT-CONSULTATION SUPPORT-2019 TOWN PLAN UPDATE	0.00	4,145.40	4,145.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,145.40	4,145.40	0.00	0.00
<b>TOTAL STATEOTHER</b>			<b>6,043.54</b>			<b>6,043.54</b>			<b>6,043.54</b>					
<b>TOTAL TOWN GOVERNMENTAL COMBINED</b>			<b>474,123.63</b>			<b>474,123.63</b>			<b>6,043.54</b>					

**TOWN AGENCY FUNDS  
FY 17-18**

	<b>Agency Fund</b>	<b>Ambulance Explorers Fund</b>
<b>ASSETS</b>		
Cash-Checking/Savings	530	118
Accts Receivable	0	0
	<hr/>	<hr/>
<b>Total Assets</b>	<b>530</b>	<b>118</b>
	<hr/> <hr/>	<hr/> <hr/>
<b>LIABILITIES &amp; FUND BALANCE</b>		
Liabilities	530	118
Fund Balance	0	0
	<hr/>	<hr/>
<b>Total Liabilities &amp; Fund Balance</b>	<b>530</b>	<b>118</b>
	<hr/> <hr/>	<hr/> <hr/>

**TOWN AGENCY FUNDS  
CASH ACTIVITY  
FY 17-18**

	<b>Agency Fund</b>	<b>Ambulance Explorers Fund</b>
Cash Balances 07/01/17	725	118
<b>ADDITIONS</b>		
Receipts	4,671	0
Total Additions	4,671	0
	<hr/>	<hr/>
<b>DEDUCTIONS</b>		
Expenditures	0	0
State of Vermont	4,866	0
Total Deductions	4,866	0
	<hr/>	<hr/>
<b>Cash Balances 06/30/18</b>	<b>530</b>	<b>118</b>
	<hr/> <hr/>	<hr/> <hr/>

**NORTHFIELD TAX ACCOUNT  
STATEMENT OF TAXES RAISED  
For the Valuation Year April 1, 2017 - March 31, 2018  
FY 17-18**

<u>Tax Rates</u>	<u>Homestead</u>	<u>Non-Residential</u>
Town General	0.8604	0.8604
Education - Homestead	1.5277	
Education - Non-Residential		1.5385
Local Agreement	<u>0.0159</u>	<u>0.0159</u>
 Tax Rates	 2.4040	 2.4148

<u>Grand List</u>	<u>Initial</u>	<u>Final</u>
Town General	3,199,088.50	3,198,179.50
Education - Homestead	1,839,718.00	1,858,256.00
Education - Non-Residential	1,402,113.30	1,382,666.30
Local Agreement	3,199,088.50	3,198,179.50

<u>Taxes Billed</u>		
Town General	2,753,367	
Education	4,915,246	
Local Agreement	<u>50,848</u>	
 <b>Total Taxes Billed</b>		<b>7,719,461</b>
 <b><u>Total Taxes Collected by Due Date</u></b>		<b>7,530,854      97.56%</b>
 <b><u>Delinquent Taxes</u></b>		<b>188,607      2.44%</b>

## **TOWN OF NORTHFIELD, VERMONT WARNING OF 2018 ANNUAL MEETING**

The legal voters of the Town of Northfield, Vermont, are hereby notified and warned to meet in the Mary Granai Corrigan Auditorium at the Northfield Middle/High School on Monday, March 5, 2018, at half past six o'clock in the evening (6:30 P.M.) to act upon the following articles. Voting for all Australian Ballot articles and elections will be held in the Lobby of the Northfield Middle/High School on Tuesday, March 6, 2018 from seven o'clock in the forenoon until seven o'clock in the evening [7:00 A.M.–7:00 P.M.]:

Reciting of the Pledge of Allegiance.

- Article 1.** To elect a Moderator.
- Article 2.** To elect all requisite officers: Grand Juror, 1 year; Selectman, 3 year seat; Selectman, 2 year seat; Selectman, 1 year remainder of a 3 year seat; Lister, 3 year seat; Lister, 2 year remainder of a 3 year seat; Lister, 1 year remainder of a 3 year seat; Town Clerk, 3 years; Town Agent, 1 year; Trustee of the Brown Public Library, 3 year seat; Trustee of the Brown Public Library, 3 year seat; Trustee of the Brown Public Library, 2 year remainder of a 3 year seat; (Australian Ballot)
- Article 3.** Shall the Town approve the reports of the Town Officials?
- Article 4.** Shall the voters authorize the transfer of the unused balance of the Northfield Center Drainage reserve fund (approximately \$16,984) to the Road Surface Management System (RSMS) account?
- Article 5.** Shall the voters authorize the transfer of the unused balance of the Highway Roadside Mower reserve fund (approximately \$6,813) to be split half to the RSMS account and half to the Sidewalk account?
- Article 6.** Shall the voters authorize the transfer of the unused balance of the Highway Chipper reserve fund (approximately \$17,853) to be split half to the RSMS account and half to the Sidewalk account?
- Article 7.** Shall the voters amend the use of the Town Highway Department Grader Replacement reserve fund to also include payment for rebuilds/upgrades to the Town Highway Department's grader(s) in accordance with 24 V.S.A. §2804?
- Article 8.** Shall the voters authorize borrowing an amount not to exceed sixty thousand dollars (\$60,000) for a period of not more than three (3) years for improvements to the fire station roof?
- Article 9.** Shall the voters authorize total fund expenditures of \$4,571,530, of which \$2,855,780 shall be raised by property taxes and \$1,715,750 by non-tax revenues?
- Article 10.** Shall the Town of Northfield enter into a communications union district to be known as Central Vermont Internet under provisions of 30 V.S.A. Ch. 82? (Australian Ballot)
- Article 11.** Shall the voters authorize the expenditure of \$25,000 for the purpose of the possible purchase, at a total cost of \$35,000, of the 48.9-acre parcel at the summit of Paine Mountain and adding it to the Town Forest, the remaining \$10,000 of the total cost to be obtained through fundraising and donation? (Australian Ballot)
- Article 12.** Shall the voters authorize the Select Board to use not more than \$15,000 of existing economic development funds to remove and replace the Welcome signs in Northfield? (Australian Ballot)
- Article 13.** Shall the voters authorize the expenditure of an amount not to exceed twenty-one thousand dollars (\$21,000) for FY19 towards the Northfield Commuter year-round commuter with service between Northfield and Montpelier? (Australian Ballot)
- Article 14.** Shall the voters authorize the expenditure of \$12,400 for the Central Vermont Home Health and Hospice? (Australian Ballot)
- Article 15.** Shall the voters authorize the expenditure of \$3,000 for the Central Vermont Council on Aging? (Australian Ballot)
- Article 16.** Shall the voters authorize the expenditure of \$2,800 for the Good Samaritan Haven? (Australian Ballot)

- Article 17.** Shall the voters authorize the expenditure of \$2,500 for the Washington County Diversion Program? (Australian Ballot)
- Article 18.** Shall the voters authorize the expenditure of \$2,500 for Washington County Mental Health Services, Inc.? (Australian Ballot)
- Article 19.** Shall the voters authorize the expenditure of \$1,250 for the People’s Health and Wellness Clinic? (Australian Ballot)
- Article 20** Shall the voters authorize the expenditure of \$1,200 for Central Vermont Adult Basic Education? (Australian Ballot)
- Article 21.** Shall the voters authorize the expenditure of \$1,200 for the Vermont Association for the Blind and Visually Impaired? (Australian Ballot)
- Article 22.** Shall the voters authorize the expenditure of \$1,000 for Capstone Community Action, Inc. (formerly Central Vermont Community Action Council)? (Australian Ballot)
- Article 23.** Shall the voters authorize the expenditure of \$1,000 for Circle (formerly Battered Women’s Services and Shelter)? (Australian Ballot)
- Article 24.** Shall the voters authorize the expenditure of \$1,000 for Good Beginnings of Central Vermont? (Australian Ballot)
- Article 25.** Shall the voters authorize the expenditure of \$1,000 for the Vermont Center for Independent Living? (Australian Ballot)
- Article 26.** Shall the voters authorize the expenditure of \$800 for the Family Center of Washington County? (Australian Ballot)
- Article 27.** Shall the voters authorize the expenditure of \$600 for Home Share Now? (Australian Ballot)
- Article 28** Shall the voters authorize the expenditure of \$400 for Community Harvest of Central Vermont? (Australian Ballot)
- Article 29.** Shall the voters authorize the expenditure of \$400 for the Friends of the Winooski River? (Australian Ballot)
- Article 30.** Shall the voters authorize the expenditure of \$350 for the Sexual Assault Crisis Team of Washington County? (Australian Ballot)
- Article 31.** Shall the voters authorize the expenditure of \$300 for the Green Up Vermont? (Australian Ballot)
- Article 32.** Shall the voters authorize the expenditure of \$250 for O.U.R. House of Central Vermont? (Australian Ballot)
- Article 33.** Shall the Town of Northfield collect property taxes in four (4) installments which shall be due on August 17, 2018 and November 16, 2018 and February 15, 2019 and May 17, 2019?
- Article 34.** To transact any other non-binding business proper to be brought before said meeting.

**DATED AT NORTHFIELD, VERMONT**

**THIS 30<sup>th</sup> DAY OF JANUARY, 2018**

KENNETH W. GOSLANT, Chair  
 K. DAVID MAXWELL, Vice-Chair  
 LYNN DONEY

JULIE H. GOODRICH  
 KENNETH JOHNSON



**Town of Northfield, Board of Selectmen**

**Notice:** Requests for mailed absentee ballots for this meeting must be received by Monday, March 5, 2018 at 4:30 p.m. at the Town Clerk’s Office. Voters may also vote absentee at the Town Clerk’s Office until 4:30 p.m. on Monday, March 5, 2018. Further information on voter registration and absentee voting or any other appropriate information may be obtained from the Town Clerk at the Municipal Building during normal business hours.

**TOWN OF NORTHFIELD, VERMONT  
MINUTES OF THE ANNUAL TOWN MEETING  
MARCH 5/6, 2018**

Pursuant to the foregoing warning, the legal voters of the Town of Northfield are hereby notified and warned to meet in the Mary Granai Corrigan Auditorium at the Northfield Middle/High School on March 5, 2018 at 6:30 p.m. in the evening to act upon the following articles. Voting for Australian Ballot articles and elections will be held in the lobby of Northfield Middle/High School on Tuesday March 6, 2018 from 7:00 a.m. - 7:00 p.m.

Total Australian ballot voters: **934**

The open meeting was called to order at 6:30 p.m.

**Article 1. To elect a Moderator.**

Richard Cleveland nominated Steve Jeffrey, seconded by Charlie Morse

Nominations closed and the Clerk was instructed to cast one vote. Steve Jeffrey was elected Town & School Moderator. Steve Jeffrey asked to adopt/amend the rule for allowing non-Northfield residents to be able to answer questions: School Superintendent, Town Manager, etc. Question was called and amendment passed.

**Article 2. To elect all requisite Officers.**

**Grand Juror for one year:**

Charlene McCarney	<b>774</b>
Write-ins	0
Blanks	0

**Selectman three years:**

K. David Maxwell	<b>730</b>
Write-ins	16
Blanks	188

**Selectman two years:**

Brad Denny	402
Kenneth W. Goslant	<b>480</b>
Write-ins	5
Blanks	47

**Selectman one year:**

Ken Johnson	407
Nathaniel Miller	<b>470</b>
Write-ins	1
Blanks	56

**Grand Juror:**

Charlene McCarney	<b>774</b>
Write-ins	4
Blanks	156

**Town Agent one year:**

Kim Pedley	<b>842</b>
Write-ins	5
Blanks	87

**Town Clerk three years:**

Kim Pedley	<b>845</b>
Write-ins	5
Blanks	89

**Trustee Brown Public Library three years: (2-seats)**

Cynthia Bushey	<b>613</b>
Delana R. Gutierrez	164
Gail Hall	<b>517</b>
Write-ins	1
Blanks	549

**Trustee Brown Public Library one year remainder of 3yr**

Lawrence Garland	<b>750</b>
Write-ins	1
Blanks	183

**Lister three years:**

Thomas Alsheimer	<b>673</b>
Write-ins	9
Blanks	252

**Lister 2-year remainder of three years:**

Arlington (Art) Supplee	<b>721</b>
Write-ins	5
Blanks	208

**Lister 1-year remainder of three years:**

Chris S. Bradley	<b>724</b>
Write-ins	4
Blanks	206

**Article 3. Shall the Town approve the reports of the Town Officials?**

Motion made by Selectman Goslant; seconded by Selectman Maxwell

Question was called and Article 3 was approved.

**Article 4. Shall the voters authorize the transfer of the unused balance of the Northfield Center Drainage reserve fund (approximately \$16,984) to the Road Surface Management System (RSMS) account?**

Motion made by Selectman Goslant; seconded by Selectman Maxwell

Richard Cleveland asked about the drainage work that was done in regards to the park and how the park turned into a lake last year. Selectman Goslant explained how these funds have been there for years. The Selectboard would transfer and use these funds into the RSMS account for paving of roads. Selectman Goslant stated that there hasn't been drainage work done in this area due to the new clean water act that makes things very difficult.

Laura Ranker asked about the other drainage projects listed in the Town Report and asked why this drainage fund wasn't going towards these projects. Selectman Goslant stated that roads are in need of repair and the Select Board will use this fund to help with paving. Selectman Goslant explained there is money in the budget to help with the other drainage projects Ms. Ranker mentioned. Tim Davis expressed his concern about replacing culverts and about sitting water on these roads and said it will impact the new pavement. Selectman Goslant stated that the Highway Department does try to maintain keeping the ditches cleaned out.

Standing vote requested by Richard Wobby: Results- Yes: 83 No: 60

Question was called and Article 4 was approved.

**Article 5. Shall the voters authorize the transfer of the unused balance of the Highway Roadside Mower reserve fund (approximately \$6,813) to be split half to RSMS account and half to the side walk account?**

Motion made by Selectman Goslant; seconded by Selectman Maxwell

Charlie Morse asked why the Select Board is raiding the equipment funds accounts, why is there \$10,000 in the line item for mowing, why is there a line item for maintaining the mower and is the mower going to be sold? Selectman Goslant stated that the mower will be kept for this year and that the street sweeper is going to be sold. Selectman Goslant stated that contracting these services out is a lot cheaper than buying and maintaining new pieces of equipment. The Select Board will move forward to contract the mowing at some point. Richard Cleveland asked what the cost of redoing the sidewalks. Selectman Goslant stated that in the budget there is \$64,834 and this additional fund will give them about \$70,000 for sidewalks. Mr. Cleveland asked how far this will go. Selectman Maxwell stated they have received estimates for Central Street sidewalks and sidewalks from Plumley Armory to Kenyon's Hardware. Selectman Maxwell stated that approximately \$74,000 will pay for one or the other of these sidewalk paving projects.

Question was called and Article 5 was approved.

**Article 6. Shall the voters authorize the transfer of the unused balance of the Highway Chipper reserve fund (approximately \$17,853) to be split half to RSMS account and half to the side walk account?**

Motion made by Selectman Goslant; seconded by Selectman Maxwell

Mary Dollenmaier asked what this chipper was used for. Selectman Goslant stated that the Highway Department uses it for small trees not for the big jobs. Selectman Goslant stated that this piece of equipment was overbudgeted therefore this is a reserve/overage on the line item. Selectman Goslant explained that this piece of equipment has a long life expectancy and is not used on a regular basis. Cassie Morse asked if this was a trend of fund management and if the over and underbudget for items will be regular thing.

Selectman Goslant stated that the Board is trying to provide a better service to the taxpayers to get things done. There are 84 miles of roads to maintain. This money isn't being utilized and this is what the taxpayers have been asking for. Selectman Maxwell stated the Board is looking at all the bad roads and sidewalks that need to be addressed. Selectman Maxwell explained the RSMS program is a road management system that is maintained by the Highway Foreman and aids him to create an inventory of the roads in need of work. Warren Hagy asked about replacing the chipper and if this article was to be passed would it zero out this fund. Selectman Goslant stated that they can buy a new chipper for a lot less and yes, this fund would be zero. Ken Hepburn asked about the Board's vision for the next 5 years. Selectman Goslant stated most of these roads are a constant battle and that the Board has been and will continue to deal with the road problems.

Question was called and Article 6 was approved.

**Article 7. Shall the voters amend the use of the Town Highway Department Grader Replacement reserve fund to also include payment for rebuilds/upgrades to the Town Highway Department's grader (s) in accordance with 24 V.S.A. §2804?**

Motion made by Selectman Goslant; seconded by Selectman Maxwell

Richard Cleveland asked what 24 V.S.A. §2804 states? Manager Schulz explained that it allows the Board to authorize and create a reserve fund for future projects. Mr. Cleveland asked how this differs from what we already have. Manager Schulz stated that the wording for this fund was to allow funds to be used only on a purchase for a piece of equipment. Manager Schulz went on to explain that the grader is in the process of some major repairs and by doing this it will save a considerable amount of money, by approving this article it will approve the fund to also be used for repairs to the grader. Tim Davis asked if this was a one-time request. Selectman Goslant stated this was a one-time deal and that they will still be saving/funding for a new grader. Selectman

Maxwell stated there is \$91,000 plus in the current grader account now and they have budgeted \$11,000 for each of the next ten years to fund a new piece of equipment.

Richard Wobby stated that 24 V.S.A. §2804 is for a reserve fund for placement of a fund and it allows to withdraw and use it this time. Laura Ranker expressed that the way this was worded was not a one-time deal and is specific to the grader fund and asked what prevents the board from doing this again down the road with other equipment purchases/rebuilds/repairs? Selectman Goslant stated this repair will buy us a lot of time before having to purchase a new piece of equipment.

Anne Donahue motioned to make amendment; seconded by Charlie Morse

Amendment to the wording as follows: Amendment to add after reserve fund on the original article: **"to allow payment to the current rebuild/upgrade to the town highway department grader"** Richard Cleveland suggested that the amendment have a time limitation on the amendment – Mike Macijeski motioned to amending the amendment: adding the following to the end of the article- **"and to be restricted to the current budget year"**

Seconded by Charlie Morse. (this amendment was withdrawn from Mike Macijeski)

Anne Donahue requested to amend the amendment and add the word **"one-time"** after rebuild/upgrade seconded by Mike Macijeski

**ARTICLE TO READ WITH AMENDMENT:**

**Shall the voters amend the use of the Town Highway Department Grader Replacement reserve fund to also include payment for the current one-time rebuilds/upgrades to the Town Highway Department's grader in accordance with 24 V.S.A. §2804?**

Question called on the amendment to the amendment to add the word **"One-Time"** (see above) question called and passed

Question called the Amended article as written above and passed

Colin Bright inquired about what other funds were considered for the \$35,000 repair? Manager Schulz stated the Select Board looked at using the operating and maintenance funds but it would have increased the property taxes and the Select Board didn't want to add anymore burden the taxpayers.

Question was called and Article 7 was approved as amended.

**Article 8. Shall the voters authorize borrowing an amount not to exceed sixty thousand dollars (\$60,000) for a period of not more than three (3) years for improvements to the fire station roof?**

Motion made by Selectman Goslant; seconded by Selectman Maxwell

Laura Ranker asked if the Fire Department was a Town Department and asked if the Firehouse was owned by the Town. Manager Schulz stated that it was a Town Department and a Town Building. Will Eberle inquired about the roof material to be used asphalt vs. standing seam. Selectman Maxwell explained a committee was formed and there was a report for the repairs issued from an architect and the Select Board was using this report as guidance. Selectman Maxwell stated there hasn't been a decision made yet on the materials for the roof and they will choose whatever is the more cost effective for the project.

Question was called and Article 8 was approved.

**Article 9. Shall the voters authorize total fund expenditures of \$4,571,530 of which \$2,855,780 shall be raised by property taxes and \$1,715,750 by non-tax revenues?**

Motion made by Selectman Goslant; seconded by Selectman Maxwell

Brad Denny proposed to reduce the Police Department budget and remove the sixth police officer that was added into the budget and suggested the funds be transferred to the highway budget for the roads and sidewalks. Mr. Denny stated that he wasn't being critical of the Police Department

but Mr. Denny doesn't think the Town of Northfield can afford this. Mr. Denny made a motion to make this change, Moderator Jeffrey stated he didn't feel comfortable with the wording of the proposed motion and asked Mr. Denny to be more specific with the amounts and how it would adjust the line items. Ken Hepburn inquired about the increase in 2018 budget. Manager Schulz explained the increase was due to operations and maintenance & capital expenditures and debt. Additional amount to be raised by taxes is \$162,020. Jim Baraw expressed his concerns about understaffing within the Police Department and applauds the Select Board for adding the sixth police officer into the budget.

Chris Bradley stated he is an advocate for the sixth police officer. Mr. Bradley explained that we have lost officers over the years and they haven't been put back. Mr. Bradley stated the crime rates are not going down they are going up! This department needs to be a 24-hour 7-day week operation. Mr. Bradley explained the rate for the overtime for this coverage is high. Mr. Bradley explained that Norwich University has given the Town of Northfield money as a gift to help the town with emergency services, there was a new agreement put into place this year that raised the amount from \$78,000 to \$200,000 per year.

Selectman Maxwell stated the Select Board wanted the new Police Chief to be on board and give his assessment on adding another police officer. Selectman Maxwell explained how they have been struggling with constant overtime over the last few years and feels these funds will help offset this as well. Selectman Maxwell wanted to clarify that the Norwich university current agreement doesn't bind the Select Board from using these funds for emergency services only, the funds can be used for capital improvements too.

Anne Donahue stated she opposed the sixth officer last year but is in favor of it this year.

Brad Denny made a motion amendment ***to transfer \$60,000 from line item #5040 of the Police Department budget and split putting ½ to the Highway Department line item 8060 and ½ line item 8130. Seconded by Graham O'Donahue. Question called and the amendment was rejected.***

Question was called and Article 9 was approved.

**Article 10. Shall the Town of Northfield enter into a communications union district to be known as the Central Vermont Internet under provisions of 30 V.S.A. Ch. 82? (Australian Ballot)**

YES	630*
NO	249

**Article 11. Shall the voters authorize the expenditure of \$25,000 for the purpose of the possible purchase, at a total cost of \$35,000, of the 48.9-acre parcel at the summit of Paine Mountain and adding it to the Town Forest, the remaining \$10,000 of the total cost to be obtained through fundraising and donation? (Australian Ballot)**

YES	521*
NO	386

**Article 12. Shall the voters authorize the Select Board to use not more than \$15,000 of existing economic funds to remove and replace the Welcome signs in Northfield? (Australian Ballot)**

YES	491*
NO	410

**Article 13. Shall the voters authorize the expenditure of an amount not to exceed twenty-one thousand dollars (\$21,000) for FY19 towards the Northfield Commuter year-round commuter with service between Northfield and Montpelier? (Australian ballot)**

YES	607*
NO	291

**Article 14. Shall the voters authorize the expenditure of \$12,400 for the Central Vermont Home Health and Hospice? (Australian ballot)**

YES 723\*  
NO 187

**Article 15. Shall the voters authorize the expenditure of \$3000 for Central Vermont Council on Aging? (Australian ballot)**

YES 684\*  
NO 220

**Article 16. Shall the voters authorize the expenditure of \$2800 for The Good Samaritan Haven? (Australian ballot)**

YES 535\*  
NO 357

**Article 17. Shall the voters authorize the expenditure of \$2500 for the Washington County Diversion Program? (Australian ballot)**

YES 516\*  
NO 373

**Article 18. Shall the voters authorize the expenditure of \$2500 for the Washington County Mental Health Services? (Australian ballot)**

YES 655\*  
NO 253

**Article 19. Shall the voters authorize the expenditure of \$1250 for the People's Health and Wellness Clinic? (Australian ballot)**

YES 584\*  
NO 315

**Article 20. Shall the voters authorize the expenditure of \$1200 for Central Vermont Adult Basic Education? (Australian ballot)**

YES 595\*  
NO 310

**Article 21. Shall the voters authorize the expenditure of \$1200 for the Vermont Association for the Blind and visually impaired? (Australian ballot)**

YES 641\*  
NO 261

**Article 22. Shall the voters authorize the expenditure of \$1000 for Capstone Community Action, Inc (formerly Central Vermont Community Action Council)? (Australian ballot)**

YES 514\*  
NO 371

**Article 23. Shall the voters authorize the expenditure of \$1000 for Circle (formerly known as Battered Women's Services and Shelter)? (Australian ballot)**

YES 658\*  
NO 248

**Article 24. Shall the voters authorize the expenditure of \$1000 for Good Beginnings of Central Vermont? (Australian ballot)**

YES 604\*  
NO 296

**Article 25. Shall the voters authorize the expenditure of \$1000 for the Vermont Center for Independent Living? (Australian ballot)**

YES 579\*  
NO 320

**Article 26. Shall the voters authorize the expenditure of \$800 for the Family Center of Washington County? (Australian ballot)**

YES 534\*  
NO 352

**Article 27. Shall the voters authorize the expenditure of \$600 for Home Share Now? (Australian ballot)**

YES 447\*  
NO 434

**Article 28. Shall the voters authorize the expenditure of \$400 for Community Harvest of Central Vermont? (Australian ballot)**

YES 456\*  
NO 421

**Article 29. Shall the voters authorize the expenditure of \$400 for the Friends of the Winooski River? (Australian ballot)**

YES 448\*  
NO 446

**Article 30. Shall the voters authorize the expenditure of \$350 for the Sexual Assault Crisis Team of Washington County? (Australian ballot)**

YES 645\*  
NO 253

**Article 31. Shall the voters authorize the expenditure of \$300 for the Green Up Vermont? (Australian ballot)**

YES 640\*  
NO 265

**Article 32. Shall the voters authorize the expenditure of \$250 for OUR House of Central Vermont? (Australian ballot)**

YES 464\*  
NO 407

**Article 33. Shall the Town of Northfield collect property taxes in four installments which shall be due on August 17, 2018 and November 16, 2018 and February 15, 2019 and May 17, 2019?**

Motion made by Selectman Goslant; seconded by Selectman Maxwell

Question was called and Article 32 was approved

**Article 34. To transact any other non-binding business proper to be brought before said meeting.**

Elaine Stehel thanked the public for the clarification she received on some of the above articles. Mary Joanne Watson spoke in support of Article 18. Laura Hill-Eubanks spoke in support of Article 11. Susan Popowski spoke in regards to Article 11. Ms. Popowski stated we can't afford property taxes as it is now and to take another parcel off of the tax rolls and have the grand list drop again! Ms. Popowski asked who is going to pay for the maintenance costs of this property. Ms. Popowski stated there is a difference in "what we want and what we need."

Selectman Maxwell stated a grant was explored for the purchase of the property but there were limitations so the Select Board didn't support it, therefore it is brought before the voters for their approval. Laura Ranker explained how all of these extra money articles added up to be additional costs of around \$54,000 to the tax payers. Mary Lou Ulatowski expressed her concern spending \$25,000 on Article 11 when our infrastructure is in need of so much repair.

Ken Hepburn explained Article 12 and stated that signs will not increase taxes and that Norwich University gave this group permission to get foundation stones from their property. Mr. Hepburn also stated there is fundraising being done to purchase the signs.

Laura Ranker asked what Article 10 meant and who would it be affecting. Mark Farley explained this was to establish a Communication Union District. Mr. Farley stated there is no cost to the taxpayer it is funded by the subscriber. Jeanne Russell-Pinkham stated how desperately this is needed as the service they currently have is not good.

Jane Pekol spoke about the Northfield climate change within the community and Vermont and how forums will be available within the coming years. Kaitlyn Keating said the NCDN will be holding workshops. Ron Merolli expressed how pleased he was on the turnout for tonight.

Charlie Morse expressed his thanks to all and made a motion to adjourn.

Motion to adjourn meeting made by Charlie Morse; seconded by Anne Donahue

Meeting adjourned at 9:15 p.m.

Respectfully submitted,

Kim Pedley, CVC  
Town Clerk/Treasurer

Attest:  
Nancy Berini  
Justice of Peace

Attest:  
Steven Jeffrey  
Town Moderator

## The New Vital Records Law (Act 46) and What It Means for You

The Vermont Legislature passed Act 46 in May 2017, which significantly changes the state laws that govern vital records –namely, birth and death certificates. The new law and rules will enhance the safety and security of birth and death certificates, provide better protection against misuse of these legal documents, and reduce the potential for identity theft. Additionally, the changes streamline the entire statewide system for creation, storage and tracking of birth and death certificates. Act 46 will impact anyone who seeks a copy of a Vermont birth or death certificate. **The changes go into effect on July 1, 2019.**

The most notable changes are:

- Only family members (as defined in Act 46), legal guardians, certain court-appointed parties or legal representatives of any of these parties can apply to obtain a certified copy of a birth or death certificate. In the case of a death certificate only, the funeral home or crematorium handling disposition may apply for a certified copy.
- An individual must complete an application and show valid identification when applying for a certified copy of a birth or death certificate.
- An individual who refuses to complete the application or cannot provide valid identification will be ineligible and referred to the Vital Records Office.
- Certified copies of birth and death certificates can be ordered from any town, not just where the birth or death occurred or where the person was a resident.
- Certified copies will be issued on anti-fraud paper.
- Access to noncertified copies (previously called “informational” copies) is not significantly changed by the new law or rules.
- Marriage, civil union, divorce or dissolution certificate copies and processes are not affected by the new law or rules.

For text of Act 46, go to:

<https://legislature.vermont.gov/Documents/2018/Docs/ACTS/ACT046/ACT046%20As%20Enacted.pdf>

# BIRTHS RECORDED IN NORTHFIELD, 2018

NAME OF CHILD	SEX	DATE OF BIRTH	PARENT(S) NAME(S)
Reef Coral Ramsrud	M	01/12/2018	Amy L. & Blade Ramsrud
Adalynn Grace Hunt	F	02/04/2018	Savannah E. Bischoff & Jesse M. Hunt
Maycee Marie Capron	F	02/08/2018	Victoria L. Stauff & James C. Capron
Thomas Patton Parker	M	02/09/2018	Keri L. & Aden J. Parker
Kevin Tyler Martin Jr.	M	02/15/2018	Tabitha M. Nevin & Kevin T. Martin
Mireya Sophia Rollins	F	02/26/2018	Christina M. Benoir & Mackenzie P. Rollins
Lydia Danielle Austin	F	03/03/2018	Heidi A. Austin
Tobias Blaine Lessard	M	03/15/2018	Arianna M. & Calvin D. Lessard
Finnegan Cormick Leclerc	M	03/15/2018	Casey E. & Patrick L. Leclerc
Kallie Marie Hance	M	03/21/2018	Katelyn D.M. & James E. Hance II
Willow Marie Capron	F	03/27/2018	Keri Anne Flood
Odin Edward Stone	M	04/06/2018	Haylee M. Moore & Jonathan R. Stone
Paisley Marie Wilcox	F	05/02/2018	Brittany A. Taylor & Josh G. Wilcox
Wesley Philip Farnham	M	05/07/2018	Christina M & Scott R. Farnham
Soren Grant Finsen	M	05/16/2018	Lydia L. Gubitosi & Justin M. Finsen
Laycie Christina Jeanne Law	F	05/19/2018	Emily A.K. & Tyler D. Law
Leo Phillip Zoecklein	M	05/31/2018	Amanda F. & Ashlyn D. Zoecklein
Claire Ainsley Maass	F	06/03/2018	Stephanie A. & Kyle C. Maass
Charles Peter Sullivan	M	06/14/2018	Nancy P. & Matthew D. Sullivan
Landon Johnson Bard	M	06/24/2018	Elizabeth S. & Marc E. Bard
Kaiser Michael Cota	M	06/25/2018	Brooke M. Cota
Bobby Jean Isabelle Jones	F	06/29/2018	Rebecca L. Fassett & Francis R. Jones
Jett Marriott Demasi	M	07/13/2018	Joanne M. & Ross S. Demasi
Claire Elizabeth-Ann Ritzer	F	07/23/2018	Katherine B. Sullivan & Andrew D. Ritzer
Phoebe Jayne Babcock	F	08/01/2018	Amanda B. Miller & Verne F. Babcock
Eliot August Jacobs	M	08/09/2018	Aimee L. Poisson & Whitney R. Jacobs
Tristan Joseph Shewmaker	M	08/12/2018	Leah M. & Michael F. Shewmaker
William Robert Gorton	M	08/14/2018	Katelyn M. Kelley & Jeremey D. Gorton
Savannah Renee Ivory	F	08/15/2018	Cathy A.M. & Eric J. Ivory
Hazel Ellen Smith	F	08/17/2018	Mary E. & Dylan B. Smith
Killian Lee-Mattis Doney	M	08/28/2018	Lorissa L. Spooner & Jason R. Doney
Grayson Lee Fitzgerald	M	09/24/2018	Tara L. Fitzgerald
Isabell Vaughan Lee	F	10/06/2018	Caroline E. Zeilenga & Aaron E. Lee
Fletcher Maxwell Lee	M	10/06/2018	Caroline E. Zeilenga & Aaron E. Lee
Madilyn Maylee-Marie Byrd	F	10/22/2018	Allison M. Richards & Danny P. Byrd Jr.
Shiloh Jane Bell	F	11/07/2018	Sarah A. Tomaszewski & Taylor R. Bell
Joshua Edward Pierce	M	11/12/2018	Crystal L. Campbell & Joshua J. Pierce
James Everett Lalinde	M	11/16/2018	Megan E. & Samuel O. Lalinde
Peter Ignatius Lalinde	M	11/16/2018	Megan E. & Samuel O. Lalinde
Charlena Mae Hunt	F	11/28/2018	Heather M.C. Campbell & Matthew S. Hunt
Campbell Forrest Hunt	M	11/28/2018	Heather M.C. Campbell & Matthew S. Hunt
Peyton Maya Young	F	12/05/2018	Rachel A. Rebideau & Eric M. Young
Owen Edward Young	M	12/08/2018	Rachel A. Rebideau & Eric M. Young
Lilah Simone Pearish	F	12/12/2018	Rebecca J.H. & Simon P. Pearish

## MARRIAGES RECORDED IN NORTHFIELD, 2018

APPLICANT A	APPLICANT B	DATE OF CIVIL MARRIAGE
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Aimee L. Poisson	Whitney R. Jacobs	01/07/2018
Kellie M. Lincoln	Nolan Y. Fergusson	02/03/2018
Amanda C. Palmer	Chelsee A. Hallstrom	02/17/2018
Laura E. Ostrout	Luke S. Jackson	04/28/2018
Benjamin K. Hall	Kayla M. Crandall-McIntyre	05/12/2018
Dakota J. Siler-Cooper	Donteveous D. Jones	05/12/2018
Kyle E. Lamorey	Hillary M. Amell	06/02/2018
Trevor M. Morley	Kelsey A. Pratt	06/23/2018
Joshua A. Newton	Shaina S. Lyon	06/23/2018
Jonathan R. Davison	Jade R. Cashmore	06/23/2018
Carol A. Dodge	Christopher J. Jalbert	06/29/2018
Kenneth W. Goslant	Maureen E. Gaidys	07/06/2018
Walter M. Olihovik	Janet H. Atkinson	08/04/2018
Tina L. Tucker	Todd E. Davidson	08/11/2018
Christina B. Whitaker	Kevin M. Darling	08/08/2018
Dakota L. Bedell	Amanda L. Wrigth	08/28/2018
Heather N. Cummings	Fletcher J. Bundy	09/01/2018
Katherine A. Doherty	Douglas A. Moorby Jr.	09/02/2018
Danielle A. Fradin	Jeremiah A. Rozman	09/02/2018
Erin C. Sigrist	Neal P. Goswami	09/09/2018
Makayla L. Tiffany	Andrew N. Atwood II	09/24/2018
William A. Vivian Jr	Bethany J. Larose	10/06/2018
Jessica D. Hutchinson	Nicholas J. Dydo	10/13/2018
Jean-Miguel R. Bariteau	Jamie D. Peake	10/20/2018
Amy M. Clark	Shane M. Muzzy	12/03/2018

## DEATHS RECORDED IN NORTHFIELD, 2018

NAME OF DECEASED	AGE AT DEATH	DATE OF DEATH	NAME OF DECEASED	AGE AT DEATH	DATE OF DEATH
Louis W. Hallstrom III	77	01/03/2018	Lars Nielsen	63	06/29/2018
Jay Bell	55	01/03/2018	Paulina J. Swift	97	07/09/2018
Cecilia Y. Miller	103	01/09/2018	Wayne Snyder	82	07/15/2018
Marilyn L. Lamson	64	01/17/2018	Helen G. Sanders	92	07/16/2018
David B. Grundy	83	01/21/2018	Howard L. Sears	52	07/19/2018
Carolyn M. Reed	84	01/23/2018	Clovis E. Delary	92	07/24/2018
Ralph Kermit Thurston Jr.	85	01/27/2018	Grace L. Mumma	98	07/25/2018
Stephen J. Green	77	01/30/2018	Richard R. LeBlanc	81	07/25/2018
Leah Grace Knapp	89	02/01/2018	Janet M. Wright	85	07/29/2018
Barbara S. Pope	79	02/03/2018	Matthew A. Pape	43	07/30/2018
Maurice H. Smith	106	02/04/2018	Rebecca T. Higgins	93	08/10/2018
George L. Goodrich Jr.	82	02/07/2018	Roy E. Williams	91	08/15/2018
Vera S. Strong	96	02/09/2018	Anette E. Ciampi	79	08/18/2018
David A. MacDougall	77	02/10/2018	Lewis R. Peake	80	08/25/2018
Elaine W. Braman	90	02/19/2018	Rebecca Nichols	96	09/12/2018
Michael J. Abascal	73	02/24/2018	Mary G. Maloney	62	09/25/2018
Margaret A. Bingham	82	03/02/2018	Annemarie Dailey	97	10/03/2018
Irene G. Page	91	03/03/2018	Sarah B. Whitney	30	10/08/2018
Mary R. Swift	71	03/16/2018	James M. Pedley	82	10/13/2018
Harold J. Lackey Jr.	88	03/20/2018	Svea Benson	101	10/23/2018
Frank C. Gaylord II	93	03/21/2018	Elane J. Vilbrin	88	10/25/2018
Marian E. Bischoff	89	04/02/2018	Abbott C. Combes III	98	10/29/2018
Theodore R. Nelson Jr.	84	04/03/2018	Lorraine N. Hebert	86	11/01/2018
Patricia O. Bergstrom	95	04/22/2018	Helen A. Wilson	90	11/01/2018
Florence E. Fleming	98	05/02/2018	Sylvia R. Kennedy	86	11/11/2018
Nelda D. Hallstrom	75	05/10/2018	Marry Oatway	97	11/17/2017
Beatrice I. Hebert	102	05/22/2018	Reginald K. Drown	74	11/17/2018
Barbara M.H. Hill	82	06/03/2018	Cynthia S. Pittinger	63	11/18/2018
Ricky O. Morris Jr.	49	04/21/2018	Donald M. Wallace	84	11/18/2018
Louise A. Thresher	78	05/16/2018	Sandra J. Higley	75	11/20/2018
Margaret P. Petersen	90	06/24/2018	Ivar W. Steen	95	12/21/2018

# LICENSES, FEES, PERMITS, AND FINES

## LICENSES

### Dog License

(Neutered Male or Spayed Female)	\$14.00
(Male or Female)	\$20.00
<i>Late License (After April 1):</i>	
(Neutered Male or Spayed Female)	\$17.00
(Male or Female)	\$23.00

### Liquor/Malt Beverage License

1st Class	\$230.00
2nd Class	\$140.00

## FEES

### Ambulance

	Resident	Non-Resident
BLS Non-Emergency	\$400.00	\$425.00
BLS Emergency	\$500.00	\$525.00
ALS Non-Emergency	\$525.00	\$550.00
ALS Emergency (ALS-1)	\$600.00	\$625.00
ALS Emergency (ALS-2)	\$700.00	\$750.00
Off Road Rescue (per hour)	\$150.00	\$150.00
Specialty Care Transport	\$800.00	\$850.00
BLS/ALS Mileage	\$17.00	\$17.00
Extrication	\$150.00	\$150.00
MVC No Transport	\$150.00	\$150.00
Event Coverage Standby (per hour)		
BLS/ALS Ambulance	\$75.00	\$75.00
Single EMT	\$40.00	\$40.00
Off Road	\$50.00	\$50.00

### Cemetery

	Resident	Non-Resident
Full Lot (4 Graves)	\$2,400.00	\$2,880.00
Half Lot (2 Graves)	\$1,200.00	\$1,440.00
One Lot (1 Grave)	\$600.00	\$720.00
Grave Opening (Regular Lot)	\$500.00	\$500.00
Grave Opening (Winter Burial)	\$800.00	\$800.00
Cremation	\$300.00	\$300.00
Infant Interment	\$200.00	\$200.00
Setting Markers (for VA Marker)	\$200.00	\$200.00
Setting Markers (with Cement)	\$200.00	\$200.00
Vault Fee	\$250.00	\$250.00
Weekend/Holiday Burial	\$700.00	\$700.00
Weekend/Holiday Cremation	\$350.00	\$350.00

### Copies

Accident Reports	\$35.00
ArcView Map Printouts	\$2.00
Regular Size Copies	\$0.25
Oversized Copies	\$0.50

### Town Clerk Fees

Recordings (per page)	\$10.00
Misc. Town Clerk Fees	Various

### Fingerprinting

\$25.00



<b>ELECTED TOWN OFFICERS AND BOARDS</b>
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<b>Town Moderator</b>	<b>Term Ends</b>	<b>Water/Wastewater Commissioners</b>	<b>Term Ends</b>
Steven Jeffrey	2019	Stephen Fitzhugh	2019
		Dennis Donahue	2020
<b>Town Clerk</b>	<b>Term Ends</b>	<b>Electric Utility Commissioners</b>	<b>Term Ends</b>
Kim Pedley	2021	Dennis Donahue	2019
<b>Town Treasurer</b>	<b>Term Ends</b>	Stephen Fitzhugh, Chair	2020
Kim Pedley	2019		
<b>Town Agent</b>	<b>Term Ends</b>	<b>Listers</b>	<b>Term Ends</b>
Kim Pedley	2019	Chris S. Bradley	2019
		David Ritzer	2019
		Thomas Alsheimer, Chair	2021
<b>Grand Juror</b>	<b>Term Ends</b>	<b>Library Trustees</b>	<b>Term Ends</b>
Charlene McCarney	2019	Maryann Beaupre, Chair	2019
<b>Justices of the Peace</b>	<b>Term Ends</b>	Lawrence E. Garland	2019
(R)-Jessica Amell	2020	John B. Stevens	2019
(D)-Lawrence E. Garland	2020	Katie Boyd Wawrzyniak	2019
(D)-Lea Hatch	2020	Tossy Garrett	2020
(R)-Kathleen Lott	2020	Cynthia Bushey	2021
(D)-Charlene McCarney, Chair	2020	Gail Hall	2021
(R)-Renato "Ron" Merolli	2020		
(D)-Aaron Rhodes	2020		
(R)-Dexter Rowe	2020		
(D)-John Sears	2020		
(D)-Merry Kay Shernock	2020		
(D)-Elaine Stehel	2020		
(D)-John Stevens	2020		
(D)-Mary Joanne "Goldie" Watson	2020		
(R)-Richard Wobby	2020		
<b>Select Board</b>	<b>Term Ends</b>	<b>Board of Civil Authority:</b>	
Julie H. Goodrich	2019	Justices of the Peace	
Nathaniel Miller	2019	Select Board	
Lynn Doney	2020	Town Clerk	
Kenneth W. Goslant, Chair	2020		
K. David Maxwell, Vice-Chair	2021		
		<b>Board of Tax Abatement:</b>	
		Justices of the Peace	
		Town Treasurer	
		Select Board	
		Town Clerk	
		Listers	

## APPOINTED TOWN OFFICERS AND BOARDS

**Town Manager,  
Delinquent Tax Collector**  
Jeff Schulz

**Finance Director**  
Laurie A. Baroffio

**Utility Superintendent**  
Patrick DeMasi

**Utility Office Manager**  
Doug Reed

**Zoning Administrator**  
Stephen Hatch

**Highway Foreman**  
Trent Tucker

**Fire Chief**  
Peter J. DeMasi

**Police Chief**  
John Helfant

**Ambulance Chief,  
Emergency Management Coordinator**  
Lawton Rutter

**Health Officer**  
Lawton Rutter

**Deputy Health Officer**  
Meggan McCusker

**First Constable**  
Richard Wobby

**Tree Warden**  
Russ Barrett

**Mountain Alliance Representative**  
Nathaniel Miller

<b>Planning Commission</b>	<b>Term Ends</b>
Aaron Rhodes, Vice-Chair	2019
Darlene Goodrich	2020
Paul Brown	2021
Laura Hill-Eubanks, Chair	2021
Ruth Ruttenberg	2021

<b>Development Review Board</b>	<b>Term Ends</b>
William S. Smith, Chair	2019
Colin T. Bright	2020
Michael Bailey	2021
Tim Donahue III, Vice-Chair	2022
Paul Brown	2023

<b>Recreation Committee</b>	<b>Term Ends</b>
Sally Davidson	2019
Susan Wright	2019
Elijah Gleason	2020
Bruce Wright	2020
Marc Bard	2021
Frank Hall	2021
Josh Sanders	2021

<b>Conservation Commission</b>	<b>Term Ends</b>
<i>Vacant</i>	2019
Deborah Zuaro	2019
Laura Hill-Eubanks	2020
Pam Knox, Chair	2020
Ruth Ruttenberg	2020
Nathaniel Miller	2021
Russ Barrett, Vice-Chair	2022

***CVRPC Representative***  
Laura Hill-Eubanks

***CVRPC Transportation Representative***  
Jeff Schulz

***CVRPC Transportation Alternate Rep.***  
Patrick DeMasi

***Official Newspapers***  
*The Northfield News, The Times Argus, The World*



U.S. Department  
of Veterans Affairs

White River Junction VA Medical Center  
215 North Main Street  
White River Junction, VT 05009  
866-687-8387 (Toll Free)  
802-295-9363 (Commercial)

In Reply Refer to: 405/00

November 29, 2018

Dear Veteran,

The White River Junction VA Medical Center is attempting to contact all Veterans in our catchment area of Vermont and New Hampshire who are not enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans who are homeless or unemployed to providing primary and specialty care. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women's Comprehensive Care Clinic; a safe space.

The White River Junction VA Medical Center has seven community based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans, please do not hesitate to contact us, if for no other reason than to register/enroll with us in case of future need.

Our eligibility office in White River Junction can be reached at 802-295-9363 extension 5118. A single form - VA form 10-10EZ - and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time service officers that are knowledgeable about our programs. These independent organizations serve all Veterans including nonmembers in processing disability and pension claims. They can be reached in White River Junction at:

American Legion	802-296-5166
Disabled American Veterans	802-296-5167
Veterans of Foreign Wars	802-296-5168

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Sincerely,

Laura Miraldi  
Acting Medical Center Director



# MUNICIPALITY OF NORTHFIELD, VERMONT REGULARLY SCHEDULED BOARD MEETINGS

<b>NORTHFIELD TOWN SELECT BOARD 2<sup>nd</sup> &amp; 4<sup>th</sup> Tuesdays 7:00 P.M. Community Room</b>	<b>NORTHFIELD UTILITY COMMISSIONS 1<sup>st</sup> Mondays 6:30 P.M. Municipal Building</b>
<b>RECREATION COMMITTEE 1<sup>st</sup> Tuesdays 6:00 P.M. Municipal Building</b>	<b>CONSERVATION COMMISSION 3<sup>rd</sup> Wednesdays 6:30 P.M. Municipal Building</b>
<b>BOARD OF PLANNING COMMISSIONERS 3<sup>rd</sup> Mondays 7:00 P.M. Community Room</b>	<b>DEVELOPMENT REVIEW BOARD 4<sup>th</sup> Thursdays 7:00 P.M. Municipal Building</b>

Trans-Video, Inc. broadcasts regular meetings of the Town Select Board live on Cable Channel 7. All meetings of these boards are open to the public. Meeting times and locations are subject to change during the year.



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80 East Road, Barre, VT 05641