



TOWN OF WESTMORE
2018 Annual Report
January 1, 2018 - December 31, 2018

Town of Westmore

ELECTED OFFICIALS				APPOINTED OFFICERS & STAFF	
Position	Name	Term	Expires	Position	Name
Moderator.....	Andrew Berley.....	1 yr	2019	<u>By Town Clerk:</u>	
Town Clerk/Treasurer.....	Melissa S. Zebrowski	2 yrs	2019	Ass't Clerk/Treasurer.....	Greg Gallagher
Trustee of Public Funds.....	Melissa S. Zebrowski	2 yrs	2019	Ass't Clerk/Treasurer.....	Christine Evans
Current Yr Tax Collector.....	Melissa S. Zebrowski	1 yr	2019	<u>By Selectboard:</u>	
Delinquent Tax Collector.....	Annette Parenteau.....	1 yr	2019	Road Foreman.....	Clayton Butler
Selectboard.....	Peter Hyslop	2 yrs	2020	Highway Worker	Reilly Auger
	David Stevens.....	3 yrs	2021	Highway Worker	Burton Hinton
	William Perkins.....	3 yrs	2019	Transfer Station Supervisor.....	Burton Hinton
Listers.....	Christine Evans.....	3 yrs	2020	Beach & Municipal	Burton Hinton
	Erik Townsend	3 yrs	2021	Groundskeeper & Custodian	
	Greg Gallagher	3 yrs	2019	Supervisor for NEKWMD.....	Miriam Simonds
Cemetery Commissioners.....	Miriam Simonds.....	3 yrs	2020	Animal Control Officer.....	Renee Falconer
	Stephen Davenport.....	3 yrs	2021	Deputy Animal Control Officer.....	Vacant
	William Perkins.....	3 yrs	2019		Vacant
Town Grand Juror.....	Christine Evans.....	1 yr	2019	Fence Viewers.....	Miriam Simonds
Town Agent.....	Melissa S. Zebrowski	1 yr	2019	Tree Warden.....	Andrew Zebrowski
Justices of the Peace..... (Elected by ballot at General Elections)	Burton Hinton.....	2 yrs	2020	Deputy Registrar.....	William Perkins
	Linda Michniewicz.....	2 yrs	2020	(Burial Transit Permits)	
	Alison Valley.....	2 yrs	2020	Agent to Deed Real Estate.....	Melissa S. Zebrowski
	Kathy Holmes.....	2 yrs	2020	<u>By State:</u>	
				Health Officer.....	Glenn Harter
				Deputy Health Officers.....	Vacant
				<u>By Board of Civil Authority:</u>	
				Ballot Clerks.....	Miriam Simonds
					Christine Evans
SCHOOL BOARDS					
School Directors.....	Jami Blair.....	3 yrs	2020	School Director-Lake Region Union High School:	
(Elected at Annual School Meeting)	Megan Valley.....	3 yrs	2021	Linda Michniewicz	3 yrs 2020
	Mark Perkins.....	3 yrs	2019		
TOWN BOARDS					
Board of Civil Authority.....	Selectmen	Board of Abatement.....		Selectmen, Listers	
	Town Clerk			Town Clerk	
	Justices of the Peace			Justices of the Peace	
PLANNING & ZONING BOARD / ZONING BOARD OF ADJUSTMENT (Appointed by Selectboard)					
Chair.....	Louisa Dotoli	Members:			
Vice Chair.....	Robert Kennedy	Robert Kennedy (1/21)	Louisa Dotoli (3/19)		
Clerk.....	Evelina Busby	Beverly Decker (4/21)	Alan Cole (3/19)		
		Evelina Busby (7/21)	Edward York (10/19)		
Zoning Administrator.....	Andrew Berley	Andrew Zebrowski (4/21)			
(term expires 2020)					
Assistant Zoning Admin.....	Maree Bushey				

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2018 Selectboard Report

2018 was another busy year for the Selectboard and the Town Clerk. One of our road projects required us to read through Selectboard meeting minutes for the last 50 years. It was amazing the number of times that trash and beach problems kept coming up over the years.

In order to save money and get a handle on problems with the recycling program, we took the trash pick-up in house instead of contracting it out. Burton Hinton is now in charge of the Transfer Station and picking up trash and recycling. It is VERY important to recycle the right way. We are planning to have people use recycling tubs instead of clear plastic bags making the whole process streamlined to save time and money. People that keep putting batteries, plastic bags, dead mice, bathroom trash and other non-recyclable junk in their tubs will have it rejected and will have to take care of it themselves.

The beach was extremely busy this year. We hope to have time at Town Meeting to discuss changes we would like to make, including charging for parking to offset the costs to Westmore taxpayers.

Another issue that has developed and that will cost more is the ambulance service. Most of the ambulance services in the area are having problems financially or having trouble getting enough volunteers to operate. We are negotiating a contract with either Orleans or Glover to cover the town. We will discuss this at Town Meeting so everyone will know where we stand.

Paving the roads is another big ticket item that is hard for a small town to keep up with. In a couple more years, we should be caught up and should be able to lower the amount we need to raise each year to maintain them.

Milfoil in the lake is another problem we have to deal with and pay for. Hopefully, the State will continue to pay for some of this.

As you can see the Selectboard, Town Clerk, and all town employees are always conscious of the cost of running the town and try to do everything we can to keep our budgets in line.

We can try our best, but there is nothing we can do to control the cost of education. With our high property values because of the lake, the State Education Tax continues to increase every year. Call your representatives and let them know how you feel.

Any questions, please feel free to give us a call.

Respectfully,

Bill Perkins, Selectboard Chair

David Stevens

Peter Hyslop, Selectboard Co-Chair

*** TOWN CLERK'S MESSAGE ***

Another year has passed and wow did it ever go fast. This summer was very busy here at the office. I think we all felt the increased volume of people visiting our beautiful little town, but also the loss of some very near and dear people in our community.

As mentioned earlier we saw a huge influx of people coming into the office for a variety of different reasons. To help meet the demands of my town Clerk/treasurer roles, the various people coming in the office, and continued support of our departments administratively I appointed Chris Evans in November to serve alongside Greg as Assistant Town Clerk/Treasurer. Our budget for this part-time position hasn't changed; we are just delegating various tasks accordingly. So far it is working out well. I'm very thankful and appreciative of Greg and Chris. They are a huge asset and a pleasure to work with.

I've worked very hard this year continuing to learn my role and assisting the board on various financial decisions. I'm very proud of how hard we all have collectively worked together to be fiscally responsible. Our budget proposal I think proves this. Considering all the pressures around us wanting a piece of the pie, I think we have done a great job at containing costs.

A more recent change that we just implemented is moving to direct deposit for payroll for those interested. This was happily welcomed. Lastly, in the very near future we will have a new website. Northeast Kingdom Online is building our new website and they are almost finished. We are excited to have this huge long overdue project almost completed. Our website address will remain the same www.westmoreonline.org. The new website should be online by the time you read this.

I am up for re-election this year and I am hoping for your support in my re-election to serve as your Town Clerk/Treasurer again. I have thoroughly enjoyed every aspect of this job and all the people I have met and continue to be meeting.

I feel honored to be your Town Clerk/Treasurer and hope I have been able to bring our little town closer together and am creating the transparency I set out to do when you elected me. I hope to continue to do this in my capacity as a citizen and as your Town Clerk/Treasurer.

Respectfully,
Melissa S Zebrowski, Town Clerk/Treasurer

***** AUDITORS' STATEMENT *****

The Selectboard contracted with Pace & Hawley, LLC out of Montpelier to perform the audit for the year ending December 31, 2017.

Due to the short timeframe of the town's fiscal year ending in December and when the town report has to be printed, the 2018 audit is not be completed until later this spring. The 2017 financial audit is complete and available at the town clerk's office.

***** 2018 CEMETERY REPORT *****

This year we were able to have the stones cleaned and straightened. This was done in the main old part of the cemetery. It was amazing watching Heritage Memorials clean the stone. They did a fantastic job. We hope everyone noticed it. Jonathan Perkins and his crew straightened the stones and kept the lawns looking great again this year.



*****2018 BOARD OF LISTER ANNUAL REPORT*****

The Listers continue maintenance of the Westmore Grand List and all that encompasses, completing our tasks within the schedule deadlines set by the State of Vermont. Due to the ongoing legislation and complexities of the Lister position, in 2018 we took advantage of several provided workshops / trainings.

The Listers entered 64 property transfers with closing dates between 3/31/2017 – 4/1/2018.

Westmore has a total of 685 taxable parcels including:

- 123 Residential Homes less than 6.0 acres
- 67 Residential Homes over 6.0 acres
- 31 Mobile Homes Unlanded
- 12 Mobile Homes Landed
- 48 Seasonal less than 6.0 acres
- 34 Seasonal over 6.0 acres
- 7 Other (including commercial type)
- 3 Utilities
- 5 Farms
- 225 Water Front
- 139 Land only

Westmore's 2018 Coefficient of Dispersion (COD) was 8.48% and the Common Level of Appraisal (CLA) was 105.83%.

A brief definition for both the COD & CLA from the state:

The COD "is a measure of uniformity of appraisal for all properties in the grand list. It measures the average deviation from the market value of sold properties from the average town-wide level of appraisal. A COD of 0% is perfect as it indicates absolute fairness insofar as every taxpayer is appraised at exactly the same percentage of fair market value. Such perfection is impossible to achieve. A COD of 10% or lower is considered to reflect a relatively high level of equity across taxpayers' assessments."

The CLA "provides a town or citywide comparison of your total listed value to our estimate of total fair market value." A CLA that is between 80% and 120% is the accepted ratio set by the State.

Property cards can be found in the Lister section during Town Clerk hours. The Listers would be happy to make accommodations for a more convenient time.

As a matter of updating our records, the Listers will be contacting property owners who have been granted zoning permits.

Yearly reminder: Property owners can grieve their assessed value in any given year for that year. The Grievance deadlines are posted prior to the June Hearings. Contact the Listers Office for a Grievance Hearing Request form.

Please do not hesitate to call or e-mail for assistance or with a question

Respectfully,
Westmore Board of Listers

A reminder to declare your Homestead Declaration

Homestead Declaration (Form HS-122) must be filed annually by April 15th or the tax deadline.

You can find more information at

www.tax.vermont.gov

Call 1 (802) 828-2865 or 1(866) 828-2865(toll-free in VT)

Lister Office Hours

Monday, Wednesday, & Thursday

9:00 to 2:00 or by appointment (802) 525-3235

wstrlisters@gmail.com

Please note there may be times when we are out of the office for various reasons.

***** Road Foreman Report *****

2018 was a very busy year for the road crew. We closed out 3 grants, Big Valley Lane, Old Cottage Lane and Overlook Lane. Overlook Lane was the largest project with new stone lined ditches and replaced culverts on the top and bottom. Long Pond Road had 2 sections completed. We stone lined ditch and replaced a culvert near Ned Fauser's house and resurfaced 500 feet of this section of road. The ditches on Perkins Lane were fixed as they were undermining themselves from the heavy spring thaw and rain. There is still a lot of work lined up for 2019. We anticipate 2 grants from the Better Back Roads program on Lakeview Road and Long Pond Road. The State of Vermont is requiring all towns to obtain a Municipal General Roads Permit thus requiring us to do an inventory on all hydrologically connected roads. We have applied for a grant to help offset the cost of this. We will be doing an engineering study for the bridge on Lacross Lane that will need to be replaced in the near future. Reilly Auger has been hired to take over Burton's responsibilities. Burton will still remain on the road crew part-time. Reilly is a hard worker and comes with a large depth of knowledge and experience. He will serve as a great addition to our road crew and town. He recently moved to Westmore and is excited about being a member of the community. Reilly came to us from the State of Vermont as a Mechanic Technician, drove nights as a snow plow relief driver for AOT and has an Associate's Degree in Diesel Power Technology.

Thank you all for your continued support and please don't hesitate to contact me with any questions or concerns.

Respectfully Submitted,
Clayton Butler, Westmore Road Foreman

PLANNING COMMISSION REPORT

The Planning Commission holds its regular monthly meetings on the fourth Tuesday of each month at 5 p.m. in the Westmore Municipal Building. Zoning Board of Adjustment meetings follow Planning Commission meetings, as needed. Current members of the Planning Commission are: Evelina Busby, Alan Cole, Beverly Decker, Robert Kennedy, Ed York, Andrew Zebrowski and Louisa Dotoli. Planning Commission meetings are open to the public and minutes are on file in the Town Clerk's Office.

The Planning Commission completed the update of the Town Plan in July of 2018 and also had the Plan approved by N.V.D.A., the Regional Planning Commission. We are continuing to work on revisions to the existing By-laws as well as energy planning. Bob Kennedy has also organized an Energy Subcommittee to gather information and develop new ideas for conserving energy use. Some Planning Commission members, along with other full-time and summer Westmore residents are continuing to participate in the State's planning process regarding the South End of Willoughby.

The Zoning Board of Adjustment, which functions as a quasi-judicial board, holds hearings for appeals, variance requests and conditional use permits. All public hearings are warned according to state statute which requires posting of time, date, place and purpose of the hearing at three public locations in town, a warning in "The Chronicle" and a sign on the property, as well as notices to adjoining property owners. Minutes for the hearings and written decisions are on file in the Town Clerk's Offices.

Submitted by Louisa Dotoli, Chairperson

January 2019

2018 Transfer Station / Recycling Center Report

2018 was a year of many changes for our transfer station and recycling center. I started in August, taking the reins from Amanda Cook who did an outstanding job. What I presumed would be a temporary position has turned into a permanent one.

After 17 years of doing an excellent job picking up trash and recycling Jim Morin has decided to retire. The board decided to merge Jim's role and the transfer station supervisor job. Due to this change, they offered this opportunity to me and I readily accepted.

I will do my best to keep changes to a minimum. There will be some necessary changes to make this work. A crackdown on recycling is causing me to be picky with what can be accepted. Please help me to keep costs to a minimum and to avoid hefty fines by adhering to our guidelines.

Many thanks to Jim for his outstanding service and for the help he has given me during this transition.

Respectfully,
Burton Hinton

Town of Westmore

HOUSEHOLD GARBAGE & RECYCLING

Effective January 1, 2019

Curbside pickup

Monday's year round: Garbage ONLY

if a major holiday falls on this day curbside pickup will be Tuesday.

Thursday's Year Round: Recycling ONLY

if a major holiday falls on this day curbside pickup will be Friday.

Transfer Station - NEW hours of operation:

- Saturday's YEAR ROUND: 8-1
garbage, recycling, construction
- Wednesday's MAY-OCTOBER ONLY: 8-1
garbage, recycling, construction

RECYCLING

- We are now doing zero-out. Pamphlets are available at the town clerk's office or on our website. Effective May 1st we will replace the plastic recycling bags with using a tote/bin. More information to come.

GARBAGE – Westmore trash bags only.

- The specially marked trash bags are available the Town Clerk's Office and the Willoughby Lake Store for:

Green bags - \$3.50 per bag or \$17.50 for a pack of 5

Blue bags - \$2.50 per bag or \$12.50 for a pack of 5

PLEASE:

- If possible, put bagged trash in buckets/containers.
- Do not set trash out the night before. Animals and birds will pick them apart.
- Owners are responsible for picking up torn bags and scattered trash.

***Please remember that drop-off at the transfer station requires a sticker which can be purchased at either the town clerk's office or the transfer station for \$3.00, good from April – March.**

DELINQUENT TAX COLLECTOR REPORT

To: The Property Owners of Westmore, VT.

I continue to put a lot of effort in collecting all outstanding taxes due to the Town of Westmore. Every day/year is a learning experience for me. I have spoken to lawyers for ideas in collecting outstanding taxes as well as Delinquent tax collectors of nearby towns. I had my first Tax Sale with no success this past year. But, it definitely was a learning experience for future Tax Sales. Working in the NEMRC system along with Melissa this year, has been a plus and has made this job more efficient and less double inputting of identical data in multiple systems.

Delinquent taxes for the town of Westmore are collected in the following manner:

Unpaid taxes become delinquent at 4:01pm October 20, 2019. A delinquent tax notice is mailed to the address on record on a monthly basis. It is the taxpayer's responsibility to notify the Westmore Town Clerk of any change of address and does not relieve the delinquent taxpayer of penalties due to non-notification. The delinquent account will be submitted to an Attorney only after all means of collection are exhausted.

Delinquent Property Tax Report

2014-15 Delinquent Taxes:

Balance January 1, 2018.....	\$ 2,818.11
Taxes Abated.....	
Taxes Collected in FY18.....	\$ 642.96
Balance Due December 31, 2018.....	<u>\$ 2,175.15</u>

2017-18 Delinquent Taxes:

Balance January 1, 2018.....	\$ 64,080.24
Taxes Abated.....	
Taxes Collected Oct 21-Dec 31	\$ 56,055.72
Balance Due December 31, 2018.....	<u>\$ 8,024.52</u>

2015-16 Delinquent Taxes:

Balance January 1, 2018.....	\$ 9,839.58
Taxes Abated.....	
Taxes Collected in FY18.....	\$ 6,543.06
Balance Due December 31, 2018.....	<u>\$ 3,296.52</u>

2018 CURRENT YEAR TAXES:

Balance October 21, 2018.....	\$ 136,266.24
Taxes Abated.....	
Taxes Collected Oct 21-Dec 31	\$ 92,732.20
Balance Due December 31, 2018.....	<u>\$ 43,534.04</u>

2016-17 DELINQUENT TAXES:

Balance January 1, 2018.....	\$ 28,175.35
Taxes Abated.....	
Taxes Collected in FY18	\$ 23,714.42
Balance Due December 31, 2018.....	<u>\$ 4,460.93</u>

TOTAL TAXES RECEIVABLE ALL YEARS

Principal Due as of 12/31/2018:	<u>\$ 61,491.16</u>
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PROPERTY TAXES for 2019

The 2019 Property Taxes will be due Sunday October 20, 2019. The Town Clerk's Office will be open Saturday October 19th from 8:30 - 4:00. Postmarks are not acceptable as the payment date.

Respectfully,

Annette Parenteau, Westmore Delinquent Tax Collector



WESTMORE DOG REPORT

All dog/wolf hybrids 6 months or older shall be licensed on or before April 1st and must have a valid rabies vaccination certificate.

Before April 1st:							
	Town Fees		State Fees				TOTAL DUE
	Basic Fee	Late Fee	Spay/Neuter Program	Rabies Program	Breeding License for up to 10 dogs	Pet Dealer Permit	
Altered Males/Females:	\$4	-	\$4	\$1	-	-	\$9
UN-Altered Males/Females:	\$8	-	\$4	\$1	-	-	\$13
Breeding License: (add Pet Dealer permit if owner sells/exchanges 3 or more litters between April 1-Mar. 31) (add \$3/dog over 10 dogs)	-	-	-	\$1	\$30	-	\$31
Pet Dealer Permit: (sells and/or exchanges dogs or sells/exchanges 3 or more litters between April 1-Mar. 31)	-	-	-	-	-	\$25	\$25
AFTER April 1st:							
	Town Fees		State Fees				TOTAL DUE
	Basic Fee	Late Fee	Spay/Neuter Program	Rabies Program	Breeding License for up to 10 dogs	Pet Dealer Permit	
Altered Males/Females:	\$4	\$2	\$4	\$1	-	-	\$11
UN-Altered Males/Females:	\$8	\$4	\$4	\$1	-	-	\$17
Breeding License: (add \$4.50/dog over 10 dogs)	-	-	-	\$1	\$45	-	\$46
Pet Dealer Permit:	-	-	-	-	-	\$37.50	\$37.50



LICENSES ISSUED

	Male	Female	Total
Altered.....	17	26	43
Unaltered.....	8	12	20
Total.....	25	38	63

Breeding License..... 1 license

We are happy to report we have an experienced Animal Control Officer, Renee Falconer. Renee lives in Brownington, VT and has a wealth of knowledge and passion for animals. She serves as an ACO in several other towns in our local area. Please don't hesitate to reach out to her. Her number is on our website.



Jelly - Town Greeter

WARNING - Town Meeting, March 5, 2019
Town of Westmore, VT

The legal voters of the Town of Westmore, VT, are hereby warned to meet at the Fellowship Hall in said town on Tuesday, March 5, 2019 at 10:00 AM to transact the following business:

- Article 1. To elect a Moderator for the ensuing year.
- Article 2. Shall the Town vote to accept the Town report as printed?
- Article 3. Election of the following officials:
- A. To elect a Town Clerk for the term of 3 years
 - B. To elect a Town Treasurer for the term of 3 years
 - C. To elect a Trustee of Public Records for the term of 3 years
 - D. To elect a Current Year Tax Collector for the term of 1 year
 - E. To elect a Delinquent Tax Collector for the term of 1 year
 - F. To elect a Lister for the term of 3 years
 - G. To elect a Selectboard member for the term of 3 years
 - H. To elect a Cemetery Commissioner for the term of 3 years
 - I. To elect a Town Grand Juror for the term of 1 year
 - J. To elect a Town Agent for the term of 1 year
- Article 4. Shall the Town vote to authorize the Current Year Tax Collector to collect current year property taxes due on or before October 20, 2019.
- Article 5. Shall the Town vote to set the delinquent tax date for property taxes on Saturday October 20, 2019 at 4:01 pm, with an 8% collector's fee charged and subject to interest charged against them from the due date?
- Article 6. Shall the Town vote to authorize the Selectboard to set the Municipal Tax Rate after the Grand List has been completed?
- Article 7. Shall the Town vote to authorize the Selectboard to use a portion of unspent general fund surpluses, as needed, to help offset the 2019 Municipal Tax Rate?
- Article 8. Shall the Town vote to authorize the Selectboard to use a portion of unspent general fund surpluses, as needed, to cover any deficit amounts?
- Article 9. Shall the Town vote to authorize the Selectboard to borrow, if needed, for current expenses?
- Article 10. Shall the Town vote to contract and pay for ambulance services and to give the Selectboard the authority to choose which service will best meet the Town of Westmore's needs?
- Article 11. Shall the Town vote to allow the Selectbaord the authority to lease and/or purchase land for overflow parking from the North Beach area?
- Article 12. Shall the Town vote to allow the Selectboard to sell parcel 205-2837 on VT Rte 5a?

WARNING - Town Meeting, March 5, 2019

Town of Westmore, VT

- Article 13. Shall the Town vote to accept the proposed 2019 budget of \$409,332.53 for the General Fund?
- Article 14. Shall the Town vote to accept the proposed 2019 budget of \$241,007.86 for the Highway Fund?
- Article 15. Shall the Town vote to add \$22,167.67 to the Milfoil Program Fund that will be included in the tax expense this year?
- Article 16. Shall the Town vote to add \$75,000 to the Paving Reserve Fund that will be included in the tax expense this year?
- Article 17. Shall the Town vote to add \$19,108.23 to the Gravel/Sand Reserve Fund that will be included in the tax expense for this year?
- Article 18. Shall the Town vote to add \$72,044.79 to the Town Equipment Fund that will be included in the tax expense for this year?
- Article 19. Shall the Town vote to add \$1,500.00 to the Lister Reappraisal & Map Reserve Fund that will be included in the tax expense for this year?
- Article 20. Shall the Town vote to add \$6,000 to the Cemetery Reserve Fund that will be included in the tax expense for this year?
- Article 21. Shall the Town vote to add \$500 to the Deed/Vault Reserve Fund that will be included in the tax expense for this year?
- Article 22. Shall the Town vote to move \$25,000 to the Paving Reserve Fund from the General Fund balance, thus reducing the tax expense for this year?
- Article 23. Community Appropriations
Shall the Town vote to accept the proposed amount of: \$ 36,948
for Community Appropriations? The list of individual appropriations are as follows:
- | | | | | | |
|----|-----------|---------------------------|----|-------|------------------------------------|
| a. | \$ 25,000 | Westmore Firemans Assoc. | k. | 500 | Pope Mem.Front.Animal Shelter |
| b. | 300 | OC Court Diversion | l. | 700 | Old Stonehouse Museum |
| c. | 80 | VT Ctr for Ind Living | m. | 750 | Barton Area Senior Services, Inc. |
| d. | 100 | VT Rural Fire Protection | n. | 250 | Umbrella |
| e. | 50 | Green UP | o. | 2,000 | Jones Memorial Library |
| f. | 350 | Rural Comm Transportation | p. | 400 | NEK Council on Aging |
| g. | 600 | OC Citizen Advocacy | q. | 500 | Lake Region Senior Ctr |
| h. | 1,000 | NEK Learning Services | r. | 2,000 | Barton Library |
| i. | 368 | NEK Human Services | s. | 250 | American Red Cross |
| j. | 900 | O-E VNA & Hospice | t. | 750 | NorthWoods Stewardship |
| | | | u. | 100 | Orleans County Child Advocacy Cent |
- Article 24. To do and transact any other business that may legally come before said meeting.
- Article 25. To Adjourn.

DATED IN WESTMORE, VERMONT THIS 10th DAY OF JANUARY 2019

Approved: /s/ Peter Hyslop, Co-Chair
/s/ William Perkins, Chair
/s/ David Stevens

Attest: /s/ Melissa S. Zebrowski, Westmore Town Clerk

Town of Westmore
PROPOSED BUDGET SUMMARY **2019**

	TOTAL BUDGET	Prior Year Fund Balance	Income (Estimated)	Tax Expense
<u>GENERAL FUND</u>				
Town Clerk's Office	\$ 69,387.14		\$ 9,400.00	
Treasurer	\$ 11,087.95			
Selectboard	\$ 7,189.85			
Planning & Zoning	\$ 9,770.66		\$ 3,000.00	
Listers	\$ 27,903.65			
Delinquent Tax Collector	\$ 10,765.00		\$ 10,000.00	
General Expenses	\$ 95,106.00		\$ -	
Municipal Building Maint.	\$ 14,996.43			
Lake Expenses	\$ 11,490.59			
Services	\$ 57,855.21			
Trail Fund	\$ 1,215.00			
Trash/Recycling Pickup	\$ -			
Transfer Station	\$ 86,065.06		\$ 31,300.00	
Local Matches/Misc Expense	\$ 6,500.00			
Miscellaneous Income			\$ 65,299.42	
	<u>\$ 409,332.53</u>	<u>\$ -</u>	<u>\$ 118,999.42</u>	
Total General Fund Budget: \$ 409,332.53				
Less Estimated Income: \$ (118,999.42)				
Less Budget Surplus to offset taxes: \$ -				
General Fund Tax Expense:				<u><u>\$ 290,333.11</u></u>
<u>HIGHWAY FUND</u>				
Highway-Operating	\$ 241,007.86	\$ 25,337.86	\$ 42,000.00	\$ 173,670.00
FEMA 4163	\$ 18,862.70	\$ 18,862.70	\$ -	\$ -
FEMA 4178	\$ 17,533.14	\$ 17,533.14	\$ -	\$ -
	<u>\$ 277,403.70</u>	<u>\$ 61,733.70</u>	<u>\$ 42,000.00</u>	<u>\$ 173,670.00</u>
<u>RESERVE FUNDS</u>				
Highway-Paving	\$ 179,500.60	\$ 79,500.60	\$ 25,000.00	\$ 75,000.00
Highway-Gravel/Sand	\$ 23,476.97	\$ 4,368.74	\$ -	\$ 19,108.23
Capital Improvements Fund	\$ 70,599.32	\$ 70,599.32	\$ -	\$ -
Town Equipment Fund	\$ 127,255.87	\$ 55,211.08	\$ -	\$ 72,044.79
Lister Reappraisal & Mapping	\$ 30,397.64	\$ 22,697.64	\$ 6,200.00	\$ 1,500.00
Cemetery Fund	\$ 18,441.04	\$ 12,441.04	\$ -	\$ 6,000.00
Deed/Vault Restoration Fund	\$ 5,530.19	\$ 5,030.19	\$ -	\$ 500.00
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	<u>\$ 455,201.63</u>	<u>\$ 249,848.61</u>	<u>\$ 31,200.00</u>	<u>\$ 174,153.02</u>
<u>RESTRICTED FUNDS</u>				
Landfill Closure Fund	\$ 53,799.59	\$ 53,799.59	\$ -	\$ (0.00)
Perpetual Care Fund	\$ 38,511.34	\$ 38,511.34	\$ -	\$ -
	<u>\$ 92,310.93</u>	<u>\$ 92,310.93</u>	<u>\$ -</u>	<u>\$ -</u>
<u>GRANT FUNDS</u>				
Milfoil	\$ 39,770.00	\$ 4,602.33	\$ 13,000.00	\$ 22,167.67
Grants		\$ -	\$ -	
<u>COMMUNITY APPROPRIATIONS</u>				
	<u>\$ 36,948.00</u>	<u>\$ -</u>		<u>\$ 36,948.00</u>
Totals:	<u>\$ 1,310,966.79</u>	<u>\$ 408,495.57</u>	<u>\$ 205,199.42</u>	<u>\$ 697,271.80</u>

TOTAL TOWN FUNDS:	\$ 1,310,966.79	
Less Fund Balances (carryover):	\$ 408,495.57	
Less Estimated Income:	\$ 205,199.42	
Amount needed to meet budget:	\$ 697,271.80	
Less Budget Surplus to offset taxes:	\$ -	<i>estimated figure-pending outcome of Town Meeting changes, adjustments and audit of fund balance, and grand list value in August</i>
AMOUNT NEEDED from		
MUNICIPAL TAXES:	<u><u>\$ 697,271.80</u></u>	

GENERAL FUND

		FY 2019 PROPOSED BUDGET	2018 ACCOUNT ACTIVITY		
			Budgeted Amount	Actual Received/Spent	Balance as of 12/31/2018
TOWN CLERK'S OFFICE INCOME					
	Recording Fees	\$ 6,500.00	\$ 6,500.00	\$ 7,494.00	\$ 994.00
	Dog Licenses	600.00	700.00	597.00	(103.00)
	Marriage License Fees	350.00	400.00	360.00	(40.00)
	Liquor License Fees	400.00	350.00	440.00	90.00
	Return Check Fee	-	-	-	-
	Copier Fees	850.00	850.00	1,196.75	346.75
	Fax Fees	20.00	30.00	17.50	(12.50)
	Certified Copies	250.00	200.00	335.00	135.00
	Use of Records (vault) Fee	150.00	150.00	183.00	33.00
	Posting Land	10.00	25.00	15.00	(10.00)
	Overload Permits	170.00	130.00	240.00	110.00
	Postage Fees		-	(3.23)	(3.23)
	Green Mtn Pass		-	2.00	2.00
	Miscellaneous			412.06	412.06
	Transaction Fee	100.00	-	(24.58)	-
	Health Insurance Credit		-	319.34	319.34
	Total Income	\$ 9,400.00	\$ 9,335.00	\$ 11,583.84	\$ 2,273.42
TOWN CLERK'S OFFICE EXPENSES					
	Town Clerk - Salaries	\$ 41,200.00	\$ 40,000.00	\$ 40,699.53	\$ (699.53)
	Town Clerk - FICA/Medi	3,151.80	3,060.00	3,189.90	(129.90)
	Town Clerk - Health Ins.	8,598.00	8,500.00	8,656.16	(156.16)
	Town Clerk - Life/Disability Ins	450.00	450.00	477.96	(27.96)
	Town Clerk - Retirement	2,124.38	1,000.00	1,000.00	-
	Assist Town Clerk - Salaries	8,227.22	8,245.00	6,188.60	2,056.40
	Assist Town Clerk - FICA/Medi	629.38	631.00	473.42	157.58
	Ballot Clerks - Salaries	493.60	480.00	564.00	(84.00)
	Ballot Clerks - FICA/Medi	37.76	37.00	43.16	(6.16)
	Training & Support	350.00	350.00	125.00	225.00
	Vault Rental	-	-	-	-
	Telephone/Fax	1,000.00	1,000.00	934.50	65.50
	Postage	900.00	900.00	870.20	29.80
	State Payment-Dog	275.00	250.00	266.00	(16.00)
	State Payment-Marriage	150.00	150.00	300.00	(150.00)
	Mileage	300.00	300.00	167.42	132.58
	Supplies	1,500.00	1,500.00	1,216.11	283.89
	Misc Expense	-	-	53.50	(53.50)
	FY2019 Budget:	\$ 69,387.14	\$ 66,853.00	\$ 65,225.46	\$ 1,627.54
				FY2018 Balance:	\$ 3,900.96
TREASURER EXPENSES					
	Salaries	\$ 10,300.00	\$ 10,000.00	\$ 9,300.46	\$ 699.54
	FICA/Medi	787.95	765.00	711.46	53.54
	FY2019 Budget:	\$ 11,087.95	\$ 10,765.00	\$ 10,011.92	\$ 753.08
				FY2018 Balance:	\$ 53.54

GENERAL FUND

		FY 2019 PROPOSED BUDGET	2018 ACCOUNT ACTIVITY		
			Budgeted Amount	Actual Received/Spent	Balance as of 12/31/2018
SELECTBOARD EXPENSES					
	Salaries	\$ 6,168.00	\$ 6,000.00	\$ 6,000.00	\$ -
	FICA/Medi	471.85	\$ 460.00	459.00	1.00
	Training & Support	300.00	300.00		300.00
	Postage	100.00	100.00	361.50	(261.50)
	Mileage	100.00	100.00		100.00
	Supplies	50.00	25.00	52.80	(27.80)
	FY2019 Budget:	\$ 7,189.85	\$ 6,985.00	\$ 6,873.30	\$ 111.70
				FY2018 Balance:	\$ 111.70
PLANNING & ZONING INCOME					
	Zoning Fees	3,000.00	3,000.00	3,025.00	\$ 25.00
	Total Income	\$ 3,000.00	\$ 3,000.00	\$ 3,025.00	\$ 25.00
PLANNING & ZONING EXPENSES					
	Salaries-Zoning Admin	\$ 2,852.45	\$ 2,785.00	\$ 2,045.31	\$ 739.69
	FICA/Medi-ZA	218.21	212.00	156.47	55.53
	Training & Support	200.00	200.00	-	200.00
	Legal Expense	6,000.00	6,000.00	-	6,000.00
	Postage	300.00	300.00	169.73	130.27
	Supplies	200.00	200.00	-	200.00
	FY2019 Budget:	\$ 9,770.66	\$ 9,697.00	\$ 2,371.51	\$ 7,325.49
				FY2018 Balance:	\$ 7,350.49
LISTER INCOME					
	State Rev-Listers' Education		\$ -	\$ (235.35)	\$ (235.35)
	Total Income	\$ -	\$ -	\$ (235.35)	\$ (235.35)
LISTER EXPENSES					
	Salaries	\$ 25,049.96	\$ 24,596.00	\$ 22,084.51	\$ 2,511.49
	FICA/Medi	1,916.32	1,881.59	1,689.43	192.16
	Retirement	937.37			
	Training & Support		500.00	100.00	400.00
	Contract Services		-	-	-
	Telephone		550.00	520.63	29.37
	Postage		150.00	134.00	16.00
	Hearing Expenses		50.00	-	50.00
	Mileage		400.00	83.11	316.89
	Supplies		250.00	123.57	126.43
	Equipment		-	-	-
	FY2019 Budget:	\$ 27,903.65	\$ 28,377.59	\$ 24,735.25	\$ 3,642.34
				FY2018 Balance:	\$ 3,406.99
DELINQUENT TAX COLLECTOR INCOME					
	Del. Tax Collector Fees	10,000.00	10,000.00	14,135.30	\$ 4,135.30
	Total Income	\$ 10,000.00	\$ 10,000.00	\$ 14,135.30	\$ 4,135.30
DELINQUENT TAX COLLECTOR EXPENSES					
	Salaries	\$ 10,000.00	\$ 10,000.00	\$ 15,624.57	\$ (5,624.57)
	FICA/Medi	765.00	765.00	1,195.27	(430.27)
	FY2019 Budget:	\$ 10,765.00	\$ 10,765.00	\$ 16,819.84	\$ (6,054.84)
				FY2018 Balance:	\$ (1,919.54)

GENERAL FUND

		FY 2019 PROPOSED BUDGET	2018 ACCOUNT ACTIVITY		
			Budgeted Amount	Actual Received/Spent	Balance as of 12/31/2018
GENERAL INCOME					
	Closed Audit Reserve	\$ -			\$ -
	Court Fees-Reimb.	-	-		-
	Prior Yr Refund-VLCT W/C	-	-		-
	Total Income	\$ -		\$ -	\$ -
GENERAL EXPENSES					
	Unemployment-VLCT	\$ 400.00	\$ 900.00	\$ 234.00	\$ 666.00
	Fica/Medi Expense	-	-	91.80	
	Animal Control Officer	1,200.00	1,200.00	1,200.00	-
	Contract Services	5,000.00	10,000.00	1,197.50	8,802.50
	Water Testing-TownBldgs	200.00	300.00	70.65	229.35
	Legal Expense-Consulting	10,000.00	4,000.00	12,197.44	(8,197.44)
	Legal Expense-Action	1,000.00	1,000.00	-	1,000.00
	Audit Expense	6,000.00	6,000.00	5,365.00	635.00
	Computer Consultant	1,100.00	1,100.00	937.50	162.50
	Server Backup & Support	4,500.00	3,200.00	4,473.89	(1,273.89)
	Copy Machine Contract	1,200.00	1,200.00	1,138.24	61.76
	Insurance-VLCT PACIF	30,406.00	28,626.00	29,711.00	(1,085.00)
	Internet	600.00	600.00	589.92	10.08
	Legal Expense-Postage	-	100.00	-	100.00
	Postage-Water Testing	200.00	276.00	270.75	5.25
	Web Site	1,525.00	1,900.00	1,051.00	849.00
	Florist & Food	150.00	100.00	135.73	(35.73)
	Advertising	500.00	500.00	952.14	(452.14)
	Town Report-Printing	1,200.00	2,000.00	1,109.00	891.00
	Town Report-Postage	400.00	400.00	287.02	112.98
	Membership-VLCT	1,450.00	1,408.00	1,454.00	(46.00)
	Membership-NVDA	500.00	500.00	500.00	-
	Supplies-Grant Expense	100.00	100.00		100.00
	GreenUp Day Expense	75.00	75.00		75.00
	Street Lights	4,000.00	4,000.00	3,760.45	239.55
	Computer Software/Supplies	400.00	400.00	267.84	132.16
	County Tax	23,000.00	23,000.00	22,035.41	964.59
	FY2019 Budget:	\$ 95,106.00	\$ 92,885.00	\$ 89,030.28	\$ 3,946.52
				FY2018 Balance:	\$ 3,946.52
POLICE & SECURITY INCOME					
	Motor Vehicle Fines	\$ -	\$ -	\$ 307.50	\$ 307.50
	Total Income	\$ -	\$ -	\$ 307.50	\$ 307.50
SERVICE EXPENSES					
	Ambulance Services	\$ 33,999.13			
	Contract-Police & Security	\$ 20,656.08	\$ 20,054.45	\$ 16,782.40	\$ 3,272.05
	FirstNet - EMD	\$ 3,200.00			
	FY2019 Budget:	\$ 57,855.21	\$ 20,054.45	\$ 16,782.40	\$ 3,272.05
				FY2018 Balance:	\$ 3,579.55

GENERAL FUND

		FY 2019 PROPOSED BUDGET	2018 ACCOUNT ACTIVITY		
			Budgeted Amount	Actual Received/Spent	Balance as of 12/31/2018
MUNICIPAL BUILDING MAINT INCOME					
	Rev-Refunds	\$ -	\$ -	\$ -	\$ -
	Total Income	\$ -	\$ -	\$ -	\$ -
MUNICIPAL BUILDING MAINT EXPENSE					
	Salaries-MunBldg	\$ 8,450.00	\$ 1,082.00	\$ -	\$ 1,082.00
	FICA/Medi-MunBldg	646.43	83.00	-	83.00
	Snow Plowing-MunBldgs	-	500.00	400.00	100.00
	Lawn Care-MunBldgs	-	750.00	1,185.00	(435.00)
	Bldg Maint-MunBldg	1,650.00	1,650.00	2,053.88	(403.88)
	Electric-MunBldg	1,200.00	1,300.00	1,019.14	280.86
	Fuel Oil-MunBldg	2,700.00	3,000.00	2,400.55	599.45
	Bldg Maint-Old Bldg	100.00	100.00	-	100.00
	Electric-Old Bldg	150.00	150.00	118.29	31.71
	Propane-Old Bldg	100.00	100.00	5.60	94.40
	FY2019 Budget:	\$ 14,996.43	\$ 8,715.00	\$ 7,182.46	\$ 1,532.54
				FY2018 Balance:	\$ 1,532.54
LAKE ACCOUNT EXPENSE					
	Salaries-North Beach	\$ 5,890.00	\$ 2,598.75	\$ 360.77	\$ 2,237.98
	FICA/Medi-North Beach	450.59	198.80	27.61	171.19
	Contract Services				-
	Water Testing-North Beach	200.00	200.00	150.00	50.00
	Septic Service	4,500.00	5,500.00	7,680.00	(2,180.00)
	Mowing-Beach	-	1,500.00	1,490.00	10.00
	Supplies	200.00	200.00	262.53	(62.53)
	Signs	100.00	100.00	-	100.00
	Electric	150.00	150.00	118.29	31.71
	FY2019 Budget:	\$ 11,490.59	\$ 10,447.55	\$ 10,089.20	\$ 358.35
				FY2018 Balance:	\$ 358.35
TRAIL FUND EXPENSES					
	Trail Maintenance	\$ -	\$ 1,215.00		\$ 1,215.00
TRAIL FUND INCOME					
	Westmore Association	\$ 1,215.00	\$ -	\$ -	
	FY2019 Budget:	\$ 1,215.00	\$ 1,215.00	\$ -	\$ 1,215.00
				FY2018 Balance:	\$ 1,215.00
TRASH/RECYCLING EXPENSES					
	Trash/Recycling Pickup	\$ -	\$ 41,958.20	\$ 42,018.02	\$ (59.82)
	FY2019 Budget:	\$ -	\$ 41,958.20	\$ 42,018.02	\$ (59.82)

GENERAL FUND

		FY 2019 PROPOSED BUDGET	2018 ACCOUNT ACTIVITY		
			Budgeted Amount	Actual Received/Spent	Balance as of 12/31/2018
				FY2018 Balance:	\$ (59.82)
TRANSFER STATION INCOME					
	Tipping Fees	\$ 9,500.00	\$ 12,000.00	\$ 8,362.36	\$ (3,637.64)
	Xfer Station Sticker Fees	250.00	300.00	256.00	(44.00)
	Bags-Recycling	-	100.00	94.50	(5.50)
	Bags-Trash (W)	21,250.00	23,000.00	22,063.70	(936.30)
	Bottle Redemption	300.00	650.00	1,378.95	728.95
	Total Income	\$ 31,300.00	\$ 36,050.00	\$ 32,155.51	\$ (3,894.49)
TRANSFER STATION EXPENSES					
	Salaries	\$ 32,393.00	\$ 18,788.00	\$ 19,230.51	\$ (442.51)
	FICA/Medi	2,478.06	1,437.28	1,428.50	8.78
	Health Insurance	8,598.00	-	-	-
	Disability	450.00	-	-	-
	Retirement	1,460.99	-	-	-
	Contract Services	500.00	500.00	-	500.00
	Rental Fee-Container	1,700.00	1,700.00	1,622.40	77.60
	Port-o-let	420.00	-	840.00	(840.00)
	NEKWMD-Compost Fee	275.00	275.00	254.50	20.50
	NEKWMD-Surcharge Fee	2,515.00	1,600.00	2,430.30	(830.30)
	Casella-Recycle Fee	4,500.00	4,500.00	4,410.17	89.83
	Household Trash-Tipping	6,000.00	5,000.00	5,942.32	(942.32)
	Household Trash-Hauling	2,000.00	2,000.00	1,745.00	255.00
	Construction Debris-Tipping	5,000.00	7,200.00	3,898.72	3,301.28
	Construction Debris-Hauling	3,025.00	4,000.00	2,530.00	1,470.00
	Building Maintenance	2,000.00	2,500.00	1,567.43	932.57
	Telephone	500.00	500.00	485.34	14.66
	State Fee-Scale License	500.00	500.00	450.00	50.00
	Mileage	150.00	150.00	-	150.00
	Supplies	500.00	150.00	1,015.24	(865.24)
	Xfer Station Stickers	-	-	-	-
	Bags-Recycling	-	200.00	207.92	(7.92)
	Bags-Trash (W)	2,000.00	3,000.00	1,296.00	1,704.00
	Electric	600.00	1,000.00	438.59	561.41
	Propane	-	-	-	-
	F350 Diesel	4,000.00	-	-	-
	F350 Repairs/Maintenance	4,000.00	-	3.99	-
	Equipment Maintenance	500.00	500.00	254.71	245.29
	FY2019 Budget:	\$ 86,065.06	\$ 55,500.28	\$ 50,051.64	\$ 5,452.63
				FY2018 Balance:	\$ 1,558.14
MISC INCOME					
	Current Property Taxes	\$ -	\$ -	\$ 339,977.36	\$ 339,977.36
	PTAC-Municipal Portion	-	-	14,661.13	14,661.13
	PTAC-Late Filing Fee	-	-	-	-
	Current Prepaid Taxes	-	-	-	-
	Non-Refunded Overpayments	-	-	-	-
	Del Interest Income	6,500.00	-	10,235.86	10,235.86
	Del Tax Income	-	-	(359.66)	(359.66)
	Transfer in from Grants	-	-	14,188.22	14,188.22

GENERAL FUND

		FY 2019 PROPOSED BUDGET	2018 ACCOUNT ACTIVITY		
			Budgeted Amount	Actual Received/Spent	Balance as of 12/31/2018
	Lease Land	5.00	5.00	5.04	0.04
	Bank Interest-Checking	2,000.00	2,000.00	6,171.63	4,171.63
	Total Income	\$ 65,299.42	\$ 58,799.42	\$ 449,340.09	\$ 390,540.67
MISC EXPENSES					
	Tax Sale-Expense			\$ 844.75	\$ (844.75)
	Tax Abatements-Prior Yrs				-
	Reimbursement to Taxpayer				-
	Interest Expense-Line of Credit		-	102.32	(102.32)
	Transfer Out-Voted		25,000.00	25,000.00	-
	Transfer-Deficits		18,891.39	18,891.39	-
	Transfer-Approved Articles		138,527.76	138,527.76	
	Transfer-Local Matches	6,500.00	1,801.25	(4,482.08)	6,283.33
	FY2019 Budget:	\$ 6,500.00	\$ 184,220.40	\$ 178,884.14	\$ 5,336.26
GENERAL FUND SUMMARY:					
Total Budget to Actual Comparison:					
		<u>FY2019 Budget:</u>	<u>FY18 Budgeted</u>	<u>FY18 Actual</u>	
	Total Budgeted Income:	\$ 118,999.42	\$ 58,385.00	\$ 510,311.89	
	Total Revenues:			\$ 510,311.89	
	Delinquent Tax Receivable:			\$ 61,491.16	
	Delinquent Interest Receivable:			\$ 6,924.33	
	Total Uncollected Tax Rev (all years):	\$ -	\$ -	\$ 68,415.49	
			\$ 58,385.00	\$ 441,896.40	
FUND BALANCE:					
	Total Income:		\$	510,311.89	
	Total Expenditures:		\$	520,075.42	
	Current Yr Fund Balance:		\$	(9,763.53)	
	Prior Year Fund Balance:		\$	143,156.92	
	Total Liabilities:		\$	107,697.29	
	FY2018 TOTAL LIABILITY, FUND BALANCE:		\$	241,090.68	

HIGHWAY FUND

	FY 2019 PROPOSED BUDGET	2018 ACCOUNT ACTIVITY		
		Budgeted Amount	Actual Received/Spent	Balance as of 12/31/2016
HIGHWAY INCOME				
Appropriation-2018 Taxes		\$ 207,263.31	\$ 207,263.31	\$ -
State-Highway Aid Class 2 & 3	42,000.00	42,000.00	43,889.70	1,889.70
Transfer from Grants		-	-	-
Transfer from GenFund-Deficit		1,385.84	1,385.84	-
Building Maintenance Rev		-	690.00	690.00
Health Insurance Credit		-	319.35	319.35
Total Income	\$ 42,000.00	\$ 250,649.15	\$ 253,548.20	\$ 2,899.05
HIGHWAY EXPENSES				
<u>Payroll & Benefits</u>				
Salaries - Road Crew	\$ 93,600.00	\$ 89,440.00	\$ 83,987.68	\$ 5,452.32
Salaries - Part Time Crew	12,642.24	7,824.96	3,987.73	3,837.23
Over Time - Road Crew	12,000.00	6,450.00	15,197.11	(8,747.11)
Health Insurance	4,000.00	8,500.00	8,656.16	(156.16)
Life/Disability	850.00	850.00	-	850.00
FICA/Medicare	7,907.58	7,934.19	8,398.38	(464.19)
Retirement-Highway	\$ 4,258.04	1,000.00	1,000.00	-
<u>Town Garage</u>				
Training-Highway	400.00	400.00	140.00	260.00
Mowing	-	1,200.00	805.00	395.00
Building Maintenance	3,000.00	5,000.00	3,887.66	1,112.34
Telephone	550.00	550.00	501.66	48.34
Internet	500.00	500.00	423.00	77.00
Mileage	200.00	200.00	-	200.00
Shop Supplies	2,000.00	2,000.00	2,818.94	(818.94)
Shop Tools	1,500.00	1,500.00	136.63	1,363.37
Electricity	2,700.00	3,200.00	2,147.91	1,052.09
Electric Services	-	-	-	-
Propane	5,000.00	10,000.00	2,930.29	7,069.71
Fire Wood	1,500.00	1,500.00	275.00	1,225.00
<u>Road Expenses</u>				
Road Signs-Public	800.00	800.00	687.57	112.43
Road Signs-Private	500.00	500.00	72.00	428.00
<u>Road Maintenance</u>				
Contract Services	4,500.00	2,000.00	-	2,000.00
Sweeper Service	2,500.00	2,500.00	85.00	2,415.00
Equipment Rental	700.00	700.00	753.00	(53.00)
Chloride (Magnesium)	12,500.00	15,000.00	11,138.57	3,861.43
Salt	6,000.00	6,000.00	1,287.43	4,712.57
Culverts	5,000.00	10,000.00	4,230.20	5,769.80
Erosion Control	2,500.00	5,000.00	2,695.90	2,304.10
Bridges	-	-	-	-
Grant Match	-	-	-	-
<u>Church Gravel Pit</u>				
Supplies		-	22.98	
Erosion Materials		-	1,927.45	

HIGHWAY FUND

		FY 2019 PROPOSED BUDGET	2018 ACCOUNT ACTIVITY		
			Budgeted Amount	Actual Received/Spent	Balance as of 12/31/2016
	<u>Equipment Maintenance</u>				
	Chainsaws	200.00	200.00	93.95	106.05
	2014 International Truck	1,500.00	2,000.00	1,514.09	485.91
	International Plow	1,000.00	1,000.00	327.00	673.00
	International Sander	1,000.00	1,000.00	1,000.10	(0.10)
	International Wing	1,000.00	1,000.00	248.29	751.71
	1993 GMC White 2 Truck	-	1,000.00	-	1,000.00
	2013 Ford F350 Ton Truck	-	2,200.00	4,050.11	(1,850.11)
	2000 Caterpillar Grader	4,000.00	4,000.00	7,536.39	(3,536.39)
	1975 MF 165 Tractor	150.00	300.00	98.96	201.04
	2006 Volvo Loader	2,500.00	5,200.00	493.67	4,706.33
	Mower	2,000.00	500.00	891.57	(391.57)
	2007 Mack Truck	4,000.00	4,000.00	5,637.47	(1,637.47)
	2007 Mack Plow	500.00	1,000.00	606.46	393.54
	2004 Mack Sander	500.00	500.00	321.24	178.76
	1997 Ford F150 Pickup Truck	-	200.00	414.40	(214.40)
	2012 CAT Excavator	1,500.00	1,000.00	1,391.09	(391.09)
	1986 Rodgers Trailer	-	1,100.00	-	1,100.00
	Fuel-Welding	-	150.00	-	150.00
	Fuel-Gasoline	50.00	250.00	52.08	197.92
	Fuel-Diesel	30,000.00	30,000.00	25,180.14	4,819.86
	Equipment Supplies/Maint	3,500.00	3,500.00	160.08	3,339.92
	FY2018 BUDGET:	\$ 241,007.86	\$ 250,649.15	\$ 208,210.34	\$ 44,389.24
Total Income:					\$ 253,548.20
Total Expense:					\$ (208,210.34)
			Truck Down Payment		\$ (20,000.00)
FY2018 Highway Fund Balance-Operating:					\$ 25,337.86
			2017 Fund Balance Adjustment & Fed w/holding adj		\$ (5,086.53)
FY2014 FEMA 4163 Carryover:					\$ 18,862.70
FY2014 FEMA 4178 Carryover:					\$ 17,533.14
FY2018 HIGHWAY FUND BALANCE:					\$ 56,647.17

RESERVE FUNDS

		FY 2019 PROPOSED BUDGET	2018		
			Budgeted Amount	Actual Received/Spent	Balance as of 12/31/2017
PAVING INCOME					
	Bank Interest	\$ -	\$ -	\$ 487.79	\$ -
	Move from GenFund Balance	25,000.00	25,000.00	25,000.00	-
	Total Income	\$ 25,000.00	\$ 25,000.00	\$ 25,487.79	\$ -
PAVING EXPENSES					
	Paving	\$ 179,500.60	\$ 211,427.18	\$ 132,415.86	\$ 79,011.32
	FY2019 BUDGET:	\$ 179,500.60	\$ 211,427.18	\$ 132,415.86	\$ 79,011.32
			FY2017 Reserve Acct Balance: \$ 111,428.67		
			FY2018 Appropriation: \$ 75,000.00		
			Total Income: \$ 25,487.79		
			Total Expense: \$ (132,415.86)		
			FY2018 Paving Balance: \$ 79,500.60		
GRAVEL/SAND INCOME					
	Transfer-Deficit Reduction	\$ -	\$ 17,505.51	\$ 17,505.55	\$ (0.04)
	Bank Interest	\$ -	\$ 10.21	\$ 12.18	\$ (1.97)
	Total Income	\$ -	\$ 17,515.72	\$ 17,517.73	\$ (2.01)
GRAVEL/SAND EXPENSES					
	Gravel: Processing Services	\$ 18,000.00		\$ -	\$ -
	Gravel	5,476.97	17,500.00	13,143.48	4,356.52
	Sand: Processing Services			-	-
	Sand			-	-
	FY2019 BUDGET:	\$ 23,476.97	\$ 17,500.00	\$ 13,143.48	\$ 4,356.52
			FY2017 Reserve Acct Balance: \$ (17,505.51)		
			FY2018 Appropriation: \$ 17,500.00		
			Total Income: \$ 17,517.73		
			Total Expense: \$ (13,143.48)		
			FY2018 Gravel/Sand Balance: \$ 4,368.74		
INFRASTRUCTURE IMPROVEMENTS INCOME					
	Bank Interest	\$ -	\$ -	\$ 199.44	\$ (199.44)
	Total Income	\$ -	\$ -	\$ 199.44	\$ (199.44)
INFRASTRUCTURE IMPROVEMENTS EXPENSE					
	Renovations-Set Aside	\$ 62,070.23	\$ 72,070.23	\$ 6,703.95	\$ 65,366.28
	Renovations-Other	8,529.09	10,000.00	4,967.00	5,033.00
		-	-	-	-
	FY2019 BUDGET:	\$ 70,599.32	\$ 82,070.23	\$ 11,670.95	\$ 70,399.28
			FY2017 Reserve Acct Balance: \$ 72,070.83		
			FY2018 Appropriation: \$ 10,000.00		
			Total Income: \$ 199.44		
			Total Expense: \$ (11,670.95)		
			FY2018 Infra Improv Balance: \$ 70,599.32		

RESERVE FUNDS

[illegible]

RESERVE FUNDS

		FY 2019 PROPOSED BUDGET	2018		
			Budgeted Amount	Actual Received/Spent	Balance as of 12/31/2017
CEMETERY INCOME					
	Bank Interest	\$ -	\$ -	\$ 54.18	\$ 54.18
	Sale of Lots	-	-	3,400.00	3,400.00
	Transit Permits	-	-	5.00	5.00
	Donations	-	-	-	-
	Total Income	\$ -	\$ -	\$ 3,459.18	\$ 3,459.18
CEMETERY EXPENSES					
	Maintenance-Cemetery	\$ 18,441.04	\$ 14,391.22	\$ 5,357.50	\$ 9,033.72
	Supplies - Cemetery		\$ -		
	Special Projects		-	52.03	(52.03)
	FY2019 BUDGET:	\$ 18,441.04	\$ 14,391.22	\$ 5,409.53	\$ 8,981.69
				FY2017 Reserve Acct Balance:	\$ 8,391.39
				FY2018 Appropriation:	\$ 6,000.00
				Total Income:	\$ 3,459.18
				Total Expense:	\$ (5,409.53)
				FY2018 Cemetery Balance:	\$ 12,441.04
DEED/VAULT RESTORATION FUND					
	Bank Interest	\$ -	\$ -	\$ 19.09	\$ (19.09)
	Total Income	\$ -	\$ -	\$ 19.09	\$ (19.09)
DEED/VAULT RESTORATION FUND					
	Professional Services	\$ 5,170.04	\$ 5,170.04	\$ -	\$ 5,170.04
	Supplies/Materials	360.15	300.00	459.01	(159.01)
	FY2019 BUDGET:	\$ 5,530.19	\$ 5,470.04	\$ 459.01	\$ 5,011.03
				FY2017 Reserve Acct Balance:	\$ 4,920.11
				FY2018 Appropriation:	\$ 550.00
				Total Income:	\$ 19.09
				Total Expense:	\$ (459.01)
				FY2018 Deed/Vault Balance:	\$ 5,030.19
Reserve Funds Summary					
	<u>CASH</u>	<u>Accts Receivable</u>	<u>Accts Payable</u>	<u>FUND BALANCE</u>	
Paving:	\$ 79,500.60	\$ -	\$ -	\$ 79,500.60	
Gravel:	\$ 4,368.74	\$ -	\$ -	\$ 4,368.74	
Capital Improvements:	\$ 70,599.32	\$ -	\$ -	\$ 70,599.32	
Town Equipment:	\$ 55,211.08	\$ -	\$ -	\$ 55,211.08	
Lister Reappraisal & Mapping:	\$ 22,697.64	\$ -	\$ -	\$ 22,697.64	
Cemetery:	\$ 12,441.04	\$ -	\$ -	\$ 12,441.04	
Deed/Vault Restoration:	\$ 5,030.19	\$ -	\$ -	\$ 5,030.19	
BALANCE as of 12/31/18:	\$ 249,848.61	\$ -	\$ -	\$ 249,848.61	

RESTRICTED FUNDS

		FY 2019 PROPOSED BUDGET	2018 ACCOUNT ACTIVITY		
			Budgeted Amount	Actual Received/Spent	Balance as of 12/31/2016
LANDFILL CLOSURE FUND INCOME					
	Bank Interest	\$ -	\$ -	\$ 139.98	\$ 139.98
	Total Income	\$ -	\$ -	\$ 139.98	\$ 139.98
LANDFILL CLOSURE FUND					
	Landfill Principal	\$ 53,799.59		\$ -	\$ -
	FY2019 BUDGET:	\$ 53,799.59	\$ -	\$ -	\$ -
			FY2017 Cash Account Balance:		\$ 53,659.61
				Total Income:	\$ 139.98
				Total Expense:	\$ -
			FY2018 Landfill Balance:		\$ 53,799.59
PERPETUAL CARE FUND INCOME					
	Perpetual Care Fee	\$ -	\$ -	\$ 1,000.00	1,000.00
	Bank Interest	-	-	64.38	64.38
	Total Income	\$ -	\$ -	\$ 1,064.38	\$ 1,064.38
PERPETUAL CARE FUND					
	Maintenance			\$ 11,175.00	
	Perpetual Care Principal	\$ 38,511.34		\$ -	\$ -
	Available Interest to Transfer	-		\$ -	-
	FY2019 BUDGET:	\$ 38,511.34	\$ -	\$ 11,175.00	\$ -
			FY2017 Cash Account Balance:		\$ 48,621.96
				Total Income:	\$ 1,064.38
				Total Expense:	\$ (11,175.00)
			FY2018 Perpetual Care Balance:		\$ 38,511.34

RESTRICTED FUNDS - GRANTS

		FY 2019 PROPOSED BUDGET	2018 ACCOUNT ACTIVITY		
			Budgeted Amount	Actual Received/Spent	Balance as of 12/31/2017
MILFOIL INCOME					
	State of VT - GRANT	\$ 8,000.00	\$ 8,457.00	\$ 16,330.00	\$ 7,873.00
	Appropriation-Milfoil	-	25,000.00	25,000.00	-
	Donations:Milfoil	5,000.00	5,000.00	5,250.00	
	Donations-Boat Greeters	-	-	52.50	52.50
	Total Income	\$ 13,000.00	\$ 38,457.00	\$ 46,632.50	\$ 7,925.50
MILFOIL EXPENSES					
	Milfoil Contract - Grant	\$ 28,600.00	\$ 8,457.00	\$ 8,457.00	\$ -
	Milfoil Contract - Local Match		\$ 20,143.00	\$ 20,143.00	
	Wages-Milfoil	-	-	18.81	-
	FICA/Medi-Milfoil	-		1.44	-
	Workman's Comp-Boat Greeters	620.00			
	Wages-Boat Greeters	9,800.00	-	9,736.14	-
	FICA/Medi-Boat Greeters	750.00	-	744.83	-
	Mileage/Fuel	-	-		-
	Supplies	-	-	-	-
	Electric-Boat Washing	-	-	-	-
	Equipment-Electric Drop	-	-	-	-
	FY2018 BUDGET:	\$ 39,770.00	\$ 28,600.00	\$ 39,101.22	\$ -
Milfoil Program			FY2017 Account Balance:		\$ (11,385.95)
			Total Income:		\$ 46,632.50
			VT Reimbursement not yet received		\$ 8,457.00
			Total Expense:		\$ (39,101.22)
			FY18 Milfoil Program Balance:		\$ 4,602.33

RESTRICTED FUNDS - GRANTS

2018 GRANTS COMPLETED		FY 2019 PROPOSED BUDGET	2018 ACCOUNT ACTIVITY		
			Budgeted Amount	Actual Received/Spent	Balance as of 12/31/2016
BETTER BACK ROADS INCOME			\$ -	\$ -	\$ -
	State of VT - GRANT		\$ 6,880.00	\$ 6,880.00	\$ -
	Local Match		\$ 1,720.00	\$ 1,720.00	\$ -
	Total Income	\$ -	\$ 8,600.00	\$ 8,600.00	\$ -
BETTER BACK ROADS EXPENSES			\$ -	\$ -	\$ -
	Transfer to GF	\$ -	\$ -	\$ 5,116.98	\$ 5,116.98
	Wages-OCL Grant	\$ -	\$ -	\$ 1,641.24	\$ 1,641.24
	Erosion Stone - Grant	\$ -	\$ -	\$ 1,145.09	\$ 1,145.09
	Wages-OCL Match	\$ -	\$ -	\$ 410.31	\$ 410.31
	Erosion Stone - Match	\$ -	\$ -	\$ 286.38	\$ 286.38
	FY2019 BUDGET:	\$ -	\$ -	\$ 8,600.00	\$ 8,600.00
Better Back Roads Grant - Old Cottage Lane			FY2017 Account Balance: \$ -		
				Total Income: \$ 8,600.00	
				Total Expense: \$ (8,600.00)	
			FY18 Old Cottage Lane Balance: \$ -		
BETTER BACK ROADS INCOME					
	State of VT - GRANT	\$ -	\$ 13,355.00	\$ 13,355.00	\$ -
	Local Match		3,338.75	3,338.75	\$ -
	Total Income	\$ -	\$ 16,693.75	\$ 16,693.75	\$ -
BETTER BACK EXPENSES					
	Transfer to GF	\$ -	\$ -	\$ 5,211.39	\$ -
	Salaries - Grant	\$ -	\$ -	\$ 2,053.25	\$ -
	Salaries - Match	\$ -	\$ -	\$ 513.31	\$ -
	Contract Services - Grant	\$ -	\$ -	\$ 430.00	\$ -
	Contract Services - Match	\$ -	\$ -	\$ 107.50	\$ -
	Culverts - Grant	\$ -	\$ -	\$ 207.20	\$ -
	Culverts - Match	\$ -	\$ -	\$ 51.80	\$ -
	Erosion Stone - Grant	\$ -	\$ -	\$ 6,495.44	\$ -
	Erosion Stone - Match	\$ -	\$ -	\$ 1,623.86	\$ -
	FY2019 BUDGET:	\$ -	\$ -	\$ 16,693.75	\$ 16,693.75
Better Back Roads Grant - Overlook Ln			FY2017 Account Balance: \$ -		
				Total Income: \$ 16,693.75	
				Total Expense: \$ (16,693.75)	
			FY18 Overlook Ln Balance: \$ -		
GRANTS IN-AID PILOT PROJECT INCOME					
	State of VT - GRANTS IN AID PILOT	\$ -	\$ 5,300.00	\$ 5,303.50	\$ (3.50)
	Local Match		1,060.00	1,060.00	-
	Total Income	\$ -	\$ 6,360.00	\$ 6,363.50	\$ (3.50)
GRANTS IN-AID PILOT PROJECT EXPENSES					
	Transfer to GF	\$ -	\$ -	\$ 3,859.85	\$ 3,859.85
	Wages-Grant	\$ -	\$ -	\$ 1,147.14	\$ 1,147.14
	Wages-Match		\$ -	\$ 286.78	
	Erosion Stone-Grant		\$ -	\$ 855.79	
	Erosion Stone-Match			\$ 213.94	
	FY2019 BUDGET:	\$ -	\$ -	\$ 6,363.50	\$ 6,363.50
Grants-In-Aid Pilot Project Big Valley Lane			FY2017 Account Balance: \$ -		
				Total Income: \$ 6,363.50	
				Total Expense: \$ (6,363.50)	
			FY18 Grants-In-Aid Balance: \$ -		

COMMUNITY APPROPRIATIONS

		FY 2019 PROPOSED BUDGET	2018 ACCOUNT ACTIVITY		
			Budgeted Amount	Actual Received/Spent	Balance as of 12/31/2018
COMMUNITY APPROPRIATIONS					
	Westmore Firemans Assoc.	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ -
	OC Court Diversion	300.00	300.00	300.00	
	VT Ctr for Independent Living	80.00	80.00	80.00	-
	VT Rural Fire Protection	100.00	100.00	100.00	-
	Green UP	50.00	50.00	50.00	-
	Rural Comm Transportation	350.00	350.00	350.00	-
	OC Citizen Advocacy	600.00	600.00	600.00	-
	NEK Learning Services	1,000.00	1,000.00	1,000.00	-
	O-E VNA & Hospice	900.00	900.00	900.00	-
	Pope Mem. Frontier Animal Shelter	500.00	500.00	500.00	-
	Old Stonehouse Museum	700.00	700.00	500.00	
	Barton Area Senior Services, Inc.	750.00	750.00	750.00	-
	Orleans County Child Advocacy Ce	100.00			
	Umbrella	250.00	250.00	250.00	-
	Jones Memorial Library	2,000.00	2,000.00	2,000.00	-
	NE Kingdom Council on Aging	400.00	400.00	400.00	-
	Lake Region Senior Ctr	500.00	500.00	500.00	-
	Barton Library	2,000.00	2,000.00	2,000.00	-
	NEK Human Services	368.00	368.00	368.00	-
	American Red Cross	250.00	250.00	250.00	-
	NorthWoods Stewardship	750.00	750.00	750.00	-
	FY2018 Budget:	\$ 36,948.00	\$ 36,848.00	\$ 36,648.00	\$ -
				FY2018 Balance:	\$ -

**TOWN OF WESTMORE
TREASURER'S CASH REPORT -- FY 2018**

Community National Bank:	Municipal Checking Account	Reserve Cash Account	Landfill Closure Cash Account	Perpetural Care Cash Account
BALANCE as of 12/31/2017:	\$ 1,116,588.51	\$ 20,344.31	\$ 53,659.61	\$ 48,421.96
<u>DEPOSITS:</u>				
Property Taxes, Interest, Penalty & all other deposits:	\$ 4,377,899.43			
Delinquent Tax Coll Fees	\$ 13,775.64			
Sale of lots	\$ -			\$ -
State Highway Monies	\$ 43,889.70			
State Revenues	\$ 93,314.90			
Line of Credit Rec'd from CNB	\$ 50,000.00			
Grant Award Money	\$ 50,621.59			
Bank Interest Income	\$ 6,171.63	\$ 841.67	\$ 139.98	\$ 64.38
	\$ -			
<u>INTERFUND TRANSFERS:</u>				
Transfer in from Municipal Checking		\$ -		
Transfer in from Reserves/Restricted	\$ 295,097.71	\$ 228,662.62		\$ 1,200.00
Total Deposits:	\$ 4,930,770.60	\$ 229,504.29	\$ 139.98	\$ 1,264.38
<u>WITHDRAWALS:</u>				
Accounts Payable/Payroll & All other Withdrawals	\$ (1,221,084.76)			
LOC Paid Back to CNB	\$ (50,102.32)			
School Taxes Paid:				
Orleans Central SU	\$ (402,742.00)			
Lake Region Union HS	\$ (62,307.00)			
Vermont State Treasury	\$ (1,592,419.97)			
<u>INTERFUND TRANSFERS:</u>				
Transfer out to Reserves/Restricted	\$ (514,985.33)	\$ -		
Transfer out to Municipal Checking		\$ -		\$ (9,975.00)
Total Selectmens' Orders:	\$ (3,843,641.38)	\$ -	\$ -	\$ (9,975.00)
NEMRC Cash Balance as of 12/31/2018:	\$ 1,087,129.22	\$ 249,848.60	\$ 53,799.59	\$ 39,711.34

CAPITAL ASSETS as of 12/31/2018

2018

DEPRECIATION

Town of Westmore

Item	Category	Function	In-Service	Book	Accumulated	Current	Accumulated	Net Book Value
			Fiscal Year	Cost	Beg. of Year	Year	End of Year	End of Year
Software-NEMRC	Software	Town-General	2017	1,795.00	1,795.00	-	1,795.00	
Software-NEMRC	Software	Town-General	2006	3,102.50	3,102.50	-	3,102.50	-
Software-NEMRC	Software	Town-General	2008	6,169.00	6,169.00	-	6,169.00	-
Generator-Municipal Buildings	Equipment	Town-General	2007	8,850.00	8,850.00	-	8,850.00	-
Generator-Town Garage	Equipment	Highway	2007	15,450.00	15,450.00	-	15,450.00	-
Fairbanks Morse 7281M / Howe 1750 Scale	Equipment	Transfer Station	1992	4,500.00	4,500.00	-	4,500.00	-
1993 Volvo-White GMC II Dump Truck w/Viking plow	Equipment	Highway	1992	41,300.00	41,300.00	-	41,300.00	-
2000 Caterpillar Grader w/ wing	Equipment	Highway	2001	310,806.00	310,806.00	-	310,806.00	-
2004 V Box Swanson Sander for Mack Truck	Equipment	Highway	2004	7,200.00	7,200.00	-	7,200.00	-
1972 Kentucky Van Trailer	Equipment	Transfer Station	1989	3,000.00	3,000.00	-	3,000.00	-
Computer-Network Server	Equipment	Town-General	2011	5,673.30	7,564.40	945.55	8,509.95	(2,836.65)
Software-NEMRC	Software	Town-General	2012	2,562.00	2,241.75	320.25	2,562.00	-
Copier-Canon ImageRunner 2525	Equipment	Town-General	2012	2,906.00	2,542.75	363.25	2,906.00	-
Shelving-roller/metal shelves for vault records	Equipment	Town-General	2004	7,050.00	5,287.50	352.50	5,640.00	1,410.00
Cabinet-map/plats-Enduro unit	Equipment	Town-General	2005	4,130.00	2,891.00	206.50	3,097.50	1,032.50
Air Compressor	Equipment	Highway	2014	2,699.00	1,686.88	337.38	2,024.25	674.75
1997 Ford F150 Pickup Truck-Blue	Equipment	Highway	2006	2,000.00	2,600.00	-	2,600.00	(600.00)
2007 Mack Dump Truck	Equipment	Highway	2008	128,515.00	141,366.50	12,851.50	154,218.00	(25,703.00)
2006 Volvo Loader Bucket & Forks	Equipment	Highway	2008	114,800.00	126,280.00	11,480.00	137,760.00	(22,960.00)
2012 Caterpillar 308D CR Excavator w/attach	Equipment	Highway	2012	112,500.00	78,750.00	11,250.00	90,000.00	22,500.00
2013 Ford F350 Dump Truck w/Fisher plow	Equipment	Highway	2013	52,282.00	31,369.20	5,228.20	36,597.40	15,684.60
2014 International Dump Truck/Sander/Viking plow	Equipment	Highway	2014	197,337.00	98,668.50	19,733.70	118,402.20	78,934.80
2007 Everest Plow-Mack	Equipment	Highway	2007	7,495.00	8,994.00	749.50	9,743.50	(2,248.50)
2007 Rossie Mower	Equipment	Highway	2007	3,650.00	4,380.00	365.00	4,745.00	(1,095.00)
2016 Boom Mower T430D for MF Tractor	Equipment	Highway	2016	15,527.76	4,658.33	1,552.78	6,211.10	9,316.66
Safety Basket for Volvo Loader	Equipment	Highway	2015	2,150.00	860.00	215.00	1,075.00	1,075.00
1986 Rogers 21 Ton Trailer	Equipment	Highway	2012	10,000.00	7,000.00	1,000.00	8,000.00	2,000.00
2017 Radar Cart	Equipment	Highway	2017	7,399.00	1,479.80	739.90		
Town Garage	Building	Highway	1985	131,199.00	89,215.32	2,623.98	91,839.30	39,359.70
North Beach & Parking Lot	Building	Town-General	1980	904.00	705.12	18.08	723.20	180.80
Transfer Station	Building	Transfer Station	1990	14,613.00	8,475.54	292.26	8,767.80	5,845.20
Municipal Bldg-old	Building	Town-General	1966	3,623.00	3,840.38	72.46	3,912.84	(289.84)
Municipal Bldg-Millbrook School	Building	Town-General	2004	112,694.00	33,808.20	2,253.88	36,062.08	76,631.92
				1,342,086.56	1,065,042.66	72,951.66	1,135,774.62	198,912.94
				1,067,220.06	917,484.85	67,370.75	982,635.90	77,185.16
				11,833.50	11,513.25	320.25	11,833.50	-
				263,033.00	136,044.56	5,260.66	141,305.22	121,727.78
				1,342,086.56	1,065,042.66	72,951.66	1,135,774.62	198,912.94
				157,663.80	77,002.60	4,532.47	81,535.07	76,128.73
				22,113.00	15,975.54	292.26	16,267.80	5,845.20
				1,162,309.76	972,064.52	68,126.93	1,037,971.75	116,939.01
				1,342,086.56	1,065,042.66	72,951.66	1,135,774.62	198,912.94

NET: 513,634.99

Town of Westmore

LONG-TERM LIABILITIES

2014 International Truck

		<u>Paid to Date</u>			<u>Remaining Balance</u>		
		Principal	Interest	TOTAL	Principal	Interest	TOTAL
Purchased 7/21/14							
Note Payable to Community Nat. Bank	2015	32,403.95	3,893.81	36,297.76	-	-	-
for <u>\$171,337</u>	2016	33,853.56	2,444.20	36,297.76	-	-	-
5-year note @ 1.75% interest rate	2017	34,455.62	1,842.14	36,297.76			-
Payable on Nov. 1 annually, matures	2018	35,060.19	1,237.57	36,297.76			-
11/1/2019	2019	-	-	-	35,558.50	615.95	36,174.45
		\$ 135,773.32	\$ 9,417.72	\$ 145,191.04	\$ 35,558.50	\$ 615.95	\$ 36,174.45

2013 Ford F350 Truck

		<u>Paid to Date</u>			<u>Remaining Balance</u>		
		Principal	Interest	TOTAL	Principal	Interest	TOTAL
Purchased 4/17/13							
Note Payable to Community Nat. Bank	2014	4,633.64	570.63	5,204.27	-	-	-
for <u>\$24,282</u>	2015	4,742.53	461.74	5,204.27	-	-	-
5-year note @ 2.35% interest rate	2016	4,846.02	358.25	5,204.27	-	-	-
Payable on April 22 annually, matures	2017	4,968.10	236.17	5,204.27	-	-	-
4/22/2018	2018	5,091.64	123.17	5,214.81	-	-	-
		\$ 24,281.93	\$ 1,749.96	\$ 26,031.89	\$ -	\$ -	\$ -

2012 Caterpillar Excavator

		<u>Paid to Date</u>			<u>Remaining Balance</u>		
		Principal	Interest	TOTAL	Principal	Interest	TOTAL
Purchased 5/24/12							
Note Payable to State of Vermont	2013	15,750.00	1,575.00	17,325.00	-	-	-
for <u>\$78,750</u>	2014	15,750.00	1,260.00	17,010.00	-	-	-
5-year note @ 2.00% interest rate	2015	15,750.00	945.00	16,695.00	-	-	-
Payable on June 30 annually, matures	2016	15,750.00	630.00	16,380.00	-	-	-
6/30/2017	2017	15,750.00	315.00	16,065.00	-	-	-
		\$ 78,750.00	\$ 4,725.00	\$ 83,475.00	\$ -	\$ -	\$ -

CHANGES IN NOTES PAYABLE PRINCIPAL

Balance of Notes Payable January 1, 2017:	\$	130,889.30	
Debts Added in current year:	\$	-	
Retirements (debt payments) made in current year:	\$	(55,173.72)	
NOTES PAYABLE PRINCIPAL as of December 31, 2017:	<u>\$</u>	<u>75,715.58</u>	The \$3.29 difference between the 2 numbers is due to more interest paid.
Current Notes Payable Due Within One Year (FY18):	\$	-	
Non-Current Notes Payable:	\$	35,558.50	
NOTES PAYABLE PRINCIPAL as of December 31, 2018	<u>\$</u>	<u>35,558.50</u>	

2018 Property Transfers

Parcel ID	Seller	Buyer	Sale Price
105-0027	Gretchen Zwart & Gerrit Townsend Zwart	Hughezman LLC	\$370,000.00
105-1400	Augustus K Uht & Bradley Laurette	Melissa Duggan	\$391,392.00
120-0815	Terrence & Alison Valley	Megan Valley, Morgan Valley, & Tyler Valley	\$ -
120-2412	David & Juliette Stevens	Timothy Wilson	\$176,525.64
130-0561	Michael Pieksza Sr. & Elizabeth Raposa	John R & Ellen A Blanchard	\$135,000.00
155-0089	Jean S Phinney/Jean S Phinney Revocable Trust	David Phinney	\$ -
155-0113	Anne S Tanner	Stephen Bruce S Tanner	\$ -
160-0306	Anne S Tanner Trustee of Tanner Family Trust	Stephen Bruce S Tanner	\$ -
160-0330	Estate of Julia S Willis Philip, Katherine P Chansky, Executor	John Van Ness Philip III, Katherine Philip Chansky, Leila Philip Evans, Thomas Willis Philip, William Churchill Houston Philip	\$ -
160-0330	Katherine Willis, Clodius Willis, Katherine Chansky, Vera Lawson, Amy Collins	Donald Collins, Catherine Collins, Edward Collins, Michael Collins, Vicki Collins	\$ 1.00
160-1148	Brynn W Raupagh	Paul R & Brynn W Raupagh Revocable Trust	\$ -
160-1148	Raupagh Camp, LLC	Brynn W Raupagh	\$ -
165-0550	Anne S Tanner Trustee of Tanner Family Trust	Stephen Bruce S Tanner	\$ -
165-0550	Anne S Tanner, Trustee	William B & Kelly Tanner	\$ -
205-0275	John A & Aline B Harter Family Partnership	Amy Palaia & Lee Cooper	\$ 55,000.00
205-0320	Bradley Vanzile, Robert Vanzile Jr, Tracey Houle, Suzette Garey	Bradley Vanzile	\$ 70,881.00
205-0320	Theresa Vanzile	Tracy Houle, Bradley Vanzile, Robert Vanzile Jr., Suzette Garey	\$ -
205-0648	Deborah Ann Smyth Jacobs Living Trust & Robert Leslie Jacobs Living Trust	Linda Napolitano	\$380,000.00
205-1343	Mary Cawley Smith	Gerard James Smith	\$ -
205-1691	Louis & Marily St. Hilaire	Brian & Christopher Romero	\$15,000
205-1707	Cynthia Rice	Tulasi Johnson	\$ 67,000.00
205-1708	Sean & Lisa Pepper	The Lisa J Pepper Revocable Trust	\$ -
205-1719	Kelly & Edward Rodgers	Louis & Marilyn St. Hilaire	\$ -
205-1719	Louis & Marilyn St. Hilaire	Kelly & Edward Rodgers	\$ -
205-1897	Ian & Stacey Ambler	Mary Hamilton	\$202,500.00
205-1902	Laurent Seube Jr, Mark Seube, Cheryl Labelle	Kimball & Penelope Johnson	\$ 83,333.33
205-1902	Laurent Seube Jr, Mark Seube, Cheryl Labelle	Kimball & Penelope Johnson	\$166,666.66
205-2899	Carol A Trombley	Carol A Trombley Living Trust	\$ -
205-5585	Donna Zink Otlowski, Executrix to the Alvina Nemeth Estate	Stephen N & Sarah G Baker	\$188,000.00
205-6387	Eben & Teresa Salter	James & Sharon Strange	\$110,000.00
215-0085	Katherine French & Timothy C Hamilton	Michael D & Deborah S Jones	\$ -
255-1600	Louise Vereika	Joanne & Judd Burnham	\$ 25,000.00

2018 Property Transfers

Parcel ID	Seller	Buyer	Sale Price
270-0576	Paul Daigneault	Paul Daigneault & Aaron Daigneault	\$ -
280-0160	Luigi & Filomena Renzi	Cheryl Potter Marschke & Timothy Marschke	\$150,000.00
283-0049	Mary Cawley Smith	Mary Cawley Smith	\$ -
283-0060	David & Cynthia Poplawski	The Poplawski Family Trust	\$ -
285-0087	Harriet Cramton	Harriet Haseltine Cramton Revocable Trust	\$ -
285-0139	Anthony Inter Vivos Trust	Laurie Dietter, Brandon Dietter, Mark Dietter, Susan Dietter	\$ -
290-0586	Robert M & Susan M Perkins	William L & Faye M Perkins	\$ 40,000.00
290-1088	Laura McMillen	Robert G McMillen	\$ 30,000.00
290-1088	Raymond E McMillen Jr & Laura E McMillen	Laura E McMillen	\$ -
295-0034	Jane W Hustvedt & Nancy Willey Wentworth	Nancy Willey Wentworth & Robert Willis Wentworth	\$ -
300-0413	Adam Tetreault	Joanne G D'Esposito & Philip J D'Esposito	\$190,000.00
300-0495	Sean & Lisa Pepper	The Lisa J Pepper Revocable Trust	\$ -
300-1161	Kirti Nagpal	Rahul Ratan	\$ -
300-1161	Rahul Ratan	Reilly Auger	\$171,000.00
300-2553	Barbara J Maloney	Michael Maloney	\$ 10.00
300-2961	MAC Berry LLC	Deborah J Lussier Trust	\$450,000.00
320-1114	Richard Colangelo & Elaine Colangelo	Jason Bremiller & Molly Simmons	\$234,000.00
325-0725	Marily Shanks & Edwin Kimble Jr.	Marily Shanks & Edwin Kimble Jr.	\$ -
332-0258	Erik & Devon Swanson	Frank & Lindsay Jantschek	\$225,000.00
365-0124	Paul & Nancy Carbone	Patrick & Kara Carbone	\$ 60,000.00
380-0128	Dolores C Rome	Donna J. Dzugan-Smith	\$ 16,500.00
390-0021	Bettis Family Trust	Mary Sue McCarthy	\$ 50,000.00
400-1121	Town of Westmore	Westmore Community Church	\$ 1.00
400-2156	Vincent & Louisa Dotoli	Faith G Hunt	\$118,000.00
400-2200	Faith Gaskell Hunt & Elias Gaskell Hunt	Louisa S Dotoli	\$176,000.00
400-2238	Timothy M Taylor & Morgan A Taylor	Faith Gaskell Evans	\$257,000.00

Town of Westmore Payroll
Employee Wage Summary Report
Detail by name 01/01/18 - 12/31/18

Employee	EE #	Gross	Gross Taxable	Gross State	Gross FICA	Gross MEDI	Net

BERLEY, ANDREW	AB	1,781.81	1,781.81	1,781.81	1,781.81	1,781.81	1,603.96
BUSBY, KATHERINE L.	BUSBY	2,779.88	2,779.88	2,779.88	2,779.88	2,779.88	2,562.13
BUSHEY, MARY L.	MB	315.54	315.54	315.54	315.54	315.54	291.01
BUTLER, CLAYTON E.	CEB	64,239.75	64,239.75	64,239.75	64,239.75	64,239.75	48,314.97
COOK, AMANDA L.	ALC	5,656.00	5,656.00	5,656.00	5,656.00	5,656.00	5,223.30
COOK, ANDREA M.	ACOOK	1,364.26	1,364.26	1,364.26	1,364.26	1,364.26	1,220.97
COOK, REGINALD W.	RC	3,991.99	3,991.99	3,991.99	3,991.99	3,991.99	3,672.86
EVANS, CHRISTINE A.	CE	21,630.97	21,630.97	21,630.97	21,630.97	21,630.97	17,327.67
FALCONER, RENEE M.	RF	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,108.20
GAHAN, MAURA L.	MG	252.00	252.00	252.00	252.00	252.00	232.73
GALLAGHER, GREG C.	GCG	6,471.35	6,471.35	6,471.35	6,471.35	6,471.35	5,957.37
HABER, RONALD W.	RON	570.12	570.12	570.12	570.12	570.12	526.53
HINTON, BURTON E.	BURT	43,296.09	43,296.09	43,296.09	43,296.09	43,296.09	36,531.62
HYSLOP, PETER A.	PAH	1,634.86	1,634.86	1,634.86	1,634.86	1,634.86	1,509.79
LIBBY, DARCY D.	DL	4,514.42	4,514.42	4,514.42	4,514.42	4,514.42	3,597.32
PARENTEAU, ANNETTE M.	AP	15,624.57	15,624.57	15,624.57	15,624.57	15,624.57	13,483.13
PERKINS, WILLIAM L.	BP	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	1,847.00
PION, THEA M.	TMP	4,470.00	4,470.00	4,470.00	4,470.00	4,470.00	3,769.26
PRUE, BRYANT B.	BBP	1,927.50	1,927.50	1,927.50	1,927.50	1,927.50	1,625.97
PUNT, DAVID J., JR	PUNT	105.00	105.00	105.00	105.00	105.00	96.86
RUMBALL-PETRE, BRUCE E.	BRUCE	2,625.01	2,625.01	2,625.01	2,625.01	2,625.01	2,424.18
RUMBALL-PETRE, CHARLOTTE M.	CRP	3,297.00	3,297.00	3,297.00	3,297.00	3,297.00	2,988.67
RUMBALL-PETRE, ERICA N.	ERP	677.25	677.25	677.25	677.25	677.25	617.63
SIMONDS, MIRIAM C.	MCS	567.00	567.00	567.00	567.00	567.00	523.61
STEVENS, DAVID H.	DHS	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	1,847.00
TOWNSEND, ERIK T.	ETT	340.75	340.75	340.75	340.75	340.75	314.68
ZEBROWSKI, MELISSA S.	MZ	50,999.99	50,999.99	50,999.99	50,999.99	50,999.99	42,175.76
		-----	-----	-----	-----	-----	-----
Totals- Employees Reported: 27		244,333.11	244,333.11	244,333.11	244,333.11	244,333.11	201,394.18
		=====	=====	=====	=====	=====	=====

Births

- ❖ **Flannery Kay Browne** - born to Allison Campbell Browne & Joshua Richard Browne on 1/13/2018
- ❖ **Caleb David Kipler** - born to Alixandria Marie Kipler & Jacob Allen Kipler 10/11/2018

Deaths

- ❖ Clara Goldwyn 4/5/2018
- ❖ Michael Peck Jr 5/23/2018
- ❖ Mary Karlene French 8/14/2018
- ❖ Dawn E Wilcox 8/24/2018
- ❖ Claire Elaine Wheeler 9/21/2018
- ❖ Dennis R LaCross 10/21/2018

Marriages

- ❖ Ethan Atwood Severance & Hannah Elizabeth Slaga 6/9/2018
- ❖ Bess Elisabeth Ferguson & Nicholas Alexander Silverman 6/29/2018
- ❖ Emily Jeanne Crawford & Eric Christopher Marlow 7/21/2018
- ❖ Charlene Gayle Leary & Leon Delbert Riley 8/11/2018
- ❖ Sara Louise Howland & Scott Andrew Mackey 8/18/18
- ❖ Donna-Maria Kerrigan & Donald Thomas Russo 10/2/2018

Town of Westmore, VT
Annual Town Meeting Minutes
March 6, 2018

The legal voters of the Town of Westmore met at the Fellowship Hall in said town on Tuesday, March 6, 2018 at 10:00am to transact the following business:

Melissa Zebrowski called the meeting to order at 10:00 a.m.

The citizens of the town stood for the Pledge of Allegiance.

Article 1. To elect a Moderator for the ensuing year.

Maree Bushey nominated Andy Berley, seconded by Bruce Tanner.

There being no other nominations, Andy Berley was elected Moderator by a voice vote.

Sherriff's Deputy Bingham addressed those in attendance and asked if there were any questions. Andy asked if the South Beach has been a law enforcement issue. Sheriff Bingham stated they had no complaints last year, but that doesn't mean it isn't an issue because people may not complain.

Bill spoke about the opinion poll. The Selectboard is looking for feedback from the townspeople on three different questions. The opinion poll is for Westmore residents and taxpayers.

Andy mentioned the following corrections in the annual town report:

- * Article 3:D – to elect a Lister to finish the remaining 1 yr of a 3 yr term
- * Original warning had Article 3:I – to elect a Cemetery Commissioner for the term of 3 years.
- * JP's expiration dates are 2019, not 2018.
- * Article 10 – the amount should be \$366,019.33
- * Article 14 – the year should be 2018
- * Article 23 – the amount should be \$1385.84

Paul Lefebvre our district Representative spoke about some bills being worked on. The biggest one is education funding. Paul explained some of the changes being proposed and how this could impact Westmore. Another bill proposed is the "Lake in Crisis Bill." This bill is to address the water quality phosphate issues throughout the state.

Andy asked for a moment of silence for those in the community that passed away in the last year: John Badger Sr. and Catherine Inman.

Article 2. Shall the Town vote to accept the Town report as printed?

Andy explained that Missy called VLCT about this article and that this article really doesn't need to be in here and won't be next year. The article really doesn't do anything. Faye Perkins motioned to pass over this article, seconded by Ron Holmes. Passed.

Article 3. Election of the following officials:

- A. To elect a Current Year Tax Collector for the term of 1 year
Ron H. nominated Melissa, Faye P seconded. There being no further nominations, the Moderator asked to cease nominations
and the Assistant Clerk cast one ballot for Melissa Zebrowski.
- B. To elect a Selectman to finish the remaining 2 years of a 3 year term
Kathy H nominated Peter Hyslop, Ron H seconded. There being no further nominations,

**Town of Westmore, VT
Annual Town Meeting Minutes
March 6, 2018**

the Moderator asked to cease nominations
and the Clerk cast one ballot for Peter Hyslop.

- C. To elect a Selectman for the term of 3 years.
Faye P. nominated David Stevens, Ron H. seconded. There being no further nominations, the Moderator asked to cease nominations
and the Clerk cast one ballot for David Stevens.
- D. To elect a Lister to finish the remaining 1 year of a 3 year term.
Maree B. nominated Greg Gallagher, Ron seconded. There being no further nominations, the Moderator asked to cease nominations
and the Clerk cast one ballot for Greg Gallagher.
- E. To elect a Lister for the term of 3 years
Linda M. nominated Maree Bushey,
Kathe Carr Townsend nominated Erik Townsend
Maree Bushey withdrew her nomination
There being no further nominations, the Moderator asked to cease nominations
and the Clerk cast one ballot for Erik Townsend.
- F. To elect a Delinquent Tax Collector for the term of 1 year
Ron H. nominated Annette Parenteau, seconded by Faye P. There being no further nominations, the Moderator asked to cease nominations
and the Clerk cast one ballot for Annette Parenteau.
- G. To elect a Town Agent for the term of 1 year
Kathy H. nominated Melissa Zebrowski, seconded by Ron H. There being no further nominations, the Moderator asked to cease nominations
and the Clerk cast one ballot for Melissa Zebrowski.
- H. To elect a Grand Juror for the term of 1 year
Maree nominated Chris Evans, seconded by Ron H. There being no further nominations, the Moderator asked to cease nominations
and the Clerk cast one ballot for Chris Evans.
- I. To elect a Cemetery Commissioner for the term of 3 years
Bill nominated Steve Davenport, seconded by Ron H. There being no further nominations, the Moderator asked to cease nominations
and the Clerk cast one ballot for Steve Davenport.

Article 4. Shall the Town vote to authorize the Current Year Tax Collector to collect current year property taxes due on or before October 20, 2018 at 4:00pm?

Linda M so moved, seconded by Faye P. On a voice vote, the motion carried.

Article 5. Shall the Town vote to set the delinquent tax date for property taxes on Saturday October 20, 2018 at 4:01pm, with an 8% collector's fee charged and subject to interest charged against them from the due date?

Ron Hso moved, seconded by Peter B. Passed on a voice vote.

Article 6. Shall the Town vote to authorize the Selectboard to set the Municipal Tax Rate after the Grand List has been completed?

Ron H so moved, seconded by Linda M. Passed on a voice vote.

**Town of Westmore, VT
Annual Town Meeting Minutes
March 6, 2018**

Article 7. Shall the Town vote to authorize the Selectboard to use a portion of unspent general fund surpluses, as needed, to help offset the 2018 Municipal Tax Rate?

Ron H so moved, seconded by Peter B. Passed on a voice vote.

Article 8. Shall the Town vote to authorize the Selectboard to use a portion of unspent general fund surpluses, as needed, to cover any deficit amounts?

Linda M so moved, seconded by Ron H. Passed on a voice vote.

Article 9. Shall the Town vote to authorize the Selectboard to borrow, if needed, for current expenses?

Ron H so moved, seconded by Faye P. Passed on a voice vote.

Article 10. Shall the Town vote to accept the proposed 2018 budget of \$366,019.33 for General Fund?

Linda M so moved, seconded by Peter B. Passed on a voice vote.

Article 14. Shall the Town vote to accept the proposed 2018 budget of \$250,649.15 for the Highway

Ron H. so moved, seconded by Kathy H. Passed on a voice vote.

Article 15. Shall the Town vote to add \$25,000 to the Milfoil Program Fund?

Bruce Tanner explained the Milfoil program including the boat greeter program along with our yearly milfoil report.

The Article passed on a voice vote.

Article 16. Shall the Town vote to add \$75,000 to the Paving Reserve Fund?

Clayton explained the various paving projects going on and the different areas that are having problems that need to be addressed.

Linda M so moved, seconded by Ron H. Passed on a voice vote.

Article 17. Shall the Town vote to add \$17,500 to the Gravel/Sand Reserve Fund?

Clayton explained the Mary Theotokos church pit lease.

Ron H so moved, seconded by Faye P. Passed on a voice vote.

Article 18. Shall the Town vote to add \$10,000 to the Capital Improvements Reserve Fund?

Bill explained what this fund is used for and that each year they like to put money in this fund to build up a reserve so we don't have to raise a lot in taxes in one year for a project. Future projects for the very near future are the garage roof and the painting of the municipal building.

Ron H so moved, seconded by Faye P. Passed on a voice vote.

Article 19. Shall the Town vote to add \$76,502.03 to the Town Equipment Reserve Fund?

**Town of Westmore, VT
Annual Town Meeting Minutes
March 6, 2018**

Judy asked what this money is used for. Burton explained it is used for future town equipment purchases and that it is not just meant for highway, but to also pay the yearly payments on the equipment we have loans on.

Ron H so moved, seconded by Faye P. Passed on a voice vote.

Article 20. Shall the Town vote to add \$1500 to the Lister Reappraisal & Map Reserve Fund

Peter B so moved, seconded by Ron H. Passed on a voice vote.

Article 21. Shall the Town vote to add \$6000 to the Cemetery Reserve Fund?

Miriam and Bill explained there are plans to have stones cleaned and repaired this year.

Peter B so moved, seconded by Ron H. Passed on a voice vote.

Article 22. Shall the Town vote to add \$550 to the Deed/Vault Reserve Fund?

Ron H so moved, seconded by Faye P. Passed on a voice vote.

Article 23. Shall the Town vote to move \$1,385.84 from the General Fund balance to the Highway Fund to cover the Highway deficit?

Ron H. so moved, seconded by Peter B. Passed on a voice vote.

Article 24. Shall the Town vote to move \$17,305.55 from the General Fund balance to the Gravel/Sand Reserve Fund to cover the gravel deficit?

Ron H so moved, seconded by Anne Tanner. Passed on a voice vote.

Article 25. Shall the Town vote to move \$25,000 to the Paving Reserve Fund from the General Fund balance, thus reducing the tax expense this year?

Linda M so moved, seconded by Ron H. Passed on a voice vote.

Article 26. Shall the Town vote to accept the proposed amount of \$36,198.00 for Community Appropriations as follows?

a.	WestmoreFireman's Association	\$ 25,000
b.	OC Court Diversion	300
c.	VT Ctr for Independent Living	80
d.	VT Rural Fire Protection	100
e.	Green Up	50
f.	Rural Comm Transportation	350
g.	OC Citizen Advocacy	600
h.	NEK Learning Services	500
i.	NEK Human Services	368
j.	O-E VNA & Hospice	900
k.	Pope Mem Frontier Animal Shelter	500
l.	Old Stonehouse Museum	500
m.	BASSI	750
n.	Umbrella	250
o.	Jones Memorial Library	2,000
p.	NEK Council on Aging	400
q.	Lake Region Senior Ctr	500
r.	Barton Library	2,000
s.	American Red Cross	250
t.	NorthWoods Stewardship	750

**Town of Westmore, VT
Annual Town Meeting Minutes
March 6, 2018**

Peter B. so moved seconded by Anne Turner in the amount of \$36,198
Pam Kennedy offered her support to the Old Stone House and requested to increase their appropriation by another \$200.

As a board member of NEK Learning Services, Andy Berley offered his support and requested to increase the appropriation another \$500.

Ron H moved and Kathy H seconded to amend the amounts for NEK Learning Services by \$500 and Old Stone House by \$200. The amendment passed on a voice vote.

Article #26 passed as amended (to \$36,898) on a voice vote.

Article 27. To do and transact any other business that may legally come before said meeting.

- Beverly Decker expressed missing not seeing Millie or Ruth this year. All agreed and asked SB to craft a letter to send to Ruth & Millie a letter thanking them for their many years of service to the town.
- Kristen asked for a moment of silence to remember Christopher McCarthy who was our Westmore Fire Chief for many years. All gave a moment of silence for Chris.
- Ron H expressed that he doesn't like the trash pickup expense.

Article 28. To Adjourn.

Peter B moved and Ann P seconded to adjourn at 12:05. Passed by a voice vote.

Andy thanked the Westmore Ladies Aid for putting on a delicious lunch.

Signed by,

Melissa S. Zebrowski
Westmore Town Clerk

ATTESTED BY:

Andrew Berley, Moderator

Date David Stevens, Selectman

Date

William Perkins, Selectman

Date Burton Hinton, Selectman

Date

2019 WESTMORE FIRE RESCUE BUDGET PROPOSAL

Auto/Fuel.....	\$ 1,400.00
Auto/Inspections.....	200.00
Auto/Repairs-Service.....	7,500.00
Building Costs.....(General Repairs).....	1,500.00
Clothing/Turn out gear 2 sets per year.....	3,200.00
Dues & membership.....	700.00
Regional Mutual Aid School (CPR AEB).....	1,000.00
Insurance/auto-liability policies.....	7,500.00
Office supplies.....	600.00
Pagers/airtime cost.....	3,500.00
Postage.....	500.00
Radios/repairs & new purchases.....	2,000.00
Workers compensation.....	3,200.00
Fire school.....	1,000.00
General donations to town.....	<u>500.00</u>
 Total Budget.....	 \$ 34,300.00

Westmore Fire and Rescue is requesting **\$25,000.00**
for coverage of budget expenses.

Fire Chief Ed Levie

The New Vital Records Law (Act 46) and What It Means for You

The Vermont Legislature passed Act 46 in May 2017, which significantly changes the state laws that govern vital records –namely, birth and death certificates. The new law and rules will enhance the safety and security of birth and death certificates, provide better protection against misuse of these legal documents, and reduce the potential for identity theft. Additionally, the changes streamline the entire statewide system for creation, storage and tracking of birth and death certificates. Act 46 will impact anyone who seeks a copy of a Vermont birth or death certificate. **The changes go into effect on July 1, 2019.**

The most notable changes are:

- Only family members (as defined in Act 46), legal guardians, certain court-appointed parties or legal representatives of any of these parties can apply to obtain a certified copy of a birth or death certificate. In the case of a death certificate only, the funeral home or crematorium handling disposition may apply for a certified copy.
- An individual must complete an application and show valid identification when applying for a certified copy of a birth or death certificate.
- An individual who refuses to complete the application or cannot provide valid identification will be ineligible and referred to the Vital Records Office.
- Certified copies of birth and death certificates can be ordered from any town, not just where the birth or death occurred or where the person was a resident.
- Certified copies will be issued on anti-fraud paper.
- Access to noncertified copies (previously called “informational” copies) is not significantly changed by the new law or rules.
- Marriage, civil union, divorce or dissolution certificate copies and processes are not affected by the new law or rules.

For text of Act 46, go to

<https://legislature.vermont.gov/Documents/2018/Docs/ACTS/ACT046/ACT046%20As%20Enacted.pdf>

FY2019 Education Funding Cash Flow for Municipality, Phase I
Based on PRELIMINARY Education Grand Lists sent to PV&R as of 31-Aug-18

District: **SU034 Westmore**
 S.U.: **Orleans Central S.U.**

LEA ID: **T235**
 County: **Orleans**

FY2019 Education Spending Summary

Local Lake Region UHSD

1. Total Education Grant Owed to the School Districts	403,591	5,493,151	-	1.
2. Health Care Recapture	316	24,117	-	2.
3. Total Education Grant Owed to the School Districts after Health Care Recapture	403,275.00	5,469,034	-	3.
4. Percent of equalized pupils at school district(s) from SU034 Westmore	100%	1.15%	0.00%	4.
5. Education spending SU034 Westmore is responsible for	403,275.00	62,893.89	-	5.

line 1 x line 2

Homestead Education Tax

Reference

**Municipal
Treasury**

**School
District
Treasury**

**State
Treasury**

6. Homestead Education Grand List	381,673.00				6.
7. Homestead tax rate (base rate is \$1.00, adjusted by district spending per pupil and CLA)	1,4041				7.
8. Homestead education property tax liability	535,907.00				8.
Homestead EGL x Homestead tax rate					
9. Total tax credit for tax bills	172,820.32				9.
10. Municipal portion of tax credit	13,298.27				10.
11. Education portion of homestead tax credit	159,522.05				11.
12.	-				12.
13. Amount raised on homestead properties	376,384.95				13.
line 6 - line 9					
14. 0.225 of 1.0% of homestead liability retained by municipality	375,508.08	846.87			14.
15. Net homestead education taxes available for school districts & Education Fund	375,508.08				15.
16. Local amount of homestead tax liability for education spending plus categorical grants	85.78%		322,110.83		16.
17. Lake Region UHSD amount of homestead tax liability for education spending plus categorical grants	14.22%		53,397.25		17.
18.			-		18.
19. Homestead education tax liability to the state treasury				-	19.
20. Subtotals	376,384.95	846.87	375,508.08	-	20.

Non-Residential Education Tax

21. Non-Residential education grand list	1,139,574.00				21.
22. Non-Residential tax rate (base rate is \$1.58, adjusted by the CLA)	1.4930				22.
23. Non-residential education liability	1,701,384.00				23.
24.	-				24.
25. Amount Raised on Non-Residential properties	1,701,384.00				25.
26. 0.225 of 1.0% of non-residential liability retained by municipality	1,697,556.00	3,828.00			26.
27. Net non-residential education taxes available for school districts & Education Fund	1,697,556.00				27.
28. Local amount of non-residential tax liability for education spending plus categorical grants	85.78%		81,164.17		28.
29. Lake Region UHSD amount of non-residential tax liability for education spending plus categorical grants	14.22%		9,496.75		29.
30.			-		30.
31. Non-residential education liability to the State Treasury				1,606,895.08	31.
32. Subtotals	1,701,384.00	3,828.00	90,660.92	1,606,895.08	32.
33. Totals	2,077,768.95	4,674.87	466,169.00	1,606,895.08	33.

line 20 + line 32

FY2019 Municipality Payment Schedule TO the State Treasury
(Homestead payments are based on line 20, non-residential payments on line 32)

	September 10, 2018	December 1, 2018	December 10, 2018	April 30, 2019	June 1, 2019
Homestead taxes		0.00			0.00
Non-residential taxes		803,447.00			803,448.08

A.

Payments to the School District by the Town Treasurer

16 V.S.A. §§ 426(a)(b); 32 V.S.A. § 6066a(a)

**School District
Subtotals**

34. Homestead taxes to the local school district	line 14	322,110.83			34.
35. Non-residential taxes to the local school district	line 26	81,164.17			35.
			403,275.00		
36. Homestead taxes to Lake Region UHSD	line 15	53,397.25			36.
37. Non-residential taxes to Lake Region UHSD	line 27	9,496.75			37.
			62,894.00		
38.	line 16	-			38.
39.	line 28	-			39.
			-		
40. Act 144 local construction property tax sent to the school district by SU034 Westmore		-			40.
41. Total education tax dollars sent to the school district by SU034 Westmore	Total	466,169.00			41.

If you have any questions about these data, please contact Julie Robinson at 479-1022.
 If she cannot be reached, contact Brad James at 479-1043.

FY2019 Education Funding Cash Flow for School District, Phase I **Based on PRELIMINARY Education Grand Lists sent to PV&R as of 31-Aug-18**

District: **SU034 Westmore**
 S.U.: **Orleans Central S.U.**

LEA ID: **T235**
 County: **Orleans**

Summary Data

			Rev Codes	
1. Budgeted expenditures as reported by School District	Act 144, amended by Act 150 of the 2002 Legislative session	429,614		1.
2. Capital costs excluded from local education spending		-		2.
3. Revenues dedicated to excluded capital costs		-		3.
4. Netted capital costs to be raised by local construction tax	line 2 - line 3	-		4.
5. Net budgeted expenditures, less eligible Act 144 costs	line 1 - line 2	429,614		5.
6. Net Budgeted local revenues as reported by School District (less Act 144 revenues)		26,023		6.
7. Preliminary education spending	line 5 - line 6	403,591		7.
8. Hold-harmless aid for pre-existing eligible capital debt	Sec. 23(a), Act 60, 1997 amended by Sec. 99(a), Act 71, 1998	-		8.
9. Education Spending	line 7 - line 8, 16 V.S.A. § 4001(6)	403,591		9.
10. 87% of base education payment to tech center paid by the State for the district	16 V.S.A. § 1561(b)	-	3114	10.
11. Adjusted Education Spending	line 9 - line 10	403,591		11.

School District Cash Flow

Categorical Grants

		Required Funding	
12. Hold-harmless aid for pre-existing eligible capital debt	Sec. 23(a), Act 60, 1997 amended by Sec. 99(a), Act 71, 1998	-	12.
13. Small schools support grant	16 V.S.A. § 4015(b)	-	13.
14. Small schools financial stability grant	16 V.S.A. § 4015(c)	-	14.
15. Transportation aid	16 V.S.A. § 4016(a)	na	15.
16. Extraordinary transportation aid	16 V.S.A. § 4016(b)	na	16.
17. Subtotal of categorical grants		-	17.
18. Adjusted Education Spending plus categorical grants	line 11 + line 17	403,591	18.
19. Health Care Recapture		316	19.
20. Total Education Grant from the Ed Fund Owed to the School District	line 18 + line 19	403,275	20.

Education Fund sources

	Reference	Sources	
21. Payment to school district by town on behalf of State from homestead education taxes	Page 1, line 16	322,110.83	21.
22. Balance of education spending after homestead taxes	line 20 - line 21	81,164.17	22.
23. Payment to school district by town on behalf of State from non-residential education taxes	Page 1, line 28	81,164.17	23.
24. Balance of education spending after non-residential taxes	line 22 - line 23	-	24.
25. Subtotal of education property taxes	line 21 + line 23	403,275.00	25.
26. Additional funding required from the State Treasury, including categorical grants	16 V.S.A. § 4028(a)	-	26.
27. Total of funding sources	lines 25 + 26	403,275	27.

Revenue Codes

		Coding	
28. Adjusted education grant owed the school district by the Ed Fund	line 11	403,591 3110	28.
29. Hold-harmless aid for pre-existing eligible capital debt	line 12	- 3160	29.
30. Small schools support grant	line 13	- 3145	30.
31. Small schools financial stability grant	line 14	- 3146	31.
32. Transportation aid	line 15	na 3150	32.
33. Extraordinary transportation aid	line 16	na 3152	33.
34. Less Health Care Recapture		316	34.
35. Subtotal of funding sources		403,275	35.

Summary of School District Cash Flow

36. Total funds required by school district	line 20	403,275	36.
37. Total funding from the Education Fund	line 35	403,275	37.
38. net Act 144 funds required by school district		-	38.
39. net Act 144 tax dollars from municipality		-	39.
40. Total of funding sources		403,275	40.

No Net Payment Due from the State Treasury (based on line 26)

	September 10, 2018	December 1, 2018	December 10, 2018	April 30, 2019	June 1, 2019
Receipts from the Ed Fund	0.00		0.00	0.00	

If you have any questions about these data, please contact Julie Robinson at 479-1022.

If she cannot be reached, contact Brad James at 479-1043.

FY2019 Education Funding Summary, Phase I

Based on Budget Submitted by School Districts as of 31-Aug-18

District: SU034 Westmore
S.U.: Orleans Central S.U.

LEA ID: T235
County: Orleans

Calculation of Homestead Tax Rate

The FY2019 Homestead tax rate is based on the local school district budget and each union district budget of which it may be a member. A rate is calculated for each budget and pro-rated, based on the number of equalized pupils that belong to each district (Local & Union) from the municipality. The pro-rated tax rates are divided by the CLA and summed to determine the municipality's homestead education tax rate. (Line 10)

	Local School District	Lake Region UHSD
1 Education spending per equalized pupil	15,270.19	14,680.74
2 Net offsets per equalized pupil for excess spending calculation	-	-
3 Amount per equalized pupil over excess spending threshold, if any	-	-
4 Education spending per equalized pupil plus any excess spending for tax rate	15,270.19	14,680.74
5 District spending as a percent of base spending amount	149.415%	143.647%
6 District equalized tax rate (line 5 x base rate of \$1)	1.4942	1.4365
7 Percent of equalized pupils from SU034 Westmore at school district(s)	85.78%	14.22%
8 Equalized tax rate from school district (line 6 x line 7)	1.2817	0.2043
9 Actual tax rate from the school district (line 8 / CLA)	1.2111	0.1930
10 Actual homestead tax rate on municipal tax bills	1.4041	

Calculation of Education Tax Dollars

	Homestead	Non-Residential
11 Education grand list	381,673.00	1,139,574.00
12 Education tax rate	1.4041	1.4930
13 Education tax liability	535,907.00	1,701,384.00
14 Homestead education tax credit	159,522.05	
15 Prior year education tax credit, if applicable	-	-
16 Education property taxes raised	376,384.95	1,701,384.00
17 Education property taxes retained by town (0.225 of 1.0%)	846.87	3,828.00
18 Education property taxes available for education spending & Education Fund	375,538.08	1,697,556.00

Calculation of the Distribution of Education Fund Taxes

This section distributes the education taxes raised by the municipality to the municipality's school district(s). The education taxes are apportioned by the equalized pupil ratios for the municipality (line 19). [The municipality's equalized pupils at a union\(s\) as a percent of the union total](#) is used for calculating the amount the municipality owes to the union school district (lines 23 & 24).

	Local School District	Lake Region UHSD
19 Municipal equalized pupil ratios	85.78%	14.22%
20 Homestead education taxes for education spending & Education Fund <small>line 19 x line 18</small>	322,110.83	53,397.25
21 Non-Residential education taxes for education spending & Education Fund <small>line 19 x line 18</small>	1,456,163.54	241,392.46
22 Subtotal: Total education property taxes available for education spending & Education Fund	1,778,274.37	294,789.71
23 SU034 Westmore's equalized pupils at union(s) as a percent of union total		1.15%
24 Total amounts owed local and union school districts from Education Fund	403,275.00	5,469,034.00
25 SU034 Westmore's share of education spending	403,275.00	62,894.00
26 Municipal homestead tax transfers to school districts	322,110.83	53,397.25
27 Municipal non-residential tax transfers to school districts	81,164.17	9,496.75
28 Additional funds paid to the school district by the State from the Education Fund	-	-
29 Amount of homestead education taxes municipality owes Education Fund	-	-
30 Amount of non-residential education taxes municipality owes Education Fund	1,606,895.08	
31 Net amount owed to Education Fund	1,606,895.08	

		Estimated payments to:		
Number of education property tax due dates	Education tax source	Local School District	Lake Region UHSD	
1	Homestead	322,110.83	53,397.25	-
	Non-Residential	81,164.17	9,496.75	-
2	Homestead	161,055.42	26,698.63	-
	Non-Residential	40,582.09	4,748.38	-
3	Homestead	107,370.28	17,799.08	-
	Non-Residential	27,054.72	3,165.58	-
4	Homestead	80,527.71	13,349.31	-
	Non-Residential	20,291.04	2,374.19	-

Payment Schedule for December 1, 2018 for FY2019 Education Fund

District: **Westmore**
S.U.: **Orleans Central**

LEA: **T235**
County: **Orleans**

Schedule of Payments Due School District from the Education Fund

School District: **Westmore**
S.U.: **Orleans Central**

LEA: **T235**
County: **Orleans**

	Rev Code		
1. Adjusted Education Spending Amount (less money to technical centers for tech FTE's)	3110	\$	403,591.00
1a. Health Care Recapture, 35% in FY2019		\$	316.00
1b. Readjusted Education Spending		\$	403,275.00
2. Capital Debt hold-harmless aid	3160	\$	-
3. Small schools support grant	3145	\$	-
4. Small schools financial stability grant	3146	\$	-
5. Transportation aid	3150	na	
6. Extraordinary transportation aid	3152	na	
7. Total due school district		\$	403,275.00
Cash Source of Education Fund			
Payments made on behalf of the State by the Town Treasurer			
8. Payments from Homestead Education Tax to Westmore School District		\$	322,110.83
9. Payments from Homestead Education Tax to Lake Region UHSD #24		\$	53,397.25
10.		\$	-
11. Payments from Non-Residential Education Tax to Westmore School District		\$	81,164.17
12. Payments from Non-Residential Education Tax to Lake Region UHSD #24		\$	9,496.75
13.		\$	-
14. Payments from State Treasurer (1/3 paid on September 10, December 10, and April 30)		\$	-
15. Total of payments		\$	466,169.00

Municipal Homestead Education Tax Return

Municipality of: **Westmore**

Payment Due Dates

01-Dec-18

01-Jun-19 *

16. Net Education Tax raised on homestead properties	\$	376,384.95	
17. 0.225 of 1.0% of Net homestead education tax retained by municipality	\$	846.87	
18. Amount raised on homestead properties less amount retained by municipality	\$	375,538.08	
19. Homestead Ed Tax due Education Fund	\$	375,508.08	
20. Less payments to school district(s) made by town on the State's behalf (from above, lines 8-10).	\$	375,508.08	
21. Homestead education tax payable to State Treasurer	\$	-	\$ - \$ -
22. Balance due school district(s)	\$	90,660.92	

There is no remittance of homestead education tax due on December 1, 2018.

* June 1, 2019 payment amount is preliminary and will be adjusted after December 31st, based on Education Grand List revisions.

Municipal Non-residential Education Tax Return

Municipality of: **Westmore**

Payment Due Dates

01-Dec-18

01-Jun-19 *

23. Non-residential education tax liability	\$	1,701,384.00	
24. 0.225 of 1.0% of non-residential education tax retained by municipality	\$	3,828.00	
25. Non-residential tax due Education Fund	\$	1,697,556.00	
26. Less balance due to school district(s), to be paid by town on the State's behalf (from Homestead Return, line 22)	\$	90,660.92	
27. Non-residential education tax payable to State Treasurer	\$	1,606,895.08	\$ 803,447.00 \$ 803,448.08
28. Balance from payment schedule owed school district, to be paid from State Treasury	\$	0.00	

Please remit \$803,447 of non-residential education tax on or before December 1, 2018, to the Vermont State Treasurer.

* June 1, 2019 payment amount is preliminary and will be adjusted after December 31st, based on Education Grand List revisions.

If you have any questions concerning this return, please contact Julie Robinson at 479-1022 or via e-mail at: julie.robinson@vermont.gov.

POTLUCK LUNCH !!!

BRING A HOT DISH or
SALAD

TO SHARE WITH
YOUR NEIGHBORS
at
TOWN MEETING

MARCH 5, 2019

DESSERTS FURNISHED by THE LADIES AID
&
COFFEE by THE TOWN

Please remember to bring this report to Town Meeting

WESTMORE PLANNING COMMISSION AND ZONING BOARD OF ADJUSTMENT MEETING CALENDAR FOR 2019

The Westmore Planning Commission will meet on the fourth Tuesday of each month at 5 p.m. in the Westmore Municipal Building. Zoning Board of Adjustment meetings follow Planning Commission meetings when needed. All meetings are open to the public. Public hearings are warned in “the Chronicle”, posted at three public locations in town, and a sign is placed on the property.

Dates of regular meetings are as follows:

January 22, 2019

February 26, 2019

March 26, 2019

April 23, 2019

May 28, 2019

June 25, 2019

July 23, 2019

August 27, 2019

September 24, 2019

October 22, 2019

November 26, 2019

December – TBA

**NOTE: PLANNING COMMISSION
MEETINGS DURING THE MONTHS OF JUNE
THROUGH SEPTEMBER WILL BEGIN AT
6:30 P.M. WITH ZONING BOARD OF
ADJUSTMENT MEETINGS TO FOLLOW AS
NEEDED.**

**Town of Westmore
SELECTBOARD MEETING SCHEDULE
2019**

**All meetings are held every other Monday at 6:00 pm
unless otherwise posted**

**If you wish to be on the agenda, you must do so before 12:00 noon on the Thursday before the meeting.
Please contact the Town Clerk's Office at 525-3007 for further information.**

TOWN MEETING DAY - March 5, 2019 Selectboard Organizational Mtg held after town meeting

January 7, 2019	August 5, 2019
January 22, 2019 Tuesday	August 19, 2019
February 4, 2019	September 3, 2019 Tuesday
February 19, 2019 Tuesday	September 16, 2019
March 4, 2019	September 30, 2019
March 5, 2019 Town Meeting	October 15, 2019 Tuesday
March 18, 2019	October 28, 2019
April 1, 2019	November 12, 2019 Tuesday
April 15, 2019	November 25, 2019
April 29, 2019	December 9, 2019
May 13, 2019	December 23, 2019
May 28, 2019 Tuesday	January 6, 2020
June 10, 2019	January 21, 2020 Tuesday
June 24, 2019	February 3, 2020
July 8, 2019	February 18, 2020 Tuesday
July 22, 2019	March 2, 2020
Town Meeting Day, March 3, 2020	

**If you would like to receive meeting agendas by e-mail, please
contact the Town Clerk at 525-3007 or at clerk@westmoreonline.org**

**"WARNING" postings for Selectboard Meetings:
Town bulletin board, Town Clerk's office and Willoughby Lake Store
www.westmoreonline.org**

Town of Westmore
54 Hinton Hill Road
Orleans, VT 05860

WESTMORE INFORMATION

TOWN CLERK'S OFFICE:

Phone #: (802) 525-3007
Mailing Address: 54 Hinton Hill Road
Orleans, VT 05860
Website: www.westmoreonline.org
e-mail: clerk@westmoreonline.org

Hours: Monday -Thursday 8:30am - 4:00pm
(but please call ahead to ensure we are in the office)

LISTER'S OFFICE:

Phone #: (802) 525-3235
Mailing Address: same as Town Clerk
e-mail: wstrlisters@gmail.com

Hours: Mon, Wed, Thurs 9:00am - 2:00pm
(but please call ahead to ensure we are in the office)

SELECTMEN:

William Perkins 525-3948
David Stevens 525-3830
Peter Hyslop 525-6586

PLANNING & ZONING:

Louisa Dotoli 525-6511

ZONING ADMINISTRATOR:

Andrew Berley 525-8872

CEMETERY COMMISSIONER:

William Perkins 525-3948

ANIMAL CONTROL OFFICER:

Renee Falconer 802-673-3791

GARAGE - Highway Department:

Clayton Butler 525-4708

TRANSFER STATION & RECYCLING:

Transfer Station office 467-3838

DISTRICT REPRESENTATIVE:

Paul Lefebvre 467-8338

The CHRONICLE is used for ALL town warnings, notices & ads

*******EMERGENCY INFORMATION*******

For emergencies: Police, Ambulance, Fire call 911

FIRE & RESCUE: 802-323-4542

Fire Chief: Ed Levie

Fire Warden: Ed Levie

ORLEANS SHERIFF: 334-3333

Northern NE Poison Center: (800) 222-1222

**VT STATE POLICE: (802) 334-8881
& VT Fish & Wildlife**