



Board of Veterinary Medicine

Office of Professional Regulation, Vermont Secretary of State

89 Main Street, 3rd Floor • Montpelier, VT 05620-3402
Tel. (802) 828-2373 • www.sec.state.vt.us/professional-regulation.aspx

Approved Minutes

Thursday, April 12, 2018

1. Call to Order

The meeting was called to order at 9:01 a.m., by Dr. Wheeler, Chair.

Members Present: J. Drexel Wheeler, DVM, Chair; Paula Yankauskas, VMD, Vice-Chair; Crager J. Boardman, Jr, DVM; Ryan Canales, MVB, Secretary; Terry York, Public Member and Jeannette Hogan, Public Member

OPR Personnel Present: Aprille Morrison, Licensing Administrator I and Lauren Hibbert, Esq., General Counsel

Guests: Dr. Karen Bradley

2. Changes to the agenda – None

3. Approval of minutes from December 4, 2017 meeting

Dr. Canales made a motion to approve the minutes as written. Dr. Yankauskas seconded the motion. Motion passed.

4. Topics for Discussion

a. Administrative Rules Updates

- i. Ms. Hibbert discussed changes to the Administrative Rules with Board members present, particularly in the areas of VCPR and continuing education. Ms. Hibbert will prepare an updated draft for Board members to review and discuss at the June meeting.

b. Continuing Education Audits

- i. The Board reviewed the continuing education audits from the May 2017 renewal. Ms. Morrison will communicate with the deficient licensees.

c. Closing Reports

- i. Ms. Hibbert discussed the new procedures for reports of concluded investigation with the Board members.

d. Meeting Cancellations

- i. Concerns were noted regarding Board meeting cancellations in the future as well as the possibility of switching to quarterly meetings in 2019. This will be discussed at a future meeting date.

- e. AAVSB Annual Meeting
 - i. Ms. Hibbert would like to attend the Annual AAVSB meeting in September. The Board agreed it would be beneficial for her to attend.

5. Administrative Updates

- a. Lauren Hibbert to discuss new licensing platform.
 - i. Ms. Hibbert updated members on the progress of the new licensing platform and the Board member access portals.

6. Education Course Review

- a. **“NRC Plus”** submitted by Amanda Spector, DVM. Requesting approval for thirty (30) hours of Continuing Veterinary Medical Education credit. The course will be held from February 19, 2018 through April 30, 2018..
 - i. **Ms. York made a motion to table Dr. Spector’s education request. Dr. Yankauskas seconded the motion. Motion passed. Ms. Morrison will reach out to Dr. Spector with the information the Board is requesting.**

7. Public Comment

- a. Dr. Bradley attended the meeting as a representative for the Vermont Veterinary Medical Association.

8. **Adjournment** Ms. York made a motion to adjourn the meeting at 11:48 am. Dr. Canales seconded the motion. Motion passed.

Next Scheduled Meeting – Thursday, June 14, 2018
Please check the office [website](#) for updates