



Board of Nursing

Office of Professional Regulation, Vermont Secretary of State

89 Main Street, 3rd Floor • Montpelier, VT 05620-3402

<https://sos.vermont.gov/opr/>

MINUTES

July 10, 2023

Remote Meeting

1. **Call to Order:** The meeting was called to order at 9:00 a.m. by the Chair, Jennifer Laurent.

Board members present: Jennifer Laurent, William “Jamie” Floyd, Kelly Sinclair, Jennifer Lyon, Luana Tredwell, Ginger Gillette-Kent, Daniel Coane, Deborah Belcher and Krystal Bemier.

Absent: Matthew Choate

Staff members present: Shiela Boni, Nursing Board Executive Officer; Carrie Phillips, Pharmacy Executive Officer; Lauren Layman, Board Counsel; Noura Eltabbakh, General Counsel; Emily Trudeau, General Counsel, Kristin Donnelly, Case Manager; Elizabeth Kneen, Case Manager, Julie Bowen, Docket Clerk; Tara Grenier, Chief Licensing Administrator, Danielle Rubalcaba, Business Project Manager, Corrine Reynolds, Licensing Administrator; Kamanie Sweet, Licensing Administrator; Michelle Lavoie, Licensing Administrator, Kelsi Alger, Administrative Services Coordinator, Laticia Garcia, Enforcement Licensing Administrator; Michael Warren, Chief Investigator, Kris Bowdish, OPR Deputy Chief Investigator; Shawn McGarvin, Investigator; Michael Desjardins, Investigator; Shawn McGarvin, Investigator; Matthew Knisley, Investigator, Dennis Menard, Investigator.

Prosecuting Attorneys: Jennifer Colin, Rachel Heath, George Hasselback and Ultan Doyle.

Guests: Sarah Stanley, Jess Burke, and Peter Diedrich

2. **Approval of Minutes from June 12, 2023**

William “Jamie” Floyd moved to approve the minutes of the June 12, 2023, with the correction to the Discipline Hearings: 2023-2 to spell out each person’s name for votes no & yes. Other Business: School of Nursing Annual Report: to change “remove” to “move” and “under” to “below “. Luana Tredwell seconded, the motion passed unanimously, and Krystal Bernier abstained.

3. **Executive Officer Report**

Shiela Boni:

- Shared Senate Health Committee said that VT is mis-interpreting LNA skills assessment, more discussions to come.
- Prometric LNA testing company is not providing testing within the 30-day window.
- Excel Testing additional LNA testing program doing well.
- OPR office renovations: projected to start end of July beginning of August and maybe in November the board can join in person in the new boardroom, and we will also continue to offer remote access.
- NSBN Meeting: reminder if anyone would like to listen to sessions that are going to be streamed feel free to reach out to Shiela.

4. Discipline Hearings

- 2022-235 – *In re: Simone Allison, Contested Hearing: Specification of Charges*
 - The matter was heard on the record. William “Jamie” Floyd made the motion to accept the charges as written, Krystal Bernier seconded. The motion passed unanimously.
- 2023-98 – *In re: Eden Netelkos, Contested Hearing: Summary Suspension*
 - The matter was heard on the record. William “Jamie” Floyd moved to accept the charges as written, Jennifer Lyon seconded. The motion passed unanimously.
- 2020-235 – *In re: Sarah Stanley, Contested Hearing: Petition for Reinstatement*
 - The matter was heard on the record. Due to flooding conditions in Central Vermont the board recessed until noon and then went into deliberative session 12:00 until 12:19 pm. Jennifer Lyon made the motion to deny the request for petition for reinstatement, Deb Belcher seconded. The motion passed unanimously.
- 2009-393 – *In re: Rachel Stebbins-Navy, Contested Hearing: Petition for Expungement and Removal of Reprimand*
 - Jennifer Colin, the Prosecuting Attorney advised that Ms. Stebbins-Navy emailed the docket clerk this morning that she had to work and was unable to attend, she just received the notice on Saturday. The notice was sent out in a short amount of time. Jennifer Colin asked the board to motion to continue this matter later. The board unanimously agreed.
- 2023-39 – *In re: Holly Switser, Uncontested Hearing: Stipulation and Consent Order*
 - Jennifer Laurent, Board Chair took role call; 5 board members were able to participate in this hearing; Jennifer Lyon, Daniel Coane, Ginger Gillette-Kent, Jennifer Laurent, & Deb Belcher. 3 board members recused themselves: Kelly Sinclair, Luana Tredwell and William “Jamie” Floyd. Jennifer Laurent apologized to Jessican Burke, defendant’s attorney, that the board could not take up the matter until next month due to not having a quorum.
- 2023-2 – *In re: Robert Kuyon, Uncontested Hearing: Stipulation and Consent Order*
 - After review Daniel Coane moved to accept the states order, Jennifer Lyon seconded. The motion passed unanimously.
- 2023-34 – *In re: Ogbeini Bello, Uncontested Hearing: Order on Motion for Default*
 - After review William “Jamie” Floyd moved to accept the states order, Deb Belcher seconded. The motion passed unanimously. Krystal Bernier was absent.

5. Other Business

- Resignation of Thomas Harvey. Shiela Boni advised of Thomas Harvey’s resignation at last month’s meeting. Shiela will follow up with the Governor’s Office to find out the status of a replacement board member.
- The board discussed how agenda items should be communicated and distributed. The board would like NGLP as their source for board meeting information and only receive email for notifications of updates sent to NGLP. Shiela will discuss with Aprille and Corrine.

6. Public Comment

None.

Adjournment

There being no additional business, Jennnifer Laurent adjourned the meeting at 12:59 p.m.

Next Scheduled Meeting – August 14,2023 at 9:00
am.

Please check the office [website](#) for updates.