

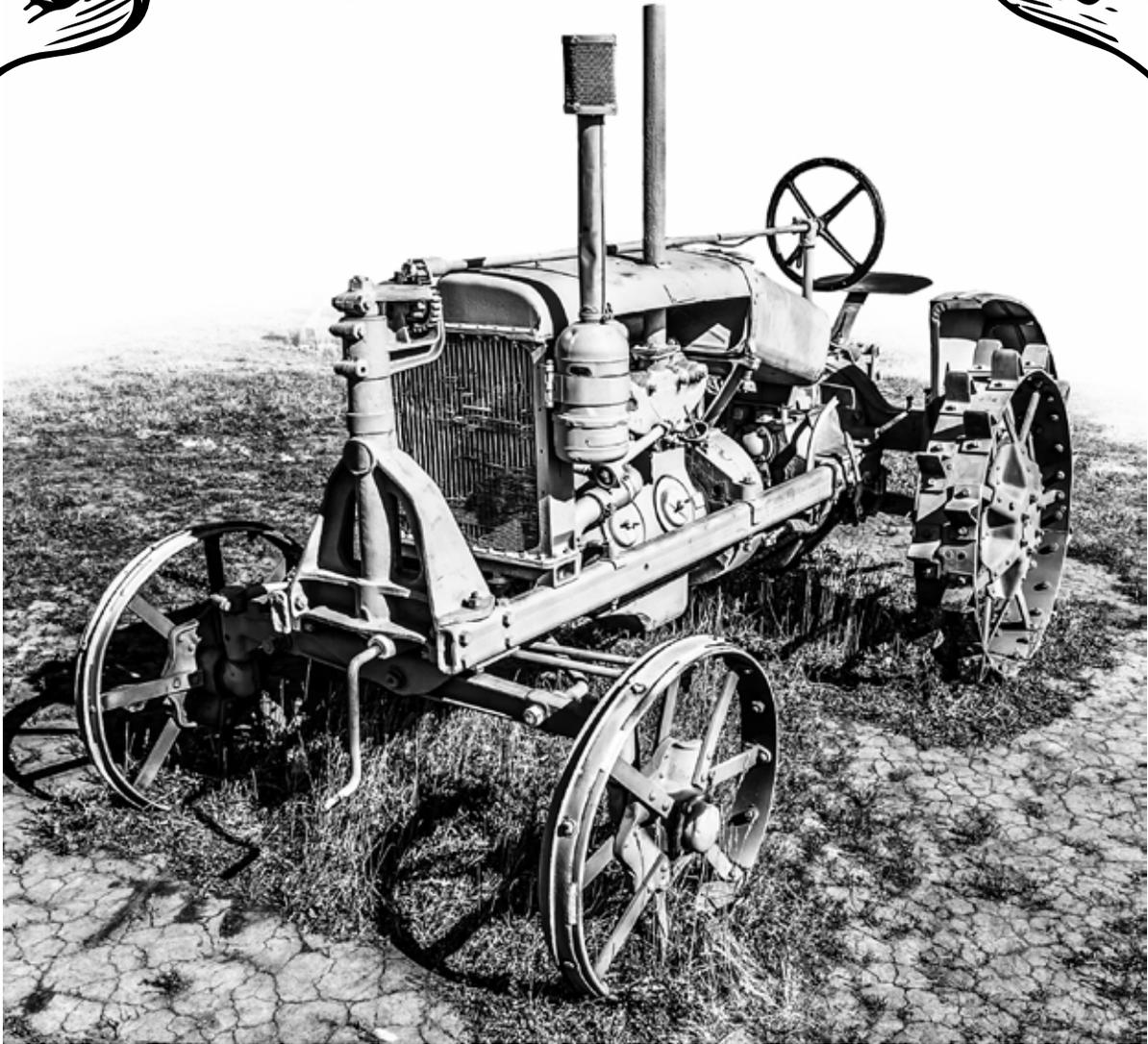
# Annual Report

TOWN OF

# BELVIDERE

VERMONT

*of the Town Officers*



*for the Fiscal Year Ending December 31*

— 2022 —

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# *Dedication*

**Shirley Cox**

1933 - 2022



We dedicate this year's Town report to a great lady who helped this community for years. She cooked hot lunch at the school, she was Lister for years and she was also Assistant Town Clerk. She will be greatly missed.

## **AUDITORS' STATEMENT**

The Town of Belvidere Auditors have examined the accounts of the Town Officers. As far as we can ascertain, the accounts of the town as presented in this report are correct.

Respectfully,  
Debora Baker  
William McLean  
Gary Edmonds

## TOWN OFFICERS

<b>Moderator</b> .....	Freeda Powers	Term expires 2023
<b>Town Clerk</b> .....	Cathy Mander-Adams	Term expires 2023
<b>Town Treasurer</b> .....	Cathy Mander-Adams	Term expires 2023
<b>Select Board</b>		
Earl Domina, Jr. ....		Term Expires 2023
Kenneth Adams, Jr. ....		Term expires 2024
Kevin Leavitt.....		Term expires 2025
<b>Road Commissioner</b> .....	Kevin Leavitt	Term expires 2023
<b>Auditors</b>		
Debora Baker .....		Term expires 2023
William McLean .....		Term expires 2024
Gary Edmonds.....		Term expires 2025
<b>Collector of Delinquent Taxes</b> .....	Mary Hysick	Term expires 2023
<b>First Constable</b> .....	Charlene Spaulding	Term expires 2023
<b>Second Constable</b> .....	Stacy Chase	Term expires 2023
<b>Listers</b>		
Stephanie Domina .....		Term expires 2024
Stacey Chase .....		Term expires 2023
Jodi Tallman/Resigned .....		Term expires 2025
Richard Schoon .....	appointed	Term expires 2023
<b>LNMUUSD Board Member</b> .....	Stephanie Sweet	Term expires 2025
<b>District Solid Waste Supervisor</b> .....	Cathy Mander-Adams	Term expires 2025
<b>Justice of the Peace</b> .....	Cathy Mander-Adams Lucy Howard Thad Tallman Stephanie Draper Andy Iwaskiewicz	

## APPOINTMENTS

Select Board Chair .....	Earl Domina, Jr.
Sexton .....	Larry Brown, Jr.
Fence Viewer.....	Bert Burleson Bill McLean
Heath Officer .....	Vacant
Flood Hazard Officer .....	Jack Slagle
Local Emergency Coordinator .....	Vacant
Transportation Advisory Council.....	Kenneth Adams, Jr.
Fire Warden.....	Vacant
Deputy Fire Warden .....	Vacant
Tree Warden.....	Kevin Leavitt
Animal Control Officer .....	Dean Mercier
Green Up Coordinator .....	Paul Nowell
Lamoille County Planning Commission .....	Carol Caldwell-Edmonds 2024
Planning Commission.....	Debora Baker 2023 Kenneth Adams, Jr. 2024 Mary Hysick 2025 Kathy Marchant 2025 Fran Leavitt 2023 Andy Iwaskiewicz 2024 Vacant
Planning Commission Selectboard Rep.....	Kevin Leavitt
E-911 Coordinator .....	Cathy Mander-Adams
Lamoille Fibernet CUD Representative .....	Carol Caldwell-Edmonds
Lamoille Fibernet CUD Alternate .....	Vacant
Americain Rescue Plan Act Advisory Committee .....	Kathy Marchant Fran Leavitt Mary Hysick Andrew Iwaskiewicz Jack Slagle Lindsay Fletcher-Minor

**WARNING FOR THE ANNUAL TOWN MEETING  
OF THE TOWN OF BELVIDERE, VERMONT  
MARCH 7, 2023**

The inhabitants of the town of Belvidere who are legal voters in the Town Meeting of said Belvidere, are hereby warned and notified to meet in Town Meeting at the Belvidere Central School on Tuesday, March 7, 2023, at 10:00A.M.

Article 1: To elect a Moderator for Town Meeting

Article 2: To elect all other Town Officers required by law; terms are for 1 year unless stated otherwise:

Town Clerk

Town Treasurer

By ballot, A Selectboard member for a term of 3 years

By ballot, a Lister for a term of 3 years

By ballot, a Lister for a term of 2 years

By ballot, an Auditor for a term of 3 years

Road Commissioner

First Constable and, if needed, a Second Constable

Collector of Delinquent Taxes

Article 3: To hear the reports of the Town Officers.

Article 4: To see what action the town will take regarding the collection of taxes. Will the town vote to pay education taxes to the Treasurer on or before September 20, 2023, and pay town taxes to the Treasurer on or before November 15, 2023, and a rate of interest of 1% per month be charged on all overdue taxes beginning December 1, 2023?

Article 5: To fix the rate of compensation for elected and appointed Town Officers, if any.

Article 6: Will the Town vote to expend the current revenues as proposed in the Selectboard's Budget to pay the debts and current expenses of the Town?

Article 7: To do any other business that may legally come before the Town Meeting.

Earl Domina, Jr., Chairman Earl H. Domina Jr. Date 2/1/2023

Kenneth Adams Jr. Kenneth Adams Jr. Date 2/1/2023

Kevin Leavitt Kevin Leavitt - cjma Date 2/01/2023

As Selectboard of the Town of Belvidere

Received and recorded at the Belvidere Town Clerk's Office:

Cathy Mander-Adams, Town Clerk Date 2/01/2023

# NOTICE TO VOTERS

## For Local Elections

### **BEFORE ELECTION DAY:**

**CHECKLIST POSTED** at Town Clerks Office and Belvidere Central School by February 5, 2023. If your name is not on the checklist, then you must register to vote.

**HOW TO REGISTER TO VOTE:** There is no deadline to register to vote. You will be able to register to vote on the day of the election. You can register **prior** to Town Meeting by visiting the town clerk's office or going online to **olvr.vermont.gov**

### **ON ELECTION DAY:**

**If your name was dropped from the checklist in error**, or has not been added even though you submitted a timely application for addition to the checklist, you can fill out a new registration form.

! If the clerk or Board of Civil Authority does not add your name, you can appeal the decision to a superior court judge, who will settle the matter on Election Day. Call the Secretary of State's Office at 1-800-439-VOTE (439-8683) for more information.

**If you are a first-time voter who submitted your application to the checklist individually by mail and did not submit the required document**, you must provide a current and valid photo identification, or a bank statement, utility bill, or government document that contains your name/current address.

**If you have physical disabilities**, are visually impaired or can't read, you may have assistance from any person or your choice. If any voters you know have disabilities, let them know they can have assistance from any person of their choice.

**If you know voters who cannot get from the car into the polling place** let them know that ballot(s) may be brought to their car by two election officials.

**If you have any questions or need assistance while voting, ask your town clerk or any election official to help.**

### **NO PERSON SHALL:**

- ❖ Vote more than once per election, either in the same town or in a different town.
- ❖ Mislead the Board of Civil Authority about your own or another person's true residency or other eligibility to vote.
- ❖ Hinder or impede a voter going into or from the polling place.
- ❖ Socialize in a manner that could disturb other voters in the polling place.
- ❖ Offer bribe, threaten or exercise undue influence to dictate or control the vote of another person.

**FOR HELP OR INFORMATION:** Call the Secretary of State's Office at 1-800-439-8683.

**If you believe that any of your voting rights have been violated**, you may file an Administrative Complaint with the Secretary of State's Office, 128 State Street, Montpelier, VT 05633

**If you believe you have witnessed efforts to commit any kind of fraud or corruption in the voting process**, you may report this to your local United States Attorney's Office

**If you have witnessed actual or attempted acts of discrimination or intimidation in the voting process**, you may report this to the Civil Rights Division of the United States Department of Justice at 1-800-253-3931.

**TOWN OF BELVIDERE, VERMONT**  
**Town Meeting Minutes**  
**JUNE 7, 2022**

The Annual Town Meeting for the Town of Belvidere was held on June 8, 2022, at the Belvidere Community Club facilities. The date and location of the annual meeting was changed from previous years due to COVID-19 and permission from Governor Phil Scott.

Mary Hysick, Town Moderator, called the meeting to order at 10:05 am. Mary reviewed the Rules for Meeting Order. Voting instructions for the meeting were given as well as announcements.

**Article 1:** To elect a Moderator for Town Meeting. Mary Hysick was nominated and she declined the nomination. Freeda Powers was nominated by Ken Adams, Jr. and seconded by Jay Murphy. There were no further nominations and Freeda Powers was elected as Moderator by voice vote.

**Article 2:** To elect all other Town Officials required by law; terms are for 1 year unless stated otherwise:

**Town Clerk:** Cathy Mander-Adams was nominated by Earl Domina, Jr. and seconded by Brent Jones. There were no further nominations and Cathy Mander-Adams was elected by voice vote.

**Town Treasurer:** Cathy Mander-Adams was nominated by Earl Domina, Jr. and seconded by Joseph Konrad. There were no further nominations and Cathy Mander-Adams was elected by voice vote.

**By ballot: A Selectboard member for a term of 3 years.** Kevin Leavitt was nominated by Brent Jones and seconded by Ken Adams, Jr. There were no further nominations. Gary Edmonds made a motion and was seconded by Stacey Chase, that the clerk cast 1 ballot for the election of Kevin Leavitt to Selectboard for a term of 3 years. Motion carried. Kevin Leavitt was elected for a term of three years.

**By ballot: A Lister for a term of 3 years.** Jodi Tallman was nominated by Stacey Chase and seconded by Stephanie Draper. There were no further nominations. Debora Baker made a motion and was seconded by Earl Domina, Jr. that the clerk cast 1 ballot for the election of Jodi Tallman as Lister for a term of 3 years. Motion carried. Jodi Tallman was elected for a term of three years.

**By ballot: An Auditor for a term of 3 years.** Gary Edmonds was nominated by Debora Baker and Earl Domina, Jr. seconded. There were no further nominations. Thad Tallman made a motion and was seconded by Earl Domina, Jr. that the clerk cast 1 ballot for the election of Gary Edmonds as Auditor for a term of 3 years.

**Road Commissioner:** Kevin Leavitt was nominated by Brent Jones and seconded by Joseph Konrad. There were no further nominations and Kevin Leavitt was elected as Road Commissioner by voice vote.

**First Constable:** Charlene Spaulding was nominated by Brent Jones and seconded by Stacey Chase. There were no further nominations and Charlene Spaulding was elected as First Constable by voice vote.

**Second Constable:** Stacey Chase was nominated by Charlene Spaulding and seconded by Pamela McKenna. There were no further nominations and Stacey Chase was elected as Second Constable by voice vote.

**Collector of Delinquent Taxes:** Mary Hysick was nominated by Pamela McKenna and Seconded by Jodi Tallman. There were no further nominations and Mary Hysick was elected as Collector of Delinquent Taxes by voice vote.

**Lamoille Regional Solid Waste District Supervisor for a term of 2 years.** Cathy Mander-Adams was nominated by Debora Baker and seconded by Gary Edmonds. There were no further nominations and Cathy Mander-Adams was elected by voice vote.

**Article 3:** To elect a Schoolboard member to the LNMUUSD for a term of 3 years. Stephanie Sweet was nominated by Cathy Mander-Adams and seconded by Jay Murphy. There were no further nominations and Stephanie Sweet was elected by voice vote.

**Article 4: To hear the reports of the Town Officers.** Carol Caldwell-Edmonds made the motion to accept the reports of the Town Officers and Susan Schill seconded the motion. Cathy Mander-Adams informed the body that former Auditor, Melissa Manka, resigned as Auditor in January and Gary Edmonds was appointed by the Selectboard to complete Melissa Manka's term.

Mary Hysick asked for an explanation of the line item under Code 1700, Town Reappraisal 2021, on the Belvidere Selectboard 2022 Proposed Budget called Belvidere Lister Support found on page 9 of the Town Report. Cathy Mander-Adams explained that the line item is money dedicated to paying the local lister that accompanied the professional appraiser, Vermont Appraisal Company Representative, Stearns Allen, to assist in the property appraisals. The money paid to the local appraiser was from the Property Reappraisal Reserve Fund dedicated for that service.

Pamela McKenna questioned why there is more money needed for 2022. Ken Adams Jr. explained that the Reappraisal took place in both years. Stacey Chase also explained that the Lister's yearly budget for regular duties for 2022 will be lower due to the time spent on the reappraisal.

Susan Schill asked for an explanation for the increased amount spent, over the budgeted amount, on line item 1900 Legal/Attorney Fees. Selectboard member, Ken Adams, explained that more legal advice was required to help with several town road projects, such as proper language for advertisements for the many FEMA road work that was necessary to complete and there were significant costs involved in the property tax sales that have taken place. Kevin Leavitt for up with more explanations the Road Commissioner requested. Motion to accept the reports as submitted. Approved by voice vote.

**Article 5: To see what action the town will take regarding the collection of taxes. Will the town vote to pay education taxes to the Treasurer on or before September 22, 2022, and pay town taxes to the Treasurer on or before November 17, 2022, and a rate of interest of 1% per month be charged on all overdue taxes beginning December 1, 2022?** Susan Schill moved and Pamela McKenna seconded the motion. There were questions asked about how and when the tax rates will be known. The state determines the education rate in July and the town tax rate is based on the towns Grand List and the approved Town Budget. Typically, the Selectboard set the rate for the town tax based on information provided by the Listers reported Grand List Form 411 supplied to the state. The motion was called by Thad Tallman. The article was approved by voice vote.

**Article 6: To fix the rate of compensation for Town Officers, if any.** Susan Schill moved to accept the 2022 Proposed Town Officer Compensation Summary located on the top of page 16 of the town report and asked for an adjustment to the proposed hourly rate to \$16.00 per hour instead of \$20.00 per hour. Pamela McKenna seconded the motion. Joseph Konrad made a motion and Charlene Spaulding seconded, to amend Susan Schill's Amendment and suggested the hourly rate be \$17.50 per hour instead of \$16.00 per hour. The body voted in favor of Joseph's amendment with 20 in favor and 8 not in favor of the amended amendment. The body was asked to vote on Article 6 with the compensation rate changed to \$17.50 per hour. May Hysick requested the vote be by paper ballot and there were 7+ voters in agreement. Total votes cast was 30. Result: 21 – Yes and 9- No in favor of the amended amendment of \$17.50 per hour.

Fran Leavitt made a motion that the Belvidere Planning Commission members and the Belvidere Representative to the Lamoille County Planning Commission be added to the compensation list at a rate of \$20.00 per meeting. The motion was called and approved by voice vote. The request was challenged and the motion was voted down.

Article 6 was brought back to the floor by Susan Schill and seconded by David Muir with the motion to adjust the rate of pay to \$16.00 per hour for those hourly positions stated on page 16. This motion was voted by voice vote and again was defeated by 10 Yes votes and 15 No votes. Article 6 was brought back to the floor again, by Joseph Konrad and seconded by Jay Murphy, to move Article 6 with the rate of compensation for hourly wage positions to be amended to \$17.50 per hour, with the Board of Civil Authority members, Board of Abatement members, and Lamoille Regional Solid Waste Management District Representative to continue to receive \$20.00 per meeting and the Selectboard to continue to receive \$25.00 per meeting. The vote on this article was voted by voice vote with 17 Yes votes and 8 No votes for the amended rate of \$17.50 per hour for all hourly positions.

**Article 7: Will the Town vote to expend the current revenues as proposed in the Selectboard's Budget to pay the debts and current expenses of the Town?** Motion moved by Gary Edmond's and seconded by Thad Tallman. Ken amended the budget to \$179,330.00 by removing \$4,000.00 from the original proposal due to the change of the rate of compensation approved in Article 6. Motion approved by voice vote.

**Article 8: Will the Town authorize the Selectboard to borrow money to pay the debts and current expenses of the Town in the anticipation of the collection of taxes?** Susan Schill Moved the motion and Joseph Konrad seconded. Motion passed.

**Article 9: To do any other business that may legally come before the Town Meeting.**

- Carol Caldwell-Edmonds gave an update on progress of Lamoille FiberNet CUD progress.
- Joseph Konrad requested that compensation for Belvidere Planning Commission members and the Lamoille County Planning Commission representative be added to next year's compensation proposal.
- Jack Schill asked if Morgan Bridge will be open during the winter months in the future?
- Kevin Leavit – Tree Warden – informed the community of the need to do a count of ash trees on town property and asked for volunteers.
- David Muir complimented the Selectboard on the work done on the town roads last year. He asked about projects for the 2022 season. Kevin Leavitt, Road Commissioner, explained the immediate plans for the town gravel pit needs that need to be met first.
- Rhonda Osgood asked that Juanita Brown, a life long resident of Belvidere be remembered. Juanita passed away on Monday, June 6, 2022.

Meeting adjourned at 1:00 pm

## **MESSAGE FROM THE SELECT BOARD AND ROAD COMMISSIONER**

In 2022, Town operations were again subject to the prevailing conditions and restrictions of the Covid-19 pandemic (although to a much lesser degree than in the last 2 years), and thanks go out to everyone for their patience and cooperation in these extraordinary times.

Belvidere received a Grant-in-Aid grant for FY22-23, and the plan is to complete this highway project in the spring of 2023. As a result of the federal stimulus act, Belvidere received additional funding from FEMA for the 2019 Halloween storm repair projects, and FEMA authorized the Selectboard to spend it at our discretion on additional road improvements. This additional FEMA reimbursement was used to crush and stockpile 3000 yards of gravel at the Town gravel pit, as well as to cover some of the unexpected expense of the extreme mud season conditions experienced by towns throughout the State, and the road washout on Back Road on November 7th. The Town should also receive additional Halloween Storm reimbursement payments from the State of Vermont's emergency management funding. The Selectboard and Road Commissioner thank the Lamoille County Planning Commission for their assistance in applying for and administering various grants that reimbursed the Town for some of the projects mentioned above. Thanks also to the contractors who provided their services to complete these projects.

The Emerald Ash Borer has been detected in Belvidere, and in a proactive approach, the town Tree Warden will be coordinating a roadside Ash tree inventory with the help of the appropriate state agencies. The Road Commissioner is working to control tree and shrubbery growth along all the town highway roadsides, to improve gravel surfaces on an ongoing basis, and to continue routine maintenance such as grading, ditching, and culvert cleaning. Speed limit ordinances for Smithville and Laraway Mtn. roads were implemented in 2022, and appropriate signage will be installed during the 2023 construction season.

The Selectboard, as stewards of the American Rescue Plan Act (ARPA) funding that Belvidere has received, appointed four Planning Commission members, along with two additional community members, to form an ARPA Advisory Committee to seek public input and identify opportunities where this money might benefit our town. Look for more information from the ARPA Advisory Committee -which currently has one vacancy - as it begins its outreach to the community.

The region's Communication Union District, Lamoille Fibernet, is dedicated to bringing high speed internet to our residents. Our representatives to this organization report regularly to the Belvidere Selectboard and Planning Commission on progress that the CUD is making. In conjunction to improving high-speed internet access in town, the Planning Commission is also researching ways to improve cell service throughout the community.

The Vermont Appraisal Company, aided by our own board of Listers, completed the town-wide reappraisal in the summer of 2022. Thank you to all our property owners for cooperating with these folks as they performed their task.

On behalf of all Belvidere residents, the Selectboard offers a big "Thank You" to all who serve as an elected or appointed town official. It is because of their dedicated service that we thrive as a community and maintain our presence in discussions of regional importance within Lamoille County and beyond. For the last few years however, the Selectboard has been unable to fill some of the appointed officers' positions, and we encourage interested residents to consider accepting an appointment for one term to see if it is something they are comfortable doing.

## BELVIDERE SELECTBOARD 2023 PROPOSED BUDGET

CODE	General Fund Expenses	2022 Budget	2022 Actual	2022 Bud - Act	2023 Proposed
	<b>SALARIES (see detailed summary in town report)</b>				
	Town Clerk & Treasurer	18,655.00	15,072.00	3,583.00	20,125.00
	Assistant Town Clerk & Treasurer	3,500.00	4,620.00	(1,120.00)	4,375.00
135	Listers	1,835.00	2,440.00	(605.00)	4,725.00
	Quick Books Support	175.00	189.00	(14.00)	175.00
120	Auditors	1,312.00	643.00	669.00	790.00
150	Ballot Clerks	2,365.00	2,500.00	(135.00)	850.00
140	Board of Civil Authority	300.00	300.00	-	160.00
145	Board of Abatement	100.00	-	100.00	220.00
	Tax Collector Fees	-	2,475.00	(2,475.00)	
	LRSWMD Rep	240.00	100.00	140.00	240.00
2000	Meetings and Training	200.00	168.00	32.00	400.00
2010	Mileage	500.00	360.00	140.00	350.00
130	Selectboard (includes \$150 SB Chair stipend)	2,200.00	2,030.00	170.00	2,050.00
	FICA & Medicare Match	2,500.00	2,313.00	187.00	2,750.00
1700	<b>TOWN REAPPRAISAL 2022</b>				
	Contracted Reappraiser	13,280.00	11,995.00	1,285.00	
	Belvidere Lister Support	2,500.00	5,426.00	(2,926.00)	
	Required computer software	-		-	
	<b>TOWN OFFICE</b>				
1802	Office Supplies	1,000.00	954.00	46.00	2,000.00
201	Postage	850.00	1,033.00	(183.00)	1,000.00
210	Town Report Expense	850.00	613.00	237.00	850.00
1803	Office Machines	1,000.00	-	1,000.00	500.00
1800	Office Expense & Building Maintenance	2,500.00	494.00	2,006.00	2,500.00
1801	IT Expense & Town Website	2,800.00	3,362.00	(562.00)	3,500.00
	Record Digitization	-	1,622.00	(1,622.00)	1,800.00
922	Banking & Wire Fees and Reconciliation Adjustments	100.00	4.00	96.00	100.00
1505	Advertising	1,200.00	1,349.00	(149.00)	1,350.00
921	SOV Marriage License Payments	-	150.00	(150.00)	
1850	Municipal Records Restoration & Preservation	3,500.00	60.00	3,440.00	3,500.00
1510	<b>ANIMAL CONTROL</b>				
920	License Fees	200.00	280.00	(80.00)	200.00
	Animal Control / Pound Fees	1,000.00	160.00	840.00	1,000.00
1900	<b>LEGAL</b>				
	Attorney's Fees	5,000.00	6,310.00	(1,310.00)	4,000.00
1520	<b>VLCT DUES</b>				
	Annual Pro-rated Fee	1,525.00	1,525.00	-	1,570.00
	<b>PLANNING EXPENSE</b>				
820	LCPC appropriation	210.00	210.00	-	210.00
	Belvidere Planning Commission funds	250.00	-	250.00	250.00
	ARPA Advisory Committee funds	-	-	-	750.00
	<b>UTILITIES</b>				
410	Town Office Electricity	1,000.00	777.00	223.00	900.00
400	Street Lights Electricity	1,800.00	1,549.00	251.00	1,600.00
411	Sand Pile Electricity	350.00	259.00	91.00	300.00
412	Gravel Pit Electricity	400.00	294.00	106.00	400.00
420	Town Office Phone & Internet	1,100.00	1,099.00	1.00	1,100.00
430	Town Office Heating Fuel	1,700.00	510.00	1,190.00	1,700.00
	<b>PUBLIC SAFETY</b>				
500	Lamoille County Sheriff 911 Dispatch	7,877.00	5,911.00	1,966.00	8,400.00
510	Johnson Fire Dept. Coverage	14,805.00	14,802.00	3.00	15,250.00
520	NEMS Ambulance Service	14,885.00	14,544.00	341.00	15,340.00
600	Insurance	2,600.00	1,715.00	885.00	2,600.00
1201	Emergency Shelter & Generator				
	Generator Annual Inspection	1,025.00	1,025.00	-	1,025.00
	Generator Repairs	500.00	366.00	134.00	500.00
	Generator Fuel	300.00		300.00	300.00
900	<b>COMMUNITY SERVICES</b>				
	See Detailed Summary in Town Report	4,815.00	4,765.00	50.00	4,794.00
501	<b>LAMOILLE COUNTY ASSESSMENT</b>				
	Annual Pro-rated Fee	3,670.00	3,546.00	124.00	3,890.00
	<b>General Fund Expenses TOTAL</b>	<b>128,474.00</b>	<b>119,919.00</b>	<b>8,555.00</b>	<b>120,389.00</b>

## BELVIDERE SELECTBOARD 2023 PROPOSED BUDGET

<b>HIGHWAY</b>					
1000	Winter Road Maintenance	65,000.00	64,899.00	101.00	70,655.00
1100	Summer Road Maintenance	15,000.00	12,626.00	2,374.00	20,000.00
1001	SOV Class 3 Road Projects	18,500.00	20,023.00	(1,523.00)	18,500.00
1101	FY 23-24 Better Roads Projects	72,000.00	-	72,000.00	95,000.00
1106	FY 21 & FY 22-23 Grant-In-Aid Projects	6,000.00	-	6,000.00	10,000.00
1620	LCPC Admin Expense FEMA projects	3,000.00	2,903.00	97.00	-
1150	Municipal Road General Permit (Annual MRGP Fee)	500.00	500.00	-	1,200.00
1203	Storm Damage & Mud Season Expense	3,000.00	8,560.00	(5,560.00)	3,500.00
1107	Road Signs	4,000.00	958.00	3,042.00	3,000.00
1102	Gravel Pit Misc. Expense	500.00	-	500.00	500.00
1200	Highway Grant Matching Reserve Fund	10,000.00	10,000.00	-	10,000.00
<b>Highway Fund Expenses TOTAL</b>		<b>197,500.00</b>	<b>120,469.00</b>	<b>77,031.00</b>	<b>232,355.00</b>
<b>TOTAL BUDGETED EXPENSES</b>		<b>325,974.00</b>	<b>240,388.00</b>	<b>85,586.00</b>	<b>352,744.00</b>
2300	<b>TAX REFUNDS (unbudgeted)</b>				
	Overpayment of taxes refunded	-	2,596.00	(2,596.00)	-
				-	
	<b>EDUCATION (unbudgeted at the local level)</b>				
	Lamoille North Modified Unified District Payment	-	405,338.00	(405,338.00)	-
	Education expense is budgeted at the Lamoille District mtg. and voted by Australian ballot on Town Meeting Day				
				-	-
		-		-	-
1105	Special Gravel Pit Exp. - Crush & Stockpile Gravel	-	22,358.00	(22,358.00)	
2022	November Washout on Back Road	-	4,936.00	(4,936.00)	
<b>TOTAL UNBUDGETED EXPENSES</b>		<b>-</b>	<b>435,228.00</b>	<b>(435,228.00)</b>	<b>-</b>
<b>GRAND TOTAL OF EXPENSES</b>		<b>325,974.00</b>	<b>675,616.00</b>	<b>-349,642.00</b>	<b>352,744.00</b>

## BELVIDERE SELECTBOARD 2023 PROPOSED BUDGET

<b>NON-TAX REVENUE</b>					
		2022	2022	2022	2023
		Budget	Actual	Act - Bud	Proposed
	Tax Overpayments	-	2,596.00	2,596.00	
	Education Payment	-	405,338.00	405,338.00	
	Grant Reimbursements:				
	Additional FEMA Halloween Storm Reimbursement	-	28,644.00	28,644.00	
		-		-	
	Better Roads Grants Reimbursement	60,000.00	-	(60,000.00)	76,000.00
	Grant-in-Aid Reimbursement	4,800.00	-	(4,800.00)	8,000.00
	FEMA Admin Reimbursement Payment	1,496.00	-	(1,496.00)	
	FEMA Admin match from Reserve fund	1,504.00		(1,504.00)	
	SOV Class 3 Road Payment	18,500.00	19,939.00	1,439.00	18,500.00
	Better Roads & Grant-in-Aid Match from Reserve Fund	13,200.00	-	(13,200.00)	21,000.00
	ARPA Funds	-	-	-	750.00
	Mun. Records Restoration & Preservation Reserve Fund	3,500.00	60.00	(3,440.00)	3,500.00
	Fleet Permits	200.00	210.00	10.00	200.00
	Interest Income	3,500.00	4,072.00	572.00	3,500.00
	Tax Collector Fees Collected	-	3,414.00	3,414.00	
	Reappraisal Reserve Fund	18,000.00	17,421.00	(579.00)	
	Marriage License Revenue	120.00	180.00	60.00	120.00
	Pound Fee & Dog License Revenue	330.00	458.00	128.00	330.00
	Copies, Faxes, Misc. Fees	500.00	991.00	491.00	500.00
	Recording Fees		5,814.00	5,814.00	
	Other Income	-	(45.00)	(45.00)	
	Attorneys' Fees Collected		2,630.00	2,630.00	
	Contingency fund Coverage Unanticipated Highway Expense:	-	7,113.00	7,113.00	
	Mud Season - \$5560			-	
	November Washout on Back Road - \$1553	-		-	
	<b>TOTAL NON-TAX REVENUE</b>	<b>125,650.00</b>	<b>498,835.00</b>	<b>373,185.00</b>	<b>132,400.00</b>
	<b>GRAND TOTAL EXPENSES LESS REVENUE</b>	<b>200,324.00</b>	<b>176,781.00</b>	<b>23,543.00</b>	<b>220,344.00</b>
	<b>PROPOSED BUDGET LESS SURPLUS</b>	<b>20,972.00</b>			<b>23,543.00</b>
	<b>AMOUNT TO BE RAISED BY PROPERTY TAXES</b>	<b>179,352.00</b>			<b>196,801.00</b>

## TOWN INCOME 2022

1100 ARPA Funds.....	\$	54,579.73
1300 FEMA Reimburse .....		28,643.70
20 Current Town Taxes.....		164,855.92
21 Current Non-Residential Ed.....		219,980.74
22 Current Homestead Ed. Taxes .....		176,198.95
23 Current Tax Overpymt .....		-2,595.66
30 Del. Tax Collections .....		42,857.96
31 Del. Tax Collector Fees .....		3,414.02
32 Del. Tax Interest.....		3,125.50
35 Delinquent Tax Atty Fee.....		2,629.99
40 Interest income .....		945.58
50 Copies .....		50.15
501 Dog licenses .....		398.00
503 Impound Fee .....		60.00
53 Land Record copy .....		636.00
535 Green Mountain Passports.....		10.00
60 SOV Highway Class 3 .....		19,939.26
62 SOV Equalization Funds .....		291.00
63 SOV Reappraisal.....		2,473.50
66 SOV Pilot Funds .....		16,036.44
67 SOV Current Use.....		42,411.00
68 SOV Grant-In-Aid Reimburse.....		
2022 Bog Road.....		4,500.00
FY21 - Bog Road/Gillilan .....		4,774.80
Total 68 SOV Grant-In-Aid Reimburse.....		9,274.80
69 Better Roads Reimbursements .....		
BR0850 - Bog Road.....		20,000.00
Total 69 Better Roads Reimbursements.....		20,000.00
80 Recording Fee.....		
80a. RPC Fund .....		2,040.00
80 Recording Fee - Other .....		5,814.00
Total 80 Recording Fee .....		7,854.00
81 Certified copies.....		40.00
82 UCC Recording .....		31.00
83 Vault use.....		224.00
92 Marriage License .....		180.00
95 Fleet Permit .....		210.00
Other Income.....		-45.00
<b>General Fund Revenue .....</b>	<b>\$</b>	<b>814,710.58</b>

# 2022 TOWN EXPENSE - AUDITORS' REPORT

(1/1/2022-12/31/2022)

## General Fund

1000 Winter Roads.....	\$ 64,898.88
1001 SOV Class 3.....	20,023.18
1100 Summer Roads.....	12,625.50
1105 Special Gravel Pit Exp.....	22,357.50
1107 Town Road Sign Expense.....	958.01
1150 Municipal Roads General Pe.....	500.00
120 Auditors Salaries.....	643.12
1201 Emergency Shelter.....	1,390.97
1203 Mud Season Expense.....	8,559.90
130 SELECTBOARD Remuneration.....	2,030.00
140 Board of Civil Authority.....	300.00
150 Elections Ballot Clerks.....	2,500.18
1505 Advertising.....	1,349.47
1510 Animal Control.....	160.00
1520 VLCT Dues.....	1,525.00
1620 FEMA Projects.....	2,902.86
1700 Town Reappraisal.....	11,995.00
1800 Town Office Expense.....	493.99
1801 Town Office IT Expense.....	3,362.07
1802 Office Supplies.....	953.67
1850 RPD Expenses.....	60.00
1900 Legal & Professional Servi.....	6,310.10
2000 Meetings & Training	
LRSWMD.....	100.00
2000 Meetings & Training - Other.....	168.00
Total 2000 Meetings & Training.....	268.00
201 Postage.....	1,033.10
2010 Mileage Expense.....	360.45
2022 Back Road Washout.....	4,936.08
210 Town Report Expense.....	612.91
400 Town Street Lights.....	1,548.92
410 Town Office electricity.....	776.61
411 Town Sand Pile Electricity.....	258.79
412 Town Gravel Pit Electricity.....	293.57
420 Phone & Internet.....	1,098.85
430 Heating Fuel.....	510.00
500 Lamoille County Sheriff's.....	5,910.50
501 Lamoille Cty Court Assmt.....	3,546.00
510 Fire Protection.....	14,802.00
520 Newport Ambulance.....	14,544.22
600 Insurance.....	1,714.50

## TOWN EXPENSES 2022 *continued*

820 LCPC Planning Assistance.....	210.00
900- Appropriations Community S.....	4,765.00
920 Dog License Expenses.....	
920a Tags & Forms.....	75.03
920b. SOV Animal License Return.....	205.00
Total 920 Dog License Expenses.....	280.03
921 SOV Marriage License Return.....	150.00
Bank Charges.....	4.00
Ed Taxes LNMUUSD.....	405,337.86
Payroll Expenses.....	33,239.83
<b>Total Expenses</b> .....	<b>\$ 662,100.62</b>

### RECONCILIATION

<b>Town Receipts</b> .....	<b>\$ 814,710.58</b>
<b>Town Expenses</b> .....	<b>\$ 662,100.82</b>
<b>Bank Accounts</b>	
Capital Account.....	\$ 107,661.18
Community Bank checking.....	\$ 45,518.29
Community Bank sweep.....	\$ 492,681.35
Gospel Fund.....	\$ 8,108.83
Leased Land Conveyance.....	\$ 46,194.11
NEFCU Regular Share.....	\$ 25.17
Petty Cash.....	\$ 50.00
R1 Muni Records R&P Funds .....	\$ 15,430.69
R2 Reappraisal Fund.....	\$ 4,594.87
R3 Hwy Grants Matching Fund .....	\$ 25,914.10
R4 Town Contingency Fund .....	\$ 25,000.00
Tax Sale Contingency Fund.....	\$ 5,963.50
Town Contingency Sweep .....	\$ 300,873.31
A/R.....	\$ 70.70

## 2023 Community Services Summary

Expenses	2022 Actual	2022 Budget	2023 Proposed
<b><i>Community Services:</i></b>			
American Red Cross.....	\$ 150.00	\$ 150.00	\$ 150.00
Johnson Food Shelf.....	150.00	150.00	150.00
Central Vt. Adult Basic Ed. ....	100.00	100.00	100.00
Cambridge Food Shelf.....	100.00	100.00	100.00
Capstone Community Action .....	300.00	300.00	150.00
Central Vt. Council on Aging.....	500.00	500.00	500.00
Clarina Howard Nichols Center .....	150.00	150.00	150.00
Habitat for Humanity of Lam. Co. ....	100.00	100.00	100.00
Home Share Now .....	100.00	100.00	100.00
Lamoille Restorative Center .....	250.00	250.00	250.00
Lamoille Community House - 365 .....	100.00	100.00	100.00
Lamoille County Mental Health.....	100.00	100.00	100.00
Lamoille Econ. Dev. Corp.....	50.00	50.00	50.00
Lamoille Home Health & Hospice.....	1,045.00	1,045.00	1,074.00
Lam. County Spec. Investigation Unit .....	225.00	225.00	225.00
Meals on Wheels of Lam. County.....	300.00	300.00	300.00
North Country Animal League .....	200.00	200.00	200.00
Rural Community Transportation.....	250.00	250.00	250.00
VACD ( Vt. Dry Hydrant Program) .....	100.00	100.00	100.00
Vt. Center for Independent Living.....	195.00	195.00	195.00
Belvidere Green Up Day Program.....	50.00	50.00	50.00
<b>GRAND TOTAL.....</b>	<b>\$4,515.00</b>	<b>\$4,515.00</b>	<b>\$4,394.00</b>

## 2023 PROPOSED TOWN OFFICER COMPENSATION SUMMARY

	2023
	Proposed at \$17.50 per hr.
Town Clerk & Treasurer	
1150 hours per year @ \$17.50 per hour .....	\$ 20,125.00
Assistant Town Clerk & Treasurer	
250 hours per year @ \$17.50 per hour .....	\$ 4,375.00
Listers 270 hours per year @ \$17.50 per hour.....	\$ 4,725.00
Auditors 45 hours per year @\$17.50 per hour .....	\$ 790.00
Delinquent Tax Collector Fees (unbudgeted item)	
Quick Books assistance @\$17.50 per hour .....	\$ 175.00
FICA Medicare and Social Security matching .....	\$ 2,750.00
Sub-total 2023 proposed payroll expense items.....	\$ 32,940.00
*Select Board @ \$25 per meeting.....	\$ 1,900.00
plus Select Board Chair additional stipend.....	\$ 150.00
*Board of Civil Authority @ \$20 per meeting .....	\$ 160.00
*Board of Abatement @ \$20 per meeting.....	\$ 220.00
*LRSWMD Representative @ \$20 per meeting .....	\$ 240.00
*Ballot Clerks 48.5 hours per year @ \$17.50 per hour.....	\$ 850.00
Sub-total 2023 proposed non-payroll expense items .....	\$ 3,520.00
* Starred items not paid through "payroll", because no taxes were withheld	
<b>TOTAL 2023 PROPOSED TOWN OFFICER SALARIES EXPENSE.....</b>	<b>\$ 36,460.00</b>

## 2022 ACTUAL TOWN OFFICER COMPENSATION SUMMARY

	2022
	Actual
Town Clerk & Treasurer.....	\$ 15,075.00
Assistant Town Clerk & Treasurer .....	\$ 4,620.00
Listers @ \$17.50 per hour .....	\$ 2,440.00
Delinquent Tax Collector Fees (unbudgeted item) .....	\$ 3,121.00
Quick Books Set-up, training & assistance @\$17.50 per hour .....	189.00
FICA Medicare and Social Security matching .....	2,313.00
Sub-total 2022 Actual Payroll Expense.....	\$ 27,755.00
*Auditors @ \$17.50 per hour.....	\$ 643.00
*Select Board @ \$25 per meeting.....	\$ 1,880.00
plus Select Board Chair additional stipend.....	\$ 150.00
*Board of Civil Authority @ \$20 per meeting .....	\$ 300.00
*Board of Abatement @ \$20 per meeting.....	\$ -
*LRSWMD Representative @ \$20 per meeting .....	\$ 100.00
*Ballot Clerks @ \$17.50 per hour .....	\$ 2,500.00
Sub-total 2022 actual non-payroll expense items.....	\$ 5,573.00
* Starred items not paid through "payroll", because no taxes were withheld	
<b>TOTAL 2022 ACTUAL TOWN OFFICER SALARIES EXPENSE .....</b>	<b>\$ 33,328.00</b>

## DELINQUENT TAXES - 2022

<b>Beginning Balance</b> .....	<b>\$ 36,850.14</b>
2022 Warrant - Ed Tax.....	\$ 22,303.70
2022 Warrant - Town Tax.....	\$ 6,335.13
Total Due .....	<u>\$ 65,488.97</u>
Collected .....	\$ (43,332.76)
<b>Total Due</b> .....	<u><b>\$ 22,156.21</b></u>

## 2022 VITAL RECORDS

BIRTHS: 3  
DEATHS - 2  
MARRIAGES - 3

*Town of Belvidere*

3996 VT ROUTE 109

BELVIDERE, VT 05442