

**OFFICE OF PROFESSIONAL REGULATION  
89 MAIN STREET, 3<sup>rd</sup> FLOOR, MONTPELIER, VT  
BOARD OF NURSING  
UNAPPROVED MINUTES  
January 13, 2020**

**1. Call to Order:**

The meeting was called to order at 9:02 AM by Ellen Watson — Chair

**Board members present:** Ellen Watson, Krystal Bernier, Luana Tredwell, Kelly Sinclair, Douglas Sutton, William White, Deborah Swartz, Daniel Coane, Wendy Thurston, Jennifer Laurent, Virginia Hudson.

**Board members absent:** None

**Staff members present:** Phyllis Mitchell, Nursing Board Executive Officer; Gabriel Gilman, General Counsel; Michael Kupersmith, Hearing Officer; Kristin Donnelly, Licensing Administrator I; Beth Kneen, Docket Clerk; Ellen Leff, Case Manager

**Prosecuting Attorneys:** Jennifer Colin, Traci Leibowitz.

**Guests:** Jamie John, Holly Hager, Nancy Bushey, Kate Dempsey, Ginger Chiappetta, Timothy Knight.

**2. Changes and Additions to the Agenda:**

A discussion of the OPR report <i>Obstacles to Recruitment and Retention of Qualified Nurse Educators</i> was added to the agenda.	
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**3. Approval of Minutes:**

Deborah Swartz moved to approve the December 2019 minutes with one correction to clarify that Deborah Swartz abstained from voting on VTC's request for waiver of Administrative Rule 4.24(b). Douglas Sutton seconded.	<b>PASS</b>
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**4. Summary Suspensions/Disciplinary Hearings:**

<b>2019-36; 2019-37</b>	John, Jamie was present. The Board went into deliberation at 9:48 and reconvened at 10:20. Daniel Coane moved to <b>continue the matter at the February Board meeting pending receipt of required documents.</b> Virginia Hudson seconded.	<b>PASS</b>
<b>2019-49</b>	Knight, Timothy was present. The Board went into deliberation at 11:05 and reconvened at 11:15. Jennifer Laurent moved to <b>DENY the LNA license application of Timothy Knight.</b> Krystal Bernier seconded.	<b>PASS</b>
<b>2009-146</b>	Chiappetta, Ginger was present. The Board went into deliberation at 11:40 and reconvened at 11:55. The Board made two motions: 1 - Wendy Thurston moved to <b>DENY</b> the request to <b>Reinstate Eligibility for a RN Re-Entry Permit.</b> Krystal Bernier seconded. 2 - Daniel Coane moved to <b>require respondent undergo an independent evaluation within 90 days</b> after which time she may re-petition the Board. Virginia Hudson seconded.	<b>PASS</b>  <b>PASS</b>
<b>2016-207</b>	Hager, Holly was present. The Board went into deliberation at 12:50 and reconvened at 1:20. William White moved to <b>APPROVE</b> the <b>Request to Modify Conditions</b> of the license of <b>RN Holly Hager.</b> Jennifer Laurent seconded.	<b>DENY</b>

**5: Stipulations/Hearings/Default Orders:**

<b>2019-127</b>	Woodworth, Helen was not present. Daniel Coane moved to <b>ACCEPT</b> the proposed <b>STIPULATION &amp; CONSENT ORDER</b> to assess a <b>\$40 MONETARY PENALTY</b> against <b>LNA Helen Woodworth</b> . Virginia Hudson seconded.	<b>PASS</b>
<b>2019-170</b>	Pike, Michael was not present. Virginia Hudson moved to <b>ACCEPT</b> the proposed <b>STIPULATION &amp; CONSENT ORDER to WARN</b> the license of <b>RN Michael Pike</b> . This warning will also follow any future APRN license issued to Mr. Pike. Douglas Sutton seconded.	<b>PASS</b>
<b>2019-138</b>	Salls, Samuel was not present. Jennifer Laurent moved to <b>ACCEPT</b> the proposed <b>DEFAULT ORDER to INDEFINITELY SUSPEND</b> the license of <b>LNA Samuel Salls</b> . Virginia Hudson seconded.	<b>PASS</b>

**6. Executive Director's Report:**

Phyllis Mitchell reviewed the December 2019 Executive Director Report with Board members present and provided an update to the December 2019 Nursing Education Annual Report review.

**7. Education:**

**Nursing Education Committee:**

Deborah Swartz reviewed the corrected supplemental information from Norwich University and University of Vermont with Board members present.

**8. Practice:**

**APRN Sub-Committee:**

The Committee has not met since the last Board meeting.

**Practice Committee:**

The Committee has not met since the last Board meeting.

**Alternative Program Committee:**

Ellen Watson shared that the Alternative Program accepted a new participant.

**9. Other Business:**

- **Castleton Univ. Request for Waiver of Rule 4.23(b):** It was the consensus of the Board members that a waiver of Administrative Rule 4.23(b) would not be appropriate due to the prospective instructor's lack of recent clinical experience in the area of instruction. Krystal Bernier moved to deny the request for waiver. Virginia Hudson seconded. **PASS**
- Board members reviewed the findings of OPR's legislative report, Obstacles to Recruitment and Retention of Qualified Nurse Educators. The Board will further discuss the report and next steps at the February Board meeting.

**Adjournment:** The meeting adjourned at 4:00 PM.

Motion: Douglas Sutton

Second: Virginia Hudson