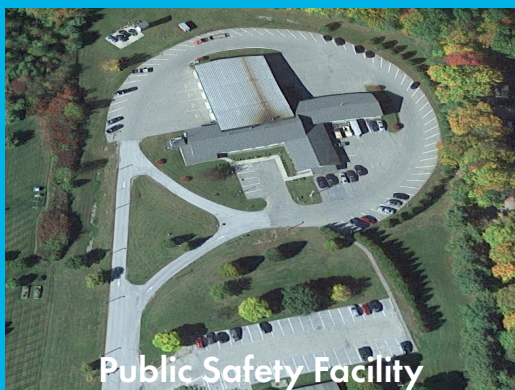
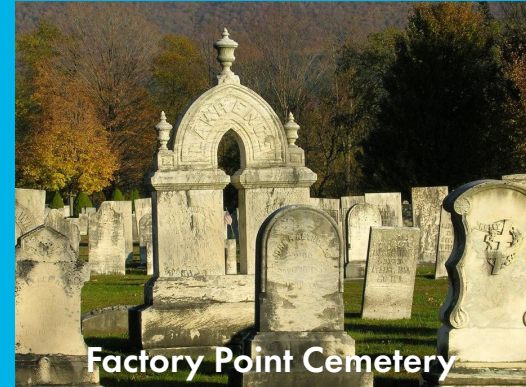


TOWN OF MANCHESTER

VERMONT

INFRASTRUCTURE



TOWN INFRASTRUCTURE

To some, they are just concrete, steel, and wood, joined together based on blueprints to form some structure or roadway. But to others, they are temples of democracy, social gathering places and venues for the arts and culture. They provide us our unique sense of place and community. In Manchester, these places are: the Town Green, the Town Hall, the Dana L. Thompson Memorial Park, the Park House, downtown Manchester including the roundabout and historic Main Street, Adams Park, and historic Factory Point Cemetery.

All of us, including Town Meeting, the Selectboard, Town management and Town departments such as the Public Works Department, Parks and Recreation and the Water and Sewer departments, are entrusted with their upkeep and improvement, for the betterment of the community and in order to pass them along to those that come after us.

The Factory Point Green represents the Town's industrial past. Built on the site of the first industrialization of Manchester, and later the old Ford garage, the Green is the focal point of downtown with its strategic location just east of the Vietnam Veterans Bridge (aka the Big Roundabout), and at the crossroads of the Northshire where Routes 11/30 and historic 7A come together. First purchased in 1990, and developed into a park, the Town recently installed concrete sidewalks, which are dedicated to Manchester's Military Veterans from the Revolutionary War onward, lighting, and the Ivan C. Beattie Bandstand, which sits at the center of the Green and is used frequently for concerts and gatherings.

The largest of the Town's parks, the Dana L. Thompson Memorial Park, named after Dana L. Thompson, the Chief of Police, informally known as the Rec. Park, is the hub of recreation not just in Manchester but in the region. Purchased by the Town in 1974, it was opened in 1975 and has steadily improved since then into the gem that it is today.

In 1995, Town Hall, which included the Police Department and the Fire Department, moved from the cramped Depot Street building to the current location on Main Street. The new Town Hall has served as our center for democracy, hosting public meetings and elections. The Public Safety Facility located behind Town Hall has served as the hub of public safety: police, fire, rescue and emergency management. The Town continues to make improvements to these important structures in order to keep up with ever changing needs, like the renovation of the Kilburn Room, adding conference rooms to Town Hall, renovating the Police Department space and adding an Emergency Management Center to the Public Safety Facility.

In addition to all of the more interesting infrastructure highlighted above, the Town continues to make the necessary improvements and provide the necessary maintenance that makes Manchester an attractive place to live, work and visit. This includes public sidewalks, lighting, water and sewer services, parking lots (like the Depot District lot), roadway maintenance and paving, street sweeping, tree trimming, parks maintenance and mowing of the grounds.

Just recently, the Selectboard named the roadway into Town Hall as Jeff Williams Way, in honor of our DPW Director, Jeff Williams, who has served the Town for over 40 years. It is Jeff and his crew, and the crew at the Water and Sewer Departments, that work so hard, often on nights, weekends, and holidays, caring for our shared assets, that allow us to come together as a community to celebrate, dance, vote, meet, mourn, and all the other community gatherings that we partake in during any given year.

***Ivan Beattie, Wayne Bell, Greg Cutler, Steve Nichols, and Jan Nolan
The Manchester Selectboard***

TOWN AND SCHOOL MEETINGS SCHEDULE

Town & School Floor Meeting Manchester

Saturday, March 3, 2018 1:00 PM

Manchester Elementary-Middle School

Australian Ballot Voting

Tuesday, March 6, 2018 8:00 AM—7:00 PM

Town Hall

Taconic and Green School District Meeting

Tuesday, February 27, 2018 at 7:00 PM

Flood Brook School

The Town Report is divided into two parts: Part A and Part B. Part A includes the proposed budgets for the municipal government and school district, tax information, Town Meeting Warning, minutes from last year's Town Meeting, and contact information. Part B includes reports from officers, department heads, non-profits, financial reports, and the list of appointed and elected Town officials.

Part A is mailed to all postal patrons of zip codes: 05254 and 05255. Both Part A and Part B may be picked up at the Town Meeting, Kilburn's Convenience Store, Town Hall, Discount Beverage and the Manchester Community Library. Residents may request that a copy of Part B be mailed to them by contacting Heather Beaudry at 802-768-9095 or h.beaudry@manchester-vt.gov.

Also, Part A and Part B are available for download at
<http://manchester-vt.gov/document-center/>

This format is designed to save the taxpayers money and reduce paper consumption.

Acknowledgments

Printing: Express Copy

Designed by: Heather K. Beaudry

*Thank you to all contributors without whom
this report would not be possible.*

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Emergency Management
Fire Department
Investment Advisory Committee
Parks and Recreation
Police
Sewer and Water
Zoning, Planning & Economic Development
Town Clerk

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Manchester School District Board of
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MEMS Principal Report
Burr & Burton Report and Budget.....
Long Trail School

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Bennington County Regional Commission ...
Bennington County Solid Waste Alliance
BROC: Community Action in Southwestern
Vermont
Center for Restorative Justice
The Collaborative
Greater Northshire Acces TV (GNAT)
Green Mountain RSVP & Volunteer Center ..
Manchester Dog Park

Manchester Community Library
Manchester Community Library Budget
Neighbor to Neighbor
Northshire Rescue Squad
Northshire Rescue Squad Budget
Project Against Violent Encounters
Southwestern Vermont Council on Aging
The Tutorial Center
Vermont Association for the Blind &
Visually Impaired
Vermont Center For Independent Living

SECTION 10 TOWN FUND BALANCES

General Fund
Sewer Department
Water Department
Property Tax Relief Reserve Fund
Capital Improvement & Reserve Fund
(CIRC)
Reappraisal Reserve Fund
Yetta Isaacs Fund
Manchester Recreation Department
Police Benevolent Fund
Town Service Officer Account
Fire Department Equipment Fund
Factory Point Cemetery Association
Factory Point Cemetery Trust Fund
Joseph Burr Fund
Otto Condermann Trust Fund
Madeline Warner Cemetery Fund
Public Debt

SECTION 1 GENERAL INFORMATION

Office Hours

Monday-Friday

8:00 AM - 4:30 PM

www.manchester-vt.gov

Police - Fire - Rescue

Public Safety Building

6041 Main St

P: 802-362-2121

F: 802-362-0202

Animal Control

Manchester Police Department

Emergency Management

Andy Reed

E: a.reed@manchester-vt.gov

Fire

Towslee, Chris - Chief

E: c.towslee@manchester-vt.gov

Police

Michael Hall - Chief

michael.l.hall@vermont.gov

Town Hall

6039 Main St

P: 802-362-1313

F: 802-362-1314

Assessing - Option 5

Karen Lemnah - Assessor

E: k.lemnah@manchester-vt.gov

Joyce Scribner - Asst. Assessor

E: j.scribner@manchester-vt.gov

Factory Point Cemetery

Contact John O'Keefe - Town Mgr

Finance & Accounting - Option 4

Ruth Woodard - Director

E: r.woodard@manchester-vt.gov

Human Resources & Operations - Option 2

Leslie Perra - Manager

E: l.perra@manchester-vt.gov

Planning & Zoning - Option 3

Janet Hurley - Director

E: j.hurley@manchester-vt.gov

Leslie Perra, Assistant Administrator

E: l.perra@manchester-vt.gov

Town Clerk - Option 1

Anita Sheldon - Town Clerk

E: a.sheldon@manchester-vt.gov

Laura Streiber, Assistant Town Clerk

E: l.streiber@manchester-vt.gov

Town Manager - Option 2

John P. O'Keefe - Town Manager

E: j.okeefe@manchester-vt.gov

Heather Beaudry - Executive Asst.

E: h.beaudry@manchester-vt.gov

Health - Parks & Rec - DPW - Water & Sewer

Health Control Officer

David Sheldon

P: 802-733-1045

Parks and Recreation

340 Recreation Park Rd

P: 802-362-1439

Liz Ambuhl - Director

E: l.ambuhl@manchester-vt.gov

Nikki Dexter - Asst. Director

n.dexter@manchester-vt.gov

Public Works Department

Jeff Williams - Director

P: 802-362-3283

E: j.williams@manchester-vt.gov

Water and Sewer

David Sheldon - Superintendent

P: 802-733-1045

E: d.sheldon@manchester-vt.gov

Schools

Burr and Burton Academy (BBA)

Mark Tashjian - Headmaster

Meg Kenny - Assistant Headmaster

P: 802-362-1775

www.burrburton.org

Manchester Elementary-Middle School (MEMS)

Irene Nadler - Co-Principal

Martin Nadler - Co-Principal

P: 802-362-1597

www.manchesterschools.org

Bennington Rutland Supervisory Union (BRSU)

Jackie Wilson - Superintendent

P: 802-362-2452

Emergencies

Call 9-1-1. If you are debating whether to call 9-1-1, stop and call 9-1-1 immediately! Let the trained Police and Fire Departments or Rescue Squad decide the proper response.

Non-Emergencies

During regular business hours, call the Town department that is responsible for the service in question. For example, if you are calling about snow plowing, call the Department of Public Works. After hours, call the Town's Dispatch Center at 362-2121; do not call 9-1-1.

Safety

Keep your neighborhood safe. Don't hesitate to report suspicious or illegal activity to the Police Department. Even if an arrest isn't made, repeated patrols have a positive effect on public safety.

Parking

Parking is prohibited on all Town roads and Town owned parking lots between November 1 and March 31 from 1:00 AM to 6:00 AM.

Water Leaks

Keep an eye on your water bill - look for spikes in usage because it might be a water leak. Call the Manchester Water Department at 362-1313, option 2, if you suspect a water leak. Also, fix running toilets and faucets because they can waste large amounts of water.

Building Permits

Before you build or expand a shed, barn, deck or other structure in the Town of Manchester, call the Town's Zoning Administrator at 802-362-1313, option 3 to find out whether you need a building permit.

Dog Licenses

Dogs (and wolf-hybrids) must be licensed by **April 1st**, each year. Owners should contact the Town Clerk's Office at 362-1313, option 1, for more information. Dogs should be leashed when not on the owner's property and owners must pick up and properly dispose of all waste on public and private property.

Sunderland Transfer Station Managed By Casella

4561 Sunderland Hill Road
Arlington, VT 05250
P: 802-362-1789
www.casella.com/dropoff/vt/arlington/

Drop-off Hours:

Mon - Tue: 7:30 AM - 2:00 PM
Thu - Fri: 7:30 AM - 2:00 PM
Sat: 7:30 AM - 11:30 AM

Solid Waste and Recycling Information

Michael Batchner
Solid Waste Program Manager
802-442-0713, ext. 2
mbatchner@bcrcvt.org

Trash Removal

For new residents, please note that the Town does not provide trash removal. There are several solid waste disposal companies in the area. Residents may also bring trash, for a fee, and recyclable materials directly to the transfer station in nearby Sunderland.

Snow Removal

State Law and Town Ordinance requires residents and businesses to clear snow and ice from sidewalks in front of their property. The Town does provide limited sidewalk plowing as a convenience. Roadway plowing is always a priority, though. Please do not push snow into roadways.

Fires

State law prohibits burning of trash and other hazardous materials. Typically, other burning, such as untreated wood, requires a permit: contact the Manchester Fire Department at 802-362-2121 for more information.

Vending

Vending is defined as the selling of merchandise or food at non-permanent locations (essentially not buildings) within the Town. Vending requires a permit and is regulated by Town Ordinance. Contact the Town Manager's Office at 802-362-1313, option 2, for more information.

SECTION TWO: WARNINGS

WARNING

TOWN OF MANCHESTER & TOWN SCHOOL DISTRICT ANNUAL TOWN MEETING (2018)

The legal voters of the Town of Manchester and the Manchester Town School District, Manchester, Vermont are hereby notified and warned that the Town and District will hold an annual meeting which will commence at the Manchester Elementary-Middle School gymnasium (80 Memorial Ave.) on Saturday, March 3, 2018 at 1:00 p.m. to transact any business not involving Australian ballot voting. The meeting will then adjourn until Tuesday, March 6, 2018 on which date the polls will open at 8:00 A.M. and close at 7:00 P.M. at the Manchester Town Offices (6039 Main Street) to vote by Australian ballot.

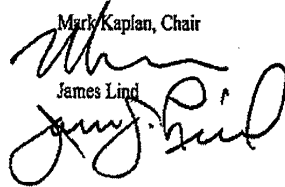
Manchester School District Informational Meeting

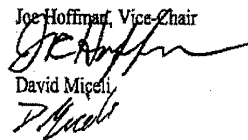
Voting by ballot on March 6, 2018:

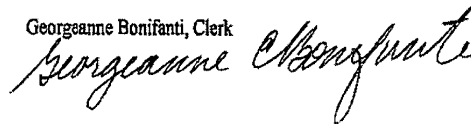
ARTICLE 1: To elect two school directors for a term that will expire on the date the District ceases to exist pursuant to the Merger Study Report and Articles of Agreement approved by the State Board of Education on December 20, 2016.

Dated this 11th day of January 2018.

MANCHESTER SCHOOL BOARD OF DIRECTORS

Mark Kaplan, Chair
James Lind


Joe Hoffman, Vice-Chair
David Miceli


Georgeanne Bonifanti, Clerk


Town of Manchester Floor Meeting:

ARTICLE 2. To present awards and make acknowledgments.

ARTICLE 3. To hear and act upon the report of the Town Officers.

ARTICLE 4. To determine by vote the day taxes shall be payable and what discount, if any, shall be allowed, if paid on or before the time specified, and what interest shall be charged for delinquency.

ARTICLE 5. Shall the Town appropriate \$4,853,369 to defray the operating expenses of the Town for the ensuing year, less anticipated non-property tax revenue, plus any voted appropriations?

ARTICLE 6. Shall the Town appropriate \$1,198,000 to defray the capital expenses of the Town for the ensuing year, less anticipated capital-related non-property tax revenue?

ARTICLE 7. Shall the Town transfer all Fiscal Year 2019 local option tax revenues in excess of \$1,292,000 into the Property Tax Relief Reserve Fund; provided that, in the case of a deficiency in local option tax revenues, funds from the Property Tax Relief Reserve Fund may be used to offset the deficit; provided further, the amount transferred from the Property Tax Relief Reserve Fund to the General Fund and Fiscal Year 2019 local option tax revenues shall not exceed a total of \$1,292,000?

ARTICLE 8. Shall the Town vote to authorize \$50,000 from the Taxpayer Relief Reserve Fund to the Manchester Business Association for the purposes of marketing the Town of Manchester and Village of Manchester; and other functions associated with visitor and tourist services, including ITV Fest, as approved by the Selectboard; provided, that any funds authorized under this Article shall require an equal non-town match?

TOWN OF MANCHESTER WARNING

ARTICLE 9. Shall the Town authorize up to \$30,000 from the Capital Improvement Reserve and Contingency (CIRC) Fund for the purpose of providing the Town share of a state grant related to the paving of a portion of East Manchester Road?

ARTICLE 10. Shall the Town authorize \$40,000 from the Capital Improvement Reserve and Contingency (CIRC) Fund for the resurfacing and improvement of the tennis courts at the Dana L. Thompson Memorial Park?

ARTICLE 11. Shall the Town authorize up to \$25,000 from the Capital Improvement Reserve and Contingency (CIRC) Fund for the required match to a Recreational Facilities Grant from the State of Vermont for improvements to the Dana L. Thompson Memorial Park?

ARTICLE 12. Shall the Town of Manchester vote on whether the Town shall purchase a parcel of land from Riley Rink to North Road, opposite Squires Road, from Old Railroad Bed, LLC by Australian ballot?

ARTICLE 13. Shall the voters authorize the Selectboard to appoint a town treasurer as provided in 17 V.S.A. §2651(f)?

ARTICLE 14. Shall the Town vote, pursuant to 24 V.S.A. Chapter 87, to authorize the creation of a special assessment district in order to finance a portion of water main projects that increase or improve water service that in part provides enhanced fire protection; provided, that the district shall include all developed properties within 1,000 feet of a fire hydrant served by the Town's water distribution system or the parcel is served by the Town water system; provided, that the assessment shall be based on the real assessed value of parcels in the district and funds collected shall be dedicated to the Water Department; and, provided, that this article shall be further defined by regulations promulgated by the Board of Water Commissioners through the rulemaking process?

ARTICLE 15. Shall the Town appropriate a total of \$17,481 to the following human service organizations, pursuant to 24 V.S.A. § 2691 and § 2692? (1) \$420 to Vermont Center for Independent Living; (2) \$500 to Vermont Association for the Blind and Visually Impaired; (3) \$1,000 to The Collaborative; (4) \$1,500 to Neighbor to Neighbor; (5) \$1,500 to Retired Senior Volunteer Program; (6) \$1,811 to Community Action in Southwestern Vermont; (7) \$1,850 to Project Against Violent Encounters; (8) \$2,000 to Center for Restorative Justice; (9) \$2,000 to Greater Northshire Access Television; (10) \$2,400 to Bennington Area Habitat for Humanity; (11) \$2,500 to the Tutorial Center.

ARTICLE 16. Shall the Town vote to endorse the resolution printed in the Town Report (Part A) entitled 2018 Town Meeting Environmental Resolution? (non-binding, advisory question)

ARTICLE 17. To transact any other business appropriate to come before Town Meeting.

Town of Manchester

Voting by ballot on March 6, 2018:

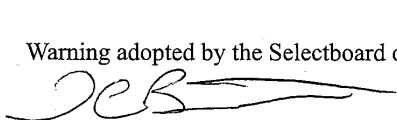
ARTICLE 18. Shall up to \$1,500,000 of anticipated unexpended proceeds of the Town's August 1, 2017 Water System Improvement Bond be used to make additional water system improvements, namely, Lincoln Avenue, Roberts Road and Prospect Street water main replacements, and the installation of a pressure reducing valve and related water main rehabilitation on Main Street?

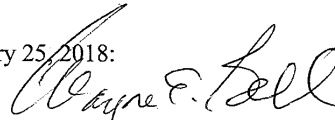
ARTICLE 19. Shall the Town appropriate \$4,000 for the support of the Southwestern Vermont Council on Aging?

ARTICLE 20. Shall the Town appropriate \$232,773 for the support of the Manchester Community Library?

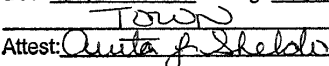
ARTICLE 21. To elect Town Officers for the ensuing year.

Warning adopted by the Selectboard on January 25, 2018:


Ivan C. Beattie, Chair


Wayne E. Bell, Vice-Chair


Gregory T. Cutler

Manchester, VT Town Clerk's Office
_____ 01/25 _____ 2018 at _____
_____ 7 o'clock 00 minutes P M
Book 14 on Page 316 of _____
_____ Town records.
Attest:  xvc
Town Clerk

[VOTED YES VIA TELEPHONE]

Steven A. Nichols, Clerk

Janet K. Nolan

Article 16 of the 2018 Town Warning:

(See pages 6-7)

“The undersigned voters of the Town of Manchester request that the SelectBoard warn the following resolution for our 2018 Town Meeting:

Whereas extreme and erratic temperatures, increasingly severe storms, flooding, a rise in tick-borne disease, and threats to farmers and maple sugar makers clearly demonstrate that climate change is one of the most urgent problems facing our state, nation and the world, and

Whereas the State of Vermont has a goal in the Comprehensive Energy Plan to achieve 90% of its energy from renewable sources by 2050, yet is making insufficient progress towards achieving that goal;

Now, therefore, be it resolved:

1. That the Town urges the State of Vermont to:
 - a. Halt any new or expanded fossil fuel infrastructure, including but not limited to energy pipelines;
 - b. Firmly commit to at least 90% renewable energy for all people in Vermont, with firm interim deadlines; and
 - c. Ensure that the transition to renewable energy is fair and equitable for all residents, with no harm to low-income people, people of color, or rural communities.
2. That the Town will do our part to meet these demands by committing to efforts such as:
 - a. Protecting town lands from fossil fuel infrastructure, denying easements or agreements for any pipelines crossing town lands;
 - b. Enlisting state support in weatherizing town buildings and schools and installing alternative energy, such as roof-top solar, for town structures;
 - c. Other initiatives to improve the quality of life while helping to reduce overall use of energy.”

UPCOMING PROJECTS

Depot Street Project

In the spring and summer of 2018, the Town will be transforming Depot Street into a human scale roadway. The center two-way left turn lane will be removed in certain locations in favor of green space and bicycle lanes. The green space will provide a buffer from traffic for pedestrians, an opportunity for plantings and trees along the road, snow storage space in the winter, and stormwater infiltration in the warmer months. Pedestrian crossings will be enhanced to more safely cross the street, and bicycles will have a dedicated lane between the Main Street Roundabout and Highland Avenue. The fire hydrants along the project area on Main St will be replaced as part of the project. The new hydrants will be in service (providing fire protection) upon completion of the project. To maximize our investment, this project will be combined with a state funded paving project along Main Street and Depot Street, minimizing construction length and leveraging federal funds for a coordinated project. We are excited for this opportunity to reconstruct Depot Street to reflect the true scale of our community and promote healthy travel opportunities in our downtown.

Main Street Water Project

The Main Street Water Main Replacement Project is anticipated to begin construction in April 2018. Construction will continue throughout the spring and summer and is expected to be completed in October 2018. The work will begin at the Courthouse in Manchester Village and extend south along Main Street to Prospect Street. All properties connected to the waterline along the project area will have their water services connected to the new waterline with a new shutoff valve. The project will also include water service reconnections on Seminary Avenue to a newer waterline in order to abandon an aging waterline. It is anticipated that Main Street will be reduced to one lane of traffic at times during the project. Please take caution driving, cycling and walking through the construction zones and plan some extra time into your commute in case of traffic delays. The Town of Manchester appreciates your patience during construction. If you have any questions regarding the upcoming construction work, please contact John O’Keefe, Town Manager.

If individual property owners within the project area would like to replace their water service from the shutoff valve to their building, this would be a great time to do it. The replacement from the shutoff to the building would be at the property owner’s cost. Please contact John O’Keefe for further information on how to coordinate a water service replacement.

John O’Keefe, Town Manager
802-362-1313
j.okeefe@manchester-vt.gov.

**For detailed information on articles 14 and 18 please visit:
<http://manchester-vt.gov/2018-water/>**

SECTION 3 MEETING MINUTES

Saturday, March 4, 2017 1:00 P.M.

Moderator W. Michael Nawrath called the meeting to order at 1:00 P.M. He spoke about the history of the annual Town Floor Meeting and reviewed Roberts Rules of Order. Richard Long led the audience in the Pledge of Allegiance. Moderator Nawrath asked for unanimous consent from present voters to allow one non-voter from an agency seeking funding to speak and department heads to address questions pertaining to their respective departments. With unanimous consent, it was so moved. He then read the warning:

Legal Voters of the Town of Manchester, County of Bennington, State of Vermont, are hereby warned and notified of the following events relating to the Annual Meeting of the Town:

Floor Meeting: Beginning at 1:00 P.M. on the 4th day of March (Saturday), 2017 the so-called floor portion of the annual Town Meeting will convene at the Manchester Elementary-Middle School gymnasium (80 Memorial Avenue) to transact any business not involving voting by Australian ballot or voting required by law to be by ballot.

ARTICLE 1. To present awards and make acknowledgments.

Selectboard Chairman, Ivan Beattie welcomed all voters and non-voters to the annual Manchester Town Floor Meeting. He introduced the board members. Chair of the citizen recognition committee and vice chair of the Selectboard, Wayne Bell, recognized Vernon "Skip" King and Jean Bongartz for their dedication to the Town and asked for a moment of silence. He thanked Berta McGinnis for her hard work on behalf of the business community. He thanked Carol Lattuga, outgoing Selectboard member for her dedication over the past 16 years. He spoke of the Lattuga rule, adopted by the board to require a vote to extend the meeting past a certain time when necessary, regulating meeting extensions. Bell then spoke regarding the dedication of the Town Report to Edward Morrow. Edward Morrow thanked the board for the award and dedication and gave a brief speech.

ARTICLE 2. To hear and act upon the report of the Town Officers.

Chairman Ivan Beattie moved to approve Article Two,

seconded by Ruth Woodard. Beattie spoke in regards to the \$11,000 difference in the operating expenses and capital expenses. If voters add Article 4 and 5, the total would be \$5,519, 222. However, the total of \$5,530,222 were last minute changes and were not changed in Articles 4 and 5 as warned. \$1,000 was for personnel and \$10,000 was for seasonal decorations. Ivan Beattie moved to approve the Town Report and Article 2 as presented with the amendments previously noted. The question was called and Article 2 was approved.

ARTICLE 3. To determine by vote the day taxes shall be payable and what discount, if any, shall be allowed, if paid on or before the time specified, and what interest shall be charged for delinquency.

Treasurer David Fielding Jr. moved that the Town and School taxes for fiscal year 2017/18 be due and payable by 4:30 P.M. on the following dates and percentage amounts:

Date	Town Taxes	School Taxes
09/08/17	45%	60%
02/10/18	55%	40%

He moved that no discounts be allowed if taxes are paid on or before the due dates. He further moved to charge the maximum interest and penalty allowed by law on unpaid amounts. Current law: Interest: 1% per month or portion thereof for the first three months and 1 ½% per month thereafter. A Penalty of 8% is allowed on the unpaid balance after the second installment. Motion seconded by Ruth Woodard. With no discussion, the question was called and Article 3 was adopted.

ARTICLE 4. Shall the Town appropriate \$4,661,222 to defray the operating expenses of the Town for the ensuing year, less anticipated non-property tax revenue, plus any voted appropriations?

Article 4 was moved by Chairman Ivan Beattie, seconded by Edward Morrow. Ivan Beattie spoke to the article. Article 4 combined with Article 5, would increase the town tax rate a little over a half penny (\$.0055) per \$100 of assessed value, not including voted appropriations. It would equate to an increase of approximately 2.3%. Beattie spoke in regards to the new budget overview on pages 9-13 of Part A of the Town Report. Offset by projected non-property tax revenues

2017 ANNUAL TOWN MEETING MINUTES

of \$2,613,700, property tax spending for Fiscal Year 2018 would total \$2,916,522. Assuming a 1.5% increase in the Grand List, largely due to new commercial properties, the tax rate would be \$0.2446. This would represent a 2.3% increase over Fiscal Year 2017, which would be the same as the Consumer Price Index (CPI) increase in calendar year 2016. The proposed budget would include an additional \$2,000 for the Fire Department earmarked as an additional equipment incentive for the top responders. The budget also uses some reserve funds to offset some operating costs and capital projects, including \$20,000 from the Taxpayer Reserve Fund for operations and \$75,000 from the Allocated Surplus Fund for resurfacing of the Town swimming pool. The town has 31 fulltime employees with overall payroll expenses of \$2,059,803, an increase of \$22,944, or 1.1%. As shown on the pie chart located on Page 12 of Part A of the Town Report, municipal governments only retained 12.7% of property taxes, the portion of local government overseen by the Selectboard. A list of the 25 lowest tax rates in Vermont shown on page 12 of Part A, listing Manchester as the 25th lowest tax rate out of 255 municipal entities. Only Woodford, Peru, and Landgrove had lower tax rates than Manchester in Bennington County. A chart on page 13 of Part A of the Town Report provides comparables both locally and against other communities in Vermont with similar demographics. Michael Cohen asked about the summary on page 9 of Part A of the Town Report and the fluctuations. Town Manager John O'Keefe spoke to the decrease in revenue of the Department of Public Works. The Town discontinued school bus servicing for M.E.M.S. For the Police Department, the decrease related to a State grant for new dispatch equipment. Judith McGraw asked why salaries and benefits were so high and why employees were not paying for a higher percentage of their healthcare. Chairman Beattie addressed the questions. The Town sought out public and private comparables. For example, the Police Department's wages and benefits were less than larger communities and the State Police. However, the Town set a cap pertaining to how much the municipality would pay for employee health insurance. Judith McGraw asked how much the road budget had gone up or down since 2014. Beattie referred voters to page 19 of Part A of the Town Report. Judith McGraw asked about the increase in the Department of Public Works salaries since 2014. John O'Keefe spoke to the two fulltime seasonal employees

and some turnover in employees. Newer employees are being paid equivalent or a bit less than the outgoing employee. Brian Marthage asked if there was a vehicle reserve fund for the department of highway and asked if we did not, wouldn't it be a wise decision to incorporate that into the budget each year. Ivan Beattie stated that most of the question pertains to Article 5, the capital budget. The Town makes major purchases through Article 5. If there were a constant variable in the budget, it would not allow stability between tax rates from year to year. Brian Marthage said the purpose of the sinking fund was to ensure the security pertaining to large purchases. He then asked about the shifting and shuffling of employee wages between Human Resources and the Town Manager's Office. John O'Keefe clarified that similar changes happened with the Police Department a few years ago. Brian Marthage asked about FCC's spectrum and if the new dispatch and radio equipment would be compatible. John O'Keefe stated it was, after clarifying with Chief Michael Hall. Brian Marthage asked if the 20% was from the operating expenses, capital expenses or both. John O'Keefe spoke to the agreement regarding the Manchester Rescue Squad. The budget reflected a \$125,000 appropriation to the Manchester Rescue Squad offset by an additional \$100,000 in revenues from the Manchester Rescue Squad leases from the Town. The other portion would come from the Capital budget. Leslie "Red" Cole made a statement to Ivan Beattie that most Towns surrounding Manchester do not have a Police Department. The question was called and Article 4 was approved.

ARTICLE 5. Shall the Town appropriate \$869,000 to defray the capital expenses of the Town for the ensuing year, less anticipated capital-related non-property tax revenue?

Article 5 was moved by Ivan Beattie, seconded by Douglas Kilburn. Beattie spoke to Leslie "Red" Cole's previous comment regarding other surrounding Towns not having a Police Department. He then spoke regarding the purchasing of vehicles. The Town plans in advance to help stabilize the property tax, instead of having sinking funds to which we contribute each year. The capital budget, located on pages 24 and 25 of Part A of the Town Report, includes a summary on page 8. Included in the budget would be an increase of over 50%, however, the increase would be partially offset by the CIRC fund. The non-property tax revenue

increase of \$310,000 offsets the \$314,500 expenses. Brian Marthage asked about the timing of the pool resurfacing in hopes that it would not interfere with the pool use during the summer of 2017. John O'Keefe stated that the pool resurfacing is planned for the fall, after the pool closed for the summer. Judith McGraw questioned the \$35,000 transfer to the Police Department Vehicle Reserve Fund and asked for a fund balance. John O'Keefe said the balance of the account is approximately \$44,000, nearly enough to purchase one new vehicle. Due to the decreased re-sale value of police vehicles, the Town chose to get longer use out of police vehicles. Sylvia Jolivette began asking a question regarding delinquent taxes. Moderator Nawrath stated she was out of order and would need to ask her question under Article 13, Other Business. The question was called and Article 5 was approved.

ARTICLE 6. Shall the Town transfer all Fiscal Year 2018 local option tax revenues in excess of \$1,215,000 into the Property Tax Relief Reserve Fund; provided that, in the case of a deficiency in local option tax revenues, funds from the Property Tax Relief Reserve Fund may be used to offset the deficit; provided further, the amount transferred from the Property Tax Relief Reserve Fund to the General Fund and Fiscal Year 2018 local option tax revenues shall not exceed a total of \$1,215,000?

Article 6 was moved by Steven Nichols, seconded by Edward Morrow. Steven Nichols spoke to the article, as it authorized the transfer of funds from the General Fund to the Taxpayer Relief Reserve Fund and if needed, transferred money from the Taxpayer Relief Reserve Fund to the General Fund in order to balance the budget. The Taxpayer Relief Reserve Fund had \$376,202 as of June 30, 2016. Leslie "Red" Cole spoke in regards to the vacant store fronts and the high [commercial] rent in Town. He asked if the Town was getting close to \$1,000,000 in local option tax revenue. Ivan Beattie stated that the Town did get a significant amount of money from the local option tax. Steven Nichols spoke to the vacant store fronts. The question was called and Article 6 was approved.

ARTICLE 7. Shall the Town authorize \$160,000 from the Capital Improvement Reserve and Contingency (CIRC) Fund to purchase for recreation purposes a parcel of land located at the intersection of Bonnet Street and Recreation

Park Road, and adjacent to the Dana L. Thompson Memorial Park, from Christ Our Savior Parish?

Article 7 was moved by John O'Keefe, seconded by Sylvia Jolivette. John O'Keefe spoke to the article. The Town has a non-binding memorandum of understanding regarding the purchase of the land. A conservation easement granted to the Church by the Town would require that the Town use the 7.66 acres for recreational purposes only. Due to the known contamination on the parcel, the State would require additional testing. The Town has contracted with an independent firm regarding the contamination and further testing. While wetlands are important, the Town would have to bring in an expert to determine exactly where the wetlands were located. While the Parks and Rec has seen many improvements, the park could use the land for overflow parking during large events held at the park. Cathy Stewart asked if the Town would propose to fill in the wetland. John O'Keefe stated that the Town cannot fill in the wetlands by law. The Town would probably install a fence to separate the wetlands and the other land. Georgeanne Bonifanti asked for clarification regarding the use of a parking lot and using the lot to build a library. John O'Keefe explained the differences between building a parking lot and building a library. Stuart Hamilton asked what the Church is currently doing with the property. John O'Keefe said the Church was haying the field. Brian Marthage supported adding the land to the rec park. However, his concern pertained to the current contamination. Ivan Beattie stated that the first step of testing had been completed. The other levels of testing would be completed prior to purchasing the land and the Town would rescind the memorandum of understanding if unacceptable levels of contamination were found. Brian Marthage stated it would be beneficial for the Town to know how much money would be needed for improvements prior to the land being available to townspeople. John O'Keefe stated short term would be to create a drive to the overflow parking and for mowing purposes. Long term plans would include building a new field. Betsy Hendrickson-Bleakie stated that the Library did turn over the environmental study to the Town. Leslie "Red" Cole asked how much land is in question. Moderator Nawrath clarified that there was 7.66 acres in question. Joan Fegelman asked if the Town needed the 7.66 acres for parking. Fegelman stated her disapproval of the purchase of the land with the known

contamination and its questionable use. John O'Keefe spoke in favor of the purchase of the land. Bradley Myerson and Kathe Dillman urged voters to vote in favor of the article. Andrew Shaw stated that it was "more blessed to give than to receive". David Quesnel spoke in favor of the article. Sylvia Jolivet moved to cease debate and call the question, seconded by Richard Long. The question to cease debate was called and the debate ceased. The question was called and Article 7 was approved.

ARTICLE 8. Shall the Town authorize \$35,000 from the Capital Improvement Reserve and Contingency (CIRC) Fund for the purpose of providing the Town share of a state grant related to improvements on Depot Street (Route 11 and 30), including but not limited to the installation of streetlights and upgraded signal equipment at the intersection of Depot Street and Center Hill Road and Richville Road?

Article 8 was moved by John O'Keefe, seconded by Orland Campbell. John O'Keefe gave an overview of the improvements to be made to Depot Street. It should be a one-season construction project and the State will pay to pave Depot Street and update the signal equipment later in 2018. Leslie "Red" Cole spoke in regards to how unnecessary the new design was. Ivan Beattie reminded those present that the project had been previously approved by voters. This question pertains only to signal equipment and installation of streetlights. Ivan Beattie gave a brief overview of laws pertaining to bicycles on the roadway. Raymond Nevin urged support of the lighting for Depot Street. Sylvia Jolivet asked if skateboarders had similar rights in the roadway as bicycles had. Ivan Beattie addressed the question and stated that under Vermont State Statutes, skateboarders were considered vulnerable users, similar to bicyclists, and the most vulnerable users have the highest rights of way in the roadway. Theresa Birns urged the Town to address the bridge concerns near Aubuchon Hardware and asked if it could be included in the project. Ivan Beattie stated that it was not part of the project, but her request was duly noted. The question was called and Article 8 was approved.

ARTICLE 9. Shall the Town authorize \$15,000 from the Capital Improvement Reserve and Contingency (CIRC) Fund for the construction of a softball backstop, fencing and other related

infrastructure at the Dana L. Thompson Memorial Park?

Article 9 was moved by Gregory Cutler, seconded by Edward Morrow. Gregory Cutler reported support from Burr and Burton Academy and Manchester Youth Baseball for this project. By constructing a softball backstop, the field would be able to be used for many different sports. Leslie "Red" Cole asked what happened to the former fence that was on the softball field. John O'Keefe stated that the Town was not sure what happened to the fencing, as it pre-dated his time with the Town of Manchester. Judith McGraw asked for clarification as to where the field was located. John O'Keefe clarified the location. Bradley Myerson urged the Selectboard to use photos and screens to help the voters understand articles in the future. David Miceli, BBA Athletic Director, urged for support of the article. John O'Keefe spoke in favor of the article. Raymond Nevin spoke in favor of the article, as recreation went hand-in-hand with education. The question was called and Article 9 was approved.

ARTICLE 10. Shall the Town vote to exempt from taxation, for a period not to exceed five (5) years, the real estate of the Manchester Rod and Gun Club located at 487 Recreation Park Road in the Town of Manchester?

Article 10 was moved by Assessor Karen Lemnah, seconded by Judith McGraw. Karen Lemnah stated the assessed value of the property was \$151,800 and was currently exempt. The estimated education tax would be \$2,520 and would need to be sent to the State, with only a portion returned to the Town. The estimated municipal tax would be \$371. With no further discussion, the question was called and Article 10 was approved.

ARTICLE 11. Shall the Town vote to exempt from taxation, for a period not to exceed five (5) years, the real estate of the Battenkill FOE Aerie located at 2282 Depot Street in the Town of Manchester?

Article 11 was moved by Karen Lemnah, seconded by Rebecca Nawrath. Karen Lemnah stated the assessed value of the property was \$749,500 and was currently exempt. The estimated education tax would be \$12,442 and would need to be sent to the State, with only a portion returned to the Town. The estimated municipal tax would be \$1,833. Steven Berry thanked the Town for past exemptions and asked for support of the Article.

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With no further discussion, the question was called and Article 11 was approved.

ARTICLE 12. Shall the Town appropriate a total of \$15,981 to the following human service organizations, pursuant to 24 V.S.A. § 2691 and § 2692? (1) \$420 to Vermont Center for Independent Living; (2) \$500 to Vermont Association for the Blind and Visually Impaired; (3) \$1,000 to The Collaborative; (4) \$1,500 to Neighbor to Neighbor; (5) \$1,811 to Community Action in Southwestern Vermont; (6) \$1,850 to Project Against Violent Encounters; (7) \$2,000 to Center for Restorative Justice; (8) \$2,000 to Greater Northshire Access Television; (9) \$2,400 to Bennington Area Habitat for Humanity; (10) \$2,500 to the Tutorial Center.

Article 12 was moved by Edward Morrow seconded by Sylvia Jolivet. Ivan Beattie explained how the human service organizations were grouped together. These appropriations were previously approved by voters and were level-funded requests, last year. Edward Morrow asked for clarifications regarding the Statutes referred to in the question. Ivan Beattie clarified. Mary Welford spoke in favor of the Article. Victoria Silsby, Community Outreach Coordinator from the Collaborative and resident of Manchester thanked the voters for support of the Collaborative and asked for continued support. The question was called and Article 12 was approved.

ARTICLE 13. To transact any other business appropriate to come before Town Meeting.

Moderator Nawrath stated that the Town could not take binding action, but questions could be asked. Sylvia Jolivet asked about the list of delinquent taxes in the Town of Manchester. John O'Keefe shared that the list was approximately half of what it was last year. Numerous agreements were made by and between the Town of Manchester and Town residents to clear up delinquencies. Leslie "Red" Cole asked why the lights were on in the park near the roundabouts all night long. John O'Keefe stated that the lights were lit at night for various safety reasons. Leslie "Red" Cole asked what the lights cost to operate yearly. John O'Keefe stated figures were not available at the meeting. However, figures would be available at Town Hall. Leslie "Red" Cole asked why the Homestead Landscaping sign was allowed at the roundabout, when other signs were not allowed. John O'Keefe stated that Homestead

Landscaping maintains the roundabout gardens by donating their time and was therefore allowed to place a marker. Victoria Silsby asked for someone to speak to the re-design of School Street. John O'Keefe spoke to current plans of moving forward with the design of School Street. Raymond Nevin asked if anyone could address the high rent of vacant store fronts. Wayne Bell spoke in regards to high rents and how rent was based on economy, demand and decisions made by the private sector, not the municipality. Sylvia Jolivet asked about plans at the skateboard park. John O'Keefe spoke in regards to his ongoing efforts working with athletes using the skateboard parks. He urged interested parties to begin phasing in improvement portions of the skateboard park. Derek Boothby asked for a summary regarding workforce housing being brought into Manchester. John O'Keefe asked Town Planning and Zoning Administrator, Janet Hurley to address the question. She described a state grant pertaining to zoning regulations, allowing for more of a mixed-use district. The Town had also encouraged current investors to consider workforce housing. Judith McGraw asked what the Town was doing to help with sustainable income for workers to live and work in Manchester. Janet Hurley addressed the question. John O'Keefe spoke to the housing costs being 140% higher than most of the country. The overall living cost was about 115% of the national average.

Discussion ensued regarding how the Town could help rectify the sustainability of the middle class. Ivan Beattie stated that the government can do only so much. The private sector invests more in the Manchester community than in many other surrounding communities. Edward Morrow acknowledged the hard work of the Planning Commission and urged voters to support the Planning and Zoning changes forthcoming. Julia Arvin asked for clarification between affordable housing and workforce housing. John O'Keefe clarified that affordable housing typically means some sort of subsidy from State or Federal agencies, whereas workforce housing is housing that is geared toward younger workers living with roommates and/or smaller living spaces. With no further discussion, debate ceased.

Voting by Ballot: Between the hours of 7:00 A.M. and 7:00 P.M. on the 7th day of March (Tuesday), 2017 the polls will be open at the Manchester Town Hall (6039 Main Street) to transact any business

2017 ANNUAL TOWN MEETING MINUTES

involving voting by Australian Ballot or voting required by law to be by ballot.

ARTICLE 14. Shall bonds or notes of the Town of Manchester in an amount not to exceed \$3,000,000, subject to direct reduction from available state and federal grants-in-aid and the application of reserves, be issued for the purpose of making certain public water system improvements, namely design and construction of replacement of water lines on Main Street / Route 7A in the Town of Manchester and Village of Manchester and upgrading of service lines, the aggregate estimated cost of such improvements being \$3,000,000?

Water Commissioner, Douglas Kilburn spoke to the article, as it was unanimously approved by the Water Board. As required by law, Kilburn stated that discussion under Article 14 of the Town Floor Meeting would serve as the required meeting prior to a bond vote. The Water Department followed recommendations of the Town Treasurer, Dave Fielding who gave guidance on the terms and conditions for the Bond, both as required by state law and in the best interest of the Town and its water users. Although the bond vote was put together in a very short time, the board had great confidence in successfully meeting the timeline to design and construct the project prior to the State repaving Route 7A. If approved, the State would essentially pave over the Town's construction work, saving an estimated \$177,000 in paving costs. The proposed bond would replace approximately 5900 linear feet of water mains along Route 7A in the Village between Seminary Avenue and Prospect Street. The water main that would be replaced, if approved by voters, is expensive to maintain and inadequate by modern standards. Some fire hydrants had been taken out of service as required by the State. Approximately \$285,000 of the \$3,000,000 would be used to move 49 end user water connections from aging water mains to modern water mains. If approved, once the project was completed, the Town would be able to abandon about two and a half miles of old water main, some of it being one hundred and twenty three years old. If the vote were to fail, the water mains would continue to function as they did prior to the vote, although it would be costly to maintain and would disrupt water use. Kilburn urged support of the article. Cheryl Stillson spoke in favor of the article. Leslie "Red" Cole asked if the bond would

be paid back by the water users or by all taxpayers. Douglas Kilburn explained that all monies would be paid back by water users only. Discussion ceased.

YES - 774

NO - 113

ARTICLE 15. Shall the Town appropriate \$3,250 for the support of the Retired Senior Volunteer Program?

Kathy Alberti spoke in favor of the Retired Senior Volunteer Program and urged for support. Discussion ceased.

YES - 804

NO - 86

ARTICLE 16. Shall the Town appropriate \$4,000 for the support of the Southwestern Vermont Council on Aging?

Kathy Alberti spoke in favor of the Southwestern Vermont Council on Aging and urged for support. Discussion ceased.

YES - 780

NO - 108

ARTICLE 17. Shall the Town appropriate \$221,900 for the support of the Manchester Community Library?

Betsy Hendrickson-Bleakie spoke in favor of the Manchester Community Library and urged support. The library is a hybrid library, only getting partial support from the voters. Sylvia Jolivet spoke regarding past appropriation requests from the library and the increases each year, and urged level funding or a decrease in the funding request next year. Judith McGraw asked what happened to the idea of increasing fundraising from previous Town Meeting discussions. She also asked how gross payroll increased, but payroll taxes decreased. Betsy Hendrickson-Bleakie spoke to the current increase in fundraising and spoke of various fundraising events put on by the library. She further explained that the information pertaining to payroll taxes decreasing while gross payroll increased was not available at the meeting but it would be available at the Library. Raymond Nevin and Derek Boothby spoke in favor of the Article. Deborah Madden asked how the Library knows whether patrons were Manchester residents. Betsy Hendrickson-Bleakie clarified and agreed with Deborah Madden that the library did not know how many users were Manchester residents,

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similar to how the Parks and Recreation Department did not know how many users were Manchester residents, unless they use specific services. Edward Morrow spoke in favor of the Article. Discussion ceased.

YES – 571

NO – 342

ARTICLE 18. To elect Town Officers for the ensuing year.

Moderator Nawrath gave a brief speech in regards to a change in statutes allowing candidates to give a speech at the floor portion of the Town Meeting.

MODERATOR – 1 YR

W. MICHAEL NAWRATH – 769 (declared elected)

SCHOOL DISTRICT MODERATOR - 1 YR

W. MICHAEL NAWRATH – 755 (declared elected)

SELECTBOARD - 2 YR

KAREN MAY GERIAK - 349

JANET “JAN” NOLAN – 472 (declared elected)

SELECTBOARD – 3 YR

IVAN BEATTIE – 726 (declared elected)

SCHOOL DIRECTOR - 1 YR OF A 3 YR

DAVE MICELI – 716 (declared elected)

SCHOOL DIRECTOR - 2 YR

MARK KAPLAN – 687 (declared elected)

SCHOOL DIRECTOR - 3 YR

GEORGEANNE E. BONIFANTI -685
(declared elected)

TRUSTEE OF PUBLIC FUNDS - 3 YR

MARIE FERRARIN – 674 (declared elected)

It was moved by John O’Keefe to adjourn at 4:58 P.M., seconded by Leslie “Red” Cole. With no further discussion, the meeting adjourned at 4:58 P.M. Be it known that of the 3,763 registered voters at the time of the Town Floor Meeting, 149 voters (4%) attended the Annual Town Floor Meeting. Be it known that of the 3,767 registered voters at the time of the School Floor Meeting, 71 voters (2%) attended the Annual Town School District Floor Meeting. Be it known that of the 3768 registered voters on Election Day, Tuesday, March 7, 2017, 930 (25%) voters cast their ballot.

Respectfully Submitted,

Anita L. Sheldon, Manchester Town & School District Clerk

Cynthia Kilburn, Chair- Board of Civil Authority

W. Michael Nawrath, Town Moderator

Robin Owens, Asst. Town Clerk

2017 ANNUAL SCHOOL DISTRICT MEETING MINUTES

March 6, 2017 7:00 P.M.

Moderator W. Michael Nawrath called the meeting to order at 7:04 P.M. and asked Richard Long to lead the voters in the Pledge of Allegiance. He reviewed rules and then read the warning:

The legal voters of the Manchester Town School District, Manchester, Vermont, are hereby notified and warned to meet at the Manchester Elementary-Middle School on Monday, March 6, 2017 at 7:00PM to transact any business not involving voting by Australian ballot, and on Tuesday, March 7, 2017 from 7:00AM to 7:00PM at the Manchester Town Offices to transact business involving voting by Australian ballot.

Moderator Nawrath asked for unanimous consent of the voters to allow the co-principals to speak to any articles, as they are Winhall residents. With unanimous consent, it was so approved.

To be acted upon on Monday, March 6, 2017:

Article 1: Shall the voters authorize the School Board to borrow money by issuance of notes not in excess of anticipated revenue for the fiscal year July 1, 2017 through June 30, 2018?

It was moved by Chairman Mark Kaplan, seconded by Carol DuPont. The question was called and Article 1 was approved.

Article 2: To discuss the budget to be voted upon by Australian ballot (Article 6).

Orland Campbell asked for a quick summation of the budget by the school board. Mark Kaplan spoke in favor of the budget. The proposed budget supports the co-principal positions, a teaching support staff member for either math or reading and a part-time bus driver. The budget also includes a full-time media center employee that would also be beneficial to the school. The budget reflects an increase in secondary enrollment of 19 additional students, while the special education funding money is appropriated in an alternative way. Brian Vogel asked if Mark Kaplan wrote the article in the Town Report, as Vogel's name was on it. Mark Kaplan stated that he did not write it and apologized for any confusion.

Article 3: Shall the voters appropriate the sum of \$55,000 for the Bus Reserve Fund?

It was moved by Mark Kaplan, seconded by Georgeanne Bonifanti. The question was called and Article 3 was approved.

Article 4: Shall the voters approve payment of the announced tuition rate of Burr and Burton Academy in the amount of \$16,700 for the 2017-2018 school year for those pupils who are residents of the Town of Manchester and who attend Burr and Burton Academy?

It was moved by Orland Campbell, seconded by Michael Cohen. Orland Campbell asked for Mark Tashjian to speak about the Burr and Burton Academy budget. Mark Tashjian thanked the greater community for the outpouring amount of support for Burr and Burton Academy during its time to push back against newly proposed regulations by the Department of Education. He thanked Jonathan Wilson for his hard work and dedication on the committee that proposed the Taconic and Green Regional School District and the entire committee. Tashjian spoke in regards to the 70 international students at Burr and Burton Academy. He gave an overview of the technology available at the school and the hallmark of Burr and Burton Academy being care and compassion between teachers and students over the years. The question was called and Article 4 was approved.

Article 5: To transact any other business which may legally come before this meeting.

Moderator Nawrath asked what the present voters thought about the new seating arrangement. The audience applauded Moderator Nawrath for the new seating arrangement. Richard Long raised concerns regarding multiple fire escapes being blocked. Orland Campbell asked for an overview from the new co-principals. Co-Principals Irene Nadler and Martin Nadler spoke in regards to building a strong sense of community. Irene Nadler stated that the once a month all-school meeting had been re-enacted. Martin Nadler spoke in regards to community outreach and community service. The students and staff built a "wall of food" and then donated the food to the Manchester Community Food Cupboard. There are various other projects that both students and staff participate in. Brian Vogel asked what the projection of student enrollment would be over the next few years.

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Martin Nadler gave an update on student enrollment projections.

To be voted upon by Australian ballot on Tuesday, March 7, 2017:

Absentee voting will be permitted on all matters to be voted upon by Australian ballot. For purposes of Australian balloting, the polls will be open from 7:00AM until 7:00PM on Tuesday, March 7, 2017.

Article 6: Shall the voters of the school district approve the school board to expend \$11,087,531, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$16,906 per equalized pupil. This projected spending per equalized pupil is 6.8% higher than spending for the current year.

Brian Keefe asked about the shift of special education funding on page 45 of Part A of the Town Report. Jacqueline Wilson, BRSU superintendent spoke to the centralization of special education funding. BRSU handles the reimbursement and then disseminates to the local school districts. Derek Boothby spoke in favor of early education. However, he asked for clarification regarding the inflated 6.8% increase, when the cost of living has not increased by 6.8%. Jacqueline Wilson spoke in regards to the secondary level students that were unexpected. The board was faced with thresholds from the State of Vermont and the board was unable to budget for the additional “ghost students” that the board tries to include each year. There was a 4.2% increase in the Pre-K to 8 level. The jump was due to the deficit from the “ghost students”. Patrick Monroe spoke in regards to the 2.5% increase in wages, compared to the 6.8% increase in the budget.

Article 7: To elect Town School District officers for the ensuing year(s):

Moderator for one (1) year

W. Michael Nawrath 755 (declared elected)

School Director for two (2) years

Mark Kaplan 687 (declared elected)

School Director for three (3) years

Georgeanne E. Bonfanti 685 (declared elected)

School Director for one (1) year of three (3) year seat

Dave Miceli 716 (declared elected)

Moderator Nawrath gave a brief speech regarding the ability to speak at a floor meeting, if a candidate may so choose.

Article 8: Shall the voters of the Manchester Town School District vote to form the Taconic and Green Regional School District (“Union School District”) on the following terms:

1. The districts listed below shall all be identified as “necessary” for the formation of the Union School District:

The Dorset Town School District

The Manchester Town School District

The Mountain Towns Regional Education District

The districts listed below shall be identified as “advisable” for the formation of the Union School District.

The Danby Town School District

The Mt. Tabor Town School District

The Sunderland Town School District

Union School District #23 (Currier Memorial School)

2. The Union School District will operate schools in Grades Kindergarten through Eight (K-8) and tuition students in Grades Nine through Twelve (9-12) to provide education for all students in the Union School District.

3. The Union School District Board of Directors shall be composed of thirteen (13) directors if all advisable districts vote in favor of the merger. Directors shall be nominated from the legal voters of each forming town and shall be elected on an at-large basis by Australian Ballot vote by the voters of the Union School District. Directors shall have equal votes and shall be allocated as based on the following merger scenarios:

a. All advisable districts vote in favor of the merger

TOWN NUMBER OF DIRECTORS

DANBY 1

DORSET 1

LANDGROVE 1

LONDONDERRY 1

MANCHESTER 1

MT. TABOR 1

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PERU 1
 SUNDERLAND 1
 WESTON 1
 DANBY, DORSET, LONDONDERRY OR
 MANCHESTER 4
 TOTAL 13

b. All advisable districts except Danby and Mt. Tabor vote in favor of the merger

TOWN NUMBER OF DIRECTORS
 DORSET 1
 LANDGROVE 1
 LONDONDERRY 1
 MANCHESTER 1
 PERU 1
 SUNDERLAND 1
 WESTON 1
 DORSET, LONDONDERRY OR
 MANCHESTER 3
 TOTAL 10

c. All advisable districts except Sunderland vote in favor of the merger

TOWN NUMBER OF DIRECTORS
 DANBY 1
 DORSET 1
 LANDGROVE 1
 LONDONDERRY 1
 MANCHESTER 1
 MT. TABOR 1
 PERU 1
 WESTON 1
 DANBY, DORSET, LONDONDERRY OR
 MANCHESTER 4
 TOTAL 12

d. None of the advisable districts vote in favor of the merger

TOWN NUMBER OF DIRECTORS
 DORSET 1
 LANDGROVE 1
 LONDONDERRY
 MANCHESTER 1
 PERU 1
 WESTON 1
 DORSET, LONDONDERRY OR
 MANCHESTER 3
 TOTAL 9

4. Real Estate and Personal Property

A. No later than June 30, 2018, the forming districts will convey to the Union School District, for the sum

of One Dollar, and subject to all encumbrances of record, all school-related real estate and personal property owned by them, including all school-related land, buildings, and contents.

B. Disposal of Real Estate. In the event that, and at such subsequent time as, the Union School District Board of School Directors determines, in its discretion, that any of the real property, including land and buildings, conveyed to it by one or more of the forming districts is or are unnecessary to the continued operation of the Union School District and its educational programs, the Union School District shall convey such real property, for the sum of One Dollar, and subject to all encumbrances of record, the assumption or payment of all outstanding bonds and notes and the repayment of any school construction aid or grants as required by Vermont law, to the town in which it is located, except as provided below for any properties conveyed to the Union School District by either the Mountain Towns Regional School District or Union School District #23.

In the event that, and at such subsequent time as, the Union School District Board of School Directors determines, in its discretion, that any of the real property, including land and buildings, conveyed to it by the Mountain Town Regional School District is or are unnecessary to the continued operation of the Union School District and its educational programs, the Union School District shall sell such real property, subject to all encumbrances of record, the assumption or payment of all outstanding bonds and notes and the repayment of any school construction aid or grants as required by Vermont law, upon such terms and conditions as established by the Union School District Board of School Directors, and return the proceeds of any such sale to the towns of Landgrove, Londonderry, Peru, and Weston in amounts equal to the relative proportion of the population of these towns.

In the event that, and at such subsequent time as, the Union School District Board of School Directors determines, in its discretion, that any of the real property, including land and buildings, conveyed to it by Union School District #23 is or are unnecessary to the continued operation of the Union School District and its educational programs, the Union School District shall first offer to sell such real property, for the sum of One Dollar, subject to all encumbrances of

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record, the assumption or payment of all outstanding bonds and notes and the repayment of any school construction aid or grants as required by Vermont law, to the Town of Danby. If the Town of Danby does not desire to purchase said property, the Union School District shall then offer to sell the property to the Town of Mt. Tabor under the same terms and conditions. If the Town of Mt. Tabor does not desire to purchase said property, the Union School District may sell the property upon such terms and conditions as established by the Union School District Board of School Directors.

The conveyance of any school properties to a town shall be conditioned upon the town owning and utilizing the real property for community and public purposes for a minimum of five years. In the event a town elects to sell the real property prior to five years of ownership, the town shall compensate the Union School District for all capital improvements and renovations completed after the formation of the Union School District and prior to the sale to the town. In the event a town elects not to acquire ownership of such real property, the Union School District shall, pursuant to Vermont statutes, sell the property upon such terms and conditions as established by the Union School District Board of School Directors.

5. Transfer of Funds

a. Capital Debt. The Union School District shall assume all capital debt of forming districts, including both principal and interest, as may exist at the close of business on June 30, 2018.

b. Operating Fund Surpluses and Deficits. The Union School District shall assume any and all general operating surpluses and deficits of the forming districts that may exist at the close of business on June 30, 2018. In addition, reserve funds identified for specific purposes will be transferred to the Union School District and will be applied for said purpose unless otherwise determined through appropriate legal procedures.

c. Specified Funds. The forming districts will transfer to the Union School District any preexisting school district specific endowments or other restricted accounts that may exist on June 30, 2018. Scholarship funds or like accounts held by school districts prior to June 30, 2018, that have specified conditions of use will be used in accordance with said provisions.

6. Australian Ballot. The Union School District voters shall vote on the budget and other public questions by Australian ballot with polling places provided in each member town. Ballots will be delivered to the Union District Clerk and commingled for counting.

7. The provisions of the Merger Study Report and Articles of Agreement approved by the State Board of Education on December 20, 2016, which is on file at the offices of the Bennington-Rutland Supervisory Union, shall govern the Union School District.

NOTE: MANCHESTER RESULTS ONLY

YES 577

NO 258

Moderator Nawrath asked to step down and turned the meeting over to the Chairman of the Manchester School Board, Mark Kaplan. Jon Wilson spoke in regards to the Taconic and Green Regional School District. He thanked the Manchester residents that participated in the committee and thanked the Manchester School Board for its support and encouragement along the way. He spoke in regards to the main highlights and explained what a yes vote and a no vote meant. A yes vote means that all towns would combine and have one school district and the district would have an equalized tax rate over the next four years. He then explained the necessary districts and the advisable districts. The 9-12 school choice would remain the same for all schools. All assets and liabilities would be shared, along with tax incentives for the next four years. For example, the M.E.M.S. school would be an asset of the newly proposed school district. A no vote would eliminate the tax incentive and the protective clause would vanish. Under current law, a plan needs to be enacted by November 2017, and then the State would determine where the consolidation would go from there. Voters will be taxed a little bit more with a no vote. W. Michael Nawrath spoke in regards to the possibility of the meeting being the last school floor meeting for Manchester. Although Nawrath stays impartial due to his position as School Moderator, he felt it important to share his opinion. He pointed out that everything would be voted by Australian ballot, the inefficiencies of the current system would continue and the tail would truly wag the dog. He reminded voters of his concern for lack of proportional representation, comparing Manchester's population of about 3,800 to Landgrove's population of about 158, using case law. There are

provisions in the articles that states certain parts of this cannot be changed. Normally, a floor vote would allow voters to amend a portion or even a word of a proposal. However, relying entirely on the Australian Ballot system, that can no longer be the case. While we cannot change one word of this proposal, we can vote no, as he urges voters to do so. Jon Wilson spoke in regards to local control and a tradeoff that voters would need to consider. Although the voters will lose control of the board, with a centralized board, there will be more options. Wilson encouraged voters to move forward with the merger, as the School District is already linked with the other towns due to Burr and Burton Academy and the Bennington Rutland Supervisory Union. Sunderland's low tax rate does not affect us. Potentially, there would be thirteen board members and Manchester could have up to four of those seats. Sylvia Jolivet stated that not all Manchester voters are Manchester taxpayers. Carol DuPont stated that there is no way out of the newly proposed merger, if approved. Jon Wilson stated that incentives would be lost as of July 1. A new proposal would need to be submitted by November 2017 to the Board of Education and the State Board of Education would need a plan in place by June 30, 2018. Jon Wilson stated that all voters would need to vote a town out of the proposed merger, if the merger was approved. Everyone is assuming the debt going into the merger. Nancy Strain stated that a merger would give a student in a smaller school more opportunity. Jon Wilson stated that many of the policies and decisions will be made by the future board. Diana Myrvang stated that she has experience going through mergers. It feels as if the merger has been forced upon us by the State and there are more unanswered questions such as costs and liabilities of each of the nine towns. A little more time to understand the vote and the issue would be beneficial to voters. Diana Myrvang asked for a better explanation for the transfer of secondary students between the nine different towns. Jon Wilson explained the impact secondary students have on the budget. Jon Wilson stated a few benefits of the merger, including tax incentives, stabilizing programs for students, Stabilizing teaching benefits, creating a more attractive superintendent position, allowing the BRSU office to be focused on educational curriculum and maintain continuity. Martin Nadler spoke in favor of the merger. Sylvia Jolivet spoke in regards to sharing teachers with local control within the supervisory

district. Orland Campbell stated that most monies now go to Montpelier. We would like to maintain our own local control, however, it is not a possibility due to the State and its control. Jeff Wilson stated that a declining population in students and in general is creating a problem. He supports the right proposal at the right time, as he believes this proposal is. He thinks it would be a very positive benefit to vote yes and be better off in the region and in Manchester. He believes it would create smarter governance and stronger and better schools if we work together. He urged voters to support the merger and vote yes. Carol DuPont pointed out that no one has mentioned anything about benefits to the children or students. Sarah "Sally" Treat asked why the supervisory union couldn't create the merger within itself. Martin Nadler stated that the merger would be under the umbrella of the BRSU. Jon Wilson stated there would be four school boards in BRSU under the proposal, with local Towns making up about 50% of the supervisory union. If the State chooses, that may not be the case. Jim Lind stated that if we do not vote to merge, we lose control over sending the kids to Burr and Burton Academy or Long Trail School. W. Michael Nawrath stated that the law states you cannot be forced into a different pattern, as we currently hold school choice for grade 9-12. Sylvia Jolivet asked if all nine towns are currently under the Bennington Rutland Supervisory Union. Jon Wilson stated that all Towns are members of the BRSU, including the Mountain Towns Red. BettyJean Goff urged voters to wait as there are too many unanswered questions. Discussion ceased.

Article 9: To elect the following directors to the initial board of directors of the Taconic and Green Regional School District:

NOTE: MANCHESTER RESULTS ONLY

Danby 1 Director for a three (3) year term expiring in March of 2021

Lauralee Van Ommen Kloeke 442

Dorset 1 Director for a two (2) year term expiring in March of 2020

James Salsgiver 489

Landgrove 1 Director for a two (2) year term expiring in March of 2020

Jeff Cleary 438

Londonderry 1 Director for a three (3) year term expiring in March of 2021

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Dick Dale 438

**Manchester 1 Director for a three (3) year term
expiring in March of 2021**

Mark Kaplan 616

**Mt. Tabor 1 Director for a two (2) year term expiring
in March of 2020**

Herbert G. Ogden 441

**Peru 1 Director for a two (2) year term expiring in
March of 2020**

Jay Ouellette 432

**Sunderland 1 Director for a two (2) year term
expiring in March of 2020**

Melanie Virgilio 439

**Weston 1 Director for a three (3) year term expiring
in March of 2021**

Debra Lyneis 421

**4 Directors for one (1) year term expiring in March
of 2019**

Danby	Georgeanne Bonifanti	553
Dorset	David A. Chandler	454
Londonderry	Joe Hoffman	555
Manchester	Jessica Stone-Watson	382

Dave Miceli asked how long the merger report had been available. Jon Wilson stated that it had been available for quite some time with very few changes. Sylvia Jolivette would like more time to review information. Greg Scieszka acknowledged Jon Wilson's hard work. He also spoke in regards to W. Michael Nawrath's opinions.

It was moved by Penny Charbonneau, seconded by Bruce Charbonneau to adjourn at 9:01 P.M. With no further discussion, the meeting stood adjourned at 9:01 P.M. Be it known that of the 3,767 registered voters at the time of the School Floor Meeting, 71 voters (2%) attended the Annual Town School District Floor Meeting. Be it known that of the 3768 registered voters on Election Day, Tuesday, March 7, 2017, 930 (25%) voters cast their ballot.

Respectfully Submitted,

Anita L. Sheldon,

Manchester Town & School District Clerk

Cynthia Kilburn, Chair-Board of Civil Authority

W. Michael Nawrath, School District Moderator

Robin Owens, Asst. Town Clerk

SECTION 4 TOWN BUDGET

Fiscal Year 2019 Budget Summary - Introduction

Similar to last year, the Town Report budget summary breaks down spending by department, as well as function and category. This was done in order to provide even more transparency and provide taxpayers a better sense of what functions and services that taxes support. Not surprisingly, of the largest three categories (payroll, operating, and capital), payroll is the most costly, since the Town provides numerous labor intensive services to the Town and its taxpayers.

The upcoming Fiscal Year 2019 budget proposes a \$0.0011 increase (a little over 1/10 of a penny -- estimated) to the municipal tax rate, from \$0.2473 to \$0.2484. This equates to an increase as low as one-half of one percent based on a projected Grand List that increases from \$11,794,470 to \$12,178,567, an increase of a little over three percent.

This breakdown will give taxpayers a better sense of the value that Town services provide. These services include critical public safety services, including routine police patrols, crime investigations, 24-hour dispatch services, fire protection, (made possible by the all-volunteer Manchester Fire Department), supplemental funding to the Northshire Rescue Squad (formerly Manchester Rescue Squad) and emergency management and planning. The Department of Public Works, funded through local property taxes, is responsible for plowing and maintaining all the Town-owned roadways, which includes the very best winter snow and ice removal and sidewalk plowing. The Department also provides roadside mowing and brush-cutting, park maintenance-including mowing of the three Town parks, and maintenance and cleaning of the Town buildings (Town Hall, Public Safety Facility and the Park House).

Not including voted appropriations and other warned articles, overall General Fund spending totals \$6,051,369.00. Offset by projected non-property revenues of \$3,026,450, property tax spending for Fiscal Year 2019 totals \$3,024,919. For a typical house, valued at \$271,900, this equates to a municipal tax bill of about \$675 compared to \$665 in Fiscal Year 2018 (the current fiscal year). This equates to an increase of 1.5%.

The proposed Fiscal Year 2019 budget does not include use of reserves from the Taxpayer Relief Reserve Fund (besides warned article 8 -- \$50,000 to the Manchester Business Association) or from the Allocated Surplus Fund.

The proposed Fiscal Year 2019 budget includes funding for the following capital items:

- \$683,000 (from CIRC and State) for Depot Street project (approved by previous Town Meeting)
- \$14,000 for improvements to the Town Hall entrance including a new sidewalk and new front doors
- \$13,000 to replace a boiler at the PSF (Public Safety Facility)
- \$35,000 to fund the lease/purchase of the loader and \$13,000 to fund the lawn mower purchase
- \$67,000 (yearly for five years) for a new grader
- \$30,000 in FY19 (plus \$25,400 yearly in FY20 and FY21) to upgrade public safety radios
- \$225,000 to pave North Road
- \$40,000 to the Police Department Vehicle Reserve Fund
- \$75,000 to the Fire Department Equipment Reserve Fund
- \$18,000 to preserve Town records (third year of a five year plan)

The Town Meeting warning also includes the use of CIRC Funds for some capital projects, including:

- \$40,000 to make improvements to the tennis courts (resurfacing and fence repairs)
- \$30,000 to match a potential state AOT grant to finish the paving of East Manchester Road
- \$25,000 to match a potential state grant to make improvements to the Rec Park

FISCAL YEAR 2019 BUDGET OVERVIEW

Fiscal Year 2018 Versus Fiscal Year 2019 Revenue & Expenses

The chart below compares Fiscal Year 2018 expenses and revenues with the proposed Fiscal Year 2019 budget.

	Revenues		Expenditures	
Department	FY 2018	FY 2019	FY 2018	FY 2019
Legislative	\$0.00	\$0.00	\$2,000.00	\$2,000.00
Administrative	\$4,055.00	\$5,050.00	\$900.00	\$800.00
Finance	\$150.00	\$300.00	\$1,900.00	\$1,800.00
Assessing	\$0.00	\$0.00	\$1,550.00	\$4,700.00
Planning & Zoning	\$50,250.00	\$28,250.00	\$32,100.00	\$11,850.00
DPW-General	\$200.00	\$200.00	\$144,900.00	\$143,200.00
DPW-Facilities	\$8,900.00	\$0.00	\$89,200.00	\$82,000.00
DPW-Highway	\$333,450.00	\$159,250.00	\$236,300.00	\$234,700.00
Police Department	\$112,050.00	\$120,000.00	\$87,450.00	\$87,100.00
Fire Department	\$0.00	\$0.00	\$49,000.00	\$46,000.00
Emergency Management	\$0.00	\$0.00	\$1,500.00	\$1,500.00
Parks & Recreation	\$199,000.00	\$201,500.00	\$136,650.00	\$157,800.00
Health Officer	\$50.00	\$50.00	\$250.00	\$250.00
Town Clerk	\$80,300.00	\$88,000.00	\$12,400.00	\$12,900.00
Elections & Board of Civil Authority	\$0.00	\$0.00	\$2,900.00	\$4,550.00
Town Hall / Public Safety Facility	\$0.00	\$0.00	\$74,150.00	\$66,800.00
General	\$506,600.00	\$437,600.00	\$888,842.00	\$880,634.00
Personnel	\$0.00	\$0.00	\$2,059,830.00	\$2,186,885.00
Allocable	\$0.00	\$0.00	\$839,400.00	\$927,900.00
Capital	\$103,200.00	\$694,250.00	\$869,000.00	\$1,198,000.00
Local Option Taxes	\$1,215,000.00	\$1,292,000.00	\$0.00-	\$0.00-
TOTAL	\$2,613,700.00	\$3,026,450.00	\$5,530,222.00	\$6,051,369.00
Property Taxes	\$2,916,522.00		\$3,024,919.00	\$0.00
Grand List	\$11,794,470.00		\$12,178,567.00	\$0.00
Estimated Tax Rate	\$0.2473		\$0.2484	\$0.00

Fiscal Year 2019 By Category - Payroll & Benefit Expenses

The Fiscal Year 2019 General Fund budget funds 31 full-time employees, as follows: thirteen at the Police Department (including 9 sworn officers), two employees in the Town Clerk's Office, two at the Parks and Recreation Department, one in the Assessing Office, one in the Planning and Zoning Office, five in the Town Manager's Office and Finance Office (which provide general administrative support to the other departments), and seven at the Department of Public Works. There are additional part time employees to assist seasonally and to help cover full time employee vacations and sick time leave.

The chart below breaks out payroll expenses by category. For example, the category Public Safety includes the Fire Department, Police Department and Emergency Management. Special Services includes Planning and Zoning, the Town Clerk's Office, Economic Development and Assessing. General Administration includes the Town Manager's Office, Operations Division and the Finance Office and Treasurer. Tax Expense is calculated based on the Manchester median house of \$271,900, (calculated as $271,900/100 \times \text{estimated next year rate of } \$0.2484 = \$675$).

FISCAL YEAR 2019 BUDGET OVERVIEW

Category	Budget	Percent	Tax Expense
General Administration	\$279,460	4.62%	\$31.17
Special Services	\$263,900	4.36%	\$29.44
Public Works	\$418,335	6.91%	\$46.66
Public Safety	\$982,395	16.23%	\$109.58
Parks & Recreation	\$183,795	3.04%	\$20.50
Employee Health Insurance	\$481,900	8.35%	\$56.33
Taxes, Incentives & Other Benefits	\$505,000	7.96%	\$53.75
Subtotal	\$3,114,785	51.47%	\$347.44

Overall payroll expenses (not including benefits and taxes) are slated to increase \$127,055, from \$2,059,830 to \$2,186,885, or 6%. The proposed budget does include a three percent COLA (cost of living adjustment) for non-union employees and Police Department union employees.

Fiscal Year 2019 Budget By Category - Capital Expenses

The chart below depicts proposed capital expenditures for Fiscal Year 2018. The figures below do not include the three voted articles relative to the CIRC Fund for the paving of the eastern end of East Manchester Road (\$30,000), tennis court improvements (\$40,000) and possible state grant match for improvements to the Rec. Park (\$25,000). Again, Tax Expense is based on the median house of \$271,900.

Category	Budget	Percent	Tax Expense
DPW	\$1,083,000.00	17.90%	\$120.80
Public Safety	\$145,000.00	2.40%	\$16.17
Buildings / Facilities (Non-Park)	\$27,000.00	0.45%	\$3.01
Special Services	\$18,000.00	0.30%	\$2.01
Subtotal	\$1,273,000.00	21.05%	\$142.00

Fiscal Year 2019 Proposed Budget By Category - Operating Expenses

Finally, the chart below depicts operating expenses by category. Once again, Tax Expense is based on the median house of \$271,900.

Category	Total Budget	Percent	Tax Expense
General Administration	\$4,600	0.08%	\$0.51
Special Services	\$34,500	0.57%	\$3.85
Public Works	\$412,900	6.83%	\$46.06
Facilities	\$148,800	2.50%	\$16.60
Public Safety	\$134,600	2.23%	\$15.01
Parks & Recreation	\$157,800	2.61%	\$17.60
General Expenses	\$107,600	1.80%	\$12.00
Insurances	\$90,000	1.50%	\$10.04
Payments To Others	\$322,356	5.30%	\$35.96
Outside Services / Consulting	\$52,410	0.87%	\$5.85
Communications	\$27,750	0.46%	\$3.10
Debt Service	\$170,268	2.85%	\$18.99
Subtotal	\$1,663,584	27.6%	\$185.57

Note: Totals do not necessarily total 100% due to rounding. Figures are for demonstration purposes only. Refer to budget printed in Town Report for actual figures.

FISCAL YEAR 2019 BUDGET OVERVIEW

Fiscal Year 2019 Proposed Town Voted Appropriations

Thirteen voted appropriations are listed on the Town Meeting warning. Two of the articles (Manchester Community Library, and Southwestern Vermont Council on the Aging) will be voted by Australian ballot on Tuesday, March 6 between 8am and 7pm. The remaining voted appropriations will be considered on Saturday, March 3 as part of the floor portion of Town Meeting. If all of the appropriations are approved as requested, the voted appropriations will add about \$58.34 to the tax bill of the median \$271,900 house (\$0.0209 to the tax rate). The chart below highlights each voted appropriation.

Organization	Total Budget	Percent	Tax Expense
Manchester Community Library	\$232,773.00	91.55%	\$53.41
Southwestern VT Council On Aging	\$4,000.00	1.57%	\$0.92
Tutorial Center	\$2,500.00	0.98%	\$0.57
Habitat For Humanity	\$2,400.00	0.94%	\$0.55
GNAT - TV	\$2,000.00	0.79%	\$0.46
Center For Restorative Justice	\$2,000.00	0.79%	\$0.46
Project Against Violent Encounters	\$1,850.00	0.73%	\$0.42
Community Action In Southwestern VT	\$1,811.00	0.71%	\$0.42
Retired Senior Volunteer Program	\$1,500.00	0.59%	\$0.34
Neighbor To Neighbor	\$1,500.00	0.59%	\$0.34
The Collaborative	\$1,000.00	0.39%	\$0.23
VT Assoc. For The Blind & Visually Impaired	\$500.00	0.20%	\$0.11
VT Center For Independent Living	\$420.00	0.17%	\$0.10
Subtotal	\$254,254.00	100.00%	\$58.34

Municipal taxes constitute just part of the property taxes paid by Manchester residents. For example, in Fiscal Year 2018 (the current fiscal year), municipal taxes made up an estimated 13.2% of local property taxes, the statewide education tax constituted about 85.7% and voted appropriations made up 1.1% of the typical property tax bill. (This does not take into account any state rebate that a resident may receive.)

FISCAL YEAR 2019 BUDGET OVERVIEW

Statewide Comparison Of Town Property Taxes

The Selectboard is often asked how our taxes and tax rates compare to other communities in Vermont. The chart below lists the 28 Vermont municipalities with the lowest municipal tax rates in 2017 (last year of data).

Ranking	Municipality	County	Town Rate	Population
1	Coventry	Orleans	\$0.0000	1,048
1	Lowell	Orleans	\$0.0000	827
1	Victory	Essex	\$0.0000	62
4	Brunswick	Essex	\$0.0300	116
5	Alburgh	Grand Isle	\$0.0448	2,012
6	Buels Gore	Chittenden	\$0.0684	30
7	Sheffield	Caledonia	\$0.0896	700
8	Stratton	Windham	\$0.0980	206
9	Mount Tabor	Rutland	\$0.1000	257
10	Rutland Town	Rutland	\$0.1629	4,061
11	Charlotte	Chittenden	\$0.1715	3,838
12	Woodford	Bennington	\$0.1956	408
13	Maidstone	Essex	\$0.1971	201
14	Fayston	Washington	\$0.2200	1,340
15	Ferdinand	Essex	\$0.2300	33
15	Lewis	Essex	\$0.2300	0
15	Warners Grant	Essex	\$0.2300	0
15	Warren Gore	Essex	\$0.2300	4
15	Averys Gore	Essex	\$0.2300	0
15	Averill	Essex	\$0.2300	24
21	Peru	Bennington	\$0.2488	363
22	Landgrove	Bennington	\$0.2519	159
23	Sudbury	Rutland	\$0.2565	606
24	Williston	Chittenden	\$0.2645	9,578
24	Ferrisburg	Addison	\$0.2645	2,740
26	Morgan	Orleans	\$0.2700	715
27	Grand Isle	Grand Isle	\$0.2719	2,046

It should be noted that Coventry and Lowell assess a fee on the landfill and windmill farm, which results in no local property taxes.

Most of the communities in the above table are not comparable to Manchester, largely based on their populations and the services the towns offer. For example, most of the communities do not provide police services.

FISCAL YEAR 2019 BUDGET OVERVIEW

Below is a list of other communities and their taxes for 2017.

Municipality	County	Town Rate
Manchester	Bennington	\$0.2724
Dorset	Bennington	\$0.2803
Ludlow	Windsor	\$0.2927
Arlington	Bennington	\$0.3100
Jamaica	Windham	\$0.3266
St. Albans Town	Franklin	\$0.3577
Killington	Rutland	\$0.3615
Sunderland	Bennington	\$0.3815
Woodstock	Windsor	\$0.4073
Stowe	Lamoille	\$0.4176
Waterbury	Washington	\$0.4500
S. Burlington	Chittenden	\$0.4916
Weston	Windsor	\$0.4943
Essex Town	Chittenden	\$0.5090
Wilmington	Windham	\$0.5230
Norwich	Windsor	\$0.5677
Chester	Windsor	\$0.6967
Burlington	Chittenden	\$0.7971
Morristown	Lamoille	\$0.8526
Brandon	Rutland	\$0.9183
Barre Town	Washington	\$0.9299
Rockingham	Windham	\$1.0512
Montpelier	Washington	\$1.0572
Bennington	Bennington	\$1.0595
Brattleboro	Windham	\$1.2195
Rutland City	Rutland	\$1.5898

PROPOSED FISCAL YEAR 2019 TOWN BUDGET

ACCOUNT NUMBER	DESCRIPTION	2016-2017 BUDGETED REVENUE	2016-2017 ACTUAL REVENUE	2017-2018 BUDGETED REVENUE	2018-2019 BUDGET PROPOSAL
ADMINISTRATION					
01-8-0240-00	Vendors Fees	\$4,000	\$4,600.00	\$4,500	\$5,000
01-8-0250-00	Town Hall User Fees	\$50	\$0.00	\$50	\$50
	TOTAL ADMINISTRATION	\$4,050	\$4,600.00	\$4,550	\$5,050
FINANCE DEPARTMENT					
01-8-0380-00	Miscellaneous	\$150	\$321.10	\$150	\$300
	TOTAL FINANCE DEPARTMENT	\$150	\$321.10	\$150	\$300
ASSESSING DEPARTMENT					
01-8-0450-00	Listers Education	\$400	\$465.00	\$0	\$0
	TOTAL ASSESSING DEPARTMENT	\$400	\$465.00	\$0	\$0
PLANNING DEPARTMENT					
01-8-0610-00	Grant-Planning	\$9,700	\$5,981.60	\$22,000	\$0
01-8-0630-00	Zoning Applications/Appeals	\$30,000	\$18,039.65	\$25,000	\$25,000
01-8-0640-00	Zoning Maps/Ordinances	\$100	\$40.00	\$500	\$250
01-8-0660-00	Fines	\$250	\$0.00	\$250	\$500
01-8-0670-00	Recording Fees	\$2,500	\$1,770.00	\$2,500	\$2,500
01-8-0679-00	Marketing Initiative	\$0	\$29,467.92	\$0	\$0
	TOTAL PLANNING DEPARTMENT	\$42,550	\$55,299.17	\$50,250	\$28,250
PUBLIC WORKS-DPW					
01-8-0730-00	Mechanic Fees	\$10,000	\$0.00	\$0	\$0
01-8-0775-00	Recording Fees	\$200	\$10.00	\$200	\$200
	TOTAL PUBLIC WORKS-DPW	\$10,200	\$10.00	\$200	\$200
PUBLIC WORKS-FACILITIES					
01-8-0850-00	MEMS-Grounds Mowing	\$8,800	\$8,800.00	\$8,900	\$0
PUBLIC WORKS-HIGHWAYS					
01-8-0920-00	Permit Fees	\$1,800	\$2,525.00	\$1,200	\$2,000
01-8-0930-00	Grant-PACIF-Equipment	\$0	\$0.00	\$0	\$0
01-8-0940-00	Grant-BCRC Grant in Aid	\$0	\$0.00	\$0	\$0
01-8-0926-00	Grant-Paving	\$0	\$40,429.60	\$175,000	\$0
01-8-0960-00	State Aid-Roads	\$157,500	\$154,174.34	\$157,000	\$157,000
01-8-0980-00	Miscellaneous	\$100	\$1,930.00	\$250	\$250
	TOTAL PUBLIC WORKS-HIGHWAYS	\$159,400	\$199,058.94	\$333,450	\$159,250
	TOTAL PUBLIC WORKS	\$178,400	\$207,868.94	\$342,550	\$159,450

PROPOSED FISCAL YEAR 2019 TOWN BUDGET

ACCOUNT NUMBER	DESCRIPTION	2016-2017 BUDGETED REVENUE	2016-2017 ACTUAL REVENUE	2017-2018 BUDGETED REVENUE	2018-2019 BUDGET PROPOSAL
POLICE DEPARTMENT					
01-8-1011-00	Ordinance Fines-Animal Control	\$100	\$0.00	\$0	\$0
01-8-1011-20	Donations-Animal Control	\$0	\$0.00	\$0	\$0
01-8-1011-40	Animal Control-Owner Reimbursements	\$500	\$168.96	\$500	\$250
01-8-1025-00	Police Wages Reimbursements	\$0	\$9,561.50	\$0	\$0
01-8-1030-00	Justice & Court Fines	\$10,000	\$9,007.05	\$12,000	\$13,000
01-8-1040-00	Emergency Communications Services	\$0	\$0.00	\$62,000	\$62,000
01-8-1045-00	Fingerprint Processing Fees	\$2,600	\$3,400.00	\$3,000	\$3,000
01-8-1050-00	Alarm Board Charges	\$16,000	\$19,040.00	\$16,000	\$19,000
01-8-1055-00	Alarm Board Fines	\$500	\$900.00	\$1,000	\$1,000
01-8-1060-00	Parking Fines	\$250	\$160.00	\$250	\$250
01-8-1065-00	Ordinance Fines	\$300	\$0.00	\$1,000	\$500
01-8-1070-00	Police Reports	\$2,000	\$2,214.00	\$2,500	\$2,500
01-8-1075-00	VIN ID Fees	\$300	\$225.00	\$300	\$300
01-8-1075-15	Grant-DeptOfJustice-Bulletproof Vests	\$0	\$0.00	\$300	\$0
01-8-1080-00	Miscellaneous	\$200	\$170.45	\$200	\$200
01-8-1084-12	VT Grant-Equipment	\$0	\$7,246.40	\$8,000	\$8,000
01-8-1086-14	GHSP DUI Grants (Governors Highway Safety Prog)	\$5,000	\$4,719.14	\$5,000	\$5,000
01-8-1087-14	GHSP CIOT Grants (Click It Or Ticket)	\$0	\$7,240.71	\$0	\$5,000
01-8-1088-23	PD-Task Force Reimbursement	\$0	\$1,580.13	\$0	\$0
01-8-1090-00	Fed Generator/Equipment	\$0	\$30,000.00	\$0	\$0
TOTAL POLICE DEPARTMENT		\$37,750	\$95,633.34	\$112,050	\$120,000
PARKS & RECREATION DEPARTMENT					
01-8-1310-10	Pool Passes	\$15,000	\$12,967.00	\$14,000	\$14,000
01-8-1310-15	Pool Memberships	\$24,000	\$18,940.77	\$23,000	\$20,000
01-8-1310-20	Swim Lessons	\$10,000	\$8,494.53	\$10,000	\$10,000
01-8-1310-25	Private Swim Lessons	\$4,000	\$3,206.14	\$5,000	\$4,000
01-8-1310-30	Swim Team	\$15,000	\$13,508.30	\$15,000	\$10,000
01-8-1310-75	Life Guarding Course-Red Cross	\$0	\$6,250.00	\$0	\$0
01-8-1326-00	Applejack Field Rental	\$4,000	\$3,600.00	\$4,000	\$4,000
01-8-1326-10	Applejack Field Gate Receipts	\$12,000	\$11,079.99	\$12,000	\$16,000
01-8-1330-00	Rental Income	\$9,000	\$5,994.50	\$8,000	\$8,000
01-8-1330-05	McClellan/Eckhardt Fields Rental	\$0	\$4,177.50	\$4,000	\$4,500
01-8-1330-10	Rental Income-Community Room	\$2,000	\$2,172.50	\$2,000	\$2,500
01-8-1335-00	Precision Walk	\$400	\$362.25	\$400	\$400
01-8-1340-00	Parkhouse Concession Food Sales	\$5,000	\$3,790.97	\$6,000	\$5,000
01-8-1345-00	Non-Taxable Goods Sold	\$0	\$86.01	\$0	\$0
01-8-1350-00	Programs	\$75,000	\$69,966.44	\$82,000	\$83,000
01-8-1373-00	AJ Field Concession Food Sales	\$0	\$10,187.80	\$13,500	\$20,000
01-8-1380-00	Miscellaneous	\$100	\$6.26	\$100	\$100
TOTAL RECREATION DEPARTMENT		\$175,500	\$174,790.96	\$199,000	\$201,500

PROPOSED FISCAL YEAR 2019 TOWN BUDGET

ACCOUNT NUMBER	DESCRIPTION	2016-2017 BUDGETED REVENUE	2016-2017 ACTUAL REVENUE	2017-2018 BUDGETED REVENUE	2018-2019 BUDGET PROPOSAL
HEALTH DEPARTMENT					
01-8-1430-00	Fines	\$50	\$0.00	\$50	\$50
	TOTAL HEALTH DEPARTMENT	\$50	\$0.00	\$50	\$50
TOWN CLERK					
01-8-1510-00	Liquor Licenses	\$4,700	\$4,345.00	\$4,000	\$5,000
01-8-1520-00	Photocopies	\$7,000	\$10,525.85	\$8,000	\$10,000
01-8-1525-00	Motor Vehicle Renewal Fees	\$700	\$774.00	\$750	\$750
01-8-1530-00	Dog Licenses	\$5,500	\$5,526.00	\$5,500	\$5,500
01-8-1535-00	Dog Fines	\$1,000	\$715.00	\$1,500	\$1,000
01-8-1540-00	Marriage Licenses	\$1,200	\$1,080.00	\$1,000	\$1,000
01-8-1545-00	Fish & Wildlife Licenses	\$400	\$456.00	\$400	\$400
01-8-1550-00	Records Search Fees	\$1,000	\$1,604.75	\$1,500	\$1,500
01-8-1555-00	Recording Fees	\$50,000	\$56,506.00	\$50,000	\$55,000
01-8-1555-10	Town Recording Fees	\$2,500	\$2,000.00	\$2,500	\$2,500
01-8-1560-00	UCC Filing Fees	\$0	\$25.00	\$0	\$0
01-8-1570-00	Vital Statistics Fees	\$5,000	\$5,215.00	\$5,000	\$5,200
01-8-1580-00	Miscellaneous	\$150	\$244.13	\$150	\$150
	TOTAL TOWN CLERK	\$79,150	\$89,016.73	\$80,300	\$88,000
CAPITAL REVENUE					
01-8-2804-00	Transfer In-Reappraisal Reserve	0	\$11,650.00	\$0	\$0
01-8-2809-14	Cap-Sale of Vehicle-Highway	\$15,000	\$0.00	\$30,000	\$0
01-8-2809-15	Cap-Sale of Equipment-Highway	\$35,000	\$0.00	\$0	\$0
01-8-2809-18	Cap-Culvert Grant-3 Maple Drive	\$0	\$5,536.00	\$0	\$0
01-8-2809-19	Cap-Culvert Grant-Richville Rd	\$0	\$144,000.00	\$0	\$0
01-8-2809-30	Cap-Depot St Grant-VT	\$0	\$42,757.27	\$54,000	\$604,000
01-8-2809-31	Cap-Depot St-CIRC Fund	\$0	\$9,625.34	\$6,000	\$79,000
01-8-2811-12	FD Equipment Reserve-Transfer In-Equipment	\$15,000	\$0.00	\$0	\$0
01-8-2813-18	Cap-Transfer In CIRC-Backstop/Fencing	\$0	\$14,048.00	\$0	\$0
01-8-2817-10	Rescue Squad Reimb-Heating Fuel PSF	\$8,000	\$7,071.98	\$9,000	\$8,000
01-8-2817-20	Rescue Squad Reimb-Water PSF	\$600	\$810.84	\$600	\$750
01-8-2817-30	Rescue Squad Reimb-Grounds Maintenance PSF	\$2,500	\$3,600.00	\$3,600	\$2,500
	TOTAL CAPITAL REVENUE	\$76,100	\$239,099.43	\$103,200	\$694,250
GENERAL REVENUE					
01-8-2902-20	Photocopy Sales	\$200	\$131.00	\$200	\$200
01-8-2903-15	Act 68 Administrative Aid	\$35,000	\$36,339.43	\$36,000	\$36,000
01-8-2903-20	Interest Earned on Investments	\$5,000	\$2,973.24	\$5,000	\$5,000
01-8-2903-30	Interest on Delinquent Taxes	\$75,000	\$53,408.69	\$60,000	\$60,000
01-8-2903-40	Penalty on Delinquent Taxes	\$50,000	\$52,545.75	\$53,000	\$53,000
01-8-2908-00	State Aid-Reappraisal-Assessing	\$2,900	\$2,905.00	\$2,900	\$2,900
01-8-2918-13	Grant-Tournament Development	\$0	\$6,000.00	\$0	\$0

PROPOSED FISCAL YEAR 2019 TOWN BUDGET

ACCOUNT NUMBER	DESCRIPTION	2016-2017 BUDGETED REVENUE	2016-2017 ACTUAL REVENUE	2017-2018 BUDGETED REVENUE	2018-2019 BUDGET PROPOSAL
01-8-2955-00	Current Use Hold Harmless State Payment	\$65,000	\$73,492.00	\$74,000	\$82,000
01-8-2960-00	Payments in Lieu of Taxes	\$22,000	\$22,478.46	\$24,000	\$24,000
01-8-2970-40	Trans In-CIRC-Tennis/Basketball Courts Resurfacing	\$0	\$0.00	\$0	\$0
01-8-2975-00	Rental Income	\$133,000	\$133,100.00	\$133,000	\$131,000
01-8-2975-10	Rental Income-Manchester Rescue Squad	\$0	\$0.00	\$43,000	\$43,000
01-8-2980-00	Miscellaneous	\$500	\$156.76	\$500	\$500
01-8-2990-00	Allocated Surplus	\$10,000	\$10,000.00	\$75,000	\$0
	TOTAL GENERAL REVENUES	\$398,600	\$393,530.33	\$506,600	\$437,600

LOCAL OPTION TAXES REVENUES

01-8-3000-00	Local Option Sales Tax	\$780,000	\$738,416.01	\$785,000	\$816,000
01-8-3000-10	Local Option Rooms/Meals and Alcohol Tax	\$380,000	\$417,853.21	\$410,000	\$476,000
01-8-3000-20	Trans In-Property Tax Relief Fund	\$10,000	\$13,730.78	\$20,000	\$0
	TOTAL LOCAL OPTION TAXES	\$1,170,000	\$1,170,000.00	\$1,215,000	\$1,292,000
	TOTAL NON-PROPERTY TAX REVENUES	\$2,162,700	\$2,430,625.00	\$2,613,700	\$3,026,450

ACCOUNT NUMBER	DESCRIPTION	2016-2017 BUDGETED EXPENSES	2016-2017 ACTUAL EXPENSES	2017-2018 BUDGETED EXPENSES	2018-2019 BUDGET PROPOSAL
	LEGISLATIVE				
01-4-0140-00	Citizen Recognition	\$1,000	\$358.10	\$1,000	\$1,000
01-4-0180-00	Legislative General Expense	\$1,000	\$655.43	\$1,000	\$1,000
	TOTAL LEGISLATIVE	\$2,000	\$1,013.53	\$2,000	\$2,000

ADMINISTRATION

01-4-0230-00	Dues & Subscriptions	\$750	\$499.89	\$600	\$500
01-4-0280-00	Miscellaneous	\$400	\$0.00	\$300	\$300
	TOTAL ADMINISTRATION	\$1,150	\$499.89	\$900	\$800

FINANCE DEPARTMENT

01-4-0331-00	Printing & Publications	\$500	\$0.00	\$600	\$600
01-4-0372-00	Software Support	\$1,000	\$1,044.13	\$1,200	\$1,100
01-4-0380-00	Miscellaneous	\$100	\$14.11	\$100	\$100
	TOTAL FINANCE DEPARTMENT	\$1,600	\$1,058.24	\$1,900	\$1,800

ASSESSING DEPARTMENT

01-4-0410-00	Contracted Services	\$0	\$11,650.00	\$0	\$0
01-4-0428-00	Assessing Education	\$0	\$460.00	\$0	\$3,000
01-4-0430-00	Dues & Subscriptions	\$300	\$442.50	\$350	\$500
01-4-0471-00	Software Support	\$1,200	\$913.39	\$1,100	\$1,100
01-4-0480-00	Miscellaneous	\$100	\$0.00	\$100	\$100
	TOTAL ASSESSING DEPARTMENT	\$1,600	\$13,465.89	\$1,550	\$4,700

PROPOSED FISCAL YEAR 2019 TOWN BUDGET

ACCOUNT NUMBER	DESCRIPTION	2016-2017 BUDGETED EXPENSES	2016-2017 ACTUAL EXPENSES	2017-2018 BUDGETED EXPENSES	2018-2019 BUDGET PROPOSAL
PLANNING DEPARTMENT					
01-4-0610-10	Municipal Planning Grant	\$12,100	\$9,359.72	\$25,000	\$5,000
01-4-0630-00	Dues & Subscriptions	\$500	\$175.00	\$400	\$400
01-4-0631-00	Printing & Publications	\$500	\$74.00	\$500	\$250
01-4-0670-00	Recording Fees	\$2,500	\$1,840.00	\$2,500	\$2,500
01-4-0674-00	Software Support	\$1,250	\$0.00	\$1,000	\$1,000
01-4-0678-00	Economic Dev Programs	\$2,500	\$507.93	\$2,500	\$2,500
01-4-0679-00	Marketing Initiative	\$25,000	\$54,467.92	\$0	\$0
01-4-0680-00	Miscellaneous	\$200	\$0.00	\$200	\$200
TOTAL PLANNING DEPARTMENT		\$44,550	\$66,424.57	\$32,100	\$11,850
DEPARTMENT OF PUBLIC WORKS					
01-4-0732-00	Uniforms-Cleaning/Clothing	\$6,400	\$4,293.59	\$5,500	\$5,000
01-4-0737-00	Electricity	\$4,300	\$3,654.71	\$4,400	\$4,000
01-4-0738-00	Heating Fuels	\$6,600	\$5,456.16	\$8,000	\$5,000
01-4-0741-00	Equipment Maint-Parts	\$50,000	\$48,550.17	\$53,000	\$55,000
01-4-0742-00	Fuel-Gas	\$9,000	\$5,729.09	\$9,100	\$6,000
01-4-0743-00	Fuel-Diesel	\$31,000	\$28,942.16	\$37,500	\$35,000
01-4-0744-00	Oil & Lubricants	\$3,500	\$3,176.73	\$3,600	\$3,600
01-4-0745-00	Expendable Supplies	\$12,500	\$11,761.60	\$12,600	\$12,600
01-4-0750-00	Equipment Maint-Non-Fleet	\$3,100	\$1,354.34	\$3,200	\$4,500
01-4-0753-00	Mechanic Tools	\$3,100	\$3,233.67	\$3,500	\$4,000
01-4-0780-00	Miscellaneous	\$200	\$300.40	\$200	\$200
01-4-0782-00	Permit Fees	\$300	\$358.40	\$400	\$2,400
01-4-0782-10	Recording Fees	\$200	\$160.00	\$200	\$200
01-4-0792-00	Equipment Acquisition (non-computer)	\$3,000	\$5,172.74	\$3,000	\$5,000
01-4-0793-00	Radios & Communications	\$550	\$545.50	\$700	\$700
SUB TOTAL PUBLIC WORKS		\$133,750	\$122,689.26	\$144,900	\$143,200
DEPARTMENT OF PUBLIC WORKS - FACILITIES					
01-4-0839-00	Facilities Maintenance/Improvements	\$44,000	\$72,198.29	\$47,000	\$49,000
01-4-0867-00	Tree Removal/Planting/Care	\$4,000	\$1,210.50	\$3,500	\$2,500
01-4-0869-00	Parks/Grounds Maintenance	\$16,000	\$27,155.04	\$21,000	\$21,000
01-4-0872-00	Downtown Maintenance	\$3,500	\$1,262.02	\$3,200	\$2,500
01-4-0872-10	Downtown Seasonal Décor	\$0	\$0.00	\$10,000	\$2,000
01-4-0881-00	Waste Disposal-Facilities	\$4,250	\$4,642.75	\$4,500	\$5,000
SUB TOTAL PUBLIC WORKS - FACILITIES		\$71,750	\$106,468.60	\$89,200	\$82,000
DEPARTMENT OF PUBLIC WORKS - HIGHWAYS					
01-4-0930-00	Grant-PACIF-Equipment	\$0	\$0.00	\$0	\$0
01-4-0940-00	Grant-BCRC-Grant In Aid	\$0	\$0.00	\$0	\$0

PROPOSED FISCAL YEAR 2019 TOWN BUDGET

ACCOUNT NUMBER	DESCRIPTION	2016-2017 BUDGETED EXPENSES	2016-2017 ACTUAL EXPENSES	2017-2018 BUDGETED EXPENSES	2018-2019 BUDGET PROPOSAL
01-4-0947-00	Cutting Edges	\$9,600	\$8,544.59	\$9,500	\$9,500
01-4-0956-00	Asphalt-Patchwork	\$3,000	\$2,841.86	\$3,200	\$3,200
01-4-0957-00	Winter Sand & Salt	\$175,000	\$188,633.70	\$170,000	\$170,000
01-4-0959-00	Chloride	\$8,500	\$10,119.00	\$9,000	\$9,500
01-4-0960-00	Gravel	\$10,500	\$11,396.68	\$11,000	\$11,000
01-4-0961-00	Signs & Posts	\$7,500	\$5,104.10	\$7,500	\$7,000
01-4-0962-00	Culverts/Drainage Appert	\$6,000	\$6,230.07	\$7,000	\$7,000
01-4-0964-00	Curb & Sidewalk Repair	\$1,000	\$0.00	\$1,250	\$1,000
01-4-0965-00	Guard Railings	\$4,000	\$4,210.88	\$4,250	\$4,000
01-4-0966-00	Bridge Repair	\$500	\$0.00	\$500	\$500
01-4-0977-00	Line Painting	\$6,000	\$5,789.29	\$8,000	\$7,000
01-4-0978-00	Traffic Signals	\$10,000	\$11,912.82	\$5,100	\$5,000
	SUB TOTAL PUBLIC WORKS - HIGHWAYS	\$241,600	\$254,782.99	\$236,300	\$234,700
	TOTAL PUBLIC WORKS	\$447,100	\$483,940.85	\$470,400	\$459,900
POLICE DEPARTMENT					
01-4-1011-20	Animal Control Officer-Equipment	\$500	\$0.00	\$250	\$1,000
01-4-1011-30	Animal Control Officer-Miscellaneous	\$200	\$0.00	\$200	\$100
01-4-1011-40	Animal Control Officer-Veterinary Care	\$1,500	\$176.92	\$1,500	\$1,500
01-4-1028-00	Training	\$10,000	\$10,981.04	\$10,500	\$11,500
01-4-1029-00	Supplies	\$2,500	\$3,154.69	\$2,500	\$3,500
01-4-1030-00	Dues & Subscriptions	\$3,000	\$1,617.36	\$2,500	\$3,000
01-4-1032-00	Uniforms-Clothing	\$10,500	\$7,735.12	\$9,000	\$10,000
01-4-1032-10	Uniforms-Cleaning Allowance	\$7,000	\$6,400.00	\$7,200	\$7,000
01-4-1040-00	Vehicle Maintenance	\$10,000	\$12,620.83	\$9,000	\$12,000
01-4-1042-00	Fuel-Gas	\$15,500	\$12,682.80	\$15,500	\$15,500
01-4-1047-00	Equipment Maintenance	\$20,000	\$16,107.72	\$20,000	\$15,000
01-4-1070-00	Criminal Investigation Costs	\$1,000	\$2,514.68	\$1,000	\$1,000
01-4-1080-00	Miscellaneous	\$300	\$1,399.81	\$300	\$1,000
01-4-1084-14	GHSP Grants-Equipment	\$0	\$9,058.00	\$0	\$0
01-4-1087-14	GHSP DUI Grants (Governors Highway Safety Prog)	\$0	\$211.31	\$0	\$0
01-4-1090-00	Federal-Generator/Equipment	\$0	\$39,817.02	\$0	\$0
01-4-1092-00	Equipment Acquisition (Non-Computer)	\$10,000	\$29,714.84	\$8,000	\$5,000
01-4-1092-50	Equipment Acquisition-Computers	\$0	\$3,011.36	\$0	\$0
	TOTAL POLICE DEPARTMENT	\$92,000	\$157,203.50	\$87,450	\$87,100
FIRE DEPARTMENT					
01-4-1128-00	Training-Firefighters	\$1,000	\$0.00	\$1,000	\$1,000
01-4-1129-00	Supplies-Fire Prevention	\$1,000	\$1,371.84	\$1,000	\$1,000
01-4-1141-00	Vehicles/Equipment Maintenance/Repairs	\$18,000	\$18,046.53	\$18,000	\$18,000
01-4-1142-00	Fuel-Gas	\$350	\$5.81	\$200	\$200
01-4-1143-00	Fuel-Diesel	\$2,500	\$993.84	\$2,800	\$2,500

PROPOSED FISCAL YEAR 2019 TOWN BUDGET

ACCOUNT NUMBER	DESCRIPTION	2016-2017 BUDGETED EXPENSES	2016-2017 ACTUAL EXPENSES	2017-2018 BUDGETED EXPENSES	2018-2019 BUDGET PROPOSAL
01-4-1149-00	Communications-Acquisition/Repair	\$3,000	\$4,540.56	\$6,000	\$3,300
01-4-1180-00	Firehouse Supplies	\$1,000	\$858.54	\$1,000	\$1,000
01-4-1190-00	Hazardous Waste Supplies	\$1,000	\$0.00	\$1,000	\$1,000
01-4-1192-00	Equipment Acquisition	\$16,000	\$17,563.19	\$16,000	\$16,000
01-4-1192-05	Equipment Acquisition - Incentive	\$0	\$0.00	\$2,000	\$2,000
	TOTAL FIRE DEPARTMENT	\$43,850	\$43,380.31	\$49,000	\$46,000
	EMERGENCY MANAGEMENT				
01-4-1241-00	Equipment Maintenance	\$500	\$0.00	\$250	\$250
01-4-1280-00	Miscellaneous	\$250	\$0.00	\$250	\$250
01-4-1292-00	Equipment Acquisition	\$1,000	\$0.00	\$1,000	\$1,000
	TOTAL EMERGENCY MANAGEMENT	\$1,750	\$0.00	\$1,500	\$1,500
	PARKS AND RECREATION DEPARTMENT				
01-4-1310-75	Lifeguarding Course-Red Cross	\$0	\$986.00	\$0	\$0
01-4-1325-00	Advertising/Printing/Publications	\$2,800	\$2,347.53	\$2,800	\$3,000
01-4-1329-00	Advertising Applejack Field	\$0	\$154.59	\$0	\$0
01-4-1329-00	Supplies	\$750	\$454.49	\$1,000	\$1,000
01-4-1330-00	Dues & Subscriptions	\$600	\$165.00	\$500	\$500
01-4-1335-00	Precision Walk	\$400	\$362.98	\$400	\$400
01-4-1337-00	Electricity	\$10,000	\$8,205.44	\$9,750	\$9,000
01-4-1337-10	Electricity-Applejack Field	\$4,000	\$1,625.90	\$2,750	\$2,500
01-4-1337-20	Electricity-Maintenance Shed/Irrigation/ Concessions	\$0	\$1,777.86	\$2,250	\$2,250
01-4-1338-00	Heating Fuels	\$10,500	\$7,948.29	\$11,500	\$9,000
01-4-1345-00	Concession-Parkhouse	\$2,800	\$1,844.83	\$3,500	\$2,500
01-4-1348-00	AJ Concession/Facilities Improvements	\$0	\$3,774.88	\$1,000	\$500
01-4-1350-00	Pool Maintenance/Supplies	\$20,000	\$17,360.93	\$15,000	\$18,000
01-4-1350-10	Pool Uniforms	\$1,400	\$1,324.20	\$1,200	\$1,400
01-4-1360-00	Facility Rental Expense	\$0	\$0.00	\$0	\$10,000
01-4-1371-20	Applejack Field Maintenance	\$16,000	\$12,822.72	\$15,000	\$18,000
01-4-1371-50	Applejack Field Supplies/Equipment	\$0	\$0.00	\$0	\$1,500
01-4-1373-00	Applejack Field Concessions-Food/Supplies	\$0	\$5,361.93	\$6,000	\$10,000
01-4-1373-50	AJ Concession-Merchandise	\$0	\$0.00	\$0	\$1,000
01-4-1380-00	Miscellaneous	\$500	\$77.50	\$500	\$500
01-4-1390-00	Activenet-Credit Card Transaction Fees	\$4,000	\$5,505.33	\$5,000	\$5,000
01-4-1390-10	Square-Credit Card Transaction Fees	\$0	\$85.30	\$0	\$0
01-4-1392-00	Equipment Acquisition	\$2,750	\$2,416.09	\$3,000	\$3,250
01-4-1394-00	Programs	\$50,000	\$42,772.43	\$53,000	\$53,500
01-4-1395-00	Swim Team Expenses	\$5,000	\$6,977.83	\$2,500	\$5,000
	TOTAL RECREATION DEPARTMENT	\$131,500	\$124,352.05	\$136,650	\$157,800

PROPOSED FISCAL YEAR 2019 TOWN BUDGET

ACCOUNT NUMBER	DESCRIPTION	2016-2017 BUDGETED EXPENSES	2016-2017 ACTUAL EXPENSES	2017-2018 BUDGETED EXPENSES	2018-2019 BUDGET PROPOSAL
HEALTH OFFICER					
01-4-1429-00	Supplies	\$100	\$0.00	\$100	\$100
01-4-1470-00	Recording Fees	\$50	\$0.00	\$50	\$50
01-4-1480-00	Miscellaneous	\$100	\$0.00	\$100	\$100
	TOTAL HEALTH OFFICER	\$250	\$0.00	\$250	\$250
TOWN CLERK					
01-4-1519-00	Records Management	\$2,000	\$1,809.19	\$3,000	\$3,000
01-4-1530-00	Dues & Subscriptions	\$600	\$355.00	\$500	\$500
01-4-1571-00	Maintenance Contracts	\$7,500	\$6,960.00	\$7,500	\$7,500
01-4-1580-00	Miscellaneous	\$300	\$381.43	\$400	\$400
01-4-1592-00	Equipment Acquisition	\$1,500	\$0.00	\$1,000	\$1,500
	TOTAL TOWN CLERK	\$11,900	\$9,505.62	\$12,400	\$12,900
ELECTIONS & BOARD OF CIVIL AUTHORITY (BCA)					
01-4-1628-00	Training	\$200	\$0.00	\$200	\$200
01-4-1630-00	Tabulator Programming-Contracted Services	\$5,000	\$2,411.80	\$2,500	\$4,000
01-4-1631-00	Printing & Publications	\$250	\$0.00	\$0	\$0
01-4-1680-00	Miscellaneous	\$400	\$325.02	\$200	\$350
	TOTAL ELECTIONS & BCA	\$5,850	\$2,736.82	\$2,900	\$4,550
TOWN HALL/PUBLIC SAFETY FACILITY (PSF)					
01-4-1734-00	Water-Town Hall	\$400	\$292.85	\$400	\$400
01-4-1734-50	Water-PSF	\$1,700	\$1,789.08	\$1,750	\$1,900
01-4-1737-00	Electricity-Town Hall	\$12,000	\$9,578.83	\$11,000	\$10,500
01-4-1737-50	Electricity-PSF	\$18,000	\$16,137.51	\$14,500	\$17,000
01-4-1738-00	Heating Fuels-Town Hall	\$18,000	\$9,550.03	\$20,500	\$15,000
01-4-1738-50	Heating Fuels-PSF	\$23,000	\$18,239.09	\$26,000	\$22,000
	TOTAL TOWN HALL/PSF	\$73,100	\$55,587.39	\$74,150	\$66,800

PROPOSED FISCAL YEAR 2019 TOWN BUDGET

ACCOUNT NUMBER	DESCRIPTION	2016-2017 BUDGETED EXPENSES	2016-2017 ACTUAL EXPENSES	2017-2018 BUDGETED EXPENSES	2018-2019 BUDGET PROPOSAL
GENERAL EXPENDITURES					
01-4-1818-00	Telephone	\$9,000	\$9,292.21	\$6,000	\$10,000
01-4-1819-00	Internet Services	\$11,000	\$7,548.35	\$8,000	\$8,250
01-4-1820-00	Cell Phone	\$10,000	\$8,723.77	\$10,000	\$9,500
01-4-1822-00	Photocopiers	\$7,500	\$7,292.60	\$8,000	\$8,000
01-4-1823-00	General-Dues and Subscriptions	\$0	\$0.00	\$0	\$1,000
01-4-1824-00	Travel	\$1,500	\$804.56	\$1,500	\$1,500
01-4-1825-00	General Advertising	\$4,500	\$6,259.43	\$5,000	\$5,500
01-4-1825-10	Fleet Vehicle Lease	\$0	\$572.53	\$9,000	\$0
01-4-1825-20	Fleet Vehicle Fuel	\$750	\$372.36	\$650	\$500
01-4-1825-30	Fleet Vehicle Maintenance	\$250	\$0.00	\$250	\$250
01-4-1827-00	Postage	\$10,000	\$9,961.81	\$9,500	\$10,500
01-4-1828-00	Training-General	\$6,000	\$4,082.42	\$5,000	\$5,250
01-4-1829-00	Computer & Office Supplies/Equipment	\$19,500	\$30,513.16	\$19,000	\$19,000
01-4-1830-00	Pre-Employment Expenses	\$250	\$60.00	\$250	\$100
01-4-1850-00	Town Report Printing/Mailing/Advertising	\$7,000	\$5,968.66	\$6,500	\$6,500
01-4-1871-00	Legal/Consulting	\$45,000	\$26,918.16	\$42,000	\$41,000
01-4-1871-13	Consulting-Tournament Development	\$0	\$6,500.00	\$0	\$0
01-4-1872-00	Property Maps	\$6,000	\$5,514.10	\$5,500	\$6,000
01-4-1874-00	Audit	\$10,850	\$10,850.00	\$11,130	\$11,410
01-4-1875-00	Recreation/Town Facilities Fees-MEMS/Others	\$50,000	\$50,000.00	\$50,000	\$0
01-4-1876-00	State Property Tax	\$24,000	\$25,699.98	\$26,000	\$26,500
01-4-1878-00	Manchester Rescue Squad	\$0	\$0.00	\$120,000	\$145,000
01-4-1879-00	Bennington County Regional Commission	\$5,700	\$5,512.00	\$5,700	\$5,740
01-4-1880-00	Listers Errors & Omissions-Municipal Tax	\$2,500	\$0.00	\$2,000	\$2,000
01-4-1881-00	County Taxes	\$85,000	\$83,684.10	\$86,000	\$88,000
01-4-1882-00	Tax Appeals-Court Imposed	\$1,000	\$0.00	\$1,000	\$1,000
01-4-1883-00	Uncollectible Taxes	\$3,000	-\$13,840.55	\$3,000	\$3,000
01-4-1884-00	Tax Abatements	\$500	\$4,793.37	\$500	\$500
01-4-1885-00	Street Lights	\$33,000	\$33,621.64	\$33,500	\$35,000
01-4-1886-00	VT League-Cities & Towns	\$5,780	\$5,780.00	\$5,986	\$6,116
01-4-1887-00	Village Alloc-Highways	\$46,000	\$47,482.04	\$47,500	\$46,000
01-4-1888-00	Village Alloc-Street Lights/Sidewalks	\$5,000	\$5,652.05	\$5,000	\$5,000
01-4-1889-00	Recycling & Solid Waste Disposal	\$45,000	\$28,560.27	\$39,000	\$34,000
01-4-1891-00	Memorial Day	\$1,500	\$195.85	\$1,500	\$1,500
01-4-1893-00	Conservation Commission	\$100	\$0.00	\$0	\$0
01-4-1895-00	Insurance-Property/Liability	\$67,500	\$83,758.66	\$76,500	\$90,000
01-4-1895-50	Transfer Out-High Deductible Fund	\$5,000	\$0.00	\$0	\$0
01-4-1896-00	Fire Equipment Reserve Fund	\$0	\$75,000.00	\$28,322	\$75,000
01-4-1896-10	Trans to CIRC-Fire Dept	\$0	\$0.00	\$34,678	\$0
01-4-1897-00	Debt-Principal & Interest	\$178,128	\$174,928.03	\$172,376	\$170,268
01-4-1898-00	Factory Point Cemetery Operating	\$2,500	-\$64.39	\$2,000	\$1,000
01-4-1899-70	Town Service Officer	\$500	\$0.00	\$500	\$250
01-4-1899-90	Miscellaneous	\$500	\$4,547.81	\$500	\$500
TOTAL GENERAL EXPENDITURES		\$711,308	\$756,544.98	\$888,842	\$880,634

PROPOSED FISCAL YEAR 2019 TOWN BUDGET

ACCOUNT NUMBER	DESCRIPTION	2016-2017 BUDGETED EXPENSES	2016-2017 ACTUAL EXPENSES	2017-2018 BUDGETED EXPENSES	2018-2019 BUDGET PROPOSAL
PERSONNEL-SALARIES/WAGES					
01-4-2501-10	Legislative-Selectboard	\$6,000	\$6,000.00	\$6,000	\$6,000
01-4-2502-10	Admin-Town Managers Office	\$66,934	\$99,829.95	\$102,440	\$105,515
01-4-2502-20	Admin-Operations/Human Resources	\$91,555	\$49,990.32	\$51,305	\$52,845
01-4-2502-30	Admin-Part time (EM, HO, CO, PS)	\$0	\$0.00	\$0	\$15,000
01-4-2503-10	Finance-Full time	\$54,843	\$63,485.19	\$65,145	\$67,100
01-4-2503-20	Finance-Treasurer	\$26,469	\$26,468.28	\$27,265	\$10,000
01-4-2503-30	Finance-Part time	\$0	\$0.00	\$0	\$38,000
01-4-2503-40	Finance-Board of Tax Abatement	\$100	\$0.00	\$100	\$100
01-4-2504-10	Assessing-Full time	\$55,000	\$57,721.19	\$59,225	\$61,005
01-4-2504-20	Assessing-Admin Assistant	\$10,000	\$11,205.57	\$10,500	\$14,000
01-4-2506-10	Planning/Zoning-Full time	\$55,000	\$57,707.01	\$59,225	\$61,005
01-4-2506-20	Planning/Zoning-Admin Assistant	\$10,000	\$11,204.73	\$10,500	\$14,000
01-4-2506-30	Planning/Zoning-Economic Development	\$15,000	\$18,625.00	\$15,500	\$17,000
01-4-2507-10	DPW-Director/Mechanic-Full time	\$116,444	\$117,767.46	\$120,875	\$123,410
01-4-2507-15	DPW-Director/Mechanic-Overtime	\$42,500	\$23,651.03	\$43,000	\$44,000
01-4-2507-20	DPW-Director/Mechanic-Outside Billable	\$10,000	\$0.00	\$0	\$0
01-4-2508-10	DPW-Facilities-Full time	\$126,337	\$121,803.82	\$118,350	\$132,230
01-4-2508-15	DPW-Facilities-Full time-Overtime	\$0	\$7,675.29	\$0	\$0
01-4-2508-20	DPW-Facilities-Seasonal	\$25,000	\$21,651.11	\$26,000	\$24,000
01-4-2508-25	DPW-Facilities-Seasonal-Overtime	\$0	\$1,254.77	\$0	\$0
01-4-2508-27	DPW-Facilities-Maintenance/Improvements	\$0	\$1,779.07	\$0	\$0
01-4-2509-10	DPW-Highways-Full time	\$82,850	\$71,069.20	\$90,925	\$94,695
01-4-2509-15	DPW-Highways-Full time-Overtime	\$0	\$19,123.95	\$0	\$0
01-4-2510-10	Police Dept-Police Management	\$211,371	\$209,682.35	\$214,930	\$224,395
01-4-2510-20	Police-Officers-Full time	\$300,000	\$365,278.63	\$360,420	\$387,900
01-4-2510-22	Police-Officer-New Officer with Benefits	\$75,000	\$0.00	\$0	\$0
01-4-2510-24	Police-Task Force-Overtime	\$0	\$1,413.63	\$0	\$0
01-4-2510-25	Police-Officers-Overtime	\$66,000	\$76,386.18	\$66,000	\$68,000
01-4-2510-26	Police-Officers-Grants-DUI	\$0	\$4,943.74	\$0	\$0
01-4-2510-27	Police-Overtime-Criminal Investigations	\$2,000	\$0.00	\$1,500	\$1,000
01-4-2510-29	Police-GHSP Grants-CIOT	\$0	\$6,766.77	\$0	\$0
01-4-2510-30	Dispatcher-Full time	\$140,000	\$111,155.33	\$142,525	\$159,100
01-4-2510-35	Dispatcher-Full time-Overtime	\$26,000	\$20,939.08	\$25,000	\$26,000
01-4-2510-45	Part time-Village	\$0	\$4,705.34	\$0	\$0
01-4-2510-50	Police-Part time/Prisoner Transport	\$43,000	\$74,357.96	\$44,000	\$48,000
01-4-2510-60	Dispatcher-Spare	\$25,000	\$46,009.30	\$25,625	\$29,000
01-4-2511-05	Fire Dept-Fire Chief	\$5,000	\$5,000.00	\$5,000	\$5,000
01-4-2511-10	Fire Dept-Administration	\$4,000	\$4,000.00	\$4,000	\$4,000
01-4-2511-20	Fire Dept-Firefighters	\$30,000	\$30,000.00	\$30,000	\$30,000
01-4-2512-10	Emergency Management	\$4,200	\$4,175.00	\$4,200	\$0
01-4-2513-10	Parks/Rec-Full time	\$92,577	\$92,765.45	\$95,190	\$98,045
01-4-2513-20	Parks/Rec-Part time	\$15,000	\$12,833.42	\$15,500	\$15,000

PROPOSED FISCAL YEAR 2019 TOWN BUDGET

ACCOUNT NUMBER	DESCRIPTION	2016-2017 BUDGETED EXPENSES	2016-2017 ACTUAL EXPENSES	2017-2018 BUDGETED EXPENSES	2018-2019 BUDGET PROPOSAL
01-4-2513-30	Parks/Rec-Pool-Straight Time	\$45,000	\$41,838.96	\$43,000	\$44,000
01-4-2513-35	Parks/Rec-Pool-Overtime	\$0	\$411.38	\$0	\$0
01-4-2513-35	Parks/Rec-Pool-Swim Team	\$10,000	\$4,209.50	\$10,000	\$5,000
01-4-2513-50	Parks/Rec-Camp Counselors	\$13,000	\$14,295.24	\$15,500	\$15,750
01-4-2513-71	Parks/Rec-AJ Field Wages	\$0	\$218.75	\$0	\$0
01-4-2513-73	Parks/Rec-AJ Field Concession	\$0	\$6,039.00	\$6,000	\$6,000
01-4-2513-75	Parks/Rec-OT Streetfests	\$0	\$499.16	\$0	\$0
01-4-2514-10	Health Officer-Stipend	\$4,200	\$4,175.00	\$4,200	\$0
01-4-2514-20	Health Officer-Hourly Wage	\$500	\$0.00	\$500	\$0
01-4-2514-30	Public Safety Inspector-Stipend	\$0	\$0.00	\$3,000	\$0
01-4-2515-10	Town Clerk Salary	\$44,000	\$44,157.91	\$46,320	\$46,325
01-4-2515-20	Town Clerk Assistant-Salary	\$33,000	\$28,408.85	\$32,465	\$32,965
01-4-2516-10	BCA (Board of Civil Authority)-Elections	\$1,000	\$3,567.65	\$1,500	\$1,500
01-4-2516-20	BCA-Tax Appeals	\$1,000	\$332.16	\$1,000	\$1,000
01-4-2570-10	Employee Performance Bonus	\$21,500	\$32,835.63	\$21,500	\$23,000
01-4-2570-20	Longevity/Sick/Holiday Wage	\$8,500	\$2,272.50	\$8,600	\$9,000
01-4-2570-30	Police Dept-Bonus Wage	\$22,000	\$25,926.21	\$26,000	\$27,000
	TOTAL PERSONNEL-SALARIES/WAGES	\$2,036,880	\$2,067,613.02	\$2,059,830	\$2,186,885
ALLOCABLE EXPENDITURES					
01-4-2610-00	FICA/MEDI	\$145,000	\$160,060.12	\$152,000	\$165,000
01-4-2620-00	Unemployment Insurance	\$12,000	\$6,935.28	\$12,600	\$12,500
01-4-2630-00	Health Insurance Premium	\$460,000	\$452,592.52	\$468,000	\$505,000
01-4-2630-70	Health Care Wellness	\$3,000	\$0.00	\$1,500	\$1,500
01-4-2640-00	AD/D, Life Insurance, Short Term Disability Ins	\$21,000	\$21,571.50	\$21,000	\$25,600
01-4-2650-00	Worker's Compensation Insurance	\$54,500	\$81,318.26	\$60,000	\$82,000
01-4-2660-00	Pension/Retirement	\$90,000	\$106,614.62	\$98,000	\$110,000
01-4-2680-00	Dental Insurance	\$25,000	\$27,985.58	\$26,000	\$26,000
01-4-2690-00	Section 125 Administration Fees	\$300	\$262.86	\$300	\$300
	TOTAL ALLOCABLE EXPENDITURES	\$810,800	\$857,340.74	\$839,400	\$927,900
	TOTAL OPERATING EXPENDITURES	\$4,417,188	\$4,640,667.40	\$4,661,222	\$4,853,369
CAPITAL EXPENDITURES					
01-4-2806-11	P/Z-Depot St-Design	\$0	\$46,819.98	\$60,000	\$0
01-4-2806-12	P/Z-Depot St-Construction	\$0	\$0.00	\$0	\$683,000
01-4-2808-50	Energy Conservation	\$5,000	\$6,552.48	\$0	\$0
01-4-2808-55	Town Hall Parking Lot Lighting	\$0	\$0.00	\$14,000	\$15,000
01-4-2808-59	Public Safety Facility Boiler Replacement	\$0	\$0.00	\$12,000	\$12,000
01-4-2808-71	Roof Repair-Town Hall	\$60,000	\$1,914.98	\$0	\$0
01-4-2808-80	Paving Parking Lot-Town Hall Facility	\$40,000	\$24,248.15	\$0	\$0
01-4-2809-03	Vehicle Acquisition-Highway	\$60,000	\$56,995.00	\$205,000	\$67,000
01-4-2809-06	Equipment-Highway	\$51,500	\$57,697.96	\$48,000	\$48,000
01-4-2809-07	Sidewalk Replacement	\$0	\$0.00	\$0	\$60,000

PROPOSED FISCAL YEAR 2019 TOWN BUDGET

ACCOUNT NUMBER	DESCRIPTION	2016-2017 BUDGETED EXPENSES	2016-2017 ACTUAL EXPENSES	2017-2018 BUDGETED EXPENSES	2018-2019 BUDGET PROPOSAL
01-4-2809-11	DPW-Salt Shed	\$0	\$2,382.52	\$0	\$0
01-4-2809-13	Paving	\$186,000	\$226,196.74	\$395,000	\$225,000
01-4-2809-17	Structures/Culverts	\$14,000	\$169,841.16	\$0	\$0
01-4-2810-50	Transfer to Police Vehicle Reserve	\$30,000	\$0.00	\$30,000	\$40,000
01-4-2811-11	Equipment Acquisition-Fire Department	\$30,000	\$0.00	\$12,000	\$0
01-4-2811-14	Vehicle Acquisition-Fire Department	\$60,000	\$0.00	\$0	\$0
01-4-2812-30	Communications Radio Upgrade	\$0	\$0.00	\$0	\$30,000
01-4-2813-18	Equipment Acquisition-Rec-Backstop/Fencing	\$0	\$14,048.00	\$0	\$0
01-4-2813-23	Tennis/Basketball Courts Resurfacing	\$0	\$0.00	\$0	\$0
01-4-2813-28	Pool Resurfacing-Recreation Department	\$0	\$0.00	\$75,000	\$0
01-4-2813-30	Cap-Field Imp/Repair	\$0	\$6,754.57	\$0	\$0
01-4-2815-00	Town Clerk-Records Preservation	\$18,000	\$18,000.00	\$18,000	\$18,000
	TOTAL CAPITAL EXPENDITURES	\$554,500	\$631,451.54	\$869,000	\$1,198,000
	TOTAL OPERATING & CAPITAL EXPENDITURES	\$4,971,688	\$5,272,118.94	\$5,530,222	\$6,051,369
TOWN APPROPRIATIONS					
01-4-2941-00	RSVP	\$3,250	\$3,250.00	\$3,250	Appropriations will be voted at Town Meeting.
01-4-2943-00	SW Vt Council on Aging	\$4,000	\$4,000.00	\$4,000	
01-4-2949-00	The Collaborative	\$1,000	\$1,000.00	\$1,000	
01-4-2950-00	Community Action SW VT	\$1,811	\$1,811.00	\$1,811	
01-4-2951-00	PAVE-Against Violence	\$1,850	\$1,850.00	\$1,850	
01-4-2953-00	Bennington Area Habitat for Humanity	\$2,400	\$2,400.00	\$2,400	
01-4-2955-00	Neighbor to Neighbor	\$1,500	\$1,500.00	\$1,500	
01-4-2957-00	Center for Independent Living	\$420	\$420.00	\$420	
01-4-2958-00	Tutorial Center	\$2,500	\$2,500.00	\$2,500	
01-4-2959-00	Center for Restorative Justice	\$2,000	\$2,000.00	\$2,000	
01-4-2961-00	GNAT-Television Access	\$2,000	\$2,000.00	\$2,000	
01-4-2962-00	VABVI - Blind & Visually Impaired	\$500	\$500.00	\$500	
01-4-2965-00	Mark Skinner Library	\$207,900	\$207,900.00	\$221,900	
	TOTAL TOWN APPROPRIATIONS	\$231,131	\$231,131.00	\$245,131	
	TOTAL EXPENDITURES	\$5,202,819	\$5,503,249.94	\$5,775,353	\$6,051,369

PROPOSED FISCAL YEAR 2019 TOWN BUDGET

ACCOUNT NUMBER	DESCRIPTION	2016-2017 BUDGETED REVENUE	2016-2017 ACTUAL REVENUE	2017-2018 BUDGETED REVENUE	2018-2019 BUDGET PROPOSAL
SEWER DEPARTMENT REVENUE					
02-3-0301-00	Connections	\$20,000	\$42,210.00	\$30,000	\$30,000
02-3-0302-00	User Charges	\$325,000	\$298,701.83	\$345,000	\$350,000
02-3-0303-00	Assesment Charges	\$105,000	\$99,019.62	\$96,000	\$94,000
02-3-0304-00	Miscellaneous	\$50	\$0.00	\$50	\$50
02-3-0310-00	Sale of Equipment	\$0	\$851.00	\$0	\$0
02-3-0310-10	Sale of Vehicle	\$1,000	\$3,779.50	\$1,000	\$1,000
02-3-0316-00	Interest on Investments	\$1,000	\$151.20	\$1,000	\$0
02-3-0316-10	Cap Reserve-Int on Investments	\$0	\$17,611.70	\$0	\$0
02-3-0318-00	Interest on Delinquent Sewer Accounts	\$3,700	\$5,021.73	\$4,000	\$4,100
02-3-0322-00	Allocated from Surplus	\$6,624	\$0.00	\$0	\$10,000
02-3-0325-00	Use of Sewer Capital Reserve	\$37,000	\$80,406.74	\$315,000	\$66,000
02-3-7010-50	Bond Proceeds Debt Service	\$833	\$0.00	\$0	\$0
02-3-0800-10	Cap Reserve-Unrealized Gain in Market Value	\$0	\$124,845.91	\$0	\$0
02-3-1850-00	Sewer Asset Management Grant (VT)	\$0	\$11,447.50	\$0	\$0
TOTAL SEWER DEPARTMENT REVENUE		\$500,207	\$684,046.73	\$792,050	\$555,150

ACCOUNT NUMBER	DESCRIPTION	2016-2017 BUDGETED EXPENSES	2016-2017 ACTUAL EXPENSES	2017-2018 BUDGETED EXPENSES	2018-2019 BUDGET PROPOSAL
SEWER DEPARTMENT OPERATING EXPENDITURES					
02-4-0404-00	Salaries/Wages-Full Time	\$75,200	\$71,150.62	\$76,880	\$79,745
02-4-0408-00	Overtime	\$7,200	\$5,683.54	\$7,000	\$7,000
02-4-0411-00	Salaries-Administrative	\$54,600	\$54,680.00	\$55,975	\$58,500
24-4-0412-00	Merit Raise/Performance Bonus	\$2,900	\$3,676.49	\$2,900	\$2,900
02-4-0412-10	Employee Longevity/sick/Holiday	\$2,000	\$176.25	\$2,000	\$2,000
02-4-0414-00	FICA/MEDI	\$10,900	\$10,513.90	\$11,200	\$11,500
02-4-0416-00	Unemployment Compensation Insurance	\$2,400	\$1,218.36	\$2,500	\$2,500
02-4-0418-00	Worker's Compensation Insurance	\$3,100	\$4,036.78	\$3,200	\$4,400
02-4-0420-00	Health Insurance	\$40,000	\$37,182.89	\$43,900	\$52,000
02-4-0422-00	Dental Insurance	\$1,800	\$2,150.46	\$1,850	\$2,400
02-4-0424-00	Pension	\$9,300	\$7,745.33	\$8,400	\$8,500
02-4-0426-00	AD/D-Life Insurance-Short Term Disability	\$2,000	\$1,630.77	\$2,000	\$2,100
02-4-0428-00	Training	\$1,000	\$371.01	\$1,000	\$1,000
02-4-0432-00	Uniforms	\$1,800	\$1,870.14	\$2,000	\$2,000
02-4-0506-00	Office Expense	\$3,000	\$2,873.33	\$3,000	\$3,000
02-4-0518-00	Telephone	\$1,200	\$1,357.16	\$1,500	\$1,500
02-4-0519-00	Cell Phone	\$825	\$816.04	\$750	\$850
02-4-0520-00	Internet	\$250	\$426.19	\$250	\$500
02-4-0524-00	Photocopies	\$500	\$302.14	\$400	\$375
02-4-0526-00	Travel	\$250	\$56.05	\$250	\$250
02-4-0527-00	Postage	\$2,200	\$2,240.89	\$2,400	\$2,550
02-4-0604-00	Electricity	\$25,000	\$25,017.50	\$25,000	\$26,000

PROPOSED FISCAL YEAR 2019 TOWN BUDGET

ACCOUNT NUMBER	DESCRIPTION	2016-2017 BUDGETED EXPENSES	2016-2017 ACTUAL EXPENSES	2017-2018 BUDGETED EXPENSES	2018-2019 BUDGET PROPOSAL
02-4-0614-00	Plant Maintenance	\$6,000	\$6,341.87	\$5,000	\$5,500
02-4-0614-10	Plant Maintenance-Buildings	\$3,000	\$753.75	\$3,500	\$3,500
02-4-0614-20	Plant Maintenance-Chemicals	\$10,000	\$7,154.55	\$8,000	\$10,000
02-4-0704-00	Insurance-Property/Liability/Etc	\$15,000	\$17,401.42	\$16,500	\$19,000
02-4-0720-00	Computer Expenses	\$500	\$264.99	\$500	\$500
02-4-0808-00	Vehicle Fuel	\$2,500	\$1,972.75	\$2,200	\$2,100
02-4-0810-00	Heating Fuel	\$5,000	\$5,991.83	\$5,000	\$5,800
02-4-0812-00	Vehicle Maintenance	\$2,500	\$1,191.41	\$1,500	\$2,000
02-4-0823-00	Equipment Maintenance	\$4,000	\$7,930.06	\$4,000	\$4,000
02-4-0824-00	System Maintenance	\$22,000	\$14,112.42	\$20,000	\$20,000
02-4-0825-00	Advertising	\$300	\$897.13	\$300	\$500
02-4-0834-00	Tools	\$1,000	\$799.76	\$1,000	\$1,000
02-4-0884-00	Lab Supplies	\$5,500	\$4,311.45	\$4,000	\$4,500
02-4-1002-00	Audit	\$2,400	\$2,325.00	\$2,385	\$2,445
02-4-1005-00	Legal	\$4,000	\$640.73	\$4,000	\$4,000
02-4-1012-00	Consultants	\$7,000	\$5,272.52	\$6,000	\$6,000
02-4-1013-00	Permit Fees	\$750	\$1,800.00	\$1,000	\$1,900
02-4-1045-00	Reserve for Capital Improvements-Conn Fees Pd	\$20,000	\$42,210.00	\$30,000	\$30,000
02-4-1825-10	Fleet Vehicle-Lease	\$0	\$71.52	\$1,000	\$0
02-4-1825-20	Fleet Vehicle-Fuel	\$100	\$46.54	\$100	\$100
02-4-1825-30	Fleet Vehicle-Maintenance	\$100	\$15.52	\$100	\$100
02-4-1850-00	S Asset Management Grant (VT)	\$0	\$11,016.37	\$0	\$0
02-4-1906-00	Miscellaneous	\$500	\$1,315.18	\$500	\$500
02-4-1942-00	Bond Interest	\$53,684	\$50,983.90	\$47,314	\$45,509
	TOTAL SEWER OPERATING EXPENDITURES	\$413,259	\$419,996.51	\$418,254	\$440,524
	SEWER DEPARTMENT CAPITAL EXPENDITURES				
02-4-7040-00	S Cap-Facility Paving	\$0	\$0.00	\$0	\$10,000
02-4-7041-00	S Lagoon Blowers-Replace	\$15,000	\$37,085.69	\$28,000	\$30,000
02-4-7050-00	S Vehicle Acquisition	\$22,000	\$24,613.46	\$12,000	\$0
02-4-7050-15	S Cap-Sewer Plant Improvements	\$0	\$0.00	\$0	\$26,000
02-4-7060-20	S Cap-Old Main Street	\$0	\$42,585.00	\$275,000	\$0
	TOTAL SEWER DEPT CAPITAL EXPENDITURES	\$37,000	\$104,284.15	\$315,000	\$66,000
02-2-0270-00	Debt Retirement	\$49,948	\$49,945.98	\$48,393	\$48,393
	TOTAL SEWER DEPARTMENT EXPENDITURES	\$500,207	\$574,226.64	\$781,647	\$554,917

PROPOSED FISCAL YEAR 2019 TOWN BUDGET

ACCOUNT NUMBER	DESCRIPTION	2016-2017 BUDGETED REVENUE	2016-2017 ACTUAL REVENUE	2017-2018 BUDGETED REVENUE	2018-2019 BUDGET PROPOSAL
WATER DEPARTMENT REVENUES					
03-3-0301-00	Connections	\$15,000	\$20,365.00	\$25,000	\$25,000
03-3-0302-00	User Charges	\$630,000	\$605,326.26	\$650,000	\$655,000
03-3-0303-00	Water Assessment Charges	\$0	\$0.00	\$0	\$100,000
03-3-0304-00	Miscellaneous	\$100	\$0.00	\$100	\$100
03-3-0310-00	Sale of Equipment/Parts	\$0	\$4,829.97	\$0	\$0
03-3-0310-10	Sale of Vehicle	\$1,000	\$3,779.51	\$1,000	\$0
03-3-0312-00	Special Services	\$1,000	\$2,383.75	\$1,000	\$1,000
03-3-0316-00	Interest on Investments	\$12,000	\$5,386.86	\$16,000	\$11,000
03-3-0316-10	Cap Reserve-Int on Investments-Conn Fees Acct	\$0	\$130.90	\$0	\$0
03-3-0316-20	Cap Reserve- Int on Inv-Hazard Mitigation Acct	\$0	\$6,507.89	\$0	\$0
03-3-0318-00	Interest on Delinquent Water Accounts	\$6,300	\$8,975.66	\$7,000	\$8,000
03-3-0346-00	Sale of Meters	\$1,000	\$0.00	\$1,000	\$1,000
03-3-0350-00	Sprinkler Fees	\$37,000	\$41,120.00	\$45,000	\$44,000
03-3-0380-00	Unrealized Gain (Loss) on Investments	\$0	\$82,184.92	\$0	\$0
03-3-1301-00	Allocated from Surplus	\$8,306	\$0.00	\$0	\$0
03-3-1850-00	W Asset Inventory Grant (VT)	\$0	\$20,000.00	\$0	\$0
03-3-8000-00	Use of Water Capital Reserve for Capital Items	\$22,000	\$56,836.56	\$39,000	\$10,000
TOTAL WATER DEPARTMENT REVENUES		\$733,706	\$857,827.28	\$785,100	\$855,100

ACCOUNT NUMBER	DESCRIPTION	2016-2017 BUDGETED EXPENSES	2016-2017 ACTUAL EXPENSES	2017-2018 BUDGETED EXPENSE	2018-2019 BUDGET PROPOSAL
WATER DEPARTMENT OPERATING EXPENDITURES					
03-4-0404-00	Salaries	\$75,200	\$70,533.91	\$76,880	\$79,740
03-4-0408-00	Overtime	\$10,000	\$10,376.01	\$10,000	\$11,000
03-4-0411-00	Salaries-Administration	\$54,600	\$54,679.74	\$56,000	\$58,500
03-4-0412-00	Merit Raise/Performance Bonus	\$2,900	\$3,676.49	\$2,900	\$2,900
03-4-0412-10	Longevity/Sick/Holiday Pay	\$2,000	\$176.25	\$2,000	\$2,000
03-4-0414-00	FICA/MEDI	\$11,100	\$10,821.98	\$11,400	\$11,500
03-4-0416-00	Unemployment Insurance	\$2,400	\$1,218.36	\$2,500	\$2,500
03-4-0418-00	Worker's Compensation Insurance	\$3,500	\$4,612.96	\$3,600	\$5,000
03-4-0420-00	Health Insurance	\$40,000	\$37,183.15	\$43,900	\$52,000
03-4-0422-00	Dental Insurance	\$1,800	\$2,150.48	\$1,850	\$2,400
03-4-0424-00	Pension	\$9,400	\$7,863.10	\$8,400	\$8,600
03-4-0426-00	AD/D, Life Insurance, Short Term Disability	\$2,000	\$1,630.84	\$2,000	\$2,100
03-4-0428-00	Training	\$1,000	\$395.01	\$1,000	\$1,000
03-4-0432-00	Uniforms	\$1,800	\$1,870.13	\$2,000	\$2,000
03-4-0506-00	Office Expenses	\$3,000	\$2,753.33	\$4,000	\$3,000
03-4-0518-00	Telephone	\$1,150	\$1,217.65	\$1,500	\$1,500
03-4-0519-00	Cell Phone	\$825	\$816.36	\$750	\$850
03-4-0520-00	Internet	\$250	\$426.22	\$250	\$500

PROPOSED FISCAL YEAR 2019 TOWN BUDGET

ACCOUNT NUMBER	DESCRIPTION	2016-2017 BUDGETED EXPENSES	2016-2017 ACTUAL EXPENSES	2017-2018 BUDGETED EXPENSE	2018-2019 BUDGET PROPOSAL
03-4-0524-00	Photocopies	\$500	\$302.22	\$400	\$375
03-4-0526-00	Travel	\$250	\$56.06	\$250	\$250
03-4-0527-00	Postage	\$2,300	\$2,622.24	\$3,000	\$3,050
03-4-0531-00	Printing & Publications	\$500	\$356.67	\$500	\$500
03-4-0604-00	Electricity	\$36,000	\$39,376.73	\$41,000	\$42,000
03-4-0704-00	Insurance-Property/Liability/Etc	\$15,000	\$17,401.42	\$16,000	\$19,000
03-4-0720-00	Computer Expenses	\$500	\$265.00	\$500	\$500
03-4-0808-00	Vehicle Fuel-Gas/Diesel	\$2,500	\$1,972.79	\$2,200	\$2,100
03-4-0812-00	Vehicle Maintenance	\$2,500	\$1,078.68	\$1,500	\$2,000
03-4-0823-00	System Maintenance	\$20,000	\$15,449.62	\$15,000	\$15,000
03-4-0823-10	System Chemicals	\$2,700	\$2,230.70	\$2,000	\$2,000
03-4-0827-00	Leak Detection/Repair	\$10,000	\$5,830.69	\$10,000	\$10,000
03-4-0828-00	Equipment Maintenance	\$3,000	\$2,048.09	\$3,000	\$3,000
03-4-0832-00	Advertising	\$250	\$1,026.76	\$250	\$500
03-4-0834-00	Tools	\$1,500	\$741.01	\$1,500	\$1,000
03-4-0884-00	Lab Testing/Supplies	\$4,500	\$4,897.21	\$5,000	\$5,500
03-4-1002-00	Audit	\$2,400	\$2,325.00	\$2,385	\$2,445
03-4-1005-00	Legal	\$4,000	\$1,206.33	\$4,000	\$4,000
03-4-1012-00	Consultants	\$10,000	\$4,286.58	\$10,000	\$10,000
03-4-1013-00	Permit Fees	\$8,000	\$6,946.67	\$9,500	\$9,000
03-4-1045-00	Reserve for Capital Improvements-Conn Fees Pd	\$15,000	\$20,365.00	\$25,000	\$25,000
03-4-1825-10	Fleet Vehicle-Lease	\$0	\$71.53	\$1,000	\$0
03-4-1825-20	Fleet Vehicle-Fuel	\$100	\$46.57	\$100	\$100
03-4-1825-30	Fleet Vehicle-Maintenance	\$100	\$15.33	\$100	\$100
03-4-1850-00	Asset Inventory Grant	\$0	\$25,058.95	\$0	\$0
03-4-1906-00	Miscellaneous	\$500	\$104.93	\$500	\$500
03-4-1942-00	Bond Interest Expense	\$123,329	\$128,858.71	\$104,298	\$192,941
	TOTAL WATER OPERATING EXPENDITURES	\$488,354	\$497,343.46	\$489,913	\$597,951
	WATER DEPARTMENT CAPITAL EXPENDITURES				
03-4-2830-20	Cap-Meter Reading Equipment	\$0	\$0.00	\$22,000	\$0
03-4-2830-30	Cap-Water Main Locator	\$0	\$0.00	\$5,000	\$0
03-4-7017-00	Cap-Richville Rd Project	\$0	\$64,996.70	\$0	\$0
03-4-7035-00	Cap-Main Replacement-Main Street	\$0	\$55,573.16	\$0	\$0
03-4-7040-00	Cap-W-Facility Paving	\$0	\$0.00	\$0	\$10,000
03-4-7050-00	Cap-W Vehicle Acquisition	\$0	\$24,613.47	\$12,000	\$0
	TOTAL WATER CAPITAL EXPENDITURES	\$0	\$145,183.33	\$39,000	\$10,000
03-1-5100-00	Debt Retirement	\$152,692	\$223,953.55	\$226,273	\$221,273
	TOTAL WATER DEPARTMENT EXPENDITURES	\$641,046	\$866,480.34	\$755,186	\$829,224

GRANDLIST & PROPERTY TAX INFORMATION

STATEMENT OF TAXES RAISED

2016-17 GRAND LIST

June 30, 2017

TAX RATES:

Town	\$0.2391
Voted Exempt	\$0.0022
Act 144 Local Construction	\$0.0045

State Education Tax Rates:

Homestead	\$1.5657
Non-Residential	\$1.4724

Homestead Education Tax

Homestead Education Grand List	\$4,002,888.80
Homestead Tax Rate	1.5657
Homestead Education Liability	\$6,267,323.00
Total Credits for Tax Bills	-1,735,621.92
Municipal Portion of Credits	24,488.45
Education Portion of Credits	-1,711,133.47
Late Fees kept by Towns for Revised Tax Bills	-345.00
Amount Raised on Homestead Properties	\$4,555,844.53
Amount Retained by Town (0.225 of 1%) Administration Fee	-10,251.43
Amount of Homestead Tax Liability for Education Spending (including credit)	\$4,545,593.10

Non-Residential Education Tax

Non-Residential Education Grand List	\$7,770,674.59
Non-Residential Tax Rate	1.4724
Non-Residential Education Liability	\$11,441,541.00
Amount Retained by Town (0.225 of 1%) Administration Fee	-\$25,743.00
Net non-residential education taxes available	\$11,415,798.00
Local amount of Non-Residential Tax Liability for Education Spending plus Categorical Grants	-\$4,928,570.90
Non-Residential Education Liability to State Treasury	\$6,487,227.10

Payments to School District by Town

Act 144 Local Construction Property Tax Sent to School District by Town	\$9,474,164
	\$53,320
Total Education Taxes sent to School District by Town	\$9,527,484

Municipal Tax

Town	\$2,808,988
Voted Exempt	\$26,408
Total Municipal Tax	\$2,835,396

GRANDLIST & PROPERTY TAX INFORMATION

Tax Rates for FY 2018

EDUCATION TAX RATES

All properties on the Education Grand List are classified as either Homestead or Non-Residential. A Statewide Education Tax, imposed at different rates, is applied to those two classes of property. Questions on these rates can be addressed by the VT Department of Taxes at (802) 828-5860.

Non-Residential Property	\$1.5252
Homestead Property	\$1.6516

TOWN TAX RATES

Based on the April 1, 2017 Municipal Grand List of \$11,794,770.75, the Municipal Property Tax Levy of \$2,916,522, the Voted Exempt Tax Liability of \$28743, and Act 144 Local School Construction Property Tax Liability of \$50,704, the Selectboard hereby sets the following Town Tax Rates:

Municipal Tax Rate	\$0.2473
Mark Skinner Library Appropriation	\$0.0188
SW VT Council on Aging Appropriation	\$0.0003
RSVP Appropriation	\$0.0003
All Other Voted Appropriations	\$0.0014
Voted Exempt Tax Rate	\$0.0024
Act 144 Local School Construction Rate	\$0.0043
Total Town Tax Rate	\$0.2748

Grand List Statistics for 10 Year Period

Year	Grand List Homestead Education	Grand List Non-Residential Education	Grand List Municipal/Act 144/Voted Exempt	Grand List Village
2008-09	\$4,653,848	\$8,642,125	\$13,292,524	\$3,727,406
2009-10	\$4,795,867	\$8,545,518	\$13,326,595	\$3,734,798
2010-11	\$4,876,395	\$8,666,965	\$13,543,360	\$3,579,140
2011-12	\$4,784,648	\$7,984,809	\$12,746,014	\$3,396,789
2012-13	\$4,708,591	\$7,907,692	\$12,588,159	\$3,375,440
2013-14	\$4,754,332	\$7,858,951	\$12,588,159	\$3,177,709
2014-15	\$3,914,681	\$7,781,384	\$11,679,009	\$3,158,532
2015-16	\$3,817,869	\$7,884,499	\$11,682,146	\$3,178,496
2016-17	\$3,994,638	\$7,776,937	\$11,750,940	\$3,667,690
2017-18	\$3,816,255	\$7,988,531	\$11,785,263	\$3,233,261

Voted Exemptions-Municipal Payments to State for Lost Education Revenue 2016-2017

Non Residential Education Tax Rate	\$1.4724
Homestead Education Tax Rate	\$1.5657

Organization	Property Description	Assessed Exempt Value	Education Tax Payment to State
Adoniram Building Association	.44acres Masonic Temple Spruce St	269,600	\$3,970
Battenkill FOE Aerie	2.8 acres Rt 11/30 (Eagles)	749,500	\$11,036
Manchester Rod & Gun Club	1.6 acres Rec Park Rd	151,800	\$2,235
Manchester Music Festival	1.1 acres Dillingham Ave	322,620	\$4,750
Veterans' Exemptions	Beyond 10,000 value-Homestead Rate	360,000	\$4,417
			\$26,408

GRANDLIST & PROPERTY TAX INFORMATION

TAXES ABATED 2016-2017

		Tax Year	Tax Abated	Total Abated
0097	Blackmer, Fred	2004-05	\$73.87	
		2005-06	\$152.20	
		2006-07	\$155.16	
		2007-08	\$160.50	
		2008-09	\$135.19	
		2009-10	\$139.56	
		2010-11	\$43.51	
		2011-12	\$42.51	
		2012-13	\$40.84	\$943.34
1051	Butler, Veronica S	2004-05	\$98.39	
		2005-06	\$50.23	
		2006-07	\$51.26	
		2007-08	\$5.10	
		2008-09	\$20.80	\$225.78
1619	Haner, Alishia	2004-05	\$78.93	
		2005-06	\$39.57	
		2006-07	\$40.35	
		2007-08	\$41.73	
		2011-12	\$18.22	
		2012-13	\$17.50	
		2013-14	\$18.78	\$255.08
1187	Johnson, Mark T	2002-03	\$104.13	
		2003-04	\$254.28	
		2004-05	\$396.94	
		2005-06	\$208.51	
		2006-07	\$212.57	
		2007-08	\$219.89	
		2008-09	\$200.56	\$1,596.88
0072	Morse, Mary	2013-14	\$15.65	
	Jaworski, Robert E	2014-15	\$16.68	\$32.33
0657	Rafus, Chris	2001-02	\$44.49	
		2002-03	\$102.42	
		2003-04	\$110.04	
		2004-05	\$171.78	
		2005-06	\$15.22	
		2006-07	\$15.52	\$459.47
1900	Simonds Estate, Harry	2015-16	\$610.01	\$610.01
3020	Tobin, Jessica	2009-10	\$16.87	
		2010-11	\$16.66	
		2011-12	\$1.54	
		2012-13	\$1.45	\$36.52
0484-PP	Vermont Carpet	1994-95	\$82.46	
		1995-96	\$382.50	\$464.96
0040-PP	Big Brothers Inc	1989	\$101.40	
		1990	\$67.60	\$169.00
TOTAL ABATED				\$4,793.37

GRANDLIST & PROPERTY TAX INFORMATION

Statement of Delinquent Taxes

July 1, 2016-June 30, 2017

Year	Billed	Unpaid 7/1/2016	Collected	Abated	Unpaid 6/30/2017	Percent Delinquent
1989-90	\$5,038,665.68	\$101.40	\$0.00	\$101.40	\$0.00	0.00%
1990-91	\$5,825,786.79	\$67.60	\$0.00	\$67.60	\$0.00	0.00%
1991-92	\$5,868,160.85	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1992-93	\$5,892,557.42	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1993-94	\$5,965,268.72	\$310.63	\$0.00	\$0.00	\$310.63	0.01%
1994-95	\$6,521,756.65	\$417.17	\$0.00	\$82.46	\$334.71	0.01%
1995-96	\$7,319,160.58	\$775.92	\$24.99	\$382.50	\$368.43	0.01%
1996-97	\$7,616,032.13	\$512.53	\$138.08	\$0.00	\$374.45	0.00%
1997-98	\$8,136,673.33	\$550.43	\$78.60	\$0.00	\$471.83	0.01%
1998-99	\$10,186,086.08	\$697.10	\$0.00	\$0.00	\$697.10	0.01%
1999-00	\$7,908,796.84	\$637.00	\$0.00	\$0.00	\$637.00	0.01%
2000-01	\$8,054,005.82	\$637.49	\$0.00	\$0.00	\$637.49	0.01%
2001-02	\$8,227,350.25	\$535.93	\$0.00	\$44.49	\$491.44	0.01%
2002-03	\$8,973,416.04	\$770.74	\$0.00	\$206.55	\$564.19	0.01%
2003-04	\$9,789,235.73	\$1,086.03	\$0.00	\$364.32	\$721.71	0.01%
2004-05	\$15,440,666.67	\$1,850.57	\$0.00	\$819.91	\$1,030.66	0.01%
2005-06	\$17,046,539.02	\$1,223.68	\$0.00	\$465.73	\$757.95	0.00%
2006-07	\$17,511,557.91	\$1,335.98	\$0.00	\$474.86	\$861.12	0.00%
2007-08	\$17,974,074.39	\$1,318.00	\$0.00	\$427.22	\$890.78	0.00%
2008-09	\$19,534,895.95	\$1,231.57	\$0.00	\$356.55	\$875.02	0.00%
2009-10	\$20,294,177.45	\$1,230.72	\$0.00	\$156.43	\$1,074.29	0.01%
2010-11	\$19,980,625.99	\$2,026.58	\$664.84	\$60.17	\$1,301.57	0.01%
2011-12	\$19,269,397.13	\$5,995.86	\$0.00	\$62.27	\$5,933.59	0.03%
2012-13	\$18,523,070.23	\$17,016.57	\$1,906.51	\$59.79	\$15,050.27	0.08%
2013-14	\$18,683,941.12	\$7,922.95	\$2,925.91	\$34.43	\$4,962.61	0.03%
2014-15	\$19,550,712.05	\$27,106.05	\$4,942.27	\$16.68	\$22,147.10	0.11%
2015-16	\$20,082,703.59	\$91,545.17	\$52,637.17	\$610.01	\$38,297.99	0.19%
2016-17	\$20,824,454.36	\$20,824,454.36	\$20,728,312.91	\$0.00	\$96,141.45	0.46%
	\$356,039,768.77	\$20,991,358.03	\$20,791,631.28	\$4,793.37	\$194,933.38	0.05% *

* Amount is less than 1%.

GRANDLIST & PROPERTY TAX INFORMATION

Delinquent Taxes As Of June 30, 2017

Acct #		1993-2008	2009	2010	2011	2012	2013	2014	2015	2016	TOTAL
9301	914 Equities Inc									\$4,670.81	\$4,670.81
1845	Bacon, Carlene									\$102.97	\$102.97
2198	Barker, Joseph					\$20.42	\$17.22	\$18.34	\$18.95	\$19.12	\$94.05
1339	Bovey, Harley						\$76.69	\$81.70	\$84.44	\$85.16	\$327.99
1178	Bovey, Heather			\$17.09	\$16.69	\$16.05	\$20.35	\$21.67	\$22.41	\$22.59	\$136.85
2699	Brice, Michelle	\$642.03	\$76.69	\$7.75	\$8.22	\$7.74	\$42.93	\$19.52	\$21.70	\$116.44	\$943.02
0421	Carey, Cindy		\$154.89	\$156.96	\$153.31	\$147.30	\$164.34	\$175.08	\$180.94	\$115.92	\$1,248.74
* 0526	Cross, Barbara Life Estate								\$1,268.43	\$3,507.08	\$4,775.51
0117	D'Eredita, Angela (aka Wood)	\$193.65		\$35.74	\$34.91	\$33.55	\$31.30	\$33.34	\$34.46	\$34.76	\$431.71
* 0852	Dubrow, Leonard									\$452.18	\$452.18
0839	Goldin, Clive/Joan Estates									\$3,708.68	\$3,708.68
3205	Gorman, Jessie								\$360.15	\$363.22	\$723.37
0874	Griffis, Portia									\$26.07	\$26.07
0876	Gryga, Edward/Kathleen							\$6,159.38	\$6,365.50	\$6,419.81	\$18,944.69
1051	Hale, Gregory/Tanya									\$289.91	\$289.91
3149	Hamilton, Jason								\$12.70	\$64.30	\$77.00
0422	Hazelton, Christal/Sherrill	\$548.00									\$548.00
2639	Higgins, Shelley A									\$2,202.52	\$2,202.52
* 0064	Hill, Wesley E/Arnold E/Daniel A								\$630.55	\$1,567.82	\$2,198.37
0159	Hubner, Donald P					\$8,316.13		\$8,762.18	\$9,055.42	\$8,132.66	\$34,266.39
* 0494	Hutner, Daniel/Nancy									\$663.72	\$663.72
1867 2674	Jewett Jr, John (2 Accts)	\$7,174.56	\$634.91	\$643.35	\$628.45	\$603.79	\$647.96	\$690.31	\$713.41	\$719.49	\$12,456.23
2822	Kent, Henry									\$18.25	\$18.25
1168	Keyes, Jack/Donna								\$86.22	\$173.96	\$260.18
* 1284	Levy, Patricia									\$4,101.44	\$4,101.44
* 0628	Lord II, John Wesley									\$4,947.65	\$4,947.65
1426	MacDonald, Michael									\$1,216.53	\$1,216.53
* 0010	Matteson, Tammy									\$104.37	\$104.37
0635	Mayhle, Dorothy									\$34.76	\$34.76
* 2205	McAward, Douglas J							\$494.40	\$777.16	\$783.79	\$2,055.35
* 2404 2535	MGC Inc (2 Accts)								\$9,663.71	\$9,746.15	\$19,409.86
* 0855	Michaels, Kelli G									\$468.44	\$468.44
3069	Olde Oak Development Corp								\$1,637.04	\$1,651.01	\$3,288.05
3187	Ouellette, Miranda								\$175.76	\$177.26	\$353.02
* 0367	Peloquin, Daniel									\$2,328.38	\$2,328.38
* 0171	Peterson, Stanley F									\$12.04	\$12.04
* 1275	Pounds, Joyce Goolsby									\$1,127.53	\$1,127.53
1986	Royal, Dexter							\$23.11	\$56.87	\$57.35	\$137.33
* 2480	Scofield, Virginia/Sharron/Terri L									\$2,459.83	\$2,459.83
1862	Shanks, David A	\$1,374.73	\$191.70	\$194.25	\$189.75	\$182.31	\$195.64	\$208.42	\$215.40	\$217.24	\$2,969.44
0409	Sheldon, Randy L									\$378.86	\$378.86

GRANDLIST & PROPERTY TAX INFORMATION

Acct #		1993-2008	2009	2010	2011	2012	2013	2014	2015	2016	TOTAL
0218	Smith, Thomas W III/ Ann T						\$813.25	\$686.83			\$1,500.08
0447	Stipp, Louis C./Judith Ann									\$14,300.62	\$14,300.62
* 1704	Stone Road Energy (was Dorr Oil Compa- ny Inc)									\$60.57	\$60.57
2782	Sweeney, Floyd/Dawn							\$167.14			\$167.14
* 2016	Tetreault, Eugene Estate									\$1,439.40	\$1,439.40
* 3000	US Bank Trust NA									\$8,095.14	\$8,095.14
2297	Vanderkar, William									\$2,348.38	\$2,348.38
1874 2409	Vermont Mountaintop Inc (2 Accts)					\$157.52	\$169.03	\$180.07	\$186.11	\$187.70	\$880.43
* 2798	Ward, Deborah Ann									\$224.09	\$224.09
3034	Whitney, Scott	\$91.54	\$16.10	\$38.85	\$37.95	\$36.47	\$40.28	\$41.99	\$42.80	\$45.78	\$391.76
2185	Wilcox, Gerald			\$207.58	\$4,864.31	\$5,528.99	\$2,743.62	\$2,972.97	\$3,084.53	\$3,145.60	\$22,547.60
2183	Wilcox, Gerald/Anne							\$1,410.65	\$439.80	\$1,205.19	\$3,055.64
* 1496	Wilson, James E								\$3,163.53		\$3,163.53
* 0435	Zak, Greg/Merilyn									\$1,798.91	\$1,798.91
		\$10,024.51	\$1,074.29	\$1,301.57	\$5,933.59	\$15,050.27	\$4,962.61	\$22,147.10	\$38,297.99	\$96,141.45	\$194,933.38
* 1	Paid or Partially Paid by 12/31/2017										
	Note: Amounts do not include Penalty and Interest Charges also due.										

SECTION 5 MANCHESTER SCHOOL DISTRICT

First Annual Taconic and Green Town Report Notice

As you know, on March 7, 2017, voters from Danby, Dorset, Landgrove, Londonderry, Manchester, Mt. Tabor, Peru, Sunderland, and Weston overwhelmingly approved the merger of their school districts. The new entity for these communities, the Taconic and Green Regional School District, becomes officially operational as of July 1, 2018.

Please note that the launch of the Taconic and Green Regional School District will create some changes to the normal flow of information that you receive in advance of the annual town meetings. Let's review the distribution process for this year. Please call 802-362-2452 ext. 1528 if you have any questions.

The Taconic and Green Regional School District has produced an Annual Report that will be available to the public on Thursday, February 15. The Taconic and Green Report will include:

- Annual Meeting Warning (Note that a postcard will be sent to all residents of the towns listed above by the end of January.)
- FY19 Budget for the Taconic and Green Regional School District
- FY19 BRSU General Budget
- FY19 BRSU Special Education Budget
- BRSU Treasurer's Report
- Tax rate historical information for all towns
- Audit Report
- Enrollment Report
- Superintendent Report
- Principal Reports (Currier, Dorset, Flood Brook, Manchester, Sunderland)
- Taconic and Green School Board Report
- Taconic and Green Board Member information
- Taconic and Green Board Goals and Norms
- Minutes from the Taconic and Green District Organization Meeting in June 2017

The Taconic and Green Annual Report will be available at the following:

- Online at <https://goo.gl/xFSLgr>
- Request via info@brsu.org or 362-2452
- Local Town Office
- Manchester Library
- Pick one up at one of the following Taconic and Green schools – Currier, Dorset, Flood Brook, Manchester, Sunderland
- Pick one up at the BRSU Office – 6378 VT Route 7A, Sunderland, VT

The Taconic and Green Annual meeting will be on Tuesday, February 27, 2018 at 7pm at the Flood Brook School. Bus transportation will be provided for the public from the following schools: Currier, Dorset, Manchester and Sunderland. The buses will leave at 6pm. Light refreshments will also be provided at the annual meeting.

Your 2017 local town report includes the following information:

Town Report Part A

Town School District Warning

FY17 Actual Budget for reference purposes (Note - the FY18 anticipated and FY19 Budget is available in the Taconic and Green Annual Report)

Town Report Part B

Superintendent, Audit and Enrollment Report

Board/Principal Reports for Districts operating a school: Dorset, Manchester and Sunderland

NOTE: Next year's budget (2018-2019) will only be discussed at the Taconic and Green meeting on February 27, 2018. Your attendance is very important.

MANCHESTER SCHOOL DISTRICT FY 17 YEAR END BUDGET SUMMARY

<u>EXPENDITURES</u>	<u>FY 17 Budget</u>	<u>FY 17 Anticipated</u>	<u>FY 17 Actual</u>	<u>Budget to Actual Variance Fav/(Unfav)</u>	<u>Anticipated to Actual Variance Fav/(Unfav)</u>
Regular Education PK-8	\$3,504,088	\$3,470,493	\$3,450,674	\$53,414	\$19,819
Regular Education 9-12	3,571,596	3,956,661	3,949,099	(377,503)	7,562
Health Services	70,572	70,194	69,213	1,359	981
Library/Media Services	197,769	202,531	202,890	(5,121)	(359)
Board	48,721	49,112	45,361	3,360	3,751
Office of the Superintendent	212,815	212,815	212,815	0	0
School Administration	383,413	413,411	408,051	(24,638)	5,360
Fiscal Services	43,861	43,861	43,005	856	856
Plant and Grounds Operations	528,852	502,791	476,175	52,677	26,616
Vehicle Operation Services	140,927	144,837	118,649	22,278	26,188
Special Education PK-12	2,700,152	2,686,923	2,684,512	15,640	2,411
Extracurricular/Enrichment	97,959	98,866	107,753	(9,794)	(8,887)
Foodservice Program	175,826	177,143	160,358	15,468	16,785
Long-Term Debt	<u>150,010</u>	<u>150,010</u>	<u>150,010</u>	<u>0</u>	<u>0</u>
Total Budget to be Voted	<u>\$11,826,561</u>	<u>\$12,179,648</u>	<u>\$12,078,565</u>	<u>(\$252,004)</u>	<u>\$101,083</u>
<u>REVENUES</u>					
Tuition/Services	\$554,430	\$621,783	\$607,320	\$52,890	(\$14,463)
Miscellaneous/Local	55,820	55,820	58,921	3,101	3,101
State/Federal/Grants	78,616	75,642	89,108	10,492	13,466
Special Education	1,584,152	1,626,865	1,648,840	64,688	21,975
After School Program	37,577	34,244	38,954	1,377	4,710
Foodservice Program	<u>152,000</u>	<u>159,000</u>	<u>160,872</u>	<u>8,872</u>	<u>1,872</u>
Revenue Subtotal	\$2,462,595	\$2,573,354	\$2,604,015	\$141,420	\$30,661
Education Spending	<u>9,418,535</u>	<u>9,418,535</u>	<u>9,418,535</u>	<u>0</u>	<u>0</u>
Total Revenues Receipts	<u>\$11,881,130</u>	<u>\$11,991,889</u>	<u>\$12,022,550</u>	<u>\$141,420</u>	<u>\$30,661</u>
Surplus Used/(Deficit Raised)	<u>(54,569)</u>				
Total Budgeted Revenues	<u>\$11,826,561</u>				

Overall Anticipated to Actual Favorable Variance \$131,744

MANCHESTER SCHOOL DISTRICT FY 17 YEAR END BUDGET SUMMARY

<u>FUND BALANCE</u>	<u>General Fund</u>	<u>Bus Reserve</u>	<u>LT Building Maintenance Reserve</u>
Actual Balance June 30, 2016	<u>\$97,371</u>	<u>\$32,041</u>	<u>\$180,141</u>
Actual Revenue FY17	\$12,022,550	\$0	
Actual Expenditures FY17	<u>(12,078,565)</u>	<u>0</u>	<u>(54,571)</u>
Actual Balance June 30, 2017	<u>\$41,356</u>	<u>\$32,041</u>	<u>\$125,570</u>

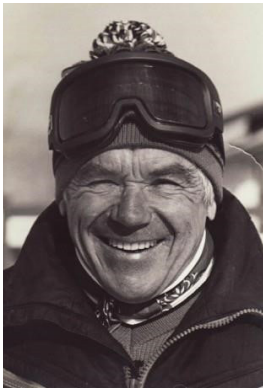
The district anticipated a deficit of \$90,388 at the end of FY17 and ended the year with a surplus of \$41,356. The favorable variance is mainly due to: a reduction in staffing in building/grounds and transportation programs; reduced benefit elections in the regular education program; reduced repairs and maintenance needs in building/grounds and transportation; savings in the foodservice program, and increased revenues from state grants and special education reimbursement. The anticipated deficit of \$90,388 was raised in the FY18 budget.

IN MEMORY



BARBARA CROSS

Barbara Cross passed on August 22, 2017 with her family by her side. Barbara attended Metuchen New Jersey schools and graduated from Middlebury College in 1953. She moved to Germany where her then husband, Neil Cross, was stationed, eventually returning to Vermont, and settling in Manchester in 1963. She worked for many years at Brewster's and the Gourmet Shoppe, where she was manager, and then as a town employee, eventually becoming Manchester's elected Town Clerk for more than 17 years. Barbara participated in many community activities including service on the vestry and Christmas pageant organization at Zion, as a nursery school aide, a Cub Scout volunteer, a board member for Health Services and Meals on Wheels and a longtime member of the Monday Club. Barbara was an avid bridge player and a voracious reader.



WENDALL "WENDY" CRAM

Wendall R. "Wendy" Cram, 96, passed on April 30, 2017. He was born Jan. 15, 1921, in Bridgewater Vermont. A graduate of Woodstock High School and Norwich University, he served, during World War II, in the U.S. Army with the 10th Mountain Division. He was employed in the summer for 34 years as head groundskeeper at the Palmer House, during the winter for over 35 years as a ski instructor at Stratton until retirement, as well as proprietor of Wendy's Ski Shop in Manchester and for 33 years. He was president of the Manchester Chamber of Commerce and Yankee Peddlers bicycle club, and life member of Fraternal Order of Eagles and Veterans of Foreign Wars. Wendy was a member of the U.S. Olympic Ski Team in 1940, the Vermont Skiing Hall of Fame in Stowe, and a life member of the Professional Ski Instructors of America. He also enjoyed bicycling, hiking and traveling. One of the Manchester bicycle routes, "Wendy's Way", is dedicated to him.

Marg Sverduk

Marg Sverduk passed on June 4, 2017, in Florida. She was born on Oct. 13, 1926 in New Britain, Connecticut, where she spent her childhood. Marge married Dennis P. Sverduk in May 1983 in Manchester, Vermont, where they lived until they moved to Florida, in 2015. Marg was married to Oakley K. Porter, former Town Manager of Manchester, Vermont. In 1954, she moved to Manchester, Vermont, where she worked in the Health Room of the Manchester Elementary School, until her children went on to high school. Marge also worked at the Merchants Bank as a teller and the Vermont Country Store before her retirement. Marg joined the Order of Eastern Star in 1954, a member of Adoniram Chapter 22, Manchester. She served in several offices before being elected to serve as Worthy Grand Matron for the State of Vermont OES in 1981. Marge and her husband Dennis were always on top of Town issues and seated right near the front at Manchester's Annual Town Meeting.

TOWN OF MANCHESTER

VERMONT



TOWN AND SCHOOL MEETINGS SCHEDULE

Town & School Floor Meeting Manchester

Saturday, March 3, 2018 1:00 PM

Manchester Elementary-Middle School

Australian Ballot Voting

Tuesday, March 6, 2018 8:00 AM—7:00 PM

Town Hall

Taconic and Green School District Meeting

Tuesday, February 27, 2018 at 7:00 PM

Flood Brook School

The Town Report is divided into two parts: Part A and Part B. Part A includes the proposed budgets for the municipal government and school district, tax information, Town Meeting Warning, minutes from last year's Town Meeting, and contact information. Part B includes reports from officers, department heads, non-profits, financial reports, and the list of appointed and elected Town officials.

Part A is mailed to all postal patrons of zip codes: 05254 and 05255. Both Part A and Part B may be picked up at the Town Meeting, Kilburn's Convenience Store, Town Hall, Discount Beverage and the Manchester Community Library. Residents may request that a copy of Part B be mailed to them by contacting Heather Beaudry at 802-768-9095 or h.beaudry@manchester-vt.gov.

Also, Part A and Part B are available for download at
<http://manchester-vt.gov/document-center/>

This format is designed to save the taxpayers money and reduce paper consumption.

Acknowledgments

Printing: Express Copy

Designed by: Heather K. Beaudry

*Thank you to all contributors without whom
this report would not be possible.*

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SECTION 6 OFFICIALS

BENNINGTON REGIONAL COMMISSION

Moore, Pauline	2020
Hurley, Janet	2019

BOARD OF SEWER COMMISSIONERS

Beattie, Ivan - Chair	2020
Bell, Wayne	2018
Nolan, Jan	2019
Nichols, Steven	2019
Cutler, Greg	2018

BOARD OF WATER COMMISSIONERS

Beattie, Ivan	Life
Kilburn, Douglas	Life
Johnston, Bob	Life

CONSERVATION COMMISSION

Benoit, Alan - Chair	2019
Myrvang, Dee	2020
Cooperman, Michael	2018
Houser, Anne	2019

DESIGN ADVISORY BOARD

McNabb, Katy - Vice-Chair	2018
Moore, Riley	2018
Watanabe, John - Chair	2018
Whitaker, Beth	2018

DEVELOPMENT REVIEW BOARD

Ferrarin, Ray	2019
Kennedy, John	2018
Stewart, Cathy	2018
Waker, Tim - Chair	2020
Watanabe, John	2018

ENERGY COMMITTEE

Benoit, Alan
Cohen, Michael
Kilburn, Michael
O'Keefe, John

INVESTMENT ADVISORY BOARD

Brodie, Donald
Dowden, Tara
Ferrarin, Marie
Fielding, David - Chair
O'Keefe, John
Shaw, Andrew

PARKS & RECREATION ADVISORY COMMITTEE

Brown, Barry	2019
Brownlee, William	2019
Charbonneau, Joe	2019
Deck, Tom	2019
Heekin, Tim	2019
Jorgensen, Les	2019
Judge, Thomas	2019
Larson, Jon	2019
McCoy, Tom	2019
Memoe, Betsy	2019
Miceli, Dave	2019
Morris, Maryanne	2019
Thomas, Jason	2019
Cutler, Greg	2019

PLANNING COMMISSION

Boshart, Greg - Chair	2021
Cutler, Tina	2018
Glabach, Chris	2018
Nebraska, Todd - Vice-Chair	2018

TREE COMMITTEE

Beattie, Ivan	2018
Benoit, Alan	2018
Hurley, Janet	2018

OTHER APPOINTED OFFICIALS

Fire Warden: Grant, Lawrence	2018
Fire Warden Assistant: Bourn, Grub	2018
First Constable: Hall, Michael	2018
Health Officer: Sheldon, Dave	2020
Health Officer Deputy: Sheehan, R.	2020
Service Officer: Hall, Michael	2018
Service Officer Deputy: Bell, Wayne	2018
Zoning Administrator: Hurley, Janet	2017
Zoning Admin. Assit.: Perra, Leslie	2019
Tree Warden: Beattie, Ivan	2018

ADVISORY COMMITTEE ON CEMETERIES

Bell, Wayne	2020
Ferrarin, Raymond	2018
Orava, Heather	2020

ELECTED LOCAL, STATE AND FEDERAL OFFICIALS

JUSTICES OF THE PEACE

Bell, Wayne	2019
Gavel, Margaret “Bonny”	2019
Green, Perry	2019
Hill, Alison	2019
Kilburn, Cynthia	2019
Kropa, Frank	2019
Long, Richard	2019
Madden, Deborah	2019
Murphy, Charles “Chic”	2019
O’Donovan, Howard	2019
Sheldon, Anita	2019
Streiber, Laura	2019

MODERATOR

Nawrath, W. Michael	2018
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SELECTBOARD

Beattie, Ivan-Chair	2020
Bell, Wayne-Vice Chair	2018
Nolan, Jan 1	2020
Nichols, Steven	2019
Cutler, Greg	2018

MEMS BOARD OF DIRECTORS

Bonifanti, Georgeanne	2018
Hoffman, Joe	2018
Kaplan, Mark	2018
Lind, Jim	2018
Miceli, Dave	2018

TOWN CLERK

Sheldon, Anita	2018
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TOWN TREASURER

Fielding, Jr., David	2018
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TRUSTEES OF PUBLIC FUNDS

Brodie, Donald	2018
Ferrarin, Marie	2019
Shaw, Andrew	2019

PRESIDENT OF THE UNITED STATES

Donald J. Trump

GOVERNOR

Phil Scott

LIEUTENANT GOVERNOR

David Zuckerman

US SENATORS

Patrick Leahy
Bernie Sanders

US REPRESENTATIVE

Peter Welch

VT STATE ATTORNEY GENERAL

T.J. Donovan

VT STATE TREASURER

Beth Pearce

VT SECRETARY OF STATE

Jim Condos

VT STATE AUDITOR

Douglas Hoffer

STATE SENATORS

Brian Campion
Dick Sears

STATE REPRESENTATIVE

Cynthia Browning
Brian Keefe

HIGH BALIFF

Frederick C. Gilbar

SECTION 6 TOWN DEPARTMENT ANNUAL REPORTS

Selectboard Report

During 2017 the Selectboard met twenty-three times.

We wished two longtime board volunteers best wishes as they stepped away from public service after long tenures. Carol Lattuga served on the Manchester Selectboard for 16 years. Lambert “Chops” Zoller officially retired from the Board of Water Commissioners in December, after serving two years on the Planning Commission, six years on the Selectboard and twenty-eight years on the Board of Water Commissioners.

In December, the Board honored Andrew Shaw, Karen Cestaro, and Linda Drunsic as Unsung Heroes, and Raymond “Crunch” Carangio with the Lifetime Service Award.

On the employee side, Town Clerk Anita Sheldon swore-in Corporal Chris Mason of the Manchester Police Department at one of the Selectboard meetings, and the Board officially named the roadway that serves Town Hall and the Public Safety Facility as Jeff Williams Way in recognition of his forty years of service to the Town of Manchester. During the course of the year, the Board appointed new members to Town committees, and reappointed existing members.

The Board dedicated substantial time to the rewriting of the Town Ordinances. In all, the Board adopted 19 new ordinances, in part replacing older, and sometimes outdated or antiquated ordinances. The new ordinances can be viewed online at <http://manchester-vt.gov/ordinances/> or in the Town Clerk’s Office. The scope of the ordinances range from transportation, public safety, nuisances, special events, parks and cemeteries, and commerce. In 2018, the Board intends to finish the last chapter, relative to the Town’s sewer system. Along the same lines, the Board, along with the Planning Commission, updated the Town Plan, thereby laying the groundwork for future growth and development in Manchester.

Infrastructure was again at the forefront of the Board’s work. The design plans for Depot Street (Route 11/30) reach near completion, with construction slated for the spring/summer of 2018. Overall, the project will have positive impacts on the speed of traffic, improve the streetscape of the roadway, and increase access for pedestrians and bicycles. In order to reduce the Town’s cost, the project is being coordinated with the State’s

paving schedule. Working alongside the Board of Water Commissioners and the Village, the Town is ready to replace the water main in the Village of Manchester from Seminary Avenue to Taconic Street. Construction is expected to begin in the spring of 2018. Again, in order to reduce the Town’s cost, the project is being coordinated with the State’s paving project.

The Board and Town management continue to work tirelessly to improve the Town’s infrastructure and recreational opportunities. Most of the work associated with the purchase of land from the Catholic Church on Bonnet Street, directly adjacent to the Dana L. Thompson Memorial Park, was completed in 2017.

The Dana L. Thompson Memorial Park continues to be the centerpiece of recreation in Manchester and the region. 2017 was the first full year of service for the new fields, Eckhardt Field and McClellan Field, north of Applejack Stadium. As promised, the new fields have proven to be an asset to local residents and have helped to grow existing youth tournaments and attract new tournaments to the community.

Applejack Stadium continues to draw new and interesting events to the community. Along with local high school and middle school football, soccer and lacrosse games, the Stadium hosted the second year of NCAA college soccer games, including Williams College (the eventual 2017 Division III national champions), Middlebury College, UVM and UMass Amherst, Southern Vermont College and Castleton State University.

Related to recreation, the Town, working with local advocates, became an Appalachian Trail Community. For more information about the program, check out: <http://www.appalachiantrail.org>. On the topic of trails, the Town, per the previous Town Meeting vote, has been working with proponents and abutters of the proposed Manchester-Dorset-Granville rail trail. While no final decisions have been made, work continues on the proposed trail.

In October the Town hosted the Independent Television Festival--ITVFest, bringing with it energy, nightlife and a general buzz. Later in December historic Main Street played host to Hollywood when The Bachelor filmed one of its upcoming shows on the picturesque street. Earlier in July and September (due to a rained out June event) partygoers and

TOWN DEPARTMENT ANNUAL REPORTS

dancers enjoyed the newest incarnation of the StreetFest events. The Bank of Bennington Summer Concert Series at the Town Green enjoyed the new improvements at the Town Green, most notably the new Ivan C. Beattie Pavillion. The Pavillion provided a nice focal point and kept the musicians and their instruments dry from the occasional summer showers.

The Town, along with the Town of Bennington, received another municipal planning grant. The most recent grant will study cultural assets in Bennington County, and make recommendations to further develop the cultural offerings in the County, both for residents and visitors.

Lastly, the work of 2017 included finalizing agreements with the Manchester Rescue Squad (renamed Northshire Rescue Squad) on dispatch services, leasing space at the Manchester Public Safety Facility, and an equitable regional municipal approach to funding the Rescue Squad. The Board feels strongly that the Rescue Squad is an essential community service, and that the new agreements lay the foundation for continued success now and in the future.

It has been a pleasure serving the residents of the Town of Manchester in 2017, and we look forward to the challenges that 2018 will certainly bring.

*Respectively submitted,
Ivan C. Beattie, Chair
Wayne E. Bell, Vice-Chair
Greg T. Cutler
Steven A. Nichols
Janet K. Nolan*

Assessing Department

I cannot believe it has already been a year and half since I was appointed Municipal Assessor! The staff here at the Town Offices offered me a warm welcome and assisted me tremendously in adapting to my new role. They made me feel right at home the moment I walked in the door! Thank you all! I also want to thank the citizens that I have met and spoken to in the past year and half for your kindness and cooperation in the assessing realm.

It has been a busy year. The following are just a few primary annual duties performed:

Conducted internal reviews and field reviews of property data;

Reviewed several permits issued by the Planning &

Zoning Director to see if a change in value resulted from the issuance of the permit;

Ran CAMA (Computer Assisted Mass Appraisal) system reports for maintenance of database integrity;

Conducted “sales equity studies” to determine the relationship of assessed values to fair market values;

Downloaded and reviewed the State Tax Department homestead declarations;

Processed property transfer reports;

Worked with the State Tax Department on the annual “equalization sales study” to determine the appropriate CLA (common level of appraisal). The CLA determines the State Tax Department’s allocation of education funding for Manchester.

There were 64 grievances this year. The results of the grievances were as follows:

Three (3) properties received no change in value, therefore denied;

Six (6) property owner’s withdrew their grievance for various reasons; and

Fifty five (55) properties received some adjustment in value

As a result of the above grievance decisions, one (1) grievance request was appealed to the BCA (Board of Civil Authority).

There were 175 real estate assessment changes (including the above grievances) that received a notice of a value change. The Municipal Grand List for 2016 was \$1,174,838,105. This year’s Municipal Grand List is \$1,179,447,075; an increase of \$4,608,970.00.

During the Grand List Assessment period, April 1, 2016 to March 31, 2017, there were approximately 85 arm’s length sales transactions. The following are the number of sales for the property categories:

46	Residential
11	Commercial
22	Condominium
6	Land

The CLA (Common Level of Appraisal) remains close to 100.

Mailing Address Changes: As a friendly reminder, please notify us of any new mailing address. For your convenience, you may complete the Change of Address Form located on our website: <http://manchester-vt.gov/>

and return it to me at any time.

*Respectively submitted,
Karen K. Lemmah
Municipal Assessor*

Emergency Management

During 2017, communication coverage throughout town and into our neighboring towns was significantly expanded and enhanced. Under the direction of the Public Safety Division, specifically Fire and Communication, a repeater was installed at the end of Rootville Road. The Town of Manchester now has almost 100% seamless communication for all public safety departments.

As part of its regular function, Manchester Emergency Management (MEM), along with police, fire and rescue, focused on the advancement of emergency management responsibilities within the public safety department. MEM is continuing to work with other public safety and works departments to help identify areas that are susceptible to catastrophic events and areas of general concern as they relates to public safety. The town's Emergency Response Plan was updated to identify these risk areas throughout the town.

*Respectively submitted,
Andrew Reed,
Emergency Management Coordinator*

Fire Department

The Manchester Fire Department responded to 186 calls for our fiscal year 2017. Of those calls, 126 were for fire related incidents including working fires, false alarms, HazMat incidents, and stand-bys. 29 calls were rescue related including vehicle collisions and water or wilderness rescues. 12 calls were for Carbon Monoxide. 17 calls were mutual aid requests (MFD responded to assist other agencies in their district). 2 calls were for Wildland Fires including brush and grass fires.

Through our fundraising endeavors, we have accomplished a great deal and would like to thank area residents and businesses of Manchester for their continued support.

Please remember to check your smoke detectors and CO detectors in March and November and be sure to practice your family escape plan.

The following is a list of our current members:

Bacares, Orlando, Firefighter
Beideman, Bill, 1st Assistant Chief
Bober, Mike, Firefighter, Public Information
Bourn, Phil, Firefighter, Former Chief
Bushee, Mike, Firefighter
Casey, Sean, Firefighter
Chilton, Reeve, Ladder Lieutenant
Corey, Josh, Firefighter
Dilworth, Zach, Firefighter
Doherty, Jim, 1st Hose Captain
Fielding, Bruce, 2nd Hose Captain
Fuller, Terry, Rescue Captain
Greene, Jamie, 2nd Assistant Chief
Gribble, Jacob, Rescue Lieutenant
Healy, Scott, Ladder Captain
Holms, Richard, Fire Police
Johnston, Marc, Firefighter
Kilburn, Troy, Firefighter
King, Jay, Firefighter
Lenowitz, Katie, Firefighter
Knight, Carrol, Captain/Past Chief/Fire Police
Mariano, William, Firefighter
Meehan, Mike, Firefighter
Ouellette, Tom, Fire Police/Past Chief
Porch, Brian, Firefighter
Reed, Andy, 3rd Hose Captain
Roberts, Mark, Firefighter
Summers, Randy, Firefighter
Thompson, Charles, Fire Police/Past Chief
Towslee, Chris, Chief
Towslee, Mark, Firefighter
Walker, Geoffrey, Firefighter
Welsh, Scott, Firefighter
Zoufaly, Tom, Firefighter

The following are current lifetime members.

Bowen, Norm (semi-active)
Coniglio, Noel
Grant, Lawrence
Wilcox, Gary

Please visit our website at:

manchesterfiredepartment.com or find us on your favorite social networking sites including: Facebook, Twitter, Instagram, Google+ and Tumblr. Our department is proud to utilize these services to keep in contact with the community throughout the year sharing messages of safety and current events.

*Respectfully submitted,
Chris Towslee, Fire Chief*

Investment Advisory Committee

The rally that started in 2009 continued for U.S. stocks in 2017, currently the second-longest bull market in history. The DOW Jones Industrial Average up 25% and S&P 500 up 19% had the best annual performance since 2013 buoyed by improving global economy and strong corporate profits.

The Investment Advisory Committee manages eleven separate funds which are classified into two separate groups. Group A Funds that have legal restrictions on use of principle and income and Group B Funds which are operating reserve funds established by the Town for purpose of tax stabilization, equipment replacement, large capital outlays and risk management.

The Investment Advisory Committee met during 2017 to monitor and rebalance the portfolios as necessary with a focus on cash flow requirements, investment returns and risk management. The portfolios were managed primarily on a balanced or equity allocation approach and weighted towards U.S. investments comprising exchange traded funds, short duration bonds and cash and cash equivalents.

Total funds under management at December 31, 2017:

Capital Improvement Reserve	\$1,119,740
Cemetery Tr. Fund	221,486
Fire Department Equipment	1,936
Local Option Sales Tax	439,800
Otto Conderman Tr. Fund	43,799
Parking Mitigation Fund	34,663
Police Benevolent Fund	112,728
Recreation Fund	64,481
Sewer Capital Reserves	986,534
Warner Tr. Fund	76,454
Water Capital Reserves	<u>639,038</u>
Total	<u>\$3,740,659</u>

Respectfully submitted
David Fielding
Chair

Parks & Recreation

The spring of 2017 the Manchester Parks and Recreation department featured BBA Tennis, Baseball, BBA and MEMS Softball, Adult Softball, Equinox Valley Lacrosse, Equinox Valley Lacrosse Jamboree, and Little League Baseball. Community Soccer was

offered for boys and girls for ages 3-5 that brought in over 100 participants. The MPR Easter Egg Hunt and Tom Joyce Magic Show had approximately 300 children participating. During the summer of 2017, the Triton swim team registered over 75 participants, and hosted 2 home meets at the pool. The MPR Swim Instructors taught over 225 children how to swim and the pool saw an average of 275 people swimming on a daily basis. The MPR Swim Instructors also taught 130 private swim lessons over the summer. The Manchester Parks and Recreation Department held an American Red Cross Life Guarding Course with 10 participants and numerous staff re-certifications. Camp Equinox Explorers continued to see an increase in enrollment with most of the summer camp at capacity. The camp staff is directly responsible for the success of the program. Sandlot Soccer/ Swim, sponsored by Gatehouse Financial, was a popular program again this summer. The department also sponsored Challenge British Soccer, Vermont Voltage Soccer, Cliff Drysdale Tennis Camps, the fourth of July Celebrations, and the annual Street Fests. The Park was also home of the Vermont Bike Challenge and the Maple Leaf Half Marathon. With the continued sponsorship from the Bank of Bennington, the department offered the Summer Concert Series on the Town Green.

The fall of 2017 was one of the busiest seasons to date. The Dana Thompson Memorial Park, at Applejack Field, hosted 5 college soccer games. Colleges in attendance were UVM, UMASS, Castleton, Mass College of Liberal Arts, Middlebury, Williams, Southern Vermont College and Lyndon State. The MPR also hosted BBA Football, and Soccer, MEMS Soccer, Manchester Youth Soccer, Equinox Valley Football, and the New England Invitational Soccer Tournament featuring youth teams from Vermont, Maine, New Hampshire and Rhode Island. The department also sponsored many programs in the activity room such as: tumbling, yoga, and other community meetings and birthday parties. The Manchester Parks and Recreation has most recently registered and offered a quality basketball program for 102 children and volunteer coaches. The teams range from kindergarten to 6th grade with practices and games at area schools.

The Manchester Parks and Recreation Department recognizes that many of our programs are successful because of the volunteers we have in the community. We would like to thank all of the volunteers and supporters of the Manchester Parks and Recreation

Department. You are vital in the success of our programs. We are continually striving to offer programs and facilities to meet the needs of the Manchester community. We always welcome suggestions for improvement and volunteers to help us in our mission.

*Respectfully Submitted,
Liz Ambuhl,
Director*

Police Department

This past year has been active for the department. All the officers and the command staff trained with the Manchester Rescue Squad to learn the use of AED's and other lifesaving techniques to better protect our community. We strive to keep our community a safe place to live and enjoy our pleasant surroundings. Continued training and education of officers and the acquisition of more modern equipment remain a priority.

Drug abuse continues to be a problem. While there has been much talk about more access to treatment centers for drug addiction much more needs to be done in southern Vermont.

The department has stepped up its efforts to target drug dealers in our community. In doing so it works collaboratively with our local, state and federal partners to encompass a larger focus.

As we approach what appears to be the legalization of marijuana the department will need to prepare itself for changes. I am hopeful the legislature will implement meaningful regulations to ensure that law enforcement has the proper training and tools to ensure the public's safety.

The department is seeing a significant rise in the number of calls that involve individuals suffering from mental illness. The present system for dealing with these types of issues is not working and needs to be addressed by the Legislature and the Governor. We should not be utilizing our criminal justice system for this purpose. It is unconscionable that this continues to happen.

Events over the past year remind us that we are not immune to acts of violence and other social issues that used to happen only in big cities. Our world has become a much smaller place.

We do have an advantage over many places, that is our sense of community. So much of what we do at your

police department comes from you.

It's that call about a suspicious car that solves a burglary. It's your mentioning that something seems out of place that puts that puzzle together for us.

Our Coffee with A Cop program has been a great opportunity for us to hear from the community some concerns and ideas that folks have. It also gave us an opportunity to meet some wonderful people with amazing life experiences and stories.

Thank you for giving me the opportunity to serve as the Police Chief. It is truly an honor to serve such a great community and work with the outstanding men and women who make up the Manchester Police Department.

*Respectfully submitted,
Chief Michael Hall*

Sewer & Water

Sewer

An inspection using a camera system was completed on the sewer lines in town. This allows us to check on the health of the pipes. Our state inspection was good. And we installed a new backup blower to aerate the sewage lagoons.

Water

Forty-eight service lines located in the village and the town were switched over from the old water main to the newer main. We put the project out to bid for the water project in the village to help improve fire flows.

The Main Street Water Main Replacement Project is anticipated to begin construction in April 2018. Construction will continue throughout the spring and summer and is expected to be completed in October 2018. The work will begin at the Courthouse in Manchester Village and extend south along Main Street to Prospect Street. All properties connected to the waterline along the project area will have their water services connected to the new waterline with a new shutoff valve. The project will also include water service reconnections on Seminary Avenue to a newer waterline in order to abandon an aging waterline. It is anticipated that Main Street will be reduced to one lane of traffic at times during the project. Please take caution driving, cycling and walking through the construction zones and plan some extra time into your commute in case of traffic delays. The Town of Manchester appreciates your patience during

construction. If you have any questions regarding the upcoming construction work, please contact John O’Keefe at 802-362-1313 or j.okeefe@manchester-vt.gov.

If individual property owners within the project area would like to replace their water service from the shutoff valve to their building, this would be a great time to do it. The replacement from the shutoff to the building would be at the property owner’s cost. Please contact John O’Keefe for further information on how to coordinate a water service replacement.

*Respectfully submitted,
Dave Sheldon, Superintendent
Eric Severance
Roger Sheehan*

Zoning, Planning & Economic Development

2017 was another busy year for the Planning, Zoning and Economic Development Offices. The Vermont Municipal Planning Grant-funded Downtown Master Plan Charrette occurred in September with strong public participation, and a Downtown Master Plan is expected to be presented to the Selectboard in the first months of 2018. Also this year the Planning Commission finished work on a proposed new zoning map and ordinance, work which began in 2016 with help from another Municipal Planning Grant. A public hearing on the proposed ordinance and zoning map was held on January 8, 2018. Once the Planning Commission forwards the ordinance to the Selectboard, the Selectboard is expected to hold a public hearing and vote on adoption shortly thereafter.

In collaboration with the Town of Bennington and the Bennington County Regional Commission, the Town of Manchester will participate in another Municipal Planning Grant-funded project in 2018 to develop a cultural plan for the region. This will involve coordination between the many institutions with arts and cultural programming in the Shires region, including Manchester institutions such as the Southern Vermont Arts Center, Hildene, Manchester Community Library, Manchester Music Festival, and Taconic Music among others. The Depot Street bicycle and pedestrian enhancement project moved further forward and is slated to be realized in the summer of 2018. The town secured an additional \$102,825 in bicycle and pedestrian enhancement funding from

the Vermont Agency of Transportation to accomplish stormwater improvements along with the already funded bicycle and pedestrian enhancements. Another important transportation project was the establishment of the Vermont Shires Connector – providing a direct link between New York City, Albany, Bennington and Manchester – with twice daily stops in Manchester.

In addition to continued intensive work on the ordinance, the Planning Commission, with assistance from the Conservation Commission and others, finished work on Town Plan revisions, and the new Town Plan was adopted by the Selectboard on May 9, 2017. The Downtown Master Plan will complement the Town Plan and guide the town in its efforts to realize a revitalized and walkable downtown that serves the needs of both residents of and visitors to Manchester.

Permitting and development review saw modest activity in 2017, with 133 applications received and reviewed. Two applications were withdrawn, one appeal was upheld, and one appeal was denied. Six new single family homes were permitted, while 22 permits were issued for single family home renovations, three permits were issued for replacement mobile homes, and seven permits for accessory structures on single family lots. Four accessory apartments were approved, along with three customary home occupations. Seven changes to existing multifamily residential properties were also approved. Four minor residential subdivisions were approved and permitted, while four amendments to previously approved residential subdivisions were made, and one boundary line adjustment between three residential lots was approved. On the non-residential side, 33 sign permits were issued (16 for new businesses), along with 10 change of use permits, and 23 permits for other renovations or changes to non-residential properties. A few applications are still under review.

Planning & Zoning Director Janet Hurley continues to provide guidance and support to the Planning Commission, Conservation Commission, Design Advisory Board, and Development Review Board, as well as administer the Manchester Land Use and Development Ordinance. Human Resources & Operations Manager, Leslie Perra, continues to function as the Assistant Zoning Administrator when Janet Hurley is away or flooded with applications for development. The town’s Economic Development

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officer, Pauline Moore, has regularly coordinated with the newly formed Manchester Business Association, as well as the Bennington County Industrial Corporation under its new relationship with the Bennington County Regional Commission. Pauline has also participated in regional efforts to develop a Comprehensive Economic Development Strategy (CEDS) for southern Vermont, and represents Manchester as a commissioner, along with Planning & Zoning Director Janet Hurley, on the Bennington County Regional Commission.

*Respectfully Submitted,
Janet Hurley, Planning & Zoning Director
Pauline Moore, Economic Development Officer
Leslie Perra, Assistant Zoning Administrator*

Town Clerk

2017 proved to be another productive year in the Clerk's Office. With only one election in March, we were able to focus our time on recording and other projects in the office. We completed our second year of a five-year restoration project, restoring and preserving Grand Lists from 1925 to 1940. We also completed the second year of a vital record project to allow for easier vital record searches. My office has seen some changes in staffing. I wish to thank my former Assistant, Robin Owens for her service. In June, I appointed Laura Streiber as Assistant Town Clerk. Please stop by and welcome Laura to the Town Clerk's Office.

If you haven't taken advantage of the many services offered by this office, we encourage you to do so. We provide DMV Registration renewals, Fish & Wildlife licenses, dog licenses and we are a Big-game check-in station. We also issue vital records including birth, death and marriage certificates, maintain the voter checklist and record all land and town records for the Town of Manchester.

With an upcoming busy election year, I'd like to remind constituents to become involved. Early/absentee voting is available for every election. If you or someone you know is interested in working at the polls on Election Day, please reach out.

Dog licenses are due before April 1st. We will co-host a rabies clinic to be held at East Dorset Firehouse, March 13, 2018 from 4:00 - 6:00 pm. Per Vermont law, proof of a current rabies vaccination is required prior to the Clerk's Office issuing a dog license.

As another year passes, I am thankful to live and work in such a wonderful, close-knit community. It is a

pleasure to serve you and your families as Town Clerk. We encourage your feedback in the Clerk's Office, as there's always room for improvement.

*Respectfully Submitted,
Anita L. Sheldon, CVC
Manchester Town Clerk*

Vital Statistics			
Births		Deaths	
Girls	10	Females	35
Boys	12	Males	31
Total	22	Total	66
Of the 22 th births, 17 occurred in Bennington, VT; and 5 in Rutland City, VT.			

Marriages	
New York	36
Massachusetts	22
Manchester	18
Conneticut	10
New Jersey	6
New Hampshire	5
Colorado	4
Pennsylvania	4
Illinois	3
Maryland	2
Texas	2
Virginia	2
Washington DC	2
California	1
Florida	1
Ireland	1
Louisiana	1
Michigan	1
Minnesota	1
North Carolina	1
United Kingdom	1
Total	124

- Vital Records: Birth, Death, Marriage and Land Records
- Dog Licenses
- DMV Registration Renewals
- Green Mountain Passports for seniors over the age of 62
- Manages Elections and Maintains the Voter Checklist
- Fish and Game Licenses and Gift Certificates
- Free Notary Services
- Big Game Reporting Station

The Town Clerk's Office is responsible for the recording and safe-keeping of all the records of the Town.

REMINDER

DOG LICENSES ARE DUE ON

APRIL 1ST

FEES INCREASE SIGNIFICANTLY ON

APRIL 2ND

PLEASE LICENSE YOUR DOG TODAY!

RABIES CLINIC TO BE HELD AT EAST DORSET

FIREHOUSE: MARCH 13, 2018 FROM 4:00 - 6:00 PM

SECTION 7 AREA SCHOOLS ANNUAL REPORTS

Report of the Superintendent of Schools

January 2018

This year has been a year of transition for the Bennington Rutland Supervisory Union (BRSU). Last March, voters from nine of our communities (Danby, Dorset, Landgrove, Londonderry, Manchester, Mt. Tabor, Peru, Sunderland, Weston) voted overwhelming to merge their school districts and form the Taconic and Green Regional School District. Since July, the Taconic and Green School Board, chaired by Herb Ogden, has worked tirelessly to meet the go live deadline of July 1, 2018. On July 1, 2018, the town school districts will cease to exist and the Taconic and Green will serve as the governing body.

It has been a pleasure for me to work with Taconic and Green Board to create a new school district. They are a dedicated, visionary Board and their actions demonstrate commitment to all our children. I have every expectation that in future years we will be able to offer more program opportunities for our learners, without increasing cost. For example, we have talked about the possibility of creating innovative programs that students across schools could assess via in-district school choice. With year one of transition almost behind us, the Board will turn its attention to educational policy. Next fall, the Board will be seeking engagement from parents and community members to inform their policy development. We hope that many of you will choose to participate in this exciting work.

While the Taconic and Green Regional School District is somewhat sheltered from significant tax increases throughout the merger incentive phase, which expires in FY23, we are planning for the future by taking a close look at our student to staff ratios. Vermont spends a lot to educate its students and over time we have come to accept micro classroom sizes as the norm. The Taconic and Green Board has agreed to use staff attrition to move away from micro class sizes and strive for small classroom sizes of 15-18 in grades K-3 and 18-24 students in grades 4-8. Communities can expect to see more multiage classrooms in the future. For the past five years the BRSU has been focusing on developing a personalized approach to learning, where every child has the opportunity to learn at their level and at their speed. Multiage classrooms foster a personalized approach while enabling the school to better use its resources.

The Pawlet and Rupert communities have also been focused on merger work this year. It has been a very challenging journey for these two communities as they wrestle with moving away from their long-standing practice of designation to New York schools for students in grades 7-12 to offering choice. This past November, the communities of Pawlet and Rupert did vote to merge and offer choice to grades 7-12 students but this was a close vote. In December, some Rupert citizens petitioned for reconsideration of the vote and this vote will occur in February. Given the uncertainty regarding who the governing body will be in FY19, we were not able to produce a budget. After the reconsideration vote, we will begin the budgeting process and bring a budget forth for approval in April.

The Winhall School District continues to be open to merging with other K-12 non-operating districts but this has proven to be a challenge for them. At one point they were part of a merger study committee with Sandgate and Stratton but this committee dissolved. The dissolution was largely due to the fact that Winhall has a high tax rate and this has made merging with them unattractive to other districts. Winhall's tax woes are the result of an unusual number of new students. This year, the Board budgeted for 10 additional students but instead 29 enrolled. In a choice district, every additional student results in an additional tuition payment, hence the dramatic impact on the budget. Winhall's merger future is unknown at this time. They have filed the required Section 9 proposal with the Vermont Agency of Education, which outlines their merger work thus far, and will await a decision from the Agency and State Board of Education regarding their future. If there are no viable partners for them, it is possible that they will be allowed to remain as a stand-alone in the BRSU but there are no guarantees.

In addition to all of the merger work, this year we also negotiated and implemented new health care plans for all our employees in the BRSU. The new health plans are ACA (Affordable Care Act) compliant and have much larger out of pocket deductibles than our previously offered plans. The health care negotiation process was very positive and I believe that all parties are satisfied with the end result and we have been able to reduce costs.

In July, two key positions were filled by educators

from within the BRSU. Sarah Reed, previously the Asst. Principal at the Flood Brook School, was hired in July as the Director of Curriculum. Sarah has been working non-stop with principals and teachers to revise curriculum, analyze performance data, and put systems in place to support personalized learning. The BRSU will be moving towards a proficiency-based system of learning and reporting out and much of Sarah's work has been focused on this initiative. Over the next year we will be sharing this work with you as it develops. Randi Kulis stepped into the role of Asst. Superintendent. Randi was previously the Director of Student Services for the BRSU. Randi still oversees special education, but she also provides instructional leadership to all the principals and does some governance work.

My sincere thanks to all the Board members who have served on all our boards. It has been a complicated year and you have been incredibly supportive and flexible.

I look forward to FY19 and hopefully getting on the other side of Act 46 and merger work. While it has been a great learning experience, I'm ready to give more time to educational leadership and less time to governance.

*Respectfully submitted,
Jacquelyne Wilson,
Superintendent*

Manchester School District Board of Directors Report

January 1, 2018

The 2017-2018 school year is off to a great start following the well-executed transition plan from the co-principal team of Martin and Irene Nadler. They took over in the summer of 2016 and quickly began identifying areas of weakness and needed improvements to ensure the learning experience of our children is challenging, while meeting the needs of all.

In the spring of 2017 the Nadler Team had signed a two-year contract which would keep them at the helm of Manchester Elementary Middle School for a total of three years. Recently, they have asked to step down, leaving their roles in 2018. With all of the hard work and vision that they have executed, MEMS is in a better place than when they had arrived. They feel that replacing them with another co-principal team selected by the new board will continue to drive MEMS to the next level.

2017 has been one of change. With the voters' approval of the Act 46 merger, the current Manchester board has been working in parallel with the newly formed Taconic and Green Regional School District board (T&G). Much of the work of the T&G board has been around structure and policy, but they do hold the responsibility for the 2018-2019 budget. In the past, Manchester School Board was responsible for the budgeting process, but this year we played a consultative role with the responsibility of the budget process moved to the T&G board.

Some of the highlights as a result of last year's budget/final outcome as follows: we have maintained a steady level of enrollment for Manchester students with an increase of non-resident students. We are also anticipating a surplus of \$345,000 that may be earmarked for grounds funds projects like paving and a much needed playground. This surplus is due primarily from some unfilled positions, changes in medical insurance benefits and favorable fund balance at the end of 2017. The only place that has seen spending over budget was in secondary education where additional students were factored into the plan to account for increased enrollment during the year. This is a common practice and one that we have been unable to include in the last two years where the budgets were extremely tight and we consciously strived to preserve programming.

Once again I would like to thank everyone for their continued support of the children, staff and administration of the Manchester Elementary Middle School.

*Respectfully submitted,
Mark L. Kaplan, Chairman
Manchester School Board of Directors*

MEMS Principal Report

January 2018

MEMS' great faculty and staff continue to move forward with several initiatives in reading and literacy, middle school math and reading intervention and behavior management systems, among others. Our positive school climate continues to grow. We continue to offer the best educational opportunities possible for our students, combining rich course offerings such as art, classroom and performing music, competitive athletic programs, technology available in the classrooms and for the students, all delivered

through rigorous academic programs in reasonably sized class environments.

Our 2017-18 curricular efforts continue to be rich, broad and deep. They span grades PreK--8 and include literacy, math, the arts and other curricular enrichment activities:

Guided reading groups continue to function in grades K-4 and are expanding into grades 5 and 6. Classroom teachers, reading teachers and special educators form small groups to address targeted needs by enriching, extending and/or remediating as necessary.

As part of MEMS' ongoing Continuous Improvement Plan, we continue to focus on Foundational Literacy Skills in grades K-2 with consistency and continuity as well as piloting "Foundations," a research-based phonics program that will become part of our K-2 literacy in 2018-19 school year.

We are utilizing math and reading interventionists to work with primary, intermediate and middle school students and teachers. These teacher/interventionists will work both inside the classroom, provide supplementary service to students who need extra support and work with teachers to enhance programs and their delivery. Our school board has recognized the importance of this need and has added two middle school interventionist positions (one reading, one math) to support this effort as well as the BRSU adding an SU-wide primary literacy interventionist, an elementary math interventionist in addition to our existing SU-wide math coach.

We are continuing to redesign and reinforce our behavior management program. Our school elected to become a POSITIVE BEHAVIOR INTERVENTION SYSTEM (PBIS) school. We now have created a PBIS leadership team that represents all of the groups on our staff. The broad purpose of PBIS is to improve the effectiveness, efficiency and equity of schools. PBIS improves social, emotional and academic outcomes for all students, including students with disabilities. The team will access funds through the BRSU's VT BEST Act 230 grant (the intent of this grant is to allow supervisory unions and schools to research and implement innovative systemic changes leading to improved student outcomes) to attend PBIS workshops in March and/or June to become more knowledgeable about the program, which will enable us to become proficient 'turnkey trainers' throughout next year. We expect full implementation to take three

years as we implement the full model and integrate our current Responsive Classroom and Developmental Design programs into our PBIS program and system.

MEMS is piloting the BRSU's transition to Proficiency-Based System of instruction and assessment in which students are helping to direct their own learning. During the initial phase, all educators will develop a shared understanding of Proficiency-Based Learning and the principles of Project-Based Learning. Middle school project based learning activities will be used to assess transferable skills such as 'Clear and Effective Communication' and 'Persistence'. Our middle school teachers are partnering with the Tarrant Foundation for at least three years to develop professional expertise in proficiency and project based learning and assessment. Teachers and Foundation personnel meet each month to work on project planning as well as professional development for the staff.

Classes in reading, English/Language Arts and Math in grades K-8 are using the Workshop model in some form as the primary classroom instructional model. This model is exemplified by a whole group mini lesson by the teacher on the learning target for the lesson, followed by the class breaking up into small instructional groups, among which the teacher and other instructional personnel in the classroom circulate providing follow-up instruction, extension, support and/or enrichment as necessary or warranted. The lesson concludes with a share session.

The 2018-19 school year will see MEMS become part of the Taconic and Green Regional Education District. This is an historic change for Manchester and its neighboring town school districts of Danby, Mount Tabor, Dorset, Sunderland and Mountain Towns R.E.D. as they begin operating a new significantly larger single school district with a single school board of 13 members, a single budget and a single curricular direction for all.

Last, Mr. and Mrs. Nadler wish to thank the Manchester community for their strong and ongoing support of our efforts at MEMS. We believe that MEMS is an excellent school with an outstanding, dedicated staff committed to providing the best possible program and education to its learners. We wish to thank the staff for their willingness to work with us and embracing the changes we have introduced. We wish to thank the school board for the support they have provided and the trust they placed in us.

MANCHESTER AREA SCHOOLS ANNUAL REPORTS

Last we wish to thank Jackie Wilson, her staff and our colleague principals for the help they provided to us in acclimating to a new system and “getting us up to speed.”

*Respectfully submitted,
Irene and Marty Nadler
Co-Principals*

Burr and Burton

March 2018

Dear Sending Town Communities:

We are pleased to submit our tuition for the 2018-2019 school year. BBA continues to be a driver of economic and population growth for our region, and as our enrollment has grown, we are able to offer broader programming while keeping tuition increases to a minimum. Our tuition for the upcoming school year will be \$17,065, a 2.2% increase from its current level.

As we all know, we have faced various challenges in the political arena, most recently from the State Board of Education, which sought to implement rules that would have been detrimental to our role within our sending communities. Thanks in no small part to the tremendous showing of support from residents throughout BBA’s sending towns, the proposed rules were rescinded and a study committee was formed to ensure that any changes protect the unique relationship of BBA and other independent schools serving our surrounding communities.

As a school, we continue to reflect on the rapidly changing nature of education in the 21st century. Our faculty is deeply engaged in addressing the question, “How great does/can learning get at BBA?” and we are thinking forward about the people, programs, facilities and technology that we need not only to serve our students today, but to constantly improve and adapt so our students are prepared to face the uncertainties and opportunities of the future. Through it all, our overarching objectives are to be a school that brings out the best in each and every student and to be a source of strength to all our sending towns.

We recognize the long-term financial challenges faced throughout the state as our education system grapples with declining student enrollment, increasing education costs, and tax rates that many find challenging. The creation of the Taconic and Green

Consolidated School District is a major step forward in ensuring access to a BBA education while creating opportunities to manage educational costs. In addition, we will continue to fundraise, draw funds from our endowment, and attract international students creating over \$3.5 million in additional revenue above and beyond town tuition. Thus, in a very meaningful way, you get much more than you pay for at BBA.

In presenting a modest tuition increase, we are working to maintain educational affordability while upholding the very high-quality standards that this community needs and deserves.

We thank you for your support and partnership.

*Respectfully submitted,
Mark H. Tashjian, Headmaster
Seth Bongartz, Chair of the Board of Trustees*

MANCHESTER AREA SCHOOLS ANNUAL REPORTS

Burr and Burton Academy Budget

	Actual 2016-2017	Budget 2017-2018	Budget 2018-2019
OPERATING REVENUES AND GAINS			
Domestic tuition and fees	\$ 11,411,710	\$ 11,679,205	\$ 11,936,148
International tuition and fees	2,632,970	2,933,400	3,040,176
Food service	376,908	415,000	415,000
Contributions and grants	992,975	900,000	900,000
Endowment draw	805,267	759,590	760,000
Other	101,847	137,200	75,000
Total revenue	16,321,677	16,824,395	17,126,323
OPERATING EXPENSES			
Salaries and wages	8,589,994	8,939,352	9,254,017
Employee benefits	<u>3,134,754</u>	<u>3,256,645</u>	<u>3,375,838</u>
Total personnel	11,724,748	12,195,997	12,629,856
Advertising	21,635	23,250	25,000
Commissions, fees and subscriptions	352,000	326,085	350,000
Depreciation of buildings, technology equip and software, f&f, equipment & vehicles	1,337,296	1,391,736	1,379,783
Equipment and leases	127,607	145,857	150,000
Insurance	198,019	214,959	210,000
Interest	54,922	55,000	55,000
Professional development	94,191	127,985	100,000
Professional fees	143,999	61,200	100,000
Purchased services and service contracts	811,810	793,060	800,000
Repairs and maintenance	185,945	250,000	250,000
Room and board	205,325	249,400	265,000
Scholarships and awards	31,475	58,531	59,000
Supplies	776,975	821,330	800,000
Telephone and postage	78,687	82,317	80,000
Transportation and travel	362,400	492,973	475,000
Utilities	281,364	351,560	310,000
Total operating expenses	16,788,398	17,641,240	18,038,639
TOTAL SURPLUS (DEFICIT)	\$ <u>(466,721)</u>	\$ <u>(816,845)</u>	\$ <u>(912,315)</u>

Burr and Burton Academy
PO Box 498
Manchester, VT 05254
802-362-1775

Long Trail School

January 2018

Dear Residents of Manchester

We raise heroes. We expect our students to shape the arts, sciences and commerce of tomorrow, to build families and communities, and to make a difference. We here at Long Trail School, as students, faculty, staff, families and volunteers, look at ourselves not only as members of a school family but as stewards of the future.

For more than four decades, we have offered our students opportunities to self-challenge, learn and grow. Today we educate nearly 200 students from over 43 towns and 5 countries. Families seek us out for our unparalleled creative and intellectual challenges and embrace our respectful learning environment. A plurality of our students will be the first in the family to attend college.

As Vermont's first IB World School, we work to help all students embrace the world as learners who are:

- Inquirers
- Knowledgeable
- Thinkers
- Communicators
- Principled
- Open-minded
- Caring
- Risk-takers
- Balanced
- Reflective

These qualities and skills will serve our students – and our communities – as they move beyond our campus. We strive every day to imbue students with a sense of purpose and place. In this regard, student organizations work with local agencies and faith groups to assist others. Fundraising for particular causes supplements volunteer hours to clean roadsides, spread holiday cheer and connect with town members. Our students team with community leaders to make a difference. They are becoming meaningful world citizens.

Thank you for caring about our students and school. We invite you to visit our campus. Please email Irene Goyette (igoyette@longtrailschool.org) to set up a convenient time for you. You are welcome to reach me directly at slinfield@longtrailschool.org or 802.867.5717.

Grateful for the commitment of tuition funding from area towns, we remain committed to the children of this region who benefit greatly from the compelling educational experiences we offer. Your investment in a Long Trail education is an investment in the future of our communities and in the children of our neighborhoods.

Thank you for your consideration.

*Respectfully submitted,
Seth Linfield, Head of School
Tami Blanchard, Board of Trustees - Chair*

SECTION 8 NON-PROFIT ANNUAL REPORTS

Bennington County Habitat for Humanity

Habitat for Humanity International, an organization aimed at eliminating sub-standard housing worldwide, works in nearly 1,400 communities across the U.S. and in approximately 70 countries and has helped 9.8 million people achieve strength, stability and independence through safe, decent and affordable shelter. Bennington County Habitat for Humanity (BCHfH), an affiliate of Habitat International, works in partnership with Bennington County residents who otherwise would not be able to become homeowners or afford needed home repairs. An applicant's need for better housing, income, and willingness to partner with BCHfH are considered when choosing our homebuyer partners. Each adult partner family member must complete 200 hours of sweat equity. Homebuyers pay an interest free mortgage by monthly payments that include escrow for property taxes, insurance, and Homeowner Association fees, where applicable. Homebuyers' monthly payments never exceed more than 30% of their income. The monthly mortgage payments help build more homes.

BCHfH is locally run and locally funded. With the exception of some contract services, Habitat homes are built by local volunteers (all are welcome- no experience necessary). Area businesses, service providers, and individuals help build, donate materials, and provide financial support. Town appropriations purchase building supplies and materials for our local projects.

Fiscal year 2017 (July 1, 2016- June 30, 2017) was a very productive year for BCHfH. In April 2017 we completed our 22nd and 23rd homes, one in Manchester and one in Bennington. 204 volunteers worked a total of 5,165 hours on these homes. We began a partnership with the Building and Trades Division of the Southwest Vermont Career Development Center. Students in this program are building a house in Bennington, which will be purchased by a Habitat homebuyer. In June we started the infrastructure work for our North Branch Street neighborhood. Habitat volunteers did critical work on the Greater Bennington Interfaith Council Services' new building on Depot Street in Bennington. We chose our next Habitat home buyer family, whose home was started in August 2017. We made plans to build a home in Manchester in 2018 and to revive our Home Repair Program, thereby serving more families.

Our Resale Store in Manchester sells, at reasonable prices, new and gently used furniture, building supplies, appliances, housewares, tools, and home improvement products that have been donated to us. The proceeds from the store provide meaningful support for our building program.

Eight of our 23 homes are located in Manchester, providing safe and affordable housing for eight Manchester families. One Manchester family has received repairs on their home. We plan to build our 9th Manchester home in 2018. Many Manchester residents have helped with these projects. Four Manchester residents serve on our Board of Directors. We encourage residents of Manchester to apply for homes and home repair projects. We are grateful for the Town of Manchester's continued support and hope we can count on your assistance in the future. None of our projects would be possible without the support we receive from area towns, businesses, houses of worship, and individuals. Together, we do make a difference in the lives of hardworking, lower-income area residents. For more information about our work, please visit our website www.benningtoncountyhabitat.org.

*Respectfully submitted,
Monica Knorr,
President, Board of Director*

Bennington County Regional Commission

The Bennington County Regional Commission (BCRC) works with and on behalf of its member municipalities to build strong, resilient, and sustainable communities, to foster economic prosperity, and to promote a high quality of life for residents of the region. The BCRC plays an important role in coordinating work among local governments, state and federal agencies, regional public and nonprofit organizations, educational institutions, and private interests.

In addition to its ongoing role in supporting the comprehensive planning work of municipal officials and volunteer boards and commissions, the BCRC serves as a regional center for work in community development, transportation, healthy community design, energy, environmental conservation and protection of water quality, solid waste management, and emergency management. The BCRC regularly conducts and sponsors public meetings and workshops on these topics throughout the region (www.bcrcvt.org)

for more information).

During the past year, the BCRC has worked to implement its comprehensive plan and has supplemented that document with a new regional energy plan which supports efforts to conserve energy and plan for renewable energy development. Economic development planning in the region is now being coordinated through a collaboration between the BCRC and the Bennington County Industrial Corporation (BCIC). The BCRC is providing staff support to help BCIC conduct economic development planning and to support business retention, growth, and recruitment. An outgrowth of this economic development work involves cooperation within the region and with Windham County to advance the goals of the Southern Vermont Economic Development Zone. The BCRC also is providing staff support for a major downtown redevelopment project in Bennington that grew from brownfields and community development work overseen by the Commission. Other important accomplishments have included: assistance with updates to several municipal comprehensive plans and bylaws, new village center designations, implementation of the regional solid waste management plan in cooperation with the Bennington County Solid Waste Alliance, management of several bicycle and pedestrian projects, and planning and project management to assist municipalities with water quality improvement projects.

Special initiatives to be undertaken in the coming year include: work on a Southern Vermont Comprehensive Economic Development Strategy, development of a regional cultural resources plan, assistance with enhanced municipal energy plans, workforce and business development initiatives, support for local water quality management plans and improvement projects, further expansion of bike-ped facilities, and assessment and support for redevelopment of brownfield sites throughout the region.

The BCRC is governed by locally appointed commissioners from seventeen area municipalities and several elected commissioners who represent interests ranging from public health to economic development. Our office, located at 111 South Street in Bennington, is open Monday through Friday. Regular meetings are held on the third Thursday of every other month, with frequent special meetings throughout the year (information at: www.bcrct.org).

*Respectfully submitted,
Jim Sullivan,
Director*

Bennington County Solid Waste Alliance

Arlington, Bennington, Dorset, Glastenbury, Manchester, Pownal, Rupert, Sandgate, Searsburg, Shaftsbury, Stamford, Sunderland, and Woodford Solid Waste Implementation Plan and the Universal Recycling Law: In December of 2015, the Bennington County Solid Waste Alliance adopted a solid waste implementation plan or “SWIP” to comply with both the Universal Recycling Law (Act 148) and the materials management plan developed by the Vermont Agency of Natural Resources. The SWIP describes how the member towns will increase recycling, reduce the amount of materials sent to landfills, and provide outreach program for residents, schools, businesses and institutions to assist them in recycling. The Alliance provides information on their website (www.bcswavt.org) and Facebook page as well as in local newspapers.

School and Business Outreach: This past year, the Alliance provided outreach to Burr and Burton, Pownal Elementary and Stamford Elementary schools including assisting Pownal Elementary with on-site composting. The Alliance provided outreach to over 40 businesses on ways to increase recycling, manage food scraps, and properly dispose of hazardous materials.

Funding and Grants: The member towns provide most of the funding for programs. From July 1, 2016 to June 30, 2017 the Alliance received over \$25,000 in grants from the Agency of Natural Resources and from the Agency for Agriculture and Markets for sales of compost bins and for household hazardous waste events. The Alliance also received \$4,000.00 from the High Meadows Fund to assist the towns of Pownal, Searsburg, Shaftsbury and Stamford in starting food scrap collection at their transfer stations.

Programs and Events: The Alliance sponsors and supports many programs to assist residents, businesses, schools and institutions to properly dispose of materials. The following are some of our major programs.

Household Hazardous Waste Events: The Alliance held two household hazardous waste (HHW) events in the spring and fall of 2017. The spring event was sponsored by the Town of Bennington and held at the Bennington

Transfer Station. The fall event was managed by the Bennington County Regional Commission and held at the Dorset School. Over 400 households participated in the two events. In 2018, the Alliance will again hold two events for the 13 Alliance towns. One will be held in Bennington on May 12, 2018 and the second at the Dorset School on September 15, 2018.

Electronics Collections: The Vermont E-Cycles program provides for free disposal of electronic devices including computers, monitors, printers, computer peripherals, and televisions, regardless of brand, age, or condition, for consumers, charities, school districts, and small businesses. Free collection locations in Bennington County include the Bennington, Northshire (Dorset), Pownal, Searsburg, and Sunderland Transfer Stations and other sites listed at <http://dec.vermont.gov/waste-management/solid/product-stewardship/electronics>. The Dorset School also holds annual E-Waste Collection events.

Fluorescent Bulbs: Vermont has also implemented a plan to accept used fluorescent bulbs and compact fluorescent bulbs (CFL's) at various retail. These bulbs contain mercury, which is a hazardous substance. Residents can dispose of bulbs at several hardware stores and other retail establishments and at several of the transfer stations. More information is available at <http://www.bcswavt.org/programs-and-projects/fluorescent-bulbs/>.

Paint Collections: PaintCare Inc. is a non-profit organization established to assist paint manufacturers to plan and operate paint stewardship programs in the United States, including Vermont. Both latex and oil-based paint have been collected at HHW events and at special PaintCare events, and several local hardware stores accept paint. To find a location, residents may visit <http://www.paintcare.org/drop-off-locations/>.

Battery Recycling: Primary (alkaline) batteries and rechargeable batteries are now accepted at many retailers and at the Bennington, Northshire, Sunderland and Pownal Transfer Stations. You can find locations at: <http://www.bcswavt.org/programs-and-projects/battery-recycling/>. For more information, visit Call2Recycle at <http://www.call2recycle.org/what-can-i-recycle/>.

Textiles: The Bennington, Northshire, Sunderland, Shaftsbury and Pownal transfer stations have textile boxes where residents can donate clothing and shoes. Boxes are also located throughout the Alliance area.

Visit www.bcswavt.org for locations. Goodwill in Bennington also accepts clothing donations as well as other household items, books and used electronic devices. Visit them at <http://www.goodwill-berkshires.com/>.

Leaf and Yard Waste, Food Scraps and Other Organics: All transfer stations accept leaf and yard waste, clean wood and food scraps. Visit <http://www.bcswavt.org/programs-and-projects/transfer-stations/> for information on your transfer station.

Construction and Demolition Debris: All transfer stations accept construction and demolition debris from builders and do-it-yourself homeowners. The TAM Pownal facility also accepts construction and demolition debris from residents and businesses.

Prescription Drugs: Prescription drugs should be properly disposed when they are no longer needed as they can make their way into water sources and can pose a hazard in the home. The Bennington Police Department, the Manchester Police Department, the Bennington County Sheriff and Southwestern Vermont Medical Center accept prescription drugs. Go to <http://www.bcswavt.org/programs-and-projects/disposing-of-prescription-drug/> for more information.

BROC: Community Action In Southwestern Vermont

To the Citizens of the Town of Manchester,

On behalf of BROC Community Action and the thousands of people with low income or living in poverty that we serve in Rutland and Bennington counties, I want to personally thank you for supporting us as a budget line item over the years. BROC Community Action continues to experience many people seeking our programs and services each day.

Over the past year, BROC Community Action assisted 73 Manchester residents who had their needs met including food at our Community Food Shelf, case management and counseling, forms assistance for benefits such as 3SQT and budget counseling through our Community Services department, 3 homes/units were weatherized reducing energy costs and increasing energy efficiency through our Weatherization Assistance Program and 3 individuals worked with our business counselor to start a small business through our Micro Business Development Program.

Despite these outcomes BROC Community Action has

achieved for the residents of the Town of Manchester over the past year, there is still more work to do. People come to us cold, hungry, homeless, jobless or facing major health conditions every day. Your appropriation helps ease the struggle for more than 10,000 people who seek assistance from us each year as we meet the basic needs of their families and provide a path forward.

We value our partnership with Manchester to assist those most in need.

Sincerely,
Thomas L. Donahue,
CEO

Center For Restorative Justice

This past year, the Center for Restorative Justice (CRJ) experienced a year of growth and success. A total of 1,162 individuals served through CRJ programs made positive impacts on their lives, the lives of others and their community. Over \$6,500 was donated back to community organizations and charities and over \$9,000 in restitution was collected and given back to victims of crime.

CRJ programs are integral in helping to strengthen communities, reducing the burden on a strapped court system, providing victims a voice in the process, and providing individuals with resources and skills to help from reoffending.

CRJ programs are guided by the principles of restorative justice, which holds offenders accountable and places emphasis on repairing the harm done to the victim and community. Our range of programs begins in the schools working with students to address attendance and behavioral issues. From our work in schools, we then focus our programming on youth and adults who may have found themselves involved in the court system for the first time. Involvement could include civil violations, first time charges in Criminal Court or juveniles adjudicated in Family Court. Our program continuum then focuses on helping youth and adults who have more significant involvement with the criminal justice system including working with people on probation as well as with those reentering the community from incarceration. We invite and encourage people to visit our web site at www.bcrj.org to learn more about our many programs and services.

CRJ is proud to have 46 community volunteers serving on one of 8 monthly restorative justice panels.

Community volunteers represent the heart of the restorative process. CRJ attempts to have volunteers representing all parts of Bennington County on our restorative panels. We are always welcoming new volunteers and encourage anyone interested in getting involved to visit our web site for more information.

CRJ would like to take this opportunity to thank the citizens of Manchester for your partnership in providing a wide variety of alternative justice programming to residents throughout Bennington County. Your support has helped individuals to get their lives on the right track, helped empower victims to get their needs met and be a voice in the justice process, and helped restore and strengthen communities.

Respectfully Submitted,
Leitha Cipriano,
Executive Director

The Collaborative

Dear Manchester Residents,

The Collaborative appreciates your vote of confidence as you vote for the 2018 budget. In 2018, The Collaborative marks twenty years of providing quality alcohol, tobacco, and other drug prevention education and substance free events and programs for area youth. Since 1998, we have grown from a small after school program to provide a wide range of individual, youth, and family programs focused on preventing youth substance use, supporting families and creating a healthy community.

In the town budget we are requesting funds for The Collaborative mission to support substance free middle and high school youth. Over 400 middle and high school students participate in programs and events that include student empowerment groups, broomball games, movie nights, Refuse to Use, and pick up game nights at the Manchester Recreation Facility and activities during out of school time. The Collaborative is committed to healthy, happy, and resilient children and teens; children and teens who can grow up to be healthy, happy, and resilient adults. Combining education with activity alternatives encourages positive lifelong habits.

In 2017 the Refuse to Use Program provided over 20 hours of substance use prevention education to over 400 middle and high school students. Additionally, we provided twenty substance free activities for middle

and high school students, five family fun events, a series of skate learn to classes and one healthy alternatives fair. We also help to advise two student empowerment groups.

*Respectfully submitted,
Maryann Morris,
Executive Director*

Greater Northshire Access Television (GNAT)

Dear Residents,

Thank you for your past support of GNAT. Your financial support enables us to provide video coverage of your local government meetings. GNAT is a 501c3 Not for Profit Organization created by community members in 1995. GNAT employs local citizens to videotape the meetings and makes these meetings (and other educational, civic and community events) available to all citizens on our cable channels and on our website: www.gnat-tv.org.

In addition to our meeting coverage, GNAT offers free and low cost media services and provides a platform for local voices to be heard. Residents, government entities, community organizations and schools within our eleven-town service territory may produce and broadcast non-commercial television programs. GNAT maintains community television studio facilities, lends high quality video equipment and provides technical training. GNAT maintains a vibrant youth program including internships, media production camps and in-classroom training. In 2016 GNAT launched The News Project to provide local news and information for our communities (in 2017 GNAT Produced 204 local News Project programs).

Local media coverage is vital to our Democracy. We ask for your financial contribution to help support the work we do. Thank you again for your thoughtful consideration and support.

Channels 15, 16 & 17

Arlington
Dorset
Manchester
Peru
Rupert
Sandgate
Sunderland
Winhall

Channels 8,10 & 18

Stratton

Channel 8 & 10

Weston & Londonderry

Watch Online: www.gnat-tv.org

*Respectfully submitted,
Tammie M. Reilly
Executive Director*

Green Mountain RSVP And Volunteer Center

Green Mountain RSVP, part of The Corporation for National and Community Service- Senior Corps, is a nationwide program for people age 55 and older who want to contribute to their communities through volunteering. Volunteers donate their skills and knowledge, and provide meaningful services to programs and nonprofits in the local area. Green Mountain RSVP believes that our senior population is our most valuable asset in keeping our communities strong.

Green Mountain RSVP helps local non-profit organizations by recruiting and matching volunteers to meet vital community needs. Our goal is to ensure that volunteers contribute their time and talents to programs that have a significant, positive impact on the quality of life in Bennington County. They address community concerns that are vital for our senior population and their neighbors they include: supporting Healthy Futures and Aging in Place through food pantry support, meal delivery, and transportation. In our companionship & wellness programs we offer 13 Bone Builder classes throughout Bennington County serving over 500 seniors around Southern Vermont.

Volunteers in Manchester have served hours delivering Meals on Wheels to area residents, leading two active bone builder classes, assisting residents with tax preparation, and served as attendants at the Habitat for Humanity thrift shop, as well as supporting numerous other community priorities throughout Bennington County. Green Mountain RSVP volunteers generously donated over 500 hours in Manchester alone and 16,000 hours in Bennington County, with the value of their service to the community at \$351,025. For every \$1 dollar invested into RSVP, \$4 dollars are reinvested into the community. In Windsor, Windham, and Bennington Counties, we served 2,800 isolated and at-risk people in the community with food

delivery, companionship, transportation, mentoring, tax assistance, and food pantry support. RSVP will continue to build programming around support of Aging in Place and Healthy Futures in Bennington County in the upcoming year. We always welcome new volunteers.

Our organization partnered with Neighbor to Neighbor to cosponsor a Nonprofit Fair at the Manchester Public Library. We also collected over 1600 pounds of food donations at our “Stuff the Bus” event and shared the donations amongst 8 food pantries including the pantry in Manchester Town Hall.

You are welcome to contact Lenora Volkmer in our Bennington office at (802)447-1546 or speak to me directly in the Bennington Office at (802) 772-7875. We are more than happy to attend a town meeting to discuss the changes in our program and answer any questions that you may have. Thank-you for your continued support.

*Respectfully,
Cathy Aliberti
Director*

Manchester Dog Park

The Manchester Dog Park was established in 2008 by a group of dedicated volunteers and dog lovers. We are southwestern Vermont’s premier public space that offers dogs a chance to romp, socialize, meet and greet in an off leash, safe, and welcoming environment. The MDP is centrally located within the Dana L Thompson Recreation Park at 340 Recreation Park Road, Manchester, VT. The dog park is free and open to the public from dawn to dusk, year round. The MDP offers a 1/2 acre of securely fenced, open play area with three sections; a large open play area, a fenced in smaller section for the more timid, elderly dogs and a third section for training and agility sessions. All friendly, healthy and licensed dogs are welcome at the park, whether they are from Manchester, the surrounding towns or visitors to our region. While the canines cavort, the owners have an equal opportunity to socialize with other dog lovers. There are park benches and potable water. New additions include agility training equipment and a storm shelter. The park provides Mutt Mitts to pick up the inevitable doggie deposits and there are covered barrels to dispose of waste. Keeping the park clean is everyone’s responsibility! The MDP is a 501 (c) (3) organization

and relies solely on your donations. We need your help to ensure this valuable community asset remains vibrant and thrives. Consider donating your time to one of the MDP committees or a charitable donation to the MDP. Donations can be sent to the Town of Manchester Parks & Recreation, 6039 Main Street, Manchester Center, VT 05255.

For further information please be sure to check out the Manchester Dog Park Facebook page.

Manchester Community Library

As we celebrate our third anniversary as the “new” Manchester Community Library, we are pleased to share our enthusiasm for the future of our town’s public library. Our organization has undergone a remarkable transformation in this time, and has emerged with renewed strength, resilience, and purpose. We have moved beyond the Mark Skinner Library days, evolving to meet the expanding needs of our users; providing unique, essential, and desired services; and becoming the de-facto “hub” of our community.

Our mission states the Manchester Community Library is open to all as an inspiring gathering place for the community, providing opportunities and resources for personal enrichment and growth. With our functional and welcoming facility, now centrally located, townspeople of all ages, stages, and with a variety of needs are using the Library in record numbers and asking more and more from us. Over the past three years of operations, we have a solid idea how heavily the Library is being utilized—last year we logged more than 77,000 visits through the door and many people are discovering they are using MCL in different ways.

People use the Library as a civic, cultural, and entertainment center. Attending engaging programs can be out of reach for many and Library programs are free to attend, enlightening and entertaining those on a tight budget. Programs on health, financial, historical, and workforce topics inform community members at no cost. More than 4,600 people attended our adult programs last year. Our children’s programming provides educational and fun activities while building critical literacy skills for our youngest residents. Last year, close to 4,000 people attended story times, family concerts, art classes, after-school workshops, and Super Saturday programs geared for kids of all ages, from toddlers to teens.

People use the Library as a technology center where, for no fee or purchase, people can come in, log on to one of 13 public-use computers, and connect to the world. Last year, Library computers were used 5,356 times, and the free Wi-Fi was accessed 10,868 times by townspeople bringing in their own digital devices. Many people in our community need help learning the basics of computers. The Manchester Community Library provides access and eliminates a barrier to many low-income and senior citizens

who need assistance to stay connected and better equipped to compete in this digital age. Last year, 347 MCL members received personalized one-on-one instruction where they learned new computer skills at their own pace, with a knowledgeable and patient instructor.

And, people still use the Library to borrow books and materials that include DVDs, large print books, audiobooks, e-books, magazines, and newspapers. More than 2,400 adult Manchester residents and 1,183 adult non-residents have active memberships to check out items to take home and enjoy. And, 1,116 children have active memberships that enable them to borrow a wide-range of age-appropriate books, DVDs, and one of our Book Buddy Backpacks, where each colorful, kid-sized backpack contains two engaging picture books and a cuddly, encouraging stuffed animal reading buddy.

The Board of Trustees and Staff strive to make the Manchester Community Library an inspiring community-gathering place, open to all, providing resources for personal enrichment and growth. We welcome your questions, comments, and suggestions and hope you’ll come and check out all that’s happening at your public library, and join us as we continue to respond to the ever-changing needs of our community. Thank you for your continued support.

Library Board of Trustees: Mary Blair, Renee Fishner, Martha Heilemann, Alex Heintz, Tony Hoyt, Susie Hunter, Allison Mason, Linda McKeever, Christine Miles, Kate Orme, Linda Oskam, Dave Quesnel, Jeff Wilson, and Nancy Wolf

Library Staff: Jennifer Amatruto, Betsy Bleakie, Donna Dresser, Janet Kleinberg, Kelsey McBride, Kellie Morrison, Stephen Niles, Judy Reid, Cheryl Stillson, Jackie Swanson, and Cindy Waters

*Respectfully submitted,
Betsy Bleakie,
Executive Director*

NON-PROFIT ANNUAL REPORTS

MANCHESTER COMMUNITY LIBRARY	FYE 2017 Full Year Actual	FY18 Approved Budget	FY18 Anticipated Budget	Projected FY19 Budget
Operating Activity				
<u>Inflow</u>				
41110 · Individual Giving	\$168,201.59	\$160,000.00	\$165,000.00	\$200,000.00
41210 · Fundraising Events	\$28,835.97	\$56,000.00	\$34,500.00	\$35,500.00
41310 · Corporate Giving	\$26,318.76	\$26,500.00	\$30,000.00	\$32,500.00
41315 · Grant Income	\$44,165.00	\$10,000.00	\$80,000.00	\$80,000.00
46100 · Non-Resident Membership Fees	\$21,318.86	\$19,500.00	\$20,000.00	\$21,500.00
46150 · Facilities Rental	\$27,931.40	\$27,000.00	\$27,000.00	\$30,000.00
46180 · Desk Donations, Copies & Book Sales	\$13,213.59	\$8,000.00	\$13,000.00	\$13,000.00
46190 · Café Proceeds	\$4,430.60	\$4,000.00	\$4,000.00	\$4,500.00
47240 · Program Income	\$3,713.50	\$2,000.00	\$4,500.00	\$4,500.00
48010 · Town Appropriation	\$207,900.00	\$221,900.00	\$221,900.00	\$232,773.00
46195 · Other Misc. Income	\$5,286.24	\$500.00	\$5,000.00	\$5,000.00
Endowment Draw	\$100,128.00	\$97,750.00	\$92,787.00	\$92,787.00
Total Operating Inflow	\$651,443.51	\$633,150.00	\$697,687.00	\$752,060.00
<u>Outflow</u>				
<u>50000 · Payroll, Taxes & Benefits</u>				
50110 · Gross Wages	\$318,060.95	\$327,971.00	\$379,599.00	\$408,000.00
50210 · Payroll Taxes	\$24,990.60	\$27,506.00	\$25,000.00	\$27,630.00
50310 · Health & Dental Insurance	\$31,680.42	\$44,375.00	\$44,380.00	\$55,000.00
50315 · Retirement Funding	\$2,042.97	\$3,980.00	\$3,000.00	\$4,675.00
50320 · Workmans Comp	\$2,428.00	\$1,640.00	\$2,500.00	\$2,700.00
50900 · Payroll Service Charge	\$1,470.87	\$2,053.00	\$2,053.00	\$2,300.00
Total 50000 · Payroll, Taxes & Benefits	\$380,673.81	\$407,525.00	\$456,532.00	\$500,305.00
<u>51000 · Administrative Expense</u>				
51010 · Office Supplies	\$1,576.20	\$2,500.00	\$1,650.00	\$1,750.00
51030 · Postage (inclu. Interlibrary Loans)	\$2,432.08	\$4,000.00	\$2,500.00	\$2,500.00
51110 · Collection Supplies & Repairs	\$3,672.67	\$4,000.00	\$4,000.00	\$4,000.00
51300 · Technology, AV & Digital Services	\$12,682.18	\$15,000.00	\$15,000.00	\$15,000.00
51510 · Professional Development	\$57.71	\$500.00	\$2,500.00	\$4,800.00
51520 · Mileage	\$230.32	\$100.00	\$500.00	\$1,000.00
51530 · Memberships, Dues & Subscriptions	\$2,945.99	\$2,000.00	\$3,000.00	\$3,000.00
51710 · Library Communications & Outreach	\$5,135.55	\$5,000.00	\$6,000.00	\$6,000.00
51730 · Board Expense & Volunteer Recognition	\$3,417.56	\$1,350.00	\$3,500.00	\$5,000.00
51900 · D&O Insurance	\$1,267.44	\$1,200.00	\$1,300.00	\$1,300.00
54010 · Bank, Paypal & Credit Card Fees	\$918.93	\$500.00	\$1,000.00	\$1,200.00
51910 · Misc Admin Expense	\$268.64	\$500.00	\$500.00	\$500.00
Total 51000 · Administrative Expense	\$34,605.27	\$36,650.00	\$41,450.00	\$46,050.00
<u>52000 · Development Expenses</u>				
52110 · Development Program Expenses	\$5,419.43	\$10,000.00	\$7,000.00	\$7,000.00
52150 · Annual Giving Expenses	\$3,585.00	\$3,500.00	\$4,000.00	\$4,000.00
52210 · Fundraising Events Expenses	\$3,995.76	\$12,500.00	\$10,000.00	\$13,000.00
Total 52000 · Development Expenses	\$13,000.19	\$26,000.00	\$21,000.00	\$24,000.00
<u>53000 · Professional Fees</u>				
53100 · Bookkeeping/Accounting/Prof'l	\$7,170.12	\$15,000.00	\$12,000.00	\$15,000.00
53127 · Other Professional Fees/Strategic Planning	\$12,972.96	\$1,000.00	\$2,000.00	\$2,000.00
Total 53000 · Professional Fees	\$20,143.08	\$16,000.00	\$14,000.00	\$17,000.00

NON-PROFIT ANNUAL REPORTS

MANCHESTER COMMUNITY LIBRARY	FYE 2017 Full Year Actual	FY18 Approved Budget	FY18 Anticipated Budget	Projected FY19 Budget
55000 · Materials & Programs				
55010 · Books & Media - Adult	\$27,813.80	\$25,000.00	\$27,000.00	\$27,000.00
55020 · Books & Media - Youth	\$5,520.16	\$6,500.00	\$6,500.00	\$6,500.00
55210 · Programs - Adult	\$7,089.76	\$7,000.00	\$8,000.00	\$8,000.00
55220 · Programs - Youth	\$5,726.22	\$4,500.00	\$6,000.00	\$6,000.00
Total 55000 · Materials & Programs	\$46,149.94	\$43,000.00	\$47,500.00	\$47,500.00
56000 · Facilities and Equipment				
56110 · Electric	\$20,507.50	\$22,000.00	\$21,000.00	\$21,000.00
56120 · Fuel	\$2,387.37	\$3,000.00	\$2,500.00	\$2,500.00
56130 · Telephone/Internet	\$6,824.51	\$7,500.00	\$7,000.00	\$7,000.00
56150 · Water/Sewer	\$1,599.20	\$1,500.00	\$1,650.00	\$1,650.00
56160 · Fire Alarm System	\$2,399.00	\$1,800.00	\$2,500.00	\$2,500.00
56162 · Elevator Service & Maintenance	\$1,438.50	\$2,100.00	\$1,500.00	\$1,500.00
56210 · Trash Removal	\$314.38	\$400.00	\$320.00	\$320.00
56220 · Grounds	\$14,955.00	\$10,000.00	\$11,000.00	\$11,000.00
56310 · Cleaning Labor & Supplies	\$16,197.92	\$16,000.00	\$20,000.00	\$20,000.00
56360 · Café Supplies & Expense	\$2,706.19	\$2,500.00	\$2,800.00	\$2,800.00
56510 · Repairs & Maintenance	\$26,710.08	\$15,000.00	\$20,000.00	\$20,000.00
56520 · Minor Furnishings & Equipment	\$14,699.71	\$3,175.00	\$2,400.00	\$2,400.00
56710 · Property & Liability Insurance	\$5,242.00	\$5,000.00	\$5,400.00	\$5,400.00
56810 · Depreciation	\$0.00	\$0.00	\$0.00	\$0.00
Total 56000 · Facilities and Equipment	\$115,981.36	\$89,975.00	\$98,070.00	\$98,070.00
Total Operating Outflow	\$610,553.65	\$619,150.00	\$678,552.00	\$732,925.00
Net Operating Activity	\$40,889.86	\$14,000.00	\$19,135.00	\$19,135.00
Endowment Activity:				
Endowment Inflow:				
45030 · Interest & Dividends Genl Endow	52,954.15	0.00	0.00	0.00
45060 · Capital Gains/Losses Genl Endow	1,215.70	0.00	0.00	0.00
Total Endowment Inflow	54,169.85	0.00	0.00	0.00
Endowment Outflow:				
54110 · Trust Fees - General Endowment	15,474.76	14,000.00	19,135.00	19,135.00
Endowment Draw	100,128.00	0.00	0.00	0.00
Total Endowment Outflow	115,602.76	14,000.00	19,135.00	19,135.00
Net Endowment Activity	(61,432.91)	(14,000.00)	(19,135.00)	(19,135.00)
Net Capital Campaign Activity	10,003.36	0.00	0.00	0.00
Total Net Income per Balance Sheet	(10,539.69)	0.00	0.00	0.00

Neighbor To Neighbor

2017 Highlights (since 15 July when Robin Galguera took over as Program Director)

First Volunteer Day: We had our first Volunteer Day on November 1st. We met at the Israel Congregation and served lunch to our volunteers. We asked them for suggestions on how to make Neighbor to Neighbor even better than it already is! Volunteers were appreciative and full of suggestions for us.

Monthly Social Events: We continue to hold monthly social events at the FCC in Manchester Village. We provide a delicious lunch and some form of entertainment.

August: showing of “Anchors Aweigh”

September: Dorset BBQers (barber shop quartet)

October: Soup and Skits! : skits on elder financial abuse issues from

November: Tea and Hello, Dolly! : The Long Trail School 9th graders held a tea party for our care recipients, and then we watched the dress rehearsal for “Hello, Dolly!”

December: Holiday Concert with the Arlington Middle and High School Chorus: We had our annual visit from Arlington students and enjoyed juice and cookies with them after the concert.

Our care recipients love these events. It is a chance for them to get out of their homes and to socialize with volunteers and with other care recipients.

Web page Re-Design: We gave our website a make-over to make the information on it more accessible and pertinent. It has been well-received and is a work in progress.

Newsletter: We put out a Fall newsletter in November.

Annual Appeal: We sent out our annual appeal letters in November and are continuing to receive donations from individual donors.

We’re looking forward to an active year with events and a new campaign of presentations to congregations and local businesses to get the word out about Neighbor to Neighbor and the vital work we do.

*Respectfully submitted,
Robin Galguera,
Program Director*

Northshire Rescue Squad

In an attempt to better represent the communities we serve the Manchester Rescue Squad, Inc will be operating under the name Northshire Rescue Squad (NRS). We are still the same private non-profit organization that provides primary EMS coverage to Manchester, Dorset, Danby, Mt. Tabor and parts of Winhall as well as mutual aid coverage to neighboring EMS services.

We still provide the communities we serve with paramedic level service and strive to keep abreast of the ever changing medical technology available for the pre-hospital setting. NRS prides itself with having the most technologically advanced equipment available.

In addition to providing emergency medical coverage, mutual aid to neighboring EMS services and scheduled medically necessary transfers when available, NRS also provides education to the community in the form of CPR, AED (Automated External Defibrillation) and First Aid courses.

Call per town fiscal year 2016-2017

Arlington	13	Mount Tabor	18
Bennington	8	Pawlet	2
Danby	92	Peru	6
Dorset	108	Rupert	2
East Dorset	45	Bondville	12
Granville	1	Rutland	1
Londonderry	3	Stratton	1
Manchester	784	Winhall	7
		Total	1054

P.O. Box 26
Manchester Center, VT 05255
Phone 802-362-1995 Fax 802-362-8175
NorthshireRescue@gmail.com

*Respectfully Submitted,
Michael Casey, NRP
Chief Operations Officer*

NON-PROFIT ANNUAL REPORTS

Manchester Rescue Squad, Inc. Budget 2016/17 Financial Results

Income	
Medical Receipts	\$460,905
Municipal Support - Appropriations	\$52,466
Community Support	
Annual Fund & Subscription Donations	\$97,307
Subscriptions	\$91,646
Investment Income	\$9,446
Miscellaneous Income	\$2,155
Total Income	\$713,928
Expenses	
Wages (Medical Staff)	\$456,634
Payroll Taxes	\$37,386
Employee Medical Insurance / Benefits	\$50,768
Ambulance Lease	\$26,156
Insurance (W/C, Property, etc.)	\$57,736
Accounting & Bookkeeping	\$10,650
Legal	\$2,555
Billing - medical service	\$53,870
Occupancy Costs	\$14,960
Vehicles Maintenance / Repairs	\$17,311
Medical Equipment & Supplies	\$29,837
Communications / Repairs	\$4,871
Total Education	\$3,950
Total Office Supplies / Software	\$3,903
Uniforms	\$3,089
PR / Fundraising / Postage & Printing	\$4,914
Misc Expense	<u>\$2,883</u>
Total Expenses	\$781,509
Net Income / Loss	-\$67,581

The financial results (income and expense) do not reflect Rent and Dispatch Services. The Town of Manchester has historically provided Rescue Squad with these services as an in-kind contribution. The estimated value of Rent is \$43,000; and the estimated value of Dispatch is \$62,000.

Starting in 2017/18, Rescue Squad will pay Manchester for Rent and Dispatch. The Towns served by Rescue Squad have agreed to increase budgeted appropriations to help cover the increase in cash expense, and to support the sustainability of Rescue Squad operations. Manchester, as the largest user of Rescue services, is providing the largest portion of increased support – helping to offset this new cash cost for the Squad.

Note: Financial Results in 2016/17 came in well short of Budget. Primary factors were:

Medical Revenues were lower than budgeted/anticipated, and a new Provider Tax payable to the State further reduced Medical Revenues.

Community support - in the form of Donations to Rescue Squad's Annual Fund - were well below budget. Donations in 2016/17 were roughly 35% lower than in 2015/16.

Project Against Violent Encounters

2017-2018 is PA VE's 36th year of providing compassionate support, practical services and the pathway to healing and safety for countless victims of domestic violence and sexual assault throughout our communities. Over the years, our organization has grown from a domestic violence hotline to the multiple and comprehensive support services we now provide. These services include 24-hour hotline, court and social service advocacy, case management, emergency financial assistance, access to legal services, access to emergency housing, supervised visitation, parenting classes, community awareness, school-based prevention education and more.

The hotline is still where it often begins and our volunteers remain the backbone of the support we offer. In the past year, we provided thirty-four Manchester residents with comprehensive services, eighteen initially contacting us through the emergency hotline. These residents received advocacy services including emotional support, safety planning, housing services, civil and legal advocacy and emergency financial assistance. In addition, eleven families received supervised visitation services through our Family Time Center.

Over half of the homeless population is due to domestic violence. Through our emergency shelter program, we provided 60 adults and 37 children with 2,580 nights of shelter services this past year.

We continue to offer our education and empowerment programs - Pre-kindergarten to college anti-violence workshops and classes; Nurturing Parenting classes; Women's Support Groups; Healthy Mind, Body and Family workshops and PAVE's Financial Literacy Program. This past year we reached over 4,500 children, teachers and other adults through these programs. We have expanded our outreach efforts to include cable access television, our website (pavebennington.org) and social media, including Facebook, Twitter, Instagram and Tumblr.

We celebrate PAVE's 36 years with the same extreme commitment toward the elimination of domestic and sexual violence in Bennington County and around the world.

On behalf of the Board of Directors, staff and families served, I thank the residents of Manchester for your ongoing support to PA VE. Your support creates greater

opportunities for the people impacted by domestic and/or sexual violence who need our services each year.

Respectfully submitted
Linda Campbell,
Executive Director

Southwestern Vermont Council on Aging

Report to the Citizens of Manchester

This report describes the services that the Southwestern Vermont Council on Aging (SVCOA) provided to older adults who reside in Manchester. The service period reported is from October 1, 2016 through September 30, 2017:

Senior Meals

SVCOA provided 2,354 home delivered meals in your community, through the Meals on Wheels program. In addition, 66 Manchester older adults came together at a luncheon site located in your area to enjoy a nutritious meal and the company of others. Through this site, 1,857 meals were served to older adults in your community.

Case Management Assistance

SVCOA case management staff helped 38 older adults in your community. A case manager works with an older adult, privately in the individual's home or at another agreed upon location. The case managers assess each person's specific situation in order to tailor a plan unique to that individual. Case managers will work with the older adult to identify their needs and discuss possible services available to address these areas. If the individual desires, the case manager will link the client to appropriate services, coordinate and monitor services as necessary, and provide information and assistance to caregivers. Case managers also help older adults connect with in-home assistance programs, including a program called Choices for Care. This program is especially helpful to frail older adults facing the possibility of long-term care placement who still wish to remain at home. Options Counseling, which helps older adults create a long term care plan, was used by 2 individuals in your community.

Other Services and Support

SVCOA also provided a host of other services to support older adults in your community. These services included:

1. “Senior HelpLine” assistance at 1-800-642-5119. Our Senior HelpLine staff provide telephone support to older adults and others, who need information about available programs and community resources;
2. Medicare and health benefit counseling information and assistance through our State Health Insurance Program (SHIP);
3. Legal service assistance through the Vermont Senior Citizens Law Project;
4. Information about elder issues via the “60Plus” column appearing in the Rutland Herald;
5. Nutrition education and counseling services provided by SVCOA’s Registered Dietician;
6. Senior Companion support for frail, homebound older adults;
7. Outreach services to older adults dealing with mental health issues through our Elder Care Clinician. SVCOA cooperates with Rutland County Mental Health to provide this service;
8. Transportation assistance; and,
9. Caregiver support, information and respite to family members and others who are providing much needed help to older adults in need of assistance.

*Respectfully submitted,
Cathy Aliberti,
Director*

The Tutorial Center

We are proud to be the Northshire’s longtime community education center, and a recognized national model for what a community education center can do for its community. 2018 will mark The Tutorial Center’s 47th year of helping the region’s children and adults achieve educational, career, and life success!

The Tutorial Center has long-established learning centers in Bennington and Manchester, enabling residents up and down Bennington County to have easy access to our assistance. And in 2013, we began providing educational experiences at Smokey House

Center in Danby, offering experiential high school education and environmental science workshops for elementary and middle school students. In 2018, Manchester Elementary and Middle School students will be completing their second year of hands-on environmental science workshops with us.

As recognized during the Manchester 2020 forum, The Tutorial Center is Vermont’s most comprehensive community education center, offering learning opportunities that meet the school, personal, and career learning goals of children and adults. Our educational services include tutoring for all ages, adult literacy, dropout prevention, alternative high school education, English language classes for non-English speakers, the High School Completion program, GED preparation and testing, our acclaimed Bridge to College and Careers program (in partnership with CCV-Bennington), job readiness training, enrichment classes, the Northshire Digital Arts Center’s technology and business workshops for employees and the self-employed, and our innovative and nationally-acclaimed Youth Agriculture Project (YAP).

The Tutorial Center’s work is recognized both nationally and internationally. Our Executive Director has recently been a U.S. Delegate to the 2016 Social Enterprise World Forum in Hong Kong, where he shared The Tutorial Center’s history and role in the community as a model for communities around the globe.

This past year, we provided tutoring services for 191 students in subjects ranging from beginning reading to calculus and foreign languages, to support or enrich these students’ success in school. Another 147 adults were enrolled in our FREE adult education services and received over 7,000 hours of free instruction in basic skills, computer skills, and work readiness preparation.

Our exciting Youth Agriculture Project (YAP) continues to expand. YAP is a work-readiness program for at-risk 16-24 year olds that teaches work skills in the context of growing, tending and harvesting vegetables. YAP maintains and manages the Manchester Community and Educational Garden at the recreation center, in partnership with MEMS, Transition Town Manchester, and the Town of Manchester – we hope you have walked by and seen the growth of this important community resource. YAP has been highlighted by the international organization World Education as a best practice in preparing young adults

for work.

Throughout 2017 we continued to operate – at no cost to the community – the YAP Food Network, our area food hub that links local farmers to customers such as the Southwest Vermont Medical Center and area schools. The YAP Food Network is one way The Tutorial Center “gives back” to our region: enabling local farmers to sell over \$100,000 of their locally-grown food through the YAP Food Network.

For more information on all of The Tutorial Center’s educational services, you can visit www.tutoringvermont.org.

High-quality educational activities that respond to community needs – and produce lasting community impacts – this is what your town funding supports. We, and our students, thank you.

*Respectfully submitted,
Jack Glade,
Executive Director*

Vermont Association for the Blind and Visually Impaired

The Vermont Association for the Blind and Visually Impaired (VABVI), a non-profit organization founded in 1926, we are the only private non-profit organization in the state to provide comprehensive support services to all Vermont residents with visual impairment.

During Fiscal Year 2017, VABVI served 1,731 clients from all 14 counties in Vermont, including 5 adults in Manchester and 44 adults and 13 students in Bennington County.

Each year we serve over 1,500 clients from birth through end of life in all of Vermont’s 14 counties. Our mission is to enable Vermonters with vision problems, whether blindness or impairment, to achieve and maintain independence. VABVI empowers our adult clients to make the living and care choices that work best for them individually including the option to continue living independently. For every dollar we spend 91 cents goes directly to our client services.

The number of adult clients we serve has increased by 65% in the last 12 years. In fiscal year 2017, we served over 1,250 adults. There are an estimated 13,000 Vermonters who are currently blind or visually impaired. As the “Baby Boomer” generation ages this number is expected to increase to at least 25,000 by 2030. We estimate that by 2020 we will be serving a

minimum of 1,550 adult clients. People are living longer and longer so the increase in demand for our services will continue well into the future.

VABVI has offices in Berlin, Brattleboro, Rutland, and South Burlington. Contact us at (800) 639-5861 or general@vabvi.org. Learn more about us at www.vabvi.org or “like” us at www.facebook.com/vabvi.org for updates.

*Respectfully submitted,
Erika Farmer,
Director of Development and Public Education*

Vermont Center For Independent Living

Since 1979, The Vermont Center for Independent Living (VCIL) has been teaching people with disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees (85% of whom have a disability) conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

Final numbers for our FY’17 (10/2016-9/2017) show VCIL responded to over 3,000 requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to 357 individuals to help increase their independent living skills and 13 peers were served by the AgrAbility program. VCIL’s Home Access Program (HAP) assisted 165 households with information on technical assistance and/or alternative funding for modifications; 84 of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided 97 individuals with information on assistive technology; 45 of these individuals received funding to obtain adaptive equipment. 534 individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60. We are also now home to the Vermont Telecommunications Equipment Distribution Program (VTEDP) which served 49 people and provided 22 peers with adaptive telecommunications enabling low-income Deaf, Deaf-blind, Hard of Hearing and individuals with disabilities to communicate by telephone.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our Peer Advocate Counselors and services are available to people with disabilities throughout Vermont. Our Windham County office also houses the Vermont Interpreter Referral Service (VIRS) (previously under the VT Center for the Deaf and Hard of Hearing) and provides statewide interpreter referral services for sign language, spoken English and CART services for assignments in medical, legal, mental health, employment, educational, civil and recreational settings.

During FY '17, 11 residents of Manchester received services from the following programs:

- Meals on Wheels (MOW)
- (\$900.00 spent on meals for residents)
- VT Telecommunications Equipment Distribution Program (VTEDP)
(resident received Captel phone)
- Peer Advocacy Counseling Program (PAC)
- Information Referral and Assistance (I,R&A)

To learn more about VCIL, please call VCIL's toll-free I-Line at:

1-800-639-1522, or, visit our web site at www.vcil.org.

*Respectfully submitted,
Linda J. Meleady
Development Coordinator*

SECTION 9 TREASURER REPORTS

GENERAL FUND COMPARATIVE BALANCE SHEET

ASSETS	June 30, 2017	June 30, 2016
Cash and Equivalents	\$341,822	\$764,746
Investments	32,001	0
Delinquent Taxes, Penalty, Int Receivable, Net of Allowance	275,029	218,306
Other Accounts Receivable	42,248	16,324
Prepaid Expenses	68,716	28,055
Tax Sale Land Acquisition	22,451	22,451
Due from Other Governments	228,415	56,664
Due from Other Funds	0	0
Total Assets	\$1,010,682	\$1,106,546
LIABILITIES AND FUND BALANCE		
LIABILITIES		
Accounts Payable	\$119,583	\$102,495
Accrued Wages and Pension	124,341	139,962
Due to Other Funds	48,142	155,587
Deferred Revenue	100,931	98,340
Total Liabilities	\$392,997	\$496,384
DEFERRED INFLOWS OF RESOURCES		
Unavailable revenue-delinquent property taxes	\$256,760	\$172,469
FUND BALANCE		
Nonspendable (Prepaid Expenses)	\$68,716	\$28,055
Restricted-Insurance-High Deductible Reserve	29,324	29,324
Restricted-Marketing Initiative Reserve	19,782	24,250
Restricted-Police Vehicle Reserve	10,948	10,948
Restricted-Parking Mitigation Reserve	32,001	0
Unassigned	200,154	345,116
Total Fund Balance	\$360,925	\$437,693
TOTAL LIABILITIES AND FUND BALANCE	\$1,010,682	\$1,106,546

GENERAL FUND STATEMENT OF CHANGE IN FUND BALANCE

	June 30, 2017	June 30, 2016
Fund Balance-Beginning of Year	\$437,693	\$356,484
Excess or (Deficiency) of Revenues Over Expenditures	-76,768	81,209
Fund Balance-End of Year	\$360,925	\$437,693

TREASURER REPORT

SEWER DEPARTMENT COMPARATIVE BALANCE SHEET

ASSETS	June 30, 2017	June 30, 2016
Current Assets:		
Cash and Equivalents	\$23,026	\$108,829
Investments	966,231	0
Accounts Receivable	135,433	125,713
Prepaid Expenses	6,844	191
Deferred Charges	1,624	1,696
Total Current Assets	\$1,133,158	\$236,429
Capital Assets:		
Distribution and collection systems	\$2,132,208	\$2,089,623
Buildings and equipment	\$3,830,820	\$3,787,333
Less accumulated depreciation	(\$4,345,838)	(\$4,317,574)
Total Non-Current Assets	\$1,617,190	\$1,559,382
TOTAL ASSETS	\$2,750,348	\$1,795,811
 LIABILITIES AND NET ASSETS		
Current Liabilities:		
Accounts Payable	\$65,206	\$46,907
Accrued Liabilities	19,931	20,995
Due to Other Funds	19,606	125,851
Bonds payable, current portion	48,393	49,947
Total Current Liabilities	\$153,136	\$243,700
Bonds payable, less current portion	\$1,134,738	\$1,183,130
TOTAL LIABILITIES	\$1,287,874	\$1,426,830
NET ASSETS:		
Invested in capital assets, net of related debt	\$434,059	\$326,305
Restricted-Insurance High Deductible Reserve	\$20,000	\$20,000
Unrestricted-designated	\$1,008,415	\$22,676
TOTAL NET POSITION	\$1,462,474	\$368,981
TOTAL LIABILITIES AND NET POSITION	\$2,750,348	\$1,795,811

TREASURER REPORT

SEWER DEPT STATEMENT OF REVENUES, EXPENSES, AND CHANGE IN NET ASSETS June 30, 2017

Operating revenues:		
Charges for services	\$439,931	\$411,509
Interest on delinquent accounts	\$5,022	\$4,034
Sale of Equipment	\$3,438	\$0
Grants	\$11,448	\$0
	<u>\$459,839</u>	<u>\$415,543</u>
Operating expenses:		
Personnel services	\$203,100	\$202,200
Materials and supplies	\$4,311	\$3,609
Repairs and maintenance	\$37,814	\$47,749
Professional services	\$8,238	\$4,127
Utilities	\$34,339	\$35,025
Depreciation and amortization	\$45,355	\$43,970
Other	\$38,824	\$23,697
	<u>\$371,981</u>	<u>\$360,377</u>
Operating income (loss)	<u>\$87,858</u>	<u>\$55,166</u>
Nonoperating revenues (expenses):		
Investment income	\$142,609	\$270
Interest expense	(\$50,984)	(\$54,083)
	<u>\$91,625</u>	<u>(\$53,813)</u>
Income (loss) before operating transfers	\$179,483	\$1,353
Operating transfers in (out)	\$914,010	(\$32,640)
	<u>\$1,093,493</u>	<u>(\$31,287)</u>
Change in net position	\$1,093,493	(\$31,287)
Total net position-beginning of year	\$368,981	\$400,268
Total net position-end of year	<u>\$1,462,474</u>	<u>\$368,981</u>

SEWER CAPITAL IMPROVEMENT FUND

June 30, 2017

ASSETS		
Investments	FY 17 Reported	June 30, 2016
Due from Other Funds	with Sewer	\$823,774
	Operating Account	\$90,236
Total Assets		<u>\$914,010</u>
LIABILITIES-Due to Other Funds		\$0
FUND BALANCE-Restricted		<u>\$914,010</u>
TOTAL LIABILITIES AND FUND BALANCE		<u>\$914,010</u>

TREASURER REPORT

WATER DEPARTMENT COMPARATIVE BALANCE SHEET

	June 30, 2017	June 30, 2016
ASSETS		
Cash and Equivalents	\$226,188	\$412,162
Investments	630,551	598,448
Accounts Receivable	207,013	187,056
Prepaid Expenses	6,844	191
Deferred Charges (Bond Issuance Costs)	4,601	4,945
Total current assets	1,075,197	1,202,802
Capital Assets		
Distribution system	10,556,715	10,436,145
Land	139,076	139,076
Buildings and equipment	206,001	199,600
Less accumulated depreciation	(4,395,379)	(4,146,418)
Total noncurrent assets	\$6,506,413	\$6,628,403
Total Assets	\$7,581,610	\$7,831,205
LIABILITIES AND NET ASSETS		
LIABILITIES		
Accounts Payable	\$24,648	\$2,168
Accrued Liabilities	39,854	25,664
Due to Other Funds	31,649	236,470
Bonds Payable-current portion	226,274	223,954
Total Liabilities	\$322,425	\$488,256
Bonds payable, less current portion	\$2,581,695	\$2,807,969
TOTAL LIABILITIES	\$2,904,120	\$3,296,225
NET ASSETS		
Invested in capital assets, net of related debt	3,698,444	3,596,480
Restricted-Insurance High Deductible Reserve	25,000	25,000
Unrestricted-designated	954,046	913,500
Total Net Position	\$4,677,490	\$4,534,980
TOTAL LIABILITIES AND NET POSITION	\$7,581,610	\$7,831,205

TREASURER REPORT

WATER DEPT STATEMENT OF CHANGE IN NET ASSETS

	June 30, 2017	June 30, 2016
Operating revenues		
Charges for services	\$669,195	\$661,911
Interest on delinquent accounts	8,976	6,883
Sale of equipment	8,609	5,829
Grants	20,000	0
Total operating revenues	706,780	674,623
Operating expenses		
Personnel services	203,515	200,910
Materials and supplies	7,968	7,474
Repairs and maintenance	26,700	168,028
Professional services	7,818	5,821
Utilities	40,594	38,878
Depreciation and amortization	267,517	265,839
Other	62,539	151,683
Total operating expenses	616,651	838,633
Operating income (loss)	90,129	(164,010)
Nonoperating revenues (expenses)		
Investment income	94,211	19,583
Interest expense	(128,859)	(130,237)
	(34,648)	(110,654)
Income (Loss) before operating transfers	55,481	(274,664)
Operating transfers in (out)	87,029	(17,760)
Change in net position	142,510	(292,424)
Total net position-beginning of year	4,534,980	4,827,404
Total net position-ending	\$4,677,490	\$4,534,980

WATER CAPITAL IMPROVEMENT FUND

	June 30, 2017	June 30, 2016
ASSETS		
Money Market Account	FY 17 Reported	\$52,369
Due from Other Funds	with Water	\$34,660
Total Assets	Operating Account	\$87,029
LIABILITIES-Due to Other Funds		\$0
FUND BALANCE-Restricted		\$87,029
TOTAL LIABILITIES AND FUND BALANCE		\$87,029

TREASURER REPORT

PROPERTY TAX RELIEF RESERVE FUND

BALANCE SHEET

JUNE 30, 2017

ASSETS	June 30, 2017	June 30, 2016
Investments	\$411,973	\$321,202
Due from Other Funds	(\$13,731)	\$55,000
Total Assets	\$398,242	\$376,202
LIABILITIES-Due to General Fund	\$0	\$0
FUND BALANCE-Restricted	\$398,242	\$376,202
TOTAL LIABILITIES AND FUND BALANCE	\$398,242	\$376,202

PROPERTY TAX RELIEF RESERVE FUND

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE

REVENUE	June 30, 2017	June 30, 2016
Local Sales Tax	\$0	\$0
Investment Income(Loss)/Change in Market Value	35,771	5,480
Total Revenue	\$35,771	\$5,480
EXPENDITURES-Investment Fees	0	0
EXCESS REVENUES OVER EXPENDITURES	\$35,771	\$5,480
Operating transfers in (out)	(\$13,731)	\$0
EXCESS (DEFICIENCY) OF REVENUE AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	\$22,040	\$5,480
FUND BALANCE-Beginning of Year	376,202	370,722
FUND BALANCE-End of Year	\$398,242	\$376,202

CAPITAL IMPROVEMENT RESERVE & CONTINGENCY (CIRC) FUND

BALANCE SHEET

ASSETS	June 30, 2017	June 30, 2016
Investments	\$1,047,954	\$923,903
Accounts Receivable	0	0
Due from other funds	244,150	362,237
Total Assets	\$1,292,104	\$1,286,140
LIABILITIES		
Due to Other Funds	\$0	\$0
FUND BALANCE-Restricted	\$1,292,104	\$1,286,140
TOTAL LIABILITIES AND FUND BALANCE	\$1,292,104	\$1,286,140

TREASURER REPORT

CAPITAL IMPROVEMENT RESERVE & CONTINGENCY (CIRC) FUND STATEMENT OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE

REVENUE	June 30, 2017	June 30, 2016
Interest Income(Loss)/Change in Market Value	\$100,301	\$18,866
Lease Payment-Rescue Squad	\$26,156	\$26,157
Total Revenue	\$126,457	\$45,023
EXPENDITURES		
Depot Street Match	\$9,625	
Debt Forgive Expense	\$21,304	\$0
Total Expenditures	\$30,929	\$0
EXCESS (DEFICIENCY) REVENUES OVER EXPENDITURES	\$95,528	\$45,023
OTHER FINANCING SOURCES		
Operating Transfers in (out)	(\$89,564)	(\$197,264)
EXCESS (DEFICIENCY) OF REVENUE AND OTHER FINANCING SOURCES OVER EXPENDITURES & OTHER FINANCING USES	\$5,964	(\$152,241)
FUND BALANCE-Beginning of Year	\$1,286,140	\$1,438,381
FUND BALANCE-End of Year	\$1,292,104	\$1,286,140

REAPPRAISAL RESERVE FUND BALANCE SHEET

June 30, 2017

ASSETS		
Investments	\$204,462	
Total Assets		\$204,462
FUND BALANCE-Reserved	\$204,462	
TOTAL LIABILITIES AND FUND BALANCE		\$204,462

REAPPRAISAL RESERVE FUND STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

June 30, 2017

REVENUES		
Investment Income/Change in Market Value		\$13,453
Intergovernmental (State) Income		24,693
Total Revenues		\$38,146
EXPENDITURES-Consultant		11,650
EXCESS REVENUES OVER EXPENDITURES		\$26,496
Operating Transfer In (Out)		\$0
FUND BALANCE-Beginning of Year		177,966
FUND BALANCE-End of Year		\$204,462

TREASURER REPORT

YETTA ISAACS FUND

BALANCE SHEET

June 30, 2017

ASSETS

Investments

\$17,101

Total Assets

\$17,101

LIABILITIES-Due to General Fund

\$0

FUND BALANCE-Restricted

17,101

TOTAL LIABILITIES AND FUND BALANCE

\$17,101

YETTA ISAACS FUND

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

June 30, 2017

REVENUES

Investment Income/Change in Market Value

\$4

Donations

0

Total Revenues

\$4

EXPENDITURES

0

Total Expenditures

\$0

EXCESS REVENUES OVER EXPENDITURES

\$4

FUND BALANCE-Beginning of Year

17,097

FUND BALANCE-End of Year

\$17,101

MANCHESTER RECREATION DEPARTMENT FUND

BALANCE SHEET

June 30, 2017

ASSETS

Investments

\$60,418

Prepaid Expenses

0

Due from Other Funds

0

Total Assets

\$60,418

LIABILITIES

Accounts Payable

\$198

Due to Other Funds

189,913

Total Liabilities

\$190,111

FUND BALANCE-Committed

Unassigned

(129,693)

TOTAL LIABILITIES AND FUND BALANCE

\$60,418

TREASURER REPORT

MANCHESTER RECREATION DEPARTMENT FUND STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE JUNE 30, 2017

REVENUES

Donations-General Camp Scholarships	\$0
Interest on Investments/Chg in Market Value	5,400
Applejack Sponsor	13,600
Skatepark Fund Receipts	240
Donations-Gazebo/Bandstand	2,343
Donations-Lighting/Walk	0
Donations-Field Improvements	6,760
Donations-Softball Field Improvement	15,588
Total Revenues	\$43,931

EXPENDITURES

General Camp Scholarships	\$0
Mt Laurel Scholarships	0
Skatepark Expenses	0
Gazebo/Bandstand Expenses	16,778
Softball Field Improvements	15,588
Tournaments Expenses	1,415
Field Improvements-Construction	241,849
Total Expenditures	275,631

EXCESS REVENUES OVER EXPENDITURES	(\$231,700)
Operating Transfers Out	(23,750)
FUND BALANCE-Beginning of Year	125,757
FUND BALANCE-End of Year	(\$129,693)

POLICE BENEVOLENT FUND BALANCE SHEET June 30, 2017

ASSETS

Checking Account	\$4,230
Investments	101,928
Total Assets	\$106,158

LIABILITIES

Due to other funds	\$67
FUND BALANCE-Restricted	106,091
Total Liabilities and Fund Balance	\$106,158

TREASURER REPORT

POLICE BENEVOLENT FUND

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

June 30, 2017

REVENUE

Investment Income/Change in Market Value	\$14,653	
Donations-Unrestricted	180	
Total Revenues		\$14,833

EXPENDITURES

Disbursements to Police Families	\$750	
Memorials/Flowers	66	
Employee Wellness	0	
Total Expenditures		\$816

EXCESS (DEFICIT) REVENUES OVER EXPENDITURES	\$14,017
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FUND BALANCE-Beginning of Year	92,074
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FUND BALANCE-End of Year	<u>\$106,091</u>
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TOWN SERVICE OFFICER ACCOUNT

BALANCE SHEET

June 30, 2017

ASSETS

Checking Account	\$864	
Accounts Receivable	\$0	
Total Assets		\$864

LIABILITIES-Accounts Payable	\$79
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Due to Other Funds	\$0
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FUND BALANCE-Restricted	\$785
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Total Liabilities and Fund Balance	<u><u>\$864</u></u>
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TREASURER REPORT

TOWN SERVICE OFFICER ACCOUNT STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

June 30, 2017

REVENUES

Transfer from Joseph Burr Fund	\$0
Interest on Investments	\$1
Town Appropriation	\$0
Donations	\$250
Total Revenues	\$251

EXPENDITURES

Food	\$0
Heating Fuel/Lodging	79
Transportation	0
Funeral Expense	0
Total Expenditures	\$79

EXCESS REVENUES OVER EXPENDITURES	\$172
FUND BALANCE-Beginning of Year	\$613
FUND BALANCE-End of Year	<u>\$785</u>

FIRE DEPARTMENT EQUIPMENT FUND BALANCE SHEET

June 30, 2017

ASSETS

Cash	\$1,543
Investments	392
Due from (to) other funds	88,387
Total Assets	\$90,322

LIABILITIES-Due to Other Funds	
FUND BALANCE-Unassigned	90,322
TOTAL LIABILITIES AND FUND BALANCE	\$90,322

TREASURER REPORT

FIRE DEPARTMENT EQUIPMENT FUND STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN NET ASSETS

June 30, 2017

REVENUES

Investment Income/Change in Market Value	\$4
Debt Forgiveness	21,304
Sale of Veh/Equipment	500
Annual Appropriation	75,000
Total Revenues	<u>\$96,808</u>

EXPENDITURES

Equipment	\$0
Total Expenditures	<u>0</u>

EXCESS OF REVENUES OVER EXPENDITURES

Operating transfers in	98,678
Operating transfers out	0
Total operating transfers	<u>98,678</u>

EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES

Total Net Assets-Beginning of year	195,486
Total Net Assets-End of year	<u>(\$105,163)</u>
	<u>\$90,322</u>

FACTORY POINT CEMETERY ASSOCIATION BALANCE SHEET

June 30, 2017

ASSETS

Cash and Equivalents	\$11,429	
Due from other funds	3,613	
Total Assets		<u>\$15,042</u>

LIABILITIES

Accrued Wages	\$380	
Headstone Deposit Guarantees	1,150	
Due to Other Funds	0	
Total Liabilities		<u>\$1,530</u>

FUND BALANCE-Unassigned	13,512
TOTAL LIABILITIES AND FUND BALANCE	<u>\$15,042</u>

TREASURER REPORT

FACTORY POINT CEMETERY ASSOCIATION STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN NET ASSETS June 30, 2017

REVENUES

Operating Receipts	\$6,830	
Checking Account Interest	12	
Town Contribution	0	
Total Revenues	<u>0</u>	\$6,842

EXPENDITURES

Contracted Burial Services	\$1,500	
Wages & Payroll Taxes	2,507	
Trees/Shrubs/Plants Maintenance	102	
Markers	350	
Recording Fees	0	
Miscellaneous	161	
Total Expenditures	<u>4,620</u>	4,620

EXCESS OF REVENUES OVER EXPENDITURES

Operating Transfers In	\$129	
NET ASSETS-Beginning of Year	<u>\$11,161</u>	
NET ASSETS-End of Year	<u>\$13,512</u>	

FACTORY POINT CEMETERY TRUST FUND BALANCE SHEET

June 30, 2017

ASSETS

Cash and equivalents	\$23,487	
Investments	207,922	
Total Assets	<u>231,409</u>	231,409

LIABILITIES

Accounts Payable		
Due to Other Funds		\$32,984

FUND BALANCE-Restricted	<u>198,425</u>	
TOTAL LIABILITIES AND FUND BALANCE	<u>\$231,409</u>	

TREASURER REPORT

FACTORY POINT CEMETERY TRUST FUND STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN NET ASSETS June 30, 2017

REVENUES		
Investment Income-Change in Market Value	\$20,407	
Sale of Lots	6,800	
Miscellaneous	<u>0</u>	
Total Revenues		\$27,207
EXPENDITURES		
Transfer to Operating Fund	<u>\$129</u>	
Total Expenditures		129
EXCESS REVENUES OVER EXPENDITURES		27,078
NET ASSETS-Beginning of Year		171,347
NET ASSETS-End of Year		<u><u>\$198,425</u></u>

JOSEPH BURR FUND June 30, 2017

FUND BALANCE-Beginning of Year		\$7,038
REVENUES		
Interest	<u>\$13</u>	
Total Revenues	\$13	
EXPENDITURES-Transfer to Service Officer	<u>0</u>	
Excess Expenditures Over Revenues		13
FUND BALANCE-End of Year		<u><u>\$7,051</u></u>
ASSETS		
Cash	\$7,051	
Investments	<u>0</u>	
Total Net Assets-End of Year		<u><u>\$7,051</u></u>

OTTO CONDERMANN TRUST FUND BALANCE SHEET June 30, 2017

ASSETS		
Cash	\$0	
Investments	<u>39,540</u>	
Total Assets		<u><u>\$39,540</u></u>
FUND BALANCE-RESTRICTED		<u><u>\$39,540</u></u>

TREASURER REPORT

OTTO CONDERMANN TRUST FUND STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN NET ASSETS June 30, 2017

Revenues	
Investment Income/Change in Market Value	\$5,639
Expenses	
Trust Fees	0
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>\$5,639</u>
NET ASSETS-Beginning of Year	<u>33,901</u>
NET ASSETS-End of Year	<u><u>\$39,540</u></u>

MADELINE WARNER CEMETERY FUND BALANCE SHEET June 30, 2017

ASSETS		
Cash	\$0	
Investments	68,975	
Total Assets	<u>68,975</u>	<u><u>\$68,975</u></u>
LIABILITIES-Due to Other Funds	\$58	
NET ASSETS-RESTRICTED	<u>68,917</u>	
TOTAL LIABILITIES AND NET ASSETS		<u><u>\$68,975</u></u>

MADELINE WARNER CEMETERY FUND STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN NET ASSETS June 30, 2017

Revenues	
Investment Income & Change in Market Value	\$10,102
Expenses	
Memorial Day Flowers/Maintain Family Plot	58
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>\$10,044</u>
NET ASSETS-Beginning of Year	<u>58,873</u>
NET ASSETS-End of Year	<u><u>\$68,917</u></u>

DEBT INFO

WATER DEPARTMENT DEBT REQUIREMENTS

Bond Payable, Vermont Municipal Bond Bank, Water Improvements Bond Refinancing, Principal Payments of \$50,000 to \$105,000 due annually Dec 1 through 2017, plus 5.132% interest paid semi-annually May 1 and Nov 1.	\$105,000
Bond Payable, Vermont Municipal Bond Bank, Water Improvements Bond-East Manchester Rd-Principal Payments of \$40,000 due annually Dec 1 plus 4.756% interest paid semi-annually Jun 1 and Dec 1.	720,000
Bond Payable, Vermont Municipal Bond Bank, Water Improvements Bond-Contruction-Applewood, Riverside Heights, Design-Highland Ave, Franklin/Dillingham/Williams St, Construction-Main St for Roundabout-Principal Payments of \$24,615 to \$33,846 due annually Dec 1 through 2039, plus 4.723776% net interest paid semi-annually May 1 and Nov 1.	729,231
Bond Payable, Vermont Municipal Bond Bank, Water Improvements Bond-Replace water lines Highland Ave and Franklin/Dillingham/Williams St-Principal Payments of \$0 to \$56,260 due annually Dec 1 plus 4.900501% net interest paid semi-annually May 1 and Nov 1 through 2040.	1,253,734
TOTAL BONDS PAYABLE	<u><u>\$2,807,965</u></u>

SCHEDULE OF DEBT MATURITIES

	Principal	Interest	Total
2018	\$226,273	\$104,298	\$330,571
2019	121,273	96,261	217,534
2020	121,273	98,576	219,849
2021	121,273	91,241	212,514
2022	121,273	85,578	206,851
Thereafter	2,096,600	657,247	2,753,847
Total Payments	<u><u>\$2,807,965</u></u>	<u><u>\$1,133,201</u></u>	<u><u>\$3,941,166</u></u>

July 2017 Subsequent Event: Bond Payable, Vermont Municipal Bond Bank, Water Main Replacement Main Street-Principal Payments of \$100,000 due annually Nov 1 plus 3.62% net interest paid semi-annually May 1 and Nov 1, through 2047.	\$3,000,000
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DEBT INFO

SEWER DEPARTMENT DEBT REQUIREMENTS

Bond Payable-Vermont Municipal Bond Bank,Construction-Lincoln Ave, Design-Franklin/
Dillingham/Williams, Construction-Main St for Roundabout-Principal Payments of \$15,385 to
\$21,154 due annually Dec 1 through 2039, plus 4.723776% net interest paid semi-annually May 1 and
Nov 1. \$455,769

Bond Payable, Vermont Municipal Bond Bank, Sewer Improvements Bond-Improve sewer lines
Highland Ave and Franklin/Dillingham/Williams St-Principal Payments of \$0 to \$32,640 due
annually Dec 1 plus 4.900501% net interest paid semi-annually May 1 and Nov 1 through 2040. 727,361

TOTAL BONDS PAYABLE \$1,183,130

SCHEDULE OF DEBT MATURITIES

	Principal	Interest	Total
2018	\$48,393	\$47,314	\$95,707
2019	48,393	45,509	93,902
2020	48,393	48,768	97,161
2021	48,393	45,430	93,823
2022	48,393	43,333	91,726
Thereafter	941,165	332,436	1,273,601
Total Payments	<u><u>\$1,183,130</u></u>	<u><u>\$562,790</u></u>	<u><u>\$1,745,920</u></u>

TOWN OF MANCHESTER DEBT REQUIREMENTS

Bond Payable, Vermont Municipal Bond Bank, Highway Garage Renovations-Principal Payments of
\$20,000 due annually on Dec 1 through 2034, plus 4.756% interest paid semi-annually Jun 1 and Dec
1. \$140,000

Bond Payable, Vermont Municipal Bond Bank, Highway Bond-Drainage Highland Ave;
Reconstruction V to \$16,100 due annually Dec 1 plus 4.900501% net interest paid semi-annually May
1 and Nov 1 through 2040. 213,900

Bond Payable, Vermont Municipal Bond Bank, Park House Bond-Principal Payments of \$75,000 due
annually Dec 1 plus 3.34% interest paid semi-annually May 15 and Nov 15 through 2032. 1,200,000

\$1,553,900

SCHEDULE OF DEBT MATURITIES

	Principal	Interest	Total
2018	\$110,333	\$62,044	\$172,377
2019	110,333	59,934	170,267
2020	110,333	59,481	169,814
2021	110,333	56,072	166,405
2022	105,333	52,384	157,717
Thereafter	1,007,235	276,753	1,283,988
Total Payments	<u><u>\$1,553,900</u></u>	<u><u>\$566,668</u></u>	<u><u>\$2,120,568</u></u>

DEBT INFO

LONG TERM DEBT DEBT REQUIREMENT

Vermont Municipal Bond Bank, dated July 15, 2003, due December 1, 2023, payable in \$40,000 annual principal payments, plus interest at an aggregate of 3.93%, for the Roof Project.	\$280,000
Vermont Municipal Bond Bank, dated July 2007, due December 1, 2027, payable in \$65,000 annual principal payments through 6/1/24, \$60,000 thereafter, plus net interest rate of 4.506054%, for Improvements--bathrooms, gym, security.	695,000
	<u><u>\$975,000</u></u>

SCHEDULE OF DEBT MATURITIES

	Principal	Interest	Total
2018	\$105,000	\$39,691	\$144,691
2019	105,000	32,459	137,459
2020	105,000	28,111	133,111
2021	105,000	23,481	128,481
2022	105,000	18,723	123,723
Thereafter	450,000	29,689	479,689
TOTAL	<u><u>\$975,000</u></u>	<u><u>\$172,154</u></u>	<u><u>\$1,147,154</u></u>
Less Interest Portion			<u><u>-172,154</u></u>
			<u><u>\$975,000</u></u>