

Vermont Secretary of State
Office of Professional Regulation
BOARD OF PUBLIC ACCOUNTANCY
JUNE 2ND, 2004
MINUTES

1. The meeting was called to order at 9:06 a.m.

Members present: Jeffrey A. Graham, CPR, RPA, Chairman; Pamela J. Douglass, CPA, Secretary; Lee M. Spivey, Jr., CPA; Claire LaVoie, CPA; and Cairn G. Cross.

OPR Staff present: Carla Preston, Unit Administrator and Patty Skinner, Administrative Assistant.

Others Present: Edward Precourt and Maciej Zalesinski

2. The Chairman called for approval of the Minutes of the April 27th meeting. Mr. Spivey made a motion, seconded by Ms. Douglass, to approve the Minutes of the April 27th, 2004 meeting as presented. Motion passed unanimously.

3. Complaints - None to report.

4. The Board reviewed and discussed the following applications for licensure

- a. Ms. Douglass made a motion, seconded by Mr. Cross, to approve the following applicants for licensure based on their completed applications. Motion passed unanimously.

Stephen Caramello – Examination
Deloitte Tax, LLP – Firm
Thomas M. Mulhare – Endorsement
Florence Smith – Examination
Warinner Gesinger & Assoc. LLC – Firm
Frank X. Odlum – Endorsement
Donald K. Jeffery – Endorsement
Sherry E. Thomson – Examination
Daniel J. White – Endorsement

Vincent Chow – Examination
Sheila Harrington – Endorsement
Timothy Lefevre – Score Transfer
William J. Warinner – Endorsement
Michael V. Gleason – Endorsement
Bruce Harmon – Endorsement
Michael Rezuze – Endorsement
Robert Van Dore – Endorsement
Timothy Wingate – Examination

- b. The Board reviewed the applications listed below and noted that documents were still missing or unacceptable to complete their applications. They will be notified of the Board's findings. All applicants need, if it has not already been provided, verification from their supervisors that their experience included 500 hours of attest functions of which no less than 200 hours were related to the audit function.

4. Applications (continued)

Robert Lawrence (Examination) The Board reviewed Mr. Lawrence's application and concluded that he still needs to submit an Ethics course, corrected Report of Experience Forms and verification of supervisors licensure during the period of supervision.

Leo P. O'Reilly (Score Transfer) The Board reviewed Mr. O'Reilly's application and concluded that the examination scores and experience were too old to be considered. It was the decision of the Board that Mr. O'Reilly would have to retake the examination and obtain new experience.

Janet M. Prisloe (Endorsement) The Board reviewed Ms. Prisloe's application and will reconsider it when Ethics Exam results have been received.

Robert A. Krysac (Score Transfer) The Board reviewed Mr. Krysac's application and concluded that 3 credit hours in statistics were required to obtain licensure.

Ram Agarwal

James Ducharme (Examination) The Board did not review Mr. Ducharme's application. It has been tabled until Mr. Ducharme can make an appearance.

Maciej Zalesinski (Examination)

Todd S. Thiesfeldt (Endorsement) The Board reviewed Mr. Thiesfeldt's application and concluded that Mr. Thiesfeldt requires