



**Board of Allied Mental Health Practitioners**  
**Office of Professional Regulation, Vermont Secretary of State**

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UNAPPROVED MINUTES OF THE  
VERMONT BOARD OF ALLIED MENTAL HEALTH PRACTITIONERS  
FEBRUARY 21, 2019 MEETING

Present: Tammy Austin, Lynn Irwin, Carol Smith and Shawn Waldron;  
Absent: Scott Giles; Office of Professional Regulation Personnel:  
Diane Lafaille, Gabriel Gilman, Beth St. James and Tara Grenier.

1. General Business

- a. The Board called the meeting to order at 8:12 a.m.
- b. The Board welcomed Shawn Waldron and Carol Smith to the Board.
- c. Mr. Waldron moved, seconded by Ms. Smith, to approve the minutes of the January 17, 2019 meeting as written. Approved.

2. Beth St. James, Gabriel Gilman, Tara Grenier and Tammy Austin presented an orientation for the new Board members.

3. Applications

Belcher, Tasha – Additional information is needed regarding clarifying the accreditation of her educational program. If it is determined that the program she attended was not a Clinical Mental Health Program accredited by CACREP at the time she graduated, she will be required to supplement her education to meet the requirements of the rules.

Fredericks, Jason – It has been determined to preliminarily deny his application for licensure based upon the lack of adequate and qualifying supervised practice.

Lambert, Joshua – He submitted additional documentation regarding his education. The Board reviewed this. However, it stands behind its original position and decisions regarding the application deficiencies.

Wieland, Thomas – Syllabi are needed before the Board can continue its review of this applicant's education.

Zahka, Gloria – Board rules require that the examinations be completed within 5 years of licensure. One of her exams was completed over 5 years ago. She wrote the Board asking for them to accept this exam she took. The Board responded that it does not have the latitude to grant exceptions to the rules as they are written. The Board is only able to make decisions based upon the Administrative Rules as they are written. She will be required to successfully complete this exam before licensure can be considered.

4. Other Business

- a. Review multi-agency outreach draft addressing appropriate use of crisis services and clinician responsibility for ensuring continuity of care. This was noted.
- b. Continuing education requests were reviewed.
- c. Rule reform goals, with particular attention to supervisory arrangements and non-conforming degrees was tabled.
- d. Director Hibbert will attend the Board's meeting next month for a budget update.
- e. Legislative Survey – Attorney Gilman briefly updated the Board.
- f. The Board's next meeting is scheduled for March 21, 2019.
- g. The Board adjourned at 4:00 p.m.

Respectfully submitted by: Diane Lafaille, Licensing Administrator I