

Vermont Secretary of State
Office of Professional Regulation
BOARD OF ARCHITECTS
89 Main Street, 3rd Floor,
Montpelier, VT 05602

UnApproved Minutes
December 4, 2017

Members present: Liz Merrill, Keith Robinson, Jennifer Arbuckle, Frank Guillot, Matt Lutz and Beth Chenette

Member(s) absent: Ingrid Moulton-Nichols

Staff present: Danielle Rubalcaba, Licensing Administrator II; Gabe Gilman, General Counsel

1. 10:05 am Called to order by the board Chair Jennifer Arbuckle
2. **Approval of the Minutes of the December 4, 2017 meeting.** Frank Guillot made a motion to accept the minutes of the December 4th, 2017 meeting. Liz Merrill seconded the motion. Motion passed unanimously.
3. **Hearings/Stipulations/Concluded Investigations: None**
4. **Licensing – Review the following applications for licensure based on successfully completing the ARE's.**
Frank Guillot made a motion to approve the following applicants for licensure. Keith Robinson seconded the motion. Motion passed unanimously.
Matthew Reed
Arthur Featherstonhaugh
Andrew Chardain
Laura Bailey

Follow up:

Matt Dyer
Timothy Applebee

5. **Discussion Items:**

General Counsel Gabe Gilman gave an overview of the Home Inspector Sunrise Review and the engineering Supreme Court case.

General Counsel Gabe Gilman also provided an update on the rules. Frank Guillot made a motion to submit the architect drafted rules submission language as written. Liz Merrill seconded the motion. Motion carried.
6. **Adjourn.** There being no further business to attend to board Chair Jennifer Arbuckle adjourned the meeting at 12:00 pm

Upcoming Meeting Dates

April 2, 2018
June 4, 2018
August 6, 2018
October 1, 2018
December 3, 2018