



Board of Nursing

Office of Professional Regulation, Vermont Secretary of State

89 Main Street, 3rd Floor • Montpelier, VT 05620-3402

<https://sos.vermont.gov/opr/>

MINUTES

October 11, 2021

Remote Meeting

1. **Call to Order:** The meeting was called to order at 9:00 AM by Jennifer Laurent — Chair

Board members present: Jennifer Laurent, Luana Tredwell, Deborah Swartz, William White, Wendy Thurston, Kelly Sinclair, Daniel Coane, and Krystal Bernier.

Board members absent: Douglas Sutton and William “Jamie” Floyd.

Staff members present: Shiela Boni, Nursing Board Executive Officer; Carrie Phillips, Pharmacy Board Executive Officer; Gabriel Gilman, General Counsel; Aprille Morrison, Licensing Administrator Supervisor; Kristin Donnelly, Case Manager; Beth Kneen, Docket Clerk; Laticia Garcia, Enforcement Licensing Administrator; Erin Viera, Licensing Administrator; Michelle Lavoie, Licensing Administrator; Kassandra Diederich, General Counsel, and Lauren Hibbert, Director

Prosecuting Attorneys: Elizabeth St. James, Jennifer Colin, and Rachel Heath.

2. **Approval of Minutes from Sept 13, 2021**

- The minutes will be edited under part 5, section d to show that Wendy Thurston was nominated secretary of the board by Krystal Bernier. Jennifer Laurent seconded.
- Luana Tredwell moved to approve the minutes with correction. Deborah Swartz seconded. The motion passed. Daniel Coane abstained from voting.

3. **Lauren Hibbert**

- Lauren Hibbert gave an update on OPR staff changes primarily in the prosecution unit. Director Hibbert also informed Board members present of the process going forward in complaint review and how stipulations will be presented to the Board.

4. **Discipline**

- 2020-52 – **Romaguera, Basilio** – Stipulation & Consent Order
 - Luana Tredwell moved to accept the Stipulation & Consent Order as presented. Wendy Thurston seconded the motion. Motion passed unanimously. Deborah Swartz recused

5. **Executive Officer Report**

- Shiela Boni shared the October 2021 Executive Officer report with Board members.

6. Other Business

- a. Administrative Rule Status – Gabriel Gilman updated members present on the status of the administrative rules. The Office will work with the members who agreed to review sections of the rules for content. Members agreed the rules would be reviewed using one drive for everyone who has the ability to do so.

7. Adjournment - There being no additional business, Jennifer Laurent adjourned the meeting at 9:55am.

Next Scheduled Meeting – November 8, 2021 at 9:00 am.

Please check the office [website](#) for updates