

159th ANNUAL TOWN REPORT

2017



Financial Reports - July 1, 2016 through June 30, 2017

NEWFANE VERMONT

DEDICATION TODD J. LAWLEY

If his mother and father had not had Todd Lawley, then the Town of Newfane would have found it necessary to invent him. No resident has served the town in more or more various ways.

It's perhaps surprising, then, that technically, Todd isn't a native of Newfane. He was born in Hartford, Connecticut, and came here as a boy of seven or eight. He attended Vermont Academy and Leland and Gray, and began his local working life with A. S. Clark excavators.

Todd's service to the town began when he joined NewBrook Volunteer Fire and Rescue Service in 1976. At the time, Todd and several other school-age Newfane boys were active volunteers, going to fires and helping out. When Todd became NewBrook's Chief in 1985, he had considerable experience in the fire service.

Besides his work for the Fire Department, Todd has been a mainstay of the Newfane Road Crew, which he joined in 1982 and in which he served for 35 years (13 years as Road Foreman) until his retirement last year.

In other branches of town business, Todd has been equally active. He sat on the Selectboard for seven years and has been a Forest Fire Warden for the town for some 30 years. He has also served on the town's Emergency Management Committee.

Finally, since 2002, as the co-owner (with his father, Norm) and manager of West River Transportation, Todd has seen to getting Newfane's young people to school every day. (Maybe not all the students are always grateful for this service of Todd's, but their parents surely are.)

Therefore, recognizing his many good works for the town and its people, we dedicate this 2018 Newfane Town Report to Todd Lawley, with affection, admiration, and gratitude.



Photo Credit: Shannon Meckle

- Castle Freeman

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WARNING
FOR THE 2018 ANNUAL NEWFANE TOWN MEETING
UNION HALL
MARCH 6, 2018

The legal voters of the Town of Newfane, Vermont, are hereby notified and warned that pursuant to Title 17 V.S.A. Section 2655, they are to meet at the Union Hall in Newfane, Vermont on Tuesday, March 6, 2018 at 9:00 a.m. to act upon the articles below.

ARTICLE 1:

Shall the voters of the Town of Newfane elect all Newfane Town Officers as required by law for the ensuing year? (Voting on this article to be by Australian Ballot from 9:00 a.m. until 7:00 p.m.)

Constable	1-year term
Collector of Delinquent Taxes	1-year term
Lister	3-year term
Moderator – Town	1-year term
Selectboard Member	3-year term
Selectboard Member	1-year terms (Two Positions)
Town Agent	1-year term
Town Clerk	1-year term
Town Treasurer	1-year term

ARTICLE 2:

Shall the voters of the Town of Newfane authorize the Treasurer to collect current taxes, pursuant to 32 VSA §4791?

ARTICLE 3:

Shall the voters of the Town of Newfane pay taxes for the ensuing year on a quarterly basis, due on the 15th of August, October, January and April; the late charge for interest being at the maximum legal rate of 1% per month for the current fiscal year and 1.5% per month for each month thereafter until paid?

ARTICLE 4:

Shall the voters of the Town of Newfane authorize the Selectboard to sell or otherwise convey property acquired through tax sale proceedings?

ARTICLE 5:

Shall the voters of the Town of Newfane vote to authorize capital fund expenditures in the amount of \$640,499 as proposed in the Capital Needs Plan for Fiscal Year 2019?

ARTICLE 6:

Shall the voters of the Town of Newfane authorize the Selectboard to raise the amount of \$188,261 for Fiscal Year 2019 capital needs?

ARTICLE 7:

Shall the voters of the Town of Newfane authorize the Selectboard to borrow up to \$152,000 for Fiscal Year 2019 capital needs?

ARTICLE 8:

Shall the voters of the Town of Newfane vote to raise the amount of \$100,000 to be added to the Capital Reserve Fund to be solely dedicated for future capital needs?

ARTICLE 9:

Shall the voters of the Town of Newfane authorize Town and Highway operational expenditures in the amount of \$1,388,035?

ARTICLE 10:

Shall the voters of the Town of Newfane change the term for Town Treasurer from one year to three years, pursuant to 17 V.S.A. §2646(2)?

ARTICLE 11:

Shall the voters of the Town of Newfane change the term for Town Clerk from one year to three years, pursuant to 17 V.S.A. §2646(2)?

ARTICLE 12:

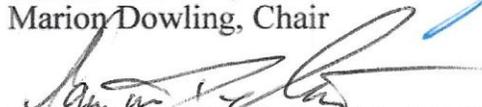
Shall the voters of the Town of Newfane change the term for Collector of Delinquent Taxes from one year to three years, pursuant to 17 V.S.A. §2646(2)?

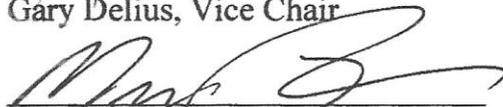
ARTICLE 13:

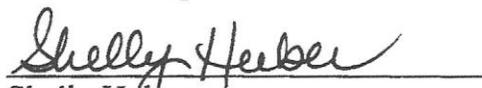
To transact any other business that may legally come before the Town.

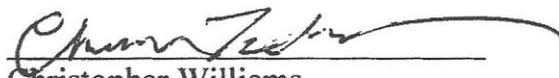
SELECTBOARD:


Marion Dowling, Chair


Gary Delius, Vice Chair


Michael Fitzpatrick


Shelly Huber


Christopher Williams

January 22, 2018

**WARNING
NEWFANE SCHOOL DISTRICT
2018 ANNUAL MEETING**

The legal voters of the Town of Newfane, Vermont are hereby notified and warned to meet at the Union Hall in said town on Tuesday, March 6, 2018 at 9:30 A.M. to consider and act upon the following articles:

Article I: To elect all Newfane School District Officers as required by law for the ensuing year. (Voting on this article to be by Australian ballot from 9:00 A.M. until 7:00 P.M.)

Newfane School District Moderator	1 year term ending in 2019
Newfane School District Treasurer	1 year term ending in 2019
Newfane School District Director	2 years of a 3 year term ending in 2019
Leland & Gray School District Director	2 years of a 3 year term ending in 2019
At Large West River Unified School District Director	2 years of a 3 year term ending in 2020
At Large West River Unified School District Director	3 years of a 4 year term ending in 2021
School director of the West River Unified School District who is a resident of Newfane for 3 years of a 4 - year term	

Article II: To compensate the Directors of the Newfane School District \$200 each.

Article : III To set the date of the Annual Meeting of the Newfane School District for the first Tuesday of March in the year of 2019.

Article IV: To transact any other business that may legally come before the meeting.

Dated at Newfane, Vermont this 13th day of December in the year 2017.

Newfane School Board of Directors:


Kenneth McFadden, Chair


Luke Stafford, Vice Chair


Brin Tucker, Clerk

Happy Retirement, Todd!



Here's wishing you a relaxing and wonderful retirement!

Photo Credits: Marion Dowling & Shannon Meckle

TOWN BUDGET & REPORTS

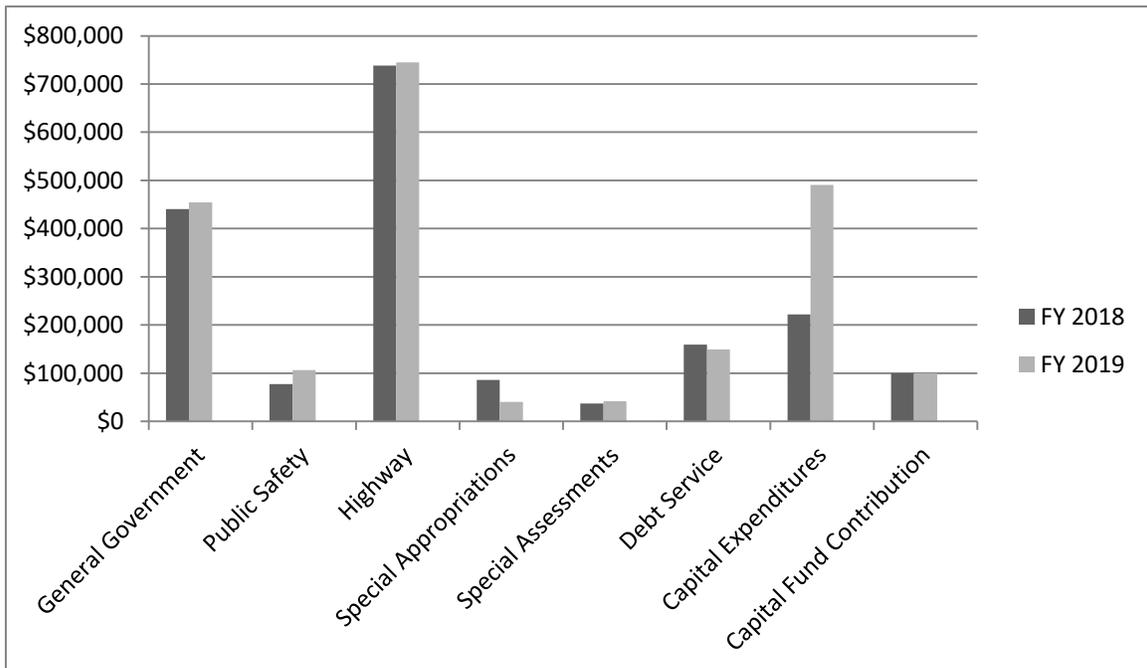
**TOWN
BUDGET SUMMARY
7/1/2018 – 6/30/2019
Estimated 2019 Tax Rate**

Proposed Expenditures	Anticipated Revenue	To Be Raised
\$ 2,123,434	\$720,038	\$1,403,396

Current Tax Rate:
\$0.5855

Estimated Tax Rate:
To Be Raised: $\frac{\$1,403,396}{\$2,476,784} = \mathbf{\$0.5666}$
Grand List: \$2,476,784

*As in prior years, at the time we publish the Annual Report and vote on the budget, the Grand List for the year 7/1/2018 - 6/30/2019 has not been determined in accordance with Vermont State Law. Therefore, in computing the estimated tax rate for purposes of consideration of the proposed budget, we have used the current Grand List figures plus 1%. It should be pointed out that it is normal for the Assessed Valuation to increase each year. It should also be noted that based on the above Assessed Value, the tax rate is increased or decreased approximately \$0.01 per \$1,000 for every \$24,523 of expense. It should also be noted that with the reappraisal required by the State, the Grand List and tax rate will change.



**TOWN OF NEWFANE
GRAND LIST - 2017 FORM 411**

REAL ESTATE	# PARCELS	MUNICIPAL	EDUCATION HOMESTEAD	EDUCATION NON-RESIDENTIAL	TOTAL EDUCATION
Residential I	537	101,203,600	58,863,133	42,340,467	101,203,600
Residential II	304	98,936,400	51,494,567	47,441,833	98,936,400
Mobile Homes - U	128	879,300	-	879,300	879,300
Mobile Homes - L	17	1,220,600	290,700	929,900	1,220,600
Seasonal - I	62	3,771,900	294,900	3,477,000	3,771,900
Seasonal - II	49	8,637,000	212,200	8,424,800	8,637,000
Commercial	25	8,469,600	-	8,469,600	8,469,600
Commercial Apartments	1	466,700	-	466,700	466,700
Industrial Plants	0	-	-	-	-
Utilities - E	2	25,610,300	-	25,610,300	25,610,300
Utilities - O	0	-	-	-	-
Farm	0	-	-	-	-
Other	0	-	-	-	-
Woodland	19	1,291,300	-	1,291,300	1,291,300
Miscellaneous	154	10,908,600	-	10,908,600	10,908,600
TOTALS	1,298	261,395,300	111,155,500	150,239,800	261,395,300
Cable	1	269,711	-	269,711	269,711
TOTAL LISTED VALUE		261,665,011	111,155,500	150,509,511	261,665,011
EXEMPTIONS					
Veterans	11	440,000	110,000	-	110,000
Contracts	5	1,289,011	-	612,200	612,200
Current Use	89	14,709,900	3,295,500	11,414,400	14,709,900
Total Exemptions		16,438,911	3,405,500	12,026,600	15,432,100
TOTAL MUNICIPAL GRAND LIST		2,452,261.00			
TOTAL EDUCATION GRAND LIST (1% of total listes value of real estate)			1,077,500.00	1,384,829.11	2,462,329.11
Number of Non-Taxable Parcels	45				

**TOWN OF NEWFANE
FY 2017 - FY 2019 REVENUES**

				PROPOSED
	Budget FY 2017	Actual FY 2017	Budget FY 2018	Budget FY 2019
GENERAL FUND REVENUE				
Property Taxes	\$1,284,449	\$1,371,603	\$1,230,308	\$1,303,496
Current Year Past Due Interest	\$7,000	\$13,622	\$7,000	\$7,000
Delinquent Property Taxes	\$0	\$0	\$0	\$0
Delinquent Property Tax Interest	\$15,000	\$5,173	\$15,000	\$15,000
Delinquent Property Tax Penalty	\$5,000	\$10,194	\$5,000	\$10,000
School Tax Administration Fee	\$0	\$7,814	\$8,000	\$8,000
Current Use Revenue	\$50,000	\$62,081	\$50,000	\$60,000
PILOT Program Revenue	\$0	\$209	\$100	\$200
Grant Revenue	\$0	\$173,584	\$0	\$0
Reimbursement from Mileage Overpayment	\$0	\$53	\$0	\$0
Sale Of Capital Equipment	\$0	\$0	\$0	\$0
Selectboard Revenue	\$400	\$315	\$400	\$300
Copier Revenue	\$3,500	\$4,297	\$3,500	\$3,500
Liquor License Revenue	\$400	\$600	\$400	\$400
Fax Fee Use Revenue	\$0	\$51	\$0	\$0
Town Clerk Revenue	\$15,000	\$19,023	\$15,000	\$15,000
Miscellaneous Revenue	\$1,000	\$1,025	\$1,000	\$1,000
FEMA Reimbursement	\$0	\$6,109	\$0	\$0
Returned Check Charge	\$0	\$0	\$0	\$0
Tax Bill Copy Revenue	\$150	\$294	\$200	\$100
Planning Commission Grant Revenue	\$0	\$5,087	\$0	\$0
Zoning Permit Revenue	\$2,000	\$2,476	\$2,000	\$2,000
Town Per Parcel Revenue	\$0	\$1,353	\$0	\$0
Cash Account Interest	\$700	\$1,338	\$700	\$700
Insurance Refunds	\$0	\$0	\$0	\$0
Workers' Comp Audit Refund	\$0	\$705	\$0	\$0
HMGP Buyout Grant Revenue	\$0	\$88,506	\$0	\$0
Impound Fee Revenue	\$100	\$350	\$100	\$100
Judicial Fines Revenue	\$6,000	\$3,305	\$6,000	\$4,000
State Highway Aid	\$140,000	\$140,957	\$140,000	\$140,000
Equipment Sales	\$0	\$0	\$0	\$0
Equipment Insurance Claims	\$0	\$472	\$0	\$0
Fuel Reimbursement	\$0	\$0	\$0	\$0
Highway Compensation	\$0	\$1,880	\$0	\$0
Williamsville Hall Rental Revenue	<u>\$800</u>	<u>\$600</u>	<u>\$400</u>	<u>\$400</u>
	\$1,531,499	\$1,923,076	\$1,485,108	\$1,571,196
OTHER REVENUE				
Williamsville Hall Fund Revenue	\$0	\$2,184	\$0	\$0
Monument Fund Interest	\$0	\$1	\$0	\$0
Historical Grant Revenue	\$0	\$3	\$0	\$0
Fred Adams Fund Interest	\$0	\$1	\$0	\$0
Records Restoration Revenue	<u>\$0</u>	<u>\$1,762</u>	<u>\$0</u>	<u>\$0</u>
	\$0	\$3,951	\$0	\$0

**TOWN OF NEWFANE
FY 2017 - FY 2019 REVENUES**

				PROPOSED
	Budget FY 2017	Actual FY 2017	Budget FY 2018	Budget FY 2019
<u>REAPPRAISAL FUND REVENUE</u>				
Listers' Education Grant	\$0	\$0	\$0	\$0
Per Parcel State Payment	\$0	\$11,501	\$0	\$0
Interest Earnings	\$200	\$168	\$200	\$100
Transfer In	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	\$200	\$11,669	\$200	\$100
<u>CAPITAL FUND REVENUE</u>				
Transfer In	\$120,000	\$563,480	\$245,000	\$300,000
Capital Reserve Fund Interest	\$200	\$122	\$238	\$238
Debt Proceeds	\$180,000	\$160,000	\$30,000	\$152,000
VLCT Equipment Grant	<u>\$0</u>	<u>\$1,522</u>	<u>\$0</u>	<u>\$0</u>
	\$300,200	\$725,124	\$275,238	\$452,238
TOTAL REVENUE	\$1,831,899	\$2,663,820	\$1,760,546	\$2,023,534

**TOWN OF NEWFANE
FY 2017 - FY 2019 EXPENSES**

	Budget FY 2017	Actual FY 2017	Budget FY 2018	PROPOSED Budget FY 2019
TOWN & HIGHWAY				
GENERAL GOVERNMENT				
ADMINISTRATION				
TOWN OFFICERS' EXPENSE				
Selectboard Wages	\$500	\$0	\$500	\$500
Road Commissioner Wages	\$350	\$0	\$350	\$350
Board of Civil Authority Wages	\$50	\$140	\$50	\$100
Selectboard Mileage	\$300	\$0	\$300	\$300
Selectboard Advertising	\$1,000	\$1,832	\$1,000	\$1,000
Selectboard Accounting/Reconciliation	\$750	\$476	\$750	\$750
Selectboard Legal Fees	<u>\$2,500</u>	<u>\$2,828</u>	<u>\$2,500</u>	<u>\$2,500</u>
	\$5,450	\$5,276	\$5,450	\$5,500
ADMINISTRATIVE ASSISTANT				
Administrative Assistant Salary	\$42,642.00	\$39,379.20	\$43,682.00	\$44,722.00
Leave Time Paid	\$0.00	\$3,281.60	\$0.00	\$0.00
Petty Cash Fund	\$0.00	\$67.31	\$0.00	\$0.00
Miscellaneous Office Supplies	<u>\$2,500.00</u>	<u>\$3,027.36</u>	<u>\$0.00</u>	<u>\$0.00</u>
	\$45,142.00	\$45,755.47	\$43,682.00	\$44,722.00
TOWN CLERK				
Town Clerk Salary	\$36,797	\$35,668	\$35,000	\$36,500
Leave Time Paid	\$0	\$709	\$0	\$0
Assistant Town Clerk Wages	\$3,500	\$3,330	\$3,500	\$4,000
Town Clerk Records Expense	<u>\$3,500</u>	<u>\$3,429</u>	<u>\$3,500</u>	<u>\$4,000</u>
	\$43,797	\$43,136	\$42,000	\$44,500
TOWN TREASURER				
Town Treasurer Salary	\$36,797	\$33,566	\$35,000	\$36,500
Leave Time Paid	\$0	\$2,792	\$0	\$0
Assistant Town Treasurer Wages	<u>\$3,500</u>	<u>\$2,260</u>	<u>\$3,500</u>	<u>\$2,000</u>
	\$40,297	\$38,619	\$38,500	\$38,500
DELINQUENT TAX COLLECTOR				
Collector of Delinquent Taxes Wages *	\$5,000	\$10,727	\$5,000	\$10,000
Reimbursement for Delinquent Expenses	\$0	\$0	\$0	\$0
Tax Sale Purchase Expenses	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	\$5,000	\$10,727	\$5,000	\$10,000
<i>*Offset by 8% Penalty Collected</i>				
DEVELOPMENT REVIEW BOARD (DRB)				
DRB Wages	\$100	\$0	\$100	\$100
DRB Mileage	\$25	\$0	\$25	\$25
DRB Expenses	\$50	\$0	\$50	\$50
DRB Advertising	\$400	\$100	\$400	\$400
DRB Legal Fees	<u>\$2,500</u>	<u>\$0</u>	<u>\$1,500</u>	<u>\$1,500</u>
	\$3,075	\$100	\$2,075	\$2,075
911 COORDINATOR *				
911 Coordinator Wages	\$250	\$0	\$250	\$0
911 Coordinator Mileage	<u>\$50</u>	<u>\$0</u>	<u>\$50</u>	<u>\$0</u>
	\$300	\$0	\$300	\$0
<i>*Included with Zoning Administrator Expenses Starting FY19</i>				

**TOWN OF NEWFANE
FY 2017 - FY 2019 EXPENSES**

	Budget FY 2017	Actual FY 2017	Budget FY 2018	PROPOSED Budget FY 2019
CONSERVATION COMMISSION				
Conservation Commission	\$100	\$0	\$100	\$100
	\$100	\$0	\$100	\$100
LISTERS				
Listers' Wages	\$27,000.00	\$24,706.80	\$27,000.00	\$27,000.00
Listers' Expenses	\$4,100.00	\$2,939.01	\$6,220.00	\$6,500.00
	\$31,100.00	\$27,645.81	\$33,220.00	\$33,500.00
PLANNING COMMISSION EXPENSES				
Planning Commission Wages	\$500	\$0	\$500	\$500
Planning Commission Postage	\$600	\$1,212	\$600	\$600
Planning Commission Expenses	\$250	\$654	\$550	\$550
Planning Commission Grant Expenses	\$0	\$5,087	\$0	\$0
Planning Commission Mapping	\$200	\$0	\$100	\$100
Planning Commission Advertising	\$300	\$97	\$200	\$200
Planning Commission Consulting	\$500	\$0	\$300	\$300
Planning Commission Legal Fees	\$500	\$0	\$250	\$250
	\$2,850	\$7,050	\$2,500	\$2,500
ZONING ADMINISTRATOR EXPENSES				
Zoning Administrator Wages	\$6,500.00	\$5,365.04	\$6,500.00	\$6,750.00
Zoning Administrator Postage*	\$75.00	\$0.00	\$0.00	\$0.00
Zoning Administrator Mileage	\$250.00	\$143.97	\$250.00	\$300.00
Zoning Professional Development	\$75.00	\$0.00	\$75.00	\$75.00
	\$6,900.00	\$5,509.01	\$6,825.00	\$7,125.00
<i>*Included with Town Office Postage</i>				
TOTAL ADMINISTRATION	\$184,011	\$183,817	\$179,652	\$188,522
TOWN OFFICE				
Town Office Cleaning Wages	\$1,000	\$1,270	\$2,000	\$2,000
Town Office Cleaning Supplies	\$325	\$293	\$250	\$300
Town Office Postage	\$4,100	\$4,426	\$4,000	\$4,000
Town Office Miscellaneous Office Supplies	\$0	\$0	\$3,000	\$3,000
Town Office Mileage	\$600	\$552	\$600	\$600
Town Office Telephone/Fax	\$1,500	\$2,394	\$1,500	\$1,500
Town Office Electricity	\$1,500	\$1,794	\$1,500	\$1,700
Town Office Heat	\$2,500	\$2,623	\$2,500	\$2,600
Website Maintenance	\$250	\$172	\$250	\$200
Town Office Grounds Maintenance	\$2,300	\$1,619	\$3,100	\$2,700
Town Office Computer	\$4,500	\$5,021	\$4,000	\$5,500
Copier Supplies & Service	\$1,000	\$1,055	\$1,000	\$1,300
Small Office Equipment	\$500	\$557	\$500	\$500
Town Office Miscellaneous Improvements	\$3,500	\$4,390	\$3,500	\$3,500
	\$23,575	\$26,167	\$27,700	\$29,400
GENERAL INSURANCE				
Miscellaneous Bank Charges	\$0	\$0	\$0	\$0
NEMRC Fees	\$2,200	\$2,009	\$2,500	\$2,500
VLCT Dues	\$2,849	\$2,849	\$2,948	\$3,011
VMCTA TC/Treasurer Dues	\$60	\$55	\$60	\$60
Professional Development	\$2,000	\$3,031	\$2,000	\$3,500

**TOWN OF NEWFANE
FY 2017 - FY 2019 EXPENSES**

	Budget FY 2017	Actual FY 2017	Budget FY 2018	PROPOSED Budget FY 2019
<u>GENERAL INSURANCE (Continued)</u>				
General Insurance	\$28,996	\$29,229	\$29,000	\$29,000
Windham County Tax	\$19,000	\$17,842	\$20,000	\$20,000
HMGP Buyout Expense	\$0	\$91,738	\$0	\$0
Abatements	\$500	\$66	\$500	\$500
	\$55,605	\$146,818	\$57,008	\$58,571
<u>EMPLOYEE BENEFITS</u>				
Social Security Wages	\$27,000	\$27,021	\$28,000	\$28,000
Retirement - Town Contribution	\$17,000	\$17,090	\$18,000	\$18,000
Health Insurance Contribution	\$95,000	\$95,249	\$96,000	\$96,000
Dental Insurance Contribution	\$8,200	\$7,789	\$8,200	\$8,200
Aflac	\$0	\$0	\$0	\$0
Unemployment Insurance	\$600	\$467	\$600	\$600
Workers' Compensation Insurance	\$12,919	\$12,025	\$13,000	\$13,000
Uniforms	\$3,600	\$3,736	\$3,800	\$3,800
	\$164,319	\$163,377	\$167,600	\$167,600
<u>ANNUAL REPORT</u>				
Annual Report Expense	\$4,500	\$3,556	\$5,000	\$5,000
Professional Audit Expense	\$16,000	\$19,947	\$17,000	\$18,000
Single Audit Expense	\$0	\$0	\$0	\$0
	\$20,500	\$23,503	\$22,000	\$23,000
<u>CEMETERY MAINTENANCE</u>				
Cemetery Maintenance	\$1,500	\$1,971	\$1,500	\$1,900
	\$1,500	\$1,971	\$1,500	\$1,900
<u>FIRE COMPANIES</u>				
NewBrook Fire & Rescue	\$20,000	\$20,000	\$20,000	\$20,000
S. Newfane/Williamsville Fire Department	\$20,000	\$20,000	\$20,000	\$0
Mutual Aid Dues	\$25,206	\$25,206	\$25,206	\$25,578
	\$65,206	\$65,206	\$65,206	\$45,578
<u>LANDFILL</u>				
Landfill Post Closure	\$500	\$0	\$500	\$0
	\$500	\$0	\$500	\$0
HEALTH & WELFARE				
<u>HEALTH OFFICER</u>				
Health Officer Wages	\$150	\$0	\$150	\$150
Health Officer Mileage	\$50	\$0	\$50	\$50
	\$200	\$0	\$200	\$200
<u>ANIMAL CONTROL</u>				
Poundkeeping Fees*	\$550	\$450	\$550	\$550
Animal Control Expenses	\$800	\$0	\$800	\$800
	\$1,350	\$450	\$1,350	\$1,350
<i>* Portion offset by Impound Fee Collected</i>				
TOTAL HEALTH & WELFARE	\$1,550	\$450	1550	\$1,550

**TOWN OF NEWFANE
FY 2017 - FY 2019 EXPENSES**

	Budget FY 2017	Actual FY 2017	Budget FY 2018	PROPOSED Budget FY 2019
CONSTABLE				
Constable Wages	\$50	\$0	\$50	\$50
Constable Mileage	\$50	\$0	\$50	\$50
Constable Expenses	<u>\$50</u>	<u>\$0</u>	<u>\$50</u>	<u>\$50</u>
	\$150	\$0	\$150	\$150
LAW ENFORCEMENT				
Law Enforcement	<u>\$10,000</u>	<u>\$7,598</u>	<u>\$10,000</u>	<u>\$10,000</u>
	\$10,000	\$7,598	\$10,000	\$10,000
SPECIAL APPROPRIATIONS				
American Red Cross	\$500	\$500	\$500	\$500
AIDS Project of Southern Vermont	\$250	\$250	\$250	\$250
Grace Cottage Hospital	\$3,500	\$3,500	\$3,500	\$3,500
Vermont Center for Independent Living	\$220	\$220	\$220	\$220
Senior Solutions	\$1,150	\$1,150	\$1,150	\$1,150
The Current	\$750	\$750	\$750	\$750
Early Education Services	\$1,900	\$1,900	\$1,900	\$1,900
Gathering Place	\$400	\$400	\$400	\$400
Gerda's Animal Aid	\$0	\$0	\$0	\$100
VT Rural Fire Protection	\$100	\$100	\$100	\$100
Historical Society	\$250	\$250	\$250	\$250
Townshend Community Food Shelf	\$500	\$500	\$500	\$500
Groundworks Collaborative	\$1,000	\$1,000	\$1,000	\$1,000
South Newfane Community Association	\$2,000	\$2,000	\$2,000	\$2,000
Brattleboro Area Hospice	\$300	\$300	\$300	\$300
Leland & Gray Educational Foundation	\$1,000	\$1,000	\$1,000	\$1,000
HCRS	\$1,850	\$1,850	\$1,850	\$1,850
Newfane Anew	\$0	\$0	\$1,000	\$2,000
Moore Free Library	\$500	\$500	\$600	\$660
SeVEDS	\$0	\$0	\$5,178	\$5,178
Rescue, Inc.	\$47,983	\$47,983	\$47,983	\$49,415
Green Mountain RSVP	\$400	\$400	\$400	\$400
Restorative Community Justice	\$0	\$0	\$1,000	\$1,000
SEVCA	\$1,600	\$1,600	\$1,600	\$1,600
Timson Hill Preschool	\$1,000	\$1,000	\$1,000	\$1,000
Valley Cares	\$2,675	\$2,675	\$2,675	\$2,675
Vermont Adult Learning	\$500	\$500	\$500	\$500
Vermont Green Up	\$100	\$100	\$100	\$100
Southeastern Vermont Watershed Alliance	\$420	\$420	\$420	\$600
Visiting Nurse Alliance	\$4,500	\$4,500	\$4,500	\$4,500
Williamsville School Preservation Society	\$1,000	\$1,000	\$1,000	\$1,000
Windham County Humane Society	\$900	\$900	\$720	\$720
Windham Child Care	\$500	\$500	\$500	\$0
Windham Regional Commission	\$3,179	\$3,179	\$3,789	\$3,836
Women's Freedom Center	\$1,000	\$1,000	\$1,000	\$1,000
Youth Services	<u>\$1,660</u>	<u>\$1,660</u>	<u>\$1,660</u>	<u>\$1,660</u>
	\$83,587	\$83,587	\$91,295	\$93,614
ELECTIONS/ TOWN MEETING EXPENSES				
Ballot Clerks	\$200	\$0	\$200	\$200
Town Meeting Expenses	\$1,500	\$181	\$1,500	\$1,500
Ballot Tabulator	<u>\$2,664</u>	<u>\$1,891</u>	<u>\$1,000</u>	<u>\$3,000</u>
	\$4,364	\$2,072	\$2,700	\$4,700

**TOWN OF NEWFANE
FY 2017 - FY 2019 EXPENSES**

	Budget FY 2017	Actual FY 2017	Budget FY 2018	PROPOSED Budget FY 2019
TRANSFERS				
Transfer into Capital Fund	\$0	\$563,480	\$0	\$0
Transfer to Records Restoration Fund	\$0	\$0	\$0	\$0
	\$0	\$563,480	\$0	\$0
WSWMD				
WSWMD Assessment	\$21,095	\$21,093	\$17,000	\$15,100
	\$21,095	\$21,093	\$17,000	\$15,100
WILLIAMSVILLE HALL				
Williamsville Hall Electricity	\$600	\$656	\$600	\$700
Williamsville Hall Heat	\$1,500	\$299	\$1,000	\$1,000
Williamsville Hall Grounds Maintenance	\$500	\$270	\$500	\$500
Williamsville Hall Expenses	\$1,500	\$1,783	\$1,500	\$1,500
Williamsville Hall Rental Refund Expense	\$0	\$0	\$0	\$0
	\$4,100	\$3,008	\$3,600	\$3,700
TOTAL GENERAL GOVERNMENT	\$640,062	\$1,292,147	\$647,461	\$643,385
HIGHWAY				
HIGHWAY DEPARTMENT SALARIES				
General Maintenance Wages	\$89,500	\$77,686	\$91,000	\$91,000
General Maintenance Wages - Overtime	\$7,000	\$2,994	\$7,000	\$7,000
Winter Maintenance Wages	\$59,000	\$67,665	\$61,000	\$65,000
Winter Maintenance Wages - Overtime	\$25,000	\$30,689	\$25,000	\$30,000
Road Construction Wages	\$2,000	\$0	\$2,000	\$2,000
Bridge Maintenance Wages	\$1,000	\$667	\$1,000	\$1,000
Equipment Maintenance Wages	\$14,000	\$10,988	\$15,000	\$15,000
Emergency Work Wages	\$2,000	\$0	\$2,000	\$200
Miscellaneous Town Garage Labor Wages	\$2,000	\$425	\$2,000	\$2,000
Highway Department Leave Time Paid	\$0	\$12,912	\$0	\$0
Highway Department Mileage	\$100	\$0	\$100	\$100
	\$201,600	\$204,026	\$206,100	\$213,300
ROAD MAINTENANCE				
Roadside Mowing	\$9,000	\$8,800	\$9,000	\$8,500
Maintenance Contracted Services	\$2,000	\$2,368	\$2,000	\$2,000
Road Construction Contracted Services	\$5,000	\$1,500	\$5,000	\$5,000
Bridges Contracted Services	\$30,000	\$7,100	\$35,000	\$35,000
Retreatment and Sealing*	\$130,000	\$299,691	\$130,000	\$130,000
Tree Removal Contracted Services	\$2,500	\$1,400	\$2,500	\$2,500
Chloride	\$12,000	\$11,575	\$12,000	\$12,000
Gravel	\$80,000	\$80,178	\$80,000	\$80,000
Road Materials	\$0	\$0	\$0	\$5,000
Culverts	\$5,000	\$3,146	\$5,000	\$9,000
Signs	\$2,500	\$1,714	\$4,000	\$4,000
Winter Sand	\$45,000	\$67,540	\$50,000	\$55,000
Winter Salt	\$45,000	\$50,151	\$45,000	\$45,000
Bridge Materials	\$2,000	\$72	\$4,000	\$2,000
Emergency Materials	\$1,000	\$0	\$1,000	\$1,000
Emergency Contracted Services	\$0	\$0	\$0	\$0
Emergency Miscellaneous Expenses	\$0	\$0	\$0	\$0
Emergency Culverts	\$0	\$0	\$0	\$0
Equipment Rental	\$1,000	\$157	\$1,000	\$3,000

**TOWN OF NEWFANE
FY 2017 - FY 2019 EXPENSES**

	Budget FY 2017	Actual FY 2017	Budget FY 2018	PROPOSED Budget FY 2019
ROAD MAINTENANCE (Continued)				
Guardrails	\$8,000	\$0	\$12,000	\$12,000
Traffic Safety	\$0	\$0	\$11,000	\$10,000
	\$380,000	\$535,392	\$408,500	\$421,000
<i>*FY 2017 Cost Offset by VTrans Paving Grant</i>				
EQUIPMENT GAS & OIL				
Diesel & Miscellaneous Fuel	\$40,000	\$24,275	\$40,000	\$35,000
	\$40,000	\$24,275	\$40,000	\$35,000
EQUIPMENT REPAIR & MAINTENANCE				
1986 Chloride Truck	\$1,800	\$633	\$1,800	\$1,800
2009 Sterling L7500	\$0	\$9,569	\$4,000	\$1,000
2010 CAT Backhoe	\$1,000	\$1,892	\$1,000	\$2,000
2011 F-350 Ford*	\$1,000	\$2,270	\$1,000	\$1,000
2013 Mack Truck	\$1,200	\$8,441	\$1,200	\$2,000
2014 Mack Truck 4x4	\$1,500	\$1,930	\$1,200	\$2,000
2015 Ford F-550	\$1,000	\$4,452	\$1,000	\$2,000
2017 Mack Truck	\$8,000	\$842	\$1,700	\$2,000
2006 John Deere 672D Grader	\$3,000	\$2,685	\$4,000	\$4,000
2015 CAT Loader	\$0	\$128	\$0	\$1,000
Chainsaws & Mowers	\$750	\$865	\$1,000	\$1,000
Wood Chipper	\$200	\$0	\$200	\$200
Chloride Spreader	\$200	\$0	\$200	\$200
Plow Parts & Repair	\$5,300	\$4,800	\$5,300	\$5,300
Radio & Radio Repair	\$2,000	\$2,482	\$14,000	\$6,500
Rake Parts & Repair	\$1,000	\$304	\$1,000	\$1,000
Sanders	\$2,000	\$2,147	\$2,500	\$2,500
Tires & Chains	\$17,000	\$10,171	\$17,000	\$17,000
Miscellaneous Parts and Repairs	\$6,000	\$5,040	\$6,000	\$6,000
	\$52,950	\$58,652	\$64,100	\$58,500
<i>*Traded in for 2018 RAM 3500</i>				
TOWN GARAGE MAINTENANCE				
Town Garage Supplies	\$750	\$629	\$750	\$750
Town Garage Telephone	\$300	\$326	\$400	\$400
Town Garage Electricity	\$1,500	\$1,583	\$1,500	\$1,500
Old Town Garage Electricity	\$200	\$227	\$200	\$200
Town Garage Heat	\$5,000	\$4,088	\$5,000	\$5,000
Town Garage Contracted Services	\$5,500	\$10,928	\$5,500	\$5,500
	\$13,250	\$17,781	\$13,350	\$13,350
SMALL EQUIPMENT				
Highway Department Professional Development	\$500	\$45	\$500	\$500
Town Garage Computer	\$500	\$0	\$1,500	\$500
Small Tools & Equipment	\$2,000	\$1,601	\$2,500	\$2,500
	\$3,000	\$1,646	\$4,500	\$3,500
TOTAL HIGHWAY	\$690,800	\$841,772	\$736,550	\$744,650
TOTAL TOWN & HIGHWAY	\$1,330,862	\$2,133,919	\$1,384,011	\$1,388,035

**TOWN OF NEWFANE
FY 2017 - FY 2019 EXPENSES**

				PROPOSED
	Budget FY 2017	Actual FY 2017	Budget FY 2018	Budget FY 2019
<u>OTHER EXPENSES</u>				
Williamsville Hall Fund Donation Expense	\$0	\$4,422	\$0	\$0
Transfer Out	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	\$0	\$4,422	\$0	\$0
<u>REAPPRAISAL EXPENSES</u>				
Reappraisal Expense	\$0	\$86,741	\$0	\$0
Listers Education Expense	\$0	\$165	\$0	\$0
Tansfers out	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Restoration of Records Expense	<u>\$0</u>	<u>\$300</u>	<u>\$0</u>	<u>\$0</u>
	\$0	\$87,206	\$0	\$0
<u>CAPITAL EXPENDITURES</u>				
Equipment Loans - Principal	\$92,176	\$97,310	\$128,525	\$121,510
Equipment Loans - Interest	\$9,628	\$8,034	\$11,811	\$9,100
Town Office Capital Improvement	\$30,000	\$3,043	\$50,000	\$20,000
Capital Highway Equipment	\$180,000	\$173,097	\$60,000	\$384,000
Capital Highway Construction	\$10,000	\$0	\$25,000	\$0
Capital Bridges	\$40,000	\$22,154	\$65,000	\$62,000
Bridge 14 Bond - Principal	\$12,500	\$12,500	\$12,500	\$12,500
Bridge 14 Bond - Interest	\$7,008	\$6,802	\$6,802	\$6,389
Town Garage Capital Improvement	\$10,000	\$0	\$10,000	\$10,000
Williamsville Hall Capital Improvement	<u>\$12,000</u>	<u>\$0</u>	<u>\$12,000</u>	<u>\$10,000</u>
	\$403,312	\$322,940	\$381,638	\$635,499
<u>TOTAL EXPENDITURES</u>				
	\$1,734,174	\$2,548,486	\$1,765,649	\$2,023,534

**CAPITAL NEEDS SUMMARY
FY 2018 - FY 2022**

	FY 2018	FY 2019 PROPOSED	FY 2020	FY 2021	FY 2022
PLANNED ACQUISITIONS					
Highway Equipment	60,000	384,000	249,000	249,000	224,000
Bridges	65,000	62,000	30,000	40,000	0
Highway Improvements	25,000	0	0	0	25,000
Town Buildings	72,000	45,000	50,000	50,000	50,000
Subtotal - Total Acquisitions	222,000	491,000	329,000	339,000	299,000
Debt Service Payments	159,638	149,499	181,271	124,500	106,000
TOTAL CAPITAL REQUIRED	381,638	640,499	510,271	463,500	405,000
SOURCES OF FUNDS					
FY 16 Surplus Transferred to Capital	130,000	0	0	0	0
Capital Reserves to Be Used	115,000	300,000	254,700	207,500	205,000
Borrowing	30,000	152,000	50,000	50,000	50,000
Capital Reserve Interest	238	238	500	1,000	1,000
Taxes to Be Raised	106,400	188,261	205,071	205,000	149,000
TOTAL SOURCES OF FUNDS	381,638	640,499	510,271	463,500	405,000
SURPLUS/DEFICIT	0	0	0	0	0

Balance of Capital Reserve Fund As of 6/30/2017
\$564,671

CAPITAL NEEDS 2016-2020

2017-2018 2018-2019
(Proposed)

2020-2021

2021-2022

PLANNED ACQUISITIONS

Highway Equipment

2011 Ford F-350 (5 years) (Traded In)	60,000	0	0	0	0
2018 RAM 3500 (6 years)	0	0	15,000	15,000	15,000
2013 Mack Truck (10 years)	0	33,000	33,000	33,000	33,000
2009 Sterling L7500 (10 years)	0	180,000	0	0	0
2015 Ford F-550 Truck (6 years)	0	19,000	19,000	19,000	19,000
2014 Mack 4X4 Truck (15 years)	0	25,000	25,000	25,000	25,000
2017 Mack Truck (10 years)	0	20,000	20,000	20,000	20,000
2006 John Deere Grader (15 years)	0	75,000	75,000	75,000	50,000
2010 CAT Backhoe (12 years)	0	0	20,000	20,000	20,000
2015 CAT Loader (Lease - 7 years)	0	0	0	0	0
Plows/Sander	0	0	10,000	10,000	10,000
Excavator	0	32,000	32,000	32,000	32,000
2010 Chipper	0	0	0	0	0
TOTAL EQUIPMENT	60,000	384,000	249,000	249,000	224,000

BRIDGES

Arch Bridge	40,000	30,000	30,000	40,000	0
River Road Bridge	25,000	0	0	0	0
Depot Road Structure	0	32,000	0	0	0
TOTAL BRIDGES	65,000	62,000	30,000	40,000	0

HIGHWAYS

Grimes Hill Road	0	0	0	0	0
Depot Hill Road	0	0	0	0	0
Newfane Hill Road (Grout Pond Spillway)	0	0	0	0	0
Dover Road	0	0	0	0	0
South Wardsboro Road	25,000	0	0	0	0
Sunset Lake Road	0	0	0	0	25,000
TOTAL HIGHWAYS	25,000	0	0	0	25,000

BUILDINGS

Williamsville Hall	12,000	15,000	10,000	10,000	10,000
Town Offices	50,000	20,000	30,000	30,000	30,000
Town Garage	10,000	10,000	10,000	10,000	10,000
TOTAL BUILDINGS	72,000	45,000	50,000	50,000	50,000

TOTAL ACQUISITIONS

	222,000	491,000	329,000	339,000	299,000
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CAPITAL NEEDS 2016-2020

	2017-2018	2018-2019 (Proposed)	2019-2020	2020-2021	2021-2022
CAPITAL DEBT SERVICE					
<i>Equipment Loans</i>					
(Backhoe, Mack Trucks, F-550)	128,525	121,510	150,000	95,000	80,000
Interest	11,811	9,100	13,000	12,000	9,000
<i>Bonds</i>					
Bridge 14 Bond	12,500	12,500	12,500	12,500	12,500
Bond Interest	6,802	6,389	5,771	5,000	4,500
TOTAL CAPITAL DEBT SERVICE	159,638	149,499	181,271	124,500	106,000
TOTAL REQUIRED	381,638	640,499	510,271	463,500	405,000
SOURCES OF FUNDS					
FY 16 Surplus Transferred to Capital	130,000	0	0	0	0
Capital Reserves to Be Used	115,000	300,000	254,700	207,500	205,000
Borrowing	30,000	152,000	50,000	50,000	50,000
Capital Reserve Fund - Interest	238	238	500	1,000	1,000
TOTAL SOURCES OF NON-TAX FUNDS	275,238	452,238	305,200	258,500	256,000
TAXES TO BE RAISED	106,400	188,261	205,071	205,000	149,000
SURPLUS/(DEFICIT)	0	0	0	0	0

Balance of Capital Reserve Fund As of 6/30/2017

\$564,671

TOWN EMPLOYEE SALARIES - FISCAL YEAR 2017

HIGHWAY

Todd Lawley	\$ 60,755.94	
John W. Snow	37,489.92	
Jay R. Wilson	44,941.19	
Stephen Languerand	46,624.34	
Nicholas Lawley	14,183.38	
		\$ 203,994.77

LISTERS

Doris Knechtel	\$ 14,230.80	
Frank Suponski	4,161.60	
Lynn Forrest	5,508.00	
		\$ 23,900.40

OTHER OFFICES

Gloria J. Cristelli – Town Clerk (Until March 7, 2017)	\$ 25,956.72	
Carol Hesselbach - Town Clerk (After March 7, 2017)	10,434.60	
Dedra Dunham - Assistant Town Clerk	3,822.00	
Merle Tessier - Zoning Administrator/911 Coordinator	5,365.04	
Maureen Albert-Piascik – Treasurer (Until March 7, 2017)	26,239.00	
Melissa Brown - Treasurer (After March 7, 2017)	10,434.60	
Alane Perkins – Assistant Treasurer	2,405.52	
Maureen Albert-Piascik – Collector of Delinquent Taxes (Until March 7, 2017)	5,452.50	
Samantha Wilson - Collector of Delinquent Taxes (After March 7, 2017)	5,013.17	
(Offset by Penalties Collected)		
Shannon Meckle – Administrative Assistant	42,636.80	
Alane Perkins - Selectboard Bank Reconciliation	513.70	
		\$ 138,273.65

TOTAL SALARIES

\$366,168.82

(All other Town Officials served without compensation.)

DETAILED LIST OF APPROPRIATIONS

SOCIAL SERVICE AGENCY APPROPRIATIONS

	BUDGET 2017-2018	PROPOSED BUDGET 2018-2019
American Red Cross	\$500.00	\$500.00
AIDS Project of Southern Vermont	\$250.00	\$250.00
Brattleboro Area Hospice	\$300.00	\$300.00
The Current	\$750.00	\$750.00
Early Education Services	\$1,900.00	\$1,900.00
The Gathering Place	\$400.00	\$400.00
Gerda's Animal Aid	\$0.00	\$100.00
Grace Cottage Hospital	\$3,500.00	\$3,500.00
Green Mountain RSVP	\$400.00	\$400.00
Green Up Vermont	\$100.00	\$100.00
Groundworks Collaborative, LLC	\$1,000.00	\$1,000.00
Health Care & Rehabilitation Services (HCRS)	\$1,850.00	\$1,850.00
Historical Society of Windham County	\$250.00	\$250.00
Leland & Gray Educational Foundation	\$1,000.00	\$1,000.00
Moore Free Library	\$600.00	\$660.00
Newfane Anew Community Volunteers	\$1,000.00	\$2,000.00
Restorative Community Justice of Southern Vermont	\$1,000.00	\$1,000.00
Senior Solutions	\$1,150.00	\$1,150.00
Southeastern Vermont Community Action (SEVCA)	\$1,600.00	\$1,600.00
Southeastern Vermont Watershed Alliance	\$420.00	\$600.00
Southeastern Vermont Economic Development Strategies (SeVEDS)	\$5,178.00	\$5,178.00
South Newfane Community Association	\$2,000.00	\$2,000.00
Timson Hill Preschool	\$1,000.00	\$1,000.00
Townshend Community Food Shelf	\$500.00	\$500.00
Valley Cares, Inc.	\$2,675.00	\$2,675.00
Vermont Adult Learning	\$500.00	\$500.00
Vermont Center for Independent Living	\$220.00	\$220.00
Vermont Rural Fire Protection	\$100.00	\$100.00
Visiting Nurse Alliance	\$4,500.00	\$4,500.00
Williamsville School Preservation Society	\$1,000.00	\$1,000.00
Windham County Humane Society	\$720.00	\$720.00
Windham Child Care (<i>formerly Windham County Reads</i>)	\$500.00	\$0.00
Women's Freedom Center	\$1,000.00	\$1,000.00
Youth Services	\$1,660.00	\$1,660.00
TOTAL SOCIAL SERVICE AGENCY APPROPRIATIONS	\$39,523.00	\$40,363.00

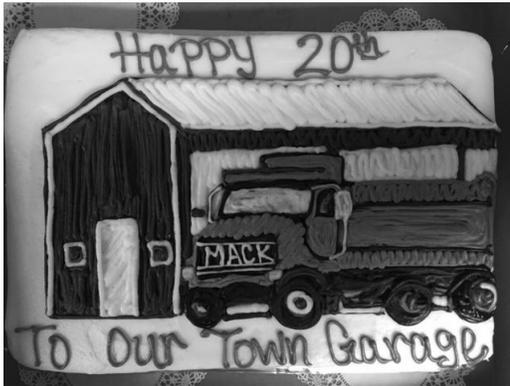
TOWN ASSESSMENTS

	BUDGET 2017-2018	BUDGET 2018-2019
Vermont League of Cities & Towns (VLCT)	\$2,948.00	\$3,011.00
Vermont Municipal Clerks & Treasurers' Association	\$60.00	\$60.00
Windham Regional Commission	\$3,789.00	\$3,836.00
Windham County Tax	\$20,000.00	\$20,000.00
Windham Solid Waste Management District	\$17,000.00	\$15,100.00
TOTAL TOWN ASSESSMENTS	\$43,797.00	\$42,007.00

PUBLIC SAFETY ASSESSMENTS & APPROPRIATIONS

	BUDGET 2018-2019	BUDGET 2018-2019
NewBrook Fire & Rescue	\$20,000.00	\$20,000.00
Rescue, Inc.	\$47,983.00	\$49,415.00
South Newfane - Williamsville Volunteer Fire Company, Inc.	\$20,000.00	\$0.00
Mutual Aid Dues - NewBrook Fire & South Newfane/Williamsville	\$25,206.00	\$25,578.00
Law Enforcement Contract	\$10,000.00	\$10,000.00
TOTAL PUBLIC SAFETY ASSESSMENTS & APPROPRIATIONS	\$123,189.00	\$104,993.00

**Employee Appreciation Day
September 15, 2017**



*Photo Credits: Marion Dowling, Carol Hatcher,
and Shannon Meckle*

REPORTS OF TOWN OFFICERS & OTHERS

TOWN FINANCIAL REPORTS

TOWN OFFICERS – 2017/2018

Town Moderator:

Deborah Luskin (2018)

Town Clerk:

Carol Hesselbach (2018)

Selectboard:

Marion Dowling (2018)

Carol Hatcher (Resigned) (2018)

Shelly Hubert (Appointed) (2018)

Christopher Williams (2018)

Gary Delius (2019)

Michael Fitzpatrick (2020)

Town Treasurer:

Melissa Brown (2018)

Collector of Delinquent Taxes:

Samantha Wilson (2018)

Listers:

Doris Knechtel (2018)

Lynn Forrest (2019)

Frank Suponski (2020)

Grand Juror:

Archer Mayor (2018)

Town Agent:

VACANT (2018)

First Constable:

Archer Mayor (2018)

Board of Civil Authority:

Comprised of Current Selectboard,
Town Clerk, and Justices of the Peace

Justices of the Peace:

Mary Ann Clarkson

Priscilla M. Cotton

Robert Crego

Ellen Darrow

Caroline "Apple" Gifford

Richard J. Marek

Evelyn Sirois

Health Officer & Deputy:

(Appointed by the State)

Dr. Timothy Shafer (2018)

Frank Suponski (2018)

Board of Health:

Comprised of the Selectboard

Zoning Administrator:

Merle Tessier

Road Commissioner:

Christopher Williams

Road Foreman:

Jay Wilson

Assistant Town Clerk:

(Appointed by Town Clerk)

Peter Putnam

Assistant Treasurer:

(Appointed by Treasurer)

Samantha Wilson

Tree Warden:

William C. Guenther

Town Fire Warden:

(Appointed by the State)

Todd Lawley (2018)

Planning Commission:

Lynn Forrest (2018)

Mike Young (2018)

Bob McCandless (2019)

Ken Estey (2020)

Angela Sanborn (2020)

Development Review Board

Ted Colligan, Chair (Resigned) (2018)

Kevin Keppler (Appointed) (2018)

Al Weisbrich (2018)

David Cotton (2019)

Gary Delius (2019)

Rick Wilson (2019)

Walter Dadik (2020)

Samantha Harlow (2020)

David Hull (2020)

Windham Regional Commission:

Hendrik van Loon

Jodi French

TOWN OFFICERS – 2017/2018

Emergency Management Committee:

Steve D. Jones
Todd Lawley
Josh Brookes
Jay Wilson
Gregory L. Record

Representative to Rescue, Inc.:

Win Clark

Town Energy Coordinator:

VACANCY

Animal Control Officer:

Michael Young

Poundkeeper:

Windham County Humane Society

Fence Viewers:

Larry C. Robinson
Gregory L. Record
Theodor E. Schreyer

Senior Solutions:

Doris Knechtel

Vermont Green-Up:

Laura Bacon

WSWMD Supervisors:

Shannon Meckle
Michael Fitzpatrick, Alternate

Conservation Commission:

Bruce W. Hesselbach (Deceased)	(2018)
Carol Hesselbach (Appointed)	(2018)
Gregory L. Record	(2018)
Sylvia Kinney	(2019)
VACANCY	(2019)
George Friend	(2020)

E-911 Coordinator

Merle Tessier

Williamsville Hall Committee

Myra Fassler
Mike Gilbert
Jonathan Julian
Maggie Kemp
Annie Landenberger
Steven Levine, Chair
Nancy Rysz
Breeze Verdant
Mike Young

NEWFANE SELECTBOARD REPORT

2017 was a year where important issues and projects were presented to the Selectboard for its consideration. Some projects were completed and others are being worked on in 2018.

Roads and bridges are a constant concern throughout every year. The State of Vermont came to the Selectboard to give a second presentation and update about the Arch Bridge in Williamsville. Construction of the bridge has been delayed until 2020 due to State funding issues.

River Road Bridge in Newfane needed its deck and the beams underneath replaced. That work was done with the assistance of a \$175,000.00 grant from VTrans. River Road was closed to traffic for quite a while and we thank everyone for their cooperation in using detours during the construction period.

During the October rain storm, there was substantial damage to roads. The repairs on these roads were completed by the end of the year and FEMA will be taking over the reimbursement process.

In response to ongoing concerns with traffic calming, the Selectboard approved the purchase of a speed control sign, which will be used on four major roads in town.

Green Lantern Solar signed a lease agreement with the Town of Newfane for a solar project on the closed landfill. The Company has filed for a Certificate of Public Good.

Recycling bins were removed by Windham Solid Waste Management District on July 1, 2017. The Selectboard formed a Recycling Committee who presented options to the Board for consideration. A survey was offered to the residents available both online and in the town office. Based on the results of the survey, the Board voted to leave things as they are currently and to revisit the subject again during budgeting next year. We thank Johanna Gardner, Tristram Johnson, and Joan Weir for all the work, time, and effort they offered as committee members.

Todd Lawley retired from his position of Road Foreman after 12 years of service and a total of 35 years with the Highway Department. We thank Todd very much for all of the service he provided to our town. Jay Wilson is the new Road Foreman and he is working closely with the Selectboard on matters as they arise.

The Town Offices were painted both inside and outside during the last part of 2017. The building looks great and the offices have a fresh and cheerful look to them. There is also a new "Town Office" sign outside the building which is quite handsome.

The Selectboard offers special thanks to Carol Hatcher for the time and commitment she gave the Board over the last few years. The Board thanks all the employees and volunteers in the Town of Newfane for the work they do. There is good spirit and cooperation amongst all. We also thank the citizens for the ongoing commitment to our town.

We invite the citizens to our Selectboard meetings which are open to the public. The meetings are also on video and can be seen on BCTV and online at www.newfanvt.com.

Marion Dowling, Chair

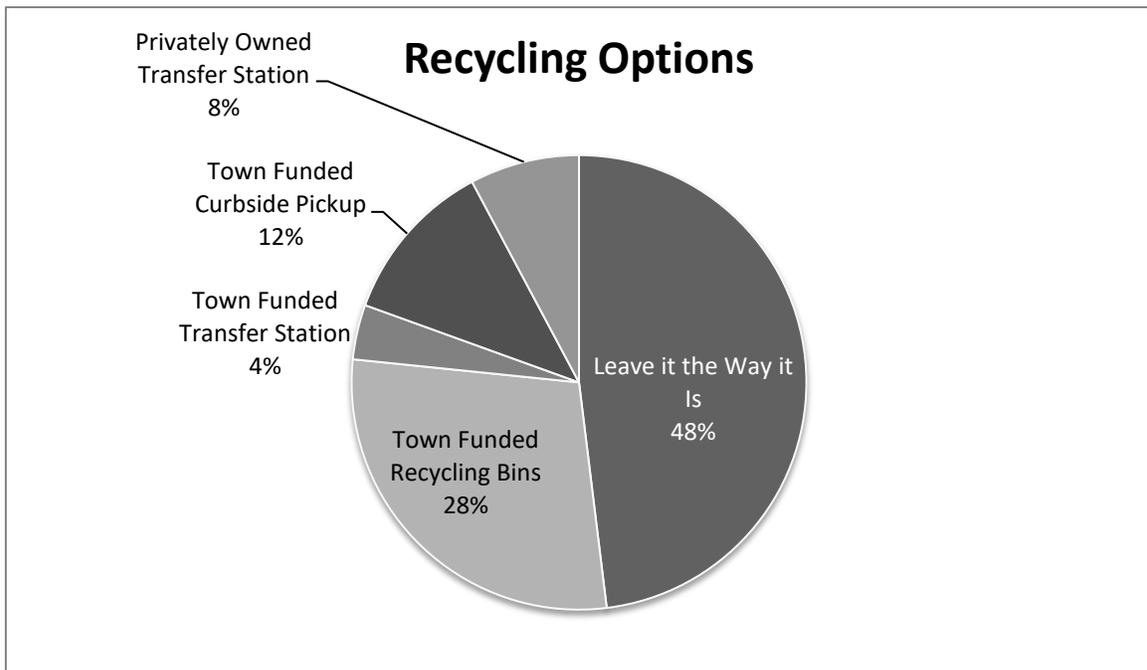
Gary Delius, Vice Chair

Mike Fitzpatrick

Shelly Huber

Christopher Williams

Results of the Recycling Survey



NEWFANE TOWN CLERK'S REPORT

Keepers of Dogs and Cats That Need Inoculations Should Read This!

There will be a Rabies Clinic on Saturday March 17 for both dogs and cats at the NewBrook Fire Department from **10 a.m. to 1 p.m.**

You can also get the dog tags at the same time, but remember, this is shortly before prices go up!

Please register your dogs NOW!

Neutered or spayed	\$10.00
Not neutered or spayed	\$15.00

Get your dog's 2018 tag on or **before April 1, 2018** by:

- Coming into the Town Clerk's Office during office hours,
- Mailing in a check made out to the Town of Newfane in the amount of the fees due and a self-addressed stamped return envelope. (P.O. Box 36, Newfane, attention town clerk) or
- Coming to the clinic mentioned above.
- Please make sure your dog's rabies tag is up to date before trying to get a 2018 license. You can check with the Town Clerk if you have lost that information.

I was elected Newfane's Town Clerk in the Australian balloting at Town Meeting on March 7, 2017. This year has been a year of constant learning. I thank everyone who has come into the office or called for their patience as I learned how to assist everyone. I also want to thank Gloria Cristelli who was instrumental in my finding my feet at the Town Office and helped me in learning the ropes, even after her retirement on March 8, 2017. In addition, all the other people working at the Town Office made me welcome and helped me when needed, and I thank them for that.

Last year, luckily for me, was a quiet year on the election front. We only had the Australian Ballot elections on Town Meeting Day. This year looks to be more active, as we should have state and national primaries and a General Election in November as well as Town Meeting Day and the Leland & Gray budget vote. If you wish to make sure that you are on the Voter Checklist here in Newfane or request absentee ballots for any or all elections, you can check with me at the Town Office, or you can use the State of Vermont election management system to verify your registration, register if you are a new voter, or request absentee ballots online.

If you have any questions about the election management system, please review the following:

Vermont Elections Management System (VEMS) – includes a statewide voter checklist and other resources and tools to be used by town and city clerks across Vermont to conduct all of their election related business – from registering voters, to processing absentee ballot requests, to entering election results;

Online Voter Registration Tool – allows all eligible Vermonters to submit their voter registration application online anytime and anywhere they can access the internet; and

“My Voter Page” – online resource that allows every registered voter to login and have access to a unique, voter-specific web page where they can request an absentee ballot, track its status, update their voter registration record, find their polling place, view a sample ballot, and much more.

The online voter registration page can be found at <http://olvr.sec.state.vt.us> and the My Voter Page login can be found at <http://mvp.sec.state.vt.us>.

One of the main tasks of the Town Clerk is to ensure that land records (deed, mortgages, and related documents) are recorded accurately and remain safe for the coming generations. All original documents are sent back to banks, government offices, or individuals and an attested “true” copy is placed in the land record books that are secured in a fire-proof vault.

If there were a catastrophic event, like the furnace exploding, that destroyed the vault which houses the land and vital records and much more, property owners would not have been able to verify ownership of their land. Gloria Cristelli during her time as Town Clerk began a project to index and scan the attested copies of your land records. The indexing and scans are backed up in three different sites in Ohio. If the vault were destroyed, the land records could be accessed online and reprinted. This can be done for only the volumes that have been indexed and the scans filed. All new records received are indexed and scanned and are immediately available to title searchers online and in the Town Office.

The Town Clerk is also responsible for maintaining Vital Records such as birth, marriage and death certificates. The State has been changing the way some of the records can be accessed by the public and you may eventually be able to request certified copies of all of these records electronically from the State. Some can already be requested from the State. In the meantime, if you need a certified copy of these records for someone who lived in Newfane at the time of their birth or death you can request it from my office, unless the birth or death occurred out of state. We have marriage license records for those who lived in Newfane and were married in Vermont and for those out of state residents who married in Newfane and you can request certified copies of those records in my office as well.

Residents of Vermont need to get their marriage license from the Town that at least one of them lives in. You can obtain the application for a marriage license at the Town Clerk’s office or online from the State of Vermont. Bring the completed and signed application to the Town Clerk’s office and we will prepare the license for you upon payment of the appropriate fee.

The Office also sells hunting and fishing permits, renews car and truck registrations, sells dog licenses, registers posted land, and tries to answer questions that we receive from residents and non-residents. If we do not have the answers to your questions, we try to point you in the right direction to get the information you need. The Town Clerk is also a member of the Board of Civil Authority and the Board of Abatement and works with those boards on real estate tax appeals and real estate tax abatement requests.

I have had the very able assistance of Peter Putnam as my Assistant Town Clerk this year. He is paid by Vermont Associates for his 20 hour workweek and therefore his salary does not affect the Town budget. Many of you have interacted with him when you came into or called the office. It is a relief to know that when I must be out of the office for seminars or other reasons there is someone knowledgeable to be there in my place.

Thank you for the trust you have placed in me by electing me Town Clerk. Please feel free to ask me any questions about the Town Clerk’s office.

Respectfully submitted by,

Carol Hesselbach

ROAD COMMISSIONER'S REPORT

Bridges continue to be a concern for the Town. During 2016 and 2017, the town had guardrails replaced on two bridges on South Wardsboro Road. With the help of a \$175,000 VTrans Structures Grant, the beams and deck were replaced on the River Road Bridge. The town continues to work on the other bridges that need work as the budget allows.

On October 29 -30, 2017, several areas in town were substantially damaged by flooding during the heavy rains. Repair work was completed by January 1, 2018. On January 2nd, FEMA issued a declaration and will now be taking over the reimbursement process.

The Ford F-350 was replaced this year with a 2018 Ram 3500 utility truck. All low band radios have been replaced with high band radios, as the low bands are being phased out. Next year, pending approval at Town Meeting, the town will be replacing the 2009 Sterling and obtaining a rubber tired excavator to complete all of the ditching work being mandated by the State.

A total of 11 culverts were replaced over the past year and there are many more in need of replacing, which necessitated an increase in the Culvert Budget.

2017 saw many staff changes at the Highway Department. The new group is working well together and are doing a great job keeping the roads open and safe.

Christopher Williams, Road Commissioner

NEWFANE – BOARD OF LISTERS

There has been much accomplished during 2016 through 2017 in the Lister's Office. The town wide reappraisal, which was required by the state, was completed by New England Municipal Consultants. Every year the state compares the assessed values in the Grand List to all sales from the past three years as part of the Certified Equalized Education Property Value study. As a result of the recent reappraisal, Newfane's Common Level of Appraisal (CLA), which measures the accuracy of the overall assessments, has been determined to be 97.72%, down from 107.81% before the reappraisal. The Coefficient of Dispersion (COD), which measures equity, is 6.55%, down from 15.92% before the reappraisal. The state would like all Vermont towns to be at about 100% for CLA and below 20% for the COD. The total Equalized Education Property Value is at \$251,968,878.

In May of 2017, approximately forty-three (43) property owners attended an informal hearing with NEMC. Following that, in June of 2017, approximately twenty-four (24) grieved to the Listers by coming in for an appointment or by writing and requesting a change in appraisal of their property. Some values were correct, reduced or denied, and again those who grieved were sent a notice of the Listers decision. Of those, only six (6) property owners appealed to the Board of Civil Authority. The BCA changed five (5) of the values as set by the Listers and one (1) withdrew their appeal. Two (2) property owners have appealed the decision of the BCA to the state. As part of the contract with NEMC, they assisted the Listers in the BCA process.

The Current Use Program now has eighty-nine (89) landowners participating with 13,531 acres enrolled in the program, the value of which is a reduction of \$16,716,000 off of the Newfane Grand List. The state pays a portion of the taxes back to the town and to the school.

The other exciting thing that kept the Listers Office busy in 2016 - 2017 was having the Newfane Tax Maps digitized. This was accomplished by Cartographic Technologies of Putney. This is a very useful tool for not only the Listers, but also the Zoning Administrator, Planning Commission, the Highway Department, Town Clerk, Select Board and property owners. The maps will be updated yearly for new subdivisions and property owners.

The Listers are continuing to visit properties with new houses, additions, new sheds or barns, and those that were incomplete during the previous year's site visits. At Kenolie Campground, there are 145 camp sites that have to be updated on a yearly basis to determine the current owner and camper trailer site.

The Newfane Listers appreciate the cooperation of the Newfane's landowners in allowing them to visit and inspect properties. Keeping the Grand List current is a daunting task and very important to all taxpayers of Newfane. Every year the state adds additional requirements and responsibilities for the listers.

The Newfane Board of Listers takes pride in serving the property owners in this capacity. Thank you for the opportunity.

Doris Knechtel, Chair

Lynn Forrest

Frank Suponski

Town of Newfane, Vermont
Zoning Administrator Report

From January 1, 2017 through December 31, 2017 39 building permits were issued. The breakdown of the permits is as follows:

Barns & Sheds	9
Additions to houses	10
Subdivisions & lot line adjustment	2
Garage	3
House	4
Demolition	3
Signs & Fences	5
Business	1
Ponds	2

Three applications were referred to the DRB for review. Two were approved by the DRB and one has been dererred to the spring of 2018.

Please remember that a zoning permit is required **before** any development or land division is undertaken. There are additional costs and penalties which may be imposed for violations of the Newfane zoning bylaws. A violation may create a cloud on the title.

Please be sure to fill out the application completely. Incomplete applications will be returned for re-submission. Also two checks must be made out to the Town of Newfane. One check is for the permit application fee and the second is \$10.00 for a State required land recording fee.

The Zoning Administrator's office hours are Tuesday and Thursday from 12:30 pm to 4:30 pm

For contractors and home builders please be aware of the Residential and Commercial Energy codes. The State of Vermont is requiring these codes to used in new construction and additions to existing Homes. You may find the requirements at the following link:
http://publicservice.vermont.gov/energy_efficiency/code_update

Also the U.S. Department of Housing and Urban Development now requires that any NEW mobile Home to be installed be installed by a licensed installer and inspected by qualified inspectors.

I am here to assist you in your projects. Please feel free to make suggestions to help improve the process.

Merle Tessier
Zoning Administrator

PLANNING COMMISSION REPORT

The Planning Commission had a full, busy year as we applied for Village Center Designation (VCD), attended trainings and workshops and applied for a second Municipal Planning Grant for Town Plan Update work.

During the spring many of the commissioners expanded their planning knowledge by attending trainings and workshops: the Municipal Enhanced Energy Training in Dover, the Southern Vermont Economic Development Summit, in Killington, Downtown and Historic Preservation Conference in White River Junction, the Town Officer Education Conference and Spring Planning & Zoning Forum.

Following up on the 2016 Walk the Villages, the commissioners worked with Windham Regional Commission (WRC) to create Village Center Designation applications for Newfane, South Newfane and Williamsville. Commissioners drove through the villages, taking photographs for the applications; developed maps with Jeff Nugent at WRC, wrote text of past accomplishments and village future hopes and completed the package with the assistance of WRC staff Susan McMahon and John Bennett. Funding for the WRC work was paid by an \$8,000 Municipal Planning Grant from Vermont's Agency of Commerce and Community Development.

Bob McCandless, Ken Estey and Lynn Forrest presented testimony regarding Newfane's villages during the hearing by the Downtown Development Board in Montpelier. The Board awarded Village Center Designation (VCD) to Newfane, South Newfane and Williamsville on June 2, 2017.

Immediately after receiving VCD, the commissioners began work on updating the Town Plan. The 12 required components of the Town Plan were allocated among commissioners for study and review. In addition, the commission began the work of applying for a second \$8,000 Municipal Planning Grant which was awarded in December 2017.

Great success was shared by the Newfane Planning Commission (PC) and the over 50 residents of Newfane who participated in an outstanding community forum to highlight the vision for Newfane's future. Those present expressed their ideas in writing and/or spoke up during the meeting to voice concerns, recommendations, hopes and dreams for Newfane. The information gathered will help the PC structure the 2018 rewrite of the Town Plan (TP). The Town Plan update will be funded by the newly awarded \$8,000 Municipal Planning Grant (MPG) from the Department of Housing and Community Development. Newfane is among 38 communities across Vermont who have been awarded such a grant.

Guest speaker, Caitlin Corkins, state grants coordinator from the Vermont Community Development, spoke at the forum about Village Center Designation (VCD) and answered questions about tax credits & grants for village centers. In June of this year, through the efforts of the PC and funded by a 2016 awarded MPG, the PC compiled all the data and held public meetings which resulted in the town of Newfane being awarded VCD status for the villages of South Newfane, Williamsville and Newfane.

Getting citizens to take an active part in such a forum can be a major challenge, but the people of Newfane should be proud to have shown such interest in what the PC is undertaking. It is not an easy task to document what the future vision should be for a town, so for the citizens to realize that and show support by sharing their views is something the PC is extremely thankful for. The PC plans to have additional public forums as the process becomes more refined and specific.

In a continuing outreach effort the PC developed a Town-Wide Survey for residents, business owners, employees, and others. Over 100 people participated, voicing their love for a beautiful place to live with a strong community. The results of the survey will be used for planning the next Community Forum and more detailed survey to incorporate into the 2018 Town Plan update. Copies of the survey results will be available at the March 6, 2018 Town Meeting and posted on the Newfane website.

The Planning Commission invites everyone who is interested in their town to attend Planning Commission meetings on the second and fourth Tuesdays of the month at the Newfane Town office. You can contact the commission at NewfanePC@yahoo.com.

Ken Estey

Lynn Forrest, Chair

Bob McCandless, Secretary

Angela Sanborn

Mike Young

TREASURER'S REPORT

It's been a pleasure serving as Newfane Town Treasurer this past year. I look forward to serving another year as well. It's been busy collecting taxes, doing payroll, accounts payable and filing all necessary forms and payments monthly and quarterly. Although I've had previous accounting jobs, working in government accounting has been quite different but fun to learn. I plan on continuing my education this next year by taking online courses that strictly focus on government accounting.

I've had a lot of questions regarding how much the schools are collecting from the town per quarter so I hope this helps. As many of you know, Newfane collects taxes for the schools as well as the town based on a July to June fiscal year. We pay NewBrook Elementary and Leland and Gray High school four times a year, within 20 days of receiving tax payments. The current amount per quarter for NewBrook is \$335,972.00 and Leland and Gray is \$464,866.00 per quarter. (Quarterly total is \$800,838.00 for both, yearly total is \$3,203,352.00) We also send the state the non-residential portion of the education tax. This year the amount is approximately \$316,444.00. Although the school sets their annual budget, the State sets the education tax rate.

I would like to remind everyone to file their Homestead Rebate (HS-122) by the April 15th deadline. This ensures that when you receive your tax bill it will reflect your Vermont state rebate.

I would also like to remind everyone that paying their taxes on time will also eliminate getting a 1% interest on current taxes each month (Delinquent taxes are separate).

I've really enjoyed working and meeting a lot of new people while being in the office, and it's always great to see familiar faces as well. I'd like to thank everyone in the Town Office for welcoming me and helping me transition into my new job. I'd also like to thank Shannon Meckle and Maureen Albert-Piascik for helping train me in my new position.

Melissa Brown, Treasurer

COLLECTOR OF DELINQUENT TAX REPORT

My first year as Collector of Delinquent Taxes flew by really fast. When I took office in March, I had no prior experience as a Collector. I have learned a lot and I give a big thank you to Maureen Albert- Piascik for all her help with the transition.

In June, I attended a one-day Delinquent Tax Seminar in Castleton, Vermont, where I was able to connect with other Delinquent Tax Collectors around Vermont. I found the Seminar to be very helpful to successfully do my job and I was very pleased to have some connections for the future.

As Collector of Delinquent Taxes, I collected \$110,076.75 in back taxes, interest and penalties. On May 1, 2017, the delinquencies were \$172,535.96. As of 12/31/2017 the balance was \$62,459.21, including interest and penalties.

In January, I will be performing 9 tax sales on properties where there have been no contact or payment from the property owners so the balance due will change considerably.

I worked with the Town Treasurer and we submitted 10 properties to the Abatement Board, a majority of those properties that were abated were from Kenolie Village Campground as the campers were no longer there and there is no contact information available.

I am willing to work with anyone who wishes to set up a payment plan to avoid a Tax Sale. I currently have a few property owners that have payment plans in place and have been doing great on paying them down.

As a reminder, to avoid the 8% delinquency penalty and monthly interest of 1.50%, please make sure to pay all 2017 taxes by April 16, 2018. By statute, these penalties are added even one day after that date.

I'd like to thank Melissa Brown, Carol Hesselbach, Shannon Meckle & the Listers for all their assistance throughout the year.

Respectfully,
Samantha Wilson
Collector of Delinquent Taxes

TOWN OF NEWFANE
DELINQUENT TAX REPORT

NAME	PARCEL NUMBER	YEARS OWED
ALLEN, BRIDGET	00B147-KA14	2016
BARBOUR, GLEN	00B147-K101	2016
BETANCORT, EDWIN	00B147-K4	2016
BETI, DARLENE	00B147-KP3.5	2016
BIGELOW, JEFF	00B147-KC2	2016
BONENFANT, GERALDINE	00A104	2016
CHURCH, DONNA	00B147-K1	2015-2016
CLARK, KYM	00B147-KD8	2015
CLIFFORD, PAUL B	00D156-2	2016
CORRENTY, BENEDICT	00D287	2016
CUSACK, LINDA	00B147-K002	2016
DAVAL, KATHERINE	00B147-K114	2016
DEWEY, PATRICK	00B147-KB1	2016
DUKETTE-BETITS, DARLENE	00B147-KP14	2016
DUPONT, DARREL MICHAEL	00F001	2016
FITZPATRICK EXCAVATING & TRUCK	00D172-12	2016
FITZPATRICK EXCAVATING TRUCK L	00D185-1	2016
FROSCH, GEORGE A	000E052	2016
GIBBONS, SUSAN	00B147-K116	2015-2016
HAGENOW, RONALD	00B147-KP3	2012-2016
HEBSON, IAN	00B147-K007	2015-2016
HOLCOMB, LEONA M	00E005	2015-2016
HOLDEN, ROBERT	00B088	2015-2016
JUTRAS, ALEC	00B147-K006	2012-2016
KILIAN, MICHAEL	00E018	2016
LEISTER, FRANK	00B147-KC18	2016
LEMINI, DAVID	00B147-KT4	2014-2016

TOWN OF NEWFANE
DELINQUENT TAX REPORT

NAME	PARCEL NUMBER	YEARS OWED
LIMOGGIO, ROBERT W	00B110-1	2016
LUCE, HEATHER	00B147-KD2	2012-2016
MARQUIS, RONNIE SENTER	00F110	2016
MEDEIROS, MARIA	00B147-K103	2011-2016
MICHAUD, STEVE	00B147-KB3	2015-2016
MOFFIT, ERVIN	00E111	2015-2016
MOFFIT, MONTE F.	00E045	2015-2016
MONROE, EDWARD L JR	00E036	2016
MONROE, EDWARD L., JR	00E035	2016
MOORE, SANDRA T.	00B110	2015-2016
MOULTON DONALD	00B147-KP0	2016
MULLER, RYAN	00F072	2016
NEWELL, TARA H	00B147-K3	2012-2016
OLIER, MICHAEL R	00E064	2016
PASZEK, MARK	00B147-K14	2016
PIERSON, DEBRA A.	00B119	2016
RODRIGUEZ, JOEL	00B147-K001	2016
ROUSSEAU, MARY	00B147-KD6	2012-2016
SCHULTZ, CHRISTOPHER M	00E029	2016
SCHULTZ, EUGENE JR	00E029-1	2016
SEALS, TIM E	00F170	2016
SENECAL, BRIAN	00B147-K107	2016
SENECAL, BRIAN	00B147-K9	2015
SHEWCHUK, JOSH	00B147-KL	2016
SPRING, LINDA	00B147-KD14	2016
STEPHENS, MARC	00E077-1	2014-2016
SUTTON, MICHAEL D.	00C108	2015-2016

TOWN OF NEWFANE
DELINQUENT TAX REPORT

NAME	PARCEL NUMBER	YEARS OWED
VAN IDERSTINE, PETER R	00D137	2016
VIENT, DONALD	00B147-K120	2016
VIENT, DONALD	00B147-KC17	2016
WILCOX, HERBERT W	00F131	2013-2016
WILLIAMS, BRUCE	00B147-K33	2016
WOODHEAD, PETER M.J.	00D078	2016

**DELINQUENT TAX SUMMARY REPORT
2011-2016**

TAX YEAR	PRINCIPAL	INTEREST	PENALTY	OTHER	TOTAL
2011	\$31.97	\$33.52	\$2.56	\$0.00	\$68.05
2012	\$409.58	\$357.41	\$32.03	\$0.00	\$799.02
2013	\$559.46	\$390.21	\$44.76	\$0.00	\$994.43
2014	\$946.71	\$494.72	\$75.72	\$0.00	\$1,517.15
2015	\$3,652.49	\$1,050.31	\$250.23	\$0.00	\$4,953.03
2016	\$42,345.33	\$6,973.11	\$3,297.61	\$0.00	\$52,616.05
TOTALS	\$47,945.54	\$9,299.28	\$3,702.91	\$0.00	\$60,947.73

TOWN OF NEWFANE, VERMONT

AUDIT REPORT

JUNE 30, 2017

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Sullivan, Powers & Co., P.C.
CERTIFIED PUBLIC ACCOUNTANTS

77 Barre Street
P.O. Box 947
Montpelier, VT 05601
802/223-2352
www.sullivanpowers.com

Fred Duplessis, CPA
Richard J. Brigham, CPA
Chad A. Hewitt, CPA
Wendy C. Gilwee, CPA
VT Lic. #92-000180

Independent Auditor's Report

Board of Selectmen
Town of Newfane, Vermont
P.O. Box 296
555 Vermont Route 30
Newfane, Vermont 05345

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Newfane, Vermont, as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the Town of Newfane, Vermont's basic financial statements as listed in the Table of Contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in "Government Auditing Standards", issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Town's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to previously present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Newfane, Vermont, as of June 30, 2017, and the respective changes in financial position thereof and the respective budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Management has omitted Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Our opinion on the basic financial statements is not affected by this missing information.

Accounting principles generally accepted in the United States of America require that the Schedule of Proportionate Share of the Net Pension Liability on Schedule 1 and the Schedule of Contributions on Schedule 2 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Newfane, Vermont's basic financial statements. The Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – Capital Projects Fund and the combining fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. These schedules have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by “Government Auditing Standards”

In accordance with “Government Auditing Standards”, we have also issued our report dated October 25, 2017 on our consideration of the Town of Newfane, Vermont’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with “Government Auditing Standards” in considering the Town of Newfane, Vermont’s internal control over financial reporting and compliance.

October 25, 2017
Montpelier, Vermont
VT Lic. #92-000180

Sullivan, Powers & Company

TOWN OF NEWFANE, VERMONT
STATEMENT OF NET POSITION
JUNE 30, 2017

	Governmental Activities
<u>ASSETS</u>	
Cash and Cash Equivalents	\$ 702,670
Investments	59,639
Receivables (Net of Allowance for Uncollectibles)	307,716
Prepaid Expenses	17,774
Capital Assets:	
Land	144,000
Construction in Progress	140,370
Other Capital Assets, (Net of Accumulated Depreciation)	3,186,377
Total Assets	4,558,546
 <u>DEFERRED OUTFLOWS OF RESOURCES</u>	
Deferred Outflows of Resources Related to the Town's Participation in VMERS	94,919
Total Deferred Outflows of Resources	94,919
 <u>LIABILITIES</u>	
Accounts Payable	117,893
Accrued Payroll and Benefits Payable	9,509
Accrued Interest Payable	7,591
Noncurrent Liabilities:	
Due Within One Year	142,809
Due in More than One Year	642,646
Total Liabilities	920,448
 <u>DEFERRED INFLOWS OF RESOURCES</u>	
Prepaid Property Taxes	5,398
Deferred Inflows of Resources Related to the Town's Participation in VMERS	1,254
Total Deferred Inflows of Resources	6,652
 <u>NET POSITION</u>	
Net Investment in Capital Assets	2,884,008
Restricted:	
Williamsville Hall	5,632
Historical Grant	4,076
Other Purposes	10,100
Unrestricted	822,549
Total Net Position	\$ 3,726,365

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWFANE, VERMONT
 STATEMENT OF ACTIVITIES
 FOR THE YEAR ENDED JUNE 30, 2017

	Program Revenues				Net (Expense) Revenue and Change in Net Position
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities
Functions/Programs:					
Primary Government:					
Governmental Activities:					
General Government	\$ 662,917	\$ 37,582	\$ 21,647	\$ 0	\$ (603,688)
Public Safety	72,804	3,305	0	0	(69,499)
Highways and Streets	868,549	0	154,112	306,936	(407,501)
Interest on Long-term Debt	17,571	0	0	0	(17,571)
Total Primary Government	\$ <u>1,621,841</u>	\$ <u>40,887</u>	\$ <u>175,759</u>	\$ <u>306,936</u>	<u>(1,098,259)</u>
General Revenues:					
Property Taxes					1,373,603
Interest on Delinquent Taxes					18,795
General State Grants					62,290
Unrestricted Investment Earnings					1,633
Insurance Proceeds					472
Other Revenues					3,663
Total General Revenues					<u>1,460,456</u>
Change in Net Position					362,197
Net Position - July 1, 2016					<u>3,364,168</u>
Net Position - June 30, 2017					<u>\$ <u>3,726,365</u></u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWFANE, VERMONT
 BALANCE SHEET
 GOVERNMENTAL FUNDS
 JUNE 30, 2017

	General Fund	Capital Projects Fund	Reappraisal Fund	Records Restoration Fund	Non-Major Governmental Funds	Total Governmental Funds
<u>ASSETS</u>						
Cash	\$ 610,458	\$ 86,785	\$ 25	\$ 0	\$ 5,402	\$ 702,670
Investments	0	0	59,639	0	0	59,639
Receivables (Net of Allowance for Uncollectibles)	307,716	0	0	0	0	307,716
Due from Other Funds	0	482,293	0	3,482	6,407	492,182
Prepaid Expenses	17,774	0	0	0	0	17,774
Total Assets	<u>\$ 935,948</u>	<u>\$ 569,078</u>	<u>\$ 59,664</u>	<u>\$ 3,482</u>	<u>\$ 11,809</u>	<u>\$ 1,579,981</u>
<u>LIABILITIES</u>						
Accounts Payable	\$ 109,976	\$ 4,407	\$ 3,510	\$ 0	\$ 0	\$ 117,893
Accrued Payroll and Benefits Payable	9,509	0	0	0	0	9,509
Due to Other Funds	478,748	0	13,434	0	0	492,182
Total Liabilities	<u>598,233</u>	<u>4,407</u>	<u>16,944</u>	<u>0</u>	<u>0</u>	<u>619,584</u>
<u>DEFERRED INFLOWS OF RESOURCES</u>						
Prepaid Property Taxes	5,398	0	0	0	0	5,398
Unavailable Property Taxes and Interest	61,000	0	0	0	0	61,000
Unavailable Grants	198,347	0	0	0	0	198,347
Total Deferred Inflows of Resources	<u>264,745</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>264,745</u>
<u>FUND BALANCES</u>						
Nonspendable	17,774	0	0	0	0	17,774
Restricted	4,517	35,343	0	3,482	11,809	55,151
Committed	0	268,960	0	0	0	268,960
Assigned	0	260,368	42,720	0	0	303,088
Unassigned	50,679	0	0	0	0	50,679
Total Fund Balances	<u>72,970</u>	<u>564,671</u>	<u>42,720</u>	<u>3,482</u>	<u>11,809</u>	<u>695,652</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 935,948</u>	<u>\$ 569,078</u>	<u>\$ 59,664</u>	<u>\$ 3,482</u>	<u>\$ 11,809</u>	
Amounts Reported for Governmental Activities in the Statement of Net Position are Different Because:						
Capital Assets Used in Governmental Activities are not Financial Resources and, Therefore, are not Reported in the Funds.						3,470,747
Other Assets are not Available to Pay for Current-Period Expenditures, and, Therefore, are Deferred in the Funds.						259,347
Long-term and Accrued Liabilities, Including Bonds Payable and the Net Pension Liability, are not Due or Payable in the Current Period and, Therefore, are not Reported in the Funds.						(793,046)
Deferred Outflows of Resources relating to the Town's Participation in VMERS are applicable to Future Periods and, Therefore, are not Reported in the Funds.						<u>93,665</u>
Net Position of Governmental Activities						<u>\$ 3,726,365</u>

TOWN OF NEWFANE, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2017

	General Fund	Capital Projects Fund	Reappraisal Fund	Records Restoration Fund	Non-Major Governmental Funds	Total Governmental Funds
Revenues:						
Property Taxes	\$ 1,371,603	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,371,603
Interest on Delinquent Taxes	18,795	0	0	0	0	18,795
Intergovernmental	477,886	1,522	11,501	0	0	490,909
Charges for Services	7,814	0	0	0	0	7,814
Permits, Licenses and Fees	28,006	0	0	1,762	0	29,768
Fines and Forfeits	3,305	0	0	0	0	3,305
Investment Income	1,338	122	168	0	5	1,633
Donations	0	0	0	0	2,184	2,184
Other	3,663	0	0	0	0	3,663
Total Revenues	<u>1,912,410</u>	<u>1,644</u>	<u>11,669</u>	<u>1,762</u>	<u>2,189</u>	<u>1,929,674</u>
Expenditures:						
General Government	552,211	3,043	86,906	300	4,421	646,881
Public Safety	72,804	0	0	0	0	72,804
Highways and Streets	654,612	11	0	0	0	654,623
Capital Outlay:						
Highways and Streets	280,615	180,115	0	0	0	460,730
Debt Service:						
Principal	0	108,929	0	0	0	108,929
Interest	0	15,717	0	0	0	15,717
Total Expenditures	<u>1,560,242</u>	<u>307,815</u>	<u>86,906</u>	<u>300</u>	<u>4,421</u>	<u>1,959,684</u>
Excess/(Deficiency) of Revenues Over Expenditures	<u>352,168</u>	<u>(306,171)</u>	<u>(75,237)</u>	<u>1,462</u>	<u>(2,232)</u>	<u>(30,010)</u>
Other Financing Sources/(Uses):						
Proceeds from Long-term Debt	0	160,000	0	0	0	160,000
Insurance Proceeds	472	0	0	0	0	472
Transfers In	0	563,480	0	0	0	563,480
Transfers Out	(563,480)	0	0	0	0	(563,480)
Total Other Financing Sources/(Uses)	<u>(563,008)</u>	<u>723,480</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>160,472</u>
Net Change in Fund Balances	(210,840)	417,309	(75,237)	1,462	(2,232)	130,462
Fund Balances - July 1, 2016	<u>283,810</u>	<u>147,362</u>	<u>117,957</u>	<u>2,020</u>	<u>14,041</u>	<u>565,190</u>
Fund Balances - June 30, 2017	<u>\$ 72,970</u>	<u>\$ 564,671</u>	<u>\$ 42,720</u>	<u>\$ 3,482</u>	<u>\$ 11,809</u>	<u>\$ 695,652</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWFANE, VERMONT
 RECONCILIATION OF THE STATEMENT OF REVENUES,
 EXPENDITURES AND CHANGES IN FUND BALANCES OF
 GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
 FOR THE YEAR ENDED JUNE 30, 2017

Amounts reported for governmental activities in the statement of activities (Exhibit B) are different because:

Net change in fund balances - total government funds (Exhibit D)	\$	130,462
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets (\$460,730) is allocated over their estimated useful lives and reported as depreciation expense (\$205,248). This is the amount by which capital outlays exceeded depreciation in the current period.		255,482
The effect of donations of capital assets is to increase net position. The State of Vermont is currently constructing a bridge for the Town.		133,352
The issuance of long-term debt (\$160,000) (e.g., bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt (\$108,929) consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. This amount is the net effect of these differences in the treatment of long-term debt and related items.		(51,071)
Governmental funds report employer pension contributions as expenditures (\$17,112). However, in the statement of activities, the cost of pension benefits earned net of employee contributions (\$40,756) is reported as pension expense. This amount is the net effect of the differences in the treatment of pension expense.		(23,644)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.		(79,460)
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.		<u>(2,924)</u>
Change in net position of governmental activities (Exhibit B)	\$	<u><u>362,197</u></u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWFANE, VERMONT
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2017

	Budget	Actual	Variance Favorable/ (Unfavorable)
Revenues:			
Property Taxes	\$ 1,387,049	\$ 1,371,603	\$ (15,446)
Interest on Delinquent Taxes	15,000	5,173	(9,827)
Penalties on Delinquent Taxes	5,000	10,194	5,194
Interest on Late Taxes	7,000	13,622	6,622
Education Retention Fees	0	7,814	7,814
Current Use	50,000	62,081	12,081
Payment in Lieu of Taxes	0	209	209
Equalization Grant	0	1,353	1,353
State Highway Aid	140,000	140,957	957
Liquor Licenses	400	600	200
Zoning Permits	2,000	2,476	476
Selectboard Fees	400	315	(85)
Town Clerk Fees	15,000	19,074	4,074
Charges for Use of Copier	3,500	4,297	797
Williamsville Hall Rent Fees	800	600	(200)
Interest	700	1,338	638
Judicial Fines Income	6,000	3,305	(2,695)
Tax Bill Copies	150	294	144
Impound Fees	100	350	250
Miscellaneous	1,000	3,663	2,663
Insurance Proceeds	0	472	472
Planning Grant Income	0	5,087	5,087
Paving Grant Income	0	173,584	173,584
FEMA Reimbursement	0	6,109	6,109
Total Revenues	1,634,099	1,834,570	200,471
Expenditures:			
General Government:			
Town Officers' Salaries:			
Selectboard	500	0	500
Road Commissioner	350	0	350
Listers	27,000	24,707	2,293
Board of Civil Authority	50	140	(90)
Ballot Clerks	200	0	200
Town Meeting Expense	1,500	181	1,319
Ballot Tabulator	2,664	1,891	773
Total Town Officers' Salaries	32,264	26,919	5,345
Town Clerk:			
Town Clerk	36,797	36,377	420
Assistant Town Clerk Wages	3,500	3,331	169
Town Clerk Records Expense	3,500	3,429	71
Total Town Clerk	43,797	43,137	660

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWFANE, VERMONT
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2017

	Budget	Actual	Variance Favorable/ (Unfavorable)
Town Officers' Expense:			
Selectboard Mileage	\$ 300	\$ 0	\$ 300
Listers' Expense	4,100	2,939	1,161
Total Town Officers' Expense	4,400	2,939	1,461
Administrative Assistant Salary:	42,642	42,661	(19)
Annual Report:	4,500	3,556	944
Legal Fees:	2,500	2,828	(328)
Professional Annual Audit:	16,000	19,947	(3,947)
Administrative Expenses:			
Miscellaneous Office Supplies	2,500	3,094	(594)
Bank Reconciliation Wages	750	476	274
Office Postage	4,100	4,426	(326)
Copier Supplies & Service	1,000	1,055	(55)
Website Maintenance	250	172	78
Town Office Computer	4,500	5,021	(521)
Town Office Mileage	600	552	48
HGMP Buyout Expense	0	3,232	(3,232)
NEMRC Fees	2,200	2,009	191
Professional Development	2,000	3,031	(1,031)
VLCT Dues	2,849	2,849	0
VMCTA Dues	60	55	5
Selectboard Advertising	1,000	1,832	(832)
Total Administrative Expenses	21,809	27,804	(5,995)
Planning Commission Expenses:			
Planning Commission Wages	500	0	500
Planning Commission Postage	600	24	576
Planning Commission Expenses	250	1,842	(1,592)
Planning Commission Advertising	300	97	203
Planning Commission Consultant Fees	500	0	500
Mapping	200	0	200
Planning Commission Legal Services	500	0	500
Planning Grant Expenses	0	5,087	(5,087)
Total Planning Commission Expenses	2,850	7,050	(4,200)

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWFANE, VERMONT
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2017

	Budget	Actual	Variance Favorable/ (Unfavorable)
Zoning/DRB Expenses:			
Zoning Administrative Wages	\$ 6,500	\$ 5,365	\$ 1,135
Zoning Administrative Mileage	250	144	106
Zoning Administrative Postage	75	0	75
Zoning Administrative Expenses	75	0	75
Zoning Professional Development	75	0	75
DRB Wages	100	0	100
DRB Mileage	25	0	25
DRB Postage	50	0	50
DRB Expenses	50	0	50
DRB Advertising	400	100	300
DRB Legal Services	2,500	0	2,500
E-911 Administrator	250	0	250
E-911 Mileage	50	0	50
Conservation Commission	100	0	100
Total Zoning/DRB Expenses	<u>10,500</u>	<u>5,609</u>	<u>4,891</u>
Delinquent Tax Collector:	<u>5,000</u>	<u>10,727</u>	<u>(5,727)</u>
Town Treasurer:			
Town Treasurer Salary	36,797	36,359	438
Assistant Town Treasurer Wages	3,500	2,260	1,240
Total Town Treasurer	<u>40,297</u>	<u>38,619</u>	<u>1,678</u>
Property & Casualty Insurance:	<u>28,996</u>	<u>29,229</u>	<u>(233)</u>
Town Office/Williamsville Hall:			
Town Office Cleaning Wages	1,000	1,270	(270)
Town Office Cleaning Supplies	325	293	32
Town Office Grounds Maintenance	2,300	1,619	681
Williamsville Hall Expense	1,500	1,783	(283)
Williamsville Hall Grounds Maintenance	500	270	230
Town Office Phone/Fax	1,500	2,394	(894)
Town Office Heat	2,500	2,623	(123)
Williamsville Hall Heat	1,500	299	1,201
Town Office Electricity	1,500	1,794	(294)
Williamsville Hall Electricity	600	656	(56)
Town Office Miscellaneous Improvements	3,500	4,390	(890)
Total Town Office/Williamsville Hall	<u>16,725</u>	<u>17,391</u>	<u>(666)</u>
Small Office Equipment:	<u>500</u>	<u>557</u>	<u>(57)</u>
Social Security:	<u>27,000</u>	<u>27,021</u>	<u>(21)</u>
Retirement:	<u>17,000</u>	<u>17,090</u>	<u>(90)</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWFANE, VERMONT
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2017

	Budget	Actual	Variance Favorable/ (Unfavorable)
Workers' Compensation & Health Insurance:			
Workers' Compensation Insurance	\$ 12,919	\$ 12,025	\$ 894
Health Insurance Contribution	95,000	95,249	(249)
Dental Insurance Contribution	8,200	7,789	411
Total Workers' Compensation & Health Insurance	116,119	115,063	1,056
Other Employee Benefits:			
Uniforms	3,600	3,736	(136)
Unemployment Insurance	600	467	133
Total Other Employee Benefits	4,200	4,203	(3)
Miscellaneous:	500	66	434
Total General Government	437,599	442,416	(4,817)
Public Safety:			
Constable:			
Constable Wages	50	0	50
Constable Mileage	50	0	50
Constable Expenses	50	0	50
Total Constable	150	0	150
Law Enforcement Services:	10,000	7,598	2,402
Fire Companies:			
NewBrook Fire and Rescue	20,000	20,000	0
South Newfane/Williamsville Fire Department	20,000	20,000	0
Mutual Aid Dues	25,206	25,206	0
Total Fire Companies	65,206	65,206	0
Total Public Safety	75,356	72,804	2,552
Solid Waste Management:			
Landfill Post Closure:	500	0	500
Total Solid Waste Management	500	0	500
Health & Welfare:			
Health Officer:			
Health Officer Wages	150	0	150
Health Officer Mileage	50	0	50
Total Health Officer	200	0	200

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWFANE, VERMONT
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2017

	Budget	Actual	Variance Favorable/ (Unfavorable)
Animal Control:			
Animal Control Expenses	\$ 800	\$ 0	\$ 800
Poundkeeping Fees	550	450	100
Total Animal Control	1,350	450	900
Total Health & Welfare	1,550	450	1,100
Transfer to Capital Projects Fund:	303,112	563,480	(260,368)
Highway:			
Highway Department Salaries:			
General Maintenance Wages	89,500	90,598	(1,098)
General Maintenance Wages - Overtime	7,000	2,994	4,006
Winter Maintenance Wages	59,000	67,665	(8,665)
Winter Maintenance Wages - Overtime	25,000	30,689	(5,689)
Road Construction Wages	2,000	0	2,000
Bridge Maintenance Wages	1,000	667	333
Equipment Maintenance Wages	14,000	10,988	3,012
Emergency Work Wages	2,000	0	2,000
Miscellaneous Town Garage Labor	2,000	425	1,575
Total Highway Department Salaries	201,500	204,026	(2,526)
Road Maintenance:			
Roadside Mowing	9,000	8,800	200
Maintenance Contracted Services	2,000	2,368	(368)
Road Construction Contracted Services	5,000	1,500	3,500
Bridge Contracted Services	30,000	7,100	22,900
Retreatment and Sealing	130,000	299,690	(169,690)
Tree Removal Contracted Services	2,500	1,400	1,100
Chloride	12,000	11,575	425
Gravel	80,000	80,178	(178)
Culverts	5,000	3,146	1,854
Signs	2,500	1,714	786
Winter Sand	45,000	67,539	(22,539)
Winter Salt	45,000	50,151	(5,151)
Bridge Materials	2,000	72	1,928
Emergency Materials	1,000	0	1,000
Equipment Rental	1,000	157	843
Guardrails	8,000	0	8,000
Total Road Maintenance	380,000	535,390	(155,390)

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWFANE, VERMONT
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2017

	Budget	Actual	Variance Favorable/ (Unfavorable)
Equipment Gas & Oil:	\$ 40,000	\$ 24,275	\$ 15,725
Equipment Repair & Maintenance:			
Radio & Radio Repair	2,000	2,482	(482)
Highway Department Mileage	100	0	100
Tires & Chains	17,000	10,171	6,829
2017 Mack	8,000	842	7,158
2006 John Deere Grader	3,000	2,685	315
1986 Ford F650 Chloride Truck	1,800	633	1,167
2015 CAT Loader	0	128	(128)
2009 Sterling L7500	0	9,568	(9,568)
Wood Chipper	200	0	200
2010 CAT Backhoe	1,000	1,892	(892)
2014 Mack Truck 4x4	1,500	1,930	(430)
2013 Mack Truck	1,200	8,440	(7,240)
2011 Ford F350	1,000	2,270	(1,270)
Rake Parts	1,000	304	696
2015 Ford F550	1,000	4,452	(3,452)
Chloride Spreader Parts	200	0	200
Chainsaws & Mowers	750	865	(115)
Sander Parts	2,000	2,147	(147)
Plow Parts	5,300	4,800	500
Miscellaneous Parts & Repairs	6,000	5,040	960
Total Equipment Repair & Maintenance	53,050	58,649	(5,599)
Cemetery Maintenance:	1,500	1,971	(471)
Town Garage Maintenance:			
Town Garage Telephone	300	326	(26)
Town Garage Heat	5,000	4,088	912
Old Town Garage Electricity	200	227	(27)
New Town Garage Electricity	1,500	1,583	(83)
Town Garage Repair Services	5,500	10,926	(5,426)
Town Garage Supplies	750	629	121
Total Town Garage Maintenance	13,250	17,779	(4,529)
Small Equipment:			
Town Garage Computer	500	0	500
Highway Professional Development	500	45	455
Small Tools and Equipment	2,000	1,601	399
Total Small Equipment	3,000	1,646	1,354
Total Highway	692,300	843,736	(151,436)

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWFANE, VERMONT
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2017

	Budget	Actual	Variance Favorable/ (Unfavorable)
Special Appropriations:			
American Red Cross	\$ 500	\$ 500	\$ 0
AIDS Project of Southern Vermont	250	250	0
Grace Cottage Hospital	3,500	3,500	0
VT Center for Independent Living	220	220	0
Senior Solutions	1,150	1,150	0
Connecticut River Transit	750	750	0
Early Education Services	1,900	1,900	0
The Gathering Place	400	400	0
VT Council on Rural Development	100	100	0
Windham County Historical Society	250	250	0
Groundworks Collaborative	1,000	1,000	0
Townshend Community Food Shelf	500	500	0
South Newfane Community Association	2,000	2,000	0
Brattleboro Area Hospice	300	300	0
Leland & Gray Educational Foundation	1,000	1,000	0
Health Care & Rehabilitation Services	1,850	1,850	0
Moore Free Library	500	500	0
Rescue, Inc.	47,983	47,983	0
Green Mountain RSVP	400	400	0
SEVCA	1,600	1,600	0
Timson Hill Preschool	1,000	1,000	0
Valley Cares	2,675	2,675	0
Vermont Adult Learning	500	500	0
Vermont Green Up	100	100	0
SEVWA	420	420	0
Visiting Nurse Alliance	4,500	4,500	0
Williamsville School Preservation Society	1,000	1,000	0
Windham County Humane Society	900	900	0
Windham Child Care	500	500	0
Windham Regional Commission	3,179	3,179	0
Women's Freedom Center	1,000	1,000	0
Youth Services	1,660	1,660	0
Total Special Appropriations	83,587	83,587	0
Special Assessments:			
Windham County Tax	19,000	17,842	1,158
WSWMD Assessment	21,095	21,095	0
Total Special Assessments	40,095	38,937	1,158
Total Expenditures	1,634,099	2,045,410	(411,311)
Excess/(Deficiency) of Revenues Over Expenditures	\$ 0	(210,840)	\$ (210,840)
Fund Balance - July 1, 2016		283,810	
Fund Balance - June 30, 2017		\$ 72,970	

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWFANE, VERMONT
 STATEMENT OF FIDUCIARY NET POSITION
 FIDUCIARY FUND
 JUNE 30, 2017

	<u>Private-Purpose Trust Fund</u> <u>Cemetery Trust Fund</u>
 <u>ASSETS</u>	
Cash	\$ <u>689</u>
Total Assets	<u>689</u>
 <u>LIABILITIES</u>	
Total Liabilities	<u>0</u>
 <u>NET POSITION</u>	
Restricted:	
Held in Trust for:	
Cemetery	<u>689</u>
Total Net Position	<u>\$ <u>689</u></u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWFANE, VERMONT
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FIDUCIARY FUND
FOR THE YEAR ENDED JUNE 30, 2017

	Private-Purpose Trust Fund
	Cemetery Trust Fund
Additions:	
Investment Income	\$ <u>1</u>
Total Additions	<u>1</u>
Deductions:	<u>0</u>
Change In Net Position	1
Net Position - July 1, 2016	<u>688</u>
Net Position - June 30, 2017	\$ <u><u>689</u></u>

The accompanying notes are an integral part of this financial statement.

The Town of Newfane, Vermont, (herein the "Town") operates under a Board of Selectmen form of government and provides the following services: public safety, highways and streets, health and social services, public improvements, planning and zoning and general administrative services.

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies adopted by the Town of Newfane, Vermont conform to generally accepted accounting principles (GAAP) as applicable to governmental entities. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing accounting and financial reporting principles. The following is a summary of the more significant accounting policies employed in the preparation of these financial statements.

A. The Financial Reporting Entity

This report includes all of the activity of the Town of Newfane, Vermont. The financial reporting entity consists of the primary government; organizations for which the primary government is financially accountable; and other organizations for which the nature and significance of their relationship with the primary government are such that their exclusion would cause the reporting entity's financial statements to be misleading or incomplete. Component units are legally separate organizations for which the elected officials of the primary government are financially accountable. The primary government is financially accountable if it appoints a voting majority of the organization's governing body and it is able to impose its will on that organization or there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on the primary government. The primary government is financially accountable if an organization is fiscally dependent on and there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on the primary government regardless of whether the organization has a separately elected governing board; a governing board appointed by a higher level of government; or a jointly appointed board. Based on these criteria, there are no other entities that should be combined with the financial statements of the Town.

B. Basis of Presentation

The accounts of the Town are organized and operated on the basis of fund accounting. A fund is an independent fiscal and accounting entity with a separate set of self-balancing accounts which comprise its assets, deferred outflows of resources, liabilities, deferred inflows of resources, fund equity, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are spent and the means by which spending activities are controlled.

The basic financial statements of the Town include both government-wide statements and fund financial statements. The focus of the government-wide statements is on reporting the operating results and financial position of the Town as a whole and to present a longer-term view of the Town's finances. The focus of the fund financial statements is on reporting on the operating results and financial position of the most significant funds of the Town and to present a shorter-term view of how operations were financed and what remains available for future spending.

Government-wide Statements: The statement of net position and the statement of activities display information about the primary government, the Town. These statements include the financial activities of the overall government, except for fiduciary activities. Eliminations have been made to minimize the double counting of activities between funds. Governmental activities generally are financed through taxes, intergovernmental revenues and other nonexchange transactions.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the Town's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular program or function. Program revenues include (a) charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund Financial Statements: The fund financial statements provide information about the Town's funds, including fiduciary funds. Separate statements for each fund category – governmental and fiduciary – are presented. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column. All remaining governmental funds are aggregated and reported as nonmajor funds.

The Town reports on the following major governmental funds:

General Fund – This is the Town's main operating fund. It accounts for all financial resources of the Town except those accounted for in another fund.

Capital Projects Fund – This fund accounts for the capital projects of the Town.

Reappraisal Fund – This fund accounts for the reappraisal activity of the Town.

Records Restoration Fund – This fund accounts for the records restoration activity of the Town.

Additionally, the Town reports the following fund type:

Private-Purpose Trust Fund – This fund is used to report trust arrangements under which resources are to be used for the benefit of the cemetery. Only investment earnings may be used to support this activity.

C. Measurement Focus

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. Government-wide and fiduciary fund financial statements are reported using the economic resources measurement focus. This means that all assets, deferred outflows of resources, liabilities and deferred inflows of resources associated with the operation of these funds (whether current or noncurrent) are included on the balance sheet (or statements of net position). Equity (i.e., total net position) is segregated into net investment in capital assets; restricted net position; and unrestricted net position. Operating statements present increases (i.e., revenues) and decreases (i.e., expenses) in total net position.

Governmental fund financial statements are reported using the current financial resources measurement focus. This means that only current assets, deferred outflows of resources, current liabilities and deferred inflows of resources are generally reported on their balance sheets. Their reported fund balances (net current position) are considered a measure of available spendable resources, and are segregated into nonspendable; restricted; committed; assigned and unassigned amounts. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current position. Accordingly, they are said to present a summary of sources and uses of available spendable resources during a period.

D. Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The government-wide and fiduciary fund financial statements are reported using the accrual basis of accounting. Revenues are recorded when they are earned and expenses are recorded at the time the liabilities are incurred, regardless of when the related cash flow takes place. Nonexchange transactions, in which the Town gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, entitlements and donations. On the accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Governmental funds are reported using the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. “Measurable” means the amount of the transaction can be determined, and “available” means the amount is collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The Town considers all revenues reported in governmental funds to be available if the revenues are collected within sixty (60) days after year-end. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, certain compensated absences and other long-term liabilities which are recognized when the obligations are expected to be liquidated or are funded with expendable available financial resources.

General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and sales of capital assets are reported as other financing sources.

Under the terms of grant agreements, the Town funds certain programs by a combination of specific cost-reimbursement grants and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net position available to finance the program. It is the Town’s policy to first apply cost-reimbursement grant resources to such programs, followed by general revenues. Expenditure driven grants are recognized as revenue when the qualifying expenditures have been incurred and other grant requirements have been met.

E. Use of Estimates

The presentation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets, deferred outflows and inflows of resources and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

F. Assets, Liabilities, Deferred Outflows/Inflows of Resources and Equity

1. Cash

Cash balances of most Town funds are deposited with and invested by the Town Treasurer. The Town considers all short-term investments of ninety (90) days or less to be cash equivalents.

Excess cash of individual funds are shown as due from other funds and excess withdrawals are shown as due to other funds.

2. Investments

The Town invests in investments as allowed by State statutes. Investments with readily determined fair values are reported at the fair values on the balance sheet. Unrealized gains and losses are included in revenue.

3. Receivables

Receivables are shown net of an allowance for uncollectible accounts for the estimated losses that will be incurred in the collection of the receivables. The estimated losses are based on the judgment of management and a review of the current status of existing receivables.

4. Due from/to Other Funds

Activity between funds that are representative of lending/borrowing arrangement that are outstanding at the end of the fiscal year are referred to as “advances to/from other funds.” All other outstanding balances between funds are reported as “due from/to other funds.”

5. Pensions

For purposes of measuring the proportionate share of the net pension liability and the related deferred outflows/inflows of resources and pension expense, information about the fiduciary net position of the Vermont Municipal Employees’ Retirement System (VMERS) plan and additions to/deductions from the VMERS’ fiduciary net position have been determined on the same basis as they are reported by VMERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

6. Inventories and Prepaid Expenses

Inventory quantities are determined by physical count and are valued at the lower of cost or market.

Certain payments to vendors reflect costs that are applicable to future accounting periods and are recorded as prepaid expenses.

Reported inventories and prepaid expenses of governmental funds in the fund financial statements are offset by a nonspendable fund balance as they are not in spendable form.

7. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statements element, “deferred outflows of resources”, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditures) until then. These amounts are deferred and recognized as an outflow of resources in the future periods to which the outflows are related.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, “deferred inflows of resources”, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. These amounts are deferred and recognized as an inflow of resources in the future periods to which the inflows are related or when the amounts become available.

8. Capital Assets

Capital assets are reported at actual cost or estimated historical cost based on appraisals or deflated current replacement cost if purchased or constructed. Contributed assets are recorded at their estimated fair value at the time received. Major outlays for capital assets and improvements are capitalized as constructed. Interest is not capitalized during the construction phase of capital assets used in governmental activities. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend the assets’ lives are not capitalized. Infrastructure assets are reported starting with the fiscal year ended June 30, 2004. The Town has elected to not report major general infrastructure assets retroactively.

Capital assets reported in the government-wide financial statements are depreciated in order that the cost of these assets will be charged to expenses over their estimated service lives, generally using the straight-line method of calculating depreciation.

Capitalization thresholds (the dollar values above which asset acquisitions are added to the capital asset accounts) and estimated useful lives of capital assets are as follows:

	<u>Capitalization Threshold</u>	<u>Estimated Service Life</u>
Land	\$ 1,000	Not Depreciated
Buildings and Building Improvements	\$ 5,000	20-50 Years
Vehicles, Machinery and Equipment	\$ 1,000	5-20 Years
Infrastructure	\$ 5,000	15-50 Years

Capital assets are not reported in the governmental fund financial statements. Capital outlays in these funds are recorded as expenditures in the year they are incurred.

9. Compensated Absences

It is the Town's policy to permit employees to accumulate earned but unused leave time. The accrual for unused compensated absences time, based on current pay rates, is recorded in the government-wide financial statements. The liability for unused compensated absences is not reported in the governmental fund financial statements. Payments for unused compensated absences are recorded as expenditures in the year they are paid.

10. Long-term Liabilities

Long-term liabilities include bonds payable, notes payable and other obligations such as compensated absences and the Town's net pension liability. Long-term liabilities are reported in the government-wide financial statements. Governmental fund financial statements do not include any long-term liabilities as those statements use the current financial resources measurement focus and only include current liabilities on their balance sheets.

11. Fund Equity

Fund equity is classified based upon any restrictions that have been placed on those balances or any tentative plans management may have made for those balances. Restrictions of net position in the government-wide financial statement represent amounts that cannot be appropriated or are legally restricted for a specific purpose by a grant, contract or other binding agreement. Fund balances of governmental fund financial statements are classified as nonspendable (not in spendable form or legally required to remain intact); restricted (constraints on the use of resources are either externally imposed by creditors, grantors, or donors, or imposed by law through enabling legislation); committed (constraints on the use of resources are imposed by formal action of the voters); assigned (reflecting the Board of Selectmen's intended use of the resources); and unassigned.

II. EXPLANATION OF DIFFERENCES BETWEEN GOVERNMENTAL FUND AND GOVERNMENT-WIDE STATEMENTS

Governmental fund financial statements are presented using the current financial resources measurement focus and the modified accrual basis of accounting, whereas government-wide financial statements are presented using the economic resources measurement focus and the accrual basis of accounting. These differences in the measurement focus and basis of accounting lead to differences between the governmental fund financial statements and the government-wide financial statements as follows:

Long-term revenue differences arise because governmental funds report revenues only when they are considered “available”, whereas government-wide statements report revenues when they are earned. Long-term expense differences arise because governmental funds report expenditures (including interest) using the modified accrual basis of accounting, whereas government-wide statements report expenses using the accrual basis of accounting.

Capital-related differences arise because governmental funds report capital outlays as current period expenditures, whereas government-wide statements report depreciation as an expense. Further, governmental funds report the proceeds from the sale of capital assets as other financing sources, whereas government-wide statements report the gain or loss from the sale of capital assets as revenue or expense.

Long-term debt transaction differences arise because governmental funds report proceeds of long-term debt as other financing sources and principal payments as an expenditures, whereas government-wide statements report those transactions as increases and decreases in liabilities, respectively.

Pension-related differences arise because governmental funds report the current year’s required employer contributions as current period expenditures, whereas government-wide statements report those transactions as deferred outflows of resources. In addition the accrual for the Town’s proportionate share of the net pension liability is recorded in the government-wide financial statements along with the related deferred inflows and outflows of resources.

III. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Budgetary Information

The General Fund and Capital Projects Fund budgets are approved at the annual Town Meeting in March. Any budget changes require voter approval. There were no budget changes during the year.

B. Budgeted Surplus

The Town budgeted a current year’s excess of revenues over expenditures in the Capital Projects Fund in the amount of \$80,000 to increase fund balance. This is reflected as a budgeted excess of revenues over expenditures on Schedule 3.

C. Excess of Expenditures over Appropriations

For the year ended June 30, 2017, expenditures in the General Fund exceeded appropriations by \$411,311. These over-expenditures were funded by excess revenues and available fund balance.

IV. DETAILED NOTES ON ALL FUNDS

A. Cash and Investments

The Town's cash and investments as of June 30, 2017 consisted of the following:

Cash:

Deposits with Financial Institutions	\$703,209
Cash on Hand	<u>150</u>
Total Cash	703,359

Investments:

Certificate of Deposit	<u>59,639</u>
Total Cash and Investments	<u>\$762,998</u>

The Town has one (1) certificate of deposit at River Valley Credit Union in the amount of \$59,639 with an interest rate of 0.20% which matures in fiscal year 2018.

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of failure of the counter-party (e.g. broker-dealer) to a transaction, a government will not be able to recover the value of its investments or collateral securities that are in possession of another party. The Town does not have any policy to limit the exposure to custodial credit risk. The following table shows the custodial credit risk of the Town's cash and certificate of deposit.

	<u>Book Balance</u>	<u>Bank Balance</u>
FDIC/SIPC Insured	\$398,417	\$398,417
Uninsured, Collateralized by U.S. Government Agencies Securities Held by the Pledging Financial Institution's Agent	<u>364,431</u>	<u>365,462</u>
Total	<u>\$762,848</u>	<u>\$763,879</u>

The difference between the book and the bank balance is due to reconciling items such as deposits in transit and outstanding checks.

The book balance is comprised of the following:

Cash – Deposits with Financial Institutions	\$703,209
Investments – Certificate of Deposit	<u>59,639</u>
Total	<u>\$762,848</u>

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Town does not have any policy to limit the exposure to interest rate risk. The Town’s certificate of deposit is not subject to interest rate risk disclosure.

Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The Town does not have any policy to limit the exposure to credit risk. The Town’s certificate of deposit is not subject to credit risk.

Concentration of Credit Risk

Concentration of credit risk is the risk that a large percentage of the Town’s investments are held within one security. The Town does not have any limitations on the amount that can be invested in any one issuer. The Town has no investments subject to concentration of credit risk.

B. Receivables

Receivables as of June 30, 2017, as reported in the statement of net position, net of applicable allowances for uncollectible accounts, are as follows:

	<u>Governmental Activities</u>
Delinquent Taxes Receivable	\$ 90,134
Interest Receivable	11,896
Tax Sale Receivable	15,951
Grants Receivable	200,235
Allowance for Doubtful Accounts - Taxes	<u>(10,500)</u>
Total	<u>\$ 307,716</u>

C. Capital Assets

Capital asset activity for the year ended June 30, 2017 was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental Activities				
Capital Assets, Not Being Depreciated:				
Land	\$ 144,000	\$ 0	\$ 0	\$ 144,000
	<u>0</u>	<u>140,370</u>	<u>0</u>	<u>140,370</u>
Total Capital Assets, Not Being Depreciated	<u>144,000</u>	<u>140,370</u>	<u>0</u>	<u>284,370</u>
Capital Assets, Being Depreciated:				
Buildings and Building Improvements	540,471	0	0	540,471
Vehicles, Machinery and Equipment	1,261,565	206,787	120,094	1,348,258
Infrastructure	2,334,350	280,615	0	2,614,965
Totals	<u>4,136,386</u>	<u>487,402</u>	<u>120,094</u>	<u>4,503,694</u>
Less Accumulated Depreciation for:				
Buildings and Building Improvements	247,743	10,261	0	258,004
Vehicles, Machinery and Equipment	464,567	85,964	86,404	464,127
Infrastructure	486,163	109,023	0	595,186
Totals	<u>1,198,473</u>	<u>205,248</u>	<u>86,404</u>	<u>1,317,317</u>
Total Capital Assets, Being Depreciated	<u>2,937,913</u>	<u>282,154</u>	<u>33,690</u>	<u>3,186,377</u>
Governmental Activities Capital Assets, Net	<u>\$ 3,081,913</u>	<u>\$ 422,524</u>	<u>\$ 33,690</u>	<u>\$ 3,470,747</u>

Depreciation was charged as follows:

Governmental Activities:	
General Government	\$ 5,123
Highways and Streets	<u>200,125</u>
Total Depreciation Expense - Governmental Activities	<u>\$ 205,248</u>

D. Interfund Balances and Activity

The composition of interfund balances as of June 30, 2017 are as follows:

Fund	Due from Other Funds	Due to Other Funds
General Fund	\$ 0	\$ 478,748
Capital Projects Fund	482,293	0
Reappraisal Fund	0	13,434
Records Restoration Fund	3,482	0
Non-Major Governmental Funds	<u>6,407</u>	<u>0</u>
Total	<u>\$ 492,182</u>	<u>\$ 492,182</u>

Interfund transfers during the year ended June 30, 2017 were as follows:

<u>Transfer From</u>	<u>Transfer To</u>	<u>Amount</u>	<u>Purpose</u>
General Fund	Capital Projects Fund	\$ 303,112	Appropriation
General Fund	Capital Projects Fund	<u>260,368</u>	Fund Capital Expenditures
Total		<u>\$ 563,480</u>	

E. Deferred Outflows of Resources

Deferred outflows of resources in the governmental activities consists of \$3,127 from the difference between the expected and actual experience, \$24,445 from changes in assumptions, \$49,354 from the difference between the projected and actual investment earnings and \$881 from changes in the Town’s proportional share of contributions related to the Town’s participation in the Vermont Municipal Employee’s Retirement System (VMERS) and \$17,112 of required employer pension contributions subsequent to the measurement date. Total deferred outflows of resources in the governmental activities is \$94,919.

F. Deferred Inflows of Resources

Deferred inflows of resources in the governmental activities consists of \$5,398 of prepaid property taxes and \$1,254 from changes in the Town’s proportional share of contributions related to the Town’s participation in the Vermont Municipal Employee’s Retirement System (VMERS). Total deferred inflows of resources in the governmental activities is \$6,652.

Deferred inflows of resources in the General Fund consists of \$61,000 of delinquent property taxes and interest on those taxes and \$198,347 of grant revenue not collected within sixty (60) days after year-end as these would not be available to liquidate current liabilities. It also includes \$5,398 of prepaid property taxes. Total deferred inflows of resources in the General Fund is \$264,745.

G. Long-term Liabilities

The Town issues general obligation bonds to provide resources for the acquisition and construction of major capital facilities and to refund prior issues. General obligation bonds are direct obligations and pledge the full faith and credit of the Town. New bonds generally are issued as 10 to 20 year bonds.

The Town has notes payable to finance various capital equipment purchases through local banks.

The Town enters into lease agreements as the lessee for the purpose of financing the acquisition of major pieces of equipment. These lease agreements qualify as capital lease obligations for accounting purposes (even though they may include clauses that allow for cancellation of the lease in the event the Town does not appropriate funds in future years) and, therefore, have been recorded at the present value of the future minimum lease payments as of the inception date of the leases.

The net pension liability is the difference between the total pension liability (the present value of projected benefit payments to employees based on their past service) and the assets (mostly investments reported at fair value) set aside to pay current employees, retirees, and beneficiaries. The accrual for the Town's share of the net pension liability is recorded in the government-wide financial statements.

It is the policy of the Town to permit employees to accumulate earned but unused benefits. The accrual for unused compensated absences time, based on current pay rates, is recorded in the government-wide financial statements.

Long-term debt outstanding as of June 30, 2017 was as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
Bond Payable, Vermont Municipal Bond Bank, Highway Improvements, Principal Payments of \$12,500 Payable on December 1 Annually, Interest Ranging from 2% to 5% Payable June 1 and December 1, Due December, 2032	\$212,500	\$ 0	\$ 12,500	\$200,000
Note Payable, People's United Bank, 2013 Mack Truck, Interest at 2.1%, Due September, 2016. The Town Paid \$30,800 and Plans to Renew this Note Annually until Paid in Full.	61,600	0	30,800	30,800
Note Payable, People's United Bank, 2014 Mack Truck, Principal Payments of \$34,725 Payable on January 24 Annually, Interest at 3.1%, Due January, 2020	138,895	0	34,725	104,170
Note Payable, People's United Bank, 2015 Ford F550, Principal Payments of \$16,000 Payable on February 10 Annually, Interest at 2.35%, Due February, 2020	64,000	0	16,000	48,000
Capital Lease Payable, Caterpillar Financial, 2015 Loader, Principal and Interest Payments of \$16,784 Payable on August 13 Annually, Interest at 2%, Due August, 2021	94,016	0	14,904	79,112

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
Note Payable, People's United Bank, 2017 Mack Truck, Principal Payments of \$32,000 Payable on September 22 Annually, Interest at 2.25%, Due September, 2021	\$ <u>0</u>	\$ <u>160,000</u>	\$ <u>0</u>	\$ <u>160,000</u>
Total	\$ <u>571,011</u>	\$ <u>160,000</u>	\$ <u>108,929</u>	\$ <u>622,082</u>

Changes in long-term liabilities during the year were as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
Governmental Activities					
General Obligation Bonds Payable	\$ 212,500	\$ 0	\$ 12,500	\$ 200,000	\$ 12,500
Notes Payable	264,495	160,000	81,525	342,970	113,525
Capital Leases Payable	94,016	0	14,904	79,112	16,784
Compensated Absences Payable	10,091	1,070	0	11,161	0
Net Pension Liability	94,085	58,127	0	152,212	0
Total Governmental Activities Long-term Liabilities	\$ <u>675,187</u>	\$ <u>219,197</u>	\$ <u>108,929</u>	\$ <u>785,455</u>	\$ <u>142,809</u>

Compensated absences and required contributions to the pension plans are paid by the applicable fund where the employee is charged.

The change in the net pension liability is allocated to the function where the employee is charged.

Debt service requirements to maturity are anticipated to be as follows:

Year Ending June 30	<u>Governmental Activities</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Capital Leases</u>
2018	\$ 126,025	\$ 14,994	\$ 16,784
2019	95,225	11,762	16,784
2020	95,220	9,177	16,784
2021	44,500	6,593	16,784
2022	44,500	5,460	16,784
2023-2027	62,500	17,519	0
2028-2032	62,500	7,214	0
2033-2037	12,500	206	0
Total	542,970	72,925	83,920
Less: Imputed Interest	<u>0</u>	<u>0</u>	<u>(4,808)</u>
Total	\$ <u>542,970</u>	\$ <u>72,925</u>	\$ <u>79,112</u>

H. Fund Balances

GASB Statement No. 34, as amended by GASB Statement No. 54, requires fund balances reported on the governmental fund balance sheet to be classified using a hierarchy based primarily on the extent to which a government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent.

Governmental fund balances are to be classified as: nonspendable (not in spendable form or legally required to remain intact); restricted (constraints on the use of resources are either externally imposed by creditors, grantors or donors, or imposed by law through enabling legislation); committed (constraints on the use of resources are imposed by formal action of the voters); assigned (reflecting the Board of Selectmen's intended use of the resources); and unassigned.

Special revenue funds are created only to report a revenue source (or sources) that is restricted or committed to a specified purpose, and that the revenue source should constitute a substantial portion of the resources reported in that fund. Special revenue funds cannot be used to accumulate funds that are not restricted or committed. These amounts will have to be reflected in the General Fund.

Amounts constrained to stabilization (rainy-day funds) will be reported as restricted or committed fund balance in the General Fund if they meet the other criteria for those classifications. However, stabilization is regarded as a specified purpose only if the circumstances or conditions that signal the need for stabilization (a) are identified in sufficient detail and (b) are not expected to occur routinely. The Town does not have any stabilization arrangements.

Some governments create stabilization-like arrangements by establishing formal minimum fund balance policies. The Town does not have any minimum fund balance policies.

When expenditures are incurred for purposes for which both restricted and unrestricted amounts are available, it is the Town's policy to first consider restricted amounts to have been spent, followed by committed, assigned, and finally unassigned amounts.

The purpose for each major special revenue fund, including which specific revenues and other resources are authorized to be reported in each, are described in the following section.

The fund balances in the following funds are nonspendable as follows:

Major Funds

General Fund:

Nonspendable Prepaid Expenses	\$ <u>17,774</u>
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Total Nonspendable Fund Balances	\$ <u>17,774</u>
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The fund balances in the following funds are restricted as follows:

Major Funds

General Fund:

Restricted for Tercentenary Expenses by Donations (Source of Revenue is Donations)	\$ 310
Restricted for Tree Expenses by Grant Agreement (Source of Revenue is Grant Revenue)	1,278
Restricted for Newfane Hill Common Expenses by Donations (Source of Revenue is Donations)	<u>2,929</u>
Total General Fund	<u>4,517</u>

Capital Projects Fund:

Restricted for Highway Improvement Expenditures by Unspent Bond Proceeds (Source of Revenue is Bond Proceeds)	<u>35,343</u>
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Records Restoration Fund:

Restricted for Records Restoration Expenses by Statute (Source of Revenue is Restoration Fees)	<u>3,482</u>
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Non-Major Funds

Special Revenue Funds:

Restricted for Williamsville Hall Expenses by Donations (Source of Revenue is Donations)	5,632
Restricted for Monument Upkeep Expenses by Donations (Source of Revenue is Donations)	2,101
Restricted for Historical Grant Expenses by Grant Agreement (Source of Revenue is Grant Revenue)	<u>4,076</u>
Total Non-Major Funds	<u>11,809</u>

Total Restricted Fund Balances	<u>\$55,151</u>
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The fund balance in the following fund is committed as follows:

Major Fund

Capital Projects Fund:

Committed for Capital Projects by the Voters	<u>\$268,960</u>
Total Committed Fund Balance	<u>\$268,960</u>

The fund balances in the following funds are assigned as follows:

Major Funds

Capital Projects Fund:	
Assigned for Capital Expenditures	\$260,368
Reappraisal Fund:	
Assigned for Reappraisal Expenses	<u>42,720</u>
Total Assigned Fund Balances	<u>\$303,088</u>

I. Restricted Net Position

The restricted net position of the Town as of June 30, 2017 consisted of the following:

Governmental Activities:	
Restricted for Tercentenary Expenses by Donations	\$ 310
Restricted for Tree Expenses by Grant Agreement	1,278
Restricted for Newfane Hill Common Expenses by Donations	2,929
Restricted for Records Restoration Expenses by Statute	3,482
Restricted for Williamsville Hall Expenses by Donations	5,632
Restricted for Monument Upkeep Expenses by Donations	2,101
Restricted for Historical Grant Expenses by Grant Agreement	<u>4,076</u>
Total Governmental Activities	<u>\$19,808</u>

The net position held in Trust in the Town's Private-Purpose Trust Fund as of June 30, 2017 consisted of the following:

Private-Purpose Trust Fund:	
Restricted for Cemetery Expenses by Trust Agreements	<u>\$689</u>

V. OTHER INFORMATION

A. PENSION PLAN

Defined Benefit Plan

Plan Description

The Vermont Municipal Employees' Retirement System (VMERS) is a cost-sharing, multiple-employer defined benefit pension plan that is administered by the State Treasurer and its Board of Trustees. It is designed for municipal and school district employees that work on a regular basis and also includes employees of museums and libraries if at least half of that institution's operating expenses are met by municipal funds. An employee of any employer that becomes affiliated with the system may join at that time or at any time thereafter. Any employee hired subsequent to the effective participation date of their employer who meets the minimum hourly requirements is required to join the system. During the year ended June 30, 2017, the retirement system consisted of 441 participating employers.

The plan was established effective July 1, 1975, and is governed by Title 24, V.S.A. Chapter 125.

The general administration and responsibility for formulating administrative policy and procedures of the retirement system for its members and their beneficiaries is vested in the Board of Trustees consisting of five members. They are the State Treasurer, two employee representatives elected by the membership of the system, and two employer representatives-one elected by the governing bodies of participating employers of the system, and one selected by the Governor from a list of four nominees. The list of four nominees is jointly submitted by the Vermont League of Cities and Towns and the Vermont School Boards Association.

All assets are held in a single trust and are available to pay retirement benefits to all members. Benefits available to each group are based on average final compensation (AFC) and years of creditable service.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources

As of June 30, 2016, the measurement date selected by the State of Vermont, VMERS was funded at 80.95% and had a plan fiduciary net position of \$547,015,114 and a total pension liability of \$675,711,281 resulting in a net position liability of \$128,696,167. As of June 30, 2017, the Town's proportionate share of this was 0.1183% resulting in a net pension liability of \$152,212. The net pension liability was measured as of June 30, 2016, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participating municipalities, actuarially determined. As of June 30, 2016, the Town's proportion of 0.1183% was a decrease of 0.0037% from its proportion measured as of June 30, 2015.

For the year ended June 30, 2017, the Town recognized pension expense of \$40,756.

As of June 30, 2017, the Town reported deferred outflows of resources and deferred inflows of resources from the following sources:

<u>Fund</u>	<u>Due from Other Funds</u>	<u>Due to Other Funds</u>
General Fund	\$ 0	\$ 478,748
Capital Projects Fund	482,293	0
Reappraisal Fund	0	13,434
Records Restoration Fund	3,482	0
Non-Major Governmental Funds	<u>6,407</u>	<u>0</u>
 Total	 <u>\$ 492,182</u>	 <u>\$ 492,182</u>

The deferred outflows of resources resulting from the Town's required employer contributions made subsequent to the measurement date in the amount of \$17,112 will be recognized as a reduction of the net pension liability in the year ended June 30, 2018. Other amounts reported as deferred outflows of resources will be recognized in pension expense as follows:

Year Ending <u>June 30</u>	
2018	\$20,049
2019	20,049
2020	27,940
2021	<u>8,515</u>
 Total	 <u>\$76,553</u>

Summary of System Provisions

Membership – Full time employees of participating municipalities. The Town elected coverage under Group B provisions.

Creditable Service – Service as a member plus purchased service.

Average Final Compensation (AFC) – Group B – Average annual compensation during highest three (3) consecutive years.

Service Retirement Allowance:

Eligibility – Group B – The earlier of age 62 with five (5) years of service or age 55 with thirty (30) years of service.

Amount – Group B – 1.7% of AFC times service as a Group B member plus percentage earned as a Group A member times AFC.

Maximum benefit is 60% of AFC for Group B and 50% of AFC for Groups C and D. The previous amounts include the portion of the allowance provided by member contributions.

Early Retirement Allowance:

Eligibility – Age 55 with five (5) years of service for Group B.

Amount – Normal allowance based on service and AFC at early retirement, reduced by 6% for each year commencement precedes normal retirement age for Group B members.

Vested Retirement Allowance:

Eligibility – Five (5) years of service.

Amount – Allowance beginning at normal retirement age based on AFC and service at termination. The AFC is to be adjusted annually by one-half of the percentage change in the Consumer Price Index, subject to the limits on “Post-Retirement Adjustments”.

Disability Retirement Allowance:

Eligibility – Five (5) years of service and disability as determined by Retirement Board.

Amount – Immediate allowance based on AFC and service to date of disability.

Death Benefit:

Eligibility – Death after five (5) years of service.

Amount – For Group B, reduced early retirement allowance under 100% survivor option commencing immediately or, if greater, survivor(s) benefit under disability annuity computed as of date of death.

Optional Benefit and Death after Retirement – For Group B, lifetime allowance or actuarially equivalent 50% or 100% joint and survivor allowance with refund of contribution guarantee.

Refund of Contribution – Upon termination, if the member so elects or if no other benefit is payable, the member’s accumulated contributions are refunded.

Post-Retirement Adjustments – Allowance in payment for at least one year increased on each January 1 by one-half of the percentage increase in Consumer Price Index but not more than 3% for Group B.

Member Contributions – Group B – 4.875%.

Employer Contributions – Group B – 5.50%.

Retirement Stipend – \$25 per month payable at the option of the Board of Trustees.

Significant Actuarial Assumptions and Methods

The actuarial assumptions regarding the incidence of mortality, terminations, retirements and disabilities were changed in accordance with the findings of an experience study covering the five-year period ending June 30, 2014.

Interest Rate: 7.95% per annum.

Salary increases: 5% per year.

Deaths: Group B – RP-2000 Tables for Employees and Healthy Annuitants projected 10 years from the valuation date with Scale BB with a 60% Blue collar and 40% White collar adjustment. The post-retirement mortality assumption was chosen to recognize improved longevity experience after the valuation date.

Spouse's Age: Husbands are assumed to be three years older than their wives.

Cost-of-Living Adjustments to Benefits of Terminated Vested and Retired Participants: Assumed to occur at the rate of 1.8% per annum for members of Group B.

Actuarial Cost Method: Projected benefit cost method. The unfunded accrued liability is amortized in installments increasing 5% per year.

Asset Valuation Method: Invested assets are reported at fair value.

Note – For funding purposes – A smoothing method is used, under which the value of assets for actuarial purposes equals market value less a five-year phase-in of the differences between actual and assumed investment return. The value of assets for actuarial purposes may not differ from the market value of assets by more than 20%.

Inflation: The separately stated assumptions for investment return, salary increases and cost of living adjustments are consistent with an expected annual inflation rate of 3.00% per year.

Long-term Expected Rate of Return:

The long-term expected rate of return on investments was determined using best-estimate ranges of expected future real rates of return (expected returns, net of investment expense and inflation) developed for each major asset class using an econometric model that forecasts a variety of economic environments and then calculates asset class returns based on functional relationships between the economic variable and the asset classes. These best estimate ranges were combined to produce forecasts of the short, intermediate, and longer term horizons by weighting the expected future nominal rates of return by the target asset allocation percentage. The various time horizons in the forecast are intended to capture more recent economic and capital market conditions as well as other plausible environments that could develop in the future over economic cycles.

Best estimates of arithmetic rates of return for each major asset class included in the target asset allocation as of June 30, 2016 are summarized in the following table:

<u>Asset Class</u>	<u>Long-term Expected Real Rate of Return</u>
Equity	8.54%
Fixed Income	2.36%
Alternatives	8.35%
Multi-strategy	4.90%

Nominal long-term expected rates of return for these asset classes are equal to the sum of the expected long-term real rates and the expected long-term inflation rate of 3.0%.

Discount Rate – The discount rate used to measure the total pension liability was 7.95%. The projection of cash flows used to determine the discount rate assumed that contributions will continue to be made in accordance with the current funding policy. Based on these assumptions, the fiduciary net position was projected to be available to make all projected future benefit payments to current members. The assumed discount rate has been determined in accordance with the method prescribed by GASB 68.

Sensitivity of the Town’s Proportionate Share of the Net Pension Liability to Changes in the Discount Rate – The following presents the Town's proportionate share of the net pension liability calculated using the discount rate of 7.95 percent, as well as what the proportionate share would be if it were calculated using a discount rate that is one percent lower (6.95%) or one percent higher (8.95%):

<u>1% Decrease (6.95%)</u>	<u>Discount Rate (7.95%)</u>	<u>1% Increase (8.95%)</u>
\$252,687	\$152,212	\$68,085

Additional Information

Additional information regarding the State of Vermont Municipal Employees’ Retirement System, including the details of the Fiduciary Net Position, is available upon request from the State of Vermont.

B. RISK MANAGEMENT

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Town maintains insurance coverage through the Vermont League of Cities and Towns Property and Casualty Intermunicipal Fund, Inc. covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Town. Settled claims have not exceeded this coverage in any of the past three fiscal years. The Town must remain a member for a minimum of one year and may withdraw from the Fund after that time by giving sixty days notice. Fund underwriting and rate setting policies have been established after consultation with actuaries. Fund members are subject to a supplemental assessment in the event of deficiencies. If the assets of the Fund were to be exhausted, members would be responsible for the Fund’s liabilities.

The Town is also a member of the Vermont League of Cities and Towns Unemployment Insurance Trust. The Unemployment Trust is a nonprofit corporation formed to provide unemployment coverage for Vermont municipalities and is owned by the participating members. The agreement does not permit the Unemployment Trust to make additional assessments to its members.

C. PROPERTY TAXES

The Town is responsible for assessing and collecting its own property taxes, as well as education taxes for the State of Vermont. Property taxes are assessed based on property valuations as of April 1, the voter approved budgets and the State education property tax liability. Property taxes are collected four (4) times per year. During the tax year ended June 30, 2017, property taxes became due and payable on August 15, 2016, October 15, 2016, January 15, 2017 and April 15, 2017. The Town assesses an 8% penalty after the April 15 payment. Interest is assessed at one percent (1%) per month for the first three months and one and a half percent (1-1/2%) per month for each month thereafter. Unpaid taxes become an enforceable lien on the property, and such properties are subject to tax sale. The tax rates for 2017 were as follows:

	<u>Residential</u>	<u>Non-Residential</u>
Education	1.4981	1.4206
Town	<u>0.4942</u>	<u>0.4942</u>
Total	<u>1.9923</u>	<u>1.9148</u>

D. COMMITMENTS AND CONTINGENCIES

The Town participates in a number of federally assisted and state grant programs that are subject to audits by the grantors or their representatives. Accordingly, compliance with applicable grant requirements will be established at some future date. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

E. RELATED PARTY TRANSACTIONS

One of the Selectboard members works for the Highway Department. The Selectboard member abstains from voting on matters involving the Highway Department.

Another Selectboard member is an owner of an excavating company which performed services for the Town during the year. The amount paid to his excavating company for the fiscal year ending June 30, 2017 was \$157,244.

TOWN OF NEWFANE, VERMONT
 REQUIRED SUPPLEMENTARY INFORMATION
 SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
 VMERS DEFINED BENEFIT PLAN
 JUNE 30, 2017

	2017	2016	2015
Total Plan Net Pension Liability	\$ 128,696,167	\$ 77,095,810	\$ 9,126,613
Town's Proportion of the Net Pension Liability	0.1183%	0.1220%	0.1219%
Town's Proportionate Share of the Net Pension Liability	\$ 152,212	\$ 94,085	\$ 11,129
Town's Covered Employee Payroll	\$ 311,396	\$ 326,830	\$ 317,360
Town's Proportionate Share of the Net Pension Liability as a Percentage of Town's Covered Employee Payroll	48.8805%	28.7871%	3.5067%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	80.95%	87.42%	98.32%

Notes to Schedule

Benefit Changes: None.

Changes in Assumptions: The actuarial assumptions regarding the incidence of mortality, terminations, retirements, and disabilities were changed in accordance with the findings of an experience study covering the five-year period ending June 30, 2014.

Fiscal year 2015 was the first year of implementation, therefore, only three years are shown.

TOWN OF NEWFANE, VERMONT
 REQUIRED SUPPLEMENTARY INFORMATION
 SCHEDULE OF CONTRIBUTIONS
 VMERS DEFINED BENEFIT PLAN
 FOR THE YEAR ENDED JUNE 30, 2017

	<u>2017</u>	<u>2016</u>	<u>2015</u>
Contractually Required Contribution (Actuarially Determined)	\$ 17,112	\$ 17,976	\$ 17,059
Contributions in Relation to the Actuarially Determined Contributions	<u>17,112</u>	<u>17,976</u>	<u>17,059</u>
Contribution Excess/(Deficiency)	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Town's Covered Employee Payroll	\$ 311,396	\$ 326,830	\$ 317,360
Contributions as a Percentage of Town's Covered Employee Payroll	5.50%	5.50%	5.375%

Notes to Schedule

Valuation Date: June 30, 2016

Fiscal year 2015 was the first year of implementation, therefore, only three years are shown.

TOWN OF NEWFANE, VERMONT
 SCHEDULE OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE
 BUDGET AND ACTUAL
 CAPITAL PROJECTS FUND
 FOR THE YEAR ENDED JUNE 30, 2017

	Budget	Actual	Variance Favorable/ (Unfavorable)
Revenues:			
Transfer from General Fund	\$ 303,112	\$ 563,480	\$ 260,368
Proceeds from Long-term Debt	180,000	160,000	(20,000)
Interest	200	122	(78)
Equipment Grant Income	0	1,522	1,522
Total Revenues	483,312	725,124	241,812
Expenditures:			
Planned Acquisitions:			
Highway Equipment	180,000	173,097	6,903
Bridges	40,000	7,029	32,971
Highway Improvements	10,000	0	10,000
Town Buildings	52,000	3,043	48,957
Total Planned Acquisitions	282,000	183,169	98,831
Debt Service Payments:	121,312	124,646	(3,334)
Total Expenditures	403,312	307,815	95,497
Excess of Revenues Over Expenditures	\$ 80,000	417,309	\$ 337,309
Fund Balance - July 1, 2016		147,362	
Fund Balance - June 30, 2017		\$ 564,671	

See Disclaimer in Accompanying Independent Auditor's Report.

TOWN OF NEWFANE, VERMONT
 COMBINING BALANCE SHEET
 NON-MAJOR GOVERNMENTAL FUNDS
 JUNE 30, 2017

	Special Revenue Funds			Total
	Williamsville Hall Fund	Monument Upkeep Fund	Historical Grant Fund	
<u>ASSETS</u>				
Cash	\$ 0	\$ 2,101	\$ 3,301	\$ 5,402
Due from Other Funds	<u>5,632</u>	<u>0</u>	<u>775</u>	<u>6,407</u>
Total Assets	<u>\$ 5,632</u>	<u>\$ 2,101</u>	<u>\$ 4,076</u>	<u>\$ 11,809</u>
<u>LIABILITIES AND FUND BALANCES</u>				
Liabilities:	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Fund Balances:				
Restricted	<u>5,632</u>	<u>2,101</u>	<u>4,076</u>	<u>11,809</u>
Total Fund Balances	<u>5,632</u>	<u>2,101</u>	<u>4,076</u>	<u>11,809</u>
Total Liabilities and Fund Balances	<u>\$ 5,632</u>	<u>\$ 2,101</u>	<u>\$ 4,076</u>	<u>\$ 11,809</u>

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TOWN OF NEWFANE, VERMONT
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND
 CHANGES IN FUND BALANCES
 NON-MAJOR GOVERNMENTAL FUNDS
 FOR THE YEAR ENDED JUNE 30, 2017

	Special Revenue Funds			Total
	Williamsville Hall Fund	Monument Upkeep Fund	Historical Grant Fund	
Revenues:				
Investment Income	\$ 0	\$ 1	\$ 4	\$ 5
Donations	<u>2,184</u>	<u>0</u>	<u>0</u>	<u>2,184</u>
Total Revenues	<u>2,184</u>	<u>1</u>	<u>4</u>	<u>2,189</u>
Expenditures:				
General Government	<u>4,421</u>	<u>0</u>	<u>0</u>	<u>4,421</u>
Total Expenditures	<u>4,421</u>	<u>0</u>	<u>0</u>	<u>4,421</u>
Net Change in Fund Balances	(2,237)	1	4	(2,232)
Fund Balances - July 1, 2016	<u>7,869</u>	<u>2,100</u>	<u>4,072</u>	<u>14,041</u>
Fund Balances - June 30, 2017	<u>\$ 5,632</u>	<u>\$ 2,101</u>	<u>\$ 4,076</u>	<u>\$ 11,809</u>

See Disclaimer in Accompanying Independent Auditor's Report.

Sullivan, Powers & Co., P.C.

CERTIFIED PUBLIC ACCOUNTANTS

77 Barre Street
P.O. Box 947
Montpelier, VT 05601
802/223-2352
www.sullivanpowers.com

Fred Duplessis, CPA
Richard J. Brigham, CPA
Chad A. Hewitt, CPA
Wendy C. Gilwee, CPA
VT Lic. #92-000180

Independent Auditor's Report on Internal Control Over Financial
Reporting and on Compliance and Other Matters Based on an
Audit of Financial Statements Performed in Accordance with
"Government Auditing Standards"

Board of Selectmen
Town of Newfane, Vermont
P.O. Box 296
555 Vermont Route 30
Newfane, Vermont 05345

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in "Government Auditing Standards", issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Newfane, Vermont as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the Town of Newfane, Vermont's basic financial statements and have issued our report thereon dated October 25, 2017.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town of Newfane, Vermont's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Newfane, Vermont's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Newfane, Vermont's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. In addition, because of inherent limitations in internal control, including the possibility of management override of controls, misstatements due to error or fraud may occur and not be detected by such controls. However, as described in the accompanying Schedule of Findings and Deficiencies in Internal Control, we identified a certain deficiency that we consider to be a material weakness.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Town of Newfane, Vermont's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in the accompanying Schedule of Findings and Deficiencies in Internal Control as Item 2017-1 to be a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town of Newfane, Vermont's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under "Government Auditing Standards".

We also noted certain other matters that we reported to the management of the Town of Newfane, Vermont in a separate letter dated October 25, 2017.

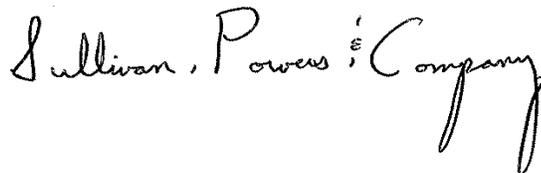
Town of Newfane, Vermont's Response to Deficiencies in Internal Control

The Town of Newfane, Vermont's response to the deficiency in internal control identified in our audit is included with the accompanying Schedule of Findings and Deficiencies in Internal Control. The Town of Newfane, Vermont's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town of Newfane, Vermont's internal control or on compliance. This report is an integral part of an audit performed in accordance with "Government Auditing Standards" in considering the Town of Newfane, Vermont's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

October 25, 2017
Montpelier, Vermont
VT Lic. #92-000180



Deficiencies in Internal Control:

Material Weakness:

2017-1 Reconciliation of Balance Sheet Accounts

Criteria:

Internal controls should be in place to provide for the reconciliation of all balance sheet accounts to supporting documentation on a monthly basis in order to detect and correct errors in account balances.

Condition:

A number of balance sheet accounts such as accounts receivable, prepaid expenses, accounts payable and deferred inflows of resources were not reconciled to the actual balances at year end which resulted in various adjustments to revenue and expenses.

Cause:

Unknown.

Effect:

The Town's account balances were incorrect.

Recommendation:

We recommend that all balance sheet accounts be reconciled to supporting documentation in order to detect and correct errors.



TOWN OF NEWFANE
OFFICE OF THE SELECTBOARD
802-365-7772 – Ext. 4
tnewfane@svcable.net
P.O. Box 296
Newfane, Vermont 05345

October 27, 2017

Sullivan, Powers & Company
Jordon Plummer
PO Box 947
Montpelier, VT 05601

RE: Town of Newfane, Audit June 30, 2017
Responses to Schedule of Findings and Deficiencies in Internal Control

Dear Jordon:

The Town of Newfane, Vermont is in receipt of Audit Report of June 30, 2017 and hereby responds to the Schedule of Findings and Deficiencies in Internal Control:

2017-1 Reconciliation of Balance Sheet Accounts:

The Town of Newfane recognizes the deficiency identified and recommendation made. The Town will continue to work on implementing corrective action, including training, to ensure that all balance sheet accounts are reconciled to supporting documentation at least monthly.

Respectfully Submitted,

Shannon Meckle, Administrative Assistant

on Behalf of the Newfane Selectboard

Vital Records (Birth and Death Certificate) Changes Starting July 1, 2018

Act 46 was passed by the Vermont Legislature in May 2017 and establishes new statutes and rules for Vital Records, which are intended to bring Vermont in line with national best practices to enhance the safety and security of vital records, provide greater protection against identity theft, and reduce the potential for misuse of these legal documents. Additionally, the new law and rules will streamline the statewide registration system's processes for greater efficiency and reduced administrative burden. The changes were developed from recommendations by the Vital Records Study Committee and testimony from stakeholders, including town clerks and members of the public. **The changes go into effect on July 1, 2018.**

Key Items for Town Clerks:

- Applicants for certified copies of birth and death certificates (not marriage certificates) must have a family or legal connection to the person named on the certificate.
- Applications will need to be fully completed and a valid form of identification presented to the town clerk before a certified birth or death certificate is issued.
- Applicants who refuse to complete the application or cannot provide valid identification will be ineligible applicants and referred to the Vital Records Office.
- Applications will need to be entered into the statewide vital records system and certified copies of birth and death certificates created only from that statewide system. (Existing paper copies in vaults will remain, but will no longer be used for creating certified copies.)
- Birth certificates will no longer travel from the hospital to the town clerk's office. They will be registered electronically in the statewide vital records system and available to the town clerk for search or printing.
- The layout of the birth certificate will be changed but the size will not.
- Corrections and amendments to birth and death certificates will be done at the Vital Records Office and new versions made immediately available to the town clerks via the statewide vital records system. Town clerks will receive electronic notification of new or revised versions. This will eliminate the mailing of copies between towns and the Vital Records Office.
- The public will be allowed to apply for a certified copy of a birth or death certificate from any town, regardless of the town of occurrence or residence.
- All town clerks will have access to the entire statewide vital records system containing all birth and death certificates in the state from 1909-present.
- There will be new language regarding the protection of materials used to create certified copies.

The Vital Records Office will maintain a web page with information about the changes, frequently asked questions and more at www.healthvermont.gov/stats/vital-records/changes-vital-records-law.

REPORTS OF
SOCIAL SERVICE
ORGANIZATIONS

&

EMERGENCY SERVICE
AGENCIES

AIDS PROJECT OF SOUTHERN VERMONT

The AIDS Project of Southern Vermont (APSV) located at 15 Grove Street in Brattleboro is a nonprofit, community-based AIDS Service Organization. For over 29 years, APSV has provided case management services to people living with HIV/AIDS, their partners and family members including a nutritious food program and limited financial assistance. Our prevention services include HIV and Hep C testing, syringe services, treatment referrals, HIV and Hep C presentations, safer sex supplies and information, website with links to additional resources and newsletters.

In 2017, APSV served 90 people living with HIV/AIDS with case management. Our food program served 66 individuals and 60 family members with 16,328 pounds of frozen meat and vegetables, dairy products, fresh produce, and non-perishable food; and 1,926 household and personal care items.

Prevention staff and volunteers continue to provide HIV prevention services to those at highest risk for contracting HIV. In 2017, 471 individuals were reached through HIV presentations, community outreach, intensive evidence-based intervention programming, syringe services and HIV testing.

APSV also provided training to staff members of human service agencies in the region on HIV/AIDS issues and advocated for people living with or at risk for HIV in areas of social justice, policy, legal and ethical issues, and equal access to community resources.

Although APSV does serve Newfane residents through its direct services and prevention programs, we do not publish the numbers of HIV-positive people served in each town out of respect for confidentiality concerns.

For more information please call us at 254-4444 or visit aidsprojectsouthernvermont.org.

BRATTLEBORO DEVELOPMENT CREDIT CORPORATION/SeVEDS

Southeastern Vermont Economic Development Strategies (SeVEDS) is an affiliate of the Brattleboro Development Credit Corporation (BDCC) that grew from a 2008 grassroots effort, initiated by BDCC, to reverse the economic decline of the Windham Region and plan for the economic impacts from the closure of the Vermont Yankee nuclear power plant. In 2014, after years of regional input, education and data gathering, SeVEDS submitted the Windham Region's federally recognized 5 year S.M.A.R.T. Comprehensive Economic Development Strategy (CEDS). The implementation of this strategic action plan for growing our economy has been nationally and internationally recognized and the State of Vermont's Agency of Commerce and Community is modeling their "Vibrant Regional Hubs", one of their five economic growth strategies, on the work we all have been collaborating on across the Windham Region and Southern Vermont.

SeVEDS board members and BDCC staff have been meeting regularly with municipal boards and officials throughout the Windham Region since 2012. This has been a tremendous experience for us and a great opportunity for towns to learn more about the progress of the regional economic development efforts underway. Those efforts include: the expansion of rural economic and workforce development networks through the Southern Vermont Economy Project, the growth of our regional paid college internship program and of Fast Tracks to Success, our high school career awareness program, as well as support and programming for entrepreneurs and small businesses through INSTIG8, the Southern Vermont Business Accelerator and the creation of the award winning green building and services Ecovation Hub. This past year alone, 180 Windham County high school Sophomores participated in the Sophomore Summit, 200 Windham County high school students participated in Fast Tracks visits to local employers, 23 interns placed were placed in paid internships with Windham Region businesses, and 35 young adults earned post-secondary credentials and obtained jobs at Grace Cottage, Brattleboro Memorial Hospital, GS Precision and The Hermitage.

In 2018 SeVEDS, will partner with the Bennington Regional Commission to complete the first ever, Southern Vermont CEDS encompassing the Southern Vermont Economic Zone, a region designated by the Vermont Legislature in 2015 as having significant economic development needs. This Zone CEDS

development will serve as the five year renewal and expansion of the existing Windham Region CEDS due in 2019. Over the next 18 months stakeholders across Southern Vermont will be invited to data presentations, discussions analyzing trends and conditions, and to refine the long term economic goals and objectives of Southern Vermont into 2024. Ongoing participation in the planning process from community leaders, municipalities, businesses and town residents has enabled our progress in implementing programs and aid to overcome our very real demographic and economic challenges.

For more information on SeVEDS visit <http://brattleborodevelopment.com/> or www.seveds.com
BDCC/SeVEDS Annual Report: <https://brattleborodevelopment.com/fy17-bdcc-seveds-annual-report/>
BDCC/SeVEDS Newsletter Sign-up: <https://brattleborodevelopment.com/join-mailing-list/>
Comprehensive Economic Development Strategy: <https://brattleborodevelopment.com/ceds-overview/>

BRATTLEBORO AREA HOSPICE

Brattleboro Area Hospice provides non-medical, volunteer-staffed programs for dying and grieving community members. We recruit, train, place and support volunteers. We provide education and outreach to increase our community's understanding of and preparation to cope with the issues of death and dying.

Brattleboro Area Hospice is dedicated to the belief that each of us can offer companionship and support to those around us who are dying or grieving. Our volunteers provide wide-ranging support to clients and their families regardless of whether a patient resides at home, is in a hospital, a long-term care facility or some other location. Hospice volunteers organize and participate in round-the-clock vigils when end of life is close and family can't be present. We offer bereavement support groups creating a safe environment for sharing experiences, exploring feelings, providing mutual support and gaining insight into the grieving process. We publish a bereavement newsletter "SEASONS," offer one-on-one grief counseling, and conduct an Annual Service of Remembrance at our Hospice Garden at Living Memorial Park.

Two years ago, we began an Advance Care Planning initiative, Taking Steps Brattleboro, with the goal to achieve a significant increase in the numbers of people who have completed the Advance Care planning process. Brattleboro Area Hospice offers trained volunteers to help people through the process of developing advance care plans and registering advance directives.

One hundred percent of our funding is local-we receive no money from state, federal or insurance sources. All of our services are offered free of charge. We are grateful to provide this compassionate care to our friends and neighbors, and grateful for the community's support which makes our work possible. Your financial support helps to make this possible.

In the past year, Brattleboro Area Hospice served **15** Newfane residents. Four Newfane residents served as volunteers. Please call us at 257-0775 with any questions on death and dying or visit us at www.brattleborohospice.org

THE CURRENT

The Current has been southern Windsor and Windham County's public transit provider since 2003. Our mission is to provide a safe, reliable and efficient transportation system that supports economic opportunity and quality of life for the 27 towns we serve. As a private non-profit 501c3, we rely more than ever on local contributions to deliver rides and to provide the required local match for replacement vehicles.

The Current is funded by state and federal grants, contributions from towns and resorts, fares on some routes, and contributions from our human service partners. We operate bus routes and senior or disabled transportation services via our fleet of 36 buses, vans, and a network of over 50 very dedicated volunteer drivers.

Our operating expenses last year were \$5,164,289. With that we provided 282,102 bus, van, taxi, and volunteer rides. Our buses and vans traveled 910,711 miles over 50,096 hours.

In Newfane we operate van and volunteer services which last year provided 421 rides at a cost of \$8,026.

We are requesting a \$750 contribution from the Town of Newfane this year. We hope you will once again support us.

We are always seeking your input to improve our services. Please contact me by email (rgagnon@crtransit.org); phone (802) 460-7433 x 201; or visit us at www.crtransit.org to let us know how The Current may improve service in your community.

EARLY EDUCATION SERVICES

Early Education Services (EES) is our region's Head Start, Early Head Start and Parent Child Center (PCC). Our services include: Head Start & Early Head Start classrooms, Early Head Start Home Visiting, the Welcome Baby Program, Teddy Bear Teas, playgroups, the Dedicated Dads program, a monthly dental clinic for children 0-3, information and referral services to connect families with area resources, support groups, and parent education classes. We also partner with Vermont's Economic Services to provide Reach-Up case management to young families. All of our services are available to families in Newfane. The underlined data below indicates the number of Newfane residents or families who utilized a program in the 2017 fiscal year or who currently participate (12/17). We don't collect residency data for all of our programs. Therefore, some of the programs listed don't include data specific to Newfane.

- **Early Head Start (0-3) and Head Start (3-5) classrooms** provide high quality early childhood education to children at centers in Brattleboro and Westminster. Children and families also receive comprehensive services which includes support from a Family Support Specialist and on-site nutrition, dental, medical and behavioral support. Head Start centers offer classroom programming for 48 preschoolers in Brattleboro and 26 in Westminster. Early Head Start offers classroom programming for 56 infants and toddlers in Brattleboro

and 16 in Westminster. No Newfane children currently utilize these programs.

- **Early Head Start Home Visiting** provides services to families from pregnancy to age 3. Home-based Family Support Specialists meet with families weekly to provide parenting support and education. They also help connect families with community resources. Families also have access to on-site nutrition, dental and medical support. 40 Early Head Start families participate in our home visiting program. Currently 1 Newfane family receives this service.
- **The Welcome Baby Program** is open to any family in our region with an infant or young child. A Welcome Baby visit is an opportunity for families to connect with their community and receive valuable information on child development, health, safety and area resources. 112 Welcome Baby bags were provided to families in the 2017 fiscal year. 7 Welcome Baby bags were provided to Newfane families.
- **The Teddy Bear Teas** are open houses at 15 area elementary schools every May. EES collaborates with area schools to provide these events. The Teas are an opportunity for children and their parents to get connected to their community school, other families and area resources. 457 children and adults attended the 2017 Teddy Bear Teas. 25 participants were Newfane residents.
- **EES playgroups** currently are provided in the communities of Townshend and Whitingham, but are open to families from any community. Playgroups are an opportunity for parents and children to connect, access resources and have fun! 2 Newfane families attended in the 2017 fiscal year.
- **The Dedicated Dads Program** supports men who are fathers and want to make a positive difference in the lives of their children. At the weekly support group, they focus on learning skills to improve relationships, share different parenting strategies, and work to balance all that life demands while supporting each other. An

average of 8-9 fathers attend Dedicated Dads on a weekly basis.

- The monthly **EES Dental Clinic** is for children under 3. The American Dental Association recommends that all children have a dental visit at age 1. Unfortunately, most local dentists do not provide services to children under 3. In partnership with Dr. Rediske, EES hosts this clinic to help fill a gap in young children's access to dental care in our region. There were 137 visits to the clinic in 2017. No Newfane residents utilized this program in the 2017 fiscal year.
- EES is a place for parents to learn about area resources and how to access them. These **information and referral services** are open to all.
- **Parent Education Classes and Support Groups** are open to any interested parent and cover a variety of parenting topics and concerns.

GATHERING PLACE

The Gathering Place (TGP) is a 501c3 not-for-profit organization that has proudly served the elders and adults with disabilities residents of the Windham County region since 1989. TGP is conveniently located on 30 Terrace Street in Brattleboro with a satellite location opening soon in the Deerfield Valley area. Seniors and adult disabled individuals of a variety of ages, races, religions and socioeconomic status enjoy the benefits of the Center and its services. The Gathering Place is both a cost-effective way to minimize the stress of providing care at home and an affordable alternative to nursing facility placement. The center is open Monday through Friday from 8:00 a.m. to 5:00 p.m.

TGP's myriad of services and activities are designed to bring health, fun, laughter and companionship to the lives of our participants and peace of mind to their families. Our services include:

- Nursing oversight;
- Access to on-site counseling and occupational and physical therapies;
- Daily exercise program;

- Recreation and social activities;
- Nutritious meals and snacks;
- Personal care (showers, podiatry, hairdressing);
- Outreach services;
- Companionship;
- Special events;
- Access to transportation and coordination of medical appointments.

There are many different ways that program participants may pay for their services.

- Private pay refers to those participants who pay The Gathering Place's stated fee.
- TGP offers scholarships for those who exhibit financial need, to help cover the cost of attendance. For those program participants whose income falls within TGP's Sliding Fee Scale range, an adjusted fee is calculated according to the scale.
- Vermont Medicaid
- Dementia and respite Grants
- American Parkinson's Disease Association

In the last Fiscal Year TGP provided services to 159 families. The services included:

49,852 hours of service
41,365 hours of planned activities
25,104 breakfasts, lunches and snacks
23,061 hours of exercise per year

The following represents an approximation of services provided to Newfane residents:

784 hours of service
650 hours of planned activities
395 breakfasts, lunches and snacks
363 hours of exercise per year

As part of our fundraising program, we ask local towns for financial support so that we can continue to provide an excellent program and stand ready to meet the future demand for our services, including the ability to fund our income sensitive sliding fee scale for those folks that need our support. The Gathering Place is asking for your help and is requesting funding in the amount of \$400.00.

GERDA'S EQUINE RESCUE

My name is Gerda Silver, and I am the founder and president of Gerda's Equine Rescue, Inc., your local 501(c)3 horse rescue in West Townshend, Vermont. Our mission is to rescue, rehabilitate, and re-home mainly slaughter bound horses. We've been in operation since 2005 and have been able to help facilitate the successful rescue and adoption of hundreds of horses through our work at the rescue and through providing resources and assistance to horse owners needing to re-home their horses.

We have worked with local animal control officers in our county in the past and would love the opportunity to be a resource to our local towns and animals in need. In order to continue this valuable work, we would like to request an appropriation in the amount of \$100. On average, it costs approximately \$300 to care for a horse for a month. Horses that come in from ACO cases typically need months of rehabilitation and training before they can be placed in a new home. The appropriation would help cover some of these costs and allow us to continue to be a resource to our community.

GRACE COTTAGE HOSPITAL

Grace Cottage Hospital has served the health care needs of our rural community with competence and compassion for almost 70 years. In 2017, we received national acclaim as a "Top 20 Critical Access Hospital for Patient Satisfaction," out of 1,339 such hospitals in the U.S., Grace Cottage was the only hospital in New England to receive this award, given by the National Rural Health Association.

Grace Cottage Family Health offers expanded hours for the convenience of those who choose to use Grace Cottage for their primary care, as over 7,000 residents of Windham County currently do. Primary care for your family includes physicals and wellness visits, chronic disease management, pediatrics, podiatry, and mental health services; many of our providers are accepting new patients.

Grace Cottage's **Community Health Team** offers valuable, **free** services to area residents, such as nutrition and lifestyle education, diabetes coaching, short-term mental health and substance abuse

assessment, help with applying for health insurance, and connecting to community resources for food, fuel, and housing assistance.

Grace Cottage's **Rehabilitation Department** continues to offer exceptional care to both hospital patients and outpatients with sixteen physical, occupational, and speech therapists on staff. New services include lymphedema therapy and pediatric rehabilitation.

Grace Cottage Hospital is comprised of a 19-bed inpatient facility for acute and rehabilitative care, a 24-hour Emergency Department, a hospice care suite, and laboratory and diagnostic imaging departments.

Grace Cottage is committed to promoting wellness and encourages area residents and visitors to take advantage of our low-cost or free classes and events. Weekly classes such as yoga and Strong Bones are held in the beautiful and serene **Community Wellness Center**. Various support groups are being held throughout the year; more information is at www.gracecottage.org

Messenger Valley Pharmacy, owned by Grace Cottage, continues to provide convenient prescription fulfillment with expert advice. We fill orders from any provider, including veterinarians. Many over the counter items, gifts and cards are also available.

Private donations and town appropriations enable us to provide the best possible care for our region. On behalf of all of the patients that we serve, **thank you for your support**. You help to make Grace Cottage the special place that it is.

FY 2017, By the Numbers:

21,805 Patient visits to Grace Cottage Family Health
3,992 Patient days in hospital
2,835 Emergency Department visits
5,893 Outpatient Rehab visits
2,196 Diagnostic Imaging visits
4,126 Community Health Team visits
55,557 Prescriptions filled
3,427 Visits to Wellness classes and events
2,537 Individual donations to Grace Cottage

GREEN MOUNTAIN RSVP

Green Mountain RSVP (GMRSVP) connects volunteers 55 and older to opportunities at nonprofit organizations with a positive impact to the towns within Bennington, Windsor, and Windham Counties. We are sponsored by the Southwestern Vermont Council on Aging (SVCOA).

As part of our Healthy Living Focus, we partner with some of the following volunteer stations: Meals on Wheels providers, transportation programs, Food Pantries, The American Red Cross, AARP/VITA Tax Programs, Bone Builder Exercise classes, and mentor programs in local schools. We also partner with many other nonprofits, like senior meal sites, hospitals, museums, libraries and knitting projects.

We provide annual recognition and social events for volunteers. We issue a bi-monthly newsletter in each county. We help support nonprofits with background checks and liability insurance for RSVP volunteers. Our motto is do good, feel good! Volunteering benefits the volunteer and the community.

GMRSVP staff attends the Senior Meal to provide outreach and education about our programs and to assess needs in the area and offer volunteering opportunities. We have volunteers at Valley Cares to deliver meals to Newfane residents once a week and RSVP drivers with Grace Cottage Hospital have served Newfane residents with rides to medical appointments.

Your town's funds are essential for us to continue to support and develop programs for seniors who wish to volunteer. Our staff and administrative costs are covered by federal funds from the Corporation for National and Community Service (CNCS) - Senior Corps. Your partnership within the Newfane community can truly make a difference for Windham county with local volunteers helping their neighbors.

You are welcome to contact Steve Ovenden in our Windham County office at (802) 254-7515 or speak to me directly in the Bennington office at (802) 772-7875. Thank you for your continued support.

GREEN UP VERMONT

Green Up Day marked its 47th Anniversary, with over 22,000 volunteers participating! Green Up Vermont, a nonprofit 501(c)3 organization continues to proudly carry on this tradition of Green Up Day. **Green Up Vermont is not a State Agency.** Seventy-five percent of Green Up Vermont's budget comes from corporate and individual donations. People can now choose to donate to Green Up Vermont by entering a gift amount on Line 29 of the Vermont State Income Tax Form. As a result, Green Up Vermont has been able to significantly increase the percentage of individuals giving, thus making Green Up Day more stable for the long-term.

With your town's help, we can continue Vermont's unique annual tradition of taking care of our state's lovely landscape and promoting civic pride with our children growing up with Green Up. Our East Montpelier coordinator reports "green Up Day is an excellent teachable moment for our children." Green Up Day is a day each year when people come together in their communities to give Vermont a spring cleaning! Green Up Vermont also focuses on education for grades K-2 by providing two free activity booklets to schools and hosts its annual student poster design and writing contests for grades K-12. To learn more please visit www.greenupvermont.org.

Support from cities and towns continues to be an essential part of our operating budget. It enables us to cover sixteen percent of the operating budget. All town residents benefit from clean roadsides! Funds help pay for supplies, including over 50,000 Green Up trash bags, promotion, education, and the services of two part-time employees.

Mark your calendar! May 5, 2018 is Green Up Day, 48 years of tradition! Join with people in your community to clean up for Green Up Day, always the first Saturday in May.

GROUNDWORKS COLLABORATIVE

Groundworks Collaborative was established in 2015 as a result of the merger of the Brattleboro Area Drop-Ion Center and Morningside Shelter (having been in existence for 27 and 36 years respectively.)

Groundworks provides ongoing support to families and individuals facing a full continuum of housing and food insecurities in the greater Brattleboro area. The following are our direct service programs.

Groundworks Food Shelf - Open Mondays, Wednesdays, and Fridays (and Tuesday afternoons for seniors only), the food shelf provides emergency food for over 1000 individuals per month, and over 800 households per year.

Groundworks Shelter - Our year-round 30-bed shelter for families and individuals offers an extended stay and provides all residents intensive case management. The Shelter operates at capacity throughout the year and maintains a waiting list for entry.

Seasonal Overflow Shelter - Open from November through April, the SOS provides a warm place to sleep and a hot meal each night for those with nowhere else to go.

Day Shelter - Groundworks provides a safe place where our neighbors experiencing homelessness can come in out of the weather and access services such as email, telephones, laundry, showers, coffee and snacks, lockers, and a kitchen to prepare a meal.

Housing Case Management - Our team of case managers work with people who are currently and formerly experiencing homelessness to help them find and/or maintain stable housing. Our case management model includes weekly home visits (once housed) to ensure that clients are setting and meeting goals to address the challenges that led to their homelessness.

Representative Payee Service - Provides financial management by serving as an intermediary between those receiving Social Security disability payments and their benefits. The program ensures that rent and basic living expenses are paid before spending money is disbursed to clients, which keeps participants in good financial standing, thereby preventing future threat of homelessness.

Mental Health Collaborative - Groundworks Shelter hosts an on-site Mental Health & Addiction

Treatment Counselor from the Brattleboro Retreat for 16 hours each week, keeping valuable connections to the Retreat's services available, even as residents leave the Shelter. This program will scale up in 2017 to include an additional full-time Mental Health Clinician who will split their time between Groundworks Drop-In Center and the Seasonal Overflow Shelter.

Vulnerable Population Care Coordinator - A Brattleboro Memorial Hospital Registered Nurse is available to clients on-site at Groundworks Drop-In Center and Groundworks Shelter, as well as at the Seasonal Overflow Shelter for 24 or more hours each week. The program provides basic wound care, and medication management services, as well as the vital work of connecting our clients with primary care physicians.

HEALTH CARE & REHABILITATION SERVICES (HCRS)

Health Care and Rehabilitation Services of Southeastern Vermont (HCRS) requests an appropriation of \$1,850.00 from the Town of Newfane at the 2018 Town Meeting to help defray the cost of services to its residents for the Mental Health Walk-In Clinic. In the year ending June 30, 2017, our agency provided a comprehensive range of community based services to 4,154 residents of Windsor and Windham counties. The services that are available to the residents of your community are:

Adult Mental Health and Addiction Services: HCRS offers comprehensive services for adults who are experiencing mental health and/or substance abuse difficulties. Adult services include assessment, treatment including individual, group, couples, and family counseling, referral services, and limited psychiatric services. It is the philosophy of HCRS that people are resilient and therefore capable of overcoming difficult experiences and recovering from mental illness and substance abuse. HCRS is committed to building on the strengths of the individuals and families of whom we serve. Our goal is to help clients and their families achieve improved wellness, health, and quality of life while addressing their mental health and substance abuse needs.

Children, Youth, and Families Program: The Children's Division provides a comprehensive system of care for youth experiencing emotional, behavioral, developmental, or substance use difficulties in their life, as well as education and support for family members. We offer many services for youth and their families including psychiatry, counseling, case management, respite and case aid services, school-based services, behavioral consultation services, summer therapeutic programs, crisis response and emergency respite services, a mental health program specifically for young children up to six years old, and an employment assistance program for youth in transition who have significant emotional disturbances.

Developmental Services (DS): The DS program provides services to people with developmental disabilities and their families. Services are available to people of all ages who have been found eligible, and each person being served receives an individually written program to meet his or her needs. Children with a developmental disability are served through a collaboration with the Children's Division.

Residential Services: Residential Services offers residential care from short term crisis stabilization, to intensive residential care, to therapeutic community residential services. Each program is specifically designed to offer individuals the appropriate level of care to support their personal recovery and wellness needs. The Residential continuum of care is comprised of a total of 38 beds spanning five individual programs.

Emergency Services: The Emergency Services Team has a very specific mission to act quickly in critical situations. Specially trained mental health professionals are available 24 hours a day for emergencies. Anyone may use this service when an emergency arises including individuals of any age, family or friends of an individual in crisis, hospitals and nursing homes, police, schools, clergy, businesses, and other community agencies.

We thank the Board and the citizens of Newfane for your past support and for your continued interest in Health Care and Rehabilitation Services of Southeastern Vermont.

HISTORICAL SOCIETY OF WINDHAM COUNTY

The Historical Society of Windham County was founded in 1927 to preserve our County's history for present and future generations. This year, the Society celebrated its 90th anniversary.

In 1936, the Museum was built in Newfane to house the extensive collection that came from all the towns in the County. This now contains over 8,000 artifacts which are displayed in changing interpretative exhibits. The Museum's archives of manuscripts and documents are also available for research or special interests. School visits are encouraged.

This year, the Historical Society completed the restoration of the 1880 Newfane railroad Station and a grand opening of the West River Railroad Museum was held in October, 2017. At the same time, the Roadside Historic Market (which features the West River Railroad and the Newfane Railroad Station in particular) was unveiled in Newfane Village. The Station was one of ten depots along the West River Railroad which ran from Brattleboro to South Londonderry. The restored Railroad Station provides a visual and accessible presentation for a broad audience, as well as an engaging teaching tool for educators and parents.

We hope you share our belief that all our towns would be poorer if our rich local history was ever lost. Your support will help us to maintain the collection and continue our policy of free admission. We are open Wednesdays, Saturdays and Sundays from Noon to 5:00, from Memorial Day weekend until mid-October. Please visit our website for more information, the latest news and schedule of events: www.historicalsocietyofwindhamcounty.org

LELAND & GRAY EDUCATIONAL FOUNDATION

The Leland & Gray Educational Foundation wishes to thank all the residents of Newfane who unanimously supported our \$1,000.00 request at your 2017 Town Meeting. When combined with our own fund raising activities, the extra financial assistance from several valley towns helped us to continue

awarding scholarships to needy and deserving graduates from the Leland & Gray community.

Our Foundation is a nonprofit organization trying to help young people in the West River Valley become more educated and financially secure. We understand that education makes a significant difference in a young person's life. Since its inception in 1997, the Leland & Gray Educational Foundation (L&GEF) has provided scholarship assistance to 46 people from the towns of Windham, Wardsboro, Jamaica, Brookline, Townshend, Newfane, Dover, and Winhall. To date we have distributed over \$119,000.

Aside from assisting college bound students, the Foundation offers assistance for people who want to upgrade their occupational skills. Although all recipients are Leland & Gray Union High School graduates, not all are from the most recent graduating class. It is the Foundation's goal to support lifelong learning and encourages any Leland and Gray alumni to further their education and apply for help via the Foundation.

All applicants for aid must complete a written application, provide academic grade reports, show a financial need for assistance and interview with the entire L&GEF board.

The L&GEF has always relied on tax deductible contributions from individuals and corporations. It is because of their generosity that many hard working, qualified students from the West River Valley have received help financing their education. It is our hope that at the 2018 town meeting, once again, the citizens of Newfane will vote to support our request for a \$1,000.00 contribution to the Leland & Gray Educational Foundation.

MOORE FREE LIBRARY

Your library functions not only as a place to obtain books and movies, but also for 24/7 internet connectivity, meeting space for community groups/individuals, art exhibits, historical, musical and instructional programming, Children's Storytime, and Toddler Playgroup.

Moore Free Library thanks the entire community for its ongoing support and patronage. We are a private library and receive no municipal, state or federal tax support. Still, we are able to function as your public library in part because of the generous donations of our patrons and friends farther afield.

Friends of the Library: The Friends group was very active this year with their annual fundraisers: the Community Tag Sale in June and the Book Sale in September. Friends members work tirelessly throughout the year to raise funds for library programs and special projects. This year they paid for MakerSpace 3D printing-March and Vermont Wildlife-August.

Board of Trustees: After the big job of having the exterior walls of the building painted last year, the Board turned their attention to the condition of the beautiful slate roof. Many tiles were replaced and seams were repaired by a local company. The Board awarded scholarships to area high school seniors. This annual \$12,000 in scholarships is made possible through the Robert L. Crowell Charitable Trust.

Crowell Art Gallery: The gallery, at the rear of our building, hosts a different artist each month. 2017 included Nancy Calicchio, Kathie Gatto-Gurney and William Dixon. The space is also used for some programming and meetings.

Recurring Programs in 2017: Toddler Playgroup, Art Group, Book Group (monthly), Tech Tuesday, Local Voices (monthly).

Just the Facts: 14,500 items in our collection; 9,000 items circulated in 2017; 3,000 hours of computer use; 8,000 people came through our doors.

We express our profound thanks to all our volunteers, to our daily crew, without whom our small library would not be able to function, to the members of the Newfane Garden Club and all other volunteers who keep our gardens planted, weeded and watered.

Hours: Tuesday, Wednesday, Friday: 1pm-5pm;
Thursday: 2pm -7pm; Saturday: 10 am - 1pm.

NEWBROOK FIRE AND RESCUE

From September 2016 to September 2017, the NewBrook Fire & Rescue Department responded to 267 calls; 196 rescues, 35 fires and 36 others. The membership grew by seven new members and we were fortunate to have lost no alumni.

Major department expenses included \$20,500+ for insurance, and \$10,500+ in utilities (electric, heat and phones.) NewBrook bought a new computer in December and eight new tables in October. Also in October, the radio room and chief's office floors were replaced and both rooms painted. A major expense was also having to re-screw the majority (6,000) of the station's metal roof in September. The department's insurance and finances were reviewed with the appropriate agents and adjustments were made.

NewBrook benefitted as a recipient of 10 sets of turn-out gear from Bedford Village in February. In September, we learned that we had been awarded a FEMA grant for 14 Scott air tanks totaling \$98,000, of which 5% (\$4,666) would be our share to cover. Never before had NewBrook received a grant of this size. All of the paperwork was done "in house" by two dedicated members.

This coming year, NewBrook and the Town of Newfane will be presented with a challenge due to the closing of the Williamsville/South Newfane Fire Department in June. The process is in motion and we are optimistic that the end result will be fine.

Last year, Newfane's financial support was \$20,000 and Brookline gifted us with \$9,000. Both towns also paid their share of the Mutual Aid dues that NewBrook had paid in previous years and these were not small amounts. NewBrook humbly requests level funding for this coming year. Thank you.

NEWFANE ANEW COMMUNITY VOLUNTEERS (NACV)

Newfane Anew Community Volunteers was honored to have one of our community events featured on the cover of last year's Town Report. Thank you, Marion, for the great photo. Our expanded Pumpkin Flash Mob will have taken place before you read this letter,

but we're working to improve on each event we undertake. The lights on the Common were taken down for tree pruning, and they will be strung again soon. Without financial support, we would be unable to continue our mission of bringing cultural vibrancy to Newfane.

Another part of our mission is to help bring economic vibrancy to Newfane. We believe that our concerts on the Common bring people to Newfane and indirectly, some businesses benefit. The concerts were well attended, but Mother Nature did her part in keeping the Common from being packed. As a result, we were not able to recoup all of the costs of bringing in the bands.

This past year, Newfane Anew purchased new higher quality American flags and displayed them during the summer, and next May will be Newfane's opportunity to support the Memorial Day activities.

Going back historically, just a reminder that it was through Newfane Anew Community Volunteers that Front Porch Forum came into being in Newfane. Newfane's FPF has been joined by Brookline and Townshend, and it provides a great means of communication with neighbors.

All of our activities cost money. We've been fortunate in getting funds through donations, but we are asking in this letter that Newfane Anew Community Volunteers be included in Newfane's special appropriation budget, and respectfully ask for an increase to \$2,000.

RESCUE, INC.

Rescue Inc continues to be a leader in EMS delivery, during the last year our staff of seventy-five dedicated EMTs, advanced EMTs, Paramedics and specialized rescue technicians answered more than 5000 calls, providing critical care level treatment to our residents, medical standby for our fire and law enforcement partners, wilderness search, water rescue and supported industry with confined space rescue. Our training staff has educated community members, teachers and students as well as doctors and nurses in the art of CPR and first aid. As an industry leader we understand the evolving needs of our communities and patients. We understand that our health care

delivery system is changing every day and know that the community needs high quality emergency services more than ever. High quality emergency medicine is our mission and are proud to serve the communities where we live. Everyday our staff responds in a moment's notice to countless heart attacks, strokes, car accidents and falls. Every day our Board Certified Critical Care Paramedics treat the sickest members of our communities, providing the critical link between our local hospitals and lifesaving treatment in Dartmouth, Springfield or Boston. Every day our training department teaches CPR to someone for the first time and trains the next generation of first responders.

Many of you read about the mental health and addiction crisis in our region, our staff experience it firsthand every day. We see the self-destruction and despair, we know the patients and families. In the last year our system has had to expand at times to meet the demand, treating more than a dozen overdoses in a single shift.

We join our communities in mourning for victims of violence and disaster. As first responders we ask that you acknowledge the sacrifice of the men and woman across this country and around the world that have responded to these horrific events. As an agency we continue to prepare by upgrading equipment and training. We continue to plan for these horrific events and stand ready to respond to these disasters.

We are committed to providing the highest quality EMS and rescue services available. It is truly an honor to serve our friends and neighbors. Thank you!

RESTORATIVE COMMUNITY JUSTICE OF SOUTHERN VERMONT

This year, Restorative Community Justice of Southern Vermont has trained 25 citizens about Restorative Practices. We are currently in the middle of organizing a family circle for an area family in crisis.

We will be holding trainings on a regular (every other month or so) basis, starting in January. We have already scheduled a training in Bellows Falls for a

youth group which will help get restorative practices happening in that town.

SENIOR SOLUTIONS

Senior Solutions-- Council on Aging for Southeastern Vermont – has served the residents of Newfane and the Southeastern Vermont region since 1973. Our main office is located at 38 Pleasant Street in lower level of the Nolin-Murray Center building. Our mission is to promote the well-being and dignity of older adults. Our vision is that every person will age in the place of their choice, with the support they need and the opportunity for meaningful relationships and active engagement in their community.

Many of our services are available regardless of income or assets. However, we target our resources to those older adults with the greatest social and economic needs. Supporting caregivers is an important part of our work. Senior Solutions can help caregivers assess their family's needs and options, connect with resources and local programs that meet their needs and provide short-term relief (respite) for those who are caring for family members.

The population of older adults is increasing, as are many costs associated with providing services. Vermont is the second oldest state in the country (median age) and within Vermont the highest concentration of elders is in Windsor and Windham counties. Unfortunately, our state and federal funding has been largely stagnant for many years. This means that financial support from the towns we serve is critical.

We continually seek funding from new sources to enable us to do more for people. This past year these included grants from the Christopher Reeve Foundation to serve people with paralysis, from Efficiency Vermont to conduct home energy visits and help older adults save money on their electric bills and from the Holt Ames Fund to increase our outreach to vulnerable elders. Clients are given the opportunity to make a voluntary contribution to help support the services they receive. We also seek receive from the public and have established a planned giving program.

We strive to develop new programs to meet evolving interests and needs. This past year we trained instructors in Tai Chi for falls prevention and started a new program, aquatics for people with arthritis. We provide financial support to volunteers interested in starting new evidence-based wellness programs.

This is a summary of services provided to Newfane residents in the last year (9-1-16 through 8-30-17).

Information and Assistance: 62 Calls and Office Visits. Our toll-free Senior HelpLine (1-800-642-5119) offers information, referrals and assistance to seniors, their families and caregivers to problem-solve, plan for the future, locate resources and obtain assistance with benefits and completing applications. Callers were assisted with applying for benefits, health insurance problems, housing needs, fuel assistance and many other services. Extensive resources are also described at www.seniorsolutionsVT.org.

Medicare Assistance: 23 residents received assistance with Medicare issues through our State Health Insurance Assistance Program (SHIP). Our SHIP program provides Medicare education and counseling, “boot camps” for new Medicare enrollees and assistance in enrolling in Part D or choosing a drug plan.

In-Home Social Services: We provided 8 elder residents with in-home case management or other home based services for 175 hours to enable them to remain living safely in their homes. Often minimal services can prevent premature institutionalization. A case manager works with an elder in their home to create and monitor a plan of care, centered on the elder’s personal values and preferences. Many people would not be able to remain in their homes but for the services of Senior Solutions. Senior Solutions also investigates reports of self-neglect and provides assistance to those facing challenges using a community collaboration approach.

Nutrition services and programs: 13 Newfane seniors received 1,926 meals at home and many received congregate meals from Valley Cares through Newfane Meals on Wheels. Senior Solutions administers federal and state funds that are provided to local agencies to help operate senior meals

programs, and provides food safety and quality monitoring and oversight. Unfortunately these funds do not cover the full cost of providing meals, so local agencies must seek additional funding. Senior Solutions does not use Town funds to support the senior meals program or benefit from funds given by the Town to Meals on Wheels. Senior Solutions provides the services of a registered dietician to older adults and meal sites. Assistance is also provided with applications for the 3SquaresVT (food stamp) program.

Caregiver Respite: Through grants we provide respite assistance for caregivers of those diagnosed with dementia or other chronic diseases.

Transportation: Senior Solutions provides financial support and collaborates with local and regional transit providers to support transportation services for seniors that may include a van, a taxi, or a volunteer driver. Special arrangements are made for non-Medicaid seniors who require medical transportation.

Other Services: Senior Solutions supports a variety of other services including health, wellness and fall prevention programs, legal assistance (through Vermont Legal Aid), assistance for adults with disabilities and home-based mental health services. Senior Solutions has a flexible “Special Help Fund” that can help people with one-time needs when no other program is available.

Our agency is enormously grateful for the opportunity to serve the people of Newfane.

SOUTHEASTERN VERMONT COMMUNITY ACTION (SEVCA)

Southeastern Vermont Community Action is an anti-poverty, community based, nonprofit organization serving Windham and Windsor counties since 1965.

Our mission is to enable people to cope with and reduce the hardships of poverty; create sustainable self-sufficiency; reduce the causes and move toward the elimination of poverty. SEVCA has a variety of programs and services to meet this end. They include Head Start, Weatherization, Emergency Home Repair, Family Services/Crisis Resolution (fuel & utility, housing and food assistance), Homelessness

Prevention, Micro-Business Development, Individual Development Accounts (asset building & financial literacy), Income Tax Preparation, VT Health Connect Navigation, and thrift stores.

In the community of Newfane, we have provided the following services during FY 2017:

Weatherization: Three homes (8 people) were weatherized at a cost of **\$36,945**.

Tax Preparation: One household (1 person) received services valued at **\$112**.

VT Health Connect Navigation: Fourteen households (20 people) received assistance to enroll in the Vermont Health Exchange, valued at **\$1,689**.

Family Services: Sixteen households (28 people) received **74** services valued at **\$577** (including crisis resolution, financial counseling, nutrition education, forms assistance, referral to and assistance with accessing needed services.)

Fuel & Utility Assistance: Two households (6 people) received 2 assists, valued at **\$1,166**.

Homelessness Prevention: One household (1 person) received assistance, valued at **\$364**.

Jobs for Independence: One person was recruited, screened and referred to enhanced employment services, valued at **\$402**.

Thrift Store Vouchers: One household (2 people) received goods and services valued at **\$108**.

Community support, through town funding, helps to build a strong partnership. The combination of federal, state, private and town funds allow us to not only maintain, but to increase and improve services.

We thank the residents of Newfane for their continued support.

SOUTHEASTERN VERMONT WATERSHED ALLIANCE (SeVWA)

The Southeastern Vermont Watershed Alliance wishes to thank the residents and Selectboard of the Town of Newfane for your continuing support of our programs. Our flagship effort is the river water

quality monitoring which assesses local waters, not only for suitability for recreation, but also for the presence of phosphorus and nitrates which can signal other sources of pollution. Any pollution not only affects local waters but also affects the Connecticut River and Long Island Sound. Some 40 volunteers take samples six times during the summer and results are posted on our website: www.sevwa.org, on our Facebook page, and in local media outlets. You can join our membership and receive an annual newsletter and regular email updates by sending an email to sevwa.mail@gmail.com

We organize and lead a river cleanup in partnership with the Connecticut River Conservancy in the Source to Sea each year. We table at several festivals and events to educate the public about clean water.

Our partnerships with the Connecticut River Conservancy, LaRosa Lab (Vermont's State lab) and towns within the Basin 11 watershed are the foundation of the program.

SeVWA's goal is to gather information on local waterways to identify potential problems, inform the public of water safety, and to partner with appropriate agencies to address concerns or issues. Clean water benefits every citizen and business in the town. By supporting SeVWA, the Town of Newfane, which has heavy river use in the summertime, has demonstrated your support of clean water initiatives.

At present, SeVWA has three of the seven board positions living in Newfane. We also have one of the three board members actively involved in assisting Newfane's Planning Commission in the rewriting of the Natural Resources section of the Town Plan. One of Newfane's board members is also on the steering committee of Watersheds United Vermont (WUV), keeping WUV aware of smaller watershed groups.

SOUTH NEWFANE COMMUNITY ASSOCIATION

The South Newfane Community Association requests a \$2,000 contribution from the Town of Newfane in Fiscal Year 2019, in support of the South Newfane Schoolhouse.

The funds received from the Town are vitally important in helping us maintain the historic Schoolhouse in the South Newfane village center.

Many local people used the schoolhouse this year for a variety of activities, including painting classes, birthday and card parties, the annual Rock River Artists event, music practice, civic meetings, concerts, Tai Chi classes, and theater production.

We would greatly appreciate the Town of Newfane continuing to support us in maintaining the schoolhouse and keeping it open for local use.

TIMSON HILL PRESCHOOL AND CHILDREN'S CENTER

Timson Hill Preschool and Children's Center is a fully state licensed, five star Vermont program, and is the only nationally accredited center-based early care and education center of the greater Newfane area.

The school has been accredited by the National Association for the Education of Young Children (NAEYC) since 2001. Timson Hill Preschool and Children's Center is a non-profit organization that educates young children before they enter the public school system. The school offers morning, afternoon, before care, after care, and after school programs that are dedicated to providing a solid foundation for our community children's future.

Founded in 1989, Timson Hill continues to serve Williamsville, South Newfane, Newfane, and neighboring communities. Our morning and afternoon program currently serves 24 families with most children ranging between 3 to 5 years of age.

Children usually attend one to two years of preschool before kindergarten, and Timson Hill has fulfilled that need for hundreds of families over the years.

This funding request reflects many pressing needs as identified by the Timson Hill Board and staff. In order to continue the school's quality programs, we feel we need to build a broader base of resources for quality enhancement, professional development, operating costs, and defraying tuition costs.

We are also aware of the schoolhouse's historic importance to the community. Often, we must make

improvements to the building. Our financial resources are often stretched in keeping with the wishes of the Williamsville Historic Preservation Society and state regulators.

We remain grateful for your past support of Timson Hill, and hope that you will support this request.

VALLEY CARES, INC.

Valley Cares helps seniors in Newfane remain safely in their homes; and if the time comes for them to move, we provide safe, affordable independent and assisted living options "right down the road." Since opening our doors 10 years ago, West River Valley Senior Housing has been "home" to 220 residents in our independent, supportive and assisted living housing. Our kitchen has provided over 60,000 meals for the local Meals-on-Wheels program. We have loaned out durable medical equipment to any community member in need, free of charge (over 1,500 such rentals!) Even our newest program, SASH (Support and Services at Home) has benefited 100 older adults living in their own homes in surrounding communities.

Many of our services - such as Meals-on-Wheels, SASH, and tai chi classes - are offered free of charge to members of the Newfane community. Although we charge for housing and care services at West River Valley Senior Housing, we subsidize these costs - recognizing that virtually all seniors are on fixed incomes.

Valley Cares, Inc. is a 501(c)3 non-profit organization committed to providing quality, affordable, housing and compassionate care allowing seniors to age in place with respect and dignity. We provide affordable assisted living, supportive living and independent living at West River Valley Senior Housing - as well as services for seniors in the greater community.

Meals on Wheels

2,616 Meals on Wheels meals for the Newfane Route prepared and delivered at a cost of **\$15,879** .

Reimbursements received from Area Agency on Aging = **\$11,196**

Cost covered by Valley Cares = \$4,683.

West River Valley Assisted and Independent Living

2 out of 3 of our current residents receive some form of assistance to help pay for rent, meals and/or care.

16 of our residents in the past year were either residents of Newfane or have relatives who currently live in Newfane.

Value of services provided to Newfane residents in 2017 = **\$580,626**

Rents and fees collected from Newfane residents and/or subsidies received for Newfane residents in 2016 = **\$467,156**

Free care and services provided to Newfane residents in 2017 = \$113,470

Total savings Valley Cares provided to Newfane residents in 2017 = \$118,153.

To help cover some of our costs, we are requesting \$1.55 per capita from your community. This amounts to \$2,675.

VERMONT ADULT LEARNING

Vermont Adult Learning is a state-wide, private non-profit corporation with a public mission to provide basic education and literacy skills for Vermonters. The Windham County, Brattleboro based Vermont Adult Learning (VAL) Center instructors provide free adult education and literacy services to residents 16 and older who are not enrolled in school who want to earn a high school diploma, prepare for the Accuplacer Exam or math and literacy skills for the workplace. VAL instructors and educational advisors work personally with adult learners to determine the best way for learners to achieve educational and career goals. In addition we provide English as a second language classes. Students are referred to VAL by local high schools, Community College of Vermont and local employers. In addition, students self refer for our services, or are referred to VAL by various Vermont State agencies.

In FY 2017, the Brattleboro VAL Center provided 217 hours of instruction to three Newfane residents.

VERMONT CENTER FOR INDEPENDENT LIVING

Since 1979, The Vermont Center for Independent Living (VCIL) has been teaching people with disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees (85% of whom have a disability) conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

Final numbers for our FY'17 (10/2016-9/2017) show VCIL responded to over **3,000** requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **358** individuals to help increase their independent living skills and **13** peers were served by the AgrAbility program. VCIL's Home Access Program (HAP) assisted **165** households with information on technical assistance and/or alternative funding for modifications; **84** of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **98** individuals with information on assistive technology; **45** of these individuals received funding to obtain adaptive equipment. **534** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60. We are also now home to the Vermont Telecommunications Equipment Distribution Program (VTEDP) which served **49** people and provided **22** peers with adaptive telecommunications enabling low-income Deaf, Deaf-blind, Hard of Hearing and individuals with disabilities to communicate by telephone.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and

Windham Counties. Our Peer Advocate Counselors and services are available to people with disabilities throughout Vermont. Our Windham County office also houses the Vermont Interpreter Referral Service (VIRS) (previously under the VT Center for the Deaf and Hard of Hearing) and provides statewide interpreter referral services for sign language, spoken English and CART services for assignments in medical, legal, mental health, employment, educational, civil and recreational settings.

During FY '17, 4 residents of **Newfane** received services from the following programs:

- Meals on Wheels (MOW)
- Information Referral and Assistance (I,R&A)

To learn more about VCIL, please call VCIL's toll-free I-Line at:

1-800-639-1522, or, visit our web site at **www.vcil.org**.

VERMONT RURAL FIRE PROTECTION TASK FORCE

On behalf of the Vermont Rural Fire Protection Task Force, I am writing to request your support of the Vermont Rural Fire Protection (RFP) Program, formerly called the Dry Hydrant Grant Program. The RFP program helps Vermont communities protect lives, property and natural resources by enhancing fire suppression resources. Program Manager and Engineering Technician, Troy Dare, helps local fire departments identify appropriate sites for dry hydrants and other rural water supply systems, design installations, and find financial support to support the costs of construction. During the **19 years** of the program, **1,054 grants** totaling **\$2.32 million** have been provided to Vermont towns for installation of new rural fire protection systems, as well as for replacement and repairs.

Over the past several years, the Rural Fire Protection Program has made a successful transition from the Northern Vermont and George D. Aiken Resource Conservation and Development (RC&D) Councils to the Vermont Association of Conservation Districts (VACD.) VACD is the membership association of

Vermont's 14 Natural Resources Conservation Districts, whose mission is to work with landowners and communities to protect natural resources and support the working landscape throughout the state.

We have made several adjustments to the Rural Fire Protection Grant Program in recent years, including changing the name from Dry Hydrant Grant Program to better reflect the diverse range of projects we support. In 2017, we increased the maximum grant award amount from \$4,000 to \$5,000 per project. New Rural Fire Protection systems along with repair, replacement, relocation, and upgrades of existing RFP systems are eligible for grant funding on an ongoing basis. In 2015, we began considering applications from Vermont towns and fire departments on a revolving basis throughout the year, rather than just once a year. Please be on the lookout for the grant announcement postcard in March 2018.

The annual budget of the Rural Fire Protection Program is \$190,000 per year, \$110,000 of which is awarded in grants to Vermont communities for construction costs. The remaining budget covers site assessments, project design and program oversight. Most of our funding comes from the Vermont Department of Public Safety through annual appropriations by the Vermont Legislature. In addition, the program receives support from the U.S. Forest Service through the Vermont Department of Forests, Parks and Recreation. Unfortunately, these grants do not completely cover the costs of the program. Therefore, we are respectfully requesting that you include a \$100 appropriation in your 2018 town budget to support the Rural Fire Protection Program. Since last year's appropriation request, we have received almost **\$10,000** in town appropriations from almost **100** towns, with contributions still coming in. We are deeply grateful for this ongoing support.

214 Vermont communities have benefitted from the Rural Fire Protection program. Our goal is to extend this support to all Vermont towns and continue to assist local fire departments in reducing the risk of injury, loss of life, and damage to property and natural resources, thereby improving the safety and welfare of Vermont communities.

VERMONT LEAGUE OF CITIES AND TOWNS

The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization, owned by its member municipalities and directed by a 13-member Board of Directors elected by the membership and comprising municipal officials from across the state.

VLCT's mission is to serve and strengthen Vermont local government. All 246 Vermont cities and towns are members of VLCT, along with 138 other municipal entities, including villages, solid waste districts, regional planning commissions, and fire districts.

Local governments in Vermont provide essential services to residents and visitors alike. From maintaining roads to providing safety services, recreational programs, water and sewer infrastructure, street lighting, and libraries, the work carried out by appointed and elected officials and community volunteers is both critical and challenging. The demands on local government are complex and require resources that are not always available in every city, town or village in the state.

VLCT is the only statewide organization devoted solely to delivering a wide range of services to local officials who serve municipalities of varying populations and geographic regions but face similar requirements with disparate resources. The organization provides legal, consulting, and education services to its members, offering important advice and responses to direct inquiries, as well as training programs on specific topics of concern to officials as they carry out the duties required by statute or directed by town meeting voters. VLCT represents cities and towns before the state legislature and state agencies, ensuring that municipal voices are heard collectively and loudly, and also advocates at the federal level, primarily through its partner, the National League of Cities.

VLCT offers opportunities to purchase risk management products and services that directly meet the specific and specialized needs of local government through the VLCT Employee Resource and Benefit (VERB) Trust and the VLCT Property and Casualty Intermunicipal Fund (PACIF).

During the 2017 calendar year, in addition to providing responses to more than 3,700 telephone inquiries, holding 16 training sessions, and following approximately 300 separate pieces of legislation, 13 summer study committees, and developing VLCT's legislative platform with five municipal policy committees, VLCT celebrated its 50th anniversary. Throughout the year, VLCT recognized local officials and employees who have served a number of communities for 50 years, and highlighted some of the many successes of the organization and local government during the last 50 years. It was also an important year to look ahead, to consider new ideas, and to think about new programs and ways of delivering services to members that will address their changing needs in the coming years. VLCT launched a new website in June 2017 that, despite a few initial glitches, has functioned well and serves as a better connection point for members, thanks to consistent updates, new information, and easier navigation tools. VLCT has also moved the majority of its mission-critical IT systems to the "cloud" in an effort to provide more security for member information, greater protection against hacking attempts, and greater redundancy of access that will help the organization remain operational following a disaster scenario. The move to the cloud also reduces the need to acquire, maintain, and replace costly capital equipment.

At the heart of all these activities is VLCT's commitment to serving as a good steward of member assets, and we are proud of the continued progress being made in that effort. Members are welcome to visit the VLCT office anytime to review the operations of the organization, to ask questions, and to access resources that can help each individual official and employee carry out the important work of local government.

To learn more about the Vermont League of Cities and Towns, including its audited financial statements, visit the VLCT website at www.vlct.org.

VISITING NURSE & HOSPICE OF VERMONT AND NEW HAMPSHIRE

Visiting Nurse and Hospice for Vermont and New Hampshire (VNH) is a compassionate, non-profit healthcare organization committed to providing the

highest quality home health and hospice services to individuals and their families. VNH provides care for people of all ages and at all stages in life, and delivers care to all, regardless of ability to pay.

VNH services reduce costs associated with town programs for emergency response and elder care. With quality care provided at home, there is less need for costly hospital and emergency room trips. And with VNH support, residents can age in place rather than relocating to a state or local nursing home.

Between July 1, 2016 and June 30, 2017, VNH made **556** homecare visits to **20** Newfane residents. This included approximately **\$16,960** in unreimbursed care to Newfane residents.

Home Health Care: 232 home visits to 15 residents with short-term medical or physical needs.

Long-Term Care: 263 home visits to 1 resident with chronic medical problems who needs extended care in the home to avoid admission to a nursing home.

Hospice Services: 49 home visits to 3 residents who were in the final stages of their lives.

Skilled Pediatric Care: 12 home visits to 1 resident for well baby, preventative and palliative medical care.

Additionally, residents made visits to VNH Wellness Clinics at local senior and community centers throughout the year, receiving low and no cost services, including blood pressure screenings, foot care, cholesterol testing, and flu shots.

Newfane's annual appropriation to VNH helps to ensure that all have access to quality care when and where it is needed most. On behalf of the people we serve, thank you for your continued support.

WILLIAMSVILLE SCHOOL PRESERVATION SOCIETY

The Williamsville School, one of Newfane's historic schoolhouses, is owned and maintained by the Williamsville School Preservation Society, Inc. A volunteer board oversees the use of the School as a community center. Built in 1883, the school building is a sound vernacular Greek Revival Structure.

The Society leases the first floor of the building to Timson Hill Preschool and Childcare Center, a Vermont-licensed preschool serving area children, many residing in Newfane.

The Board continues its attention on building and grounds maintenance with an eye towards energy efficiency where possible. This year, we will pay down the costs of our new copper roof and repaired weathervane on the building's cupola. Other projects include: new playground fencing and picket fence restoration.

We thank Newfane citizens for continued support in the preservation of this building and its programs. The Board requests \$1,000 from the Town towards our efforts.

WINDHAM COUNTY HUMANE SOCIETY

Description of Services:

The Windham County Humane Society (WCHS) is a non-profit organization serving all residents of the towns of Windham County, Vermont. The mission of WCHS is to ensure the safety and well being of animals as well as enhancing the relationship between individuals and pets through adoption, education, advocacy, compassion and promotion of animal welfare.

Animal Intake and Outcome numbers: 1,816 animals came in to WCHS:

- 640 animals were seen at our Wellness clinic
- 332 animals were surrendered by their owners
- 14 animals were seized by law enforcement
- 280 animals were brought in as strays
- 475 animals came as transports from regions of the country where the euthanasia rate is high due to overpopulation
- 75 animals that were adopted out were returned to WCHS

Outcomes

- 851 animals were adopted
- 157 animals were reunited with their owner
- 50 animals (<5%) were euthanized for health or behavior issues. *WCHS does not euthanize for time or space.*

- 27 Animals were euthanized for owners who could not afford veterinary clinic fees for this service
- 13 animals died in care
- 24 animals were transferred to other animal welfare organizations
- 3 animals were dead on arrival.

- 1 residents used our Pet Care assistance program for low-cost euthanasia and cremation for 1 dog and 1 cat
- 13 residents surrendered 16 cats, 4 dogs and 1 parrot for adoption
- 7 residents were reunited with their lost pets
- 8 residents brought in 10 stray dogs and 4 stray cats

The average length of stay for animals was 12 days. Total expenses for WCHS in 2016-17 were \$537,288.

Spay/Neuter

WCHS hosts spay/neuter clinics for income eligible residents of Windham County. A simple application is required. The WCHS provides financial assistance to applicants who can't afford the fees and free spay/neuter for free-roaming, un-owned cats.

- WCHS spayed/neutered 381 cats, 73 dogs and 8 rabbits (public animals) and 449 shelter animals

Pet Care Assistance

This program provides basic preventative care, including vaccines, at low-to-no cost to low-income pet owners. Pet owners must apply and provide proof of residency in Windham County and proof of financial need

In 2016-17, we provided:

- Distemper vaccine to 68 dogs and 207 cats
- Rabies vaccine to 295 animals
- Microchips to 23 animals
- 502 doses of flea/tick preventative
- 90 doses of wormer
- 92 bags of prescription food

WCHS served Newfane residents as follows:

- 49 residents adopted 26 dogs and 31 cats.
- 16 residents used our low cost clinic to spay/neuter 20 cats and 3 dogs
- 5 residents used our Pet Care assistance program to vaccinate 2 cats, 1 ferret and 6 dogs

WINDHAM REGIONAL COMMISSION

The mission of the Windham Regional Commission (WRC) is to assist towns in Southeastern Vermont to provide effective local government and to work cooperatively with them to address regional issues. In the absence of county government, we provide an essential link between towns, the state, and the federal government. The region is comprised of 27 member towns: the 23 towns of Windham County; Readsboro, Searsburg and Winhall in Bennington County; and Weston in Windsor County.

The Commission, a political subdivision of the state, is composed of and governed by town-appointed Commissioners. Towns choose their own representatives to serve on the Commission. After town meeting, each Selectboard appoints up to two representatives to serve on the Commission for the coming year. Newfane is currently represented by Piet van Loon and Jodi French. Each Commissioner represents their town's interests before the Commission, brings information from the Commission back to their town, and serves on at least one of a number of WRC committees that address regional and municipal issues and concerns. Active service on these committees is very important because the WRC is organized around a strong committee structure. It's within these committees that most Commission decisions are made. All WRC meetings are open to the public and subject to Vermont open meeting law.

We assist towns with a number of different activities, including town plans and bylaws; community and economic development; local emergency and hazard mitigation planning, including flood hazard bylaw assistance; natural resources including assisting towns with watershed restoration projects and implementation of the state's new clean water law;

town energy planning; transportation, including traffic counts (automotive, bicycles, pedestrian), inventories (bridges, culverts, signs, road erosion), road foremen training, and serving as a liaison with VTrans to report damage to town road infrastructure to the state as a result of flooding; redevelopment of “Brownfields” sites (sites that are or may be contaminated by hazardous substances); review of projects submitted for review through Act 250 (land use), Section 248 (energy generation and transmission, telecommunications), and federal permitting processes; grant application and administration; training of municipal officials and volunteers across a range of topics; and mapping and geographic information system (GIS) analyses. The maps in your town office were likely produced by us.

We help towns make the most of the financial and human resources they have both individually and collectively, assisting with projects between and among towns, building and augmenting the capacity of volunteer-based town boards and commissions, and providing professional services to towns that may want to take on a project that is beyond what they can comfortably manage with their own staff and volunteers. Our relationship with towns is inherently collaborative. For instance, towns choose to have their plans reviewed by the Commission; town plan review and approval by the WRC is not mandatory. The regional plan, which was updated in 2014 following a 2-year process, is developed in consultation with our towns, reflects town plan policies, and is ultimately approved by our towns.

Highlights from the past year reflect the range of services we provide to the towns of the region. We’re collaborating with the Brattleboro Development Credit Corporation and our counterparts in NH and MA to improve economic opportunity and household income. We provided assistance to 24 towns with plans, zoning, updating flood hazard area regulations, community revitalization and general town planning technical assistance. We coordinated the formation of the Green River Watershed Alliance, which builds off of the successful Saxtons River Collaborative, with funding through the High Meadows Fund. We’re leading two renewable energy grant programs. One provides assistance to schools and other public

buildings to install modern wood-fueled heating systems. The other provides grants for renewable energy development. We’ve helped towns apply for grants to conduct road erosion inventories, and to do work to reduce road erosion. We also continue to be the primary GIS and mapping resource for our towns. An annual report is available on our website (www.windhamregional.org). Click on the heading “About Us.” We encourage you to visit your town’s page on our website to see highlights of our work for you over the last two years, as well as your town’s profile (<http://windhamregional.org/towns>). A video about the WRC is available on our homepage.

Funding for the WRC is provided through contracts with state agencies, federal grants, and town assessments. Town assessments make up a relatively small percentage of our budget; about 7% of a \$1.4 million budget for FY 2017. But it is the only funding we receive that has no conditions placed upon it by entities beyond the WRC’s borders. Your town’s assessment makes it possible for us to leverage the resources to serve you. The town’s assessment for this year is \$3,836. To see our detailed Program of Work and budget for FY 2018, visit our website and click on the heading “About Us.”

WINDHAM SOLID WASTE MANAGEMENT DISTRICT

Transfer Station: WSWMD offers a regional drop-off center for landfill materials; recyclables; organics; construction & demolition debris; scrap metal; white goods; electronics; and year-round collection of certain hazardous waste such as paint products, batteries, and used motor oil. WSWMD Board of Supervisors voted to limit use of the transfer station to residents and businesses from member communities only and require the purchase of an access sticker.

Composting Facility: Of all recyclable materials handled by the District, the only one that is kept local is food scraps and yard debris. The food scrap composting facility is in its 4th year of operation and is the 2nd largest facility in Vermont. In 2017, WSWMD composted approximately 1,600 tons of organic materials. WSWMD’s “Brattlegrow” Compost is distributed through 4 retail distributors. In addition, WSWMD donates compost for town projects, school, and community gardens.

Materials Recovery Facility (MRF): WSWMD MRF closed in July 2017, but continues to accept cardboard from commercial sources. Cardboard is baled (no sorting required) and sold. Eight towns continue to utilize the District's recycling roll-off containers and offer drop-off recycling services in their communities. Towns contract with private haulers to provide recycling services. Currently, WSWMD Supervisors are considering future uses of the MRF building and some of the equipment is being sold.

Trucking: WSWMD retained one staff member with a Class A CDL license that allows WSWMD to self-haul recyclables, scrap metal, and wood chips for the composting operation.

Solar Array: WSWMD signed a 20-year lease at \$102,000/year with Sky Solar Holdings to develop a 5 mega-watt solar array on the District's closed landfill in Brattleboro. The project will be the largest group net metering project in the state, and has contracted for 20 years with 9 towns, 5 school districts, and 3 institutions. The project will provide significant cost savings for municipal and school budgets.

Financial Report: WSWMD finished year-end FY 2016/2017 with a deficit of \$73,653. However, since closing the MRF in July, WSWMD has been favorable to its budget for the first five months of FY 2018.

Solid Waste Implementation Plan (SWIP) Mandated by Vermont Agency of Natural Resources:

Re-TRAC Reporting: WSWMD tracked tonnages of recyclables collected under the District's collection services for member towns.

SWIP Annual Requirements: Towns/solid waste entities are required to implement state materials management policies and meet a set of standards, deliverables, and Universal Recycling requirements.

WOMEN'S FREEDOM CENTER

The mission of the Women's Freedom Center is to work to end physical, sexual and emotional violence against the women and children of Windham and Southern Windsor Counties. The Freedom Center works to fulfill its mission by educating the community regarding the root causes of violence against women, challenging the systems that help

keep it in place and by providing support and services, including shelter and safe housing, to women and their children who have experienced domestic violence, sexual assault, stalking, and dating violence. Since our beginnings in 1977, we have provided support to the survivors of these crimes, as well as consultation and educational activities to a wide range of community groups to help create a community in which violence is not tolerated.

Emergency support such as shelter, safety planning, financial assistance, and information and referral is available 24 hours a day, 365 days a year. Ongoing individual and group support for women and children; legal, medical, housing and social services advocacy; and cooperative work with other agencies are provided during the week. Due to the rural nature of Windham County and the isolation inherent in many abusive relationships, we are committed to meeting with women wherever we may do so safely. Sometimes this means assisting her to get to us and other times it means us going to her, somewhere safe in her community.

During the fiscal year July 1, 2016 through June 30, 2017, the Women's Freedom Center responded to over 1,700 crisis telephone calls and provided hundreds of hours of individual and group support, advocacy, emergency financial and housing assistance, access to legal representation, transportation and childcare to 638 women, 17 men, and 478 children who had been abused. These figures include 9 survivors and their 4 children from Newfane. In addition, we provided over 200 community outreach activities including school presentations and workshops throughout Windham County.

The Women's Freedom Center is a private, non-profit organization relying heavily on community support to provide our free and confidential services. We thank you for your town's contribution to the Freedom Center and hope you will look at it as an investment in creating a future free from violence, something we all deserve.

YOUTH SERVICES

Youth Services was established in 1972. We provide transformative programs in prevention, intervention and development for young people and families in Windham County communities. We assist over 1,000 children, youth and families annually. We help youth and young adults living in difficult circumstances learn the life skills that will assist them in living successfully on their own and as engaged and productive community citizens. Our broad array of program services include:

- Transitioning youth in foster care to independent living as young adults.
- Assistance to teens leaving home or at-risk for running away with counseling, family mediation, and housing.
- Court Diversion for youth and adults, an alternative to the traditional court system using a restorative justice approach to repair the harm to victims and the community while addressing the underlying issues of the people who violated the law.
- Therapeutic case management services, support and referral.
- Career development focused groups and one-on-one mentoring for high school students with behavioral and learning disabilities.
- Substance abuse prevention for youth and adults.
- Supervised visitation and Child Advocacy services.
- Counseling services for young adults including Assessment, Intervention, and Recovery.

This year, we respectfully request \$1,660 from the Town of Newfane to help fund our agency's services. We served 15 residents from Newfane during Fiscal Year 2017 and remain available to provide services in the future. Your continued support is beneficial to the children, youth and families in your town.

For additional information, please see our website at www.youthservicesinc.org, call (802) 257-0361 or email info@youthservicesinc.org.

School Days



*These photos were
gifted to the town by
Newfane School
alumni, Dick Bellville.*



*Anyone see retired
Town Clerk, Sandra
(Harrington) Dowley?*

*Can you recognize
anyone else?*



SCHOOL REPORTS

NEWFANE SCHOOL BOARD UPDATE

Hello Newfane Residents,

Just a short update on NewBrook Elementary School. As you may have noticed, the solar panels are installed at the school. They are not hooked up to the power grid yet, so we are not seeing the reduction in our electric bill at this point. We have started receiving the lease payments, however.

Act 46 has consolidated the towns of Newfane, Brookline, Townsend, and Jamaica's Pre-K through Sixth Grade School Districts with Leland & Gray's middle and high schoolers, along with Windham's middle and high school students. The New Pre-K through 12 District is named the West River Education District. Meetings are being held the third Monday of every month at 7:00 p.m. at Leland and Gray.

I recommend that the citizens of Newfane attend meetings where possible. This is a new structure and there will be many changes involving our children and our schools. I can't stress enough how much your input has guided the board in Newfane for many years. I hope that your guidance and suggestions will guide the new board with a positive direction that we have shown at NewBrook Elementary.

I am happy to report that with educational expenses beyond the board control that the board, Superintendent's Office, and staff have created a budget this year that is level funded to last year's budget.

Since the Principal's and Superintendent's Reports are also included in the Town Report, I am keeping it short and sweet. I wish you all a prosperous new year and encourage you to participate at the New School District Meetings. They won't be able to succeed without your caring and logic as it pertains to our schools in children. See you all at the new school district meetings.

With my thanks,

Kenneth G. McFadden, Newfane School District Chair



NewBrook Elementary Principal's Report

December 31, 2017

Mission

The mission of NewBrook Elementary School, in partnership with families and the community, is to provide a safe, inclusive and supportive school environment. We strive to encourage our students to grow academically, socially and emotionally while challenging each of them to reach their potential as community members. It is essential for NewBrook Elementary School to continually offer a diverse range of learning opportunities which utilize highly effective and consistent teaching practices and curriculum to assist our students in becoming reflective lifelong learners.

Introduction

I have been the principal at NewBrook Elementary School for the past three-and-a-half school years. I love working at NewBrook; our students are thoughtful, kind and fun and their families are supportive and involved in their school life. The members of the NewBrook staff work together with purpose. They enjoy our students and make decisions with the children in mind. I am very thankful for the support and feedback that the school staff have offered me and for the relationships that they form and maintain with one another and with the children and families that we together serve. I feel very lucky to be working in a school and supervisory union that attracts such high quality and student-centered staff. I also am thankful for the opportunity to work along the beautiful West River.

Staffing, Professional Development and Curriculum

We have been very fortunate and have made some excellent **new hires** this year, as follows:

Mr. "Chef Chris" Parker – Food Service Coordinator
Mr. Ben James – Physical Education (.4 FTE)
Ms. Marisa Pisani – L'AFTER Coordinator
Ms. Becca LaPointe – School Nurse (.45 FTE)
Ms. Trish Clark – Special Education Para-Educator
Mr. Ryan Cutting – Academic Support Teacher
Ms. Kelsey Taddei – Academic Support Teacher (.6 FTE)
Ms. Sarah Shine – Speech and Language Pathologist

We are very proud of our 2017-18 **master schedule**, which we have been refining over the past two school years. Our schedule includes **skills blocks** for all grade levels. We have dedicated these times to intervention and enrichment in which students work together in small groups to serve their individual needs. We utilize a "all hands on deck" approach, which includes the classroom teachers, our special education staff and our instructional support teachers. Vertical teams were created in order to allow staff to best serve our students in our skills blocks, which are clustered in grade bands: K-1, 2, 3-4 and 5-6. The staff have weekly **common planning time**, which is set aside to look at student assessment data and plan for appropriate enrichment and intervention.

Over the past three years, we have been using **Fundations** in our K-3 classrooms. It is a phonics, spelling, and handwriting program developed for universal use in K-3 classrooms. This year, Ms. Jen McKusick, our WCSU Curriculum Coordinator, planned for our collaboration with the WSESU Reading Specialist, Mr. Brian Buettner. In the fall of 2017, Mr. Buettner led our K-3 teachers, our instructional support teachers and our Special Educators in a **Fundations refresher**. He then followed up with **classroom observations** and **debriefing discussions**. These opportunities have been very helpful for all of us.

Our grades 4-6 teachers have implemented the **Megawords** program to teach decoding, spelling and comprehension of multisyllabic words.

Last Spring, our NewBrook Leadership Team recommended the use of the **Engage NY** curriculum throughout our school. So, we planned two days of Engage NY training/guided planning time in late June and have followed up during our faculty meetings to share insights, activities and to answer questions. Other schools throughout the WCSU have followed suit.

Also during the 2017-18 school year, Ms. Jen McKusick planned ongoing **WCSU-wide mathematics trainings** with Lori Silvas and Sandy Stanhope of Cornerstone Mathematics. These trainings dovetail nicely with our Engage NY implementation.

Throughout all of the WCSU schools, we implemented a **Local Common Assessment Program**, which includes SBAC, AIMSWeb Plus, Dibels and TWS-5 spelling assessment on the elementary level. This common data collection will be essential to planning our WCSU-wide professional development moving forward.

The WCSU is taking advantage of the **Integrated Field Review**, sponsored by the Agency of Education. The IFR consists of teams of administrators, teachers and agency staffers who visit schools, interview families, staff and students and then offer specific feedback with school improvement in mind. This experience has been both encouraging and enlightening.

Communication and Technology

We are continuing to find new ways to utilize technology in order to enhance instruction and to support communication. Universal computer access (**1:1 computing**) allows teachers to utilize web-based lessons and software, **G-Mail** communication and age-appropriate, cloud-based editing processes. Hoping to improve communication with our community, we continue to update the NewBrook School website and **Facebook** page regularly with posts that include celebrations, announcements, photos and other important dates.

Our use of the **Smarter Balanced Assessment Consortium** (SBAC) web-based assessment is one component of our **Local Common Assessment Plan**. Vermont joined with a group of other states to develop the next generation of educational tests for both Literacy and Mathematics. The **SBAC** is aligned with the Common Core State Standards, uses the latest computer adaptive testing technologies and will provide a range of summative, interim and formative tools that we will be able to use for a variety of educational purposes. Along with these nationally-normed assessments, NewBrook staff regularly offer our students a wide array of ways that they can show what they have learned, appealing to our broad group of learners.

We are planning two **technology safety trainings** this spring, one for our 4-6th grade students and one in the evening for their families and community members.

We are in the process of updating our phone system to be **9-1-1 compliant**. This installation is supported through a grant and we expect to have the update completed by the end of January, 2018.

School Climate and Enrichment Programs

The staff at NewBrook is dedicated to maintaining a school climate in which all children are comfortable and available to learn. We utilize the **Positive Behavior Intervention and Support** (PBIS) model, which is encouraged by the Vermont Agency of Education. PBIS is a proactive, school-wide, systems approach to improving social and academic competence for all students. We plan school-wide incentives and celebrations for our students and collect behavioral data to allow proactive decision-making. We also teach our students the specifics of Vermont's progressive Bullying, Hazing & Harassment law in our classrooms every fall.

Our **school-wide expectations** are clear: *We are safe. We are engaged. We are respectful.* By focusing upon these three simple guiding principles, we all measure our behaviors and attitudes accordingly. At NewBrook, we regularly acknowledge students and teachers for their accomplishments, while providing varied opportunities for parents, families and community members to take part in our programming on a regular basis. Before the 2017-18 school year began, we formed a **Tier II PBiS team**. They meet weekly to look at school-wide behavioral data and then have a menu of interventions they developed to work with students who are struggling.

During our monthly **All-School Sings**, we take the time to acknowledge our students. We read the names of all of the students who have been given *Falcon Awards* during the month. *Falcon Awards* are mailed home in recognition of students for their acts of kindness or their academic accomplishments. During our All-School Sings, we also recognize our *Student of the Month*, chosen by our staff. Each of our specials teachers award students who have been especially engaged in our broad range of enriching opportunities. We even award a classroom with the *Golden Plunger*, as a thanks for their exceptional tidiness. I give the *Principal's Award* as well, in acknowledgement of student leadership and service to school. For staff, our *Golden Apple* is a peer recognition award that is passed monthly between staff. Parents, guardians and members of the community are welcome to attend our **All-School Sings**, which are posted outside the school, on our website and on our Facebook page.

We plan our eight week **Winter Sports Program** on Wednesdays beginning January 10, 2018. We offer ice skating in Brattleboro, skiing/snowboarding at Stratton, cross-country skiing at Grafton and snowshoeing and rock climbing at NewBrook. Children who take part in the Stratton program receive a season lift pass at Stratton and ALL NewBrook students are eligible for a free season pass at Mount Snow!

Our Parent/Teacher Organization partially funded a school residency in September of 2017 with Mr. Troy Wonderle, from Circus Smirkus. His week-long school program, which he calls **Wonderle's Big Top Adventures**, culminated with a performance featuring our students and the new skills that they had learned. We had a blast!

In January, we are planning our annual **Diversity Week**, our school-wide theme week intended to encourage our students to consider a wide range of issues surrounding human difference in our country. Our PTO is partially funding a visit from Plymouth State University students during Diversity Week. Their **Tiger Program** now includes a new anti-bullying performance called *I've Got Your Back*. We will have many small-group sessions, run by school staff and guests. Chef Chris is planning to widen our palates with foods from around the world. As we have for the past two years, Diversity Week will culminate with a **student drumming performance** led by a resident musician and educator, Mr. Todd Roach.

Our fifth graders spend a week at **Keewaydin Environmental Education Center** (KEEC) every spring. This five day, four night trip is paid for with local funds. KEEC offers hands-on, experiential learning in a variety of natural habitats, all within only a few miles of their campus in Salisbury, Vermont.

Our sixth graders fund raise all year to pay for their **Sixth Grade Trip**, which is a two night three day educational experience in beautiful Montreal. Thanks to Ms. VanPamelen for all of her efforts to make this wonderful experience happen for our students.

Our **Spelling Bee Team** always participates effectively and competitively in the WCSU spelling bee!

A Twenty-First Century Grant funds the majority of our after school program, **L'AFTER**, which is a critical part of our school programming. We offer a snack, guided homework support and a wide variety of educational and enriching activities and programming. **L'AFTER** activities are taught by community members and school staff.

Our **Educational Support Team** is a voluntary committee whose goal is to support struggling students, their families and their teachers. We meet weekly to create immediately actionable plans, to pair students with outside supports and to brainstorm and share practices.

Community

Our Farm to School Committee planned our third annual **Community Farm and Field Day**. Our students learned about the origins of our food, composting, vermiculture, and the history of food preservation. They tasted a wide variety of foods, created art projects and played field games. Our students played a waste-sorting relay race with a member of the Windham Solid Waste Management District staff. Community members volunteered to bake pizzas in the adobe pizza oven that we built two years ago. We celebrated at the end of the day singing together.

Our annual **Open House and Potluck Dinner** was well-attended and solely positive. Staff relayed information about communications, homework and classwork expectations. Teachers shared student work and elaborated on units in progress and curricular information. The people of Brookline and Newfane are excellent cooks!

Our annual **Harvest Celebration and Art Show** was very well-attended and super-fun. We packed the multi-purpose room with our students, their families and friends. Our staff made soup, our PTO provided desserts and we listened to live music while featuring our students' art work.

NewBrook students reached out to the community by taking part in a **Food Drive** for the Townshend Food Shelf and Project Feed the Thousands. Our **UNICEF** fundraising was a huge success as well.

Energy Committee Update

On October 23, 2014, the Brookline and Newfane voters passed two articles that “give the Brookline/Newfane Joint Board the ability (1) to enter into a Solar Net Metering Credit Purchase Agreement for up to 20 years and (2) to install a new air-to-air heat pump system financed through a municipal loan of up to \$330,000.” Our progress is as follows:

HVAC Project

In February of 2016, we began heating our building with 23 air-to-air heat pump units. These new units also took the edge off of the humid summer air in June.

Solar Project

After many delays that were beyond our control, Encore Renewable Energy is in the process of installing a solar array behind the tree line on NewBrook property. We will benefit from a \$26,000 annual lease payment, beginning in November of 2017. Upon completion, we will receive a 15% reduction in the market price of our electric as well.

Kitchen Improvements and Offering

During the summer of 2017, we worked within our budget and capital savings to make **improvements to the school kitchen**. Our goal was to enable us to purchase and process more local foods and to further reduce our non-recyclable waste. Cotton Design, a Newfane company, donated their time to work with us to create a phased plan to expand and improve our kitchen. We are also leasing a small, commercial dishwasher which allows us to use stainless cutlery, further reducing our waste.

For the fourth year in a row we were awarded a **Fresh Fruit and Vegetable Program USDA Grant** for the 2017-2018 school year. This money allows us to provide a daily fresh fruit and vegetable snack to every student, at no cost to families during our morning snack time. We serve breakfast and lunch as well.

Congratulations to Ms. Bullock, Ms. Sperling, Mr. "Chef Chris" Parker and Ms. "Nurse Becca" LaPointe and our Farm to School Committee. They applied for the **2018 Vermont Farm to School and Child Nutrition Grant** and we were recently informed that we GOT IT! The Agency of Education reports that the applications submitted this year were the most competitive to date! We will receive \$15,000 in funds to invest in further developing and sustaining our Farm to School program. In addition to the funding, the AOE will also provide us with comprehensive coaching, technical assistance and professional development, to make sure that our investments will provide the greatest long-term impact possible.

Budget Request

The Administration requests **\$2,267,309 for FY19** to continue to create a school experience for every NewBrook student that will result in their academic, social and emotional progress. The request would provide us with the ability to meet the needs of each child while caring for the investments that have been made in the past.

Closing Statement

Again, I would like to thank the entire NewBrook community for all of the support I have received as your Principal. We are all quite proud of our smooth opening to the 2017-18 school year and we will continue to move forward as a school, providing our students with the essential skills for success in today's world. The proposed budget will allow us to be appropriately staffed in order to deliver our balanced, skill-based curriculum while supporting the essential and enriching initiatives already in place.

Please visit our website (newbrookschoool.org) or our Facebook page for regular updates, event notices and news items. If you can, please join us for one of our monthly All-School Sings to get a flavor for the great things that NewBrook has to offer. Please do not hesitate to call or e-mail me to set up an appointment if you have any questions or concerns or if you would like to tour the building. I have time for you!

The school staff and I are looking forward to a wonderful second semester with the children of Brookline and Newfane. Thank you all for your support as we work with the children that you entrust to us.

Sincerely,



Scotty Tabachnick
School Principal



Please Like us on FaceBook for updates!

www.newbrookschoool.org

FY 19 Proposed Newfane Budget

Revenue	FY 17 Actual		FY 18 Budget	FY 19 Budget	\$ Variance	% Variance
	FY 17 Budget	(unaudited)				
Interest Income	\$ 65	\$ 108	\$ -	\$ 66	\$ (1)	-1%
Lease Income				\$ 18,153	\$ 18,153	
Title I Subgrant	\$ 18,973	\$ -	\$ 33,727	\$ -	\$ (33,727)	-100%
Medicaid Subgrant	\$ 8,352	\$ 8,669	\$ 13,847	\$ 15,776	\$ 1,929	14%
General State Aid	\$ 1,217,169	\$ 1,217,169	\$ 1,343,888	\$ 1,409,882	\$ 65,994	5%
Transportation	\$ 18,223	\$ 21,151	\$ 18,892	\$ 19,641	\$ 749	4%
			\$ -	\$ -	\$ -	0%
Subtotal of Element: [Prog] 100 - General Instruction	\$ 1,262,782	\$ 1,247,097	\$ 1,410,421	\$ 1,463,518	\$ 53,097	4%
Special Ed - Reimbursement	\$ 119,035	\$ 184,703	\$ 11,469	\$ 7,912	\$ (3,557)	-31%
Special Ed EEE- Reimbursement		\$ 10,059	\$ -	\$ -		
Subtotal of Element: [Prog] 211 - Special Education	\$ 119,035	\$ 194,762	\$ 11,469	\$ 7,912	\$ (3,557)	-31%
Local Food Sales	\$ 8,585		\$ 7,564	\$ 7,892	\$ 328	4%
Subgrant Federal Food Program	\$ 29,810	\$ 23,796	\$ 23,558	\$ 26,816	\$ 3,258	14%
			\$ -	\$ -		
Subtotal of Element: [Prog] 910 - Food Service	\$ 38,395	\$ 23,796	\$ 31,122	\$ 34,708	\$ 3,586	12%
Total	\$ 1,420,212	\$ 1,465,655	\$ 1,453,012	\$ 1,506,139	\$ 53,127	3.7%

Expenses	FY 17 Actual		FY 18 Budget	FY 19 Budget	\$ Variance	% Variance
	FY 17 Budget	(unaudited)				
Assessment - NewBrook						
Transfer to Newbrook	\$ 1,420,212	\$ 1,489,110	\$ 1,453,012	\$ 1,583,099	\$ 130,087	9.0%
Subtotal of Element: [Prog] 100 - General Instruction	\$ 1,420,212	\$ 1,489,110	\$ 1,453,012	\$ 1,583,099	\$ 130,087	9.0%
Total	\$ 1,420,212	\$ 1,489,110	\$ 1,453,012	\$ 1,583,099	\$ 130,087	9.0%

Surplus/Deficit	\$ -	\$ (23,455)	\$ -	\$ (76,960)	\$ (76,960)
Fund Balance Applied				\$ 76,960	
FY 17 Ending Fund Balance (unaudited)		\$ 126,868			
Fund Balance (Unaudited)		\$ 103,413		\$ 26,453	

District: **Newfane**
County: **Windham**

T137
Windham Central

Property dollar equivalent yield **9,842**
Homestead tax rate per \$9,842 of spending per equalized pupil **1.00**
Income dollar equivalent yield per 2.0% of household income **11,862**

Expenditures		FY2016	FY2017	FY2018	FY2019
1.	Budget (local budget, including special programs, full technical center expenditures, and any Act 144 expenditures)	\$1,402,950	\$1,420,212	\$1,453,012	\$1,583,099
2.	plus Sum of separately warned articles passed at town meeting	-	-	-	-
3.	minus Act 144 Expenditures, to be excluded from Education Spending (Manchester & West Windsor only)	-	-	-	-
4.	Locally adopted or warned budget	\$1,402,950	\$1,420,212	\$1,453,012	\$1,583,099
5.	plus Obligation to a Regional Technical Center School District if any	-	-	-	-
6.	plus Prior year deficit repayment of deficit	-	-	-	-
7.	Total Budget	\$1,402,950	\$1,420,212	\$1,453,012	\$1,583,099
8.	S.U. assessment (included in local budget) - informational data	-	-	-	-
9.	Prior year deficit reduction (included in expenditure budget) - informational data	-	-	-	-
Revenues					
10.	Offsetting revenues (categorical grants, donations, tuitions, surplus, etc., including local Act 144 tax revenues)	\$210,178	\$203,043	\$109,124	\$173,216
11.	plus Capital debt aid for eligible projects pre-existing Act 60	-	-	-	-
12.	minus All Act 144 revenues, including local Act 144 tax revenues (Manchester & West Windsor only)	-	-	-	-
13.	Offsetting revenues	\$210,178	\$203,043	\$109,124	\$173,216
14.	Education Spending	\$1,192,772	\$1,217,169	\$1,343,888	\$1,409,883
15.	Equalized Pupils	86.42	83.80	88.80	93.16
Education Spending per Equalized Pupil		\$13,802.04	\$14,524.69	\$15,133.87	\$15,134.00
17.	minus Less ALL net eligible construction costs (or P&I) per equalized pupil	-	-	-	-
18.	minus Less share of SpEd costs in excess of \$50,000 for an individual (per eqpup)	-	-	-	-
19.	minus Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed (per eqpup)	-	-	-	-
20.	minus Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils (per eqpup)	-	-	-	-
21.	minus Estimated costs of new students after census period (per eqpup)	-	-	-	-
22.	minus Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition (per eqpup)	-	-	-	-
23.	minus Less planning costs for merger of small schools (per eqpup)	-	-	-	-
24.	minus Teacher retirement assessment for new members of Vermont State Teachers' Retirement System on or after July 1, 2015 (per eqpup)	-	-	-	-
25.	Excess spending threshold	threshold = \$17,103 \$17,103.00	Allowable growth \$14,098.78	threshold = \$17,386 \$17,386.00	threshold = \$17,816 \$17,816.00
26.	plus Excess Spending per Equalized Pupil over threshold (if any)	-	-	-	-
27.	Per pupil figure used for calculating District Equalized Tax Rate	\$13,802	\$14,525	\$15,134	\$15,134.00
28.	District spending adjustment (minimum of 100%)	145.914% based on \$9,285	149.724% based on \$9,701	148.955% based on yield \$10,160	153.770% based on yield \$9,842
Prorating the local tax rate					
29.	Anticipated district equalized homestead tax rate (to be prorated by line 30) [\$15,134.00 ÷ (\$9,842.00 / \$1.000)]	\$1.4445 based on \$0.99	\$1.4972 based on \$1.00	\$1.4896 based on \$1.00	\$1.5377 based on \$1.00
30.	Percent of Newfane equalized pupils not in a union school district	44.02%	44.43%	46.88%	50.35%
31.	Portion of district eq homestead rate to be assessed by town (50.35% x \$1.54)	\$0.6359	\$0.6652	\$0.6983	\$0.7742
32.	Common Level of Appraisal (CLA)	102.45%	108.05%	94.26%	97.72%
33.	Portion of actual district homestead rate to be assessed by town (\$0.7742 / 97.72%)	\$0.6207 based on \$0.99	\$0.6156 based on \$1.00	\$0.7408 based on \$1.00	\$0.7923 based on \$1.00
<p>If the district belongs to a union school district, this is only a PARTIAL homestead tax rate. The tax rate shown represents the estimated portion of the final homestead tax rate due to spending for students who do not belong to a union school district. The same holds true for the income cap percentage.</p>					
34.	Anticipated income cap percent (to be prorated by line 30) [(\$15,134.00 ÷ \$11,862) x 2.00%]	2.63% based on 1.80%	2.67% based on 2.00%	2.52% based on 2.00%	2.55% based on 2.00%
35.	Portion of district income cap percent applied by State (50.35% x 2.55%)	1.16% based on 1.80%	1.19% based on 2.00%	1.18% based on 2.00%	1.28% based on 0.00%
36.	Percent of equalized pupils at Leland And Gray UHSD #34	55.98%	55.57%	53.12%	49.65%
37.		-	-	-	-

- Following current statute, the Tax Commissioner recommended a property yield of \$9,842 for every \$1.00 of homestead tax per \$100 of equalized property value. The Tax Commissioner also recommended an income yield of \$11,862 for a base income percent of 2.0% and a non-residential tax rate of \$1.629. New and updated data will likely change the proposed property and income yields and perhaps the non-residential rate.
- Final figures will be set by the Legislature during the legislative session and approved by the Governor.
- The base income percentage cap is 2.0%.

Windham Central Supervisory Union Superintendent's Letter 2018

The Windham Central Supervisory Union (WCSU) is growing and changing. The citizens of Brookline, Jamaica, Newfane, and Townshend voted in 2016 to become one school district. This vote created the West River Modified Unified Union Education District (West River MUUED). This district also includes Windham students in grades 7-12. The citizens of Dover and Wardsboro voted in 2016 to create one school district as well, the River Valleys Unified School District (RVUSD). The citizens of Marlboro voted in 2016 to create a stand alone school district under the ACT 49 model. As of this writing, both Windham and Stratton are preparing proposals under ACT 46 to be reviewed by the State Board of Education in consideration of the ACT 46 Statewide plan.

The WCSU is in year two of building a forward thinking team to lead the next generation of high quality student learning. Our Superintendent, Business Manager, and Director of Curriculum are in their second years and are joined by a new Director of Special Education. We welcomed three new principals to our experienced instructional leaders. Our teaching professionals have been engaged in targeted professional development, deepening their knowledge and building on their existing capacity to create effective student learning opportunities. The entire WCSU team is engaged in student improvement and success.

The WCSU is a partner in three statewide initiatives that will help provide valuable information about how to allocate resources, develop professional acumen, and make strategic long-term instructional decisions.

I encourage everyone to participate in the information sessions for current budgets. I also encourage you to attend the board meetings of the new districts and participate in the creation of our new governance structures. I am confident that the leadership of the individual school boards, the WCSU board, our principals, and the teachers and staff of the WCSU are ready to embrace the challenge of the future.

Thank you for supporting our schools.

William Anton, WCSU Superintendent of Schools

Fiscal Year 2019 Proposed Budget

	FY 17 Budget	FY 17 Actual (unaudited)	FY 18 Adopted Budget	FY 19 Proposed Budget	\$\$ Variance +/-	% Variance +/-
REVENUES						
Interest Income	\$ 200	\$ 1,364	\$ 200	\$ 500	\$ 300	150%
Erate Income	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ -	0%
	\$ 6,200	\$ 7,364	\$ 6,200	\$ 6,500	\$ 300	150%
ASSESSMENTS						
DOVER	\$ 83,008	\$ 83,008	\$ 85,518	\$ 82,453	\$ (3,065)	-3.6%
JAMAICA	\$ 62,806	\$ 62,807	\$ 61,304	\$ 60,620	\$ (684)	-1.1%
MARLBORO	\$ 70,919	\$ 70,919	\$ 75,457	\$ 73,587	\$ (1,870)	-2.5%
NEWBROOK	\$ 138,356	\$ 138,356	\$ 145,596	\$ 158,623	\$ 13,027	8.9%
STRATTON	\$ 10,923	\$ 11,022	\$ 11,494	\$ 18,186	\$ 6,692	58.2%
TOWNSHEND	\$ 75,550	\$ 75,551	\$ 78,545	\$ 84,868	\$ 6,323	8.1%
WARDSBORO	\$ 52,794	\$ 52,794	\$ 50,767	\$ 44,455	\$ (6,312)	-12.4%
WINDHAM	\$ 17,294	\$ 17,295	\$ 18,199	\$ 22,227	\$ 4,028	22.1%
LELAND AND GRAY	\$ 289,455	\$ 337,203	\$ 345,645	\$ 334,683	\$ (10,962)	-3.2%
	\$ 801,105	\$ 848,955	\$ 872,525	\$ 879,703	\$ 7,178	0.82%

Account Description	FY17 Adopted Budget	FY 17 Actual (unaudited)	FY18 Proposed Budget	FY 19 Proposed Budget	\$	% Variance +/-	
SU Superintendent	\$ 214,000	\$199,000	\$ 122,500	\$ 127,476	\$ 4,976	4%	1.00
SU Directors of Curriculum/Tech/F	\$ 77,431	\$41,949	\$ 44,430	\$ 58,880	\$ 14,450	33%	0.54
SU Admin Assistant Salary	\$ 41,700	\$41,880	\$ 41,840	\$ 39,429	\$ (2,411)	-6%	0.80
SU Health	\$ 64,273	\$61,278	\$ 47,657	\$ 49,366	\$ 1,709	4%	
SU Dental	\$ 3,982	\$3,982	\$ 2,612	\$ 4,070	\$ 1,458	56%	
SU FICA	\$ 25,485	\$20,874	\$ 15,971	\$ 17,272	\$ 1,301	8%	
SU Life/Disab Insurance	\$ 1,110	\$902	\$ 1,110	\$ 902	\$ (208)	-19%	
SU Municipal Retirement	\$ 7,618	\$6,856	\$ 4,472	\$ 2,851	\$ (1,621)	-36%	
SU Workers Comp	\$ 3,331	\$1,852	\$ 2,088	\$ 2,000	\$ (88)	-4%	
SU Unemployment	\$ 1,050	\$1,050	\$ 1,728	\$ 1,713	\$ (15)	-1%	
SU Professional Services	\$ 6,000	(\$8,597)	\$ 6,000	\$ 5,000	\$ (1,000)	-17%	
SU Information System Services	\$ 22,500	\$26,693	\$ 25,500	\$ 27,000	\$ 1,500	6%	
SU Curriculum Dev	\$ -	\$0	\$ -	\$ -	\$ -	0%	
SU Professional Development	\$ 8,000	\$3,822	\$ 8,000	\$ 12,000	\$ 4,000	50%	
SU Legal Services	\$ -	\$84	\$ -	\$ -	\$ -	0%	
SU Insurance Bond & Prof Liability	\$ 8,000	\$5,160	\$ 8,000	\$ 8,000	\$ -	0%	
SU Telephone/Internet	\$ 7,000	\$8,470	\$ 7,000	\$ 8,500	\$ 1,500	21%	
SU Postage	\$ 3,500	\$2,252	\$ 3,000	\$ 3,000	\$ -	0%	
SU Advertising	\$ 3,000	\$467	\$ 3,000	\$ 3,000	\$ -	0%	
SU Travel	\$ 6,000	\$11,024	\$ 6,000	\$ 8,000	\$ 2,000	33%	
SU Conference Expense	\$ 4,500	\$5,326	\$ 5,000	\$ 5,000	\$ -	0%	
SU Supplies	\$ 3,500	\$8,715	\$ 3,500	\$ 4,000	\$ 500	14%	
SU Equipment	\$ 3,000	\$4,210	\$ 3,000	\$ 3,000	\$ -	0%	
SU Dues & Subscriptions	\$ 4,400	\$5,244	\$ 4,500	\$ 5,000	\$ 500	11%	
SU Miscellaneous	\$ 100	\$0	\$ -	\$ -	\$ -	0%	
SU Audit Services	\$ 7,000	\$7,250	\$ 7,000	\$ 7,000	\$ -	0%	
Subtotal of - SU Admin	\$ 526,480	\$459,743	\$ 373,908	\$ 402,458	\$ 28,550	7.6%	2.34
Business Salary	\$ 132,577	\$189,502	\$ 280,961	\$ 255,067	\$ (25,894)	-9%	4.05
Business Human Resources Salar	\$ 29,500	\$29,890	\$ 49,725	\$ 53,457	\$ 3,732	8%	1.00
Business Health	\$ 51,331	\$57,313	\$ 75,522	\$ 79,040	\$ 3,518	5%	
Business Dental	\$ 3,084	\$2,950	\$ 3,815	\$ 3,815	\$ -	0%	
Business FICA	\$ 12,399	\$16,048	\$ 25,297	\$ 23,602	\$ (1,695)	-7%	
Business Office Life/Disa	\$ 1,538	\$388	\$ 1,323	\$ 926	\$ (397)	-30%	
Business Municipal Retirement	\$ 8,914	\$9,652	\$ 18,188	\$ 16,969	\$ (1,219)	-7%	
Business Workers Comp	\$ 1,621	\$819	\$ 3,307	\$ 2,500	\$ (807)	-24%	
Business Unemployment	\$ 1,312	\$1,312	\$ 2,880	\$ 2,880	\$ -	0%	
Business Equipment Repair	\$ 800	\$0	\$ 800	\$ 800	\$ -	0%	
Business Professional Dev	\$ 3,300	\$3,241	\$ 3,300	\$ 3,300	\$ -	0%	
Business Travel	\$ -	\$0	\$ 1,000	\$ 1,000	\$ -	0%	
Business Conference Expenses	\$ -	\$366	\$ 3,000	\$ 3,000	\$ -	0%	
Business Supplies	\$ 3,500	\$3,813	\$ 3,500	\$ 3,800	\$ 300	9%	
Business Equipment	\$ 3,000	\$2,777	\$ 3,000	\$ 3,000	\$ -	0%	
Bank Fees	\$ 1,800	\$0	\$ 1,800	\$ 1,800	\$ -	0%	
					\$ -	0%	

Fiscal Year 2019 Proposed Budget

	FY 17 Budget	FY 17 Actual (unaudited)	FY 18 Adopted Budget	FY 19 Proposed Budget	\$\$ Variance +/-	% Variance +/-	
Subtotal - Business	\$ 254,676	\$318,071	\$ 477,418	\$ 454,956	\$ (22,462)	-4.7%	5.05
Property Services - Custodial	\$ 3,250	\$4,615	\$ 4,000	\$ 4,990	\$ 990	25%	0.10
Property Serv Maint & Repair	\$ 1,500	\$450	\$ 1,500	\$ 1,500	\$ -	0%	
Building Rent	\$ 14,800	\$14,800	\$ 14,800	\$ 14,800	\$ -	0%	
Building Electric	\$ 2,400	\$4,153	\$ 2,400	\$ 3,500	\$ 1,100	46%	
Building Fuel Oil	\$ 4,200	\$1,958	\$ 4,200	\$ 3,500	\$ (700)	-17%	
Building Equipment	\$ -		\$ 500	\$ 500	\$ -	0%	
					\$ -	0%	
Subtotal of - Operation & Maintenance	\$ 26,150	\$25,976	\$ 27,400	\$ 28,790	\$ 1,390	5.1%	0.10
Total Superintendent/Business Office	\$ 807,306	\$803,790	\$ 878,726	\$ 886,203	\$ 7,477	0.85%	7.49
Surplus/Deficit	\$ (1)	\$ 52,529	\$ (1)	\$ -	\$ 1		

TOWN & SCHOOL MEETING MINUTES

Minutes
Newfane Annual Town and School District Meeting
March 7, 2017

At 9 a.m. Deborah Luskin, Moderator, opened the Town Meeting and had Ken McFadden lead the pledge of allegiance.

The Moderator introduced Gloria Cristelli, presiding officer of elections, who opened the voting polls.

Selectboard Members Present: Gary Delius, Marion Dowling, Michael Fitzpatrick, and Carol Hatcher. Absent: Todd Lawley.

The Moderator asked the voters if it was all right to have Emily Long, Windham District #5 State Legislative Representative from Newfane and Jeannette White, one the two Windham County State Senators from Putney, speak first. Permission was given.

At 9:03 a.m. Emily Long spoke to issues she has championed. She said there was hesitation and caution in the Legislature with the change in leadership in Vermont and nationally. She serves on the Education Committee. She said there was a potential modification of a pre-K bill and career and tech ed. Jeanette White serves on the Judiciary Committee and Government Operations Committee. Senator White defined the term cross-over that Representative Long had mentioned. This is where the legislation being worked on needs to be passed from Senate to House or bills won't be heard. She talked about different pieces of legislation under discussion. There is a desire to have the presidential candidates file five years worth of tax returns before their names can be put on the ballot. Unfortunately, a law suit would most likely be defeated, so it is not worth the thousands of dollars to present it. She also pointed out that the media in Vermont has no shield law; therefore, no confidentiality is granted for interviews. The Legislature is to work on that law the week following Town Meeting.

The Moderator had members of the public not Newfane legal voter introduce themselves. They are as follows: Nolan Edgar, videographer with BCTV from Brattleboro; Alex Beck, Brattleboro; Jen Frye, Brookline; and Scotty Tabachnick, Principal of NewBrook Elementary School from Brattleboro.

At 9:30 the town meeting was recessed for the Newfane School District Meeting.

At 10:55 a.m. the Moderator reconvened the Annual Town Meeting.

Carol Hatcher, Vice-Chair, noted that two elected officials were retiring. She introduced Gloria Cristelli, Town Clerk, and Maureen Albert-Piascik, Treasurer, and the voters responded with resounding appreciation for their public service. The Vice-Chair also

stated that Todd Lawley was stepping down from the Selectboard. Again, a round of applause burst out.

Article 1:

Shall the voters of the Town of Newfane elect all Newfane Town Officers as required by law for the ensuing year? (Voting on this article to be by Australian Ballot from 9:00 a.m. until 7:00 p.m.)

Constable	1-year term
Collector of Delinquent Taxes	1-year term
Lister	3-year term
Moderator — Town	1-year term
Selectboard Member	3-year term
Selectboard Member	1-year term (Two Positions)
Town Agent	1-year term
Town Clerk	1-year term
Town Treasurer	1-year term

(Voting on Article 1 had already started with voting beginning at 9:00 A.M.)

Article 2:

Shall the voters of the Town of Newfane authorize the Treasurer to collect current taxes, pursuant to 32 VSA §4791?

Piet Van Loon moved Article 2, and Myra Fassler seconded the article. Piet Van Loon spoke to the article by saying, "Great idea."

Article 2 passed unanimously.

Article 3:

Shall the voters of the Town of Newfane pay taxes for the ensuing year on a quarterly basis, due on the 15th of August, October, January and April; the late charge for interest being at the maximum legal rate of 1% per month for the current fiscal year and 1.5% per month for each month thereafter until paid?

Doris Knechtel moved the article; Maureen Albert-Piascik seconded the motion. No discussion ensued.

Article 3 passed unanimously.

Article 4:

Shall the voters of the Town of Newfane authorize the Selectboard to sell or otherwise convey property acquired through tax sale proceedings?

Gloria Cristelli moved the article, and Doris Knechtel seconded the motion. No discussion ensued.

Article 4 passed unanimously.

Article 5:

Shall the voters of the Town of Newfane raise and appropriate the sum of \$5, 178 for Southern Vermont Economic Development Strategies (SeVEDS)? [Not in the budget]

Gloria Cristelli moved the article, and Luke Stafford seconded the motion.

Alex Beck, Brattleboro Development Credit Corporation (BDCC) staff member for SeVEDS regional organization, explained SeVEDs which started in 2007 as a small group of people from across the region looking to improve broadband and cell service.

After many meetings it became painfully clear that the region's problem wasn't lack of broadband, it was lack of economic development.

SeVEDS is incorporated as a non-profit and legally affiliated with the Brattleboro Development Credit Corporation, a Vermont Regional Development Corporation serving the Windham Region.

SeVEDS exists to reverse the Windham Region's economic decline. They envision developing the Southern Vermont economy to generate long-term growth and prosperity, improve the region's quality of life and sustain its quality of place.

Funding helps with work force and education programs to bring people and skills together to make our community work. Next year there will be a pilot career education program at L&G career training and guidance to make sure emotional and educational needs of students are met. The program will train students; education and economic development are both an investment in community.

Tristram Johnson asked about a retention program—to be attractive for people to live here.

At present, SeVEDS is working with WW Building Supplies. The question arose of how do we sustain the impact of students in training. The students will take field trips to raise awareness and explore options. The intent is to engage students and have impact from high school through employment in Windham County. Counselors are ready to counsel, but they need input from employers.

Luke Stafford spoke as a Newfane resident and his own business success story. Mr. Stafford is on the SeVEDS board. He has a marketing agency in Brattleboro; through an internship program, he hired the woman to be part of his team.

Article 5 passed with a strong aye vote.

Article 6:

Shall the voters of the Town of Newfane vote to authorize capital fund expenditures in the amount of \$381,638 as proposed in the Capital Needs Plan for Fiscal Year 2018?

Kim Friedman moved the article, and Chris Campany seconded the motion. No discussion ensued.

Article 6 passed unanimously.

Article 7:

Shall the voters of the Town of Newfane authorize the Selectboard to raise the amount of \$206,400 for Fiscal Year 2018 capital needs?

Tim Shafer moved the article, and Chris Company seconded the motion. Dr. Shafer stated, "We agreed to spend the money, so we need to raise it."

Doris Knechtel started a lengthy discussion of Article 7. She asked where in the Town Report was there a clear delineation of the line item accounting. Her understanding was that the Selectboard was planning to put \$200,000 of the 2016 surplus into the capital needs for this Article. She stated that State law requires that the voters of the town have to approve use of surplus money.

One of the difficulties of this dollar amount is that Articles 7-9 are tied together: Article 7 has to do with raising the money, Article 8 for borrowing the money for capital needs. Article 9 has to do with raising \$100,000 to add to the Capital Reserve Fund to be used solely for future capital needs.

Because neither the Selectboard Chair nor the Administrative Assistant to the Selectboard were present, no one was able to resolve the confusion fully. The Selectboard members present indicated that they were unaware of the requirement to have votes indicate how they wanted the surplus used. Kim Friedman said that Article 7 itself indicated the Selectboard's intent of using the \$200,000 surplus for the purpose of raising money for Fiscal Year 2018 capital needs.

The Moderator reread Article 7 as follows:

Shall the voters of the Town of Newfane authorize the Selectboard to raise the amount of \$206,400 for Fiscal Year 2018 capital needs?

Article 7 passed.

Article 8:

Shall the voters of the Town of Newfane authorize the Selectboard to borrow up to \$30,000 for Fiscal Year 2018 capital needs?

Myra Fassler moved the article, and Tristram Johnson seconded the motion. No discussion ensued.

Article 8 passed unanimously.

Article 9:

Shall the voters of the Town of Newfane vote to raise the amount of \$100,000 to be added to the Capital Reserve Fund to be solely dedicated for future capital needs?

Myra Fassler moved the article, and Tristram Johnson seconded the motion. Mr. Johnson spoke to the article by saying, "We need the money."

Article 9 passed unanimously.

Article 10:

Shall the voters of the Town of Newfane authorize Town and Highway operational expenditures in the amount of \$1,378,908?

Tim Shafer moved the article, and Maureen Albert-Piascik seconded the motion. Piet Van Loon moved to amend the article to read \$1,384,086 instead of \$1,378,908 to add the SeVEDS money as passed in Article 5. Doris Knechtel seconded the amendment.

The amendment to Article 10 passed unanimously.

The Moderator read the amended article:

Article 10, as amended:

Shall the voters of the Town of Newfane authorize Town and Highway operational expenditures in the amount of \$1,384,086?

Piet Van Loon pointed out that Rescue, Inc. is receiving \$47,983.00 (page 17), but they have no report in the Town Report; he thought that was required. Also, no one was present to speak for Rescue, Inc. Lynn Bedell spoke to the great work of Rescue, Inc., and Carol Hatcher, Vice-Chair of the Selectboard, told about the presentation to the Selectboard that showed the many ways Rescue, Inc. worked in Newfane. The Administrative Assistant reminded Rescue, Inc. of the deadline for the Town Report, and no report was submitted. It was noted that the having a report in the Town Report is not a requirement. The request for funds has to be received by the Selectboard by a certain point in the budgeting process. Tristram Johnson asked that Rescue, Inc.'s report be put up on the town's website.

Gloria Cristelli asked for clarification, too, on the voters having passed in the budget the previous year the line item of \$25,000 to pay for the fire departments' Mutual Aid (911 services). Also, without it being discussed on the floor, the Selectboard had taken fuel used by the fire departments' trucks and rescue vehicles out of being billed and being an income line for the town. Her real question was how was the fuel being tracked at the Town Garage. Are the townspeople able to know how much of our budget goes for our town vehicles and how much for the fire departments? Mike Fitzpatrick responded that there are receipts, but that, no, no definite accounting is done.

Article 10 passed unanimously.

Article 11:

[NON-BINDING] Do the voters of the Town of Newfane wish to keep, or look into the possibility of keeping two recycling bins on town property? Strongly, yes.

The Vice-Chair recounted why the article was included on the warning. Essentially, recycling at Windham Solid Waste Management District (WSWMD) will end July 1st. The Materials Recycling Facility (MRF) will be discontinued. The question is if we want to keep recycle bins which we will have to pay for.

Johanna Gardner, WSWMD representative from Newfane, stated that she goes to the WSWMD meetings to get the best deal for the town, but that she is conscious of the importance of recycling and that the issue will continue to be of significance as we go forth. We need recycling.

In December MRF was voted out by the WSWMD representatives. This was an awkward time because budgeting was already going on. Ms. Gardner displayed a chart with three options:

1. Private haulers. Some already pay private haulers who are state mandated to pick up recyclables. For others if no recycle bins in Newfane it would mean collecting recyclables and taking them to WSWMD. There will be a fee for the recyclables, yet to be determined.
2. Create a new arrangement with WSWMD to use MRF. Most of the towns wanted to retain MRF, but Brattleboro had many more votes; therefore, Brattleboro's new arrangement caused the defeat. We would keep two bins which will most likely need to be placed on a different town property in Newfane.
3. Transfer Station. Major cost of recycling is transporting materials to Brattleboro. Having Newfane's own transfer station could keep those costs down, but creating a transfer station is more complex, long-term, and higher costs. It would give local control.

Margaret Wimberger expressed her family's strong support for recycling.

When put to a non-binding vote, the voters were strongly in favor of the Selectboard's forming a committee to go forth with recycling concerns.

Article 12:

To transact any other business that may legally come before the Town.

Chris Campany spoke to the fact that only 60 taxpayers, residents of the Incorporated Village of Newfane pay all of Union Hall's expenses. The hall is open for community events.

Jake Urato was pleased with the defeat of the bond vote for the new Town Office building. Keeping taxes down will encourage young people to come back to living in Newfane.

Tristram Johnson pointed out that the problem with the voters having passed Article 7 was that this has to be tracked more fully. Mike Mayor wanted an explanation to be placed on

the website. He noted that there was of lack of clarification. These comments were duly noted.

Ken Estey shifted topics to having Newfane be a welcoming community. He proposed the following as a non-binding article.

The Town of Newfane declares its intention to welcome and protect the rights of immigrants and refugees who are already in or who seek to come to our community and our state. To accomplish this goal, the citizens of the Town of Newfane call upon the Selectboard to consider the formation of a committee to explore ways to make our community safe for immigrants and refugees.

Tom Bedell moved the non-binding article, and Gloria Cristelli seconded the motion.

The article passed unanimously.

Chris Campany emphasized the many great events that Newfane Anew Community Volunteers, best known as Newfane Anew has sponsored. He welcomed any and every person who would like to participate in the non-profit organization. Newfane Anew members who were present were introduced as contact people.

The Selectboard was commended for their service to their service to the town.

Chris Campany moved to adjourn the meeting, and Piet Van Loon seconded the motion. Town Meeting adjourned at 1:05 p.m.

Respectfully submitted by,



Gloria J. Cristelli
Town Clerk

Approved by



Deborah Luskin
Moderator

VITAL STATISTICS

Births in 2017

<u>Date</u>	<u>Name</u>
May 5, 2017	Kloe Anne Victoria Sandreuter
May 15, 2017	Landon Jack Druke
June 22, 2017	Teresa Helena Marie Burke
July 5, 2017	Finnegan Alastar Hollows
July 26, 2017	Ainsley Elizabeth Wood
August 17, 2017	Tristyn Williams Burbridge
August 29, 2017	Hudson Luke Guido-Williams
October 11, 2017	Atticus Russell Kennett

Marriages in 2017

<u>Date</u>	<u>Names</u>	<u>Residence</u>
August 27, 2016 (omitted from last year's report)	Emily Millard & James Christian Landenberger	Williamsville, VT Williamsville, VT
June 21, 2017	Mollie Lou Ringland & Benjamin Edward Hollows	Newfane, VT Newfane, VT
July 29, 2017	Mary E. Fuller & Kevin M. Fuller	Newfane, VT Newfane, VT
July 29, 2017	Kristen Lee Bellstrom & Jon David Novosad	Brooklyn, NY Brooklyn, NY
August 6, 2017	Kate Rosow Conway & Bruce Lyons Conway	Williamsville, VT Williamsville, VT
August 8, 2017	Mary F. Culhane & Richard J. Homberger	Fairfield, CT South Newfane, VT
August 26, 2017	Bridget Ann Wright & Christopher Douglas Covey	Newfane, VT Hinsdale, NH
September 2, 2017	Katherine T. Johnson & Todd David Aplin, Sr.	South Newfane, VT South Newfane, VT
September 9, 2017	Brandy Alexis Doyle & Nicholas Todd Lawley	Brattleboro, VT Newfane, VT
September 10, 2017	Marcia Ann Hylan & Daniel Jay DeWalt	South Newfane, VT South Newfane, VT
October 14, 2017	Samantha Jeanne Brooks & Cody Eric Palmer	Newfane, VT Newfane, VT
October 31, 2017	Alexandra Stephanie Horn & Michael Stephen Edwards	Newfane, VT Newfane, VT
December 26, 2017	Tyler Rhodes Lindsay & Caleb John Morris	Newfane, VT Newfane, VT

Deaths in 2017

<u>Date</u>	<u>Name</u>	<u>Residence</u>	<u>Age</u>
January 10, 2017	Joan Dunham	Newfane, VT	Age 84
February 5, 2017	Jack Winner	Newfane, VT	Age 80
March 12, 2017	David Alan Morrill	Newfane, VT	Age 49
March 21, 2017	John W. Snow	Dover, VT	Age 49
April 5, 2017	Edward Chauncey Walker, III	Newfane, VT	Age 55
May 29, 2017	Barbara Brisson	Williamsville, VT	Age 68
June 13, 2017	Bruce Hesselbach	Newfane, VT	Age 66
December 24, 2017	Mary J. Rosa	Newfane, VT	Age 58

TELEPHONE DIRECTORY FOR TOWN SERVICES AND LOCAL AGENCIES

24 HOUR EMERGENCY SERVICES

<u>Emergency:</u>	Enhanced 911.....	911
<u>Fire:</u>	Mutual Aid, Keene, NH.....	(603) 352-1100
<u>Ambulance:</u>	Rescue, Inc., Brattleboro, VT	254-2010
<u>Police:</u>	Windham County Sheriff's Dept., Newfane – EMERGENCY	365-4949
	WCSD – Non-Emergency	365-4942
	Vermont State Police	(802) 722-4600
<u>Mental Health:</u>	HCRS (Health Care & Rehabilitation Services)	(800) 622-4235
<u>Domestic Violence:</u>	Women's Freedom Center	(800) 773-0689
<u>General:</u>	United Way - INFORMATION.....	257-7989
	Vermont 211	211
<u>Runaway:</u>	Youth Services of Windham County	257-0361
<u>Temporary Shelter:</u>	Groundworks Collaborative.....	257-0066

TOWN GOVERNMENT

<u>Town Garage:</u>	(Depot Road, Williamsville).....	348-7949
<u>Newfane Town Office:</u>	365-7772
	555 Route 30	
	P.O. Box 296	
	Newfane, VT 05345	

Town Clerk: Carol Hesselbach
555 Route 30
P.O. Box 36
Newfane, Vermont 05345
(802) 365-7772, Ext. 0 tclerknewfane@svcable.net
Available to the Public: Monday – Thursday, 8:00 a.m. – 6:00 p.m. *Closed Fridays*
Services: Records & Information, Voter Registration, Motor Vehicle **renewal** Registration
Dog Registration: January 1 – April 1 – Requires a certificate of vaccination against rabies.

**Town Treasurer/
Tax Collector:** Melissa Brown
555 Route 30
P.O. Box 36
Newfane, Vermont 05345
(802) 365-7772, Ext. 2 newfanetreasurer@svcable.net
Available to the Public: Monday – Thursday, 9:00 – 3:30 p.m. Tax Due Dates until 4:00 p.m.
Taxes: Current Taxes Due Quarterly: 8/15, 10/15, 1/15, 4/15
Current year taxes payable by mail to address above, or in person at the town office.

**Delinquent taxes payable to: "Town of Newfane" by mail to:
Samantha Wilson c/o Town of Newfane, P.O. Box 36, Newfane, Vermont 05345**

**Administrative Asst.
To the Selectboard:** Shannon Meckle
P.O. Box 296
Newfane, Vermont 05345
(802) 365-7772, Ext. 4 tnewfane@svcable.net
Website: www.newfanevt.com (Compliments of Bahman Mahdavi)

Zoning Administrator: Merle Tessier, (802) 365-7772 – Ext. 3 – znewfane@svcable.net
Available to the Public: Tuesday, 1:00 p.m. – 5:00 p.m., Thursday, 1:00 p.m. – 5:00 p.m.

Listers: **Available to the Public:**
Monday – Thursday, 9:30 a.m. – 1:30 p.m.
(802) 365-7772, Ext. 1
newfanelisters@svcable.net

WINDHAM SOLID WASTE MANAGEMENT DISTRICT:

Hours: Monday, Tuesday, Thursday, Friday: 7:00 a.m. – 3:00 p.m.
Wednesday: 9:00 a.m. - 5:00 p.m.
Saturday: 8:00 a.m. – 1:00 p.m.
Permits: Available for purchase at the Solid Waste District257-0272

SCHOOLS:

Windham Central Supervisory Union Office.....365-9510
NewBrook Elementary, Principal’s Office365-7536
Leland & Gray Union High School, Office365-7355

LIBRARY:

Moore Free Library, West St., Newfane365-7948

OTHER AGENCIES:

Valley Cares, Inc.....365-7725
Grace Cottage Hospital (Office)365-7920
Visiting Nurse & Hospice of VT & NH 1-800-575-5162
Vermont Department of Health.....254-2880
Retired Senior Volunteer Program.....254-7515
Senior Solutions 1-800-642-5119
Windham Regional Commission257-4547

ORDINANCES AND REGULATIONS IN EFFECT:

(All Ordinances are available for review and/or purchase at the Town Office.)

- Newfane Town Plan
- Newfane Zoning Bylaw
- Newfane Subdivision Regulations
- Access/Right of Way Policy and Permit
- Animal Control Ordinance
- Newfane Traffic Ordinance
- Town Road Specifications
- Ordinance for the Control of Litter
- Ordinance Regulating Outdoor Storage of Junk and Junk Vehicles
- Ordinance Regulating Wireless Telecommunications Facilities
- Regulation Governing Newfane’s Antique Cemeteries

For assistance contact the Zoning Administrator, Administrative Assistant, or the Selectboard.

Design & Coordination: Shannon Meckle
Front Cover: Moore Free Library, Photo by Chris Campany

Opportunities for Involvement in Newfane

1. Sign up to receive town notices for meetings, minutes and more on Newfane’s website: www.newfanevt.com
2. Sign up for Front Porch Forum, a free community bulletin board, to interact with your neighbors: www.frontporchforum.com
3. Check out and become active in Newfane Anew Community Volunteers. We’re about supporting our town! Check us out and contact us at <https://www.facebook.com/NewfaneAnew>

Town of Newfane
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Newfane, Vermont
05345-0036

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