



# **Board of Land Surveyors**

## **Office of Professional Regulation, Vermont Secretary of State**

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Tel. (802) 828-5434 website: <https://sos.vermont.gov/opr/>

### **Unapproved Minutes**

**Tuesday, February 16, 2021  
Via Microsoft Teams**

1. The meeting was called to order at 9:11 a.m.

Members present via Go-To Meeting: Joseph Flynn, L.S., Chair; Joseph Nalette, L.S., Vice-Chair; John Diebold, L.S., Secretary; Seth Kittredge, L.S.; and Daniel Coane. Absent: Evelyn Wetzel.

OPR Personnel present via Go-To Meeting: Gabriel Gilman, Esq., General Counsel and Kara Shangraw, Licensing Administrator I.

2. The Chair called for approval of the Minutes of the December 15<sup>th</sup> meeting. Mr. Nalette made a motion, seconded by Mr. Diebold, to approve the Minutes of the December 15, 2020 meeting as presented. Motion passed.

3. **Disciplinary Matters:**

4. **Topics for Discussion:**

5. **Applications / (See Appendix A):**

The Board discussed Matthew Reed's application. After discussion, Mr. Coane moved to table the application and delegate to members Flynn, Diebold, and Nalette formulation of a deficiency letter advising the applicant as to supplemental information needed to proceed with the application.

6. **Continuing Education Courses for Review:**

**"Multiple CEU requests"** submitted by Jackie Vincent, with McKissock 100% Education, requesting multiple hours of continuing education credit. Based on the information submitted, the Board approved the courses. The provider will be notified.

**"Measuring Ancient Works"** submitted by Heather Schultz, with NYSAPLS, requesting 1 hour of continuing education credit. Based on the information submitted, the Board approved the course. The provider will be notified.

7. **Administrative Updates:**

8. **Other Business:**

9. **Correspondence:**

**10. Public Comment:**

11. There being no further business, the meeting adjourned at 9:57 a.m.

Respectfully submitted,

Kara Shangraw  
Licensing Administrator I

Next Scheduled Meeting – Tuesday, April 20, 2021.  
Please check the office [website](#) for updates

## Appendix A

Name of Board Member Assigned		
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
McGowan, Hugh, A	Brian Lavery	

Name of Board Member Assigned		Seth Kittredge
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Barnaby, Luke	Robert Townsend	Portfolio Approved August 19, 2014
Paradee, Andrew		
Tetreault, Stephen	Mark Day	02-19-13 / 936

Name of Board Member Assigned		Joseph Flynn
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Beauregard, Zachary		Portfolio
Fortin, Edward	Dana Libby/Doug Henson	
Peters, Seth	Carol Peters	Portfolio

Name of Board Member Assigned		
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Falk, Michael	David Rose	9-18-12 / 4427.75

Name of Board Member Assigned		Joseph Nalette
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Morris, Timothy	Russell Brown	10-15-13 / 950

Name of Board Member Assigned		John Diebold
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Reed, Matthew	Ronald Stancliff	Portfolio