

**Vermont Secretary of State
Office of Professional Regulation
BOARD OF BARBERS AND COSMETOLOGISTS
UNAPPROVED MINUTES
September 17, 2012**

1. The meeting was called to order at 9:03 a.m.

Board Members Present: Madonna Commo, Chair; Ruth Comeau, Vice-Chair; Donna Hendee, Secretary; Jon Somes; and Judith Wernecke.

OPR Staff Present: Colin Benjamin, Board Counsel; Gabriel Gilman, State Prosecuting Attorney; Terry Gray, Board Administrator; and Kara Shangraw, Licensing Board Specialist.

2. The Chair called for approval of the Minutes of the August 20th meeting. Ms. Hendee, made a motion, seconded by Ms. Comeau, to approve the Minutes of the August 20, 2012 meeting as corrected. Motion passed unanimously.

3. **Case Manager's Report/Follow-Up**

4. **Hearings/Stipulations**

The Board held a Default Hearing in the matters of 2012-191 & 2012-190 (Tori's & Tori L. Stone). The Respondent was not present. Gabriel Gilman, Prosecuting Attorney was present for the State. Attorney Benjamin presided for the Board. Based on the information submitted, Ms. Wernecke made a motion, seconded by Ms. Comeau, to find Ms. Stone in Default. Motion passed 4-0. Attorney Gilman recommended a sanction of \$400.00 civil penalty (\$200.00 towards each license) and make it payable within a 120 day period. Ms. Comeau made a motion, seconded by Ms. Wernecke, to accept the States recommendation. The Board went into deliberative session at 9:38 a.m. and out at 10:11 a.m. Motion passed 4-0. A written order will be issued. Ms. Commo, Investigative Team member abstained from the Hearing and vote.

The Board reviewed the *Stipulation and Consent Order* in the matter of 2012-291 (Susan M. Burland). The Respondent was not present. Gabriel Gilman, Prosecuting Attorney was present for the State. Attorney Benjamin presided for the Board. Based on the information submitted, Ms. Commo made a motion, seconded by Mr. Somes, to accept the *Stipulation and Consent Order* as presented. The Board went into deliberative session at 10:30 a.m. and out at 10:38 a.m. The Board voted to Reject the *Stipulation and Consent Order* as submitted. Motion passed 4-0. Ms. Hendee, Investigative Team member abstained from the Hearing and vote.

The Board reviewed the *Stipulation and Consent Order* in the matters of 2011-174 & 2011-173 (Ursula Landry & Reflecting Beauty). The Respondent was not present. Gabriel Gilman, Prosecuting Attorney was present for the State. Attorney Benjamin presided for the Board. Based on the information submitted, Mr. Gilman withdrew the *Stipulation and Consent Order*.

The Board reviewed the *Stipulation and Consent Order* in the matter of 2011-811 (Crystal R. Reed). The Respondent was not present. Gabriel Gilman, Prosecuting Attorney was present for the State. Attorney Benjamin presided for the Board. Based on the information submitted, Ms. Wernecke made a motion, seconded by Ms. Commo, to accept the *Stipulation and Consent Order* as presented. Motion passed 4-0. Ms. Hendee, Investigative Team member abstained from the Hearing and vote.

5. Reports/Guests

6. Correspondence

7. Public Comment/ Other Business

Election of Officers - Ms. Comeau made a motion, seconded by Ms. Hendee, to keep the same slate of officers. Motion passed unanimously. The results of the election were as follows:

Madonna Commo, Chairman
Ruth Comeau, Vice-Chairman
Donna Hendee, Secretary

The Board will be working on their current rules to look for updates and changes needed. They were given the California rules for reference. They will be continuing the review at their meetings. They also discussed having a Board retreat.

8. There being no other business, the meeting adjourned at 11:54 a.m.

Respectfully submitted,

Kara Shangraw
Licensing Board Specialist