

ANNUAL REPORT
TOWN OF PANTON, VERMONT
CHARTERED 1761



YEAR ENDING DECEMBER 31, 2021

FISCAL YEAR ENDING JUNE 30, 2021

Panton Informational Town Meeting, February 28, 2022, 7:00 p.m.

Via Zoom: <https://tinyurl.com/22PantonTownMtg>

By phone dial: (929) 205-6099, Meeting ID: 839 5031 3723, no passcode required.

Voting March 1, 2022

8:00 a.m. - 7:00 p.m. Town Hall 2nd Floor

Report available at www.pantonvt.us.

Printed reports available at the Town Clerk's Office.

TOWN OF PANTON WEBSITE www.pantonvt.us

TOWN OFFICE HOURS

Monday - Thursday 8:00 am – 5:00 pm

Closed for lunch daily from 12:30 p.m. to 1:30 p.m.

(Any change in hours can be found at www.pantonvt.us.)

TELEPHONE NUMBERS

Town Office 475-2333

Town Garage 475-2085

OFFICE CLOSED ON THE FOLLOWING HOLIDAYS

New Year's Day President's Day Memorial Day Independence Day Labor Day

Columbus Day Veterans Day Thanksgiving Day Christmas Day

SELECTBOARD MEETING

Monthly on the 2nd & 4th Tuesday at 5:30 p.m.

DEVELOPMENT REVIEW BOARD/PLANNING COMMISSION MEETING

Monthly on the 2nd Thursday at 5:30 p.m.

EMERGENCY NUMBERS

Fire, Rescue, and Police – **911***

*** Calling from a cell phone will put you in touch with emergency dispatch in New York. Make sure to tell them you're in Vermont.**

NON-EMERGENCY NUMBERS

Addison County Sheriff Department 388-2981

Vergennes Area Rescue Squad 877-3683

Vergennes Fire Department 877-3201

Vergennes Police Department 877-2201

Vermont State Police 388-4919

DEDICATION TO KIRSTEN DE LA CRUZ



Panton's Selectboard dedicates the 2021 Town of Panton Annual Report to Kirsten De La Cruz for her ongoing dedication to making Panton a great place to live.

A native Vermonter, Kirsten moved to Panton in 1995 and has raised her six children here. She demonstrated her passion for the community and education early on, running a daycare out of her Panton home, where she welcomed many community families.

In 2005, Kirsten joined the Panton Development Review Board and Planning Commission (DRB/PC). She has been a strong voice for maintaining Panton's agricultural heritage in balance with residential-only use. As a member of the DRB/PC, Kirsten helped shape the Panton Town Plan for 2017-2025 from inception to its adoption in 2019. Kirsten is committed to ensuring Panton remains a friendly, neighborly community.

When Panton needed a representative to the Addison Northwest School District (ANWSD), Kirsten stepped into the role in the winter of 2020. She then ran successfully for election in 2021. Kirsten also serves on the ANWSD Facilities Committee.

Kirsten was raised in Ferrisburgh and Vergennes and graduated from Vergennes Union High School. She has been the President of the VUHS Booster Club since 2017. You can often find Kirsten running the concession stands during sporting events.

Kirsten and her husband, Juan, own and operate a small family farm where they raise beef, pork, lamb, goat, chicken, and eggs. Working alongside her husband, Kirsten also owns and operates a meat processing business called Otter Creek Custom Meat Processing.

Kirsten, we are grateful for your ongoing dedication to the Panton community. You are appreciated and we are pleased to present you with this well-deserved recognition.

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Town Officers

| <u>Elected Officers</u> | <u>Name</u> | <u>Term Expires</u> |
|---|------------------------------|---------------------|
| Moderator | Jason Fearon (appointed) | 2022 |
| Selectboard (3-year term) | Howard Hall - Chair | 2022 |
| | Teresa Smith – Vice Chair | 2024 |
| | Zachary Weaver | 2023 |
| Board of Listers (3-year term) | David Sullivan | 2022 |
| | Chris Morris (appointed) | 2022 |
| | Vacant | 2023 |
| Board of Auditors (3-year term) | Vacant | 2023 |
| | Bob Groff | 2024 |
| | Vacant | 2022 |
| Constable | Nathan Barcomb | 2022 |
| Dog Warden | Megan Vorsteveld | 2022 |
| Water Commissioners Panton Water District (3-year term) | Chris Cook | 2022 |
| | Meddie Perry | 2023 |
| | Sean Willerford | 2024 |
| Justice of the Peace (2-year term) | Gretchen Bailey | 2023 |
| | James Dayton | 2023 |
| | Diana Raphael | 2023 |
| | J. Paul Sokal | 2023 |
| | Paula Moore | 2023 |
| Addison Northwest School District Board Representative | Kirsten De La Cruz (interim) | 2023 |
| <u>Appointed Officers</u> | <u>Name</u> | <u>Term Expires</u> |
| Design Review Board/ Planning Commission (3-year term) | (David Raphael) | 2022 |
| | Mary Rudd – Vice Chair | 2022 |
| | Bethanie Brady Farrell | 2022 |
| | Kirsten De La Cruz | 2023 |
| | Bob Hartenstein | 2023 |
| | Anna Hopper - Secretary | 2023 |
| | Bradley Dewey | 2024 |
| Addison County Regional Planning Representative | James Dayton | 2021 |
| | Vacant (Alternate) | 2021 |
| Addison County Solid Waste Rep | J Paul Sokal | 2021 |
| | Todd Presson (Alternate) | 2021 |

| | | |
|--|--------------------------------|--------------|
| Tree Warden | (David Raphael) | 2022 |
| Emergency Management Coordinator | Bob Groff | 2022 |
| Civil Defense | Select Board | |
| Town 911 Coordinator | J Paul Sokol | 2022 |
| Green-Up Day Chair | Louise Giovanella | 2022 |
| Co-Chair | Paula Moore | 2022 |
| Town Health Officer | Geoffrey Nelson | 2023 |
| ACRPC Transportation Advisory Committee | (David Raphael) Howard Hall | 2022 2022 |
| Town Fire Warden (appointed by the state) | Matt Fraley | 2026 |

Town Officials

| | |
|--------------------------------|------------------|
| Town Clerk/Treasurer | Maggie McCormick |
| Assistant Town Clerk/Treasurer | Suzanne Snyder |
| Delinquent Tax Collector | Barbara Fleming |
| Zoning Administrator | David Martini |
| Road Foreman | Rick Cloutier |
| Road Crew | Chris Dion |



Town of Panton Chartered 1761

3176 Jersey Street • Panton, VT 05491-9331

Ph: 802.475.2333 • Fax: 802.475.2785

Town of Panton Annual Meeting Minutes Monday, March 1, 2021

Attendance via Zoom: Selectboard Chair Howard Hall, Selectboard Vice-Chair Teresa Smith, Selectboard Member Zachary Weaver, Moderator Eric Carter, Technology Moderator David Sullivan, Emergency Management Coordinator Bob Groff, ANWSD School Board Interim Representative Kirsten De La Cruz, State Representative Diane Lanpher, State Representative Matthew Birong Jr., Town Clerk-Treasurer Maggie McCormick

Howard Hall called the meeting to order at 6:36 p.m. and gave the floor to the Moderator, Eric Carter.

Eric welcomed all participants and acknowledged the challenges Covid-19 has created over the past year.

Eric led participants in the Pledge of Allegiance.

Eric informed attendees that the Town Articles and the Town Report would be used as the agenda and that the meeting would follow Robert's Rules of Order. He went over how to be recognized to speak via Zoom and asked that all introduce themselves and speak clearly when given the floor.

Eric reminded everyone that all articles would be voted by Australian Ballot on Tuesday, so the meeting would be discussion only and no motions or amendments would be made.

Eric recognized State Representative Diane Lanpher: Rep. Lanpher thanked the Town for the opportunity to participate in Panton's Town Meeting and her re-election in November 2020. She discussed Vermont's rapid early response to Covid-19 and stated the legislature continues to work remotely to address the health and economic consequences of the pandemic. Vermont's state budget is healthy due to federal support. As head of the Transportation Committee, she is working with the committee to support town Class 2 highways and structures. Communication fostered through VLCT has given the committee good information on which towns need help and how. Rep. Lanpher also relayed that the US Senate is working on additional Covid relief.

Eric recognized State Representative Matthew Birong: Rep. Birong shared a link to the Link to VT Legislature Town Report. He shared his varied and broad experience with the Housing, Military and General Committee. This year, he is working on the federal aid component of the CARES Act with emphasis on emergency housing initiatives for homeless. In response to Covid-19, Vermont established its Everyone Eats program last spring. Area restaurants are using their existing infrastructure to feed people facing food insecurity. Bar Antidote in Vergennes was among the first hubs in Vermont. Vermont Eats has many partnerships with state agencies and over 60,000 meals have been served. The program requires that at least 10% of ingredients from local makers. Vermont's success has led neighboring states to ask for

guidance to put similar programs in place. Work is beginning with Vermont's hospitality industry to simply regulations for liquor service, consumption, and licensing.

Eric recognized State Senator Christopher Bray: Senator Bray stated the legislators left the State House on March 15, 2020, to work remotely and expects to finish this year remotely as well. He looks forward to being in the same room with his colleagues and constituents again. Senator Bray conveyed Senator Claire Ayer's regrets that she could not attend Pantan's town meeting. In his role on the Government Operations Committee, he has been working to ensure that state and municipal business is conducted according to the law while conducting meetings, votes, and signing documents remotely. Senator Bray also discussed concerns over clean water and PCB safety in Vermont schools. Senator Bray is Chair of the Committee of Natural Resources and Energy. He recognized that Efficiency Vermont has been operational for 20 years and has realized \$2.48M in energy savings. The Committee has an effort underway to set up an efficiency program for heating. He closed by thanking the town residents and wishing everyone stay well.

Questions: None.

Eric thanked Representative Lanpher, Representative Birong, and Senator Bray.

Eric asked attendees to open the Town Report, acknowledged the dedication to David Raphael, and thanked him for all he has done and continues to do for Pantan. David Raphael thanked the Town for the honor and recognized all who make Pantan a great place to live.

Eric directed participants to Page 29 of the Town Report and called for moment of silence for those Pantan residents who passed in the last year.

Eric asked any new Pantan residents to identify themselves. Eric acknowledged and welcomed Juliana Saehring and Catharine Hays and told them Pantan is "ready to put them to work" on Town committees.

Eric explained he would read each Article and ask for discussion.

ARTICLE 1: To elect a Moderator for the 2022 Annual Town Meeting: No discussion. ARTICLE 2: To hear the reports of the Town Officers.

Eric noted that this is the one article that needs a motion and a vote, and would be done as well as possible over Zoom, listening for Ayes and Nays.

To hear the reports of the Town Officers: Paula Moore moved to hear the reports of the Town Officers. Sharon Ashcraft seconded. Eric asked if there was any discussion and hearing none, asked all to be unmuted: All in favor, the motion carried.

Eric let attendees know that Town Officer reports would begin with the Selectboard report, which is on page 18 of the Town report. Eric acknowledged Teresa Smith.

Teresa: None of us could have imagined a year like 2020. The Selectboard and staff worked together to conduct the August primary and the November elections at the Town Garage while keeping everyone protected and safe. Teresa recounted Selectboard accomplishments over the past year as documented on pages 18 and 19 in the 2020 Town Report. Teresa concluded by thanking the many Pantan residents who volunteer their time to the Town and the Town's employees.

Eric thanked Teresa and opened the floor to questions. There were none.

Eric gave the floor to Howard Hall who reported on Green Mountain Power's solar microgrid "islanding" project which will provide electricity if the standard electric grid is down. The project will initially encompass the Town Hall and Town Garage, as well as approximately 50 residences in the area around those two buildings, with expansion expected.

Eric thanked Howard.

Eric recognized Tom and Irena Morgan: Tom was appreciative of the work on grid.

Eric recognized Diana and David Raphael: David informed the meeting that GMP will augment and improve the landscaping around the solar field starting this spring.

Eric asked for additional questions or comments for the Selectboard or on anything in the Town Report. There were none.

Eric stated Articles 3 through 23 are for discussion only tonight. VOTE TO BE TAKEN BY AUSTRALIAN BALLOT ON TUESDAY, MARCH 2, 2021, BETWEEN 10:00 A.M. AND 7:00 P.M. AT PANTON TOWN HALL, SECOND FLOOR:

Eric explained that election laws allow candidates to speak at the Panton Town Meeting because it is not the same day as the election and after reading each office to be elected, he would give any candidate who wished to speak a few minutes to do so.

ARTICLE 3: To elect the following officers by Australian Ballot:

Moderator, 1 year (2021-2022): No discussion.

Selectboard Member, 3 years. Eric gave incumbent Teresa Smith the floor.

Teresa stated that while she was excited to have another candidate running for Selectboard, she wants to keep the job. She detailed her enthusiasm for living in Panton, along with qualifications that she brings to the position, especially budget development due to her math background, experience with how government works, knowledge of learning and teaching, and a collaborative mindset. She stated she wants to make sure all Panton voices are heard, and that she, Howard, and Zach reviewed the budget line by line resulting in a 2.2% budget reduction this year. She added that the current Selectboard members work well together and complement each other.

Eric thanked Teresa and gave the floor to candidate Megan Vorsteveld.

Megan detailed her background growing up in Panton on a family dairy farm raising cows where she currently works full time. She is also a part time student pursuing business and veterinarian degrees. She decided to run for Selectboard because she wants to become more involved with her town and create a larger community voice. In her experience as dog warden, she learned that some residents do not feel fully heard and wants to ensure residents' thoughts and ideas are heard. She acknowledged she has a lot to learn and cited her strong work ethic, organization skills, and ability to listen and learn as strengths she would bring to the job. She also thanked the current Selectboard for their work.

Eric thanked Megan and asked for questions or comments on the Selectboard position. There were none.

Lister, 3 year: No discussion.

Auditor, 3 year: Eric recognized incumbent Auditor Bob Groff. Bob said that auditing is fun, and the state provides great training and checklists. He encouraged anyone with interest to step forward.

Auditor, 3 year, to fill remaining 2 years of 3-year term: No discussion.

Auditor, 3 year, to fill remaining 1 year of 3-year term: No discussion.

Constable, 1 year: No discussion.

Dog Warden, 1 year: Eric recognized incumbent Megan Vorsteveld who said she really enjoyed her past year working with the Townspeople and their animals and would like to continue as Dog Warden.

Water Commissioner, 3 year: No discussion.

ANWSD Board Representative, 3 year, to fill remaining 2 years of 3-year term: Eric recognized Kirsten De La Cruz. Kirsten introduced herself as a graduate of Vergennes Union High School and mother of six, three of whom have graduated; the other three are in 11th grade, 6th grade, and 3rd grade. She is heavily involved in the community, including serving on the Pantton Development Review Board since 2005, Chairing the Vergennes Governor Booster Club, and DUS Community Group Board. Living in Pantton and not having our own town [school], feels it is important that Pantton has a voice on the Board. She understands residents' concerns about high taxes as well as the importance of quality education. By being on the school board, she wants to help figure out our schools' very complicated future and wants residents to feel free to reach out to her.

Eric thanked Kirsten and asked for further comment. There were none. Eric closed Article 3.

ARTICLE 4: Shall the voters appropriate the following sums which shall be raised by taxes, to be placed in the Town Reserve Fund accounts as noted:

| <u>Fund</u> | <u>Amount</u> |
|--------------------------------|----------------|
| Digitization Fund | \$2,000 |
| Highway Capital Equipment Fund | \$20,000 |
| Highway Capital Project Fund | \$20,000 |
| Reappraisal Fund | \$2,000 |
| Tire Fund | \$2,000 |
| Rainy Day Reserve | <u>\$4,500</u> |
| Total | \$50,500 |

Eric recognized Howard Hall who stated that all the reserve funds are essential and pointed out that the Selectboard felt that the Town Hall Restoration Fund balance was sufficient and therefore was not requesting additional funding this year. Howard gave the example that grader tires are \$2000.00 each and that the Town works to save for new trucks and/or equipment, as well as keep the Rainy-Day Fund balance at 7% of overall budget and would appreciate voters' support of these appropriations.

Eric recognized Bob Groff who explained that as auditor he saw the work the Selectboard did on the budget and reviewing the Reserve Funds. He reiterated that these funds are very important to the Town and recommended voters support these funds.

ARTICLE 5: Shall the voters adopt the proposed Fiscal Year 2022 (July 1, 2021, to June 30, 2022) General Fund Operating Budget in the amount of \$744,375 of which \$585,197 shall be

raised by taxes and \$104,178 by non-tax revenue? (\$55,000 FY20 Surplus)

Eric noted that the proposed budget starts on Page 10.

Eric recognized Teresa who directed voters to places where line items were reduced. She highlighted ways the Selectboard was able to recognize reductions. She stated that Covid-19 had restricted spending, health insurance savings were realized by changing plans and reduced costs for new town clerk, and not requesting additional funds for Town Hall Building Maintenance Fund. She pointed out that the payment for the salt shed and equipment barn is included in the proposed budget.

Eric recognized Bob Groff who stated he attended all the budget meetings and believed that the Selectboard, Clerk-Treasurer, and Road Foreman had gone over the budget with a fine-tooth comb, that it contains no pork, and encouraged voters to support the budget.

Eric recognized Howard who apologized for missing the Selectboard's 3-Year Work Plan for the Town, which includes plans for the salt shed and equipment barn, interior and exterior painting at Town Hall as well as refinishing the floor, re-establishing the Town newsletter, pursuing Dead Creek Bridge repair, obtaining a tabulator for counting votes, digitizing town records, continuing education for staff, and investigating ways to save money on the phone system.

Eric recognized Selectboard member Zach Weaver who was in attendance via internet, but Eric had missed acknowledging him.

Eric recognized Catherine Hayes who asked about the design of the salt shed and equipment barn. Eric asked to have that addressed after he got to Article 6.

ARTICLE 6: Shall the voters authorize the Selectboard to acquire a loan to construct a salt shed and an equipment barn at the Town Garage for an amount not to exceed \$270,000.00 to be financed over a period not to exceed 10 years?

Eric recognized Catherine Hayes who asked for background on how the buildings will be designed and how they will look, and the process for determining who will build them.

Teresa answered that salt sheds are a specific design due to corrosive nature of salt and that it would look a lot like the ones in Addison and Vergennes and that the pole barn is simple prefabricated structure.

Eric recognized Derek Matson who asked about the bidding and award process.

Howard answered that there are only two major builders who construct salt sheds for the bid process. The barn is a very basic structure that will probably be bid out to two or three builders.

Eric recognized Stevie Morris who asked how long the existing salt shed has lasted.

Howard explained that the current shed is 40 to 50 years old and that about 25 years ago the shed was lifted and a cement base constructed under it. He expressed concerns for the safety of workers using the shed.

Eric recognized Sharon Ashcraft who asked about the construction materials for the salt shed, confirming the combination of plastic and concrete and that it would look like the one on the road to Bristol.

Howard confirmed the Panton salt shed would look like the one Sharon referenced. Eric asked for further questions and comments. There was no further discussion.

Eric introduced Articles 7 - 22 and noted that none could be changed and that the amounts requested came from the organization making the request.

ARTICLE 7: Shall the voters appropriate \$210 to Addison County Restorative Justice Services, Inc. from the Town funds? No discussion.

ARTICLE 8: Shall the voters appropriate \$800 to Addison County Home Health and Hospice from Town funds? No discussion.

ARTICLE 9: Shall the voters appropriate \$800 to Addison County Parent Child Center from Town funds? No discussion.

ARTICLE 10: Shall the voters appropriate \$691 to Addison County Transit Resources from Town funds? No discussion.

ARTICLE 11: Shall the voters appropriate \$1,000 to Boys & Girls Club of Greater Vergennes from Town funds?

Eric recognized Kat Nelson who introduced herself as the CEO of Boys & Girls Club of Greater Vergennes, stating she took over the role in September and wanted to participate in Panton's meeting to "meet" people that she has not yet had an opportunity to meet. She thanked the community for its tremendous support of the Club and stated that despite the challenges of Covid- 19, the Club provided 25,000 meals with the help of 33 volunteers. She stated that the Club is currently strengthening programs that focus on health and wellness, academic achievement, and character development and good citizenship. The Club will also build summer programs for teens and look to increase its teen membership numbers.

There was no further discussion.

ARTICLE 12: Shall the voters appropriate \$650 to Age Well (Champlain Valley Agency on Aging - CVAA) from Town funds? No discussion.

ARTICLE 13: Shall the voters appropriate \$500 to Counseling Service of Addison County from Town funds? No discussion.

ARTICLE 14: Shall the voters appropriate \$850 to Elderly Services, Inc. from Town funds? No discussion. Eric pointed out that Elderly Services provided a summary of their work that is included on page 33 of the Town Report.

ARTICLE 15: Shall the voters appropriate \$500 to Homeward Bound Animal Welfare Center (Addison County Humane Society) from Town funds? No discussion.

ARTICLE 16: Shall the voters appropriate \$500 to HOPE (Addison County Community Action Group ACCAG) from Town funds? No discussion.

ARTICLE 17: Shall the voters appropriate \$300 to End of Life Services (Hospice Volunteer Services) from Town funds? No discussion.

ARTICLE 18: Shall the voters appropriate \$450 to John Graham Shelter from Town Funds? No discussion.

ARTICLE 19: Shall the voters appropriate \$500 to Open Door Clinic (Community Health Services of Addison County) from Town funds? No discussion.

ARTICLE 20: Shall the voters appropriate \$350 to RSVP (Retired Senior Volunteer Program) from Town funds? No discussion.

ARTICLE 21: Shall the voters appropriate \$600 to WomenSafe from Town funds? No discussion.

ARTICLE 22: Shall the voters appropriate \$250 to Addison County Readers from Town funds? Eric recognized Diana Raphael who stated that this program provides books every month to children from newborn to age 5 across Addison County and urged voters to support this appropriation. No further discussion.

ARTICLE 23: To transact any other non-binding business.

Eric reminded participants that anything discussed would be non-binding.

Eric recognized Sharon Ashcraft who stated it would be useful to voters to have printed information included in the Town Report about the mission and work of the organizations requesting Town funds.

Eric pointed out that each organizations' full contact information is listed on page 33 of the Town Report.

Teresa acknowledged and thanked Sharon for the suggestion. Teresa said that it would be feasible to supply a link to each organization's website in the online version of the Town Report.

Eric recognized Stevie Morris who asked about the rough condition of the Panton Corners signage and the use of Arnold Bay Beach by non-residents and enforcing parking regulations.

Howard answered that the Town Beach is public property open to anyone who wants to use it regardless of residency. The sheriff does patrol the parking, the constable is authorized to issue tickets, and the Town has towed a couple of vehicles. If residents see problems, please call the police. He further stated that the Selectboard will discuss the Panton Corners signage, some of which is antique, with the road foreman.

Howard also acknowledged Barbara Fleming's great work in collecting delinquent taxes. Current delinquent taxes are at a mere \$58.62.

Eric recognized David Raphael who stated that in the 40+ years the Town has controlled the Arnold Bay beach it has been open to the public and the Town wants to keep it that way. David noted that the Town has received a grant to initiate a planning study for parking there. David also plans to solicit residents' feedback and hold open meetings on future improvements at Arnold Bay. David recognized the work of road foreman Rick Cloutier and the Vorsteveld family on the Arnold Bay beach this past summer.

Eric recognized Paul Sokal who commended the Selectboard for protecting town assets for the public, including South Road and Turkey Lane.

Eric recognized Sharon Ashcraft who asked for clarification on Turkey Lane access and the Town's right of way boundaries.

Howard answered that the Town is currently unable to comment as the matter is in litigation.

Eric recognized Lorraine Kayser who expressed concern over the visibility of signs the road crew uses to warn road work.

Teresa answered she felt this was a great suggestion and Howard added that how to best post road work is under discussion and will be addressed.

Eric recognized Sharon Ashcraft who expressed appreciation to the Selectboard for protecting Town assets, particularly South Road and thanked Dave Raphael for his efforts there.

Eric recognized Bob Groff who thanked everyone for taking Covid-19 seriously and following guidelines.

Howard responded to Bob thanking him for being the model of an ideal Emergency Management Coordinator and keeping us safe.

There was no further discussion.

Sharon Ashcraft moved to adjourn the meeting. Paula Moore seconded. Eric asked for further discussion and hearing none, called for a vote. All in favor, meeting was adjourned at 8:29 p.m.

Respectfully submitted,

Maggie McCormick,
Clerk-Treasurer

Attest:  Date: 3-23-21

Attest:  Date: 3-23-21

ANNUAL TOWN MEETING ARTICLES

Warning of Town of Panton Annual Meeting Monday, February 28, 2022

The legal voters of the Town of Panton are hereby notified and warned to meet via Zoom on Monday, **February 28, 2022, at 7:00 p.m.** to discuss and transact business.

- To join via Internet: <https://tinyurl.com/22PantonTownMtg>
- To join via phone dial: (929) 205-6099
- Meeting ID: 839 5031 3723, No passcode required.

Voting will be conducted via Australian ballot on Tuesday, March 1, 2022, at the Panton Town Hall, second floor. The polls will be open from 8:00 a.m. to 7:00 p.m.

ARTICLE 1: To elect a Moderator for the 2023 Annual Town Meeting.

ARTICLE 2: To hear the reports of the Town Officers.

Articles 3 - 25 are for discussion only Monday night. VOTE TO BE TAKEN BY AUSTRALIAN BALLOT ON TUESDAY, MARCH 1, 2022, BETWEEN 8:00 A.M. AND 7:00 P.M. AT PANTON TOWN HALL, SECOND FLOOR:

ARTICLE 3: Elimination of elected auditor

Shall the town authorize the elimination of the office of Town Auditor, with future audits to be provided by a public accountant licensed in this State in accordance with 17 V.S.A. § 2651b(a)?

ARTICLE 4: To elect the following officers by Australian Ballot:

- One (1) Moderator to moderate 2023 Town Meeting
- One (1) Selectboard Member for 3-year term
- One (1) Lister for 3-year term
- One (1) Lister for 3-year term
- One (1) Auditor for 3-year term
- One (1) Auditor for 3-year term
- One (1) Constable for 1-year term
- One (1) Dog Warden for 1-year term
- One (1) Water Commissioner for 3-year term

ARTICLE 5: Shall the voters appropriate the following sums, which shall be raised by taxes, to be placed in the Town Reserve Fund accounts as noted:

| <u>Fund</u> | <u>Amount</u> |
|--------------------------------|------------------|
| Digitization/IT Fund | \$ 2,000 |
| Highway Capital Equipment Fund | \$ 20,000 |
| Highway Capital Project Fund | \$ 20,000 |
| Reappraisal Fund | \$ 2,000 |
| Tire Fund | \$ 2,000 |
| Town Building Maintenance Fund | \$ 15,000 |
| Rainy Day Reserve Fund | \$ 4,500 |
| TOTAL RESERVE FUNDS | \$ 65,500 |

ARTICLE 6: Shall the voters adopt the proposed Fiscal Year 2023 (July 1, 2022, to June 30, 2023) General Fund Operating Budget of \$759,301, \$648,823 to be raised by taxes and \$110,478 to be supported by non-tax revenue?

ARTICLE 7: Shall the voters appropriate \$210 to Addison County Restorative Justice Services, Inc. from the Town funds?

ARTICLE 8: Shall the voters appropriate \$800 to Addison County Home Health and Hospice from Town funds?

ARTICLE 9: Shall the voters appropriate \$800 to Addison County Parent Child Center from Town funds?

ARTICLE 10: Shall the voters appropriate \$691 to Tri-Valley Transit Resources (formerly Addison County Transit Resources - ACTR & Stagecoach) from Town funds?

ARTICLE 11: Shall the voters appropriate \$1,000 to Boys & Girls Club of Greater Vergennes from Town funds?

ARTICLE 12: Shall the voters appropriate \$650 to Age Well (formerly Champlain Valley Agency on Aging – CVAA) from Town funds?

ARTICLE 13: Shall the voters appropriate \$500 to Counseling Service of Addison County from Town funds?

ARTICLE 14: Shall the voters appropriate \$850 to Elderly Services, Inc. from Town funds?

ARTICLE 15: Shall the voters appropriate \$500 to Homeward Bound Animal Welfare Center (Addison County Humane Society) from Town funds?

ARTICLE 16: Shall the voters appropriate \$500 to HOPE – Helping Overcome Poverty’s Effects (Addison County Community Action Group - ACCAG) from Town funds?

ARTICLE 17: Shall the voters appropriate \$450 to John Graham Shelter from Town funds?

ARTICLE 18: Shall the voters appropriate \$500 to Open Door Clinic (Community Health Services of Addison County) from Town funds?

ARTICLE 19: Shall the voters appropriate \$350 to RSVP (Retired Senior Volunteer Program) and Green Mountain Foster Grandparent Program from Town funds?

ARTICLE 20: Shall the voters appropriate \$600 to WomenSafe from Town funds?

ARTICLE 21: Shall the voters appropriate \$250 to Addison County Readers, Inc. from Town funds?

ARTICLE 22: Shall the voters appropriate \$100 to Vermont Association of Conservation Districts (VACD) Rural Fire Protection Program from Town funds?

ARTICLE 23: Shall the voters appropriate \$1000 to Charter House Coalition from Town funds?

ARTICLE 24: Shall the voters appropriate \$1000 to Turning Point Center of Addison County from Town funds?

ARTICLE 25: Shall the voters appropriate \$250 to Vermont Family Network from Town funds?

ARTICLE 26: To transact any other non-binding business.

Dated at Pantton, County of Addison, and State of Vermont, this 25th day of January 2022.


Howard Hall, Chair


Teresa Smith, Vice Chair


Zachary Weaver

Attest: 

TOWN OF PANTON
FY23 PROPOSED BUDGET
JULY 1, 2022, TO JUNE 30,2023

| | FY2021 Budget | FY2021 Actual | FY2022 Budget | FY2022 12-31-21 | FY2023 Budget | FY22 - FY23 Change |
|--|------------------|------------------|------------------|--------------------|------------------|-----------------------|
| NON-TAX REVENUES | | | | | | |
| 10-6-00-10.10 Delinquent Tax Interest | 4,000 | 4,979 | 4,000 | 1,126 | 1,300 | -2,700 |
| 10-6-00-10.15 Delinquent Tax Penalty | 4,500 | 7,654 | 4,000 | 1,515 | | -4,000 |
| 10-6-00-10.20 ACT 68 Admin Fee | 0 | 0 | 0 | 0 | 0 | 0 |
| 10-6-00-10.25 ACT 68 School Funding | 29,495 | 22,954 | 23,000 | 36,730 | 36,000 | 13,000 |
| 10-6-00-20 FEES, LICENSES, FINES | | | | | | |
| 10-6-00-20.00 Copies/Vault Time | 1,500 | 2,204 | 1,500 | 594 | 1,500 | 0 |
| 10-6-00-20.05 Dog Licenses | 800 | 386 | 800 | 260 | 800 | 0 |
| 10-6-00-20.10 DRB Hearing Fees | 500 | 765 | 300 | 300 | 300 | 0 |
| 10-6-00-20.15 Hunting/Fishing Licenses | 20 | 2 | 300 | 0 | 300 | 0 |
| 10-6-00-20.20 Marriage Licenses | 50 | 40 | 30 | 40 | 30 | 0 |
| 10-6-00-20.25 Recording Fees | 8,000 | 10,856 | 7,000 | 4,947 | 7,000 | 0 |
| 10-6-00-20.30 Traffic/Civil Fines | 3,000 | 2,785 | 3,000 | 108 | 3,000 | 0 |
| 10-6-00-20.35 Weight Permits | 1,000 | 955 | 1,000 | 20 | 1,000 | 0 |
| 10-6-00-20.40 Zoning/Building Permit Fees | 2,500 | 2,595 | 900 | 275 | 900 | 0 |
| 10-6-00-20.45 Zoning Fines | 0 | 75 | 0 | 0 | 0 | 0 |
| 10-6-00-20.50 Other Fees, Fines, Licenses | 150 | 1,142 | 800 | 219 | 800 | 0 |
| 10-6-00-30 STATE OF VERMONT | | | | | | |
| 10-6-00-30.00 Current Use | 54,136 | 55,267 | 55,000 | 0 | 55,000 | 0 |
| 10-6-00-30.15 State PILOT Payments | 2,158 | 1,583 | 1,583 | 1,802 | 1,583 | 0 |
| 10-60-00-30.17 State Equalization Payment | 334 | 335 | 335 | 0 | 335 | 0 |
| 10-6-00-40 OTHER REVENUE | | | | | | |
| 10-6-00-40.00 Fireman Hours Reimbursed | 0 | 480 | 480 | 160 | 480 | 0 |
| 10-6-00-40.10 Interest Income | 150 | 95 | 150 | 6 | 150 | 0 |
| 10-6-00-40.85 Miscellaneous Office Reimb. | 0 | 13,205 | 0 | 32 | 0 | 0 |
| 10-6-00-40.90 Miscellaneous Highway Reimb. | 0 | 3,071 | 0 | 1,830 | 0 | 0 |
| 10-6-00-40.99 Miscellaneous Income | 0 | 151 | 0 | 11 | 0 | 0 |
| TOTAL NON-TAX REVENUES | 112,293 | 131,580 | 104,178 | 49,975 | 110,478 | 6,300 |

| 10-7 GENERAL FUND EXPENSES | FY2021 Budget | FY2021 Actual | FY2022 Budget | FY2022 12-31-2021 | FY2023 Budget | FY22 - FY23 Change |
|--|----------------|----------------|----------------|-------------------|----------------|--------------------|
| 10-7-05 STAFF SALARIES | | | | | | |
| 10-7-05-00.00 Assistant Town Clerk/Treasurer | 17,139 | 20,786 | 21,424 | 5,363 | 18,720 | -2,704 |
| 10-7-05-00.05 Ballot Clerks | 600 | 280 | 300 | 0 | 300 | 0 |
| 10-7-05-00.15 Office Cleaning | 750 | 975 | 750 | 720 | 1,440 | 690 |
| 10-7-05-00.31 Town Treasurer/Clerk | 50,346 | 48,228 | 52,530 | 33,447 | 64,035 | 11,505 |
| 10-7-05-00.35 Zoning Administrator | 8,593 | 9,750 | 10,000 | 3,531 | 8,100 | -1,900 |
| 10-7-10 STIPENDS | | | | | | |
| 10-7-10-00.00 Dog Warden | 0 | 0 | 0 | 0 | 0 | 0 |
| 10-7-10-00.05 Health Officer | 0 | 0 | 0 | 0 | 0 | 0 |
| 10-7-10-00.10 Internal Auditors | 0 | 0 | 0 | 0 | 0 | 0 |
| 10-7-10-00.15 Listers | 100 | 100 | 100 | 0 | 100 | 0 |
| 10-7-10-00.20 Planning/DRB | 800 | 500 | 800 | 0 | 800 | 0 |
| 10-7-10-00.25 Selectboard | 2,250 | 2,250 | 2,250 | 0 | 2,400 | 150 |
| 10-7-10-00.30 Solid Waste Rep. | 0 | 0 | 0 | 0 | 0 | 0 |
| 10-7-15 OFFICE BENEFITS | | | | | | |
| 10-7-15-00.05 FICA/Medicare | 6,556 | 8,221 | 6,000 | 3,935 | 4,900 | -1,100 |
| 10-7-15-00.10 Retirement | 3,902 | 3,738 | 4,202 | 2,520 | 5,443 | 1,241 |
| 10-7-15-00.15 Life & Disability Insurance | 378 | 356 | 378 | 217 | 330 | -48 |
| 10-7-15-00.20 Health Insurance | 18,662 | 10,648 | 9,557 | 4,723 | 8,900 | -657 |
| 10-7-15-00.25 Dental Insurance | 2,085 | 926 | 640 | 130 | 625 | -15 |
| 10-7-15-00.30 Vision Insurance | 153 | 87 | 82 | 18 | 75 | -7 |
| 10-7-15-00.35 Unemployment Insurance | 50 | 143 | 200 | 185 | 160 | -40 |
| 10-7-15-00.40 Workers Comp. | 236 | 254 | 236 | 822 | 248 | 12 |
| TOTAL OFFICE SALARIES EXPENSE | 112,601 | 107,242 | 109,449 | 55,612 | 116,576 | 7,127 |

| 10-7-20 TOWN OFFICE EXPENSE | FY2021 Budget | FY2021 Actual | FY2022 Budget | FY2022 12-31-2021 | FY2023 Budget | FY22 - FY23 Change |
|---|---------------|---------------|---------------|-------------------|---------------|--------------------|
| 10-7-20-00.00 Bank Fees | 120 | 126 | 120 | 30 | 150 | 30 |
| 10-7-20-00.01 Finance Charges | 100 | 130 | 100 | 0 | 100 | 0 |
| 10-7-20-00.05 Book Restoration | 0 | 0 | 0 | 0 | 0 | 0 |
| 10-7-20-00.10 Copier Expense | 1,675 | 1,483 | 1,675 | 760 | 1,700 | 25 |
| 10-7-20-00.15 Education | 500 | 1,325 | 500 | 100 | 1,000 | 500 |
| 10-7-20-00.20 Electricity | 2,000 | 152 | 2,500 | 78 | 2,625 | 125 |
| 10-7-20-00.19 Electricity - Park & Ride | 140 | 3,133 | 155 | 2,204 | 163 | 8 |
| 10-7-20-00.21 GMP - eVolve Project | 2,880 | 1,920 | 2,880 | 0 | 2,880 | 0 |
| 10-7-20-00.25 Heating Fuel | 360 | 308 | 360 | 415 | 468 | 108 |
| 10-7-20-00.30 Legal Notices | 300 | 0 | 200 | 50 | 300 | 100 |
| 10-7-20-00.37 Tax Anticipation Note Interest | 0 | 2,651 | 0 | 0 | 1,700 | 1,700 |
| 10-7-20-00.40 Mileage | 500 | 149 | 150 | 84 | 100 | -50 |
| 10-7-20-00.45 Office Supplies | 1,600 | 1,781 | 1,500 | 1,140 | 1,300 | -200 |
| 10-7-20-00.46 Cleaning Supplies | 250 | 0 | 250 | 90 | 200 | -50 |
| 10-7-20-00.47 Election Supplies | 500 | 2,319 | 750 | 0 | 1,500 | 750 |
| 10-7-20-00.50 Postage | 1,700 | 1,558 | 1,500 | 716 | 1,500 | 0 |
| 10-7-20-00.55 Property & Casualty Insurance | 5,341 | 5,265 | 5,500 | 3,796 | 5,500 | 0 |
| 10-7-20-00.60 Public Use Areas | 1,100 | 4,001 | 1,500 | 1,586 | 1,500 | 0 |
| 10-7-20-00.65 Recording Supplies | 250 | 0 | 150 | 223 | 150 | 0 |
| 10-7-20-00.70 Records Preservation | 550 | 40 | 350 | 0 | 100 | -250 |
| 10-7-20-00.75 Small Equipment Purchases | 750 | 180 | 500 | 0 | 400 | -100 |
| 10-7-20-00.80 Telephone & Internet | 3,528 | 3,852 | 3,600 | 2,078 | 3,708 | 108 |
| 10-7-20-00.83 Trash Collection | 600 | 164 | 0 | 0 | 0 | 0 |
| 10-7-20-00.85 Town Hall Repairs & Maintenance | 1,200 | 10,812 | 2,000 | 1,049 | 2,500 | 500 |
| 10-7-20-00.87 Salt Shed Loan & Interest | 20,075 | 4,000 | 0 | 0 | 0 | 0 |
| 10-7-20-00.86 Cupola Payment | 0 | 0 | 4,000 | 0 | 4,000 | 0 |
| 10-7-20-00.88 Cupola Interest | 0 | 472 | 600 | 0 | 600 | 0 |
| 10-7-20-00.95 Town Report Printing | 425 | 385 | 450 | 0 | 400 | -50 |
| 10-7-20-00.99 Town Office Miscellaneous | 250 | 4,219 | 250 | 276 | 250 | 0 |

| | FY2021 Budget | FY2021 Actual | FY2022 Budget | FY2022 12-31-2021 | FY2023 Budget | FY22 - FY23 Change |
|--|------------------|------------------|------------------|----------------------|------------------|-----------------------|
| 10-7-25 PUBLIC SAFETY | | | | | | |
| 10-7-25-00.00 Addison County Sheriff | 6,874 | 6,468 | 7,000 | 3,263 | 7,000 | 0 |
| 10-7-25-00.05 Fireman Hours Billed | 800 | 600 | 650 | 880 | 640 | -10 |
| 10-7-25-00.10 Fire Protection Contract | 38,606 | 38,195 | 40,476 | 21,369 | 41,500 | 1,024 |
| 10-7-25-00.15 Vergennes Rescue Contract | 5,504 | 0 | 5,504 | 5,504 | 5,779 | 275 |
| 10-7-25-00.20 Emergency Management | 1,000 | 2,259 | 1,000 | 879 | 1,000 | 0 |
| 10-7-30 PROFESSIONAL SERVICES | | | | | | |
| 10-7-30-00.00 Accounting Services | 2,000 | 1,994 | 2,000 | 616 | 2,400 | 400 |
| 10-7-30-00.05 Assessor Contracted Services | 6,600 | 6,050 | 6,600 | 0 | 6,000 | -600 |
| 10-7-30-00.10 Attorney/Legal Services | 6,500 | 10,190 | 6,500 | 1,932 | 6,500 | 0 |
| 10-7-30-00.15 Audit Services - External | 8,300 | 8,300 | 8,300 | 4,900 | 8,715 | 415 |
| 10-7-30-00.20 Reappraisal Services | 0 | 0 | 0 | 0 | 0 | 0 |
| 10-7-30-00.25 Other Professional Services | 600 | 1,120 | 500 | 1,689 | 1,120 | 620 |
| 10-7-35 PLANNING & ZONING | | | | | | |
| 10-7-35-00.00 DRB/Planning Notices | 200 | 251 | 150 | 89 | 225 | 75 |
| 10-7-35-00.05 DRB/Planning Expenses | 150 | 0 | 50 | 0 | 50 | 0 |
| 10-7-35-00.10 DRB/Planning Legal Expenses | 500 | 63 | 350 | 0 | 250 | -100 |
| 10-7-35-00.15 Planning Grant Expense MPG | 0 | 0 | 250 | 0 | 0 | -250 |
| 10-7-35-00.20 Zoning Administrator Mileage | 100 | 147 | 75 | 122 | 250 | 175 |
| 10-7-40 DUES & ASSESSMENTS | | | | | | |
| 10-7-40-00.00 Addison Cty Court | 5,254 | 5,305 | 5,527 | 2,655 | 5,800 | 273 |
| 10-7-40-00.05 Addison Cty Humane/Dog Control | 550 | 1,050 | 600 | 0 | 450 | -150 |
| 10-7-40-00.10 Addison Cty Regional Planning | 908 | 908 | 910 | 908 | 925 | 15 |
| 10-7-40-00.15 Bixby Library | 14,894 | 14,894 | 14,894 | 14,894 | 14,894 | 0 |
| 10-7-40-00.20 Cemetery Association Fees | 0 | 1,150 | 1,000 | 4,000 | 1,200 | 200 |
| 10-7-40-00.25 Green-Up Day | 50 | 50 | 50 | 0 | 50 | 0 |
| 10-7-40-00.35 VLCT Dues | 1,832 | 1,906 | 1,900 | 2,007 | 1,890 | -10 |
| 10-7-40-00.45 Other Dues/Assessments | 115 | 111 | 100 | 23 | 100 | 0 |
| 10-7-40-00.50 Reserve Fund Account (7%) | 7,717 | 0 | 4,500 | 0 | 2,500 | -2,000 |

| | FY2021 Budget | FY2021 Actual | FY2022 Budget | FY2022 12-31-2021 | FY2023 Budget | FY22 - FY23 Change |
|---|----------------|----------------|----------------|-------------------|----------------|--------------------|
| 10-7-45 IT/SOFTWARE EXPENSES | | | | | | |
| 10-7-45-00.00 Lister Software | 955 | 0 | 350 | 215 | 1,000 | 650 |
| 10-7-45-00.05 Cloud Services | 2,124 | 4,526 | 2,200 | 926 | 2,400 | 200 |
| 10-7-45-00.10 Computer Maint/Support | 1,500 | 2,093 | 1,500 | 2,062 | 1,500 | 0 |
| 10-7-45-00.20 NEMRC Support | 5,000 | 5,831 | 2,500 | 6,560 | 2,000 | -500 |
| 10-7-45-00.21 NEMRC Disaster Recovery/Back-up | 530 | 563 | 2,000 | 580 | 3,000 | 1,000 |
| 10-7-45-00.30 Other Computer Expense | 2,800 | 1,366 | 2,500 | 661 | 5,196 | 2,696 |
| TOTAL OFFICE EXPENDITURES | 168,658 | 165,812 | 151,476 | 91,411 | 159,128 | 7,651 |
| TOTAL ADMINISTRATION EXPENDITURES | 281,260 | 273,054 | 260,926 | 147,023 | 275,704 | 14,778 |
| | | | | | | |
| 10-8 HIGHWAY DEPARTMENT | | | | | | |
| 10-8-05 HIGHWAY STAFF SALARIES | | | | | | |
| 10-8-05-00.00 Road Foreman | 54,888 | 55,300 | 56,388 | 34,228 | 64,035 | 7,647 |
| 10-8-05-00.05 Highway Crew | 48,354 | 48,586 | 49,682 | 27,032 | 52,175 | 2,493 |
| 10-8-05-00.10 Overtime Wages | 7,500 | 8,686 | 10,000 | 4,586 | 10,000 | 0 |
| 10-8-05-00.15 Seasonal Highway Help | 1,000 | 420 | 750 | 135 | 750 | 0 |
| 10-8-15 HIGHWAY BENEFITS | | | | | | |
| 10-8-15-00.05 FICA/Medicare | 8,548 | 7,540 | 8,500 | 5,034 | 8,900 | 400 |
| 10-8-15-00.10 Foreman Retirement | 7,000 | 7,057 | 4,511 | 4,021 | 5,443 | 932 |
| 10-8-15-00.10 Crew Retirement | 767 | 634 | 2,360 | 430 | 2,740 | 380 |
| 10-8-15-00.15 Life & Disability | 37,325 | 36,297 | 800 | 18,893 | 660 | -140 |
| 10-8-15-00.20 Health Insurance | 3,251 | 923 | 38,229 | 18,893 | 35,572 | -2,657 |
| 10-8-15-00.25 Dental Insurance | 258 | 90 | 1,152 | 475 | 1,200 | 48 |
| 10-8-15-00.30 Vision Insurance | 50 | 159 | 110 | 35 | 116 | 6 |
| 10-8-15-00.35 Unemployment Ins. | 7,618 | 6,955 | 125 | 320 | 131 | 6 |
| 10-8-15-00.40 Worker's Comp. | | | 8,000 | 4,727 | 8,400 | 400 |
| TOTAL HIGHWAY SALARIES EXPENSE | 176,558 | 172,646 | 180,607 | 99,916 | 190,122 | 9,514 |

| 10-8-20 HIGHWAY ADMIN/GARAGE EXPENSES | FY2021 Budget | FY2021 Actual | FY2022 Budget | FY2022 12-31-2021 | FY2023 Budget | FY22 - FY23 Change |
|--|---------------|---------------|---------------|-------------------|---------------|--------------------|
| 10-8-20-00.00 Building Maintenance | 2,600 | 2,031 | 2,000 | 254 | 2,600 | 600 |
| 10-8-20-00.02 Salt Shed Loan | 31,200 | 0 | 0 | 0 | 31,200 | 31,200 |
| 10-8-20-00.01 Finance Charges | 150 | 0 | 75 | 0 | 98 | 23 |
| 10-8-20-00.05 Education | 0 | 0 | 200 | 0 | 100 | -100 |
| 10-8-20-00.10 Electricity | 1,400 | 2,091 | 1,700 | 747 | 2,210 | 510 |
| 10-8-20-00.15 Hgwy Safety Grant/Equipment | 1,200 | 0 | 750 | 0 | 750 | 0 |
| 10-8-20-00.16 Better Back Road Grant | 0 | 0 | 0 | 0 | 0 | 0 |
| 10-8-20-00.17 Municipal Roads General Permit | 740 | 740 | 500 | 0 | 500 | 0 |
| 10-8-20-00.20 Heating Fuel | 4,000 | 1,961 | 4,000 | 1,190 | 5,200 | 1,200 |
| 10-8-20-00.25 Loan Interest | 0 | 0 | 0 | 0 | 0 | 0 |
| 10-8-20-00.30 Mileage | 0 | 0 | 0 | 0 | 0 | 0 |
| 10-8-20-00.35 Property & Casualty Insurance | 7,817 | 8,256 | 8,000 | 6,682 | 8,200 | 200 |
| 10-8-20-00.40 Supplies | 5,000 | 5,931 | 5,000 | 3,143 | 6,000 | 1,000 |
| 10-8-20-00.45 Telephone/Internet | 1,794 | 2,787 | 1,800 | 1,441 | 2,328 | 528 |
| 10-8-20-00.50 Tools & Small Equipment | 3,000 | 3,052 | 3,000 | 138 | 3,500 | 500 |
| 10-8-20-00.55 Trash Collection | 1,517 | 1,536 | 1,517 | 919 | 1,080 | -437 |
| 10-8-20-00.65 Uniforms | 750 | 728 | 750 | 70 | 800 | 50 |
| 10-8-20-00.99 Highway Miscellaneous | 500 | 436 | 500 | 8,434 | 500 | 0 |
| 10-8-20-00.98 Resident Highway Expense | 1,500 | 0 | 500 | 0 | 650 | 150 |
| 10-8-25 EQUIPMENT MAINTENANCE/REPAIR | | | | | | |
| 10-8-25-00.00 Backhoe | 2,500 | 2902.26 | 2,500 | 68 | 2,500 | 0 |
| 10-8-25-00.05 Grader | 6,000 | 3117.9 | 6,000 | 1,223 | 7,000 | 1,000 |
| 10-8-25-00.10 Hydroseeder | 1,400 | 144.35 | 1,500 | 53 | 1,000 | -500 |
| 10-8-25-00.15 Loader | 5,000 | 5595.35 | 5,000 | 1,442 | 6,500 | 1,500 |
| 10-8-25-00.20 Misc. Equipment Repair | 1,000 | 4728.41 | 1,000 | 925 | 1,000 | 0 |
| 10-8-25-00.25 Mower | 650 | 550.67 | 650 | 577 | 800 | 150 |
| 10-8-25-00.30 Pick-up-2017 | 1,100 | 636.16 | 1,000 | 905 | 1,300 | 300 |
| 10-8-25-00.35 Plows | 8,500 | 6675.46 | 8,500 | 3,461 | 9,000 | 500 |
| 10-8-25-00.40 Tractor | 1,200 | 376.52 | 900 | 964 | 1,300 | 400 |
| 10-8-25-00.50 Truck - 2015 | 3,000 | 3704.81 | 3,000 | 1,881 | 3,900 | 900 |
| 10-8-25-00.55 Truck - 2019 Mack | 3,000 | 1145.16 | 3,000 | 680 | 3,500 | 500 |

| | FY2021 Budget | FY2021 Actual | FY2022 Budget | FY2022 12-31-2021 | FY2023 Budget | FY22 - FY23 Change |
|--|------------------|------------------|------------------|----------------------|------------------|-----------------------|
| 10-8-30 ROAD CONSTRUCTION & MAINTENANCE | | | | | | |
| 10-8-30-00.00 Bridge Repair | 200 | 0 | 200 | 0 | 260 | 60 |
| 10-8-30-00.05 Contracted Services | 10,000 | 10000 | 9,000 | 3,400 | 10,000 | 1,000 |
| 10-8-30-00.10 Culverts | 4,500 | 5338.3 | 4,500 | 1,231 | 5,850 | 1,350 |
| 10-8-30-00.15 Fuels & Oils | 25,500 | 13826.04 | 25,500 | 9,953 | 30,000 | 4,500 |
| 10-8-30-00.20 Guardrails | 2,000 | 1160.15 | 2,000 | 0 | 2,000 | 0 |
| 10-8-30-00.25 Retreatment | 100,000 | 92345.51 | 100,000 | 331,575 | 115,000 | 15,000 |
| 10-8-30-00.30 Road Signs | 800 | 984.49 | 800 | 295 | 1,000 | 200 |
| 10-8-30-00.35 Summer Road Materials | 48,000 | 56432.86 | 50,000 | 23,387 | 10,000 | -40,000 |
| 10-8-30-00.40 Winter Road Materials | 40,500 | 37066.89 | 41,500 | 9,566 | 60,000 | 18,500 |
| 10-8-30-00.41 Cold Patch | 3,000 | 425.96 | 1,000 | 457 | 500 | -500 |
| 10-8-30-00.45 Lubricants | 1,500 | 1217.1 | 1,000 | 339 | 2,200 | 1,200 |
| 10-6-00-30.10 State Aid to Highways | -60,516 | -79,445 | 0 | 0 | -50,000 | -50,000 |
| TOTAL HIGHWAY EXPENSE | 272,003 | 198,476 | 298,842 | 415,401 | 290,326 | -8,517 |
| TOTAL HIGHWAY SALARIES & EXPENDITURES | 448,561 | 371,122 | 479,449 | 515,317 | 480,447 | 998 |
| TOTAL GENERAL FUND EXPENDITURES | 729,820 | 644,176 | 740,375 | 662,340 | 756,151 | 15,776 |
| PRIOR SURPLUS | 0 | 0 | 55,000 | 55,001 | 0 | -55,000 |
| NET SUPPORTED BY TAXES | 617,527 | 512,596 | 581,197 | 557,364 | 645,673 | 64,476 |
| VOTED APPROPRIATIONS | | | | | | |
| Articles 7 - 25 Community Services | | | | | | |
| 10-9-50-10.05 AC Court Diversion | 210 | 210 | 210 | 210 | 210 | 0 |
| 10-9-50-10.10 AC Home Health Hospice | 800 | 800 | 800 | 800 | 800 | 0 |
| 10-9-50-10.15 AC Parent Child Ctr. | 800 | 800 | 800 | 800 | 800 | 0 |
| 10-9-50-10.20 AC Transit Resources | 691 | 691 | 691 | 691 | 691 | 0 |
| 10-9-50-10.25 Boys & Girls Club | 1,000 | 1000 | 1,000 | 1000 | 1,000 | 0 |
| 10-9-50-10.30 CV Agency on Aging | 650 | 650 | 650 | 650 | 650 | 0 |
| 10-9-50-10.35 Counseling Svc of Addison | 500 | 500 | 500 | 500 | 500 | 0 |
| 10-9-50-10.40 Elderly Services | 850 | 850 | Deferred | 0 | 850 | 850 |

Panton Selectboard Report 2021

Dear Panton Neighbors,

Even with the continuing challenges of the pandemic, town operations ran smoothly over the past year. Here are these highlights we thought you would be interested in. We also want you to know about the volunteers who made a difference in 2021.

Selectboard Highlights:

- Conducted a productive town meeting virtually on March 1st. The next day, Panton voters approved a loan to construct a new salt shed and pole barn. Both buildings were completed in the fall.
- Approved an expenditure of \$14,000 to help cover construction costs for a new boat dock and ramp at the Arnold Bay beach area. Private donations also funded the project, and the installation was done by volunteers. The selectboard is grateful to those individuals who pitched in to make the ramp and dock a reality.
- Defended the town's right of way in several locations for the benefit of all residents.
- Received a favorable report for the fiscal year 2020 audit. The audit was conducted by Telling & Hillman and noted the town's solid accounting practices and favorable financial position.
- Received notice of Panton receiving federal funds totaling over \$200,000 through the American Rescue Plan Act (ARPA).
- As the first ARPA expenditure, awarded \$50,000 to Maple Broadband to expand and improve high speed internet connections in Panton and Addison County. We have also begun researching converting all town records to digital files, a project that has been delayed for years due to funding constraints.
- Continued to be involved in meetings with Ferrisburgh and Vergennes about the dispute over town boundaries.
- Participated in meetings with the Vermont Agency of Transportation regarding the proposed Vergennes area bypass.
- Welcomed Suzanne Snyder as the new assistant town clerk in December.
- Made available the second floor of the town hall for group meetings and community use.
- Appointed the Appraisal Research Committee in July to examine the property appraisal process in Panton and write an explanation of it. The committee was also asked to create a recruitment process for a new town assessor.
- Replaced the town bulletin board at Hopkins and East Roads. The existing one was destroyed in a windstorm. We are grateful to Michael Catillaz who constructed the sturdy replacement, reusing the slate tiles from the original.

- Welcomed the addition of a Little Free Library, constructed, and donated by residents. Located outside of the town hall, it offers books on a take one, leave one basis.

In addition to those who serve on the town's boards and in elected or appointed positions, many residents stepped up to work on behalf of the town in 2021. We are grateful for their time and efforts to improve Panton.

One notable volunteer who continues to make a difference is Bob Groff, the town's emergency services coordinator and the sole town auditor. His informative postings on Front Porch Forum about COVID-19, weather conditions and emergencies are timely and useful to Panton residents and beyond.

Dave Sullivan is our conscientious lead town lister. He also once again generously advised the town on technology issues, including the installation of new equipment for online meetings. Paul Sokal diligently assisted in maintaining and updating our town website.

We also recognize Sandy Fogg, our hard-working town advisor (the new title for town agent), who assisted the selectboard with her expert insights in legal and right-of-way issues.

The Appraisal Research Committee met almost weekly throughout the fall to understand how property is appraised. Paul Sokal chaired the committee which included Maggie Catillaz, Bob Groff, Paula Moore, and Dave Sullivan. They went far beyond our expectations in learning about the topic and sharing that information with the selectboard.

This year's dedicated town hall gardeners included Eileen Brennan, Maggie Catillaz, Erin Daigle, Sandy Fogg, Paula Moore and Creg Oosterhart. Their commitment to tending the garden weekly made it look great throughout the growing season.

We also acknowledge the Vorsteveld Family for the continuing use of their land for the town park on Jersey Street; and to Dave Chase for mowing the grass at the town park and around the town hall.

Green Up Day volunteers, led by Louise Giovanella and Paula Moore, collected trash along the roads of Panton, starting weeks before Green Up Day in May. In 2022, the date will be May 7th.

The selectboard is so grateful to each of you. If your name is missing from this list, please let us know. We do not want to overlook anyone. And if you'd like to get involved in helping the town, please contact Maggie McCormick.

The selectboard also recognizes the work of our dedicated town employees: Maggie McCormick, Clerk-Treasurer and the Panton Road Crew, Rick Cloutier and Chris Dion, all committed to making our town run efficiently.

Respectfully submitted,

TOWN OF PANTON SELECTBOARD

Howard Hall, Chair (H: 802-475-2699/C: 802-377-1821) howardhall@pantonvt.us
Teresa Smith (H: 802-759-3303/ C: 802-345-5360) teresasmith@pantonvt.us
Zachary Weaver (H: 802-475-2720/C: 802-578-0099) zacharyweaver@pantonvt.us

In Memoriam: David Raphael 1949 -2022

David's love for Panton leaves a far-reaching legacy. His contributions to the Town are too numerous to cover here, but here are a few that highlight his profound impact on Panton:



- David worked tirelessly to restore Town Hall to its present glory, including the cupola.
- David designed the landscaping for the 40-acre solar field on Panton Flats, which was the largest of solar fields in Vermont at the time of its installation.
- David led the effort to create the Town Plan and was a key member of the Development Review Board and Planning Commission for over 35 years.

Planning Commission and Development Review Board Annual Report 2021

The Town of Panton Planning Commission and Development Review Board (PC/DRB) meets regularly on the second Thursday of every month at 5:30 PM, unless an alternate date is necessary and publicized. Planning Commission and Development Review Board meetings are open to the public and we welcome all those who would like to attend or wish to bring a question, concern or application to the attention of the PC/DRB. This past year, with the COVID Pandemic ongoing, the PC/DRB has been meeting remotely and then in “hybrid” fashion using online meeting software while also hosting an in person meeting in the Town Hall.

The Town of Panton Planning Commission and Development Review Board is a seven member board and is chaired by David Raphael and our Vice Chair is Ms. Mary Rudd. Ms. Bethanie Brady Farrell now serves as our Secretary. The Chair also wants to acknowledge and express gratitude to all of the DRB and Planning Commission members for their efforts and volunteer service in 2021. We also want to thank David Martini, new this year as the town's Zoning Administrator, for his work with the PC/DRB.

In 2021 the Planning Commission adopted a new policy paper on permitting, designed to clarify and specify for town residents and property owners what development activities require a permit. There has been some confusion as to what types of work require zoning permits and the Planning Commission has attempted to address these questions in the new policy.

The Planning Commission continued its review and oversight of the landscape mitigation efforts related to the 5 MW Green Mountain Power Solar Project that has been developed on 40 acres just north of Panton Road in the Dead Creek area. As a result of that oversight additional mitigation plantings were installed in the Summer of 2021 and a site review in the fall yielded the need for one more round of plantings to be conducted in 2022. A complete (and hopefully final) review of the mitigation plan will be conducted in Late Summer 2022.

The PC also continued to work with a Municipal Planning Grant to develop a master plan and enhancements for the Arnold Bay Boat Launch and Beach Area. A well-attended public meeting and a survey were distributed in late summer. Otter Creek Engineering (OCE) won the bid and completed a detailed survey and computer generated site plan to provide the basis for site improvements. OCE has been retained to work with the PC and the town on the next phase of the design improvements, which will be ongoing in 2022. Additionally, a team of students from the University of Vermont Rubenstein School of Environment and Natural Resources presented a number of planning and design recommendations at the Planning Commissions' December 2021

meeting. These recommendations included an ecological resources analysis and plan, ideas for identifying and presenting information and elements focused on cultural/historical resources. Potential design improvements for the boat launch and beach area include improved access and parking, and aesthetic enhancements. We will continue to develop ideas for beach and boat launch improvements, as well as for address parking and public space enhancements.

The Development Review Board continued to review and approve residents' requests for land use development permits and to address various zoning and permit issues and requests. The DRB is convened to review permit applications that require subdivision, site plan or conditional use approval, and to grant variances or waivers from current zoning regulations.

Note: Zoning Permits are required in Panton for any new construction, changes in use, land development - including excavation for structures, drainage structures and underground utilities, building additions, and accessory buildings or structures with a footprint greater than 64 sq. ft. and a height of 8 ft. or more. For those who are planning land development, building or construction projects in town, or want information regarding local permitting, please contact Mr. David Martini, the Town's Zoning Administrator, who can be reached via email at pantonzoning@pantonvt.us or by phone at 802-475-3715.

Respectfully submitted; David Raphael, Chair

**Town of Panton
Annual Zoning Administrator Report
1/1/21 - 12/31/21**

| <u>8 Building permits</u> | | | | |
|----------------------------------|---------------------|-------------|----------------------|--|
| 21-002 | Gary | Stover | 2493 VT Route 22A | New construction |
| 21-003 | Kevin | Sullivan | 238 Staton Drive | Drainage |
| 21-004 | Not issued | | | |
| 21-005 | Isaac | Van Wyck | 2493 VT Route 22A | New construction |
| 21-006 | Worth Trust | | 2121 VT Route 22A | Pool |
| 21-007 | Steve & Judy | Weber | 1085 Lake Road | Garage |
| 21-008 | Katherine | Mitchell | 3664 Jersey Street | Chicken Coop |
| 22-001 | Vorsteveld Farm LLC | | 993 Adams Ferry Road | Garage |
| 22-002 | Andrew | Smith | 21 Fisher Lane | Barn |
| | | | | |
| <u>3 Conditional Uses</u> | | | | |
| 21-301 | Charles | Cushman | 165 VT Route 22A | Auto repair business |
| 21-302 | LaRocca & Labounty | | 283 Adams Ferry Road | Chocolate manufacturing business |
| 22-301 | Wayne & Sadie | Jones | 1753 Panton Street | Expansion of existing non-conforming use |
| | | | | |
| <u>2 Variances</u> | | | | |
| 21-601 | Steve & Judy | Weber | 1085 Lake Road | Relief for 1200 sq. ft. Accessory |
| 21-602 | Ben | Chamberlain | 168 Spaulding Road | Relief from side yard minimum |

Town of Panton Highway Department Road Paving Plan

The road foreman plans skillfully to maintain the road surfaces throughout Town. Maintaining a paving and maintenance schedule is imperative. Once a paved road gets too worn, the bed must be ground, doubling the cost of resurfacing it.

- | | |
|-----------|--|
| 2022 | Pave East Road from 22A to Otter Creek: 1.55 miles. Estimated cost is \$130,000. The State does not provide grant money for Class 3 roads. |
| 2022 | Button Bay Road to Panton Corners: 0.3 miles. Crack sealing will hold the road for 2 more years. Scheduled for repaving in 2024. |
| 2021/2022 | The road crew will improve some Town Class 4 roads so that they are then Class 3. Once this is done then East Road or Arnold Bay Road can be reclassified as Class 2 and be eligible for State grants. Addison County Regional Planning Committee provides counters for traffic study |
| 2023 | Pave Panton Corners to Pease and Pease to Lake Road: 0.87 miles. |
| 2023/2024 | Replace culvert on Lake Road at Shadow Glen. Estimated cost is \$60,000. |
| 2022 | Culvert on West Road (Class 3) will need State wetlands review. Estimated cost is \$30,000. |
| July 2022 | Three culverts on Panton Road. Estimated cost is \$175,00 with the Town expected to match 20%. State grant award is expected in July 2022 for FY23. |
| 2025 | Arnold Bay Road will be resurfaced with 1/5" shim then rubber chip seal because heavy traffic is now using other routes. Chip sealing is holding up well on Panton Road from the Dead Creek bridge to Panton Corners. |
| 2026/2027 | Jersey Street from Pease Road to Addison town line. |
| 2026/2027 | Lake Road from Panton Corners to Addison town line. |

**Town of Panton
2022 Highway Capital Equipment
Long Range Plan**

| Equipment | Model Year | Age | Years to Replacement | Estimated Cost in 2022 Dollars | Comments |
|---|-------------------|------------|-----------------------------|---------------------------------------|---|
| CAT Loader with Coupler Bucket | 2006 | 15 | 3 | \$174,300 | Purchased used in 2013/2014. |
| JD Motor Grader | 1994 | 27 | 3 | \$354,900 | Purchased used. |
| JD Tractor | 2009 | 12 | 3 | \$145,950 | |
| Chevy 1 Ton Pick-up with snow plow | 2017 | 5 | 3 | \$71,400 | Purchased in 2017. Under warranty until 2024. |
| Salter for 1 Ton Pick-up Truck | 2015 | 6 | Needs to be replaced | \$8,400 | Purchased in 2015. |
| Mack Salt Truck | 2019 | 3 | 3 | \$181,650 | Purchased in 2018. |
| International Salt Truck | 2015 | 6 | Needs to be replaced | \$146,015 | Inflation calculated at 7%. Ordered in January 2015. Delivered in September 2015. |
| Sprayer/ Trailer | 2020 | 1 | | \$108,500 | Constructed in-house. No inflation added. |
| Hitachi Excavator | 2019 | 3 | 19 | \$153,825 | Purchased in 2020. |
| 20-Ton Tag Equipment Trailer | 2000 | 21 | 7 | \$189,000 | Purchased used in 2020. |
| 5% adjustment added for all vehicles except the salt trucks (7%) and sprayer/trailer (0%). Present age calculated for calendar year 2022. | | | | | |

Town of Panton Ordinances, Procedures & Standards

Panton has very few Ordinances, Procedures & Standards. These are available in detail at the Town Hall or on the web site: www.pantonvt.us

They are listed below with a summary of their content:

1. Traffic Ordinance – Regulates speed traveled on all Panton roads.
2. Parking Ordinance – Regulates parking at Arnold’s Bay Beach.
3. Street Naming/Address Ordinance – Develops uniform road/street naming for emergency services and deliveries.
4. Road Bridge Standards – Standards for road and bridge construction within the Town of Panton.
5. Sewage Disposal Ordinance –Preserves the public health, prevents pollution, and secures the sanitary protection of surface and ground waters in the Town of Panton. Intended to ensure that all sewage is discharged into approved sewage treatment systems.
6. Road Debris Ordinance – Makes it illegal to track or bring debris onto the road.
7. Dog & Wolf Hybrid Ordinance – Regulates the Licensing, Vaccinations, Fees and Control of dogs in Panton. Also includes the actions taken when un-licensed dogs are taken by the Panton Dog Warden.
8. Junk Ordinance – Regulates outdoor storage of junk and junk vehicles.
9. Use of the Public Right-of-Way Ordinance – Protects and preserves the safety of the public traveling on Town Highways.

Vermont State Statutes regarding snow plowing onto roadways:

Depositing snow by blowing or plowing onto the traveled way, shoulder, or sidewalk of a class 1, 2 or 3 town highway violates the Vermont Statutes Annotated – Title 19, Section 1105 and Title 23, Section 1126a. Depositing snow onto any highway results in increased maintenance costs and may result in a highway accident. When snow is blown or plowed across the highway, it may cause slippery conditions or snow berms that in turn could cause an accident. Private parties who violate this statute should be given a warning by letter from municipalities (for town-maintained roads). Further violations may result in the issuance of a traffic ticket which carries a \$50 waiver penalty, or a civil action may be brought under Section 1105, which carries a fine not to exceed \$1,000 plus costs.

**Town of Panton
Property Tax Payment Information**

Property taxes are due in two installments, November 1, and May 1. Tax payments are considered late if not received or postmarked on or before the due dates. Interest will be assessed at 1% per month, not prorated, for the first 3 months, then at 1.5% thereafter. All taxes outstanding after May 1 are considered delinquent, subject to an additional 8% penalty, and turned over for collection by the Panton Delinquent Tax Collector.

Town of Panton Buildings and Land

| | Year Acquired |
|--|----------------------|
| Town Hall & .32 acre | 1931 |
| School House and 4.13 acres | 1963 |
| Salt Shed (Heavily damaged 10/31/19) | 1974 |
| Town Garage | 2004 |
| Jersey Street Park & Ride and .50 acre | 2005 |
| Fabric Salt Shed | 2021 |
| Equipment Barn | 2021 |

Board of Auditors Report 2021

Each year Town Auditors are charged with reviewing the town financial records and financial operations. Since we do not have the skill or expertise of professional auditors, we use common sense and tools provided by the Vermont League of Cities and Towns to guide the work we do.

The town has engaged outside certified public accountants to audit the financial operations of our town. These audits are especially valuable in that the financial operations of the town are reviewed in accordance with accepted standards for accounting for governmental funds. The last professional audit was completed on the FY2021 financial reports (included in this year's town report).

The FY2021 financial statements were audited by an external certified public accountant. In my opinion the financial statements referred to above and included in the town report, present fairly, in all material respects, the financial position of the Town of Panton of its operation for the year ended 6/30/2021.

A Special Note: We have all been dealing with the COVID-19 pandemic. This pandemic has also brought unique challenges for our town. Because of the due diligence and hard work of your Panton officials, our town is dealing with these challenges to keep our town moving forward. I would like to thank the Select Board members, Town Clerk/Treasurer, Assistant Clerk/Treasurer, Road Foreman, Road Crew, the various members of the different committees and positions for their work and flexibility for their outstanding work during these unique times.

Respectfully submitted,

Bob Groff, Town Auditor

Town of Panton Tree Warden Report

Tree Wardens and trees in the public highway ROW or on municipal property are governed by the recently adopted Tree Warden Statutes, H.673, which went into effect on November 1st, 2020.

Each year it is important to identify the tree warden's role and responsibilities. The tree warden is responsible for all shade trees within a municipality –on public lands and along town highway Right of Ways and trails. The tree warden makes determinations about shade tree removals, enforces all laws relating to shade trees, may develop a community tree planting and care program, and may choose to work with the legislative body of the municipality to adopt a shade tree preservation plan. A shade tree is defined as a shade or ornamental tree located in whole or in part on within the limits of a public way or public place, provided that the tree is either: (a) planted by the municipality or (b) is designated as a shade tree pursuant to a municipal shade tree preservation plan.

With regard to trees within Right of Ways (ROWs), the abutting landowner typically owns the land underlying the road or trail easement. The landowner does have the right to remove healthy trees in these ROWs with a request to and approval from the town to do so. Removing dead trees or danger trees (trees which are a danger to highway or pedestrian safety) can be undertaken by an abutting landowner without approval – although a review with the tree warden is recommended. However, the town has the authority to plant, maintain, and remove trees in this area, even those that are not officially designated as shade trees. This process can be overseen by the tree warden, and is within the tree warden's authority, as designated by the municipality.

This is the 2nd year on the job for Panton's Tree Warden, and as in the previous year the Tree Warden has overseen several requests for the removal of danger trees and diseased or dead trees within the town's highway limits/ROW. Additionally, the tree warden will continue work on the South Trail ROW to prepare a tree removal, preservation, and management approach to South Trail, which is located off Jersey Street. The plan based on work from 2021, will be developed in concert with the abutting landowner, the Vorsteveld Farm. Panton's Tree Warden has also contributed to the new edition of the *Vermont Tree Selection Guide* being readopted by the state's Department of Forests, Parks and Recreation. The new guide will be available in Spring 2022.

Going forward, the tree warden's activities may include future roadside tree planting efforts, and, as stated, exploring the adoption of a shade tree plan. We are also continuing to keep an eye on the potential for the Emerald Ash Borer (EAB), a deadly pest, to become established here in town. Thus far the EAB has been sighted in nearby Bristol. This insect poses the threat of devastating the Vermont Ash tree population.

Panton residents are encouraged to request the review of the tree warden for any proposed tree removals within the town's road and trail right of ways. Please also contact the tree warden with any questions regarding trees, tree planting, the tree statutes, or the role of the tree warden.

Respectfully submitted.

David Raphael, MLA, ASLA,
Vermont Licensed Landscape Architect
Member, Vermont Urban and Community Forestry Council
Contact me at: 802-475-2411(H) 802-238-1826(Cell)/davidr@landworksvt.com

Town of Panton Vital Records Report 2021

Births

| Baby | Date | Parents |
|---|--------------|---|
| William Elkanah Bushey | February 28 | Bridget Schirripa & Martin Bushey |
| Lucy Louise Rot | March 6 | Shelley & Jason Rot |
| Jianna Marie Antoinette Linke | June 15 | Antoinette Gormley & Jared Linke |
| Immanuel Joseph Mauricio Hernandez-Jimenez | June 27 | Emma Corbett & Randall Hernandez-Jimenez |
| Declan Reece Jaring | July 16 | Katelyn & Reece Jaring |
| Jolene Rose Jones | August 15 | Sadie & Wayne Jones II |
| Violet Mae Sullivan | September 28 | Sara Meyer & Mackenzie Sullivan |
| Stella Rosalee Lewis | October 18 | Brittany Warner & Albert Lewis |
| Ivy Louise Heffernan | October 19 | Morgan & Ethan Heffernan |

Deaths

| Date | Name | Age |
|--------------|------------------------|------------|
| January 17 | Edith Miller Kneeshaw | 100 years |
| January 23 | Doris Jane Thompson | 94 years |
| February 16 | Frances Ann Sullivan | 78 years |
| May 29 | Kathy Lynn Miner | 62 years |
| July 30 | Phillip James Wildasin | 59 years |
| August 23 | James Edward Whitney | 76 years |
| September 20 | Laurel R. Jackson | 83 years |
| November 17 | Kenneth Ernest Nolan | 82 years |

Marriages/Civil Unions

| Names | Date |
|--|-------------|
| Geni Miree Delk & Ronald Walter Yantz Jr. | February 6 |
| Cheyenne Marie Hargett & Troy Lee Dillenbeck | June 19 |
| Juliana Starr Saehrig & Christopher T. Morris | August 7 |
| Amy Lynn Potts & Sean Patrick Foulois | August 14 |
| Cheyenne Tiffany Schlusser & Brice Bernard Bean | October 2 |
| Mikaela Olivia Dunn & Charles Henry Knights, III | October 10 |

Adams-Kent Cemetery Association 2021 Financial Report
January 1, 2021, thru December 31, 2021

Perpetual Care CD (Citizen Bank)

| | |
|-----------------------------------|-------------|
| Beginning balance as Jan. 1, 2021 | \$19,116.26 |
| Annual interest earned | \$7.92 |
| Dec. 31, 2021 Balance | \$19,124.18 |

Citizens Bank Checking

| | |
|-----------------------------------|-----------|
| Beginning balance as Jan. 1, 2021 | \$166.17 |
| Bank charges | (\$12.00) |
| Dec. 31, 2021 Ending Balance | \$154.17 |

Officers:

| | |
|-----------------------|----------------------------|
| President & Treasurer | Barbara Fleming |
| Secretary | Connie Goodrich (deceased) |
| Trustees | Claudia Allen |
| | Gary Norton |
| | Richard Thurber |

DOG AND WOLF-HYBRID OWNERS

Dog licensing is an ANNUAL event and required by Vermont State Law. Dogs six months of age, and older, may be licensed any time after January 1st of a calendar year, however, must be licensed no later than April 1st of the same year to avoid the additional 50% fee assessment. If a dog reaches six months of age after April 1st the owner has within 30 days to apply for a license. After October 1st, the license fee is reduced by half.

Before obtaining a license for a dog or wolf-hybrid six months of age or older, a current rabies vaccination certificate must be filed with the Town Clerk. A current vaccination means:

- * Within 12 months on dogs under two years of age
- * Within 36 months on dogs over two years of age

No person shall allow a dog to run at large in an “uncontrolled manner” within the limits of the Town of Pantton. An “uncontrolled manner” shall mean a dog, which is not (1) on a leash, (2) on or within a vehicle, (3) on the property of the owner.

All dogs within the town limits of Pantton shall be **registered** and have valid tags attached by a collar.

| Dog Licensing Fees | |
|-----------------------|---------|
| Neutered/Spayed: | \$11.00 |
| Un-neutered/Un-spayed | \$19.00 |

After April 1st, a late fee of 50% of the license fee will be added to the licensing fee.



Vermont Spay Neuter Incentive Program (VSNIP)

VSNIP reduces pet overpopulation by helping eligible Vermonters afford to have their dogs and cats spayed or neutered. Through a \$4 fee that is part of the State Dog Licensing fees, VSNIP provides neutering services for cats and dog at a cost of only \$27.00.

VSNIP is currently out of funds because dog owners are failing to license their dogs. Please get your dog licensed to ensure this essential service is available.

For an application for VSNIP, send a SASE to: VSNIP, PO Box 104, Bridgewater, VT 05034. Indicate if this is for a cat/dog or both. 802-672-5302.

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Addison County Regional Planning Commission

14 Seminary Street Middlebury, VT 05753 • www.acrpc.org • Phone: 802.388.3141

Annual Report –Year End June 30, 2021

Addison County Regional Planning Commission (ACRPC) provided the following services to the Region during FY 2021:

Regional and Municipal Planning and Mapping

- Assisted member municipalities creating, adopting, and regionally approving their municipal plans.
- Assisted member municipalities creating and adopting local regulations implementing their municipal plan.
- Provided data and mapping products to support on-going municipal planning activities.
- Provided technical assistance to municipal officials concerning municipal government.
- Represented the Region in Act 250 and Section 248 hearings.
- Assisted municipalities in applying for Village Center Designation.
- Worked with Ferrisburgh, Shoreham (2020) Cornwall and Salisbury (2021) on their municipal planning grants.
- Completed work on an update of the Population and Housing section of the regional plan.

Educational Meetings and Grants

- Hosted workshops, Zoning Administrators Roundtables, and public meetings on a variety of planning topics.
- Wrote or provided information and support to communities and organizations to secure grant funding.

Emergency Planning

- Worked with Vermont Emergency Management staff to assist with municipal emergency planning and training.
- Worked with Vermont Emergency Management to exercise local and statewide disaster plans.
- Assisted in development of a hazard mitigation plan for the Town of Lincoln.
- Assisted all communities in the region to complete Local Emergency Management Plans.
- Provided COVID-19 updates and information to Town Officials and Emergency Managers.
- Assisted in developing a Mutual Aid agreement for Public Works Departments.

Energy Planning:

- Assisted Bristol, Panton, New Haven, Starksboro and Shoreham in completing their enhanced energy plans.
- Worked with Panton, Salisbury, Vergennes, and Bristol through regional approval of their Enhanced Energy Plans.
- Worked with Efficiency Vermont and municipalities to implement enhanced energy plans.
- Developed an online mapping tool to support municipal energy planning.

Addison County Regional Planning Commission

14 Seminary Street Middlebury, VT 05753 • www.acrpc.org • Phone: 802.388.3141

Transportation Planning

- Supported the Addison County Transportation Advisory Committee's regional priorities and studies.
- Supported Tri-Valley Transit/ACTR by providing leadership and technical support.
- Worked with municipalities to produce road erosion and culvert inventories for local roads.
- Assisted Towns with bike and pedestrian, Better Roads, and stormwater grants.
-
-
- Served as a Municipal Project Manager for sidewalk construction projects in Middlebury and Vergennes, a culvert replacement project in Bridport and moving the historic New Haven Train Station.
- Sponsored town transportation planning studies in Bristol and traffic and pedestrian counts throughout the region.
- Hosted regional Walk/bike council and began planning for a future Bike/Ped Summit in Middlebury.
- Sponsored a Planning and Environmental Linkage Study in Vergennes and the surrounding communities.

Natural Resources Planning

- Actively support the efforts of the Addison County River Watch Collaborative (ACRWC).
- Developed a new website, interactive dashboard, and data repository for the ACRWC.
- Worked with municipalities to support conservation commissions.
- Supported the Otter Creek Tactical Basin Plan and worked to establish the Clean Water Service Provider infrastructure.
- Assisted in stormwater planning projects and Ecosystem Restoration Program grants.

| | | | | | | |
|-----------|------------|------------|-----------|-------------|-----------|-----------|
| Addison | Bridport | Bristol | Cornwall | Ferrisburgh | Goshen | Leicester |
| Lincoln | Middlebury | Monkton | New Haven | Orwell | Panton | Ripton |
| Salisbury | Shoreham | Starksboro | Vergennes | Waltham | Weybridge | Whiting |



Bixby Memorial Free Library Gratitude and Pride to the People of Panton

First and foremost, a huge THANK YOU to the people of Panton for your ongoing support and enthusiasm for what the Bixby offers each member of our community - no matter the age, income, or stage of life, building on a 109-year-old tradition. We hope you feel a sense of pride to have your library known as one of the most beautiful in Vermont, if not all New England. AND we are more than a building and more than books!

In 2021, your support helped us to serve our five-town community even while Covid kept the building closed to the public until we could safely reopen in May. Following are highlights of how we made the most of your tax dollars for as many as possible, especially when we were needed the most:

- People checked out 13,437 books, with 700 curbside pickups during the worst of the pandemic when readers of all ages ordered **books** online to pick up in the vestibule. Reading brought joy and comfort.
- We checked in on **older patrons** and brought books to them, both at home and at centers and delivered a new selection of picture books to **local preschools** each month.
- Nearly 2000 people attended 107 **virtual and in-person programs** to help keep people's spirits up, tripling previous attendance with sessions such as VT Audubon Birding, Medicare Made Clear, Financial Literacy, First Time Home Buying, Demystifying Death, Zero Waste Tips and Tricks, Bread Making.
- We quickly expanded our **digital offerings and laptop loaners** for people to use safely at home.
- Once we reopened, people came to access **reliable Wi-Fi, public computers** and a printer, work in one of our meeting rooms, browse the stacks and new titles, or just **sink into a comfy chair to relax a bit**.
- We loaded our biweekly **newsletter** with programs, reviews, and reasons to connect and smile.
- Once the warmer weather arrived, friends and families enjoyed the **outdoor movie night series**.
- **Kids logged over 786 hours of reading** over the summer with 472 entries into Booked for Bikes, made possible by the longstanding, generous sponsorship of the Rotary Club.
- **Tweens and Teens** headed to Bixby's Young Adult Balcony to choose from an expanding collection selected just for them.
- The **Story Walk trail** along Falls Park beckoned many walkers throughout the winter and into the spring, featuring beautifully illustrated books along with "wondering questions."
- Exhibits *throughout* the library now display and explain our renowned collections of **historical papers, books and artifacts**, thanks to a renewed team of experienced history volunteers from all five towns.

Looking Ahead

- In 2022, The Bixby will launch a "**Library of Things**" to share items and expertise on things you might want to try out or only need occasionally. Think home repair, gardening, handcrafts, podcasting, birding, astronomy, audio/visual equipment, and more. Ideas or potential donations? Please let us know!

Welcome New Cardholders!

- Panton grew by 12% to reach 184 cardholders – almost 30% of the town's population.

Don't have a library card yet need to renew it, or just haven't been here in a while?

- Just stop by, look around, say hello, and we're happy to give you a quick refresher on all your benefits.

Contact Bixby Director Catharine Findiesen Hays at (802) 877-2211 or
catharine.hays@bixbylibrary.org

Vergennes Area Rescue Squad, Inc. Report 2021



Dear Friends and Neighbors,

Since 1969, Vergennes Area Rescue Squad has relied on the support of volunteers, paid staff and a number of first response agencies who provide 24/7 coverage to our service area, as well as mutual aid to our surrounding neighbors.

VARS is actively looking for volunteers from our community. We welcome all applicants! No prior experience is required. We are looking for dedicated, motivated, and energetic individuals who care about their neighbors and want to serve them in an exciting and rewarding field. Volunteer rescue squads provide 90% of pre-hospital emergency care in Vermont.

If you would like to be a part of something bigger, give back to your community or get started in a career in healthcare; we want to hear from you!

Once accepted, you will receive all the hands-on training and equipment that are required on the job. For more information, visit us at the station or online at: www.vergennesrescue.org.

We want to take this time to thank our extended community family for your past, present and future support. Through your support over the years VARS has been able to maintain crucial equipment and acquire updated gear. In 2020, VARS had 841 calls for service. In 2021, VARS had 1050 calls for service. This is a significant increase from previous years.

Your contribution, however large or small will make a difference and will help us help you, your family, friends, and neighbors in their time of need. Again, we thank you for your support.

Best,
Josh Deppman, President

VERMONT 2-1-1 is a free, 3-digit number to dial for information about community, health, and human services in your community, state, or region. With 2-1-1, a trained knowledgeable call specialist will problem-solve and refer the caller to applicable government programs, community-based organizations, support groups, health agencies, and other resources in a locality as close to the caller as possible. Dialing 2-1-1...

- is a free, confidential, local call from anywhere in Vermont, 24/7/365
- will provide accurate, updated information about available resources
- utilizes a statewide, geo-coded database
- provides live translation services for over 170 languages
- provides access to information for callers with special needs
- has capability to transfer emergency calls to 9-1-1 or specialized hotlines
- will provide call-back follow-up if needed and requested
- text your zip code to 898211 Monday-Friday: 8:00am-8:00pm
- (by request, a customized report on the top needs in your community)





GREEN UP VERMONT

www.greenupvermont.org

**Green Up Day
May 7, 2022**



Green Up Day on May 1, 2021, was a huge success thanks to nearly 22,000

Greened

volunteers statewide who Up. The infographic shows that all your hard work to beautify Vermont is needed and that it makes where we get to live, work, and play a very special place. As one of Vermont's favorite holidays, it is imperative for today and for future generations to keep building pride, awareness, and stewardship for a clean Vermont environment.

Support from your municipality is essential to our program. Funds help pay for Green Up Day supplies, promotional outreach, and educational resources including activity books, contests for kids, and a \$1,000 scholarship.

Along with Green Up Day, we work year-round to further our impact with waste reduction initiatives, additional clean-up efforts, and educational programs.

Green Up Vermont is a private nonprofit organization that relies on your town's support to execute the tradition of cleaning up our roads and waterways, while promoting civic pride, and community engagement. Thank you for your support of this crucial program that takes care of all our cities and towns.

Your donations make a huge impact and can be made on Line 23 of the Vermont State Income Tax Form or anytime online at www.greenupvermont.org.

Visit our website, like us on Facebook (@greenupvermont), and follow us on Instagram (greenupvermont). greenup@greenupvermont.org 229-4586



ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT 2021 ANNUAL REPORT

The Addison County Solid Waste Management District is a union municipal district formed in 1988 to cooperatively and comprehensively address the solid waste management interests of its 21 member municipalities: Addison, Bridport, Bristol, Cornwall, Ferrisburgh, Goshen, Leicester, Lincoln, Middlebury, Monkton, New Haven, Orwell, Panton, Ripton, Salisbury, Shoreham, Starksboro, Vergennes, Waltham, Weybridge and Whiting. The District is governed by a Board of Supervisors (Board) comprised of one representative and one alternate appointed by each of the member municipalities. The Board regularly holds hybrid meetings (due to the ongoing pandemic) on the 3^d Thursday of the month at 7PM, and the Executive Board meets monthly 8 days prior to the Board meeting at 4:30 PM. All meetings are open to the public.

District Mission

To seek environmentally sound & cost effective solutions for: (1) Promoting **waste reduction**; (2) Promoting **pollution prevention**; (3) Maximizing **diversion** of waste through reuse, recycling and composting; and (4) Providing for **disposal** of remaining wastes.

District Office and Transfer Station

Telephone: (802) 388-2333

Fax: (802) 388-0271

Website: www.AddisonCountyRecycles.org

E-mail: acswmd@acswmd.org

Transfer Station Hours: M-F, 7 AM–3 PM & Sat, 8 AM–1 PM

Office Hours: M-F, 8 AM–4 PM

HazWaste Center Hours: M-F, 8 AM–2 PM & Sat, 8 AM–1 PM

The District Office, Transfer Station and HazWaste Center are co-located at 1223 Rt. 7 South in Middlebury. The Transfer Station accepts large loads of waste and single stream recyclables for transfer to out-of-District facilities. District residents and businesses may drop off a variety of other materials for reuse, recycling and composting. A complete list of acceptable items and prices can be found on the District's website.

2021 Highlights

COVID-19. District staff have been working diligently toward maintaining the solid waste management and collection system within its 21 member municipalities during these challenging times. Despite the disruption of COVID-19, the District Transfer Station remained open to commercial haulers and area businesses and continued to provide access to essential services. The District continued to adopt Precautionary Guidelines for all visitors to its Transfer Station and Offices, in order to reduce exposure to its staff and other customers. Visitors are asked to stay home if sick, and when visiting, to practice social distancing by keeping at least 6 feet away from others and wearing a mask. We appreciate visitors and customers' continued patience and cooperation as we strive to protect the health of our employees, customers and communities. Thank you!

New Implementation Grant. The District was awarded a Materials Management Implementation (MMI) grant of \$80,000 by the VT Department of Environmental Conservation, a division of the VT Agency of Natural Resources. The grant is part of \$975,000 made available from the Solid Waste Management Assistance Fund provided by the State to help towns and solid waste planning entities implement their solid waste plans, as required by State law. Grant funds will be used to improve the collection and management of single stream recyclables and food scraps at the District Transfer Station in Middlebury, where both programs have grown in volume in recent years. The MMI Grant funding of \$80,000 represents 40% of the total project costs, with the District providing 60% or \$120,000 in matching funds.

Recycling. Single stream recycling tonnage collected at the Transfer Station has seen a major increase through September 2021. The 3,367 tons of single stream recyclables collected surpass the 2020 totals by 527 tons. Of the MMI Grant total, ACSWMD received \$40,000 for a single stream recycling transfer trailer. The purchase of a new transfer trailer will provide additional capacity for storing the higher volume of single stream recyclables for efficient transfer to out-of-District processing facilities.

Food Scraps. Since the statewide food scrap ban took effect on July 1, 2020, the volume of food scraps the District Transfer Station manages has grown significantly. The District Transfer Station received 70.25 tons of food scraps through September 2021, almost double the 38.41 tons collected in 2020. An additional \$40,000 of the MMI Grant was awarded to the District to assist with the collection and management of food scraps. Grant funds will be used to purchase equipment that will support safe, efficient and sanitary collection of food scraps at the Transfer Station. Additional funding for the toter tipper is supported by a \$5,000 grant from the Vermont League of Cities and Towns Property and Casualty Intermunicipal Fund.

Illegal Burning/Disposal. The District contracted with the Addison County Sheriff's Department in 2021 to enforce its Illegal Burning & Disposal Ordinance. The District served again as County Coordinator for Green-Up Day, assisting the many area volunteers who organized collection of roadside litter, and providing bags and gloves. The District subsidized the disposal of 12.57 tons of roadside trash, 4.94 tons of tires, and various other abandoned items, for a total economic benefit to its member towns of \$3,342.

2022 Annual Budget

The District's adopted Annual Budget for CY2022 is \$3,975,660, a 4.13% increase over last year. The Transfer Station tip fees will increase to \$135/ton (\$9 minimum fee) for MSW and C&D. The rate for Single Stream Recyclables will decrease to \$100/ton. Rates on a few other items will have nominal increases. **There will be no assessments to member municipalities in 2022.** For a copy of the full 2021 Annual Report and Adopted 2022 Annual Budget and Rate Sheet, please call (802) 388-2333, or visit the District website at www.AddisonCountyRecycles.org.

Community Service Agencies Serving Town of Panton

ARTICLE 7: Addison County Restorative Justice Services www.acrjs.org
Provides community restorative justice responses focusing on the 'balanced approach' in meeting the needs of the victim, the community, and the program participant. The goal is to help the program participant develop empathy and accept responsibility while providing compensation of loss for the victims and compensation of resources for the community.

ARTICLE 8: Addison County Home Health and Hospice www.achhh.org
A community-focused non-profit home health and hospice care agency that provides skilled nursing, medical, social work; and rehabilitative therapies including occupational, speech, and physical therapy for Addison County residents regardless of a person's ability to pay.

ARTICLE 9: Addison County Parent/Child Center www.addisoncountypcc.org
The PCC helps families assess their children's' physical and cognitive development and provides support services when needed. Offering consultation and support around young children's social, emotional, and behavioral development. Playgroups are offered around the county to promote social interaction.

ARTICLE 10: Tri-Valley Transit Resources www.trivalleytransit.org
In the past four years, Tri-Valley Transit has provided an annual average of 640 Dial-a-Ride trips for Panton residents either by volunteer drivers or on wheelchair accessible vehicles. The Dial-a-Ride and Shuttle Bus systems provided a total of 126,022 rides in 2021.

ARTICLE 11: Boys & Girls Club of Greater Vergennes www.bgcvergenes.org
Focused on teen and youth programs for children in grades 4 through 12. Helping children reach their full potential as a productive, caring, and responsible citizens by providing a safe, nurturing, and inclusive place learn and grow.

ARTICLE 12: Age Well www.agewellvt.org
Committed to serving all older Vermonters, their families, and caregivers by reducing barriers, providing access to healthy meals, in-home care, and community resources. The 800Helpline is a resource for information and assistance with transportation, housing, long term care, and more.

ARTICLE 13: Counseling Service of Addison County www.csac-vt.org
Providing help for people of all ages, income, and abilities, who are seeking assistance with mental health, substance use, or developmental challenges, as well as 24/7 emergency services.

ARTICLE 14: Elderly Services, Inc. www.elderlyservices.org
Offering elders and their families an award-winning adult day care center to help delay or prevent nursing home placement. Providing creative high-quality programs to help elders live safe and satisfying lives in their own homes and communities.

ARTICLE 15: Homeward Bound Animal Welfare Center www.homewardboundanimals.org
A private open-admission animal shelter serving an average of 1,000 animals per year. Designed to combat pet overpopulation, provide support to low-income pet owners, and enhance human-animal bond through education and outreach.

ARTICLE 16: HOPE www.helpwhenyouneedit.org
HOPE operates one of the largest food shelves in the state and has a thriving partnership with area farmers. They assist families in identifying and obtaining resources that will help families meet

basic needs and assist developing new skills. HOPE provides food, clothing, housing, and heating fuel, medical items, job resources, and more.

ARTICLE 17: John Graham Shelter

www.Johngrahamshelter.org

JGHS maintains a 24/7 Emergency Shelter at 69 Main Street, Vergennes that includes a playground for resident children. A food shelf service on the second floor is available to anyone in need. JGHS also maintains nineteen apartment units spread throughout Addison County towns.

ARTICLE 18: Open Door Clinic

www.opendoormidd.org

A free clinic for chronic and acute care, providing access to quality health care services to those who are uninsured or under-insured until a permanent healthcare provider is established. Volunteers include physicians, nurses, EMTs, PTs, nutritionist, pharmacists, and medical interpreters.

ARTICLE 19: RSVP (Retired Senior Volunteer Program)

www.volunteersinvt.org

A local non-profit helping older Vermonters connect with the perfect volunteer opportunities. RSVP provides services, such as free income tax help and free health/osteoporosis prevention classes. RSVP provided warm clothing items for 600 Addison County community members in 2021.

ARTICLE 20: WomenSafe

www.womensafe.net

A non-profit assisting people across the gender spectrum, who experience sexual or domestic violence, dating violence, or stalking throughout Addison County and active member of the Vermont Network Against Domestic Violence and Sexual Assault, Addison County Council Against Domestic and Sexual Violence, and the Sexual Assault Response Team of Addison County.

ARTICLE 21: Addison County Readers, Inc.

www.addisoncountyreaders.org

A not-for-profit organization affiliated with United Way of Addison County. Funds are used towards the Dolly Parton's Imagination Library. Preschoolers who participate receive a free children's book mailed to their home each month. Any Addison County child, birth to five years of age, can register regardless of family income.

ARTICLE 22: VT Association of Conservation Districts

www.vacd.org

The mission of the Vermont Rural Fire Protection Task Force is to improve the safety and welfare of Vermont communities by assisting local fire departments in reducing risk of injury, loss of life and damage to property and natural resources.

ARTICLE 23: Charter House Coalition

www.chcvt.org

With a mission to identify and overcome barriers to end homelessness, Charter House provides a 24-hr. emergency shelter for those experiencing homelessness. They offer free nutritious meals 365 days/year to anyone in the community in need and work with area hotels to provide temporary shelter.

ARTICLE 24: Turning Point Center of Addison County

www.turningpointaddisonvt.org

Serving all of Addison County, the center is peer-run, offering a safe and substance-free environment for recovery support for all families, friends, and allies. Turning Point seeks to enhance spiritual, mental, and physical growth and foster social connection to those affected by substance use disorders and addictive behaviors.

ARTICLE 25: Vermont Family Network

www.vermontfamilynetwork.org

VFN works to empower and support all Vermont children, especially those with disabilities or special health needs. A combination of Vermont Parent Information Center (VPIC) and Parent to Parent of Vermont (P2P), providing a one-stop-shop for expert information, referrals, and assistance services. Home to Puppets in Education, an educational puppetry team that teaches awareness of anxiety, bullying, child abuse, and disability.

Vergennes-Panton Water District
Annual Meeting Minutes and Budget

**57th Annual Meeting of the Vergennes-Panton Water District,
Inc
Held on December 14, 2021
In Person at the Office Building on Canal Street, Vergennes,
Vermont & via Telecommunications.**

The meeting was called to order at 7:02p.m. by Ameddia Perry.

Thelma Oxholm made a motion to waive the reading of the warning. The motion was seconded by Patricia Ganson to not read the warning. All in favor.

ARTICLE I: ELECTION OF OFFICERS:

- a) **Moderator:** Dave Philbrook was nominated by Patricia Ganson for Moderator. This was seconded by Christopher Cook. A motion that nominations cease was made by Sean Willerford and seconded by Christopher Bearor. The clerk cast one ballot for David Philbrook. All in Favor
- b) **Clerk:** Maria Brown was nominated by Thelma Oxholm for the Clerk position. The motion was seconded by Patricia Ganson. A motion that nominations cease was made by Thelma Oxholm and seconded by Patricia Ganson. The moderator cast one ballot for Maria Brown. All in Favor.
- c) **Treasurer:** Maria Brown was nominated Christopher Cook for the Treasurer position. The motion was seconded by Patricia Ganson. A motion that nominations cease was made by Christopher Cook and seconded by Patricia Ganson. The moderator cast one ballot for Maria Brown. All in favor.

ARTICLE II: TO HEAR AND ACT UPON THE REPORTS FROM THE OFFICERS OF THE VERGENNES-PANTON WATER DISTRICT:

Motion was made by Sean Willerford and seconded by Christopher Bearor to not read the minutes from the prior year. All in Favor.

ARTICLE III: **APPROPRIATION OF FUNDS FOR 2021:**

Christopher Cook moved that the voters of Vergennes-Panton Water District appropriate the sum of **\$1,180,221.63** deemed necessary for expenses within the next budget year of 2022. This was seconded by Sean Willerford. All in Favor.

ARTICLE IV: **TO ESTABLISH SALARIES FOR THE COMMISSIONERS AND OTHER ELECTED OFFICERS OF THE WATER DISTRICT:**

Motion was made by Patricia Ganson to have commissioners salaries remain the same, \$35 per meeting, for the upcoming year. This was seconded by Thelma Oxholm. All in Favor.

ARTICLE V: **AUTHORIZATION TO BORROW MONEY:**

A motion was made by Christopher Bearor and seconded by Christopher Cook that the Vergennes-Panton Water District be authorized to borrow money during the coming year should the need arise. All in Favor.

ARTICLE VI: **Establish Week Duty rates for the Operators of VPWD:**

A motion was made by Ameddia Perry to set a rate of \$ **100.00** per Week Duty for operators of VPWD. This motion was seconded by Christopher Bearor. All in Favor.

ARTICLE VII: **Other Business:**

Being no further business, the meeting was adjourned 7:07pm on a motion by Christopher Cook and seconded by Patricia Ganson. All in Favor.

Respectfully Submitted,



Maria Brown, Clerk/Treasurer

Vergennes-Panton Water District
Proposed Budget #s for 2022

| | Proposed 2020 | Actual 2020 | Proposed/Actual | Proposed 2021 | Actual 2021 | Proposed/Actual | Proposed 2022 |
|--------------------------------|-----------------------|-----------------------|-----------------|-----------------------|---------------------|-----------------|-----------------------|
| Sale of Water | \$1,157,000.00 | \$1,129,608.83 | 97.63% | \$1,122,000.00 | \$858,202.35 | 76.49% | \$1,132,000.00 |
| New Installations | \$9,000.00 | \$28,900.00 | 321.11% | \$11,000.00 | \$5,180.00 | 47.09% | \$8,000.00 |
| Bulk Water Sales | \$4,200.00 | \$4,638.50 | 110.44% | \$4,200.00 | \$4,514.50 | 107.49% | \$4,600.00 |
| Asset Mgmt. Grant Money | | | | | \$23,060.00 | #DIV/0! | \$900.00 |
| Total Water Sales | \$1,170,200.00 | \$1,163,147.33 | 99.40% | \$1,137,200.00 | \$890,956.85 | 78.35% | \$1,145,500.00 |
| Ins. claim VLCT Reimburse | | \$0.00 | #DIV/0! | \$0.00 | \$0.00 | #DIV/0! | \$0.00 |
| Penalties | | \$0.00 | #DIV/0! | \$0.00 | \$0.00 | #DIV/0! | \$0.00 |
| Water Interest | | \$0.00 | #DIV/0! | \$0.00 | \$0.00 | #DIV/0! | \$0.00 |
| Interest Income | \$1,300.00 | \$910.45 | 70.03% | \$1,000.00 | \$182.62 | 18.26% | \$500.00 |
| Bill Out | \$10,000.00 | \$9,743.47 | 97.43% | \$10,000.00 | \$18,928.48 | 189.28% | \$15,000.00 |
| Misc other | \$0.00 | \$0.00 | #DIV/0! | \$0.00 | \$595.60 | #DIV/0! | \$0.00 |
| Total Other Income | \$11,300.00 | \$10,653.92 | 94.28% | \$11,000.00 | \$19,706.70 | 179.15% | \$15,500.00 |
| Total Income | \$1,181,500.00 | \$1,173,801.25 | 99.35% | \$1,148,200.00 | \$910,663.55 | 79.31% | \$1,161,000.00 |
| Salary - Superintendent | \$61,755.82 | \$65,317.65 | 105.77% | \$63,299.72 | \$48,075.09 | 75.95% | \$65,831.71 |
| Salary - Chief Operator | \$56,462.30 | \$59,677.67 | 105.69% | \$57,873.86 | \$46,146.39 | 79.74% | \$60,186.81 |
| Salary - Office | \$50,918.56 | \$53,382.11 | 104.84% | \$52,191.52 | \$39,336.74 | 75.37% | \$54,279.18 |
| Salary - Operation | \$40,768.00 | \$43,294.00 | 106.20% | \$41,787.20 | \$33,461.90 | 80.08% | \$45,760.00 |
| Salary - Asst. Clerk/Treasurer | \$6,859.84 | \$4,724.43 | 68.87% | \$7,031.34 | \$5,271.74 | 74.97% | \$8,190.00 |
| Overtime Hours | \$8,500.00 | \$2,112.52 | 24.85% | \$8,500.00 | \$5,144.62 | 60.52% | \$8,500.00 |
| Total Payroll | \$225,264.52 | \$228,508.38 | 101.44% | \$230,683.63 | \$177,436.48 | 76.92% | \$242,749.70 |
| Diesel for Plant | \$610.00 | \$647.67 | 106.18% | \$400.00 | \$0.00 | 0.00% | \$400.00 |
| Comcast | \$0.00 | \$0.00 | #DIV/0! | \$0.00 | \$0.00 | #DIV/0! | \$0.00 |
| Fire Alarm Monitoring | \$400.00 | \$300.00 | 75.00% | \$400.00 | \$640.00 | 160.00% | \$650.00 |
| Fuel For Plant | \$0.00 | \$0.00 | #DIV/0! | \$0.00 | \$0.00 | #DIV/0! | \$0.00 |
| Propane for Plant | \$20,000.00 | \$13,800.79 | 69.00% | \$20,000.00 | \$15,421.86 | 77.11% | \$20,562.48 |
| Electricity for Plant | \$76,900.00 | \$83,615.39 | 108.73% | \$82,500.00 | \$64,760.55 | 78.50% | \$86,400.00 |
| Telephone for Plant | \$2,450.00 | \$2,935.73 | 119.83% | \$3,092.00 | \$1,869.81 | 60.47% | \$2,700.00 |
| Paging Service-Contact | \$200.00 | \$268.03 | 134.02% | \$285.00 | \$174.41 | 61.20% | \$285.00 |
| Sludge Pumping | \$3,100.00 | \$2,018.75 | 65.12% | \$2,700.00 | \$1,423.75 | 52.73% | \$2,100.00 |
| Plant Supplies and Maint. | \$10,000.00 | \$17,835.72 | 178.36% | \$10,000.00 | \$5,243.94 | 52.44% | \$10,000.00 |
| Total Plant Expense | \$113,660.00 | \$121,422.08 | 106.83% | \$119,377.00 | \$89,534.32 | 75.00% | \$123,097.48 |
| Chemicals | \$50,000.00 | \$43,470.93 | 86.94% | \$48,000.00 | \$31,524.35 | 65.68% | \$48,000.00 |
| Oil Equip Supp & Maint | \$17,000.00 | \$12,011.73 | 70.66% | \$17,000.00 | \$888.23 | 5.22% | \$17,000.00 |
| Total Water Treatment | \$67,000.00 | \$55,482.66 | 82.81% | \$65,000.00 | \$32,412.58 | 49.87% | \$65,000.00 |

Vergennes-Panton Water District
Proposed Budget #s for 2022

| | Proposed | Actual | Proposed/Actual | | | | |
|--|---------------------|---------------------|-----------------|---------------------|---------------------|----------------|---------------------|
| Trans & Distr Expense | 2020 | 2020 | | | | | |
| Expendable Material-Dist | \$20,000.00 | \$19,154.68 | 95.77% | \$16,000.00 | \$23,100.00 | 144.38% | \$30,800.00 |
| Expendable Material-Warehouse | \$1,000.00 | \$545.77 | 54.58% | \$1,000.00 | \$19.34 | 1.93% | \$600.00 |
| Maint-Storage Facility | \$25,937.48 | \$171,722.11 | 662.06% | \$1,000.00 | -\$820.00 | -82.00% | \$600.00 |
| Cap. Improvement Fund Macdon. | \$50,000.00 | \$50,000.00 | 100.00% | \$50,000.00 | \$50,000.00 | 100.00% | \$50,000.00 |
| Maint.-Paving | \$14,000.00 | \$1,119.20 | 7.99% | \$12,000.00 | \$10,111.96 | 84.27% | \$12,800.00 |
| Maint-Mains | \$10,000.00 | \$7,439.11 | 74.39% | \$8,042.58 | \$6,890.73 | 85.68% | \$10,000.00 |
| Maint-Services | \$500.00 | \$0.00 | 0.00% | \$200.00 | \$0.00 | 0.00% | \$0.00 |
| Maint-Meters | \$20,000.00 | \$10,281.66 | 51.41% | \$20,000.00 | \$13,979.43 | 69.90% | \$20,000.00 |
| Maint-Hydrants and Valves | \$8,000.00 | \$415.20 | 5.19% | \$6,000.00 | \$81.42 | 1.36% | \$6,000.00 |
| Maint-Warehouse | \$6,000.00 | \$1,015.64 | 16.93% | \$6,000.00 | \$827.41 | 13.79% | \$1,100.00 |
| Plant Software | \$20,000.00 | \$7,109.00 | 35.55% | \$13,000.00 | \$741.60 | 5.70% | \$10,000.00 |
| Rental Equipment | \$18,000.00 | \$12,894.73 | 71.84% | \$17,000.00 | \$11,127.83 | 65.46% | \$17,000.00 |
| Employee Enhancements | \$0.00 | \$0.00 | #DIV/0! | \$600.00 | \$600.00 | 100.00% | \$600.00 |
| Uniform rentals | \$3,030.00 | \$3,212.96 | 106.04% | \$3,161.00 | \$2,630.31 | 83.21% | \$3,898.50 |
| Small Tools | \$2,000.00 | \$290.85 | 14.54% | \$2,000.00 | \$305.17 | 15.26% | \$2,000.00 |
| Cell Phones | \$2,450.00 | \$2,237.40 | 91.32% | \$2,450.00 | \$1,291.98 | 52.73% | \$1,850.00 |
| Lease Waterlines & Land | \$0.00 | \$0.00 | #DIV/0! | \$0.00 | \$0.00 | #DIV/0! | \$0.00 |
| Total Trans & Distr Expense | \$200,917.48 | \$287,438.31 | 143.06% | \$158,453.58 | \$120,887.18 | 76.29% | \$167,248.50 |
| Uncollected Accounts | \$0.00 | \$0.00 | #DIV/0! | \$0.00 | \$0.00 | #DIV/0! | \$0.00 |
| Returned to Customer | \$0.00 | \$0.00 | #DIV/0! | \$0.00 | \$0.00 | #DIV/0! | \$0.00 |
| Total Customer Expense | \$0.00 | \$0.00 | #DIV/0! | \$0.00 | \$0.00 | #DIV/0! | \$0.00 |
| Officers Fees | \$4,000.00 | \$3,560.00 | 89.00% | \$4,000.00 | \$3,080.00 | 77.00% | \$4,000.00 |
| Taxes-Payroll | \$19,500.00 | \$18,044.90 | 92.54% | \$19,000.00 | \$13,758.23 | 72.41% | \$19,000.00 |
| Unemployment Compensation | \$300.00 | \$0.00 | 0.00% | \$300.00 | \$0.00 | 0.00% | \$300.00 |
| Employee Vision Contribution | \$0.00 | \$0.00 | #DIV/0! | \$0.00 | \$0.00 | #DIV/0! | \$0.00 |
| Employer Vision Contribution | \$415.00 | \$333.55 | 80.37% | \$415.00 | \$250.20 | 60.29% | \$673.92 |
| Employer Dental Contribution | \$1,400.00 | \$1,182.28 | 84.45% | \$1,400.00 | \$1,060.88 | 75.78% | \$1,248.00 |
| Employee Dental Contribution | \$0.00 | \$0.00 | #DIV/0! | \$0.00 | \$0.00 | #DIV/0! | \$0.00 |
| Employer Health Ins. Contribution | \$57,205.15 | \$57,194.24 | 99.98% | \$53,677.06 | \$49,772.71 | 92.73% | \$56,056.08 |
| Employee Health Ins. Contribution | \$0.00 | \$0.00 | #DIV/0! | \$0.00 | \$0.00 | #DIV/0! | \$0.00 |
| Employee Life & Dis. Ins | \$2,050.00 | \$1,668.96 | 81.41% | \$2,100.00 | \$1,677.78 | 79.89% | \$2,100.00 |
| Employer Retirement Contribution | \$24,116.00 | \$25,332.71 | 105.05% | \$25,011.46 | \$20,248.28 | 80.96% | \$29,000.00 |
| Employee Retirement Contribution | \$0.00 | \$0.00 | #DIV/0! | \$0.00 | \$0.00 | #DIV/0! | \$0.00 |
| Total Payroll Benefits | \$108,986.15 | \$107,316.64 | 98.47% | \$105,903.52 | \$89,848.08 | 84.84% | \$112,378.00 |

Vergennes-Panton Water District
Proposed Budget #s for 2022

| | Proposed 2020 | Actual 2020 | Proposed/Actual | | | | |
|--|-----------------------|-----------------------|-----------------|-----------------------|---------------------|----------------|-----------------------|
| Office Expenses | | | | | | | |
| Office Supplies | \$5,000.00 | \$4,627.18 | 92.54% | \$5,000.00 | \$2,760.52 | 55.21% | \$5,000.00 |
| Postage | \$5,000.00 | \$4,508.25 | 90.17% | \$5,000.00 | \$4,477.60 | 89.55% | \$6,500.00 |
| Printing Costs | \$500.00 | \$595.00 | 119.00% | \$500.00 | \$360.00 | 72.00% | \$500.00 |
| Copier Lease | \$1,800.00 | \$1,278.63 | 71.04% | \$1,800.00 | \$1,345.79 | 74.77% | \$1,800.00 |
| Office Maintenance/Upkeep | \$500.00 | \$0.00 | 0.00% | \$500.00 | \$0.00 | 0.00% | \$500.00 |
| Secure Shred | \$0.00 | \$0.00 | #DIV/0! | \$100.00 | \$0.00 | 0.00% | \$2,000.00 |
| Misc. Office Supplies | | | | | \$9.25 | | \$750.00 |
| Lien fees | \$60.00 | \$10.00 | 16.67% | \$60.00 | \$0.00 | 0.00% | \$60.00 |
| Annual Meeting Expense | \$350.00 | \$354.40 | 101.26% | \$350.00 | \$0.00 | 0.00% | \$350.00 |
| Computer Training & Supp | \$2,500.00 | \$6,046.23 | 241.85% | \$2,500.00 | \$6,496.28 | 259.85% | \$6,800.00 |
| Advertising | \$100.00 | \$196.08 | 196.08% | \$150.00 | \$0.00 | 0.00% | \$100.00 |
| Travel & Training | \$500.00 | \$203.61 | 40.72% | \$500.00 | \$111.00 | 22.20% | \$250.00 |
| Total Office Expense | \$16,310.00 | \$17,819.38 | 109.25% | \$16,460.00 | \$15,560.44 | 94.53% | \$24,610.00 |
| Fuel for Office | \$3,500.00 | \$2,613.00 | 74.66% | \$3,500.00 | \$2,615.16 | 74.72% | \$3,500.00 |
| Electricity for Office | \$2,000.00 | \$1,837.47 | 91.87% | \$2,000.00 | \$1,622.65 | 81.13% | \$2,165.00 |
| Telephone for Office | \$2,200.00 | \$2,581.44 | 117.34% | \$2,535.00 | \$2,224.45 | 87.75% | \$3,000.00 |
| Garbage for Office | \$2,300.00 | \$2,358.75 | 102.55% | \$2,400.00 | \$1,210.97 | 50.46% | \$2,220.00 |
| Total Office Utilities Expense | \$10,000.00 | \$9,390.66 | 93.91% | \$10,435.00 | \$7,673.23 | 73.53% | \$10,885.00 |
| Dues | \$3,350.00 | \$2,504.00 | 74.75% | \$3,350.00 | \$1,946.00 | 58.09% | \$3,350.00 |
| Outside Svcs Employed | \$14,000.00 | \$7,900.00 | 56.43% | \$11,000.00 | \$7,900.00 | 71.82% | \$11,000.00 |
| Outside Svcs - Legal Fees | \$7,500.00 | \$0.00 | 0.00% | \$7,500.00 | \$0.00 | 0.00% | \$7,000.00 |
| Insurance-Regular | \$25,500.00 | \$26,307.00 | 103.16% | \$26,500.00 | \$23,915.00 | 90.25% | \$25,500.00 |
| Permits & Testing | \$16,500.00 | \$19,575.97 | 118.64% | \$19,000.00 | \$12,730.25 | 67.00% | \$17,100.00 |
| Total Outside Services | \$66,850.00 | \$56,286.97 | 84.20% | \$67,350.00 | \$46,491.25 | 69.03% | \$63,950.00 |
| Asset Mgmt. Pymts | | \$18,091.00 | | | \$23,122.16 | #DIV/0! | \$900.00 |
| Gas & Oil for Vehicles | \$5,000.00 | \$3,096.99 | 61.94% | \$4,000.00 | \$3,398.40 | 84.96% | \$5,500.00 |
| New Vehicle Fund | \$3,000.00 | \$3,000.00 | 100.00% | \$3,000.00 | \$3,000.00 | 100.00% | \$10,000.00 |
| Vehicle Maintenance | \$2,500.00 | \$2,471.58 | 98.86% | \$3,000.00 | \$1,066.10 | 35.54% | \$1,500.00 |
| Mileage Reimbursement | \$35.00 | \$0.00 | 0.00% | \$35.00 | \$27.75 | 79.29% | \$35.00 |
| Total Auto Expense | \$10,535.00 | \$8,568.57 | 81.33% | \$10,035.00 | \$30,614.41 | 305.08% | \$17,035.00 |
| Debt Services | \$361,976.85 | \$361,976.85 | 100.00% | \$361,976.85 | \$361,976.85 | 100.00% | \$353,267.95 |
| Total Admin & General Expense | \$212,681.15 | \$199,382.22 | 93.75% | \$210,183.52 | \$190,187.41 | 90.49% | \$228,858.00 |
| Total Expenditures | \$1,181,500.00 | \$1,254,210.50 | 106.15% | \$1,145,674.58 | \$972,434.82 | 84.88% | \$1,180,221.63 |
| Total Funds Remaining | \$0.00 | -\$80,409.25 | #DIV/0! | \$2,525.42 | | | -\$19,221.63 |