



# **Real Estate Commission**

## **Office of Professional Regulation, Vermont Secretary of State**

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### **Unapproved Minutes** **Thursday, April 22, 2021**

**Via Microsoft Teams**

**Members Present:** Alex Farrell, Kathleen Holmes, Paul Harsch, John Marchica and Mikail Stein

**Members Absent:** Paige Farrington

**OPR Staff Present:** Gabe Gillman, Tara Grenier, and Judith Roy

- 1. 9:38 Call to Order**
- 2. No changes to the agenda**
- 3. Approved February 25, 2021 minutes**

Paul Harsch moved to approve the minutes. Mikail Stein seconded the motion. The motion was approved unanimously.

#### **4. Public Comment**

Randall Mayhew asked about the application process. He wanted to know how a principal broker could hire a licensee that has not taken the state exam. Usually brokers wait until both exams have been passed before deciding if they will hire the new licensee. With the new exam they do not take the state exam until they apply for licensure and when they apply they will take the final exam. Judith Roy explained that Vermont Realtors among other licensees and brokers have also brought the application issue to the office. The office is in the process of changing the application to allow the licensee to apply and take the exam without uploading the supervision/employment form. The applicant will remain deficient until they upload the supervision/employment form. The office does have a workaround for now until the system is changed.

#### **5. Disciplinary Matters**

#### **6. Topics for Discussion**

- a. After discussion by the Commission regarding Administrative Rule 2.7 Paul Harsch moved to waive the requirement that an applicant would need to retake both sections of the exam after failing twice. John Marchica seconded the motion. The motion was approved unanimously.
- b. The Commission discussed planned implementation of statutorily required education on state energy goals. The requirement is effective July 1, 2021 and the requirement will be in effect for initial application and the 2022 renewal cycle. OPR and partners are collaborating to ensure an accessible and minimally burdensome means of reviewing the required energy goals is available to licensees, possibly as part of the renewal application itself. OPR will keep the Commission updated.

#### **7. Administrative Updates**

- a. Chapter 57 review status and update was given by Gabe Gilman through a PowerPoint presentation. The PowerPoint was a summary of what will be in the final report.

#### **8. Education Review**

##### **McKissock**

- a. 2020-2022 Renewal Cycle – Vermont Mandatory Course for 4 hours

Mikail Stein moved to approve the course for McKissock. Kathleen Holmes seconded the motion. The motion was approved unanimously.

## **9. Other Business**

- a. Paul Harsch moved to amend the current schedule, for the Real Estate Commission board meetings, to add meetings May 27, July 22 and September 23<sup>rd</sup>. John Marchica seconded the motion. The motion was approved unanimously.

## **10. Correspondence**

## **11. Adjourned 11:00**

Next Scheduled Meeting – May 27, 2021  
Please check the office [website](#) for updates