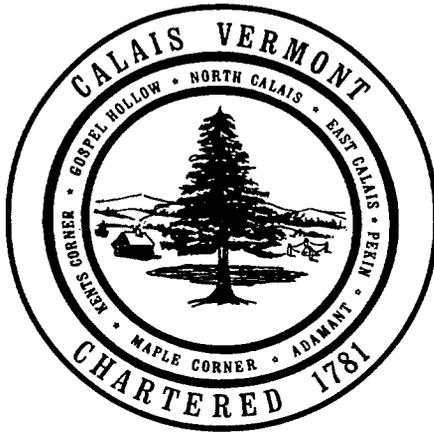


Town of
CALAIS
Vermont

Chartered August 15, 1781



ANNUAL REPORT

**Report of the Town Officers
For the year ending June 30
2004**

**PLEASE BRING THIS BOOK TO TOWN MEETING
TUESDAY, MARCH 1, 2005
SCHOOL DISTRICT MEETING
TUESDAY, MARCH 1, 2005**

OFFICE HOURS - TOWN CLERK

Monday	8:00-5:00
Tuesday	8:00-5:00
Thursday	8:00-5:00
Saturday	8:00-noon

We are in! New mailing address for the town clerk's office is 3120 Pekin Brook Road, East Calais, Vermont 05650. If coming from Montpelier, take a right at the end of the blacktop and go east for 2 miles (Kent Hill Road) to its intersection with the North Calais Road and the Pekin Brook Road. Coming from East Calais or East Montpelier, turn off Rte. 14 onto Pekin Brook Road and follow that to the above mentioned intersection. (NOTE: It is NOT the same building as the old church which serves as our Town Hall.) Eva M. Morse, Town Clerk

ANIMAL LICENSES

All dogs and wolf-hybrids six (6) months and older must be licensed by April 1, 2005. After April 1, there is a late fee of 50% of the registration fee added. The animal shall wear a collar with the license tag attached to it.

Neutered males/spayed females \$ 7.00

Unaltered males or females 11.00

(These fees include the \$1.00 per dog that is assessed by the State of Vermont for use in its rabies control program, along with a NEW fee that is assessed by the State of Vermont of \$2.00 per dog, which is for a spay-neuter program.)

Spaying and neutering certificates from a veterinarian must be presented when the animal is registered for the first time, or when previously registered animals change their "status." A current rabies certificate from a veterinarian must also be filed or be on file with the town clerk from a previous registration. A current rabies vaccination means that:

1. A dog or wolf-hybrid less than a year of age has been vaccinated;
2. A dog or wolf-hybrid of one or more years, but less than THREE years, has been vaccinated within the preceding 12 months;
3. A dog or wolf-hybrid of THREE or more years has been vaccinated within the preceding 36 months.

NOTICE - RABIES CLINICS

Please get your pets their rabies shots. Vermont law now requires that all dogs, cats, ferrets and wolf-hybrids have up-to-date rabies shots. There have been several rabid animals found in town, which means that pets and people are at risk. **THERE IS NO CURE FOR RABIES!** The only solution is to prevent it by immunizations and by reporting any unusual animal behavior. Protect your pets, your kids, and yourselves!

There will be two rabies clinics for Calais this year. The first will be at the Fire Station in East Montpelier (across from WEC on Rte. 14) on , March 16, from 6:00 p.m. to 8:30 p.m. The second will be at the Fire Station in Hardwick on Wednesday, March 26, from 10:00 a.m. to 2:00 p.m.

Other shots will be available. The town clerk will attend both clinics to license your dogs, if you so choose.

TOWN OFFICERS - 2004

Gus Seelig Town Moderator
Conrad Smith School Moderator
Eva M. Morse Town Clerk and Treasurer

SELECT BOARD

Nedene Martin (3-yr. term) Term expires 2005
Randall M. Fitch (2-yr. term) Term expires 2005
Robert A. Withey (3-yr. term) Term expires 2006
Carl "Cy" Lamberton (2-yr. term) Term expires 2006
Paul W. Hannan (3-yr. term) Term expires 2007

SCHOOL DIRECTORS

Wayne A. Lamberton (3-yr. term) Term expires 2005
Michael R. Loignon (2-yr. term) Term expires 2005
William Bates (2-yr. term) Term expires 2006
Richard B. Kehne (3- yr. term) Term expires 2006
Charlotte Hanna Bassage (3-yr. term) Term expires 2007

LISTERS

Eva M. Morse Term expires 2005
Gary "Dan" Martin Term expires 2006
A. Richard Purchase II Term expires 2007

AUDITORS

Patricia A. Toby Term expires 2005
Jo-Anne S. Balentine Term expires 2006
Jill C. Schultz Term expires 2007
Stuart Savage, U-32 School Board Term expires 2006
*Donald H. Singleton, Jr Road Commissioner
*Vickie Perham. Town Service Officer
*Muriel Bushway Health Officer
*Fred Bushway First Constable
*Wilson Hughes Second Constable
Lesley J. Fitch Delinquent Tax Collector
Gloria K. Rice Town Grand Juror
Kristina Bielenberg Town Law Agent
*Laurie Singer Truant Officer
Eva M. Morse Agent to Convey Real Estate

- *Fred Bushway Pound Keeper
- *Greg Pelchuck Inspector of Lumber
- *John Meyer Tree Warden
- *Toby Talbot Emergency Plan Coordinator
- *Bob Cleary Weigher of Coal
- William Powell Energy Coordinator
- *Toby Talbot Sewerage Officer
- *Rick DeWolfe E-911 Coordinator

TRUSTEES OF PUBLIC FUNDS

3yr

- Stanley H. Fitch Term expires 2005
- George D. Morse Term expires 2006
- Steve Gallager Term expires 2007

CEMETERY COMMISSIONERS

5yr

- Arnold Gilman Term expires 2005
- Cornelia Carey Term expires 2006
- Olivia Gay Term expires 2007
- Peter J. Morse Term expires 2008
- John Simanskas Term expires 2009

***DEVELOPMENT REVIEW BOARD**

3yr

- (05) Ruth Porter
- (05) Eva M. Morse, Admr
- (06) Margaret Bowen
- (06) Barbara Weedon
- (06) A. Richard Purchase
- (07) Charles Storrow, Chairman
- (07) John McCullough
- (07) Warren Colman

ALTERNATES: Kristina Bielenberg, Steve Duke, Stephanie Kaplan

***PLANNING COMMISSION**

4yr

- (05) Denise Wheeler
- (06) Rhonda Shippee
- (06) Anne Winchester
- (07) Scott Bassage
- (07) Jonathan Lang, Chairman
- (08) Peter Harvey
- (08) Richard Quelch
- (08) Jack Russell
- (08) Alden Belcher

JUSTICES OF THE PEACE

Jamison Cherington
Cornelia Emlen
Randall M. Fitch

Olivia Gay
Eva M. Morse
Joan Harding

Donald Singleton, Jr

* CONSERVATION COMMISSION

4yr

(05) Dillon Burns
(05) Virginia Rasch
(06) Vacant
(06) Greta Lowther

(07) Nick Emlen Chairman
(08) Michael Giammusso
(07) David Webb
(08) George Clifford
(08) Rowan Jacobsen

*Ronda Shippee
*Rick DeWolfe
*James Chamberlin
*Robin Chase

Delegate to CVRPC
Alternate Delegate to CVRPC
Delegate to CVSWD
Delegate to CVRLF

*DESIGN REVIEW COMMITTEE

4yr

(06) Carolyn Balentine
(06) Kurt Janson
(07) John McCullough

(07) David Schutz
(08) Syver Rogsted

*HISTORICAL PRESERVATION

3yr

(05) Wayne Whitelock
(05) John McCullough
(06) Peter Morse
(06) Carla Straight

(06) Peter Harvey
(07) David Schutz
(07) Margaret Bowen

*curtis pond task force

Barry Bernstein John Brabant
Davis Cherington J. C. Myers
Gary Root Warner Shedd
Denise Wheeler

*Dam Monitor's

Chris Miller
Lewis Franco

AUDITOR'S REPORT

To the citizens of the Town of Calais: We have examined the various town and school district accounts and have found them to be correct, to the best of our knowledge and abilities, as of June 30, 2004.

Patricia A. Toby
Jo-Anne S. Balentine
Jill C. Schultz
AUDITORS



NOTICE TO VOTERS BEFORE TOWN MEETING CHECKLISTS POSTED:

By Sunday, January 30, 2005 (or 30 days before your town meeting). The Town Clerk must post the checklist. Make sure your name is on it. If your name is not on it, you must complete an application to the checklist. (Available online at <http://www.sec.state.vt.us>, click on Elections, or from your town clerk.)

REGISTER TO VOTE:

Deliver your application to the checklist no later than 12:00 noon on Tuesday, February 22, 2005, or mail to the Department of Motor Vehicles with a postmark before the deadline.

EARLY OR ABSENTEE BALLOTS:

You, or a family member on your behalf, may request an early or absentee ballot from your Town Clerk by telephone, mail, or in person at any time up until 5 p.m. or closing of the Town Clerk's Office on the day before the election, February 28, 2005. An authorized person can apply for you to get a ballot only in person or in writing. You can also go to the Town Clerk's office and vote your ballot while at the office. Or, you can pick up your ballot at the Town Clerk's Office and take it home to vote. (You cannot pick up a ballot for your spouse or anyone else.) If you take your ballot or have a ballot sent to you, you must return the ballot to the Town Clerk's Office or to the polling place not later than 7 p.m. on the day of the election. If you are ill or disabled, you can request that a pair of justices of the peace deliver a ballot to you. You can request assistance in reading or marking your ballot from the justices. They must return the ballot to the Town Clerk for you.

SAMPLE BALLOTS POSTED:

Saturday, February 16, 2005 (at least 10 days before March 1).

ON ELECTION DAY:

- If your name was dropped from the checklist in error, explain the situation to your town clerk and ask that it be put back on.
- If the problem isn't cleared up to your satisfaction, have the town clerk, a selectman or other member of the board of civil authority call an immediate meeting of the members of the board who are present at the polls. They should investigate the problem and clear it up.
- If you are still not satisfied, you may take a brief written request to a superior court judge, who will rule on your request before the polls close that day. Call the Secretary of State's Office at 1-800-439-VOTE for more information.
- If you have physical disabilities, are visually impaired or read, you may bring the person of your choice to assist you can request assistance from two election officials.
- If you cannot get from the car into the polling place, two election officials may bring a ballot to your car.

**NAMES TO BE PRINTED
ON THE AUSTRALIAN BALLOT FOR BOTH
TOWN AND SCHOOL DISTRICT OFFICERS**

PLEASE NOTE:

Voting for all of the following officers will take place at the Calais Town Hall on Tuesday, March 1, 2005 between 9:00 a.m. and 7:00 p.m. Absentee ballots will be available, and can either be mailed to you or you can stop by the town office during regular hours (see inside front cover) and vote there. Also, you have the option of taking your ballots with you, and returning them to me later, but you CANNOT take a ballot for anyone else. Ballots must be returned by 7:00 p.m. on Town Meeting Day. The same is true for voting on the U-32 questions.

OFFICE FILED FOR:

Elementary School Director, 3-year term
Elementary School Director, 2-year term Buffy Haskins Root
Selectman, 3-year term Nedene Martin
Selectman, 2-year term Heather F. Shouldice
Town Clerk, 3-year term Eva M. Morse
Town Treasurer, 3-year term Eva M. Morse
Auditor, 3-year term Patricia A. Toby
Lister, 3-year term Eva M. Morse

WARNING

The citizens of the Town of Calais who are legal voters in Town Meeting are hereby notified and warned to meet at the Town Hall on Tuesday, the 1st day of March, A.D. 2005 at 10:00 a.m. to transact the following business: (Polls will be open for voting on Articles 2 and 3 of the Town Warning, Article 7 of the Calais Town School District Warning, and the U-32 balloting between the hours of 9:00 a.m. and 7:00 p.m.)

ARTICLE 1. To choose a moderator.

ARTICLE 2. To elect by Australian ballot all town and school officers so required, including two members of the selectboard, an auditor, a lister, and town clerk, a treasurer, and two members of the Calais Elementary school board.

ARTICLE 3. To vote by Australian ballot on the following question: Shall the Town of Calais adopt the Land Use and Development Regulations for the Town of Calais as approved by the Calais Selectboard on January 3, 2005? Copies of the full text of the Regulations are available from the Calais Town Clerk. These Regulations will replace the current "Land Use and Zoning Regulations".

ARTICLE 4. To see if the Town will vote to accept the reports of the several officers, as printed in the town report.

ARTICLE 5. To elect all other necessary officials for the year ensuing, including a collector of delinquent taxes, a law agent, a town grand juror, an energy coordinator, a trustee of public funds, a cemetery commissioner, and an agent to convey real estate.

ARTICLE 6. To see if the Town will vote to have all taxes paid into the Treasurer, as provided by law, and if so, will the Town vote to collect the town's share of the taxes on real property thirty (30) days after the tax bills are mailed, but not earlier than August 1, 2005, and to collect the school's share of the taxes and real property AND the statewide property tax on November 15, 2005. Also, to see if the Town will fix the amount of discount, if discount is to be allowed.

ARTICLE 7. To see if the Town will vote to authorize the selectboard to borrow money in anticipation of taxes by issuance of notes payable not later than June 30, 2006, and also to borrow money if needed to pay current expenses of the town and town school district.

ARTICLE 8. To see if the Town will authorize the Selectboard to contract for a reappraisal of all properties in Town, and if so, to expend the funds that are now and will be deposited in the Reappraisal Fund.

ARTICLE 9. To see what sum of money the Town will vote to raise to pay the current expenses and indebtedness of said town.

ARTICLE 10. To see if the Town will appropriate the sum of \$35,000.00 to be added to the Highway Equipment Fund.

ARTICLE 11. To see if the Town will authorize the Selectboard to purchase a used excavator and trailer, for use by the road crew for ditching, digging, and installing culverts, at a cost not to exceed \$45,000.00. (4 years)

ARTICLE 12. To see if the Town will vote not to tax business personal property pursuant to 32 V.S.A. §3849.

ARTICLE 13. To see if the Town will appropriate the sum of \$4,000.00 for the ensuing tax year, to be transferred to the reserve fund established pursuant to 24 V.S.A. §2804 for conservation and other lawful purposes of the fund.

ARTICLE 14. To see if the Town will appropriate the sum of \$2,500.00 for the use of the Calais Swim Program.

ARTICLE 15. To see if the Town will appropriate the sum of \$6,000.00 for the use of the Woodbury Fire Department for its truck replacement fund.

ARTICLE 16. To see if the Town will appropriate the sum of \$3,500.00 for the use of the East Montpelier Fire Department for replacement of the heating system in the Templeton Road Station, and to see if the Town will appropriate the sum of \$1,250.00 for the use of the East Montpelier Fire Department for body work on Engine #3.

ARTICLE 17. To see if the Town will appropriate the sum of \$13,071 for the use of the Kellogg-Hubbard Library for its operating expenses.

ARTICLE 18. To see if the Town will appropriate the sums of money requested by various groups in Calais and the Central Vermont area, as follows:

Battered Woman Services and Shelter	\$700.00
Central Vermont Adult Basic Education	1,000.00
Central Vermont Council on Aging	850.00
Central Vermont Community Action Council	300.00
Central Vermont Economic Development Council	500.00
Central Vermont Home Health and Hospice	2,000.00
Community Connections	500.00
Crime Stoppers	250.00
Family Center of Washington County	500.00
Green Mountain Transit Agency	859.00
Montpelier Senior Center	200.00

Northern Vermont Resource Conservation and Development Council	75.00
Old West Church Association	100.00
Peoples Health and Wellness Clinic	950.00
Project Graduation, U-32	200.00
Retired Senior Volunteer Program	200.00
Sexual Assault Crisis Team	100.00
Twin Valley Senior Center	825.00
Vermont Cares	300.00
Vermont Center for Independent Living	415.00
Washington County Diversion Program	150.00
Washington County Youth Service Bureau	500.00
Woodbury/Calais Foodshelf	750.00

ARTICLE 19. Shall the voters of the Town of Calais vote to approve the resolution concerning the war in Iraq and the deployment of members of the Vermont National Guard in that war, as attached to the petition and incorporated herein by reference, and then send a copy of the resolution to Vermont's state and federal office holders? (A copy of the full resolution can be viewed at iraqresolution.org or at the Town Clerk's Office.)

ARTICLE 20. To transact any other business that may legally come before the meeting.

ARTICLE 21. To adjourn the meeting.

Dated this 24th day of January, 2005. Town of Calais Selectboard:

Robert A. Withey
 Randall M. Fitch
 Carl H. Lamberton
 Paul Hannan
 Nedene Martin

Reasonable accommodations shall be provided to ensure that this meeting is accessible to all individuals, regardless of disability. Please contact Eva Morse, Town Clerk, by February 19. (456-8720)

Filed in Calais Town Clerk's Office on January 27 A.D. 2005 at 4:00 P.M., and duly recorded before posting.

Attest, Eva M. Morse Town Clerk

TOWN MEETING 2004

The 2004 Town Meeting was called to order at the Town Hall on Tuesday, March 2, 2004 at 10:05 a.m. by Moderator Gus Seelig. Ballot boxes were opened by the Town Clerk at 9:00 a.m. and remained open until 7:00 p.m. for voting for town officers under Article 2 of the Town Warning, for school district officers under Article 7 of the School District Warning, for casting ballots for U-32 questions, and for participation in the Presidential Preference Primary.

- Art. 1. Elected Gus Seelig as Moderator by unanimous vote.
- Art. 2. Officers elected by Australian ballot: Selectman: (3-year term), Paul Hannan, 305 votes, over Richard DeWolfe, 187 votes; Selectman, (2-year term): Carl "Cy" Lambertson, 429 votes; Auditor, (3-year term), Jill Schultz, 437 votes; Lister, (3-year term), A. Richard Purchase, 435 votes; Elementary School Directors, (3-year term), Charlotte Bassage, 410 votes, and (2-year term), William Bates, 295 votes, over Stephen Duke, 145 votes.
- Art. 3. Accepted annual reports, with corrections announced by Moderator.
- Art. 4. Officers elected from the floor: Lesley Fitch, Delinquent Tax Collector; Kristina Bielenberg, Law Agent; Gloria Rice, Town Grand Juror, over Kristina Bielenberg by paper ballot of 74-56; Eva Morse, Agent to Convey Real Estate; William Powell, Town Energy Coordinator; Steve Gallagher, Trustee of Public Funds; John Simanskas, Cemetery Commissioner (5-year term); Olivia Gay, Cemetery Commissioner, elected to fill remainder of Donald Singleton Jr.'s term, which has 3 years left.
- Art. 5. Voted to pay taxes into the Treasurer as provided by law, with no discount. Town taxes will be due 30 days after the bills are mailed, but no earlier than August 1, 2005, and the school taxes will be due on November 16.
- Art. 6. Authorized the selectmen to borrow money to pay current expenses.
- Art. 7. Approved town budget (highways, selectmen, cemeteries) of \$695,402.00, with \$518,720.00 to be raised from taxes.
- Art. 8. Approved \$35,000.00 appropriation for the Highway Equipment Fund.
- Art. 9. Approved \$6,000.00 appropriation for purchase of a York rake for the highway department.
- Art. 10. Approved \$6,000.00 appropriation for the Woodbury Fire Department's Truck Fund.
- Art. 11. Following remarks by our Town Representative, Heather Shouldice, the amount of \$4,000.00 was approved for the Conservation Reserve Fund.
- Art. 12. Approved \$2,500.00 appropriation for the Calais Swim Program.
- Art. 13. Approved the following appropriations:

Agency	Requested	Approved
Battered Woman Services and Shelter.	\$700	700
Central VT Adult Basic Education.	1,000	1,000
Central VT Council on Aging.	799	799
Central VT Community Action Council	300	300
Central VT Economic Development Council. ...	500	150
Central VT Home Health & Hospice	2,000	2,000

Community Connections.....	1,000	250
Family Center of Washington County	500	500
GMTA (was Wheels Transportation Services), ..	100	100
Kellogg-Hubbard Library (operating)	9,675	9,675
Montpelier Senior Center	200	200
No. VT Resource Cons. & Dev. Council	50	50
Old West Church Association	100	100
Onion River Arts Council.	200	200
Peoples Health & Wellness Clinic	950	950
Project Graduation, U-32	200	200
Retired Senior Volunteer Program	200	200
Sexual Assault Crisis Team	150	150
Twin Valley Senior Center	400	400
Vermont Cares.	200	200
Vermont Center for Independent Living	415	415
Washington County Diversion Program	150	150
Washington County Youth Service Bureau	500	500
Woodbury/Calais Foodshelf	450	750

(Screening Committee: Charlotte Bassage, Bryce Healy, Barbara Weedon, Gus Seelig, and Cornelia Emlen.) Joan Harding was thanked for her five years of service on the committee, and recognition for Hugh Weedon's many years of service was made. He passed away this past year.

Art. 14. Approved \$1,690.00 appropriation for purposes of updating the veteran's memorial at Memorial Hall to include the names of those from World War II, the Korean War, the Viet Nam War, and the Gulf War. \$1,655.00 has been contributed from proceeds from the 2003 "Men of Maple Corner" calendar. The amount of \$800.00 was added to this request, to cover the cost of the stonemason, an amount that Dorothy Singleton was going to try to raise on her own.

Art. 15. Other business. Recognition was again expressed for sympathy upon the death of Hugh Weedon. It was announced that Green Up Day would be May 1. Also, that same day, the 2nd Annual Black Fly Festival will take place in Adamant. Fletcher Dean expressed gratitude to the WFD and the EMFD for their efforts in saving his home, and especially to Donald Singleton Jr., who noticed the fire and called 911, then broke down the door and rescued their pets. Because many in the audience had attended to discuss the Curtis Pond Dam, the moderator allowed discussion for about half an hour, even though it was not on the warning. Many urged the selectmen to move forward to assume ownership of the dam, and repair it.

Art. 16. Adjourned the meeting at 12:45 p.m. by a voice vote. An excellent buffet style luncheon was served downstairs by members of the Historic Kents Corners, Inc., prior to the commencement of the annual School District Meeting.

EVA M. MORSE, Town Clerk

TOWN MEETING LUNCH

Historic Kents Corner, Inc., wishes to announce that this year they will be serving a special Town Meeting Luncheon consisting of a variety of main dishes, salads, homemade breads, desserts and beverages. The luncheon will be held downstairs at the Town Hall, and they will be assisted by members of the Ladies Home Mission.

The cost of the meal will be \$5.00 for adults and \$2.00 for children. They look forward to seeing everyone on March 1!



Floyde C. Fitch
April 24, 1916 - January 23, 2005
Photo by Toby Talbot

NOTICES

TAXES

Collection dates for property taxes will be established at the annual meeting on March 1, 2005. In 2004, there were two installments, which were NOT equal. The due dates, as voted at town meeting, were August 1 for the town tax (the smaller of the two) OR not less than thirty days after the bills are mailed, and November 16 for the school portion. The actual date for the town tax was September 23. Payments must be postmarked on or before the due date to avoid delinquency charges. Interest is assessed immediately, once the due date has passed, at the rate of 1% per month on the unpaid balance. In addition, there is a onetime charge of 8%, payable to the collector of delinquent taxes. **TAX BILLS ARE SENT ONLY ONCE (BOTH AMOUNTS ARE ON THE SAME DOCUMENT) TO THE OWNER OF RECORD AS OF APRIL 1st.** You will need this bill (or a copy) to file for your state probate, so put it in a safe place. If your lending institution pays your taxes for you from your escrow account, send them a copy or even the original, but save a copy for yourself! All of the information you need to file your Act 68 claim is on that bill. I can make copies, but there is a charge of five dollars so it will pay you to keep track of your bill.

ZONING

The Town of Calais has adopted zoning bylaws and subdivision regulations, along with a sewerage Ordinance and a curb cut ordinance. Toby Talbot is the Sewerage/Officer, and his telephone number is 223-3942. If you are planning a project (other than that which is a septic system or an addition that would place an additional burden on an existing system) and are unsure as to whether or not a permit will be required, contact Toby for assistance. The ordinance is printed in this report, along with several other ordinances.

DRIVEWAY PERMITS

Property owners are required by law to obtain a permit from the town before they build a new driveway that enters a town road, or change the use of an existing curb cut, such as using a woods road to access a new home. The purpose of this is to enable the town to make sure that driveways provide the best possible visibility for drivers and that they do not create an improper water flow pattern which can cause road washouts and icy spots in the wintertime. On Route 14, permits must be obtained from the State Highway Department. The curb cut ordinance is also printed in this report.

WINTER PARKING ORDINANCE

The town's parking ordinance is intended to keep the roads open for everyone's convenience. When vehicles are left so as to interfere with snow removal, it can be both dangerous and inconvenient for you and your neighbors. Vehicles which are in violation may be removed by the town at the owner's expense. This ordinance also covers depositing snow in the highway.



Keeper of the Fire
2004
Photo by Toby Talbot

TREASURER'S REPORT

Estimated and Actual Receipts for July 1, 2003 to June 30, 2004 and Budgeted
and Proposed for July 1, 2004 to June 30, 2006

	Budgeted 2003-04	Actual 2003-04	Budgeted 2004-05	Proposed 2005-06
TAXES:				
Real Estate Taxes.....	\$2,431,539	\$2,436,159.80	\$ 598,558*	\$ 574,314
Delinquent Taxes.....	185,000	126,342.43	63,050*	66,000
	<u>\$2,616,539</u>	<u>\$2,562,502.23</u>	<u>\$ 661,558*</u>	<u>\$ 640,314</u>
HIGHWAY FUNDS:				
State Aid Funds.....	\$ 138,000	\$ 146,592.70	\$ 146,000	\$ 146,000
Miscellaneous Credits.....	500	2,080.30	500	1,000
	<u>\$ 138,500</u>	<u>\$ 148,673.00</u>	<u>\$ 146,500</u>	<u>\$ 147,000</u>
LICENSES & FEES:				
Dog Licenses.....	\$ 1,800	\$ 1,892.00	\$ 1,800	2,000
Liquor Licenses.....	135	230.00	230	230
Zoning Permit Fees.....	400	425.00	400	400
Traffic Fines.....	5,000	2,786.00	6,000	3,000
	<u>\$ 7,335</u>	<u>\$ 5,333.00</u>	<u>\$ 8,430</u>	<u>\$ 5,630</u>
CEMETERY INCOME:				
General Cemetery Funds.....	\$ 6,000	\$.00	\$ 6,000	\$ 6,000
Interest & Dividends.....	300	403.50	300	400
Cemetery Endowments.....	1,000	.00	1,000	1,000
	<u>\$ 7,300</u>	<u>\$ 403.50</u>	<u>\$ 7,300</u>	<u>\$ 7,400</u>
OTHER INCOME:				
Reappraisal Fund.....	\$ 5,424	\$ 5,628.00	\$ 5,600	\$ 5,600
Interest Earned.....	12,000	11,778.15	12,000	12,000
School Tax Collection.....	2,300	2,300.00	2,300	2,300
Short Term Loans.....	0	200,000.00	500,000	
Land Use Penalties.....	0	1,311.78	0	0
Capital Improvement Loans.....	60,000	60,000.00	0	45,000
Green-Up Day Reimbursement.....	200	381.32	70	300
PILOT Funds.....	400	616.00	600	600
Fish & Wildlife Taxes.....	743	782.00	782	782
Swim Program Fees.....	400	150.00	400	400
Town Clerk's Office Fund.....(10,403.67)	10,403.67	0	0
Central VT Revolving Fund.....(42,251)	42,246.00	0	0
Grant for Lakes & Ponds Group..	0	1,655.41	0	0
	<u>\$ 82,467</u>	<u>\$ 337,252.33</u>	<u>\$ 521,752</u>	<u>\$ 66,982</u>
	<u>\$2,852,141</u>	<u>\$3,054,164.06</u>	<u>\$1,345,590</u>	<u>\$ 867,326</u>

*These numbers do NOT include any information in regards to school tax collection.

TREASURER'S REPORT

Estimated and Actual Disbursements for July 1, 2003 to June 30, 2004
and Budgeted and Proposed for July 1, 2004 to June 30, 2006

	Budgeted 2003-04	Actual 2003-04	Budgeted 2004-05	Proposed 2005-06
HIGHWAYS:				
Wages.....	\$ 132,900.00	\$ 139,042.18	\$ 137,000.00	\$ 144,000.00
FICA, Medicare.....	10,100.00	10,637.07	11,000.00	11,000.00
Insurance.....	45,000.00	51,711.43	55,000.00	61,400.00
Gas, Oil, Diesel Fuel.....	20,000.00	20,786.94	22,000.00	23,000.00
Equipment Repairs, Maintenance..	23,000.00	35,312.06	25,000.00	30,000.00
Equipment Hired.....	7,000.00	14,037.20	7,000.00	10,000.00
Sand & Gravel.....	126,000.00	104,722.79	126,000.00	126,000.00
Chloride & Salt.....	27,000.00	19,643.29	28,000.00	28,000.00
Bridges & Culverts.....	4,000.00	4,275.45	4,000.00	5,000.00
Garage & Maintenance.....	1,500.00	2,478.97	3,500.00	3,000.00
Utilities.....	2,000.00	1,895.40	2,000.00	2,000.00
Uniforms.....	3,000.00	3,411.42	3,000.00	3,500.00
Trash Removal.....	500.00	26.90	500.00	500.00
Welding Supplies, Small Tools...	2,000.00	850.77	2,100.00	2,100.00
Roadside Mowing & Ditching.....	10,000.00	3,600.00	12,000.00	9,000.00
Guard Rails.....	7,500.00	7,286.25	7,500.00	7,500.00
Miscellaneous.....	500.00	868.88	800.00	900.00
Unemployment Payments.....	.00	1,705.95	.00	.00
Road Signs.....	.00	.00	.00	1,000.00
Overhaul of Bucket Loader.....	.00	.00	.00	6,000.00
	<u>\$ 422,000.00</u>	<u>\$ 422,292.95</u>	<u>\$ 446,400.00</u>	<u>\$ 473,900.00</u>
DEBT SERVICE:				
Short Term Debt (Principal).....	\$.00	\$.00	\$ 300,000.00	\$.00
Short Term Debt (Interest).....	.00	.00	3,500.00	2,500.00**
Long Term Debt (Principal).....	51,587.00	58,953.00	60,379.00	42,792.00
Long Term Debt (Interest).....	7,105.00	9,813.19	8,568.00	14,620.00**
	<u>\$ 58,692.00</u>	<u>\$ 68,766.19</u>	<u>\$ 372,447.00</u>	<u>\$ 59,912.00</u>
CEMETERIES:				
Labor, Equipment, Supplies.....	\$ 13,500.00	\$ 15,080.47	\$ 13,500.00	\$ 21,000.00
FIRE COSTS:				
East Montpelier Fire Dept.....	\$ 29,325.00	\$ 29,325.00	\$ 33,813.00	\$ 34,112.00
Woodbury Fire Dept.....	14,033.00	14,033.00	11,758.00	14,638.00
Dispatching (WFD).....	1,649.00	1,648.96	1,649.00	1,649.00
	<u>\$ 45,007.00</u>	<u>\$ 45,006.96</u>	<u>\$ 47,220.00</u>	<u>\$ 50,399.00**</u>
SALARIES:				
BCA Meetings.....	\$ 200.00	\$.00	\$ 200.00	\$ 100.00
Town Clerk & Treasurer.....	29,450.00	29,450.00	30,300.00	31,200.00
Selectmen.....	2,500.00	2,500.00	2,500.00	2,500.00
Listers.....	2,500.00	3,642.00	3,500.00	4,000.00
Town Meeting.....	70.00	70.00	70.00	70.00
Auditors.....	800.00	950.00	800.00	900.00
Primary Election.....	.00	.00	1,100.00	.00
General Election.....	.00	.00	1,400.00	.00
Clerical Assistance, Office....	1,500.00	1,500.00	2,500.00	2,500.00
Secretary for DRB, Selectmen....	1,500.00	.00	2,000.00	2,000.00
Special Election (Zoning).....	1,000.00	.00	.00	.00
	<u>\$ 39,520.00</u>	<u>\$ 38,112.00</u>	<u>\$ 44,370.00</u>	<u>\$ 43,270.00**</u>
TAXES:				
Washington County Tax.....	\$ 10,922.00	\$ (10,922.00)*	\$ 10,655.00	\$ 11,150.00
FICA & Medicare.....	5,500.00	5,145.05	6,500.00	6,500.00
	<u>\$ 16,422.00</u>	<u>\$ 5,145.05</u>	<u>\$ 17,155.00</u>	<u>\$ 17,650.00**</u>

**Items are part of selectmen's budget.

*This was paid from 2002-03 budget, because it was due in July, prior to selectmen's meeting.

	Budgeted 2003-04	Actual 2003-04	Budgeted 2004-05	Proposed 2005-06
OFFICE EXPENSES:				
Town Reports, Postage.....	\$ 3,200.00	\$ 2,896.14	\$ 3,300.00	\$ 3,300.00
Use of Office Space, Storage....	6,000.00	6,000.00	.00	.00
Vital Records Report.....	100.00	80.00	100.00	100.00
Printing, Forms.....	500.00	592.58	500.00	500.00
Lister's Supplies.....	400.00	286.06	600.00	600.00
Postage.....	2,000.00	1,890.81	2,300.00	2,300.00
Supplies.....	1,400.00	1,277.72	1,400.00	1,400.00
Land Record Books.....	1,000.00	740.00	1,200.00	1,200.00
Microfilming Land Record Books..	140.00	260.00	140.00	140.00
Ads, Selectmen.....	800.00	427.40	900.00	900.00
Equipment Maintenance, Contract.	1,000.00	,891.59	1,200.00	1,200.00
Record Restoration.....	750.00	750.00	750.00	750.00
Computer Supplies.....	300.00	224.76	300.00	300.00
Telephone.....	520.00	520.92	520.00	1,700.00
Operating Expenses/New Office...	.00	.00	3,000.00	2,600.00
	\$ 18,110.00	\$ 16,837.98	\$ 16,210.00	\$ 17,990.00**
INSURANCE:				
Workmen's Compensation.....	\$ 8,807.00	\$ 10,536.00	\$ 9,362.00	\$ 12,300.00
Health Insurance.....	4,886.00	4,498.68	5,000.00	5,000.00
Retirement Fund.....	8,500.00	8,512.82	8,500.00	8,800.00
Flood Insurance (Town Hall).....	300.00	262.00	300.00	300.00
Public Official's Liability.....	2,013.00	1,527.18	2,013.00	1,600.00
Disability Insurance.....	240.00	227.22	240.00	240.00
Constable & Town Hall Insurance.	1,792.00	1,367.50	2,323.00	2,300.00
	\$ 26,538.00	\$ 26,931.40	\$ 27,738.00	\$ 30,540.00**
OTHER OPERATING EXPENSES:				
Legal Fees.....	\$ 10,000.00	\$ 1,322.45	\$ 8,000.00	\$ 8,000.00
(Still Brook Litigation).....		(160.95)		
(Curtis Pond Dam).....		(613.00)		
(Wheeler Road).....		(348.50)		
(Fairview Cemetery).....		(162.50)		
(General, Including Zoning)...		(37.50)		
Town Hall Utilities.....	1,800.00	2,039.75	2,500.00	2,500.00
Dues: CVRPC.....	1,300.00	1,299.65	1,300.00	1,300.00
VLCT.....	1,274.00	1,274.00	1,365.00	1,646.00
CVSMD.....	3,276.00	3,276.00	3,276.00	3,244.00
CVSPAB.....	.00	.00	50.00	50.00
CVHS Contract, Dog Expenses....	850.00	600.00	850.00	850.00
Tax Collector Supplies.....	150.00	.00	150.00	150.00
Map Maintenance.....	500.00	.00	500.00	.00
Ads: DRB.....	600.00	560.10	600.00	700.00
Planning Commission.....	200.00	65.58	200.00	200.00
Sheriff's Patrol.....	2,500.00	788.81	2,500.00	2,500.00
Barre Town Ambulance Service....	32,109.00	33,150.00	35,100.00	37,440.00
East Calais Street Lights.....	1,200.00	1,152.16	1,200.00	1,200.00
Contracts: NEMRC & PVR.....	930.00	1,160.00	1,100.00	1,200.00
Conservation Commission.....	200.00	60.00	200.00	200.00
Recycling, Rubbish Removal.....	100.00	56.78	100.00	50.00
Town Hall Maintenance.....	800.00	884.45	500.00	500.00
Town Hall Janitor.....	200.00	.00	200.00	200.00
E-911 & Other Signs.....	500.00	.00	.00	1,000.00
Green Up Day.....	200.00	644.20	200.00	500.00
Tax Abatements.....	1,300.00	1,942.07	200.00	200.00
Educational Training.....	500.00	.00	500.00	500.00
Rewrite of Zoning Ordinance....	2,000.00	942.38	2,000.00	.00
Planning Commission Expenses....	100.00	314.55	250.00	1,250.00
Professional Audit/Office Bond..	.00	.00	1,500.00	.00
Town Website.....(Sp. Article)	.00	760.00	400.00	600.00
New Equipment/Office.....	.00	.00	6,000.00	3,000.00
Curtis Pond Dam Study.....	.00	.00	.00	.00
On Line Internet Service.....	.00	.00	.00	500.00
Maintenance, Town/School Generators.....	.00	.00	.00	1,000.00
Calais Hist. Preservation Comm.	.00	.00	.00	2,400.00
	\$ 62,589.00	\$ 52,292.93	\$ 70,741.00	\$ 72,880.00**

	Budgeted 2003-04	Actual 2003-04	Budgeted 2004-05	Proposed 2005-06
TOWN MEETING APPROPRIATIONS:				
Battered Woman Services & Shelter..	\$ 700	\$ 700.00	\$ 700	\$ 700
Central VT Adult Basic Education..	1,000	1,000.00	1,000	1,000
Central VT Council on Aging.....	799	799.00	799	850
Central VT Community Action Council	300	300.00	300	300
Central VT Crime Stoppers.....	250	0	0	250
Central VT Economic Dev. Council...	500	150.00	500	500
Central VT Home Health & Hospice...	2,000	2,000.00	2,000	2,000
Community Connections.....	0	0	1,000	500
Conservation Commission.....	4,000	4,000.00	4,000	4,000
E. M. F. D., Special Articles.....	0	0	0	4,750
Family Center of Washington County.	500	500.00	500	500
Green Mountain Transit Agency.....	350	350.00	100	859
Kellogg-Hubbard Library (operating)	9,174	7,500.00	9,675	13,071
Kellogg-Hubbard Library (building)	11,066	11,066.00	0	0
Montpelier Senior Center.....	200	200.00	200	200
No. VT Res. Cons. & Dev. Council...	50	50.00	50	75
Old West Church Association.....	100	100.00	100	100
Onion River Arts Council.....	0	0	200	0
Onion River Foodshelf.....	200	200.00	0	0
Peoples Health & Wellness Clinic...	950	950.00	950	950
Project Graduation, U-32.....	200	200.00	200	200
Retired Senior Volunteer Program...	200	200.00	200	200
Sexual Assault Crisis Team.....	200	200.00	150	100
Twin Valley Senior Center.....	400	400.00	400	825
Vermont Cares.....	200	200.00	200	300
Vermont Center for Independent Living.	415	415.00	415	415
Washington Cty. Diversion Program..	150	150.00	150	150
Washington Cty. Youth Serv. Bureau..	500	500.00	500	500
Woman Centered.....	250	250.00	0	0
Woodbury/Calais Foodshelf.....	850	550.00	750	750
Woodbury Fire Dept. Equipment Fund.	8,000	6,000.00	6,000	6,000
	<u>\$ 41,204</u>	<u>\$ 37,930.00</u>	<u>\$ 30,739</u>	<u>\$ 40,045</u>

OTHER DISBURSEMENTS:

Taxes to School District.....	\$2,009,439	\$1,972,743.00	\$ (not known)	\$ (not known)
Endowment Funds to Trustees...	1,000	.00	2,000	1,000
State Funds to CVRLF.....	42,254.19	42,254.19	0	0
Dog Fees to State (Rabies Fund)	380	397.00	380	380
Dog Fees to State (Spay/Neuter Fund)	0	.00	0	760
Equipment Fund Transfer.....	35,000	30,000.00	35,000	35,000
Calais Swim Program.....	2,400	2,400.00	2,500	2,500
Town Clerk's Office Expense...	0	180,083.34	210,400	0
New Truck.....	0	60,000.00	0	0
Website.....	760	760.00	0	0
Lakes & Ponds (Paid by Grant).	0	775.46	0	0
York Rake.....	0	.00	6,000	0
Contribution Towards Update Of Veteran's Memorial at #10 Pond	0	.00	1,690	0
Lavake Ainsworth Cemetery.....	300	321.48	100	100
E. Montpelier Fire Truck.....	50,639	50,639.00	0	0
Tax Refund/Dup. Payment.....	0	3,472.12	0	0
	<u>\$2,109,279</u>	<u>\$2,343,845.59</u>	<u>\$ 259,070</u>	<u>\$ 39,740</u>
	<u>\$2,852,141</u>	<u>\$3,034,311.52</u>	<u>\$1,345,590</u>	<u>\$ 867,326 (see note)</u>

RECONCILIATION

Balance of Funds on July 1, 2003.....	\$ 33,902.61
Receipts, 7/1/03 to 6/30/04.....	3,054,164.06
Disbursements, 7/1/03 to 6/30/04.....	3,034,311.52
Balance of funds on July 1, 2004.....	\$ 53,755.15

NOTE: These figures do not include any of the school funds transferred, as those numbers are not available at this time. The state will set the rate on July 1, and that is the amount that will be collected for the schools. Refer to the school director's reports for budget amounts.

FY 2005 TOWN AND SCHOOL BUDGETS AND TAX REQUESTS

Total Highway Budget.....	\$ 473,900.00
Total Selectmen's Budget.....	249,849.00
Total Cemetery Budget.....	<u>21,000.00</u>

Total FY 2004 Budget Requests, TOWN PORTION ONLY ... \$ 744,749.00*

Deductions:

Highway Credits.....	\$ 147,000.00
Cemetery Funds.....	6,000.00
Licenses & Fees	5,630.00
Interest	12,000.00
Miscellaneous	<u>3,982.00</u>

Total Deductions.....	<u>\$ 174,612.00</u>
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FY 2005, Total to be Raised from Taxes	\$ 570,137.00
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Special Requests on Warning:

Articles 10, 13, 14, 15, 16, 17, 18	\$ 77,545.00
Payments, Capital Expenditures.	42,792.00
Total Committed Funds	<u>\$120,337.00</u>
Tax Effort Proposed for Town	<u>\$ 690,474.00</u>
**Estimated 2004 Tax Rate, TOWN ONLY73

Combined budget requests for Calais Elementary School and U-32 High School	<u>\$2,717,007.00</u>
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Note: An estimate of how much of these total budgets (school) will be raised from taxes is not available until July 1, when the State Tax Department sets the rate.

*This is the amount that the selectmen will be requesting in Article 9, which is the total budget. This is NOT the amount of taxes to be raised.

**These figures are for comparison figures only. As a rule, the grand list increases each year, and these increases will serve to lower the final tax rate.

HISTORICAL BREAKDOWN OF TAX RATES

Year	Grand List	Tax Rate	Local Schools	Statewide Tax	Highways	All Others
2000/01	\$760,248.44	\$2.76	.870 (31.5%)	1.225 (44.5%)	.295 (11.0%)	.370 (13.0%)
2001	916,572.35	2.38	.770 (32.5%)	1.020 (43.0%)	.295 (12.5%)	.295 (12.0%)
2002	928,109.29	2.63	.970 (37.0%)	1.070 (41.0%)	.295 (11.0%)	.295 (11.0%)
2003	941,273.24	2.72	.985 (36.0%)	1.115 (41.0%)	.300 (11.0%)	.320 (12.0%)
Year..	Grand List	Total Tax Rate	Total School Rate	Total Town Rate		
2004	\$949,638.77 (r)	\$2.3989	\$1.7389	\$.66		
2004	949,638.77 (nr)	2.3492	1.6892	.66		
2005 Est.	949,638.77 (r)	*	*	.73		
2005 Est.	949,638.77 (nr)	*	*	.73		

CAPITAL IMPROVEMENT LOANS

Year of Purchase	Original Note	Expenditures For	Bal. Due 7/1/2004	To be Paid 2004-05	2005-06 Projected Payments
1995	\$ 53,300	Fire Truck - EMFD	\$ 3,330	\$ 3,330	\$
1997	142,000	Grader	24,255	24,255	
2002	178,000	Paving County Road	127,144	25,428	25,428
2003	73,639	Fire Truck - EMFD	66,275	7,364	7,364
2004	200,000	Town Clerk's Office	0		10,000
Payments from Equipment Funds: (not including interest)			\$221,004	\$ 60,377	\$ 42,792
2000	47,000	Truck	\$ 9,406	\$ 9,406	0
2001	47,000	Truck	18,800	9,400	9,400
2004	60,000	Truck	48,000	12,000	12,000
			\$ 76,206	\$ 30,806	\$ 21,400

DOG LICENSES

License Year		TOTAL		
2003	2004			
	10	10	Licenses @ \$3.00	\$30.00
	189	189	Licenses @ \$5.00	945.00
57	96	153	Licenses @ \$7.00	1,071.00
14	32	46	Licenses @ \$9.00	414.00
3	15	18	Licenses @ \$13.00	243.00
<u> </u>	<u> </u>	<u> </u>	Licenses @ \$15.00	<u>0.00</u>
74	342	416		\$2,724.00
		359	Licenses @ \$2.00 (fees)	-832.00
Net amount credited to General Fund				\$1,892.00

I hereby certify that the foregoing is a true statement of my Dog License Account, from July 1, 2003 through June 30, 2004.

EVA M. MORSE, Town Clerk

DOGS

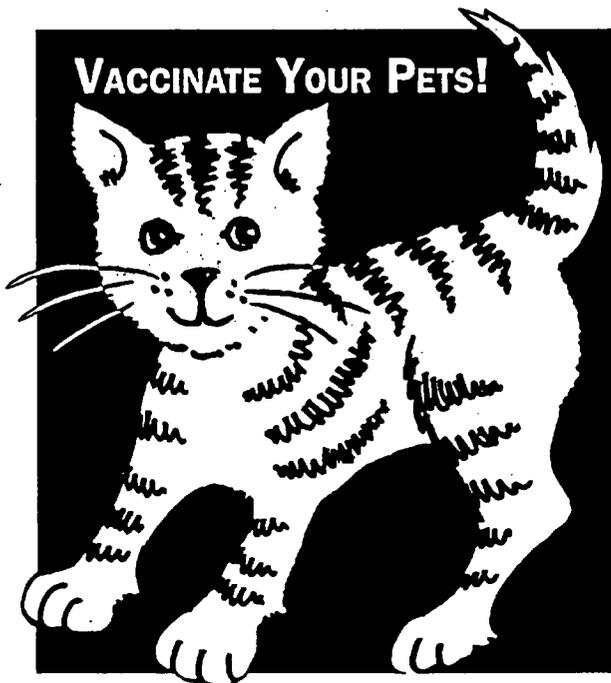
Before a person shall be entitled to obtain a license for a spayed female or a neutered male dog, he shall exhibit to the town clerk a certificate signed by a duly licensed veterinarian showing that the female or male dog has been sterilized. **DOGS CAN STILL BE LICENSED THROUGH THE MAIL, BUT:** the tags will not be sent that way, due to the difficulty (and extra expense) involved in getting them to you safely. the automatic mail sorters do not like lumpy envelopes! Send a check for the licenses if you wish, and I will hold the tags at the office until you stop by and pick them up, or arrange for someone else to do so on your behalf. Full details in regard to licenses requirements are inside the front cover of your town report.

There will be two rabies clinics this year, for both cats and dogs. The first will be at the Fire Station in East Montpelier (across from WEC) on Wednesday, March 16, 2005, from 6:30 p.m. to 8:30 p.m. The second will be at the Fire Station in Hardwick on Saturday, March 26, 2005, from 10:00 a.m. to 2:00 p.m. Other shots will be available. The town clerk will attend both clinics to license your dogs, if you choose.

EVEN THOUGH IT IS NOT NECESSARY (YET) TO REGISTER CATS, IT IS VERY IMPORTANT THAT THEY RECEIVE VACCINATIONS AGAINST RABIES, AND STATE LAW NOW REQUIRES IT.

RABIES ALERT

Rabies is a disease that can kill animals and people.



- * Vermont law requires rabies shots for all CATS and DOGS.
- * Rabies shots help protect pets and pet owners from rabies.
- * Enjoy wildlife from a safe distance. Remember, rabid animals have been found in all Vermont counties.



Questions? Call the Vermont Rabies Hotline
1-800-4-RABIES (472-2437)

Vermont Department of Health • Health Surveillance Division
P.O. Box 70, Burlington, VT 05402 • 863-7240 or 1-800-640-4374

2004 CALAIS CEMETERY REPORT

General maintenance took place in all of the Calais cemeteries in 2004. Plot plans have now been drawn up on the new cemetery parcel donated by the Hudson family. Plots will be available for purchase there in 2005. The Cemetery Commission met on a number of occasions as well as walked through each cemetery to set priorities for repairs and projects in 2005.

In 2005, the Cemetery Commission will:

- Continue with general maintenance and repairs in each cemetery;
- Replace the fence at the Old West Church Cemetery*;
- Reassess plot and burial fees;
- Develop plans for raising additional funds for needed stone repairs.

* The Cemetery Commission is seeking volunteers to help build and paint the new fence around the Old West Church. The project will likely take place in July 2005. If you'd like to help, contact Cornelia Carey at 223-5528.

Cornelia Carey
Olivia Gay
Arnold O. Gilman
Peter Morse
John Simanskas

> Calais Cemetery Commissioners

CEMETERY EXPENSES

2003-2004 FY

Equipment Hired	\$ 4,684.00
Labor	\$8,950.00
(Wyatt Healey, Dale Blair, Donald Singleton Jr, Calem Romasco, Alfred Larrabee, Sidney Griggs)	
FICA Taxes	684.63
Miscellaneous:	
Fencing Materials	\$ 356.30
Paint and brushes	27.22
C. V. Landfill	8.59
Grass Seed, Fertilizer	48.25
	<hr/>
Total	440.36
Total Expenditures	<hr/> \$14,758.99

LAVAKE AINSWORTH CEMETERY

Equipment Hired	\$ 160.00
Labor	150.00
FICA Taxes	11.48
Total Expenditures	<hr/> 321.48
Combined Cemetery Expenditures	\$ 15,080.47

CEMETERY ENDOWMENT FUNDS

JULY 1, 2003 TO JUNE 30, 2004

Balance in Bank, June 30, 2003	\$ 83,263.96
During FY 2003-04, No Funds Received for Perpetual Care00
Interest Earned	\$ 2,079.48
	<hr/>
Total Funds Available for July 1, 2003 to June 30, 2004	\$ 85,343.44
Due the Town of Calais for Care in Cemeteries	
During Period July 1, 2003 to June 30, 2004	

LAVAKE AINSWORTH CEMETERY

Balance in bank, June 30, 2003	\$4,770.89
Interest Received Furing 2003-04 Fy	<u>165.05</u>
Available for Work in Cemetery 03-04 FY	\$4,935.94
Disbursements for Work Performed at Cemetery	<u>321.48</u>
Balance on Hand for Cemetery Care 2004-05 FY	\$4,614.46

NOTICE

It is our policy, for the protection of the burial grounds, to close the gates for graveside services on October 31. Opening dates shall not be earlier than May 1. This policy includes cremations.

Calais Board of Cemetery Commissioners

STATEMENT OF TAXES RAISED

2003-04 FISCAL YEAR

Grand List:		
Real Estate, \$94,127,324.00 listed at 1%		\$ 941,273.24
		<hr/>
Total Grand List For Tax Purposes		\$ 941,273.24
Taxes Billed:		
(Town) Real Estate, \$941,273.24 x .59		\$ 583,589.41
(Local School) Real Estate, \$ 941,273.24 x .985		927,154.14
(Statewide) Real Estate, \$941,273.24 x 1.115		1,049,519.66
		<hr/>
Total Taxes		\$2,560,263.21
Accounted For As Follows:		
Collections Paid to Town by Treasurer		\$2,443,494.26
Delinquent Taxes, Town Portion		22,228.37
Delinquent Taxes, School Portion		94,540.58
		<hr/>
Total		\$2,560,263.21

STATEMENT OF DELINQUENT TAXES FOR

FY ENDED JUNE 30, 2004

Real Estate and Personal Property Taxes

Year	Received For Coll.	Collected FY 2003-04	Balance Due
1998	\$ 28.42	\$ -	\$ 28.42
1999	\$ 1,278.98	\$ 40.42	\$ 1,238.56
2000	\$ 6,333.35	\$ 1,604.03	\$ 4,729.32
2001	\$ 8,918.11	\$ 5,907.72	\$ 3,010.39
2002	\$49,090.80	\$ 30,858.14	\$ 18,232.66
2003	\$116,768.95	\$87,932.12	\$28,836.83
	<hr/>	<hr/>	<hr/>
Total	\$ 182,418.61	\$ 126,342.43	\$ 56,076.18

CURRENT PROCEDURES FOR DELINQUENT TAX COLLECTING

1. When a warrant for collection of delinquent taxes is received, the Collector of Delinquent Taxes will send a notice to each delinquent taxpayer itemizing the tax, penalty, and interest due, and including an explanation of how payments will be credited.
2. Within ninety days of the date the tax was due, the taxpayer must pay the account in full or send to the Collector of Delinquent Taxes a partial payment, accompanied by a written schedule of monthly payments that will be made to ensure that the entire account will be cleared before the first property tax due date of the following year.
3. The town of Calais will accept partial payments on delinquent tax accounts only if the taxpayer provides a written schedule of monthly payments, as described above.
4. At any time beginning ninety days from the date of the delinquency, tax accounts on which no payment has been made, on which the payment schedule described above has not been received by the Collector, or on which the monthly payment schedule is not faithfully adhered to, may be given to an attorney for further action.
5. After an account has been given to an attorney for further action, partial payments will not be accepted and full payment of the entire amount owing, including costs and fees, will be required in order to avert tax sale.
6. When an account is turned over to an attorney, the following actions will begin, to sell as much of the property as is necessary to pay the tax, interest, penalty, costs and fees:
 - a. Notice will be mailed to the taxpayer of the tax sale decision, the date on which the sale will take place, and the costs to expect.
 - b. Notice of the pending sale will be sent to all mortgage holders and lien holders noted in the records of the Town Clerk, and the pending sale will be publicly posted and advertised as required by law.
 - c. If full payment has not been received as of the close of the business day prior to the scheduled date of tax sale, the tax sale will proceed according to the procedures in law.
 - d. Costs of preparing and conducting the sale, including legal fees of no more than 15% of the amount of the delinquent tax, will be charged to the delinquent taxpayer.

**GRAND LISTS AND TAX EFFORTS VOTED FOR
FY 2003-04, FY 2004-05 and Proposed FY 2005-06**

	2003-04	2004-05	Proposed 2005-06
Grand List	\$941,273.24	\$ 949,638.77	\$ 949,638.77
Tax Rates: Town62	.66	.73
Local Schools985		
Statewide	1.115		
Tax Efforts For:			
Selectmen	191,793.00	211,320.00	228,237.00
Highways	283,500.00	299,900.00	326,900.00
Woodbury Fire Dept.	6,000.00	6,000.00	6,000.00
E. Montpelier Fire Dept00	.00	4,750.00
Cemeteries	7,500.00	7,500.00	15,000.00
Paving County Road	25,428.00	25,428.00	25,428.00
Capital Expenditures:			
Fire Truck, EMFD	3,330.00	3,330.00	.00
Fire Truck #2, EMFD00	7,364.00	7,364.00
1997 Grader	22,829.00	24,255.00	.00
*2000 Truck	9,406.00	9,406.00	.00
*2001 Truck	9,400.00	9,400.00	9,400.00
*2004 Truck00	12,000.00	12,000.00
Town Clerk's Office00	.00	10,000.00
Highway Equipment Fund	35,000.00	35,000.00	35,000.00
Calais Conservation Comm	4,000.00	4,000.00	4,000.00
Local School Taxes	924,958.00	.00	.00
Statewide School Taxes	1,047,755.00	.00	.00
School Taxes Combined00	**.00	**.00
Calais Swim Program	2,400.00	2,500.00	2,500.00
Battered Woman Services	700.00	700.00	700.00
CV Adult Basic Education	1,000.00	1,000.00	1,000.00
CV Council on Aging	799.00	799.00	850.00
CV Community Action Council	300.00	300.00	300.00
CV Economic Development Corp	150.00	150.00	500.00
CV Home Health & Hospice	2,000.00	2,000.00	2,000.00
Community Connections00	250.00	500.00
Crime Stoppers00	.00	250.00
Family Center, Washington Cty.	500.00	500.00	500.00
Green Mt. Transit Agency00	100.00	859.00
Kellogg-Hubbard (operating)	7,500.00	9,675.00	13,071.00
Kellogg-Hubbard (building)	11,066.00	.00	.00
Montpelier Senior Center	200.00	200.00	200.00

No..VT Resource Conservation &			
Development Council	50.00	50.00	75.00
Old West Church Association	100.00	100.00	100.00
Onion River Arts Council00	200.00	.00
Onion River Foodshelf	200.00	.00	.00
Peoples Health & Wellness	950.00	950.00	950.00
Project Graduation (U-32)	200.00	200.00	200.00
Retired Senior Vol. Program	200.00	200.00	200.00
Sexual Assault Crisis Team	200.00	150.00	100.00
Twin Valley Senior Center.	400.00	400.00	825.00
Vermont Cares.	200.00	200.00	300.00
VT Ctr. for Independent Living	415.00	415.00	415.00
Wash. Cty. Diversion Program	150.00	150.00	150.00
Wash. Cty. Youth Service Bureau	500.00	500.00	500.00
Wheels Transportation Services	350.00	.00	.00
Woman Centered	250.00	.00	.00
Woodbury/Calais Foodshelf	450.00	750.00	750.00
Website	760.00	(budget)	(budget)
Memorial at #10 Pond00	2,455.00	.00
	\$2,602,889.03	\$679,797.00	\$711,874.00**

*These items will be paid from the Equipment Fund and will not be reflected in the totals here nor in the tax rates.

**Numbers for total school TAX efforts are not available yet.

REPORT OF VITAL STATISTICS

Filed in Town Clerk's Office for Calendar Year 2004

BIRTHS

Name of Child	Sex	Date of Birth	Parents
Andreyev, Ilya Dmitrievich Schroeder	M	July 27, 2004	Dmitri & Rachel (Schroeder) Andreyev
Bolduc, Madison Marie	F	June 10, 2004	Justin & Michelle (Singleton) Bolduc
Chamberlin, Kaleb James	M	January 13, 2004	James & Nancy (Bucko) Chamberlin
Connolly, George Feancis Xavier	M	January 8, 2004	David & Lauria (Merritt) Connolly
Desjardins, Kevin James	M	March 3, 2004	James & Susan (Rowell) Desjardins
Fair, Jacob Grant	M	May 14, 2004	Grant & Emily (Pryce) Fair
Fielder, Caitlyn Swasey	F	October 30, 2004	Jason & Carol (Swasey) Fielder
Joy, Brodyn Leslie	M	July 5, 2004	Matthew & Mari (Peduzzi) Joy
Macke, Esther Linnea	F	August 3, 2004	Timothy & Paige (Canfield) Macke
Pia-Needleman, Camilla Frances	F	January 15, 2004	Daniel & Jennifer (Pia) Pia-Needleman
Plante, Madison Elizabeth	F	July 21, 2004	Paul & Tammy (Cochran) Plante
Proulx, Ruby Jane	F	November 6, 2004	Michael & Karlyn (Robinson) Proulx
Toby, Dominick Ryan	M	March 18, 2004	Angela Toby

MARRIAGES

Groom	Residence	Bride	Residence	Date of Wedding
Aubain, Darrin	Brooklyn NY	Eddis, Christine L	Brooklyn NY	July 3, 2004
Bashore, Benjamin O.	Calais	McNeill, Karin L.	Calais	July 26, 2004
Broadbent, Eben N.	Gainesville FL	Zambrano, Angelica M. A.	Lima, Peru	August 8, 2004
Burns, Brian C.	Calais	Teachout, Dillon S	Calais	May 1, 2004
Cohen, Benjamin I. M.	Calais	Fair, Melissa	Calais	July 31, 2004
Fleming, Jesse L.	Garden City MN	Purchase, Kathryn T.	Calais	December 18, 2004
Gallagher, Jeffrey W.	Calais	Payne, Barbara S.	Calais	October 1, 2004
Goessel, Gerald M.	Calais	Guers, Stacey M.	Orwigsburg PA	October 9, 2004
LeBlanc, Richard E.	Calais	Plante, Samantha J.	Calais	July 31, 2004
Rowell, Edward H.	Calais	Rawson, Nancy E.	Calais	October 8, 2004
St.Cyr, Vincent R.	Montgomery TX	McDougal, Anne E.	Montgomery TX	November 21, 2004
Stevens, Kevin L.	Calais	Murasso, Jo Ann	Calais	October 23, 2004
VanDenberg, Daniel A.	Berlin	Gall, Joanna J.	Calais	September 4, 2004

CIVIL UNIONS

Party A	Residence	Party B	Residence	Date of Union
McCay, Beth A.	Boothwyn PA	McKay, Tricia L.	Boothwyn PA	November 20, 2004
Murray, Brandi R.	Marcus Hook PA	Segich, Nichole A.	Marcus Hook PA	November 20, 2004
Rigby, Susan F.	Ridgeland MS	Bennett, Anna B.	Ridgeland MS	November 13, 2004

DEATHS

Name	Age	Sex	Date of Death	Residence
Bliss, Michael J.	48	M	August 8, 2004	Calais
Gray, Jamie A.	29	M	June 7, 2004	Montpelier
Hill, Muriel	77	F	February 20, 2004	Morrisville
Leno, Philip P.	80	M	March 1, 2004	Calais
Remick, Enna B.	89	F	April 20, 2004	Calais
Sayers, Willie C. Sr.	86	M	November 6, 2004	Calais
Smith, Laurence D.	74	M	June 3, 2004	Calais
Zampieri, Ola L.	87	F	October 22, 2004	Calais

From the

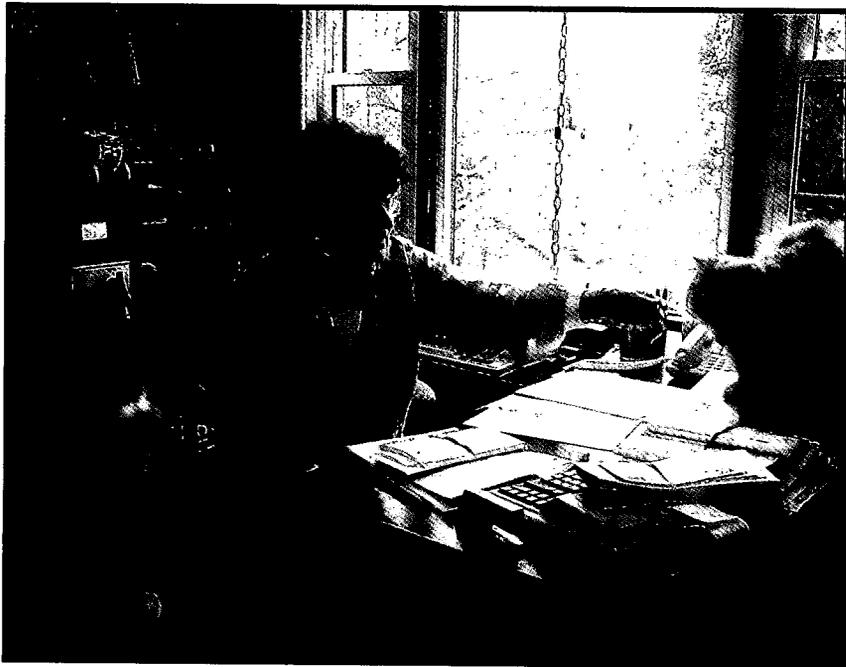
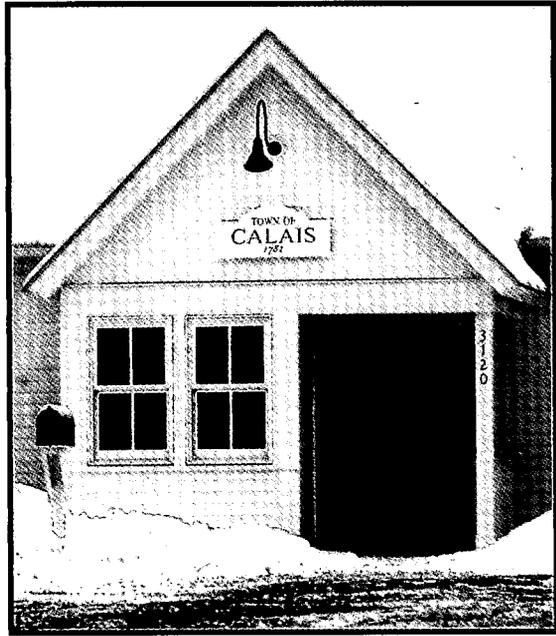


Photo by: Craig Line

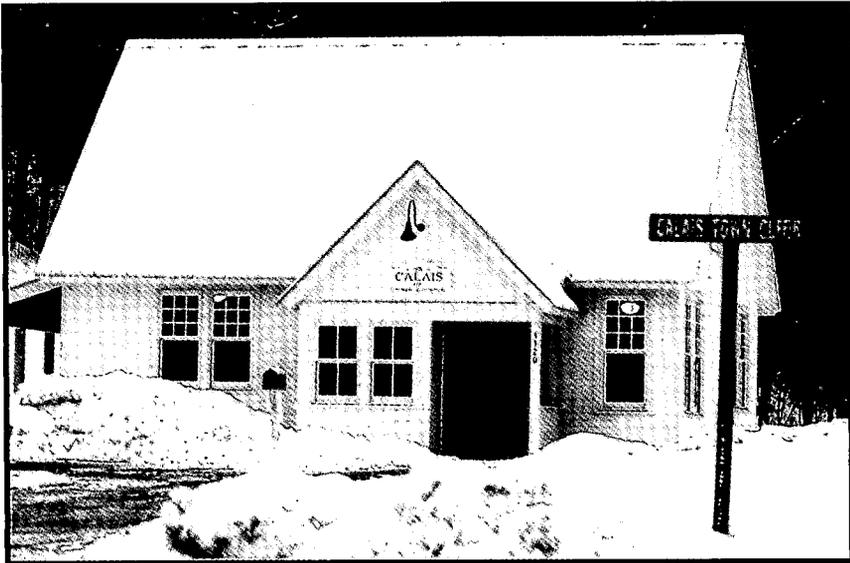
“Older”...

To

The



"Newer"...



Photos by: Toby Talbot

SELECTBOARD REPORT

At the 2004 Town Meeting, the voters of Calais indicated their will on several issues facing the town. With their direction, interest and participation, the selectboard has been very busy. In the past year, the road crew has worked very hard to maintain and keep open nearly 73 miles of highway. In addition to winter plowing, they have replaced many culverts, repaired guard rails, replanked the bridge on Still Brook Road, completed the resurfacing of several gravel roads, utilized a rented backhoe and excavator to do ditching, purchased a rock rake, and continued roadside mowing and brush removal. In addition, cracks were filled in the pavement on the County Road and the white lines were repainted. All culverts were inspected, inventoried and mapped.

After the voters selected the Gospel Hollow site for the new Town Clerk's Office, the building was constructed and an open house held on October 2nd. The Selectboard wishes to acknowledge the work of the Town Office Committee: Donna Fitch (Chair), Peter Backman, Walter Balentine, Jim Clark, Bill Powell, Richard Quelch, Lester Toby and John McCullough (Artichoke Design). In addition, thanks go to all the Calais volunteers that contributed throughout the construction process!

The Selectboard spent a great deal of time on the proposed Calais Land Use and Development Regulations that had been prepared by the Planning Commission. It was necessary to make further review after Act 115 became law on July 1, 2004. The voters are being asked to approve these proposed zoning regulations at this town meeting.

The Selectboard has asked the Planning Commission to continue to work on issues that were presented by members of the public at the hearing on December 6.

Our other activities included making appointments to town boards and positions, hearing animal control cases, consideration of road cut permit requests and permits for utility companies, and police issues, which involved the State Police Advisory/Council, a proposed Neighborhood Watch, and traffic control equipment. A task force was established to look at the various dams within the town, and we approved liquor and tobacco licenses. We accepted the Bliss Pond Town Forest Management Plan, established a curb cut ordinance, authorized an audit by a professional auditor in preparation for selling bond for the new Town Clerk's Office, established an emergency plan for the Curtis Pond Dam, worked on a Predisaster Mitigation Hazard Analysis Survey, administered a grant from Homeland Security which installed emergency generators for the Town Clerk's Office and the Calais Elementary School, received and began to implement the Route 14 Safety Study, received the annual VCDP Community Achievement Award for Economic Development from the Central Vermont Revolving Fund, adopted VAOT Town Road and Bridges Standards, received a grant from the Vermont Division of Historic Preservation (Historic Kents Corner), and developed the town and highway bud-

get for 2005-06 for approval at Town Meeting.

The Selectboard wishes to thank Randy Fitch for his nine years (1996-2005) of dedication and service to the Town of Calais as a member of the Selectboard.

While we have tried to keep control of costs and economize in each area of service, the proposed town budget has been increased. Most of the increases reflect items that are not within our control, such as health insurance premiums and insurance, along with worker's compensation premiums, which continue to climb. Increases in energy costs, repair of equipment, overdue garage maintenance, the increased costs of chloride and salt, which, when combined with weather related road/ditch maintenance made up most of the balance.

We have a number of boards and officers in town. Each March, following Town Meeting, the Selectboard makes appointments to these positions. We would like to acknowledge the services of all the members of these boards and offices during the past year. Thank you!

We ask all townspeople who have an interest in serving the town to submit their name and background information to the Town Clerk. The positions available include: one position on the Planning Commission; two positions on the Development Review Board; two positions on the Conservation Commission; a Clerk for the Development Review Board; two positions on the Design Review Committee; and the positions of Town Service Officer, First and Second Constables, Pound Keeper, Inspector of Lumber, Tree Warden, Weigher of Coal, Fence Viewers, Sewage Officer, E-911 Coordinator, and Zoning Administrator. A complete list of appointive town positions is available in the first few pages of the town report or from the Town Clerk, Eva Morse.

We want to welcome the new Calais residents that joined our town in 2004 and express our sympathies to the families and friends of the members who passed on during this past year.

We appreciate the support shown by all the people of the town towards the democratic form of government, and value all of the input we have received on the many topics that we have discussed. We look forward to another exciting year for Calais, and hope that we continue having this level of involvement with at least two meetings a month, on the second and last Monday of each month, beginning at 7:00 p.m., at the Town Hall.

Finally, we would like to sincerely thank, again, our Road Commissioner and his hardworking crew; our Town Clerk, Eva Morse; Rose Pelchuck, who has volunteered to assist Eva by taking our minutes; our school board members; our appointed and elected town officers; town commissions and boards; our volunteers; and our participating citizens for their work, interest, and support!

Respectfully,

Robert A. Withey, Chair

Carl "Cy" Lamberton, Vice-Chair

Randall M. Fitch

Paul Hannan

Nedene Martin

The official Calais website is: www.calaisvermont.gov.

HIGHWAY CAPITAL BUDGET FOR 2005

A	B	C	D	E	F	G	H	I	J	K	L	M
Machinery:	Life Left	Funding Source	FY 04-05 Cost	Amount Funded yr	FY 05-06 Cost	Amount Funded yr	FY 06-07 Cost	Amount Funded yr	FY 07-08 Cost	Amount Funded yr	FY 08-09 Cost	Amount Funded yr
1												
2				\$12,000		\$12,000		\$12,000		\$12,000		
3	6	5 yr equipment fund									\$70,000	\$14,000
4	4	5 yr equipment fund		\$10,412		\$10,412						\$12,000
5	1	5 yr equipment fund		\$10,160			\$60,000	\$12,000		\$12,000		\$14,000
6	1	5 yr equipment fund					\$70,000	\$14,000		\$14,000		\$14,000
7	4	operating fund		\$25,771								
8		operating fund										
9	5											
10												
11												
12	4	7 yr note		\$25,714		\$25,714		\$25,714		\$25,714		
13	2	operating fund						\$20,000				
14	2	state aid & operating										
15												
16	27											
17		Equipment fund	\$'s in fund									
18		Used to offset large purchases	\$37,428	\$37,428	\$39,856	\$39,856	\$52,444	\$52,444	\$49,444	\$49,444	\$46,000	\$46,000
19		Totals Capital		\$32,572	\$22,412	\$22,412		\$38,000		\$38,000		\$40,000
20		Totals operating		\$25,714	\$25,714	\$25,714		\$45,714		\$25,714		
21		Totals from Equipment Fund		\$32,572	\$32,572	\$22,412		\$38,000		\$38,000		\$40,000
22												
23		General Capital Budget Notes:										
24		These projections are a way of looking at and budgeting for future town needs.										
25		Each budget is for a five year period.										
26												
27		Notes for Highway Capital Budget, Column by Column.										
28		Machinery: A master list of major pieces of equipment that the town owns.										
29		Life left: The number of years left before replacement or upgrading is necessary.										
30		Funding Source: Shows how the selectboard proposes to pay for new equipment purchases.										
31		FY: Indicates the fiscal year in which the selectboard plans to buy the equipment indicated.										
32		Amount Funded Year: The cost to the town for that year for equipment purchased in previous years.										
33												

ANIMAL NUISANCE CONTROL ORDINANCE

The Calais Board of Selectmen adopted an Animal Nuisance Control Ordinance on August 30, 1999 pursuant to Vermont Statutes Annotated, Title 24 Section 1971, 1972, and 1973. The following is a summary of the ordinance:

Section 1. Purpose

The purpose of this ordinance is to protect the health and general welfare of the residents of the Town of Calais.

Section 2. Definition

- A. The definition of public nuisance is any continuing or repeated conduct which endangers life, health or property or intrudes on the free use of public lands in the Town of Calais.
- B. Enumeration of Nuisance:
 - 1. Vicious Dog: One which causes fear of bodily injury by attacking or threatening to attack a person or another domestic animal not on the owner's property or a dog that is diseased and dangerous to public health.
 - 2. Nuisance Dog: One which is allowed or permitted to damage the property of anyone other than its owner; or a dog maintained in unsanitary conditions; or a dog allowed or permitted to bark in an excessive fashion; or a dog that repeatedly leaves the owner's property to chase or snap at pedestrians, dogs walked on leash, bicycles or vehicles.
- C. Animal Control Officer: The person or persons appointed by the Board of Selectmen to police and enforce this ordinance.
- D. Dog: Any animal of the canine species including wolf-hybrids.
- E. Owner: Any person who owns, harbors, or permits a dog to be or remain on premises owned or occupied by them.

Section 3: Licensing Dogs

It shall be the duty of every person owning, keeping or harboring a dog over six months of age, within the Town of Calais, to procure a license and cause the dog to wear a collar with the license tag attached.

Section 4. Animal Control Officer Duties

The duties of the animal control officer are to investigate complaints of nuisances and to enforce the provisions of this ordinance.

Section 5. General Violation

Any dog allowed to become or remain a public nuisance and an owner of a dog deemed a public nuisance is guilty of a violation of this ordinance.

Section 6. Enforcement

- A. The animal control officer may take the following steps if a dog constitutes a public nuisance:
 - 1. Impound an unlicensed dog by virtue of this ordinance.
 - 2. After six business days, if impossible to determine owner, the dog shall be taken to the Humane Society or disposed of in a humane manner.
 - 3. If owner is located and wishes to reclaim the dog, license and evidence of anti-rabies inoculation must be obtained and a penalty of \$20.00 plus any charges incurred must be paid.
- B. Failure to pay penalty and cost assessed or file an appeal in a timely manner may cause the Town of Calais to initiate collection action in Court.

Section 7. Procedure for Owner to Appeal

A person receiving Notice of Violation may:

- 1. Request a hearing in writing no later than 21 days after date of mailing Notice.
- 2. If no request is received a penalty not to exceed \$500.00 plus charges shall be payable within 35 days following date of mailing of Notice.
- 3. If request is made, the Calais Board of Selectmen shall hold a hearing within 14 days of receipt. The decision shall be delivered or mailed to respondent and shall be effective 5 days following mailing or delivery.

Section 8. Restitution

In certain cases restitution may be made.

Section 9. Other Animals

Vermont Department of Agriculture mandates rabies vaccinations of all dogs, cats, ferrets and wolf-hybrids.

Section 10. Savings

Nothing herein shall be construed to limit, supersede, repeal or annul any other law, ordinance or regulation related to nuisance.

Section 11. Separability

Each separate provision of the ordinance shall be deemed independent.

A complete text of the ordinance may be examined at the office of the Calais Town Clerk during regular office hours.

TOWN OF CALAIS REPORT OF THE SEWAGE OFFICER FOR 2005

In 2004, there were fourteen applications submitted for sewage permits in Calais, most for installation of new systems or replacement systems.

I continue to field many questions concerning the ordinance and what follows is some information that I hope will be helpful.

In 2007, all permits will be issued by the state. Our current ordinance is based on the 1996 regulations. There has been an update to state regulations in 2002 and most new designs look to the 2002 regulations. The major difference from the 1996 regulations is the acceptance of alternative systems by the state. For difficult sites, this is an advantage. I believe a state-issued permit is acceptable under our ordinance.

When is a permit required?

- For all new systems
- For replacement of a failed system.
- For alterations of an existing system if the alterations include changes where the effluent enters the soil.
- For any altering of the occupancy as to change its use, including addition of bedrooms, conversion from seasonal to year-round use, conversion from a single to multifamily use, conversion from residential to commercial use, or any conversion that may require expansion or change to the septic system.

What permit do I need?

- Minor permit - any modifications to an existing system except the replacement of a leach field.
- Construction permit -for all other work.

What does the town need from me?

- Fill out a permit form and pay recording fee.
- Submit an engineers plan for your system in order to receive a construction permit.
- Notify the sewage officer 48 hours before covering the system with soil.
- Submit engineer's letter that system has been installed to his specifications.
- Disposal use permit is then granted.

Any questions you may have are welcome.

Respectfully submitted,
Toby Talbot
Sewage Officer 223-3942

TOWN OF CALAIS SEWAGE ORDINANCE
SEWERAGE OFFICER IS TOBY TALBOT
(223-3942)

Section 1. Introduction and Purpose

This document describes Calais' best efforts to regulate waste disposal in order to ensure public health and safety and to prevent the creation of a health hazard or nuisance, or contamination of ground or surface water in the town of Calais due to improper disposal of sewage. The ordinance describes three types of waste disposal permits, duties of the Calais sewage officer, the permit application process, sewage disposal system standards, requirements for systems which fail, and Enforcement actions which the town may take.

This ordinance is adopted under 24 V.S.A. Chapters 59 and 102. The ordinance partially implements the Calais town plan adopted in 1998. This is a civil and not a criminal ordinance.

Section 2. Permits and Procedure

- (a) Sewage Officer: Annually, the selectboard shall appoint a sewage officer to administer the provisions of this ordinance.
- (b) Construction Permit: See section 3 (b) for a description of who must apply for a construction permit. An application for a construction permit shall be made to the sewage officer and shall contain soil and site information equivalent to that required under the Vermont Department of Environmental Conservation Small Scale Wastewater Treatment and Disposal Rules, effective August 8, 1996. Technical information and the septic system design for the application shall be prepared by a professional Vermont-licensed engineer or Type B certified site technician. The sewage officer shall issue a construction permit if the proposal complies with the standards of the Small Scale Wastewater Treatment and Disposal Rules, effective August 8, 1996. The sewage officer may accept a state permit issued under the Small Scale Wastewater Treatment and Disposal Rules, in lieu of soil and site information and shall issue a construction permit based on the state permit as soon as practical. Innovative sewage disposal systems which have received an Innovative Systems Permit from the Department of Environmental Conservation may be granted a construction permit. If the sewage office has not acted to issue or deny the permit within 30 days of receipt of a complete application, the permit shall be considered to be granted. A construction permit shall be valid for two years from the date of issue.
- (c) Disposal System Use Permit: See section 3 (a) for a description of who must apply for a disposal system use permit. No person shall use a sewage disposal system built, altered or repaired following receipt of a construction permit, without obtaining a disposal system use permit issued by the sewage officer.

The sewage officer shall issue the disposal system use permit upon certification by a professional Vermont-licensed engineer or Type B certified site technician that he or she has inspected the system and that the system has been installed as approved in the construction permit. If the installed system varies from the approved design the engineer or technician shall, in writing, describe the changes, explain why the changes were necessary and certify that the system is in compliance with the standards of the Small Scale Wastewater Treatment and Disposal Rules, effective August 8, 1996. In this case, the sewage officer may either issue a disposal system use permit or may require that the applicant reapply for a construction permit.

- (d) **Minor Permit:** In certain circumstances, a minor permit may be issued in lieu of construction and disposal system use permits; see section 3 (c) for a description of who may apply for a minor permit. The sewage officer shall issue a minor permit if the sewage officer determines that the proposed system meets the standards established in the Small Scale Waste Water Treatment and Disposal Rules of the Department of Environmental Conservation.
- (e) **Notice to Sewage Officer:** The applicant shall provide the sewage officer with at least 48 hours notice before covering a system with soil. The sewage officer may inspect the system at any time during the installation process and, again, before it is covered with soil. This subsection applies to applicants who have received a construction permit or a minor permit.
- (f) **Application Fees:** Application fees for permits shall be established by the selectboard.

Section 3. Applicability of the Ordinance

- (a) A disposal system use permit is required for any structure for which the useful occupancy requires running water. However, a disposal system use permit is not required if:
 - 1. The sewage officer has granted a minor permit;
 - 2. The structure is connected to a municipal sewer; or
 - 3. The sewage disposal system was operating at the time of passage of this ordinance.
- (b) Unless a minor permit has been issued a construction permit is required before commencement of:
 - 1. The building, altering or repairing of a sewage disposal system,
 - 2. Construction on a project which involves or affects any portion of existing or proposed sewage disposal facilities. Construction means foundation work, site work and the construction, reconstruction, conversion, structural alteration, relocation or enlargement of a structure if the construction affects the sewage disposal facilities, and
 - 3. The altering of a structure so as to change the use. Change of use includes addition of bedrooms, conversion of seasonal dwelling to year-round use, conversion of a single-family residential structure to multiple family use, conversion of a residential structure to commercial or industrial use, and

any other conversion which may require expansion or change to the sewage disposal system.

- (c) A minor permit may be issued by the sewage officer in lieu of a construction permit and a disposal use permit if a property owner proposes to:
 - (1) build a structure which requires disposal of wastes which could potentially create a health hazard, a nuisance or water pollution provided that the proposed use will not put the wastes or wastewater into the ground or the surface water, or
 - (2) make a minor modification to an existing system. A minor modification is generally work on or replacement of the septic tank or the piping between the septic tank or die pump chamber and the structure.

Section 4. Health hazards, Nuisances and Polluting Systems

If a system existing at the time of passage of this ordinance, or a system which was later constructed, modified, altered or repaired, is determined to be creating a health hazard, creating a nuisance or polluting surface or ground water, the property owner shall upgrade the system to meet the standards of this ordinance to the extent feasible within a reasonable time after becoming aware of the problem but no more than 60 days after receiving notice of the sewage officer's determination. However, the sewage officer may extend the 60 day requirement if extenuating circumstances require a longer period for completing the upgrade or if the property owner has taken appropriate action to stop creating the health hazard, nuisance or pollution.

Section 5. Appeals

An applicant or other person aggrieved by a decision of the sewage officer may appeal the decision in writing to the selectboard within 30 days. The selectboard shall hold a hearing within 30 days of receipt of the appeal and shall render a decision within 15 days of the close of the hearing. Appeal from a decision of the selectboard shall be to Superior Court.

Section 6. Enforcement

- (a) If a person fails to comply with this ordinance, the sewage officer may issue a written order for the person to comply within a specified period of time. In appropriate situations, the sewage office need not issue such an order and may seek judicial enforcement without having done so.
- (b) A person who violates any provision of this ordinance or who neglects or refuses to comply with an order of the sewage officer shall be subject to a civil penalty of \$100. Each day that a violation or such neglect or refusal continues shall constitute a separate violation.
- (c) The Sewage Officer or selectboard may, on behalf of the Town, initiate enforcement of this ordinance for the imposition of penalties, for injunctive re-

lief, including action to prevent, remove or destroy conditions which may threaten health or pollute waters, or for an order that a civil ordinance violation cease, as provided for in 24 V.S.A. § 1974a.

- (d) The person who caused the violation or who neglected or refused to comply with an order of the sewage officer shall be liable for expenses incurred by the town under subsection (c) of this section. Expenses shall constitute a lien upon the property affected by the order.
- (e) The sewage officer is authorized to enter into discussion or mediation with the applicant regarding settlement before, or after, judicial enforcement has been initiated. However, no final decision shall be taken without approval of the selectboard.

Section 7. Revocation of Permits

- (a) A permit may be revoked by the selectboard for any of the following reasons:
 1. False, fraudulent or misleading information in the permit application.
 2. Installation of a system which does not comply with the conditions of the permit.
 3. Alteration of the proposed disposal system site or replacement areas, including effluent dispersion areas, so that the proposed system does not comply with this ordinance.
 4. Information which shows the proposed system will not comply with this ordinance, including but not limited to, insufficient isolation distances to water supplies.
 5. Failure to comply with this ordinance or any terms or conditions of permits issued under this ordinance.
- (b) If the sewage officer determines that a permit should be revoked, the officer shall submit a written petition to the selectboard which briefly describes the basis for revocation and shall deliver a copy to the permit holder in person or by certified mail. The copy delivered to the permit holder must contain a date for a hearing before the selectboard (obtained from the Town clerk) and the text of this section of the ordinance. If the sewage officer files and delivers such a petition, all work on the system, or any use of the constructed system, shall cease within 24 hours unless two members of the selectboard state in writing that the work or use may continue until the scheduled hearing. A person other than the sewage officer may similarly file and deliver a petition which shall include the name and address of the petitioner, the petitioner's interest in the matter and a brief statement outlining the basis for revocation.
- (c) The selectboard shall hold a hearing within thirty days of receipt of the revocation petition and render a decision within fifteen days of the conclusion of the hearing. If the selectboard revokes a permit, the sewage officer shall send

and give the permit holder written notice of revocation within 72 hours. All work on the system and any use of the system shall cease immediately upon notification of the revocation.

Section 8. Severability and Limits of Liability

- (a) If any portion of this ordinance is held unconstitutional or invalid by a court of competent jurisdiction, the remainder of the ordinance shall remain in effect.
- (b) Approval of any sewage disposal system design and installation by the granting of a permit under this ordinance shall not imply that the approved system will be free from malfunction. The provisions of this ordinance shall not create liability on the part of the town, of any town official, or employee for the sewage disposal system.

Adopted by the Calais Board of Selectmen at their regular meeting of June 26, 2000.

PARKING AND SNOW REMOVAL ORDINANCE

Pursuant to authority vested in the town of Calais and its Selectmen pursuant to 23 V.S.A. §1753 and 24 V.S.A. §§2291, 1971 and 1974, the following ordinance is hereby adopted and enacted by the Town of Calais:

Parking of motor vehicles on the public highways of the Town of Calais between the hours of 1:00 a.m. and 7:00 a.m. is hereby prohibited between November 1 and April 1 of each and every year.

Parking of motor vehicles on TH #67 between its junctions with Vermont Route 14 and State Aid Highway #4 is hereby prohibited at all times excepting only Sundays between 8:00 a.m. and 12:00 noon.

Parking of motor vehicles on the southerly side of State Aid Highway #2 from its junction with West County Road to the driveway now or formerly of Redmond is hereby prohibited at all times

Motor vehicles parked on the public highways of the Town of Calais in violation of the above prohibitions shall be towed. Reasonable towing charges together with storage charges at the rate of \$2.00 per day shall constitute a lien against the vehicle and/or its owner, which the owner thereof shall be required to pay.

No person, partnership or corporation shall throw, shovel, deposit or cause to be thrown, shoveled, propelled or deposited snow or ice from private property onto the travelled portion of any public highways.

Anyone found to violate this ordinance may be fined no more than \$50.00. This ordinance shall replace the Parking and Snow Removal Ordinance dated Aug. 10, 1992.

Adopted this 30 day of June, 1997.

CALAIS BOARD OF SELECTMEN
CARL H. LAMBERTON
DONALD SINGLETON SR.
PETER BACKMAN
DONNA FITCH
RANDALL M. FITCH

Calais Town Clerk's Office, June 30, 1997 at 8:30 p.m. the above ordinance was filed.

ATTEST: EVA M. MORSE *Town Clerk*

TOWN OF CALAIS ORDINANCE

Erection of Fences, Walls, and Signs, and Planting of Ornamental Trees and Shrubbery Within the Town Highway Right-of-Way

Pursuant to the authority vested in the Town of Calais and its selectmen pursuant to 24 V.S.A. §872 and Chapter 59 and 19 V.S.A. Chapter 11, the following ordinance is hereby adopted by the Town of Calais:

No person shall erect, cause, or permit to be erected any fence or wall which is above the level of the adjacent travelled portion of a town highway or sign or plant ornamental trees or shrubs within 24 feet of the center line of a town highway without a permit therefore from the selectmen. The selectmen may condition the issuance of such a permit on such terms and conditions as they deem appropriate for the public safety and convenience in travelling upon, maintaining, and plowing such highways.

No person shall erect or maintain any structure, fence, wall, or sign, or plant any ornamental trees, shrubs, or other obstruction within 24 feet of center line of a town highway which impairs the safety of persons travelling on said highways.

Any person found to be in violation of this ordinance by the selectmen shall remove or cause to be removed the violating fence, wall, sign, shrub, tree, or other obstruction within ten days of written notice of violation unless such person files with the town clerk a written request for appeal of the selectmen's determination within such time. The appeals will be heard by the selectmen at a regular or special meeting of the board and written notice of the decision of the board on appeal shall be provided to such person. If the decision on appeal is adverse to the appealing person, he or she shall remove the violation within ten days of such notice.

Nothing in this ordinance shall be construed to prevent the erection of mail and newspaper boxes, temporary signs, or fences used for agricultural purposes which do not impair the public safety or convenience within the bounds of the town highway, nor shall this ordinance, any permit issued by the selectmen, or any forbearance of the selectmen to notify a violator be construed to confer upon any person a right to seek payment for structures, fences, walls, signs, or ornamental trees or shrubs within the town highway right-of-way which are injured or damaged by the maintenance or plowing of such highways.

This amendment shall take effect sixty days from the date hereof.

Dated this 27th day of April, 1987.

LESTER G. TOBY
RALPH W. HOWE
ARTHUR ARMSTRONG
Board of Selectmen

REPORTS FROM SERVICE ORGANIZATIONS

Last year, Calais voters approved an amount of money totaling \$19,939 for 24 non-profit groups which provide services to Calais residents. For 2005, 23 groups are requesting \$12,224, plus an additional \$13,071 for the operating budget of the Kellogg-Hubbard Library, for a total of \$25,295. To raise this amount will require approximately .027 on the tax rate, based on the 2004 grand list. Following are some of the services provided by these organizations, as well as information on how to contact them. If you would like to make a donation to any of them, a phone call would be all that is necessary to obtain their addresses.

BATTERED WOMEN'S SERVICES & SHELTER

Services are provided to all victims of domestic violence (male as well as female) in addition to providing a safe haven for up to four women and six children for stays of up to five weeks. Counseling, emotional support, referrals to legal and social services are some of the services that are available. The number for the Hotline is 223-0023.

CENTRAL VERMONT ADULT BASIC EDUCATION

Adults in Calais who want help with learning basic reading, writing, math and English as a second language may receive that help through a free program of instruction provided by Central Vermont Adult Basic Education. Men and women 16 years of age and over who are enrolled in the program also have the opportunity to study for their high school equivalency (GED) exam, the adult diploma program, beginning computer skills, their commercial driving license (CDL) and many other offerings. For more information about these services, you may contact the office at 476-4588.

CENTRAL VERMONT COMMUNITY ACTION COUNCIL

For 40 years, CVCAC has served low-income residents of Lamoille, Orange and Washington counties with programs and services designed to help families work toward better lives. This year, they provided assistance through Head Start, Farmworkers, Community Economic Development, the Child Care Food Program, Weatherization, Family Economic Development, and Emergency Services. The central office can be reached by calling 479-1053.

CENTRAL VERMONT COUNCIL ON AGING

The Central Vermont Council on Aging is a private, non-profit corporation dedicated to supporting senior citizens age 60 and older to remain as independent as possible. They operate a variety of programs and services either directly or indirectly through contracts with local providers. Services include individual and systems advocacy, nutrition (both community meals and home delivered meals), transportation, volunteer programs, legal services, and Senior Center programs. For more information, call 479-0531.

CENTRAL VERMONT ECONOMIC DEVELOPMENT COUNCIL

The economy in Vermont and nationally has struggled for the past year. Central Vermont has not been immune from this trend. Notably Bombardier has mothballed the Barre Town plan due to a lack of work. They are negotiating a number of contracts, but the work - if contracted - is several years out. On the plus side there are 800 more people working in Central Vermont than there were a year ago, according to statistics from the Department of Employment and Training. Housing continues to be an issue in Central Vermont. CVEDC has approved several loans in the past year, and have assisted several businesses with VEDA financing. We continue to work with area organizations on a variety of projects which include filling empty buildings with tenants. Our website continues to grow and we encourage you to visit the site at www.central-vt.com/cvedc. A commercial/industrial sites data base has been added.

CENTRAL VERMONT HOME HEALTH & HOSPICE

Central Vermont Home Health & Hospice, Inc. is a 92-year-old non-profit agency governed by a local, voluntary Board of Directors. The agency serves the residents of 23 Central Vermont towns in the comfort and privacy of their own homes. Home care services include skilled nursing with psychiatric, maternal child health, high-tech nursing care, home health aide service, rehabilitation therapies, medical social services, and hospice care for the terminally ill. It also delivers long term care services at home, including homemaker service, attendant care, respite care, and private duty nursing and aide care. Its mission is to provide these services to all Central Vermonters with medical needs regardless of ability to pay. Other services include flu vaccinations, health screening clinics, childbirth classes, and bereavement services. For more information, contact them at 223-1878.

FAMILY CENTER OF WASHINGTON COUNTY

The Family Center of Washington County fosters the positive growth and development of young children and their families. The Family Center's array of services includes: preschool and after school child care programs, playgroups for children from birth to five, parent education and outreach activities - for mothers and fathers, training for child care providers, assistance to parents in finding and paying for child care, planning and coordinating the Central Vermont Early Childhood Council's region-wide program for parents as first teachers of their children. For more information call 828-8765.

GMTA

Green Mountain Transit Agency, (GMT A) replaced WHEELS as that local public transportation provider in Calais, and all of Washington County following a bankruptcy filing on April 7, 2003. GMTA is currently performing all the former services of WHEELS, as well as some additions and improvements. GMTA currently operates six regular routes in Central Vermont, six days a week. GMTA also provides other, non-fixed route services. benefiting the citizens of Calais. They

include the Ticket to Ride voucher system, Medicaid and non-Medicaid medical - transportation, PATH authorized travel, and institutional reimbursed transit. These supports are vital to travel, and institutional reimbursed transit. These supports are vital to transit dependent Calais citizens, who disproportionately include persons with disabilities, low-income residents, and seniors. Additionally, GMTA transports a number of Calais residents to the Twin Valley Senior Center three days each week. Call Steve Maglione at 279-0397 for further information.

MONTPELIER SENIOR CENTER

The Montpelier Senior Center is located at 53 Barre Street in Montpelier, and welcomes anyone 55 years of age or over to join and participate in its programs and activities. Many activities are offered, and include painting, pool, body toning, line dancing, bowling, swimming, yoga, Tai Chi, strong living programs, and their computer lab is on-line with usage and printing free to their members. They sponsor health clinics bimonthly, foot and massage clinics monthly, and a variety of day trips and overnight excursions. They also have monthly socials and weekly dancing. For more information, call them at 223-2518.

NORTHERN VERMONT RESOURCE CONSERVATION AND DEVELOPMENT AREA

The purpose of this organization is to help people develop, care for, and appreciate their natural resources in a way that will enrich their community and better their lives. The program consists of area people working together to help each other. Initiation, sponsorship, planning and implementation of various natural resources projects are done at the local level. If you would like to know more about them, contact their office in Berlin at 828-4595.

PEOPLE'S HEALTH & WELLNESS CLINIC

Ten years ago the People's Health & Wellness Clinic: (PHWC) opened its doors in order to provide primary and preventive health care to the uninsured and underinsured of Central Vermont. Little did we know at that time that the health care system would continue to be in such shambles, that today we would be so very busy, or that it would become one of the biggest crisis issues in the country. Over the past two years the PHWC has seen a dramatic increase in the number of people needing our services. This is due to three major upheavals in our society: sharp increases (over 15%) in health insurance premiums, forcing many of our businesses to eliminate this benefit to their employees; widespread unemployment or under-employment; and severe cuts in Medicaid and VBAP qualifications and benefits. In 2004 the PHWC added 314 new patients to our patient base of over 3500, with over 600 patient visits, continuing an alarming growth rate. These are our neighbors—farmers, mechanics, carpenters, aides, clerks, waitstaff, self-employed, part-timers, full-time low wage earners, workers who care seasonal or temporary and others. Over 80 health care practitioners volunteer their time and expertise to ensure that these community members receive the quality health care

they need in order to continue to be productive community members. We added additional medical doctors, nurse practitioners, nurses, massage therapists, and others to our volunteer base in order to provide for the increased numbers of patients. Of course, along with these increases come increased costs for medical supplies and equipment, pharmaceuticals and other costs in running this free clinic; we appreciate the continued support from our central Vermont towns. For more information on scheduling an appointment or volunteering, calling the PHWC office Monday through Thursday from 9:00 am through 3:00 pm At 479-1229. Actual clinic hours are from 5:30 pm to 8:30 pm. by appointment.

PROJECT GRADUATION

The graduating class of U-32 was transported by bus to The Edge Health Club in Williston, (a facility similar to Wedgewood in Berlin) where they spent the evening taking advantage of the many activities offered, such as tennis, swimming, and the like, along with music for listening and for dancing, and LOTS and LOTS of food! Such a good time was had by all that it is hoped that the class of 2005 will be able to go as well. Further information can be obtained by calling Jane Tolassi at 229-0321, EXT 2127. This program has been successful in the past, and hopes to protect those involved and others driving in the region on graduation night from the tragedy of drunk driving. With your assistance and that of the community it should continue to do so.

VERMONT CENTER FOR INDEPENDENT LIVING

The Vermont Center for Independent Living is a private, not-for-profit organization of Vermonters with disabilities working together for dignity, independence, and civil rights. VCIL's office is located in downtown Montpelier. That office houses their resource library and their toll-free information line which provides answers to related questions from every Vermont community. Locally-based peer counselors are available to people with disabilities in every town in Vermont. Call them at 229-9501 or 1-800-639-1522 Voice/ TDD.

WASHINGTON COUNTY DIVERSION PROGRAM

Washington County Diversion is a program which offers an alternative to court for certain first-time offenders. Clients are held accountable for their crimes by completing a custom-designed contract which may include apologies, monetary restitution or charitable donations, and/or volunteer community service, as well as other requirements as deemed appropriate. The low risk of reoffending, coupled with the economical per case cost (as compared with other court-related programs) has proven Court Diversion's worth, and given them a solid reputation in Vermont's criminal justice system during their 20 years of existence. Diversion is tough on crime and beneficial to our community.

WOODBURY/CALAIS FOODSHELF AND ELDER CARE PROGRAM
Since January 2004, the Woodbury/Calais Food Shelf has served 10 Calais

residents. We regularly serve 2 families of 4 and 1 family of 2. We have the ability to home deliver food and spend time with any Calais elderly in need. The Food Shelf moved to a new level-entry space in Woodbury Village in October, thanks to the generosity of the members of our community. You'll find us at the western end of the Woodbury Fire Department Annex at 49 Valley Lake Road. To find us, turn west off of Route 14 at the Woodbury Village Store and look for the large white building on the left. There is a large sign. If families have an emergency need for food they can call Edna at 456-8974. The Food Shelf is available to any resident of a funding town, regardless of income. We encourage use of the Food Shelf by anyone whenever there is a need. WE offer a hand up, not a hand out. We thank you for your continued support.

WASHINGTON COUNTY YOUTH SERVICE BUREAU

WCYSB services include providing shelter and counseling to runaway and homeless youths and their families; counseling and support groups for pregnant teens and teenage parents; alcohol and drug abuse education, support, counseling, intervention, and treatment programs; in-home assistance to families in danger of having their children placed in state custody; education and support groups for youths who have experienced trouble at home or at school due to alcohol and drug abuse, either by themselves or by their parents; educational programs at area schools on alcohol and drug abuse; and recreational and community service opportunities for young people. They can be contacted at 229-9151.

RETIRED SENIORS VOLUNTEER PROGRAM

The purpose of the RSVP program is to meet community needs by providing service opportunities to persons 55 years of age and over. Volunteers are essential to the delivery of services in the area they serve. Older Vermont citizens, with their years of experience, are crucial to helping meet community needs. Where would the hospitals, the American Red Cross, the schools, food pantries and many others be without the services of volunteers? Anyone wishing to know more about the program can call 828-4770.

SEXUAL ASSAULT CRISIS TEAM

As an organization, they continue to offer a full range of services to male and female victims of sexual violence. Working on their seventeenth year of serving the community of Washington County, their program continues to grow to meet the requests for expanded services. Your support allows every victim - male or female - to receive assistance in the middle of the night, when one needs to hear a human voice, have a rape exam, or receive other support services. To volunteer, or to receive more information, call 479-5577.

THE HEALTH CENTER, PLAINFIELD

The Health Center is in its 30th year of operation, serving the towns of Calais, Cabot, East Montpelier, Marshfield, Plainfield, Woodbury, and surrounding areas.

They have grown steadily over the years and now provide over 6,000 active patients with medical, dental, and psychological care, together with medical laboratory, pharmaceutical dispensing, and registered dietitian services. They have been in their present facility since 1978, while their professional staff has grown from two physicians and one dentist, with a total staff of eleven, to four doctors, three dentists, three physician assistants, a dietitian, a dental hygienist, and two psychologists, with a total staff of over thirty five persons. The Center is open 60 hours a week including three evenings and Saturdays mornings.

TWIN VALLEY SENIOR CENTER

Calais is one of the six towns which are served by the Twin Valley Senior Center. The Center is located at the Old Schoolhouse Common in Marshfield. Meals are served on Mondays, Wednesdays, and Fridays. Door-to door pickup is available to seniors who need help getting to the Center. In addition to the hot meals and fellowship offered at the Center, Meals on Wheels and monthly shopping trips are also provided. Entertainment, workshops, and education are offered on a regular basis, and a monthly schedule is yours for the asking. For more information you can contact the Director, Marcy Morse, at 223-5872.

VERMONT CARES

These funds will be used for support services to individuals and families living with HIV/AIDS as well as education and prevention services for any residents of Calais who are in need. The mission of Vermont CARES is to "improve the quality of life, create compassionate communities, and prevent the spread of HIV by working with people affected by HIV/AIDS as catalysts for social and individual change." In order to accomplish this mission, it is vital to have the support of the communities in which they serve. Further information may be had by calling 863-2437.

ADAMANT COMMUNITY CLUB

A former one-room schoolhouse, the Adamant Community Club is a treasure in the heart of Adamant village. Built in 1894, area students attended class there for the next fifty or sixty years. In April of 1962, the town gave the building to a group of local residents for the purpose of having a social, educational and recreational meeting place and it continues in that role today. This charming building, equipped with a kitchen, comfortably holds fifty people and is available for rent (closed in winter). For membership or rental information, contact Betsy Barstow at 223-3311 or Rose Pelchuck at 454-7377.

CALAIS NEIGHBORS HELPING NEIGHBORS

We provide an avenue for individuals to come together and offer support when townspeople are in need. In addition to the Holiday Fund, over the course of the year CNHN attempted to address both housing and childcare crises. We need more people to call upon. If you are interested, come to our next meeting! For informa-

tion, call Alexandra Altman at 456-8945.

THE CALAIS LADIES HOME MISSION

The Ladies Home Mission has been in existence since the 1800's. The Mission has - until 1999 - sponsored the town meeting dinner. They support the local churches. They are involved in the fall foliage weekend. They sponsor two children to attend camp in the summertime. The Mission makes up food boxes for shut-ins during the holidays and also ties quilts for those requiring that service. There is a small fee for tying quilts, unless you are over 65, in which case the service is free. The Mission meets at the Town Hall on the second Tuesday of each month at 10:00 a.m. from May until December. Anyone that is interested in more information may call Shirley Luce at 456-8832, Averil Dunham at 456-1562, or Patricia Luce at 229-6167.

VLCT 2004 Activities Report

The Vermont League of Cities and Towns' mission is to serve and strengthen Vermont local government. Vermonters use more local government services and interact more with their local government officials on a daily basis than with any other level of government. These governmental services include highways, police, fire, recreation, sewer and water. Vermont municipal officials are responsible for raising and expending nearly one-half of the non-federal taxes raised in the state. In all but a very few municipalities, the property tax is the sole option a municipality has for raising revenue to fund its municipal and school responsibilities.

In large part, volunteer elected and appointed municipal officials lead local governments. VLCT provides the following services to its member cities and towns to serve and strengthen the ability of municipal officials to provide quality services at affordable costs:

- Training, municipal assistance and publications to strengthen the ability of municipal officials to serve their communities. In the past year, we have responded to more than 3,000 telephone and e-mail inquiries. Our Municipal Assistance Center and Group Services staffs provided over 750 workshops and small group training sessions attended by municipal officials. VLCT distributed more than 575 copies of local government publications and distributed more than 3,200 hard copies or electronic mail versions of VLCT's Weekly Legislative Report to municipal officials each week during the legislative session.
- Advocacy representation before the State Legislature, administration and judiciary, ensuring that municipalities have the resources and authority to serve their citizens. VLCT is a leader in the education finance debate, in land use discussions and in securing revenues for town highway and bridge maintenance programs.
- Purchasing opportunities to provide needed services at the lowest cost. These include an array of municipal insurance programs, among many others. Examples of how this saves local taxpayers dollars are the securing of municipal employee health insurance and liability coverage for town operations. The VLCT Health Trust represents the most affordable option available to provide health insurance to municipal employees. The value of VLCT PACIF to all our members is realized daily as members take advantage of loss prevention training and assistance as well as reasonable insurance rates.

All 246 Vermont cities and towns are members of VLCT, along with 140 other municipal entities including villages and fire districts. Membership dues are \$.72 per capita plus a \$500 service fee per year. These funds support much of the work of the VLCT Municipal Assistance Center. VLCT maintains its offices in Montpelier and employs 42 staff members. It has an annual operating budget of approximately \$3.2 million.

Individuals interested in finding out more about the Vermont League of Cities and Towns, including reviewing its audited financial statements, can visit the VLCT Website at www.vlct.org.

CALAIS COMMUNITY CONNECTIONS

Town Report, January 2005

Community Connections is a bridge between schools and communities in Central Vermont. Funded initially by a federal 21st Century Community Learning Center grant, Community Connections has provided high quality out-of-school time programs for youth and adults at school-sited learning centers in Montpelier, Berlin, Calais, East Montpelier, Middlesex, and Worcester for the past 3 1/2 years. Each learning center offers a balance of educational, enrichment, and life-skill building programming. Last year, Community Connections served over 1650 school children (62% of students from the Washington Central and Montpelier school systems). Programs included reading and homework help, theater, computers, cooking, snowboarding, canoeing, rock climbing, Spanish, guitar, Lego league, knitting, painting, field trips, summer camp and more.

In addition to out-of-school time programming, Community Connections spearheads key youth-mentoring initiatives. Community Connections collaborates with the Central Vennont New Directions Coalition to run the Girls First/Boyz First! Mentoring Program. Last year, 31 youth between the ages of ten and fourteen were matched with community volunteers and met regularly once each week. Community Connections' Youth Outreach Coordinator works with out-of-school youth, and those who are at risk of dropping out of school, exploring alternative education options and employment opportunities, and guiding them in making healthy life choices.

The Calais Community Connections program continues to be utilized by many Calais families and to make connections with the school day. Summer programs ran for two weeks and included programming for Calais students who attended summer school. Academic, enrichment and recreational activities happen after school throughout the year. Four days a week, between 12 and 18 students attend homework club where they receive academic support. Between 3 and 10 students attend the enrichment program each day. Some of the most popular enrichment activities are Arts and Crafts, Knitting, Guitar, and a K-2 free-play program. Though Calais Community Connections focuses primarily on after-school programming, community education programs such as family movie nights, a web design class, and community discussions have also been offered. We collaborate with the PTNO and the Calais Recreation Department on community events.

It's the goal of Community Connections to ensure that programs are accessible to all families through low-cost, subsidies and scholarships. Calais Community Connections is now a licensed after-school care provider with the State of Vermont which means that eligible families can receive subsidies for their children to attend. Demonstration of the program's popularity is the fact that 82 Calais Elementary School students participated in after-school and summer programming in 2003-2004, and this year, we serve approximately 20% of the school population daily.

We appreciate Calais' commitment to the provision of quality out-of-school time programming. For more information, please contact Kim McKellar, Community Connections Coordinator, at 229-0553 ext. 317, or via email atkimmc@sover.net.

CALAIS CONSERVATION COMMISSION

The Lakes & Ponds subcommittee of the conservation commission had another busy year in 2004. It received a grant from the Lake Champlain Basin Program to assess the water quality of Calais lakes, complete reports on each lake, and create a newsletter with information on what makes a healthy lake and what residents can do to keep them that way. Reports were completed for Curtis Pond and Bliss Pond and are available from the Town Office or the calaisvermont.com web site. Initial assessments of Number Ten Pond and North Montpelier Pond were begun. Another grant approved for 2005 will allow completion and publication of those reports, additional newsletters, and initial assessments of Nelson Pond and Sodom Pond.

After more than a year of research, site visits, writing, and rewriting, the town forest subcommittee of the conservation commission finalized the management plan for Bliss Pond Town Forest. Bliss Pond Forest, largest of the town's three town forests, covers 119 acres near Old West Church adjacent to the north shore of Bliss Pond. Washington County forester, Russ Barrett, provided important guidance throughout this process and a draft of the plan was reviewed by several experienced foresters and past conservation commissioners. The plan was presented to Calais residents in advance of a public hearing in September. The Selectboard took the plan up for consideration in December and approved it soon after.

The Bliss Pond Town Forest management plan includes a history of the land, description of existing uses, natural community and timber stand maps, and a detailed inventory of natural and cultural resources. The plan also presents a "blueprint" for how the forest will be managed in the next ten years. The guiding principle for the plan is multiple use for multiple users, with the ultimate goal being "a healthy forested ecosystem with appropriate recreational and educational use as well as sustainable timber harvesting." Bliss Pond Forest is a tremendous resource for the people of Calais. The conservation commission hopes that, with the finalization of this management plan, public awareness and enjoyment of the forest will increase. For more information, contact Michael Giammusso at 229-6876.

In October the commission hosted the third annual Town Forest Trek. Organized as part of Fall Foliage Weekend, the event was held at Bliss Pond Town Forest. Participants enjoyed a guided tour of the forest, including a rare white cedar swamp, lead by naturalist, Eric Sorenson, and forester, Paul Cate. The Trek was attended by approximately 15 townspeople and is intended to raise awareness and appreciation of Calais town forests. The commission plans to hold another trek in the fall of 2005.

The Calais Conservation Fund was established in 1989 by a vote of town meeting. This fund is available for supporting conservation of land in Calais that has significant agricultural, recreational and other values, usually by providing a match for larger grants. We welcome proposals from Calais residents for use of the Conservation Fund. All expenditures from the fund must be approved by the Selectboard.

Many thanks to outgoing member Chris Shaw for her years of work on the Commission. We meet on the first Wednesday of each month at 7:00 pm. Public attendance and participation are welcomed. If you are interested in taking part in any of these projects, contact Nick Emlen at 229-4919.

CONSERVATION FUNDS

Beginning balance July 1, 2003	\$ 40,266.82
Interest earned July 1, 2003 - June 30, 2004	265.71+
Conservation. of Rosemary & Raymond Wheelock property	3,025.00-
Balance on June 30, 2004	\$ 37,507.53*

*Does not include tax funds appropriated for the 2003-4 of \$4,000.00; deposited Dec. of 2004

CALAIS HISTORICAL SOCIETY

REPORT FOR THE YEAR 2004

This year saw major progress on inventorying our artifacts and moving the most tender documents to the town vault. Calais Historical Society collects and cares for items that tell the history of our town, including events past and present. The collection ranges from 19th century diaries to the 21st century Men of Maple Corner calendars.

Our 2004 programs featured updates on our oral history collection, mysteries from the archives, our annual ice cream social, and local authors discussing their works on history and chocolate!

For the 2004 History Expo, members from Calais and East Montpelier Historical Societies presented a fantastic exhibit on Sodom and the railroad planned but never built. Materials and information were gathered from deeds at the town clerk's office, private collections, the VT Historical Society library in Barre, and the state archives in Montpelier. The 2005 History Expo will be held June 25-26 at Tunbridge Fairgrounds.

For information on history programs, or to donate papers and photographs, contact us at P.O. Box 104, East Calais, VT 05650.

To read all about Calais history, get your copy of *Forever Calais* at our meetings, from the Town Clerk's office, (\$35.00)

New members are always welcome! Dues are \$10 per person, \$8 senior/student, \$25 per family, mailed to the above address, or paid at our April through November meetings.

Thank you to all who contribute to the keeping of Calais History!

Respectfully submitted, Carla Straight, *President*

ANNUAL REPORT HISTORIC PRESERVATION COMMISSION

The Calais Historic Preservation Commission, appointed by the Calais Selectboard, had its first meeting Thursday, May 15, 2003. We applied for and received Certified Local Government (CLG) status. The Commission was created to help the Planning Commission update the Design Review District Guidelines. We voted to first update the Vermont Historic Sites & Structures Survey, completed in 1979, to National Register for Historic Places standards and to hire a Historic Preservation Consultant for this job. We applied for and received a CLG Grant of \$3,500 for this purpose. Matching funds to this grant were from: Historic Kents Corner - \$1,500, the Town of Calais - \$384, and in-kind volunteer time - \$500. Field work will begin in April of 2005. Our scheduled completion date of this project is Sept 30, 2005.

Calais's first National Register (NR) nomination was approved in 1972. In this 2005 update, photos of building exteriors, past NR descriptions, interviews with local historians and participating owners will develop a current snapshot of this historically vital area. Within the current Design Review District the designation of some properties may change during this process.

National Register status is not tied to regulations for residential property owners. Its purpose is to encourage recognition and preservation of historic buildings and sites. The National Register program is completely separate from local control and ordinances.

Our next project will be to rewrite the 1989 Design Control District Guidelines using the updated survey. In the course of this project, we will be in contact with building and land owners within the current Design Review District. We will also conduct public information and education sessions during this and all future projects. Please feel free to contact Commission members with any questions.

Peter Harvey, chair 229-4026

Carla Straight, vice chair 456-8944

Peg Bowen secretary 456-7049

John McCullough 223-1658

Peter Morse 229-2316

David Schutz 229-6861

Wayne Whitelock 456-8129

CALAIS PLANNING COMMISSION

Finally! At last it's all to be put to a vote! Comprehensive new "Land Use and Development Regulations" with an accompanying "Official Zoning District Map" have been completed. These are up-to-date, inclusive and much more consistent with the Town Plan. They have helpful charts and a logical flow of information. After painstakingly reviewing them, the Selectboard has adopted them on January 3rd, 2005, and they are now in the hands of the Town of Calais for a decision, one way or another.

Whatever the outcome, there are two things worth noting. The first is that your Planning Commission has learned again this year that responsible change takes time and careful attention. Second, we have learned as well that this is a process which calls for participation! Tons of people have been involved from all walks of life and from all over the town: private citizens; businesses; consultants; lawyers; our Zoning Administrator, Eva Morse; members and former members of each of the town's boards. It's time to say, Thank you for being "good neighbors".

Oddly enough I offer thanks first to those who have been "thorns in our side"! You have bugged us with your complaints and criticisms at the public hearings, at our regular meetings, during the Selectboard scrutiny, by mail, over the phone and in person around town. I'm even grateful to the young man who hefted a copy of the document in one hand, and said, "Boy, somebody didn't have enough to do!" Why? Because each of you has kept us on our toes. In the very process of irritating us you pushed us to be clear, to be correct, to do our homework. And I hate to admit it - many times you were even right!

Of course, thanks are also due to those folks who, in so many ways, have encouraged us, or have given us creative insights and suggestions. Your contributions have not gone unnoticed or unappreciated. Your support has helped us keep going. Particularly, I am grateful for the assistance and diligence of the Central Vermont Regional Planning Commission (CVRPC) when we needed it most. The Legislature made big changes to the state statute for municipal zoning and our draft was suddenly out of date. But Chris Walsh, Senior Planner from CVRPC, came to our aid, and single-handedly incorporated the necessary corrections in record time. Chris, thanks for being there!

Finally, I name the members of the Planning Commission itself. We are a diverse bunch, with a strong commitment to the town. It has been truly a shared endeavor. Thanks, guys, for your tireless efforts!

Anne Winchester - East Calais
Denise Wheeler - North Calais
Rhonda Shippee - East Calais
Jack Russell - Calais

Rich Quelch - East Calais
Peter Harvey - Calais
Alden Belcher - Calais
Scott Bassage - East Calais

Respectfully submitted,
Jonathan Lange, *Chair*

CALAIS SWIM PROGRAM

The Calais Swim Program had another successful season with 54 residents (4 more than last year) and 21 non-residents (3 fewer than last year) participating in the program. Eileen Hee has been the swim instructor since 1999. Elizabeth Beatty-Owens and Hannah Woodard were the swim assistants this year.

Eileen, a certified American Red Cross instructor, taught the children using the nationally recognized American Red Cross method and certificate program. Every child who participates receives a Calais Swim Program certificate of accomplishment and an American Red Cross certificate if they have passed the requirements in their level.

The swim committee organized a day in early June to put in the raft and dock system at the Curtis Pond Swim area. Community members helped haul the dock and raft into place for the season. The committee and swim staff are responsible for the general cleanliness of the public swim area, maintaining a port-a-john and garbage removal. Community members hauled the dock and raft out the weekend after Labor Day.

Numerous children in the area have learned to swim in the Calais Swim Program since it began over 30 years ago by Marcy Bayne. The programs success is dependent on the continued involvement of the community.

Participants of the Calais Swim Program would like to thank Bob Cleary , Maple Comer Store, for his donation which allowed us to purchase a picnic table.

Anyone interested in taking part on the committee should contact the following members: Sue Killoran, 229-4848; Eileen Hee, 223-1532; or Peter Harvey, 229-4026. Members assist in putting in/hauling out the dock system in June and September, updating and distribution of registration forms, collecting registration forms and money.

Registration forms will go home with each child from school in the spring.

Extra forms will be available in the three local stores located in: Maple Corner, East Calais and Adamant. Fees this year will remain the same.

RESIDENTS \$8 PER SESSION
NON-RESIDENTS \$17 PER SESSION
DATES TO BE ANNOUNCED

OLD WEST CHURCH ASSOCIATION

Located at the south end of the Calais Historic District, for 181 years the Old West Church has been a community landmark. It is the oldest public meeting house in Calais. Its original construction in 1823-25 was financed by the subscription of over 140 names, including such well known families as Bliss, Curtiss, Davis, Kent, Robinson, and Wright. Framed by Lovel Kelton, it was built for use by multiple religious and civic groups in the spirit of tolerance and solidarity.

Since its conception and construction, the Old West Church has been a community project. Over the years it has been preserved in its original form and condition by the descendants of those who built it. Now the Old West Church Association Inc. continues this tradition by maintaining this architectural witness to the living history of the community.

The Old West Church is open to the public. Summer Vespers, the Fall Foliage Festival, and the Christmas Eve candlelight service are held annually. Concerts, weddings, recitals, plays, baptisms, funerals, and special events are held throughout the year. Over 350 tourists signed the church register this past year and over 2,000 residents and visitors attended the various events. The graveyard is a favorite destination for local students and mavens of history and genealogy.

We began our 2004-2005 season with the successful Sunday October 3, 2004, Fall Foliage Festival Celebration, Concert, and Art Show, that showcased artists and artisans from the Calais community. From vocalists and instrumentalists, to painters, sculptors, potters, rug hookers, quilters, carvers, carpenters and cabinet makers, all varieties of artistic expression were represented. This was the fifth year that we owe a debt of gratitude to organizers Elaine Fitch, Patti Macke, Robin Garcia, June Morse, Peter Harvey, and the many other people who worked to make this an outstanding event.

This past year, the membership has been developing plans to provide handicapped access to the facility without distracting from its historic value and aesthetic. John McCullough's design for a Handicapped Access Ramp, is pending design review and town approval.

Beyond being a landmark and tourist attraction, the Old West Church stands as a testimony to the endurance of shared efforts and common goals. This enduring precept is cast in cedar-frond lettering above the pulpit reading: "Remove not the ancient landmark which thy fathers have set."

For information on the use of the Old West Church, please call Elaine Fitch at 802-223-5617.

Respectfully Submitted,

The Reverend Dr. Wayne R. Whitelock
President, Old West Church: Association, Inc.
802-456-8129

CENTRAL VERMONT REGIONAL PLANNING COMMISSION CENTRAL VERMONT

The Central Vermont Regional Planning Commission (CVRPC) is a consortium of 23 towns and cities in Washington County and western Orange County. CVRPC provides a forum in which municipalities work together to address regional issues and opportunities. It also offers its member communities professional assistance with local planning efforts through its experienced and knowledgeable staff, including amendments to Chapter 117, Vermont's Planning and Development law, and how to implement those amendments that affect the Town's bylaws.

This past year, the Commission focused on implementing goals contained in the 2003 Regional Plan and the Regional Transportation Plan. The Commission's Transportation Advisory Committee continued to evaluate the regional inter-modal transportation needs and problems and make recommendations to the State Transportation Agency on projects that should be included in the Agency's five year capital program. The Commission was also involved in the review of regionally significant Act 250 development projects. The Commission continues to work on the development of regional and local pre-disaster mitigation plans, population and housing growth projections, and review and approval of town plans. CVRPC also began its Brownfields assessment program and had initial assessments done on two sites in the Region. The Commission is looking for additional commercial/industrial sites that may be contaminated and would qualify for a brownfields assessment. In conjunction with the Central Vermont & Economic Development Corporation and the Central Vermont Chamber of Commerce, CVRPC updated the bike route maps and added several new routes.

CVRPC assisted the Town with the VT 14 and East Calais Village intersection study, updated the zoning district map and assisted with revisions to the bylaws, and provided mapping for the pre-disaster mitigation plan.

CVRPC continues to work with local officials to provide GIS mapping, including planning maps for a variety of projects and municipal plans, bicycle and pedestrian path suitability maps, and maps of the region's natural resources. CVRPC provides model bylaws, such as the telecommunication facilities bylaws that can be used as a stand-alone ordinance or as an amendment to existing zoning bylaws. CVRPC continues to maintain its web-based planning tools that guide officials in updating town plans and zoning ordinances and finding additional resources related to planning. Additional information about the Commission can be found at www.centralvtplanning.org.

Thank you for your continued support. We look forward to another year of serving our member communities and the Central Vermont Region.

Susan M. Sinclair, Executive Director
Rhonda Shippee, Commissioner

CENTRAL VERMONT SOLID WASTE MANAGEMENT DISTRICT

The Central Vermont Solid Waste Management District provides leadership, education, and services for residents and businesses in reducing and managing their solid waste in order to protect public health and the environment to the greatest extent feasible.

From July 1, 2003 through June 30, 2004, the District worked to create a Five Year Workplan to help the region reach toward the goal of Zero Waste that we set out in our new Solid Waste Implementation Plan (SWIP) in FY 2003.

The Five Year Workplan is a practical, working guide, identifying the activities and programs the District will undertake in the first five years of our SWIP to set a foundation from which the Zero Waste goal can be achieved. The outcome of our Workplan will be a region-wide infrastructure of facilities and services through which municipalities, residents and businesses can drastically eliminate waste.

With Zero Waste, the goal is to no longer produce "trash" which needs to be disposed of, but to instead be able to utilize it as resources for the production of something new and needed. For example, the District's Commercial Composting Project that got underway in April 2004 diverted 6.8 tons of food "waste" from April through June to a local composting company for use as chicken feed and the production of compost for area farmers. The number of participants began with four and grew to seven by the end of June 2004; 13 restaurants and schools are currently participating.

We are excited about the possibilities this new plan provides, and we encourage you to review our new Solid Waste Implementation Plan and accompanying Five Year Plan documents for yourself. Please contact the District for copies-802-229-9383 or comments@cvswnmd.com.

Here are some of the highlights of the District's FY 2004 program work.

- **Illegal Dumping Prevention**-Five new sites were cleaned and adopted in the District in FY 2004. Between newly adopted sites and the monitoring of existing sites throughout the District, 86 volunteers logged 123 volunteer hours in FY 2004.
- **Illegal Burning Prevention**-Educational program to explain the dangers of burning for human and environmental health. Materials were distributed throughout member communities via point-of-purchase displays, radio and print ads, and fliers.
- **Recycling**-During FY 2004, more than 820 tons of recyclables were collected at District run and/or underwritten recycling depots, in addition to 66 tons of tires; 351 tons of metal; 7,330 yards of cardboard; 254 appliance from units; 50 lbs. of PCBs; 2,980 gallons of oil; and 1,047 tons of trash.
- **Hazardous Waste**-543 households (151 more households than the previous year) and 21 businesses utilized the nine collections held May through

October 2004. Educational materials were distributed at the events to help residents reduce the quantity of hazardous materials used, and to reduce disposal fees and quantities.

- **Non-Toxics Education**-Seven elementary schools throughout the District took part in the 10-week DeTox Family Program for parents and school staff. The program aims to help reduce the use of toxic products in the home and in schools. Four schools have also taken the DeTox Pledge to reduce the use of toxic cleaning products in their schools. Education staff also developed a video version of our DeTox workshop titled, Look What's Lurking Under Your Sink! Copies will be sent to all schools that have participated in the program and it will be used in place of the workshop in schools where evening programs are not well attended.
- **Speakers Bureau**-Led 24 Art & the 3Rs Workshops, ranging from our own Cabin Fever Craft Day in January to programs via community centers, alternative education programs, after-school programs throughout the District, the Barre Recreation Department, and daycarecenters.
- **Reuse**— The Clothing Drop 'N Swap diverts tons of clothing from disposal; about 1,000 District residents take part in each event. The District held two events in FY 2004, one in September and one in May.
- **Junk Car Assistance**— The District offers assistance with the free removal of junk cars from member towns. The data for FY 2004 shows we helped 58 residents recycle 68 vehicles.
- **Green Up Day Grants**—19 member communities requested and received reimbursement for Green Up Day activities in FY 2004. The average reimbursement per town was \$279.97.
- **Electronics Collections**—The District collected 47,395 pounds (23.6 tons) of electronics for recycling through an on-going collection at the Barre Town Recycling Depot and three special collections held in conjunction with satellite household hazardous waste collections.

(802) 229-9383/ fax: 229-1318

(800) 730-9475

email: comments@cvsmd.com

EAST MONTPELIER FIRE DEPARTMENT AND FAST SQUAD

The East Montpelier Fire Department thanks the residents of East Montpelier and Calais for their continued support. We had another busy year in 2004, with 275 calls. Once again, the majority of these were medical calls or motor vehicle accidents.

	East Montpelier	Calais	Mutual Aid	Total
Fire	12	6	8	26
Medical	94	36	1	131
Motor Vehicle Accident	47	13	1	61
Other	34	20	3	57
Total	187	75	13	275

We received a grant from the Department of Homeland Security which enabled us to buy new radios and upgrade our breathing apparatus.

The East Montpelier Fire Department is led on emergency scenes by Chief John Audy, Deputy Chief Tom Brazier, Assistant Chief Todd Parker, Assistant Chief Ty Rolland, Captain Mike Garand, Captain Earl Smith, Captain Jon Boucher, Lieutenant Karl Huoppi, Lieutenant Bill Amell, Lieutenant Paul Guare, Safety Officer Elliot Morse, and Safety Officer Bill George.

The corporation of the East Montpelier Fire Department is led by President Diana Chace, Vice President Greg Pelchuck, and board members Rick Barstow, Jon Boucher, Bill Amell, Jay Copping, and John Audy.

New members help to keep our department strong. In the last year, Erica Pearson, Tom Swenson, and Mark Earle have joined as full members, and Andy Ballentine and Chris Koledo have joined as junior members. Anyone who might be interested in joining or who has any questions about the department, please stop by the Templeton Rd. fire station any Tuesday night.

This year we ask the voters of East Montpelier and Calais to appropriate money for a new heating system for our Templeton Rd station. The existing heating system uses forced hot air. It blows air from the apparatus bays, which is often contaminated with diesel fumes and other toxins, throughout the building, including the office and meeting spaces. We would like to replace it with a hot water system, which would improve the air quality and also allow us to install different heating zones in the building, saving money on heating fuel.

We also ask the voters to appropriate money for body work on our Engine #3, which is developing serious rust problems. We believe that this will save money in the long run by extending the life of Engine #3.

The East Montpelier Fire Department was deeply grieved by the sudden death in August of Assistant Chief Michael Bliss. Mike was a 12-year veteran of the department, and his intelligence, initiative, and passion for firefighting were an inspiration to all of us. We will miss Mike as a leader and teacher, as a firefighter and emergency medical technician, and as a friend.

Diana Chace, President
John Audy, Fire Chief

TOWN OF CALAIS
REPORT OF THE EMERGENCY MANAGEMENT
COORDINATOR 2004

The rapid response plan, a short list of all contacts and agencies needed in an emergency, was updated since its' last update in 2002 and is on file at the town clerk's office.

The town emergency plan is under review, and will be brought up-to-date where needed.

An emergency plan for the Curtis Pond dam has been evaluated and accepted by the selectboard and is on file in the town clerk's office. The town has appointed dam monitors to keep track of the condition of the dam.

A grant of \$49,100 from the Vermont Homeland Security department was awarded to the town for installation of emergency power generators at the school and the new town office and an emergency radio for the town office. The school is designated as the emergency shelter for the town and the new town office is the Emergency Operations Center for the town. An added advantage of the school generator is that it will provide electrical service to the school during power outages and school will not need to be canceled. (Sorry, kids!) It has already come online during a local outage.

If you are interested in helping during an emergency, volunteers are needed for resource management (supplies, equipment, labor, etc.), records and reports, logistics, mapping and charting, volunteer coordination and other tasks that would be needed during an emergency. Call me if you have an interest in these activities and would like to assist.

I am also trying to create a list of townspeople who have specific needs during an emergency (need emergency power for oxygen, special health needs, etc.) so the town can be prepared to help you in an emergency. Please send me a letter describing your specific needs,

Also, I am looking for townspeople who may have a skill or equipment that would be useful in an emergency like snowmobiles, tractors, dump trucks and heavy equipment. If you are willing to volunteer, please send me a letter.

Respectfully submitted,

Toby Talbot

Emergency Management Coordinator

Town Of Calais

Pekin Brook Rd.

E. Calais, Vt. 05650

EMERGENCY SERVICES REPORT

Call volume increased this year to 3379 calls, compared to 2970 calls for service in 2002/2003. Barre Town EMS is continuing to grow in other areas of calls- for- service, especially in the area of long-distance transfers with 416 cfs. Local transfers increased to 1348 from 1012; emergency calls increased from 1960 to 2031. Mutual aid responses decreased slightly this year from 204 to 181 calls; this is indicative of difficulties that smaller volunteer services continue to have in recruiting daytime coverage.

EMS responded to 69 calls in Calais this year. There were 17 patients not transported, usually from minor motor vehicle accidents. There were 9 motor vehicle accidents. Another important statistic was the 23 serious/critical medical patients that were transported, nearly one half of the total patients transported.

24-hour Paramedic coverage began in August of 2004. Three full-time medics are currently working; one in Berlin and two in the East Barre station. A fourth medic is scheduled to complete perception in January, 2005, and will be assigned to the Berlin station. The goal is to have six medics; one in each station each of the three shifts.

The critical care transport service continues to evolve into a much needed service to the Central Vermont area. The MICU began service to CVMC in April, 2003. MICU run volume is down in it's first full year of operation while the scheduling of service continues to be adjusted according to need. This comprehensive service utilizes advanced life support equipment and specially trained personnel. The unit is staffed by a critical care nurse, critical care paramedic, and an EMT driver. The ambulance is staffed part-time 8 a.m. to 8 p.m. Monday through Friday.

The increase in transfer run volume prompted a revamping of the daytime operations two years ago. The third crew was established to handle the increased volume occurring during the weekdays. This crew handles most of the local transfers during the hours of 8am to 6pm Monday through Friday, and has become invaluable in the delivery of care for the service. The addition of this crew also increased the availability of the two regular duty crews for emergency calls, while immediately providing a back-up crew for multiple calls or injuries. While local non-emergency run volume has increased, emergencies also increased and the Auxiliary Crew has been able to provide the necessary back-up to the regular duty crews.

The Explorer Post established two years ago has ten teenagers working hard at training and riding along with the crews. The post charter requires that they be completely self-sufficient; the Town only supplies the meeting place and the medical training. They conducted a very successful fund raiser last year to purchase equipment and uniforms for themselves. They also donated several pieces of equipment to the service. Anyone 14 years or older, and having completed the eighth grade are welcome to attend a meeting and see what EMS Exploring is all about.

Vermont EMS instituted an upgrade in the EMT-Intermediate training this

year. The training will allow the Intermediate to use more advanced drug therapies and procedures for respiratory, cardiac and diabetic patients, making these personnel a more valuable asset to the EMS Department.

The EMS Department received two Homeland Security Grants this year. The first grant for \$19,500 allowed us to purchase a second Life Pac 12 defibrillator in anticipation of the introduction this year of Paramedics. The second grant was awarded for \$34,000 toward the department's purchase of a third Life Pac 12 for the second paramedic unit stationed in Berlin, as well as, a Mass Casualty Incident trailer capable of administering care to 75 patients (50 adult, 25 child). The MCI trailer will be of great benefit to the department as well the Central Vermont area. EMS will concentrate on new communication equipment for the ambulances and various types of advanced life support equipment as other grant opportunities come up.

David Jennings, EMS Director

KELLOGG-HUBBARD LIBRARY

Since the Kellogg-Hubbard's founding 110 years ago, the role of public libraries in the world has expanded greatly. Now offering such things as audio books, videos, Internet access, our library catalog on the Web, public meeting space, and online access to periodical articles, the Kellogg-Hubbard Library has continued to make its old-fashioned, friendly service and wonderful collection of books a priority. All Calais residents are entitled to a free library card. If you don't yet have one, stop in and register!

2004 Statistics

Materials borrowed:

2000: 172,643

2001: 192,215

2002: 221,296

2003: 260,389

2004: 275,340

Internet use: 2003: 26,045 **2004:** 28,973

Meeting room reservations: 2003: 1,270 **2004:** 1,356

Children coming to the library after school: 135 per day

Reference questions answered: 33,381

Attendance at library-sponsored programs: 13,145

Library cards issued: Almost 12,000

Library Funding At its 2003 strategic planning meeting, the Board of Trustees developed a new funding formula, which addressed concerns that were expressed in the Community Advisory Committee meetings headed by trustee, Charlie Phillips. Our fiscal request to each municipality in our service area is now based upon that town's library use. On Town Meeting day in 2004, all six towns in our service area voted to grant the KelloggHubbard its full request. While libraries in Vermont get an average of 70.6% of their operating income from tax support, the Kellogg-Hubbard only requests 26% of operating income from our towns.

In order to help relieve the tax burden on the towns in our legal service area (Montpelier, E. Montpelier, Calais, Berlin, Middlesex, and Worcester), we charge all patrons who do not live in the legal service an annual fee to use the library. In accordance with Vt. Department of Libraries regulations, that fee is based upon the per-capita tax support we receive from Montpelier. The anticipated income from this charge is deducted from our municipal requests. With the end of Freeman grant funding, we have some challenging years ahead of us. The Board is making every effort to find new funding sources. Your generosity to our fundraising appeals has been heartening!

Van Go Bookmobile

The Kellogg-Hubbard Library has partnered with U-32, Community Connections, and with other agencies to offer this mobile library service to people who find it difficult to come to the library. The use of this service has almost doubled over last year. In Calais, we have focused bookmobile services on popular stops at

the Maple Corner Store and the East Calais Post Office.. The Van Go also serves Calais residents of the Berlin Health and Rehabilitation Center and seniors who have moved to Westview Meadows. The bookmobile is the only library access for over 30% of Van Go patrons. Items checked out in **2003**: 3,888 Items checked out in **2004**: 6,327

Thank you!

Heartfelt thanks to the residents of Calais for their enthusiastic support, to the Capitol Community Justice Center for helping us to retrieve overdue books, to our many volunteers from Calais, and to your Calais Library Trustee, Jody Gladding.

Hilari Farrington, Director

COMMUNITY CAPITAL of Central Vermont
formerly known as Central Vermont Revolving Loan Fund
July 1, 2003 - June 30, 2004

Community Capital, formerly known as Central Vermont Revolving Loan Fund (CVRLF), provides flexible and creative financing that seeds business start-ups and fuels expansion, enabling business owners to build the sales, credit, and experience needed to secure full bank financing in the future. A community-based non-profit lender, Community Capital serves qualified micro and small businesses, particularly those that are owned by or offer employment opportunities to low-to moderate income individuals. Businesses must be located in our service area defined as Washington County and three towns in Orange County: Orange, Washington and Williamstown.

Small Business Financing: Three flexible commercial financing options are available to match the short-term, seasonal, and long-term borrowing needs of businesses: Steps to Success Microcredit Loan up to \$5,000, a Revolving Line of Credit up to \$25,000, and a Traditional Amortizing Business Loan up to \$50,000.

Business Management Assistance: In addition to offering financing, Community Capital also offers successful loan borrowers Business Management Assistance which includes access to local consultants for hands-on business management and industry assistance. We also offer a Business Education Grant program which helps borrowers cover the cost of attending business workshops and trade shows to advance business success.

During the fiscal year, 91 individuals inquired with Community Capital about financing opportunities. Nineteen (19) submitted applications. A total of seventeen (17) loans were disbursed during the period to ten (10) businesses totaling \$164,000, which in turn leveraged \$280,450 in other private and government funds. Four (4) of the businesses served were startups. Businesses supported this year were located in Washington (1), Barre City (3), Barre Town (2), Montpelier (2), Waterbury (1), and East Montpelier (1).

Community Capital's loans and operations are funded by loan repayments, application fees, donations from private individuals, corporations, banks, as well as state and federal grants. Public grant sources include the Vermont Community Development Program (VCDP), the US Department of Housing and Urban Development, and the US Department of Agriculture.

Community Capital is operated in partnership with the Central Vermont Community Action. Community Capital is managed by Emily Kaminsky, Fund Manager. Interested parties are encouraged to call Chris Rottler, Loan Officer, at 479-1053, ext 254 to request a loan application and additional information.

WOODBURY FIRE CHIEF'S REPORT

During 2004, the Woodbury Volunteer Fire Department responded to 66 calls for emergency assistance. There were 22 calls in Woodbury, 44 calls in Calais. Last year's calls break down as follows;

	Calais	Woodbury
Chimney fires	7	2
Structure fires	3	2
Auto Accidents	14	10
Vehicle fires	0	1
Grass/woods fires	0	0
CO alanns	4	1
False alarm	12	1
Ambulance assist.	0	2
Rescue	1	1
Hazardous condition	3	2
Total	44	22
Mutual aid:	0	

The most frequent response is for motor vehicle accidents. Improvements have been made to the equipment on the rescue truck. We now have Hydraulic rescue tools ("Jaws of Life") and air bags. Two water rescue suits and a generator light were added.

Working with the Vermont Rural Fire Protection Task Force a dry hydrant was installed in Calais. The hydrant was installed on East Hill Rd near the Bliss Rd. The Woodbury Fire Department was approved for a Fire Act Grant from FEMA. The Department of Home Land Security Assistance to Firefighters Grant money was used to replace all of our self contained breathing apparatus. We were able to purchase an air compressor with a fill station and to replace all of our spare air bottles. The grant was used to replace two portable pumps and to purchase 1000 feet of 4" hose. New monitoring equipment, portable generators and a thermal imaging camera were also purchased

The Woodbury Fire Department continues to look for new members to join our organization. At this time the department needs 8 more firefighters to meet our staffing needs. We provide the training. If you are interested in joining the department, please call me at 456-7061 or see any firefighter.

Dana Huoppi
Fire Chief

CALAIS TOWN SCHOOL DISTRICT WARNING

The legal voters of the Calais Town School District are hereby warned to meet at the Calais Town Hall in the Town of Calais on Tuesday, March 1, 2005 after lunch. (16 VSA § 422):

The legal voters of Calais Town School District are further notified and warned to meet at the Town Hall in Town of Calais on Tuesday, March 1, 2005, between the hours of 9:00 AM, at which time the polls will open, and 7 PM, at which time the polls will close to vote by Australian ballot upon the following Article 7 (16 VSA § 423):

- ARTICLE 1. To elect a Moderator for the year ensuing [16 VSA § 562 (2)].
- ARTICLE 2. To review the annual school reports.
- ARTICLE 3. To see what sum of money the Calais Town School District will adopt as a budget to support the Calais Elementary School for the 2005-2006 school year.
- ARTICLE 4. Will the School District authorize the Board of School Directors to hold any audited fund balance as of June 30, 2005 in a reserve fund to be expended under the control and direction of the Board of School Directors for the purpose of operating the school? [24 VSA § 2804]
- ARTICLE 5. Will the School District authorize the Board of Directors to borrow money in anticipation of the receipt of revenues for the school year? [16 VSA § 562(9)]
- ARTICLE 6. To authorize the Calais School Directors to receive donations for the benefit of the Calais Elementary School and expend said funds pursuant to the limitations expressed by the donor.
- ARTICLE 7. To elect the following School Directors by Australian ballot [16 VSA § 423]:
- | | |
|--------------------------|---------------------|
| One (1) School Director | Two (2) Year Term |
| One (1) School Director | Three (3) Year Term |
- ARTICLE 8. Shall the Calais School Directors transfer from the fund balance a sum not to exceed \$29,211.00 to the Capital Improvement fund?
- ARTICLE 9. To transact any other business that may legally come before the meeting.

The legal voters of Calais Town School District are further notified that voter qualification, registration, and absentee voting relative to said annual meeting shall be as provided in Section 553 of Title 16, and Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

SCHOOL DIRECTORS

Charlotte Hanna-Bassage, Chair

Richard B. Kehne, Vice Chair

Wayne Lamberton, Clerk

Bill Bates

Michael R. Loignon

Calais Town Clerk's Office, January 20 A.D. 2005 at 4:20 p.m. received the above document for record, which was duly recorded prior to posting.

Attest, Eva M. Morse Town Clerk

CALAIS SCHOOL DIRECTORS' REPORT

Budget Request

The Calais school board respectfully requests the residents of the Town of Calais to fund planned expenditures for 2005-06 of \$1,318,862. This is an increase of 4% over the current year's spending. The net increase is 3%, because some expenses bring additional revenue.

The CLA, or Common Level of Appraisal

This year the homestead property tax rate went down 36 cents because of Act 68 (the legislature found sources other than property taxes to fund schools).

Next year, elementary school spending will result in a tax savings of 2 cents, but the CLA will add an additional 18 cents to the homestead tax rate, cutting in half this year's savings from Act 68.

The CLA, or Common Level of Appraisal, is set each year by the state to reflect the changes in the town's property values. The state calculates school spending, subtracts estimated state income (the block grant), then multiplies the result by the CLA. The CLA for next year is 82.04%, which means the state estimates our tax rate undervalues the grand list and thus our tax rate by 18 cents.

The Selectboard is planning a reappraisal for the town which, when finished, will reset the CLA at 100%. It's hard to believe that only four years after our last reappraisal the town needs another (the state requires a reappraisal when property values are listed below 80% of current value). But the statewide inflation in real estate has hit all towns hard, including Calais.

The main message we wish to convey is that tax rates no longer result from school spending alone. The CLA's impact on taxes dwarfs any change in school spending.

Article 8: Building Maintenance

We can spend a modest amount every year from now on for building maintenance, or we can defer capital expenditures until they become more expensive and we need to bond to cover them.

The board recommends that the town annually authorize spending from the fund balance on identified capital needs. The board has built a capital budget which estimates we should spend approximately \$29,000 each year to replace capital items as they deteriorate. This year, for example, we rebuilt the entryway to the school to improve the drainage and repair the buckled pavement; this will preserve the siding which had begun to rot, and has made the entryway safer (no more ice buildup) and more attractive.

The school's fund balance has accumulated gradually over many years and currently is \$164,000. We allowed the balance to accumulate as a hedge against declining enrollment (remember that our revenue from the state is based on our enrollment) and in anticipation of capital needs. We believe now is the time to recognize and address capital needs, and we seek voter guidance.

We thank the Bowen family for their fine and speedy work on our entryway.

Changes in the Budget

Starting next year the costs and revenue for the preschool will move from the

supervisory union to Calais. The net effect increases our budget \$23,600 or almost 2%; offsetting income of 1% also comes to the school from the state.

Contracted salary and health insurance increases will add 3% to the budget next year. We are currently negotiating new contracts for both teachers and support staff.

Various small reductions amount to 1% of the budget.

The total changes net to an increase in the budget of 3%.

The board decided not to add a new Technology Integration position. Last year we purchased a mobile computer lab consisting of ten new wireless laptops. The lab was used far more than anticipated. The teachers have increased their computer skills rapidly, and can now benefit from instruction in how to integrate computers into the curriculum instead of using technology simply as an add-on to it. The board decided not to add an additional 3% to a budget that was already increasing by 3%. The need for the position will only grow, however, so we are looking for alternate sources of funding.

Enrollment

We hope to see the enrollment decline bottom out in two years, and then increase. Keep in mind that the kindergarteners of 2006 and 2007 are now two and three years old. Our projections of enrollment are based on Calais birth numbers, anticipating that movement of people in and out of town will balance.

	Enrollment Projection
2003 (10/1 actual)	115
2004 (10/1 actual)	118
2005	111
2006	100 (lowest)
2007	104
2008	121 (highest)

School quality

The academic performance of Calais students continues its steady increase. The board genuinely believes that our teachers and staff are outstanding, and that our new principal will continue the school's forward progress.

Special Thanks

The community welcomes Kaiya (pronounced like "kayak" without the final "k") Korb as our new principal. In a few short months Kaiya has truly made Calais Elementary her home. We are as glad to have her as she is to be here. Wayne Lambertson and Mike Loignon leave the board this year, moving on as their children move to U-32. Board meetings will take longer without Wayne's ability to calculate rapidly and accurately in his head, and without Mike's common sense legal advice and general good counsel. The board appreciates the significant contribution both have made to the overall operation of the school.

Respectfully submitted,

Charlotte Hanna Bassage, Chair

Bill Bates

Richard Kehne

Wayne Lambertson

Michael Loignon

DESCRIPTION **BUDGET 2004** **ACTUAL 2004** **BUDGET 2005** **ACTUAL 2005** **BUDGET 2006** **BUDGET06-05**

REVENUES:

LOCAL

PROPERTY TAXES-ELEMENTARY	\$416,809	\$402,642	\$0	\$0	\$0	\$0
EARNINGS ON INVESTMENTS-Net	\$9,000	\$158	\$3,000	\$0	\$0	(\$3,000)
TUITION FROM INDIVIDUALS	\$0	\$2,000	\$0	\$8,150	\$8,100	\$8,100
MISC INC & PURCHASE DISC	\$1,907	\$1,947	\$1,963	\$1,963	\$1,963	(\$0)
MISCELLANEOUS INCOME-AM PROGRAM	\$992	\$437	\$992	\$992	\$1,000	\$8
MISC INC-Erate	\$0	\$3,971	\$0	\$2,787	\$0	\$0
MISC INC-CARLSON ELF GRANT	\$0	\$0	\$0	\$1,900	\$1,900	\$1,900
FUND BALANCE-DECREASE/(INCREASE)	\$0	\$0	\$0	\$0	\$0	\$0
SUBTOTAL LOCAL REVENUES	\$428,708	\$411,155	\$5,955	\$15,792	\$12,963	\$7,008

STATE

GENERAL STATE AID-ELEM.	\$576,534	\$593,207	\$0	\$0	\$0	\$0
GENL STATE AID-SHARING POOL	\$75,262	\$72,756	\$0	\$0	\$0	\$0
EDUCATION SPENDING REVENUES	\$0	\$0	\$1,104,326	\$1,100,997	\$1,099,616	(\$4,710)
STATE AID TRANSPORTATION	\$29,835	\$32,351	\$30,102	\$30,102	\$30,997	\$895
CAPITAL DEBT REIMBURSEMENT	\$2,072	\$2,072	\$0	\$0	\$0	\$0
SMALL SCHOOLS GRANT	\$28,029	\$28,818	\$22,423	\$28,752	\$46,724	\$24,301
MAINSTREAM BLOCK GRANT	\$75,754	\$75,754	\$73,546	\$73,546	\$73,016	(\$530)
INTENSIVE REIMBURSEMENT	\$38,486	\$27,731	\$3,344	\$15,688	\$19,513	\$16,169
INTENSIVE REIMBURSEMENT-PRIOR YR	\$0	\$0	\$0	\$964	\$0	\$0
EDUCATION SPENDING REV-PRESCHOOL	\$16,030	\$16,030	\$18,761	\$18,761	\$27,197	\$8,436
EEE GRANT	\$9,349	\$9,368	\$9,368	\$10,521	\$8,836	(\$532)
SUBTOTAL STATE REVENUES	\$851,351	\$858,087	\$1,281,870	\$1,279,331	\$1,305,899	\$44,029

TOTAL REVENUES-ELEMENTARY

\$1,280,059 \$1,269,242 \$1,287,825 \$1,295,123 \$1,318,862 \$51,037

EXPENSE SUMMARY:

INSTRUCTIONAL SERVICES	\$529,929	\$508,874	\$577,791	\$560,903	\$580,283	\$2,492
GUIDANCE SERVICES	\$22,590	\$18,752	\$20,328	\$20,633	\$21,609	\$1,281
HEALTH SERVICES	\$17,467	\$16,675	\$18,515	\$18,344	\$19,004	\$489
CURRICULUM SERVICES	\$6,889	\$6,889	\$6,840	\$6,840	\$6,807	(\$33)
SCHOOL LIBRARY SERVICES	\$52,467	\$52,284	\$55,022	\$54,646	\$57,070	\$2,048
TECHNOLOGY SERVICES	\$36,493	\$33,050	\$33,856	\$39,570	\$37,831	\$3,975
BOARD OF EDUCATION SVCS.	\$8,854	\$6,190	\$6,854	\$6,854	\$7,004	\$150
OFFICE OF SUPERINTENDENT	\$16,478	\$16,478	\$16,760	\$16,760	\$18,833	\$2,073
OFFICE OF THE PRINCIPAL	\$110,169	\$113,092	\$114,718	\$112,702	\$112,407	(\$2,311)
FISCAL SERVICES	\$12,852	\$12,852	\$13,042	\$13,042	\$14,034	\$992
AUDITING SERVICES	\$1,957	\$1,900	\$2,600	\$2,600	\$2,600	\$0
OPERATION AND MAINT.PLANT	\$119,235	\$120,678	\$129,242	\$147,209	\$134,742	\$5,500
STUDENT TRANSPORTATION SV	\$66,358	\$67,418	\$66,938	\$65,371	\$66,648	(\$290)
DEBT SERVICE	\$53,883	\$53,883	\$51,520	\$51,520	\$49,123	(\$2,397)
INSTRUCTIONAL SVC-SP ED.	\$187,167	\$162,545	\$118,890	\$139,459	\$146,306	\$27,416
EEE & PRESCHOOL	\$28,894	\$28,913	\$28,746	\$29,899	\$40,761	\$12,015
SUBTOTAL EXPENSES	\$1,271,682	\$1,220,473	\$1,261,682	\$1,288,352	\$1,315,082	\$53,400

TRANSFER TO OTHER FUNDS

\$8,377 \$8,377 \$6,163 \$7,510 \$3,800 (\$2,363)

TOTAL EXPENSES

\$1,280,059 \$1,228,850 \$1,267,825 \$1,293,862 \$1,318,882 \$51,037

Detailed budget information is available at Calais Elementary School. Please contact Christine Klaine, Admin. Asst. at 454-7777.

DESCRIPTION	BUDGET 2004	ACTUAL 2004	BUDGET 2005	PROJECTED ACTUAL 2005	REQUESTED BUDGET 2006
REVENUES					
PROPERTY TAXES-ELEMENTARY	\$416,809	\$402,642	\$0	\$0	\$0
EARNINGS ON INVESTMENTS-Net	\$9,000	\$158	\$3,000	\$0	\$0
TUITION FROM INDIVIDUALS	\$0	\$2,000	\$0	\$8,150	\$8,100
MISC INC & PURCHASE DISC	\$1,907	\$1,947	\$1,963	\$1,963	\$1,963
MISCELLANEOUS INCOME-AM PROGRAM	\$992	\$437	\$992	\$992	\$1,000
MISC INC-Erate	\$0	\$3,971	\$0	\$2,787	\$0
MISC INC-CARLSON ELF GRANT	\$0	\$0	\$0	\$1,900	\$1,900
GENERAL STATE AID-ELEM.	\$576,534	\$593,207	\$0	\$0	\$0
GENL STATE AID-SHARING POOL	\$75,262	\$72,756	\$0	\$0	\$0
EDUCATION SPENDING REVENUES	\$0	\$0	\$1,104,326	\$1,100,997	\$1,099,616
SMALL SCHOOLS GRANT	\$28,029	\$28,818	\$22,423	\$28,752	\$46,724
STATE AID TRANSPORTATION	\$29,835	\$32,351	\$30,102	\$30,102	\$30,997
CAPITAL DEBT REIMBURSEMENT	\$2,072	\$2,072	\$0	\$0	\$0
TRANSPORTATION AID PY	\$0	\$0	\$0	\$0	\$0
MAINSTREAM BLOCK GRANT	\$75,754	\$75,754	\$73,546	\$73,546	\$73,016
INTENSIVE REIMBURSEMENT	\$38,486	\$27,731	\$3,344	\$15,688	\$19,513
INTENSIVE REIMBURSEMENT-PRIOR YR	\$0	\$0	\$0	\$964	\$0
EDUCATION SPENDING REV-PRESCHOOL	\$16,030	\$16,030	\$18,761	\$18,761	\$27,197
EEE GRANT	\$9,349	\$9,368	\$9,368	\$10,521	\$8,836
FUND BALANCE-DECREASE(INCREASE)	\$0	\$0	\$0	\$0	\$0

TOTAL REVENUES **\$1,280,059** **\$1,289,242** **\$1,267,825** **\$1,295,123** **\$1,318,862**
NOTE: The Tax Rate is unknown at the time of printing this report.

EXPENSES

INSTRUCTIONAL SERVICES

SALARIES-REGULAR-PROFESS.	\$394,928	\$390,809	\$413,953	\$404,575	\$420,114
SALARIES-REGULAR-TECH.	\$0	\$0	\$22,297	\$15,137	\$15,783
SALARIES-TEMPORARY	\$6,930	\$5,443	\$7,000	\$7,000	\$7,000
SALARIES-TEMP-EARLY AM SU	\$3,200	\$3,360	\$3,200	\$3,218	\$3,346
HEALTH BENEFITS	\$52,709	\$49,795	\$57,826	\$57,867	\$59,605
SOCIAL SECURITY/MEDICARE	\$23,899	\$22,105	\$26,710	\$25,614	\$26,571
RETIREMENT CONTRIBUTIONS	\$3,706	\$3,725	\$3,892	\$3,804	\$3,957
SEC 125 BENEFIT	\$306	\$340	\$432	\$396	\$396
WORKMENS COMPENSATION	\$4,231	\$3,652	\$4,163	\$5,023	\$4,886
UNEMPLOYMENT COMPENSATION	\$0	\$1	\$0	\$0	\$0
TUITION REIMBURSEMENT	\$7,500	\$6,527	\$7,500	\$7,500	\$7,500
DENTAL BENEFITS	\$2,735	\$2,819	\$2,819	\$2,754	\$3,281
DISABILITY BENEFITS	\$1,830	\$1,881	\$1,990	\$2,006	\$1,964
PROFESSIONAL-EDUCATION SVC-FIELD TRIPS	\$1,200	\$966	\$1,500	\$1,500	\$1,500
OTHER PROFESS.SERVICE-ELF	\$1,900	\$0	\$1,900	\$1,900	\$1,900
RENTALS AND LEASES& REPAIR-COPIER	\$6,200	\$3,317	\$5,500	\$5,500	\$5,600
TUITION TO OTHERS	\$0	\$0	\$0	\$0	\$0
GENERAL SUPPLIES-CLASSROOM	\$9,900	\$11,566	\$10,446	\$13,946	\$10,705
GENERAL SUPPLIES-PAPER & TESTING	\$1,663	\$1,511	\$1,663	\$1,663	\$1,675
GENERAL SUPPLIES-CLASSROOM EQUIP	\$1,392	\$2	\$0	\$0	\$0
BOOKS AND PERIODICALS	\$4,700	\$55	\$4,000	\$500	\$3,500
DUES & FEES-CULTURAL	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000

TOTAL INSTRUCTIONAL SERVICES **\$529,928** **\$508,874** **\$577,791** **\$580,903** **\$580,283**

GUIDANCE SERVICES

SALARIES-REGULAR-PROFESS.	\$16,449	\$14,336	\$14,981	\$15,299	\$15,911
HEALTH BENEFITS	\$3,839	\$2,846	\$3,184	\$3,113	\$3,487
SOCIAL SECURITY/MEDICARE	\$1,258	\$1,097	\$1,146	\$1,170	\$1,217
SEC 125 BENEFIT	\$34	\$34	\$36	\$36	\$36
WORKMENS COMPENSATION	\$173	\$149	\$141	\$175	\$176
TUITION REIMBURSEMENT	\$320	\$61	\$320	\$320	\$320
DENTAL BENEFITS	\$127	\$129	\$130	\$130	\$162
GENERAL SUPPLIES	\$390	\$100	\$390	\$390	\$300
TOTAL GUIDANCE SERVICES	\$22,590	\$18,752	\$20,328	\$20,633	\$21,809

HEALTH SERVICES

SALARIES-REGULAR-PROF. OTH	\$14,504	\$14,817	\$15,484	\$15,299	\$15,911
SOCIAL SECURITY/MEDICARE	\$1,110	\$1,037	\$1,185	\$1,170	\$1,217
SEC 125 BENEFIT	\$0	\$0	\$0	\$0	\$0
WORKMENS COMPENSATION	\$153	\$132	\$146	\$175	\$176
OTHER PROFESSIONAL SERVICE	\$1,200	\$465	\$1,200	\$1,200	\$1,200
GENERAL SUPPLIES	\$500	\$224	\$500	\$500	\$500
TOTAL HEALTH SERVICES	\$17,467	\$16,875	\$18,515	\$18,344	\$19,004

DESCRIPTION	BUDGET 2004	ACTUAL 2004	BUDGET 2005	PROJECTED ACTUAL 2005	REQUESTED BUDGET 2006
CURRICULUM SERVICES					
SUPERVISORY UN SERV-CURRICULUM	\$6,889	\$6,889	\$6,840	\$6,840	\$6,807
TOTAL CURRICULUM SERVICES	\$6,889	\$6,889	\$6,840	\$6,840	\$6,807
SCHOOL LIBRARY SERVICES					
SALARIES-REGULAR-PROFESS.	\$29,780	\$30,159	\$31,516	\$31,139	\$32,385
SALARIES-REGULAR-TECH.	\$7,967	\$8,111	\$8,151	\$8,207	\$8,954
SUMMER PROGRAM	\$314	\$0	\$314	\$314	\$0
HEALTH BENEFITS	\$4,295	\$4,388	\$4,776	\$4,670	\$5,231
SOCIAL SECURITY/MEDICARE	\$2,912	\$2,462	\$3,059	\$3,033	\$3,162
RETIREMENT BENEFITS	\$0	\$0	\$0	\$0	\$0
SEC 125 BENEFIT	\$34	\$34	\$36	\$36	\$36
WORKMENS COMPENSATION	\$401	\$346	\$377	\$454	\$457
TUITION REIMBURSEMENT	\$480	\$481	\$480	\$480	\$480
DENTAL BENEFITS	\$191	\$195	\$194	\$194	\$243
DISABILITY BENEFITS	\$43	\$0	\$44	\$44	\$47
GENERAL SUPPLIES	\$550	\$560	\$575	\$575	\$575
BOOKS AND PERIODICALS	\$3,900	\$4,032	\$3,900	\$3,900	\$3,900
AUDIOVISUAL MATERIALS	\$1,600	\$1,516	\$1,600	\$1,600	\$1,600
TOTAL SCHOOL LIBRARY SERVICES	\$52,467	\$52,284	\$55,022	\$54,846	\$57,070
TECHNOLOGY SERVICES					
SALARIES-REGULAR-TECH.	\$12,012	\$8,524	\$9,406	\$10,052	\$10,454
SALARIES-TEMPORARY	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
HEALTH BENEFITS	\$0	\$1,369	\$0	\$2,092	\$2,092
SOCIAL SECURITY/MEDICARE	\$995	\$844	\$796	\$845	\$876
SEC 125 BENEFIT	\$34	\$34	\$0	\$0	\$13
WORKMENS COMPENSATION	\$130	\$174	\$98	\$114	\$134
UNEMPLOYMENT INSURANCE	\$0	\$8	\$0	\$0	\$24
TUITION REIMBURSEMENT	\$300	\$0	\$300	\$300	\$320
DENTAL BENEFITS	\$95	\$115	\$0	\$113	\$113
DISABILITY BENEFITS	\$59	\$51	\$49	\$60	\$60
OTHER PROFESSIONAL SERVICES	\$1,830	\$1,456	\$1,830	\$1,830	\$1,500
SUPERVISORY UNION SVCS	\$2,130	\$2,130	\$2,469	\$2,469	\$3,595
REPAIRS & MAINTENANCE-TELEPHONE	\$0	\$0	\$0	\$0	\$150
COMMUNICATION-INTERNET & TELEPHONE	\$9,668	\$8,275	\$9,668	\$9,668	\$8,000
TRAVEL	\$240	\$0	\$240	\$240	\$0
GENERAL SUPPLIES	\$1,500	\$3,448	\$1,500	\$1,500	\$1,000
COMPUTER SOFTWARE	\$1,500	\$504	\$1,500	\$1,500	\$2,000
EQUIPMENT	\$5,000	\$5,118	\$5,000	\$7,787	\$6,500
TOTAL TECHNOLOGY SERVICES	\$36,493	\$33,050	\$33,856	\$39,570	\$37,831
BOARD OF EDUCATION SVCS.					
SALARIES-REGULAR-ADMIN.-BOD	\$561	\$561	\$561	\$561	\$561
SALARIES-REGULAR-CLERICAL	\$600	\$528	\$600	\$600	\$600
SOCIAL SECURITY/MEDICARE	\$43	\$83	\$43	\$43	\$43
OFFICIAL SVC TAX COLLECT.	\$2,300	\$2,300	\$2,300	\$2,300	\$2,300
LEGAL SERVICES	\$4,000	\$0	\$2,000	\$2,000	\$2,000
FIDELITY BOND PREMIUMS	\$100	\$100	\$100	\$100	\$100
COMMUNICATIONS	\$100	\$130	\$100	\$100	\$250
GENERAL SUPPLIES	\$0	\$1,395	\$0	\$0	\$0
DUES & FEES	\$1,150	\$1,093	\$1,150	\$1,150	\$1,150
TOTAL BOARD OF EDUCATION SVCS.	\$8,854	\$6,190	\$6,854	\$6,854	\$7,004
OFFICE OF SUPERINTENDENT					
SUPERVISORY UN SERV-SUPT	\$16,478	\$16,478	\$16,760	\$16,760	\$18,833
TOTAL OFFICE OF SUPERINTENDENT	\$16,478	\$16,478	\$16,760	\$16,760	\$18,833
OFFICE OF THE PRINCIPAL					
SALARIES-REGULAR-ADMIN.	\$65,159	\$67,382	\$67,693	\$60,000	\$56,160
SALARIES-REGULAR-CLERICAL	\$24,372	\$24,044	\$25,470	\$25,492	\$26,511
SALARIES-TEMPORARY	\$0	\$390	\$0	\$0	\$0
HEALTH BENEFITS	\$4,236	\$4,304	\$4,765	\$10,910	\$13,924
SOCIAL SECURITY/MEDICARE	\$6,849	\$6,986	\$7,127	\$6,540	\$6,324
SEC 125 BENEFIT	\$68	\$68	\$72	\$72	\$72

DESCRIPTION	BUDGET 2004	ACTUAL 2004	BUDGET 2005	PROJECTED ACTUAL 2005	REQUESTED BUDGET 2006
WORKMENS COMPENSATION	\$921	\$794	\$854	\$978	\$914
TUITION REIMBURSEMENT	\$1,200	\$1,240	\$1,200	\$1,200	\$1,200
DENTAL BENEFITS	\$636	\$648	\$648	\$648	\$810
DISABILITY BENEFITS	\$328	\$234	\$339	\$312	\$292
COMMUNICATIONS-POSTAGE	\$1,600	\$1,307	\$1,600	\$1,600	\$1,400
ADVERTISING	\$2,000	\$2,699	\$2,000	\$2,000	\$2,000
TRAVEL	\$500	\$401	\$500	\$500	\$500
GENERAL SUPPLIES	\$1,600	\$2,010	\$1,600	\$1,600	\$1,600
DUES & FEES	\$700	\$585	\$850	\$850	\$700
TOTAL OFFICE OF THE PRINCIPAL	\$110,169	\$113,092	\$114,718	\$112,702	\$112,407
FISCAL SERVICES					
SUPERVISORY UN SERV	\$12,852	\$12,852	\$13,042	\$13,042	\$14,034
TOTAL FISCAL SERVICES	\$12,852	\$12,852	\$13,042	\$13,042	\$14,034
AUDITING SERVICES					
AUDIT SERVICES	\$1,957	\$1,900	\$2,600	\$2,600	\$2,600
TOTAL AUDITING SERVICES	\$1,957	\$1,900	\$2,600	\$2,600	\$2,600
OPERATION AND MAINT.PLANT					
SALARIES-REGULAR-SERVICE	\$61,514	\$61,716	\$64,493	\$64,801	\$67,393
SALARIES-TEMPORARY-SUMMER HELP	\$891	\$525	\$900	\$900	\$900
HEALTH BENEFITS	\$0	\$0	\$0	\$0	\$0
SOCIAL SECURITY/MEDICARE	\$4,774	\$4,762	\$5,003	\$5,026	\$5,224
SEC 125 BENEFIT	\$68	\$68	\$72	\$72	\$72
WORKMENS COMPENSATION	\$657	\$567	\$616	\$752	\$755
DISABILITY BENEFITS	\$297	\$264	\$310	\$310	\$323
SEWAGE MAINTENANCE	\$1,800	\$3,460	\$2,300	\$2,300	\$2,300
SECURITY SERVICES	\$741	\$150	\$1,000	\$1,000	\$1,000
DISPOSAL SERVICES	\$1,800	\$1,503	\$1,800	\$1,800	\$1,800
SNOW PLOWING SERVICES	\$1,200	\$490	\$900	\$900	\$900
REPAIRS AND MAIN-BUILDING	\$5,472	\$12,241	\$11,172	\$11,172	\$12,000
REPAIRS AND MAIN-FRONT ENTRANCE	\$0	\$0	\$0	\$17,500	\$0
REP AND MAIN-LIGHTS	\$1,700	\$775	\$1,200	\$1,200	\$800
OTH PURCH SERVICES-WATER	\$3,000	(\$825)	\$3,000	\$3,000	\$1,500
INSURANCE	\$3,586	\$5,133	\$5,441	\$5,441	\$5,700
TRAVEL	\$300	\$240	\$300	\$300	\$250
GENERAL SUPPLIES	\$6,500	\$5,471	\$6,800	\$6,800	\$6,500
ELECTRICITY	\$15,435	\$13,900	\$15,435	\$15,435	\$15,325
OIL-HEATING	\$4,000	\$4,467	\$4,000	\$4,000	\$7,000
OTHER ENERGY-WOOD CHIPS	\$5,000	\$3,599	\$4,000	\$4,000	\$4,000
EQUIPMENT-PLAYGROUND	\$0	\$2,172	\$0	\$0	\$0
EQUIPMENT	\$500	\$0	\$500	\$500	\$1,000
TOTAL OPERATION AND MAINT.PLANT	\$119,235	\$120,678	\$129,242	\$147,209	\$134,742
STUDENT TRANSPORTATION SV					
STUDENT TRANSPORTATION SV	\$64,858	\$65,952	\$65,438	\$63,871	\$65,148
DUES & FEES-FIELD TRIPS	\$1,500	\$1,466	\$1,500	\$1,500	\$1,500
TOTAL STUDENT TRANSPORTATION SV	\$66,358	\$67,418	\$66,938	\$65,371	\$66,648
TRANSFER TO OTHER FUNDS					
FUND TRANS-FOOD SERVICES	\$3,800	\$3,800	\$3,800	\$5,147	\$3,800
FUND TRANS-BUILDING IMPROVEMENT	\$4,577	\$4,577	\$2,363	\$2,363	\$0
TOTAL TRANSFER TO OTHER FUNDS	\$8,377	\$8,377	\$6,163	\$7,510	\$3,800
DEBT SERVICE					
INTEREST-NEW BUILDING	\$18,883	\$18,883	\$16,520	\$16,520	\$14,123
PRINCIPAL-BUILDING BOND	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000
TOTAL DEBT SERVICE	\$53,883	\$53,883	\$51,520	\$51,520	\$49,123
INSTRUCTIONAL SVC-SP ED.					
SALARIES-REGULAR-PROFESS.	\$45,654	\$45,897	\$47,611	\$58,345	\$61,586
SALARIES-REGULAR-TECH.	\$81,966	\$72,649	\$42,623	\$47,027	\$49,235
SALARIES-TEMPORARY	\$450	\$429	\$450	\$450	\$450
HEALTH BENEFITS	\$6,268	\$7,897	\$3,202	\$7,054	\$7,900

DESCRIPTION			PROJECTED	REQUESTED
	BUDGET 2004	ACTUAL 2004	BUDGET 2005	BUDGET 2006
SOCIAL SECURITY/MEDICARE	\$9,797	\$8,952	\$6,937	\$8,095
SEC 125 BENEFIT	\$238	\$238	\$144	\$108
WORKMENS COMPENSATION	\$1,336	\$1,152	\$840	\$1,011
UNEMPLOYMENT COMPENSATION	\$1,575	\$188	\$1,575	\$1,575
TUITION REIMBURSEMENT	\$1,500	\$1,558	\$1,500	\$1,500
DENTAL BENEFITS	\$286	\$291	\$292	\$421
DISABILITY BENEFITS	\$580	\$580	\$382	\$539
OTHER PROFESSL SERVICES	\$25,000	\$11,738	\$0	\$0
SUPERVISORY UN SERV-SPED	\$9,148	\$9,148	\$10,012	\$10,012
TRAVEL	\$0	\$0	\$200	\$200
GENERAL SUPPLIES	\$1,869	\$1,528	\$1,302	\$1,302
BOOKS & PERIODICALS	\$0	\$0	\$320	\$320
MISCELL-CONTINGENCY	\$1,500	\$300	\$1,500	\$1,500
TOTAL INSTRUCTIONAL SVC-SP ED.	\$187,167	\$162,545	\$118,890	\$139,459
EEE & PRESCHOOL				
OTHER PROFESSIONAL SERVIC	\$9,349	\$9,368	\$9,368	\$10,521
SUPERVISORY UN SERV-EARLY ED PROG	\$19,545	\$19,545	\$19,378	\$7,746
SALARIES & BENEFITS	\$0	\$0	\$0	\$32,015
GENERAL SUPPLIES	\$0	\$0	\$0	\$1,000
TOTAL EEE & PRESCHOOL	\$28,894	\$28,913	\$28,746	\$40,781
TOTAL EXPENSES	\$1,280,059	\$1,228,850	\$1,267,825	\$1,318,882
NET PROFIT(LOSS)	\$0	\$40,382	(\$0)	\$1,261

**CALAIS ELEMENTARY SCHOOL
FISCAL YEAR 2004-2005 CHANGES FROM BUDGET**

	<u>Budget</u>	<u>Projected</u>	
Revenues-Without Fund Balance	\$1,267,825	\$1,295,123	Additional Special Education Intensive Revenue & Tuition From Individuals & EEE Grant.
Expenditures	\$1,267,825	\$1,267,825	
Salary and Benefits-Staffing Turnover		\$4,817	
Technology Svcs-Equipment		\$2,787	
Opn of Plant-Front Entry Work		\$17,500	
Student Transportation Savings		(\$1,567)	
Food Service Meal Time Software& Equip		\$1,347	
EEE Grant		\$1,153	
Total Expenditures	<u>\$1,267,825</u>	<u>\$1,293,862</u>	
Fund Balance-Increase(Decrease)	(\$0)	\$1,281	
FUND BALANCE SUMMARY			
Beg. Fund Balance After Audit 7/1/04	\$162,974		
Proj. Increase-Current Year Operations	\$1,261		
Projected Fund Balance 6/30/05	<u>\$164,235</u>		
Less usage for Budget FY 2005-2006	<u>\$0</u>		
Reserved Fund Balance 6/30/05	<u><u>\$164,235</u></u>		

Calais Elementary School
Capital Improvement Budget Plan
FY 05-06.

<u>Planned Future Projects:</u>	<u>Estimated Replacement Tim:</u>	<u>Estimated Total Cos</u>	<u>FY 05-06 Cost</u>
<u>Building</u>			
Roof	12 yrs (2016)	\$45,000	\$3,750
Exterior Painting	8 yrs (2012)	\$42,000	\$5,250
Trim Painting	1 yr (2005)	\$5,000	\$5,000
<u>Utilities</u>			
Oil Burner	13 yrs (2017)	\$1,000	\$77
Chip Equipment	8 yrs (2012)	\$75,000	\$9,375
Chip Motors	3 yrs (2007)	\$400	\$133
1-Phase Motor (circulates water for heating)	2 yrs (2006)	\$700	\$350
3-Phase Motor	4 yrs (2008)	\$875	\$219
Ventilators	8 yrs (2012)	\$5,000	\$625
Water Htr: 4 large tanks	3 yrs (2007)	\$1,000	\$333
Water Htr: 2 Sm tanks	7 yrs (2011)	\$350	\$50
Septic Pumps (2)	3 yrs (2007)	\$600	\$200
Pumps	3 yrs (2007)	\$875	\$292
<u>Equipment</u>			
Lawn Tractor	5 yrs (2009)	\$10,000	\$2,000
Snowthrower	2 yrs (2006)	\$1,300	\$650
Shampooer	5 yrs (2009)	\$1,500	\$300
Scrubber	10 yrs (2014)	\$5,650	\$565
Burnisher	17 yrs (2021)	\$700	\$41
Total of Capital Improvement Items		\$196,950	\$29,210

Three Prior Years Comparisons - Format as Provided by DOE

PRELIMINARY

District: Calais		LEA: 039	
County: Washington		S.U.: Washington Central	
Expenditures			
1.	Budget (base budget, excluding special programs reported in the 3, full tech expenditures, and any Act 144 expenditures)	FY2003	FY2004
2.	Special grant paid by State to tech center in prior years under Act 60	\$2,997,667	\$3,017,635
3.	Special revenue program expenditures (net of grants, restricted grants, etc.)	\$11,653	\$14,060
4.	Locally adopted or warned budget	\$2,999,300	\$3,031,695
5.	Separately warned article passed at town meeting	-	-
6.	Separately warned article passed at town meeting	-	-
7.	Separately warned article passed at town meeting	-	-
8.	Act 66 locally adopted or warned budget	\$2,999,300	\$3,031,695
9.			
10.	Union school or joint school district assessment	-	-
11.	Prior deficit reduction if not included in budgets	\$2,999,300	\$3,031,695
12.			
13.	S.U. assessment (net of local budget) - informational data	-	-
14.	Prior deficit reduction (if included in local budget) - informational data	-	-
Revenues			
15.	Local revenues (categorical grants, donations, tuition, surplus, etc., including local Act 144 tax revenues)	\$345,250	\$349,589
16.	Capital debt aid	\$4,329	\$2,072
17.	Special program revenues (if not included in local budget; included in FY2006)	-	-
18.	Prior deficit reduction, if included in revenues	-	-
19.		\$349,579	\$350,641
20.		-	-
21.	Fund raising (if any)	\$349,579	\$350,641
22.		\$349,579	\$350,641
Adjusted local revenues			
23.	Education Spending (Act 68 definition)	\$2,649,721	\$2,691,054
24.	Equalized Pupils	292.61	273.57
Education Spending per Equalized Pupil			
25.	Less eligible construction costs (or P&S) per equalized pupil	\$9,376	\$9,800
26.	Excess Spending per Equalized Pupil over threshold (if any)	-	-
27.	Per pupil figure used for calculating District Adjustment	\$10,268	\$10,637
District spending adjustment (minimum of 100%) (\$10,637 / \$6,375)			
28.	Anticipated homestead tax rate, equalized	152.562%	152.562%
29.	Common Level of Appraisal (CLA)	97.43%	97.43%
30.	Estimated homestead tax rate, actual	\$1,556 / \$2,04%	\$1,556 / \$2,04%
31.	Household Income Percentage for Income Sensitivity	3.81%	3.77%
32.			

Prior Years Comparison

DOESchool Finance/ 1/17/2006

FY2006Report/revProc EdExp per pupil v03.06.Prt

CALAIS ELEMENTARY PERSONNEL DIRECTORY

2004 - 2005

<u>Administration</u>	<u>Position</u>	<u>Time in Position</u>
Kaiya Korb	Principal (261 days/year)	1.0
Christine Klaine	Administrative Assistant (200 days/year)	1.0
Core Staff		
Bess Powers	Prekindergarten (3 half days)	.15
Jodi Tierney	Kindergarten	.7
Ann Moulton	1st Grade Teacher	1.0
Cynthia Martin	2nd Grade Teacher	1.0
Deborah Grout	3rd Grade Teacher	1.0
Pat Riggen	4th Grade Teacher	1.0
James Tierney	5th Grade Teacher	1.0
Carol Wells	6th Teacher	1.0
Special Teachers		
John Fish	Physical Education (3 days/week)	0.6
Steve Owens	General Music /Instrument Teacher (3 days/week)	0.6
Heidemarie Holmes Heiss	Art Teacher (2 days/week)	0.4
Sharon Spiegel	Spanish Teacher (2 days/week)	0.4
Health Services		
Muriel Bushway	Nurse (2days/week)	0.4
Guidance Services		
Sharon Grossi	School Counselor (2 days/week)	0.4
Custodial and Maintenance		
George Balentine	Custodian	1.0
Richard Rowell	Custodian (241 days / year)	1.0
Guyla Mason	Custodian	0.3
Kitchen Staff		
Nancy Pulsifer	Hot Lunch Cook/ Agent	1.0
Library		
Karen Zaur	Librarian (3 days/week)	0.6
Monie Hudson	Library Aide (3 hours/day)	0.43

CALAIS ELEMENTARY PERSONNEL DIRECTORY

2004 - 2005

Special Education Teachers

Sue Anne Mayette	Speech & Language	0.6
Abby Colihan	Special Ed. Teacher	0.8

Paraeducators

Olivia Bravakis	Teaching Assistant	.85
Amy Ferguson	Teaching Assistant	1.0
Monie Hudson	Teaching/Library Assistant	1.0
Joyce Kahn	Teaching Assistant	.93
Barbara Zeilenga	Teaching Assistant	1.0
Becky Deres	Preschool Teaching Assistant (3 half days)	.15

CALAIS ELEMENTARY ENROLLMENT

(Totals as of October 1 of each year)

Year	Pre K	K	1	2	3	4	5	6	Total
1991		21	33	29	28	22	22	19	174
1992		28	20	35	27	29	24	21	184
1993		22	29	20	35	28	27	29	190
1994		21	21	27	17	34	33	27	180
1995		13	24	24	27	15	33	29	165
1996		24	11	24	23	28	16	33	159
1997		10	26	13	23	24	29	16	141
1998		11	19	25	16	23	26	31	151
1999		15	17	17	25	19	22	25	140
2000	1	10	16	19	16	23	19	22	126
2001	8	14	11	22	14	14	23	18	123
2002	12	12	15	13	22	16	15	22	127
2003	13	12	14	14	14	23	15	16	121
2004	15	10	11	17	13	14	24	12	115

SCHOOL BONDS

Balance on June 30, 2003	\$ 290,000.00
Payments during 2003-04 FY	35,000.00
Balance on June 30, 2004	\$ 255,000.00

Principal's Report

The Vision for Calais Elementary School

"Students, teachers, parents and community will work together to make Calais Elementary School an outstanding school, known for students' academic, creative, physical and social achievement. The school's environment supports excellence in each student and honors learning differences and diversity."

Goals:

The Calais Elementary School will work to:

- improve the curriculum, instruction and assessments so that more students achieve the standards,
- support highly effective people working in the school,
- create a school leadership model that utilizes time and resources to improve student learning,
- engage the community in partnerships to improve student learning.

Within Calais Elementary School, we are firm believers that doing well is most likely to occur when you are well. We are approaching wellness in a variety of ways this year. A group of parents and staff have been exploring nutrition education and our food service program, looking for ways to make our meals even more nutritious and increase student awareness of healthy food choices. We look forward to continuing to expand the work of this committee, bringing in healthy, fresh food grown in the area and further developing life-long healthy eating habits.

Research in the recent years has shown that exercise actually stimulates brain growth and increases memory retention capacity. This year, we are looking to take advantage of the beautiful New England environment, teach some outdoor recreation skills, and get some exercise all at the same time. For six Friday afternoons this winter, all Calais Elementary School students will participate in one of three scheduled outdoor programs: cross-country skiing, snowshoeing or alpine skiing. This program has been made possible through generous support from Blue Cross Blue Shield, Mad River Glen, Morse Farm, and MANY parent volunteers. Another new approach to physical fitness has been created by John Fish, our Physical Education teacher. John has created an aerobic fitness facility, complete with treadmills, rowing machines and more. This facility was also made possible through the support of local businesses and individuals. Our older students and staff have been thrilled with the "health club" that has sprung up. The variety of opportunities afforded through these two programs creates an environment where all kids are excited to engage in exercise. Healthy, active kids make better learners.

Physical health alone does not create wellness. Our understanding of the impact of social learning and emotional wellness continues to grow. We know that the greatest cognitive growth comes through social interaction. In addition to academic skills students need to learn and practice social skills, such as cooperation and self-control, in order to be successful. We act on this awareness by modeling, reinforcing, and actively teaching a social curriculum known as "The Responsive

Classroom.” Our goal is to create an environment where all kids learn how to cultivate their emotional wellness.

The aforementioned work is all part of the groundwork that we do to develop “well” students — students who are prepared to understand and actively engage in the world around them, learn new concepts, and challenge themselves. As we continue to pursue high academic standards for our children, we are supplementing our instruction with this attention to the wellness of the whole student. We invite you to come and visit, or, better yet, join us on a regular basis to take part in our healthy approach to living and learning.

Years of research have shown that when a community is involved with the education of their children, students are more successful. We have a very active family population here; over 75% of our students’ families have already volunteered their time and support year! There are a number of ways that you could be involved with our students - sharing your expertise, participating in special events or mentoring students. Girls/Boys First! Program, which matches community volunteers with youth, is seeking adults willing to volunteer an hour or two a week to spend time with some of our local students; we currently have a waiting list of students looking for a match! Please consider if you might be interested in participating in this program. Thank you to everyone throughout our community for all the various supports you lend to make our school a wonderful place to work and learn.

Respectfully submitted,
Kaiya Korb

The annual Independent Auditor’s Report is not available at the time of printing this report. Please contact the school, 454-7777, for a finalized copy of the annual auditors report.

SUMMARY REPORT OF THE FINANCIAL CONDITION OF THE WASHINGTON CENTRAL SUPERVISORY UNION

Submitted to the Town Auditors for the Towns of Berlin, Calais, East Montpelier, Middlesex and Worcester.

Pursuant to 16 V.S.A. § 261 (a)(10) on behalf of the Board of Directors of the Washington Central Supervisory Union, I hereby submit the following summary report of the financial operations of the supervisory union.

For the year ending June 30, 2004, the Washington Central Supervisory Union operated on approved general fund and special education budgets totaling \$1,003,666. The supervisory union ended fiscal year 2004 with a \$337,998 general fund balance and a \$50,000 special education fund balance.

For fiscal year 2005, the supervisory union budgets total \$1,045,315 and it is expected that the year will end in balance.

At this time, it is expected that the supervisory union general fund and special education budgets for fiscal year 2006 will total \$1,171,290.

The supervisory union does not receive state aid for special education or early education programs. Block grant, intensive reimbursement and extraordinary reimbursements are received by the town school districts based on their specific allocation formulas.

Respectfully submitted,
Robbe Brook
Superintendent of Schools

WASHINGTON CENTRAL SUPERVISORY UNION

Superintendent's Office Report January 14, 2005

I am pleased to have this opportunity to report on the educational and financial status of Washington Central Supervisory Union (WCSU). WCSU is comprised of Berlin, Calais, Doty, East Montpelier, Rumney Elementary Schools and U-32 Middle and High School. As a supervisory union, our goal is to provide the highest quality educational opportunities for the 1,700 students we serve Pre-K through Grade 12.

To meet this goal, over the past few years we have focused on improving curriculum, instruction and assessments; enhancing school climate and safety; recruiting and retaining high caliber staff; integrating and increasing technology; expanding early education and providing educational and financial leadership to enhance educational opportunities and maximize cost efficiencies. Below I will highlight some of our work and accomplishments over the past year.

Curriculum, Instruction and Assessment

- WCSU teachers and administrators have continued to work on enhancing our curriculum and aligning instruction and assessments with the Vermont Standards. Work has continued on literacy and math, as well as expanding the focus to science and social studies. Tim Flynn, Director of Curriculum, Instruction and Assessment, moved to U-32 this year to focus primarily on grades 7-12, and we have welcomed back Peg Meyer as a curriculum consultant K-6.
- WCSU has a comprehensive Pre K-12 assessment system, which includes local, state, and national assessments. We have continued to use the data from all of these assessments to review how well the students in WCSU are doing, and to identify areas we need to address. I am pleased to report we have steadily made progress in all assessment areas, particularly literacy, and are continuing to improve in mathematics. Annually each school prepares a School Report to provide parents and community members with all school assessment results. These reports are mailed to all residents in February. You may view all WCSU student assessment results on the State website <http://maps.vcgi.org/schlrptl>. Further, under No Child Left Behind (NCLB) each school must meet adequate yearly progress (A YP) and disaggregate student performance data by all major demographic groups. For the second year, we are pleased to report that all schools in WCSU met A YP based on the state assessment criteria.

Professional Development and Professional Learning Communities

- WCSU recognizes the importance of providing on-going quality professional development as a means to improve student learning. Over the past year,

teachers, support staff, administrators, and board members have participated in numerous professional development trainings, workshops and courses related to literacy, school climate, bullying and harassment, responsive classrooms, leadership and differentiated instruction, to name a few.

- In addition, staff in all of our schools have been engaged in work related to professional learning communities as a means to enhance student learning. This work has involved establishing high expectations for student learning and then addressing ways in which our schools will assist all students in meeting these expectations. Further, this work has begun to involve how schools challenge students who exceed these expectations.

Early Education Programs

- WCSU provides several comprehensive Early Childhood Education Programs. These programs include a Family, Infant and Toddler Program (FIT), an Early Education Initiative Program (EEI), an Essential Early Education Program (EEE), and Preschool Programs located at Berlin, East Montpelier, Doty and Calais Elementary schools. This year these programs serve approximately 90 children.
- Plans are currently underway to expand the preschool program next year to include Middlesex and to have all five elementary schools integrate preschool programs more closely with their kindergarten instructional programs. Each elementary school receives revenues for these programs and the WCSU budget will continue to provide for supervisory union-wide and special needs costs and services. Much credit for the quality of the early education services and programs WCSU provides goes to Kate Rogers, Director of the Early Education Programs, and the entire preschool staff.

Elementary Programs

- I am pleased to report that four of the elementary schools in WCSU (Berlin, Doty, East Montpelier and Rumney) now offer full day kindergarten programs. Calais provides a full day program two days a week. By extending our kindergarten programs to full day, teachers have been more able to focus on both the academic needs of young students and their social needs.
- All of our elementary schools have continued to focus on school climate and safety by incorporating Responsive Classroom instruction into their program. This year, additional emphasis has been placed on anti-bullying and anti-harassment at both the elementary and middle/ high school level as a result of recent legislation.

U-32

- A major amount of work and accomplishment for U-32 over the past two years was preparing for and receiving their 10-year accreditation through the New England Association of Schools and Colleges (NEASC). This process included both an extensive self study of all aspects of the school and programs and a week long site visit by NEASC representatives. Congratulations to the entire U-32 school community for the outstanding ratings and accolades they received from this rigorous accreditation!

Special Services

- WCSU provides a continuum of services to meet the needs of the approximately 188 students receiving special education services. Over the past year we have seen a rise in our state placed students and students with intensive needs. We strive to accommodate instruction within the classroom by working in collaboration with classroom teachers. In accordance with Act 117, each school has developed an Educational Support System and Educational Support Teams to provide early intervention and ensure each student has the necessary support for academic success.
- WCSU is fortunate to have Nancy Thomas as our Director of Special Services. Nancy is currently president of the state organization for special education administrators and extremely knowledgeable about special education funding sources, law and requirements, and programming for students. Under Nancy's leadership we have been more closely examining our special education staffing needs and costs.

Medicaid Reimbursement and Grant Funds

- WCSU continues to actively pursue obtaining Medicaid reimbursement and other grants. These funds allow us to provide additional learning opportunities for students and provide staff development opportunities for staff. Some of the most significant grants we have received in the past year include Consolidated Federal Grants, IDEA B Preschool Grant, technology and assessment grants. Medicaid funds and Consolidated Federal Grant funds have allowed us to support literacy instruction, social skills training and summer school programs.
- In conjunction with Washington Central Friends of Education, we have received grants to support School-To-Work initiatives, Kidsnet (Service Learning), and a New Directions Grant to reduce drug and alcohol use among our youth.

Community Connections

- Community Connections, now in its fourth year, continues to operate this year on carry over funds from the initial 21st century grant, as well as collected user service fees. This initiative is an integral part of our before school, after school and summer school programs, as well as opening up our schools to parents and community members in the evening. Last year approximately 1,600 students attended Community Connections programs offered in all six WCSU schools.

Fiscal Services

- The financial status for all our schools and central office continues to be in excellent condition. We have continued to look for ways to maintain costs, while at the same time maintaining or enhancing programs. Much credit for this goes to Lori Bibeau, Business Administrator for WCSU, who manages and oversees all fiscal and business operations. Lori works closely with central office and school administrators, school directors and town officials to develop and monitor school and central office budgets and grant funds.
- Last year was the first year of developing budgets under Act 68, the new school funding law. The equalized block grant per student increased for FY05 from \$5,800 to \$6,800, which translated into reduced tax rates in all of our towns. This year, we have continued to make an effort to look at our costs per student and ways that we can reduce school spending in an effort to contain local taxes. To further reduce costs, we continue to participate in joint bidding and purchasing for fuel, supplies and technology, which has resulted in a significant cost savings.

Technology

- Recognizing the importance of technology as both an instructional and administrative tool, WCSU has continued to focus on technology planning, integration and expansion. We currently have 835 computers; 467 that are at the high school. In addition, all of the schools have purchased mobile labs as a means to better integrate technology into classroom instruction. Under the direction of Dennis Beloin, Director of Technology at U-32 and WCSU, we developed technology plans for each of our schools and the central office and have instituted a team approach to more efficiently staff the schools and the central office. Our technology plans include establishing technology standards for both students and staff. All staff have continued to work towards proficiency on Levell Standards required by June 2005. And this year, our technology committee has begun aligning student standards and expectations with the State's grade level expectations.

- All WCSU schools and the central office are linked through a wide-area network (WAN). This network allows all our schools to share and track student and personnel information and it has improved our financial and accounting systems. This year, we have brought on a new special education student tracking system and are working with NEMRC to link our fiscal and human resource systems. Lastly, we have updated the WCSU web site (www.wcsuonline.org), which links to each of our school web sites.

Central Office Facilities

- Over the past year, WCSU has continued to explore several options for relocating the central office administrative and fiscal staff. These include renovating or constructing a building on the U-32 campus, purchasing a facility, seeking out other potential lease properties and joining with a neighboring district. Although there continues to be strong support in having the central office relocate to the U-32 campus, at this time we are still exploring all options and related costs, and the Executive Committee has made the decision to continue our current lease for another year.

Quality Staff and Administrators

- Recruiting and maintaining quality staff and administrators continue to be a top priority. WCSU currently employs 196 certified staff and 159 support staff — 99 of which hold a Master's degree. WCSU is fortunate to have such outstanding, committed and caring educators serving our youth. One hundred thirty-nine members of our staff have served in Washington Central Supervisory Union for 10 years or more. Credit for the many accomplishments of our supervisory union goes to the efforts and commitment of our outstanding professional and support staff, as well as to our administrative leadership team.

Parent and Community Involvement

- Parent and community involvement is vital to quality schools and school improvement. WCSU is fortunate to have parents, community and board members who provide on-going commitment, involvement and support to our children and schools. It takes our combined efforts to meet the diverse and growing needs of all our students and provide them with the educational opportunities to become life-long learners and caring and responsible citizens.

We are truly fortunate to have such wonderful parents and community members supporting our schools and children. Thank you all.

Respectfully submitted,

Robbe Brook

Superintendent of Schools

Washington Central Supervisory Union
 Budget Summary
 Fiscal Year 2005-2006

Final as of December 17, 2004

	Budget 2005	Proposed Budget 2006	Increase (Decrease)
Anticipated Revenues:			
Assessments	\$795,206	\$830,790	\$35,584
Earnings on Investments	\$20,000	\$11,500	(\$8,500)
State Placed Reimbursements	\$120,000	\$329,000	\$209,000
Early Education Program	\$70,109	\$0	(\$70,109)
Total Anticipated Revenues	\$1,005,315	\$1,171,290	\$165,975
Fund Balance Usage	\$40,000	\$0	(\$40,000)
Total Source of Funds	\$1,045,315	\$1,171,290	\$125,975
Expenditures:			
Instructional Svcs-State Placed Students	\$120,000	\$329,000	\$209,000
Early Education Program	\$177,213	\$38,372	(\$138,841)
Special Area Admin. Services	\$140,847	\$149,141	\$8,294
Instruction Develop. Services	\$96,213	\$101,657	\$5,444
Technology	\$34,728	\$53,684	\$18,956
Superintendent's Office & Admin. Costs	\$223,539	\$236,327	\$12,788
Fiscal Services	\$206,541	\$218,195	\$11,654
Operation & Maintenance of Bldg.	\$46,234	\$44,914	(\$1,320)
Total Expenditures	\$1,045,315	\$1,171,290	\$125,975
Total Use of Funds	\$1,045,315	\$1,171,290	\$125,975

Washington Central Supervisory Union
Budget Summary
Fiscal Year 2005-2006

NOTE: Special Svcs & Early Educ. Programs generate revenues which offset these costs. The revenues are in the respective school's budget.

BUDGET 2005-2006 School	ADM	ADM %	(See Note****)							Total Assessment
			Administrative Assessment	Curriculum Assessment	Technology Assessment	Fiscal Services Assessment	Special Svcs Assessment	Early Educ. Assessment	Special Svcs Assessment	
Berlin	249	15.0%	\$42,253	\$15,273	\$8,065	\$31,486	\$22,406	\$11,448	\$130,931	
Calais	111	6.7%	\$18,833	\$6,807	\$3,595	\$14,034	\$9,987	\$7,746	\$61,002	
East Montpelier	222	13.4%	\$37,607	\$13,593	\$7,178	\$28,024	\$19,943	\$9,748	\$116,093	
Middlesex	139	8.4%	\$23,559	\$8,516	\$4,497	\$14,675	\$12,493	\$3,595	\$67,335	
Worcester	72	4.3%	\$12,209	\$4,413	\$2,331	\$9,098	\$6,475	\$5,834	\$40,360	
Union 32	866	52.2%	\$146,781	\$53,055	\$28,018	\$109,378	\$77,837	\$0	\$415,069	
Total	1659	100.0%	\$281,242	\$101,657	\$53,684	\$208,695	\$149,141	\$38,371	\$830,790	

***Allocation based on purchased services.

BUDGET 2004-2005 School	ADM	ADM %	(See Note****)							Total Assessment
			Administrative Assessment	Curriculum Assessment	Technology Assessment	Fiscal Services Assessment	Special Svcs Assessment	Early Educ. Assessment	Special Svcs Assessment	
Berlin	242	14.6%	\$35,025	\$14,293	\$5,159	\$27,254	\$20,923	\$29,164	\$131,818	
Calais	116	7.0%	\$16,760	\$6,840	\$2,469	\$13,042	\$10,012	\$19,378	\$68,501	
East Montpelier	215	13.0%	\$31,102	\$12,692	\$4,581	\$24,201	\$18,580	\$33,467	\$124,623	
Middlesex	140	8.4%	\$20,224	\$8,253	\$2,979	\$12,818	\$12,081	\$10,561	\$66,916	
Worcester	78	4.7%	\$11,198	\$4,569	\$1,649	\$8,713	\$6,690	\$14,534	\$47,353	
Union 32	841	50.7%	\$121,464	\$49,566	\$17,891	\$94,513	\$72,561	\$0	\$355,995	
Total	1632	98.4%	\$235,773	\$86,213	\$34,728	\$180,541	\$140,847	\$107,104	\$785,208	

Increase
(Decrease)

School Summary

Berlin	(\$887)
Calais	(\$7,499)
East Montpelier	(\$6,530)
Middlesex	\$419
Worcester	(\$6,993)
Union 32	\$59,074
Total	\$35,564

BUDGET SUMMARY

U-32 DESCRIPTION	ACTUAL 2003-2004	BUDGET 2004-2005	PROJECTED 2004-2005	BUDGET 2005-2006
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REVENUES

TUITION	139,436	140,773	140,773	140,618
INVESTMENT INCOME	22,582	38,000	23,797	20,000
ASSESSMENTS	8,633,266	9,196,849	9,196,849	9,721,062
MISCELLANEOUS INCOME	104,945	53,640	53,640	58,413
TRANSFER FROM CONSTRUCTION FUND	253,090	0	106,512	81,049
SPECIAL EDUCATION INCOME	829,081	567,029	943,262	900,699

SUBTOTAL REVENUES	\$9,982,400	\$9,996,291	\$10,464,833	\$10,921,841
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FUND BALANCE	0	0	0	0
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TOTAL REVENUES	\$9,982,400	\$9,996,291	\$10,464,833	\$10,921,841
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EXPENSES

BUSINESS ED.	122,246	127,876	126,765	133,898
DRIVER ED.	72,614	76,831	75,382	78,761
ENGLISH	647,893	686,281	633,925	676,218
ACTING, DANCE & VISUAL ARTS	198,754	219,576	222,250	236,916
FOREIGN LANGUAGE	219,389	231,830	239,216	256,139
TECHNOLOGY ED.	125,717	131,532	132,899	145,406
LIVING ARTS	91,528	94,791	88,842	98,364
MUSIC	177,066	182,019	181,964	190,031
PHYSICAL ED.	253,921	267,734	263,000	288,700
MATHEMATICS	524,443	551,363	559,302	613,459
SCIENCE	589,367	620,473	642,858	679,337
SOCIAL STUDIES	488,430	500,222	444,431	470,399
INSTRUCTIONAL-SCHOOLWIDE	187,507	288,111	282,673	297,753
OTHER INSTRUCTION-504	10,320	33,798	4,500	4,500
MIDDLESCHOOL PROGRAMS	24,954	27,075	27,075	28,790
CO-CURRICULAR ACTIVITIES	425,697	483,137	483,868	539,055
GUIDANCE SERVICES	341,266	364,560	364,214	383,374
HEALTH SERVICES	84,045	88,544	87,452	91,677
MEDIA SERVICE	77,083	81,807	77,777	88,912
SCHOOL LIBRARY SERVICES	188,767	202,839	204,177	215,703
TECHNOLOGY SERVICES	162,943	164,189	163,701	203,153
BOARD OF EDUCATION	35,136	35,126	36,826	40,726
OFFICE OF SUPERINTENDENT	151,425	171,030	171,030	199,836
OFFICE OF PRINCIPAL	730,529	698,792	763,133	808,917
FISCAL SERVICES	83,284	94,513	94,513	109,378
AUDITING SERVICES	2,600	3,700	3,700	3,700
OPERATION AND MAINTENANCE	850,327	918,698	912,645	943,891
STUDENT TRANSPORTATION SV	396,030	407,191	400,064	390,265
TRANSFERS TO OTHER FUNDS	1,109,766	978,738	1,085,250	1,059,787
SPECIAL EDUCATION	1,453,814	1,263,915	1,623,262	1,644,796

TOTAL EXPENSES	\$9,826,859	\$9,996,291	\$10,396,694	\$10,921,841
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U 32 Cost per Equalized Pupils

Historical Trends

	BUDGET FY 03	BUDGET FY 04	BUDGET FY 05	BUDGET FY 06
Local Education Spending - Per State Formula	\$8,106,567	\$8,403,724	\$9,016,259	\$9,537,343
U32 Equalized Pupils-Average Daily Membership	879.91	883.71	922.04	943.44
Local Ed Spending Per Equalized Pupil	\$9,213	\$9,510	\$9,779	\$10,109
% Increase In Spending Per Equalized Pupil		3.22%	2.83%	3.38%

SPECIAL THANKS

The community welcomes Kaiya (pronounced like “kayak” without the final “k”) Korb as our new principal. In a few short months Kaiya has truly made Calais Elementary her home. We are as glad to have her as she is to be here.

Wayne Lamberton and Mike Loignon leave the board this year, moving on as their children move to U-32. Board meetings will take longer without Wayne’s ability to calculate rapidly and accurately in his head, and without Mike’s common sense legal advice and general good counsel. The board appreciates the significant contribution both have made to the overall operation of the school.

Respectfully submitted,

Charlotte Hanna Bassage, Chair

Bill Bates

Richard Kehne

Wayne Lamberton

Michael Loignon

THE FOLLOWING ARE PROHIBITED BY LAW:

- Do Not knowingly vote more than once, either in the same town or in difference towns.
- Do Not mislead the board of civil authority about your own or another person's eligibility to vote. You can only register to vote and remain on the checklist in the town of your principal dwelling place.
- Do Not display any campaign literature, stickers, buttons, etc. within the building containing a polling place. However, a voter may bring a small card or paper into the polling place for his or her own use in remembering candidates so long as it is not publicly displayed.
- Do Not solicit votes or otherwise campaign within the building containing a polling place.
- Do Not interfere with the progress of a voter going to and from the polling place. This includes not socializing in a manner that will disturb other voters.

FOR HELP OR INFORMATION
Call the Secretary of State's Office
1-800-439-VOTE(-8603)(Accessible by TDD

FREQUENTLY ASKED QUESTIONS
PROPOSED CALAIS LAND USE AND DEVELOPMENT
REGULATIONS
TO BE VOTED ON AT TOWN MEETING, 2005

Prepared by the Calais Selectboard and Calais Planning Commission

At Town Meeting, in March of 2005, the citizens of Calais will vote on whether to update our zoning regulations. Before you vote, please take a minute to read this question-and-answer sheet, and if you want more information please see the last question.

Why do we need to adopt new zoning now?

The proposed zoning makes very little change to existing policy. What it does do is consolidate, update and clarify the existing regulations and make them align more closely with the Calais town plan adopted in 2003. This is overdue. Currently, land development in Calais is regulated by:

1. The Town of Calais Zoning Regulations adopted in 1986.
2. The Kents Comer-Old West Church Design Control regulations adopted in 1989.
3. A flood hazard regulation adopted in 1990.
4. Subdivision regulations adopted in 1993.
5. A telecommunications regulation adopted in 1999.
6. A right of way policy adopted in 1994.
7. A class IV highway policy adopted in 1996.
8. A sewage ordinance adopted in 2000.

Since 1986 we have had considerable experience implementing our regulations and learned a lot about ways to make them clearer and more user-friendly. The proposed zoning folds the first five regulations listed above into one coordinated document, and describes circumstances that make it necessary to read and follow one of the last three documents. The chart in the first chapter will help people to understand which parts of the regulations they need to focus on. And throughout the document we have clarified and improved processes that experience has proven to be ambiguous or cumbersome.

What will happen if the vote on this zoning regulation does not pass?

Land development in Calais will continue to be regulated by the eight documents listed above.

Has the public participated in developing this zoning regulation?

Yes. The Calais planning commission (CPC) used funds from a \$15,000 grant to gather public input in 2000, at the beginning of the process, and to hire a consultant to write a first draft of the proposed regulations. Then the CPC held two public hearings, received considerable public input and made many changes to the document as a result. Just as the document was completed, the state passed a new land use law which changed some of the rules, so the CPC worked with the Central Vermont Regional Planning Commission to revise the document to conform to the

new law.

The selectboard also held a public hearing. Since the intent is to update and clarify the existing land use regulations, the Selectboard decided not to address concerns that would change existing policy. Instead, it made a list of these concerns and will direct the CPC to address each of them following adoption on March 1. This way, Calais citizens can discuss and vote on each issue separately.

Why is this document so long and complicated?

It is actually shorter and takes less time to read than the documents listed above. It will be easier to understand for those who want to develop land. The CPC will continue to work to find ways to make the regulations clearer and more user-friendly in the future.

Will all these regulations make it more difficult for me to develop my land and will it mean that I will have to hire a lawyer to do so?

Not really. Because this document clarifies some of the processes and standards for development, Calais will be able to handle more development locally and there will be less need to appeal to the state Environmental Court to arbitrate disputes. Most development will be handled by the zoning administrator or through a simple Development Review Board hearing as it is now. Complicated projects may require hiring a lawyer but should require less of the lawyer's time than may be needed under the current, less clear regulations.

Can I vote on the zoning regulations even if I don't attend town meeting?

Yes. The vote will be by Australian ballot so you can vote using an absentee ballot.

Where can I get more information?

1. Go to www.calaisvermont.gov to see a complete copy of the proposed zoning regulations and a short summary of the changes. Copies of both are also available in the town clerk's office.
2. The Calais Planning Commission will hold two informational meetings to discuss the new zoning and to answer questions. They will be at 7:00 on February 1 at the Maple Corner Community Center and on February 15 at the Calais Elementary School. Refreshments will be provided.
3. Call any member of the selectboard or planning commission. Their names are in the town report and their numbers are in the telephone book.

**ATTENTION RESIDENTS OF BERLIN, CALAIS, EAST
MONTPELIER, MIDDLESEX AND WORCESTER**

Washington Central Supervisory Union (WCSU) offers Special Education services to eligible children age birth through twenty-one.

Eligible students with disabilities are entitled to receive a free, appropriate, public education.

WCSU may be unaware of all resident children and youths with a disability. If you know of a child who has a disability and is not in school or otherwise being educated at public expense, please notify us by contacting your local school principal or by calling or writing:

Nancy Thomas

Director of Special Services

WCSU

2446 Airport Road

Barre, VT 05641

802-229-0553 X 303

TOWN OF CALAIS

CURB CUT ORDINANCE

Article I Access and Curb Cut Permits

Section 1

Application forms for access and curb cut permits are available at the Town Clerk's Office.

Section 2

Definitions

- A. Applicant shall mean the person or entity filing the application, or the owner-operator which uses the access onto the public Right-of-Way. All record owners of land where the proposed access is located shall be required to be co-applicants.
- B. Third Party shall mean a non-property owner that is requesting an access permit to a property.
- C. A "change of use" shall mean any substantial change in the use of an existing curb cut and includes but is not limited to changes from a residential to commercial use or from a commercial to a residential use.

Section 3

All new accesses to Town Rights-of-Way, including Class 2,3, and 4 roads shall require a Curb Cut permit. Additionally, any change of use of an existing curb cut, whether previously permitted or not shall require a curb cut permit.

Section 4

All accesses which connect to or otherwise affect a Town Right-of-Way shall be evaluated under the appropriate State of Vermont statutes including, but not limited to Title 19 V.S.A. Section 1111, and amendments. In order to protect and promote the safety of the traveling public, the proposed curb cut request shall be evaluated under the following criteria:

- stopping sight distance to the intersection
- minimum comer sight for turning
- ability to exit and enter the main travel way safely

Section 5

The Selectboard, in consultation with the Town of Calais Road Commissioner shall evaluate each application for completeness and compliance with appropriate sections of this ordinance. As part of the evaluation, the Selectboard may request that the applicant provide additional information including, but not limited to, engineering plans, drainage design information, construction profiles, and construction standards and other information that demonstrates the proposed curb cut conforms with the applicable State of Vermont Agency of Transportation Guidelines and/or guidelines promulgated by the Vermont Local Roads Program.

Section 6

For a curb cut permit being requested by a third party, documentation of a suitable Right-of-Way or other access agreement shall be provided by the applicant, and all owners of the property must be co-applicants for the curb cut permit.

Section 7

An administrative fee set by the Selectboard shall be charged for all applications to offset the expenses incurred in the inspection and processing of the application.

Section 8

If an application is denied, the applicant shall not be allowed to submit a new application for an access permit at the same location without a significant and substantial change in the design of the curb cut.

Article II Single Family Residential Access

Section 1 The following design guidance should be used to design, evaluate, approve, and inspect an access permit application and associated construction of residential accesses. A clear view in both directions in accordance with Vermont Agency of Transportation Standard Sheet B-71 will be required from the requested access road. Any clearing required to achieve the required sight distance shall be annually maintained by the permittee.

Section 2 The Selectboard must consider the safety and well-being of the traveling public in the consideration of curb cut applications. The Selectboard can require the applicant to move the access to another location. The Selectboard can require the applicant to pay the Town of Calais for purchase and installation of warning signs or other traffic control devices.

Article III Commercial Developments

Section 1 The guidelines and standards set forth by the Vermont Agency of Transportation Standard Sheet B-71 will be required for all applications.

Section 2 The Selectboard must consider the safety and well-being of the traveling public in the consideration of curb cut applications. The Selectboard can require the applicant to move the access to another location. The Selectboard can require the applicant to pay the Town of Calais for purchase and installation of warning signs or other traffic control devices.

Article IV Drainage and Other Requirements

Section 1

General Guidelines The guidelines and standards set forth by the State of Vermont Agency of Transportation and by the Vermont Local Roads Program shall be used as a basis for the design. These requirements may be waived, at the discretion of the Selectboard, if the applicant can demonstrate that due to site conditions the requirements are not appropriate or applicable to the applicant's specific situation.

Section 2 Culverts

The culvert installed in the access road shall be a minimum size as specified by the Selectboard not less than 15 inches in diameter. Appropriate measures to prevent run-off from affecting town highways shall be installed according to the requirements of the Access / Right-of-Way Permit.

Section 3 Access Grades

The entrance area from the proposed access to the Town Highway shall be constructed in accordance with Vermont Agency of Transportation Standard Sheet B-71. This requirement is to allow vehicles a safe place to enter and exit the road

during slippery conditions.

Section 4 Angles

All proposed accesses should be made as perpendicular as possible to the existing Town Road.

Section 5 Expiration

All access permits shall expire if construction is not completed within one (1) year from the date of issuance of the permit. A one year renewal without change in circumstances and without additional fee will be entertained by the Selectboard.

Section 6 Revoking Permits

Violation of any conditions set forth in a granted Access / Right-of-Way Permit, or failure to maintain the access in accordance with this ordinance or in a fashion acceptable to the Road Commissioner, may require the Selectboard to revoke the permit and close the access. Revoking of the Access / Right-of-Way Permit shall be at the sole discretion of the Selectboard and shall only be taken if all reasonable efforts have been exhausted to have the applicant correct conditions which exist.

Section 7 Liability

The applicant shall save and hold harmless the Town of Calais from all damages that may occur to others as a consequence of the work performed subject to this ordinance. Further, the applicant shall repair or reimburse the Town for all expenses incurred for the repair, replacement or other work to town utilities, property, or appurtenances that result from the performance of the work associated with the access or resulting from the creation of the access.

Section 8 Validity

All ordinances or parts of ordinances in conflict herein are hereby repealed. The invalidity of any section, clause, sentence, or provision of this ordinance shall not affect the validity of any other part of this ordinance which can be given effect without such invalid part or parts. These rules may be amended by the Selectboard of the Town of Calais as provided by law.

Section 9 Ordinance in Force

This ordinance shall be in force and effect, after it's passage, approval, recording, and publication as provided by law. Passed and adopted by the Selectboard of the Town of Calais, State of Vermont on the 13th day of Sept., 2004.

Robert Withey, Chair

Randy Fitch

Nedene Martin

Cy Lamberton

Paul Hannan

Received for record on October 11 A.D. 2004. Notice of ordinance published in Times-Argus on October 25, 2004.

Attest, Eva M. Morse, Calais Town Clerk

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Warnings:

- Frequently Asked Questions/Proposal Calais Land Use 105-106
- School District (Tuesday, March 1, 2005 - 7 p.m.) 76-77
- Town (Tuesday, March 1, 2005 - 10 a.m.) 7-9

Meetings:

- Selectmen 2nd & last Mondays, 7 p.m., Town Hall
- Planning Commission..... 1st & 3rd Tuesdays, 7:30 p.m., School
- Zoning Board As Necessary

A Calendar showing the above meetings and others is posted at the town office and at the General Stores/Post Offices every month, or call 223-5952.

See inside front cover and back cover for important information regarding office hours; dog licenses & rabies clinics; and telephone numbers for town officers and members of Legislature.

TELEPHONE NUMBERS

Town Clerk/Treasurer – Eva M. Morse	456-8720
Road Commissioner – Donald Singleton, Jr.	229-0861
Calais Town Garage	456-7466
Calais Town Hall	456-1110
Fire Warden, Mike Garand (home)	454-7703
(work)	223-5870
Town Health Officer – Muriel Bushway	456-7090
Calais Elementary School	454-7777
Woodbury Fire Department, East Montpelier Fire Department, Medical Emergencies or Ambulance	911
First Constable – Fred Bushway	456-7090
Pound Keeper & Dog Officer - Fred Bushway	456-7090
Second Constable, Wilson Hughes	456-7442
Vermont State Police	229-9191
Selectmen:	
Carl “Cy” Lamberton	456-8949
Randall Fitch	229-9673
Robert Withey	456-8142
Paul Hannan	223-5528
Nedene Martin	456-7433
School Board:	
Wayne Lamberton	456-8972
Charlotte Hanna Bassage	456-8971
William Bates	456-1007
Richard Kehne	454-7256
Michael Loignon	454-7256
School Board Member, U-32, Stuart Savage	456-7081
Delinquent Tax Collector – Lesley Fitch	229-9673
Washington Central Supervisory Union	229-0553

We have one representative in the State Legislature, who is Janet Ancel. Her address is PO Box, Calais 05648, and her telephone number is 223-5350. Washington County Senators are Bill Doyle, Phil Scott and Ann Cummings. During the session, they all can be reached by calling the Sergeant at Arms at 828-2228 and they will deliver a message for you.

For 911 numbers to be assigned, call either Donna Fitch or Rick DeWolfe

To reserve or rent:

The Old West Church	Elaine Fitch	223-5617
Adamant Community Club .	Rose Pelchuck	454-7377
	Betsy Barstow	223-3311
Hall at #10 Pond	Peggy Bowen	456-7049
Maple Corner Comm. Center ..	Eileen Hee	223-1532
East Calais Comm. Center ...	Erlene Leonard	456-1336
	Bill or Muriel Hudson	456-8925

Town of Calais
3120 Pekin Brook Road
East Calais, VT 05650

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State of Vermont
State Library
Montpelier, VT 05602

