

**Vermont Secretary of State  
Office of Professional Regulation  
BOARD OF BARBERS AND COSMETOLOGISTS  
UNAPPROVED MINUTES  
June 17, 2013**

1. The meeting was called to order at 9:02 a.m.

Board Members Present: Ruth Comeau, Chair; Donna Hendee, Secretary; Judith Wernecke; and Randy Peace. Absent: Jon Somes, Vice-Chair.

OPR Staff Present: George Belcher, Acting Board Counsel; Melissa Sharkis, State Prosecuting Attorney; Carla Preston, Case Manager; Terry Gray, Board Administrator; and Kara Shangraw, Licensing Board Specialist.

Others Present: Pam Garcia and Anne Orr.

2. The Chair called for approval of the Minutes of the May 20<sup>th</sup> meeting. Mr. Peace, made a motion, seconded by Ms. Hendee, to approve the Minutes of the May 20, 2013 meeting as submitted. Motion passed unanimously.

3. **Case Manager's Report/Follow-Up**

Ms. Preston made her Case Manager's report, there are currently 38 pending cases.

4. **Hearings/Stipulations**

The Board reviewed the *Stipulation and Consent Order* in the matters of 2013-225 & 2013-226 (Metro Hair & Patricia A. Prim). The Respondent was not present. Melissa Sharkis, Prosecuting Attorney was present for the State. Attorney Belcher presided for the Board. Based on the information submitted, Ms. Wernecke, made a motion, seconded by Mr. Peace, to accept the *Stipulation and Consent Order* as presented. Motion passed 4-0.

The Board reviewed the *Stipulation and Consent Order* in the matters of 2012-310 & 2012-311 (O'M O'Connell Magnan, Inc. & Donald P. O'Connell). The Respondent was not present. Melissa Sharkis, Prosecuting Attorney was present for the State. Attorney Belcher presided for the Board. Based on the information submitted, Ms. Wernecke, made a motion, seconded by Ms. Hendee, to accept the *Stipulation and Consent Order* as corrected. The Board went into deliberative session at 9:40 a.m. and out at 9:48 a.m. Motion passed 4-0.

The Board reviewed the *Stipulation and Consent Order* in the matters of 2012-707, 2012-708 & 2012-717 (Mac's Barber Shop, Mary Jane Giroux & Anne Kranitz). The Respondent was not present. Melissa Sharkis, Prosecuting Attorney was present for the State. Attorney Belcher presided for the Board. Based on the information submitted, Ms. Hendee, made a motion, seconded by Mr. Peace, to accept the *Stipulation and Consent Order* as presented. Motion passed 3-0. Ms. Wernecke, Investigative Team member abstained from the hearing and vote.

The Board reviewed the *Stipulation and Consent Order* in the matter of 2012-312 (Jessica L. Devoid). The Respondent was not present. Melissa Sharkis, Prosecuting Attorney was present for the State. Attorney Belcher presided for the Board. Based on the information submitted, Ms. Hendee, made a motion, seconded by Mr. Peace, to accept the *Stipulation and Consent Order* as presented. Motion passed 4-0.

5.     **Reports/Guests**
6.     **Correspondence**
7.     **Public Comment/ Other Business**
8.     There being no other business, the meeting adjourned at 10:02 a.m.

Respectfully submitted,

Kara Shangraw  
Licensing Board Specialist