

Secretary of State  
Office of Professional Regulation  
BOARD OF ALLIED MENTAL HEALTH PRACTITIONERS  
Meeting: Thursday, January 21, 2016 at 8:00 a.m.  
89 Main Street, Montpelier, VT

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UNAPPROVED MINUTES

Present: Tammy Austin, William (Bill) Scarlett, Scott Giles and Paul Sahba, Ad Hoc Member;  
Absent: Jane Dale and Jaime Blouin; Office of Professional Regulation Personnel: Diane Lafaille, Carla Preston and Larry Novins.

I. General Business

1. The meeting was called to order at 8:15 a.m.
2. The minutes of the December 17, 2015 meeting were approved as written.

II. Hearings/Closing Reports

Cohen, David – A Preliminary Denial Hearing was held. The Board reversed its decision to preliminarily deny.

III. Case Managers Report – There are 17 pending cases. 1 case is in intake; 3 are ready for Investigative Team meetings; 8 are with investigators and 5 are pending hearing.

IV. File Reviews

Alvin, Jennelle – Her education has been approved. She has successfully completed the NCE. Supervision and the passage of the NCMHCE is still needed.

Binette, Neil – MFT – Supervision approved.

Crotty, Carolyn – Endorsement from MA not accepted. She can apply on the basis of examination.

DeMartino, Dana – Additional information is needed.

Harkins, Michelle – Education and supervision has been approved.

Jacobs, Elizabeth – Approved for licensure.

King, Katharine – Approved for licensure – 5 year rule.

Kulig, Sarah – Additional information is needed.

Moriarty, Kelly – Approved for licensure.

Sheppard, Michael – Supervision and education has been approved.

Stanford, Cynthia – MFT – Approved for licensure.

Webster, Marcia – Additional information needed.

VI. Other

1. Continuing education requests were reviewed.
2. The Board discussed revisions to its rules.
3. The Board's next meeting is scheduled for February 18<sup>th</sup>, 2016.

VII. The Board adjourned at 3:00 p.m.

Respectfully submitted by: Diane Lafaille, License Board Specialist