



# **Board of Nursing**

## **Office of Professional Regulation, Vermont Secretary of State**

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<https://sos.vermont.gov/opr/>

### **AMENDED MINUTES**

**June 12, 2023**  
**Remote Meeting**

1. **Call to Order:** The meeting was called to order at 9:00 a.m. by the Chair, Jennifer Laurent.

**Board members present:** William “Jamie” Floyd, Kelly Sinclair, Matthew Choate, Jennifer Lyon, Luana Tredwell, Ginger Gillette-Kent, Daniel Coane and Deborah Belcher.

**Absent:** Krystal Bernier

**Staff members present:** Shiela Boni, Nursing Board Executive Officer; Carrie Phillips, Pharmacy Executive Officer; Lauren Layman, Board Counsel; Noura Eltabbakh, General Counsel; Emily Trudeau, General Counsel, Kristin Donnelly, Case Manager; Julie Bowen, Docket Clerk; Tara Grenier, Chief Licensing Administrator, Corrine Reynolds, Licensing Administrator; Kamanie Sweet, Licensing Administrator; Michelle Lavoie, Licensing Administrator, Laticia Garcia, Enforcement Licensing Administrator; Kris Bowdish, OPR Deputy Chief Investigator; Shawn McGarvin, Investigator; Michael Desjardins, Investigator; Shawn McGarvin, Investigator.

**Prosecuting Attorneys:** Jennifer Colin, Rachel Heath, and Ultan Doyle.

**Guests:** Robert Kuyon and Kevin Sheasgreen

2. **Approval of Minutes from May 8, 2023**

Daniel Coane moved to approve the minutes of the May 8, 2023, with the correction to the spelling of Jennifer Lyon, William “Jamie” Floyd seconded, the motion passed unanimously, and Jennifer Laurent abstained.

3. **Executive Officer Report**

Shiela Boni shared Excel Testing is a 2<sup>nd</sup> LNA testing company for LNA exams. Update on LNA clinical exam: a letter was sent to Senator Sanders & US Health Committee requesting removal of the LNA clinical exam. Staffer requested a waiver to temporary remove the clinical part of the LNA exam. She will keep us posted.

RN outreach to RN’s that have not renewed; letting them know the new renewal pathways.

#### 4. Discipline Hearings

- 2023-2 – *In re: Robert Kuyon, Uncontested Hearing*
  - The matter was heard on the record. Matthew Choate made the motion, seconded by Jennifer Lyon, to move into deliberative session at 9:27 am. and returned at 10:01 am. Daniel Coane moved to accept the states order pursuant to terms to be set out in a written Order, Kelly Sinclair seconded. The motion did not pass: 5 voted “No” Jennifer Lyon, Matthew Choate, Ginger Gillette-Kent, Luana Tredwell & Deb Belcher & 2 voted “Yes” Daniel Coane & Kelly Sinclair. Request to move to a formal hearing. William “Jamie” Floyd recused from the hearing and vote.
- 2023-82 – *In re: Kevin Sheasgreen, Stipulation and Consent Order*
  - The matter was heard on the record. Matthew Choate moved to accept the order, seconded by William “Jamie: Floyd. The motion passed unanimously.
- 20223-48 & 49 – *In re: Guide Mbou Foffou, Stipulation and Consent Order*
  - The matter was heard on the record. Daniel Coane, moved to accept the order, Jennifer Lyon seconded. The motion passed unanimously.
- 2023-38 – *In re: Alexandria Archie, Proposed Default Order*
  - After review, Matthew Choate moved to accept the order, Luana Tredwell seconded. The motion passed unanimously.
- 2023-25 – *In re: Heidi Smith, Default Order*
  - After review, William “Jamie” Floyd moved to accept the order, Luana Tredwell seconded. The motion passed unanimously.
- 2022-28 – *In re: Christine Strobl, Modification Stipulation and Consent Order*
  - After review, Jennifer Lyon moved to accept the order, Matthew Choate seconded. The motion passed unanimously.
- 2018-10 – *In re: Sarah Appletree, Removal of Conditions*
  - After review, William “Jamie” Floyd moved to accept the order, Daniel Coane seconded. The motion passed unanimously.

#### 5. Other Business

Shiela Boni:

- Board Member Selection for the August NCSBN Annual Meeting. Jennifer Lyon and Ginger Gillette-Kent offered to attend, and the results of the coin toss was that Ginger would be the delegate.

- Daniel Coane motioned to approve for Ginger Gillette-Kent and Jennifer Lyon attend the NCSBN meeting. William “Jamie” Floyd seconded. The motion passed unanimously.
- Discussed 2023 School of Nursing Annual Report. The board requested a revision be made to the Annual Report. William “Jamie” Floyd motioned to move goals below signature for 2023 School of Nursing Annual Report, Daniel Coane seconded.
- OPR will be getting renovations starting in July 2023 for 3 months; hopefully the October 2023 meeting can be held in the new conference room.
- NCSBN staff will be attending Nursing Board meeting in either October or November of 2023.
- Discussion about Lisa Trubin requesting re-activation of lapse LNA. Shiela will follow up with some questions that the board has for Lisa.
- Position Statements: Consider retiring position statements that are posted on the web. Daniel Coane motioned to retire position statements that are in the new rules, William “Jamie” Floyd seconded.

## **6. Public Comment**

None.

## **Adjournment**

There being no additional business, Jennifer Laurent adjourned the meeting at 11:16 a.m.

Next Scheduled Meeting – July 10, 2023 at 9:00 am.  
Please check the office [website](#) for updates.