

**OFFICE OF PROFESSIONAL REGULATION
89 MAIN STREET, 3rd FLOOR, MONTPELIER, VT
BOARD OF NURSING
UNAPPROVED MINUTES
November 5, 2018**

1. Call to Order:

The meeting was called to order at 9:07AM by Ellen Watson — Chair

Board members present: Ellen Watson, Jennifer Laurent, William White, Kelly Sinclair, Jill Duell, Douglas Sutton, Luana Tredwell, Deborah Swartz, Virginia Hudson.

Board members absent: None

Staff members present: Phyllis Mitchell, Nursing Board Executive Director; Gabriel Gilman, General Counsel; George Belcher, Hearing Officer; Kristin Donnelly, Licensing Administrator I; Ellen Leff, Case Manager.

Prosecuting Attorneys: Jennifer Colin, Elizabeth St. James

Guests: Barbara Thompson-Snow, Walker Whittemore, Keighla Martin, Kaylee Shum, Logan Rodriguez, Kala Weld, Lindsey Armell, Katherine Kandzior, Lisa Chase, Sara Sturgis, Craig Hyde.

2. Changes and Additions to the Agenda:

A petition for corrections to the Board Order for case 2016-102 was added prior to the meeting.	
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3. Approval of Minutes:

Jennifer Laurent made a motion to approve the minutes as presented. Jill Duell seconded.	Pass
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4. Summary Suspensions/Hearings/Modification of Conditions:

2018-110	Bilbo, Lametra was not present. The request for summary suspension was reviewed. Virginia Hudson moved to indefinitely suspend the license of LPN Lametra Bilbo. Douglas Sutton seconded.	Pass
2014-269 &2014-278	Sturgis, Sara was present. The request for reinstatement was reviewed. The Board went into deliberation at 10:31 AM and reconvened at 10:55 AM. Douglas Sutton moved to deny the request for reinstatement of the license of LPN Sara Sturgis. Virginia Hudson seconded.	Pass

5: Stipulations/Default Orders:

2018-11	Mobbs, Deborah was not present. The proposed stipulation & consent order was reviewed. The Board went into deliberation at 11:05AM and reconvened at 11:20AM. Deborah Swartz moved to REJECT the proposed STIPULATION & CONSENT ORDER to condition the license of LPN Deborah Mobbs . Virginia Hudson seconded.	Pass
2018-51	McCarthy-Clark, Ryeleigh was not present. Douglas Sutton moved to ACCEPT the proposed STIPULATION & CONSENT ORDER of the license of LNA Ryeleigh McCarthy-Clark . William White seconded.	Pass
2018-66	Longtin, Amy was not present. Jennifer Laurent moved to ACCEPT the proposed STIPULATION & CONSENT ORDER of the license of LPN Amy Longtin . Jill Duell seconded.	Pass
2016-31	Magnant, Kristin was not present. William White moved to ACCEPT the proposed REMOVAL OF CONDITIONS of the license of RN Kristin Magnant . Jennifer Laurent seconded.	Pass
2010-21	Larson, Jessica was not present. Deborah Swartz moved to ACCEPT the proposed REMOVAL OF CONDITIONS of the license of RN Jessica Larson . Jennifer Laurent seconded.	Pass
2018-59	Gagner, Alison was not present. Deborah Swartz moved to ACCEPT the proposed DEFAULT ORDER for indefinite suspension of the license of LNA Alison Gagner . Douglas Sutton seconded.	Pass
2016-102	Tucker, Jennifer was not present. The petition for corrections was reviewed. William White moved to ACCEPT the proposed CORRECTIONS TO CONDITIONS 2.A.2, 2.A.8., and 2.A.9 of the Board Order . Virginia Hudson seconded.	Pass

6. Administrative, Education, Practice, and Licensure:

Executive Director's Report:

Phyllis Mitchell reviewed the October 2018 Executive Director Report with Board members present.
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7. Education:

Nursing Education Committee:

The Committee has not met since the last Board meeting.

Nursing Assistant Education and Practice Committee:

The Committee has not met since the last Board meeting.

LNA Programs:

North Country Technical & Career Center – Douglas Sutton moved to continue approved status of the Nursing Assistant education program. Kelly Sinclair seconded. Motion passed.

MNA Programs:

North Country Technical & Career Center – The Board agreed to postpone a vote to the December meeting pending receipt of required documentation.

6. Practice

APRN Sub-Committee:

The Committee has not met since the last Board meeting.

Practice Committee:

The Committee has not met since the last Board meeting.

Alternative Program Committee:

The Committee has not met since the last Board meeting.

7. Other Business:

• Comments on the proposed changes to the *Rule Governing Prescribing of Opioids for Pain* were discussed. Virginia Hudson made a motion to approve comment submission on the following items:

- Revisions to definition 3.21, **Prescribe**
- Include citations for articles 3.4, 3.7; figures 1.0 and 2.0
- Consider eliminating overbroad language in article 9.2.2, **Patient Education Sheet**

Douglas Sutton seconded. Motion passed.

- The Board reviewed Norwich University's request for faculty approval. Deborah Swartz made a motion to approve Paul Capcara, RN Master's degree in Public Health as eligible to teach in a Vermont nursing education program pursuant to Administrative Rule 4.23(a). Any ambiguities to this motion will be further discussed at the next Board of Nursing meeting. William White seconded. Motion passed.

Adjournment: Jennifer Laurent made a motion to adjourn the meeting at 1.25 PM. Ellen Watson seconded. Motion passed.

Unapproved

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