

Hinesburg, Vermont Annual Report



**Fiscal Year July 1, 2016 to June 30, 2017
Hinesburg Town Meeting
Monday, March 5, 2018
CVU Auditorium, 7:00 pm**

**Australian Ballot Voting - Tuesday, March 6, 2018
Town Hall 7:00 am - 7:00 pm**



Hinesburg Fire Department
75th Anniversary
2018



TABLE OF CONTENTS

<u>General Information</u>	<u>Page</u>	<u>Reports, Cont'd</u>	<u>Page</u>
Town Staff/Volunteers	2-3	Hinesburg Community Police	61
Elected Officials	4	Hinesburg Community Resource Center	62-63
Town Meeting Procedures	5	Hinesburg Rides	64
2018 Town Meeting Warning	6-7	Hinesburg Land Trust	65-66
List of Officers for Election	8	Hinesburg Senior Meal Site	67
FY 2019 Proposed Budget Memo	9-11	Lake Iroquois Association	68
Minutes of 2017 Town Meeting	39-42	Lake Iroquois Recreation District	69
		Lewis Creek Association	70-71
		Planning Commission	72
		Recreation Department/Commission	73-74
		Town Clerk & Treasurer	75
		Town Forest Committee	76
		Town Planner	77
		Trails Committee	78-79
		Utilities Department	80
		Zoning Administrator	81
<u>Budget and Financials</u>		<u>School Reports</u>	
Proposed FY19 Expenditures Summary	12	Cover Sheet – Notices of Availability	82
General Fund Budget - Expenditures	13-23	CVSD Superintendent's Report	83
General Fund Budget - Revenues	24-26	CVSD Board of Educators Report	84-85
Major Cost Drivers – Increases/Decreases	27	Warning for Annual Meeting	86-87
Capital Budget - Summary	28	Proposed Budget Information	88
Carpenter-Carse Library Budget	29	Budget Implications	89
Balance Sheet – Governmental Funds	30-33	Peck Estate Fund Report	90
Long-term Liabilities	34-37		
<u>Tax Information</u>			
Delinquent Tax Information	38		
<u>Reports</u>			
Selectboard	43-48		
Affordable Housing Committee	49		
Agency Request Review Committee	50		
Assessor's Office	51		
Carpenter-Carse Library	52-53		
Conservation Commission	54-55		
Development Review Board	56		
Economic Development Committee	57		
Energy Committee	58		
Highway Department	59		
Hinesburg Fire Department	60		

On the Cover:

Hinesburg, watercolor by Judith Maculan.

Judi is a Hinesburg resident, IBM retiree and for the last few years, a watercolorist. Originally from Rockford, Illinois, Judi moved to Vermont after graduating from college with a BS in Elementary Education. Once in Vermont, she attended and graduated from UVM with a BS in Computer Science and then worked in I/T at IBM for 32 years. She joined the NVAA (Northern Vermont Art Association) and won 1st place in the watercolor category at their June Show. She has been showing her work in art galleries throughout northern Vermont and recently Judi and her husband, John Penoyar, jointly displayed their art at the Carpenter-Carse Library.

To see more of Judi's paintings, including more scenes from around Hinesburg, go to fineartamerica.com and search Judith Maculan

Appointed Officials
(P=Paid Staff; V=Volunteer)

Affordable Housing Committee (V)

Carl Bohlen, Co-Chair
Rocky Martin, Co-Chair
George Bedard
Andrea Brainard
Julie Pierson
Dale Wernhoff

Agency Request Review Committee (V)

Kathy Newton
Sue Marino
Michelle Stidsen

Animal Control Officer (P)

Ed Waite

Assessor (P)

Marie Gardner

Assistant Town Clerk (P)

Cheryl Hubbard

Board of Civil Authority (V)

Justices of the Peace
Selectboard

CCRPC (V)

Andrea Morgante
Michael Bissonette, Alternate

Green Mountain Transit (V)

Richard Watts
Phil Pouech, Alternate

Community Resource Center (P)

Alex Koncewicz

CSWD Representative (V)

Lynn Gardner
Doug Taff, Alternate

Conservation Commission (V)

Michael Bissonette, Chair
Meg Handler
Bob Hyams
Marie Ayer
Kate Kelly
Stacy Riley
George Leclair

Constable (V)

Frank Koss

Development Review Board (V)

Dennis Place, Chair
Richard Jordan, Vice-Chair
Ted Bloomhardt
Sarah Murphy
Greg Waples
John Lyman

Development Review Coordinator (P)

Mitch Cypes

E-9-1-1 Coordinator (P)

Mitch Cypes

Economic Development Committee (V)

Andrew Frost, Chair
Melissa Levy
Steve Gladstone
Walter Hausermann
Wayne Maceyka

Energy Committee (V)

Chuck Reiss, Chair
Paul Lesure
Richard Hopwood
Michael Webb
William Scott

Fence Viewers (V)

Pam Durda
Susan Johnson
Suzanne Kneller

Fire Chief & Emergency Manager (P)

Al Barber

Forest Fire Warden (P)

Ed Waite

Health Officer (P)

Kent Fraser

Highway Department (P)

Michael Anthony, Road Foreman
Tom Boivin
Dominic Musumeci
Jon Titus

Inspector of Lumber, Shingles & Wood (V)

Norman Smith

Lake Iroquois Recreation District Rep (V)

Jeff Davis

Planning Commission (V)

Joe Iadanza, Chair

Maggie Gordon

Rolf Kielman

John Kiedaisch

Dennis Place

Barbara Forauer

James Donegan

Jeff French

Marie Gardner

Planning & Zoning Director (P)

Alex Weinhagen

Police Department (P)

Frank Koss, Chief

Caleb Casco, Sergeant

Frank Bryan

Anthony Cambridge

Jeremy Hulshof

Ben Hollwedel

William Wager

Robert Worley

Ian Kilburn, Administrative Assistant

Doug Olufsen, Volunteer

Recreation Commission (V)

Frank Twarog, Chair

Heidi Turner

Tom Giroux

Henry Moreno

Kyle Bostwick

Rodney Putnam

Recreation Coordinator (P)

Jennifer McCuin

Sidewalk Maintainer (P)

Jeremy Lang

Town Administrator & Road Commissioner (P)

Rena Marshall

Assistant Town Administrator (P)

Joy Dubin Grossman

Town Forest Committee

Pat Mainer, Chair

Darren Johnson, Vice-Chair

Brent Francis

Corinne Johansson

Chris Haviland

Stewart Pierson

Steve Russell

Aaron Townshend

Town Report Coordinator (P)

Ann Thomas

Town Service Officer (P)

Ginny Roberts

Trails Committee (V)

Lenore Budd, Chair

Sue Rusten, Vice-Chair

George Dameron

Oren Guttman

Ray Mainer

Charles "Chic" McArthur

Peter Modley

Stewart Pierson

Jane Sheldon

Tree Warden (V)

Paul Wiczorek

Village Steering Committee (V)

Michael Buscher, Chair

Catherine Goldsmith

Owiso Makuku

Water & Wastewater (P)

Erik Bailey, Superintendent

John Alexander, Assistant Chief Operator

Bart Sherman, Water Resources Operator

Website Manager (P)

Aaron Kimball

Weigher of Coal (V)

Lanny Dennison

Zoning Administrator (P)

Mitch Cypes

Elected Officials

Clerk & Treasurer

Melissa B. Ross – 3 years, 2020

Cemetery Trustees

Jeri Helen Belisle – 3 years, 2019

Mary Joe Brace – 3 years, 2018

Glenn Place – 3 years, 2020

Grand Juror

Vacant – 1 year term, 2018

Justice of the Peace

Maureen Barnard – 2 years, 2018

Gill Coates – 2 years, 2018

Mary Crane – 2 years, 2018

Landon Dennison – 2 years, 2018

Sheila Dodd – 2 years, 2018

Lynn Gardner – 2 years, 2018

Marie Gardner – 2 years, 2018

Tom Giroux – 2 years, 2018

Mary Hurlie – 2 years, 2018

Katherine Levasseur – 2 years, 2018

Bill Lippert – 2 years, 2018

Vicki Matthews – 2 years, 2018

Library Trustee

Katherine Kjelleren - 3 years, 2020 Chair

Susan Abell – 3 years, 2020

Brian Dunlop – 3 years, 2019

Jim Jarvis – 3 years, 2019

Paul Lamberson – 3 years, 2020

Darcelene Lewis/Wedge – 3 years, 2018

Marianna Holzer – 3 years, 2019

Heather Roberts – 3 years, 2018

Edward Sengle – 3 years, 2018

Town Agent

Frank Twarog – 1 year, 2018 (Appointed)

Town Moderator

Frank Twarog – 1 year, 2018

Peck Estate Trustees

Gill Coates – 3 years, 2020

Kristi McLeod – 3 years, 2019

Frank Twarog – 3 years, 2018

Representative to the VT Legislature

William Lippert – 2 years, 2018

Selectboard

Phil Pouch, Chair – 3 years, 2018

Thomas Ayer – 2 years, 2018

Aaron Kimball – 3 years, 2019

Merrily Lovell – 3 years, 2020

Andrea Morgante – 2 years, 2019

School Director (CVSD)

Colleen MacKinnon – 4 years, 2020

Ray Mainer – 3 years, 2019

TOWN MEETING PROCEDURES

Town Meetings are truly “the peoples meeting”, and are run by members of the Town’s voting assembly with the help of a moderator. The legislature requires that the meeting be run by “Robert’s Rules of Order”, some of which are described below. (We use the words “Article Three” to give examples of proper motions).

Motions

All articles must be placed on the floor for discussion by a “motion to adopt”, and a “second” from another person. The usual way this is done is with the words, “Mr. /Madam Moderator, I move we adopt Article Three.” (If the moderator requests you give your name, please do so.) Motions should be made in the affirmative.

If a voter wishes to make a motion or offer an opinion, they need to raise their hand and wait to be called upon (recognized) by the moderator. Speaking in a voice loud enough to be heard by all, any remarks should be addressed to the moderator only, and should not be personal in nature. All questions/opinions should be limited to the subject being discussed at the time, and each speaker should offer their opinion one time only on the given subject until all others have had a chance to speak.

After discussion appears to be over, the moderator will “call the question” by saying, “Are you ready to vote on Article Three?” Voters should try to avoid making a motion to call the question to limit discussion. Remember that Town Meeting comes only once a year, and everyone has a right to be heard.

Amendments

Amendments to a main motion can be made by a voter saying, “I move we amend Article Three to read...” and stating exactly how (s)he believes the amendment should read. Any motion for amendment needs to be seconded. Theoretically, there is no limit to the number of amendments that can be made to an article, provided they are reasonable and germane (closely related to the main motion). An amendment may itself be amended only once. Voting will take place on the amendment first, and then on the main motion.

Any article may be amended, including town and school budgets, and many money related articles. Amending a budget item may sometimes be better than voting it down. An article may be reconsidered before the next one is moved.

Voting

Voting can be done in three ways:

Voice: “all in favor of Article Three say aye, all opposed, “no”.

Standing vote: If the moderator feels the voice vote was close, or if any voter calls for a “division of the assembly”, people who voted either way must stand and be counted.

Secret Ballot: Seven (7) voters may request the vote be taken by secret ballot, the most time consuming and most accurate method.

Other Important Points

If a voter has a valid reason to postpone an article, they may request a postponement to a certain time by saying, “Mr. Moderator, I move to postpone Article Three until...” (after another article, at a specific time, etc.)

Tabling a motion is not recommended at Town Meeting. Postponing to a definite time may accomplish what is needed. However, you are always within your rights to use any legal and appropriate motion at any time.

Passing Over does not exist in Robert’s Rules of Order. All articles should be given consideration, and if a voter feels that an article is inappropriate, the best method is to bring it to the floor in the usual way, and hope it is voted down.

If any voter feels an article is inappropriate, contradictory, or confusing, it can be postponed indefinitely. This procedure requires a majority vote, is debatable, but not amendable.

Any voter stating, “I object to consideration of Article Three” can eliminate an article from consideration. This should be stated before the debate, and does not require a second, is not debatable or amendable. A two-thirds vote against consideration is required to sustain this motion.

Non-Voters

Only registered voters may speak and vote at their Town Meeting. If the assembly wishes to hear from a non-voter, it can suspend the rules: “I move we suspend the rules for Article Three”. This motion may not be amended or debated, and requires a 2/3 vote.

2018 Order of Proceedings

Open Town Meeting to discuss all Articles will be held on Monday, March 5, 2018 at 7:00 PM in the CVU Auditorium. Australian ballot voting for Articles will be on Tuesday, March 6, 2018 at the Town Hall, from 7:00 AM to 7:00 PM.



TOWN MEETING WARNING

Town of Hinesburg, Vermont

The legal voters of the Town of Hinesburg, Vermont are hereby warned and notified to meet at the Champlain Valley Union High School auditorium, in said Town of Hinesburg, Monday, March 5, 2018 at 7:00PM to transact business on all articles except Article 1, which will be voted upon by Australian Ballot on Tuesday, March 6, 2018. Australian Ballot voting will occur at the Town Hall at 10632 Vermont Route 116 in Hinesburg, with the polls to open on March 6th at 7:00AM and close at 7:00PM. If necessary, the March 5th meeting may be adjourned to the Hinesburg Town Hall at 9:00 AM on March 6th to conduct any business left unfinished on March 5th.

ARTICLE 1: To elect the necessary town and school district officers by Australian ballot Tuesday, March 6, 2018 (see "Officers for Election" list in the Annual Report).

ARTICLE 2: To hear the reports of the officers of the Town of Hinesburg and take action thereon.

ARTICLE 3: Shall the Town approve a General Government budget of \$1,731,252 with the estimated sum of \$1,389,135 appropriated from property taxes to defray the general government expenses of the Town?

ARTICLE 4: Shall the Town approve a Highway Department budget of \$1,002,241 with the estimated sum of \$864,241 appropriated from property taxes to defray the highway expenditures of the Town?

ARTICLE 5: Shall the Town approve the Hinesburg Community Police Department budget of \$558,510 with the estimated sum of \$522,010 appropriated from property taxes to defray the police expenditures of the Town?

ARTICLE 6: Shall the Town approve the Hinesburg Fire Department budget of \$317,122, with the estimated sum of \$289,122 appropriated from property taxes to defray the fire expenditures of the Town?

ARTICLE 7: Shall the Town approve the Carpenter-Carse Library allocation from the Town of Hinesburg of \$216,815, with the estimated sum of \$216,815 appropriated from property taxes to defray the library allocation from the Town?

ARTICLE 8: Shall the Town appropriate the sum of \$29,100, with the estimated sum of \$29,100 appropriated from property taxes, to be distributed as specifically designated to the following agencies and organizations?

Steps to End Domestic Violence	\$2,350
Hinesburg Community Resource Center	\$13,000
Visiting Nurses Association	\$6,500
COTS	\$1,000
Howard Center	\$800
Chittenden County Community Action	\$1,000
Hinesburg Rides	\$1,800
Hope Works	\$200
VT Family Network	\$800
Hinesburg Senior Meal Site	\$650
Lund Center	\$1,000


(If voters approved Articles 3 through 7 as presented, total general fund expenditures of \$3,855,040 will be required, with the estimated amount of \$3,140,040 to come from property tax revenue).

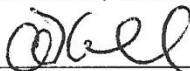
ARTICLE 9: Shall voters authorize the Selectboard to borrow money when needed to meet current expenses and indebtedness of the Town of Hinesburg?

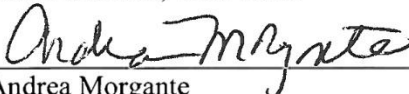
ARTICLE 10: Shall voters authorize the payment of real and personal property taxes for the fiscal year ending June 30, 2019, payable in full to the Town of Hinesburg in one (1) installment, with the due date being November 15, 2018? Any and all payments received in the Town Treasurer's Office later than midnight on November 15, 2018 will be considered delinquent and will be subject to the collection of interest at the rate of 1% per month or fraction thereof for the first three (3) months and thereafter at the rate of 1.5% per month or fraction thereof.


ARTICLE 11: To transact any other business, as proper, to be brought before said meeting?

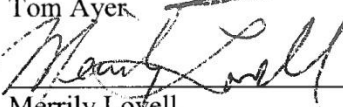
Signed and dated this 29th day of January 2018, and as attested to by:

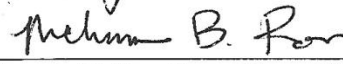

 Phil Pouech, Chair


 Aaron Kimball, Vice-Chair


 Andrea Morgante


 Tom Ayer


 Merrily Loyell


 Attest: Melissa Ross, Town Clerk

**ANNUAL TOWN AND SCHOOL DISTRICT MEETING
LIST OF OFFICERS FOR ELECTION
HINESBURG, VERMONT
March 6, 2018**

**FOR SELECTBOARD
(2-year term)
Thomas Ayer**

**FOR SELECTBOARD
(3-year term)
Phil Pouech**

**TOWN MODERATOR
(1-year term)
Frank Twarog**

**TOWN AGENT
(1-year term)
Amy Escott**

**GRAND JUROR
(1-year term)**

**CEMETERY TRUSTEE
(3-year term)
Mary Jo Brace**

**PECK ESTATE TRUSTEE
(3-year term)
Frank Twarog**

**LIBRARY TRUSTEE
(3-year term) Vote for not more than 3
Emily Alger
Susan McClure
Heather Roberts**



To: The Hinesburg Selectboard, residents and voters
From: Renae Marshall, Town Administrator
Date: January 29, 2018
Re: Proposed FY19 Municipal Budget

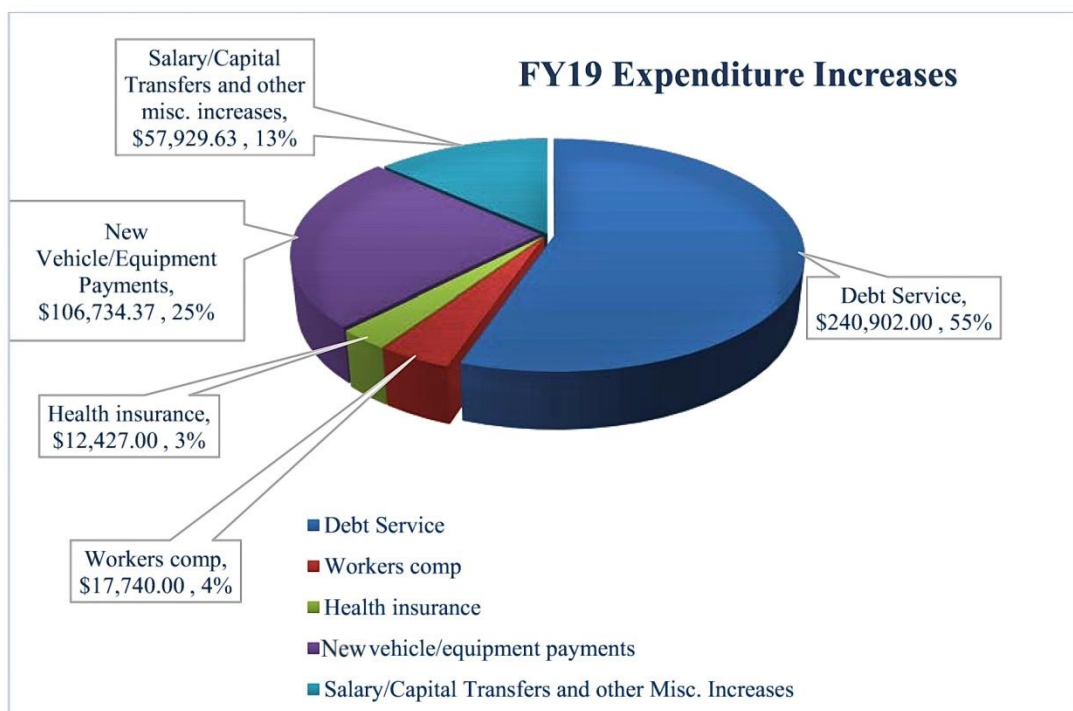
The proposed FY19 municipal budget is \$3,855,040, an increase of \$435,733 (12.74%) from the FY18 budget as approved by voters. The bulk of the proposed increase, \$240,902 (just over 55%), can be found in debt service as the first payments on the bond for the highway garage and solar trackers begin in FY19. The majority of the remainder of the increases are due to transfers to the capital improvement program, the mechanism through which capital items (heavy equipment, facilities, infrastructure projects, etc.) are funded as well as an increase in rates for health insurance and worker's comp insurance.

Expenditures

The overall increase in expenditures would be reduced to 4.79% by not including the following fixed costs built into the FY19 budget:

- Increase in debt service for the FY19 payments on the highway garage and solar trackers (\$240,902)
- Increase in worker's comp insurance rates (\$17,740)
- Increase in health insurance premiums (\$12,427)

In addition to the above fixed costs, there is a total of \$106,734 in new vehicle and equipment payments that begin in FY19. Not including all of the fixed costs that have been highlighted, the total expenditures have increased less than 1% over the current fiscal year. The chart below provides a visual of the significant drivers of the FY19 budget increases.

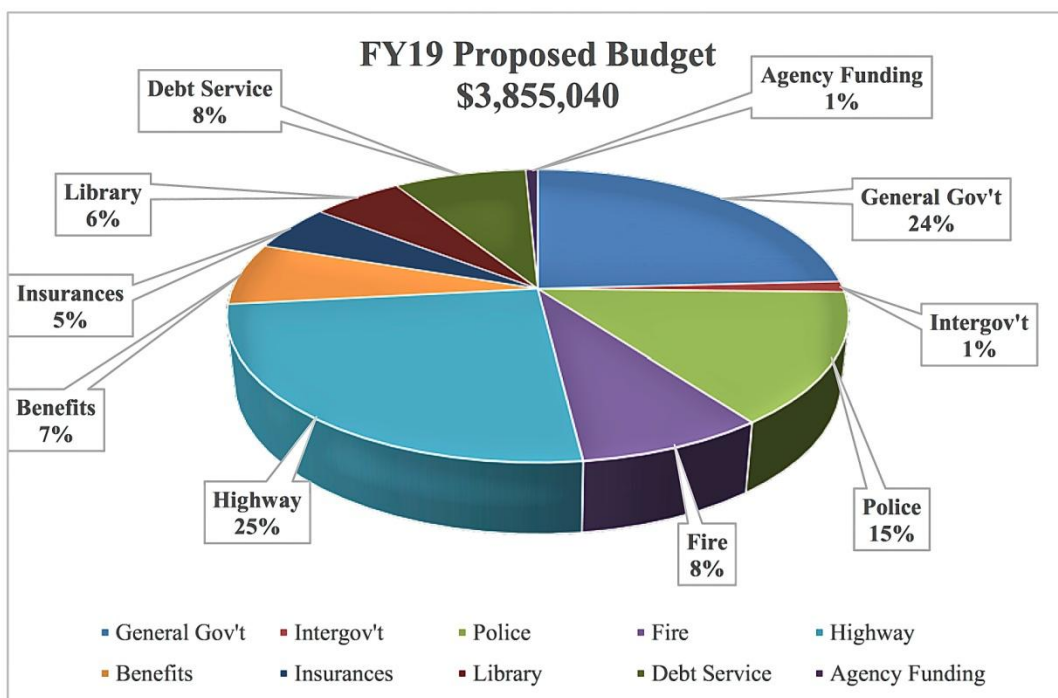


Revenue

Projected non-property tax revenue is \$753,417 (see note in projected revenue regarding VT Gas), leaving \$3,101,623 to be raised by property taxes.

The proposed FY19 budget includes the following revenue projections:

- A new revenue line has been created to reflect solar credits from energy produced by the solar arrays. The revenue from this source is projected to equally offset the debt service for the FY19 payment to the municipal bond bank for the solar trackers purchase.
- \$23,000 of police impact fees are proposed to be utilized to offset a portion of the FY19 debt service on the new police station.
- An additional \$100,800 of property tax revenue for FY19, beyond what is projected to be raised, is expected to be received from VT Gas for tax on the new transmission line going through Hinesburg. (Note: This figure is currently reflected in the non-property tax revenue as it is not yet included in the grand list projection)



General Gov't = Selectboard, Town Administrator, Clerk/Treasurer, BCA, Delinquent Tax Collector, Elections, Assessor, Recreation, Buildings & Facilities, Public Health, Cemetery, Conservation Commission, Hinesburg Preservation Fund

Insurances = Property & Casualty Insurance, Worker's Compensation, Unemployment Insurance

Benefits = Health Insurance, Health Insurance Opt-out, Vision, Dental, Short and Long term Disability, and the employer's contribution to the Vermont Municipal Retirement Fund (VMERS)

Fire = Fire Department and Fire Warden

Intergov't = Green Mountain Transit, County tax, Lake Iroquois Recreation District

Grand List Growth/Loss

The proposed budget assumes a 0.45% increase in the grand list over FY18 (the average increase between FY07 and FY17 was 1.10%) based on current data from the assessor. The grand list value is estimated to be \$6,010,827.

Fund Balance

The FY19 budget proposes to apply \$120,000 of unassigned fund balance to decrease the tax rate by approximately 2 cents.

Summary

FY19 ***proposed***: \$3,855,040

FY18 ***approved***: \$3,419,307

+/- (expenditures): +\$435,733

Preliminary FY19 Tax Rate: \$0.5160¹

+/- (from approved FY18 tax rate): \$0.0229

Estimated Municipal Property Tax impact – Residential Property Owners

Assessed Value:	\$200,000	\$300,000	\$400,000
<i>Annual</i> +/-	\$45.81	\$68.72	\$91.62
<i>Monthly</i> +/-	\$3.82	\$5.73	\$7.64

¹ Tax Rate Calculation: (FY19 Budget – non-property tax revenue) ÷ grand list.
 $(\$3,855,040 - \$753,417) \div \$6,010,827 = \0.5160

Proposed FY19 General Fund Budget - Expenditures Summary

Department/Section	% Total FY19 Proposed GF Budget	FY18 Approved	FY19 Proposed	+/-	% Change
Selectboard	1.9%	\$72,461	\$77,971	\$5,510	7.6%
Town Administrator	3.2%	\$123,849	\$126,303	\$2,454	2.0%
Board of Civil Authority	0.0%	\$615	\$315	-\$300	-48.8%
Elections	0.1%	\$2,288	\$5,077	\$2,789	121.9%
Clerk/Treasurer	3.2%	\$122,501	\$126,028	\$3,527	2.9%
Delinquent Tax Collector	0.1%	\$5,360	\$5,560	\$200	3.7%
Planning & Zoning	5.0%	\$191,905	\$194,631	\$2,726	1.4%
Assessor	1.0%	\$39,638	\$39,750	\$112	0.3%
Buildings & Facilities	2.2%	\$86,204	\$90,920	\$4,716	5.5%
Community Police	13.7%	\$528,311	\$558,510	\$30,199	5.7%
Fire & Rescue	8.1%	\$311,836	\$317,122	\$5,286	1.7%
Highway	23.8%	\$918,810	\$1,002,241	\$83,432	9.1%
Technology	1.2%	\$44,550	\$50,900	\$6,350	14.3%
Recreation	2.8%	\$109,280	\$109,340	\$60	0.1%
Conservation Commission	0.1%	\$4,300	\$8,750	\$4,450	103.5%
Public Health	0.0%	\$800	\$1,800	\$1,000	125.0%
Dog Control	0.1%	\$2,200	\$2,200	\$0	0.0%
Cemetery	0.8%	\$32,000	\$32,000	\$0	0.0%
Debt Service	2.0%	\$76,750	\$317,652	\$240,902	313.9%
County Tax	0.7%	\$28,132	\$28,976	\$844	3.0%
Preservation (land) funds	0.0%	\$1,500	\$1,500	\$0	0.0%
Retirement	1.3%	\$51,422	\$55,382	\$3,960	7.7%
Health Insurance	5.1%	\$197,940	\$210,516	\$12,575	6.4%
Unemployment Insurance	0.1%	\$3,500	\$3,500	\$0	0.0%
PACIF/Worker's Compensation	4.5%	\$175,000	\$196,859	\$21,859	12.5%
Agency Funding	0.7%	\$27,250	\$29,100	\$1,850	6.8%
Carpenter-Carse Library	5.6%	\$216,815	\$216,815	\$0	0.0%
CCTA	1.1%	\$42,091	\$43,322	\$1,231	2.9%
Lake Iroquois Recreation District	0.1%	\$2,000	\$2,000	\$0	0.0%
TOTAL	100.0%	\$3,419,307	\$3,855,040	\$435,733	12.74%



Town of Hinesburg, VT - Proposed FY19 General Fund Budget (as adopted by the Selectboard, 01/29/18)

		Item	FY17 Budget	FY17 Actual	FY18 Budget	FY19 Budget	Change (FY18 to FY19)
Expenditures							
1		Selectboard					
2	440 -	3000 - Wages	8,100	8,150	8,100	8,100	0
3	440 -	3000 - FICA	754	806	761	765	4
4	440 -	3000 - Secretary Pay	1,750	2,390	1,850	1,906	56
5	440 -	3000 - Office Supplies	600	545	600	600	0
6	440 -	3000 - Ads, Notices	500	2,532	500	1,000	500
7	440 -	3000 - Dues, Meet. Sub	5,800	6,337	6,200	6,200	0
8	440 -	3000 - Prof. Services	1,250	13,484	2,650	5,000	2,350
9	440 -	3000 - Professional Audit	18,000	21,900	19,500	21,000	1,500
10	440 -	3000 - Town Report	3,500	3,125	3,800	2,400	(1,400)
11	440	3000 - Selectboard Misc	3,500	2,517	3,500	3,000	(500)
12	440 -	3000 - Attorney Fees	15,500	46,646	25,000	28,000	3,000
13		TOTAL	59,254	108,432	72,461	77,971	5,510
14		Town Administrator					
15	440 -	3200 - Wages	103,857	131,757	106,966	110,175	3,209
16	440 -	3200 - FICA	7,945	10,079	8,183	8,428	245
17	440 -	3200 - Office Supplies	150	347	150	250	100
18	440 -	3200 - Prof. Development	250	446	250	1,500	1,250
19	440 -	3200 - Energy Committee	0	0	1,300	1,450	150
20	440 -	3200 - Econ. Dev. Committee	0	0	2,000	2,000	0
21	440 -	3200 - Capital Transfer	0	0	5,000	2,500	(2,500)
22		TOTAL	112,202	142,629	123,849	126,303	2,454
23		Board of Civil Authority					
24	440 -	3299 - Meetings & Mailings	100	0	100	100	0
25	440 -	3299 - Salary	200	40	500	200	(300)
26	440 -	3299 - FICA	15	3	15	15	0
27		TOTAL	315	43	615	315	(300)

		<u>Item</u>	<u>FY17 Budget</u>	<u>FY17 Actual</u>	<u>FY18 Budget</u>	<u>FY19 Budget</u>	<u>Change (FY18 to FY19)</u>
28		Elections					
29	440 -	3300 - Election Salaries	1,000	544	500	1,000	500
30	440 -	3300 - FICA	77	42	38	77	39
31	440 -	3300 - Supplies	400	646	250	500	250
32	440 -	3300 - Dues, Meet, Sub	0	0	0	0	0
33	440 -	3300 - Professional SVC	5,200	2,782	1,500	3,500	2,000
34	440 -	3300 - Printing	0	0	0	0	0
35		TOTAL	6,677	4,014	2,288	5,077	2,789
36		Clerk/Treasurer					
37	440 -	3400 - Wages	95,519	97,927	98,383	101,334	2,951
38	440 -	3400 - Accounting Assistant	11,000	9,526	11,000	11,000	0
39	440 -	3400 - FICA	8,149	7,491	8,368	8,594	226
40	440 -	3400 - Office Supplies	1,500	1,897	1,500	1,500	0
41	440 -	3400 - Dues, Meet, Sub	0	55	0	100	100
42	440 -	3400 - Print, Bind, Micro	0	0	0	0	0
43	440 -	3400 - Land Record Supp	3,000	1,226	2,750	3,000	250
44	440 -	3400 - Travel	100	0	100	100	0
45	440 -	3400 - Professional Devel	200	0	200	200	0
46	440 -	3400 - Records Restoration	0	270	0	0	0
47	440 -	3400 - Misc.	200	30	200	200	0
48		TOTAL	119,667	118,422	122,501	126,028	3,527
49		Delinquent Tax Collector					
50	440 -	3440 - Wages	4,700	4,719	4,700	4,700	0
51	440 -	3440 - FICA	360	361	360	360	0
52	440 -	3440 - Supplies	0	0	0	0	0
53	440 -	3440 - Ads, Notices	300	0	300	0	(300)
54	440 -	3440 - Dues, Meet, Sub	0	0	0	500	500
55	440 -	3440 - Legal	500	59	0	0	0
56		TOTAL	5,860	5,139	5,360	5,560	200

		<u>Item</u>	<u>FY17 Budget</u>	<u>FY17 Actual</u>	<u>FY18 Budget</u>	<u>FY19 Budget</u>	<u>Change (FY18 to FY19)</u>
57		Planning & Zoning					
58	440 - 3600 -	Salary/Wages	157,300	130,438	157,802	162,536	4,734
59	440 - 3600 -	Prof. Consulting	0	0	0	0	0
60	440 - 3600 -	FICA	12,033	9,978	12,072	12,434	362
61	440 - 3600 -	Supplies	750	484	750	500	(250)
62	440 - 3600 -	Ads, Notifications	1,500	1,272	1,500	1,500	0
63	440 - 3600 -	Dues, Meet, Subs	800	425	800	1,600	800
64	440 - 3600 -	Professional Services	750	0	0	750	750
65	440 - 3600 -	Mileage	300	650	300	700	400
66	440 - 3600 -	Printing	200	79	200	200	0
67	440 - 3600 -	CRPC	6,934	6,934	6,881	6,811	(70)
68	440 - 3600 -	GBIC Dues	600	600	600	600	0
69	440 - 3600 -	Special Projects	4,500	4,418	6,500	6,000	(500)
70	440 - 3600 -	Village Steering	500	942	500	500	0
71	440 - 3600 -	Afford. Housing Comm.	0	0	4,000	500	(3,500)
72	440 - 3600 -	Capital Transfer	0	0	0	0	0
73		TOTAL	186,168	156,220	191,905	194,631	2,726
74		Assessor					
75	440 - 3650 -	Assessor	15,000	14,522	15,000	2,000	(13,000)
76	440 - 3650 -	FICA	1,148	1,111	1,148	0	(1,148)
77	440 - 3650 -	Supplies	600	245	600	250	(350)
78	440 - 3650 -	Equipment	0	0	0	0	0
79	440 - 3650 -	Ads & Notices	150	0	150	0	(150)
80	440 - 3650 -	Dues, Meet, Subs	750	255	0	0	0
81	440 - 3650 -	Prof SVC Tax Maps	2,500	0	2,500	2,500	0
82	440 - 3650 -	Professional Service	0	7,133	20,241	35,000	14,759
83	440 - 3650 -	Mileage	0	82	0	0	0
84	440 - 3650 -	Capital Transfer	0	0	0	0	0
85	440 - 3650 -	Reappraisal	78,000	73,024	0	0	0
86		TOTAL	98,148	96,372	39,638	39,750	112
87		Buildings & Facilities					
88	440 - 3710 -	Salary/Wages	25,000	1,990	27,500	25,000	(2,500)
89	440 - 3710 -	FICA	1,913	152	2,104	1,913	(191)
90	440 - 3710 -	Supplies	1,250	1,326	1,250	1,250	0
91	440 - 3710 -	Bldg Fixtures	750	135	2,750	2,750	0
92	440 - 3710 -	Professional Service	26,000	22,329	21,000	26,000	5,000
93	440 - 3710 -	Building R&M	5,500	1,362	5,250	5,250	0
94	440 - 3710 -	Green Up Day	350	239	350	350	0

		Item	FY17 Budget	FY17 Actual	FY18 Budget	FY19 Budget	Change (FY18 to FY19)
95	440 -	3710 - Trails Committee	1,250	1,234	750	750	0
96	440 -	3710 - Bldg Utilities	8,250	7,135	7,250	7,250	0
97	440 -	3710 - Town Forest	1,500	3,649	1,500	1,500	0
98	440 -	3710 - Vehicle Fuel	2,000	846	1,000	1,000	0
99	440 -	3710 - Equipment R&M	1,000	1,995	1,000	1,000	0
100	440 -	3710 - Streetlights	5,980	5,892	5,900	4,750	(1,150)
101	440 -	3710 - Solar O&M	0	0	0	3,200	3,200
102	440 -	3710 - Capital Transfer	7,100	7,100	8,600	8,957	357
103		TOTAL	87,843	55,384	86,204	90,920	4,716
104		Hinesburg Community Police					
105	440 -	4151 - Police Salaries	353,867	357,487	365,399	391,634	26,235
106	440 -	4151 - FICA	27,071	27,979	27,953	29,960	2,007
107	440 -	4151 - Supplies	4,000	4,138	4,000	4,000	0
108	440 -	4151 - Police Equipment	3,500	3,391	3,500	7,500	4,000
109	440 -	4151 - Evidence Collection	250	148	250	250	0
110	440 -	4151 - Public Outreach	900	731	900	900	0
111	440 -	4151 - Uniforms	3,200	2,873	3,200	4,000	800
112	440 -	4151 - Postage	300	279	300	300	0
113	440 -	4151 - Prof. Services	750	130	750	750	0
114	440 -	4151 - Dispatch Services	43,468	39,446	43,000	47,500	4,500
115	440 -	4151 - Computer/Copier	3,000	2,464	3,000	3,000	0
116	440 -	4151 - CAD	3,000	3,341	4,000	4,500	500
117	440 -	4151 - Vehicle Repair/Maint	8,000	9,532	8,000	8,000	0
118	440 -	4151 - Mileage	750	0	750	750	0
119	440 -	4151 - Telephone	3,300	2,518	3,800	3,800	0
120	440 -	4151 - MDT Maint	2,250	1,921	2,250	2,250	0
121	440 -	4151 - Vehicle Fuel	12,000	7,047	10,000	10,000	0
122	440 -	4151 - Professional Development	2,500	989	4,500	4,500	0
123	440 -	4151 - Station - Prof Service	4,000	4,609	5,000	5,000	0
124	440 -	4151 - Station - R&M	1,500	503	1,500	1,500	0
125	440 -	4151 - Station - Utilities	7,850	7,108	8,000	8,000	0
126	440 -	4151 - CUSI	6,782	6,782	8,259	8,188	(71)
127	440 -	4151 - Police Grants	0	0	0	0	0
128	440 -	4151 - Capital Transfer	25,200	25,200	20,000	12,228	(7,772)
129		TOTAL	517,438	508,616	528,311	558,510	30,199

		<u>Item</u>	<u>FY17 Budget</u>	<u>FY17 Actual</u>	<u>FY18 Budget</u>	<u>FY19 Budget</u>	<u>Change (FY18 to FY19)</u>
130	Fire Warden						
131	440 - 4300 -	Fire Warden	350	0	350	350	0
132		TOTAL	350	0	350	350	0
133	Hinesburg Fire & Rescue						
134	440 - 4500 -	Call Reimbursable	43,000	40,235	43,000	43,000	0
135	440 - 4500 -	Chief Pay	7,000	7,000	9,000	9,000	0
136	440 - 4500 -	Employee Benefits/FICA	3,825	3,614	3,978	3,978	0
137	440 - 4500 -	Hose & Fittings	1,500	2,636	1,000	1,000	0
138	440 - 4500 -	EMS PPE	4,000	8,695	4,000	4,000	0
139	440 - 4500 -	Fire Gear	10,000	12,420	15,000	15,000	0
140	440 - 4500 -	Fire Gear Maint.	2,800	606	1,000	1,000	0
141	440 - 4500 -	Rescue Equipment	2,750	4,659	1,500	1,500	0
142	440 - 4500 -	Res. Equip. Maint.	1,250	13	1,000	1,000	0
143	440 - 4500 -	Fire Fighting Foam	700	1,390	900	900	0
144	440 - 4500 -	Fire Dispatch Service	19,500	18,048	20,000	20,000	0
145	440 - 4500 -	EOP planning-payroll	2,500	2,478	0	0	0
146	440 - 4500 -	EOP pay benefits	0	190	0	0	0
147	440 - 4500 -	Comm. Equip.& Maint	5,000	7,180	5,000	5,000	0
148	440 - 4500 -	EOP planning-other	0	0	0	0	0
149	440 - 4500 -	Prevention Ed.	1,800	998	1,800	1,800	0
150	440 - 4500 -	Medical Supplies	10,000	12,050	10,000	10,000	0
151	440 - 4500 -	Oxygen Refill	800	177	400	400	0
152	440 - 4500 -	Postage	0	0	0	0	0
153	440 - 4500 -	Insurance	28,000	30,082	30,500	30,500	0
154	440 - 4500 -	Medical Expense	800	96	500	500	0
155	440 - 4500 -	Office Supplies	500	892	500	500	0
156	440 - 4500 -	Vehic. Maint.	12,000	3,653	9,000	9,000	0
157	440 - 4500 -	Station Repair	10,000	9,665	12,000	12,000	0
158	440 - 4500 -	Utilities	6,000	6,954	7,500	7,500	0
159	440 - 4500 -	Heating Fuel	4,000	1,382	2,500	2,500	0
160	440 - 4500 -	Vehicle Fuel	3,500	2,004	3,200	3,200	0
161	440 - 4500 -	Telephone	3,200	4,367	3,500	3,500	0
162	440 - 4500 -	Prof. Development	8,000	8,883	9,000	9,000	0
163	440 - 4500 -	Portable Defibrillator	0	0	0	1,900	1,900
163	440 - 4500 -	Capital Transfer	121,848	121,848	115,708	119,094	3,386
164		TOTAL	314,623	312,215	311,836	317,122	5,286

	Item	FY17 Budget	FY17 Actual	FY18 Budget	FY19 Budget	Change (FY18 to FY19)
165	Hinesburg Highway Department					
166	440 - 5100 - Highway Salaries	238,633	207,563	245,786	253,159	7,374
167	440 - 5100 - FICA	18,255	15,879	18,803	19,367	564
168	440 - 5100 - Supplies	1,750	1,380	2,000	2,000	0
169	440 - 5100 - Tools & Equipment	2,750	1,784	2,750	2,750	0
170	440 - 5100 - Ads Notices	100	189	100	100	0
171	440 - 5100 - Dues	300	0	300	300	0
172	440 - 5100 - CDL License	200	0	200	200	0
173	440 - 5100 - CDL Testing	50	0	50	50	0
174	440 - 5100 - P. Serv/Town Garage	1,000	1,563	1,000	4,000	3,000
175	440 - 5100 - Uniforms	6,000	5,257	5,000	5,000	0
176	Total Gen HWY	<u>269,039</u>	<u>233,614</u>	<u>275,988</u>	<u>286,926</u>	<u>10,938</u>
177	440 - 5110 - Highway Culverts	0	0	0	0	0
178	440 - 5110 - Crushing	0	0	0	0	0
179	440 - 5110 - Supplies&Equip	3,250	608	3,250	3,250	0
180	440 - 5110 - Dust Control	37,500	37,996	37,500	37,500	0
181	440 - 5110 - Blacktop	2,500	1,993	2,500	2,500	0
182	440 - 5110 - Striping	7,500	6,373	7,500	7,500	0
183	440 - 5110 - Guardrails	0	0	0	0	0
184	440 - 5110 - Reconstruction	0	0	0	0	0
185	440 - 5110 - Brush Cutting	4,500	1,485	4,500	4,500	0
186	440 - 5110 - Flood Control	0	0	0	0	0
187	440 - 5110 - Rental Equipment	4,000	254	4,000	4,000	0
188	440 - 5110 - Excavation Work	1,000	0	1,000	1,000	0
189	Total Summer HWY	<u>60,250</u>	<u>48,709</u>	<u>60,250</u>	<u>60,250</u>	<u>0</u>
190	440 - 5130 - Sign Supplies	2,000	695	2,000	2,000	0
191	440 - 5130 - Sign New	2,000	2,550	2,000	4,000	2,000
192	Total Signs	<u>4,000</u>	<u>3,245</u>	<u>4,000</u>	<u>6,000</u>	<u>2,000</u>
193	440 - 5140 - Supplies	1,000	0	1,000	1,000	0
194	440 - 5140 - Salt	59,500	53,574	60,000	60,000	0
195	440 - 5140 - Sand	20,000	17,437	20,000	20,000	0
196	Total Winter	<u>80,500</u>	<u>71,011</u>	<u>81,000</u>	<u>81,000</u>	<u>0</u>
197	440 - 5310 - Bldg Supplies	500	180	500	500	0
198	440 - 5310 - Bldg R&M	1,000	881	1,000	1,000	0
199	440 - 5310 - Bldg Utilities	12,000	9,085	12,000	12,000	0
200	440 - 5310 - Building Phone	2,600	2,347	2,600	2,600	0
201	Total Building	<u>16,100</u>	<u>12,493</u>	<u>16,100</u>	<u>16,100</u>	<u>0</u>
202	440 - 5330 - Vehicle Blades	12,000	10,517	16,000	16,000	0
203	440 - 5330 - Vehicle Supplies	7,000	2,029	7,000	7,000	0

		<u>Item</u>	<u>FY17 Budget</u>	<u>FY17 Actual</u>	<u>FY18 Budget</u>	<u>FY19 Budget</u>	<u>Change (FY18 to FY19)</u>
204	440 -	5330 - Vehicle R&M	30,000	20,548	30,000	30,000	0
205	440 -	5330 - Vehicle Fuel	48,000	34,378	48,000	48,000	0
206	440 -	5330 - Radios	0	0	0	0	0
207	440 -	5330 - Grants	0	0	0	0	0
208		Total Vehicle	97,000	67,472	101,000	101,000	0
209	440 -	5100 - Capital Transfer	326,260	326,260	380,471	450,965	70,494
210	440 -	5100 - Total Capital Transfer	326,260	326,260	380,471	450,965	70,494
211		TOTAL HWY	853,149	762,804	918,810	1,002,241	83,432
212		Town Hall Technology					
213	440 -	5360 - Computer Supplies	500	402	700	700	0
214	440 -	5360 - Copier Supplies	1,000	596	750	750	0
215	440 -	5360 - Computer Software	1,200	763	1,200	1,200	0
216	440 -	5360 - NEMRC Contract	2,200	1,989	2,200	2,100	(100)
217	440 -	5360 - NEMRC R&M	0	0	250	250	0
218	440 -	5360 - Computer Training	200	0	150	150	0
219	440 -	5360 - Computer R&M	5,000	4,300	5,000	5,000	0
220	440 -	5360 - Copier R&M	8,000	8,418	8,000	8,500	500
221	440 -	5360 - Website Maint.	5,000	5,351	5,300	5,300	0
222	440 -	5360 - Website Operations	0	0	0	0	0
223	440 -	5360 - Computer Hardware	7,200	6,779	5,000	11,750	6,750
224	440 -	5360 - Digital Projector	0	0	0	0	0
225	440 -	5360 - Postage	6,000	10,103	6,300	6,700	400
226	440 -	5360 - Phone/Fax/Internet	6,200	5,178	6,200	5,500	(700)
227	440 -	5360 - Capital Transfer	2,000	2,000	3,500	3,000	(500)
228		TOTAL	44,500	45,879	44,550	50,900	6,350
229		Landfill Closure					
230	440 -	5420 - Landfill Mowing	0	0	0	0	0
231		TOTAL	0	0	0	0	0

		<u>Item</u>	<u>FY17 Budget</u>	<u>FY17 Actual</u>	<u>FY18 Budget</u>	<u>FY19 Budget</u>	<u>Change (FY18 to FY19)</u>
232		Recreation					
233	440 -	5600 - Salary/Wages	32,787	32,932	33,502	36,507	3,005
234	440 -	5600 - FICA	2,508	2,520	2,563	2,793	230
235	440 -	5600 - Supplies	300	232	300	300	0
236	440 -	5600 - Postage	1,100	1,030	1,100	1,100	0
237	440 -	5600 - Professional Development	700	521	700	700	0
238	440 -	5600 - Printing & Ads	2,620	2,823	2,900	2,900	0
239	440 -	5600 - Rec Facility Maint	8,600	11,479	18,315	13,555	(4,760)
240	440 -	5600 - Sub Cont Maint	0	0	0	0	0
241	440 -	5600 - Youth Sports	5,000	8,842	5,200	6,500	1,300
242	440 -	5600 - Events&Perform	500	1,900	500	500	0
243	440 -	5600 - Artist Series	750	750	750	750	0
244	440 -	5600 - July 4th	2,500	7,867	2,650	2,935	285
245	440 -	5600 - Adult Programs	8,500	18,219	8,500	8,500	0
246	440 -	5600 - Youth Programs	24,000	39,406	24,000	24,000	0
247	440 -	5600 - Capital Transfer	5,000	5,000	5,000	5,000	0
248	440 -	5600 - Software	3,000	3,295	3,300	3,300	0
249		TOTAL	97,865	136,816	109,280	109,340	60
250		Conservation Commission					
251	440 -	5700 - Ed. Materials	200	175	200	200	0
252	440 -	5700 - Supplies	50	0	50	50	0
253	440 -	5700 - Lewis Creek Assoc.	550	550	550	550	0
254	440 -	5700 - Geprags Maintenance	1,500	727	1,800	1,800	0
255	440 -	5700 - Tree Planting	0	250	500	500	0
256	440 -	5700 - General Operations	600	249	200	200	0
257	440 -	5700 - Laplatte River	0	0	0	0	0
258	440 -	5700 - Support	0	0	0	0	0
259	440 -	5700 - Natural Resources	0	0	1,000	450	(550)
260	440 -	5700 - Town Forest	0	0	0	0	0
261	440 -	5700 - Lake Iroquois Assoc	5,000	5,000	0	5,000	5,000
262		TOTAL	7,900	6,951	4,300	8,750	4,450
263		Public Health					
264	440 -	6140 - Heating Fuel Assist	500	0	500	500	0
265	440 -	6140 - Public Health Misc	300	0	300	300	0
266	440 -	6140 - Health Off.	0	0	0	1000	1,000
267		TOTAL	800	0	800	1800	1,000

		<u>Item</u>	<u>FY17 Budget</u>	<u>FY17 Actual</u>	<u>FY18 Budget</u>	<u>FY19 Budget</u>	<u>Change (FY18 to FY19)</u>
268	Dog Control						
269	440 - 6150	Dog Control	2350	2227	2200	2200	0
270	Cemetery						
271	440 - 6820 -	Cemetery Contract	29,500	29,447	30,000	30,000	0
272	440 - 6820 -	Cemetery R & M	2,000	1,476	2,000	2,000	0
273		TOTAL	31,500	30,923	32,000	32,000	0
274	Debt Service						
275	440 - 9150 -	Interest Charge	1,250	196	750	0	(750)
276	440 - 9150 -	Town Hall	0	0	0	0	0
277	440 - 9150 -	2006 Fire Truck	10,000	10,000	0	0	0
278	440 - 9150 -	Police Station	76,000	74,989	76,000	76,000	0
279	440 - 9150 -	2001 Fire Truck	0	0	0	0	0
280	440 - 9150 -	Fire/Police/Lot 1	0	0	0	0	0
281	440 - 9150 -	Recreation Field	0	0	0	0	0
282	440 - 9150 -	Trackers	0	0	0	38,417	38,417
283	440 - 9150 -	PW Garage	0	0	0	203,235	203,235
284		TOTAL	87,250	85,185	76,750	317,652	240,902
285	County Tax						
286	440 - 9300 -	County Tax	27,313	24,983	28,132	28,976	844
287		TOTAL	27,313	24,983	28,132	28,976	844
288	Hinesburg Preservation Fund						
289	440 - 9500 -	Land Preservation	1,500	0	1,500	1,500	0
290		TOTAL	1,500	0	1,500	1,500	0
291	Retirement						
292	440 - 9700 -	Employee Retirement	50,000	50,791	51,422	55,382	3,960
293		TOTAL	50,000	50,791	51,422	55,382	3,960

		Item	FY17 Budget	FY17 Actual	FY18 Budget	FY19 Budget	Change (FY18 to FY19)
294		Health Insurance					
295	440 -	9705 - Health Insurance	139,597	109,146	132,207	144,634	12,427
296	440 -	9705 - Opt-Out	35,000	34,501	36,500	36,500	0
297	440 -	9705 - Opt-out FICA	2,678	2,639	2,792	2,792	0
298	440 -	9705 - Dental	15,000	11,077	15,174	15,174	0
299	440 -	9705 - Disability - Short Term	5,153	4,548	4,753	4,753	(0)
300	440 -	9705 - Disability - Long Term	4,929	4,404	4,755	4,755	0
301	440 -	9705 - Vision	1,894	1,586	1,760	1,907	148
302		TOTAL	<u>204,250</u>	<u>167,901</u>	<u>197,940</u>	<u>210,516</u>	<u>12,575</u>
303		Unemployment Insurance					
304	440 -	9300 - Unemployment	3,500	2,317	3,500	3,500	0
305		TOTAL	<u>3,500</u>	<u>2,317</u>	<u>3,500</u>	<u>3,500</u>	<u>0</u>
306		Insurance - PACIF					
307	440 -	9731 - Property&Liability	86,112	84,329	90,000	94,119	4,119
308	440 -	9731 - Workers Comp	84,663	102,740	85,000	102,740	17,740
309		TOTAL	<u>170,775</u>	<u>187,069</u>	<u>175,000</u>	<u>196,859</u>	<u>21,859</u>
310		Agency Funding					
311	440 -	9900 - Steps to End Dom.	2,350	2,350	2,400	2,350	(50)
312	440 -	9900 - CTR Indepnt Living	0	0	0	0	0
313	440 -	9900 - Comm. Res. Center	11,000	11,000	11,000	13,000	2,000
314	440 -	9900 - VT Nurse Assoc.	6,500	6,500	6,500	6,500	0
315	440 -	9900 - COTS	1,000	1,000	1,000	1,000	0
316	440 -	9900 - Agency on Aging	2,000	2,000	0	0	0
317	440 -	9900 - Vermont CARES	0	0	0	0	0
318	440 -	9900 - Howard Center	800	800	800	800	0
319	440 -	9900 - Chit Emr Food Shlf	0	0	0	0	0
320	440 -	9900 - Chit Com Action	1,200	1,200	1,000	1,000	0
321	440 -	9900 - Hinesburg Rides	1,750	1,750	1,750	1,800	50
322	440 -	9900 - VT Family Network	0	0	0	800	800
323	440 -	9900 - Hope Works	200	200	200	200	0
324	440 -	9900 - VT Red Cross	400	400	400	0	(400)
325	440 -	9900 - Prvt. Child Abuse VT	500	500	500	0	(500)
334	440 -	9900 - Hinesburg Meal Site	650	650	700	650	(50)
335	440 -	9900 - Lund	1,000	1,000	1,000	1,000	0
336		TOTAL	<u>29,350</u>	<u>29,350</u>	<u>27,250</u>	<u>29,100</u>	<u>1,850</u>

		<u>Item</u>	<u>FY17 Budget</u>	<u>FY17 Actual</u>	<u>FY18 Budget</u>	<u>FY19 Budget</u>	<u>Change (FY18 to FY19)</u>
337		Library					
338	440 -	9910 - Carpenter-Carse	210,500	210,500	216,815	216,815	0
339		TOTAL	210,500	210,500	216,815	216,815	0
340		GMT Funding					
341	440 -	9910 - Green Mountain Transit	40,896	40,896	42,091	43,322	1,231
342		TOTAL	40,896	40,896	42,091	43,322	1,231
343		Lake Iroquois Beach					0
344	440 -	9910 - Lake Iroq. Rec Dist.	600	600	2,000	2,000	0
345		TOTAL	600	600	2,000	2,000	0
346		TOTAL	3,372,541	3,293,029	3,419,307	3,855,040	435,733



Town of Hinesburg, VT - Proposed FY2019 General Fund Budget (Revenue)

Accounting Line	Item	FY17 Budget	FY17 Actual	FY18 Budget	FY19 Proposed	Change (FY18 to FY19)
Revenue						
1 Property Tax						
2 440 -	2000 - Property Tax	2,842,389	2,860,228	2,950,857	3,101,623	150,766
3 440 -	2000 - VT Gas	0	0	0	100,800	100,800
4 440 -	2000 - Delinquent Tax Int.	19,000	23,433	22,000	22,000	0
5	TOTAL	<u>2,861,389</u>	<u>2,883,662</u>	<u>2,972,857</u>	<u>3,224,423</u>	<u>251,566</u>
6 State Land Payments						
7 440 -	2032 - PILOT	6,400	6,872	6,400	6,600	200
8 440 -	2032 - Current Use	64,500	69,683	66,000	66,000	0
9 440 -	2032 - Act 60 Reappraisal	16,400	17,068	16,400	17,000	600
10 440 -	2032 - Act 60 Listing	1,900	2,008	1,900	2,000	100
11 440 -	2032 - Lister Education	0	0	0	0	0
12 440 -	2032 - Reappraisal	78,000	0	0	0	0
13	TOTAL	<u>167,200</u>	<u>95,631</u>	<u>90,700</u>	<u>91,600</u>	<u>900</u>
14 Liquor Licenses						
15 440 -	2101 - Licenses	900	1,065	1,000	1,100	100
16	TOTAL	<u>900</u>	<u>1,065</u>	<u>1,000</u>	<u>1,100</u>	<u>100</u>
17 Dog Fees						
18 440 -	2120 - Dog License Sales	2,700	3,739	3,250	3,500	250
19 440 -	2120 - Dog Fines & Charges	0	145	0	0	0
20	TOTAL	<u>2,700</u>	<u>3,884</u>	<u>3,250</u>	<u>3,500</u>	<u>250</u>
21 Zoning						
22 440 -	2121 - Building Permits	20,000	27,363	20,000	27,000	7,000
23 440 -	2121 - DRB Applications	12,500	4,935	14,000	5,000	(9,000)
24 440 -	2121 - Bianchi	2,500	2,900	2,500	3,000	500
25	TOTAL	<u>35,000</u>	<u>35,198</u>	<u>36,500</u>	<u>35,000</u>	<u>(1,500)</u>
26 Marriage Licenses						
27 440 -	2123 - Marriage / CU License	300	410	300	300	0
28 440 -	2123 - Marr/CU License State	0	0	0	0	0
29	TOTAL	<u>300</u>	<u>410</u>	<u>300</u>	<u>300</u>	<u>0</u>
30 State Highway Aid						
31 440 -	2232 - State Highway Aid	138,000	137,490	138,000	138,000	0
32	TOTAL	<u>138,000</u>	<u>137,490</u>	<u>138,000</u>	<u>138,000</u>	<u>0</u>

Accounting Line	Item	FY17 Budget	FY17 Actual	FY18 Budget	FY19 Proposed	Change (FY18 to FY19)
33	Facilities Income					
34	440 - Trackers	0	0	0	38,417	38,417
35	TOTAL	0	0	0	38,417	38,417
36	Recording Fees					
37	440 - Recording Fees	38,000	40,070	38,000	38,000	0
38	440 - Rec. Restoration Fees	4,500	4,530	4,500	4,500	0
39	TOTAL	42,500	44,600	42,500	42,500	0
40	Photocopy Income					
41	440 - Photocopy Income	6,000	5,689	6,000	6,000	0
42	TOTAL	6,000	5,689	6,000	6,000	0
43	Misc. Clerk Fees					
44	440 - Misc. Clerks Fees	1,000	1,342	1,000	1,000	0
45	TOTAL	1,000	1,342	1,000	1,000	0
46	St George Contract					
47	440 - St. George - Fire Aid	28,000	29,500	28,000	28,000	0
48	TOTAL	28,000	29,500	28,000	28,000	0
49	Town Forest					
50	440 - Town Forest	0	0	0	0	0
51	TOTAL	0	0	0	0	0
52	Police Fines, Contracts, Enforcement Rev.					
53	440 - Police Reimbursement	1,000	1,044	1,000	1,000	0
54	440 - Overweight Truck Fines	0	0	10,000	10,000	0
55	440 - Judicial Fines	20,000	30,642	20,000	20,000	0
56	440 - Special Detail	0	0	2,500	2,500	0
57	440 - St. George Traffic Control	3,000	0	3,000	3,000	0
58	440 - Impact Fee	0	0	0	23,000	23,000
59	TOTAL	24,000	31,686	36,500	59,500	23,000

Accounting Line	Item	FY17 Budget	FY17 Actual	FY18 Budget	FY19 Proposed	Change (FY18 to FY19)
60 Recreation						
61 440 -	2600 - Fees & Registration	62,000	86,280	62,000	65,000	3,000
62 440 -	2600 - Other Rec Income	1,000	1,500	1,000	1,000	0
63 440 -	2600 - Rental Town Hall	1,000	575	1,000	500	(500)
64	TOTAL	64,000	88,355	64,000	66,500	2,500
65 Interest Income/Investment						
66 440 -	2931 - Interest Investments	2,200	2,997	2,200	2,200	0
67	TOTAL	2,200	2,997	2,200	2,200	0
68 Cemetery Reimburse						
69 440 -	2932 - Cemetery Reimburse	1,000	4,772	1,000	1,500	500
70	TOTAL	1,000	4,772	1,000	1,500	500
71 Police Grant						
72 440 -	2935 - Police Grants	0	0	0	0	0
73	TOTAL	0	0	0	0	0
74 Misc. Income						
75 440 -	2990 - Misc. Income	0	0	0	0	0
76	TOTAL	0	0	0	0	0
77 Applied Fund Balance						
78 440 -	2990 - Applied Fund Balance	0	0	0	120,000	120,000
79	TOTAL	0	0	0	120,000	120,000
80	Total General Fund	3,374,190	3,366,280	3,423,807	3,859,540	435,733

Major Increases and Decreases FY19 Proposed (as adopted by the Selectboard, 01/29/18) <i>Amounts all greater than \$5,000</i>			
<u>Increases</u>	<u>\$ Amount</u>	<u>Line #</u>	<u>Detail</u>
Assessor - Professional Services	\$14,759	82	Increase in NEMRC time due to removal of assessor salary
Buildings & Facilities - Professional Svcs.	\$5,000	92	Increased to reflect Town Hall cleaning contract and wood floor refinishing planned for FY19
Police - Salaries	\$26,235	105	Departmental attempt to get pay rates competitive with similar departments in Chittenden County for staff retention
Highway - Salaries	\$7,374.00	166	Reflects 3% wage increase per Union Contract
Highway - Capital Transfer	\$40,494.00	210	Reflects first payment on lease purchases for dump truck, loader and one-ton as well as paving
Technology - Computer Hardware	\$6,750.00	245	Cost of two new computers and portion of server replacement
CC - Lake Iroquois Association	\$5,000.00	261	Normal annual allocation - removed last year as it was combined with milfoil mitigation amount that was voted on
Debt Service - Solar Trackers	\$38,417.00	280	FY19 principle and interest payment on bond
Debt Service - New Highway Garage	\$203,235.00	281	FY19 principle and interest payment on bond
Health Insurance	\$12,427.00	296	Health Insurance premium increase
Insurance - PACIF - Worker's Comp	\$17,740.00	308	Worker's Comp Insurance increase due to high experience mod from past injuries - expected to decrease in FY20
TOTAL	\$313,697.00		
<u>Decreases</u>	<u>\$ Amount</u>	<u>Line #</u>	<u>Detail</u>
Assessor - Salary	\$13,000.00	75	Reduced Assessor salary line to reflect removal of that position. Carried \$2,000 for transition purposes.
Police - Capital Transfer	\$7,772.00	128	Reduced due to utilizing \$15,000 in capital reserves toward first payment on cruisers
TOTAL	\$20,772.00		

Town of Hinesburg CIP - FY19 Expenditure Summary

For Town Meeting 2018 (based FY19 budget as adopted by the Selectboard, 01/29/2018)

See CIP detail and narrative. Capital reserves refer to amount as adopted by Selectboard, as of 06/30/17.

Project/Equipment	Department	Description	FY19 GF Transfer	Capital Reserves	Impact Fee Rev.	Grant Funds	FY19 CIP
Paving	Highway	Shelburne Falls Road (target = 2.3 miles)	\$250,000.00	\$0.00	\$0.00	\$0.00	\$250,000.00
Gravel Road Projects	Highway	Regular gravel road work	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00
Culvert replacement	Highway	Regular culvert work, + savings toward grant match	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00
2014 Mack (Dump)	Highway	Payment for replacement (annual through FY20)	\$34,950.20	\$0.00	\$0.00	\$0.00	\$34,950.20
2016 Freightliner (Dump)	Highway	Payment for replacement (annual through FY21)	\$34,465.86	\$0.00	\$0.00	\$0.00	\$34,465.86
2018 Freightliner (Dump)	Highway	Payment for replacement (annual through FY23)	\$29,768.57	\$0.00	\$0.00	\$0.00	\$29,768.57
One-ton Pickup	Highway	Payment for replacement (annual through FY23)	\$9,855.55	\$5,000.00	\$0.00	\$0.00	\$14,855.55
Loader	Highway	Payment for replacement (annual through FY23)	\$31,924.38	\$0.00	\$0.00	\$0.00	\$31,924.38
Tanker	Highway	Savings towards replacement	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00
Vehicle 3 (Interceptor)	Police	Payment for replacement (annual through FY21)	\$6,114.13	\$7,500.00	\$0.00	\$0.00	\$13,614.13
Vehicle 4 (Tahoe)	Police	Payment for replacement (annual through FY21)	\$6,114.13	\$7,500.00	\$0.00	\$0.00	\$13,614.13
Rescue Equipment	Fire	Savings towards replacement	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Rescue/Pumper	Fire	Payment for replacement (annual through FY21)	\$97,957.97	\$0.00	\$0.00	\$0.00	\$97,957.97
SCBA Units	Fire	Payment for replacement (annual through FY23)	\$16,135.68	\$0.00	\$0.00	\$0.00	\$16,135.68
Sidewalk Construction	B&F	Reserves for future sidewalk projects, grant match	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00
Tree Planting & Maintenance	B&F	Savings towards future tree planting and replacement	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Town Hall Upgrades	B&F	Reserves for future upgrades to Town Hall	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00
Utilities Pick-up (GF share)	B&F	Payment for replacement (annual through FY23)	\$2,957.87	\$0.00	\$0.00	\$0.00	\$2,957.87
Bissonette Fields**	Recreation	Savings towards facilities completion	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Stormwater	Administrator	Savings towards planning, infrastructure	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00
Town Website Upgrade	Technology	Savings towards new website	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00
Town Server	Technology	Saving for replacement of server	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FY19 TOTAL			\$601,744.34	\$20,000.00	\$0.00	\$0.00	\$621,744.34

CIP Totals for Remaining Fiscal Years (totals for planning purposes only; actual proposed funding adjusted annually)			
FY20	FY21	FY22	FY23
\$649,554.37	\$636,500.99	\$604,495.98	\$603,947.30

To see the CIP detail, narrative, and other supporting documents, please visit www.hinesburg.org; or contact the Town Administrator's office rmarsshall@hinesburg.org; 482-2281, ext. 221).

**Does not include funds spent to date, pipeline funds, or outside funding sources (donations, etc.)

FY19 CIP	FY19 GF Transfer	Department/Area
\$455,964.56	\$450,964.56	Highway
\$27,228.26	\$12,228.26	Police
\$119,093.65	\$119,093.65	Fire
\$8,957.87	\$8,957.87	Buildings & Facilities
\$5,000.00	\$5,000.00	Recreation
\$3,000.00	\$3,000.00	Technology
\$0.00	\$0.00	Planning and Zoning
\$2,500.00	\$2,500.00	Stormwater
\$621,744.34	\$601,744.34	TOTALS

CARPENTER-CARSE LIBRARY

		Actual	Approved	Proposed	% Change
Cash Expenses		FY2017	FY2018	FY2019	
1 5070 - Books & Materials - Adult	\$ 14,186.18	\$ 11,200.00	\$ 13,000.00	\$ 1,800.00	16%
2 5071 - Books & Materials - Youth	\$ 7,097.50	\$ 6,300.00	\$ 6,500.00	\$ 200.00	3%
3 5075 - Bank Service Charges	\$ 65.00	\$ 60.00	\$ -	\$ (60.00)	-100%
4 5080 - Administrative	\$ 2,286.55	\$ 950.00	\$ 1,200.00	\$ 250.00	26%
5 5320 - Legal & Accounting	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ -	0%
6 6560 - Payroll Expenses	\$ 1,435.53	\$ 1,500.00	\$ 1,500.00	\$ -	0%
7 5085 - Computer Expenses	\$ 3,573.76	\$ 4,000.00	\$ 4,000.00	\$ -	0%
8 5090 - VCF Investment Fees	\$ 1,172.01	\$ 1,250.00	\$ 1,200.00	\$ 1,200.00	100%
9 5120 - Copier	\$ 1,057.22	\$ 1,250.00	\$ 1,250.00	\$ -	0%
10 5220 - Electricity	\$ 4,614.09	\$ 4,100.00	\$ 5,200.00	\$ 1,100.00	27%
11 5221 - Employee Benefits	\$ 1,078.76	\$ 7,500.00	\$ 7,500.00	\$ -	0%
12 5225 - Fuel Oil (Nat. Gas)	\$ 1,223.20	\$ 1,500.00	\$ 1,800.00	\$ 300.00	20%
13 5291 - Insurance	\$ 4,682.00	\$ 4,600.00	\$ 4,800.00	\$ 200.00	4%
14 5325 - Mileage	\$ 79.98	\$ 250.00	\$ 450.00	\$ 200.00	80%
15 5400 - Library Supplies	\$ 2,674.68	\$ 3,000.00	\$ 3,800.00	\$ 800.00	27%
16 5425 - Furniture & Equipment	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -	0%
17 5540 - Postage	\$ 2,087.91	\$ 2,000.00	\$ 2,000.00	\$ -	0%
18 5550 - Programs Adult	\$ 2,131.81	\$ 2,700.00	\$ 2,700.00	\$ -	0%
19 5555 - Programs Youth	\$ 3,635.93	\$ 2,700.00	\$ 2,700.00	\$ -	0%
20 5570 - Repairs & Maintenance	\$ 3,234.74	\$ 3,500.00	\$ 4,200.00	\$ 700.00	20%
21 5860 - Taxes - Payroll	\$ 12,954.72	\$ 14,300.00	\$ 15,800.00	\$ 1,500.00	10%
22 5900 - Telephone	\$ 2,058.03	\$ 2,000.00	\$ 2,000.00	\$ -	0%
23 5980 - Wages & Salaries	\$ 146,966.41	\$ 163,384.00	\$ 173,000.00	\$ 9,616.00	6%
24 5985 - Water & Sewer	\$ 1,499.02	\$ 1,600.00	\$ 1,950.00	\$ 350.00	22%
25 Professional Development			\$ 1,500.00		100%
26 Total Cash Expenses	\$ 221,895.03	\$ 241,494.00	\$ 261,150.00	\$ 19,656.00	8%
27 Depreciation	\$ 14,521.04	\$ 14,521.04	\$ 14,521.04	\$ -	0%
28 Cash Expenses plus Depreciation	\$ 236,416.07	\$ 256,015.04	\$ 275,671.04	\$ 19,656.00	8%

Budget Notes:

The library's hours of operation will grow from 38 hrs. per week in FY18 to 46 hrs. per week in FY19. A 21% increase.

		Actual	Approved	Proposed	% Change
Income		FY017	FY2018	FY2019	
1 3010 - Books, Copier, Etc.	\$ 4,978.92	\$ 4,000.00	\$ 6,000.00	\$ 2,000.00	50%
2 3040 - Town of Hinesburg	\$ 210,500.00	\$ 216,815.00	\$ 216,815.00	\$ -	0%
3 3045 - Town of St. George	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -	0%
4 3060 - Donations	\$ 18,610.92	\$ 6,400.00	\$ 8,000.00	\$ 1,600.00	25%
5 3070 - Grant Income	\$ 522.50	\$ 1,774.00	\$ 2,000.00	\$ 226.00	13%
6 3075 - Friends of the Library	\$ -	\$ -	\$ -	\$ -	0%
7 6010 - Interest Income	\$ 136.16	\$ 5.00	\$ -	\$ (5.00)	-100%
8 6012 - Dividend Income	\$ 796.37	\$ -	\$ -	\$ -	0%
9 6013 - Gain on Stock Sale	\$ 3,484.36	\$ -	\$ -	\$ -	0%
10 6014 - VCF Distribution	\$ 6,071.00	\$ 7,500.00	\$ 7,500.00	\$ -	0%
11 6015 - Rental Income	\$ 10,000.00	\$ 10,000.00	\$ 11,000.00	\$ 1,000.00	10%
12 6025 - Other Income	\$ 1,065.96	\$ -	\$ -	\$ -	0%
13 Total	\$ 256,166.19	\$ 247,494.00	\$ 252,315.00	\$ 4,821.00	2%
14					
15 Total Cash Expenses	\$ 221,895.03	\$ 241,494.00	\$ 261,150.00	\$ 19,656.00	8%
16 Add. to Def. Maint. Reserve	\$ 9,000.00	\$ 6,000.00	\$ 6,000.00	\$ -	0%
17 Total Cash Expense + Def. Maint.	\$ 230,895.03	\$ 247,494.00	\$ 267,150.00	\$ 19,656.00	8%
18 Minus Town of Hinesburg	\$ (210,500.00)	\$ (216,815.00)	\$ (216,815.00)	\$ -	0%
19 From Library Ops. & Reserve	\$ 45,666.19	\$ 30,679.00	\$ 50,335.00	\$ 19,656.00	64%
20					
21 Income from Operations	\$ 45,666.19	\$ 30,679.00	\$ 35,500.00	\$ 4,821.00	16%
22 Use of Cash Reserves			\$ 14,835.00	\$ 14,835.00	100%
23 Total Library Contribution			\$ 50,335.00		

TOWN OF HINESBURG, VERMONT
BALANCE SHEET - GOVERNMENTAL FUNDS

EXHIBIT C

JUNE 30, 2017

	Major Funds		Non-Major Funds	
	General	VCDP	Special Revenue	
	Fund	Fund	Funds	Totals
ASSETS				
Cash and cash equivalents, unrestricted	\$ 1,314,993	\$ 0	\$ 0	\$ 1,314,993
Cash, restricted	0	144,565	101,645	246,210
Investments, restricted	0	0	50,435	50,435
Receivables:				
Delinquent taxes	103,809	0	0	103,809
Delinquent tax interest	14,782	0	0	14,782
State of Vermont	19,664	0	0	19,664
Other	26,555	0	0	26,555
Note receivable	394,662	1,485,260	0	1,879,922
Prepaid expenses	83,765	0	0	83,765
Due from other funds	15,275	0	9,900	25,175
Total assets	<u>\$ 1,973,505</u>	<u>\$ 1,629,825</u>	<u>\$ 161,980</u>	<u>\$ 3,765,310</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES				
LIABILITIES				
Accounts payable	\$ 123,489	\$ 36,804	\$ 0	\$ 160,293
Accrued and withheld payroll deductions	12,536	0	0	12,536
Taxes collected in advance	23,710	0	0	23,710
Unearned grant revenue - town forest	375	0	0	375
Unearned grant revenue - police	1,561	0	0	1,561
Unearned grant revenue - other	23,403	0	0	23,403
Due to other funds		1,000	4,772	5,772
Total liabilities	<u>185,074</u>	<u>37,804</u>	<u>4,772</u>	<u>227,650</u>
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenue - taxes	74,000	0	0	74,000
Unavailable revenue - community development	394,662	1,485,260	0	1,879,922
Total deferred inflows of resources	<u>468,662</u>	<u>1,485,260</u>	<u>0</u>	<u>1,953,922</u>
FUND BALANCES				
Fund balances				
Nonspendable - prepaids	83,765	0	0	83,765
Restricted	108,858	106,761	157,208	372,827
Assigned	603,518	0	0	603,518
Unassigned	523,628	0	0	523,628
Total fund balances	<u>1,319,769</u>	<u>106,761</u>	<u>157,208</u>	<u>1,583,738</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 1,973,505</u>	<u>\$ 1,629,825</u>	<u>\$ 161,980</u>	<u>\$ 3,765,310</u>

See Notes to Financial Statements

TOWN OF HINESBURG, VERMONT
STATEMENT OF NET POSITION
PROPRIETARY FUND
JUNE 30, 2017

EXHIBIT H

	<u>Water and Sewer</u>
ASSETS	
Current assets:	
Cash and cash equivalents	\$ 197,552
Accounts receivable:	
Water/sewer and other fees	279,455
Other	19,097
Prepaid expenses	11,041
Total current assets	<u>507,145</u>
Noncurrent assets:	
Capital assets	
Land	341,619
Construction in progress	0
Buildings	687,443
Equipment and vehicles	919,800
Improvements	6,126,679
Accumulated depreciation	<u>(2,440,559)</u>
Total noncurrent assets	<u>5,634,982</u>
Total assets	6,142,127
DEFERRED OUTFLOWS OF RESOURCES	
Pension related	<u>54,100</u>
Total assets plus deferred outflows of resources	<u>6,196,227</u>
LIABILITIES	
Current liabilities:	
Accounts payable	12,409
Accrued interest	3,613
Due to other funds	64,481
Net pension liability	81,717
Accrued compensated absences	5,393
Bonds, note, and leases payable due within one year	<u>164,800</u>
Total current liabilities	<u>332,413</u>
Noncurrent liabilities:	
Bonds, note, and leases payable due after one year	<u>2,289,188</u>
Total liabilities	<u>2,621,601</u>
DEFERRED INFLOWS OF RESOURCES	
Pension related	<u>3,613</u>
Total liabilities and deferred inflows of resources	<u>2,625,214</u>
NET POSITION	
Invested in capital assets, net of related debt	3,180,994
Unrestricted	<u>390,019</u>
Total net position	<u>\$ 3,571,013</u>

See Notes to Financial Statements

TOWN OF HINESBURG, VERMONT
STATEMENT OF FIDUCIARY NET POSITION
FIDUCIARY FUNDS

EXHIBIT K

JUNE 30, 2017

	Private Purpose Trusts		Total
	Peck Estate	Eddy Family Recreation	Trust Funds
ASSETS			
Cash	\$ 25,062	\$ 0	\$ 25,062
Investments	964,041	0	964,041
Due from other funds	0	45,078	45,078
Total assets	989,103	45,078	1,034,181
NET POSITION			
Held in trust for others	<u>\$ 989,103</u>	<u>\$ 45,078</u>	<u>\$ 1,034,181</u>

See Notes to Financial Statements

TOWN OF HINESBURG, VERMONT
 COMBINING AND INDIVIDUAL FUND BALANCE SHEETS
 ALL NON MAJOR GOVERNMENTAL FUNDS
 JUNE 30, 2017

SCHEDULE 1

	<u>Special Revenue Funds</u>		<u>Total</u>
	<u>Cemetery Fund</u>	<u>Impact Fee Fund</u>	<u>Special Revenue Funds</u>
ASSETS			
Cash, restricted	\$ 11,747	\$ 89,898	\$ 101,645
Investments, restricted	50,435	0	50,435
Due from General Fund	0	9,900	9,900
	<u>0</u>	<u>9,900</u>	<u>9,900</u>
Total assets	<u>\$ 62,182</u>	<u>\$ 99,798</u>	<u>\$ 161,980</u>
LIABILITIES			
Liabilities:			
Due to General Fund	\$ 4,772	\$ 0	\$ 4,772
FUND BALANCES			
Restricted for specific purposes	<u>57,410</u>	<u>99,798</u>	<u>157,208</u>
Total liabilities and fund balances	<u>\$ 62,182</u>	<u>\$ 99,798</u>	<u>\$ 161,980</u>

See Notes to Financial Statements

NOTE 6 – ACCOUNTS RECEIVABLE – GENERAL FUND

Accounts receivable in the Governmental Funds consists of:

Delinquent taxes and interest		\$ 118,591
State of Vt. - Village North	10,704	
State of Vt. - other	<u>8,960</u>	
Total due from State of Vt.		19,664
VT Gas		10,000
Other grants and fees		<u>16,555</u>
Total		<u><u>\$ 164,810</u></u>

NOTE 7 - LONG-TERM LIABILITIES

Notes, bonds and leases payable of the various funds consist of the following:

<u>Governmental Activities</u>	<u>Total</u>	<u>Due within one year</u>
Capital Lease Payable - First Niagara Leasing, interest at 3.42%, maturing July 15, 2020, payments of \$35,395 including interest due annually.	\$ 130,263	\$ 30,943
Note Payable - Merchants Bank, interest at 1.78%, annual payments of \$32,175 plus interest, maturing August, 2020.	128,700	32,175
Capital Lease Payable - First Niagara Leasing, interest at 2.59%, maturing July 15, 2020, payments of \$98,429 including interest due annually.	369,181	88,741
Capital Lease Payable - Kansas State Bank, interest at 5.39%, maturing September 15, 2017, payments of \$22,993 including interest due annually.	21,816	21,817
Bond - Vermont Municipal Bond Bank, interest from 0.444% - 4.954%, maturing November, 2043, payments of \$35,173 plus interest due annually.	949,680	35,173
Capital Lease Payable - First Niagara Leasing, interest at 2.94%, maturing July 1, 2017, payments of \$60,870 including interest due annually.	56,808	56,809
State of Vermont - Vermont Community Development Program, 0% interest, maturing January, 2022, payments due as it is repaid from VT Smoke & Cure.	170,130	35,149
Note Payable - Clean Water State Revolving Loan, 2% interest, maturing December 2033, payments of \$27,614 including interest due annually.	394,662	19,721
Total bonds, notes and leases payable	<u>2,221,240</u>	<u>320,528</u>
State of Vermont - Vermont Community Development Program, 0% interest, maturing July, 2045, no payments due until it is repaid from Kelly Field.	470,000	0
State of Vermont - Vermont Community Development Program, 0% interest, maturing November, 2047, no payments due until it is repaid from Green St	675,000	0
Total due to State of Vermont over one year	<u>1,145,000</u>	<u>0</u>
Accrued compensated absences	<u>119,755</u>	<u>0</u>
Total governmental activities	<u><u>\$ 3,485,995</u></u>	<u><u>\$ 320,528</u></u>

NOTE 7 – LONG-TERM LIABILITIES (Continued)

Business-type Activities

Bond Payable - Vermont Municipal Bond Bank, interest between 4.0% and 6.2%, maturing December 1, 2026, principal payments of \$70,000 due on December 1, interest due June 1 and December 1.	\$ 700,000	\$ 70,000
Bond Payable - Vermont Revolving Loan Fund, interest at 1%, admin fee at 2%, maturing February 2034, annual payments of \$100,824 beginning June, 2018, total available \$1,500,000.	1,117,836	55,824
Bond Payable - Vermont Municipal Bond Bank, \$125,111 at 0% interest, with a 2% admin fee, maturing July 1, 2031, annual payments of \$1,833 including interest. A principal payment of \$95,134 was made in January, 2010 utilizing Federal ARRA funds.	23,557	1,362
Capital Lease Payable - Municipal Leasing Company, interest at 3.69%, maturing June 15, 2017, payments of \$12,459 including interest due annually	0	
Bond Payable - Vermont Municipal Bond Bank, \$776,608 at 0% interest with a 2% admin. fee, maturing July 1, 2031, annual payments of \$47,495 including interest. This loan totalled \$1,553,216 and 50% was forgiven at the completion of the project through an ARRA loan subsidy.	610,272	35,289
Capital Lease Payable - First Niagara Leasing, interest at 2.94%, maturing July 1, 2017, payments of \$2,184 including interest due annually.	2,323	2,323
Total business activities bonds and leases payable	2,453,988	164,798
Accrued compensated absences	5,393	0
Total business activities	<u>\$ 2,459,381</u>	<u>\$ 164,798</u>

During the fiscal year ended June 30, 2017, the following changes occurred in long-term liabilities:

	Total	Governmental Activities	Business-type Activities
Long-term liabilities at July 1, 2016	\$ 5,713,534	\$ 3,171,218	\$ 2,542,316
Increase in accrued vacation payable	12,575	12,575	0
Decrease in accrued vacation payable	0	0	0
Bond and note proceeds	1,012,018	675,000	337,018
Bonds, notes and leases payments	(792,751)	(372,798)	(419,953)
Long-term liabilities at June 30, 2017	5,945,376	3,485,995	2,459,381
Due within one year	485,326	320,528	164,798
Due after one year	<u>\$ 5,460,050</u>	<u>\$ 3,165,467</u>	<u>\$ 2,294,583</u>

NOTE 7 – LONG-TERM LIABILITIES (Continued)

As of June 30, 2017, the maturities of the bonds, notes, and leases payable are as follows:

	Governmental Funds			Water and Sewer Fund		
	Principal	Interest and admin. fee	Total	Principal	Interest and admin. fee	Total
June 30, 2018	\$ 320,528	\$ 68,000	\$ 388,528	\$ 164,798	\$ 52,500	\$ 217,298
June 30, 2019	246,000	59,600	305,600	164,600	82,400	247,000
June 30, 2020	250,300	54,000	304,300	164,900	76,400	241,300
June 30, 2021	254,600	48,000	302,600	167,400	70,400	237,800
June 30, 2022	83,900	42,000	125,900	170,000	41,900	211,900
2023-2027	289,200	183,400	472,600	890,000	193,800	1,083,800
2028-2032	301,000	135,200	436,200	685,100	137,800	822,900
2033-2037	229,500	83,400	312,900	174,812	26,600	201,412
2038-2042	175,900	39,100	215,000	0	0	0
2043-2044	70,300	2,485	72,785	0	0	0
Total	<u>\$ 2,221,228</u>	<u>\$ 715,185</u>	<u>\$2,936,413</u>	<u>\$2,581,610</u>	<u>\$ 681,800</u>	<u>\$ 3,263,410</u>

NOTE 8 - ACCRUED COMPENSATED ABSENCES

The Town's policy is to permit employees to accumulate earned but unused combined time off pay benefits. The maximum that can be accumulated for combined time off is 1.5 times each employee's yearly earned amount. Fifty percent of the amount earned over the maximum can be carried over for an extended sick bank. Upon termination, employees will be paid the accumulated total of combined time off and extended sick bank. The long-term liability on June 30, 2017 was \$119,755 for governmental activities and \$5,393 for business-type activities and is reflected on the Government-wide Statement of Net Position. During fiscal year 2017, this balance increased by \$12,575 for governmental activities and was unchanged for business-type activities.

NOTE 9 - UNAVAILABLE REVENUE / UNEARNED GRANTS

Unavailable revenue in the General Fund consists of delinquent taxes not collected within sixty (60) days after the fiscal year end as these would not be available to liquidate current liabilities. Additionally, it includes community development loan receivables which will not be repaid within six months of year end.

Unearned revenue in the General Fund is made up of unspent police grant, town forest grant, and other smaller grants.

DELINQUENT TAX POLICY AND DELINQUENT TAXES

1. Tax payments are due annually on November 15th. Taxes are considered delinquent the day following the tax due date. Interest will be added at a rate of 1% per month or portion thereof for the first 3 months and 1 1/2 % per month or portion thereof thereafter, on the unpaid principal. When partial payments are received, interest must be credited first, and the remainder applied to the principal.
2. Each month a notice will be sent to each delinquent taxpayer, which will reflect additional charges (interest) as well as payments. Interest will roll on the 15th of the month, meaning that payments should be received PRIOR to the 15th in order to avoid the additional interest charges.
3. Mortgage and lien holders will be notified of delinquent taxes within 60 days after the first notice of delinquency has been sent.
4. Payment arrangements, which fully pay the taxes by July 1, are required. Failure to make arrangements or to abide by them will require the Collector to begin the following actions to sell as much of the property as is necessary to pay the tax, costs and fees:
 - a. The Collector will notify the taxpayer of the Tax Sale decision, the date by which full payment must be received, and the costs to expect once the Sale process has begun.
 - b. The collector will notify all mortgage and lien holders.
 - c. Once the deadline date has expired, and full payment has not been received, the Collector will proceed with the Tax Sale according to the procedures specified in 32 V.S.A. Section 5252.
 - d. Cost of preparing and conducting the sale, including legal fees up to a maximum of 15 % of the amount of the delinquent tax, will be charged to the delinquent taxpayer.

Delinquent Taxes as of November 30, 2017

Year	Original	Outstanding	#of Delinquencies
2004- 2012		\$2424.07	1
2013	\$265,64	\$ 345.40	2
2014	\$353,42	\$1025.01	7
2015	\$301,71	\$3932.97	15
2016	\$347,29	\$20,500	35



TOWN MEETING MINUTES

TOWN OF HINESBURG, VERMONT

MARCH 7, 2017

The meeting was called to order at 7 p.m. Moderator Frank Twarog reviewed the rules for the meeting and then asked for a motion to allow non-residents to speak so that Town Administrator Trevor Lashua could answer questions if needed. Moved and seconded and carried on a voice vote. Twarog then suggested that he was going to change the order and discuss Article 2 after Article 3.

Mike Bissonette then stood to recognize Bud Allen for his 24 years of service to the town as Town Agent and Grand Juror; Brad Wainer for 50 years of service to the fire department; and recognized the fire department for 75 years of serving the town. There was sustained applause from the members of the audience.

Article 3: *To hear the reports of the officers of the Town of Hinesburg and take action thereon.* There was a motion and a second for Article 3. As there was no budget presentation, the floor was opened for discussion. Nancy Baker asked what the status of the Black Rock development was and Trevor responded that they had appealed the DRBs denial of their permit and it was now before the environmental court. Jon Trefry wanted to point out that the Conservation Commission had played an important role in getting a much larger settlement from Vermont Gas for the town and also that they were not the ones protesting the pipeline. John Kiedaisch then inquired as to the status of Hannaford and its wetlands permit. Someone responded that it was found to not be a Class I or II wetland and therefore didn't need a wetlands permit. Matt Probasco who works for the State of Vermont stated that they only need a stormwater permit and they have not yet obtained that. Lenore Budd then pointed out that the report regarding the Bissonette Field project omitted any mention of the increased maintenance costs that would happen after the fields were in use and that was shown as a \$9715.00 increase in the facilities maintenance line #. There was a response that the increase would be only about \$5,000 to \$6,000 and that it is reflected in the increase in the recreation budget. The report of the Selectboard was then accepted as printed by voice vote.

Article 2: *Shall general obligation bonds or notes of the Town of Hinesburg, in an amount not to exceed Three Million One Hundred Thousand Dollars (\$3,100,000), subject to reduction from available state and federal construction grants-in-aid and other financial assistance, be issued for the purpose of construction a highway garage, such improvements estimated to cost Three Million One Hundred Thousand Dollars (\$3,100,000)?* Moderator Twarog opened the floor up for discussion for informational purposes. Norm Smith asked what the total debt load of the town was at the moment? No one could answer the question based on what was in the town report and several people felt that that was unacceptable. How were they to make an informed decision regarding the garage without that information? Eventually it was ascertained that the general fund debt load is \$2,496,288 and the water and sewer enterprise fund debt load is

\$2,542,316. After a series of questions, Ruth Ayer suggested to end the discussion and Twarog moved on to Article 4.

Article 4: *Shall the Town approve a General Government budget of \$1,416,285 with the estimated sum of \$1,150,285 appropriated from property taxes to defray the general government expenses of the Town?* The article was moved and seconded and approved on a voice vote with no questions.

Article 5: *Shall the Town approve a Highway Department budget of \$918,810 with the estimated sum of \$780,810 appropriated from property taxes to defray the highway expenditures of the Town?* Moved and seconded. Steve Cote asked a question about dust control and salt. He felt that the town should make every effort to reduce our salt use and save our rivers and streams. Carl Bohlen asked about the increase in the capital transfer for the highway department. Trevor responded that it was for paving and that we were anticipating paving additional mileage this year. When there were no additional questions, the article passed on a voice vote.

Article 6: *Shall the Town approve the Hinesburg Community Police Department budget of \$528,311 with the estimated sum of \$491,811 appropriated from property taxes to defray the police expenditures of the Town?* Moved and seconded. Carl Bohlen asked how many FTEs there are in the police department. Chief Koss responded that there were 6 with 5 full time officers and one more equivalent made up of part-timers. Ruth Ayer asked about dispatch services and Koss responded that it isn't always easy to predict how much dispatch costs will be as it is a per call charge. He outlined how much it is per call and suggested people call the station rather than dispatch for non-emergency situations which generated some laughter. Bob Thiefels asked about the officer who has been on administrative leave and wondered how long it has been and how much it has cost. Trevor Lashua responded that it has been about 9 or 10 months and that it is costing his weekly salary. He explained that it took a long time for the State to decide if they were going to press charges and for our insurer to settle the case with the victim. Deb Light wondered why we are still paying the officer if the case is settled. Lashua said that we are conducting a review and hope to have things resolved in the near future. Sharon Lee Trefry then stood to thank Chief Koss for the work they do and she then asked about what the CUSI cost was based on? Koss responded that it is based on population. Article 6 passed on a voice vote.

Article 7: *Shall the Town approve the Hinesburg Fire Department budget of \$311,836 with the estimated sum of \$238,836 appropriated from property taxes to defray the fire expenditures of the Town?* Moved and seconded. Will Patten wondered if someone could explain what the relationship of the fire department is to the town? Phil Pouech responded that it isn't always clear. Town Clerk Missy Ross responded that all of the fire department funds appropriated from the Town are run through the Town's accounting system and are audited. Bill Schubart asked how much money the fire department raises by itself and no one supplied the answer. The article passed on a voice vote.

ARTICLE 8: *Shall the Town approve the Carpenter-Carse Library allocation from the Town of Hinesburg of \$216,815, with the estimated sum of \$216,815 appropriated from property taxes to defray the library allocation from the Town?* The article was moved and seconded. Paul Lamberson recognized

Sue Barden, the town librarian, who is retiring in June after 30 years. She received a standing ovation. The article passed on a voice vote.

ARTICLE 9: *Shall the Town appropriate the sum of \$27,250, with the estimated sum of \$27,250 appropriated from property taxes, to be distributed as specifically designated to the following agencies and organizations?*

<i>Women Helping Battered Women</i>	<i>\$2,400</i>
<i>Hinesburg Community Resource Center</i>	<i>\$11,000</i>
<i>Visiting Nurses Association</i>	<i>\$6,500</i>
<i>COTS</i>	<i>\$1,000</i>
<i>Howard Center</i>	<i>\$800</i>
<i>Chittenden County Community Action</i>	<i>\$1,000</i>
<i>Hinesburg Rides</i>	<i>\$1,750</i>
<i>Hope Works</i>	<i>\$200</i>
<i>Vermont Red Cross</i>	<i>\$400</i>
<i>Prevent Child Abuse Vermont</i>	<i>\$500</i>
<i>Hinesburg Senior Meal Site</i>	<i>\$700</i>
<i>Lund Center</i>	<i>\$1,000</i>

Moderator Twarog said that he would read the entire motion once in its entirety but would then read only the first part after the discussion, if any. The article was moved and seconded and passed on a voice vote with no dissent.

ARTICLE 10: *Shall the voters appropriate the sum of \$30,000 for the purpose of funding the milfoil mitigation and removal efforts in Lake Iroquois to be managed by the Lake Iroquois Association? If approved, the voters will be funding one year of the five-year effort led by the Lake Iroquois Association.* Jamie Carroll of the Lake Iroquois Association gave some history and background information related to the plans for chemical treatment of the Lake for milfoil mitigation. After some discussion, Dee Dee Erb asked for a paper ballot. More than the requisite number of 7 people wanted the paper ballot. Town Clerk Missy Ross then gave instructions for the procedure for paper ballot voting. Several members of the BCA helped count the ballots and the article passed 121 in favor and 104 opposed.

ARTICLE 11: *Shall voters authorize the Selectboard to borrow money when needed to meet current expenses and indebtedness of the Town of Hinesburg?* Moved and seconded and passed on a voice vote.

ARTICLE 12: *Shall voters authorize the payment of real and personal property taxes for the fiscal year ending June 30, 2018, payable in full to the Town of Hinesburg in one (1) installment, with the due date being November 15, 2017? Any and all payments received in the Town Treasurer's Office later than midnight on November 15, 2017 will be considered delinquent and will be subject to the collection of interest at the rate of 1% per month or fraction thereof for the first three (3) months and thereafter at the rate of 1.5% per month or fraction thereof.* Moved and seconded and passed on a voice vote.

ARTICLE 13: *Shall the voters authorize the Selectboard to appoint a collector of delinquent taxes pursuant to 17 V.S.A. § 2651d?* Moved and seconded and passed on a voice vote.

ARTICLE 14: *Pursuant to 20 V.S.A. § 3546 (e), shall the voters authorize the Selectboard to adopt an ordinance regulating domestic pets or wolf-hybrids by an ordinance that diverges from the procedures in statute by allowing, among other things, the filing of complaints regarding dog bites or attacks by law enforcement officers regardless of the location of the bite or attack?* The moderator read the article

aloud and there was immediately a wave of laughter in the auditorium as it sounded like the police were biting people. After the guffaws ran their course, there was a motion to amend the article to read as follows: : "... from the procedures in statute by allowing law enforcement officers to file complaints regarding dog bites or attacks, regardless of the property location of the bite or attack." The amended motion was adopted and approved on a voice vote.

ARTICLE 15: *To transact any other business, as proper, to be brought before said meeting? Signed and dated this 30th day of January 2017, and as attested to by:* There were several motions offered under other business, none of which are binding. Roger Kohn offered a Motion to: "mail or leave at high traffic areas, to include the Post Office, library, Lantman's, Good Times, Papa Nick's, Hinesburg Public House and such other locations as deemed appropriate by the Selectboard the Annual Report." There was then a motion to amend the motion with the language "if each business wishes to allow". The amendment and the motion were adopted. Lenore Budd then offered a motion: "I move to advise the Selectboard to create a committee to establish criteria and procedures for determining how Vermont Gas Systems compensation funds, assuming they become available to the Town, will be utilized." An amendment was offered by Chuck Reiss: "... and at least 2 warned public meetings will occur before any binding decisions regarding criteria and procedures are made." The Motion passed by voice vote. A Motion by Stacey Riley to "apply \$190,000.00 of the \$250,000.00 Vermont Gas Systems compensation to the Bissonette Family Field project" was rejected by voice vote.

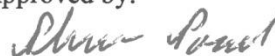
We adjourned the meeting at 11:00pm precisely.

Respectfully Submitted,




Melissa B. Ross
Town Clerk & Treasurer

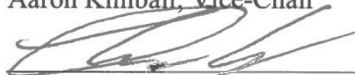
Approved by:



Phil Pouech, Chair



Aaron Kimball, Vice-Chair



Tom Ayer

Merrily Lovell



Andrea Morgante

Selectboard Report

Quick Summary

- ✓ Resignation of Town Administrator Trevor Lashua
- ✓ Renae Marshall hired as Town Administrator
- ✓ Merrily Lovely was elected to the Selectboard
- ✓ Selectboard recommitted to honest and open communication between board members and our Administrator
- ✓ Town voted approval of new Highway Town Garage
- ✓ Completed VT Gas easement through Geprags Park
- ✓ Made significant progress on the Bissonette recreation fields

Report

I am honored to provide a review of the Hinesburg Selectboard's 2017 activity. I would define the Selectboard's activity in 2017 as a year of change. The first significant change is the hiring of a new Town Administrator. After three years of dedicated work, Trevor Lashua announced his resignation in March. He wanted to work closer to home and spend more time with his growing family. This put the Town and Selectboard into a period of transition for most of the year. The Town was fortunate that Renae Marshall stepped in as our Interim Town Administrator, a position she held during our previous hiring process.

A Search Committee, consisting of representatives from Town employees, Selectboard members, and local citizens, worked for several months on the search process. The committee screened many applicants, conducted numerous interviews and carefully considered several strong candidates. The committee came to a unanimous decision that Renae Marshall's proven skills and experience would provide the best service to our town. The Selectboard enthusiastically and unanimously agreed with the committee's recommendation. The Selectboard then held several meetings with Renae to outline how the Board and Renae, as Town Administrator, could successfully work together.

The Selectboard and Town Administrator reflected on our working dynamics and recognized the need to redefine this relationship. We identified areas to improve our working processes including communication, behavior expectations, meeting "norms" and how we would agree to disagree. These discussions included a professionally facilitated meeting focused solely on how the Selectboard and Renae find common ground and trusting behaviors. The Selectboard and Renae agree to continue to work together to ensure we become more efficient, focused and aligned in support of our Town governance needs.

Selectboard Structure:

The Selectboard underwent some changes after the Town Meeting elections. Merrily Lovell was elected as the newest member to the board. She joined an experienced board that includes Andrea, Tom, Aaron and myself. I was honored to be elected Chair and relieved to know Aaron would support me as an active Vice-Chair. This has been a learning experience for me. I appreciate and honestly need and use the support of every board member. I also appreciate Renae's dedication to our town and her guidance to the Selectboard.

Dedicated Town Employees:

While our Town employees have always been dedicated to our town, the Selectboard sees their work close up. We see how the town experiences emergency events on a regular basis. These include unexpected water main breaks, floods, washed out roads, wind storms, car crashes, fires and medical emergencies. No matter what these events bring, our dedicated Town employees and local volunteers step up to do what is necessary to keep us safe. Everyone in Hinesburg can rest assured that if you have trouble, find yourself in a dangerous spot, need your ice-covered road sanded, need tax information or require a permit for a new shed, there is a dedicated professional team here in Hinesburg always ready to serve. And they are ready to serve 24-7, 365 days per year.

We did have Town employee changes worthy of recognition.

- ✓ Mike Anthony celebrated 35 years of service in our Highway Department. Just think, that's almost as old as our town garage! We are fortunate to have Mike lead the Highway team. Mike has the knowledge, dedication and "get it done right" attitude. When or if he ever retires, his dedication to our town roads will be legendary.
- ✓ Marie Gardner has continued to serve our town through yet another successful town-wide appraisal. Her dedication to this critical process is very much appreciated. She continued to support our town's latest grand list appraisal while she prepares for retirement in 2018.
- ✓ Cheryl Hubbard celebrated 20 years of service in our Town Hall Office. We know Cheryl and her team will conduct town business with efficiency, honesty, and a smile. Cheryl is what "small town" service is all about.
- ✓ Bart Sherman joined the Utilities/Water Works crew. We need dedicated employees like Bart to meet the demanding work of town services. Welcome aboard.
- ✓ Of course, we are thrilled to be led by Renae, our new Town Administrator. Her work and long hours as the Interim Town Administrator are a preview to her leadership and strength. We are in the process of finding a new Assistant Town Administrator to support her work. This hire, expected in early 2018, will help Renae focus on key goals and initiatives.
- ✓ Kent Fraser was appointed as our new Town Health Officer. After many years of dedicated service by Joe Gannon, we are very lucky to have Kent step up and bring his technical experience and town service dedication to this critical position.

- ✓ The Zoning Administrator position was filled by Suzanne Mantegna. She joins an experienced team in our Planning and Zoning Department. We are confident Suzanne will provide excellent service to our town.
- ✓ Frank Bryan joined the Hinesburg Police Department as our newest full-time officer.
- ✓ For the first time in many years, we filled out the complement of Chittenden County Regional Planning Commission (CCRPC) positions. The CCRPC is a critical connection to our surrounding region and a source for funding important planning projects. We need to work with them to gain critical resources to move our town into the future.

The four positions include:

- Andrea Morgante – long-standing CCRPC Representative
- Mike Bissonette – new Alternate Representative
- Merrily Lovell - Clean Water Advisory Committee
- Richard Watts – Transportation Advisory Committee

Selectboard Activities:

- ✓ Closed out the VT Gas easement through Geprags Park. This was a controversial issue that made its way to the VT Supreme Court. I believe the Selectboard, with the help of many concerned citizens, found a “common ground” solution. In the end, the easement did not require physical trenching across the park. The agreement minimized physical impacts to the park and provided significant compensation funds to enhance the Geprags sisters original desire to expand on future town recreation and education opportunities.
- ✓ Hinesburg’s highway department’s need for a new facility was fully supported as evidenced by a successful bond vote in March. The new town garage is presently under construction and will serve our town for the next 50 years. It will provide a modern working environment, allow proper maintenance on an array of trucks and equipment used by the highway crew, and ensure far safer working conditions for these dedicated employees. This successful vote signifies our appreciation of the hard work of the highway crew.
- ✓ The Selectboard allocated the compensation funds provided by VT Gas for the easement across Geprags Park. The Selectboard worked to make this process open by engaging input from many stakeholders. It was a difficult process but in the end, a compromise was reached. A large portion of the funds are being applied to complete critical elements of the Bissonette recreation fields. The remainder of the fund will be invested and used for environmental stewardship of public lands with priority given to Geprags Park.
- ✓ Considerable progress was made on the Bissonette recreation fields. Two of the planned three fields are under construction with an expected opening in 2018. After many years of hard volunteer work by our Recreation Committee and Tom Ayer, years of fundraising and generous donations will result in years of recreation on town-owned fields.
- ✓ Updated and additions to our Town rules and systems:
 - The Animal control ordinance was adjusted to better protect citizens from vicious animals
 - Policies were approved to address potential conflicts of interest and improve purchasing processes
 - We added the Vermont Alert System to our emergency and informational communication system. Each town department can utilize this state-wide system to keep our town citizens safe and informed. Everyone is encouraged to sign up to receive these alerts. Sign up by going to the VT Alert website: vtalert.gov

- The Agency of Natural Resources has issued the town a new draft wastewater discharge permit. This will have long-term impacts to our town sewer treatment system. The Selectboard and Water Works department will continue to work on understanding how best to meet the state permit requirements while keeping our user costs affordable.
- ✓ The Selectboard approved a new Town Plan. After years of work by our Planning Commission under the steady direction from Alex Weinhagen, our new plan will guide every aspect of our town activities. The plan defines our collective future vision. If you haven't read this plan, go to our Town website to see what will be guiding town decisions.
- ✓ The Selectboard continued work defending our Development Review Board's decisions surrounding the proposed Hannaford development. After years of legal wrangling, a decision was reached by the Vermont Supreme Court. The decision requires the developer to return to the DRB for local permits and the Environmental Court to address issues related to the ACT 250 permit. The Selectboard will continue to support a process that ensures impacts to the town are properly addressed.
- ✓ Our Water Works Department worked extensively to solve some significant water system leaks. Their efforts finally paid off through diligent observations and methodical searching. Our water system piping is susceptible to leakage but is continuously being updated and modified to strengthen our infrastructure. Our Water Works Department is always ready to address problems or breakdowns to ensure strong service.
- ✓ The Selectboard completed purchases approved by voters at our 2016 Town Meeting. Significant purchases include two police cruisers, a highway plow truck, highway pickup truck, and loader. These are expensive investments in our town infrastructure but in the end, determined to be necessary to provide the services our town expects.
- ✓ The Baldwin Rd-Charlotte Rd intersection was reconfigured. This project started off as a proposal to pave the beginning of Baldwin Rd to address on-going maintenance of this gravel roadway. Changing a town road from gravel to pavement is not taken lightly by the Selectboard. In this case, after input from road users, our police, highway crew and our contracted civil engineer, it was decided to utilize some funds obtained from VT Gas (reimbursement for impact to the road) to pave a short length of the road and reconfigure the road entrance to bring it in line with road standards. The hope is to make the intersection safer and the roadway easier to maintain.
- ✓ The Selectboard was supportive of new trail easement agreements that contribute to the town goals for connectivity and recreation. Additionally, another farm property is being conserved as a working farm. These actions enhance our town-wide trail system, help maintain our rural resources, and support our agricultural roots.
- ✓ The new town garage construction plan was developed to allow the Chittenden Solid Waste District (CSWD) Drop Off Center (DOC) to remain in place through most of the project. Unfortunately, the CSWD decided to close during construction. The Selectboard and Highway department recognize the DOC is a valuable resource for Hinesburg, providing not only the convenience and low-cost option to properly dispose and recycle our waste and also a well-established social gathering point for greeting and meeting town neighbors. The town garage property is being reconfigured to allow the DOC to return after completion of this project scheduled in the summer of 2018.
- ✓ The Selectboard had to address a couple of public health issues including a long-standing issue on Gilman Rd. We appreciate the hard work and compassionate approach our Town Health Officer Kent Fraser brings to these delicate issues.

- ✓ After voter approval of the purchase of the 150kW solar system, the Selectboard approved the bond financing. The purchase of this 31-tracker project, located next to the waste water lagoons should provide sufficient energy credits to pay off the bond and provide the town clean renewable energy into the future.

Village Development:

The Town continues to plan for more development in our village core despite the challenges and constraints with our water and wastewater capacity. The Selectboard knows we need to provide the infrastructure required for future (and carefully planned) development. This infrastructure must also remain affordable for present and future users. Several significant actions are underway including:

- ✓ Several local developers continue to work through the development process.
- ✓ The Selectboard is exploring additional water supply wells to increase our water capacity. Our new water treatment facility was designed to double our existing capacity and can do so once additional water sources are developed.
- ✓ The town vision for walkability continues to be expanded. Additional sidewalk extensions are planned.
 - The Selectboard and Town continue to support a sidewalk extension from Commerce Street north on Rt. 116 to the Riggs Rd access to NRG.
 - A second sidewalk extension is also in process. It will extend south on 116 from the Hinesburg Community School to the newly planned Meadow Mist development located across from the Buck Hill west intersection.
- ✓ The sewage treatment system presently has limited capacity for expansion and is pressed to minimize phosphorous loading on the LaPlatte river shed. Additionally, new permit limits will further constrain our present lagoon system. After some public and town input, the Agency of Natural Resources has issued a draft wastewater permit. This new permit is being studied to understand the impacts to our treatment system. The town should prepare for future investments to meet tighter discharge limits while allowing increasing capacity required for future village growth.
- ✓ NRG Systems, a cornerstone business, employer and supporter of our town was sold to a St. Louis firm, ESCO Technologies. Despite the sale, we expect NRG will remain a strong business in our town.
- ✓ After many years of continuous improvements to The Cheese Plant, it is reaching full capacity with the addition of Foam Brewery from Burlington. It is good to reflect on how the town turned what appeared to be a disastrous fire and loss of a long-term employer (Saputo) into an exciting local, small business hub.

Town Strength through volunteerism:

We can't honestly reflect on our town without recognizing the many volunteers who are dedicated to our common values. Their help makes our town a home where we work, grow and play. They make Hinesburg a town we can be proud of. One of the most rewarding actions I take as a Selectboard member is to interview and appoint committee members. Some positions are technical and critical to the Town function like the Planning Committee, Development Review Board and

HINESBURG VERMONT ANNUAL REPORT

Economic Development Committee. Others add significantly to the quality of life for our citizens such as the Recreation Commission and Trails Committee. Still others protect our environment and the character of our town including the Energy Committee, Conservation Commission and Town Forest Committee. There are so many hardworking people, dedicated to Hinesburg.

If you presently volunteer, please accept the Selectboard's gratitude to you on behalf of every town member. If you want to participate in making Hinesburg even stronger, healthier and kinder, consider joining your neighbors in the work making our town even better.

The board wants to thank everyone who provides information, suggestions and input to help guide our actions. We are dedicated to open and honest governing and look forward to finding the most cost-effective service to Hinesburg.

Phil Pouech, Chair



Affordable Housing Committee

The Hinesburg Affordable Housing Committee (HAHC) was formed by the Select Board in August, 2006 with the charge to “gather, generate and prioritize ideas and plans which will help to increase the availability of affordable housing in the Town”. The committee makes recommendations to the Planning Commission, Development Review Board and Select Board based on its findings. Meetings, which are open to the public, are usually held the first Wednesday of every month at 7:00 pm, first floor conference room in Town Hall. Meeting agendas and minutes are posted on the Town website.

The Town supported the recommendation of the Committee to include funds in the FY2018 budget to update the 2010 Housing Needs Assessment which was based on the 2000 census data and had become invalid as a planning document due to being out of date. With the budget approved by the voters at Town Meeting, the Town signed a \$3500 contract with Development Cycles to update its 2010 Assessment. The document should be final as of February 2018 and will provide current data to identify rental and ownership housing needs for our community- senior housing, special needs housing, affordable housing, and reasonably priced housing. This information is also key for any future housing related grants the Town might seek.

The HAHC has been monitoring the situation of the residents of Sunset Lake Villa Estates as the property went on the market in the summer of 2017 by the current owner which could result in the loss of its 54 mobile home lots as affordable housing. The residents were in the process of assessing their options at the end of 2017 as they reviewed the information obtained by consultants to determine the park’s infrastructure needs and appraised value. The residents voted in the summer of 2017 to try to purchase the property as a co-operative. The HAHC will assist if possible with the final plan in any way it can.

As reported in last year’s Town Report, we celebrated the completion of our first affordable family housing project with a ribbon cutting ceremony in September 2016 for the fully leased 23-unit Green Street project constructed by Housing Vermont and Champlain Housing Trust. We were honored as a committee to receive the Miles Jensen award from Housing Vermont at its 2017 Annual Meeting. This award is given annually based on an outstanding level of community volunteerism in efforts to provide affordable housing, and the HAHC was recognized as volunteers working to create new affordable housing opportunities in Hinesburg.

We continue to follow three proposed large housing projects- Hinesburg Center Phase II, Haystack Crossing and Wind Energy Associates. These three projects have the potential to construct over 400 housing units, and they will be reviewed by the HAHC to see how they will address the housing needs as identified in the above cited Needs Assessment.

We want to thank Amelia Norris for her years serving on the committee, and due to her resignation, there is one opening on our committee. If interested, please attend one of our meetings.

Committee members: Carl Bohlen and Rocky Martin (co-chairs), Dale Wernhoff (Secretary), George Bedard, Andrea Brainard, and Julie Pierson

Agency Request Review Committee

The mission of the Hinesburg Agency Request Review Committee is to review and evaluate funding requests and make funding recommendations to the Selectboard during the annual budgeting process.

Each year, the Town of Hinesburg receives numerous requests for funding from agencies that provide programs for prevention, intervention, advocacy, and direct services to the residents of our community. The intent of the Agency Request Review Committee is to ensure that our taxpayer dollars will benefit the greatest number of residents possible, with priority given to agencies that provide food, shelter, health and emergency services, and with additional consideration given to Hinesburg-based agencies.

The reports received from agencies, and their annual requests, indicate that while we are achieving our goal of assisting community members who are in need, that need is still with us and likely to increase.

Current Committee members are Kathleen Newton (Chair), Susan Marino (Secretary), and Michelle Stidsen. At time of writing we have two open seats on this committee.

- Kathleen Newton (Chair)



photo: Paul Hoeppner, CVU Junior

Assessor's Office

The Town of Hinesburg continues to use the consulting firm New England Municipal Resource Center (NEMRC) to assist in all matters of appraising properties in town and to update our tax maps.

The reappraisal project was completed this year by NEMRC and this office after two years of visiting properties. During June three days of Pre-Grievances were held and 110 responses were mailed out to taxpayers that attended with questions or just wanting further explanation. The following week formal Grievance Hearings were held and 51 *Result of Grievance* letters were sent out. As a result of those hearings, only one appellant continued onto the Board of Civil Authority. After hearing that appeal, the Board upheld the value and the appeal process was completed. In December 2017, Property Valuation & Review validated the reappraisal as successful.

Once again, many thanks to all property owners of Hinesburg for cooperating throughout the process of updating our grand list.

Marie Gardner, Assessor



photo: Paul Hoepfner, CVU Junior

Carpenter-Carse Library

CARPENTER-CARSE LIBRARY



»»» HINESBURG, VT «««

2017 has been an exciting year of change and growth for Carpenter-Carse Library.

As a staff we gained three new wonderful employees: an Adult Programmer, Jill Andersen, a Youth Programmer, Chaya Thanhauser, and a new clerk, Kelly Connon. We also said goodbye to our previous director, Sue Barden (of 30 years!), and welcomed Sara Donegan as she made the transition from Youth Librarian to Director in July.

Since July we have also welcomed six new volunteers to our ranks, who are helping us with tasks such as our book sales, indexing our history collection, book repair, data input, and shelving. One huge volunteer success of 2017 included our Fourth of July book sale which raised over \$2300- the most lucrative year we've had by far. Volunteer Elly Coates led us to this success and added extra hours to the sale. We will continue to fine-tune our approach to both our annual July 4th Book Sale and our in-house book sales.

In October, CCL celebrated 20 years at the current location on Ballards Corner. We reminisced about the history of our library with a wonderful presentation from the Hinesburg Historical Society. We celebrated with bluegrass music, our first adult storytelling event, birthday cake, and a visit from three local authors. It was a very festive week, and allowed us to reflect on how much we have grown since we were in our tiny space in the brick building in Hinesburg village.

2017 showed us that families and youth are using the library more than ever. Our youth materials circulation skyrocketed by over 25%, which is also likely a reflection on the quality and popularity of youth materials that we are striving to include in our collection. Youth programming attendance has also grown, and our storytimes continue to fill the library twice weekly. A highlight of youth programming is captured in the sculpture created by the Summer Reading Club children. The sculpture was a result of envisioning what a better world looks like and includes words that the children came up with based on that theme. It includes words like: strength, respect, teamwork, art and compassion. What a wonderful vision for our world, community, library!

In 2017 we added a couple of regularly-occurring adult programs including a monthly SongFarmers Folk Jam, and weekly Musical Mondays (coffee and classical music on Monday mornings). The monthly Writer's Group where local writers can meet and workshop their personal writing, is continuing. We've also added regular Tech Help hours where patrons can sign up for one-on-one time with our Technical Professional. Adult Programmer Jill is full of creativity and has held some popular and exciting stand-alone programming including an eclipse-viewing party, various history lectures, local music groups and more.

HINESBURG VERMONT ANNUAL REPORT

The needs of our community are at the forefront of our mission, and the library demonstrated that in 2017, by temporarily extending hours in the aftermath of the October windstorm so that locals could warm up, charge phones and use Wi-Fi. The library also collected hundreds of personal care items for the Hinesburg Food Shelf during a holiday drive. We continually hear from Hinesburg residents that our staff is the best part of the library, and continuing our high-quality, welcoming service is our first priority in meeting the needs of this wonderful community.

As we look forward to our new fiscal year (July 2018), we will continue our focus on hosting excellent programming and acquiring high-quality materials, and serving the needs of our town. We also plan to maintain a more up-to-date and user-friendly website, which will allow more succinct access to the plethora of online resources that we boast. We will acquire a new online music resource which will allow patrons to download and stream music for free. Importantly, we also plan to expand our hours by adding eight more hours each week, which will meet the needs and desires of the town as expressed by our strategic plan, and create a much more predictable schedule for patrons.

We plan to do all of this without asking the town for any budget increase from last year, but by using funds that we have generated on our own through responsible saving, fundraising, and generous individual donations. While the library is always growing and in need of financial support, this year we plan to operate without an increase of tax-payer dollars.



Conservation Commission

The Hinesburg Conservation Commission was very busy last year. Here are some of the projects the Commission has been involved with:

Geprags Park- The Conservation Commission worked through a difficult negotiation process with the Selectboard and Vermont Gas. They identified deficiencies in the site assessment and construction plans, resulting in a modified agreement to allow the placement of an underground natural gas pipeline through the western side of Geprags Park. Specifics of the agreement include but are not limited to:

- A one time payment of \$250,000 to the town of Hinesburg.
- \$3,000 a year for 10 years to the Hinesburg Conservation Commission for Geprags Park.
- The pipeline will be drilled underneath the length of the Park with no disruption to the park, thereby keeping the wetlands intact.
- VT Gas will extend the natural gas pipeline up Mechanicsville Road to Richmond Road. VT Gas will work with area residents to assist them to connect to the natural gas pipeline which will provide potentially lower cost heating options.

O'Neil-Donagan Land Preservation project- The Conservation Commission worked with The Vermont Land Trust, The Hinesburg Land Trust and other groups to recommend the appropriation of \$10,000 from the land preservation fund to the Selectboard to help purchase preservation rights of the former O'Neil farm. The Selectboard approved this recommendation at their June 8th meeting. It is important to preserve these agricultural lands for Hinesburg because:

- Riparian and Wetland protection
- 259 acres will receive relief from high development pressure
- 175 acres of good agricultural land preserved for agriculture.
- The parcel includes a 44 acre river corridor easement along the LaPlatte River for water quality improvement.
- Keeping the land open and undeveloped will maintain many wildlife corridors on the parcel.

Mowing at Geprags- Working with Wahl Landscaping and the Town Administrators office the Conservation Commission developed a plan to include yearly mowing of specific areas of Geprags Park in the town mowing contract. The Conservation Commission will now develop a work plan in conjunction with Audubon Vermont to mow selected areas on a rotating schedule to promote improved wildlife habitat, in particular for rapidly declining Golden-winged Warblers.

In the fall, members of the Hinesburg Boy Scouts worked with members of the Conservation Commission removing some invasive plants from Geprags Park. It was very labor intensive work and the Conservation Commission would like to thank the scouts for their efforts.

The Conservation Commission is currently working on next year's project planning, including:

- Providing resources to teachers for conservation education in the classroom.
- Developing a better understanding of the location of Hinesburg's wildlife corridors, then developing strategies to work with landowners to protect those corridors.
- The Hinesburg Town Work Plan has 29 action items for the Conservation Commission. We will begin the year by prioritizing and including those items in a work plan.
- Several years ago the Selectboard approved placement of an enclosed Dog Park at Geprags Park. Discussion continues with representatives interested in placing an enclosed Dog Park at Geprags Park.

Finally- Thank you

Bill Marks, a long time member of the Conservation Commission retired from the Commission in April. We thank Bill for his many years of hard work for the Conservation Commission.



photo: Paul Hoepfner, CVU Junior

Development Review Board (DRB)

Overview

The DRB had 38 different applications in 2017. This was a slight decrease from the 40 applications from the year before. The breakdown by zoning district for the 2017 hearings are (11) Agricultural, (8) Rural Residential 1, (4) Shoreline, (3) Agricultural & Village Northwest, (2) Industrial-1, (2) Industrial-3, (2) Residential 2, (2) Rural Residential 2, (2) Village, (1) Commercial, (1) Village Northeast.

Applications

The DRB reviewed 8 Conditional Use, 5 Site Plans, 5 Subdivisions Sketches, 7 Subdivision Finals, 8 Subdivision Revisions, and 1 Development on a Private Right of Way, 3 Sign requests and one variance. No site visits took place this year.

Points of Interest

- Of the 38 applications reviewed, one was withdrawn and none were denied.
- Seven new lots were approved in 2017.

Volunteer Board and Staff

I would like to thank the existing members; it is your hard work and dedication that allows the DRB to function efficiently: John Lyman, Ted Bloomhardt, Greg Waples, Richard Jordan, Rolf Kielman and Sarah Murphy, and the two new alternates who joined the team in February, Andy Greenberg and Jon Slason - our cohesion as a group has grown throughout the years. I would also like to thank Dawn Morgan our recording secretary for her diligence.

My goal as Chairperson is to make each of our applicants feel heard and respected during our meetings and to ease them through the process as they meet our regulations along the way.

Dennis Place, DRB Chairperson

Economic Development Committee

The Economic Development Committee has had a busy year. The updated town plan was published and approved, which included the economic development section the committee helped to draft. We have also been busy marketing the revolving loan fund which is meant to help support the capital and start-up needs of emerging and existing businesses located in Hinesburg. Loans can be between \$5,000 and \$50,000. We continue to seek loan applicants; therefore, for more information about the process, look on the town website at Hinesburg.org/rlf. Another economic development strategy we have been working on is to support the development of a co-working/incubator space in Hinesburg to support those in Hinesburg and surrounding communities who work at home, own their own businesses or just need space outside their homes for work. There continues to be business activity in town, with the expansion of the Frost Brewery, the addition of space for the Foam Brewery, the Wildflower Farm, the Blue Cottage gift shop, the new laundromat, and the new energy and engineering firms. The committee has also been inventorying commercial space, so that we have an understanding of what's available for those who might like to locate their business in Hinesburg. We are excited for the coming year and the new opportunities that may arise.

Andrew Frost, Steve Gladstone, Walter Hausermann, Melissa Levy, Wayne Maceyka



Energy Committee

Committee activities 2017 and plans for 2018:

The Hinesburg Energy Committee tackled a number of projects this past year. We helped the Planning Commission rewrite the energy section of the town plan for the 5 year update. We also worked with Vermont Electric Coop and the neighbors on Magee Hill to help negotiate a reasonable site plan for the new solar field that is being constructed on Magee Hill Road. Starting this winter the energy committee will be hosting a four part energy series on how to get your home or business to net zero energy. This series will start late January or early February, so stay tuned.

Several members of the energy committee participated in a training for the new renewable energy law, Act 174, which gives municipalities a say in where renewable energy is sited in a town. Our efforts along these lines will continue this coming year and we are hoping that we will have a revised energy section of the town plan that will be recognized by the state when new renewable energy sites are proposed for Hinesburg. The energy committee will also be working with the Affordable Housing Committee to research and hopefully implement an educational effort to advise lower income families as to how they can lower energy bills and move their home towards net zero energy. Our committee has also been involved in several other activities- from helping to promote community solar, to looking into electric charging stations in Hinesburg, to exploring the possibility of getting the new town garage to net zero energy. All timely and exciting possibilities for our town and the members of the energy committee look forward to continuing these efforts this coming year. We meet the first Tuesday of the month and all are welcome to our meetings.

Respectfully submitted for the Hinesburg Energy Committee,

Chuck Reiss



Highway Department

Hinesburg Highway Department – Michael Anthony, Tom Boivin and Dominic Musumeci want to thank Hinesburg residents for passing the bond for the new highway garage. This project went out to bid and was awarded to Russell Construction Services. The construction of a new highway garage has been a dream of our department for a very long time. Since the beginning of November, we are witnessing it become a reality. Earth work and some site work have begun, foundation has been poured and the new driveway is in. Things have been moving well on the project although we get to see the progress with things changing every day, we sometimes think they're not working fast enough. It's not an overnight project, so we have more time to dream. THANK YOU.

The mild winter we had last year made for an early spring allowing us to utilize our new disk harrow on the gravel roads. This process of pulling shoulders in has proven to be very effective, allowing better drainage.

Ditching work was completed on one of the hills on Baldwin Road, near Lewis Creek. Flooding in June set us back by having to do major repairs to parts of Lincoln Hill, Beecher Hill and Lavigne Hill. Most of the damage was caused by debris in the brooks plugging culverts.

Securing a State Class 2 paving grant allowed us to pave the entire length of Hinesburg Hollow Road, not just the 2.3 miles that we had budgeted and allowed for additional paving on Tyler Bridge Road, CVU Road and part of Mechanicsville Road. This was a big help to the town on catching up with paving. The next 2.3 miles of town road to be paved will be Shelburne Falls Road.

The intersection of Baldwin Road and Charlotte Road was realigned this past year. The Selectboard hired an engineer to evaluate and consider some of the safety concerns related to the intersection. After the realignment, new signs were installed and Baldwin Road was paved to the top of the hill. This section has been problematic over the years causing wash boarding in the summer and icing in the winter.

The department did a scheduled replacement of the 2006 bucket loader with a 2017 bucket loader. We also replaced a very problematic 2013 dump truck by purchasing a new truck cab and chassis and utilizing all of the equipment and dump body from the 2013 truck. We felt that due to all the break downs on the old truck, the equipment and body were still in very good condition to reinstall, saving the town \$50,000.00. Our pickup truck was also replaced by a new pick up with a utility body to allow us to carry tools and supplies for the many different jobs we do.

Grants have been secured for ditching and rip-rapping on sections of Lincoln Hill Road and Turkey Lane. This work will be done in the spring. Grants are being applied for related to work on Hayden Hill West and Lavigne Hills Roads.

Like every year we will continue serve the residents of Hinesburg by making our roads safe for all to enjoy.

Thank you, Michael Anthony, Road Foreman

Hinesburg Fire & First Response

401, 310, 91, 3103, 1609, 54 --- Interesting numbers but what do they all mean?

401 represents total number of service calls this past year for the Fire Department, 310 the number of Emergency Medical responses, 91 the number of Fire responses, 3103 is the number of hours the Department has spent training, 1609 the number of hours we were actively engaged on emergency calls and the last number is the most amazing number of all, 54, the number of members in the Department.

The Department this year has been through amazing highs and lows, the low being the tragic loss of one of our young members, a very sad time for us but balanced out by great training opportunities and many new exuberant members to the Department family.

On the membership front that is the most encouraging of all, while departments around the area are struggling for membership we continue to grow. We have a great contingent of young members through our connection to CVU but also a strong group of thirty somethings to keep us stable.

This past year we were very fortunate to be able to, thanks to the Guillemette family, have the former Lafreniere Farm house for training purposes for nearly four months. During that time we were able to hold trainings with some of our mutual aid departments from other towns using live fire.

On the Emergency Medical Services side of the Department, we held an Emergency Medical Responder class with 16 department members attending to help bolster our response capabilities. We also had other members becoming Emergency Medical Technicians. Another new added benefit we now hold joint EMS trainings with members of Starksboro, Monkton and Lincoln First Response squads monthly in Hinesburg.

As membership, calls and training demands continue to grow, we now see as a department that an expansion of services would be very difficult at this site. As we are look at the growth of the community and the aging population, a future need for an in town ambulance is obvious. It has also become evident that our current site will be too restrictive to our growth and any investment would only be a short term solution. We feel that relocation offers the best opportunity for the needed space. A great opportunity then offers its self for the reuse of the existing fire station to become a much needed community space with many, many options and potential users. We feel that any investment at the current site would have a limited useful life span where a similar investment at another existing site in town would have a potential life cycle of up to one hundred years. There will be much more information in the coming months and we hope we will have your much needed support going forward.

Lastly in 2018, the Department will be celebrating our 75th anniversary on June 30th. We look forward to sharing this day with our community.

Thank you for your support, Chief Al Barber

Hinesburg Police Department

“To protect the safety of the people of Hinesburg and enhance their quality of life”.

The purpose of the annual report is to reflect on the past year. I am happy to report a pretty uneventful year. Attending both the Vermont Association of Chiefs of Police as well as the Chittenden County Chiefs meeting always brings into perspective what we have here in Hinesburg and how lucky I am to be your chief. This was further brought home when I had the pleasure of leading the fire department and Santa through Hinesburg and St. George during the evening of December 16.

Although we continue to have a few burglaries like our surrounding towns, the biggest problem is fraud and identity theft. All the cops in the world cannot prevent this intrusion into your homes and lives. I continue to ask that you call us if you have any questions about the two million dollars that a bank in Europe will send you or the check you get for something on Craigslist that is a thousand more than the price. The creativity of thieves is infinite and we can help if you give us a chance.

I would like to thank the officers and my sergeant for the great work they do. Despite the size of the department, employees step up to cover when there is a temporary shortage. We are able to cover all the necessary shifts regardless of the circumstances. I would also like to thank the citizens of our town for the support they give us.

In addition, sincere appreciation goes to our volunteer, Doug Olufsen. Doug quietly hides in the background and makes us one of the most transparent police departments with regard to what we do. The Selectboard never questions any information he provides because of his integrity. Doug was also instrumental in showing that a news report by WCAX on racial profiling was incorrect, and they corrected the part of the story related to Hinesburg.

We have initiated a new format with The Citizen newspaper that summarizes nearly all the calls we have during the week. Please take a moment to check out what your police department is doing.

Chief Frank Koss

Hinesburg Community Resource Center

The Hinesburg Community Resource Center (HCRC) is a community based non-profit organization of neighbors helping neighbors. HCRC responds to the needs of Hinesburg residents while we build community and extend a helping hand. HCRC also collaborates with existing agencies to identify needs and pool human and fiscal resources to provide services to Hinesburg families. Our core programs include the Food Shelf, Friends of Families, Emergency Assistance Fund, Medical Equipment Lending, and Hinesburg Rides.

The Hinesburg Food Shelf is run by volunteers and is located at 51 Ballards Corner Road, in a building that has been offered rent-free by Wind NRG Partners, LLC. The Food Shelf had an increase in visits from 925 last year to 1,035 this year. We are open twice per week, and families are able to visit once per month; we also offer a full Thanksgiving meal to families. A family visiting the food shelf receives produce, frozen meats, eggs, cheese, canned and boxed staples, and personal care supplies. We strive to offer the most nutritionally dense foods to our clients, and our staff of volunteers also provides healthy recipes and advice on ways to use the foods that are offered.

This year, we partnered with the Hinesburg Community School to offer vacation meal bags to families receiving free and reduced lunch. HCRC provided 45 vacation food bags, impacting 79 students; bags include healthy snacks, fruits and vegetables, protein, and simple meal items.

For those unable to meet basic needs, HCRC offers an Emergency Assistance Fund. This year HCRC assisted 11 families (42 individuals) with utility bills, fuel oil, rent, car repairs and heating system repairs.

Our Friends of Families program connects young families with community resources. We hold three regular playgroups throughout the week; this year, 324 caregivers and children attended playgroups. Our facilitators plan a weekly activity and healthy snack, as well as early learning concepts through song and circle time activities. Friends of Families also offers a yearly Welcome Baby Brunch, two Clothing and Book Giveaways, kindergarten transition support for families in cooperation with Hinesburg Community School, parent education programs, and family activities at Hinesburg's annual Fall Festival.

Medical Equipment Lending is offered to anyone in need. Donations of gently used equipment can be made to the HCRC, and individuals can borrow this equipment as long as needed, free of charge. This year, HCRC served 20 people with medical equipment loans.

HCRC received additional funding from SCHIP, Building Bright Futures, the Vermont Foodbank, the Vermont Foodbank VT Fresh Program, the Town of St. George, area faith groups, and donations from individuals, organizations and businesses throughout the community. We would like to thank the many generous volunteers, donors and food drive organizers who have given time, dedication and resources in the past year. We are grateful to be a part of such a giving and caring community, and your continued support is truly appreciated.

Rachel Kring, Coordinator

Hinesburg Community Resource Center



Fire and Police food drive

Welcome Baby Brunch 2017

infant massage at Thursday playgroup

packing HCS vacation bags

food shelf offerings

preschool playgroup

Hinesburg Rides

Hinesburg Rides is a program under the Hinesburg Community Resource Center (HCRC), a 501(c)3 nonprofit organization. Hinesburg Rides was established in 2007 to address the wide range of transportation needs of all Hinesburg residents, employees, and employers.

The Volunteer Driver Program was created to provide rides to doctors' appointments, grocery stores, post office, banks, etc. to anyone who has no other means of transportation. The number of volunteer drivers has decreased and the Program desperately needs more drivers to service the needs of Hinesburg residents and to help lower our costs. Due to the lack of volunteer drivers, our costs have increased considerably. Rides are funded by Elder & Disabled (E&D) grants, which is \$11,344.63. In order to receive this grant, Hinesburg Rides is responsible for meeting the 20% match which is \$2,268.93. The Town support is \$1,750, in-kind hours, and donations help make up the 20% matching funds. Neighbor Rides, a Chittenden County volunteer driver program, has been providing rides to Hinesburg residents when a Hinesburg Rides volunteer driver is not available. This has increased our costs to some extent because their volunteer drivers seek mileage reimbursement while Hinesburg Rides volunteer drivers have not been seeking mileage reimbursement. The Hinesburg Rides volunteer drivers drove 1513 miles, and spent 102 hours driving. From July 2016 to June 2017, 139 rides were provided to 18 different people (multiple rides per person). The frequency of rides decreased initially but is increasing presently and the number of residents served is staying constant. As the population ages, the number of people requiring the use of the van is also increasing. Also, if a volunteer driver is not available, Special Services Transportation Agency (SSTA) will put the resident on the van or in a sedan. SSTA charges for the van and sedan have just increased from \$58.05 to \$61.53 for the van, one way and from \$47.25 to \$50.09 for the sedan, one way. If there is not enough in-kind hours and donations each month, Hinesburg Rides is billed. Last year Hinesburg Rides had to pay an additional \$200.00 and, for example, this year from July 2017 to October 2017, we have had to pay \$955.00 of our 20% match funds. Mileage reimbursement at .535 cents per mile and is available to any volunteer driver. SSTA does the bookkeeping required with the grant, dispatches our volunteer drivers, and charges an administration fee of \$4.75 each transaction.

116 Commuter Bus Service and Rideshare Programs: The 116 Commuter bus service ridership remains consistent and GMT (Green Mountain Transit) is presently conducting a study on expanding and methods to better service their customers. Please visit the State's Go!Vermont program to utilize their carpooling/ridesharing program (www.connectingcommuters.org). We continue to participate in Way to Go Week every year to try to increase carpooling/ridesharing and bus ridership.

Karla Munson

Hinesburg Land Trust

In 2017 Hinesburg Land Trust (HLT) collaborated with Vermont Land Trust (VLT) to conserve the former O'Neil Farm, which straddles Leavensworth Road and the LaPlatte River. Over forty generous donors helped HLT make its goal of \$10,000 toward VLT's total project costs of \$473,000, enabling a March 2018 closing. Joe and Emily Donegan will take ownership of the farm, and 259 acres of agricultural land and 44 acres of LaPlatte River corridor will be permanently conserved. For the past eight years Joe and Emily have been managing their 80-acre organic dairy farm in Charlotte and leasing additional acreage in various locations needed to support their operation. Conservation of the O'Neil property will allow them to expand their 65-cow organic dairy by providing them with the unique opportunity to purchase cropland adjacent to their existing farm at a price they can afford.

In the summer HLT installed its long-planned memorial to Louise Roomet. The memorial is in the form of two large stones placed near the pond on HLT's 35-acre property, which is located on the north side of Lewis Creek Road. The beautiful stones offer an inviting and peaceful resting spot along the public walking trail. One of the stones has an engraving, done by Kevin Donegan, which reads, "In loving memory of Louise Roomet, ardent conservationist who loved these woods." A dedication ceremony is planned for 2018.

As has become a local post-Thanksgiving tradition, HLT's hosted the 20th annual Louise Roomet Turkey Lane Turkey Trot, an event for families and friends that emphasizes the fun of running and walking through a rural part of Hinesburg, much of it conserved through the work of HLT. This year fifty-seven runners and many walkers of all ages (and a few dogs) took on the 4.25-mile course. Over twenty local businesses donated prizes and HLT raised \$1,135 for its future conservation projects.

As part of Hinesburg's annual Fall Festival, HLT organized a "Stone Soup Supper," featuring produce purchased from local farms. This year's supper raised \$500, which was donated to the Hinesburg Community Resource Center.

The Hinesburg Land Trust (HLT) is a non-profit, all volunteer, community organization, founded in 1988 by local citizens interested in land planning and conservation issues. Through collaboration with private landowners and other conservation organizations, HLT has helped to conserve over 2,000 acres of farmland, wetlands, and forests in Hinesburg. Much of the land conserved by HLT is accessible to the public. These beautiful, preserved areas are managed not only for traditional uses such as hunting and fishing, but many also have trails for walking, snowshoeing, and cross-country

skiing. These inviting outdoor settings are the venues for natural history related activities such as birding, wildflower identification, and winter wildlife tracking, which are hosted by HLT and other organizations.

Properties conserved by HLT over the years include the O'Neil Farm, LaFreniere Farm, Carse Wetlands (now a UVM Natural Area), Full Moon Farm, LaPlatte Headwaters Town Forest, Lewis Creek Fish & Wildlife land, Lincoln Hill Fish & Wildlife land, Russell Farm, Parker Farm, and Mountain's Edge Farm.

Board members of the Hinesburg Land Trust are Lenore Budd, Meg Handler, Carol Jenkins, Shannon Kelly, John Kiedaisch, Liz Lee, Alison Lesure, Andrea Morgante, and Paul Wieczoreck.

Lenore Budd



Hinesburg Senior Meal Site

The Hinesburg Senior Community Meals is a gathering of seniors each Friday (except the first Friday of each month) at the United Church of Hinesburg's Parish House for a meal, exercise, and friendly conversation. In addition to a nutritious meal, this offering provides socialization and companionship for older people who may be isolated or live alone. Also, one Friday per month, a librarian from Carpenter-Carse brings books and videos to be checked out and a VNA nurse comes approximately every six weeks for a foot clinic.

Throughout the year, birthdays are celebrated monthly and the tables are beautifully decorated by volunteers for all of the major holidays. Volunteers are in charge of the set-up, decorating, serving the meal, and doing the clean-up afterward.

For lunch reservations, seniors can call Debbie Wisell at 482-3058 or Madine Churchill at 482-3870. All seniors are welcome!



United Church, by Judith Maculan

Lake Iroquois Association

The Lake Iroquois Association (LIA) has spent this year on many projects that directly affect the water quality of the lake. An important project is the recent aquatic plant survey of Lake Iroquois and Sunset Lake, which was completed on September 12, 2017 by the Darrin Fresh Water Institute at Rennselaer Polytechnic Institute. This study, funded by the Richmond Conservation Commission, is key to identifying the native species that exist in the lakes and to quantifying the Eurasian Watermilfoil (EWM) infestation. Additionally, the study will be instrumental in determining control methods for combating EWM next year. Though the infestation this year appears to not have been as bad as last year, EWM continues to be a major concern. As an invasive, EWM has a very deleterious impact on the health of a lake's ecosystem, as well as interfering with recreational uses of the lake.

The Board of Directors of the LIA and volunteers of the association have been extremely busy with water quality related projects this year. An Ecosystem Restoration Program (ERP) Grant was awarded to the association this year for streambed restoration and runoff remediation of the stream paralleling Pine Shore Drive and emptying into the southern part of the lake. This stream has been identified as one of the worst for contributing nutrient laden sediment into the lake. The project is a collaboration between the LIA, the Pine Shore Drive Road Association, and the Town of Hinesburg. The first part of the project, streambed restoration was completed in August. Work was done by the Vermont Youth Conservation Corps and LIA volunteers. The second part which involves reshaping ditches and proper crowning of the road is expected to be completed by the end of October 2017. Detailed information and pictures of the project are available on the LIA website.

The LIA also received an Aquatic Nuisance Control Grant again this year. This grant, funded by the Vermont Department of Environmental Conservation, supports the LIA Greeter Program and also provided funding for the Benthic mats (bottom barriers) that were placed at the fishing access. The mats prevent EWM and other weeds from reinfesting the channel which was cleared last year by the LIA using Diver-Assisted Suction Harvesting (DASH). Both of these efforts are part of the battle against invasives in the lake. Another addition to this effort was the LIA boat wash station which was set up this summer. Boats were washed entering the lake to prevent invasive (such as zebra mussels) from being carried in and they were washed coming out of the lake to prevent EWM from being carried to other water bodies. The boat wash station was funded by a grant from the Lake Champlain Basin Program. The Hinesburg Fire Department was a huge help in implementing the program by providing clean water for the pressure washer operation.

One thing that did not happen this summer was a decision concerning the application that LIA submitted last year to treat the EWM infestation with the herbicide, Sonar. As of this writing, the staff of the Vermont Department of Environmental Conservation is continuing to review comments that were received. Our hope is that some decision will be made by the end of this year. No matter the outcome the LIA continues to be dedicated to improving the water quality of Lake Iroquois and the surrounding ecosystem and combating invasives.

Much work is yet to be done on Lake Iroquois, and there is always room for more volunteers to help with projects. Don't hesitate to visit our website www.lakeiroquois.org, Facebook page, and volunteer some of your free time. Lake Iroquois is a great resource for our community. Let's work hard to keep it clean and healthy for generations to come.

Chris Conant
President

Lake Iroquois Recreation District

The Lake Iroquois Recreation District (LIRD) beach area, along with its 150 acres of open land, continues to serve the district towns (Williston, Richmond, Hinesburg and St. George) as well as all non-residents. The district lands provide access to swimming, picnicking, playground equipment, and walking trails. The beach area also continues to host birthday parties and other individual and group functions. Costs for septic maintenance and summer staff continue to represent the bulk of our annual expenses. Water quality sampling continues on a weekly basis and results are within Vermont State limits for beach facilities.

The Ecosystem Restoration Grant that was completed in the fall of 2015 has proved to be a big success. Prior to the completion of the project the beach sand had to be replenished sometimes as much as three times a season. Since the completion of the project no sand has been added lessening some amount of phosphorous from entering the lake as a component of the eroding beach.

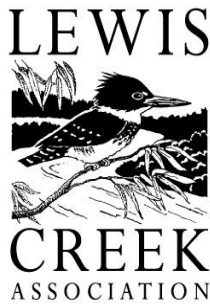
This past season was a tough one for the LIRD. The early season rains and cooler weather kept many visitors away. Thankfully summer did arrive and people were able to enjoy the recreation facilities. One other item of note is the fact that the milfoil harvesting near the swim area did seem to have a positive effect in that there was none present near the swim area.

The beach continues to be a beautiful and affordable local recreation area. We will open for the 2018 summer season on Memorial Day weekend and close on Labor Day weekend. Please come and enjoy this wonderful facility.

<i>Open</i>	– Richmond
Jeff Davis	– Hinesburg, Chair
Nina Friscia	– St. George, Secretary
Sarah Francisco	– Williston, Treasurer



Lewis Creek Association 2017 Program Highlights



2017 was an exciting year for Lewis Creek Association (LCA)- we continued to grow our programs, got a brand-new website, and won three environmental excellence awards. This year we continued our focus on water quality through our growing Ahead of the Storm (AOTS) program, water quality monitoring, and aquatic invasive species management. We also shifted our focus to habitat planning through learning and teaching planning tools, encouraging inter-town planning efforts, and completing the Monkton wildlife crossing project.

This year your contributions were critical in helping to leverage funds from the Lake Champlain Basin Program and VT Agency of Natural Resources. Grant funding helped to afford some of the projects highlighted below. LCA so enjoys working with towns and residents to improve the health of the special lands and waters in our two counties and seven towns. Our long-standing partners include state and regional government groups, our watershed towns, South Chittenden River Watch, Addison County River Watch Collaborative, Vermont Family Forests, state and local land trusts, foundations and conservancies, Watersheds United Vermont and the Vermont Water Monitoring Council.

We welcome your interest! To join a board meeting or assist with special projects and board activities, please visit our library at lewiscreek.org and learn about daily activities on Facebook.

Program Highlights (\$100,000 annual budget)

Restoration and Conservation

- Worked with SCS students and engineers to design and implement a rain garden on campus (Shelburne)
- Worked with CCS students and Sea Grant to plan and plant a vegetative buffer on campus (Charlotte)
- Worked with HCS students to maintain Silver Street rain garden on school campus (Hinesburg)
- Year 9 - Thorp Kimball Invasive European Frogbit Plant Control - Charlotte
- Year 6 - LaPlatte Invasive European Frogbit Plant Control - Shelburne
- Year 3 - Invasive Yellow Iris Survey and Control - Ferrisburgh, Charlotte, Shelburne

Planning and Data Collection

- Provided fiscal sponsorship support for Addison County River Watch Collaborative, South Chittenden River Watch and the LaPlatte Watershed Partnership.
- Worked to identify/further plans for five AOTS sites to become water quality improvement demonstration sites.
- Completed annual water quality sampling plans for the Lewis, LaPlatte, Thorp and Kimball streams.

Education and Outreach

- Co-sponsored a “Water Matters” event about water quality issues facing Vermont (Hinesburg)
- Participated in ECHO Leahy Summit
- Created a new LCA website and maintained Facebook site.
- Led discussion among watershed towns for habitat planning.
- Shared water quality condition reports with towns, Vermont Department of Environmental Conservation and Chittenden Regional Planning Commission.
- Worked with three area schools to share the math & science behind installing AOTS sites on campuses.
- Won Governor’s Award of Environmental Excellence on behalf of AOTS program
- Won Zetterstrom Environmental Award from Green Mountain Power
- Won Federal Highway Administration Environmental Excellence Award for Monkton Wildlife Crossing
- Marty Illick, Executive Director, Won Otter Creek Audubon Silver Feather Award

LCA BOARD of DIRECTORS and STAFF:

Louis duPont, Chris Runcie - Starksboro

Peter Erb, Andrea Morgante – Hinesburg

Chris Slesar- Monkton

Susan Moegenburg- Shelburne

Myra Handy, Glynda McKinnon – Charlotte

Stevie Spencer- Administration

Krista Hoffsis- Program Coordinator

Marty Illick- Executive Director



Planning Commission

The Hinesburg Planning Commission focused on three significant projects in 2017: submission of the revised town plan to the Hinesburg Selectboard, study and possible update of zoning bylaws for the village growth area, and clarification/update of existing zoning regulations.

After working through 2015 and 2016 on Hinesburg Town Plan revisions, the commission delivered the plan to the Hinesburg Select Board in January 2017. After thorough review by the Selectboard and multiple public hearings, the plan was approved by the Selectboard in September. Post-approval, the plan was reviewed and approved by the Chittenden County Regional Planning Commission, which allows the plan to be used in State-level Act 250 and public utility reviews and makes the Town of Hinesburg eligible for certain state grants and designations.

With delivery of the town plan to the Selectboard, the Hinesburg Planning Commission began to study zoning updates for the village growth area, focusing on five areas of bylaw improvement: better definition of the mixed use requirement for the districts, improving design standards to better ensure new development integrates into the existing village area, update of existing density bonuses to focus on town priorities, update of the official map to recognize completion of multiple projects since the map was drafted and better define future needs, and lastly, to consider developing a phasing plan in recognition of current water and waste water constraints. Completion of these studies and update of the zoning bylaws for these districts is a priority for 2018.

The Hinesburg Planning Commission also worked through a number of zoning and subdivision “housekeeping” changes in 2017 aimed at cleaning up ambiguous language identified by planning staff and updating bylaws for latest best practices and consistency across zones. Among the most significant areas of update were landscaping standards, home occupations, sign illumination, drive-through windows, accessory uses and apartments, camping, and lighting. The Hinesburg Planning Commission held a public hearing on these changes December 13, 2017. After considering public comments and making warranted revisions, the Hinesburg Planning Commission hopes to submit these changes to the Hinesburg Selectboard for consideration in the first quarter of 2018.

In addition to these large work items, the Hinesburg Planning Commission also reviewed proposed revisions to the regional energy plan generated by the Chittenden County Regional Planning Commission for consistency with the Hinesburg Town Plan. The regional energy plan attempts to identify suitable locations for renewable energy projects in support of Vermont’s energy goals as well as areas where energy projects would conflict with other land use goals. Should this regional energy plan be confirmed by the State, regional plan guidance on the siting of renewable energy projects will be given substantial deference by the VT Public Service Board.

As in previous years, the composition of the Hinesburg Planning Commission continued to evolve in 2017 with the departure of Russell Fox. We sincerely thank him for his service! Russell’s seat was filled by Marie Gardner who brings a wealth of knowledge and perspective to the board. Welcome Marie!

We very much appreciate the support provided by the Director of Planning and Zoning, Alex Weinhausen and recording secretary Dawn Morgan as well as the support of the Hinesburg Selectboard. As Chair, I would also like to express my thanks to the members of the Planning Commission for their many hours of service, and to the residents of Hinesburg, for your feedback and support.

Joe Iadanza, Planning Commission Chair

Recreation Department

The Recreation Commission continues to support a well-utilized Hinesburg Recreation Department (HRD). Youth sports such as soccer, basketball, baseball, lacrosse, ultimate frisbee, along with track and field remain vibrant programs. After-school enrichment of art, choir, horseback riding, literature and piano continue their accessibility thanks to the support from HCS in utilizing space. Adult activities such as discounted lift tickets, dog obedience, driver safety, driver education, golf, early morning endurance and strength classes, pickup basketball, volleyball and yoga also continue to be well-utilized. Ongoing feedback is that residents appreciate accessible and affordable activities in town. The online registration and payment option with www.hinesburgrec.com has reached a sound plateau. On the fiscal side, all programs, including the new online registration, remain self-supporting and continue to be accomplished without any expense to the taxpayer.

The July 4th Celebration really is Hinesburg's signature event. We begin the festivities with the Hilly Hobble Foot Race at 6:30 pm each July 3, thanks to the Eddy Family. All proceeds from the race benefit the fireworks display. Our parade follows tradition on July 4th no matter what day of the week it falls on. Parade time is 11:00 am at the bottom of Buck Hill Road West. New this year was the online registration at www.hinesburgrec.com to sign up for the parade. This helped organizers anticipate how many participants would be in the parade. Thanks to our generous business donors for allowing us ten categories of prizes for the parade – Aubuchon Hardware, Automotion, Friends of the July 4th Parade, Good Times Café, Grateful Dog Grooming, Jiffy Mart, Papa Nick's Restaurant, Rocky Ridge Golf Course and The Paisley Hippo Sandwich Shop. Once again, security company GMCS assisted with traffic control and parade line-up and On-Call Services covered all clean-up on the HCS grounds directly after the fireworks display. This has made a tremendous difference to ensure that the grounds are presentable for campers and families the day after the festivities. After the parade, Veteran's Park offers Bluegrass music from Chasing 440. Thank you to Good Times Café for electrical as well as providing a pay-for eatery for customers with pizza slices, cold drinks, baked goods and crab cakes, while the Community Alliance Church offers complimentary sundaes. A silent auction and music can be found at Town Hall, along with the annual book sale thanks to the Carpenter-Carse Library. Further north up Rte. 116, the Hinesburg Public House lawn has morphed into another post-parade hangout complete with lawn games, music, BBQ, and a beer garden.

Thanks to the incredible fundraising of the Hinesburg Business & Professional Association (HBPA), our beautiful fireworks display behind HCS starting at dusk was funded entirely by their efforts. The HBPA hosted a successful golf benefit at Cedar Knoll in June to cover the costs of the July 4th fireworks and best of all, they plan on making this an annual event. Thanks to everyone in our community for making our Independence Day Celebration the best around!

Thanks to Waitsfield Champlain Valley Telecom and Wahl Landscaping LLC for their financial sponsorship of our long-time Summer Concert in the Park series. The concert series on Wednesday evenings in July and August, behind Hinesburg Community School, brings community members of all ages together for free, local entertainment. Thanks to our performers: Rodney Putnam, About Time, The Dixie Six, In the Pocket and the Hinesburg Community Band! Mama Dog's Catering food truck returned with a wide array of food options, cold beverages, and desserts all with a credit card payment option. Recreation Commission member Tom Giroux is the pulse of these concerts in the park each summer with his tireless support to put out signs, set up the banner, give golf cart rides and keep all the children from birth to about 12 years entertained with bubbles, hula hoops, soccer balls, goody bags and prizes. We appreciate his community spirit!

In late September, once again Hinesburg celebrated its 12th Annual Fall Festival at Town Hall with vendors with local food, crafts, music, children's activities, and a puppet show at the United Church's Osborne Hall. Former resident Heather Cochran organized the vendors "one more time" grooming Catherine Moller, who accepted the position for next year! Sally and Chuck Reiss organized all the musicians and performers alongside the market place at the Town Hall rock wall. Once again, the Hinesburg Land Trust organized and hosted the Stone Soup Supper made from locally grown, raised, and produced ingredients, featuring soups, salads, and sweets, which was held at the United Church Osborne Parish Hall. All proceeds to benefit the Hinesburg Food Shelf.

The Bissonette Recreation Area project saw incredible progress in 2017! After completing the access road, parking lot and one playing field in October 2016, we gave the new field time to establish a solid root system with plenty of fertilizing and mowing. On Green Up Day in early May, volunteers were armed with trees to plant along the perimeter of the parking lot. Unfortunately, it was too wet on May 6, but all the plantings were completed several weeks later. The fundraising continued. From bottles and cans being dropped off and picked up at the Bissonette Barn, to the Town being awarded a State of Vermont Recreational Facilities Grant for \$22,785, to the 4th Annual Quadra Concert at the Old Lantern featuring an 80's theme and raising over \$10,000 toward the project. The 5th Annual Concert featuring Quadra and The Growlers is set again at the Old Lantern in Charlotte for January 5, 2018. The largest financial piece of this project came to fruition when \$190,000 was released from the VT Gas compensation package for the Town in September. While there was much discussion at several Select Board meetings, the community outpouring asking the board to make this project a priority and allocate funds to complete this project spoke volumes. The second field and baseball diamond work will be completed in the spring of 2018. The plan is to officially open the Bissonette Recreation Area in the spring of 2018 and to dedicate the first completed field as "Millie's Field" in honor of Millie Eddy. This opening will truly be a milestone in Hinesburg history. It's rewarding to think of the generations to come that will benefit and utilize these fields thanks to the energy and generosity of so many people who have supported this initiative. What a year!

Members of the Recreation Commission are Kyle Bostwick, Kevin Cheney, Tom Giroux, Henry Moreno, Rodney Putnam, Heidi Turner and Frank Twarog (Chairman).

Jennifer McQuin
Recreation Coordinator



Town Clerk & Treasurer

Another year has come and gone in the town clerk's office. Our fiscal year, which runs from July 1 through June 30, has cycles which happen during different seasons. The fiscal year begins with tax appeals, printing and mailing of tax bills, and water and sewer billing. The fall brings elections, another round of water and sewer billing and of course, property tax payments. We interact with all kinds of banks and escrow companies during tax time, disseminating information and processing payments. Winter brings a focus on delinquent tax collection, town meeting, and another round of quarterly water and sewer billing. Dog licensing begins on January 1 and runs until April 1, with the bulk of them happening during the last week in March. Mud season sometimes brings a short reprieve during which we try to catch up on some long-range tasks before we start the cycle all over again. During all seasons, we also maintain all of the land records, do weekly payroll, track vital records, do the accounts payable for all town departments, maintain the voter checklist, as well as helping our constituents with any questions or concerns they may have. It is a fun and varied job.

This year we had 59 births compared to 48 last year, a 20 percent increase. There were 45 marriages compared to only 31 last year which appears to mean that marriage is making a comeback! There were 22 deaths compared to 25 in 2016. We recorded 1321 land record instruments totaling 5137 pages. We also licensed 636 dogs. The voter checklist now has 3998 people registered to vote. With the advent of the on-line voter registration system, anyone renewing their driver's license is automatically registered to vote unless they opt out. Formerly, one had to make a concerted effort to register and many people had never done so. The electronic Voter Registration System has been very helpful in maintaining voter checklists. It has also allowed people to register from the comfort of their own home as it is very easy to do on-line. Visit the on-line system at www.olvr.sec.state.vt.us. When a voter registers here in Hinesburg, the system will automatically remove them from their former town of residence. We used to have to fill out forms in triplicate and mail one to the "sending" town to notify them of the move. Technology is sometimes very helpful!

Hinesburg continues to be a very engaged community with over 100 citizens who volunteer for various committees and boards. This is a huge benefit to the town and we all owe them our thanks for their commitment to public service. Our Town government couldn't function without them and their many hours of dedicated time.

The complexity of town government is increasing over time and it has been an on-going learning experience for me. I have enjoyed that aspect of the job as it keeps one engaged. Thank you for the opportunity to continue in my role as clerk and treasurer!

Melissa "Missy" Ross,
Town Clerk and Treasurer

Town Forest Committee

The Town Forest Committee continues to meet monthly to provide stewardship and management for both the 837-acre Hinesburg Town Forest (HTF) and the 301-acre LaPlatte Headwaters Town Forest (LHTF) for the benefit of current and future generations.

Hinesburg Town Forest Highlight

The committee contracted with Harris Roen of Long Meadow Resource Management to create a comprehensive inventory of the HTF and provide forestry management recommendations for the next 10 years. The report, *An Inventory and Assessment of the Hinesburg Town Forest* is available on the Town website. It gives an overview of the Town Forest along with a bit of history, and also describes soil and water resources, wildlife habitats, trails and recreational uses and boundary conditions. The report then details 19 stands of trees and provides forestry management recommendations for the next 10 years. It is recommended reading for anyone interested in the Town Forest.

Save the evening of March 21 for a presentation of the report by Harris Roen and County Forester, Ethan Tapper. You'll also have a chance to share your views on the management practices recommended in the report. Details about the event will appear in *The Hinesburg Record*, *The Citizen* and on *Front Porch Forum*.

Interesting Photos from the HTF

Thanks to County Forester, Ethan Tapper we acquired two photos of the December 2010 blow down in the HTF, taken from similar vantage points, just about six years apart. Forest resiliency!



July 22, 2011
(photo credit: Keith Thompson)



August 16, 2017
(photo credit: Harris Roen)

LaPlatte Headwaters Town Forest Highlight

In October the Vermont Youth Conservation Corps (VYCC) planted 449 two to five foot trees on the flood plain of the LaPlatte River in the LHTF at a minimal cost to the Town. The purpose of the planting was to add to the 2007 planting to continue to help restore the native forest on the flood plain, thereby improving water quality and wildlife habitat. Ironically, within days of the 2017 planting, beavers had felled some of the successful 2007 trees right next to the new planting. The beavers will likely move on and the trees will re-grow, so it's really a sign of the success of the 2007 planting.

Town Planner

Several community successes to report on for 2017! First and foremost, the Selectboard adopted our new Town Plan in the fall after several months of intensive review, and over two years of work prior to that by the Planning Commission. The Town Plan describes our community and outlines a vision for the future. That vision is fleshed out in about a dozen top priority recommendations, and over 200 action items – from creating affordable housing to conserving productive farm land to improving stormwater control to finishing the new Town recreation fields. Now it's time to get busy on implementing our vision for Hinesburg!

Addressing key vacancies in our municipal staff was another success in 2017. After a rather extended hiring process that began in 2016, the Planning and Zoning Department is again fully staffed. Suzanne Mantegna joined our team in June as our new Zoning Administrator. She works part-time for Hinesburg and part-time for Richmond, and as a result has come up to speed very quickly. We also saw the departure of our Town Administrator in the spring, followed by an intensive hiring process that resulted in the promotion of Renae Marshall to the position. Renae took over this leadership position in October, and the Town then began the process to fill Renae's previous supporting position – i.e., Assistant Town Administrator.

The Town was awarded a State grant to build a new sidewalk planned for the southwest side of Route 116, connecting the Hinesburg Community School with existing and planned neighborhoods on the south side of the village. Design work began in 2017, including a local concerns meeting in the fall. The timing for completion of any project in the State highway right of way is hard to predict, but construction is projected to be in 2019. This is a public, private partnership with a local developer providing the required 20% local share of the cost.

Other community successes include the beginning construction on the new town highway garage (expected completion in 2018), and the transition of the Development Review Board to digital application materials (lower mailing and printing costs, and greater ability to make materials available to the public).

Two important planning/development items remained unresolved in 2017. First, the Town's water supply situation remained limited. Negotiations with a private developer to drill a new Town well are ongoing. Second, the proposed Hannaford supermarket received a ruling from the VT Supreme Court late in the year, but this ruling did not provide closure. State level permits (e.g., Act 250) were sent back to the lower court for additional testimony and review. The Town level permit (i.e., site plan) was overturned, which forces Hannaford to start over at the local level.

Alex Weinhagen, Town Planner

Trails Committee

The mission of the Trails Committee is to assure that “Hinesburg is a community where sidewalks, trails, and unpaved roads provide a safe way for residents to travel, to connect with each other, and to enjoy both the village and surrounding rural area by foot, bicycle, and on horseback.” In collaboration with the Town Forest Committee, the Conservation Commission, the Hinesburg Land Trust, and the Fellowship of the Wheel, the Trails Committee maintains over 28 miles of public trails in the Hinesburg Town Forest, the LaPlatte Headwaters Town Forest (LHTF) and environs, Geprags Park, the Russell Family Farm, on several private parcels below High Rock, and through the Sleepy Hollow Inn Ski and Bike Center.

Weather in 2017 made trail maintenance and improvements a challenge but the Committee, with the help of numerous volunteers, accomplished a great deal. Highlights include:

- Opening the four-mile Northeast Quadrant Trail connecting Texas Hill Road to Magee Hill Road through the Sleepy Hollow trail network.
- Closure of the steep, muddy Ravine Trail near Lewis Creek and replacement with a drier, less erosion-prone trail to the Hidden Meadow.
- Repair of bridge railings on the Eagle’s Trail in the Town Forest.
- Placement of stepping stones where the Eagle’s Trail crosses a small stream and various drainage improvements along the Eagle’s Trail.
- Installation of puncheon on the often-wet section of trail behind the Lyman Park baseball field and the Russell Farm perimeter trail.

The Town of Hinesburg was very fortunate in 2017 to receive three separate permanent trail easements donated by generous, civic-minded landowners. The Hinesburg Land Trust donated a 0.85-mile easement along existing trails that are part of the trail network north of Lewis Creek Road. Susan Mead donated a 0.25-mile easement, and Stewart and Julie Pierson donated a 0.10-mile easement along the Passing the Buck Trail. The Trails Committee was pleased to facilitate acquisition of these important easements and looks forward to working with other landowners who are interested transferring trail easements to the Town.

Again this year the Committee hosted a beginners’ bird walk in May in Geprags Park. In the summer we worked with Annette’s Preschool to install another “StoryWalk” along a trail loop in Geprag’s Park. In November and December, we had tremendous volunteer turnout to clear blowdowns resulting from the late October wind storm.

HINESBURG VERMONT ANNUAL REPORT

The Committee's priorities for 2018 include:

- Recruiting more volunteers to assist with routine maintenance of trails.
- Securing a VT Recreation Trails Program grant to fund the long-planned trailhead parking area on Buck Hill Road West for the Passing the Buck Trail.
- Creating a trail connection from the Village to the new Recreation Fields.
- Working with the Town Forest Committee and the Select Board to improve access to the Hinesburg Town Forest via Economou Road.
- Improving drainage along the Sullivan Trail between the Thistle Hill neighborhood and Lavigne Hill Road.
- Installing puncheon along muddy stretches of the Bissonette Loop in the LaPlatte Headwaters Town Forest.

Committee Roster: Lenore Budd, Chair, Sue Rusten, Vice Chair, Jane Sheldon, Secretary, George Dameron, Oren Guttmann, Chic McArthur, Ray Mainer, Peter Modley, Stewart Pierson.

Lenore Budd, Chair



Utilities & Facilities

2017 was an eventful year for the department. It was the first full year we have been operating 100% on the new wells and drinking water treatment system. While there have been growing pains and numerous adjustments, the system has been making wonderful water, with numerous compliments from customers and regulators alike.

The department had a big shift in staff: Art Garrison left to accept a challenging position elsewhere, and we hired Bart Sherman, also a licensed & experienced operator. With that move, we brought John Alexander, who has proven his ability and leadership, up to the Assistant Chief Operator position. John has also been awarded the prestigious 2017 New England Water Environment Association's 'Operator of the Year' Award. Even though these awards are rarer than hen's teeth, we now have 2 recipients on staff (Erik Bailey received it in 2013). Congratulations to John, Bart, and to the Town for attracting such dedicated & talented staff.

In wastewater news, staff has had ongoing input on the new draft National Pollutant Discharge Elimination System (NPDES) operating permit, which is expected to be final at the turn of the year. We have had great success in injecting some common-sense adjustments into the permit language & parameters. We also continue to make innovative process adjustments that are optimizing our treatment process in order to produce the highest quality water to the LaPlatte, at the lowest cost for our customers.

In Facilities news, we are working with Efficiency VT on a lighting upgrade and other measures to make Town Hall more energy efficient and save heating/lighting costs. Once again, I'd like to thank Charlie Fortin & Tom Ayer for their tireless efforts in plowing our sidewalks, parking lots, rec paths, & trail heads.

Your Utilities & Facilities staff looks forward to again providing the best service to the Town & the watershed in the coming year.

Erik Bailey,
Director of Utilities



HINESBURG VERMONT ANNUAL REPORT

Zoning Administrator

Zoning Permits by Year from 2008 to 2017

Permit Type	2017*	2016	2015	2014	2013	2012	2011	2010	2009	2008
Dwellings - New	8	7	22	8	9	15	18	12	13	12
Dwellings - Replacement	1	5	3	6	5	3	4	5	5	4
Accessory Apartments	4	2	3	2	3	0	3	0	0	4
Accessory Structures	28	17	26	14	16	17	21	30	21	31
Additions	23	33	34	32	30	30	34	36	23	41
Home Occupations	3	0	0	3	3	4	2	4	3	2
Comm/Ind/Municipal	2	2	1	2	3	0	8	3	1	2
Other Permits	13	14	16	8	16	8	11	15	8	13
Denied Applications	0	0	2	1	1	0	0	1	2	1
Total Permit Actions	82	80	107	76	86	77	101	106	76	110
Agricultural Exempt Reviews	1	4	0	2	1	4	1	5	2	2
New Dwelling Units	12	9	44	9	15	21	19	12	13	15
Zoning Compliance Statement Requests (Bianchi Requests)	59	58	51	50	43	42	28	42	44	43

* 2017 calendar year total as of December 15, 2017

An average number of permits were issued in 2017. The types of permits issued in 2017 are consistent with past years, except there were fewer new residential units permitted. The record number of Zoning Compliance Statements were issued again this year, which are often requested prior to property purchases and home refinancing.

I joined the Planning and Zoning staff on June 1st. My office hours are Mondays and Tuesdays 9 am-4pm and Friday afternoons by appointment. I am available during my office hours by phone at 482-2281 extension 232, or by email at smantegna@hinesburg.org to answer any permitting questions, to assist you in the permitting process, to provide statements of compliance or for the reporting of potential zoning violations. The Hinesburg Zoning regulations and additional information are available on the Town website; www.hinesburg.org.

Suzanne Mantegna, Hinesburg Zoning Administrator

2017 Annual Report

Champlain Valley School District



The Champlain Valley School District's Annual Report including the proposed annual Budget and annual Report Card is available in the following ways:

- Posted on the web at www.cvsdvt.org,
- Upon request, a printed copy will be sent to you at your home address. Please call 985-1914, or
- A printed copy may be picked up at your local school or town office.

This report includes information that is no longer in the local annual Town Report.



Dear Families and Friends,

I am proud to share the Champlain Valley School District Annual Report with you the families and community members of Charlotte, Hinesburg, St. George, Shelburne and Williston. In these pages, you will find executive summaries, individual principal reports, and a compilation of student performance data, school improvement initiatives, demographic data, and the budgetary numbers that support our schools.

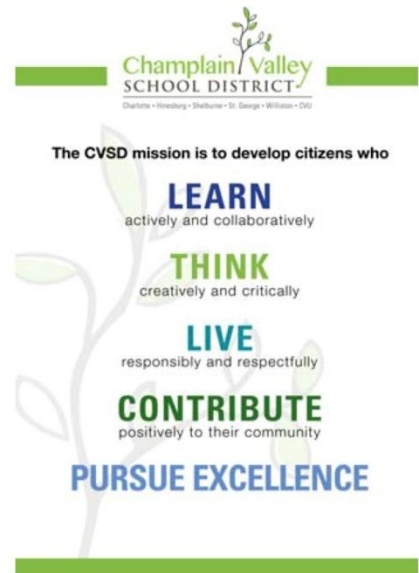
In this first full year of consolidation, the goal of the board was to ensure equity and autonomy across the district at a cost that our communities would support. To that end, we've developed a matrix that allows us to make standard comparisons of educational resources (number of teachers, para-educators, administrators, and other support personnel e.g.) to understand the differences that exist, to distinguish between what is merely a different way of doing things and what is either less effective or inequitable, and to determine what can be addressed in year one and what requires a multi-year plan. In this first year, we focused on class size, essential arts opportunities, administrator ratios, and our intervention framework. This work was done in collaboration with local school administration and resulted in a substantially equitable system that still allows for local autonomy. A wonderful outgrowth of this work was the development of a best practice framework for our intervention model that includes leadership and planning, direct instruction and support, and social emotional supports for all students.

The CVSD Leadership Team continues its work on personalizing instruction and making sure that the requirement that our students have a Personalized Learning Plan (PLP) results in authentic, student-centered plans that inspire and motivate our students to realize their full potentials and open the door for flexible learning pathways. Similarly, work continues around proficiency-based learning (Jeff Evans' Executive Summary) and ensuring all students succeed (Meagan Roy's Executive Summary). All CVSD professionals are invested in this important work.

And finally, it is with a good deal of gratitude and some wistfulness that we bid adieu to board members Erik Beal, Kevin Mara, and Joan Lenés. We will miss their leadership, wisdom and dedication. Erik's fiscal lens was tremendously helpful to the board as it transitioned from seven individual boards, each with their own budgets, to one single board and budget. Kevin's leadership as chair of the WSD board, Vice Chair of the CSSU board, and Merger Committee member was invaluable. Joan Lenés has served on the SCS board, the CVU board, the CSSU board, and the CVSD board for a quarter of a century. Her tenure was marked by an unfailing commitment to each and every student and a dogged determination to be of service. They will all be missed.

It is a privilege to serve as your superintendent and to work with an outstanding group of professionals and public servants.

Respectfully submitted,
Elaine F. Pinckney
Superintendent of Schools



CVSD Board of Educators Annual Report



It has been another year of innovation and progress for our school district. As this letter is written, we stand in the middle of our first complete year as a consolidated district. This year can be summed up only partly in a short letter here. I encourage all to read through the entire report attached, attend Town Meetings, and ask questions about the part Champlain Valley School District (CVSD) plays in our community. Instead of the three “R’s” I will talk of the three “C’s” that lead the list of what CVSD has achieved in the past year: Consolidation, Construction, and Continuous Improvement.

Consolidation

The new Champlain Valley School District was officially formed in September 2016 and became fully operational on July 1, 2017. After the local school boards in Charlotte, Hinesburg, Shelburne, St. George, Williston, and for CVU completed normal operations and approved audits, the structure of the 34 board members on 7 CSSU school boards was consolidated into one 12-member CVSD Board.

Two long-time and highly-valued members of the central office leadership team, Bob Mason, Chief Operating Officer, and Cindy Koenemann-Warren, Human Resources Director, left the district in 2017 to pursue new adventures. We are extremely grateful for the many years of service from both Bob and Cindy. We are fortunate that our two new executive administrators Jeanne Jensen, COO, and Mark McDermott, HR Director, will continue to bring strong leadership and new perspectives to the district.

The administration is capitalizing on the opportunities of consolidation. They have created broader positions in facilities, optimized staffing responsibilities and reduced financial costs. The consolidation also brought the ability to move school administrators and faculty more easily across buildings allowing much needed flexibility across the district as opportunities arise.

Jeanne Jensen, COO, and the Finance Committee of the CVSD Board have developed a broad-reaching analysis of the consolidated budget. While this system is only in its early forms of application, it allows the committee to create a fiscally responsible budget while meeting the requirements of the education quality standards dictated by the state.

Construction

Nearly all of the construction in the \$9.2M Shelburne project is complete. All of the educational space has been redesigned and renovated in the C, D, and E wings. The D and E wings now have separate, closed space classrooms, a common space shared by groups of 4 classes each, and maker spaces shared by the entire wing. A new roof, new windows, and numerous small improvements all over the building are bringing light and energy to this school. Voters will be given a chance to vote on using some of the surplus from this job on urgent needs throughout the entire district, while finishing the last two projects in Shelburne, as well. Hats off to a facilities team that managed this project in a fiscally conservative manner making this possible.

Williston Town voters approved a \$19.85 million bond to renovate and repair Williston Central School in November 2016. Work in



CHAMPLAIN VALLEY SCHOOL DISTRICT ANNUAL REPORT

Williston is approximately 60% complete. The entire project is on target for completion for the start of school in September 2018. When finished, every classroom will have seen improvements, depending on need, in flooring, case work, ceilings, windows, lighting, and HVAC.

Infrastructure updates include multiple roof surfaces, plumbing, electrical, windows and doors, security and fire systems, sprinklers, sidewalks, storm water improvements and more.

Continuous Improvement

This year has seen many initiatives come together and be implemented across the new district. 2017 brought Proficiency-Based Learning (PBL) to all schools in the district. This new initiative is being coordinated with district-wide coaches working across all of the buildings. Personalized Learning Plans (PLPs) are hitting their stride as well. As anyone with multiple children in the K-8 grades can see, the evolution of a rigorous curriculum in our district builds a better foundation for our students as they face the future. Concepts once taught to students at higher educational levels are now able to be taught to students earlier in their education with the appropriate prerequisites in place. The result? An ability to learn more concepts and styles at higher grades and to be ready for 21st century work and life. All of these efforts are being tightly coordinated through the regular Tuesday/Wednesday district-wide professional development times.

And finally, as you will see later in this annual report, all of the decisions brought to the Board, as well as all of the decisions made at the classroom and administrative level are deeply rooted in the CVSD Mission and Vision statement. One only needs to look to at one of my favorite days of the year, CVU graduation, to see the incredible progress that our children and friends make during their journey through CVSD. The comradery, knowledge, and poise of our young learners as they stand at this gateway to their future gives me great hope for the future, and immense pride to be a part of such an exemplary system preparing great citizens.

Respectfully Submitted,
David Connery
Chair, CVSD School Board



CHAMPLAIN VALLEY SCHOOL DISTRICT ANNUAL REPORT

WARNING CHAMPLAIN VALLEY SCHOOL DISTRICT ANNUAL MEETING FEBRUARY 22, 2018 AND MARCH 6, 2018

The legal voters of the Champlain Valley School District, are hereby notified and warned to meet at the Champlain Valley Union High School Room 140/142 in the Town of Hinesburg at six o'clock in the evening (6:00p.m.) on February 22, 2018, to transact any of the following business not involving voting by Australian ballot, and to conduct an informational hearing with respect to Articles of business to be considered by Australian ballot on March 6, 2018.

ARTICLE I: To elect a moderator, clerk and treasurer.

ARTICLE II: To hear and act upon the reports of the school district officers.

ARTICLE III: Shall the voters of the Champlain Valley School District authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year?

ARTICLE IV: Shall the voters of the Champlain Valley School District authorize the Board of School Directors to provide a mailed notice of availability of the Annual Report to residents in lieu of distributing the Annual Report?

ARTICLE V: Shall the voters of the Champlain Valley School District confirm and ratify the creation of a capital reserve fund as of July 1, 2017 into which have been deposited capital reserve fund balances transferred from the Champlain Valley School District forming School Districts?

ARTICLE VI: To establish the date of the Champlain Valley School District Annual Meeting of March 4, 2019 at 5pm at CVU High School and recessed and opened back up at Australian ballot voting on Town Meeting Day.

ARTICLE VII: To transact any other business proper to come before the meeting.

BALLOT QUESTIONS

The legal voters of the Champlain Valley School District, are hereby notified and warned to meet at their respective polling places on Tuesday, March 6, 2018, at seven o'clock in the forenoon (7:00a.m.), at which time the polls will open, and seven o'clock in the afternoon (7:00p.m.), at which time the polls will close, to vote by Australian ballot on the following articles of business:

ARTICLE VIII: Shall the voters of the Champlain Valley School District approve the expenditure by the Board of School Directors of the sum of Seventy-Six Million, Eight Hundred Thirty-Eight Thousand, Forty-One Dollars (\$76,838,041) which is the amount the Board of School Directors has determined to be necessary for the ensuing fiscal year commencing July 1, 2018? It is estimated that the proposed budget, if approved, will result in education spending of Fifteen Thousand, Seven Hundred Forty-Nine Dollars (\$15,749) per equalized pupil. This projected spending per equalized pupil is 2.3% higher than spending for the current year.

ARTICLE IX: Shall the voters of the Champlain Valley School District authorize the Board of School Directors to allocate its current fund balance, without effect upon the District tax levy, as follows: assign, Seven Hundred Fifty Thousand Dollars (\$750,000) of the school district's

CHAMPLAIN VALLEY SCHOOL DISTRICT ANNUAL REPORT

current fund balance as revenue for the 2018-2019 operating budget, and assign the remaining balance One Million, Six Hundred Twenty-Five Thousand, Eight Hundred Seventy-Seven Dollars (\$1,625,877) as revenue for future budgets?

ARTICLE X: Shall the voters of the Champlain Valley School District authorize the Board of Directors to borrow money by issuance of notes not in excess of Four Hundred Eighty-Five Thousand Dollars (\$485,000) for the purpose of purchasing six (6) school buses?

ARTICLE XI: Shall Eight Hundred Nineteen Thousand, Six Hundred Sixty-Five Dollars (\$819,665) of unexpended proceeds of the former Shelburne Town School District's July 1, 2016 School Building Improvement Bond be used to make mechanical, electrical and structural upgrades and repairs to Allen Brook, Charlotte Central, Hinesburg Community and Shelburne Community schools?

POLLING PLACES

Charlotte	Charlotte Central School – Multi Purpose Room
Hinesburg	Hinesburg Town Hall – Upstairs
Shelburne	Shelburne Town Center – Gymnasium
Williston	Williston Central School – Dining Room
St. George	St. George Town Hall/ Red Schoolhouse

Ballots shall be transported and delivered to the Champlain Valley Union High School in the Town of Hinesburg and there commingled and counted by members of the Boards of Civil Authority of several towns under the supervision of the Clerk of the Champlain Valley School District.

The legal voters of the Champlain Valley School District are further notified that voter qualification, registration and absentee/early voting relative to said annual meeting shall be as provided in Section 706u of Title 16, and Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

Adopted and approved at a duly noticed, called and held meeting of the Board of School Directors of the Champlain Valley School District on January 23, 2018. Received for record and recorded in the records of the Champlain Valley School District on January 24, 2018.

ATTEST:


Joan G. Lenes, District Clerk


David Connery, Chairperson

CHAMPLAIN VALLEY SCHOOL DISTRICT ANNUAL REPORT

Champlain Valley School District

PROPOSED BUDGET INFORMATION

CVSD Board Budget Goals

Meet Educational Objectives

- Ensure equity of resources across the schools
- Support academic success of all students
- Provide for innovative learning
- Support coordinated systems

Align with Community Input

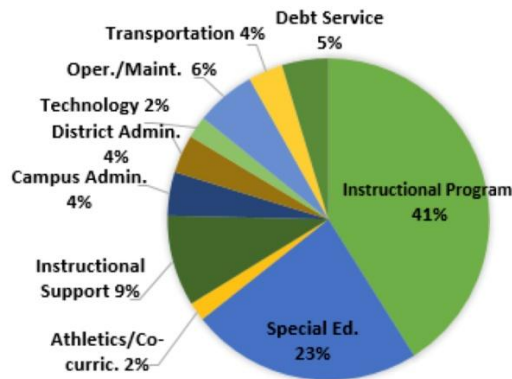
- Maintain current essential academic and non-academic programming for students
- Follow state guidelines for class sizes
- Maintain local school cultures
- Maintain level of academic excellence
- Identify cost saving efficiencies

Meet Fiscal Objectives

- Limit budget growth to no more than 2.3% of the 2017-2018 budget
- Meet Governor's challenge to limit per pupil spending growth to 2.5% in line with state's economic growth rate.

FY18 Budget	\$75,144,760
FY19 Budget	\$76,838,041
Percent Increase	2.3%

FY19 BUDGET ALLOCATIONS



Expense Changes FY18 to FY19	
FY18 Budget	\$75,144,760
FY18 to FY19 increases/decreases	
Salary and Benefits	\$839,151
Special Education	\$51,213
Student Services (Medicaid)	\$84,000
Technology and Innovation	\$100,355
Utilities and Fuel	\$48,604
Supplies, Insurance, etc.	(\$52,595)
Consolidation Savings	(\$214,000)
Operational Spending (1.2%)	\$856,728
Debt Service (1.1%)	\$836,553
CHANGE (2.3%)	\$1,693,281
FY19	\$76,838,041

The proposed budget is increasing by 2.3% this year. A portion of that (1.1% of the 2.3%) is for debt service of construction projects. All other spending covers the increase of goods and services, such as energy costs and contractually obligated salary. These increases are partially offset by reductions in the cost of health care premiums, supplies, legal and auditing costs and insurance.

CHAMPLAIN VALLEY SCHOOL DISTRICT ANNUAL REPORT

BUDGET IMPLICATIONS

Homestead Tax Rate

The forecasted state-wide homestead yield is \$9,842 which, based on the state's formula, produces a pre-CLA equalized homestead tax rate of \$1.60 (per \$100 of property value) for the CVSD towns. Adjusting for our 8¢ consolidation incentive, our equalized tax rate becomes \$1.52. Actual tax rates are adjusted further in each town for a statewide Common Level of Appraisal (CLA).

Equalized Tax Rate

FY '18	FY '19	FY '19, After 8¢ Consolidation Incentive is Applied
\$1.43	\$1.60	\$1.52 = Adjusted Equalized Tax Rate

CLA and Actual Homestead Tax Rate with CLA Applied

Adjusted Equalized Tax Rate = \$1.52	Common Level of Appraisal or CLA, issued 12/2017	Est. Actual Homestead Rate w/CLA Applied	Chg. From Previous Year
Charlotte	98.28%	\$1.5468	8.2%
Hinesburg	100.85%	\$1.5074	8.3%
Shelburne	95.83%	\$1.5863	7.6%
St. George	95.09%	\$1.5987	8.2%
Williston	95.26%	\$1.5958	11.9%

Cost Per Equalized Pupil

FY '18 Cost per Equalized Pupil	FY '19 Cost per Equalized Pupil	Percent Change
\$15,400	\$15,749	2.3%

Property Tax Relief

You may be eligible for an education property tax reduction that will be applied to your 2018-19 tax bill. To apply for tax relief contact the Vermont Department of Taxes at www.tax.vermont.gov or 802-828-2505.



HINESBURG TOWN SCHOOL DISTRICT ANNUAL REPORT

PECK ESTATE FUND REPORT

JULY 1, 2016-JUNE 30, 2017

FUND BALANCE - 7/1/16:

Cash and Money Market Funds - Schwab	\$ 12,802.30	
Investments - Schwab	<u>858,335.81</u>	
TOTAL FUND BALANCE - 7/1/16:		\$ 871,138.11

SCHWAB INTEREST AND DIVIDENDS:

Dividends, Gains, and Distributions	18,334.89	
Corporate Bond and Other Interest	5,641.19	
Certificate of Deposit Interest	<u>2,565.62</u>	
TOTAL INTEREST AND DIVIDENDS:		26,541.70

INVESTMENT APPRECIATION (DEPRECIATION): 134,218.85

EXPENDITURES:

Fund Distribution to Hinesburg School	37,000.00	
Investment Advisor Fees (Hanson & Doremus)	5,786.00	
Other Fees	<u>9.95</u>	
TOTAL EXPENDITURES:		(42,795.95)

FUND BALANCE - 6/30/17:

Cash and Money Market Funds - Schwab	25,061.80	
Investments - Schwab	<u>964,040.91</u>	
TOTAL FUND BALANCE - 6/30/17:		<u>\$ 989,102.71</u>

PECK ESTATE TRUSTEES

Frank Twarog
Kristy McLeod
Gill Coates

Term Expires 2018
Term Expires 2019
Term Expires 2020

Submitted by Gill B. Coates, Clerk, Peck Estate Trustees



**Town of Hinesburg,
10632 Route 116, Hinesburg, VT 05461
www.hinesburg.org**

Town Chartered – June 24, 1762

Est. Population – 4396

Total Acreage – 25,250

Registered Voters – 4011 Grand List - \$5,984,076.98

Tax Rate - \$1.8865 (residential)
\$2.0037 (non-residential)

Elevation Range – 300' at Lewis Creek
1700' at Town Forest near Hayden Hill

**Town of Hinesburg
10632 VT Route 116
Hinesburg, Vermont 05461**

**Presorted Standard
US Postage PAID
Hinesburg, Vermont
Permit No. 12**

****ECRWSS** Carrier
Route Presort Postal
Patron**

**Town of Hinesburg, Vermont
Champlain Valley School District
Annual Reports**

Please bring this Report with you to all meetings!