

Vermont Secretary of State
Office of Professional Regulation
BOARD OF ARCHITECTS
89 Main Street, 3rd Floor,
Montpelier, VT 05602

UnApproved Minutes
June 5, 2017

Members present: Liz Merrill, Keith Robinson, Frank Guillot and Beth Chenette

Member(s) absent: Ingrid Moulton Nichols, Jennifer Arbuckle, Matt Lutz

Staff present: Danielle Rubalcaba, Licensing Board Specialist; Rachel Allen, Prosecuting Attorney; Gabriel Gilman, General Counsel

1. 10:30am Called to order by the vice chair Frank Guillot.
2. **Approval of the Minutes of the April 3, 2017 meeting.** Frank Guillot made a motion to accept the minutes of the April 3, 2017 meeting. Liz Merrill seconded the motion. Motion passed unanimously.
3. **Case Manager Report** No report
4. **Hearings/Stipulations/Concluded Investigations: 2015-76**

Keith Robinson made a motion to approve Stipulation and consent order 2015-76 with the pending suggested changes. Motion seconded by Liz Merrill. Motion carried. Changes are as follows add the following text in paragraph one of the order: *without finding of unprofessional conduct, the board may assess a penalty for unauthorized practice 3 V.S.A. § 127.*

Frank Guillot made a motion to accept the motion as accepted by the respondent with the suggested changes. Motion seconded by Beth Chenette. Motion carried

5. **Licensing – Review the following applications for licensure**
Keith Robinson made a motion to approve the following applicants for licensure. Beth Chenette seconded the motion. Motion passed unanimously.
Aurora Riopelle
Alan Lagocki

The Board reviewed the following applicants to sit for the A.R.E. based upon successfully meeting the Vermont requirements. Keith Robinson made a motion to approve the applicants below. Liz Merrill seconded the motion. Motion passed.

Michael MacEacharn
Benjamin Eagan
Dustin Flemming
Nathalia Ellis
Mark Ragucci

Follow up: Laura Bailey is tabled until a completed NCARB record is received.

6. **Discussion Items:**
 - The board recommends to NCARB using the title Architectural Associate rather than intern. Danielle submitted this information back to NCARB via email.
7. **Adjourn.** There being no further business to attend to vice chair Frank Guillot adjourned the meeting at 11:40 a.m.

2017 Meeting Dates

August 7, 2017
October 2, 2017
December 4, 2017