



Board of Private Investigative & Security Services

Office of Professional Regulation, Vermont Secretary of State

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Unapproved Minutes

Friday, November 15, 2019

Board Members present: James Eckhardt, Chair; Richard Murphy; Franklin Davis; and Robert Wernecke. Absent: Mark Schwartz

Staff Present: Lauren Hibbert, Director; Gabriel Gilman, General Counsel; Danielle Rubalcaba, Licensing Administrator III; Kelsi Alger, Licensing Administrator I; Aaron Kisicki, State Prosecuting Attorney and Elizabeth Kneen, Docket Clerk.

Others Present: Robert Hill.

1. Call to Order:

The Board Chair, James Eckhardt, called the meeting to order at 9:00 a.m.

2. Approval of Minutes:

The Board reviewed the Minutes of the September 20th 2019 meeting. Mr. Wernecke made a motion, seconded by Mr. Murphy, to approve the minutes of the September 20, 2019 meeting as submitted. Motion passed unanimously.

3. Administrative Updates: None

4. Disciplinary Matters:

The Board reviewed the *Stipulation and Consent Order* in the matter of Robert Hill, Docket number 2019-174. Based on the information provided, Mr. Wernecke made a motion, seconded by Mr. Davis, to accept the *Stipulation and Consent Order* as presented. Motion passed unanimously.

5. Application Review:

The Board reviewed the Licensed Private Investigator and/or Security Guard Application for Francis Manfredo. Based on the information submitted, Mr. Wernecke made a motion, seconded by Mr. Murphy, to approve the Licensed Private Investigator and/or Security Guard application for Mr. Manfredo. Motion passed unanimously.

The Board reviewed the Private Investigative Agency Application for Sotera Investigative Group, LLC. Based on the information submitted, Mr. Wernecke made a motion, seconded by Mr. Murphy, to approve the Private Investigator Agency application for Sotera Investigative Group, LLC.

Application Review – Continued:

The Board reviewed the Licensed Private Investigator and/or Security Guard Application for Carmine Aquila. Based on the information submitted, Mr. Wernecke made a motion, seconded by Mr. Murphy, to approve the Licensed Private Investigator and/or Security Guard application for Mr. Aquila. Motion passed unanimously.

The Board reviewed the Private Investigative Agency Application for Centerra Group LLC. Based on the information submitted, Mr. Murphy made a motion, seconded by Mr. Wernecke, to approve the Private Investigator Agency application for Centerra Group LLC.

6. Topics for Discussion/Correspondence: None

7. Other Business:

Director, Lauren Hibbert attended the meeting to discuss the OPR annual budget. The board has been in a deficit since 2017 and need to look into fee increases or switching to an advisor model. A special meeting will be scheduled for the week of December 9th to discuss this.

8. Public Comment: None

9. Adjournment:

There being no further business, the meeting adjourned at 10:45 a.m.

Respectfully submitted,

Kelsi Alger

Licensing Administrator I

Upcoming Meetings

Friday, January 17th, 2020

Friday, March 20th, 2020

Friday, May 15th, 2020

Friday, July 17th, 2020

Friday, September 18th, 2020

Friday, November 20th, 2020

Please check the office [website](#) for updates