

**Board of Professional Engineering  
Secretary of State, Office of Professional Regulation  
89 Main Street, 3<sup>rd</sup> Floor, Montpelier, VT  
Unapproved Minutes  
Meeting of December 4, 2014**

1. The meeting was called to order at 9:35 a.m.

Members present: William Atkinson, P.E., Chair; Brad Aldrich, P.E., Vice-Chair; Katherine Hill, P.E. Secretary; Raymond Forsell, P.E.; Claus Bartenstein, P.E. and Bonnie Giuliani, public member.

OPR Personnel present: Christopher Winters, Director of OPR; Colin Benjamin, Board Counsel; and Kara Shangraw, Licensing Board Specialist.

2. The Chair called for the approval of the minutes of the November 6th meeting. Ms. Hill made a motion, seconded by Mr. Aldrich, to approve the November 6, 2014 minutes as submitted. Motion passed unanimously.

3. **Reports/Guests/ Legislative Updates:**

Director Winters attended the meeting to discuss the proposed changes to Title 3. He also gave Ms. Giuliani a certificate signed by the Secretary of State for her Ten years of service to the Board.

Attorney Benjamin worked with the Board on their Rules revision.

4. **Hearings/Stipulations:**

5. **Complaints/Follow ups:**

Ms. Shangraw gave the Case Managers report as Ms. Preston was out of the office, there are currently 13 pending cases.

2014-621 - The Board reviewed the report of concluded investigation. Ms. Hill, made a motion, seconded by Mr. Forsell, to accept the Investigative Team's recommendation and concluded the case without formal prosecution. Motion passed 5-0. Mr. Aldrich, Investigative Team member abstained from the vote.

6. **NCEES Correspondence:**

7. **Miscellaneous Correspondence:**

Wall certificates for individuals approved at the previous meeting were signed by the secretary.

8. **Other Business Introduced by the Board:**

9. **Public Comment:**

10. Ms. Hill made a motion, seconded by Ms. Giuliani, to approve the following applicants for licensure on the basis of endorsement from another state and/or their National Council of Examiners for Engineering and Surveying's Record indicating "Model Law Engineer." Motion passed unanimously.

Boyer, Sr., John, T (Architectural)  
Cudlitz, Ross, A (Civil)  
Dzwonczyk, John, G (Civil)  
Panebianco, Gary, W (Civil)  
Snyder, Jason, A (Civil)  
Almonte, Anthony, M (Electrical)  
Chehayeb, Souheil, S (Electrical)  
Lam, Frank, J (Electrical)  
Rudnicki, Stephen, H (Structural I)

Bak, Jeffrey, A (**Structural I not Civil**)  
Dorn, Sr., Adam, J (Civil)  
Fitch, Jeffrey, S (Civil)  
Revette, Benjamin, B (Civil)  
Welch, Chelsea, G (**Structural I not Civil**)  
Baxley, William, M (Electrical)  
Eisenrich, Brian, L (Electrical)  
MacCormack, Jr., Robert, M (Mechanical)  
Gerges, Rafik, R (Structural II)

11. Ms. Hill made a motion, seconded by Ms. Giuliani, to approve the following application(s) to sit for the Principals and Practice exam. Motion passed unanimously.

Avery, Nancy, L (Civil)  
Supan, Karen, E (Mechanical)

Griffin, Jonathan, A (Civil)  
Lovett, Kevin, J (Structural II)

12. Ms. Hill made a motion, seconded by Ms. Giuliani, to approve the following application(s) to sit for the Fundamentals of Engineering exam. Motion passed unanimously.

Trowbridge, Christopher, R

13. There being no further business, the Board meeting adjourned at 1:01 p.m.

Respectfully submitted,

Kara Shangraw  
Licensing Board Specialist