



# **Board of Accountancy**

## **Office of Professional Regulation, Vermont Secretary of State**

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### **Approved Minutes**

**Tuesday, December 10, 2019 at 1:00 p.m.**

Board Members Present: Thomas Shortle, CPA, Chair; Joshua Partlow, CPA, Vice-Chair; Jeff Langmaid, CPA; Danny Coane, Public Member, Secretary, and Robert Sinkewicz, CPA

Administrative Personnel: Aprille Morrison, Licensing Administrator III; Gabriel Gilman, General Counsel, and Lauren Layman, Staff Counsel

Guests: Rebecca James

#### **1. Call to Order**

- a. Mr. Shortle called the meeting to order at 1:10 pm.

#### **2. Approval of minutes from November 12, 2019 meeting**

- a. Mr. Coane motioned to approve the November 12, 2019 minutes as presented. Mr. Sinkewicz seconded the motion. Mr. Shortle abstained from voting as he was not in attendance at the November meeting. Motion passed.

#### **3. File Review**

Chenchen Qui  
Nathan Peck

Daniel Zheng  
Joseph Davi

Luke Morris  
Caleb Love

Carissa Healey  
Linda Lotti

Mr. Sinkewicz made a motion to approve the above applicants for Vermont licensure. Mr. Langmaid seconded the motion. Motion passed.

Mr. Sinkewicz moved the Board approve applicant Grant, Millman & Johnson, P.C. for licensure pending receipt of the peer review letter of acceptance. Mr. Langmaid seconded the motion. Motion passed.

#### **4. Other Business**

- a. Lora Marchand represented Lauren Hibbert and provided the Board with a 2019-2020 budget review. The Office of Professional Regulation does not recommend any fee changes for the 2020 legislative session.
- b. Ms. Layman held the election of officers for the Board. Mr. Partlow moved to elect the below slate of officers. Mr. Shortle seconded the motion. Motion passed
  - i. Chair – Robert Sinkewicz
  - ii. Vice Chair – Jeff Langmaid
  - iii. Secretary – Danny Coane

- c. Mr. Gilman spoke with the Board regarding the pending Administrative Rules updates and apologized to the Board for the delay in processing. The office will be moving forward with the Administrative Rules process in the following months. Mr. Gilman presented the Board with a policy regarding hemp related products and firm representation. The Board agreed with the policy. Mr. Gilman will post the policy.
- d. Mr. Shortle reviewed the NASBA focus questions with the Board. Mr. Langmaid will respond with the answers to NASBA.

**5. Adjournment**

- a. Mr. Partlow moved to adjourn the meeting at 3:03 pm. Mr. Coane seconded the motion. Motion passed.

Next Scheduled Meeting – Tuesday, January 28, 2019 at 9:00 am  
Please check the office [website](#) for updates