

**OFFICE OF PROFESSIONAL REGULATION  
89 MAIN STREET, 3<sup>RD</sup> FLOOR, MONTPELIER, VT  
BOARD OF NURSING  
UNAPPROVED MINUTES  
October 9, 2017**

**1. Call to Order:**

The meeting was called to order at 9:05 a.m. by Ellen Watson –Chair at Office of Professional Regulation, 89 Main Street, 2<sup>nd</sup> Floor, Green Mountain Care Board Meeting Room, Montpelier, VT; Board members present: Ellen Watson, Jeanine Carr, Jennifer Laurent, Douglas Sutton, William White, Luana Tredwell, Kelly Sinclair, Deborah Swartz. Staff members present: Phyllis Mitchell – Executive Director, Gabe Gilman – Board Attorney, Prosecuting Attorneys; Jennifer Colin, Rachel Allen, Elizabeth St. James; George Belcher – Hearing Officer; Ellen Leff - Nursing Case Manager, Kristin Husher – Nursing Program Manager. Others present; Kristin Magnant, Jean Vulte

**2. Changes and Additions to the Agenda: None**

**3. Approval of Minutes:**

D. Sutton moved to approve the minutes – With changes **Pass**

**4. CLOSING REPORTS:**

J. Carr moved to recommend that the following closing reports be accepted. **Pass**

- 2017-11
- 2017-53
- 2017-71
- 2017-166
- 2017-181
- 2017-211 & 2017-212
- 2017-227
- 2017-330

**5. Summary Suspensions:**

2016-348 Arthur Clark was present. The Board went into deliberative session at 9:40am; resumed at 9:45am. W. White moved to **REPRIMAND** the license of Licensed Nursing Assistant **Arthur Clark**. **Pass**

**6. Hearings:**

M2016-31 Magnant, Kristin was present. The Board went into deliberative session at  
(2013-156) 10:20; resumed at 10:22. D. Swartz moved to **CONDITION** the license of  
Registered Nurse **Kristin Magnant**. **Pass**

**7. Stipulations:**

2016-509, 2016-531, 2016-547

2016-548, Beverly Bouffard was not present. J. Carr moved to **INDEFINITELY SUSPEND** the  
license of Licensed Nursing Assistant **Beverly Bouffard**. **Pass**

**8. Preliminary Denial of Application:**

**9. Proposed Administrative Law Orders:**

M2017-25

(2015-335) Hayley Hamilton was not present. D. Sutton moved to **REMOVE CONDITIONS** of the license of Registered Nurse **Hayley Hamilton**. **Pass**

2017-54 Alicia Whitcomb was not present. J. Carr moved to **INDEFINITELY SUSPEND** the license of Licensed Nursing Assistant **Alicia Whitcomb**. **Pass**

**OTHER DISCIPLINARY ITEMS:**

- Current Discipline Reports – September 2017. The Board received and reviewed the current discipline cases and quarterly statistics report with E. Leff.

**10. Administration, Education, Practice, Licensure:**

**Executive Director's Report:**

The Board received and reviewed the October 2017 Executive Director Report with Phyllis Mitchell.

**11. Administration:**

- Jean Vulte was present. The Board moved to grant Ms. Vulte an APRN license. **Pass**
- Medication Nursing Assistant CEU courses – J. Carr moved to accept the list of MNA CEU courses **Pass**
- APRN Sub-committee recommendation for APRN Compact – J. Carr moved to proceed with instruction for OPR to pursue the APRN Compact **Pass**
- Review and approval of the LPN Census Survey – J. Carr moved to accept the LPN census survey with minor edits. **Pass**
- Elizabeth Maislen – The Board reviewed Ms. Maislen's course request and approved the Fitzgerald Advanced Pharmacology course.

**12. Public Comments:**

**13. Education:**

**Nursing Education Committee:**

The Nursing Education Committee has not met since last Board meeting.

**Nursing Program Manager Report:**

The Board received and reviewed the September 2017 Nursing Program Manager Report with Kristin Husher.

**LNA Programs:**

- American Red Cross – Biennial Review Approval - J. Carr moved to **APPROVE**. **Pass**
- TLC, Inc. – Annual Approval - D. Sutton moved to **APPROVE**. **Pass**

**Nursing Assistant Education and Practice Committee:**

The Nursing Assistant Education and Practice Committee has not met since the last Board meeting.

**13. Practice**

**APRN Sub-Committee:**

The APRN Sub-committee has not meet since the last Board last meeting.

**14. Practice Committee:**

The committee met on October 4, 2017. D. Sutton addressed the work the committee is doing reviewing position statements for retirement.

**15. Alternative Program Committee:**

The committee met on September 15, 2017. E. Watson provided an update of the committee.

**16. Other Business:**

None

**Adjournment:** J. Laurent moved to adjourn the meeting at 2:08PM.

Minutes recorded by: Michelle Lavoie, Licensing Board Specialist  
Draft minutes reviewed by: Phyllis Mitchell, Executive Director  
Draft minutes approved by Vermont Board of Nursing