

Vermont Board of Land Surveyors
Secretary of State, Office of Professional Regulation
National Life Building, North Fl 2
Montpelier, VT 05620-3402

Approved Minutes
Meeting of Tuesday, January 17, 2012

1. The meeting was called to order at 9:12 a.m.

Members present: Shane B. Clark, L.S., Chairman; Dorothy Hayden, Vice-Chair; Charles Rockwell, L.S., Secretary; Jonathan R. Abts, L.S.; and Timothy Short, L.S.

Absent: Timothy O'Meara, and Debra Daniels Mithoefer, L.S.

OPR Personnel present: Larry Novins, Board Counsel; Carla Preston, Case Manager; Terry Gray, Unit Administrator; and Kara Shangraw, Licensing Board Specialist.

2. The Chair called for approval of the Minutes of the November 10th meeting. Ms. Hayden made a motion, seconded by Mr. Abts, to approve the Minutes of the November 10, 2011 meeting as submitted. Motion passed 5-0.

3. **Legislation/Rulemaking:**

- The Board reviewed the latest draft of the Rules, Statutory changes, and portfolio checklist.

4. **Reports/Guests:**

Robert D'Orazio who had asked to be added to the agenda to discuss with the Board his recommended changes for the Rules did not appear at the meeting.

5. **Hearings/Stipulation and Consent Orders:**

6. **Exam Question Databank Review:**

The Board corrected the fall examinations.

7. **Reports of Concluded Investigations/Complaint Status/Follow up cases:**

Carla Preston made her Case Manager's report. There are currently seven cases.

8. **Applications / (See Appendix A):**

- a. The Board members reported on the hours received from applicants (see appendix A).
- b. The Board reviewed and approved Seth Kittredge's seal.

9. **Continuing Education Courses - Education Committee to Report:**

- a. **"Practical Guide to Zoning and Act 250"** submitted by NBI Inc., and sponsored by the National Business Institute, requesting approval for 6.0 Professional Development Hours of continuing education credits. This course was **not** approved because it is not related to the practice of Land Surveying in the State of Vermont.

- b. **“Easements & the Land Surveyor”** submitted by Donald Doolan, and sponsored by the University of New Hampshire requesting approval for 7.00 Professional Development Hours of continuing education credits. The Board approved a total of seven (7) Professional Development Hours of continuing education credits. Approval number CE146-0112.
- c. **“Direct Leveling”** submitted by Barry Paul, and sponsored by Geographical Information Systems, requesting approval for 8.00 Professional Development Hours of continuing education credits. The Board needs the course description / timeframe in order to make a decision on this course.
- d. **“Multiple Submittals from New York State Association of Professional Land Surveyors”** Submitted by Amber Anderson, and sponsored by the New York State Association of Land Surveyors, requesting approval for 17 multiple courses ranging from one and a half to four hours of professional development hours. The Board took action as indicated below:
- Geodetic and Tidal Datums (4 hours) – Approval number issued, CE147-0112
 - Adverse Possession in NYS (1.5 hours) – Approval number issued, CE148-0112
 - Guide to Surveying Along Waterways in NY (1.5 hours) – Approval number issued, CE149-0112
 - Creation and Termination of Easements Part I (1.5 hours) – Approval number issued, CE150-0112
 - Creation and Termination of Easements Part II (1.5 hours) – Approval number issued, CE151-0112
 - LiDAR Part I (1.5 hours) – Approval number issued, CE152-0112
 - LiDAR Part II (1.5 hours) – Approval number issued, CE153-0112
 - Surveyors Ethical Role in Managing Multi-Tiered Projects (1.5 hours) – Approval number issued, CE154-0112
 - Ethics for Design Professionals (1.5 hours) – Approval number issued, CE155-0112
 - Pipeline Easements, Location & Surveying Strategies (1.5 hours) – Approval number issued, CE156-0112
 - Laser Scan Project Analysis – Radio City Music Hall (1.5 hours) – Approval number issued, CE157-0112
 - Tides, Lakes, Boundaries in NYS (1.5 hours) – Approval number issued, CE158-0112
 - Monumental Surveyors – Surveyors in Monumental Carvings, and the Surveyors working on them (4 hours) – Approval number issued, CE159-0112

The following courses were **not** approved because they are not related to the practice of Land Surveying in the State of Vermont.

- GPS and Lightsquared Panel
 - Communicating Survey Costs Under the NYS Consumer Bill of Rights
 - Practical Applications of Machine Control and 3D Modeling
 - Project Delivery Using GIS Data
- e. **“Certified Federal Surveyors Training Course”** submitted by Jeffrey Bradford and sponsored by the Oregon Institute of Technology requesting approval for continuing education credits. The Board reviewed and approved a total of twenty (20) hours of Professional Development Hours of continuing education credits. Individuals taking this course must show successful completion of the entire course to gain the twenty (20) hours of continuing education. Approval Number CE160-0112.

10. **NCEES Correspondence:**
11. **Miscellaneous Correspondence:**
12. **Other Business:**
13. **Public Comment:**
14. There being no further business the meeting was adjourned at 11:03 a.m.

Respectfully submitted,

Kara Shangraw, Licensing Board Specialist
Office of Professional Regulation

Meeting dates for 2012:

March 20th, May 15th, July 17th,
September 18th, and November 20th.

Appendix A

Name of Board Member Assigned		Timothy Short
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Cox, Christopher	David Coleman	617.5
Langmaid, Jacob	Shane Clark	
McGowan, Hugh, A	Brian Lavery	
Noviello, Matthew		
Quackenbush, Everette		
Swedick, David	Patricia Kules	186.3
Tommell, Jason		

Name of Board Member Assigned		Charles Rockwell
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Baker, Aaron	Ronald Taber	420.5
Barnaby, Luke	Robert Townsend	
Barnes, Martin		
Lareau, John		
Paradee, Andrew		
Tetreault, Stephen	Douglas Henson	672.3
Towne, Zebulon	Mark Day	
	Glenn Towne	

Name of Board Member Assigned		Debra Daniels Mithoefer
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Duquette, Jonathan	Norbert Blais	
Fortin, Edward	Dana Libby/Doug Henson	
Gervais, Gabriel	Peter Cross	11-10-11 / 5903.75
Herring, Brad	Nicholas Nowlan	
Naaktgeboren, David	Ellis Speath Jr.	
Pahel, James		9-21-10 / 173

Name of Board Member Assigned		Timothy O'Meara
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Beal, Alger, R	David Mance Jr.	5-19-09 / 1122.5
Cummings, Steven	Ronald Taber	687.7
Falk, Michael	David Rose	9-21-10 / 4427.75
Hammond, Barton	Ronald LaRose	3119.5
Sargent, Scott	William Creamer	

Name of Board Member Assigned		Shane Clark
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Holstein, Jamey	Len Amblo	
Morris, Timothy	Russell Brown	01-17-12 / 129
Otis, Randall	Ronald Gauthier	
Reed, Mathew		
Smith, Alex	John Thetford	01-18-11 / 7689.0
Walker, Mark	Doug Henson	7-21-09 / 2361
Whitehead, Chad	Richard Bell	534.5
Lackey, Bradley	Merrill Mundell, Jr.	01-17-12 / 5986.5

Name of Board Member Assigned		Jonathan Abts
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Downey, Ryan, J	Ellis Speath Jr.	01-17-12 / 5902.5
Fuller, Aaron	Steven Brooks	9-21-10 / 197
Kittredge, Seth W.	Ronald LaRose	11-10-11 / 7943
Paire, Uriah	Lisa Ginett	
Peacock, Gregory		
Riley, Jason, M	Steve Fraser	1-17-12 / 7302
Wilson, Terry	Richard Bell	5-17-11 / 2577
Yager, Nathan, O	David Rose	9-21-10 / 1620.5