

**Vermont Secretary of State  
Office of Professional Regulation  
BOARD OF PRIVATE INVESTIGATIVE & SECURITY SERVICES  
Unapproved Minutes  
July 19, 2013**

Board Members Present: James Eckhardt, Chair; Anita Bobee, Vice-Chair; Robert Wernecke, Secretary; Richard Murphy; and Franklin Davis.

Staff Present: Colin Benjamin, Board Counsel; Terry Gray, Board Administrator; Carla Preston, Case Manager; & Kara Shangraw, Licensing Board Specialist.

Others Present: Gabriel Gilman, Prosecuting Attorney.

1. The meeting was called to order at 9:23 a.m. by the Board Chair, James Eckhardt.
2. The Board reviewed the Minutes of the May 17<sup>th</sup> meeting. Mr. Murphy made a motion, seconded by Mr. Davis, to accept the minutes of the May 17, 2013 meeting as written. Motion passed 5-0.

**3. Case Manager Report/Concluded Investigations -**

Ms. Preston gave her Case Manager's report. There are currently 13 pending cases.

**4. Hearings/Reports/Stipulations -**

The Board held a Default Hearing in the matter of 2012-572 (Joseph Perrillo). The Respondent was not present. Attorney Gilman, Prosecuting Attorney was present for the State. Attorney Benjamin presided for the Board. Based on the information submitted, Mr. Eckhardt made a motion, seconded by Mr. Murphy, to find Mr. Perrillo in Default. Motion passed 4-0. The Board went into deliberate session at 9:49 a.m. and out at 9:57a.m. Mr. Davis made a motion, seconded by Mr. Murphy, to impose the maximum penalty of \$1,000.00 allowed by statute. Motion passed 4-0. A written decision will be mailed to Mr. Perrillo. Mr. Wernecke, Investigative Team member, abstained from the Hearing and vote

**5. Legislative Review -**

Attorney Benjamin worked with the Board on their Rules revision.

**6. Applications/Programs/Requests to review -**

The Board reviewed the application from Matthew Pollara requesting to be licensed as a firearms instructor. Mr. Murphy made a motion, seconded by Mr. Wernecke, to approve Mr. Pollara's application as a firearms instructor, pending receipt of a favorable FBI check. Motion Passed 5-0.

**6. Applications/Programs/Requests to review – Continued:**

The Board reviewed the application from Michael Bradbury requesting to be licensed as a firearms instructor. Mr. Davis made a motion, seconded by Mr. Murphy, to approve Mr. Bradbury's application as a firearms instructor, pending receipt of a favorable FBI check. Motion passed 5-0.

The Board reviewed the application from Corey Porter and Unity Surveillance & Investigations. Mr. Davis made a motion, seconded by Mr. Wernecke, to approve Mr. Porter and Unity Surveillance & Investigations license applications. Motion passed 5-0.

The Board reviewed the application from Marc Preston requesting to be licensed as a firearms instructor. Mr. Murphy made a motion, seconded by Mr. Davis, to approve Mr. Preston's application as a firearms instructor, pending receipt of a favorable FBI check. Motion passed 5-0.

The Board reviewed the additional information regarding David Clow & VIP Investigations & Security Services, Inc. Mr. Murphy made a motion, seconded by Mr. Davis to formally approve his application and the agency license. Motion passed 5-0.

**7. Follow Ups**

**8. Correspondence**

**9. Other Business -**

The Board discussed the application review process with Attorney Benjamin; Attorney Gilman; Ms. Preston; Ms. Gray and Ms. Shangraw.

**10. There being no further business, the meeting adjourned at 11:52 a.m.**

Respectfully submitted,

Kara Shangraw  
Licensing Board Specialist