

THE  
ANNUAL REPORT  
  
OF THE  
OFFICERS OF THE  
  
TOWN OF BRISTOL  
VERMONT

FOR THE YEAR ENDING JUNE 30,  
2021

Please bring this report with you to the  
informational Town Meeting  
Monday, February 21, 2022, at 7:00 pm  
and/or February 28, 2022, at 7:00 pm

Voting by Australian Ballot  
Tuesday, March 1, 2022  
7:00 am to 7:00 pm

# **TOWN OF BRISTOL**

## **GENERAL INFORMATION**

Chartered June 26, 1762

Area..... 26,860 acres  
Green Mountain National Forest Acreage ..... 5,338 acres

Town Roads (excluding Class 4 Roads) .....36.4 miles  
State Highway (Routes 116 and 17) ..... 13.4 miles  
Population (2020 Census).....3,782  
Voter Checklist (as of January 31, 2021).....3,136

### INFORMATION FOR VOTERS

#### ELIGIBILITY OF VOTERS

Any person who, on Election Day:

- is a citizen of the United States;
- is a resident of the State of Vermont;
- has taken the Voter's Oath; and
- is 18 years of age or more

may register to vote in the town of his or her residence in any election held in a political subdivision of this state in which he or she resides.

#### VOTER'S OATH

You solemnly swear (or affirm) that whenever you give your vote or suffrage, touching any matter that concerns the State of Vermont, you will do it as in your conscience you shall judge will most conduce to the best good of the same, as established by the Constitution, without fear or favor of any person.

PLEASE BRING THIS REPORT TO THE INFORMATIONAL MEETING

MONDAY, February 21, 2022, at 7:00 PM and/or

MONDAY February 28, 2022, at 7:00 PM via ZOOM

VOTING: HOLLEY HALL - TUESDAY, MARCH 1, 2022

7:00 AM TO 7:00 PM

REPORTS FROM MANY OF THE ORGANIZATIONS REQUESTING FUNDS  
CAN BE SEEN AT THE TOWN CLERK'S OFFICE.

## DEDICATION



### **Frederick K. Baser**

If COVID-19 had not prevented Bristol's traditional Town Meeting in 2021, Fred Baser might still be Moderator, a post he held for more than twenty years.

Fred was a history major at Colgate College and played on the college football team. After a brief stint working in Manhattan, where he met his wife, Marian, they moved to Vergennes, where Fred landed a job selling ads for radio station WFAD. They quickly made their home in Bristol, where they raised three boys and have resided since.

Fred has always been interested in his community and its people. Bristol proved fertile ground for this very civic-minded newcomer. In addition to being a business owner (Bristol Financial Services) and a Certified Financial Planner, Fred is a consummate public servant. When asked to run for Selectman, Fred jumped right in. He served on the Bristol Selectboard for many years, serves as a Justice of the Peace, and continues to be Chair of the Bristol Revolving Loan Fund Committee.

He was elected to the Vermont House of Representatives for the Addison-4 District representing the Bristol, Lincoln, Monkton, and Starksboro communities and served on the House Committee on Commerce and Economic Development. And he was recently appointed by Governor Scott to serve on the Vermont Housing Finance Agency board.

Fred is an avid fly fisherman and member of the New Haven River Anglers. These days Fred can be found on the golf course, fishing with his sons and grandsons, still volunteering on local boards, and enjoying winters in the Florida sunshine.

As Bristol's Moderator, he wielded the gavel at Town Meeting with patience and good humor. We wish to acknowledge and express our sincere appreciation for Fred's long-time service to the community, region, and state.

*Bristol Selectboard*

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## ANNUAL TOWN MEETING RESULTS

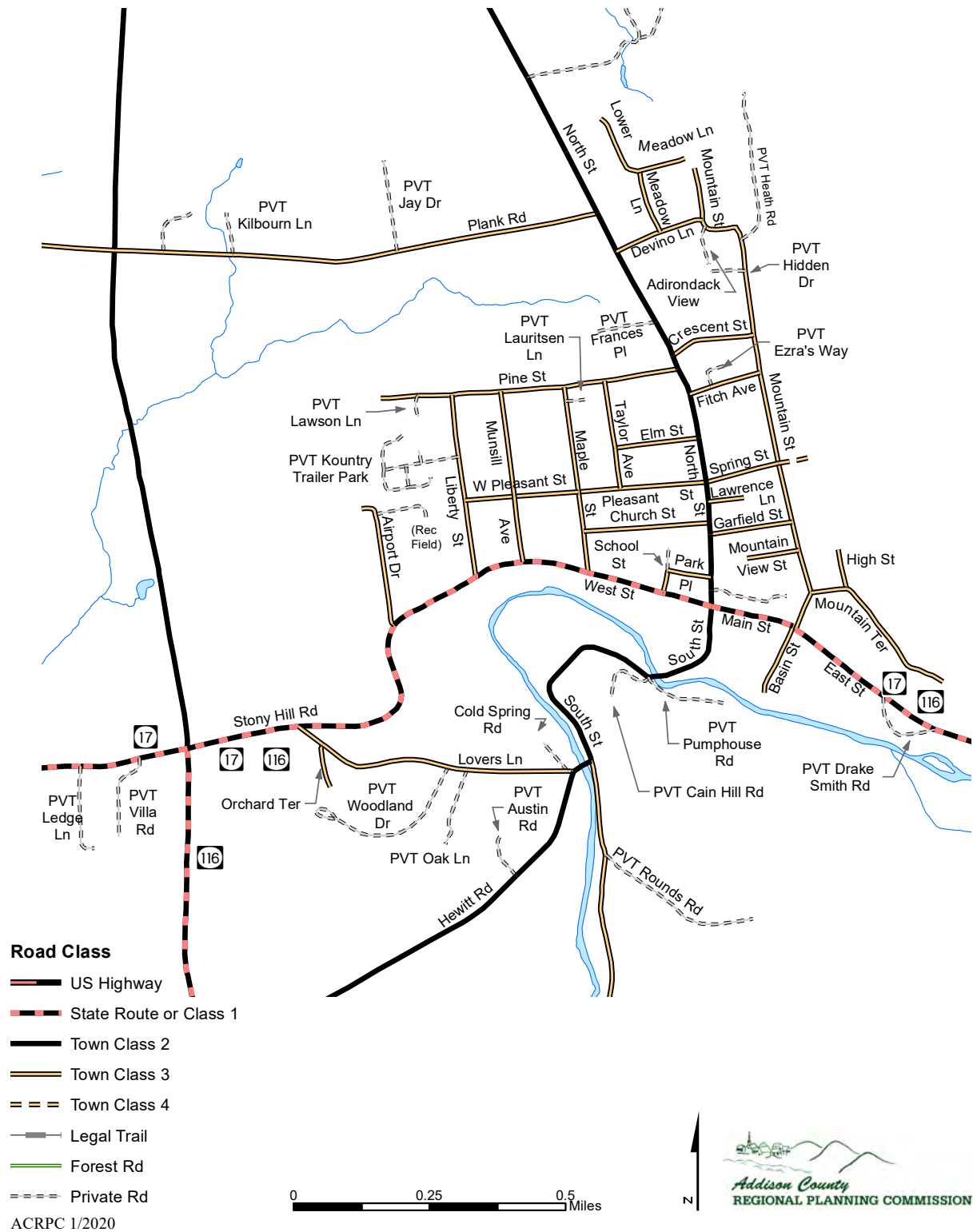
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# TOWN OF BRISTOL DOWNTOWN AREA

## Town of Bristol, Downtown Area



**WARNING**  
**ANNUAL TOWN MEETING**  
**BRISTOL, VERMONT**  
**March 1, 2022**

The legal voters of the Town of Bristol are hereby WARNED and NOTIFIED to meet at Holley Hall in said Bristol, on Tuesday, March 1, 2022, between the hours of 7:00 a.m., at which time the polls will open, and 7:00 p.m., at which time the polls will close, to vote by Australian ballot on the following articles of business:

**ARTICLE 1:** To elect by Australian ballot the following Town Officers as required by law: one Selectboard member for a three-year term; one Selectboard member for a two-year term; two Library Trustees for a three-year term; one School Board member for a two-year term and one School Board member for a three-year term for Mt. Abraham Unified School District; one Moderator for a one-year term; one First Constable for a one-year term; one Second Constable for a one-year term; one Lister for a two-year term; one Lister for a three-year term.

**ARTICLE 2:** Will the voters of the Town of Bristol vote that all real property taxes payable in installments shall bear interest at a rate of  $\frac{3}{4}$  of one percent per month or fraction thereof for the first three months and thereafter one and one-quarter percent per month or fraction thereof from the due date of each installment with the payment of the real property taxes and interest to the Town Treasurer for the Town's fiscal year period of July 1, 2022 through June 30, 2023, real property taxes being due in two equal installments on November 15, 2022 and April 15, 2023 by physical delivery to the Town Office before midnight on that date?

**ARTICLE 3:** Will the town limit the amount of the penalty charged by the collector of delinquent taxes for payments made after the due date for payment to four percent (4%) of the tax collected pursuant to 32 V.S.A. § 1674(3)(A)?

**ARTICLE 4:** Will the voters set the salaries that shall be paid to the members of the Selectboard at the same as FY2021, being \$500 plus \$15 per meeting and \$25 per meeting for the Chair?

**ARTICLE 5:** Will the voters adopt the proposed 2022-2023 fiscal year Public Works/Highway Fund Operating Budget in the amount of **\$830,770**, with **\$728,798** to be raised by taxes through a tax rate set by the Selectboard on the 2022 Grand List sufficient to raise **\$728,798**?

**ARTICLE 6:** Will the voters adopt the proposed 2022-2023 fiscal year Arts, Parks and Recreation Department budget in the amount of **\$320,546**, with **\$221,246** to be raised by taxes through a tax rate set by the Selectboard on the 2022 Grand List sufficient to raise **\$221,246**?

**ARTICLE 7:** Will the voters adopt the proposed 2022-2023 fiscal year General Fund Operating Budget in the amount of **\$957,425**, subject to modification by actions on the previous articles, with **\$765,641** to be raised by taxes through a tax rate set by the Selectboard on the 2022 Grant List sufficient to raise **\$765,641**?

**ARTICLE 8:** Will the voters authorize the transfer of \$30,000 of the June 30, 2021 General Fund undesignated fund balance to the Capital Building Fund?

**ARTICLE 9:** Will the voters authorize the transfer of \$52,500 of the June 30, 2021 General Fund undesignated fund balance to the Capital Road Fund?

**ARTICLE 10:** Will the voters authorize the transfer of \$25,000 of the June 30, 2021 General Fund undesignated fund balance to the Capital Paving Fund?

**ARTICLE 11:** Will the voters authorize the transfer of \$20,000 from the June 30, 2021 General Fund undesignated fund balance to the Reappraisal Reserve Fund?

**ARTICLE 12:** Will the voters authorize the transfer of \$22,500 from the June 30, 2021 General Fund undesignated fund balance to the Fire Department Apparatus Reserve Fund?

**ARTICLE 13:** Will the voters appropriate the following sums to be placed in various Town Reserve Fund accounts as noted?

<u>Reserve Fund:</u>	<u>Amount:</u>
Capital Building Fund	\$30,000
Capital Fire Equipment Fund	\$25,000
Capital Fire Vehicle Fund	\$100,000
Capital Highway Equipment Fund	\$135,000
Capital Road Fund - Construction	\$40,000
Capital Road Fund – Paving	\$135,000
Capital Sidewalk Fund	\$40,000
Conservation Fund	\$10,000
Reappraisal Fund	\$15,000
Technology Fund	<u>\$ 7,000</u>
Total:	\$537,000

**ARTICLE 14:** Shall the voters of the Town of Bristol ratify the Town of Lincoln’s vote of August 24, 2021 to withdraw the Town of Lincoln from the Mount Abraham Unified School District (MAUSD)?

**ARTICLE 15:** Shall the Town of Bristol permit the operation of licensed cannabis retailers, subject to such municipal ordinance and regulation as the Selectboard may lawfully adopt and implement pursuant to 7 V.S.A. §863?

**ARTICLE 16:** Will the voters approve an appropriation of \$153,899.80 for the Lawrence Memorial Library for its annual operating budget, said sum to be raised by taxes?

**ARTICLE 17:** Will the voters appropriate \$29,000 for the Bristol Cemetery Association, Inc. in accordance with 24 V.S.A. §2691 for the purpose of maintaining Greenwood Cemetery (mowing and trimming) in a well-kept manner?

**ARTICLE 18:** Will the voters appropriate \$10,000 to Bristol CORE, Bristol's non-profit downtown organization committed to increasing and maintaining the economic vitality of the downtown area?

**ARTICLE 19:** Will the voters appropriate \$4,000 to the Bristol Family Center to provide childcare and early education programs serving many area working families and their children?

**ARTICLE 20:** Will the voters appropriate \$6,000 to the Bristol Fourth of July Committee to organize the parade and events at the Town Green?

**ARTICLE 21:** Will the voters appropriate \$2,500 to the Bristol Historical Society, caretaker for the local area history including local legends and artifacts?

**ARTICLE 22:** Will the voters appropriate \$2,000 to the Bristol Little League to provide baseball for elementary school children?

**ARTICLE 23:** Will the voters appropriate \$15,000 to the Bristol Recreation Club to manage the 10-acre recreation land and properties adjacent to Mt. Abe Unified School District?

**ARTICLE 24:** Will the voters appropriate \$13,500 to the Bristol Rescue Squad to provide emergency treatment and transportation of ill and injured persons to nearby hospitals.

**ARTICLE 25:** Will the voters appropriate \$1,200 to the Bristol Town Band, a group of citizens that play weekly on Town Park and at other locations?

**ARTICLE 26:** Will the voters appropriate \$3,500 to NEAT (Northeast Addison Television), a non-profit public access television station which serves Bristol's five-town region?

**ARTICLE 27:** Will the voters appropriate \$750.00 to the Addison Allies Network, Inc. for migrant farmworkers living in Addison County?

**ARTICLE 28:** Will the voters appropriate \$4,700 to Addison County Home Health & Hospice for providing in-home care and hospice?

**ARTICLE 29:** Will the voters appropriate \$4,800 to Addison County Parent/Child Center to provide family education services?

**ARTICLE 30:** Will the voters appropriate \$2,000 to Addison County Readers, Inc. to support pre-school literacy activities?

**ARTICLE 31:** Will the voters appropriate \$1,150 to Addison County Restorative Justice Services, Inc. to provide restorative projects for offenders who have potential to learn from their mistakes?

**ARTICLE 32:** Will the voters appropriate \$300 to Addison County River Watch Collaborative, a citizen run water quality monitoring program?

**ARTICLE 33:** Will the voters appropriate \$2,700 to Age Well to provide home and community-based services?

**ARTICLE 34:** Will the voters appropriate \$3,875 to the Counseling Service of Addison County to offer professional mental health services, including a 24-hour emergency service?

**ARTICLE 35:** Will the voters appropriate \$2,200 to Elderly Services to sponsor Project Independence Adult Day Health Center, Daybreak Alzheimer's Care Program, Family Caregiver Support Group, and the Aging Education Center?

**ARTICLE 36:** Will the voters appropriate \$1,500 to Habitat for Humanity Addison County to build affordable, energy-efficient, and sustainable homes for eligible families?

**ARTICLE 37:** Will the voters appropriate \$1,000 to Homeward Bound (Addison County Humane Society, Inc.) to promote the ethical treatment of and prevention of cruelty to all domestic animals by providing shelter and education services?

**ARTICLE 38:** Will the voters appropriate \$3,250 to HOPE (Helping Overcome Poverty's Effects) to provide emergency services, dental care, and affordable housing?

**ARTICLE 39:** Will the voters appropriate \$1,400 to John W. Graham Housing and Services, to provide emergency shelter to the homeless?

**ARTICLE 40:** Will the voters appropriate \$1,000 to Open Door Clinic to provide free health care to the uninsured and under-insured residents in Addison County?

**ARTICLE 41:** Will the voters appropriate \$750 to RSVP and Green Mountain Foster Grandparent Program (volunteer), a program for people 55 and older who want to help meet community needs through use of their skills and knowledge to non-profit organizations?

**ARTICLE 42:** Will the voters appropriate \$11,306 to Tri-Valley Transit (formerly Addison County Transit Resources) to provide transportation with a Tri-town Shuttle bus and other transportation services for elderly and the disabled?

**ARTICLE 43:** Will the voters appropriate \$3,000 to Turning Point Center of Addison County for the purpose of supporting its mission to assist persons, their families, and their friends in recovery from substance use disorder and addictive behaviors?

**ARTICLE 44:** Will the voters appropriate \$1,650 to Vermont Adult Learning to provide educational programs for adults?

**ARTICLE 45:** Will the voters appropriate \$3,500 to WomenSafe to promote the social welfare of Addison County to reduce the incidents of physical, sexual, and emotional violence against women?

**Informational Meetings:** *The legal voters of the Town of Bristol are further notified that informational meetings will be held solely via Zoom on Monday, February 21, 2022 during a regular Selectboard meeting which will commence at 7:00 p.m., and on Monday, February 28, 2022 during a special Selectboard meeting which will commence at 7:00 p.m. for the purpose of discussion about all matters on the Annual Town Meeting warning.*

To log into the Zoom meetings:

**Monday, February 21, 2022, 7:00 p.m.**

<https://us02web.zoom.us/>

Meeting ID: 879 1281 0018

Passcode: 619003

Phone in: 1 (646) 558-8656

**Monday, February 28, 2022, 7:00 p.m.**

<https://us02web.zoom.us/>

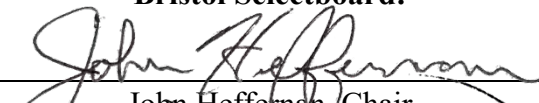
Meeting ID: 879 1281 0018

Passcode: 619003

Phone in: 1 (646) 558-8656

Adopted and approved at a meeting of the Selectboard of the Town of Bristol duly called, noticed and held on January 27, 2022. Received for record and recorded in the records of the Town of Bristol on January 28, 2022.

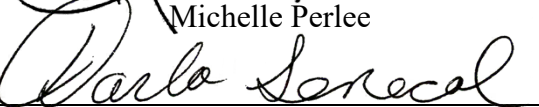
**Bristol Selectboard:**

  
John Heffernan, Chair

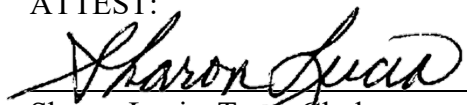
  
Ian Albinson

  
Joel Bouvier

  
Michelle Perlee

  
Darla Senecal

ATTEST:

  
Sharon Lucia, Town Clerk

**WARNING**  
**BRISTOL POLICE DEPARTMENT**  
**SPECIAL SERVICE DISTRICT MEETING**  
**TUESDAY, MARCH 1, 2022**

The legal voters of the Police Department Special Service District of the Town of Bristol are hereby WARNED and NOTIFIED to meet at Holley Hall in said Bristol, on Tuesday, March 1, 2022, between the hours of 7:00 a.m., at which time the polls will open, and 7:00 p.m., at which time the polls will close, to vote by Australian ballot on the following article(s) of business:

**ARTICLE 1:** Will the voters of the Bristol Police District adopt the proposed 2022-2023 fiscal year budget in the amount of **\$504,579**, with **\$405,062** to be raised by taxes through a tax rate set by the Selectboard on the 2022 Grand List of the property in the area included within the District sufficient to raise **\$405,062**?

***Informational Meetings:*** *The legal voters of the Bristol Police District are further notified that informational meetings will be held in person and via Zoom on Monday, February 21, 2022 during a regular Selectboard meeting which will commence at 6:30 p.m., and on Monday, February 28, 2022 during a special Selectboard meeting which will commence at 6:30 p.m. for the purpose of discussion about the proposed Police District Budget.*

To log into the Zoom meetings:

**Monday, February 21, 2022, 6:30 p.m.**

<https://us02web.zoom.us/>

Meeting ID: 879 1281 0018

Passcode: 619003

Phone in: 1 (646) 558-8656

**Monday, February 28, 2022, 6:30 p.m.**

<https://us02web.zoom.us/>

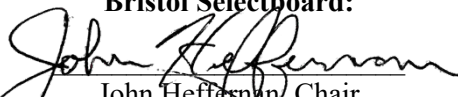
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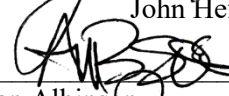
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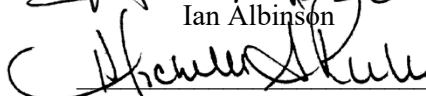
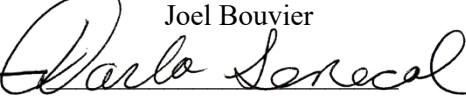
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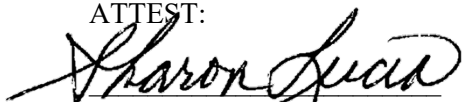
**Bristol Selectboard:**

  
John Heffernan, Chair

   
Ian Albinson Joel Bouvier

   
Michelle Perlee Darla Senecal

ATTEST:

  
Sharon Lucia, Town Clerk



## CIVIC ORGANIZATIONS REQUESTING TOWN FUNDS

**Lawrence Memorial Library (\$153,899.80)** (802-453-2366 / [www.lawrencelibraryvt.org](http://www.lawrencelibraryvt.org)) provides free access to information, services, and programs to nurture the intellectual and cultural life of the Bristol community. The library provides entertaining and enlightening materials and serves as a center of learning for all ages.

**Bristol Cemetery Association (\$29,000)** (802-453-3034) was formed in 1900 by act of Vermont Legislature. Its purpose is to sell lots, care for, and maintain the grounds of the Greenwood Cemetery.

**Bristol CORE (\$10,000)** (802-453-7378 / [www.bristolcore.org](http://www.bristolcore.org)) is Bristol's non-profit downtown organization committed to increasing and maintaining the economic vitality of the downtown area. Events include the *Pocock Rocks Music Festival & Street Fair*, *Chocolate Walk*, and the *Lumen Celebration of Fire & Light*.

**Bristol Family Center (\$4,000)** (802-453-5659 / [www.bristolfamilycenter.org](http://www.bristolfamilycenter.org)) provides childcare and early education programs serving many working families and their children.

**Bristol Fourth of July Committee (\$6,000)** (802-453-4877 / [www.bristol4th.com](http://www.bristol4th.com)) organizes the parade and events at the Town Park each year.

**Bristol Historical Society (\$2,500)** (802-453-3526) is the caretaker for the local area history including local legends and many historical artifacts of the Town.

**Bristol Little League (\$2,000)** (802-453-3614) provides baseball and softball for elementary school children.

**Bristol Recreation Club (\$15,000)** (802-777-1968 / [www.bristolrecclub.org](http://www.bristolrecclub.org)) manages the 10-acre recreation land and properties adjacent to Mt Abe Union High School.

**Bristol Rescue Squad (\$13,500)** (802-453-2472 / [www.bristolrescuevt.org](http://www.bristolrescuevt.org)) provides emergency treatment and transportation of ill and injured persons to nearby hospitals.

**Bristol Town Band (\$1,200)** (802-377-7335) is a group of citizens from Bristol and surrounding communities with a talent for music. This band plays weekly on the Town Park during the summer months and entertains at other locations.

**Northeast Addison Television (NEAT) (\$3,500)** (802-453-8562 / [www.neatbristol.com](http://www.neatbristol.com)) is a non-profit public access television station which serves Bristol's five-town region.

**Addison Allies Network (\$750)** (802-989-6866 / [www.facebook.com/AddisonAllies/](https://www.facebook.com/AddisonAllies/)) is a group of volunteers building a stronger, more diverse, and inclusive community by teaching English, providing needed services, and hosting social opportunities to migrant farmworkers living in Addison County, Vermont. **(New for 2022)**

**Addison County Home Health and Hospice (\$4,700)** (802-388-7259 / [www.achhh.org](http://www.achhh.org)) provides in-home health care and hospice to area residents, including nursing, physical, occupational and speech therapy, aides, and homemakers.

**Addison County Parent/Child Center (\$4,800)** (802-388-3171 / [www.addisoncountypcc.org](http://www.addisoncountypcc.org)) provides playgroups, classes, transportation, infant care, and family education services to town residents.

**Addison County Readers (\$2,000)** ([www.addisoncountyreaders.org](http://www.addisoncountyreaders.org)) supports pre-school literacy through activities that include distribution of books, educational opportunities, parent training, and literacy awareness.

**Addison County Restorative Justice Services (\$1,150)** (802-388-3888 / [www.acrjs.org](http://www.acrjs.org)) is a nonprofit organization dedicated to providing restorative justice programs to the residents of Addison County.

**Addison County River Watch Collaborative (\$300)** (802-434-3236 / [www.acrpc.org/acrpc](http://www.acrpc.org/acrpc)) is a citizen run water quality monitoring program.

**Age Well (Champlain Valley Agency on Aging) (\$2,700)** (802-865-0360 / [www.agewellvt.org](http://www.agewellvt.org)) provides home and community-based services such as Outreach, Meals on Wheels, Senior Meal Sites, Transportation, Legal Services, and others.

**Counseling Service of Addison County (\$3,875)** (802-388-7641 / [www.csac-vt.org](http://www.csac-vt.org)) offers professional mental health services, including a 24-hour emergency service.

**Elderly Services (\$2,200)** (802-388-3983 / [www.elderlyservices.org](http://www.elderlyservices.org)) sponsors Project Independence Adult Day Health Center, Daybreak Alzheimer's Care Program, Family Caregiver Support Group, and the Aging Education Center.

**Habitat for Humanity Addison County (\$1,500)** (802-388 0400 / [www.addisonhabitat.org](http://www.addisonhabitat.org)) is a global nonprofit housing organization focused on our neighbors and communities throughout Addison County. (New for 2022)

**Homeward Bound (Addison County's Humane Society) (\$1,000)** (802-388-1100 / [www.homewardboundanimals.org](http://www.homewardboundanimals.org)) promotes the ethical treatment of and prevention of cruelty to all domestic animals by providing shelter and education services.

**HOPE (Helping Overcome Poverty's Effects) (\$3,250)** (802-388-3608 / [www.hope-vt.org](http://www.hope-vt.org)) provides emergency services, (other than shelter), dental care, and affordable housing. (Formerly Addison County Community Action Group)

**John W. Graham Shelter (\$1,400)** (802-877-2677 / [www.johngrahamshelter.org](http://www.johngrahamshelter.org)) provides emergency shelter to the homeless.

**Open Door Clinic (\$1,000)** (802-388-0137 / [www.opendoormidd.org](http://www.opendoormidd.org)) provides free health care to the uninsured and under-insured residents in Addison County.

**Retired Senior Volunteer Program (RSVP) and Green Mountain Foster Grandparent Program (\$750)** (802-388-7044 / [www.volunteersinvt.org](http://www.volunteersinvt.org)) is a nationwide program for people 55 and older who want to help meet community needs through meaningful use of their skills and knowledge in volunteer service to non-profit organizations.

**Tri-Valley Transit (\$11,306)** (802-388-2287 / [www.trivalleytransit.org](http://www.trivalleytransit.org)) supplies transportation with a Tri-town Shuttle Bus and other transportation services for the elderly and disabled.

**Turning Point Center of Addison County (\$3,000)** (802-388-4249 / [www.turningpointaddisonvt.org](http://www.turningpointaddisonvt.org)) is a non-profit recovery center that provides a safe, friendly, and substance use free, environment where all people in recovery, and their families and friends, can meet for peer-to-peer recovery support, social activities, recovery coaching, education, and advocacy.

**Vermont Adult Learning (\$1,650)** (802-388-4392 / [www.vtadultlearning.org](http://www.vtadultlearning.org)) provides educational programs for adults who wish to learn to read, write and receive their high school diploma.

**WomenSafe (\$3,500)** (802-388-4205 / [www.womensafe.net](http://www.womensafe.net)) whose purpose is to promote the social welfare of Addison County by reducing the incidents of physical, sexual, and emotional violence against women through direct service and social change.

**Total Civic Organizations Appropriations: \$291,431**

<p style="text-align: center;"><b>CANDIDATES FOR ELECTED TOWN AND TOWN SCHOOL OFFICES</b></p>
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Moderator	1 year	Jennifer Wagner Gary Russell
First Constable	1 year	Bruce Nason
Second Constable	1 year	
Selectboard	3 years	Ian Albinson
Selectboard	2 years	Darla Senecal
Lister	3 years	Mark Bouvier
Lister	2 years	
Library Trustee	3 years	Elizabeth “Betsy” Almeter
Library Trustee	2 years	Erin Jipner
Mt Abe Unified School District	3 years	Elizabeth Sayre
Mt Abe Unified School District	2 years	Erin Jipner William “Bill” Mount

## **ELECTED TOWN OFFICIALS**

### **TOWN OFFICERS**

Jennifer Wagner, Moderator (appointed November 2021)	Term Expires 2022
Bruce Nason, 1 <sup>st</sup> Constable	Term Expires 2022
Brian Fox, 2 <sup>nd</sup> Constable	Term Expires 2022

### **SELECTBOARD**

Ian Albinson (Vice-Chair)	Term Expires 2022
Darla Senecal	Term Expires 2022
John “Peeker” Heffernan (Chair)	Term Expires 2023
Michelle Perlee	Term Expires 2023
Joel Bouvier	Term Expires 2024

### **LISTERS**

Mark Bouvier	Term Expires 2022
Patricia L. King	Term Expires 2023
David S. Cobb (resigned August 2021)	Term Expires 2024

### **MT ABRAHAM UNIFIED SCHOOL DISTRICT MEMBERS**

Annie Denny (resigned August 2021)	
Erin Jipner (appointed)	Term Expires 2022
Elizabeth Sayre	Term Expires 2022
David Sharpe	Term Expires 2023
Krista Siringo	Term Expires 2023
Kevin Hanson	Term Expires 2024

### **LAWRENCE MEMORIAL LIBRARY TRUSTEES**

Melanie Shultz-Backus	Term Expires 2022
Erin Jipner	Term Expires 2022
Robert Wilkey	Term Expires 2023
Caroline Engvall (Chair)	Term Expires 2024
Jill Mackler	Term Expires 2024

### **JUSTICE OF THE PEACE (Terms Expire February 2023)**

Fred Baser	Peter Coffey	Craig Scribner
Nathan Bouvier	Sharon Compagna	George Tighe (deceased)
Christopher Bray	Paul Jackman	Anne Wallace
Martha Chesley	Peter D. Ryan	Kenneth Weston

## APPOINTED TOWN OFFICIALS

### PLANNING COMMISSION

Lloyd Dike	Term Expires March 2022
Melissa Hernandez	Term Expires March 2022
Robert Rooker	Term Expires March 2022
Thomas Wallace	Term Expires March 2022
Kevin Hanson (Chair)	Term Expires March 2023
Jeff Lunstead	Term Expires March 2023
William Sayre	Term Expires March 2024
John Kromer (resigned December 2021)	
Jason Hurd (appointed)	Term Expires March 2024
Chanin Hill	Term Expires March 2024

### DEVELOPMENT REVIEW BOARD

Thomas Wells	Term Expires March 2022
Ted Desmond	Term Expires March 2023
Paul Jackman	Term Expires March 2023
John Moyers	Term Expires March 2023
Kevin Brown (Chair)	Term Expires March 2024
Carol Clauss	Term Expires March 2024
Brenda Tillberg	Term Expires March 2024
Robert Rooker (Alternate)	Term Expires March 2022
Josh Crandall (Alternate)	Term Expires March 2022

### CONSERVATION COMMISSION

Jono Chapin	Term Expires March 2022
Alex Smith	Term Expires March 2022
Zelie Smith (Clerk)	Term Expires March 2022
VACANT	Term Expires March 2023
David Rosen	Term Expires March 2023
Kristen Underwood (Vice-Chair)	Term Expires March 2023
Carolyn Dash (Chair)	Term Expires March 2025
Nancy Morrison	Term Expires March 2025
Helen Young	Term Expires March 2025

### DESIGN REVIEW COMMISSION

Elizabeth Herrmann	Term Expires March 2022
John "Slim" Pickens	Term Expires March 2022
Kenneth Weston	Term Expires March 2022
Ian Albinson	Term Expires March 2023
Ronald LaRose (Chair)	Term Expires March 2023
James Weening	Term Expires March 2023
Carol Wells	Term Expires March 2024

## ENERGY COMMITTEE

Sally Burrell (Chair)	Term Expires March 2024
Richard Butz	Term Expires March 2024
Michael Corey	Term Expires March 2024
Carl Engvall	Term Expires March 2024
John McCormick	Term Expires March 2024
Ben Skolozdra	Term Expires March 2024
Stephen Taylor	Term Expires March 2024

## REVOLVING LOAN FUND

Theresa Gile	Term Expires March 2022
William Sayre	Term Expires March 2022
Michelle Perlee (Ex-officio Selectboard)	Term Expires March 2024
Carol Wells	Term Expires March 2024
Dan Werme	Term Expires March 2024
Fred Baser (Chair)	Term Expires March 2024
VACANT	Term Expires March 2024

## EQUIPMENT COMMITTEE

Peter Bouvier	Term Expires March 2022
Valerie Capels (Ex-Officio Town Administrator)	Term Expires March 2022
Alan Clark	Term Expires March 2022
Eric Cota (Ex-Officio Road Foreman)	Term Expires March 2022
John "Peeker" Heffernan (Ex-Officio Selectboard)	Term Expires March 2022
Ken Johnson	Term Expires March 2022
Randy Sargent	Term Expires March 2022

## ONE YEAR TERM

<b>Addison County Regional Planning Commission</b>	Peter Grant William Sayre VACANT
<b>Addison County Solid Waste Management District</b>	Joel Bouvier, Supervisor Valerie Capels, Alternate
<b>Addison County Transit Resources</b>	Naomi Drummond
<b>Collector of Delinquent Taxes</b>	Anthony Delmonaco
<b>Dog Officer</b>	Bruce Nason
<b>Emergency Management Director</b>	Valerie Capels
<b>Emergency Management Deputy</b>	Peter Coffey
<b>Fence Viewers</b>	Joel Bouvier David Sharpe
<b>Green Up Day Coordinator</b>	Carolyn Dash
<b>Town Fire Warden (Reappointed to June 2025)</b>	Edward Shepard
<b>Transportation Advisory Committee</b>	Peter Grant
<b>Tree Warden</b>	John Swepston

### **THREE YEAR TERM**

**Health Officer**  
**Deputy Health Officer**  
**Zoning Administrator**

Diane Cushman  
Theodore (Ted) Lylis  
Kris Perlee

### **TOWN EMPLOYEES**

**Town Administrator**  
**Administrative Assistant**  
**Town Clerk**  
**Treasurer**  
**Assistant Town Clerk**  
**Assistant Treasurer**

Valerie Capels  
Gail James  
Sharon Lucia  
Anthony Delmonaco  
Nichole Marden  
Peter Ryan

**Public Works Foreman**  
**Public Works Crew**

Sharon Lucia  
Eric Cota  
Joshua Martell  
Mike Menard

**Recreation Department Director**  
**Recreation Department Assistant Director**  
**Youth Center Director**  
**Youth Center Assistant Director**  
**Water and Sewer Department**

Chris Bapp  
Anthony Goodrich  
Meridith McFarland  
Alex Mihavics  
Taylor Welch  
Alex Mihavics  
Vermont Utility Management Services  
(Cyrus and Jill Marsano)  
Bruce Nason  
Joshua Turner  
Francis Smith  
Andrew Graham  
Matthew Collins  
Michael Major

**Police Chief**  
**Police Officers**



# TOWN BUDGET

# TOWN OF BRISTOL GENERAL FUND BUDGET

GENERAL OPERATING FUND	2019-2020 BUDGET	2020-2021 BUDGET	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ACTUAL	2022-2023 PROPOSED
			not audited (updated)		12/31/21	
<b>REVENUES</b>						
<b>TAXES &amp; PAYMENTS</b>						
Delinquent Tax			137,667		30,883	
Delinquent Taxes - Interest	10,000	11,500	11,266	10,000	3,386	10,000
Delinquent Taxes - Penalty	16,000	12,500	13,591	12,500	1,569	12,500
Fish & Wildlife Pond Access PILOT	790	790	411	790	0	790
National Forest Payments	14,000	14,500	16,163	15,500	0	15,500
Landfill Solar Lease Payments						3,000
Current Use Program	90,000	85,000	83,806	85,000	0	84,000
<b>TOTAL TAXES &amp; PAYMENTS</b>	<b>130,790</b>	<b>124,290</b>	<b>125,238</b>	<b>123,790</b>	<b>35,838</b>	<b>125,790</b>
% change from previous budget year	1.7%	-5.0%		-0.4%		1.6%
<b>LICENSES, FINES &amp; FEES</b>						
Liquor Licenses	1,000	1,000	1,110	1,000	0	1,100
Dog Licenses	2,000	2,500	2,094	2,000	634	2,000
Dog Fines	350	300	30	300	0	300
Police Fines	3,500	3,500	9,119	4,000	147	4,000
Town Clerk Fees	33,000	36,000	59,633	40,000	22,654	45,000
Motor Vehicle Reg. Renewals	600	450	207	300	108	200
Zoning Fees	9,000	9,000	11,005	9,000	9,246	9,000
Insurance Claim Revenue	0		3,682		0	
<b>TOTAL LICENSES, FINES &amp; FEES</b>	<b>49,450</b>	<b>52,750</b>	<b>86,879</b>	<b>56,600</b>	<b>32,788</b>	<b>61,600</b>
% change from previous budget year	1.7%	6.7%		7.3%		8.8%
<b>REIMBURSEMENTS TO TOWN</b>						
Library Personnel Benefits Reimb	1,027	1,362	9,253	10,304	0	1,774
Act 60 Reimbursements	1,683	1,600	1,677	1,600	0	1,670
<b>TOTAL REIMBURSEMENTS</b>	<b>2,710</b>	<b>2,962</b>	<b>10,930</b>	<b>11,904</b>	<b>0</b>	<b>3,444</b>
% change from previous budget year	1.7%	9.3%		301.9%		-71.1%
<b>OTHER REVENUES</b>						
Interest	500	500	438	500	16	500
Parking Permit Fees	300	300	225	250	150	200
Insurance Proceeds	0				0	
Grant Revenues			41,894			
Miscellaneous Revenues	250	250	4,108	250	156	250
Revenue to be Distributed			1,370		550	
FEMA Grant			30,790		63,908	
<b>TOTAL OTHER REVENUES</b>	<b>1,050</b>	<b>1,050</b>	<b>78,825</b>	<b>1,000</b>	<b>64,780</b>	<b>950</b>
% change from previous budget year	1.7%	0.0%		-4.8%		-5.0%
<b>TOTAL REVENUES</b>	<b>184,000</b>	<b>181,052</b>	<b>301,872</b>	<b>193,294</b>	<b>133,406</b>	<b>191,784</b>
% change from previous budget year	1.7%	-1.6%		6.8%		-0.8%

GENERAL OPERATING FUND	2019-2020 BUDGET	2020-2021 BUDGET	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ACTUAL	2022-2023 PROPOSED
			not audited (updated)		12/31/21	
EXPENDITURES						
GENERAL EXPENSES						
Supplies	3,000	2,500	2,235	2,500	1,311	2,500
Furnishings	300	200	0	0	0	0
Equipment	3,000	2,500	2,092	2,500	813	2,500
Computer	2,000	2,300	1,711	2,500	743	1,500
General Office Machine / Service	300	-		-		-
Advertising	2,000	2,000	3,804	1,000	1,742	2,000
Postage	4,000	4,000	5,191	4,000	1,657	4,000
Telephone	2,300	2,500	2,150	5,300	1,455	5,300
Pub. Official & Empl. Practices Ins.	11,359	13,000	11,543	13,000	2,243	11,001
Rubbish Removal	525	525	884	750	320	750
Miscellaneous	500	500	1,163	500	913	1,000
TOTAL GENERAL EXPENSES	29,284	30,025	30,775	32,050	11,198	30,551
% change from previous budget year	2.6%	2.5%		6.7%		-4.7%
ADMINISTRATOR'S OFFICE						
Salaries	70,152	71,870	70,060	72,214	37,634	75,047
FICA/Medicare	5,437	5,570	5,091	5,597	2,685	5,816
Health Insurance	15,819	17,220	22,401	18,768	8,462	17,817
Retirement	5,261	5,570	6,568	5,777	3,300	6,379
Workers Compensation	219	170	113	186	62	238
Disability Insurance	642	640	752	642	285	642
Mileage	1,500	1,500	1,517	1,500	721	1,500
Training	250	200	85	200	0	200
Computer & Equipment	950	1,068	325	1,068	0	1,068
TOTAL ADMINISTRATOR'S OFFICE	100,230	103,808	106,911	105,953	53,150	108,707
% change from previous budget year	-9.2%	3.6%		2.1%		2.6%
CLERK/TREASURER'S OFFICE						
Salaries	80,681	71,756	66,238	74,017	34,028	105,428
Assistant Clerk & Assistant Treasurer						
FICA/Medicare	6,253	5,561	4,834	5,736	2,523	8,066
Health Insurance	21,300	23,315	27,854	28,607	14,268	16,680
Retirement	4,084	4,409	8,977	4,732	1,043	6,958
Workers Compensation	438	499	498	558	185	628
Disability Insurance	620	711	534	711	311	619
Training	300	600	138	300	55	400
Clerk Supplies	3,800	4,000	4,401	4,000	2,842	5,500
Treasurer Supplies				2,300	899	2,000
Software & Programming	2,000	4,750	4,562	5,000	3,845	5,000
Equipment	750	600	439	600	0	200
Postage	1,300	1,900	254	1,300	732	1,500
Telephone	1,850	1,900	1,425	0	253	0
Microfilming	300	300	155	165	0	0
Miscellaneous	200	200	477	200	1,669	400
TOTAL CLERK/TREAS. OFFICE	123,874	120,502	120,786	128,227	62,652	153,377
% change from previous budget year	-0.4%	-2.7%		6.4%		19.6%

GENERAL OPERATING FUND	2019-2020 BUDGET	2020-2021 BUDGET	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ACTUAL	2022-2023 PROPOSED
	not audited (updated)			12/31/21		
<b>LISTING DEPARTMENT</b>						
Salaries	17,185	17,010	24,424	6,000	7,019	6,750
FICA/Medicare	1,332	1,320	1,869	465	537	523
Workers Compensation	219	170	166	42	62	45
Mileage	250	250	254	300	57	300
Training	500	300	50	300	50	300
Supplies	350	250	273	250	74	275
Software	1,800	3,286	3,831	3,300	3,454	3,900
Equipment	200	100	0	100	233	100
Postage	400	400	108	300	82	300
Telephone	900	900	712	0	126	0
Legal Fees	300	300	0	300	0	300
Professional Fees / Services	500	300	0	20,800	0	21,000
Map Maintenance	750	750	0	1,000	0	1,000
Miscellaneous	100	100	0	100	0	100
<b>TOTAL LISTING DEPARTMENT</b>	<b>24,785</b>	<b>25,436</b>	<b>31,687</b>	<b>33,257</b>	<b>11,695</b>	<b>34,893</b>
% change from previous budget year	-0.1%	2.6%		30.7%		4.9%
<b>PLANNING &amp; ZONING</b>						
Salaries	21,424	22,000	16,898	22,000	8,694	24,895
FICA/Medicare	1,715	1,710	1,321	1,710	621	1,773
Health Insurance	0	0		0	0	
Retirement	0	0		0	0	
Workers Compensation	219	170	166	186	62	238
Disability Insurance	0	0	0	0	12	
Mileage	100	100	0	100	0	100
Training	300	200	0	200	0	1,000
Supplies	1,000	800	122	600	29	600
Computer & Equipment	1,250	2,715	2,715	2,900	2,131	2,500
Advertising	650	500	998	700	167	700
Postage	400	400	41	200	42	200
Attorney Fees	2,500	2,000	3,083	2,000	0	2,000
Planning Services	6,000	5,000	1,887	5,000	0	5,000
Printing	200	200	0	200	0	0
Meetings	700	1,850	715	1,850	0	0
<b>TOTAL PLANNING &amp; ZONING</b>	<b>36,457</b>	<b>37,645</b>	<b>27,946</b>	<b>37,646</b>	<b>11,756</b>	<b>39,006</b>
% change from previous budget year	-8.3%	3.3%		0.0%		3.6%
<b>PROFESSIONAL FEES</b>						
Attorney Fees	8,000	8,000	4,543	10,000	4,419	8,000
Audit Fees	22,000	22,000	26,211	31,000	0	18,000
Other			15			
<b>TOTAL PROFESSIONAL FEES</b>	<b>30,000</b>	<b>30,000</b>	<b>30,769</b>	<b>41,000</b>	<b>4,419</b>	<b>26,000</b>
% change from previous budget year	11.1%	0.0%		36.7%		-36.6%
<b>TOWN REPORT</b>						
Town Report/Printing	1,000	950	1,204	1,200	0	1,200
<b>TOTAL TOWN REPORT</b>	<b>1,000</b>	<b>950</b>	<b>1,204</b>	<b>1,200</b>	<b>0</b>	<b>1,200</b>
% change from previous budget year	-16.7%	-5.0%				0.0%
<b>MEETINGS &amp; ELECTIONS</b>						
Election Workers	1,400	3,500	2,417	1,400	0	3,500
Election Supplies	1,600	3,200	3,190	1,700	51	3,200
<b>TOTAL MEETINGS &amp; ELECTIONS</b>	<b>3,000</b>	<b>6,700</b>	<b>5,607</b>	<b>3,100</b>	<b>51</b>	<b>6,700</b>
% change from previous budget year	-38.8%	123.3%		-53.7%		116.1%

GENERAL OPERATING FUND	2019-2020 BUDGET	2020-2021 BUDGET	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ACTUAL	2022-2023 PROPOSED
			not audited (updated)	12/31/21		
TOWN OFFICERS						
Selectboard Salaries	8,000	7,500	7,214	7,500	937	7,000
Collector of Delinquent Taxes	5,384	5,492	5,417	5,358	721	0
Health Officer	500	500	0	500	500	500
FICA/Medicare (7.75% of payroll)	1,000	800	827	1,000	227	543
Training	200	200	167	200	159	200
Conservation Commission	350	350	150	350	0	200
Energy Committee	100	100	0	100	0	100
TOTAL TOWN OFFICERS	15,534	14,942	13,775	15,008	2,544	8,543
% change from previous budget year	4.6%	-3.8%		0.4%		-43.1%
TOWN PARKS						
Supplies	800	600	0	600	40	200
Electricity	1,500	1,500	1,369	1,500	770	1,500
Liability Insurance	1,998	2,026	1,835	2,245	392	1,925
Mowing	10,000	8,000	11,362	8,000	6,255	10,000
Tree Planting & Maintenance		5,000	168	5,000	0	5,000
Sycamore Park Portolet	440	550	412	550	797	800
Maintenance	2,000	3,000	2,237	3,000	1,232	3,000
Rubbish Removal	1,450	1,450	1,643	1,450	948	1,450
Miscellaneous	0		0		222	200
TOTAL TOWN PARKS	18,188	22,126	19,025	22,345	10,656	24,075
% change from previous budget year	-5.3%	21.7%		1.0%		7.7%
HOLLEY HALL						
Supplies	1,100	1,100	780	1,500	790	1,500
Equipment	250	250	0	250	0	250
Heating Fuel	4,250	4,500	3,820	4,500	797	4,500
Electricity	4,000	4,500	3,993	4,500	1,256	4,200
Custodial	4,840	4,850	3,650	4,850	1,904	4,200
Building Maintenance	6,250	15,000	7,597	15,000	5,446	15,000
Liability Insurance	4,260	4,340	5,290	4,972	0	5,548
Holley Hall Renovation Bond	42,478	41,758	42,265	45,856	40,971	44,776
Sewer Fees	600	715	693	715	173	715
Water Fees	300	325	297	350	82	350
TOTAL HOLLEY HALL	68,328	77,338	68,384	82,493	51,418	81,039
% change from previous budget year	-14.1%	13.2%		6.7%		-1.8%
HOWDEN HALL						
Supplies	200	200	0	200	368	200
Heating Fuels	1,695	1,600	1,358	1,600	483	1,600
Electricity	1,600	1,000	585	1,000	274	800
Telephone	560	675	530	675	224	650
Liability Insurance	3,997	4,052	3,670	4,491	785	3,850
Maintenance & Custodial	1,550	2,500	1,801	2,500	1,812	2,500
Coach House	0	0	0	0	0	
Water Fees	225	315	292	315	81	315
TOTAL HOWDEN HALL	9,827	10,342	8,238	10,781	4,026	9,915
% change from previous budget year	-42.4%	5.2%		4.2%		-8.0%

	2019-2020	2020-2021	2020-2021	2021-2022	2021-2022	2022-2023
GENERAL OPERATING FUND	BUDGET	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED
	not audited (updated)			12/31/21		
<b>PUBLIC SAFETY</b>						
Dog Officer	1,600	1,600	500	1,500	0	2,500
FICA/Medicare	124	124	38	0	0	
Dog Pound	1,000	1,000	921	500	86	0
Street Lights	25,000	23,000	24,739	24,000	10,120	25,000
Town Traffic Patrol Contract (BPD)	10,000	12,000	12,000	12,000	6,000	15,000
Police Responses (BPD to Town)	5,400	6,600	3,685	6,600	1,880	4,000
Supplies		0		0		
<b>TOTAL PUBLIC SAFETY</b>	<b>43,124</b>	<b>44,324</b>	<b>41,884</b>	<b>44,600</b>	<b>18,086</b>	<b>46,500</b>
% change from previous budget year	-7.2%	2.8%		0.6%		4.3%
<b>ADMINISTRATIVE ASSISTANT</b>						
Salaries	26,287	26,680	29,420	26,677	15,008	7,345
FICA/Medicare	2,037	2,070	2,515	2,067	1,142	569
Health Insurance	2,680	1,840	3,461	5,098	-77	0
Retirement	1,449	1,520	-1,862	1,569	1,833	0
Workers Compensation	219	80	0	93	0	86
Disability Insurance	201	180	0	184	0	0
Training	200	0		0		0
Computer & Equipment	1,000	800	1,048	800	464	900
<b>TOTAL ADMINISTRATIVE ASSISTANT</b>	<b>34,074</b>	<b>33,170</b>	<b>34,583</b>	<b>36,489</b>	<b>18,369</b>	<b>8,900</b>
% change from previous budget year		-2.7%		10.0%		-75.6%
<b>FIRE DEPARTMENT</b>						
Labor	32,600	37,200	33,779	39,000	27	54,517
FICA/Medicare	2,527	2,880	2,529	3,025	0	4,225
Dues	760	1,540	860	910	544	1,645
Training	2,500	1,500	2,407	1,500	1,778	1,500
OSHA Requirements	5,600	4,000	1,603	4,000	1,438	6,335
Supplies	9,000	9,000	10,686	9,000	3,116	9,500
Electricity	8,000	8,000	9,487	8,000	2,815	8,000
Propane	6,000	6,000	4,793	6,000	5,960	7,000
Apparatus fuel & oil	2,500	2,500	1,844	2,000	480	2,000
Telephone	3,600	3,800	3,288	3,800	1,316	3,800
Dispatching	4,326	4,500	2,484	3,700	2,111	4,061
Active-911	430	430	455	455	0	455
Building Maintenance (general maintenance, ur	1,500	4,600	4,401	4,600	2,847	4,000
Mowing	900	1,700	2,694	1,700	825	2,250
Custodial	3,060	5,110	3,256	5,110	594	5,110
Annual Services	9,180	8,500	10,846	8,500	6,391	8,800
Workers Compensation	5,021	4,460	3,540	1,890	0	4,438
Accident & Disability Insurance	2,400	3,835	2,085	3,835	0	3,800
Property Insurance	13,582	13,085	12,279	15,467	2,495	12,236
Water Fees	400	325	298	330	81	350
Hose Service Replacement	2,982	2,000	2,115	2,000	0	0
Rubbish Removal	0	0		0	0	0
Communication Tower Lease	3,581	4,000	5,450	4,420	1,900	5,650
Radios and Pagers (repair and replace)	6,500	9,000	10,296	9,000	7,872	9,000
Equipment Service Testing & Maintenance	4,500	3,400	1,188	3,400	4,584	0
Fire/bond payment on station	140,359	137,700	136,588	136,000	116,798	125,161
Fire Prevention and Education	400	400	514	500	417	
Miscellaneous	200	200	75	200	0	
Fire/Uniforms & Apparel	4,000	3,000	5,115	3,000	2,179	2,500
Fire Equipment/PPE	13,000	14,180	15,698	14,180	896	14,180
Apparatus / Vehicle Maintenance	25,000	25,000	29,133	25,000	4,583	20,000
PS Trax Inventory Management System	918	950	1,118	1,200	0	1,575
<b>TOTAL FIRE DEPARTMENT</b>	<b>315,326</b>	<b>322,795</b>	<b>320,906</b>	<b>321,722</b>	<b>172,048</b>	<b>322,088</b>
% change from previous budget year		1.7%	2.4%	-0.3%		0.1%

GENERAL OPERATING FUND	2019-2020 BUDGET	2020-2021 BUDGET	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ACTUAL	2022-2023 PROPOSED
	not audited (updated)			12/31/21		
LAWRENCE MEM. LIBRARY						
Health Insurance			9,459	9,715	4,462	0
Workers Compensation	438	773	758	997	308	1,185
Disability Insurance	589	589	461	589	0	589
Maintenance	250	250	241	3,000	150	3,000
Liability Insurance	2,375	2,591	2,435	3,070	528	2,591
TOTAL LAWRENCE MEM. LIBRARY	3,652	4,204	13,354	17,371	5,448	7,365
% change from previous budget year	7.9%	15.1%		313.2%		-57.6%
CEMETERY CARE						
Cemetery Care	3,500	3,500	2,545	3,500	1,440	3,500
TOTAL CEMETERY CARE	3,500	3,500	2,545	3,500	1,440	3,500
% change from previous budget year	0.0%	0.0%		0.0%		0.0%
TAX ANTICIPATION INTEREST	1,100	1,100	1,217	1,100	0	1,100
% change from previous budget year	0.0%	0.0%		0.0%		0.0%
MUNICIPAL SOLID WASTE PROGRAM						
Post Closure Monitoring	4,000	4,000	7,586	4,000	2,675	7,000
Landfill Closure	1,000					
Total MUN. SOLID WASTE PROG.	5,000	4,000	7,586	4,000	2,675	7,000
% change from previous budget year	25.0%	-20.0%				75.0%
DUES, TAXES, CONTRIBUTIONS						
Addison County Regional Planning	5,039	5,191	5,137	5,191	0	5,106
Vermont League of Cities & Towns	5,693	5,928	5,928	5,928	0	5,873
Fourth of July Bristol PD exp.	1,500	1,500	0	1,500	0	1,500
Addison County Economic Dev. Corp.	3,500	3,500	3,500	3,500	0	3,500
Addison County Tax	13,524	13,600	16,572	18,256	18,256	20,815
Chamber of Commerce	175	175	175	175	0	175
Tax Abatement Expense			6		1,503	
Miscellaneous -- Cash Adj.		0	3,369	0		
TOTAL DUES, TAXES, CONTRIB.	29,431	29,894	34,688	34,550	19,760	36,969
% change from previous budget year	-1.6%	1.6%		15.6%		7.0%
TOTAL EXPENSES	895,715	922,799	921,867	976,393	461,393	957,425
% change from previous budget year	-3.35%	3.02%				-1.9%
GENERAL OPERATING FUND						
NET SUPPORTED BY TAXES	711,715	741,747	619,995	783,099	327,987	765,641
% change from previous budget year	-5.59%	4.2%		5.6%		-2.2%

	2019-2020	2020-2021	2020-2021	2021-2022	2021-2022	2022-2023
GENERAL OPERATING FUND	BUDGET	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED
			not audited (updated)		12/31/21	

## PUBLIC WORKS/HIGHWAY DEPARTMENT

### REVENUES

<b>DPW/HIGHWAY REVENUES</b>						
State Aid for Highways	95,850	95,850	125,789	99,972	56,217	99,972
Equipment Use - Water Dept	1,000	1,000	1,650	1,000	0	0
Garage/sign Rent from Water Dept.	0	0		0		
Miscellaneous	2,000	2,000	1,635	2,000	120	2,000
Grant Revenues	0	0		0		
<b>TOTAL REVENUES</b>	<b>98,850</b>	<b>98,850</b>	<b>129,074</b>	<b>102,972</b>	<b>56,337</b>	<b>101,972</b>
% change from previous budget year	1.7%	0.0%		4.2%		-1.0%

### EXPENDITURES

<b>PERSONNEL &amp; INSURANCE</b>						
Salaries	235,034	239,650	222,233	239,281	113,081	253,175
Overtime	25,297	25,474	14,586	25,422	7,574	25,932
FICA/Medicare	20,176	20,547	17,222	20,515	8,832	21,631
Health Insurance	79,998	93,729	91,476	95,562	32,198	67,602
Retirement	19,645	20,671	18,119	21,176	9,603	23,724
Workers Compensation	26,545	21,398	19,084	21,322	6,729	25,902
Disability Insurance	2,179	2,179	2,032	2,179	725	2,179
Uniforms	2,500	2,500	1,895	3,000	970	3,000
Mileage	400	300	29	200	0	400
Training	400	500	841	500	177	800
Liability Insurance	13,835	13,006	12,870	15,320	2,770	13,585
<b>TOTAL PERSONNEL</b>	<b>426,009</b>	<b>439,955</b>	<b>400,388</b>	<b>444,477</b>	<b>182,659</b>	<b>437,931</b>
% change from previous budget year	-2.2%	3.3%		1.0%		-1.5%

<b>EQUIPMENT</b>						
Supplies	16,000	16,000	20,086	16,000	4,586	16,000
Parts	13,000	14,000	18,212	14,000	5,746	14,500
Tires	6,000	6,000	5,409	8,000	1,023	8,000
Fuels	45,000	42,500	23,528	42,500	15,697	43,000
Oil, Anti-freeze	2,500	3,000	1,166	3,000	982	3,000
Purchases/tools	2,600	2,000	10,124	2,000	1,242	2,500
Contracted Repairs	13,000	13,000	9,721	10,000	11,121	11,000
Equipment Rentals	500	500	0	3,500	1,529	3,500
<b>TOTAL EQUIPMENT</b>	<b>98,600</b>	<b>97,000</b>	<b>88,247</b>	<b>99,000</b>	<b>41,926</b>	<b>101,500</b>
% change from previous budget year	-2.0%	-1.6%		2.1%		2.5%

<b>GARAGE</b>						
Supplies	5,500	5,500	5,149	5,500	1,757	5,500
Heating Fuel (East garage)	4,000	3,000	999	3,000	306	2,500
Propane (West garage)	4,000	4,000	3,351	4,000	4,180	4,200
Electricity	3,600	3,600	4,231	3,800	1,282	3,800
Telephone	2,100	2,500	1,907	2,000	824	2,000
Pagers	750	600	540	600	270	600
Maintenance	2,500	3,000	9,670	4,000	918	4,000
Water Fees	300	325	298	325	81	325
Rubbish Removal	600	600	1,142	600	320	600
<b>TOTAL GARAGE</b>	<b>23,350</b>	<b>23,125</b>	<b>27,288</b>	<b>23,825</b>	<b>9,938</b>	<b>23,525</b>
% change from previous budget year	3.3%	-1.0%		3.0%		-1.3%



GENERAL OPERATING FUND	2019-2020 BUDGET	2020-2021 BUDGET	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ACTUAL	2022-2023 PROPOSED
	not audited (updated)			12/31/21		
MATERIALS & SERVICES						
Road Gravel	22,000	22,000	13,426	22,000	15,008	22,000
Winter Sand	32,000	37,000	36,819	37,000	35,550	37,000
Salt	55,000	60,000	65,547	60,000	48,180	65,000
Chloride	22,000	20,000	13,823	19,000	21,082	22,000
Cold Patch	1,000	1,500	5,498	1,500	475	1,500
Culverts	4,500	4,500	4,411	4,500	3,901	4,500
Signs	4,000	2,000	2,442	2,500	2,447	3,500
Tree Work	6,000	6,000	7,300	6,000	8,000	8,000
Pavement Markings	1,000	1,000	46	1,000	1,093	6,500
Guard Rail	3,000	4,000	0	5,000	0	5,000
Stone for Ditching	4,000	4,000	9,618	6,000	4,525	7,000
Storm Drainage	1,000	1,000	275	1,500	214	7,000
Contracted Services	15,000	18,000	24,414	18,000	18,157	21,000
Permits	3,000	3,000	1,350	3,000	240	3,000
Miscellaneous	1,000	1,000	998	1,000	377	1,000
TOTAL MATERIALS & SERVICES	174,500	185,000	185,967	188,000	159,248	214,000
% change from previous budget year	5.8%	6.0%		1.6%		13.8%
TOTAL DPW OPERATING EXP.	722,459	745,080	701,890	755,302	393,770	776,956
% change from previous budget year	-0.2%	3.1%		1.4%		2.9%
INDEBTEDNESS						
Stormwater Bond (2010, refi 2012)	34,920	34,920	27,534	34,920	34,920	34,920
South Street Bridge Replacement	16,723	16,471	53,834			
USDA West Street Stormwater Bond (2019)		18,894	18,893	18,894	9,447	18,894
TOTAL INDEBTEDNESS	51,643	70,285	100,261	53,814	44,366	53,814
% change from previous budget year	-0.5%	36.1%		-23.4%		0.0%
TOTAL EXPENDITURES INCL. BOND	774,101	815,365	802,151	809,116	438,136	830,770
	-0.2%	5.3%		-0.8%		2.7%
PUBLIC WORKS/HIGHWAY DEPARTMENT						
NET SUPPORTED BY TAXES	675,251	716,515	673,077	706,144	381,799	728,798
% change from previous budget year	-0.4%	6.1%		-1.4%		3.2%

	2019-2020	2020-2021	2020-2021	2021-2022	2021-2022	2022-2023
GENERAL OPERATING FUND	BUDGET	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED
			not audited (updated)		12/31/21	

## ARTS, PARKS & RECREATION DEPARTMENT

### REVENUES

REVENUES						
Program Registration Fees	55,000	55,000	26,056	55,000	27,941	55,000
Swimming		16,000	0	16,000	0	12,000
Town Appropriations - 4 towns	9,500	9,500	9,500	9,500	5,000	9,500
Youth Center Events Income	5,000	3,800	3,438	3,800	3,600	3,800
Pottery Studio Revenues	13,050	12,500	10,079	12,000	11,324	12,000
Holley Hall Events	3,500	3,500	388	3,500	0	2,000
Hall Rentals (Howden and Holley)	4,000	5,000	613	5,000	2,913	5,000
Sponsorships/Donations	200					
<b>TOTAL REVENUES</b>	<b>90,250</b>	<b>105,300</b>	<b>50,073</b>	<b>104,800</b>	<b>50,777</b>	<b>99,300</b>
% change from previous budget year	14.9%	16.7%		-0.5%		-5.2%

### EXPENDITURES

GENERAL RECREATION DEPT.						
Labor (director & assistant)	61,470	62,956	62,718	62,984	33,409	69,283
Contracted Labor	0	0	0	0	0	0
FICA/Medicare	4,764	4,879	4,591	4,881	2,496	5,369
Health Insurance	25,243	27,480	30,163	29,948	9,235	20,054
Retirement	4,610	4,879	6,162	5,039	3,426	5,889
Workers Compensation	3,457	3,148	2,750	4,011	1,134	4,364
Disability Insurance	670	670	740	670	242	670
Liability Insurance	1,500	1,500	0	1,500	0	2,637
Mileage	350	200	104	200	85	150
Training	600	600	277	600	195	600
Supplies	900	900	2,189	900	718	900
Equipment	2,000	1,500	1,604	1,500	785	1,500
Technology/Computers	4,750	4,681	2,995	4,681	0	4,681
Advertising	500	500	161	500	38	500
Facilities Rent	1,100	2,000	0	2,000	0	1,000
Postage	100	100	0	100	32	100
Telephone	1,500	1,500	1,680	1,600	784	1,600
Holley Hall Custodial	600	800	625	1,000	0	1,000
Printing	2,000	2,000	365	1,700	467	1,200
Swimming		15,000	0	15,000	0	10,000
Programs	35,000	32,000	10,051	32,000	7,797	25,000
Vehicle Transportation			0		0	5,000
Events	4,400	3,000	928	2,500	793	2,500
Annual Fees	350	350	570	350	22	350
Miscellaneous	0	300	0	300	80	300
<b>TOTAL GENERAL RECREATION</b>	<b>155,864</b>	<b>170,943</b>	<b>128,671</b>	<b>173,965</b>	<b>61,737</b>	<b>164,647</b>
% change from previous budget year	7.7%	9.7%		1.8%		-5.4%

### YOUTH CENTER/SKATE PARK

Full Time Labor	56,774	56,860	52,344	56,860	29,059	62,546
Part Time Labor	0	0	0	0		0
FICA/Medicare	4,400	4,407	3,782	4,407	2,072	4,847
Health Insurance	17,928	19,420	23,940	21,066	13,260	34,771
Retirement	4,258	4,407	2,792	4,549	1,630	5,316
Workers Compensation	3,457	3,148	3,389	4,011	1,134	4,364
Disability Insurance	623	623	450	623	221	623
Travel	200	200	47	200	0	200
Hub rent to Recreation Club	7,200	7,200	7,800	7,200	3,600	7,200
Supplies	1,000	1,000	1,132	1,000	296	1,000

	2019-2020	2020-2021	2020-2021	2021-2022	2021-2022	2022-2023
GENERAL OPERATING FUND	BUDGET	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED
			not audited (updated)		12/31/21	
Food	200	1,000	419	1,000	567	1,500
Heat	2,000	2,000	551	2,000	968	2,000
Electricity	1,500	1,500	1,143	1,500	569	1,500
Telephone	1,300	1,300	1,291	1,300	542	1,300
Programs/Workshops	1,800	1,500	791	1,500	567	1,500
Special Event	0	0	0	0	0	
Water Fees	275	325	298	325	81	325
Trash Disposal	504	510	934	550	305	550
Maintenance	800	800	671	1,500	464	1,500
<b>TOTAL YOUTH CENTER/SKATE PK.</b>	<b>104,219</b>	<b>106,200</b>	<b>101,774</b>	<b>109,591</b>	<b>55,332</b>	<b>131,044</b>
% change from previous budget year	28.1%	1.9%		3.2%		19.6%
<b>POTTERY STUDIO</b>						
Labor	12,800	12,800	12,795	12,800	6,398	14,000
Supplies	850	800	632	800	708	800
Kiln	820	600	377	600	550	600
Heat	600	600	596	700	704	700
Electricity	400	400	412	400	163	400
Rent	7,800	7,800	7,800	7,800	3,900	7,800
Telephone	510	510	544	555	227	555
<b>TOTAL POTTERY STUDIO</b>	<b>23,780</b>	<b>23,510</b>	<b>23,156</b>	<b>23,655</b>	<b>12,650</b>	<b>24,855</b>
% change from previous budget year	-1.7%	-1.1%		0.6%		5.1%
<b>TOTAL EXPENDITURES</b>	<b>283,863</b>	<b>300,653</b>	<b>253,601</b>	<b>307,211</b>	<b>129,719</b>	<b>320,546</b>
% change from previous budget year	13.5%	5.9%		2.2%		4.3%
<b>ARTS, PARKS &amp; RECREATION DEPT.</b>						
<b>NET SUPPORTED BY TAXES</b>	<b>193,613</b>	<b>195,353</b>	<b>203,528</b>	<b>202,411</b>	<b>78,942</b>	<b>221,246</b>
% change from previous budget year	12.8%	0.9%		3.6%		9.3%

	2019-2020	2020-2021	2020-2021	2021-2022	2021-2022	2022-2023
GENERAL OPERATING FUND	BUDGET	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED
	not audited (updated)			12/31/21		

## VOTED APPROPRIATIONS

<b>VOTED APPROPRIATIONS</b>						
Capital Equipment Fund	110,000	135,000	135,000	135,000	0	135,000
Capital Sidewalks Fund	35,000	35,000	35,000	35,000	0	40,000
Capital Fire Equipment Fund	25,000	25,000	25,000	25,000	0	25,000
Capital Fire Vehicle Fund	100,000	100,000	100,000	100,000	0	100,000
Capital Technology Fund	10,000	7,000	7,000	7,000	0	7,000
Capital Building Fund	30,000	30,000	30,000	30,000	0	30,000
Capital Road Fund - Construction	40,000	40,000	40,000	40,000	0	40,000
Reappraisal Fund	5,000	5,000	5,000	5,000	0	15,000
Capital Road Fund - Paving	125,000	125,000	125,000	125,000	0	135,000
Conservation Reserve Fund	10,000	10,000	10,000	10,000	0	10,000
Cemetery Reserve Fund		10,000				
<b>TOTAL CAPITAL AND RESERVE FUNDS</b>	<b>490,000</b>	<b>512,000</b>	<b>512,000</b>	<b>512,000</b>	<b>0</b>	<b>537,000</b>
Lawrence Memorial Library	140,340	144,248	144,252	144,248	72,126	153,900
Bristol Recreation Club	15,000	15,000	15,000	15,000	15,000	15,000
Bristol Town Band	1,200	1,200	0	1,200	1,200	1,200
Bristol Cemetery Association	29,000	29,000	29,000	29,000	29,000	29,000
Bristol Fourth of July Committee	6,000	6,000	6,000	6,000	6,000	6,000
Bristol Historical Society	2,500	2,500	2,500	2,500	2,500	2,500
Bristol Rescue Squad	13,500	13,500	13,500	13,500	13,500	13,500
Elderly Services	2,200	2,200	2,200	2,200	0	2,200
Age Well (formerly CVAA)	2,700	2,700	2,700	2,700	2,700	2,700
Helping Overcome Poverty's Effects (HOPE)	3,250	3,250	3,250	3,250	3,250	3,250
John Graham Shelter	1,400	1,400	1,400	1,400	1,400	1,400
Counseling Service Addison County	3,875	3,875	3,875	3,875	3,875	3,875
Addison County Home Health & Hospice	4,700	4,700	4,700	4,700	4,700	4,700
Addison County Parent Child Center	4,800	4,800	4,800	4,800	4,800	4,800
Bristol Little League	2,000	2,000	2,000	2,000	2,000	2,000
End of Life Hospice Volunteer Services	1,200	1,200	1,200	1,200	1,200	0
Bristol Family Center	4,000	4,000	4,000	4,000	4,000	4,000
WomenSafe	3,500	3,500	3,500	3,500	3,500	3,500
New Haven River Watch	300	300	300	300	300	300
Vermont Adult Learning	1,650	1,650	1,650	1,650	1,650	1,650
Retired Senior Volunteer Prog.	750	750	750	750	750	750
Bristol After School Kid's Program	1,275	1,275	1,275	1,275	0	0
Addison County Transit Resources	11,306	11,306	11,306	11,306	11,306	11,306
Open Door Clinic	1,000	1,000	1,000	1,000	1,000	1,000
Northeast Addison TV (NEAT)	3,500	3,500	3,500	3,500	3,500	3,500
Bristol CORE	10,000	10,000	10,000	10,000	10,000	10,000
Addison County Readers Program	2,000	2,000	2,000	2,000	2,000	2,000
Homeward Bound (Addison County Humane So	1,000	1,000	1,000	1,000	1,000	1,000
Turning Point Center of Addison County	1,500	3,000	3,000	3,000	3,000	3,000
Addison County Restorative Justice	1,150	1,150	1,150	1,150	1,150	1,150
Addison Allies Network, Inc.						750
Habitat for Humanity of Addison County	1,500					1,500
<b>TOTAL CIVIC ORG. APPROPRIATIONS</b>	<b>278,096</b>	<b>282,004</b>	<b>280,808</b>	<b>282,004</b>	<b>206,407</b>	<b>291,431</b>
<b>TOTAL VOTED APPROPRIATIONS</b>	<b>768,096</b>	<b>794,004</b>	<b>792,808</b>	<b>794,004</b>	<b>206,407</b>	<b>828,431</b>
% change from previous budget year	12.50%	3.4%		0.0%		4.3%

GENERAL OPERATING FUND	2019-2020 BUDGET	2020-2021 BUDGET	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ACTUAL	2022-2023 PROPOSED
	not audited (updated)			12/31/21		
SUMMARY OF NON-TAX REVENUES						
General Operating Fund	184,000	181,052	301,872	193,294	133,406	191,784
Public Works/Highway Department	98,850	98,850	129,074	102,972	56,337	101,972
Arts, Parks, & Recreation Department	90,250	105,300	50,073	104,800	50,777	99,300
GRAND TOTAL NON-TAX REV.	373,100	385,202	481,019	401,066	240,521	393,056
% change from previous budget year	12.50%	3.2%		4.1%		-2.0%
SUMMARY OF EXPENDITURES						
General Operating Fund	895,715	922,799	921,867	976,393	461,393	957,425
Public Works/Highway Department	774,101	815,365	802,151	809,116	438,136	830,770
Arts, Parks, & Recreation Department	283,863	300,653	253,601	307,211	129,719	320,546
Voted Appropriations	768,096	794,004	792,808	794,004	206,407	828,431
Fire Capital Vehicle Fund Appropriation	[\$100,000]					
GRAND TOTAL EXPENDITURES	2,721,775	2,832,821	2,770,427	2,886,724	1,235,656	2,937,172
% change from previous budget year	3.3%	4.1%		1.9%		1.7%
SUMMARY OF AMOUNT SUPPORTED BY TAXES						
General Operating Fund	711,715	741,747	619,995	783,099	327,987	765,641
Public Works/Highway Department	675,251	716,515	673,077	706,144	381,799	728,798
Arts, Parks, & Recreation Department	193,613	195,353	203,528	202,411	78,942	221,246
Voted Appropriations	768,096	794,004	792,808	794,004	206,407	828,431
Fire Capital Vehicle Fund Appropriation	[\$100,000]					
TOTAL SUPPORTED BY TAXES	2,348,675	2,447,619	2,289,408	2,485,658	995,135	2,544,116
% change from previous budget year	2.74%	4.2%		-0.8%		2.4%

## FIVE YEAR COMPARISON OF FUNDS RAISED BY TAXES

	<u>2017-2018</u>	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>
General	\$752,524	\$753,882	\$711,716	\$741,747	\$783,099
	-0.76%	0.18%	-5.59%	4.22%	5.57%
Highway	\$672,289	\$677,691	\$675,251	\$716,515	\$706,144
	2.98%	0.80%	-0.36%	6.11%	-1.45%
Recreation	\$166,945	\$171,645	\$193,613	\$195,353	\$202,411
	-3.92%	2.82%	12.80%	0.90%	3.61%
Appropriations	\$547,829	\$682,728	\$768,096	\$794,004	\$794,004
	2.90%	24.62%	12.50%	3.37%	0.00%
Local Agreement	\$17,185	\$12,455	\$12,315	\$12,315	\$14,602
	5.49%	-27.52%	-1.12%	0.00%	18.57%
Fire Vehicle Capital Fund	\$58,003	\$0	\$0	\$0	\$0
	0.00%				
<b>Total General Fund</b>	<b>\$2,214,775</b>	<b>\$2,298,401</b>	<b>\$2,360,991</b>	<b>\$2,459,934</b>	<b>\$2,500,260</b>
	1.06%	3.78%	2.72%	4.19%	1.64%
Police District	\$425,862	\$422,974	\$421,369	\$403,020	\$405,637
	17.30%	-0.68%	-0.38%	-4.35%	0.65%

Note: Percentage figures beneath each item represent the change from the previous year.

## THREE YEAR TAX RATE COMPARISON

<b><u>Grand List:</u></b>	<b><u>2019-2020</u></b>	<b><u>2020-2021</u></b>	<b><u>2021-2022</u></b>	<b><u>%Change Previous Year</u></b>
Municipal Grand List	\$3,345,580	\$3,384,278	\$3,428,824	1.32%
Police District Grand List	\$1,344,126	\$1,352,351	\$1,369,752	1.29%
State Education Grand List				
Homestead Grand List	\$2,175,460	\$2,142,439	\$2,179,121	1.71%
Non-Residential Grand List	<u>\$1,177,217</u>	<u>\$1,249,279</u>	<u>\$1,257,119</u>	0.63%
Total Education Grand List	<u>\$3,352,677</u>	<u>\$3,391,718</u>	<u>\$3,436,240</u>	1.31%
Common Level of Appraisal	96.60%	92.25%	92.25%	
<b><u>Municipal Tax Rates</u></b>				
General	\$0.2127	\$0.2192	\$0.2284	4.20%
Highway	\$0.2018	\$0.2117	\$0.2059	-2.74%
Recreation	\$0.0579	\$0.0577	\$0.0590	2.25%
Appropriations	\$0.2296	\$0.2346	\$0.2316	-1.28%
Local Agreements (voted exemptions)	<u>\$0.0037</u>	<u>\$0.0040</u>	<u>\$0.0043</u>	7.50%
<b>Total Municipal Tax Rate</b>	<b><u>\$0.7057</u></b>	<b><u>\$0.7272</u></b>	<b><u>\$0.7292</u></b>	0.28%
<b><u>Police District Tax Rates</u></b>	\$0.3135	\$0.2980	\$0.2961	-0.64%
<b><u>Education Tax Rates</u></b>				
Homestead Rate	\$1.6096	\$1.7206	\$1.7641	2.53%
Non-Residential Rate	\$1.5824	\$1.6853	\$1.7474	3.68%
<b><u>Total Tax Rates</u></b>				
Homestead outside Police District	<b><u>\$2.3153</u></b>	<b><u>\$2.4478</u></b>	<b><u>\$2.4933</u></b>	1.86%
Homestead within Police District	<b><u>\$2.6288</u></b>	<b><u>\$2.7458</u></b>	<b><u>\$2.7894</u></b>	1.59%
Non-Residential outside Police District	<b><u>\$2.2881</u></b>	<b><u>\$2.4125</u></b>	<b><u>\$2.4766</u></b>	2.66%
Non-Residential within Police District	<b><u>\$2.6016</u></b>	<b><u>\$2.7105</u></b>	<b><u>\$2.7727</u></b>	2.29%

# FINANCIAL REPORTS



## FINANCIAL AUDIT

An audit for fiscal year-end June 30, 2021, is currently in progress by RHR Smith & Company and will be posted on the Town's website ([www.bristolvt.org](http://www.bristolvt.org)) when completed. Physical copies will also be available upon request.

## BONDS AND NOTES PAYABLE

<u>Governmental Activities:</u>	<u>Principal Balances 6/30/21</u>	
2010 Holley Hall/Waterline Bond Vermont Municipal Bond H.H matures Dec. 1, 2030, net interest of 2.620% Water, Annual principal payments of \$40,000.	\$350,000	
2012 Bristol Stormwater Improvement General Obligation ARI-026, matures Oct. 1, 2031, net interest of 2.00%. Annual principal payments of \$37,180.24	\$341,753	
2017 Fire Facility Bond National Bank of Middlebury Annual principal payments of \$98,200, interest of 1.54%	\$2,401,979	
USDA West Street Water/Stormwater Bond, Interest at 2.25% Bi-Annual payments of \$16,878	\$817,833	\$252,951 \$564,882 water
<b>Subtotal Governmental Activities:</b>	\$3,911,565	
 <u>Business-Type Activities:</u>		
2012 USDA Refinance of Water and Sewer Construction bonds. Water portion matures Dec. 2036. Sewer portion matures Dec. 2023, 3.93%, annual principal payments of \$9,813.35 sewer and \$34,760.60 water.	\$674,003	\$639,587 water \$34,416 sewer
Preliminary Engineering for West Street project. Interest 0%, Principal payments of \$8,800 due annually, September 1, 2020 ending September 1, 2024	\$35,200	
<b>Subtotal Business-Type Activities:</b>	\$709,203	
 <b>TOTAL SHORT AND LONG TERM OBLIGATIONS:</b>	 \$4,620,768	

## DELINQUENT TAX REPORT

As of December 31, 2021

<u>Location</u>	<u>Amount</u>
66 Estey Road	\$ 895.80
175 Thomas drive	\$ 5,009.24
34 Picnic Lane	\$ 102.98
80 Lower Hardscrabble Road	\$ 5,097.73
0 North 116 Road	\$ 1,502.16
0 Bristol Pond Road	\$ 1,389.92
0 Meehan Road (85A)	\$ 3,401.96
0 Meehan Road (105A)	\$ 5,316.51
1381 Meehan Road	\$ 1,758.60
225 Choiniere Road	\$ 17,758.82
547 Rockydale Road	\$ 4,731.20
486 Rockydale Road	\$ 32.04
0 Rockydale Road	\$ 4,241.62
65 Blaise's Mobilehome Park	\$ 555.65
76 Blaise's Mobilehome Park	\$ 185.21
86 Blaise's Mobilehome Park	\$ 276.50
104 Blaise's Mobilehome Park	\$ 315.60
110 Blaise's Mobilehome Park	\$ 268.67
116 Blaise's Mobilehome Park	\$ 229.59
120 Blaise's Mobilehome Park	\$ 172.18
94 Blaise's Mobilehome Park	\$ 607.79
46 Blaise's Mobilehome Park	\$ 339.14
648 South 116 Road	\$ 2,189.40
904 Carlstrom Road	\$ 0.05
446 Carlstrom Road	\$ 5,318.85
2085 Lower Notch Road	\$ 54.34
91 Vincent Drive	\$ 2,107.00
0 South 116 Road (32A)	\$ 1,456.83
0 South 116 Road (54A)	\$ 0.67
33 Carterville Road	\$ 2,641.47
2883 Lower Notch Road	\$ 6,639.97
Unlanded Camp	\$ 435.13
944 Upper Notch Road	\$ 155.59
1 Maple Ridge Trailer Park	\$ 88.47
25 Lower Meadow Lane	\$ 2,554.99
35 Morgan Horse Lane	\$ 775.61
41 Morgan Horse Lane	\$ 269.68
98 Morgan Horse Lane	\$ 642.03
129 Morgan Horse Lane	\$ 744.37
28 Hermit Thrush Lane	\$ 1,072.58
140 Morgan Horse Lane	\$ 719.11

200 Morgan Horse Lane	\$	77.32
27 Sugar Maple Lane	\$	2.46
240 Morgan Horse Lane	\$	260.81
246 Morgan Horse Lane	\$	6.55
100 Mountain Street*	\$	2,034.72
81 West Street	\$	1,555.48
21 South Street	\$	1,946.88
32 West Street	\$	11,358.29
8 North Street*	\$	10,873.65
125 Basin Street	\$	399.50

<b>Total Delinquent Taxes</b>	<b>\$</b>	<b>110,570.71</b>
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2017/2018 Delinquent Taxes	\$	289.63
2018/2019 Delinquent Taxes	\$	3,372.42
2019/2020 Delinquent Taxes	\$	33,673.16
2020/2021 Delinquent Taxes	\$	73,235.50

\*All of these locations have a current payment arrangement in place



Photo by Ian Albinson

## VALUE OF NON-TAXABLE PROPERTIES 2021

<b><u>Schools</u></b>		<b><u>2021</u></b>
Bristol Elementary School	\$	8,328,900
Mt. Abraham Union High School	\$	24,898,500
Red Cedar School (private)	\$	327,900
Bristol Family Center	\$	339,200
<b>Total</b>	<b>\$</b>	<b>33,894,500</b>

<b><u>Cemeteries</u></b>		
Mount Saint Joseph's Cemetery	\$	9,800
Greenwood Cemetery	\$	32,000
Varney Hill Cemetery	\$	1,100
Briggs Hill Cemetery	\$	900
Meehan Cemetery	\$	400
<b>Total</b>	<b>\$</b>	<b>44,200</b>

<b><u>Churches</u></b>		
Adventist Church	\$	319,400
Federated Church	\$	804,200
First Baptist Church	\$	416,700
St. Ambrose Catholic Church	\$	353,100
Terasem Movement Foundation	\$	466,800
<b>Total</b>	<b>\$</b>	<b>2,360,200</b>

<b><u>State of Vermont</u></b>		
Land (approximately 515.19 acres)	\$	240,300

<b><u>USDA Forest Service</u></b>		
Land (approximately 5338.89 acres)	\$	3,896,000

<b><u>Miscellaneous</u></b>		
Libanus Lodge No. 47 (Masons)	\$	413,100
Bristol Rescue Squad	\$	479,300
American Legion Post #19 (225034)	\$	450,300
Bristol Recreation Club, Inc.	\$	165,900
Secretary of Housing & Urban Development	\$	135,200
<b>Total</b>	<b>\$</b>	<b>1,645,400</b>

<b>Total Value of all Non-Taxable Property</b>	<b>\$</b>	<b>42,080,600</b>
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## TOWN OF BRISTOL BUILDINGS AND LAND

<u>Location</u>	<u>Acreege</u>	<u>2021</u> <u>Value</u>	<u>2020</u> <u>Value</u>
Memorial Park	19.30	\$ 31,600	\$ 31,600
Sycamore Park	8.40	\$ 46,500	\$ 46,500
Eagle Park, Lincoln Rd.	5.50	\$ 12,000	\$ 12,000
<b>Parks Totals</b>	<b>33.20</b>	<b>\$ 90,100</b>	<b>\$ 90,100</b>
Town landfill and Town Garages	12.34	\$ 117,800	\$ 117,800
Salt Shed & Land, Sand Storage	2.40	\$ 100,100	\$ 100,100
Dog Kennel	-	-	\$ -
<b>Garage &amp; Landfill Totals</b>	<b>14.74</b>	<b>\$ 217,900</b>	<b>\$ 217,900</b>
Reservoir (Land only)	2.00	\$ 5,000	\$ 5,000
Reservoir Tank	-	\$ 624,000	\$ 625,000
Chlorinator (Bldg only)	-	\$ 1,600	\$ 1,600
Chlorinator Land	0.06	\$ 100	\$ 100
60 Pump House Rd/Sewage Treatment Facility	4.20	\$ 20,700	\$ 20,700
<b>Water &amp; Sewer Totals</b>	<b>6.26</b>	<b>\$ 651,400</b>	<b>\$ 652,400</b>
Foot of Briggs Hill	-	\$ 900	\$ 900
Town Pit	4.50	\$ 37,300	\$ 37,300
Bartlett Falls Area	30.36	\$ 45,500	\$ 45,500
Former Shackett & Hallock Properties	1.59	\$ 3,500	\$ 7,000
Between 100 & 106 Mountain Street	0.14	\$ 200	\$ 200
Alleyway between Church St. & School St.	0.04	\$ 100	\$ 100
South Street Land on River	2.30	\$ 5,000	\$ 5,000
Drake Smith Road	0.50	\$ 1,800	\$ 1,800
Drake Smith & East Rd	0.97	\$ 2,100	\$ 2,100
Lords Prayer Rock	1.00	\$ 2,200	\$ 2,200
Lover's Lane	13.49	\$ 24,400	\$ 24,400
East 116 Saunders	40.10	\$ 70,900	\$ 57,600
<b>Land (open &amp; with bldgs.)</b>	<b>94.99</b>	<b>\$ 193,900</b>	<b>\$ 184,100</b>
Holley Hall	0.20	\$ 1,541,500	\$ 1,541,500
Howden Hall and Coach House	1.00	\$ 230,500	\$ 230,500
Park and Bandstand	1.50	\$ 78,500	\$ 78,500
Skating Rink	0.95	\$ 168,500	\$ 168,500
Riding Ring	1.30	\$ 88,000	\$ 88,000
Pottery Kiln	-	\$ 3,200	\$ 3,200
Library	0.17	\$ 411,300	\$ 411,300
<b>Remaining Buildings &amp; Land</b>	<b>5.12</b>	<b>\$ 2,521,500</b>	<b>\$ 2,521,500</b>
New Fire Station & Land	2.86	\$ 3,057,600	\$ 3,057,600
<b>Total Fire Department</b>	<b>2.86</b>	<b>\$ 3,057,600</b>	<b>\$ 3,057,600</b>

## CAPITAL RESERVE FUNDS REPORT

### **CAPITAL BUILDING RESERVE FUND:**

June 30, 2020 Balance	\$199,403
FY21 Voted Appropriation	\$30,000
Interest Income	\$315
Expenditures	\$(29,884)
June 30, 2021 Balance	\$199,834

### **HOWDEN HALL CAPITAL BUILDING RESERVE FUND:**

June 30, 2020 Balance	\$1,225
Interest Income	\$1
Expenditures	\$(0)
June 30, 2021 Balance	\$1,226

### **PEVERILL PEAKE FUND:**

June 30, 2020 Balance	\$4,538
Interest Income	\$4
Expenditures	\$(0)
June 30, 2021 Balance	\$4,542

This fund was created as the result of a bequest of approximately \$59,000 from the late Peverill Peake to the Town for use in the improvement, renovation, and maintenance of Holley Hall.

### **CONSERVATION RESERVE FUND:**

June 30, 2020 Balance	\$53,953
FY21 Voted Appropriation	\$10,000
Interest Income	\$93
Expenditures	\$(224)
June 30, 2021 Balance	\$63,822

FY 2020 expense correction of posting

### **FIRE CAPITAL EQUIPMENT RESERVE FUND:**

June 30, 2020 Balance	\$99,903
FY21 Voted Appropriation	\$25,000
Interest Income	\$154
Donations	\$300
Expenditures	\$(75,000)
June 30, 2021 Balance	\$50,357

FY 2021 expenses included transfer to the Fire Capital Vehicle Fund.

**FIRE CAPITAL VEHICLE RESERVE FUND:**

June 30, 2020 Balance	\$346,769
FY21 Voted Appropriation	\$100,000
Transfer from Fire Equipment	\$75,000
Interest and Miscellaneous Income	\$48,688
Expenditures	\$(304,800)
June 30, 2021 Balance	\$265,657

FY21 Income includes sale of Fire Truck

**CAPITAL ROAD FUND:**

June 30, 2020 Balance	\$(4,049)
FY21 Voted Appropriation	\$40,000
Interest Income	\$3
Corrections	\$120,000
Expenditures	\$(0)
June 30, 2021 Balance	\$155,951

FY 2021 includes posting correction.

**CAPITAL PAVING FUND:**

June 30, 2020 Balance	\$176,227
FY21 Voted Appropriation	\$125,000
Interest Income	\$53
Expenditures	\$(300,703)
June 30, 2021 Balance	\$577

FY21 Expenditures includes posting correction

**HIGHWAY CAPITAL EQUIPMENT RESERVE FUND:**

June 30, 2020 Balance	\$28,942
FY21 Voted Appropriation	\$135,000
Sale of Equipment	\$75
Interest and Miscellaneous Income	\$8
Expenditures	\$(153,309)
June 30, 2021 Balance	\$10,633

FY 2021 was the purchase of a new truck.

**REAPPRAISAL RESERVE FUND:**

June 30, 2020 Balance	\$125,831
FY21 Voted Appropriation	\$5,000
Act 60 Annual Support	\$14,255
Interest Income	\$205
Expenditures	\$(0)
June 30, 2021 Balance	\$145,291

**SIDEWALK RESERVE FUND:**

June 30, 2020 Balance	\$59,340
FY20 Voted Appropriation	\$35,000
Interest Income	\$27
Expenditures	\$(27,946)
June 30, 2021 Balance	\$66,421

**TECHNOLOGY RESERVE FUND:**

June 30, 2020 Balance	\$7,391
FY20 Voted Appropriation	\$7,000
Interest Income	\$6
Expenditures	\$(8676)
June 30, 2021 Balance	\$5,721

FY21 purchases include replacing computers in the Town Office.

**POLICE VEHICLE RESERVE FUND:**

June 30, 2020 Balance	\$33,075
FY21 Voted Appropriation	\$12,500
Interest Income	\$18
Expenditures	\$(39,630)
June 30, 2021 Balance	\$5,963

**POLICE EQUIPMENT RESERVE FUND:**

June 30, 2020 Balance	\$13,900
FY21 Voted Appropriation	\$3,000
Interest Income	\$13
Expenditures	\$(3405)
June 30, 2021 Balance	\$13,508



## POLICE DEPARTMENT BUDGET

	2020-2021 BUDGET	2020-2021 ACTUAL not audited (updated)	2021-2022 BUDGET	2021-2022 ACTUAL thru 12/31/2021	2022-2023 PROPOSED
<b>REVENUES</b>					
Detail Revenues	2,500	51	2,000	0	500
Town Traffic Patrol Contract	12,000	12,000	12,000	6,000	15,000
MAUSD Contract	18,750	18,750	18,750	0	23,750
Non-District Services to Town	6,600	2,915	6,600	880	6,600
GHSP Grant					
Fines	7,000	10,469	7,000	808	7,000
Cops Grant		40		75	41,667
Dog Officer			1,500	0	2,500
Services	2,500	2,980	2,500	2,364	2,500
<b>TOTAL NON-TAX REVENUES</b>	<b>49,350</b>	<b>47,205</b>	<b>50,350</b>	<b>10,127</b>	<b>99,517</b>
% change from prior budget	4.1%		2.0%		
<b>NET RAISED BY TAXES</b>	<b>403,020</b>	<b>403,020</b>	<b>405,637</b>	<b>177,119</b>	<b>405,062</b>
% change from prior budget			0.6%		
<b>TOTAL REVENUES</b>	<b>452,370</b>	<b>450,225</b>	<b>455,987</b>	<b>187,245</b>	<b>504,579</b>
% change from prior budget	-3.5%		0.8%		10.7%
<b>EXPENDITURES</b>					
Full-time Salaries	167,640	133,534	162,000	68,559	213,489
Part-time Salaries	21,270	12,203	21,800	10,318	8,714
Detail Labor	2,000	111	2,000	0	500
Clerical	7,000	5,205	8,000	2,090	8,000
Administration	0	0	0	0	0
Overtime & Shift Differential	30,500	48,206	31,260	30,607	19,000
FICA/MEDI	17,640	15,397	17,400	8,767	19,962
Health Insurance	59,070	54,925	58,200	15,409	62,588
Retirement	15,200	14,401	15,461	8,300	20,296
Worker's Comp	19,810	17,044	20,389	5,420	20,865
Disability Insurance	1,610	1,108	1,610	423	2,100
Uniforms	2,000	7,306	2,500	950	4,000
Training	2,000	0	2,000	1,299	2,500
Computer Supplies	4,750	2,255	4,750	0	4,750
Office Supplies	2,500	1,184	0	49	
Equipment	500	2,493	1,000	204	1,000
General Supplies	750	1,340	3,300	1,119	3,300
Vehicle Gas/Oil	7,500	5,672	7,500	2,768	8,000
Advertising	500	0	0	0	
Vehicle Maint.	5,500	6,387	5,500	1,782	6,000
Facility Expenses	47,510	46,369	48,700	22,930	52,700
Postage	300	73	300	44	300
Communications	9,500	7,363	10,500	2,533	11,000
Legal expenses	2,000	11,573	2,000	1,021	2,000
Dues	200	300	400	100	400
Property & Liability Insurance	9,420	9,741	11,217	2,226	10,915
Capital Vehicle Reserve Fund	12,500	12,500	15,000	0	19,000
Capital Equipment Reserve Fund	3,000	3,000	3,000	0	3,000
Miscellaneous	200	0	200	325	200
Crime Prevention	0	0	0		
<b>TOTAL EXPENDITURES</b>	<b>452,370</b>	<b>419,692</b>	<b>455,987</b>	<b>187,245</b>	<b>504,579</b>
% change from prior budget	-3.5%		0.8%		10.7%

## SEWER DISTRICT BUDGET

	2020-2021	2020-2021	2021-2022	2021-2022
	BUDGET	ACTUAL	BUDGET	ACTUAL
<b><i>REVENUES</i></b>				thru 12/31/2021
User Fees	55,460	49,763	55,460	26,505
Interest & Penalty Charges	200	0	200	0
Misc. & Allocation Revenue	0	0	0	0
<b><i>TOTAL REVENUES</i></b>	<b>55,660</b>	<b>49,763</b>	<b>55,660</b>	<b>26,505</b>
	0.0%		0.0%	
<b><i>EXPENSES</i></b>				
Admin/Clerical Salaries	3,000	2,395	3,000	1,229
FICA/Medicare	233	170	233	87
Health Insurance	800	656	800	332
Retirement	233	0	233	0
Disability Insurance	70	25	70	10
Operating Contract	7,938	7,276	7,938	3,308
Supplies	1,000	117	1,000	32
Insurance	205	203	205	53
Debt Retirement	12,290	12,233	12,290	11,681
Capital Reserve Fund	5,500	5,500	5,500	0
Maintenance & Septic Tank	20,091	3,580	20,091	2,925
Testing	1,000	0	1,000	460
Engineering	3,300	873	3,300	873
Miscellaneous	0	0	0	10
<b><i>TOTAL EXPENSES</i></b>	<b>55,660</b>	<b>33,027</b>	<b>55,660</b>	<b>20,998</b>
	0.0%		0.0%	

The proposed FY2023 Sewer District budget will be presented, reviewed, and voted on at the annual Sewer District meeting at the end of May or early June 2022.

## WATER DISTRICT BUDGET

	2020-2021	2020-2021	2021-2022	2021-2022
	BUDGET	ACTUAL	BUDGET	ACTUAL
<b>REVENUES</b>				thru 12/31/2021
Water Rents	316,874	254,314	323,211	175,772
Interest & Penalty	4,000	3,112	4,000	1,174
Water Service Connection Fees	500	500	500	-
Sugar Wood Revenue	950	574	950	-
Miscellaneous Revenue	100	-	100	-
<b>TOTAL REVENUES</b>	<b>322,424</b>	<b>258,501</b>	<b>328,761</b>	<b>176,945</b>
% change from previous budget year	7.7%		2.0%	
<b>EXPENSES</b>				
Personnel/Labor	2,000	1,085	2,000	20
Admin/Clerical Salaries	11,669	10,176	11,669	5,118
FICA/Medicare	904	799	904	368
Health Insurance	2,830	2,735	2,830	1,336
Retirement	904	-	904	-
Disability Insurance	140	94	140	39
Training			-	71
Supplies	31,900	22,316	31,900	7,545
Meters, Touchpads, etc.	850	4,574	2,000	-
Electricity - Pump	33,000	27,374	33,000	11,019
Electricity - Basin St. Building	500	207	500	105
Operating Contract	71,442	65,489	71,442	29,768
Contracted Services	30,100	47,166	40,000	15,836
Postage & Office Supplies	500	289	500	209
Communications	300	-	300	105
Insurance	1,400	1,334	1,400	341
Building Overhead & Maintenance	6,600	1,571	6,600	2,285
Compliance Testing	2,000	2,130	2,000	570
Vt Water System Fee	4,200	3,100	4,200	1,822
Property Tax - Lincoln property	400	395	450	409
Bond and Note Payments	89,720	80,203	68,126	50,624
Capital Reserve Fund	28,065	28,065	44,896	-
Transfer to Capital Roads - Paving	2,500	4,588	2,500	-
Miscellaneous	500	-	500	-
<b>TOTAL EXPENSES</b>	<b>322,424</b>	<b>303,690</b>	<b>328,761</b>	<b>127,589</b>
% change from previous budget year	7.7%		2.0%	

The proposed FY2023 Water District budget will be presented, reviewed, and voted on at the annual Water District meeting at the end of May or early June 2022.

# TOWN DEPARTMENT REPORTS

# BRISTOL SELECTBOARD and TOWN ADMINISTRATOR ANNUAL REPORT

The worldwide pandemic continued to cast its shadow throughout this past year. Though the Town Office opened to the public after the Governor's emergency order expired in June 2021, it remains closed to the public on Fridays for the foreseeable future.

Major community events, such as 4<sup>th</sup> of July celebrations, Memorial Day events, Pocock Rocks, the Three-Day Stampede, and more were canceled for a second year. Although reduced in scale to accommodate COVID-19 protocols, Bristol's Harvest Festival in September was a great success. Last year's Town Meeting was by Australian ballot for the first time ever. This year it will be that way again, as the Omicron variant of the corona virus continues to run rampant. Like last year, there will be two informational meetings in February, with Australian ballot voting all day Tuesday, March 1, 7:00 am to 7:00 pm at Holley Hall. Two public information meetings will be held on the evenings of February 21 and February 28. See below for more information.

In no particular order, below are some of the important benchmarks of this past year, followed by highlights of the proposed FY2023 budget.

## COVID-19

Meetings continued to be held in person and via Zoom through the year. Because there would be no way for the Town to enforce a mask mandate, the Selectboard declined to pass one and instead expressed its support for those businesses and other entities that do require masks to be worn. The Selectboard also passed a resolution in January 2022 strongly recommending that masks be worn in indoor public spaces.

### American Rescue Plan Act (ARPA)

The American Rescue Plan Act (ARPA) passed by Congress in 2021 included \$350 billion in pandemic-related aid for state and local governments.

<b>Bristol's Allocation</b>	<b>2021</b>	<b>2022</b>
Municipal	\$201,105.17	\$201,105.18
County	<u>\$373,131.72</u>	<u>\$373,131.73</u>
<b>Subtotals</b>	<b>\$574,236.89</b>	<b>\$574,236.91</b>
<b>TOTAL</b>	<b>\$1,148,473.80</b>	

The Town of Bristol will receive almost \$1.5 million over two years. The funds are intended to be used to:

- fight the pandemic and support families and businesses struggling with its public health and economic impacts;
- maintain vital public services, even amid declines in revenue resulting from the crisis; and/or
- build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity.

Source: U.S. Treasury Web site

The funds must be obligated by December 31, 2024 and fully expended by December 31, 2026. How should the Town of Bristol best spend this money? What would have the greatest community-wide, long-term benefit and impact? What kind of projects or investments can be

accomplished in the limited time frame? To help navigate these questions, the Selectboard recently appointed a 9-member ARPA Funding Advisory Committee consisting of one representative each from the Planning Commission, Conservation Commission, and Energy Committee and six residents from inside and outside the Police/Village District with a wide range of applicable experience and expertise. Their charge is to understand the ARPA funding parameters, solicit community input, receive, and develop lists of potential projects or programs for ARPA funding, identify priorities, and bring recommendations forward for the Selectboard to consider. Their meetings will be open to the public and citizens are encouraged to share their thoughts.

## **Sidewalks**

### **East Street and Park Place**

A request for proposals (RFP) was issued for replacement of the East Street sidewalk and approximately 100 feet of the east end of Park Place in May. Only one bid was received. The Selectboard rejected it because it far exceeded the project budget. It will be readvertised early in 2022 to be completed in the spring or summer of 2022.

### **Munsill Avenue Sidewalk Scoping Study**

The Town received a \$31,000 grant through the VTrans Bicycle and Pedestrian Program to conduct a scoping study for a new sidewalk on Munsill Avenue. A request for proposals (RFP) was issued in the fall and DuBois & King was selected. A public concerns meeting will likely be held in early spring to get residents' and other stakeholders' initial thoughts about a future sidewalk on Munsill Avenue. That information will help guide D & K as they develop preliminary plans for public review and comment in the coming year. The results of the study are expected to give us a preliminary plan and cost estimate for future construction.

### **Airport Road Sidewalk Scoping Study**

Through a grant from the Addison County Regional Planning Commission (ACRPC), DuBois & King was also hired, following an RFP process, to conduct a scoping study for a new sidewalk on Airport Drive. This will follow the same process as the Munsill Avenue sidewalk scoping study with a public concerns meeting, a preliminary plan, and cost estimate for future construction.

### **Firehouse Drive and West Street Crosswalk**

The long-awaited sidewalk along Firehouse Drive was completed in November 2021 as part of the Stoney Hill Business Park infrastructure project.

Otter Creek Engineering was hired by the Town to develop a crosswalk plan and cost estimates from the new Firehouse Drive sidewalk across West Street to the Recreation Field. We wanted to be sure it was in the proper location to ensure pedestrian safety given the hill coming up Stoney Hill, traffic speeds, and sight distances. We also wanted to avoid any utility or drainage conflicts. Following careful analysis, the Selectboard selected the alignment straight off Firehouse Drive, along with the installation of pedestrian-activated rapid flashing beacons (RFBs) that will be installed when spring weather allows.

## **2019 Halloween Storm – Recovery Continues**

Recovery continues from the Halloween storm of 2019. As noted last year, grant funding was successfully secured through the U.S. Natural Resources Conservation Service (NRCS) Emergency Watershed Protection Program (EWP) to assist several private property owners whose properties suffered damage that threaten to undermine one or more structures.

### West Street Slope Stabilization

A team of engineers hired by the NRCS developed a design to stabilize the slope between West Street and the New Haven River that involves five properties. It was subsequently redesigned to lower costs. The project was advertised for bid this past summer and Kings Trucking was selected. All five property owners eventually agreed to participate. All also agreed to wait until spring 2022 to begin the work to minimize changes in the scope due to winter weather conditions. The latest grant agreement extension brings the project to a September 30, 2022 end date.

### Eagle Park Universal Fishing Platform

Progress was also made toward repair of Eagle Park universal fishing platform. FEMA investigators had previously evaluated the damage and came up with cost estimates to repair the platform and access to pre-storm condition, but we have an opportunity through FEMA's hazard mitigation process to include improvements that will help prevent or minimize future damage. Roy Schiff, P.E., formerly with Milone & McBroom (the original designers of the platform in 2010), and now with SLR, developed an alternative plan that incorporates the following mitigation measures to minimize future damage to the platform and access: (1) install an elevated Trex boardwalk, supported on helical piles with aluminum framing; (2) retrofit railings to be removable during predicted floods and spring thaw, closing the UFP during that time; and (3) adjust eroded boulders and fill voids with stone and gravel to reduce undermining on path during flooding. The removed railings could be chained to Eagle Park sign and reinstalled when appropriate. This plan was approved by the Selectboard in September and is being reviewed by FEMA officials.

## **Emerald Ash Borer**

The Emerald Ash Borer Strategic Plan Committee completed an inventory of ash trees through last fall and winter on Town properties and major highway rights-of-way, which was a bit of challenge after the trees had lost their leaves. A plan was drafted and presented to the Selectboard that identified priorities for protecting remaining ash trees and estimating resources for planting replacement trees.

## **Revolving Loan Fund**

Efforts began this past year to update the RLF application materials and overall loan policies. Most of the documents available date from the 1980s and 1990s. Definitely time for an update. This will continue into the year ahead, as well as efforts to promote this fund as a resource for new and existing business, housing, and other ventures.

## **Public Works Facility Site and Needs Analysis**

This project has been on hold while the Selectboard considers next steps. The subsurface soil investigation found that the soil beneath the proposed new Public Works and Police Station

buildings and parking area should either be replaced with compacted structural fill, or the existing materials should be stabilized in place using GEOPIERs. Both recommendations come with a price tag of several hundred thousand dollars. The Bread Loaf design team also recommended that a Phase 1 environmental review be conducted before going any further. And that is where we are. Proceed with this site? Spend the money to find another site? Meanwhile, the pressure continues to mount to improve both facilities.

### **Winter Maintenance and Class 4 Road Policies**

With adoption of Bristol's Winter Maintenance Policy under its belt, the Selectboard plans to take a closer look at maintenance policies for Class 4 and private roads in the year ahead.

### **Stoney Hill Business Park, Housing Project, and Infrastructure**

By all accounts, this project has been a resounding success. It was completed sooner than expected and below original projected costs. Jamie Simpson, P.E., with Green Mountain Engineering, burned a lot of midnight oil through the process to develop the plans and lead the project through permitting, bidding, contracting, and more. He has since left GME, hopefully for some well-deserved time off to recharge. And Don Weston of Don Weston Excavating, Inc. and his team were great to work with. Various changes were made in the field to accommodate new situations and they easily rolled with it.

The final result is an improved and lengthened Firehouse Drive, new sidewalk, stormwater system, water service connections, and electrical service to serve three new developable lots and the new residential development. Building lot A will be the new home of AllEarth Renewables, which will be moving back to Bristol from its current location in Williston, bringing with it new jobs and economic activity.

The Stoney Hill Master Plan envisioned a residential development as part of the overall project and 15 units of market rate housing were designed and permitted across from the Fire Station. Changes in the real estate market and increased construction costs rendered that part of the project infeasible. Evernorth (formerly Housing Vermont) in partnership with the Addison County Community Trust, negotiated with Stoney Hill Properties, LLC to purchase the 2-acre residential site with a plan to increase the number to 20 mixed income housing units. The increase in density required additional land area under the current zoning regulations. Following numerous discussions in open session, the Selectboard agreed to gift the 5.8 acres of steep, undevelopable land adjacent to the site. With considerable work by Evernorth and the ACCT, the Town also successfully applied for a \$535,000 Community Development Block Grant as part of the total funding package.

Construction of the AllEarth Renewables building is expected to begin in the spring 2022. Pending receipt of final permits and additional funding, construction of the housing project may not begin until 2023.

### **Basin Street Improvement Project**

Grant applications continued to be submitted and re-submitted to the VTrans Municipal Highway & Stormwater Mitigation Program and the VTrans Transportation Alternatives Program for the reconstruction of Basin Street to address ADA accessibility, public safety, slope stabilization,



and stormwater management. This would be multi-year project and require additional sources of funding. **Article 9** asks voters to approve allocating \$52,500 of the 2021 undesignated fund balance to the Capital Road Fund that may be needed for this and other major road improvement projects.

### **Stormwater Management**

With funding through two clean water block grants, Engineering Ventures, P.C. was hired to take the 30% designs produced by Watershed Consulting in 2019 for to 100% final design for the stormwater infiltration chamber off School Street at the Town Green and two infiltration chambers behind Bristol Elementary School. At a Selectboard meeting in November, it was agreed to allow the infiltration chamber to be located in the berm area of the Town Green to minimize conflict with the nearby water line under School Street. Bristol Elementary School officials expressed strong support for the infiltration chamber proposed near the playground behind the school. A second infiltration chamber on the other side of the building was nixed due to potential conflicts with the wastewater system. Once the final design and bid documents are complete, the next step would be to seek funding for construction. The BES project would be handed off to the school administration to take over as a school project.

### **Village Water Line Replacement Study**

With a planning loan through the Drinking Water State Revolving Loan Fund (DWSRF), Green Mountain Engineering completed a preliminary engineering report to assess Bristol's aging water distribution system, the majority of which was installed in 1905. This is part of an ongoing effort to reduce water leakage through the aging pipes and joints. The water line under Pine Street was identified as high priority for replacement. Chronic leaks not only result in significant water loss, they require expensive repairs, disrupt water service, and contribute to the roadway's deterioration. GME is in the process of developing final design plans and cost estimates for the Pine Street water line replacement. Voters are likely to be asked to approve a bond vote in the near future to move this project forward.

### **Acorn Landfill Solar Project**

With all permits and funding in hand, construction of the Bristol Community Solar (BCS) project began in September on the capped Bristol landfill behind the Public Works facility off Pine Street. BCS was organized and built by ACORN Energy Co-op and Aegis Renewable Energy, supported by the Town of Bristol, and made possible from investments by residential, business, nonprofit, and municipal members. The array consists of 1,694 panels capable of producing more than 800,000kWh of energy every year. It began supplying the power grid with electricity on Dec. 22. The lease agreement includes an annual payment of \$3,000 to the Town as well as property taxes.



Bristol Community Solar Project

Photo: Ian Albinson

### **Holley Hall Bell Tower and Roof Repair**

Broken slate tiles, water leaks through the roof, and deterioration of the bell tower floor prompted multiple efforts toward repair. Knight Engineering assessed the structural integrity of the bell tower floor and concluded it was sound, though identified areas that needed to be sealed. The bell was removed and stored at Ted Lylis' workshop, where he and Meridith McFarland labored to refurbish it. Rooster Construction replaced the bell tower floor, replaced more than a hundred broken slate tiles, and installed new copper flashing. The refurbished bell was on display in front of Holley Hall while the tower was being repaired.

The Selectboard is committed to directing resources to ongoing maintenance of Holley Hall and other Town facilities. Upcoming projects include additional slate repair, repair or replacement of the Holley Hall railings, and repair or replacement of the front steps and porch. **Article 8** asks voters to approve allocating \$30,000 of the 2021 undesignated fund balance to the Capital Building Fund.

### **Lawrence Memorial Library Roof Repair**

Library Director Coco Moseley alerted Town officials earlier in the year that the roof and front porch were deteriorating due to snow and ice buildups. Ted Lylis also identified that and a number of other critical building maintenance needs. Prompt action was required, however, when part of the roof eave literally fell onto the front stairs. Rooster Construction turned its attention to replacement of dozens of damaged slate tiles, roof repair, replacement of the crown molding, and installation of a snow guard. In addition to other repairs and maintenance, the entire building needs thorough repainting and weatherization improvements.

### **2021 Audit**

Bristol's annual audit was put out to bid in June upon notice from Bristol's longtime auditing firm Sullivan Powers & Co., P.C., that they would need to substantially increase their fee for the 2021 audit. There is a general guidance that municipalities and other organizations should change auditors every three years, so this was apparently overdue. The firm of RHR Smith & Company was selected based on their competitive proposal and the rave recommendations from some of their Vermont clients.

### **Town Treasurer and Town Clerk Transitions**

Former Town Treasurer Jen Myers began maternity leave in June and welcomed Emma Gail into the Myers family. In October she resigned. Assistant Treasurers Peter Ryan and Sharon Lucia, and former Assistant Treasurer Valerie Hanson, helped carry on the Treasurer's duties during the recruitment process. Anthony Delmonaco was appointed Town Treasurer and began on November 15, 2021—the same day property taxes were due. That he stepped in on the threshold of the 2021 audit process with a new auditing firm was an excellent onboarding opportunity for both him and the new firm.

Longtime Selectboard Clerk Tasha Bouvier left the position in October and Town Clerk Sharon Lucia proposed adding that to her Town Clerk duties and switching from an hourly to a salaried position. Also in October, Nichole Marden was appointed Assistant Town Clerk.

### **Transition in the Lister's Office**

An RFP for a professional contract Assessor was issued—and reissued—in the spring with no takers. Elected Lister David Cobb resigned in August. Retired Lister Craig Scribner assisted on occasion. With Bristol's Common Level of Appraisal (CLA) at 87.4% in 2021, we are looking at needing to do another town wide appraisal, or have a plan to do one, in the near future. So are dozens of other Vermont municipalities whose real estate transactions are driving home prices through the roof. Head Lister Mark Bouvier has begun to prepare a request for proposals for professional reappraisal services. This will be a multi-year project that could cost more than \$100,000. The Selectboard is asking voters to approve **Article 11** to designate \$20,000 of the 2021 undesignated fund balance to the Reappraisal Reserve Fund.

### **Police Department / Union Contract**

The Bristol Police Department went through some additional transitions this year as Officer Biondi resigned in May and Francis Smith joined Joshua Turner as a new full-time Officer in October. The Police Union contract will be expiring this coming June. Selectboard member Michelle Perlee will join the Town Administrator, a Police Dept. representative, and the New England Police Benevolent Association representative at the table to begin review and renegotiation.

### **Community Policing**

A second Community Conversation on Bristol Policing was held in August, attended by citizens both in person and via Zoom, and moderated by Sen. Christopher Bray, D-Bristol. Topics included de-escalation and bias training, mental health support, policing alternatives, and police funding. Those who attended expressed interest in continuing the conversation.

### **Bristol CORE and Collaborations**

The Town continues to work closely with Bristol CORE to support Bristol's designated downtown and promote Bristol's amazing assets. Ian Albinson stepped down as Executive Director and we welcomed Kate Bentley into the post. Despite COVID-19 limitations, numerous events were successfully held through the holiday seasons. The Recreation Department has been an active partner in most of the events. In the year ahead, one focus will be to update the Downtown Strategic Plan.

### **Selectboard Liaisons to Departments and Operations**

Selectboard members serve as liaisons to specific departments or operations as a resource and share information about activities, issues, concerns, or other matters of interest with the rest of the board.

<b>Department/Operation</b>	<b>Liaison</b>
Clerk/Treasurer	Darla Senecal
Fire	Ian Albinson
Lister	Joel Bouvier
Planning & Zoning	Michelle Perlee
Police	Ian Albinson
Public Works	Peeker Heffernan
Recreation	Darla Senecal
Revolving Loan Fund	Michelle Perlee
Water and Sewer	Joel Bouvier

### **Town Meeting Info**

Once again, due to the pandemic, there will be NO IN-PERSON Town Meeting on Monday, February 28, 2022. All articles this year will

be voted by Australian ballot on Town Meeting Day, Tuesday, March 1, 2022. Voters will have two options to cast their ballots:

- (1) at the polls at Holley Hall on Town Meeting Day, Tuesday, March 1, 2022 from 7:00 am to 7:00 pm, or
- (2) by absentee ballot.

To request a ballot or register to vote, contact the Town Clerk's office at (802) 453-2410 ext 5 or e-mail [clerk@bristolvt.org](mailto:clerk@bristolvt.org). Ballots can be returned by mail or dropped off at the secure drop box outside the Town Office by 7:00 pm on Tuesday, March 1, 2022. COVID-19 safety guidelines and protocols must be followed for all in-person voting.

#### Informational Meetings

Town Meeting informational meetings will be held on **Monday, February 21 at 7:00 pm** and **Monday, February 28, 2022, at 7:00 pm** online via Zoom. Informational meetings for the Police District will be the same evenings beginning at 6:30pm via Zoom using the same login information. Because voters will not have an opportunity to discuss the various articles as part of the traditional in-person meeting, these informational meetings are intended to provide an opportunity for that discussion.

#### **Town Meeting Warning**

This year's Town Meeting warning once again reflects the all-Australian ballot approach. Unlike articles at the in-person Town Meeting, Australian ballot articles cannot be amended; they are either YES or NO. However, there will be two informational meetings, as noted above.

#### **Budget Notes**

As currently proposed, the FY2023 budget reflects an increase in overall spending by \$50,448 (1.7%) and an increase in the net supported by taxes by \$58,458 (2.4%). Much of the increase is the result of increased allocations to capital reserve funds, an increase in voted appropriations, and some increases in operating expenses. The Selectboard and department heads worked hard to keep tax increases to a minimum.

Although the proposed Police District budget is increased by more than 10%, the total supported by taxes would decrease by 0.1%.

<b>POLICE DISTRICT</b>	<b>2021-2022 BUDGET</b>	<b>2022-2023 PROPOSED</b>	<b>\$\$ Diff.</b>	<b>% Diff.</b>
<b>TOTAL EXPENDITURES</b>	\$455,987	\$504,579	\$48,592	10.7%
<b>TOTAL NON-TAX REV.</b>	<u>\$50,350</u>	<u>\$99,517</u>	<u>\$49,167</u>	<u>97.7%</u>
<b>TOTAL SUPPORTED BY TAXES</b>	\$405,637	\$405,062	-\$575	-0.1%

<b>GENERAL FUND</b>	<b>2021-2022 BUDGET</b>	<b>2022-2023 PROPOSED</b>	<b>\$ Diff.</b>	<b>% Diff.</b>
<b>SUMMARY OF EXPENDITURES</b>				
General Operating Fund	\$976,393	\$957,425	-\$18,967	-1.90%
Highway Department	\$809,116	\$830,770	\$21,654	2.70%
Recreation Department	\$307,211	\$320,546	\$13,335	4.30%
Voted Appropriations	\$794,004	\$828,431	\$34,427	4.30%
<b>GRAND TOTAL EXPENDITURES</b>	<b>\$2,886,724</b>	<b>\$2,937,172</b>	<b>\$50,448</b>	<b>1.70%</b>
<b>SUMMARY OF NON-TAX REVENUES</b>				
General Operating Fund	\$193,294	\$191,784	-\$1,510	-0.80%
Highway Department	\$102,972	\$101,972	-\$1,000	-1.00%
Recreation Department	\$104,800	\$99,300	-\$5,500	-5.20%
<b>GRAND TOTAL NON-TAX REV.</b>	<b>\$401,066</b>	<b>\$393,056</b>	<b>-\$8,010</b>	<b>-2.00%</b>
<b>SUMMARY OF AMOUNT SUPPORTED BY TAXES</b>				
General Operating Fund	\$783,099	\$765,641	-\$17,457	-2.20%
Highway Department	\$706,144	\$728,798	\$22,654	3.20%
Recreation Department	\$202,411	\$221,246	\$18,835	9.30%
Voted Appropriations	\$794,004	\$828,431	\$34,427	4.30%
<b>TOTAL SUPPORTED BY TAXES</b>	<b>\$2,485,658</b>	<b>\$2,544,116</b>	<b>\$58,458</b>	<b>2.40%</b>

### **From the Selectboard**

Though so many activities and key events were canceled again this year due to the pandemic, the Selectboard wants to express its appreciation for all of the phenomenal volunteers and groups we have in town, such as the Fourth of July Committee, the Bristol Recreation Club, the Historical Society, the Bristol Trail Network, Bristol CORE, the Bristol Band, the Bristol Little League, NEAT and so many more. Other volunteers, such as members of the Planning Commission, Energy Committee, and Conservation Commission, and others continued with their work via Zoom meetings. All of their contributions to the community are among the many things that make Bristol such a special place to live and work.

We want to give a special shout out to Fred Baser, who has served as Bristol Town Moderator for as long as anyone can remember. He performed the role with grace and humor and brought us through some challenging community discussions over the years. If COVID-19 had not changed how we do Town Meeting, he might still be at the podium. We welcome Jennifer Wagner as the Selectboard's appointee to the post until the March 1, 2022 election.

The proposed FY2023 budget reflects the Selectboard's continued commitment to improving Bristol's sidewalks, keeping up with paving Bristol's Town roads, and trying to be fiscally

responsible by putting money in other capital accounts to avoid needing to borrow funds for projects.

**From the Town Administrator**

The Selectboard continues to meet every 2<sup>nd</sup> and 4<sup>th</sup> Monday and will be in person and via Zoom for the foreseeable future. The meeting agendas and Town Administrator's Reports are posted to Bristol's Web site at [www.bristolvt.org](http://www.bristolvt.org) and are distributed by e-mail to anyone who would like to be on the distribution list. The agenda is also posted on Front Porch Forum and Bristol's Facebook page. Check it out at [www.facebook.com/bristolvt/](https://www.facebook.com/bristolvt/) and consider joining the more than 800 others who have "liked" or are following the page. Meeting minutes are available online at [www.bristolvt.org](http://www.bristolvt.org). The meetings are also filmed by NEAT and can be viewed anytime on their Web site at [www.neatbristol.com](http://www.neatbristol.com).

I continue to serve on the Addison County Economic Development Corporation's board and its Regional Economic Development Strategy (REDS) Committee. I am also Bristol's representative on the Addison County Local Emergency Planning Committee and the alternate representative to the Addison County Solid Waste Management District (Joel Bouvier has been the primary representative).

As Bristol's Emergency Management Director, the pandemic continued to present its challenges while we strived to carry out our essential functions. The Addison County Recovery Team transitioned to the Addison County Partners Committee, reflecting the collaborations and lines of communication established through the previous meetings.

We want to thank all of the Town staff, who work together to deliver essential services for the community. Special thanks to the many citizens who volunteer countless hours of time and other resources serving on boards, committees, and commissions. We appreciate all of you and would not be successful without your commitment to this town.

Respectfully,

John "Peeker" Heffernan  
Selectboard Chair

Valerie Capels  
Town Administrator

## CLERK AND TREASURER'S REPORT

This year the Clerk's and Treasurer's office saw employee changes. The longtime treasurer, Jen Myers, took a job with the State of Vermont in mid-October and the Town advertised through many sources to find a new Treasurer. The new Treasurer's name is Anthony Delmonaco and he started in the beginning of November. Anthony is also the delinquent tax collector. He was immediately tasked with completing the Audit with a new firm and at the same time learning the municipal accounting systems. Our longtime Assistant Treasurer, Peter D. Ryan, has been training Anthony and learning some new processes along the way as well. The Town Clerk and Assistant Treasurer Sharon Lucia has been keeping up with the water, sewer and tax billing as well as continuing to handle invoices to be paid by the Town. Keeping up with the day-to-day operations of the Town is a team effort.

We strive to keep the residents of Bristol informed by posting information on our town website ([www.bristolvt.org](http://www.bristolvt.org)), on Front Porch Forum, and on Facebook. These sites are useful tools for residents to review agendas and meeting minutes as well as any other happenings that may be orchestrated by any of the town departments. These postings include but are not limited to road closures or delays, water projects or emergency repairs, town committee meetings and more.

Below are some reminders and frequently asked questions.

**Property Taxes** - Tax bills are mailed out once a year typically in the middle to end of September with due dates of November 15<sup>th</sup> and April 15<sup>th</sup>. If the due date ever falls on a weekend it is pushed to the next business day. We do accept pre-payments for your property taxes and will note that on the tax bill before it is sent. Any state payment that is received by the Town will also show on the tax bill. If you don't see a state payment, please contact the Vermont Department of Taxes. The Town does not accept debit or credit cards, postmarks, or postdated checks. There is a lockbox in our office door (emptied daily) where you can securely put your payments.

**Voting** - You can register to vote at any time throughout the year here in the office. You can also register online through the Vermont Secretary of State's My Voter Page at [www.mvp.vermont.gov](http://www.mvp.vermont.gov). We always have ballots for early voting at least two weeks before any election. You can absentee vote by calling the Town office to request a ballot be sent to you or request to pick up a ballot and/or request a ballot through the Secretary of State's My Voter Page. All absentee ballots must be returned by the close of the polls on election day to be counted for the election.

**Dog licenses** - Prior to April 1<sup>st</sup>, spayed or neutered dogs are \$9.00 per license and \$13.00 for non-spayed or non-neutered dogs. After April 1<sup>st</sup>, spayed or neutered dogs are \$11.00 and \$17.00 for non-spayed or non-neutered dogs. Licenses and tags may be sent in the mail to you, if you send us a copy of the dog's rabies certificate with a check for the fee.

**Notary Public Services** - The clerk's office provides free Notary Public services. Please do not sign your documents before you come to the office, as you need to sign them in front of the Notary Public. Please also remember to bring a picture identification.



**Birth and Death Certificates** – Certificates can now be obtained from any Town Clerk’s office in the State of Vermont. There is a form to be filled out to request a Birth or Death Certificate and you must provide current identification. The fee for a certified copy is \$10. A copy of the form can be found on our website ([www.bristolvt.org](http://www.bristolvt.org)) in the Documents/Forms section under the Town Clerk tab or on the Vital Records website <https://www.healthvermont.gov/stats/vital-records/vital-records-forms-information>.

**Marriage Licenses** - There are two steps to getting a marriage license in Vermont. First, complete an application form with all the required information. Second, bring the application form to the Town Clerk’s office and we will use the information to officially create the marriage license. Marriage licenses cost \$60 for the license and an additional \$10 if you would like a certified copy once we receive it after the ceremony. The application form is available on the Town’s website ([www.bristolvt.org](http://www.bristolvt.org)) in the Documents/Forms section under the Town Clerk tab.

Respectfully submitted,

Sharon Lucia, Town Clerk/Assistant Treasurer  
Anthony Delmonaco, Treasurer/Delinquent Tax Collector  
Peter D Ryan, Assistant Treasurer



Downtown Bristol

Photo: Ian Albinson



## DEPARTMENT OF PUBLIC WORKS REPORT

In 2020/2021, the Department of Public Works (DPW) had a busy winter with snow and ice storms that started in November and lasted until the middle of April. When the weather finally warmed up, we swept the streets, painted crosswalks, and got through our regular mud season. Unfortunately, with COVID-19, things were delayed in various ways throughout the year.

The DPW prepped Mountain View Street, Mountain Street, and a section on Monkton Road for paving. This included ditching, culvert replacement as needed, and hydroseeding and shouldering. The DPW then paved Mountain View Street, Mountain Street (from Garfield Street to Heath Road), shimmed Monkton Road (from Hardscrabble Road, North, 8 tenths of a mile.) The DPW also crushed 5000 yards of gravel this year and trucked it from the Stoney Hill pit back to the town barn with help of the Starksboro and New Haven road crews.

In addition, the DPW also completed regular routine maintenance along with the following:

- Spread 1,144 yards of gravel on the Town's dirt roads.
- Sprayed 21512 gallons of chloride on the Town's dirt roads for dust control due to the dry summer.
- Placed 700 yards of stone for ditch erosion prevention along Town roads.
- Put up 3,742 yards of winter sand in preparation for the next winter season.
- Upgraded 160 feet of culvert.
- Ditched Upper Notch Road and stone-lined ditches deemed a priority.
- Water Department - assisted with water line repairs and installing new hydrants.
- Repaired equipment to get ready for spring and summer work between storms and keep trucks repaired after storms.
- Prepared for the fall/winter season.

The Department of Public Works would like to thank Bristol residents for their understanding and patience throughout the year and letting us know when problems need attention. I would also like to thank the contractors who worked with us over the year.

All this work, which we face annually, couldn't be accomplished without the hard work and dedication of Cale, Jared, Mike, and Josh. Also, I would like to thank the Bristol Fire Department and Bristol Police Department, along with the Town office, who help us throughout the year.

Employees Cale and Jared decided to move on to new careers to be able to spend more time with their families. I wish them the best of luck; their knowledge and dedication will be missed. We hired two new employees this spring, Anthony Goodrich and Chris Bapp.

Respectfully submitted,

Eric Cota  
Foreman, Department Public Works

## TOWN OF BRISTOL EQUIPMENT LIST

<b>Department of Public Works</b>	1987	York Rake
	2001	Ford F350 with Snowplow
	2004	John Deere Front End Loader
	2006	Cross Country Trailer
	2007	Kobelco Excavator
	2007	22-ton Trail Boss Equipment Trailer
	2008	14-foot Protec Snow Pusher
	2010	John Deere 7130 Tractor with Farm Loader
	2012	Cross Country Flatbed Trailer
	2013	Kubota Sidewalk Tractor
	2015	Mack Granite Dump Truck
	2018	Freightliner Dump Truck with Plow and Wing
	2019	International HX 620 Plow
	2019	B-B Trailer
	2019	John Deere 672G Motor Grader
	2021	International HV507 Dump Truck with Plow
<b>Bristol Fire Department</b>	1993	Ford F450 Brush Truck
	2001	Ford F550 Heavy Rescue Truck
	2007	Spartan Pumper / Tanker
	2009	Ford F550 Hose Reel Truck-Pumper
<b>Bristol Police Department</b>	2014	Ford Interceptor
	2018	Ford Explorer
	2020	Ford F-150 Pickup



## HIGHWAY CAPITAL EQUIPMENT LONG RANGE PLAN

	<u>2022- 2023</u>	<u>2023- 2024</u>	<u>2024- 2025</u>	<u>2025- 2026</u>	<u>2026- 2027</u>	<u>2027- 2028</u>	<u>2028- 2029</u>
<b>Opening Balance</b>	149,250	127,049	97,303	152,498	112,803	143,028	108,314
<b>Appropriation</b>	135,000	135,000	135,000	135,000	135,000	135,000	135,000
<b>Estimated Interest</b>	299	254	195	305	226	286	217
<b>Total Available</b>	284,549	262,303	232,498	287,803	248,028	278,314	243,531
<i>Ford F350</i>							
<b>Equipment Item</b>	<i>Tandem landscaping trailer</i>	<i>Loader</i>		<i>15 Mack w/ new snow equipment</i>	<i>07 Excavator</i>	<i>2018 Freightliner</i>	<i>2019 International</i>
	<i>2013 Kubota</i>						
<b>Cost</b>	-85,000 -15,000 -80,000	-175,000		-225,000	-125,000	-190,000	-225,000
<b>Trade in/Re-sale</b>	22,500	10,000		50,000	20,000	20,000	30,000
<b>Closing Balance</b>	127,049	97,303	152,498	112,803	143,028	108,314	48,531

The following project descriptions provide backup to the spreadsheet schedule for replacement of the Town's highway capital equipment shown above. This is a planning tool, and it is inevitable that circumstances will arise that require the plan to be altered. This plan is meant to be revisited each year by the Equipment Committee so adjustments, either financial or in equipment needs, may be made. The purpose of long-range planning is to maintain the equipment in working order and to maintain financial commitment and stability. This plan was designed to avoid bonding for all our equipment needs.

2022-2023	Trade Ford F350 with Snowplow for newer used model. Replace the single axle cross country trailer with a tandem landscaping trailer. Replace the 2013 Kubota; move replacement of the 2007 Excavator to FY2027.
2023-2024	Replace the John Deere loader.
2024-2025	Take a break.
2025-2026	Replace the 2015 Mack with new snow equipment.
2026-2027	Replace the 2007 Excavator to FY2027.
2027-2028	Replace the 2018 Freightliner Dump Truck with Plow and Wing.
2028-2029	Replace the 2019 International HX620 Plow Truck.

## BRISTOL FIRE DEPARTMENT REPORT

On behalf of the Bristol Fire Department (BFD), it is my pleasure to present the department's 2021 Annual Report. We believe that the information contained in this report will add to the understanding and complete the picture of who we are as a Department, what we do as a team, and more importantly, the love and compassion we have for our community.



As a group, we faced many challenges in 2021 due to the pandemic. The ability of our fire department to face these challenges, adapt and overcome, was inspiring to me as the leader of our organization. The level of service to our residents and visitors never wavered, and our staff continued to provide the high level of service that all Bristol residents expect and have grown accustomed to.

BFD will continue to meet the challenges of our growing community and we are honored to be serving the people who live, work, and visit here. Thank you for your on-going support and dedication of our department.

I would like to thank all members of our department for their professionalism and commitment. I would also like to thank the Selectboard for their leadership and support, our Town Administrator, Treasurer and Clerk, the Bristol Police Department and Public Works Department, as well as the Bristol Rescue Squad for always being there.

Lastly, I want to recognize our families and the shared sacrifice of time they make; we would not be successful without their support.

Thank you for allowing me to continue to serve as your Fire Chief. I do not take my accountability and responsibility lightly, and constantly strive to meet and exceed your expectations. It is truly an honor to serve you and I look forward to another successful year of accomplishments and progress.

Respectfully,

Fire Chief J. Brett LaRose

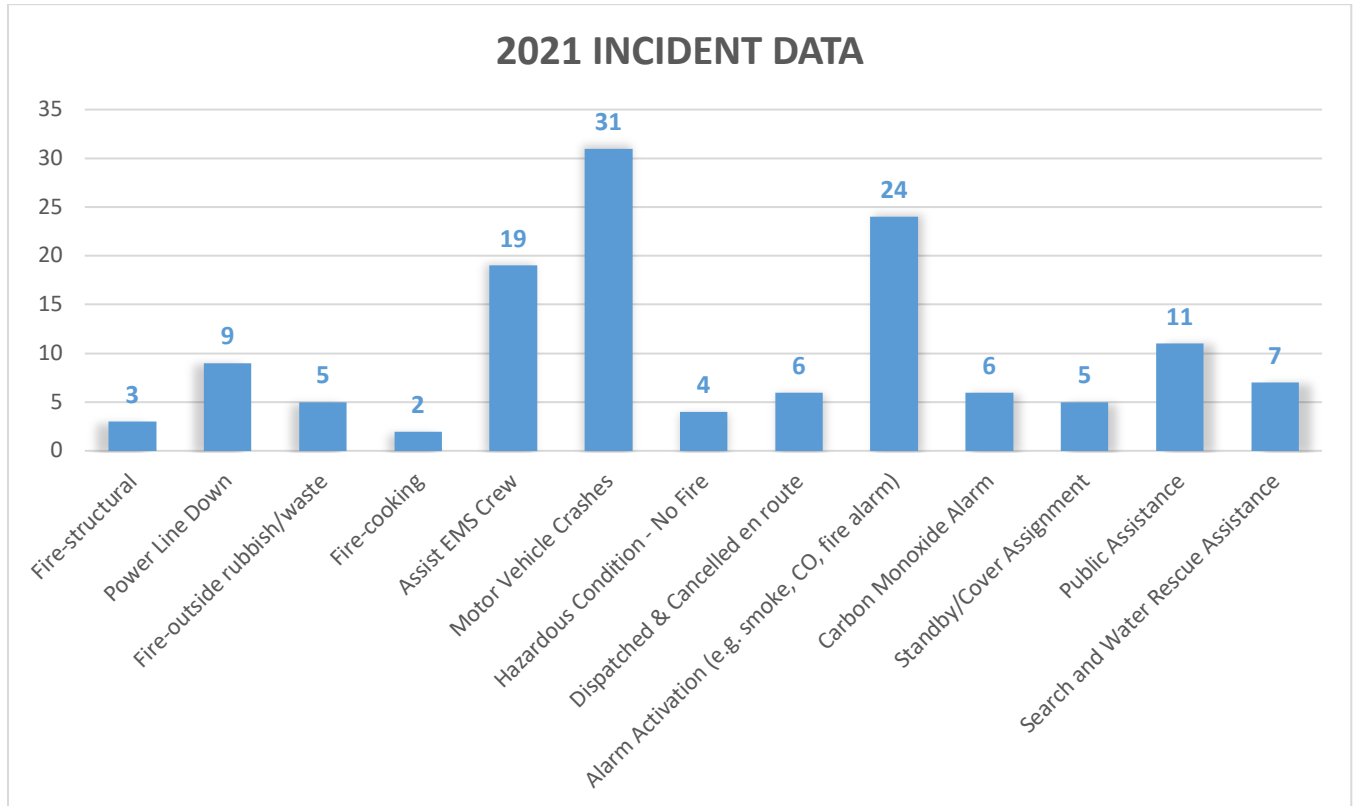


**BRISTOL FIRE STATION**  
79 West Street - Bristol, VT

## RESPONSE TO INCIDENTS

The Bristol Fire Department responded to 132 calls for service in 2021.

The Bristol Fire Department uses the Vermont Fire Incident Reporting System (VFIRS) to report each emergency incident. VFIRS is a member of the National Incident Reporting System (NFIRS). Our incident response statistics are compiled with all other fire departments at the state and national level. These statistics are utilized to focus on current trends and problems and to predict future ones within the fire service.



## FIRE DEPARTMENT VEHICLE INVENTORY (12/31/21)

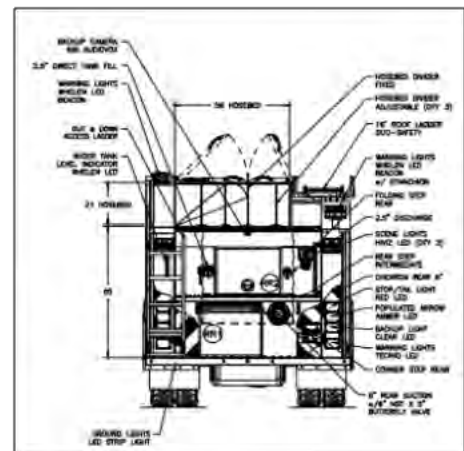
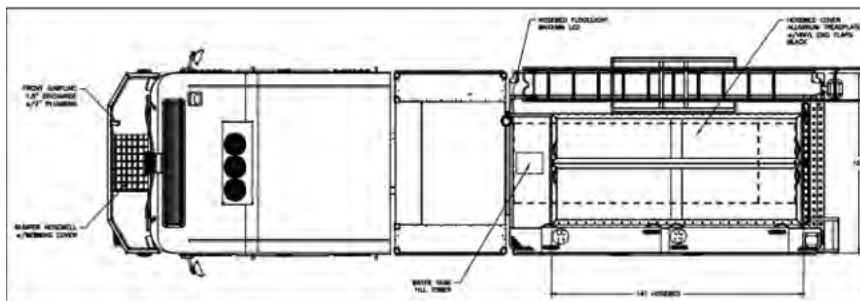
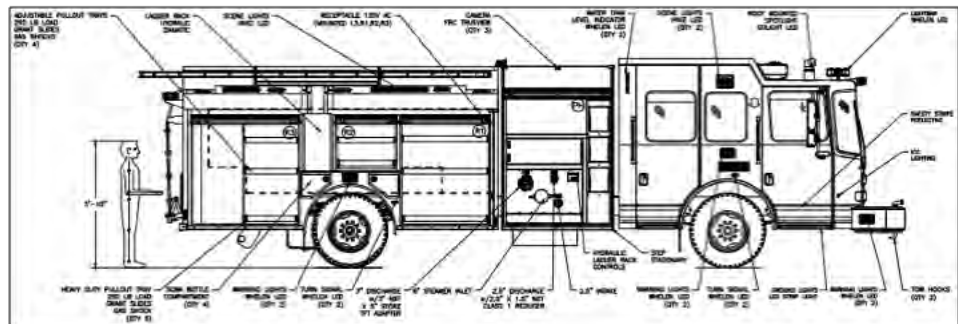
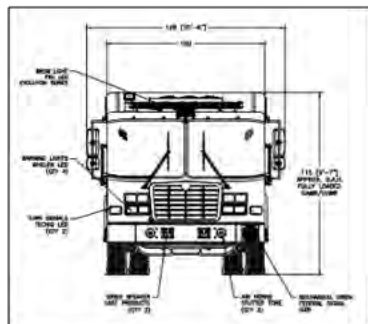
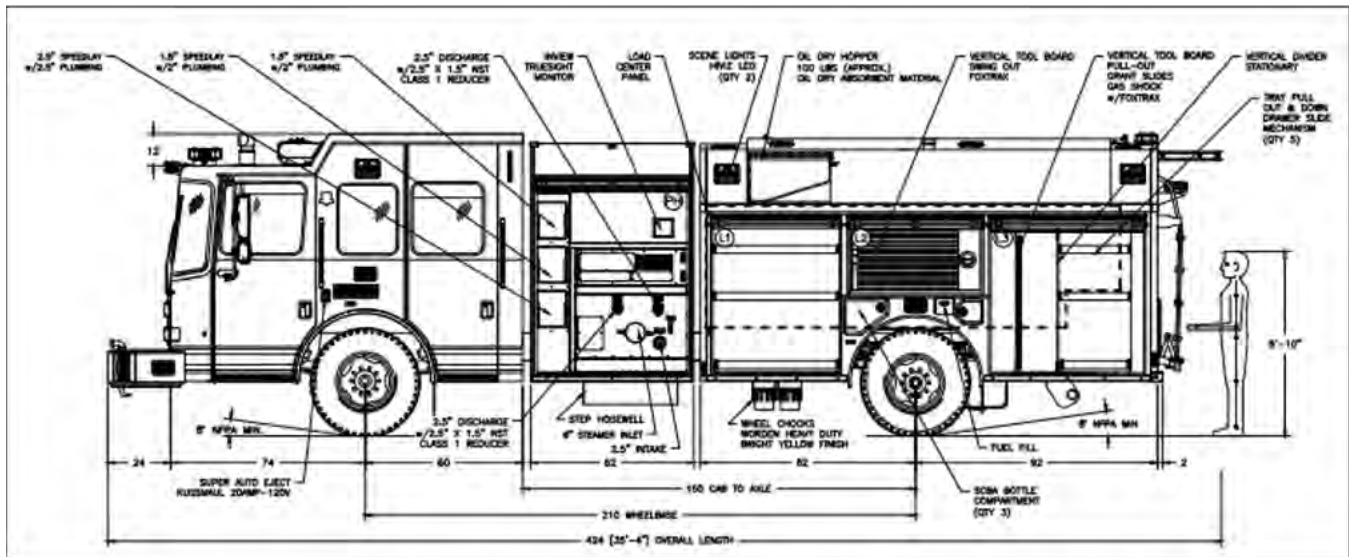
Year	Make/Model	Apparatus Type	Truck Body Manufacturer
1993 (body/pump) 2009 (cab/chassis)	Ford F-550	Mini Pumper-Water Supply	Dingee Machine Co.
1993 (cab chassis) 2010 body/pump)	Ford F-450	Forestry/Brush Truck	Danko
2001	Ford F-550	Heavy Rescue Truck	E-ONE
2007	Spartan	Pumper Tanker	KME

**RETIRED / SOLD** the Town's 1997 Spartan/Dingee Pumper. Sale generated **\$14,800** in revenue. Revenue applied towards the purchase of a New Pumper.





**NEW PUMPER - ORDERED SPRING 2021**  
**THANK YOU BRISTOL RESIDENTS FOR YOUR ON-GOING SUPPORT**



C	JC	06 OCT '21	CHANGE ORDER
B	JR	18 APR '21	DRAWING REVISION
A	JR	18 MAR '21	ORIGINAL RELEASE
LET	BY	DATE	REVISION



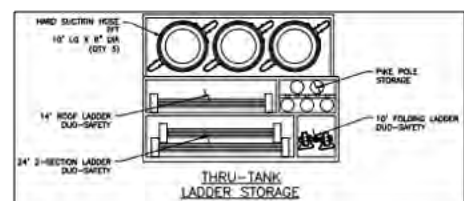
1950 BYRON CENTER AVE.  
WYOMING, MI. 49519

THIS PRINT IS ISSUED ON A RESTRICTED BASIS AND IS NOT TO BE USED IN ANY WAY DETRIMENTAL TO THE INTERESTS OF HMC, INC.

NAME: **BRISTOL FIRE DEPARTMENT, VT**

DRAWN A. BELANGER	DATE 18 MAR '21	APPROVED B/L	DRAWING FILE 23735-BRISTOL FIRE DEPT., VT
THIS SCALE REPRESENTS	SIZE B	NUMBER 23733	SCALE N.T.S. SHEET 1 OF 1



## **TRAINING REPORT**

Eric Forand, Deputy Chief

**Bristol Firefighters completed 1,815 hours of Training in 2021.** When personnel are not responding to emergencies, they are performing required training, maintaining equipment, inspecting apparatus, performing station maintenance duties, providing informative public education and more. The Bristol Fire Department is proud to have a team of highly skilled Firefighters who are ready to handle any call for service at a moment's notice. Developing and improving upon the knowledge and skills of all our firefighters is an ongoing and ever-changing process. The Bristol Fire Department is dedicated to fire training so that we can provide highly skilled firefighters, apparatus driver/operators, company officers, and chief officers to respond to emergency calls in the community. We respond to a wide variety of calls, so we train in multiple disciplines to be prepared to meet the needs of the residents and business owners when an emergency arises. The Bristol Fire Department trains regularly on various topics that include Incident Command and Control, Structural/Vehicle/Wildland Firefighting, Vehicle Extrication, Hazardous Materials, Disaster Preparedness & Response, Report Writing, Management, Supervision and Leadership, Training in Special Operations – Rescue and Swift Water Awareness, County-wide Operations and Mutual Aid. Firefighters not only complete training in-house, but also in coordination with our county mutual aid partners, the Vermont Fire Academy, and the National Fire Academy.

The Department would like to recognize Greg Swain who is currently enrolled in the Firefighter Level 1 and 2 combined pro-board certification course. This 260-hour course meets the National Standard for Fire Fighter Professional Qualifications.

## **SMOKE AND CARBON MONOXIDE DETECTOR PROGRAM REPORT**

Kevin LaRose, Assistant Chief

In its fifth year of partnership with the American Red Cross and third year with the Vermont Division of Fire Safety, the fire department continued to offer a free smoke detector and carbon monoxide detector installation program for residents. The department performed 10 installations in 2021 and will continue the program into 2022. Installations are completed under the supervision of a certified Level II Firefighter.

## **PUBLIC FIRE EDUCATION PROGRAM REPORT**

Eric Forand, Deputy Chief

During Fire Prevention Week, firefighters visited all 14 classrooms at Bristol Elementary to provide age-appropriate lessons on fire safety to the K- 6 students. We would like to thank Cathy Turner for coordinating Fire Prevention Week efforts between the Bristol Elementary School and the Fire Department. Firefighters gave numerous fire station tours to groups including several pre-school classes and actively posted fire safety public service announcements on social media throughout the year.

We are extremely proud to report that the following Bristol Elementary School students were chosen to have their artwork printed in the 2022 Vermont Division of Fire Safety Calendar: Cover- Madison Cousino, February - Gavin Tanych, March- Desta Deas, April- Kira Grassano, May- Oliver Levy, June- Myra Haselton, July- Hazel Hill, September- Kellen Booska, October- Joshua Rule, November- Leo West. Congratulations! Our fire safety program and selection of our local students' work in the fire safety calendar would not be possible without the hard work of Deb Mager-Rickner, Bristol Elementary Art Teacher. Bristol students won an amazing 10 of the 13 total spots on the calendar.

## DRY HYDRANT PROGRAM REPORT

Kevin LaRose, Assistant Chief

As we continue to update and install new “dry” hydrants as part of our fire protection inventory, with the help and generosity of space provided by Eric & Monica Carter, we installed a large volume dry hydrant in the Upper Notch area of Bristol. This will help provide a much-needed water source in that area.

## ANNUAL FOOD DRIVE REPORT

Mark Bouvier, Chief-Retired

Since **2007** the Bristol Fire Department has organized a food drive to support the Have a Heart Food Shelf. In 2014 the Department joined forces with our immediate mutual aid partners that include the Lincoln Vol. Fire Company, Monkton Vol. Fire Dept., New Haven Vol. Fire Dept., and the Starksboro Vol. Fire Dept. The Have-A-Heart Food Shelf serves numerous households in our 5-town area and each month, approximately 150 individuals look to this agency to assist them in putting food on the table. This food drive is now relied upon to replenish the empty shelves, especially as the holiday and winter season approaches. For 2021 the results garnished over 4,581 lbs. of food and \$3,022 in cash donations.

## CAR SEAT INSTALLATION / INSPECTION CHILD PASSENGER SAFETY SEAT PROGRAM REPORT

Brett LaRose, Chief

The Bristol Fire Department continues its work as an approved Child Passenger Safety Seat Fitting Station. Safety Seat Fitting Stations are a free and convenient way to have your child's car seat inspected by a Nationally Certified Child Passenger Safety Seat Technician. Parents and caregivers receive personal instruction on the proper selection, installation, and use of their car seats. Car seat vouchers are available for eligible families through the Vermont Department of Health.

### Vermont Law:

- All infants, under 1 year old and less than 20 pounds, must ride rear facing in an approved child restraint. Infant seats must not be placed in front of an active air bag.
- All children up to the age of 8 must ride in an approved child restraint.
- All children ages 8 to 18 must ride in an approved child restraint or safety belt system.

### Recommended:

- Rear facing until at least 2yrs. old, longer the better.
- Stay in the backseat until 13 yrs. old.
- Stay in booster until seatbelt fits properly.



Using **Capital Equipment Funds**, purchased two **Ready Rack Hose and SCBA Storage Units**. Purchase price: \$2,860.



## AWARDS

**Bristol Fire Department  
OUTSTANDING CONTRIBUTOR**

*Eric Forand and Kevin LaRose*

**Bristol Fire Department  
OUTSTANDING SERVICE**

*Mark Bouvier*

**Bristol Fire Department  
FIREFIGHTER OF THE YEAR**

*Peter Coffey*

**Bristol Fire Department  
TRAINING HOUR AWARD**

*James Goodyear*

## YEARS OF SERVICE MILESTONES

### 50 years

Edward Shepard, Honorary Officer, celebrated 50 years of service in 2021 joining the Bristol F.D. August 4, 1971. Ed served as a Captain for 10 years and in 2021 was recognized by the State of VT for his 25 years of service as the Town of Bristol Fire Warden. Today, Ed continues to serve the BFD as a veteran Pumping Apparatus Driver/Operator.

Thank you, Ed, for your 50 years of service!



### 45 years

Peter Coffey, Honorary Chief Officer, celebrated 45 years of service in 2021 joining the Bristol F.D. June 2, 1976. Peter served as a Chief Officer for 19 years, 18 of those as the 1<sup>st</sup> Assistant Chief. Peter is a natural fireground leader and is responsible for implementing the operational model that the BFD still uses today. Peter has served as President of the N.H. Munsill Hose, Hook, & Ladder Co. and President of the Addison County Mutual Aid Fire Association. Today, Peter continues to serve the BFD as one of the most experienced and reliable Pumping Apparatus Driver/Operators. Thank you, Peter, for your 45 years of service!



### 35 years

Joel Bouvier, Past President of the N.H. Munsill Hose, Hook, & Ladder Co, celebrated 35 years of service in 2021 joining the Bristol F.D. May 7, 1986. Joel is passionate about the Fire Department's history and has been instrumental in several historical preservation projects to include the reacquisition of the Memorial Bell and the restoration of the 1936 Ford/American LaFrance Pumper. Today, Joel continues to serve the BFD as a veteran Pumping Apparatus Driver/Operator. Thank you, Joel, for your 35 years of service!



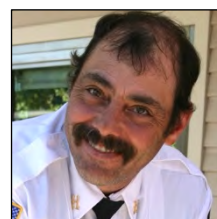
### 30 years

Peter J. Ryan celebrated 30 years of service in 2021 joining the Bristol F.D. November 6, 1991. P.J. has made significant contributions to the BFD over the years to include its fundraising efforts. P.J. has served on the Department's largest fundraising committee for nearly 26 years, 10 of which he has and continues to serve as the Committee Chair. Today, P.J. serves as a Board of Director for the N.H. Munsill Hose, Hook, & Ladder Co. and on the fireground, P.J. fills the role of Firefighter. Thank you, P.J., for your 30 years of service!



### 30 years

Jim Whitcomb celebrated 30 years of service in 2021 joining the Bristol F.D. December 4, 1991. Jim served as the Truck Captain responsible for the Department's Fleet of Apparatus for many years with the primary responsibility of keeping the Town's vehicles "in-service." Today, Jim continues to serve the BFD as a veteran Pumping Apparatus Driver/Operator. Thank you, Jim, for your 30 years of service!



**25 years**

Brian W. Wendel celebrated 25 years of service in 2021 joining the Bristol F.D. December 4, 1996. Brian has made many contributions to the BFD over the years, not to mention he is one of the most experienced and reliable firefighters on the BFD today. Today, Brian serves as an Auditor for both the N.H. Munsill Hose, Hook, & Ladder Co. and the Addison County Mutual Aid Fire Association. Brian also serves as a Board of Director for the Department's 501C3 corporation and on the fireground, fills the role as a Veteran Firefighter leading the way and setting the example for the next generation of Bristol's Firefighters. Thank you, Brian, for your 25 years of service!

**25 years**

Lance R. Perlee celebrated 25 years of service in 2021 joining the Bristol F.D. December 4, 1996. Lance has made significant contributions to the BFD over the years to include its fundraising efforts. Lance has served on the Department's largest fundraising committee for nearly 25 years, 5 of which he served as the Committee Chair. Today Lance serves as an Auditor and is one of the Board of Directors for the N.H. Munsill Hose, Hook, & Ladder Co. and on the fireground, Lance fills the role of Exterior Firefighter. Thank you, Lance, for your 25 years of service!

**20 years**

Nathan J. Bouvier celebrated 20 years of service in 2021 joining the Bristol F.D. September 5, 2001. Nathan is well versed in the fire service holding several National Pro Board Certifications. Nathan has served the BFD as Clerk and today, continues to serve as longtime Treasurer of the N.H. Munsill Hose, Hook, & Ladder Co. and on the fireground, Nathan fills the role of Exterior Firefighter. Thank you, Nathan, for your 20 years of service!



## BRISTOL FIRE DEPARTMENT 2021 ROSTER

Name	Position	Years	Name	Position	Years
Edward Shepard*	Apparatus D/O	50	Mark Bouvier**	Apparatus D/O	48
Peter Coffey**	Apparatus D/O	45	Bill Elwell	Exterior Firefighter	37
Peter Bouvier*	Apparatus D/O	36	Joel Bouvier	Apparatus D/O	35
James Robideau	Truck Lieutenant	33	John Heffernan**	FF & Apparatus D/O	31
Peter J. Ryan	Firefighter	30	Jim Whitcomb	Apparatus D/O	30
Terry Farr	FF & Apparatus D/O	27	Kevin LaRose	Assistant Chief	27
J. Brett LaRose	Chief	26	Matthew Lathrop	Lieutenant	26
Brian W. Wendel	Firefighter	25	Lance Perlee	Exterior Firefighter	25
Nathan Bouvier	Exterior Firefighter	20	Amos Martin	Captain	19
Eric Forand	Deputy Chief	17	Jarrett Kimball	Truck Captain	14
James Goodyear	FF & Apparatus D/O	11	Carl Gile	Firefighter	9
Kris Perlee	Exterior FF & AD/O	9	Brian C. Wendel	Firefighter	7
Nathan Booska	Lieutenant	5	Anthony Robideau	Firefighter	5
Kerrin Hoff	FF & Apparatus D/O	4	Adrian Ludka	Lieutenant	4
James Hockett	Firefighter	4	Roy Catella	Firefighter	4
Caleb Rockwood	Firefighter	1	Timothy O'Toole	Firefighter	1
Greg Swain	Recruit FF		Ethan DeWitt	Recruit FF	

\*\* Honorary Chief Officer

\* Honorary Officer

(D/O) Apparatus Driver/Operator (D/O)

(FF) Firefighter

**THANK YOU FOR YOUR CONTINUED SUPPORT**

## **BOARD OF LISTERS' REPORT**

Despite the challenges we all faced with the pandemic, the work in the Lister's office continues to be extremely busy. Property transfers and complying with state mandates requires time in the office, while construction of new homes and additions to existing properties necessitates field inspection work by the listers. Upon completion of the field work, we update the parcel information to maintain and keep the town's grand list up to date.

The Lister's office has seen a variety of projects that require us to revise the grand list. It would be difficult to provide an estimate of the increase in the grand list for next year, other than continuing to follow historical trends.

Elected in March of 2021 David Cobb and Patricia King filled the two vacancies in the Lister's office. David stepped away from his position in August and we would like to thank him for his service.

The Division of Property Valuation and review is in the process of implementing a new software system statewide. The Vermont Property Information Exchange (VT PIE) will eventually replace New England Municipal Resource Center (NEMRC) piece. There will be no change to the Micro Solve CAMA and APEX sketching software modules that we currently use. The Sales Equalization software will go live in January 2022 with other components to follow.

Sincerely,

Mark Bouvier  
Patricia King  
Board of Listers

## **E-911 COORDINATOR'S REPORT**

In 2021 I continued to work to improve the processes of assigning and maintaining 911 addresses for our town. I will continue with the process of updating our addressing scheme to ensure it is accurate. This accuracy is critical to ensure Emergency Response Services can locate those who need their assistance. I am working with the Vermont E911 board to review our system to prioritize these updates.

Sincerely,

Kris Perlee  
E-911 Coordinator

## BRISTOL POLICE DEPARTMENT REPORT

### Mission Statement

*To be the finest small police department in the State of Vermont. We are committed to working together within the department and in problem solving partnerships with community stakeholders to improve the quality of life for the people served by the Bristol Police Department.*

The Bristol Police Department continues to promote community policing. We sincerely appreciate your continued support. Notably the members of the Old Farts Club are a wealth of information and are eager to provide guidance and suggestions.

We recently welcomed Police Officer Francis Smith, who filled our vacant full-time position with the Department. I would like to thank him as well as Officers Joshua Turner, Andrew Graham, Michael Major and Matthew Collins, Administrative Assistants Lisa Dupoise, and Elizabeth “Liz” Tracy for their continued dedication and commitment to the Bristol Community.

Thank you to DPW Foreman Eric Cota and his Department for installing our new speed radar sign on West Street. If you see flashing numbers, it’s a good indication you are going a little fast. Please slow down and enjoy the view as you pass through Bristol or better yet, stop and shop or enjoy a coffee or lunch in our great community. We are happy to have completed the installation of the necessary equipment for our 2020 F-150 Police Interceptor truck. It is hard to miss the reflective white “POLICE” lettering on the side.

We are pleased and proud to announce the Bristol Police Department is one of two agencies in the State of Vermont to receive a COPS Grant due to the efforts of Officer Joshua Turner and former Town Treasurer Jennifer Myers. The Grant of \$125,000 will be utilized to add a fourth full-time position to our ranks, which will assist us with more efficient and timely responses. We are excited for this opportunity to better serve our community. Officer Joshua Turner continues to search and write for grant funding to assist in acquiring, updating, or replacing police equipment. He succeeded in securing funding to replace our outdated portable radios.

A reminder if you have unused medication, we have a drug disposal box, which was acquired through CVS with the assistance of Jesse Brooks, United Way of Addison County Prevention Partnership Director. Jesse continues to be instrumental in providing assistance to law enforcement with training as well as facilitating the developing partnerships with other community partners.

We are grateful for Director Jennifer Mayhew of Turning Point Center in Middlebury for providing us with a resource tablet. Not only is she the Director of Turning Point, she is also a resident of our Bristol community. The tablet will provide an opportunity for someone that may be experiencing a crisis the ability to Facetime with a support person 24 hours a day. Our calls for service related to mental health issues have been increasing. The tablet will be an invaluable resource for a person in need.

We continue to build relationships with community partners to assist persons in need. We work with Bristol's 5-Town Partnership, Addison County Restorative Justice Services, Hope, Age Well, WomenSafe, Department for Children and Family Services, Counseling Service of Addison County, and United Way of Addison County to name a few. We also participate in Project Vision North with our Addison County partners to assure people in need are receiving services.

We are thankful for the ongoing support from our Mount Abraham Unified School District partnership. Our commitment to the students and faculty continue to evolve and improve with the positive relationships developed through our interactions. Thank you, Principal Shannon Warden, and the entire Mount Abraham Union High School staff, for your guidance, assistance, and support. We cannot forget to thank the Bristol Elementary School, we appreciate the many parents, staff and most importantly the students who thank us for being there. The thank you cards, notes and coloring pages received from students are proudly displayed around our station.

We appreciate and are grateful for the continued support from our law enforcement partners; Vergennes Police Department, Middlebury Police Department and Vermont State Police for providing support and assistance without hesitation.

A few services we offer are VIN verification & fingerprints at no cost for Police District residents. We will check your property if you are away for a few days. Simply contact us in advance. We can also complete a security evaluation of your property. If there is something we can help with, please do not hesitate to call us. Our transition to the new statewide incident database system continues to be an extended learning curve. Although we encountered a few bumps along the way, we appear to be making progress. Our total calls for service are about the same as last year (approximately 2,400).

We use social media (Facebook) to receive tips, identify people, reunite dog owners, and assist in returning found property. We are open to suggestions of other preferred platforms to provide and receive information. You can reach us at 453-2533; on Facebook, Bristol Police Department; by email [Bruce.Nason@vermont.gov](mailto:Bruce.Nason@vermont.gov) or stopping by the station.

The members of the Bristol Police Department thank the great Bristol community, Bristol Town Departments, Town Administrator Valerie Capels, and the Bristol Selectboard for their continued support. We are looking forward to upcoming community events like the Fourth of July Parade, Pocock Rocks, bands in the park, movies in the park and others that were cancelled due to COVID.

We can't do this without the support of our families. Patricia, thank you for editing, and Connor for your enlightened commentary.

Respectfully submitted,

Bruce Nason  
Chief of Police

## POLICE VEHICLE RESERVE FUND

	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>	<u>2026-2027</u>
<b>Opening Balance</b>	21,309	36,339	15,496	35,576	13,761	33,841
<b>Appropriation</b>	15,000	19,000	20,000	20,000	20,000	20,000
<b>Estimated Interest</b>	30	57	80	80	80	80
<b>Total Available</b>	36,339	55,396	35,576	55,656	33,841	53,921
<b>Equipment Item</b>		<i>cruiser (hybrid)</i>		<i>cruiser (hybrid)</i>		<i>cruiser (hybrid)</i>
<b>Net Cost</b>	0	39,900	0	41,895	0	44,409
<b>Closing Balance</b>	36,339	15,496	35,576	13,761	33,841	9,512

This plan estimates a 5% increase in purchase price for equipment and a hybrid fuel cruiser. Non-hybrid vehicles would be expected to be slightly less cost. Equipment can often be transferred from the out-going vehicle to the in-coming vehicle, saving costs.

With the addition of a third vehicle, vehicle replacement would occur every two years to maintain their value for trade-in and minimize maintenance costs.

Due to the varying price of resale values, this capital plan does not include a value for resale or trade. Any money made on the sale of a used cruiser will be added into this fund and reflected at that time.





# BRISTOL RECREATION DEPARTMENT REPORT

PO Box 249, Bristol, Vermont 05443

Phone: 453-5885 Fax: 453-5188 or [www.BristolVtRec.com](http://www.BristolVtRec.com) or e-mail: [RecDirector@BristolVt.org](mailto:RecDirector@BristolVt.org)



The Bristol Recreation Department (“BRD”) is committed to offering lifelong learning opportunities through a wide range of quality recreational and performing arts activities to people of all ages. The Recreation Department consists of three program areas, the recreation offices located in the Holley Hall, Bristol Clay Studio in Artist Alley, and the Hub Teen Center at 110 Airport Drive.

Holley Hall hosts many of our classes and serves as a theatre, community workshops, and music venue. The Clay Studio provides a fantastic opportunity for the community to discover creativity through hand building and wheel throwing. Matlak Mayforth continues to create a safe and fun learning environment and furnishes some of our youngest community members with lessons to last a lifetime. The Hub Teen Center provides youth between the ages of 12 and 19 a place of their own to socialize, study, access the internet, have a nutritious meal, hear music, explore the arts, videography, and technology, all with the support and supervision of adults who respect the challenges of young adulthood. It is a safe, supervised, and substance-free environment.

The 2021 year was another successful year with our summer programs, partnership with Bristol Recreation Club, the Library, ELP, and other community groups. BRD has been working with local and state-wide organizations to bring programming and events together by building partnerships and collaboration. The BRD is involved with groups like the Bristol Conservation Commission and the Bristol Trail Network to maintain the Town parks and trails. The BRD supported the rebuilding of the horse ring and held a Horse Demo Day with success. We shared space with the MAUSD Expanded Learning Program and worked with the Bristol Recreation Club to have space available to run programming at the rec field. BRD partnered with local businesses and Bristol CORE to promote events through the community. BRD shared ideas and programs with the Lawrence Memorial Library to keep the community engaged. Many of the department's success is credited to working together, keeping a positive mindset, and sharing ideas with other great organizations and businesses.

We continued with hosting the annual scooter competition, we partnered with Cool Motion Outdoor Sports and the Bristol Mountain Bike Club to build a MTB team from grades 5-12 and came in 3<sup>rd</sup> out of 17 in the VT Youth Cycling series. We held outdoor music series, movies were played in the park, and our summer camps were filled with campers.

## **Parks of Bristol**

Bristol Town parks offer a variety of outdoor recreation activities for the local community. Thanks to the efforts of many several projects were completed in the past year.

- At Sycamore Park, Bristol Trail Network Intern Jenny Sogin planned and installed a native pollinator garden over the summer in addition to trail building and enhancement and installation of a story walk through the Sycamore Park trails.
- The Bristol Town Green received several new garbage and recycling receptacles thanks to grant awarded to Bristol CORE from the Addison County Board of Realtors. We truly appreciate all the hard work from volunteer community members who help maintain the Town green fountain, peace garden, war memorial and playground!
- Eagle Park's universal fishing platform project continues to progress toward a sustainable repair as early as spring 2022. Bristol Conservation Commission members Kristin Underwood and Dave Henderson have been instrumental in moving this project forward.
- Memorial Park remains closed while the footbridge project progresses slowly but steadily. The Bristol Trail Network and the Bristol Conservation Commission continues to collaborate on long term solutions for the footbridge and the trail system.

The Recreation Department reminds all park users that parks are open from dawn to dusk and to please pack-in and pack-out all trash when visiting Bristol Parks. Please contact us with any questions, concerns, or feedback at [recreation@bristolvt.org](mailto:recreation@bristolvt.org)

The BRD is continually learning and adapting to the needs of the community. For more information about the programs currently being offered, please visit our website at [www.BristolVtRec.com](http://www.BristolVtRec.com)

Respectfully,

Meridith McFarland  
Director, Bristol Recreation Department



River campers

Photo: Meridith McFarland



Mountain bike campers

Photo: Meridith McFarland



## BRISTOL CLAY STUDIO

The Bristol Clay Studio is operated under the auspices of the Bristol Recreation Department. As manager and teacher at the Bristol Clay Studio, I am delighted to report that classes are busier than ever.

For pandemic reasons, we continue to limit class size to 5-6 masked participants and at that number, classes have been full to brimming. During the school year, I offer five classes a week in five, six-week sessions. Three classes are for adults and two are for children. Weeklong, school vacation Clay Camps are held in February and April. Last summer we held four weeklong Children's Clay Camps and an adult six-week evening clay class.

Currently, most attendees are adults which has created a shift in studio use and children's after school programs continue to be very popular. Classes at the studio are geared to the individual student, with instruction in clay making techniques on the potter's wheel and hand building. Sessions include a class of glazing. All work is fired in the Town owned gas kiln...I believe I have just fired the 276th kiln load as this my 19th year of offering classes! Positive response to classes and impressive levels of fun and creativity continue to abound!

Matlakwauhtli Mayforth  
Resident Potter



Campers use the wheel and hand building techniques at Clay Camp

Photo: Alex Mihavics

# THE BRISTOL HUB TEEN CENTER



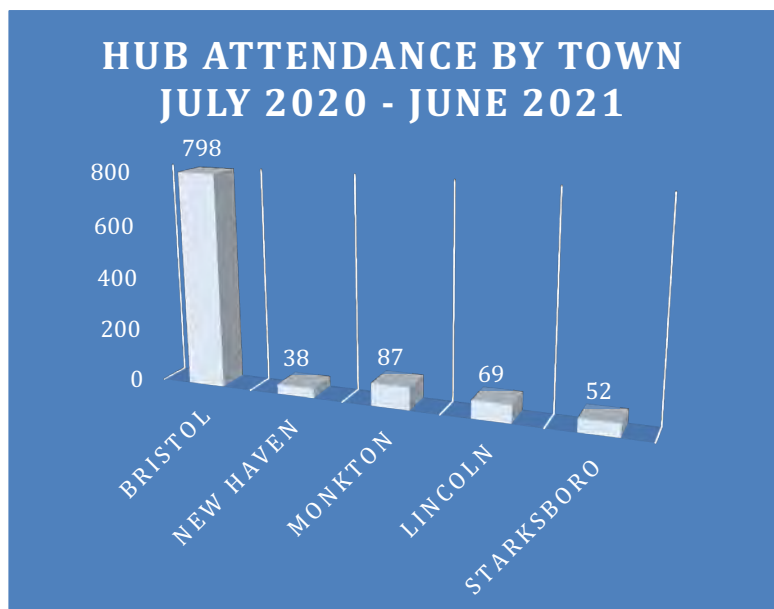
Bristol Hub and Skatepark  
PO Box 249, Bristol, Vermont 05443  
Phone: 453-3678 Fax: 453-5188 or [www.BristolSkatePark.com](http://www.BristolSkatePark.com) or e-mail: [BristolHub@gmail.com](mailto:BristolHub@gmail.com)

2021 has been another unusual year that kept the Bristol Hub Teen Center on its toes. As the entire community can report, the prolonged state of being in a global pandemic definitely made a lot of things harder, but it also brought into focus the significance of community and having supports in place – especially for teens.

For those that are unfamiliar with the Bristol Hub we are Vermont's longest running drop-in teen center. We are a free, community space for teens ages 12-19 to come and hang out after school. Our goal is to support the teens in the community, make them feel valued, listened to, and to give them opportunity to explore interests and socialize with friends. The Center was started by Ray Beaver through a UVM Extension Program in 1998, with the doors opening in February of 1999, the space adorned with a couple of couches and a small propane heater that teens would gather around. Since first opening a lot has changed at the Hub, from staff to the interior, but what has stay consistent is staff working hard to support, connect, and assist teens as they explore their identities and transition into adulthood.

As mentioned before COVID-19 has made this past year challenging, but what has been made very clear is the need for community spaces for teens, especially when faced with immensely stressful and challenging global circumstances. This past 2020-2021 fiscal year (July 2020 through June 2021) the Hub was closed for 4 months (December – March.)

We made this challenging decision in response to the pandemic to encourage youth to go directly home afterschool so to limit unnecessary possible community spread of the virus. During this time The Hub staff engaged remotely with teens, chatting on Discord, playing games, and doing virtual puzzles. We brainstormed ways to support youth when we could eventually reopen our doors so our Hublings would feel welcomed and appreciated



when returning. Since reopening fully the Hub's attendance numbers have been the highest we have on record. For all of the 2020-2021 fiscal year the Hub saw 1134 sign-ins.

The year started slow over the summer and in the fall of 2020 but since reopening in April and being open this past summer we have seen record breaking attendance numbers, with June attendance having increased 25% from our previous average and July (while it is in the new fiscal year) having increased 199% from our previous July average. This trend has continued throughout this year, indicating how missed the Hub was during the shutdown and how necessary the supports we provide are.

The team has been working hard to increase community partnership. The more involved and invested the community is in the local teens the more opportunities there are for them to feel supported, valued, and important. The Hub has had the privilege of partnering with a lot of different folks this past year; Expanded Learning Program, Catamount Trail Association, Cool Motion Outdoor Sports, Vermont Afterschool, Vermont Works for Women, and the Vermont Youth Orchestra are just a few of those that have been working closely with the Bristol Hub and helped bring interesting and diverse program opportunities to the center. In future years we are excited to continue to expand and strengthen the community connections so we can all work together to show the teens how much support is available to them.

While this year has been hard it has really solidified what the Hub means to the teens in the community and how important it is for youth to have a space of their own. We are endlessly proud to be able to provide this space and to be able to say we have such amazing support from our community. Not many towns get to boast such a unique resource with so much potential, and we love being the caretakers of it.

From the Staff at the Bristol Hub – Thank you.

Sincerely,

Taylor Welch (she/her)  
Bristol Hub Director

### **Recreation Department and Hub Teen Center Grants 2020-2021**

<b>Grant</b>	<b>Amount</b>	<b>Use</b>	<b>Department</b>
Summer Matters	\$15,8857	Summer Program Support	Rec Dept. & Hub
VYCA Teen Center Relief	\$7,857.14	Hub Program support	Hub Teen Center
PREP	\$12,600	Sexual Education & risk reduction measures	Hub Teen Center
UWAC	\$3,975	Part-time Staffing	Hub Teen Center
Stages in the Sun	\$1500	Outdoor Summer Entertainment	Rec Dept. & Hub
Vermont Community Foundation	\$5000	Program Support	Hub Teen Center
RiseVT	\$805	Pickleball and Frisbee Golf	Recreation Dept.
Vermont Forest, Parks & Rec	\$1012	Parks and Recreation	Recreation Dept.
RiseVT	\$1500	Water bottle filling station	Recreation Dept.
Vermont Community Foundation	\$500	Food & Nutrition	Hub Teen Center

## WATER AND WASTEWATER DEPARTMENT REPORT

The Bristol water system continues to operate in compliance with all state and federal drinking water standards. A consumer confidence report is generated each year that explains the quality of Bristol's water and terminology to help us understand what the Department of Environmental Conservation requires we test for. It is available on our website at [www.bristolvt.org](http://www.bristolvt.org) and at the Town Office.

The Bristol Selectboard also serves as the Water Commission. In this capacity, they review monthly budget reports, reports from our water operators, plan for infrastructure projects, and tend to the coordination of routine maintenance.

Several leak repairs and other installs were completed including:

- Freshly re-painted water pump house.
- Full greasing, assessment, repairs, and numbering tags on all hydrants in the system.
- Full-service line replacement on Pleasant Street
- Many meter replacements around the system.
- Several curb stops were repaired and/or lowered.
- Repairs were made to the Meter Pit at Rockydale TP.
- Install of new bottle filling station at the Rec Field.
- The water system was extended into the new Stony Hill Business Park

We continue to monitor metered water use against water produced to achieve as little water loss and as much efficiency as possible. We are gaining on metered water vs produced.



Bristol Recreation Field – water bottle filling station

Age related repairs were made at the water pump house including a new generator panel, transfer switch, and (soon to be installed) new generator (once the manufacturer can produce and deliver). A 2.5" high lift pump was installed at the pump house. The Town anticipates upgrading the 25+ year old control panels in the coming 2-3 years.

The Town worked with Green Mountain Engineering on a study that identified and prioritized age-related upgrade projects to address 60% of the Town's water system that consists of original cast iron pipe, galvanized services, and appurtenances from 1905 in anticipation of future State and Federal funding programs. We are pleased to report that the Town is moving ahead with the design of waterline replacements for Pine Street with 1905 water lines and over 15 leaks repaired in the past 20 years.

Selectboard meetings are held every other Monday night and the Water Commissioners hold an annual public meeting in the spring, where customers may voice concerns, ask questions, and make suggestions. That is when the budgets will also be approved. Customers may also contact the Town Office at 453-2410 any business day, and someone will be there to help.

The Core Area sewer system continues to serve the thirty-four properties located on Main Street and Prince Lane. The Selectboard also serves as the Sewer Commission and holds an annual



public meeting and vote on the budget in the spring. In this capacity, they review monthly budget reports, reports from our wastewater operators, plan for infrastructure projects, and tend to the coordination of routine maintenance of the sewer system.

Per Green Mountain Engineering's recommendation in the annual inspection report, maintenance work was performed over the year including repairs to a manhole off South Street. In addition, the Town continues to work with businesses to continue to reduce grease and non-flushables coming into the system through routine internal grease trap maintenance. The Town is sharing the don't flush it campaign with all sewer connections to continue to reduce rags and other matters clogging the system.



The Town anticipates hiring engineering services to be paid for through a DWSRF planning loan for potential upgrades to the community sewer system.

Vermont Utility Management Services (VTUMS) operates our water and wastewater systems as our contract operations firm. Cyrus Marsano is our designated operator and may be contacted via the Town Office at 453-2410.

Respectfully submitted,

Valerie Capels, Town Administrator  
Cyrus & Jill Marsano, VTUMS

## WATER DEPARTMENT CAPITAL EQUIPMENT FUND LONG RANGE PLAN

	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>	<u>2026-2027</u>
<b>Balance (12/31/21)</b>	117,412	125,650	75,801	86,892	97,996	109,114
<b>Appropriation</b>	44,896	30,000	31,000	31,000	31,000	31,000
<b>Estimated Interest</b>	141	151	91	104	118	131
<b>Other Revenue</b>						
<b>Total Available</b>	162,448	155,801	106,892	117,996	129,114	140,245
<b>Description of Equipment/Service</b>	<i>Order new 2" High Lift Pump for backup for both identical pumps. Balance on generator; warranty, service contract.</i>	<i>Upgrade of original 1995 SCADA/control panel.</i>	<i>Budget for unexpected repairs.</i>	<i>Budget for unexpected repairs.</i>	<i>Budget for unexpected repairs.</i>	<i>Budget for unexpected repairs.</i>
<b>Estimated Cost</b>	-36,798	-80,000	-20,000	-20,000	-20,000	-20,000
<b>Closing Balance</b>	125,650	75,801	86,892	97,996	109,114	120,245

The following project descriptions provide backup to the spreadsheet schedule for replacement of the Water Department's capital fund shown above. This is a planning tool, and it is inevitable that circumstances will arise that require the plan to be altered. This plan is meant to be revisited each year, so adjustments, either financial, or in needs, may be made.

The purpose of long-range planning is to maintain the equipment and system in working order and to maintain a financial commitment. This plan was designed to reduce the need for bonding for all our equipment and service needs. It does not reflect any emergency repairs. Replacement of meters and hydrants has been occurring on an as-needed basis and the cost of their replacements has been incorporated into the operating budget. A goal is to replace at least one hydrant per year.

The opening FY2022 balance remains to be determined through the FY2021 audit process. The Water Commission will be taking a close look at the system's capital needs in the coming year and for discussion at the annual Water District meeting in late May or early June.

<b>Fiscal Year</b>	<b>Description of Equipment/Service</b>	<b>Estimated Cost</b>
2021-2022	Order new 2" High Lift Pump for backup for both identical pumps.	\$10,000
	Balance on generator; 5-yr warranty, service contract.	\$26,798
2022-2023	Upgrade of original 1995 SCADA/control panel.	\$80,000
2023-2024	Budget for unexpected repairs.	\$20,000
2024-2025	Budget for unexpected repairs.	\$20,000
2025-2026	Budget for unexpected repairs.	\$20,000
2026-2027	Budget for unexpected repairs.	\$20,000

## ZONING ADMINISTRATOR'S REPORT

As most of you know, this has been another challenging year. I have worked through having to work remotely, having limited access to files, and State departments being closed. Luckily, I was able to provide in-person assistance during most of the year. Even with all these challenges, I feel the Zoning office was still able to provide the Town of Bristol with the needed services.

The Zoning Administrator works with the Development Review Board, Downtown Design Review Commission and the Planning Commission to assist in the planning of meetings, the recording of meetings and other administrative matters as they arise.

Below is a six-year review of zoning activities in the Town of Bristol.

Respectfully submitted,

Kris Perlee,  
Zoning Administrator

	2016	2017	2018	2019	2020	2021
<b>Applications</b>						
Residential	9	6	12	12	23	20
Accessory Building (shed/garage/porch)	21	25	21	33	32	26
Addition	15	11	10	8	10	6
Change of use	6	6	6	5	5	2
Commercial	0	3	5	4	1	2
Other	31	19	17	11	12	15
<b>TOTAL</b>	<b>82</b>	<b>70</b>	<b>71</b>	<b>73</b>	<b>83</b>	<b>71</b>
<b>Sub-Divisions</b>	<b>5</b>	<b>6</b>	<b>4</b>	<b>6</b>	<b>5</b>	<b>6</b>
<b>Planned Res. Development</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>2</b>
<b>Certificate of Compliance</b>	<b>61</b>	<b>52</b>	<b>68</b>	<b>44</b>	<b>75</b>	<b>65</b>

# COMMISSION AND COMMITTEE REPORTS



## BRISTOL CONSERVATION COMMISSION REPORT

Commission members during 2021: Carolyn Dash, Chair; Kristen Underwood, Vice-Chair; Zelig Smith, Clerk (Joined in February); Dave Rosen; Melanie Lloyd; Alex Smith (Joined in February); Jono Chapin; Helen Young (Joined in April); Nancy Morrison (Joined in December). BCC meetings are held on the 2<sup>nd</sup> Thursday of the month at 6 pm.

Despite the continuing challenges posed in the ongoing pandemic, the Bristol Conservation Commission has persevered to:

- Regrow our membership after multiple retirements and covid-related departures over the past couple of years.
- Assumed responsibility for the remainder of the funds in the Edith Stock Trust. The small remainder of the trust is to be used in the spirit of benefiting the bird populations of Bristol.
- Continued to work with Valerie Capels to coordinate FEMA inspections and construction estimates for repairs to the Universal Fishing Platform and access ramp at Eagle Park to address damages sustained during the Halloween flood of 2019. An engineered design has been secured.
- Continued our partnership with Bristol Trail Network. Porter Knight and the BTN interns periodically attended meetings to update the BCC. We collaborated to create a perennial pollinator garden at Sycamore Park using all native plants. Bristol is lucky to have Ms. Knight, whom we nominated for the American Legion's Above and Beyond Award. We are delighted that she received this honor.
- Created the Winter Scavenger Hunt to help the community of Bristol get outside this winter as a family-friendly covid-safe activity. We worked with the Lawrence Memorial Library to advertise and facilitate this project, as well as advertise the library's snowshoe loaning program. Five winners of the contest won \$20 Bristol Bucks generously donated by the National Bank of Middlebury.
- Worked with law enforcement and game wardens to monitor illegal dumping sites at several properties around Bristol.
- Conducted our second "socially distanced" Green-Up Day. With the help of the library and Bristol Recreation Department, we distributed 472 green bags and as a town were able to collect 0.59 tons (or 1180 pounds) of roadside litter and 6 tires.
- Promoted two Zoom presentations offered by the Lewis Creek Association on aquatic invasive species/the boat launch steward program and water quality in Bristol.
- Continued our work on creating and updating management plans for all the town parks with our primary focus, this year, on drafting text for the Memorial Park Management Plan.
- Worked closely with the Bristol Recreation Department and Alex Mihavics, Recreation Assistant. We have collaborated with them this year on many initiatives that we hope will increase access and sustainability of the natural resources in our town long into the future. Please read their "parks report" for more information on these activities.

Respectfully,

Carolyn Dash  
Chair, Bristol Conservation Commission

## BRISTOL ENERGY COMMITTEE REPORT

Committee members during 2021: Sally Burrell, Chair; Richard Butz; Mike Corey; Carl Engvall; John McCormick; Ben Skolozdra (appointed December); and Stephen Taylor. BEC meetings are held on the 3<sup>rd</sup> Wednesday of the month at 7 pm.

**Bristol Energy Committee (BEC) projects** aim to help residents, businesses and the Town reduce energy use and lower greenhouse gas emissions through efficiency, conservation, education, and renewable energy. We engage with local, county, and state efforts and guidelines.

**Bristol Community Solar**, initiated by the BEC in January 2020, orchestrated by Acorn Energy Co-op, and permitted and constructed by Aegis Renewable Energy, began generating solar electricity in mid-December 2021. Subscriber-owners, including many Bristol residents, will receive GMP credits on their electric bills for 25+ years. The Town of Bristol will receive lease payments of \$11,000 annually from Bristol Community Solar for the landfill site.

**Window Insert Build:** BEC began in June working with team members from New Haven and Lincoln to train coordinators, conduct outreach, and measure windows in the three towns. November 4-9 with volunteers, we assembled 195 affordable insulating window inserts at Holley Hall for the residents who ordered them for their homes. Maine nonprofit, Window Dressers, supplied equipment and instructions. The wood-framed, clear inserts turned people's drafty windows into triple paned windows for comfort and energy savings.

BEC was represented in the **bike/walk safety** conversation and proposal this fall. Safe walking and bicycling help reduce vehicle trips, a goal in Bristol's Enhanced Energy Plan.

The **October Electric Vehicle Demo and Parade** in Bristol was a chance for people to ask questions and test drive hybrid and all-electric models and brands, including Volkswagen, Hyundai, Tesla, Toyota, Nissan, and Chevrolet. The [driveelectricvt.com](http://driveelectricvt.com) website offers detailed vehicle comparisons, charging info, and incentives.

At the **September Harvest Festival**, our booth was busy and we enjoyed sharing educational materials and Q&A on efficiency, renewable energy, electric vehicles, insulating window inserts, electric lawn care equipment, conservation strategies, building energy standards, and climate justice.

In the spring, guest speaker, Stephen Wisbaum, presented BEC with the many benefits of **shifting to electric mowing**. The [mowelectric.org](http://mowelectric.org) website offers E-Equipment Comparisons for brands and models with run time/lawn size, deck size, weight, and price; Utility Incentives; Savings and CO2 Impact Calculators; Demos; Testimonials; and Vendor Directory. Martin's Hardware sells electric mowers and trimmers and there are GMP rebates/incentives.

2021 started with Nathaniel Vandal and Chris Cadwell of **Green Peak Solar** presenting a proposal to the BEC for the 'plateau' at the top of Cain Hill Rd. The 2.2 MW array of single-axis tracker panels and lithium-ion battery storage would be hidden from view most of the year and partially seen from a distance during winter when trees are bare. The project was approved for

Vermont's Standard Offer Program which encourages the lowest wholesale cost per kilowatt-hour to be generated and distributed throughout the Vermont grid. The solar project will generate approximately \$12K annually in property taxes for Bristol and an undetermined amount in school taxes. The battery storage portion is expected to offer reliability/flexibility for the grid and additional income for the Town. Construction is expected in 2022.

The Bristol Energy Committee is always looking for volunteers to serve on our board. If interested, please contact Town Administrator, Valerie Capels.

Respectfully,

Sally Burrell  
Chair, Bristol Energy Committee



Bristol Community Solar Project

Photo: Ian Albinson

## PLANNING COMMISSION REPORT

Commission members during 2021: Kevin Hanson, Chair; Lloyd Dike; Melissa Hernandez; Chanin Hill; Jason Hurd; John Kromer; Jeff Lunstead; Robert Rooker; William Sayre; Tom Wallace. PC meetings are held on the 1<sup>st</sup> Tuesday of the month at 7 pm.

An updated Town Plan including an Enhanced Energy Plan went through public review and was presented to the Town voters and approved in March. The Plan then received Regional Planning Review in July and approval by the full Regional Planning Commission in September, completing the updating process.

With an updated Town Plan, the Planning Commission communicated out Implementation Plan items to the various Town groups identified as leaders for those Tasks to work on. The Planning Commission also reviewed Implementation Tasks associated with the Commission and decided to work on the aspects of housing identified in the Plan. The Planning Commission continues to track progress of Implementation Tasks assigned to other groups with a Master Implementation Task List.

The Planning Commission worked on and applied for a grant under the State of Vermont Department of Housing & Community Development's By-Lawn Modernization Grants to review our current zoning by-laws with respect to the housing needs identified in the Town Plan. The grant application was submitted in November with awards to be announced in January of 2022.

Also, in support of the work that the Planning Commission anticipates will be required to review housing needs, we have applied for an intern through UVM's Center for Research on Vermont and have been approved for an intern for the spring 2022 semester.

The Planning Commission has been asked by the Selectboard to participate in the Review Committee for ARPA Funds and have submitted two individuals for that Committee.

This year was a year of many changes for the Planning Commission. Katie Raycroft-Myer, who had been the Chairperson for the last three years retired from that position and the Commission. During the last three years that Katie was Chair, the Commission updated the Town Plan, developed an Enhanced Energy Section for the Town Plan, and developed Unified Development Regulations, adding sub-division regulations to the zoning regs. Another Commissioner, Bill Brown, who moved over to the Development Review Board when that was organized this year, retired from the Commission as Vice-Chair. Many thanks to Katie and Bill for all their work on the Commission.

The Commission welcomed Melissa Hernandez, John Kromer, Chanin Hill, and Jason Hurd as new members this year. We want to thank John Kromer for his input to the Commission whose time was cut short due to personal reasons. The Commission would also like to thank Kris Perlee for his continued support of our work as the Zoning Administrator. Kris supports the Commission with a wealth of knowledge of process and historical perspective as a former Commission Member as well as Zoning Administrator.



The Planning Commission typically meets on the first Tuesday of every month at 7. Northeast Addison Television (NEAT) will have recordings of our meetings. The public is invited to attend meetings and comment on work being done by the Planning Commission. **The Planning Commission is always looking for volunteers to serve on our board. If anyone is interested, please contact the Town Administrator, Valerie Capels.**

Respectfully,

Kevin Hanson  
Chair, Bristol Planning Commission



Stoney Hill Business Park

Photo: Ian Albinson

## REVOLVING LOAN FUND REPORT

The Revolving Loan Committee and Selectboard began revising loan policies and procedures this fall. The application process and loan guidelines had not been reviewed for quite some time. Changes, none that are designed to modify the loan funds goals, will be finalized in the coming months.

As of October 31<sup>st</sup>, 2021, loans outstanding totaled \$264,236. There is \$414,626 available for lending. Two loans were paid off this year. One loan was re-financed, and we have one lender three months behind in their payments.

We had one loan application in 2021, however the loan is a great example of what the Revolving Loan program can facilitate. A local citizen had a small bike and ski shop operating from a garage next to their home. The business, Cool Motion Outdoor Sports, was doing well but was limited by its physical location. The owner of the sporting business applied to the Fund in hopes of getting enough money to move the business to an available building on Routes 116 and 17 in Rocky Dale. The loan was granted and at last report, things were going great at Cool Motion Outdoor Sports. Without the Revolving Loan Fund this enterprise would have struggled for the financing necessary to open in this new space on a major thorough fare in Bristol.

Since the pandemic began, we've experienced a decrease in interest in the Town's loan program. This could be attributed to people's uncertainty of the future, the significant amount of money injected into businesses and citizens wallets by the federal government. As we get back to near normal, the town officials hope for a renewed interest in the program. If you or someone you know would like to learn more about Bristol's Revolving Loan Fund, please contact the Town offices.

Respectfully,

Fred Baser  
Chair, Revolving Loan Fund Committee

# CIVIC ORGANIZATION REPORTS

## Addison County River Watch Collaborative

*The mission of the Addison County River Watch Collaborative (ACRWC) is to monitor and assess the condition and uses of our rivers over the long term, raise public awareness of the values and functions of our watersheds, and support stewardship that improves water quality. The rivers we collect samples from are Middlebury River, Otter Creek, New Haven River, Little Otter Creek, Lemon Fair, and Lewis Creek. About 30 volunteers take water samples at about 30 stations around the county during spring and summer months. Our water quality measurements include bacteria (*E. coli*), phosphorus, nitrogen, and turbidity.*

At 2021 Town Meeting, as in previous years, the voters of the Town of Bristol voted to contribute \$300 to the funding of Addison County River Watch. Eight other towns in the county contribute similar amounts. ACRWC's annual cash budget is between \$15-\$30K, depending on grant funding. Non-cash donated services, including approximately 600 hours/year of volunteers' time, hosting by Addison County Regional Planning Commission, and the processing and analyzing of water samples by the Vermont State laboratory, are valued at about \$45K.

In 2021 River Watch volunteers were able to assemble in teams and resume a full suite of sampling, despite the pandemic. We tested for *E. coli* at local swimming holes on the New Haven River from June to September: Garland Bridge, Bartlett's Falls, Sycamore Park and DeMers Park, all of which complied with state health standards. We posted results on Front Porch Forum.

We also monitored Isham and Beaver Meadow Brooks in Lincoln, just upstream of the town line with Bristol. Results of those two tributaries indicated good water quality. In 2022 we plan to resume a full suite of sampling.

In 2021 Richard Butz of Bristol continued the role of sampling coordinator in the New Haven River. Contact: [mwitten@gmavt.net](mailto:mwitten@gmavt.net); 434-3236; Webpage: [www.acrpc.org/acrwc](http://www.acrpc.org/acrwc).





agewellvt.org  
Helpline: 1-800-642-5119  
P 802-865-0360  
F 802-865-0363  
875 Roosevelt Hwy, Ste. 210  
Colchester, VT 05446

## TOWN OF BRISTOL REPORT

FY 2021 (10/1/2020 - 9/30/21)

Last year, Age Well served 254 people from Bristol, services included:



140 calls to the Helpline



628 hours of Care & Service Coordination



4,520 Meals on Wheels delivered  
667 Congregate Meals served



73 hours of Options Counseling

21 Bristol residents volunteered over 550 hours

## IMPACT

1 YEAR of Meals on Wheels equals roughly the same cost as one day in a hospital.

86% say Meals on Wheels makes them feel more safe and secure.

92% say it helps maintain social distancing during COVID-19.

## ABOUT AGE WELL

Age Well, formerly CVAA, are the leading experts and advocates for the aging population of Northwestern Vermont. We believe that health happens at home and focus on lifestyle, happiness and wellness—not on age. Since 1974, we have been part of Vermont's Area Agencies on Aging, coordinating services and care for Addison, Chittenden, Franklin and Grand Isle Counties.

Committed to helping individuals age well, we reduce barriers by providing access to healthy meals, in-home care and community resources. Delivered by staff members and over 1,000 incredible volunteers, our sought-after services are designed to meet the diverse needs of our clients, their families and caregivers.

We do not charge for services provided. As a nonprofit, we rely on donations and encourage clients to contribute if they are able to do so.

**MISSION: TO PROVIDE THE SUPPORT AND GUIDANCE THAT INSPIRES OUR COMMUNITY TO EMBRACE AGING WITH CONFIDENCE.**

## **Bristol Cemetery Association**

The Bristol Cemetery Association is managed by a Board of Directors and is responsible for the operation and maintenance of Greenwood Cemetery at the foot of Stoney Hill. Greenwood and St. Joseph Cemeteries are the only two active cemeteries in Bristol. Meehan, Briggs Hill, and Varney Cemeteries are maintained by the Town of Bristol.

The cemetery is tax exempt and nonprofit. There are currently eight directors serving on the board. Our annual meeting is held in June each year.

The current cost per grave is \$500.00, which includes the perpetual care. Twenty percent of the funds received for each grave are placed in our perpetual care fund. Each grave is allowed one full burial (casket) plus one cremation or two cremations. For an additional \$150.00, an additional cremation may be buried in a single grave.

The association must be notified before any monuments are placed, graves dug, or burials permitted. Lot owners are not permitted to dig for full burials. Digging for cremation burials may be done by lot owners or family members after receiving approval from the association.

Fourteen lots were sold this year for a total of eighteen graves. Two spaces were sold for additional cremations. There were a total of 30 burials in Greenwood which included 10 full burials and 20 cremations.

We wish to thank the Bristol Fire Department for filling the water tank in the cemetery. It was filled five times this past summer. We also want to thank Heffernan Brothers Aggregate LLC for donating 1 load of crushed stone for driveways and Martha Chesley for donating flowers for the urns and trash removal. Brown's Tree Service removed one large cedar limb which was leaning over the main driveway. Our directors also volunteered many hours in maintaining our cemetery (brush cutting, tree removal and trimming, road work, grave leveling, digging ditches, monument restoration, monument cleaning, trash removal, watering plants in urns, etc.).

Wahl Landscaping, LLC, did an excellent job in maintaining the cemetery this past summer. We have entered into a new three-year contract with Wahl Landscaping, LLC.

Projected useable income from interest and lot sales in 2022 is \$5,160.00 and our estimated expenses are \$37,200.00. We are requesting \$29,000.00 from the town this year (the same as the past three years).

Respectfully submitted,

Donald Lathrop, President; Martha Chesley, Vice President; Mike Brown, Treasurer; Reginald Dearborn, Secretary; Jim Rivers, Superintendent; Kevin Corkins; David Weaver; Edward Mayer

## Bristol Cemetery Association Financials

### Income – 2021

Interest from CDs and Money Market Accounts	\$2,020.43
Lot Sales	\$9,300.00
Appropriation from Town of Bristol	\$29,000.00
Donations	\$1,070.00
<b>Total Income</b>	<b>\$41,390.43</b>

### Disbursements -2021

Mowing and Trimming Contract	\$31,522.50
Liability Insurance	\$400.00
Rental for Storage space	\$200.00
Flowers for Urns	\$0.00
P.O. Box Rental	\$126.00
Office Supplies, Postage & copying	\$32.65
1 ½" Crushed Stone for Drives	\$0.00
Tree Removal	\$0.00
Fence Materials	\$38.49
<b>Total Disbursements</b>	<b>\$32,319.64</b>

Funds Available January 1, 2022	\$30,912.01
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# BRISTOL CORE

P.O. Box 413, Bristol, VT 05443 • (802) 453-7378 • [info@bristolcore.org](mailto:info@bristolcore.org) • [bristolcore.org](http://bristolcore.org)

Bristol's local downtown organization, Bristol CORE, is an essential part of our active and engaged community. Our mission and passion are to bring people together to keep our town vibrant, celebrate its history, and plan for its future.

As the global COVID-19 pandemic continued to evolve in Vermont in 2021, the Zoom conferencing platform became the new normal for board meetings throughout the year. The decision was also made early on to postpone our June Main Street music event *Pocock Rocks* until 2022. With the uncertainty of COVID-19 case numbers in the state, the Board felt it best to focus on projects with less associated risk.

In January and February, the Board focused on re-crafting the Executive Director job description and began the difficult search process to fill the position in a timely manner.

The *Main Street Flower Basket project* returned this year with a new design that allowed two hanging baskets per lamppost for a total of 28 baskets on Main Street. All lamp posts on Main Street had sponsorship from a variety of generous local businesses and individuals. Our thanks to Rocky Dale Gardens for basket design and planting.

The *Bristol COWORKING* space, centrally located on Main Street above the Bristol Cliffs Cafe, continued to attract new members throughout the year, and by mid-August had secured four Dedicated members and four Shared members. The coworking space offers a beautiful open office space to accommodate the needs of local freelancers, startups, and remote workers.

The Board hired a marketing consultant to develop campaigns for local businesses in downtown Bristol and beyond. Sarah Audet of Hedgehog & Fox Collaborative has extensive experience working with nonprofits and has been a great addition to CORE. She has successfully worked with CORE and our Bristol businesses to craft engaging promotions that have boosted sales and brought traffic to our downtown shops.

Bristol CORE was awarded a \$7,000 grant from the Addison County Board of Realtors (ACBOR) to improve outdoor spaces in downtown Bristol. These improvements will encourage residents and visitors to better engage with businesses and the community. The grant was used to purchase outdoor seating along Main Street, recreational picnic tables for the Town Green, improved trash and recycling receptacles, and bike racks in the downtown area.

By mid-year, the Board was delighted to announce that Kate Bentley would serve as the next Executive Director of Bristol CORE. While born and raised in Georgia, Kate has lived in the Vermont Five Town area for the last ten years. She owns a ceramics studio in Bristol, Vermont, where she makes small-batch pottery and is also a weaver. She brings her many years of small business experience and creativity in marketing and storytelling to support fellow business owners in the Bristol area.

Even with the difficulties associated with the global pandemic, Bristol welcomed three new businesses to Main Street and North Street this year. After seven successful years at 25 Main Street, the partners of *Yarn & Yoga* sold the business to *Hermit Thrush Fiber Company* which has been a successful transition.

We also welcomed *South Mountain Tavern* to 31 Main Street, the previous location of *Hatch 31*, and *Jones the Boy Bake Shop* at 28 North Street, keeping downtown storefronts full of diverse and vibrant offerings.

Kate Bentley, CORE's new Executive Director spent the fall networking with local businesses, fellow Downtown Partnerships, and local organizations. She also expanded efforts to bring business to the downtown shops during the Bristol Harvest Festival through marketing and promotions. This year we saw a significant increase in traffic downtown during the event.

Bristol CORE continued its yearly tradition of decorating the downtown area for the Winter Holidays with wreaths and lights that added an inviting and festive feel to the downtown landscape. Our thanks to Scentsations for the wreaths and to the Bristol Recreation Department for their assistance in decorating.

In December, CORE revived *Chocolate Walk* and *Lumen Celebration of Fire & Light*. These events offered an opportunity to gather the community and support local businesses throughout the Holiday season. As 2021 drew to a close, CORE began the process of collaborating with Middlebury and Vergennes on local guidebooks to expand marketing reach within our broader community.

Fundraising, sponsorships, and volunteer person-power enable Bristol CORE to implement the projects and events that keep Bristol buzzing. A town appropriation provides a third of our funding, and we are truly grateful for the support of the Town Administrator, the Selectboard, and taxpayers in our fantastic community.

We welcome your ideas, involvement, enthusiasm, and financial support! To learn more about our signature events, current projects, get involved, or make a tax-deductible contribution, please visit our website, [www.bristolcore.org](http://www.bristolcore.org).

Respectfully submitted,  
Bristol CORE Board of Directors

Board Members:

Ian Albinson, Maura Donnelly, Kelly Hamshaw, Aidan Lenihan, Meridith McFarland, Alicia Standridge, Taylor Welch

Ex-officio:

Kate Bentley, Executive Director | Valerie Capels, Town Administrator

## Bristol Historical Society

After a year that didn't see any visitors to the Bristol Historical Museum, we were able to finally open to visitors by July.

The Executive Board meetings of the Historical Society were held using zoom from January through April. In July we held our first public meeting in over a year with a presentation of home movies from the 1950s, 60s, and 70s taken by the late Milton Liberty, and presented by Reg Dearborn. In August a 'show and tell' program was done, where members were invited to show their artifacts, Bristol memories and other mementoes. This program proved to be a hit with all attendees. In September Ted Lylis presented an updated program on the Bristol Money Diggings. We would like to thank everyone for the great turnout of these programs and hope to continue in 2022 with our normal monthly meeting from May through October. We were also able to be open a couple of nights this past year for people to just stop in and browse, a practice we hope to continue in 2022 on a monthly basis.

The highlight for me personally was hosting the 3<sup>rd</sup> Grade class from Bristol Elementary School in November, first at the museum, then at the old coffin factory site. They had been studying Bristol and were very well informed on a lot of the history!

Sadly in 2021 we had no submissions from Mount Abraham students for the Historical Society Merit Scholarship of \$500.00. Hopefully we will have better luck this year with applicants.

In 2021 we were able to continue placing four plaques a year on historically significant structures by researching and working with homeowners to create plaques for their homes. Thanks to Ted Lylis for installing them. This year's homes included:

Barlow-Kilbourn House/ c. 1839/ 58 North St. / Mike & Martha Chesley  
Amos Eastman House/ c. 1810/ 2 Garfield St. / Dwight & Marjorie Bilson  
Kilbourn-Burke House/ c. 1839/ 52 North St. / Corinne Hayes & Herbert Schulte  
Stewart-Parker House/ c.1815/ 6 South St. / Dr. David Henderson

We have also received and cataloged 86 new items in 2021. Thanks to everyone who donated items. We have continued to update displays of Bristol items, including clothes, signs, and quilts. We are also available anytime to anyone who would like to visit the museum simply by contacting Reg Dearborn or Gerald Heffernan.

In closing the BHS Executive Committee would like to thank Steve Ayotte for his years of service as President of the Historical Society, and once again give its thanks and appreciation to the Town of Bristol and our 127 current annual members and 53 Life Members who support our activities through membership fees, donations, and the purchases of books available at the museum or through committee members.

Respectfully submitted, and thank you,

Reg Dearborn, President; Nancy Dike, Vice-President; John Burbank, Secretary; Ted Lylis, Treasurer; Members at large: Gerald Heffernan, Sylvia Coffin



## **Bristol Recreation Club, Inc.**

Since 1921, The Bristol Recreation Club has been maintaining outdoor recreation space for the amusement, enjoyment, and recreation of our residents. We are a non-profit, volunteer-run, membership organization, open to all. Our facilities are maintained by club members, volunteers, and a few contracted services. Typically, we host annual events such as the July 3rd Celebration, the Three-Day Stampede Cystic Fibrosis fundraiser, the “Better Late Than Never” Car Show, and our property is home to Sodbusters, Bristol Little League, Addison United Soccer/Lacrosse, Bristol Youth Sports, and a host of activities at the HUB - Bristol’s Youth Center.

As the pandemic continued, this year was again atypical, but we feel really good about our ability to provide a safe space for the community to recreate, following all state guidelines. While most of the large events were halted again this year, we did host the Fireworks viewing, and the VT Gran Fondo, as well as individual and small group activities like Tennis and Pickleball. The Skatepark, Bike Park, and Pump Track got a ton of use, and we saw a tremendous uptick in residents using the space for walking and other activities. The Ice Rink, too, has continued to get fantastic support. Huge thank you to the crew of volunteers who build and maintain the ice!

The Bristol Trail Network sees ever-growing use. In 2021 we broke ground on new trail extending north toward Plank Road, and this will be completed in the spring. Our UVM interns in summer and fall did trail work and planted pollinator gardens, led Storywalks® on the trail, and developed educational signs. We hosted another Vermont Youth Conservation Corps crew who continued on-going reinforcement of the narrow River Bend trail. One exciting development at the end of 2021 was that seventeen local trail fans established an Endowment Fund at the Vermont Community Foundation to benefit the Bristol Trail Network. In the future, interest from this fund will be available to maintain, improve, expand, and protect the trail. Contact Porter Knight ([knight@gmavt.net](mailto:knight@gmavt.net)) to get involved with future trail activities. For a map of the trail: <http://bristolrecclub.org/bristol-trail-network/>

The Bristol Recreation Club is planning to commemorate our 100th Anniversary with a Public Art Project at the Bristol Recreation Park. Working with artist Jess Graham, we will be using the buildings as a canvas for several large murals depicting the history of recreation and community engagement at the Rec Field. Stay tuned - the process of creating these murals will be a community event this summer, and we look forward to your involvement.

We are committed to continuing to support public recreation and health in a safe and responsible manner, and we want to thank all the community members and businesses who have volunteered or donated time, labor, and/or materials for projects and improvements to the property over the years. If you aren’t already, please consider joining and becoming an active member of the club. Visit us at: [bristolrecclub.org](http://bristolrecclub.org).

Respectfully,

Troy Paradee  
President, Bristol Recreation Club, Inc.

## Bristol Recreation Club, Inc. Budget

		Revenue			
	Budget 2020-21	Actual 2020-21	Budget 2021-22	Proposed 2022-23	
Cash on Hand	\$ 2,675	\$ 2,675	\$ 3,689	\$ 3,810	
Donations	500	575	500	500	
Electricity Users	-	-	-	200	
Field Rentals	4,250	2,900	3,500	3,450	
Community/Youth Center	7,200	7,200	7,200	7,200	
Town Apprpriation	15,000	15,000	15,000	15,000	
Memberships	500	1,760	500	740	
Miscellaneous	225	-	100	100	
Grants	-	500	-	-	
<b>Grand Total</b>	<b>\$ 30,350</b>	<b>\$ 30,610</b>	<b>\$ 30,489</b>	<b>\$ 31,000</b>	
		Expenditures			
<b>Administration Costs:</b>					
Office (Postal box, eks, etc.)	\$ 500	\$ 420	\$ 500	\$ 700	
Audit	250	250	300	300	
Donations	50	50	100	50	
Scholarship[	500	500	500	500	
<b>Total</b>	<b>\$ 1,300</b>	<b>\$ 1,220</b>	<b>\$ 1,400</b>	<b>\$ 1,550</b>	
<b>General Mainenance:</b>					
Property/Liability Insurance	\$ 2,500	\$ 2,320	\$ 2,400	\$ 2,500	
Contracted Services	7,500	3,850	7,500	7,500	
Electricity (Club)	850	924	950	950	
Users	-	-	-	200	
Equipment	500	-	500	500	
Materials and Supplies	3,000	1,433	1,990	2,500	
Mowing and Trimming	5,200	3,165	5,200	5,200	
Plowing	1,200	825	1,200	900	
Refuse Removal	150	-	100	100	
Water	400	297	500	400	
Ice Rink (Repair/Maint.	1,000	-	1,000	1,000	
<b>Total</b>	<b>\$ 22,300</b>	<b>\$ 12,814</b>	<b>\$ 21,339</b>	<b>\$ 21,750</b>	
<b>Capital Expenditures:</b>					
Grandstand	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	
Tennis Courts	500	500	500	500	
Multi-purpose Field	4,000	4,000	4,000	4,000	
Septic System	250	250	250	200	
Trail Project	1,000	1,000	2,000	2,000	
<b>Total</b>	<b>6,750</b>	<b>6,750</b>	<b>7,750</b>	<b>7,700</b>	
<b>Grand Total</b>	<b>\$ 30,350</b>	<b>\$ 20,784</b>	<b>\$ 30,489</b>	<b>\$ 31,000</b>	



**Elderly Services, Inc.**  
**Project Independence Adult Day Care**  
ESI College ~ Eldercare Counseling ~ Family Caregiver Support  
Member Agency, United Way of Addison County

For 2022 Town Meeting Report: Bristol

Elderly Services thanks you, the residents of Bristol, for your Town Meeting Day grants extending back over 35 years. We have been the adult day care center for Addison County for over 40 years; we call our adult day center *Project Independence*. Elderly Services offered the residents of Bristol the following services during this pandemic year:

Project Independence:

In-Person (limited to 25-35% capacity) and Remote

- Real-time, interactive activities 5-6 hours each day over Zoom with tech support
- Telehealth nursing calls
- Telephone companionship

ESI College: Lifelong learning over Zoom through our elder college

Caregiver Support: Support groups, respite referrals, geriatric social work, and counseling

During the Fiscal Year 2021 pandemic year, Elderly Services continued to provide activities, support, volunteer opportunities, and education to 72 residents of Bristol.

To learn more about our programs and services, you can find us online: [elderlyservices.org](http://elderlyservices.org) and [facebook.com/elderly services](https://facebook.com/elderlyservices). Please call Eileen or Kristin at 388-3983 if we can be of help to you or your family.

The Harry & Jeanette Weinberg Center  
112 Exchange Street, P.O. Box 581, Middlebury, Vermont 05753  
(802) 388-3983 ~ Fax (802) 388-0427



**GREEN UP VERMONT**  
[www.greenupvermont.org](http://www.greenupvermont.org)

**Green Up Day**  
**May 7, 2022**



**Green Up Day on May 1, 2021** was a huge success thanks to nearly 22,000 volunteers statewide who Greened Up. The infographic shows that all your hard work to beautify Vermont is needed and that it makes where we get to live, work, and play a very special place. As one of Vermont's favorite holidays, it is imperative for today and for future generations to keep building pride, awareness, and stewardship for a clean Vermont environment.

Support from your municipality is essential to our program. Funds help pay for Green Up Day supplies, promotional outreach, and educational resources including activity books, contests for kids, and a \$1,000 scholarship.

Along with Green Up Day, we work year-round to further our impact with waste reduction initiatives, additional clean-up efforts, and educational programs.

Green Up Vermont is a private nonprofit organization that relies on your town's support to execute the tradition of cleaning up our roads and waterways, while promoting civic pride, and community engagement. Thank you for your support of this crucial program that takes care of all our cities and towns.

Your donations make a huge impact and can be made on Line 23 of the Vermont State Income Tax Form or anytime online at [www.greenupvermont.org](http://www.greenupvermont.org).

Visit our website, like us on Facebook (@greenupvermont), and follow us on Instagram (greenupvermont). [greenup@greenupvermont.org](mailto:greenup@greenupvermont.org) 229-4586

## **Lawrence Memorial Library Board of Trustees Report**

Due to Covid-19 and its offspring, Delta and Omicron, 2021 began with the doors to Lawrence Memorial Library closed to the public. Yet its content and services remained available to the public. Community members could borrow DVDs, CDs, and take-home activity kits. Audio, eBooks, and on-line programming, such as book groups and story time, were easily available via Zoom. LML continued to offer high quality and diverse reading, watching and listening materials: interlibrary loans, take home activity kits, and access to our “library of things” (telescope, wood moisture reader, pond exploration kits, snowshoes.)

From June through December, when LML was once again open, there were 10,150 individual visits to the library, more than twice as many as in the previous year. People came to browse the shelves, take out books and materials, and use the computers. Perhaps they were drawn in by the monthly newsletters or the public gallery displays in the foyer or the two new computers, free printing and scanning, and a much-improved downstairs bathroom. Or because they once again had a space in which to visit with friends or quietly read the newspaper.

Throughout 2021, new partnerships were made and existing ones strengthened: LML, Bristol CORE, 5TFA, and Bristol Recreation jointly supported the Lumen event, a streaming concert series on NEAT-TV, and Storytime with Santa. With the support of a Summer Matters grant and Bristol Recreation, the library was able to host an enhanced summer program which included an arts and literature themed, two-week, full day, free camp. It was filled to the max.

2021 was a successful year for LML. For this, we thank Coco Mosely, Director, for her leadership, as well as her success in securing considerable grant monies, and spending them wisely; our excellent staff, Marita Schine, Megan Thomas, Tayler Goodwin, Gail Creeksong and Jane Ploughmen. And our dedicated volunteers Kathy Duclos, Eleanor Menzer, Lily Hinrichsen, and Susan Jeffries. Special thanks go to Pat and Cathy Palmer, who continue to provide free pick-up of LML’s garbage and recycling.

Respectfully submitted,

Lawrence Memorial Board of Directors

Caroline Engvall, Erin Jipner, Jill Mackler, Melanie Stultz-Backus, Robert Wilkey

### **Lawrence Memorial Library Endowment Fund Balances**

<b>Fund</b>	<b>Ending Balance December 31<sup>st</sup>, 2021</b>
Vera Cline Endowment	\$119,861.91
Lawrence Lane Fund	\$118,986.76

## Lawrence Memorial Library Budget 2020-2021

	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022	Proposed 2022-2023
<b>Revenue:</b>				
Town Appropriations	\$144,248.00	\$144,252.00	\$144,248.00	\$153,899.80
Investment distribution	\$11,000.00	\$10,756.92	\$10,000.00	\$11,700.00
Donations	\$3,500.00	\$5,640.20	\$4,252.00	\$3,500
Misc Income		\$247.10		
<b>Total Revenue:</b>	\$158,748.00	\$160,896.22	\$158,500.00	\$169,099.80
<b>Expenses:</b>				
Salaries	\$107,228.00	\$97,317.75	\$105,203.00	\$110,808.80
Payroll Taxes	\$8,500.00	\$7,970.55	\$8,500.00	\$9,200.00
Retirement	\$4,400.00	\$3,707.09	\$3,557.00	\$4,471.00
Insurance	\$700.00	\$9,252.90	\$3,164.00	\$1,200.00
Books	\$6,000.00	\$6,027.08	\$6,000.00	\$6,000.00
Digital Media/DVD	\$3,000.00	\$2,801.25	\$3,500.00	\$3,500.00
Children's Materials	\$3,000.00	\$3,549.46	\$3,000.00	\$3,000.00
Young Adult Materials	\$1,000.00	\$402.72	\$900.00	\$600.00
Processing Supplies	\$300.00	\$475.58	\$300.00	\$400.00
Technology	\$750.00	\$3,729.76	\$500.00	\$2,000.00
Office Supplies	\$1,100.00	\$1,330.15	\$1,000.00	\$1,200.00
Custodial Supplies	\$1,100.00	\$1,330.15	\$1,000.00	\$1,200.00
Postage and courier	\$1,000.00	\$1,528.86	\$1,260.00	\$1,500.00
Travel	\$100.00	\$0.00	\$100.00	\$200.00
Programs	\$250.00	\$265.66	\$500.00	\$1,500.00
Education	\$50.00	\$49.00	\$250.00	\$300.00
Dues/Memberships	\$0.00	\$225.00	\$250.00	\$250.00
Professional Fees	\$3,600.00	\$4,800.00	\$4,800.00	\$4,800.00
Equip Maintenance	\$450.00	\$1,042.55	\$450.00	\$1,000.00
Grounds Maintenance	\$700.00	\$920.00	\$800.00	\$950.00
Building Maintenance	\$2,000.00	\$2,430.69	\$1,000.00	\$2,200.00
Cleaning	\$4,400.00	\$3,026.28	\$3,300.00	\$3,300.00
Fuel Oil	\$2,400.00	\$1,943.54	\$2,400.00	\$2,400.00
Electric	\$2,500.00	\$2,202.11	\$2,500.00	\$2,500.00
Telephone and DSL	\$1,400.00	\$1,522.29	\$1,500.00	\$1,600.00
Water Expense	\$500.00	\$729.70	\$646.00	\$800.00
Building Improvements	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
Library automation support	\$1,000.00	\$506.20	\$800.00	\$850.00
Bank charges	\$120.00	\$135.29	\$120.00	\$120.00
Misc Expense	\$200.00	\$513.82	\$200.00	\$250.00
<b>Total Expenses:</b>	\$158,748.00	\$159,735.43	\$158,500.00	\$169,099.80

## Maple Broadband

14 Seminary St.

Middlebury, VT 05753

[www.maplebroadband.net](http://www.maplebroadband.net)

(802) 377-3713

### **Annual Report - Year End June 30, 2021**

Maple Broadband is Addison County's Communications Union District (CUD). A CUD is a municipal not-for-profit corporation. Maple Broadband's mission is to enhance the economic, educational, and medical well-being of the communities we serve by providing a high-speed, reliable, affordable fiber internet network to all households and businesses; supported by prompt, skilled, helpful customer service. Our 20 member towns include Addison, Bridport, Bristol, Cornwall, Ferrisburgh, Leicester, Lincoln, Middlebury, Monkton, New Haven, Orwell, Panton, Ripton, Salisbury, Shoreham, Starksboro, Vergennes, Waltham, Weybridge, and Whiting. Our Governing Board has 20 representatives appointed by the Select Boards of the member towns. Meeting agendas and minutes are posted on our website.

During 2021, Maple Broadband has been focused on two broad areas:  
Operational Development/Capacity Building and Network Pre-construction and Construction.

#### **Operational Development and Capacity Building**

- Held weekly meetings of the Maple Broadband Executive Committee, which is composed of members with expertise in a wide variety of professions;
- Held monthly meetings of the Maple Broadband Governing Board;
- Retained administrative and consulting services from the Addison County Regional Planning Commission;
- Established a website to help inform the community about Maple Broadband;
- Applied for over \$200,000 in capacity-building grants and have continued to explore a variety of financing options;
- Through the Vermont Community Broadband Board, applied for and was awarded \$2.3 million to cover capacity building efforts and necessary pre-construction tasks;
- Continued to receive essential support from our partners, including:
  - Addison County Regional Planning Commission (ACRPC)
  - Addison County Economic Development Corporation (ACEDC)
  - Vermont Department of Public Service (DPS)
  - Vermont Communications Union District Association (VCUDA)
  - Vermont Community Broadband Board (VCBB)
  - Rural Innovation Strategies, Inc. (RISI)
  - ValleyNet
  - Waitsfield and Champlain Valley Telecom (WCVT)
  - Middlebury College
- Established and maintained on our website operational policies, including bylaws, conflict of interest policy, public relations policy, purchasing policy, and financial policies and procedures;
- Met with every select board in our service territory to tell the Maple Broadband story, to provide updates on our progress, and to seek financial support in the form of town ARPA (American Rescue Plan Act) funds;

- Met with area business groups, including the Addison County Chamber of Commerce, Addison County Economic Development Corporation, the Middlebury Rotary Club, and major employers like Middlebury College, to tell our story and solicit support;

### **Network Pre-Construction and Construction**

- Completed a Business Plan;
- Negotiated, executed and announced a Network Management Agreement with Waitsfield and Champlain Valley Telecom;
- Selected the network engineering firm Vantage Point Solutions (VPS) to perform pre-construction tasks:
  - Completed Step 1: High-level network design;
  - Initiated Step 2: Field data collection services;
- In a partnership with Waitsfield and Champlain Valley Telecom, submitted an NTIA Broadband Infrastructure Grant which, if approved, will provide over \$8 million in funds dedicated to extending fiber broadband service to over 1,600 addresses in the Waitsfield and Champlain Valley Telecom operating territory of Addison County; and
- Initiated a program to pre-purchase long lead-time materials now, to improve likelihood that necessary construction materials will be on hand in time to begin network construction in 2022.

The coming year will be an important one for Maple Broadband. While it is difficult to predict with certainty what our network will look like at this time next year, our path forward includes completion of pre-construction tasks, creation of construction bid specifications, and selection of a qualified cabling contractor.

In coming months, we expect to be facing significant challenges related to availability of construction labor and materials. However, we are preparing to purchase key construction materials now to mitigate this concern. Implementation of a pre-purchase program presumes we will have the funds needed to cover these purchases. Vigorous member town support in the form of ARPA donations will be an important contributor to the success of the pre-purchase program.

## Northeast Addison Television

25B Main Street, PO Box 262, Bristol VT 05443  
www.neatbristol.com  
neatbristol@gmail.com  
802-453-8562

2021 has been another challenging year, with continued safety concerns. As our community adjusted to virtual meetings, NEAT's job has been to keep you informed and connected.

NEAT coverage continued to expand, reflecting the concerns of the community. MAUSD formed a new committee - the MAUSD/ANWSD Merger Study Committee - in addition to its regular MAUSD Board, Community Engagement Committee, and Facilities Feasibility Study Subcommittee, as the community addressed the future of our schools. New coverage in Bristol included the Bristol Development Review Board and the Conservation Commission. Outlying towns started to record their meetings and send us the video files, so we could broadcast and post online, providing a broader platform for sharing information.

Our community continued to be resilient and creative. We collaborated in a new Spring Music Series - The Walter Sessions - at Burnham Hall in Lincoln, to provide an outlet for local artists. Music continued in the Fall, with the Burnham Music Series and the Ripton Community Coffee House. Talent was also on display at Lincoln's Hill Country Holiday Variety Show. NEAT live-streamed Mt Abe's 2021 Graduation and its Pop Concert, outdoors and covid-safe of course. Bristol's famous 4th of July parade did not happen this year, but the Human-Powered Parade did, in May, and NEAT was there with the camera. All events can be viewed online at neatbristol.com. NEAT broadcasts programs daily on CH1080 (Comcast cable) and on the website.

In order to preserve our community history, we continue to expand our permanent digital Archive. Visit Video Archive on the website. If you need to view an older video and can't find it yet on the website, please contact us at neatbristol@gmail.com or call 453-8562.

NEAT is a non-profit public access television station which serves Bristol's 5-town region. Our mission is *to strengthen the fabric of community life by using locally-produced media to promote public dialogue, greater understanding, and citizen involvement*. We value the partnerships within the community that help us maintain our services. Let us know what matters to you.

Thank you! Stay safe.

Mary Arbuckle, Executive Director  
Shawn Kimball, Media Production

## Peace Garden

Whatever your memory of the Peace Garden, what has happened in the last four decades is exactly what the children of Bristol Elementary envisioned when they designed the Peace Garden: a place where people could stroll, play, sit, chat, and contemplate the interconnectedness of all nations.

The Peace Garden has no political affiliation and in fact was named the Peace Garden to be modeled after the Peace Garden in Washington DC. The idea grew out of the International Art Exchange (children's art from all over the world) that circulated through schools throughout the world during the years 1987-89. The children wanted to mark this amazing feat in some way. They considered contributing money to the Peace Garden in Washington DC. Finally, after much discussion, the children decided they did not want to contribute to the larger garden, but wanted to create their own in Bristol, VT. The Peace Garden continues to be a place where many enjoy sitting, contemplating, playing, and strolling.

2021 was to be the 30<sup>th</sup> anniversary of the dedication of the Peace Garden. When it is safe to do a celebration due to COVID, we will mark that in some way likely in 2023. Look for an update in Front Porch Forum or in next year's Town Report. We welcome suggestions for what you would like to see as a commemoration.

Once again, this year we had the pleasure of having Andrea Murnane's second grade class assist us in planting bulbs one fall day. We were all masked and physically distanced. They are excited to see the results of their plantings in the spring. We had a number of group work days this year and work went on, physically distancing and with masks. We did this throughout the gardening season, with many volunteers pitching in. The garden was in full splendor from April until late October. It is a gem on our town green.

We have quite a few new members to our community. If you are new to our community or have lived here for a while and are looking for a volunteer opportunity, we would welcome you! If you would like to volunteer to work with our team of volunteers, please email Phoebe Barash at [barash.phoebe@gmail.com](mailto:barash.phoebe@gmail.com). We are particularly looking for younger community members who could round out our more graying committee members.

Thanks to our volunteers, businesses, and financial donations from individuals. All of these keep the garden looking beautiful through donations of time supplies and money: Carol Price, Diane Corey, Sandy Desorda, Brenda McKean, Patty Heather-Lea, Louise Brynn, Bob Donnis, Amanda, Madyson and Mark Hutchinson, Leslie Cote, Emma Percy, Kathy Burritt, Nancy Skidmore, Linda Cormany, Alice Leeds, Meredith MacFarland, Sara McGrath, Karen McEachen, Bill Bouvier, Andrea Murnane and her second graders, Martin's Hardware, Pine Tree Gardens, and Livingston Farm. A big thank you is also sent out to the Selectboard, the Town of Bristol and the Road Crew for their continued support of the Peace Garden.

The landscape architect that helped us during the creating of the Peace Garden in 1987-1990 was David Raphael from Panton. We were saddened to hear of his recent passing. The Peace Garden remains one of his legacies.

Phoebe Barash  
Bristol Peace Garden Committee, January, 2021



## **Tri-Valley Transit (TVT) Services (Formerly ACTR)**

Thank you for the Town of Bristol's generous support last year. During the past four years, your support helped TVT provide an annual average of 6,400 free trips for Bristol residents either by volunteer drivers or on wheelchair accessible vehicles. An additional 7,000 Shuttle Bus rides originated in Bristol in the past year. Tri-Valley Transit's Dial-A-Ride and Shuttle Bus Systems provided a total of 126,022 rides for the year. All our transportation programs enable community members to maintain their independence, gain and keep employment and access critical healthcare and quality-of-life services.

During the COVID-19 outbreak, public transportation has been on the frontlines of providing essential service to many of the most vulnerable members and essential workers of our communities. TVT has revamped its service to protect riders, the general public and staff, focusing on riders with no other means of transportation but whose trips are essential: healthcare staff getting to work and patients accessing dialysis, cancer, and opioid addiction treatment. We also added free food delivery service for at-risk members of the community. Unfortunately, the pandemic lingers on with new variants of the virus that are more than 2x as contagious as previous strains and can be passed to unvaccinated people by those who are vaccinated but may not be experiencing symptoms. We remain vigilant to protect riders, staff, and volunteers from COVID.

To protect everyone, we have worked hard to:

- install protective shields between seats,
- implement pre-ride screening techniques to ensure drivers and riders are not COVID risks,
- ensure all vehicles are frequently sanitized and hand sanitizer is available,
- require face masks to be worn in our vehicles and facilities and supply them as needed.

The state and local grants through which we provide these services require us to raise 20% "local match" dollars. TVT's requests from towns account for approximately 5% of the 20% requirement. TVT seeks the other 15% from other sources including businesses, institutions, individuals, and grants.



Vermont 211 is an Information and Referral program of the United Ways of Vermont. By **dialing 211 or by texting your zip code to 898211**, you will receive up-to-date information and referrals on health and human services for your area and region. (Text between 8:00am-10:00pm, Monday-Friday.)

Our 211 system in Vermont is at the fingertips of every resident and every phone. 211 is cost-effective, high-quality, personal, flexible and community-based.

**Can't find what you need?** You can always reach one of our trained professionals by phone or by text. Vermont 211 is here to offer help and to offer hope.

- One call or text gives you access to resources across your community. 211 is efficient, fast and easy to use.
- No more wrong numbers; no more wasted time trying to find the right resource(s).
- 211 is a private and confidential call or text; most often the name of the caller is not even taken. Language translation services are also available.
- 211 maintains the integrity of the 911 system; saving that vital community resource for life and death emergencies.
- 24-hour availability every day of the year by phone or by clicking on [vermont211.org](http://vermont211.org)
- 211 is an easy way to find or give help in your community.

In times of disaster, Vermont 211 plays a critical role in bringing information to the people most affected by the events and relaying the needs of callers back to the government officials and the first responders.

### **What are the needs in your community?**

Vermont 211 collects town, county and statewide data and feeds it back to communities to help make systemic change. Monthly reports showing the needs of your county are available on our website.

**Addison County residents** made **1,317** contacts during FY 21, resulting in **945** referrals. The agencies given the most referrals were: Vermont Department of Health, (34%), Vermont Department for Children and Families—Economic Services Division (20%), Champlain Valley Office of Economic Opportunity (CVOEO) (8%), and Vermont Foodbank (8%).

(Note: Contact may result in more than one referral. Contacts do not represent unduplicated callers/texters.)

**Want to subscribe to our monthly newsletter?**

Our e-newsletter shares monthly statistics on the needs of Vermonters, highlights resources, and keeps you up-to-date on new initiatives. To see or subscribe to our newsletter, go to:

<http://www.vermont211.org/news/monthly-newsletter>

**Vermont 211 Partners with Help Me Grow**

Vermont 211 participates in the Vermont Department of Health's statewide Help Me Grow initiative. Help Me Grow provides a centralized telephone access point, via Vermont 211, for parents, caregivers, and providers to get information and referrals for local services for children birth through age eight. Help Me Grow Child Development Specialists answer questions about children's behavior and development, and help identify children who are at risk for delays, so that services can begin as early as possible. Help Me Grow Child Development Specialists are available from 8:00am – 5:00 Monday-Friday by dialing 211, x6.

WomenSafe, Inc.  
Christina Grier, Interim Executive Director  
24-hour Hotline: 802-388-4205  
Business: 802-388-9180  
[info@womensafe.net](mailto:info@womensafe.net)  
[www.womensafe.net](http://www.womensafe.net)

For the fiscal year ending 6/30/21, WomenSafe staff and volunteers provided the following total services:

- 511 total adults and children served through advocacy and supervised visitation services.
- 8,300 in-person meetings and phone calls through the advocacy program.
- 410 supervised visits and orientation meetings for 18 families including 25 children.
- Worked with the parents/caregivers of a total of 330 children exposed to violence.
- Prevention programming reached 1,784 youth and adults through 438 presentations and outreach events.
- 66 volunteers donated 7,861 hours of services.

### BRISTOL

In Bristol, WomenSafe provided:

- Advocacy services to at least 34\* Bristol residents including the parents/caregivers of 30 children.
- 109 prevention programming presentations to 433 students and 59 adults at Bristol Elementary School and Mount Abraham Union Middle/High School.

*\* For safety, some people do not share their town of residence.*

# OTHER AGENCY REPORTS

# Addison County Regional Planning Commission

14 Seminary Street Middlebury, VT 05753 • [www.acrpc.org](http://www.acrpc.org) • Phone: 802.388.3141

## Annual Report –Year End June 30, 2021

Addison County Regional Planning Commission (ACRPC) provided the following services to the Region during FY 2021:

### Regional and Municipal Planning and Mapping

- Assisted member municipalities creating, adopting and regionally approving their municipal plans.
- Assisted member municipalities creating and adopting local regulations implementing their municipal plan.
- Provided data and mapping products to support on-going municipal planning activities.
- Provided technical assistance to municipal officials concerning municipal government.
- Represented the Region in Act 250 and Section 248 hearings.
- Assisted municipalities in applying for Village Center Designation.
- Worked with Ferrisburgh, Shoreham (2020) Cornwall and Salisbury (2021) on their municipal planning grants.
- Completed work on an update of the Population and Housing section of the regional plan.

### Educational Meetings and Grants

- Hosted workshops, Zoning Administrators Roundtables, and public meetings on a variety of planning topics.
- Wrote or provided information and support to communities and organizations to secure grant funding.

### Emergency Planning

- Worked with Vermont Emergency Management staff to assist with municipal emergency planning and training.
- Worked with Vermont Emergency Management to exercise local and statewide disaster plans.
- Assisted in development of a hazard mitigation plan for the Town of Lincoln.
- Assisted all communities in the region to complete Local Emergency Management Plans.
- Provided COVID-19 updates and information to Town Officials and Emergency Managers.
- Assisted in developing a Mutual Aid agreement for Public Works Departments.

### Energy Planning:

- Assisted Bristol, Pantton, New Haven, Starksboro and Shoreham in completing their enhanced energy plans.
- Worked with Pantton, Salisbury, Vergennes and Bristol through regional approval of their Enhanced Energy Plans.
- Worked with Efficiency Vermont and municipalities to implement enhanced energy plans.
- Developed an online mapping tool to support municipal energy planning.

### Transportation Planning

- Supported the Addison County Transportation Advisory Committee's regional priorities and studies.
- Supported Tri-Valley Transit/ACTR by providing leadership and technical support.
- Worked with municipalities to produce road erosion and culvert inventories for local roads.
- Assisted Towns with bike and pedestrian, Better Roads, and stormwater grants.
- Served as a Municipal Project Manager for sidewalk construction projects in Middlebury and Vergennes, a culvert replacement project in Bridport and moving the historic New Haven Train Station.
- Sponsored town transportation planning studies in Bristol and traffic and pedestrian counts throughout the region.
- Hosted regional Walk/bike council and began planning for a future Bike/Ped Summit in Middlebury.
- Sponsored a Planning and Environmental Linkage Study in Vergennes and the surrounding communities.

### Natural Resources Planning

- Actively support the efforts of the Addison County River Watch Collaborative (ACRWC).
- Developed a new website, interactive dashboard, and data repository for the ACRWC.
- Worked with municipalities to support conservation commissions.
- Supported the Otter Creek Tactical Basin Plan and worked to establish the Clean Water Service Provider infrastructure.
- Assisted in stormwater planning projects and Ecosystem Restoration Program grants.

Addison	Bridport	Bristol	Cornwall	Ferrisburgh	Goshen	Leicester
Lincoln	Middlebury	Monkton	New Haven	Orwell	Panton	Ripton
Salisbury	Shoreham	Starksboro	Vergennes	Waltham	Weybridge	Whiting





## ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT 2021 ANNUAL REPORT

The Addison County Solid Waste Management District is a union municipal district formed in 1988 to cooperatively and comprehensively address the solid waste management interests of its 21 member municipalities: Addison, Bridport, Bristol, Cornwall, Ferrisburgh, Goshen, Leicester, Lincoln, Middlebury, Monkton, New Haven, Orwell, Panton, Ripton, Salisbury, Shoreham, Starksboro, Vergennes, Waltham, Weybridge and Whiting. The District is governed by a Board of Supervisors (Board) comprised of one representative and one alternate appointed by each of the member municipalities. The Board regularly holds hybrid meetings (due to the ongoing pandemic) on the 3<sup>d</sup> Thursday of the month at 7PM, and the Executive Board meets monthly 8 days prior to the Board meeting at 4:30 PM. All meetings are open to the public.

### District Mission

To seek environmentally sound & cost effective solutions for: (1) Promoting **waste reduction**; (2) Promoting **pollution prevention**; (3) Maximizing **diversion** of waste through reuse, recycling and composting; and (4) Providing for **disposal** of remaining wastes.

### District Office and Transfer Station

**Telephone:** (802) 388-2333

**Fax:** (802) 388-0271

**Website:**

**[www.AddisonCountyRecycles.org](http://www.AddisonCountyRecycles.org)**

**E-mail:** [acswmd@acswmd.org](mailto:acswmd@acswmd.org)

**Transfer Station Hours:** M-F, 7 AM–3 PM & Sat, 8 AM–1 PM

**Office Hours:** M-F, 8 AM–4 PM

**HazWaste Center Hours:** M-F, 8 AM–2 PM & Sat, 8 AM–1 PM

The District Office, Transfer Station and HazWaste Center are co-located at 1223 Rt. 7 South in Middlebury. The Transfer Station accepts large loads of waste and single stream recyclables for transfer to out-of-District facilities. District residents and businesses may drop off a variety of other materials for reuse, recycling and composting. A complete list of acceptable items and prices can be found on the District's website.

### 2021 Highlights

**COVID-19.** District staff have been working diligently toward maintaining the solid waste management and collection system within its 21 member municipalities during these challenging times. Despite the disruption of COVID-19, the District Transfer Station remained open to commercial haulers and area businesses and continued to provide access to essential services. The District continued to adopt Precautionary Guidelines for all visitors to its Transfer Station and Offices, in order to reduce exposure to its staff and other customers. Visitors are asked to stay home if sick, and when visiting, to practice social distancing by keeping at least 6 feet away from others and wearing a mask. We appreciate visitors and customers' continued patience and cooperation as we strive to protect the health of our employees, customers and communities. Thank you!

**New Implementation Grant.** The District was awarded a Materials Management Implementation (MMI) grant of \$80,000 by the VT Department of Environmental Conservation, a division of the VT Agency of Natural Resources. The grant is part of \$975,000 made available from the Solid Waste Management Assistance Fund provided by the State to help towns and solid waste planning entities implement their solid waste plans, as required by State law. Grant funds will be used to improve the collection and management of single stream recyclables and food scraps at the District Transfer Station in Middlebury, where both programs have grown in volume in recent years. The MMI Grant funding of \$80,000 represents 40% of the total project costs, with the District providing 60% or \$120,000 in matching funds.

**Recycling.** Single stream recycling tonnage collected at the Transfer Station has seen a major increase through September 2021. The 3,367 tons of single stream recyclables collected surpass the 2020 totals by 527 tons. Of the MMI Grant total, ACSWMD received \$40,000 for a single stream recycling transfer trailer. The purchase of a new transfer trailer will provide additional capacity for storing the higher volume of single stream recyclables for efficient transfer to out-of-District processing facilities.

**Food Scraps.** Since the statewide food scrap ban took effect on July 1, 2020, the volume of food scraps the District Transfer Station manages has grown significantly. The District Transfer Station received 70.25 tons of food scraps through September 2021, almost double the 38.41 tons collected in 2020. An additional \$40,000 of the MMI Grant was awarded to the District to assist with the collection and management of food scraps. Grant funds will be used to purchase equipment that will support safe, efficient and sanitary collection of food scraps at the Transfer Station. Additional funding for the toter tipper is supported by a \$5,000 grant from the Vermont League of Cities and Towns Property and Casualty Intermunicipal Fund.

**Illegal Burning/Disposal.** The District contracted with the Addison County Sheriff's Department in 2021 to enforce its Illegal Burning & Disposal Ordinance. The District served again as County Coordinator for Green-Up Day, assisting the many area volunteers who organized collection of roadside litter, and providing bags and gloves. The District subsidized the disposal of 12.57 tons of roadside trash, 4.94 tons of tires, and various other abandoned items, for a total economic benefit to its member towns of \$3,342.

## **2022 Annual Budget**

The District's adopted Annual Budget for CY2022 is \$3,975,660, a 4.13% increase over last year. The Transfer Station tip fees will increase to \$135/ton (\$9 minimum fee) for MSW and C&D. The rate for Single Stream Recyclables will decrease to \$100/ton. Rates on a few other items will have nominal increases. **There will be no assessments to member municipalities in 2022.** For a copy of the full 2021 Annual Report and Adopted 2022 Annual Budget and Rate Sheet, please call (802) 388-2333, or visit the District website at [www.AddisonCountyRecycles.org](http://www.AddisonCountyRecycles.org).



# 2021 Local Health Annual Report

Twelve Local Health District Offices around the state provide health services and promote wellness for all Vermonters. Additional information about your local health office and related programs can be found at <https://www.healthvermont.gov/local>.

## COVID-19

It has been almost two years since the COVID-19 pandemic began, and in response, our families, schools, businesses, first responders, and countless other groups have worked to better protect the health of our communities. Together we ensured towns had access to the vaccine, testing, and other services needed to make more informed decisions about their health. As of December 1, 2021, approximately

- 494,000 Vermonters received at least one dose of COVID-19 vaccine.
- 546,055 people have been tested and a total of 2,570,835 tests completed.
- Many COVID-19 resources are now provided in over 20 different languages.
- Up-to-date information, including town-level data can be found on the Health Department's website: <https://www.healthvermont.gov/covid-19/current-activity>.

## Public Health Programs

In addition to COVID-19 response efforts, Local Health offices continue to provide health services and programs to Vermont communities, including but not limited to

- In collaboration with Town Health Officers and other local partners, we help Vermonters better understand the relationship between their environment and their health at a time when more of us are spending time at home with our families. Find information about environmental health and lead, asbestos, toxic chemicals, child safety, food safety, climate change, drinking water, and more at <https://www.healthvermont.gov/environment>.
- The WIC nutrition program continues to provide primarily remote access to services with phone appointments. In 2021, an average of approximately 11,300 infants, children, and pregnant, postpartum, and breastfeeding people were served by WIC in Vermont each month.
- As of November 23, 2021, 193,000 flu vaccine doses have been administered. Protecting people from influenza continues to be particularly important as the flu may complicate recovery from COVID-19.

Thank you to everyone involved in supporting these efforts. We look forward to what 2022 brings, to seeing you in the community, and encourage you to stay in touch with us.

# VITAL RECORDS

## VITAL RECORDS

Due to a Legislative change to Vital Records beginning July 1, 2019, the Town of Bristol will now only list the number of births, marriages, and deaths.

We acknowledge this is not what everyone is accustomed to seeing in the Town Report, but feel it best not to include names and dates due to identity theft and privacy issues.

2021 Births: **48**

2021 Marriages: **26**

2021 Deaths: **34**

Below is a 5-year comparison of Bristol's vital records recorded.

	2017	2018	2019	2020	2021
<b>Births</b>	51	46	43	32	48
<b>Marriages</b>	27	21	20	25	26
<b>Deaths</b>	31	47	35	37	34



Photo: Ian Albinson

# ANNUAL TOWN MEETING RESULTS 2021

**WARNING**  
**ANNUAL TOWN MEETING**  
**BRISTOL, VERMONT**  
**March 2, 2021**

The legal voters of the Town of Bristol are hereby WARNED and NOTIFIED to meet at Holley Hall in said Bristol, on Tuesday, March 2, 2021, between the hours of 7:00 a.m., at which time the polls will open, and 7:00 p.m., at which time the polls will close, to vote by Australian ballot on the following articles of business:

**ARTICLE 1:** To elect Town Officers as required by law: one Selectboard member for a three-year term; one Selectboard member for a two-year term; two Library Trustees for a three-year term; one School Board member for a two-year term and one School Board member for a three-year term for Mt Abraham Unified School District; one Moderator for a one-year term; one First Constable for a one-year term; one Second Constable for a one-year term; one Lister for a two-year term; one Lister for a three-year term.

Selectboard Member (3 year term) - Joel A. Bouvier **528**

Selectboard Member (2 year term) - John "Peeker" Heffernan **521**

First Constable (1 year term) - Bruce Nason **531**

Second Constable (1 year term) - Brian K. Fox **502**

Town Moderator (1 year)

Library Trustee (3 year term, Two) - Caroline Engvall **522**, Jill Mackler **499**

Lister (3 year term) - David S. Cobb **491**

Lister (2 year term) - Patricia L. King **511**

Mount Abraham Unified School District Member (3 year term, One)

- Kevin Hanson **316**, Erin Jipner **281**

Mount Abraham Unified School District Member (2 year term, One)

- Pamela Jennings **142**, William C. Mount **96**, Krista Siringo **353**

**ARTICLE 2:** Will the voters of the Town of Bristol vote that all real property taxes payable in installments shall bear interest at a rate of  $\frac{3}{4}$  of one percent per month or fraction thereof for the first three months and thereafter one and one-quarter percent per month or fraction thereof from the due date of each installment with the payment to the Town Treasurer of the real property taxes for the Town's fiscal year period of July 1, 2021 through June 30, 2022, being due in two equal installments on November 15, 2021 and April 15, 2022 by physical delivery to the Town Office before midnight on that date? **Article passed 489 to 107.**

**ARTICLE 3:** Will the town limit the amount of the penalty charged by the collector of delinquent taxes for payments made after the due date for payment to four percent (4%) of the tax collected pursuant to 32 V.S.A. § 1674(3)(A)? **Article passed 538 to 60.**

**ARTICLE 4:** Will the voters set the salaries that shall be paid to the members of the Selectboard at the same as FY2021, being \$500 plus \$10 per meeting and \$25 per meeting for the Chair?  
**Article passed 551 to 69.**

**ARTICLE 5:** Will the voters of the Town of Bristol adopt the Bristol Town Plan, as updated by the Planning Commission, and approved by the Selectboard on December 14, 2020? (Copies of the document may be reviewed at the Bristol Town Office or on the Web site at [www.bristolvt.org](http://www.bristolvt.org).) **Article passed 494 to 100.**

**ARTICLE 6:** Will the voters authorize the transfer of \$75,000 from the Fire Department Equipment Reserve Fund to the Fire Department Vehicle Fund for the purpose of contributing to the purchase of a new Fire Department engine? **Article passed 518 to 98.**

**ARTICLE 7:** Will the voters adopt the proposed 2021-2022 fiscal year Public Works/Highway Fund Operating Budget in the amount of \$809,116, a portion thereof in the amount of \$706,144 to be raised by taxes; the tax rate on the 2021 Grand List of the Town sufficient to raise said sum as taxes to be determined by the Selectboard? **Article passed 494 to 117.**

**ARTICLE 8:** Will the voters adopt the proposed 2021-2022 fiscal year Arts, Parks and Recreation Department budget in the amount of \$307,211 a portion thereof in the amount of \$202,411 to be raised by taxes; the tax rate of the 2021 Grand List of the Town sufficient to raise said sum as taxes to be determined by the Selectboard? **Article passed 439 to 175.**

**ARTICLE 9:** Will the voters adopt the proposed 2021-2022 fiscal year General Fund Operating Budget in the amount of \$976,393, a portion thereof in the amount of \$783,099 to be raised by taxes, subject to modification by actions on the previous articles; the tax rate on the 2021 Grand List of the Town sufficient to raise said sum as taxes to be determined by the Selectboard?  
**Article passed 454 to 135.**

**ARTICLE 10:** Will the voters appropriate the following sums to be placed in various Town Reserve Fund accounts as noted?

<b><u>Reserve Fund:</u></b>	<b><u>Amount:</u></b>
Capital Building Fund	\$30,000
Capital Fire Equipment Fund	\$25,000
Capital Fire Vehicle Fund	\$100,000
Capital Highway Equipment Fund	\$135,000
Capital Road Fund - Construction	\$40,000
Capital Road Fund – Paving	\$125,000
Capital Sidewalk Fund	\$35,000
Conservation Fund	\$10,000
Reappraisal Fund	\$ 5,000
Technology Fund	<u>\$ 7,000</u>
Total:	\$512,000

**Article passed 520 to 86.**

**ARTICLE 11:** Will the voters approve an appropriation of \$144,248 for the Lawrence Memorial Library for its annual operating budget, said sum to be raised by taxes?  
**Article passed 527 to 88.**

**ARTICLE 12:** Will the voters appropriate \$29,000 for the Bristol Cemetery Association, Inc. in accordance with 24 V.S.A. §2691 for the purpose of maintaining Greenwood Cemetery (mowing and trimming) in a well-kept manner? **Article passed 535 to 80.**

**ARTICLE 13:** Shall the voters appropriate \$10,000 to Bristol CORE, Bristol's non-profit downtown organization committed to increasing and maintaining the economic vitality of the downtown area? **Article passed 441 to 175.**

**ARTICLE 14:** Shall the voters appropriate \$6,000 to the Bristol Fourth of July Committee to organize the parade and events at the Town Green? **Article passed 516 to 101.**

**ARTICLE 15:** Shall the voters appropriate \$2,500 to the Bristol Historical Society, caretaker for the local area history including local legends and artifacts? **Article passed 560 to 60.**

**ARTICLE 16:** Shall the voters appropriate \$2,000 to the Bristol Little League to provide baseball for elementary school children? **Article passed 536 to 91.**

**ARTICLE 17:** Shall the voters appropriate \$15,000 to the Bristol Recreation Club to manage the 10-acre recreation land and properties adjacent to Mt. Abe Unified School District?  
**Article passed 523 to 103.**

**ARTICLE 18:** Shall the voters appropriate \$13,500 to the Bristol Rescue Squad to provide emergency treatment and transportation of ill and injured persons to nearby hospitals.  
**Article passed 587 to 40.**

**ARTICLE 19:** Shall the voters appropriate \$1,200 to the Bristol Town Band, a group of citizens that play weekly on Town Park and at other locations. **Article passed 534 to 95.**

**ARTICLE 20:** Shall the voters appropriate \$4,700 to Addison County Home Health & Hospice for providing in-home care and hospice? **Article passed 576 to 53.**

**ARTICLE 21:** Shall the voters appropriate \$4,800 to Addison County Parent/Child Center to provide family education services? **Article passed 504 to 123.**

**ARTICLE 22:** Shall the voters appropriate \$2,000 to Addison County Readers, Inc. to support pre-school literacy activities? **Article passed 504 to 120.**

**ARTICLE 23:** Shall the voters appropriate \$1,150 to Addison County Restorative Justice Services, Inc. to provide restorative projects for offenders who have potential to learn from their mistakes. **Article passed 469 to 157.**

**ARTICLE 24:** Shall the voters appropriate \$300 to Addison County River Watch Collaborative, a citizen run water quality monitoring program? **Article passed 513 to 114.**

**ARTICLE 25:** Shall the voters appropriate \$2,700 to Age Well to provide home and community-based services? **Article passed 540 to 83.**

**ARTICLE 26:** Shall the voters appropriate \$3,875 to the Counseling Service of Addison County to offer professional mental health services, including a 24-hour emergency service? **Article passed 521 to 105.**

**ARTICLE 27:** Shall the Town appropriate \$1,200 to End of Life Services (formerly Hospice Volunteer Services), said sum to come from Town funds? **Article passed 550 to 77.**

**ARTICLE 28:** Shall the voters appropriate \$1,000 to Homeward Bound (Addison County Humane Society, Inc.) to promote the ethical treatment of and prevention of cruelty to all domestic animals by providing shelter and education services? **Article passed 525 to 99.**

**ARTICLE 29:** Shall the voters appropriate \$3,250 to HOPE (Helping Overcome Poverty's Effects) to provide emergency services, dental care, and affordable housing? **Article passed 507 to 118.**

**ARTICLE 30:** Shall the voters appropriate \$1,400 to John Graham Housing and Services, to provide emergency shelter to the homeless? **Article passed 454 to 95.**

**ARTICLE 31:** Shall the voters appropriate \$3,500 to NEAT (North East Addison Television), a non-profit public access television station which serves Bristol's five-town region? **Article passed 554 to 160.**

**ARTICLE 32:** Shall the voters appropriate \$1,000 to Open Door Clinic to provide free health care to the uninsured and under-insured residents in Addison County? **Article passed 530 to 91.**

**ARTICLE 33:** Shall the voters appropriate \$750 to RSVP and Green Mountain Foster Grandparent Program (volunteer), a program for people 55 and older who want to help meet community needs through use of their skills and knowledge to non-profit organizations? **Article passed 506 to 109.**

**ARTICLE 34:** Shall the voters appropriate \$11,306 to Tri-Valley Transit (formerly Addison County Transit Resources) to provide transportation with a Tri-town Shuttle bus and other transportation services for elderly and the disabled. **Article passed 536 to 85.**

**ARTICLE 35:** Shall the voters appropriate \$3,000 to Turning Point Center of Addison County behaviors for the purpose of supporting its mission to assist persons, their families, and their friends in recovery from substance use disorder and addiction? **Article passed 487 to 132.**

**ARTICLE 36:** Shall the voters appropriate \$1,650 to Vermont Adult Learning to provide educational programs for adults. **Article passed 506 to 111.**



**ARTICLE 37:** Shall the voters appropriate \$3,500 to WomenSafe to promote the social welfare of Addison County to reduce the incidents of physical, sexual, and emotional violence against women. **Article passed 539 to 80.**

***Informational Meetings:*** *The legal voters of the Town of Bristol are further notified that informational meetings will be held via Zoom on Monday, February 22, 2021 during a regular Selectboard meeting which will commence at 7:00 p.m., and on Monday, March 1, 2021 during a special Selectboard meeting which will commence at 7:00 p.m. for the purpose of discussion about all matters on the Annual Town Meeting warning.*

To log into the Zoom meetings:

**Monday, February 22, 2021, 7:00 p.m.**

<https://us02web.zoom.us/>

Meeting ID: 814 7386 7210

Passcode: 412702

Phone in: 1 (646) 558-8656

**Monday, March 1, 2021, 7:00 p.m.**

<https://us02web.zoom.us/>

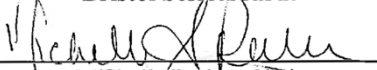
Meeting ID: 856 6813 7815

Passcode: 994616


Phone in: 1 (646) 558-8656

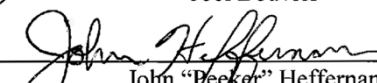
Adopted and approved at a meeting of the Selectboard of the Town of Bristol duly called, noticed and held on January 25, 2021. Received for record and recorded in the records of the Town of Bristol on January 26, 2021.

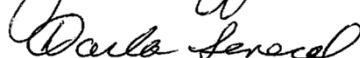
**Bristol Selectboard:**

  
Michelle Perlee, Chair

  
Ian Albirson

  
Joel Bouvier

  
John "Pecker" Heffernan

  
Darla Senecal

ATTEST:

  
Sharon Lucia, Town Clerk

## APPLICATION FOR VOLUNTEER POSITIONS IN TOWN GOVERNMENT

The Town frequently looks for qualified individuals to serve as Town Officers, or as members of the Commissions and Boards. In addition, there are other positions, as well as special committees, which may be appointed by the Selectboard. Please see the list of Town officers in the Town Report for a complete listing. There are also other groups in town who are always looking for volunteers. If you are interested in getting involved, please fill out and return this form to the **Town Administrator, Town of Bristol, PO Box 249, Bristol, VT 05443**, drop off at the Town Office at One South Street, Bristol, or in the box located in the lobby of Holley Hall during Town Meeting or Election Day on Tuesday.

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone # \_\_\_\_\_ Email Address \_\_\_\_\_

Why are you interested? \_\_\_\_\_

\_\_\_\_\_

What skills do you bring to the volunteer position? \_\_\_\_\_

\_\_\_\_\_

### Interest in serving on:

#### Town Offices:

Planning Commission  
Development Review Board  
Conservation Commission  
Design Review Commission  
Energy Committee  
Equipment Committee  
Revolving Loan Fund Committee  
Police Advisory Committee  
Hub Advisory Board  
Other: \_\_\_\_\_

#### Other Community Groups:

Howden Hall Committee  
Holley Hall Committee  
Fourth of July Committee  
Bristol Historical Society  
Bristol Recreation Club  
Bristol CORE  
Bristol Fire Department  
Bristol Friends of the Arts  
Bristol Best Night  
Bristol Rescue Squad  
The Peace Garden

## **Town of Bristol**

1 South St., PO Box 249, Bristol, VT 05443

**Phone:** (802) 453-2410 **Fax:** (802) 453-5188

**Email:** town@bristolvt.org **Website:** www.bristolvt.org

**Office Hours:** Monday thru Friday 8:00 a.m. to 4:30 p.m.

### **TELEPHONE NUMBERS**

Town Clerk's Office	(802) 453-2410 x5
Town Treasurer's Office	(802) 453-2410 x5
Town Administrator's Office	(802) 453-2410 x1
Town Zoning Office	(802) 453-2410 x2
Town Lister's Office	(802) 453-2410 x3
Department of Public Works	(802) 453-4707
Bristol Recreation Department	(802) 453-5885
Bristol Hub Teen Center	(802) 453-3678
Bristol Water Department	(802) 453-2410 x5
Bristol Police Department	(802) 453-2533
Bristol Fire Department	(802) 453-3201
Bristol Rescue Squad	(802) 453-2513
Lawrence Memorial Library	(802) 453-2366
State Police	(802) 388-4919

### **EMERGENCY NUMBERS**

Fire Department	911
Bristol Rescue Squad	911
State & Local Police	911

### **WEBSITES**

Town of Bristol	www.bristolvt.org
Town of Bristol Facebook	www.facebook.com/bristolvt
Bristol Recreation Department	www.bristolvt.myrec.com
The Bristol Hub Teen Center	www.bristolskatepark.com
Lawrence Memorial Library	www.lawrencelibraryvt.org
Northeast Addison Television (NEAT)	www.neatbristol.com
Bristol CORE	www.bristolcore.org
Bristol Recreation Club	www.bristolrecclub.org

### **CLOSED ON THE FOLLOWING HOLIDAYS**

New Year's Day	Fourth of July	Thanksgiving Day
Presidents Day	Labor Day	Day after Thanksgiving
Memorial Day	Veterans Day	Christmas Day

### **MEETINGS**

Selectboard	2 <sup>nd</sup> and 4 <sup>th</sup> Monday at 7:00 p.m.
Planning Commission	1 <sup>st</sup> Tuesday at 7:00 p.m.
Development Review Board	2 <sup>nd</sup> and 4 <sup>th</sup> Tuesday at 7:00 p.m.
Conservation Commission	2 <sup>nd</sup> Thursday at 6:00 p.m.
Energy Committee	3 <sup>rd</sup> Wednesday at 7:00 p.m.