



**STATE OF VERMONT**  
VERMONT INTERACTIVE WORKING GROUP  
SEC. E.602.1 OF ACT 58 OF 2015

Friday, June, 19, 2015

Minutes subject to approval

Members present:

Justin Johnson, Secretary of Administration  
John Sayles, representative from Vermont Interactive Technologies  
Jim Porter, designee for Commissioner of Public Service  
Patricia Moulton, Secretary of Commerce and Community Development  
Chad Wawrzyniak, designee for Commissioner of Labor  
Yasmine Ziesler, representative of Vermont State Colleges  
Rob Chapman, representative of Vermont Access Network  
Paul Costello, representative of the Vermont Council on Rural Development  
Martha Reid, State Librarian  
Representative Kathleen Keenan

Other Attendees: Joint Fiscal Office staff, and various interested members of the public

Justin Johnson, Secretary of Administration, called the meeting to order at 11:00 a.m. Introductions were followed by a decision to have Secretary Johnson remain as chair at least through the next meeting. The working group discussed the FY 2016 budgetary process that resulted in the statutory charge of the working group. Summary background information was provided by John Sayles, representative from Vermont Interactive Technologies, and Yasmine Ziesler, representative of the Vermont State Colleges. A discussion resulted in the following requests:

1. The last full-year budget, both operating and capital.
2. Any historical budget analysis, i.e., what has the budget been over the years, both operating and capital.
3. A list of users, and the amount of time they have used the system. If possible look back 5 years.
4. An aggregate of the number of hours used on the system in total, disaggregated in any way possible, such as by studio, category of user, specific users, etc.
5. An equipment inventory.
6. A list of the studios and the status (VSC/non-VSC hosted, lease status).
7. To the extent we have reports or research already:
  - a. The competitive environment, i.e., other for-profit providers or services available in Vermont;
  - b. Description of other states that have similar public systems, and the status of those systems;
  - c. Listing of other systems in Vermont (e.g., Google hangouts in the libraries, Learning Network of Vermont, State College system, Agency of Education, etc.).

8. Yearly report of budget narratives.
9. VIT circuit inventory.

The working group felt the decision to schedule the next meeting should be made once the information above could be compiled and distributed to members. The working group adjourned at 12:10 p.m.

Steve Whitaker, a member of the public, provided his opinions on issues and areas for consideration by the working group; he subsequently provided an e-mail summarizing his comments to the working group.

Respectfully submitted,

The Legislative Joint Fiscal Office