

**Vermont Secretary of State
Office of Professional Regulation
BOARD OF BARBERS AND COSMETOLOGISTS
UNAPPROVED MINUTES
May 16, 2016**

1. The meeting was called to order at 9:00 a.m.

Board Members Present: Randy Peace, Vice-Chair; Joan Kavanaugh, Secretary; Celeste Moulton; and Judith Wernecke. Absent: Jon Somes.

OPR Staff Present: Rachel Allen, Prosecuting Attorney; Gabriel Gilman, General Counsel; Carla Preston, Case Manager; Tara Grenier, Board Administrator; and Kara Shangraw, Licensing Board Specialist.

2. The Chair called for approval of the Minutes of the March 21st meeting. Ms. Wernecke made a motion, seconded by Ms. Kavanaugh, to approve the Minutes of the March 21, 2016 meeting as submitted. Motion passed unanimously.

3. **Case Manager's Report/Closing Reports/Follow-Up:**

Ms. Preston gave her Case Manager's report, there are currently 17 pending cases.

M2011-158 - The Board reviewed the request for removal of conditions from Maryanne Mead's license. Ms. Wernecke, made a motion, seconded by Ms. Moulton to remove the conditions from Ms. Mead's license. Motion passed 3-0. Mr. Peace, Investigative Team member abstained from the vote.

2015-397 & 2015-534 - The Board reviewed the report of concluded investigation. Mr. Peace, made a motion, seconded by Ms. Wernecke, to accept the Investigative Team's recommendation and concluded the case without formal prosecution. Motion passed 3-0. Ms. Moulton, Investigative Team member abstained from the hearing and vote.

2015-539 - The Board reviewed the report of concluded investigation. Ms. Wernecke, made a motion, seconded by Ms. Kavanaugh, to accept the Investigative Team's recommendation and concluded the case without formal prosecution. Motion passed 3-0. Ms. Moulton, Investigative Team member abstained from the hearing and vote.

4. **Reports/Guests:**

5. **Hearings/Stipulations:**

The Board reviewed the revised *Stipulation and Consent Order* in the matters of 2015-105 & 2015-208 (Nail Goddess & Associates and Julia Lucia-Ticehurst).

Rachel Allen, Prosecuting Attorney was present for the State. Gabriel Gilman, General Counsel was present for the Board. Based on the information submitted, Ms. Wernecke made a motion, seconded by Ms. Kavanaugh, to accept the *Stipulation and Consent Order* as presented. Motion passed 3-0. Ms. Moulton, Investigative Team member, abstained from the hearing and vote.

6. Legislative Updates:

7. Correspondence:

The Board reviewed and noted the May 10, 2016 e-mail from Francine Rananto regarding the National Exam Changes.

8. Public Comment/ Other Business:

The Board members were informed of Board Chair Jon Somes' resignation. The Board wished to thank him for his years of service and dedication to the Board. The Board had to hold a new election of officers. The results were as follows: Mr. Peace – Chair; Ms. Moulton, Vice-Chair; and Ms. Kavanaugh, Secretary.

9. There being no other business, the meeting adjourned at 10:35 a.m.

Respectfully submitted,

Kara Shangraw
Licensing Board Specialist