

BROOKLINE 2019

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Town of Brookline General Information

Town Office.....	P.O. Box 403 734 Grassy Brook Road Brookline, Vermont 05345 802-365-4648; FAX: 802-365-4092 Tuesday and Thursday 9:00 A.M. to 2:00 P.M. First Saturday 9:00 A.M. to 12:00 P.M. Or by appointment www.brooklinevt.com
Selectboard.....	First and third Wednesday, 6:30 P.M., Town Office
Planning Commission	Second Wednesday, 7:00 P.M., Town Office
West River Modified Union Education District ..	Third Monday, 7:00 P.M., Leland & Gray
Riverside Cemetery	\$200 per space. Contact Cemetery Commission
Health & Sewage Disposal Ordinance	See Town Clerk
Highway Regulations	See Town Clerk
Landfill.....	Access permits available at District Scale House
Fire & Rescue Emergencies	9-1-1
Fish & Game License	See Town Clerk or online at http://vtfishandwildlife.com/

Warning for 2020 Brookline Town Meeting

The legal voters of the Town of Brookline are hereby warned to meet in the Multipurpose Room at the Brookline School building in the said Town of Brookline on Monday, the 2nd day of March at 6:00pm to transact the following business:

- ARTICLE 1. To elect a Moderator.
- ARTICLE 2. To elect a Town Clerk.
- ARTICLE 3. To elect a Town Treasurer.
- ARTICLE 4. To elect a Collector of Delinquent Taxes.
- ARTICLE 5. To elect all other officers required by law.
- ARTICLE 6. Shall the Town accept the Auditors' Report?
- ARTICLE 7. Shall the Town vote to approve the General and Highway Fund expenditures, net of non-tax budgeted revenues, for the town as follows:

Amount to be raised by taxes for General Fund:	\$ 125,047
Amount to be raised by taxes for Highway Fund:	\$ 157,679
Amount of Fiscal Year 2019 General Fund Surplus:	\$ (23,484)
Total Municipal Taxes to be raised:	\$ 259,242

- ARTICLE 8. To see what dates the Town will vote to collect taxes?
- ARTICLE 9. Shall the voters appropriate \$5,906.00 to be raised by taxes in continuing support of the following organizations?

<u>Organization</u>	<u>FY 2020 Approved</u>	<u>FY 2021 Requested</u>
American Red Cross.....	\$ 250.00	\$ 250.00
CRT-The Current Ct River Transit	125.00	125.00
Grace Cottage Foundation.....	300.00	300.00
Green-Up Vermont.....	50.00	50.00
Groundworks Collaborative	300.00	300.00
Historical Society of Windham County	250.00	250.00
Leland & Gray Education Foundation	250.00	-
Moore Free Library	280.50	300.00
Senior Solutions	500.00	500.00
SEVCA.....	465.00	465.00
VABVI-VT Assoc. for the Blind	100.00	100.00
Valley Cares, Inc	821.00	821.00
Vermont Center for Independent Living.....	80.00	80.00
Visiting Nurse Alliance.....	1,000.00	1,000.00
West River Watershed Alliance (now Southeastern Watershed Alliance) ...	110.00	110.00
Windham County Humane Society.....	500.00	500.00
Women's Freedom Center	500.00	500.00
<u>Youth Services</u>	<u>255.00</u>	<u>255.00</u>
<u>Total All Appropriations Requests To Be Voted</u>	<u>\$6,136.50</u>	<u>\$5,906.00</u>

- ARTICLE 10. Shall the voters appropriate \$500.00 to be raised by taxes in support of Southern Vermont Therapeutic Riding Center?
- ARTICLE 11. Shall the voters appropriate \$250.00 to be raised by taxes in support of Winston Prouty?
- ARTICLE 12. Shall the Town vote to collect its current taxes by its Town Treasurer pursuant to 32 V.S.A. § 4791?
- ARTICLE 13. Shall the voters approve the appropriation of up to \$22,000 for recycling costs for fiscal year 2021?
- ARTICLE 14. To elect one (1) West River Modified Union Education District school director who is a resident of Brookline for a three-year term.
- ARTICLE 15. To transact any other business that may legally come before this meeting.

Dated this 8th day of January, 2020

David Jones, Bruce Mello, Gwendolyn Tanza, Shelby Brimmer and Joseph Dutton

Town Officers Elected

TITLE	NAME	TERM EXPIRES
Moderator	David Y. Parker, Jr.....	2020
Town Clerk	Guy Tanza.....	2020
Treasurer	Sara Wiswall (Appointed).....	2020
Delinquent Tax Collector.....	Guy Tanza.....	2020
Selectboard.....	David Jones..... elected to 3 yr term.....	2022
	Bruce Mello..... elected to 3 yr term.....	2020
	Gwendolyn Tanza elected to 3 yr term.....	2021
	Joseph Dutton..... elected to 2 yr term.....	2021
	Shelby Brimmer elected to 1 yr term.....	2020
Listers	Donald Gokey.....	2021
	Sheila Gokey.....	2022
	Marsha Omand.....	2020
Auditors	Heidi Nystrom	2021
	Frank Rucker	2022
	Kendra Brooks	2020
WRMUED School Director	LeeAnn Jillson (Appointed).....	2020
Cemetery Commissioners	Michael W. Winot.....	2022
	Dorothy Maggio	2023
	Doug Wellman.....	2024
	Cynthia Nau	2020
	Howard Osgood.....	2021
First Constable	(Selectboard)	
Second Constable	(Selectboard)	
Trustee of Public Funds.....	Guy Tanza.....	2020
Town Agent.....	Guy Tanza.....	2020
Town Grand Juror	David Y. Parker, Jr.....	2020
Town State Representatives.....	Carolyn Partridge	2021
	Matthew Trieber.....	2021
Justices of the Peace	Cynthia Nau	2021
	Marsha Omand.....	2021
	Richard Omand	2021
	Gwendolyn Tanza	2021
	Guy Tanza.....	2021

Town Officers Appointed

TITLE	NAME	TERM EXPIRES
Assistant Town Clerk.....	Gwendolyn Tanza	2020
Assistant Treasurer	Dani Nystrom	2020
	Guy Tanza.....	2020
	Marie F. Tattersall.....	2020
Road Commissioner	Vacant.....	2020
Highway Supervisor.....	Mark Bills	2020
Health Officer.....	Dorothy Maggio	12/31/2022
Assistant Health Officer.....	David Jones.....	12/31/2022
Forest Fire Warden.....	Lester D. Rink.....	2020
Deputy Forest Fire Warden	Michael W. Winot.....	2020
Surveyor of Wood & Lumber.....	Lester D. Rink.....	2020
Tree Warden.....	Mark Bills	2020
Windham Regional Commissioners	Cynthia Nau	2020
	Guy Tanza.....	2020
Pound Keeper.....	Windham County Humane Society	2020
Animal Control Officer	Dorothy Maggio	2020
Historical Society.....	Cynthia Nau	2020
	Doug Wellman.....	2020
	Jack Greene.....	2020
Emergency Mgmt Coordinators	Mike Fontaine.....	2020
	Michael W. Winot.....	2020
Rescue, Inc.....	Jorda Daigneault	2020
Town 911 Coordinator	Guy Tanza.....	2020
SEVCA.....	Vacant.....	2020
WSWMD (Landfill)	David Jones.....	2020
Planning Commission	Barbara Bourne	2022
	Charlie Ezequelle	2020
	Tom Kavet, Chairman	2024
	Daniel Dobson.....	2021
	Vacant.....	2021
Brookline Meetinghouse Committee.....	Lee Anne Parker.....	2020
	Kerry Bourne.....	2020
	Mark Bills	2020
	Stan Noga	2020
	Dan Towler.....	2020
	Dorothy Maggio	2020
	Sara Wiswall	2020

Auditors' Report

This auditor's report is provided in connection with our audit of the financial statements of the Town of Brookline, which comprise the respective financial position of the governmental Funds as of June 30, 2019, and the respective changes in financial position for the year then ended. In our opinion the financial statements are presented fairly, in all material respects, in accordance with generally accepted accounting principles.

We have followed auditing procedures as recommended by the Vermont League of Cities and Towns and as required by Vermont Law. Our opinion included the following considerations:

1) The financial statements include all properly classified funds and other financial information of the Town and all component units required by generally accepted accounting principles. All material transactions have been recorded in the accounting records and are reflected in the financial statements.

2) Expenses have been appropriately classified and allocated to Funds, Functions and Programs in the financial statements. We have reviewed salary expenses reported in the financial statements to the IRS 941 report and confirmed tax deposits have been remitted on time. We have noted the need for an adjustment to reconcile the GL to the 941 statements.

3) Revenues are appropriately classified within general revenues and contributions to restricted funds.

4) All bank accounts have been reconciled to the Town's general ledger accounting system and inter-fund activity balances have been appropriately classified, reported, and reconciled.

5) We are in agreement with the adjusting journal entries that the Treasurer proposed, and confirmed that they have been posted to the general ledger.

6) We are not aware of any pending or threatened litigation, claims, or assessments or unasserted claims or assessments that are required to be accrued or disclosed in the financial statements. There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices that are currently pending.

7) To comply with Generally Accepted Accounting Principles that apply to Government Wide Activities and the Statement of Net Position, the Auditors have asked the Treasurer to provide a statement of fixed assets with related information on depreciation, book value, and long term debt. Progress has been made on this request and we expect to have this information available and will include in next year's Town Report.

In our opinion the transition from retiring Treasurer Somara Zwick to current Treasurer Sara Wiswall is progressing well. The Town is very fortunate to have the capable administrative services of our elected Town Officials.

Respectfully submitted by elected auditors:
Heidi Nystrom, Kendra Brooks and Frank Rucker
Dated: January 25, 2020.

Our Brookline e-mail list currently includes 120 people. This is one of the ways in which we communicate news and announcements of local interest to our community. If you would like to be added to the list, please e-mail Julie Lavorgna at julielavorgna@gmail.com. (And, please, if your e-mail address has changed, let Julie know.)

2019 Brookline Town Meeting Minutes, March 5, 2019

On a cold (10°) and sunny late winter morning, Moderator David Y. Parker Jr. calls the meeting to order at 9:07 AM. Moderator Parker offers a little roadmap on what is going to be done and then reads the preamble to the meeting.

Article 1. To Elect a Moderator

Dorothy Maggio nominates David Y. Parker, Jr. No other nominations. David Y. Parker, Jr. elected Moderator.

Moderator Parker announces it would be appropriate to entertain a motion to suspend the rules of the town meeting so that Vermont State Representatives Carolyn Partridge and Matt Trieber may speak. A motion is made by Guy Tanza and seconded by Dorothy Maggio to suspend the rules of Town Meeting. All in favor. Motion passed.

TOWN MEETING SUSPENDED

Representative Partridge opens the conversation introducing herself and Matt Trieber. She then points out there is a newsletter located on the information table in the back of the meeting room with all their contact information and what they have been working on during the last session and that Matt works on the Appropriations Committee and will be speaking later. She mentions she is the Chair for the Agricultural and Forestry Committee. She shares her concerns of the attack on farmers in the Champlain valley watershed regarding the release of phosphorus algae into the water. Spoke briefly on the neonicotinoids or Neonics that were developed for pesticide control and their goals for cleaning up the soil. One of the goals was to create more jobs in the industry, and announces they have created 6,559 or 10-12% more jobs and 742 new business. Another one of her goals is to regenerate best management products. They have been looking into how hemp can fit into agriculture as it is an up and coming business because it is now legal because of the 2018 Federal Farm Act and also looking into developing rules and regulations for that. Spoke regarding the Farmer Protection Bill regarding the banning of pesticides such as neo-neonicotinoids that are toxic to insects. They are safe for animals and are actually used on flea collars but when sprayed on plants this is deadly to the insects that pollinate. So they are working on banning the use of this for household purposes and this has been done in other states. She notes that they are now coming up on the cross over deadline next week for policy and bills and housekeeping of bills, etc. At this point Rep. Partridge turned it over to Rep. Matt Trieber who indicated he was on the Appropriations Committee that basically has only one job and that is to work on the budget. The Governor proposes the budget, they work on it and then pass the House version and that is then passed to the Senate who does their own thing (essentially ruins it, laughter followed). As Carolyn mentioned it is getting close to crossover, next week. Matt doesn't want to take up too much time but said they have always balanced the budget and they have been looking at the pension and trying to save money. Three of the things they are looking into next year is 1) child care and education; 2) opioid crises and childcare and 3) new money into helping seniors. These are just a few of the things they are working on. You probably read in the paper that there was a fair amount of contention last year, but this year it seems like everyone is trying to work together and he then said he didn't want to take up any more time and asked if there were any questions. Marie Tattersall asked about the Neonicotinoids legislation for residential use, why not commercial? Rep. Partridge indicated they are looking into different options. Neonicotinoids is used as a coating on some seeds and this can affect the soil and run off into the water. They are looking at the way Ontario has handled this. Ontario had farmers that want to use Neonicotinoids but had to prove that it is needed and it has reduced the amount by about 25%. The committee is looking at residential use as a first step. Sally Fegley asked what the purpose of neonicotinoids and what is the advantage. Rep. Partridge indicated that it kills bugs but is less toxic in a lower dosage and as indicated before are used on flea collars. Ms. Fegley asked if there was a brand name. Rep Partridge said there are but she is not sure of the exact names but she did write an article that can be found on her website CarolynPartridge.com and the information on Neonicotinoids which products are in there. Dot Maggio gave a brief history of what we had to do to help save our daycare center. It went from Sunny Lane Dare Care to Suzy's Little Peanuts and that it took over a 40 month lease Dot then asked Rep. Trieber what you can do to help owners of daycare centers, as there is only so much a landlord can do. What would the bill do to help towns such as Brookline? Rep Trieber indicated they are doing a several prong approach. There is additional money proposed. On the policy committee side, the need for more quality care, better

2019 Brookline Town Meeting Minutes (cont'd)

child care and maintain existing areas that are there and add many new ones. Things that are being considered is not to just change subsidiaries for parents getting them, but to create grants for improvements not just for existing ones but new grants so new ones can start up. Discussion on increasing additional educational opportunities for those teachers so they can get better. So this is kind of a moving target and discussions are being made to balance out how to make it easier for people to start up or maintain what they already have. Gary Lavorgna then said he didn't have a question but wanted to thank them for representing us, and also for the vision for future generations. Looking down the road not just for us but for our grand kids and it is really appreciated. Thank you. Representatives Partridge and Trieber thanked the audience for letting them speak and left to go on to their other town visits.

Moderator Parker then goes over some housekeeping rules and asks that everyone sign the attendance sheet that is being circulated around the room. He mentions the fact that there is a sign-up sheet for Julie Lavorgna's ListServ e-mails and other informational items to be picked up on the back table. He also indicated that his job is to make sure we do the job we need to do and if anyone had any questions it was fine to ask questions, just stand, state your name clearly, as it is being recorded. This is a legal meeting and indicated each person had two minutes to speak and will not be able to ask another question until others have a chance to speak. He reminded everyone that if you have questions please ask, as this is pretty informal and he likes it that way, but it is a legal proceeding.

TOWN MEETING RESUMED

Article 2. To elect a Town Clerk.

Chris Webb nominates Guy Tanza. There are no further nominations. A floor vote is called. All in favor. Guy Tanza elected Town Clerk

Article 3. To elect a Town Treasurer.

Somara Swick indicated she had been Treasurer since 2011 and wants to spend more time with her grandchildren, and travel to China. She does not want to run again though she is more than willing to stay on and do some training and then said thank you for letting her serve. She nominates Daniela Nystrom. There are no further nominations. A floor vote is called. All in favor. Daniela Nystrom is elected Town Treasurer.

Moderator Parker then said even though it was not in the warning because no one knew this was going to happen, he would like to thank Somara as she inherited a tough situation back when, but got the town out of some deep trouble and has done a great job ever since, as Treasurer. It is an important job, one that could easily have gone array in today's world with a multitude of filings and things that need to be done on both state and federal levels. Thank You (audience gave applause)

Article 4. To elect a Collector of Delinquent Taxes.

Archie Clark nominates Guy Tanza. Moderator Parker then added that there were no delinquent taxes at present. There are no further nominations. A floor vote is called. All in favor. Guy Tanza elected Collector of Delinquent Taxes.

Article 5. To elect all other officers required by law

There are three Selectboard seats available

Selectboard – 3 year term

Currently held by Dot Maggio and she indicated she did not want to run again at this time and she nominates David Jones. There are no further nominations. A floor vote is called for. All in favor.

David Jones elected to a three year term.

2019 Brookline Town Meeting Minutes (cont'd)

Selectboard – Two year term currently held by David Jones who was just elected to serve the three year term. Doug Wellman nominated Joseph Dutton. There are no further nominations. A floor vote is called. All in favor Joseph Dutton elected to two year term.

Selectboard – One year term currently held by Chris Webb who indicated he did not want to run again at this time. Selectman Bruce Mello then made a brief statement of what the board has accomplished, thanked Joseph for stepping up and encouraged someone to try it just for a year and the only requirement is to put the town first. Shelby Brimmer indicated interest and asked if she could nominate herself which was indicated in the affirmative.

Shelby Brimmer nominates herself. A floor vote is called. All in favor.

Shelby Brimmer elected to a one year term.

Listers

A three year term currently held by Sheila Gokey. Marsha Omand nominates Sheila Gokey. There are no further nominations. A floor vote is called for. All in favor.

Sheila Gokey elected to a three year term.

Auditors

Three year term currently held by Frank Rucker. Guy Tanza nominates Frank Rucker. There are no further nominations. A floor vote is called for. All in favor.

Frank Rucker elected to a three year term

Cemetery Commissioners

A five year term currently held by Doug Wellman. Cynthia Nau nominates Doug Wellman. There are no further nominations. A floor vote is called for. All in favor.

Doug Wellman elected to a five year term.

First Constable & Second Constable

In the past the selectboard has been responsible for these positions and it was asked that the audience show support for this decision. Dot Maggio indicated that to hold these positions, it would require 100 hours of training. A motion is made by Guy Tanza and seconded by Cynthia Nau to have the Selectboard maintain the responsibility of the Constable positions. A floor vote is called for. All in favor.

The Constables' positions will remain the responsibility of the selectboard.

Trustee of Public Funds

Cynthia Nau nominates Guy Tanza. There are no further nominations. A floor vote is called for. All in favor. Guy Tanza elected.

Town Agent

Dot Maggio nominates Guy Tanza. There are no further nominations. A floor vote is called for. All in favor. Guy Tanza elected as Town Agent.

Town Grand Juror

Guy Tanza nominates David Y. Parker, Jr. There are no further nominations. A floor vote is called for. All in favor. David Y. Parker, Jr. elected as Town Grand Juror.

2019 Brookline Town Meeting Minutes (cont'd)

Article 6. Shall the Town accept the Auditor’s Report?

Doug Wellman makes a motion to accept the Auditor’s Report and seconded by Marji Wellman. No discussion. A Floor vote to accept the Auditors Report is called for. All in favor. Auditor’s Report accepted.

A motion was made by Doug Wellman and Second by Bruce Mello to suspend Article 7 until after Article 12 and 13 have been voted on. All in favor, article suspended.

Article 8. To see what dates the town will vote to collect taxes?

Moderator Parker reminds folks that the current dates are February 15th, May 15th, August 15th, and November 15th. Motion made by Marie Tattersall and seconded by Guy Tanza. No further discussion. A vote is called for. All in favor to keep current dates for the collection of town taxes.

Article 9. Shall the town voters appropriate \$6, 136.50 to be raised by taxes in continuing support of the following organizations?

<u>Organization</u>	<u>FY 2019 Approved</u>	<u>FY 2020 Requested</u>
American Red Cross.....	\$ 250.00	\$ 250.00
CRT-The Current Ct River Transit.....	125.00	125.00
Gerda’s Equine Rescue.....	100.00	0.00
Grace Cottage Foundation.....	300.00.....	300.00
Green-Up Vermont	50.00.....	50.00
Groundworks Collaborative	300.00.....	300.00
Historical Society of Windham County.....	250.00.....	250.00
Leland & Gray Education Foundation.....	250.00.....	250.00
Moore Free Library.....	250.00.....	280.50
Project Feed the Thousands (For Townshend Food Bank).....	100.00.....	0.00
Senior Solutions.....	500.00.....	500.00
SEVCA.....	465.00.....	465.00
VABVI-VT Assoc. for the Blind	100.00.....	100.00
Valley Cares, Inc.....	821.00.....	821.00
Vermont Center for Independent Living.....	80.00.....	80.00
Visiting Nurse Alliance.....	1,000.00.....	1,000.00
West River Watershed Alliance (now Southeastern Watershed Alliance)...	110.00.....	110.00
Windham County Humane Society.....	500.00.....	500.00
Women’s Freedom Center.....	500.00.....	500.00
Youth Services.....	<u>255.00.....</u>	<u>255.00</u>

Total All Appropriations Requests to Be Voted..... \$6,306.00.....\$6,136.50

The motion is moved By Bruce Mellow and seconded by Gwen Tanza. No further discussion
Article 9 approved in the amount of \$6,136.50.

Article 10. Shall the voters of the Town of Brookline vote to collect its current taxes by its Town Treasurer pursuant to 32 V.S.A. § 4791?

The motion is moved by Guy Tanza and seconded by Cynthia Nau
No discussion. All in favor Article 10 passed

2019 Brookline Town Meeting Minutes (cont'd)

Article 11. Shall the voters authorize the purchase of a used 2011 TEREX TW-110 Wheeled Excavator in the amount not to exceed \$94,000 to be financed over a period not to exceed 5 years? The loan will be financed through the Vermont Municipal Equipment Loan Fund at a rate of 2% and application must be submitted by April 1, 2019.

The motion is moved by Guy Tanza and seconded by Dot Maggio.

Discussion:

Mike O'Donnell agreed something was needed but it is a lot of money. Has anyone contacted Newfane who is also looking into buying a vehicle and the state has been talking about using shared assets. So is there any way of talking to Newfane to sharing expenses? Stan Noga asked how the decision came about. Way back, Mr. Fontaine had brought it up and it didn't go that far. It was discussed when he was on the board. What has changed to bring it to an approval in this board's eye? Gwen Tanza started to make a comment but was asked to wait until after Stan finished. Stan then said Mike Fontaine had done a study but was there a comparison study done? At this point Moderator Parker said right now there are two questions on the floor, if anyone had talked to Newfane and Stan's question of comparison so before he goes to the next question maybe it needs to go to the selectboard to give some answers. Dot Maggio indicated she was going to refer it to Guy Tanza the Road Commissioner as he had done research on the machine and that the machine had been borrowed by Newfane after we used it and that is how they became aware of it for emergency situations and regular work. Guy addressed Moderator Parker to speak. Guy indicated that during the course of the year we have a budget of \$39,000 that we use for different vendors for equipment and we as a town spend \$20,000 a year renting equipment. We are one of the very few towns that doesn't even have a pick-up truck for 17 miles of road, two sides of the road which makes 34 miles of road to take care of. The excavator came about when last year we tried to get grass cut to control the invasive species that are taking over our roadsides and to make it safer for everyone. We attempted with two vendors but they never showed up due to weather issues, equipment breakdowns so we rented a four wheel excavator from Abel Equipment Co in Albany NY. We rented it for a month to cut all the grass down, take care of ditches and putting in culverts on Putney Mtn. Road. So when Mark our Road Supervisor used the machine and indicated it was a wonderful machine because it did so many different things. It is an excavator, back hoe, sort of a bull dozer with a blade in front to push trees, it is on its own wheels so it doesn't have to be trailered and can be taken anywhere in case of emergencies. Guy indicated he spoke with the company in Albany and negotiated them to consider the amount paid for the lease of \$6,000 to be deducted from the purchase price. It also comes with an over the rail grass cutter that we pay every year \$6,000 to have the grass cut. We are a small town and Brookline is the smallest town geographically in Windham County. We are at the bottom of the line when we have vendors indicating they will get to us. Consequently when we got our grass cut it was in the last two weeks of September two weeks before frost...that makes no sense, not to mention how high the grass was at the intersections with people having to pull out into the road to see around. He indicated that he checked with the State of Vermont Treasure's Association to see what a five year loan would be. The interest rate is 2% and would come to about \$1,150 a month or \$13,000 a year. The amount saved by owning the machine and having a piece of equipment for the town is advantageous for what we are paying now. I think it is time the town has a piece of equipment that can serve in a lot of different capacities and that is why I asked the selectboard and they supported it. A lot of you have seen the machine this past August – September and that is why I am presenting it to you. I think it is a good investment for the town and any town that does not have a backhoe, dump truck is asking for problems. Because we have emergencies we could wait a very long time so that is my thinking. A new machine is around \$235,000 plus a grass cutter adds another \$6,000 for a total of \$250,000 where we can get this one for \$94,000 minus the \$6,000 totaling around \$88,000 so that is why I brought it to the selectboard and they wrote the article.

2019 Brookline Town Meeting Minutes (cont'd)

Moderator Parker indicated Lyndall Boal would be next, but for clarification is this a decision Newfane has already made or is it being voted on today? Michael indicated he thought it was being voted on today or at least discussing it so Moderator Parker said so there is a possibility exists for looking into.

Lyndall Boal said her question was going to be what is it used for, but that has been fully answered. Her question now is there a local vendor rather than going out of state? Guy asked to answer the question and said yes there are a number of vendors in Vermont but because it was felt the price was so lucrative that is why we went with it and yes you can get a John Deere, Kubota etc. but this machine does a number of things. Both Newfane and Dummerston leased the machine after us and indicated it did a lot of different things. You ask if we can borrow from Newfane that leaves us with a number of issues, insurance, etc. and a lot of different things for lending things out, as we all know. So that is why at this point it made more sense for the selectboard to consider supporting this purchase and they did and that is why it is being presented to you. Again the question was did you contact any Vermont vendors? Guy indicated they did not find the same equipment in any Vermont vendors.

Archie asked did you talk to or look at any other vendors or look at any other machines. Guy replied that Mark did some research but because Mark wasn't present he could not say where he went or what he did but he did look at a number of places. Both Archie Clark and Charlie Ezequelle comment that according to the town purchasing policy the fact that the proper bidding process was not adhered to by the Selectboard and questions why. Guy replies that in the rush to purchase, the bid process was mistakenly over looked. He (Guy) apologizes for the oversight. At this point Moderator Parker asks if there are any further questions. Hearing none, he asked to put the question to a vote and it is seconded by Tom Kavet.

Article 11 is defeated by a voice vote.

Article 12. Shall the town apply the budget surplus from the 2017-2018 budget in the amount of \$3,381 in the following manner?

\$3,381.00.....Capital Improvement Reserve

Moved by Guy Tanza, and seconded by Cynthia Nau

A discussion is called for.

Doug Wellman asks what the Capital fund is and what it is to be used for. Somara Zwick, Town Treasurer, replies, it is a fund set up by the Selectboard to offset any expenses required for all town owned buildings. Doug asks is it a restricted account. Somara replies, it is a restricted account used for building maintenance and repair. Marie Tattersall asks is it for improvement, maintenance, or repair. Somara replies she uses improvement, maintenance, and repair synonymously and yes it can be used for all. Selectboard member Bruce Mello gives a brief summary of repairs made on the school building and expresses the need for further repairs and maintenance needed in the future. No further discussion, the article is called and seconded. A vote is called for. All in favor. The article is passed.

Article 13. Shall the voters approve the appropriation of up to \$18,000 for recycling costs for fiscal year 2020?

Motion moved by Margaret Carusona, and seconded Dorothy Maggio

Discussion: Selectboard Chair Dot Maggio gives a brief history of WSWD and its associated costs to the town. She goes on to explain why the selectboard choose to set this budget item as a separate article, as cost have gone up dramatically. Lyndall Boal thanks the town for its recycling efforts. Margaret Carusona explains the need for recycling in our town. Guy Tanza explains some reasons for the increase use from other than town residents and also the sometimes commercial use of the bins. A number of scenarios are offered to monitor the area and

2019 Brookline Town Meeting Minutes (cont'd)

possible relocation of the bins. Selectman Bruce Mello offers reasons to keep recycling in the town budget. Julie Lavorgna comments on this great town service and addresses the fact that although there may be other than town folks using the bins it is still advantageous to keep this service for our town. Selectman David Jones explains the escalation of cost and comments that the selectboard has no idea where the price of recyclables will go due to global use.

Margaret Carusona calls the question and is seconded by Dot Maggio. A vote is called for. Article 13 is approved and passed by floor vote.

At this point of the meeting Moderator Parker mentions it is 11 o'clock and normally time for the school district portion of the annual town meeting.

Moderator Parker alludes to the fact that there has been an improper warning for the school district meeting thereby creating a number of possible scenarios to be decided by the voters in order to move forward. It is moved by Samantha Bovat and seconded by Cynthia Nau to suspend the town meeting to allow School Principal Scotty Tabachnick to address the audience and then move back to the town portion of the meeting. A vote is called for and the motion is approved.

Principal Tabachnick thanks everyone for allowing him to speak. He mentions that he has been at NewBrook Elementary School for six years and has seen a lot of change. He thanks the school board for all their support and addresses the fact that Brookline was on the forefront of school consolidation with Newfane before it had been mandated by the state. He speaks of all that has been accomplished during this period of change. He expresses his excitement of future goals while also realizing concerns we may have with the act 46 merger. Principal Tabachnick concludes by thanking all who have been part of this change and looks forward with positive thoughts of success.

TOWN MEETING RESUMED

Article 7. Shall the town vote to approve the General and Highway Fund expenditures, net of non-tax budgeted revenues, for the town as follows:

Amount to be raised by taxes for the General Fund:	\$125,230
Amount to be raised by taxes for Highway Fund:	\$158,270
Total Municipal Taxes to be raised:	\$283,500

The article is called and seconded. A discussion is called for.

Doug Wellman thanks the Selectboard for basically keeping the budget flat in spite of increasing cost. Doug mentions the fact there is no budget for police protection. Selectboard Chair Dot Maggio addresses his concern and explains that this is due to the fact that the state police were no longer offering small towns a contract for additional coverage as they used to. Dot further states that although we have no contract she has been assured the state police will be patrolling the town at unannounced times and as always if residents have an issue they can still dial 911. She goes on to explain the town has set aside a sum of money in the budget for police services if required.

Discussion is ended and a vote is called for. Article 7 is approved and passed by floor vote.

Article 14. Shall the town vote to change Town Meeting Day to the Monday preceding the first Tuesday in March, pursuant to 17 V.S.A. § 2640(b)

Margaret Carusona moves the question, seconded by Guy Tanza

Discussion: Selectboard members Chris Webb, Dot Maggio and Bruce Mello explain that the town is looking to get more participation at town meeting. Chris clarifies that this is to be an evening meeting. They go on

2019 Brookline Town Meeting Minutes (cont'd)

explaining they have moved the start time from 10 am to 9 am with little improvement. Realizing people work during the daytime they think by moving it to an evening time possibly more folks would be able to attend. Discussion ended and a vote is called for. The voice vote is close and a show of hands to be counted by the Board of Civil Authority is called for.

The town approves to change town meeting day to Monday preceding the first Tuesday of March and passes by a showing of hands vote.

Article 15. Shall the Town vote to apply for a grant from the Vermont Arts Council to fund the adding of insulation and heat to the Brookline Meetinghouse?

Motion made by Guy Tanza and seconded by Lee Anne Parker.

Discussion: Stan Noga Jr. initiates the discussion by asking how and where the insulation will go. Stan refers to an inspection summary a while ago and wonders if these are some of the areas to be considered. Bruce Mello replies he does not wish to change in any way the historical value of the building. Bruce goes on stating the objective is to be able to use the building and to get a feeling of what uses the town folks want for the building. Lee Anne Parker is recognized to speak. She states that the building requires numerous repairs and questions whether insulating is a high priority. She goes on to mention that the former owners, Ladies Benevolent Society, had left the town money of which \$22,000 is left. She feels that applying for this grant, which requires a matching amount equal to 50% of the grant, would diminish funds that will be needed for other projects. Gary Lavorgna points out that the insurance company may cover the cost of removing the mold which is an issue of concern. Kerry Bourne explains that insulating the building may not be the best plan. He goes on stating you can heat the building with temporary heaters and there has been no study of insulating. Lee Anne concludes by stating she would like to see more people join the Meetinghouse Committee to get a better idea of what folks wish to have done and what uses are expected of the building. A few more types of grants and windows of opportunity are raised and finally the question is called by Marie Tattersall. A vote is called for. The article is defeated.

Article 16. To transact any other business that may legally come before this meeting.

Moderator Parker reminds everyone that these are non-binding issues.

Gary Lavorgna reminds folks of the ongoing looking for volunteers not only to serve as fire fighters, but also to volunteer for the necessary fund raising events. Sally Fegley and Betty Horton go over some concerns of the plants located at the Town bulletin board at the intersection of Hill & Grassy Brook Roads. Stan Noga Jr. takes this opportunity to thank the Selectboard and other town officials for their commitment and all the extra time spent in maintaining our town. Alecia O'Donnell reminds people of the school board meeting. Guy Tanza reminds folks of the upcoming rabies vaccination clinic and Archie Clark is thanked for keeping our roads open and safe for the winter season. A motion is made and seconded by Margaret Carusona to adjourn this portion of the town meeting. A motion is made by Lisa Rucker and seconded by Cynthia Nau to take a short break and then resume the school portion of the meeting. All in favor, the motion is approved and passed.

After a half hour break Moderator Parker resumes the meeting. He explains the improper school district warning which was delivered by the school district superintendent's office and also emphasizes this was not created by our local school district directors. Moderator Parker states that after conferring with the Vermont Secretary of State's office the voters have two options of choice. Option # 1 : to hold the meeting using a substitute agenda and then having a special school district meeting properly warned to validate the actions passed today or

Option # 2: to do nothing now and then have a special school district meeting with a proper agenda and warning at a later date. Moderator Parker reads the Vermont State Statute which describes and allows the options mentioned. Moderator Parker voices his own personal opinion and feels with all the talk of act 46 and people's

2019 Brookline Town Meeting Minutes (cont'd)

concerns it would be advantageous to hold the meeting now since there are more people present now than there would be most likely be at a special meeting.

Dot Maggio makes the motion to hold the school district meeting today and do the school district business as required and have a special meeting at a future date to validate today's actions. Motioned is seconded by Guy Tanza and a discussion is called for. Hearing none, a vote is called for and the motion is passed to hold the meeting now.

Moderator Parker reads the preamble to the Brookline School District Meeting.

Article 1. To Elect a Moderator

David y. Parker Jr. is nominated simultaneously by a number of voters. No further nominations. A vote is called for. All in favor. David Y. Parker Jr. elected.

Article 2. To Elect a School Director

Leeann Jillson is nominated. No further nominations. A vote is called for. All in favor, Leeann Jillson elected.

Article 3. To Elect a Second School Director.

Alecia O'Donnell is nominated and respectfully declines.
No further nominations, the position is left vacant.

Article 4. To Elect a School Treasurer.

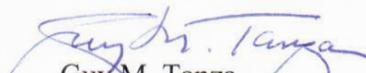
Samantha Bovat is nominated. No further nominations. A vote is called for. All in favor. Samantha Bovat elected.

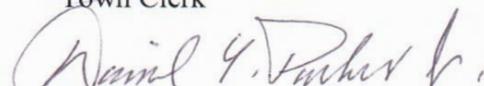
Article 5. To transact any other business that may legally come before this meeting.

Dot Maggio makes a motion for the town to pay a stipend of two hundred dollars each for the newly elected officers of the Brookline School District. A discussion is called for. A number of folks discuss expected terms and compensation for these positions. It is noted that the terms for these position will expire June 30, 2019 when the new act 46 schoolboard merger takes over. It is further noted that these officers may be required to remain in office until possibly December 31, 2019 if needed. Discussion is ended and a vote is called for, Moderator Parker reminds everyone these votes are non-binding. The motion is passed.

School Director Alecia O'Donnell request to address the audience in regard to the new act 46 board and their responsibilities. She goes on to speak of the concerns of some in regard to the upcoming school budget vote and relates to the school budget information meeting on March 26, 2019 which would be a great opportunity to express your concerns and ask questions. This discussion concludes by Samantha Bovat mentioning that to have a voice you need to vote and thanks Alecia for her hard work and devotion to the school board. At this point there are no further questions and Moderator Parker entertains a motion to adjourn. A motion to adjourn by Marie Tattersall and seconded by everyone. A vote is called for and is anonymously approved. Meeting adjourned.

Respectfully Submitted,


Guy M. Tanza
Town Clerk


David Y. Parker Jr.
Moderator

Selectboard Report

Over the past year, the Selectboard has worked along with the other town elected and appointed representatives to provide the best service we can to residents and taxpayers. As you will see in the town's financial reports, Brookline finished the 2018-2019 fiscal year with a surplus in the operating budget. This is the result of the ongoing commitment to fiscal responsibility on the part of everyone who has chosen to represent the town. Our thanks go out to all of the townspeople who help in large and small ways to make Brookline such a wonderful place to live.

The work done by the Town Clerk is some of the most visible and the most valuable to local folks, and we continue to be very fortunate to have Guy Tanza as our Clerk. Guy wears many hats in our town, which are too numerous to detail. But one that deserves special mention is his role as the Town's Delinquent Tax Collector. For the second year in a row Brookline has ended the calendar year with no delinquent taxes. An impressive accomplishment, even for a small town, and credit goes to Guy for his tireless work to resolve any delinquencies swiftly and respectfully.

Last year at Town Meeting we saw the end of an era as Somara Zwick stepped down as the Town Treasurer after many years of great work for the town. Thanks to Somara for helping put the town back on solid financial footing. Sara Wiswall and Dani Nystrom have moved into the roles of Treasurer and Assistant Treasurer. Sara and Dani, along with Guy Tanza and Marie Tattersall, have been managing our town accounts very well, and we look forward to Sara being elected this year and that whole team continuing their great work.

In a small town like ours, without many of the services of a larger community, a significant focus is on our town roads. We greatly appreciate the work that Mark Bills puts in year-round to keep our roads in good shape. It's certainly a challenge to maintain the roads, particularly with the ever-changing weather conditions, but Mark does a great job and we are lucky to have him as our Road Supervisor.

The Planning Commission, Historical Society, Cemetery Commission as well as the Brookline Listers and Auditors have all been working hard this past year and we greatly appreciate all of their efforts. It's notable that the Meetinghouse Committee has a full complement of representatives and they have been very active this year, with fundraising and plans to open the building to more visitors this summer. A new advisory committee is looking into a potential road equipment purchase for the town. The committee and the Selectboard will be working to determine what, if any, purchase would make sense for the

town moving forward, with the ultimate approval of the voters.

The former elementary school building said goodbye to Sunny Lane Daycare. We were lucky to have Tina Bills and her business located in town for many years and she will be missed. Fortunately daycare services for our community will continue with the new location of Suzy's Little Peanuts. Thanks to Bruce Mello and Dave Zelasko for the repairs they have done both inside and outside the building. Their hard work keeps the building maintained for the daycare and also helps preserve the town's long-term investment.

We'd also like to take an opportunity to give special thanks to Dot Maggio. Though she has stepped away from the Selectboard, she continues to serve the town by filling two key roles — the Animal Control Officer and the Town Health Officer. She has also been working hard over the past couple years to get all of the town's ancient cemeteries cleaned up and accessible for the public. Huge thanks to Dot for all her efforts.

As we (hopefully) approach the end of winter, please note that 2020 is a census year, so we will all be contacted by the census takers to complete their survey. We urge all residents to participate in the U.S. Census this year because the results will determine how more than \$675 billion is distributed each year to states and localities for key programs during the next decade. The Census is short, easy to complete, and important for Brookline. In addition to the census survey, you will also be contacted about completing a "Windham Regional Broadband" survey. Please participate in that survey, as it will help the Windham Regional Commission and their partners determine the feasibility of expanding broadband options for residents in our region.

Last but certainly not least, thanks to all of you for taking the time to read this Town Report and keeping yourself informed. As a small town we are always in need of volunteers to sit on committees, represent the town on various boards, and help with local events. Please reach out to any member of the Selectboard or the Town Clerk if you have time available to help; we would greatly appreciate it. As our Town Meeting shifts to Monday evening (March 2 - potluck at 5:00pm, meeting at 6:00pm) we hope it will be easier for many residents to attend. We look forward to seeing you there.

Respectfully,
David Jones, Chair
Bruce Mello, Gwen Tanza, Shelby Brimmer,
Joseph Dutton

Town Operating/Highway Proposed 2020 Budget

REVENUE & EXPENDITURES REPORT PROPOSED FY2021 BUDGET	FY2019 ADOPTED BUDGET	FY2019 ACTUAL	FY2020 ADOPTED BUDGET (7/1/19-6/30/20)	FY2021 PROPOSED BUDGET	Budget Increase (Decrease)
TOWN OPERATIONS - see notes *					
TOWN OPERATING REVENUES					
* Current Taxes (Adopted Budgets, Actual, Proposed Budget) `	\$ 143,005	\$ 133,696	\$ 143,230	125,047	(18,183)
Less amount of FY2019 surplus applied to FY2021 current taxes				-23,484	N/A
Net Current Taxes to be raised				101,563	
* Current Tax Revenue for Appropriations	6,306	\$ 6,306	6,137	5,906	(231)
Delinquent Taxes	-	\$ 10,673	-	0	-
Penalties	1,000	\$ 1,521	1,500	1,500	-
Interest on Taxes	1,000	\$ 1,732	1,100	1,100	-
Current Use (Hold Harmless Payments)	8,000	\$ 13,117	13,050	13,000	(50)
State Per Parcel Payments	300	\$ 337	300	300	-
USA-Deconte Funds - Forest Svc Rev Sharing	100	\$ 134	100	100	-
Civil Fines	-	\$ 90	-	0	-
state payment homestd ERR		\$ 315		0	
Listers Education Grants (Restricted)	-	\$ -	-	0	-
Clerk Fees (80% Recording + other fees)(see footnotes)	4,500	\$ 2,315	3,500	3,850	350
Dog License Fees & Fines	500	\$ 721	500	600	100
Fishing Hunting License	-	\$ 11	-	0	-
Copies	900	\$ 1,628	900	900	-
Marriage/Civil Union	30	\$ 100	30	30	-
Birth and Death Certificates	-	\$ 100	-	100	100
Records Restoration Revenue(20% Recording Fees) (see footnotes)	1,125	\$ 701	825	1,400	575
Animal Impound Revenues	-	\$ 75	-	0	-
Other Income-Transfer		\$ 939		0	
Reimbursements - (Education District Election Costs, Other)	-	\$ 786	-	0	-
FD loan payment		\$ 1,167		0	
refunds/misc/other revenue		\$ 10		0	
Interest On Investments (Money Mkt Interest)	10	\$ 75	10	10	-
TOTAL TOWN OPERATING REVENUES	166,776	\$ 176,549	171,182	130,359	1,075
TOWN OPERATING EXPENDITURES					
Selectboard	6,550	6,550	6,550	6,550	-
Road Commissioner	500	500	500	500	-
Town Clerk	21,560	22,031	21,560	21,560	-
Treasurer/Tax Collector	5,900	6,424	5,900	8,216	2,316
Delinquent Tax Collector	3,600	2,133	3,600	3,600	-
Listers	4,400	2,104	3,000	3,000	-
Auditors	1,100	305	800	800	-
Health Officer	-	-	-	0	-
Assistant Town Clerk	6,240	6,420	6,500	6,500	-
Assistant Town Clerk - Records Restoration		990	1,100	1,100	-
Listers-Reappraisal	-	-	-	0	-

Town Operating/Highway Proposed 2020 Budget (cont'd)

REVENUE & EXPENDITURES REPORT PROPOSED FY2021 BUDGET	FY2019 ADOPTED BUDGET	FY2019 ACTUAL	FY2020 ADOPTED BUDGET (7/1/19-6/30/20)	FY2021 PROPOSED BUDGET	Budget Increase (Decrease)
Election Officials	200	1,292	400	400	-
Assistant Treasurer	8,300	7,153	8,300	6,593	(1,707)
Selectboard Clerk	1,875	1,050	1,875	1,800	(75)
Animal Control Officer	500	500	500	500	-
Payroll Taxes - General Fund (Wages times \$.0765)	4,645	4,448	4,635	4,682	47
Payroll Service Fees	1,200	1,340	1,200	1,200	-
Supplies & Postage - Town Operations	4,000	3,330	4,500	4,500	-
Supplies & Postage - Town Report Expense	1,200	663	1,200	700	(500)
Supplies & Postage - Planning Commission Expense	500	-	100	100	-
Abatements (rounding corrections)	-	1	2,500	250	(2,250)
Legal Notices	800	899	600	600	-
Seminars & Mileage	1,500	470	1,500	1,000	(500)
Town Office-Electric	950	955	1,100	1,100	-
Brookline Church Building-Electric	250	252	250	300	50
Town Office-Telephone	1,500	1,556	1,750	1,750	-
Town Office-Fuel	2,500	1,900	2,500	2,500	-
Brookline Church Building-Fuel	50	-	60	0	(60)
Computer Services-Maintenance/Support	1,200	1,499	900	800	(100)
Fire Alarm (<i>budget note: got pd in May 2017- -</i>)	490	643	400	500	100
Legal Services	3,500	-	3,000	3,000	-
Rescue Services	15,174	15,174	15,328	15,482	154
Fire Department Services - (Annual Request)	9,000	9,000	9,000	9,000	-
Fire Department Services - (Mutual Aid dues)	9,415	9,665	9,679	9,969	290
Copies (Per copy charge over contract allowance)	400	-	150	50	(100)
Copier Lease Contract	1,350	1,384	1,350	1,405	55
Town Property Maintenance	800	1,695	1,200	1,200	-
Trash Removal	600	-	600	500	(100)
Dues-VLCT	1,612	1,656	1,656	1,723	67
Dues-WRC: estimated	1,196	1,196	1,200	1,259	59
NEMRC Software-license & support	2,100	672	2,200	5,000	2,800
WSWMD Landfill Fees (per WSWMD rep)	4,613	4,862	3,643	3,488	(155)
* Recycling Costs (See separately warned Article)	12,000	14,701	18,000	0	(18,000)
Law Enforcement	3,600	492	510	510	-
Insurance/Bonds (Includes Historic Town Bldgs)	5,900	3,864	6,000	5,500	(500)
Old Cemeterys-Lawn mntc	2,000	1,120	2,000	2,000	-
County Tax	5,400	5,220	5,400	5,400	-
Animal Impound Expense	250	300	300	300	-
Audit Reserve Budgeted 2017	-	-	-	0	-
Fire permits/other misc	50	-	50	50	-
FACTV Broadcasting Cost	-	-	-	1,000	-
TOTAL TOWN OPERATING EXPENSE (Before Appropriations)	160,470	146,409	\$ 165,046	147,937	(17,109)
SEE SEPARATE LIST OF APPROPS					
Appropriations (Proposed amounts voted separately)	6,306	6,656	\$ 6,136	5,906	\$ (230)

Town Operating/Highway Proposed 2020 Budget (cont'd)

REVENUE & EXPENDITURES REPORT PROPOSED FY2021 BUDGET	FY2019 ADOPTED BUDGET	FY2019 ACTUAL	FY2020 ADOPTED BUDGET (7/1/19-6/30/20)	FY2021 PROPOSED BUDGET	Budget Increase (Decrease)
TOTAL TOWN OPERATING EXPENDITURES	\$ 166,776	153,065	\$ 171,182	153,843	\$ (17,339)
* TOWN OPERATING SURPLUS (DEFICIT) See notes	\$ -	\$ 23,484	\$ -	\$ (23,483.80)	
* NOTES TOWN OPERATING REVENUES AND EXPENDITURES					
- All amounts rounded to the nearest \$1					
- Clerk Fees/Records Restoration fees: Statute mandates that 20 percent of total recording fees are reserved for Town Records Restoration.					
- Cash expenditure for Elementary and High School Taxes FY2019					
Elementary Education Taxes Paid		\$ 502,021			
Leland & Gray High School Taxes Paid		489,527			
Total Education Taxes Paid by Brookline		\$ 991,548			
- Recycling Expenses for proposed budget in special articles					
HIGHWAY OPERATIONS - see notes **					
HIGHWAY OPERATING REVENUES					
Current Taxes	158,512	158,512	158,269	157,679	(590)
State Aid	38,000	38,412	38,000	39,000	1,000
** Highway Grants	-	95,348		0	-
Permits Revenue	100	95	50	50	-
Interest on Investments	200	218	100	100	-
TOTAL HIGHWAY OPERATION REVENUES	196,812	292,585	\$ 196,419	196,829	\$ 410
HIGHWAY OPERATING EXPENDITURES					
Summer Salaries and Mileage (including emergency, special work, etc)	17,230	14,302	17,230	17,000	(230)
Summer Payroll Tax Exp	1,318	1,205	1,318	1,318	(0)
** Summer Contract Services and Equipment Rental	39,000	16,424	39,000	39,000	-
Summer Contract Svcs/Equip Rental - Better Back Roads Grants	-	-	-	0	-
Summer Hwy Material	21,000	25,703	21,000	21,000	-
Winter Salaries and Mileage	800	-	800	800	-
Winter Payroll Taxes	61	-	61	61	-
Winter Contract Svcs/Equipment	33,000	34,832	33,000	33,000	-
Winter Materials	21,000	21,160	21,000	21,000	-
Town Shed-Electric	450	390	450	450	-
Town Shed Maintenance	1,000	-	1,000	1,000	-
Seminars - Hwy Employees	200	-	200	200	-
Insurance-Highway	4,200	3,686	4,200	4,000	(200)
Stormwater Permit Fee	-	1,140	-	1,140	1,140
Town Equipmnt Fuel\Parts\Mntce	4,000	1,463	4,000	4,000	-
Road signs	1,800	297	1,800	1,500	(300)
Culverts	4,500	328	4,500	4,500	-
Culvert Exp BC1841		99,950		0	
Paving Retreatment/Lines	30,000	300	30,000	30,000	-
** Paving Retreatment/Lines - AOT Grant 1725	-	-	-	0	-
** Paving Retreatment - Better Back Road Grant	-	-	-	0	-
Bridge Maintenance	3,000	-	3,000	3,000	-
TOTAL HIGHWAY OPERATION EXPENDITURES	182,559	221,179	\$ 182,559		\$ 410
HIGHWAY FINANCING EXPENDITURES					
** Bond Principal Repayment	10,000	10,000	10,000	10,000	-
** Bond interest	4,253	4,228	3,860	3,860	0
TOTAL HIGHWAY FUND EXPENDITURES INCLUDING FINANCING, Excluding any specially warned articles	\$ 196,812	235,408	\$ 196,419	196,829	\$ 410

Town Operating/Highway Proposed 2020 Budget (cont'd)

REVENUE & EXPENDITURES REPORT PROPOSED FY2021 BUDGET	FY2019 ADOPTED BUDGET	FY2019 ACTUAL	FY2020 ADOPTED BUDGET (7/1/19-6/30/20)	FY2021 PROPOSED BUDGET	Budget Increase (Decrease)
FINANCING, Excluding any specially warned articles	\$ 196,812	\$ 57,178	\$ (0.00)	\$ -	
** NOTES TO FY2019 HIGHWAY REVENUES AND EXPENDITURES					
- Culvert & Paving Grant Revenues and Expenditures					
Culvert Grant Revenue Received	\$ 90,048				
Culvert Expenditures		99,950			
Net Town expense after grant			<u>(9,901.99)</u>		

- Bond Principal and Interest

The town of Brookline issued a General Obligation Bond in the amount of \$200,000 dated December 1, 2010 in order to fund bridge replacement(s). Principal in the amount of \$10,000 is paid annually; interest expense is paid twice yearly. The repayment schedule requires payment on November 15 and May 15 of each year through the year 2030. The unpaid principal balance of the bond as of June 30, 2018 was **\$120,000** and accruable interest thru 2030 was **\$22,881**, excluding effect of any Federal sequestration additions.

The town of Brookline owes so much to the many volunteers who have given of themselves over the years. If you are interested in participating in any of the local groups, serving on a board, or helping out at events, please attend meetings, contact the groups directly, or talk with the Town Clerk.

Town Employees' Compensation

TOWN EMPLOYEES' COMPENSATION - Cash Basis 07/01/18 - 06/30/19

AUDITORS

TOTAL \$ -

LISTERS

GOKEY, DONALD \$ 131.25
 OMAND, MARSHA \$ 1,211.25
 GOKEY, SHEILA \$ 843.75
TOTAL \$ 2,186.25

SELECTBOARD

JONES, DAVID \$ 1,200.00
 MAGGIO, DOROTHY \$ 1,750.00
 MELLO, BRUCE \$ 1,200.00
 TANZA, GWENDOLYN \$ 1,200.00
 WEBB, CHRISTIAN \$ 1,200.00
TOTAL \$ 6,550.00

CLERK OF THE SELECTBOARD

BARUS, PETER \$ 900.00
 MAGGIO, DOROTHY \$ 75.00
TOTAL \$ 900.00

ELECTION OFFICIALS

TANZA, GUY \$ 819.63
 TANZA, GWENDOLYN \$ 472.50
TOTAL \$ 1,292.13

TOWN CLERK

TANZA, GUY \$ 21,557.13
TOTAL \$ 21,557.13

ASSISTANT TOWN CLERK

TANZA, GWENDOLYN \$ 7,290.00
TOTAL \$ 7,290.00

DELINQUENT TAX COLLECTOR

TANZA, GUY \$ 2,073.75
TOTAL \$ 2,073.75

TREASURER-TAX COLLECTOR

ZWICK, SOMARA \$ 6,408.92
 NYSTROM, DANIELA \$ 1,505.96
TOTAL \$ 7,914.88

ASSISTANT TREASURER

SIROIS, LOUISE \$ 1,014.50
 TANZA, GUY \$ 1,530.63
 TATTERSALL, MARIE \$ 213.50
 WISWALL, SARA \$ 2,482.50
TOTAL \$ 5,241.13

HIGHWAY

BILLS, EVERETT \$ 1,037.00
 BILLS, MARK \$ 15,035.50
TOTAL \$ 16,072.50

ANIMAL CONTROL OFFICER

MAGGIO, DOROTHY \$ 500.00

Brookline Estimated Tax Rates (2020-2021)

	Proposed Budget FY/2021	Proposed Rates FY2021	Adopted Rates FY2020	Adopted Rates FY2019	FY20 - FY21 Increase (decrease)
Municipal Grand List (as billed FY19-20 Grand List) FY21 estimated	\$ 711,585		703,377	\$ 708,967	
<u>Operations To Be Voted - Proposed FY 2021 Budget</u>					
Town office operations (General fund)	125,047	0.1757	0.1780	0.2017	(0.0023)
Less FY2019 general fund surplus applied	(23,484)	-0.0330	0.0000	0.0000	(0.0330)
	101,563	0.1427	0.1780	0.2017	(0.0353)
Highway fund operations	157,679	0.2216	0.2250	0.2236	(0.0034)
Total annual operations taxes to be warned & voted	\$ 259,242	0.3643	0.4030	0.4253	(0.0387)
<u>Special Articles to be voted - FY2021(FY 18 shown for Adopted)</u>					
Gen. Fd - Appropriations	\$ 5,906	0.0083	0.0087	0.0088	(0.0004)
Gen Fd - New Appropriation Requests	750	0.0011	-	0.0001	0.0011
Subtotal - All Appropriations to be Voted/Voted	6,656	0.0094	0.0087	0.0089	0.0007
Recycling Services	22,000	0.0309	0.0256	-	0.0053
Highway - Equipment /Town Shed/ Other	-	-	-	0.0000	-
Total FY21 Special articles	28,656	0.0403	0.0343	0.0089	0.0060
Total Municipal taxes to be voted including special articles	287,898	0.4046	0.4373	0.4342	(0.0327)
Total Municipal taxes to be raised before local exemption	\$ 287,898	0.4046	0.4373	0.4342	(0.0327)
<u>Local Exemption(s)</u>					
Veterans (6000 x 1.7983)(Education)(not-voted)estimated rate (60,000 x .01 x res. Tax rate estimated)	10,790	0.0152	0.0015	0.0008	0.0137
TOTAL MUNICIPAL TAXES/RATE to be raised	298,688	0.4198	0.4388	0.4350	(0.0190)
TOTAL MUNICIPAL TAXES/RATE to be raised	\$ 298,688	0.4198	0.4388	0.4350	\$ (0.0190)

Brookline Consolidated Balance Sheet FY 2019

Town of Brookline Consolidated Balance Sheet For the Year Ended June 30, 2019

Assets	Brookline		Historical -		Community Fund	Cemetery	Total
	General Fund	Highway	Meetinghouse	Loan/Rehab			
Cash held in Separate Bank Accounts	38,081	156,685					198,417
Cash held in Money Market - Multi Funds	9,302		23,266		2,730	32,385	73,239
Town Office Cash Drawer	32						32
Due From Other Funds	2,938						3,138
Municipal Revenues Receivable							
State Grants/Federal Revenue Receivable							
Fundraising Revenues Receivable							
Delinquent Education Taxes Receivable	3,299						3,299
Total Assets	53,652	156,685	23,266	-	2,730	32,385	278,125
Liabilities							
Accounts Payable & Accrued Expenses	8,181						8,181
License fees payable to State	55						55
Property Tax Overpayments Payable	1,891						1,891
Due to Other Funds	200	2,938					3,138
Total Liabilities	10,327	2,938	-	-	-	-	13,265
Fund Balances							
Unreserved/Unrestricted Funds	23,485					2,872	26,357
Reserved/Restricted Funds	18,839	153,747	23,266		2,730	32,385	237,502
Total Fund Balances	42,324	153,747	23,266	-	2,730	32,385	263,859
Total Liability and Fund Balances	52,651	156,685	23,266	-	2,730	32,385	277,124
Fund Percentage of Consolidated Total	19%	57%	8%	0%	1%	12%	100%
Fund Balances as of June 30, 2018	18,839	96,570	20,660	938	5,402	31,296	186,761
Plus Annual Revenues	176,550	292,585	2,887		628	2,934	491,757
Less Annual Expenses	(153,065)	(235,408)	(282)	(938)	(3,300)	(1,845)	(414,659)
Fund Balances as of June 30, 2019	42,324	153,747	23,266	-	2,730	32,385	263,859

Notes to Balance Sheet:

- All amounts are rounded to the nearest \$1.00
- Interest income earned on Money Market account - Multi Funds is allocated to each fund based on its pro-rata share of monthly balance
- Reserved and/or Restricted fund amounts in the General Fund are for restoration of records, state funds received for listers education and reserves established by town vote: Audit, Abatements, Capital equipment, and other expense as voted. All Highway Funds are restricted to use of Highway operations. See additional report of Highway Fund Detail
- Reserved and/or Restricted fund amounts in the Highway Fund includes bond revenues received for bridge reconstruction and special amounts voted by town for paving/retreatment, bridges/culverts, equipment, and other expense as voted. All Highway Funds are restricted to use of Highway operations. See additional report of Highway Fund Detail
- Community Group funds are available for community projects. Application for funds are reviewed by Selectboard
- All Brookline Meeting House (BMH) funds are reserved for BMH only. A donor restricted gift of \$1,000 for kitchen improvement is included in the fund balance as of year end.
- All Cemetery Funds are restricted to that fund. A donor restricted gift of \$1,000 is included in the fund balance as of year end.
- All other Town Funds allocated are reserved for use in respective fund as specified either by State law/rule or by Selectboard/Town vote.

Highway Fund Balance Analysis as of June 30, 2019

Highway Fund Balance analysis as of June 30, 2019 (Showing Two Year Analysis)

	Paving/ Retreatmt	Highway Equipment	Grader Repair/Replac ement	Bridges & Culverts	Bond Principal and Interest	Undesignated Highway	Total Highway Fund
2018 Revenues:							
Unrestricted Revenues - Budgeted by Line item	30,000	4,000	1,200	9,500		97,797.23	142,497
Grant Revenues - State Highway Aid	38,410	-	-	-	14,534	-	38,410
Bond Principal and Interest Budgeted							14,534
Total Revenues	\$ 68,410	\$ 4,000	\$ 1,200	\$ 9,500	\$ 14,534	\$ 97,797.23	\$ 195,442
Less:							
2018 Cash Expenditures	-144,493	-1,563	-	-10,269	-14,534	-166,204	-337,063
Subtotal Balance as of 6/30/2018	\$ 70,023	\$ 41,035	\$ 6,720	\$ 72,108	\$ -	\$ (93,315)	\$ 96,570
Pro-rata allocation of Undesignated net deficit in fund							
Balance as of 6/30/2018 after Allocation	\$ (34,411.22)	\$ (20,165.80)	\$ (3,302.40)	\$ (35,435.98)	\$ -	\$ 93,315	\$ -
Plus:							
2019 Revenues:							
Unrestricted Revenues - Budgeted by Line item	30,000	4,000	-	7,500		103,072.36	144,572
Grant Revenues - State Highway Aid	38,412						38,412
Grant Revenues - Better Back Roads & Culvert	5,300			90,048			95,348
Bond Principal and Interest Budgeted					14,253		14,253
Total Revenues	\$ 73,711.97	\$ 4,000.00	\$ -	\$ 97,548.01	\$ 14,253.00	\$ 103,072.36	\$ 292,585.34
Less:							
201 Cash Expenditures	(300.00)	(1,463.22)	-	(100,277.83)	(14,228.47)	(119,138.07)	(235,407.59)
Subtotal Balance as of 6/30/2019	\$ 109,024	\$ 23,406	\$ 3,418	\$ 33,942	\$ 25	\$ (16,066)	\$ 153,748

2018 Revenues:
Unrestricted Revenues - Budgeted by Line item
Grant Revenues - State Highway Aid
Bond Principal and Interest Budgeted

Total Revenues
Less:
2018 Cash Expenditures
Subtotal Balance as of 6/30/2018

Pro-rata allocation of Undesignated net deficit in fund
Balance as of 6/30/2018 after Allocation

Plus:
2019 Revenues:
Unrestricted Revenues - Budgeted by Line item
Grant Revenues - State Highway Aid
Grant Revenues - Better Back Roads & Culvert
Bond Principal and Interest Budgeted

Total Revenues
Less:
201 Cash Expenditures
Subtotal Balance as of 6/30/2019

- all amounts rounded to nearest \$1
- A Better Roads Grant awarded during the prior year was received in FY2019 as sho

2019 Meetinghouse & School Building Funds

Brookline Meetinghouse Fund - Revenue and Expenditures as of June 30, 2019

FISCAL YEAR REVENUES - Cash Basis

Donations - Undesignated		\$ 2,867.00
Donations - Windows Restoration		
Foundation Grants		-
Rehab Fund - Town Voted match		-
Net Fundraising Revenues:		
Fundraising Sales	\$ -	
Fundraising Expenditures	-	
Interest earned		20.48
TOTAL REVENUE		\$ 2,887

FISCAL YEAR EXPENDITURES

Building Maintenance		225
Fuel		57
Structural Restoration:		-
TOTAL EXPENDITURES		\$ 282
NET INCREASE (DECREASE) IN FUND BALANCE		\$ 2,606

Brookline Elementary School Building Fund - Revenue And Expenditures as of June 30, 2019

FISCAL YEAR REVENUES

Rental Revenues - SLDC		\$ 15,914
Interest earned		1
TOTAL REVENUE		\$ 15,915

FISCAL YEAR EXPENDITURES

Maintenance & Building Improvements, including Supplies		14,509
Water Testing		1,135
Fire Alarm Maintenance, includes 1 Phone line		586
Legal notice/Advertisement		
Building Insurance		1,936
Town Employee Labor Costs		1,115
TOTAL EXPENDITURES		\$ 19,282
NET INCREASE (DECREASE) IN FUND BALANCE		\$ (3,367)

Vital Records

BIRTHS/ADOPTIONS

DATE	NAME OF CHILD	SEX	PARENTS
April 3, 2019	Graham Preston Ezequelle	M	Mallory Buxton McDonnell Ezequelle Charles Daniel Ezequelle
December 28, 2019	Joshua Quinn Collins	M	Rashema Ketesha Manderson Collins Justin Quinn Collins

MARRIAGES

DATE	BRIDE	GROOM	PLACE
February 9, 2019.....	Taylor Courtney Lucic	Kurtis Alexander Martel.....	Chittenden, VT
March 16, 2019.....	Laura May Flood.....	Theodore Harold Edson, Jr.	Brattleboro, VT
May 26, 2019	Christy Ann Benoit-Toppin	Patrick Joseph Williams.....	Newfane, VT
August 31, 2019.....	Nancy Lyn Gero.....	Edward John Zuroms.....	Brattleboro, VT
September 21, 2019	Elizabeth Lucille Ballantine	Harrison George Bovat.....	Brookline, VT

DEATHS

DATE	NAME	AGE
March 1, 2019.....	Jennifer Lynn McNary.....	51
October 13, 2019	Lucinda Dale Reynolds	76
December 26, 2019.....	Jean A. Cerbo	80

Delinquent Tax Report as of December 31, 2019

The Town of Brookline is very pleased to report that there are no delinquent taxes as of December 31, 2019.

Regulations Governing Dog Ownership

All dogs or wolf-hybrids six (6) months or older must be licensed by April 1, 2020.

Fees are as follows:

<u>Before April 1, 2020</u>	<u>After April 1, 2020</u>
Spayed/Neutered or wolf-hybrid..... 9.00	Spayed/Neutered or wolf-hybrid..... 11.00
Unneutered dog or wolf-hybrid 13.00	Unneutered dog or wolf-hybrid 17.00

These fees include \$5.00 that is sent to the State: \$1.00 goes to the State Rabies Program and \$4.00 goes to the State's Spay/Neutering Program.

For any dog not licensed by May 30, 2020 the owner will be charged a \$50.00 fine per animal, according to the Brookline Dog Ordinance. A copy of the ordinance is on file at the Town Office.

Dogs or wolf-hybrids over 3 months of age shall be vaccinated against rabies. The initial vaccination shall be valid for 12 months. Within 9-12 months of the initial vaccination the animal shall receive a booster that will be valid for 36 months. A copy of the rabies certificate will be given to the Town Clerk upon licensing the animal.

There will be a Rabies Clinic at the NewBrook Fire Department, Route 30, Newfane, VT, on March 14, 2020 from 10:00 a.m. to 1:00 p.m. All animals must be either on a leash or in a cage.

The following is a summary of the fees collected in 2019 by the Town of Brookline.

	<u>Qty</u>	<u>Town</u>	<u>State</u>	<u>Late Fees</u>	<u>Total</u>
Spayed	53	212.00	265.00	12.00	489.00
Neutered	51	204.00	255.00	8.00	467.00
Male	11	88.00	55.00	4.00	147.00
Female	13	104.00	65.00	16.00	185.00
<hr/>					
Total	128	\$608.00	\$640.00	\$40.00	\$1,288.00

RABIES ALERT

Rabies is a disease that can kill animals and people.

- Vermont law requires rabies shots for all CATS and DOGS
- Rabies shots help protect pets and pet owners from rabies.
- Enjoy wildlife from a safe distance. Remember, rabid animals have been found in all Vermont counties.

Questions?

Call the Vermont Rabies Hotline: 1.800.472.2437

Town of Brookline
P.O. Box 403
734 Grassy Brook Road
Brookline, Vermont 05345