

# **ANNUAL REPORTS**



**TOWN OF BRADFORD, VERMONT  
YEAR ENDING DECEMBER 31, 2004**

**VILLAGE OF BRADFORD, VERMONT  
YEAR ENDING NOVEMBER 30, 2004**

**THIS REPORT IS DEDICATED TO  
LOUISE M. ALLEN**

Harold W. Haskins, in *A History of Bradford Vermont*, cites the terms of three former Town Clerks whose combined years of service added up to more than a century. Hugh W. Hastings served from 1933 until 1966 when Margaret S. Noyes, the first woman clerk replaced him. Mrs. Noyes retired on December 31, 1972, and her assistant, Louise M. (Heath) Allen was appointed as her successor until duly elected at Town Meeting. Thus began a career of public service which ends at Town Meeting 2005.

Originally trained by her mentor Mrs. Noyes, Allen has grown with the job, and the job itself has grown as legal requirements and the expectations of public officials have become more complex.

At one time, the town hired two successive administrative assistants, but when the second resigned those duties also fell to Allen. That has been the case until recently. In her various roles she has dealt with taxes, emergencies, development, grants, revolving loans, public works, zoning, merger efforts and she kept the Town Office open through the renovation first of the Academy Building and then the office itself.

She serves on the board of Green Mountain Economic Development Corporation and gives her time to similar efforts on behalf of Bradford. Her long years of service are matched by the long hours of meetings requiring uncommon energy and dedication. We honor the second woman to serve as Bradford's Town Clerk and Treasurer.

**ANNUAL REPORT  
OF THE  
OFFICERS  
OF THE  
TOWN OF BRADFORD, VERMONT  
For the Year ended December 31<sup>st</sup>, 2004**

**FINAL ANNUAL REPORT  
OF THE  
OFFICERS  
OF THE  
VILLAGE OF BRADFORD, VERMONT  
For The Year ended November 30, 2004**



**ANNUAL TOWN MEETING DAY  
TUESDAY, MARCH 1<sup>ST</sup>, 2005  
10:00 A.M.**

**MEETING TO BE HELD AT THE BRADFORD ACADEMY BUILDING**

**ELECTED OFFICERS****Moderator:**

Lawrence Coffin Term Expires 2005

**Town Clerk and Treasurer:**

Louise M. Allen Terms Expire 2005

**Selectboard:**

Joseph Sampson, Chair Term Expires 2005  
 Roger Courtemanche Term Expires 2005  
 Robert Miller Term Expires 2005

**Water & Sewer Commissioners:**

Mark D. Johnson Term Expires 2005  
 Robert Lefebvre Term Expires 2006  
 Robert W. Nutting, Chair Term Expires 2007  
 Robert Terrill Term Expires 2008  
 Lunnie Lang Term Expires 2009

**Listers:**

Leonard Dobbins Term Expires 2005  
 Harry McLam, Chair Term Expires 2006  
 Phyllis Russ Term Expires 2007

**Auditors:**

Henrietta Powers Term Expires 2005  
 Gloria Fox Term Expires 2006  
 Phyllis Lavelle Term Expires 2007

**Town Constables:**

First Constable: Gene Martin Term Expires 2005  
 Second Constable: Shawn French Term Expires 2005

**Collector of Current Taxes:**

Cheryl Schultz Term Expires 2005

**Collector of Delinquent Taxes:**

Gene Martin Term Expires 2005

**Town Grand Juror:**

Gary Moore Term Expires 2005

**Town Agent:**

Gary Moore Term Expires 2005

**Trustees of Public Funds:**

Tim Copeland Term Expires 2005  
 Arthur Hyde Term Expires 2006  
 Vida Perry Term Expires 2007

**JUSTICES OF THE PEACE: Terms Expire January 31<sup>st</sup>, 2007**

|                    |                   |                     |
|--------------------|-------------------|---------------------|
| Shirley Beresford  | David Gaiser      | Daniel A. Perry III |
| Philip M. Boudreau | Marianne McClure  | Gerald Rosenthal    |
| Lawrence Coffin    | Robert W. Nutting | Carole P. Taylor    |
|                    | Leonard Dobbins   |                     |

**TOWN OF BRADFORD APPOINTED OFFICERS****Zoning Administrator:**

Leonard Dobbins Term Expires March 20, 2005

**Asst. Zoning Administrator:**

Louise M. Allen Term Expires March 20, 2005

**Zoning Board of Adjustment:**

Rick Parkin (alternate) Term Expires 2005

Donald Lefebvre (alternate) Term Expires 2005

Bud Haas Term Expires 2005

Doug Miller Term Expires 2006

Richard Darling Term Expires 2006

Shirley Beresford Term Expires 2007

Johannes Swarts Term Expires 2007

**Planning Commission:**

George Huntington Term Expires March 30, 2005

Susan Horrigan Term Expires March 30, 2006

Robert Miller Term Expires March 30, 2006

Thomas Unkles Term Expires March 30, 2006

Lawrence Drew, Chair Term Expires March 30, 2007

Lynn Sheldon Term Expires March 30, 2007

George Pratt Term Expires March 30, 2007

**Walter Lee Committee:**

Charles "Skip" Barrett Term Expires March 30, 2005

Mary Ellen Gray Term Expires March 30, 2005

Bob Clafin Term Expires March 30, 2006

Dan Smith Term Expires March 30, 2006

Bobette Scribner Term Expires March 30, 2006

Rick Parkin Term Expires March 30, 2007

Arthur Hyde Term Expires March 30, 2007

Joel Moore Term Expires March 30, 2007

**Emergency Management:**

Director: Gary Moore

Coordinator: Daniel A. Perry III

**Forest Fire Warden:**

Robert Nutting Term Expires June 30, 2008

**Key Men (Fire Wardens):**

Robert Nutting 222-5750, pager 250-2145 Term Expires March 30, 2005

Todd Terrill 222-4683 Term Expires March 30, 2005

Steve Longmoore 222-4643, pager 250-1902 Term Expires March 30, 2005

**Conservation Commission:**

|                        |                             |
|------------------------|-----------------------------|
| Linda Neubelt          | Term Expires March 30, 2005 |
| Joel Moore             | Term Expires March 30, 2005 |
| Edward Wendell         | Term Expires March 30, 2005 |
| Nancy Jones            | Term Expires March 30, 2006 |
| Sandra "Nikki" Darling | Term Expires March 30, 2006 |
| David Barthel          | Term Expires March 30, 2006 |
| Jeanette Nordham       | Term Expires March 30, 2007 |
| Virginia Moore         | Term Expires March 30, 2007 |
| Thomas Gray            | Term Expires March 30, 2007 |

**Tree Warden:**

|                          |                             |
|--------------------------|-----------------------------|
| Steve Longmoore 222-4643 | Term Expires March 30, 2005 |
|--------------------------|-----------------------------|

**Health Officer:**

|                         |                           |
|-------------------------|---------------------------|
| Lora Chatfield 222-4029 | Term Expires July 1, 2006 |
|-------------------------|---------------------------|

**Town Service Officer:**

|                         |                             |
|-------------------------|-----------------------------|
| Robert Nutting 222-5750 | Term Expires April 14, 2005 |
|-------------------------|-----------------------------|

**Upper Valley Ambulance, Local Representative: Vacant****Two Rivers Ottauquechee Transportation Advisory Committee:**

|                     |                             |
|---------------------|-----------------------------|
| Gerhard Postpischil | Term Expires March 30, 2005 |
|---------------------|-----------------------------|

**Green Mountain Economic Development Commission:**

Rick Parkin  
Louise M. Allen

**Fence Viewers:**

|                   |                             |
|-------------------|-----------------------------|
| Shirley Beresford | Term Expires March 30, 2005 |
| A. Howard Hatch   | Term Expires March 30, 2005 |
| Kenneth Thurston  | Term Expires March 30, 2005 |

**Town Members of the Library Board:**

Marcia Tomlinson  
Lurlene Hurlbert  
Edward Ledwith

**Central VT Solid Waste Representative:**

Gerhard Postpischil

**Stagecoach Representative:**

Bobette Scribner

**Fire Department:**

|                  |                                 |
|------------------|---------------------------------|
| R. Todd Terrill  | Chief                           |
| Gary Moore       | 1 <sup>st</sup> Assistant Chief |
| Tim Moore        | 2 <sup>nd</sup> Assistant Chief |
| Steve Longmoore  | 1 <sup>st</sup> Captain         |
| Keith Richardson | 2 <sup>nd</sup> Captain         |
| David McLam      | Clerk                           |
| Bob Welch        | Treasurer                       |

**Highway Department/Town Garage/Road Foreman:**

Merrill "Chip" Spear

222-5718

**Green-Up Day Coordinators:**

Karen Foley

Jeannette Nordham

**Deputy Registrars (Appointed by Town Clerk):**      Terms Expire March 15<sup>th</sup>, 2005

**Hale Funeral Home:** 222-5758, PO Box 377, Bradford, VT 05033

Gregory J. Hodge

Home: 866-3364

Glenn Ward

866-3364

**Ricker Funeral Home:** (603) 747-2717, PO Box 271, Woodsville, NH 03785

James House

Home: (603) 747-3752

Bryan S. Gould

Home: (603) 747-3045

**DEADLINES**

**Dog Licenses**

on or before **April 1, 2005**

**Town Taxes**

on or before **October 31, 2005**

**School Taxes**

on or before **December 1, 2005**

**INFORMATION FOR VOTERS**

To be eligible to vote, first, make sure your name is on the Voter Checklist. If your name is not on the Checklist, you must complete an application to be added, and be sure that your application is received in the Town Clerk's Office no later than Noon on the second Monday *before* the election.

If you are a first-time voter in Vermont, you will need to present a picture ID and take the Voter's Oath before voting. Checklist Applications are available at the Town Clerk's Office or online at <http://vermont-elections.org/soshome.htm>.

**WARNING  
ANNUAL TOWN MEETING  
TUESDAY, MARCH 1<sup>ST</sup>, 2005**

The legal voters of the TOWN OF BRADFORD, VERMONT are hereby notified and warned to meet at the Bradford Academy Building Auditorium in Bradford, Vermont on Tuesday, March 1<sup>st</sup>, 2005 at TEN O'CLOCK in the forenoon to transact the following business, to wit:

- ARTICLE 1.** To elect a Moderator for the ensuing year.
- ARTICLE 2.** To hear and act upon the reports of the several Town Officers for the year past.
- ARTICLE 3.** To elect all Town Officers as required by law, and to fill all vacancies that may occur at or prior to said meeting.
- ARTICLE 4.** To see what sum of money said Town will vote for general and administrative expenses of said Town for the ensuing year, and to vote time and manner of collecting the same.
- ARTICLE 5.** To see what sum of money said Town will vote for general highway purposes and reconstruction of the roads.
- ARTICLE 6.** To see if the voters of Bradford will allocate up to \$25,000.00 (which represents approximately 30% of the property value) toward the purchase, in conjunction with other monies, of an 85-acre tract of land abutting the Devil's Den property on Chase Hollow Road.
- ARTICLE 7.** To see if the voters of Bradford will vote to approve that the Bradford Community Development Corporation (a 501 (c) (3) Nonprofit) pay yearly real estate (property) taxes only on that part of the Bradford Regional Community Center which is rented to "for profit" organizations. If approved, this warning item would stay in affect for 10 years.
- ARTICLE 8.** To see if the voters of Bradford will approve paying the Bradford Regional Community Center \$2.00 per capita for the operation of the building.
- ARTICLE 9.** To see if the voters of Bradford agree to exempt the Masonic Hall Lodge in Bradford, Vermont from taxes for a period of (5) years, starting the year 2005.
- ARTICLE 10.** To see if the voters of Bradford agree to exempt Elizabeth's Park from taxes for a period of (5) years, starting the year 2005.

**ARTICLE 11.** To see if the Town will appropriate sums of money for the following organizations that have filed requests as set forth below:

| <u>Organization</u>                        | <u>Request</u> |
|--|----------------|
| Boys & Girls Club                          | 5,000.00       |
| Bradford Teen Center                       | 5,000.00       |
| Central VT Community Action Council Inc.   | 1,000.00       |
| Central Vermont Council on Aging           | 400.00         |
| Clara Martin Center                        | 4,413.00       |
| Green Mountain Economic Development Corp.  | 1,319.00       |
| Lower Cohase Region                        | 1,309.50       |
| Northeast Slopes, Inc.                     | 1,200.00       |
| Orange County Diversion                    | 400.00         |
| Orange East Senior Center                  | 5,000.00       |
| Oxbow Senior Independence Program          | 500.00         |
| Retired and Senior Volunteer Program       | 500.00         |
| Safeline                                   | 200.00         |
| Two River Ottauquechee Regional Commission | 2,894.00       |
| Upper Valley Services Inc.                 | 1,000.00       |
| Visiting Nurse Alliance and Hospice        | 11,025.00      |

**ARTICLE 12.** To transact any other business that may legally come before said meeting.

**ARTICLE 13.** To approve the Water and Sewer Commission Reports and budget. Only resident ratepayers on the Bradford Water & Sewer System may vote on this article.

**ARTICLE 14.** To elect all Water and Sewer Commissioners as required by law, and to fill all vacancies that may occur at or prior to said meeting. Only resident ratepayers on the Bradford Water and Sewer System may vote on this article.

**ARTICLE 15.** To adjourn.

Dated at Bradford, Vermont  
this 24<sup>th</sup> day of January, 2005.

Town of Bradford Selectboard:  
/s/ Joseph Sampson, Chair  
/s/ Roger J. Courtemanche  
/s/ Robert Miller

I hereby certify that the foregoing Warning was duly recorded before being posted.  
/s/ Louise M. Allen, Town Clerk

**SELECTBOARD REPORT**

The year 2005 will be a year of many changes. Louise Allen is retiring, the town/village has merged, the town has a full-time Police Department, there is a new Town Administrative Assistant, and we will be voting for a new Selectboard, Town Clerk and Treasurer.

First, I would like to thank Louise for her many years of service and would like to dedicate this Town Report to her. I have worked with Louise for fifteen years - through floods, town meetings, dog issues, and roads being taken over by the town. We have achieved many goals over the years. Thank you Louise.

I would like to thank all the Trustees I have worked with in the past. We are merged! As for the merger, I would like to say it is going smoothly but the budget is not coming together as I would like to see it. Many departments have asked for higher budgets. We have made cuts, but now it is up to the voters to decide how much they would like to spend on each department. Town meeting is your time to tell the Selectboard where you would like to see your tax dollars spent.

This year we will vote on a new Town Clerk and Treasurer. Hours have been spent working on the budget for this department. We have looked at the hours for the office, as well as staffing needs and the possibility of a new phone service. At town meeting we plan to present you with a budget that reflects our combined feelings on this issue. Working in the Selectboard Office is Kristina Moses. We have her as your new Administrative Assistant. At Town Meeting we would like everyone to come and meet her.

I would like to thank Jim Barton, Robert Miller and the rest of the Assisted Living Committee. Thanks to their hardwork we have received a grant with Gifford Hospital to study the needs Bradford in this area. We hope within the next year to have assisted living in Bradford.

Valley Vista, our new rehabilitation center, is up and running. So far everything is going well. I would like to thank Charles Smith and Paul Jarvis for working with the town on this project. We had one meeting after the open house and all of our questions and concerns were taken care of at that time.

David Longmoore is your new custodian. The building looks great. Thank you Dave and Mahlon Thurston. The Bradford Academy Capital Fund was increased to \$15,000. This is for work on the Bell Tower and Smoke Stack. The Bell Tower is in very bad condition. The beam that holds up the bell and much of the trim is rotten and needs to be replaced. It also needs a complete paint job. The smoke stack will have to be taken down approximately four feet and rebuilt as the mortar is falling out and the bricks are loose.

We are still working on the sewer on the Lower plain. It is our hope to apply for a grant in the upcoming months. We intend to hold public hearings on this as we move along so as to keep you informed of the progress.

We are putting together a committee to work on the downtown designation. We hope to have the designation within the next few months. This will open up many new grants for the downtown.

The Barton Street sidewalk will be started in the spring after many years of delays.

The Bradford Conservation Commission has been very busy working on the Wright's Mountain and Devil's Den project and a composting site for food waste from local restaurants and schools. Knox Farm was picked as the composting site. We would like to thank all that worked on these and other projects. The Conservation Commission would like \$25,000 for the purchase of 85 acres of land on Wright's Mountain. The Selectboard is not in favor of buying this land at this time. With the merger and all the other increases in the budget, we do not feel that the Town can afford this at this time.

The Fire Department, Police Department and Fast Squad all received grants from Homeland Security. I would like to thank the firemen for all their hard work. I worked with the firemen at a forest fire last spring. It was an experience I will not forget. It makes you appreciate the work of the firemen once you see them in action and become a part of their team.

The Selectboard purchased a used excavator to clean ditches. Our fleet of trucks is starting to show wear with age and seem to need constant work. With this in mind we have raised the Highway Equipment Capital Fund. The Town's Major Capital Fund (used for town highways) and the Village Capital Fund (used for sidewalks) have been combined to serve both purposes. Thank you Chip, Phil, Peter and Jon for all the long hours you have put into keeping our roads safe.

This has been a hard year for the Town Clerk's Office. With Cheryl being out on sick leave, it left the office short handed. We hired Martha Howard to fill in part-time. Thank you Louise, Marianne, Dena and Martha for putting in extra hours to help fill in. Cheryl is now working part-time and we are happy to have her back.

As always I would like to thank everyone who volunteered his or her time to help Bradford in any way. If you would like to volunteer, please give the town office a call.

Respectfully submitted,

Joseph Sampson, Chair

| <b>SELECTBOARD'S EXPENDITURE AND BUDGET REPORT</b> |                     |                     |                     |                     |
|--|---------------------|---------------------|---------------------|---------------------|
| <b>GENERAL FUND</b>                                |                     |                     |                     |                     |
|  | <b>2003</b>         | <b>2004</b>         | <b>2004</b>         | <b>2005</b>         |
|  | <b>ACTUAL</b>       | <b>BUDGET</b>       | <b>ACTUAL</b>       | <b>PROPOSED</b>     |
| <b>OFFICE OF SELECTBOARD</b>                       |                     |                     |                     |                     |
| SELECTBOARD  | 4,200.00            | 4,200.00            | 4,200.00            | 4,200.00            |
| PAYROLL  | 35,593.70           | 35,041.61           | 37,118.53           | 40,000.00           |
| SOC. SEC. - SELECTBOARD                            | 321.30              | 321.30              | 214.20              | 344.25              |
| SOC. SEC. - ADMINISTRATIVE                         | 2,722.98            | 2,680.68            | 3,339.05            | 3,060.00            |
| HEALTH INSURANCE                                   | 8,500.40            | 8,081.49            | 9,049.61            | 10,065.96           |
| RETIREMENT   | 3,067.96            | 3,051.25            | 3,051.40            | 0.00                |
| TRAVEL   |                     |                     |                     | 100.00              |
| LEGAL  | 661.25              | 3,000.00            | 1,891.12            | 3,000.00            |
| SUPPLIES   |                     |                     |                     | 300.00              |
| OFFICE EQUIPMENT                                   |                     |                     |                     | 500.00              |
| POSTAGE  |                     |                     |                     | 300.00              |
| DUES/MEETINGS                                      |                     |                     |                     | 250.00              |
| <b>TOTAL</b>                                       | <b>\$ 55,067.59</b> | <b>\$ 56,376.33</b> | <b>\$ 58,863.91</b> | <b>\$ 62,120.21</b> |
| <b>LISTERS</b>                                     |                     |                     |                     |                     |
| PAYROLL  | 6,574.01            | 8,500.00            | 7,502.25            | 8,500.00            |
| SOCIAL SEC.  | 649.21              | 650.25              | 573.91              | 650.25              |
| SUPPLIES   | 183.37              | 600.00              | 712.12              | 1,800.00            |
| TRAVEL   | 85.75               | 150.00              | 138.60              | 150.00              |
| TELEPHONE  | 531.75              | 600.00              | 559.11              | 600.00              |
| PARCEL MAPPING                                     | 575.50              | 1,300.00            | 1,227.00            | 1,300.00            |
| CONTRACTED SERVICES                                | 135.00              | 1,500.00            | 135.00              | 1,274.75            |
| POSTAGE  |                     |                     |                     | 225.00              |
| OFFICE RENOVATION                                  |                     |                     |                     |                     |
| <b>TOTAL</b>                                       | <b>\$ 8,734.59</b>  | <b>\$ 13,300.25</b> | <b>\$ 10,847.99</b> | <b>\$ 14,500.00</b> |
| <b>TOWN CLERK</b>                                  |                     |                     |                     |                     |
| PAYROLL-ASST. CLERK/OFFICE                         | 42,265.81           | 44,886.40           | 42,411.02           | 0.00                |
| OFFICE STAFF                                       | 1,737.30            | 3,000.00            | 5,626.39            | 0.00                |

|                               | 2003                | 2004                | 2004                | 2005                |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|
|                               | ACTUAL              | BUDGET              | ACTUAL              | PROPOSED            |
| <b>TOWN CLERK, CONT.</b>      |                     |                     |                     |                     |
| SALARIES                      |                     |                     |                     | 30,000.00           |
| SELECTBOARD MEETINGS          | 1,740.62            | 1,560.00            | 2,123.38            | 0.00                |
| JOINT MEETINGS                | 434.66              | 780.00              | 776.17              | 0.00                |
| SOCIAL SECURITY OFFICE        | 3,449.16            | 3,663.31            | 3,496.46            | 2,295.00            |
| SELECTBOARD MTGS - SOC SEC.   | 133.10              | 119.34              | 157.19              | 0.00                |
| SOCIAL SECURITY JOINT MTGS    | 36.67               | 59.67               | 55.49               | 0.00                |
| HEALTH INS. EMPLOYER PAID NS. | 15,047.08           | 11,819.45           | 7,129.22            | 10,065.96           |
| RETIREMENT                    | 1,356.62            | 1,192.37            | 1,588.84            | 900.00              |
| ELECTIONS                     | 1,666.87            | 1,500.00            | 1,651.59            | 500.00              |
| OFFICE MAINTENANCE            | 4,846.63            | 5,000.00            | 6,273.87            | 0.00                |
| OFFICE EQUIPMENT              |                     |                     |                     | 250.00              |
| OFFICE SUPPLIES               |                     |                     |                     | 2,000.00            |
| ADVERTISING                   |                     |                     |                     | 100.00              |
| POSTAGE                       |                     |                     |                     | 900.00              |
| OFFICE EQUIPMENT              |                     |                     |                     | 250.00              |
| DUES/MTG                      |                     |                     |                     | 250.00              |
| <b>TOTAL</b>                  | <b>\$ 72,714.52</b> | <b>\$ 73,580.54</b> | <b>\$ 71,289.62</b> | <b>\$ 47,510.96</b> |
| <b>TREASURER</b>              |                     |                     |                     |                     |
| SALARIES                      |                     |                     |                     | 30,000.00           |
| SOCIAL SECURITY               |                     |                     |                     | 2,295.00            |
| RETIREMENT                    |                     |                     |                     | 900.00              |
| HEALTH INSURANCE              |                     |                     |                     | 10,065.96           |
| OFFICE SUPPLIES               |                     |                     |                     | 300.00              |
| OFFICE EQUIPMENT              |                     |                     |                     | 250.00              |
| POSTAGE                       |                     |                     |                     | 700.00              |
| TRAINING                      |                     |                     |                     | 1,000.00            |
| DUES/MEETINGS                 |                     |                     |                     | 250.00              |
| ADVERTISING                   |                     |                     |                     | 100.00              |
| <b>TOTAL</b>                  | <b>\$ 0.00</b>      | <b>\$ 0.00</b>      | <b>\$ 0.00</b>      | <b>\$ 45,860.96</b> |

|                            | 2003                | 2004                | 2004                | 2005                |
|----------------------------|---------------------|---------------------|---------------------|---------------------|
|                            | ACTUAL              | BUDGET              | ACTUAL              | PROPOSED            |
| <b>GENERAL GOVERNMENT</b>  |                     |                     |                     |                     |
| AUDITING                   | 4,449.00            | 4,500.00            | 3,800.00            | 4,500.00            |
| SALARIES - DEL TAX COLL.   | 3,854.49            | 0.00                | 3,249.09            | 0.00                |
| SOC. SEC. - DEL TAX COLL.  | 294.87              | 0.00                | 240.84              | 0.00                |
| SALARIES - MODERATOR       | 50.00               | 50.00               | 50.00               | 50.00               |
| ADDITIONAL STAFFING NEEDS  |                     |                     |                     | 3,600.00            |
| TOWN REPORT PRINTING       | 4,583.69            | 4,700.00            | 4,730.18            | 4,700.00            |
| TOWN REPORT POSTAGE        |                     |                     |                     | 200.00              |
| TOWN REPORT ADMIN FEE      |                     |                     |                     | 1,500.00            |
| OFFICE EQUIPMENT           | 3,240.83            | 6,500.00            | 1,598.00            | 0.00                |
| COMPUTER MAINT./TRAINING   | 2,107.50            | 3,500.00            | 3,527.22            | 3,500.00            |
| SERVER                     |                     |                     |                     | 8,700.00            |
| COPIER MAINT. CONTRACT     |                     |                     |                     | 1,020.00            |
| CONTINUING EDUCATION       | 903.30              | 1,000.00            | 640.00              | 500.00              |
| HR MANAGEMENT CONSULTING   | 1,800.00            | 5,405.00            | 5,459.25            | 0.00                |
| TELEPHONE                  | 1,009.66            | 1,000.00            | 1,020.68            | 1,000.00            |
| AUTOMATED TELEPHONE SYSTEM |                     |                     |                     | 4,000.00            |
| TRAVEL                     | 1,149.40            | 1,500.00            | 973.00              | 500.00              |
| DUES                       | 0.00                | 25.00               | 0.00                | 0.00                |
| V.L.C.T.                   | 2,005.00            | 2,170.00            | 2,170.00            | 2,170.00            |
| INSURANCE                  | 16,194.00           | 20,102.00           | 22,156.78           | 23,000.00           |
| UNEMPLOYMENT INSURANCE     | 3,293.04            | 3,069.00            | 3,069.00            | 3,069.00            |
| CV SOLID WASTE             | 5,499.90            | 5,499.90            | 5,520.90            | 5,520.90            |
| PLANNING/ZONING*           | 4,588.21            | 4,000.00            | 3,194.11            | 0.00                |
| DOWNTOWN DESIG. GRANT      | 400.00              | 200.00              | 4,520.87            | 200.00              |
| SEWER EXT. PLANNING GRANT  | 0.00                | 3,000.00            | 3,000.00            | 0.00                |
| MERGER                     | 1,954.58            | 0.00                | 29.05               | 0.00                |
| BANK CHARGES               | 1,972.29            | 1,800.00            | 1,911.89            | 1,800.00            |
| MISCELLANEOUS              | 220.66              | 500.00              | 4,093.87            | 250.00              |
| TOWN PLANNING GRANT        | 1,619.90            | 0.00                | 0.00                | 0.00                |
| <b>TOTAL</b>               | <b>\$ 61,190.32</b> | <b>\$ 68,520.90</b> | <b>\$ 74,954.73</b> | <b>\$ 69,779.90</b> |

|                                | 2003                | 2004                | 2004                | 2005                |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|
|                                | ACTUAL              | BUDGET              | ACTUAL              | PROPOSED            |
| <b>ACADEMY BUILDING</b>        |                     |                     |                     |                     |
| PAYROLL                        | 25,125.16           | 32,000.00           | 29,537.41           | 33,761.00           |
| SOCIAL SEC.                    | 1,919.01            | 2,448.00            | 2,226.23            | 2,582.72            |
| HEALTH INSURANCE               | 382.47              | 7,789.36            | 0.00                | 0.00                |
| RETIREMENT                     | 0.00                | 0.00                | 0.00                | 826.80              |
| SAFETY COMPLIANCE              | 0.00                | 1,000.00            | 0.00                | 1,000.00            |
| UTILITIES                      | 29,753.03           | 20,000.00           | 19,472.76           | 20,000.00           |
| PURCHASED SERVICES             | 851.10              | 1,000.00            | 1,386.86            | 1,500.00            |
| MAINTENANCE                    | 11,211.32           | 10,000.00           | 10,546.41           | 10,500.00           |
| LISTERS' OFFICE RENOVATION     | 4,861.52            | 0.00                | 0.00                | 0.00                |
| CAPITAL FUND ACADEMY BLDG.     |                     | 10,000.00           | 10,000.00           | 15,000.00           |
| <b>TOTAL ACADEMY BUILDING</b>  | <b>\$ 74,103.61</b> | <b>\$ 84,237.36</b> | <b>\$ 73,169.67</b> | <b>\$ 85,170.52</b> |
| <b>CONSERVATION COMMISSION</b> |                     |                     |                     |                     |
| ASSOCIATION DUES               |                     |                     |                     | 60.00               |
| SUPPLIES                       |                     |                     |                     | 200.00              |
| POSTAGE                        |                     |                     |                     | 200.00              |
| STATIONARY                     |                     |                     |                     | 150.00              |
| PUBLICATIONS                   |                     |                     |                     | 100.00              |
| LAND MANAGEMENT                |                     |                     |                     | 200.00              |
| SEMINARS                       |                     |                     |                     | 90.00               |
| <b>TOTAL</b>                   |                     |                     |                     | <b>\$ 1,000.00</b>  |
| <b>PLANNING / ZONING</b>       |                     |                     |                     |                     |
| ZONING ADMINISTRATOR           |                     |                     |                     | 1,500.00            |
| SOCIAL SECURITY                |                     |                     |                     | 100.00              |
| OFFICE SUPPLIES                |                     |                     |                     | 500.00              |
| POSTAGE                        |                     |                     |                     | 200.00              |
| ADVERTISING                    |                     |                     |                     | 500.00              |
| DUES/MTGS                      |                     |                     |                     | 200.00              |
| <b>TOTAL</b>                   |                     |                     |                     | <b>\$ 3,000.00</b>  |

|                               | 2003                | 2004                | 2004                | 2005                |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|
|                               | ACTUAL              | BUDGET              | ACTUAL              | PROPOSED            |
| <b>PUBLIC SAFETY SERVICES</b> |                     |                     |                     |                     |
| <b>FIRE DEPARTMENT</b>        |                     |                     |                     |                     |
| FIREMEN                       | 4,408.00            | 5,000.00            | 6,518.21            | 5,000.00            |
| FIRE WARDEN                   | 0.00                | 200.00              | 375.00              | 200.00              |
| SHOTS & TESTING               | 0.00                | 510.00              | 0.00                | 510.00              |
| SAFETY COMPLIANCE             | 0.00                | 200.00              | 0.00                | 200.00              |
| FIRE SERVICE TRAINING         | 491.75              | 1,000.00            | 655.30              | 2,000.00            |
| UTILITIES                     | 5,921.43            | 4,800.00            | 6,391.93            | 6,400.00            |
| TELEPHONE                     | 580.65              | 850.00              | 551.71              | 600.00              |
| EQUIPMENT REPAIR              | 3,475.66            | 6,000.00            | 4,909.46            | 5,000.00            |
| FIRE/FAST SQUAD REPEATER      | 300.00              | 300.00              | 310.66              | 300.00              |
| NEW EQUIPMENT                 | 1,470.84            | 2,000.00            | 3,223.03            | 2,000.00            |
| DUES                          | 250.00              | 400.00              | 250.00              | 250.00              |
| FIRE DISPATCHING              | 5,572.00            | 5,642.65            | 6,084.00            | 6,100.00            |
| GASOLINE                      | 233.37              | 250.00              | 152.81              | 250.00              |
| DIESEL                        |                     |                     |                     | 200.00              |
| TRUCK MAINTENANCE             | 1,162.75            | 4,000.00            | 2,289.26            | 5,000.00            |
| BUILDING MAINTENANCE          | 1,526.13            | 1,250.00            | 1,620.42            | 1,700.00            |
| HYDRANTS                      | 740.00              | 740.00              | 740.00              | 740.00              |
| DRY HYDRANTS                  | 2,920.09            | 0.00                | 4.03                | 0.00                |
| MISCELLANEOUS                 | 72.38               | 0.00                | 30.00               | 0.00                |
| CAPITAL FUND-FIRE EQUIPMENT.  | 20,000.00           | 45,000.00           | 45,000.00           | 45,000.00           |
| EQUIP NEW TRUCKS              |                     |                     |                     | 8,550.00            |
| <b>TOTAL FIRE DEPT.</b>       | <b>\$ 49,125.05</b> | <b>\$ 78,142.65</b> | <b>\$ 79,105.82</b> | <b>\$ 90,000.00</b> |
| <b>RESCUE/FAST SQUAD</b>      |                     |                     |                     |                     |
| FAST SQUAD                    | 6,500.00            | 6,500.00            | 6,500.00            |                     |
| SAFETY GEAR                   |                     |                     |                     | 1,000.00            |
| MEDICAL EQUIPMENT             |                     |                     |                     | 800.00              |
| EQUIPMENT REPLACEMENT         |                     |                     |                     | 200.00              |
| PAGERS/RADIO MAINTENANCE      |                     |                     |                     | 1,000.00            |
| OXYGEN TANK REFILLS           |                     |                     |                     | 400.00              |

|                            | 2003                | 2004                | 2004                | 2005                |
|----------------------------|---------------------|---------------------|---------------------|---------------------|
|                            | ACTUAL              | BUDGET              | ACTUAL              | PROPOSED            |
| STARTER KITS               |                     |                     |                     | 500.00              |
| POST OFFICE FEES           |                     |                     |                     | 100.00              |
| TRAINING                   |                     |                     |                     | 500.00              |
| EDUCATION (EMS CONFERENCE) |                     |                     |                     | 500.00              |
| VACCINES & TESTING         |                     |                     |                     | 500.00              |
| <b>TOTAL: FAST SQUAD</b>   | <b>\$ 6,500.00</b>  | <b>\$ 6,500.00</b>  | <b>\$ 6,500.00</b>  | <b>\$ 5,500.00</b>  |
| UPPER VALLEY AMBULANCE     | 39,285.00           | 39,285.00           | 39,285.00           | 39,285.00           |
| <b>TOTAL RESCUE</b>        | <b>\$ 45,785.00</b> | <b>\$ 45,785.00</b> | <b>\$ 45,785.00</b> | <b>\$ 44,785.00</b> |
| PUBLIC SAFETY INSURANCE    | 14,224.00           | 14,500.00           | 16,839.00           | 14,500.00           |
| EMERGENCY MANAGEMENT       |                     |                     |                     | 200.00              |
| <b>TOWN CONSTABLES</b>     |                     |                     |                     |                     |
| CONSTABLES                 | 9,261.18            | 12,700.00           | 11,008.96           |                     |
| <b>TOTAL</b>               | <b>9,261.18</b>     | <b>12,700.00</b>    | <b>11,008.96</b>    |                     |
| <b>POLICE DEPARTMENT</b>   |                     |                     |                     |                     |
| CHIEF'S SALARY             |                     |                     | 3,170.61            | 29,536.00           |
| CONSTABLE                  |                     |                     |                     | 10,350.00           |
| SOCIAL SECURITY - CHIEF    |                     |                     |                     | 3,051.00            |
| HEALTH INSURANCE - CHIEF   |                     |                     |                     | 6,157.00            |
| RETIREMENT - CHIEF         |                     |                     | 86.38               | 1,196.00            |
| WORKERS COMP - CHIEF       |                     |                     |                     | 1,941.00            |
| CONT. SERV./EXTRA OFFICER  |                     |                     |                     | 5,000.00            |
| SOC. SEC. - EXTRA OFFICER  |                     |                     |                     | 150.00              |
| UNIFORMS                   |                     |                     |                     | 350.00              |
| PURCHASED SERVICES         |                     |                     | 40.00               | 0.00                |
| SUPPLIES                   |                     |                     | 2.06                | 1,200.00            |
| NEW EQUIPMENT              |                     |                     | 742.22              | 500.00              |
| COMMUNICATIONS             |                     |                     |                     | 150.00              |
| POLICE RADIO MAINTENANCE   |                     |                     |                     | 150.00              |
| CONTINUING EDUCATION       |                     |                     | 200.00              | 225.00              |
| VEHICLE FUEL/MAINTENANCE   |                     |                     | 80.00               | 3,200.00            |

|                                      | 2003                 | 2004                 | 2004                 | 2005                 |
|--------------------------------------|----------------------|----------------------|----------------------|----------------------|
|                                      | ACTUAL               | BUDGET               | ACTUAL               | PROPOSED             |
| <b>POLICE DEPARTMENT, CONT.</b>      |                      |                      |                      |                      |
| TELEPHONE/CELL                       |                      |                      | \$ 49.21             | \$ 1,550.00          |
| DISPATCH                             |                      |                      |                      | 600.00               |
| INSURANCE - LIABILITY                |                      |                      |                      | 800.00               |
| UNEMPLOYMENT                         |                      |                      |                      | 110.00               |
| <b>SUBTOTAL</b>                      |                      |                      | <b>\$ 4,370.48</b>   | <b>\$ 66,216.00</b>  |
| SINKING FUND                         |                      |                      |                      | 1,000.00             |
| POLICE VEHICLE-CAPITAL FUND          |                      |                      |                      | 2,500.00             |
| <b>TOTAL CAPITAL FUNDS</b>           |                      |                      | <b>\$</b>            | <b>\$ 3,500.00</b>   |
| <b>TOTAL POLICE/CONSTABLE BUDGET</b> | <b>\$ 9,261.18</b>   | <b>\$ 12,700.00</b>  | <b>\$ 15,379.44</b>  | <b>\$ 69,716.00</b>  |
| <b>TOTAL PUBLIC SAFETY</b>           | <b>\$ 118,395.23</b> | <b>\$ 151,127.65</b> | <b>\$ 157,109.26</b> | <b>\$ 219,201.00</b> |
| <b>PUBLIC HEALTH &amp; WELFARE</b>   |                      |                      |                      |                      |
| SOCIAL SECURITY                      | 12.51                | 122.00               | 12.02                | 122.00               |
| * SAFELINE                           | 200.00               | 200.00               | 200.00               | 0.00                 |
| * G.M.E.D.C.                         | 1,309.50             | 1,319.00             | 1,319.00             | 0.00                 |
| HEALTH OFFICER                       | 0.00                 | 200.00               | 0.00                 | 200.00               |
| ANIMAL CONTROL                       | 763.35               | 1,600.00             | 477.23               | 500.00               |
| CEMETERIES                           | 17,600.00            | 16,000.00            | 16,000.00            | 16,000               |
| RECREATION                           | 4,228.55             | 4,000.00             | 3,345.36             | 4,000.00             |
| *ORANGE EAST SENIOR CTR.             | 4,000.00             | 5,000.00             | 5,000.00             | 0.00                 |
| MEMORIAL DAY                         | 500.00               | 500.00               | 500.00               | 500.00               |
| LIBRARY                              | 31,000.00            | 32,000.00            | 32,000.00            | 37,000.00            |
| CONSERVATION COMMISSION              | 500.21               | 800.00               | 705.97               | 0.00                 |
| ORANGE COUNTY TAX                    | 28,821.00            | 35,162.00            | 34,308.00            | 35,162.00            |
| CLOCK MAINTENANCE                    | 0.00                 | 500.00               | 465.00               | 500.00               |
| *RETIRED & SENIOR VOLUNTEER          | 500.00               | 500.00               | 500.00               | 0.00                 |
| *UPPER VALLEY SERVICES               | 1,000.00             | 1,000.00             | 1,000.00             | 0.00                 |
| *VNA & HOSPICE                       | 11,025.00            | 11,025.00            | 11,025.00            | 0.00                 |

|   | 2003                 | 2004                 | 2004                 | 2005                 |
|---|----------------------|----------------------|----------------------|----------------------|
|   | ACTUAL               | BUDGET               | ACTUAL               | PROPOSED             |
| <b>PUBLIC HEALTH &amp; WELFARE, CONT.</b> |                      |                      |                      |                      |
| *CENTRAL VT COUNCIL AGING                 | \$ 400.00            | \$ 400.00            | \$ 400.00            | \$ 0.00              |
| *CLARA MARTIN CENTER                      | 4,413.00             | 4,413.00             | 4,413.00             | 0.00                 |
| *ORANGE COUNTY DIVERSION                  | 400.00               | 400.00               | 400.00               | 0.00                 |
| *C.V.C.A.C.                               | 1,000.00             | 1,000.00             | 1,000.00             | 0.00                 |
| *NORTHEAST SLOPES                         | 1,200.00             | 1,200.00             | 1,200.00             | 0.00                 |
| *OXBOW SENIOR IND.                        | 500.00               | 500.00               | 500.00               | 0.00                 |
| *TWO RIVERS                               | 2,894.00             | 2,894.00             | 2,894.00             | 0.00                 |
| G. D. AIKEN CONSERVATION                  | 50.00                | 50.00                | 50.00                | 50.00                |
| *BRADFORD BOYS & GIRLS CLUB               | 5,000.00             | 5,000.00             | 5,000.00             | 0.00                 |
| *BRADFORD TEEN CENTER                     | 0.00                 | 5,000.00             | 5,000.00             | 0.00                 |
| (PREVIOUSLY BOYS' & GIRLS' CLUB)          |                      |                      |                      |                      |
| *LOWER COHASE REGION                      | 1,309.50             | 1,309.50             | 1,309.50             | 0.00                 |
| GREEN UP DAY PROGRAM                      | 236.40               | 0.00                 | 238.62               | 250.00               |
| *BRADFORD REGIONAL COMM.                  | 7,500.00             | 5,000.00             | 5,000.00             | 0.00                 |
| *BRADFORD CONS. COMMISSION                | 10,000.00            | 5,000.00             | 5,000.00             | 0.00                 |
| <b>TOTAL PUBLIC HEALTH &amp; WELFARE</b>  | <b>\$ 136,363.02</b> | <b>\$ 142,094.50</b> | <b>\$ 139,262.70</b> | <b>\$ 94,284.00</b>  |
| <b>TOTAL TOWN GENERAL</b>                 | <b>\$ 526,568.88</b> | <b>\$ 589,237.53</b> | <b>\$ 585,497.88</b> | <b>\$ 642,427.55</b> |
| <b>TOTAL VILLAGE GENERAL</b>              | <b>\$ 106,694.06</b> | <b>\$ 104,754.83</b> | <b>\$ 102,836.48</b> |                      |
| <b>TOTAL COMBINED FUNDS</b>               | <b>\$ 633,262.94</b> | <b>\$ 693,992.36</b> | <b>\$ 688,334.36</b> | <b>\$ 642,427.55</b> |

| <b>SELECTBOARD'S EXPENDITURE AND BUDGET REPORT</b> |                      |                      |                     |                      |
|--|----------------------|----------------------|---------------------|----------------------|
| <b>HIGHWAY FUND</b>                                |                      |                      |                     |                      |
|  | <b>2003</b>          | <b>2004</b>          | <b>2004</b>         | <b>2005</b>          |
|  | <b>ACTUAL</b>        | <b>BUDGET</b>        | <b>ACTUAL</b>       | <b>PROPOSED</b>      |
| <b>SUMMER MAINTENANCE</b>                          |                      |                      |                     |                      |
| PAYROLL  | 40,344.38            | 45,760.00            | 45,157.00           | 55,640.00            |
| SOCIAL SEC.  | 3,086.32             | 3,500.64             | 3,454.42            | 4,256.46             |
| PURCHASED SERVICES                                 | 8,074.55             | 7,500.00             | 6,930.63            | 10,000.00            |
| EQUIPMENT RENTAL                                   | 2,153.75             | 3,000.00             | 0.00                | 1,000.00             |
| MATERIALS  | 21,232.46            | 20,000.00            | 22,446.00           | 25,000.00            |
| <b>TOTAL</b>                                       | <b>\$ 74,891.46</b>  | <b>\$ 79,760.64</b>  | <b>\$ 77,988.05</b> | <b>\$ 95,896.46</b>  |
| <b>WINTER MAINTENANCE</b>                          |                      |                      |                     |                      |
| PAYROLL  | 46,942.18            | 55,660.00            | 48,618.52           | 65,198.75            |
| SOCIAL SEC.  | 3,591.13             | 4,257.99             | 3,718.00            | 4,987.70             |
| PURCHASED SERVICES                                 | 21.00                | 1,000.00             | 260.00              | 1,000.00             |
| MATERIALS  | 17,089.50            | 17,000.00            | 10,108.00           | 17,000.00            |
| SALT   | 34,873.07            | 25,000.00            | 24,814.81           | 25,000.00            |
| SNOW REMOVAL                                       |                      |                      |                     | 14,000.00            |
| <b>TOTAL</b>                                       | <b>\$ 102,516.88</b> | <b>\$ 102,917.99</b> | <b>\$ 87,519.33</b> | <b>\$ 127,186.45</b> |
| <b>ADMINISTRATION</b>                              |                      |                      |                     |                      |
| HEALTH INSURANCE                                   | 27,901.57            | 26,259.12            | 21,775.07           | 30,079.62            |
| RETIREMENT   | 2,000.57             | 2,500.00             | 1,912.01            | 3,625.17             |
| UNIFORMS   | 1,858.02             | 2,000.00             | 1,937.74            | 2,250.00             |
| MILEAGE REIMBURSEMENT                              |                      |                      |                     | 200.00               |
| LEGAL  |                      |                      |                     | 250.00               |
| SUPPLIES / MAINTENANCE                             | 4,496.51             | 5,400.00             | 3,966.90            | 5,400.00             |
| UTILITIES  | 4,039.04             | 4,000.00             | 3,212.62            | 4,000.00             |
| PARK/STREETLIGHTS                                  |                      |                      | 1,272.71            | 15,600.00            |
| TELEPHONE  | 1,093.30             | 1,100.00             | 843.22              | 1,100.00             |
| MAINTENANCE-GARAGE                                 | 791.50               | 2,500.00             | 1,366.86            | 2,500.00             |
| MISC. HWY.   | 1,066.72             | 1,000.00             | 868.24              | 1,000.00             |
| <b>TOTAL</b>                                       | <b>\$ 43,247.23</b>  | <b>\$ 44,759.12</b>  | <b>\$ 37,155.37</b> | <b>\$ 65,804.79</b>  |

|                               | 2003                | 2004                | 2004                | 2005                |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|
|                               | ACTUAL              | BUDGET              | ACTUAL              | PROPOSED            |
| <b>EQUIPMENT</b>              |                     |                     |                     |                     |
| FUEL & OIL & LUBES            | 11,458.10           | 11,000.00           | 11,580.15           | 12,000.00           |
| GRADER MAINTENANCE            | 1,947.78            | 2,500.00            | 2,115.09            | 3,000.00            |
| LOADER MAINTENANCE            | 2,405.72            | 2,500.00            | 1,296.08            | 2,000.00            |
| OTHER EQUIP.                  | 3,230.86            | 3,300.00            | 2,556.06            | 3,500.00            |
| 2000 TRUCK MAINTENANCE        | 2,919.78            | 2,000.00            | 2,132.85            | 2,500.00            |
| 1991 TRUCK MAINTENANCE        | 0.00                | 0.00                | 0.00                | 0.00                |
| 2002 MACK TRUCK               | 2,491.95            | 1,000.00            | 248.01              | 1,000.00            |
| 95 EXCAVATOR 307              |                     |                     | 804.05              | 1,000.00            |
| 2004 TRAILER (TRAILBOSS)      |                     |                     | 188.56              | 200.00              |
| 550 TRUCK MAINTENANCE         | 1,539.59            | 2,000.00            | 3,547.83            | 3,000.00            |
| NEW EQUIPMENT                 | 446.14              | 2,500.00            | 922.30              | 2,500.00            |
| <b>TOTAL</b>                  | <b>\$ 26,439.92</b> | <b>\$ 26,800.00</b> | <b>\$ 25,390.98</b> | <b>\$ 30,700.00</b> |
| <b>SPECIAL ROADS</b>          |                     |                     |                     |                     |
| PAVING                        | 77,592.04           | 95,000.00           | 94,128.33           | 100,000.00          |
| SIGNS                         | 485.74              | 650.00              | 651.26              | 1,000.00            |
| GUARDRAILS                    | 4,050.00            | 4,000.00            | 4,040.63            | 4,000.00            |
| CULVERTS                      | 3,627.33            | 2,200.00            | 2,328.40            | 2,500.00            |
| LINE PAINTING                 | 0.00                | 2,000.00            | 1,737.68            | 2,000.00            |
| <b>TOTAL SPECIAL ROADS</b>    | <b>85,755.11</b>    | <b>103,850.00</b>   | <b>102,886.30</b>   | <b>109,500.00</b>   |
| CAPITAL EQUIPMENT FUND        | 25,000.00           | 25,000.00           | 25,000.00           | 30,000.00           |
| MAJOR PROJECTS CAPITAL FUND   | 25,000.00           | 25,000.00           | 25,000.00           | 35,000.00           |
| <b>TOTAL HIGHWAY FUND</b>     | <b>382,850.60</b>   | <b>408,087.75</b>   | <b>380,940.03</b>   | <b>494,287.70</b>   |
| <b>TOTAL VILLAGE HIGHWAY</b>  | <b>180,470.44</b>   | <b>142,206.73</b>   | <b>146,639.08</b>   | <b>0.00</b>         |
| <b>TOTAL COMBINED HIGHWAY</b> | <b>563,321.04</b>   | <b>550,294.48</b>   | <b>527,579.11</b>   | <b>494,287.70</b>   |

| <b>SELECTBOARD'S REVENUE AND BUDGET REPORT</b>             |                        |                        |                        |                          |
|--|------------------------|------------------------|------------------------|--------------------------|
| <b>GENERAL AND HIGHWAY FUND</b>                            |                        |                        |                        |                          |
| <b>GENERAL FUND</b>  | <b>2003<br/>Actual</b> | <b>2004<br/>Budget</b> | <b>2004<br/>Actual</b> | <b>2005<br/>Proposed</b> |
| AVAILABLE CASH   | \$ 32,229.01           | \$ 96,380.39           | \$ 96,380.39           | \$ (10,398.04)           |
| AVAILABLE CASH FROM VILLAGE                                |                        |                        |                        | 31,682.41                |
| CURRENT TAXES  | 393,795.40             | 347,696.64             | 311,948.69             | 512,843.18               |
| WARNED ARTICLES  |                        | 46,160.50              | 46,160.50              | 0.00                     |
| DELINQUENT TAXES   | 48,323.81              | 20,000.00              | 32,171.16              | 20,000.00                |
| LICENSES & PERMITS   | 5,621.00               | 5,000.00               | 5,508.00               | 5,000.00                 |
| BUILDING RENTS   | 31,528.99              | 33,000.00              | 38,921.00              | 35,000.00                |
| PUBLIC SAFETY  | 1,158.00               | 1,000.00               | 1,688.50               | 5,000.00                 |
| CEMETERY   | 2,724.27               | 1,000.00               | 300.00                 | 300.00                   |
| CLERK/TREASURER FEES                                       | 32,697.41              | 30,000.00              | 27,612.91              | 25,000.00                |
| OTHER INCOME   | 16,726.44              | 9,000.00               | 30,337.95              | 18,000.00                |
| <b>TOTAL GENERAL FUND</b>                                  | <b>\$ 564,804.33</b>   | <b>\$ 589,237.53</b>   | <b>\$ 591,029.10</b>   | <b>\$ 642,427.55</b>     |
| <b>HIGHWAY FUND</b>  |                        |                        |                        |                          |
| AVAILABLE CASH   | 26,115.85              | 17,794.28              | 14,006.98              | 14,006.98                |
| CURRENT TAXES  | 264,082.15             | 289,293.47             | 289,293.47             | 390,030.72               |
| DRIVEWAY/OW PERMITS  | 0.00                   |                        | 540.00                 | 250.00                   |
| VILLAGE OF BRADFORD  | 23,768.18              | 21,000.00              | 26,087.12              | 0.00                     |
| STATE OF VERMONT   | 87,268.04              | 80,000.00              | 88,026.92              | 90,000.00                |
| OTHER RECEIPTS   | 4,578.19               | 0.00                   | 2,651.25               | 0.00                     |
| <b>TOTAL HIGHWAY FUND</b>                                  | <b>\$ 405,812.41</b>   | <b>\$ 408,087.75</b>   | <b>\$ 420,605.74</b>   | <b>\$ 494,287.70</b>     |
| <b>TO BE RAISED BY TAXES</b>                               |                        |                        |                        |                          |
| GENERAL FUND   |                        |                        |                        | \$512,843.18             |
| HIGHWAY FUND   |                        |                        |                        | \$390,030.72             |
| * WARNED ARTICLES TO BE VOTED SEPARATELY - SEE PAGES 8 & 9 |                        |                        |                        |                          |
| <b>TO BE RAISED BY VILLAGE DISTRICT TAXPAYERS</b>          |                        |                        |                        |                          |
| STREET BOND PRINCIPAL                                      |                        |                        |                        | \$ 20,760.45             |
| INTEREST ON BOND   |                        |                        |                        | \$ 16,000.00             |

**HIGHWAY CAPITAL FUND**

|  |           |               |
|--|-----------|---------------|
| BALANCE 01/01/04                       | \$        | 10,000.00     |
| 2004 ALLOCATION                        |           | 25,000.00     |
| 2004 INTEREST EARNED FROM GENERAL FUND |           | 218.55        |
| 2004 DISBURSEMENTS                     |           | 25,000.00     |
| <b>BALANCE 12/31/04</b>                | <b>\$</b> | <b>218.55</b> |

**HIGHWAY MAJOR PROJECTS**

|  |           |                  |
|--|-----------|------------------|
| BALANCE 01/01/04                       | \$        | 69,442.05        |
| 2004 ALLOCATION                        |           | 25,000.00        |
| 2004 INTEREST EARNED FROM GENERAL FUND |           | 494.05           |
| 2004 DISBURSEMENTS                     |           | 26,921.22        |
| 2004 STATE OF VT REIMBURSEMENT         |           | 6,219.00         |
| <b>BALANCE AS OF 12/31/04</b>          | <b>\$</b> | <b>74,233.88</b> |

**CAPITAL EQUIPMENT FUND - FIRE DEPARTMENT**

|  |           |                  |
|--|-----------|------------------|
| BALANCE 01/01/04                       | \$        | 53,201.35        |
| 2004 ALLOCATION                        |           | 45,000.00        |
| 2004 INTEREST EARNED FROM GENERAL FUND |           | 437.63           |
| 2004 DISBURSEMENTS                     |           | (24,000.00)      |
| <b>BALANCE AS OF 12/31/04</b>          | <b>\$</b> | <b>74,638.98</b> |

**BRADFORD ACADEMY BUILDING CAPITAL FUND**

|  |           |                 |
|--|-----------|-----------------|
| BALANCE 01/01/04                       | \$        | 5,058.85        |
| 2004 ALLOCATION                        |           | 10,000.00       |
| 2004 INTEREST EARNED FROM GENERAL FUND |           | 47.71           |
| 2004 DISBURSEMENTS                     |           | (11,165.39)     |
| <b>BALANCE 12/31/04</b>                | <b>\$</b> | <b>3,941.17</b> |

**REVOLVING LOAN FUND**

|                                   |           |                   |
|-----------------------------------|-----------|-------------------|
| BALANCE 01/01/04                  |           | \$81,863.87       |
| REPAYMENT OF LOANS PLUS INTEREST  |           | 48,701.43         |
| INTEREST EARNED FROM GENERAL FUND |           | 545.46            |
| <b>BALANCE AS OF 12/31/04</b>     | <b>\$</b> | <b>131,110.76</b> |

**FRIENDS OF WRIGHT'S MOUNTAIN**

|                             |           |                 |
|-----------------------------|-----------|-----------------|
| BALANCE 01/01/04            | \$        | 8,261.88        |
| 2004 INTEREST EARNED - WRSB |           | 26.70           |
| 2004 EXPENDITURES           |           | (5,057.49)      |
| <b>BALANCE 12/31/04</b>     | <b>\$</b> | <b>3,231.09</b> |

**BRADFORD CONSERVATION COMMISSION****BRADFORD CONSERVATION FUND**

|                             |           |                  |
|-----------------------------|-----------|------------------|
| BALANCE 01/01/04            | \$        | 7,700.64         |
| 2004 DEPOSITS               |           | 18,098.56        |
| 2004 INTEREST EARNED - WRSB |           | 76.45            |
| 2004 DISBURSEMENTS          |           | (150.00)         |
| <b>BALANCE 12/31/04</b>     | <b>\$</b> | <b>25,725.65</b> |

GRANT AWARD - \$3750 IS INCLUDED IN CONSERVATION FUND ACCOUNT BALANCE

**DONALD DARLING QUAD CENTENNIAL FUND**

|  |           |              |
|--|-----------|--------------|
| BALANCE 1/1/04                         | \$        | 44.86        |
| 2004 INTEREST EARNED FROM GENERAL FUND |           | 0.30         |
| <b>BALANCE 12/31/04</b>                | <b>\$</b> | <b>45.16</b> |

**CEMETERY FUND**

## RECEIPTS:

|                       |    |               |
|-----------------------|----|---------------|
| SALE OF LOTS          | \$ | 300.00        |
| <b>TOTAL RECEIPTS</b> |    | <b>300.00</b> |

|                                |           |                  |
|--------------------------------|-----------|------------------|
| 2004 CEMETERY ORDERS DRAWN     |           | 16,000.00        |
| 2004 CEMETERY ACCOUNT RECEIPTS |           | (300.00)         |
| <b>PAID FROM GENERAL FUND</b>  | <b>\$</b> | <b>15,700.00</b> |

**GEORGE COLBY FUND**

|                         |           |               |
|-------------------------|-----------|---------------|
| BALANCE 1/1/04          | \$        | 965.94        |
| 2004 INTEREST           |           | 6.44          |
| <b>BALANCE 12/31/04</b> | <b>\$</b> | <b>972.38</b> |

**BICENTENNIAL CANE ACCOUNT**

|                         |           |               |
|-------------------------|-----------|---------------|
| BALANCE 1/1/04          | \$        | 311.09        |
| 2004 INTEREST           |           | 2.07          |
| 2004 EXPENSES           |           | (4.25)        |
| <b>BALANCE 12/31/04</b> | <b>\$</b> | <b>308.91</b> |

**TOWN OF BRADFORD - GENEVA OSTROUT**

|                         |  |           |                 |
|-------------------------|--|-----------|-----------------|
| BALANCE 1/1/04          |  | \$        | 1,290.15        |
| 2004 INTEREST           |  |           | 8.60            |
| <b>BALANCE 12/31/04</b> |  | <b>\$</b> | <b>1,298.75</b> |

**WALTER LEE MEMORIAL FUND**

INVESTED THRU A G EDWARDS

|            |   |    |            |                      |
|------------|---|----|------------|----------------------|
| 1/1/2004   | BOND VALUE                                  | \$ | 290,811.00 |                      |
|            | MONEY MARKET ACCOUNT                        |    | 25,982.00  |                      |
|            | <b>TOTAL</b>                                |    |            | <b>\$ 316,793.00</b> |
|            | INCOME                                      |    | 14,802.00  |                      |
|            | 2003 GRANTS PAID IN 2004                    |    | 9,060.00   |                      |
| 12/31/2004 | BOND VALUE                                  |    | 287,981.00 |                      |
|            | MONEY MARKET ACCOUNT                        |    | 31,634.00  |                      |
|            | <b>TOTAL</b>                                |    |            | <b>\$ 319,615.00</b> |
|            | 2004 GRANTS                                 |    |            |                      |
|            | TO BE DISTRIBUTED PRIOR TO 2/28/05          | \$ | 12,431.00  |                      |
|            | FUNDS AVAILABLE TO BE DISTRIBUTED AS GRANTS |    |            |                      |
|            | BETWEEN 6/1/05 & 2/28/06                    | \$ | 11,268.00  |                      |

**BRADFORD REGIONAL COMMUNITY CENTER  
2003 GRANT AWARD**

|                              |  |           |             |
|------------------------------|--|-----------|-------------|
| BANK ACCOUNT OPENED 09/18/03 |  | \$        | 0.00        |
| 2004 FUNDS RECEIVED          |  |           | 295,000.00  |
| 2004 FUNDS EXPENDED          |  |           | 295,000.00  |
| <b>BALANCE 12/31/04</b>      |  | <b>\$</b> | <b>0.00</b> |

**2004 REPORT OF TRUSTEES OF PUBLIC FUNDS  
FUNDS & INVESTMENTS**

**CEMETERY FUND**

INVESTED FUNDS 12/31/04

|  |                |
|--|----------------|
| WELLS RIVER BANK CD #904926 MATURED 12/30/04 | \$ (26,410.22) |
| INTEREST EARNED AT MATURITY                  | \$ (397.31)    |
| TOTAL  | \$ (26,807.53) |
| WELLS RIVER SAVINGS BANK CD 904926           | \$ 26,807.53   |

TRANSFERRED TO 6 MO. CD 905020, TO MATURE 06/30/05

INVESTED CAPITAL OF \$26807.53 IN WELLS RIVER SAVINGS BANK CD  
IS MADE UP AS FOLLOWS:

TOTAL: \$26,807.53

|                          |              |         |
|--------------------------|--------------|---------|
| TRUSTEES OF PUBLIC FUNDS | \$ 12,371.68 | 46.15%  |
| PERMANENT FUND           | \$ 4,329.42  | 16.15%  |
| JOHNSTON FUND            | \$ 4,125.68  | 15.39%  |
| EMERSON FUND             | \$ 3,608.29  | 13.46%  |
| ROWELL FUND              | \$ 2,372.47  | 8.85%   |
| TOTAL                    | \$ 26,807.53 | 100.00% |

**BARRY R. WOOD SCHOLARSHIP FUND**

INVESTED FUNDS 12/31/2004

|  |          |
|--|----------|
| WELLS RIVER BANK CD #904315 MATURED 05/17/04 | 3,025.13 |
| INTEREST EARNED                              | 48.46    |
| WELLS RIVER BANK CD #904334 MATURED 06/11/04 | 1,082.70 |
| INTEREST EARNED                              | 17.35    |
| WELLS RIVER BANK CD #904792 MATURED 06/27/04 | 2,000.00 |
| INTEREST EARNED                              | 32.89    |
| 2004 SCHOLARSHIP AWARD                       | 100.00   |

| <b>SCHEDULE 1</b>              |                |                |              |
|--------------------------------|----------------|----------------|--------------|
|                                | <u>GENERAL</u> | <u>HIGHWAY</u> | <u>TOTAL</u> |
| <b>RECEIPTS</b>                |                |                |              |
| TAXES CURRENT                  | 358,109.19     | 289,293.47     | 647,402.66   |
| VILLAGE TAXES COLLECTED        | 239,355.72     |                | 239,355.72   |
| SCHOOL TAX COLLECTED           | 1,958,939.76   |                | 1,958,939.76 |
| DELINQUENT TAXES - ALL YEARS   | 32,171.16      |                | 32,171.16    |
| INTEREST ON DELINQUENT TAXES   | 3,965.53       |                | 3,965.53     |
| DELINQUENT COLLECTOR FEE (8%)  | 3,559.89       |                | 3,559.89     |
| LIQUOR LICENSES                | 850.00         |                | 850.00       |
| DOG LICENSES                   | 2,933.00       |                | 2,933.00     |
| DOG FINES                      | 15.00          |                | 15.00        |
| DRIVEWAY PERMITS               |                | 210.00         | 210.00       |
| OW PERMITS                     |                | 330.00         | 330.00       |
| BUILDING/ZONING PERMITS        | 1,389.00       |                | 1,389.00     |
| MARRIAGE LICENSES              | 240.00         |                | 240.00       |
| HUNTING FISHING                | 81.00          |                | 81.00        |
| RAILROAD TAX                   | 2,220.56       |                | 2,220.56     |
| DOWNTOWN DESIGNATION GRANT     | 3,929.00       |                | 3,929.00     |
| EQUALIZATION STUDY             | 1,292.00       |                | 1,292.00     |
| REAPPRAISAL                    | 7,752.00       |                | 7,752.00     |
| STATE OF VT - CURRENT USE      | 16,265.00      |                | 16,265.00    |
| STATE OF VT - PILOT PROGRAM    | 4,131.00       |                | 4,131.00     |
| CLERK FEES                     | 27,612.91      |                | 27,612.91    |
| RESTORATION FEES               | 2,824.14       |                | 2,824.14     |
| HISTORIES & MEDALLIONS         | 285.50         |                | 285.50       |
| GREEN UP DAY                   | 238.32         |                | 238.32       |
| MISC GENERAL FUND              | 111.22         |                | 111.22       |
| CONSTABLE - PD MISC INCOME     | 1,688.50       |                | 1,688.50     |
| INTEREST INCOME                | 2,600.32       |                | 2,600.32     |
| INSURANCE REFUND               | 206.00         |                | 206.00       |
| CEMETERY                       | 300.00         |                | 300.00       |
| EATON VANCE DIV.-CEMETERY FUND | 111.15         |                | 111.15       |
| RENTS                          | 38,921.80      |                | 38,921.80    |
| VILLAGE - DATA PROC SHARE      | 600.00         |                | 600.00       |
| ELIZABETH'S PARK - TOWN REIMB  | 1,600.00       |                | 1,600.00     |
| ELIZABETH'S PARK - STATE REIMB | 43,722.56      |                | 43,722.56    |
| FIRE DEPT HOMELAND SEC. GRANTS | 84,799.43      |                | 84,799.43    |

| <b>SCHEDULE 1</b>                  |                       |                      |                        |
|------------------------------------|-----------------------|----------------------|------------------------|
|                                    | <u>GENERAL</u>        | <u>HIGHWAY</u>       | <u>TOTAL</u>           |
| <b><u>RECEIPTS, CONT.</u></b>      |                       |                      |                        |
| REV. LOAN FUND (2004)              | 46,960.21             |                      | 46,960.21              |
| REV. LOAN INTEREST COLLECTED 2004  | 1,741.22              |                      | 1,741.22               |
| EXPENSE REIMB-VILLAGE GEN. FUND    | 26,186.29             |                      | 26,186.29              |
| EXPENSE REIMB-WATER/SEWER DEPT.    | 49,637.51             |                      | 49,637.51              |
| LOWER PLAIN SEWER EXT GRANT (CVDC) | 25,000.00             |                      | 25,000.00              |
| LOWER PLAIN SEWER EXT GRANT (VCDP) | 34,161.00             |                      | 34,161.00              |
| BCC COMPOST GRANT AWARD            | 7,000.00              |                      | 7,000.00               |
| PD HOMELAND SECURITY GRANT         | 0.00                  |                      | 0.00                   |
| BCDC RECREATIONAL GRANT            | 7,500.00              |                      | 7,500.00               |
| STATE OF VT -HIGHWAY               |                       | 88,026.92            | 88,026.92              |
| VILLAGE PUBLIC WORKS               |                       | 26,087.12            | 26,087.12              |
| FEMA - 2003 EVENTS                 |                       | 6,221.36             | 6,221.36               |
| STATE OF VT - HIGHWAY PROJECTS     |                       | 6,219.00             | 6,219.00               |
| HIGHWAY MISCELLANEOUS INCOME       |                       | 2,651.25             | 2,651.25               |
| EQUIPMENT RENTAL                   |                       | 90.00                | 90.00                  |
| <b>TOTAL RECEIPTS</b>              | <b>\$3,041,006.89</b> | <b>\$ 419,129.12</b> | <b>\$ 3,460,136.01</b> |
| CASH ON HAND 12/31/04              | 221,935.16            | 75,966.33            | 297,901.49             |
| <b>TOTAL</b>                       | <b>\$3,262,942.05</b> | <b>\$ 495,095.45</b> | <b>\$ 3,758,037.50</b> |
|                                    | <u>GEN FUND</u>       | <u>HIGHWAY</u>       | <u>TOTAL</u>           |
| <b>OPERATING EXPENSES</b>          | <b>\$ 585,497.88</b>  | <b>\$ 330,940.03</b> | <b>\$ 916,437.91</b>   |
| VILLAGE TAXES                      | 239,355.72            |                      | 239,355.72             |
| SCHOOL TAX COLLECTED               | 1,958,939.76          |                      | 1,958,939.76           |
| ELIZABETH'S PARK SIDEWALK - TOWN   | 2,413.36              |                      | 2,413.36               |
| ELIZABETH'S PARK SIDEWALK -STATE   | 4,582.21              |                      | 4,582.21               |
| 2004 BA REPAIRS-RENOVATIONS        | 11,165.39             |                      | 11,165.39              |
| 2003 ACCOUNTS PAYABLE              | 4,167.49              | 500.00               | 4,667.49               |
| FD HOMELAND SEC. GRANT EXPENSES    | 120,552.09            |                      | 120,552.09             |
| PD HOMELAND SEC. GRANT EXPENSES    | 15,980.68             |                      | 15,980.68              |
| HWY MAJOR PROJ EXPENDITURES        |                       | 26,921.22            | 26,921.22              |
| HWY EQUIPMENT CAPITAL FUND         |                       | 35,000.00            | 35,000.00              |
| BCDC RECREATIONAL GRANT            | 4,500.00              |                      | 4,500.00               |

| <b>SCHEDULE 1</b>                             |                        |                      |                     |
|---|------------------------|----------------------|---------------------|
|   | <u>GENERAL</u>         | <u>HIGHWAY</u>       | <u>TOTAL</u>        |
| COMPOSTING GRANT                              | 6,932.17               |                      | 6,932.17            |
| SEWER EXTENSION GRANT                         | 62,560.00              |                      | 62,560.00           |
| CAPITAL FUNDING HIGHWAY                       | 50,000.00              |                      | 50,000.00           |
| <b>TOTAL DISBURSEMENTS</b>                    | <b>\$ 3,066,646.75</b> | <b>\$ 393,361.25</b> | <b>3,460,008.00</b> |
| BALANCE CASH MANAGEMENT<br>12/31/2004         | \$ 196,295.30          | \$ 101,734.20        | \$ 298,029.50       |
| <b>RESTRICTED FUNDS:</b>                      |                        |                      |                     |
| LESS REVOLVING LOAN FUND                      | (131,110.76)           |                      | (131,110.76)        |
| LESS CAPITAL EQUIPMENT -FIRE                  | (74,638.98)            |                      | (74,638.98)         |
| LESS CAP FUND - BA BUILDING                   | (3,941.17)             |                      | (3,941.17)          |
| LESS D DARLING QUAD CENTENIAL                 | (45.16)                |                      | (45.16)             |
| LESS GEORGE COLBY FUND                        | (972.38)               |                      | (972.38)            |
| LESS BICENTENNIAL CANE                        | (308.91)               |                      | (308.91)            |
| LESS GENEVA OSTROUT FUND                      | (1,298.75)             |                      | (1,298.75)          |
| LESS CAPITAL FUND - HIGHWAY                   |                        | (218.55)             | (218.55)            |
| LESS CAPITAL FUND - MAJOR PROJ.               |                        | (74,233.88)          | (74,233.88)         |
| <b>TOTAL CASH ON HAND</b>                     | <b>(16,020.81)</b>     | <b>27,281.77</b>     | <b>11,260.96</b>    |
| ACCOUNTS RECEIVABLE AS OF 12/31/04            | 69,179.28              | 0.00                 | 69,179.28           |
| ACCOUNTS PAYABLE AS OF 12/31/04               | (2,192.31)             | (13,274.79)          | (15,467.10)         |
| RESERVED FUNDS - FUTURE REAPPRAISAL           | (30,369.00)            |                      | (30,369.00)         |
| RESERVED FUNDS - REAPPRAISAL (2004)           | (7,752.00)             |                      | (7,752.00)          |
| RESERVED FUNDS - RECORDS REST.                | (17,743.20)            |                      | (17,743.20)         |
| RESERVED FUNDS - FIRE DEPT. SHED              | (2,500.00)             |                      | (2,500.00)          |
| RESERVED FUNDS - BCDC REC. GRANT              | (3,000.00)             |                      | (3,000.00)          |
| <b>BALANCE</b>                                | <b>(10,398.04)</b>     | <b>14,006.98</b>     | <b>3,608.94</b>     |
| DUE TO TOWN FROM VILLAGE GENERAL FUND         |                        |                      | \$ 31,682.41        |
| DUE TO TOWN FROM VILLAGE STREETS CAPITAL FUND |                        |                      | \$ 12,516.22        |

**TOWN AUDITORS' REPORT**

The Town Auditors did not meet to examine accounts. A professional audit was performed in January, 2005 for the previous year by Angolano & Co. A copy of this audit is available at the Town Offices.

**2004 STATEMENT OF TAXES RAISED - TOWN**

|                             | <u>TOWN</u>                      | <u>VILLAGE</u> | <u>TOTAL</u>      | <u>ASSESSMENT</u> |
|-----------------------------|----------------------------------|----------------|-------------------|-------------------|
| <b>GRANDLIST:</b>           | \$ 1,052,115.63                  | \$ 277,849.00  | \$ 1,329,964.63   | \$ 13,299.65      |
| <b>TAXES ASSESSED:</b>      |                                  |                |                   |                   |
| GENERAL                     | 1,329,964.63                     | 0.2961         | 393,802.53        |                   |
| HIGHWAY                     | 1,052,115.63                     | 0.2750         | 289,331.80        |                   |
| <b>TOTAL TAXES ASSESSED</b> |                                  |                | 683,134.33        |                   |
| CORRECTIONS BY LISTERS      |                                  |                | 0.00              |                   |
| ROUNDING                    |                                  |                | 132.75            |                   |
| <b>TOTAL TAXES BILLED</b>   |                                  |                | <b>683,267.08</b> |                   |
| <b>TAXES ACCOUNTED FOR:</b> |                                  |                |                   |                   |
| COLLECTED BY TREASURER:     | GENERAL                          |                |                   | 358,109.19        |
|                             | HIGHWAY                          |                |                   | 289,293.47        |
|                             | DELINQUENT TAX LIST 11/10/04     |                |                   | 35,864.42         |
|                             | <b>TOTAL TAXES ACCOUNTED FOR</b> |                |                   | <b>683,267.08</b> |

**DELINQUENT TAX SUMMARY BY YEAR - TOWN**

| Year             | <u>12/31/2003</u>   | To Collector<br><u>2004</u> | Collections<br><u>2004</u> | Abatements<br><u>2004</u> | Balance<br><u>12/31/2004</u> |
|------------------|---------------------|-----------------------------|----------------------------|---------------------------|------------------------------|
| 1992             | 408.52              |                             | 313.19                     |                           | 95.33                        |
| 1993             | 542.36              |                             | 542.36                     |                           | 0.00                         |
| 1994             | 742.96              |                             | 746.41                     |                           | (3.45)                       |
| 1995             | 1,111.19            |                             | 660.01                     |                           | 451.18                       |
| 1996             | 1,478.57            |                             | 1,119.05                   |                           | 359.52                       |
| 1997             | 1,369.76            |                             | 1,046.78                   |                           | 322.98                       |
| 1998             | 2,213.24            |                             | 1,463.15                   |                           | 750.09                       |
| 1999             | 3,687.63            |                             | 2,744.62                   |                           | 943.01                       |
| 2000             | 3,090.73            |                             | 1,672.51                   |                           | 1,418.22                     |
| 2001             | 3,461.19            |                             | 3,968.49                   |                           | (507.30)                     |
| 2002             | 11,144.84           |                             | 5,886.05                   |                           | 5,258.79                     |
| 2003             | 26,895.42           |                             | 6,337.92                   |                           | 20,557.50                    |
| 2004             |                     | 35,864.42                   | 22,008.63                  |                           | 13,855.79                    |
| <b>TOTALS \$</b> | <b>56,146.41 \$</b> | <b>35,864.42 \$</b>         | <b>48,509.17</b>           | <b>\$</b>                 | <b>43,501.66</b>             |

| Town of Bradford<br>Delinquent Taxes - 2004 |                   |        |        |           |           |          |
|---|-------------------|--------|--------|-----------|-----------|----------|
|   | 2000 and<br>Prior | 2001   | 2002   | 2003      | 2004      | Totals   |
| Appleton, Sylvia                            |                   | \$     | 398.10 | \$ 670.05 | \$ 654.02 | 1,722.17 |
| Babitt, Charles & Audrey                    | 765.19            |        |        |           |           | 765.19   |
| Bagley, Carl C                              |                   |        |        |           | 512.37    | 512.37   |
| Ballard, Scott C *                          |                   |        |        |           | 87.39     | 87.39    |
| Bartlett, Wayne                             |                   |        | 486.89 |           |           | 486.89   |
| Beamis, Gayle *                             |                   | 23.14  |        |           |           | 23.14    |
| Bean, John & Pamela **                      |                   |        |        |           | 209.71    | 209.71   |
| Benzie, Tina *                              |                   |        |        |           | 449.53    | 449.53   |
| Biladeau, Michael ***                       | 98.72             | 111.56 |        |           |           | 210.28   |
| Bongiorni, Frank & Phillip **               | 664.40            | 495.18 | 484.14 | 485.72    | 474.10    | 2,603.54 |
| Boudreau, Brandon *                         |                   |        |        |           | 129.66    | 129.66   |
| Brose, - Hemerick                           |                   |        |        |           | 286.17    | 286.17   |
| Brown, Kendall ***                          |                   |        | 192.08 |           | 170.91    | 552.30   |
| Brown, Michael & Sarah                      | 76.76             | 179.53 | 211.00 | 211.26    | 206.20    | 884.75   |
| Burns, Marjorie ***                         | 280.13            |        |        |           |           | 280.13   |
| Butler, Joseph                              |                   |        |        |           | 247.90    | 247.90   |
| Cafe Figaro ****                            | 181.30            |        |        |           |           | 181.30   |
| Cassidy, Michael *                          |                   |        |        |           | 307.46    | 307.46   |
| Churchill, William                          |                   | 39.59  | 44.75  | 43.89     |           | 128.23   |
| Clark, Alan SR                              |                   |        |        |           | 74.26     | 74.26    |
| Clark, William *                            |                   |        |        |           | 297.60    | 297.60   |
| Clements, Donna *                           |                   |        |        | 28.67     |           | 28.67    |
| Clough, Chad                                |                   |        |        |           | 575.20    | 575.20   |
| Corliss, Alan ***                           | 337.80            | 13.72  | 13.44  | 13.46     | 13.14     | 391.56   |

|                           | 2000 and<br>Prior | 2001   | 2002   | 2003   | 2004   | Totals   |
|---------------------------|-------------------|--------|--------|--------|--------|----------|
| Corp, MaryLou             |                   |        |        |        | 624.89 | 624.89   |
| Covey, Burton *           |                   |        |        | 15.22  |        | 15.22    |
| Cremo, Dennis             |                   |        |        |        | 423.26 | 423.26   |
| Crimm in, Jennifer        |                   |        |        |        | 408.98 | 408.98   |
| Crosby, Kate              |                   |        |        |        | 491.80 | 491.80   |
| Davis, Fay                |                   |        |        |        | 206.20 | 206.20   |
| Davis, Peter              |                   |        |        |        | 724.46 | 724.46   |
| Demick, Kathleen          |                   |        |        | 390.12 | 469.53 | 859.65   |
| Dickinson, Everett ****   | 206.43            |        |        |        |        | 206.43   |
| Dutton, Judson & Lisa *** | 37.48             | 42.36  | 41.50  | 41.55  | 40.56  | 203.45   |
| Elliot, David             |                   |        |        |        | 102.24 | 102.24   |
| Emerson, Peter R.         |                   |        |        | 14.47  | 536.93 | 551.40   |
| Emerson, Ronald *         |                   |        |        |        | 267.89 | 267.89   |
| Emerson, Jason            |                   |        |        |        | 212.49 | 212.49   |
| Fay, Timothy              |                   |        |        |        | 490.09 | 490.09   |
| Fenstermaker, JRR         |                   |        |        |        | 74.83  | 74.83    |
| Fisher, Marguerite        |                   |        |        |        | 676.87 | 676.87   |
| Garrett, Kathy *****      |                   | 164.07 | 160.74 | 160.93 | 157.08 | 1,862.66 |
| Gendron, Leon *           | 1,219.84          |        |        |        |        |          |
| Gilbert, Mary             |                   |        | 279.98 |        | 58.26  | 58.26    |
| Gioia, Robert & Shannon   |                   |        |        | 280.31 | 292.45 | 852.74   |
| Gould, Russell H. *       |                   |        |        | 28.48  | 375.28 | 403.76   |
| Gould, Russell H. *       |                   |        |        | 520.24 | 798.54 | 1,318.78 |
| Gould, Russell H. *       |                   |        |        |        | 507.80 | 507.80   |
| Gray, Vabrie (Housman)    |                   |        |        |        | 776.83 | 776.83   |
| Green, Tracy              |                   |        |        | 12.00  | 168.50 | 180.50   |
| Harrington, Kerry         | 29.45             | 19.68  |        |        |        | 49.13    |

|                                 | 2000 and Prior | 2001   | 2002     | 2003     | 2004     | Totals   |
|---------------------------------|----------------|--------|----------|----------|----------|----------|
| Harris, Julie                   |                |        |          |          | 268.06   | 268.06   |
| Hart, James                     |                |        |          |          | 365.22   | 365.22   |
| Hines, James *                  |                |        |          |          | 657.45   | 657.45   |
| Hixon, Janet *                  |                |        |          |          | 615.18   | 615.18   |
| Hoisington, Timothy             |                |        |          | 20.25    |          | 20.25    |
| Holly, Robert K. ****           | 3,873.06       | 565.58 | 554.11   | 554.57   | 541.50   | 6,088.82 |
| Huntington House ***            | 431.37         |        |          |          |          | 431.37   |
| Johns on, Steven                |                | 77.81  |          |          |          | 77.81    |
| Johns on Lumber                 |                | 223.60 | 718.94   |          | 702.58   | 1,645.12 |
| Johns on, Steven                |                |        |          |          | 1,085.28 | 1,085.28 |
| Johns on, Steven                |                |        | 1,377.55 | 1,349.61 | 1,318.90 | 4,046.06 |
| Junkins, Larry                  |                |        |          |          | 39.41    | 39.41    |
| Kendall, Harold                 |                |        |          |          | 494.66   | 494.66   |
| Knapp, Corey **                 |                |        |          | 352.86   |          | 352.86   |
| Kingsbury, Christine & Paul     | 128.59         |        |          |          |          | 128.59   |
| Kretschmer, Paul & Susan**      |                |        |          |          | 323.30   | 323.30   |
| Larabee, Jody ***               |                |        |          | 236.23   | 213.27   | 449.50   |
| Lauer, Rae                      |                |        |          |          | 82.25    | 82.25    |
| Lillbask, Camilla               |                |        | 78.91    | 79.00    | 77.11    | 390.15   |
| Loschiavo, Joseph *             | 74.59          | 80.54  |          |          | 703.72   | 703.72   |
| Manriques, Edmond               |                |        |          |          | 95.96    | 95.96    |
| Martin, Michael *               |                |        |          |          | 501.51   | 501.51   |
| McLam, Leander                  |                |        |          | 118.80   | 115.95   | 234.75   |
| McMorrow, Francis & Patricia    |                |        |          | 35.11    |          | 35.11    |
| Mitchell, Allen Jr. & Sonia**** | 304.63         | 48.92  | 47.93    | 47.99    | 46.84    | 496.31   |
| Morrill, Bryce **               |                |        | 295.28   | 291.02   | 262.73   | 849.03   |

|                                 | 2000 and<br>Prior | 2001   | 2002   | 2003   | 2004   | Totals   |
|---------------------------------|-------------------|--------|--------|--------|--------|----------|
| Mullan, Christine               | 19.18             | 165.26 |        | 162.10 | 158.22 | 504.76   |
| Neubel, Thomas *                |                   |        |        |        | 249.70 | 249.70   |
| Nicholson, James                |                   |        |        |        | 154.80 | 154.80   |
| Olszewski, Richard              |                   |        |        |        | 220.48 | 220.48   |
| Pape, Gary & Toni               |                   |        |        |        | 835.67 | 835.67   |
| Paul, Steve & Elizabeth **      | 38.83             | 78.75  | 77.15  | 77.25  | 75.40  | 347.38   |
| Perry, (Meagher)Carol *         |                   |        |        | 623.82 | 608.90 | 1,232.72 |
| Phelps, Mona                    |                   |        |        | 532.53 | 519.79 | 1,052.32 |
| Piper, Neil                     |                   |        |        |        | 379.28 | 379.28   |
| Plant, David                    |                   |        |        |        | 129.66 | 129.66   |
| Plante David A                  |                   |        |        |        | 708.86 | 708.86   |
| Rhodes, Harry                   |                   |        |        |        | 117.67 | 117.67   |
| Rich, Arnold                    |                   |        | 486.89 |        |        | 486.89   |
| Rivers, Paul *                  |                   |        |        |        | 478.09 | 478.09   |
| (Rogers) Johnston, Ken & Julie  |                   | 434.19 | 454.74 | 455.29 | 444.39 | 1,788.61 |
| Salomaa, Theodore               |                   |        |        | 41.79  | 619.75 | 661.54   |
| Salzmann, Laurie **             | 446.97            | 140.20 | 137.36 | 111.54 | 134.23 | 970.30   |
| Scholem, Frederick              |                   |        |        |        | 13.94  | 13.94    |
| Simmons, Richard                |                   |        |        | 73.15  |        | 73.15    |
| Suarez, Dale A.                 | 19.06             |        |        |        |        | 19.06    |
| Sylvester, Peter                |                   |        |        |        | 379.85 | 379.85   |
| Taylor, Fred & Ethel            | 244.42            |        | 270.62 | 270.95 | 264.47 | 1,050.46 |
| Thurston, Alan                  |                   |        |        |        | 83.40  | 83.40    |
| Tomlinson, Gary J. & Marcia *** | 579.58            |        |        |        |        | 579.58   |
| Tremont, Stephen                |                   |        |        |        | 36.56  | 36.56    |
| Tucker, Stephen                 |                   |        |        |        | 712.86 | 712.86   |

|                    | 2000 and<br>Prior | 2001        | 2002        | 2003        | 2004         | Totals       |
|--------------------|-------------------|-------------|-------------|-------------|--------------|--------------|
| Tuozzola, Daniel   |                   |             |             |             | 372.42       | 372.42       |
| Vittum, Virginia * |                   |             |             |             | 435.25       | 435.25       |
| Wadsworth, Jeffrey |                   |             |             | 141.03      | 137.66       | 278.69       |
| Wallace, Robert    |                   |             |             |             | 410.69       | 410.69       |
| Webster, David     |                   |             |             |             | 294.42       | 294.42       |
| Weeks, John        |                   |             |             |             | 387.27       | 387.27       |
| Wendell, Vincent * |                   |             |             |             | 1,381.73     | 1,381.73     |
| Wheeler, Patrick   |                   |             |             |             | 468.38       | 468.38       |
| White, Dean **     |                   |             | 155.92      | 193.58      | 174.76       | 524.26       |
| WMC Mortgage       |                   |             |             |             | 648.31       | 648.31       |
| Wood, Jay S        |                   |             |             | 350.53      | 342.15       | 692.68       |
| Wood, Timothy P    |                   |             |             | 386.23      | 382.13       | 768.36       |
| Wood, Fergal *     |                   |             |             |             | 508.94       | 508.94       |
| Arthur Young       |                   |             |             |             | 502.08       | 502.08       |
| Totals             | \$ 10,057.78      | \$ 2,903.68 | \$ 6,968.02 | \$ 9,610.91 | \$ 35,864.42 | \$ 65,404.81 |

\* Denotes Payments received after 12/31/03.

\*\* Denotes agreements with taxpayer for paying delinquent taxes.

\*\*\* Denotes Small Claims Court

\*\*\*\* Denotes Suggested Abatement

\*\*\*\*\* Tax Sale

Respectfully Submitted,  
Gene H. Martin  
Collector of Delinquent Taxes

| <b>VILLAGE EXPENDITURE &amp; BUDGET REPORT</b> |                     |                     |                  |
|--|---------------------|---------------------|------------------|
| <b>YEAR ENDING NOVEMBER 30, 2004</b>           |                     |                     |                  |
|  | <b>2003</b>         | <b>2004</b>         | <b>2004</b>      |
|  | <b>ACTUAL</b>       | <b>BUDGET</b>       | <b>ACTUAL</b>    |
| <b>GENERAL FUND</b>                            |                     |                     |                  |
| TRUSTEES                                       | \$ 2,250.00         | \$ 2,250.00         | 2,250.00         |
| MODERATOR                                      | 50.00               | 50.00               | 50.00            |
| SALARIES - DEL TAX COLLECTOR                   | 815.67              | 0.00                | 0.00             |
| SALARIES - OFFICE                              |                     |                     |                  |
| SALARIES - ADMIN. ASSISTANT                    | 7,177.17            | 7,177.19            | 7,177.20         |
| SALARIES - ASST. CLERK                         | 4,397.12            | 4,565.49            | 4,768.87         |
| SALARIES - ASST. TREASURER                     | 5,003.70            | 4,596.80            | 4,201.21         |
| SALARIES - ASSISTANT                           | 981.52              | 0.00                | 1,480.12         |
| AUDIT  | 5,536.00            | 3,500.00            | 3,500.00         |
| SOCIAL SECURITY-TRUSTEES                       | 172.14              | 0.00                | 172.14           |
| SOCIAL SECURITY - DEL TAXES                    | 62.39               | 100.00              | 34.52            |
| SOCIAL SECURITY - OFFICE                       | 1,345.04            | 1,252.37            | 1,329.27         |
| HEALTH INSURANCE                               | 5,153.51            | 5,153.51            | 2,933.27         |
| RETIREMENT FUND - OFFICE                       | 475.45              | 475.45              | 513.10           |
| OFFICE SUPPLIES                                | 771.74              | 700.00              | 247.18           |
| PRINTING                                       | 862.65              | 1,000.00            | 886.66           |
| DATA PROCESSING                                | 600.00              | 600.00              | 600.00           |
| COMPUTER MAINT/TRAINING                        | 45.00               | 100.00              | 0.00             |
| TELEPHONE                                      | 577.68              | 600.00              | 618.68           |
| RENT   | 500.00              | 500.00              | 500.00           |
| DUES   | 300.00              | 300.00              | 350.00           |
| LEGAL  | 1,800.35            | 1,500.00            | 59.95            |
| INS: WC&UE                                     | 598.12              | 600.00              | 497.37           |
| PROPERTY & CASUALTY                            | 2,551.80            | 2,700.00            | 3,350.00         |
| ZONING   | 163.51              | 0.00                | 0.00             |
| INTEREST                                       | 0.00                | 600.00              | 1,232.80         |
| BANK CHARGES                                   | 455.13              | 700.00              | 440.71           |
| MISCELLANEOUS                                  | 12.77               | 100.00              | 34.05            |
| WORKSHOPS / TRAINING                           | 0.00                | 100.00              | 0.00             |
| <b>TOTAL GENERAL FUND</b>                      | <b>\$ 42,658.46</b> | <b>\$ 39,220.81</b> | <b>37,227.10</b> |

|                                  | 2003                 | 2004                 | 2004              |
|----------------------------------|----------------------|----------------------|-------------------|
|                                  | ACTUAL               | BUDGET               | ACTUAL            |
| <b>PUBLIC WORKS</b>              |                      |                      |                   |
| SALARY PUBLIC WORKS FOREMAN      | \$ 15,150.12         | \$ 14,470.00         | 15,151.67         |
| SOCIAL SECURITY - FOREMAN        | 1,157.98             | 1,106.00             | 1,166.92          |
| HEALTH INSURANCE FOREMAN         | 5,756.16             | 6,059.28             | 5,628.17          |
| RETIREMENT FOREMAN               | 302.36               | 434.10               | 305.92            |
| INSURANCE WC                     | 480.78               | 1,133.00             | 1,093.71          |
| UNIFORMS                         | 406.85               | 250.00               | 498.65            |
| UNEMPLOYMENT                     | 37.77                | 195.35               | 32.34             |
| ADVERTISING                      | 73.58                | 100.00               | 0.00              |
| HIGHWAY TAX                      | 23,768.18            | 24,000.00            | 25,466.12         |
| SUMMER & WINTER MAINT.           | 3,780.45             | 4,500.00             |                   |
| SNOW REMOVAL                     | 13,622.50            | 13,000.00            | 11,167.75         |
| TRACTOR, GAS ETC.                | 1,353.06             | 1,500.00             | 1,033.66          |
| STREET LIGHTS                    | 15,418.79            | 15,600.00            | 15,487.55         |
| NEW EQUIPMENT                    | 0.00                 | 0.00                 | 0.00              |
| LIABILITY INS.                   | 0.00                 | 500.00               | 500.00            |
| INTEREST ON BOND                 | 18,545.11            | 18,500.00            | 16,615.16         |
| BOND PAYABLE                     | 20,758.50            | 20,759.00            | 21,610.46         |
| BEAUTIFICATION COMMITTEE         | 50.00                | 100.00               |                   |
| MISCELLANEOUS                    | 0.00                 | 0.00                 | 0.00              |
| <b>SUBTOTAL</b>                  | <b>\$ 120,662.19</b> | <b>\$ 122,206.73</b> | <b>115,758.08</b> |
| SIDEWALK & STEET CAP. FUND       | 20,000.00            | 20,000.00            | 20,000.00         |
| BARTON ST. PROJECT - STATE SHARE | 17,992.08            | 0.00                 | 10,881.00         |
| BARTON ST. PROJECT - VILL. SHARE | 5,948.46             | 0.00                 | 0.00              |
| BANK STREET                      | 4,867.42             | 0.00                 | 0.00              |
| FAIRGROUND RD PAVING             | 11,000.29            | 0.00                 | 0.00              |
| <b>TOTAL PUBLIC WORKS</b>        | <b>\$ 180,470.44</b> | <b>\$ 142,206.73</b> | <b>146,639.08</b> |
| <b>PUBLIC SAFETY</b>             |                      |                      |                   |
| CHIEF'S SALARY                   | 36,400.00            | 36,920.00            | 38,514.25         |
| SOCIAL SECURITY - CHIEF          | 3,176.98             | 3,321.63             | 2,813.74          |
| HEALTH INSURANCE - CHIEF         | 4,710.86             | 5,863.92             | 5,181.88          |
| RETIREMENT - CHIEF               | 1,100.97             | 1,107.60             | 1,105.53          |
| WORKERS COMP - CHIEF             | 1,335.92             | 1,940.87             | 1,915.30          |

|                                | 2003<br>ACTUAL       | 2004<br>BUDGET       | 2004<br>ACTUAL       |
|--------------------------------|----------------------|----------------------|----------------------|
| <b>PUBLIC SAFETY, Cont.</b>    |                      |                      |                      |
| CONTRACTED SERVICES/EXTRA OFF. | 5,870.05             | 6,500.00             | 5,370.15             |
| SOCIAL SECURITY - EXTRA OFF.   | 392.38               | 0.00                 | 377.57               |
| UNIFORMS                       | 410.62               | 450.00               | 281.98               |
| SUPPLIES                       | 917.78               | 100.00               | 1,198.44             |
| NEW EQUIPMENT                  | 1,252.89             | 500.00               | 121.29               |
| COMMUNICATIONS                 | 102.00               | 150.00               | 102.00               |
| POLICE RADIO MAINTENANCE       | 57.60                | 150.00               | 110.50               |
| CONTINUING EDUC.               | 56.45                | 100.00               | 217.90               |
| VEH. FUEL/MAINTENANCE          | 3,082.00             | 3,000.00             | 2,900.29             |
| TELEPHONE - POLICE             | 1,412.39             | 1,500.00             | 1,530.36             |
| DISPATCH                       | 0.00                 | 0.00                 | 0.00                 |
| CLEANING SERVICE               | 480.00               | 520.00               | 480.00               |
| INSURANCE - LIABILITY          | 674.23               | 800.00               | 800.00               |
| UNEMPLOYMENT                   | 102.97               | 110.00               | 88.20                |
| <b>SUBTOTAL</b>                | <b>\$ 61,535.60</b>  | <b>\$ 63,034.02</b>  | <b>\$ 63,109.38</b>  |
| POLICE VEHICLE-CAPITAL FUND    | 1,500.00             | 1,500.00             | 1,500.00             |
| SINKING FUND                   | 1,000.00             | 1,000.00             | 1,000.00             |
| <b>TOTAL PUBLIC SAFETY</b>     | <b>\$ 64,035.60</b>  | <b>\$ 65,534.02</b>  | <b>\$ 65,609.38</b>  |
| <b>TOTAL VILLAGE FUNDS</b>     | <b>\$ 106,694.06</b> | <b>\$ 104,754.83</b> | <b>\$ 102,836.48</b> |

### VILLAGE AUDITORS' REPORT

The Village Auditors did not meet to examine accounts. A professional audit was performed in December, 2004 for the previous year by Angolano & Co. A copy of this audit is available at the Town Offices.

**VILLAGE OF BRADFORD  
TREASURER'S REPORT 2004**

**RECEIPTS**

|                                  |    |                   |
|----------------------------------|----|-------------------|
| BANK BALANCE 12/01/03            | \$ | 83,575.51         |
| YEAR END CASH ADJUSTMENT         |    | 0.00              |
| CURRENT TAXES COLLECTED          |    | 239,355.72        |
| DELINQUENT TAXES                 |    | 7,485.97          |
| DELINQUENT TAXES INTEREST        |    | 539.53            |
| 8% COMMISSION                    |    | 719.74            |
| POLICE DEPT FINES COLLECTED      |    | 6,354.00          |
| POLICE DEPT VEH USAGE - TOWN     |    | 2,955.45          |
| INTEREST EARNED                  |    | 171.75            |
| STATE OF VERMONT - HIGHWAY       |    | 5,122.30          |
| FAIRGROUND RD PROJECT - '03 WORK |    | 9,600.00          |
| BARTON ST PROJ - ST VT FUND      |    | 5,494.37          |
| INTEREST EARNED (PW CAP FUND)    |    | 48.97             |
| MISCELLANEOUS                    |    | 261.52            |
| ACCOUNTS RECEIVABLE 2003         |    | 4,502.47          |
| TRANSFERRED FROM CAPITAL FUNDS   |    | 14,241.75         |
| <b>TOTAL RECEIPTS</b>            |    | <b>380,429.05</b> |

**DISBURSEMENTS**

|                           |                   |
|---------------------------|-------------------|
| GENERAL FUND              | 37,227.10         |
| PUBLIC SAFETY             | 66,058.31         |
| PUBLIC WORKS              | 165,542.89        |
| <b>TOTAL EXPENDITURES</b> | <b>268,828.30</b> |

|   |                  |
|---|------------------|
| CASH ON HAND AS OF 11/30/04                 | 21,433.79        |
| YEAR END ACCOUNTS PAYABLE 11/30/04          | -526.80          |
| ACCOUNTS RECEIVABLE 11/30/04                | 8,651.16         |
| RESERVED POLICE VEH CAPITAL FUND            | -8,218.00        |
| RESERVED POLICE SINKING FUND                | -2,000.00        |
| <b>GENERAL FUND AVAILABLE CASH 11/30/04</b> | <b>19,340.15</b> |



**2004 STATEMENT OF TAXES RAISED - VILLAGE**

|                      |                     |                            |
|----------------------|---------------------|----------------------------|
| <b>GRAND LIST</b>    |                     | <b>\$ 277,849.00</b>       |
| <b>TAXES BILLED:</b> |                     |                            |
| GENERAL GOVERNMENT:  | 277,849.00 x 0.1413 | 39,252.12                  |
| PUBLIC WORKS:        | 277,849.00 x 0.2779 | 77,207.69                  |
| PUBLIC SAFETY:       | 277,849.00 x 0.1959 | 54,434.02                  |
| <br>                 |                     |                            |
| TOTAL GENERAL FUND   | 0.6151              | 170,893.83                 |
| HIGHWAY TAX:         | 277,849.00 x 0.2750 | 76,398.35                  |
|                      |                     | <b>TOTAL \$ 247,292.18</b> |

|  |  |   |
|--|--|---|
| <b>TAXES ACCOUNTED FOR AS FOLLOWS:</b> |  |   |
| COLLECTIONS                            |  | 239,355.72                              |
| DELINQUENT TAXES TO COLLECTOR          |  | 7,936.46                                |
|  |  | <b>TOTAL TAXES BILLED \$ 247,292.18</b> |

**DELINQUENT TAX SUMMARY BY YEAR - VILLAGE**

| <u>YEAR</u>   | <u>BALANCE TO COLLECTOR</u><br><u>11/30/2003</u> | <u>2004</u>        | <u>COLLECTIONS</u><br><u>2004</u> | <u>ABATED</u><br><u>2004</u> | <u>BALANCE</u><br><u>11/30/2004</u> |
|---------------|--|--------------------|-----------------------------------|------------------------------|-------------------------------------|
| <b>2004</b>   | \$   | 7,936.46           | \$                                | 5,757.63                     | \$ 2,178.83                         |
| 2003          | 3,662.98   |                    | 1,116.03                          |                              | 2,546.95                            |
| 2002          | 3,945.43   |                    | 557.50                            |                              | 3,387.93                            |
| 2001          | 59.69  |                    | 27.08                             |                              | 32.61                               |
| 2000          | 422.82   |                    | 0.00                              |                              | 422.82                              |
| 1999          | 684.10   |                    | 27.73                             |                              | 656.37                              |
| 1998          | 1,198.72   |                    | 0.00                              |                              | 1,198.72                            |
| 1996          | 326.78   |                    | 0.00                              |                              | 326.78                              |
| 1995          | 68.67  |                    | 0.00                              |                              | 68.67                               |
| 1994          | 36.29  |                    | 0.00                              |                              | 36.29                               |
| 1993          | 139.11   |                    | 0.00                              |                              | 139.11                              |
| <b>TOTALS</b> | <b>\$ 10,544.59</b>                              | <b>\$ 7,936.46</b> | <b>\$ 7,485.97</b>                | <b>\$ 0.00</b>               | <b>\$ 10,995.08</b>                 |

| Village of Bradford                                  |                    |                 |                    |                    |                    |                    |
|--|--------------------|-----------------|--------------------|--------------------|--------------------|--------------------|
| Delinquent Taxes as of 11/30/04                      |                    |                 |                    |                    |                    |                    |
|  | 2000<br>and Prior  | 2001            | 2002               | 2003               | 2004               | Totals             |
| Bean, John & Pamela *                                |                    | \$ 32.61        | \$ 667.22          | \$ 377.51          | \$ 630.19          | \$ 1,707.53        |
| Brown, Kendall H                                     |                    |                 | 543.76             | 307.66             | 513.59             | 1,365.01           |
| Cafe Figaro *****                                    | 244.07             |                 |                    |                    |                    | 244.07             |
| Casidy, Michael T *                                  |                    |                 |                    |                    | 923.92             | 923.92             |
| Fleet National Bank ****                             | 797.90             |                 |                    |                    |                    | 797.90             |
| Gaiser, David ****                                   | 400.82             |                 |                    |                    |                    | 400.82             |
| Gross, Clifton R *                                   |                    |                 |                    |                    | 70.96              | 70.96              |
| Harris, Julie **                                     |                    |                 |                    |                    | 805.54             | 805.54             |
| Hart, James **                                       |                    |                 |                    |                    | 1,097.49           | 1,754.93           |
| Hoisington, Timothy *                                |                    |                 | 785.02             | 657.44             |                    | 1,442.46           |
| Huntington House                                     | 326.78             |                 |                    | 32.90              |                    | 817.92             |
| Larabee, Jody  |                    |                 |                    | 383.90             | 640.87             | 1,024.77           |
| Madsen, Robert P *                                   |                    |                 |                    |                    | 304.11             | 304.11             |
| Morrill, Bryce ***                                   |                    |                 |                    | 472.95             | 789.52             | 2,098.38           |
| Neubet, Thomas *                                     |                    |                 |                    |                    | 750.35             | 750.35             |
| Tomlinson, Gary & Marcia ****                        | 1,079.19           |                 |                    |                    |                    | 1,079.19           |
| Webster, David G **                                  |                    |                 |                    |                    | 884.76             | 884.76             |
| White, Dean ***                                      |                    |                 |                    | 314.59             | 525.16             | 1,395.77           |
| <b>Totals for each year</b>                          | <b>\$ 2,848.76</b> | <b>\$ 32.61</b> | <b>\$ 3,387.93</b> | <b>\$ 2,546.95</b> | <b>\$ 7,936.46</b> | <b>\$16,752.71</b> |
| <b>Total Village Delinquent Taxes as of 11/30/04</b> |                    |                 |                    |                    | <b>\$</b>          | <b>16,752.71</b>   |

\* Denotes paid accounts  
 \*\* Denotes partial payment  
 \*\*\* Denotes Payment Agreement  
 \*\*\*\* Small Claims Court  
 \*\*\*\*\* Potential Abatement

Respectfully Submitted:  
**Gene H Martin**  
 Collector of Delinquent Taxes

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## WATER & SEWER COMMISSIONERS' REPORT

Year 2004 started the year by welcoming new Commissioner Lunnie Lang and ended with the merger of the Water Commissioners and the Sewer Commissioners. The new board of Water & Sewer Commissioners welcomes Lunnie and would like to thank Tom Neubelt for his many years of service as a Water Commissioner.

### **Sewer Highlights:**

Year 2004 saw the installation of the generator. This is a portable generator that will reside at the Treatment Plant to be used in the event of a power failure. It also may be moved to the Golf Course and Vener Mill pumping stations as needed. Year 2005 will see the installation of the appropriate receptacles so the generator may be used at the other pumping stations.

Engineering plans are currently being finalized for Phase 2 of the Treatment Plant upgrade. This project includes replacing the roof on the Treatment Plant, electrical improvements, upgrading of the aerators plus other equipment. We anticipate that the bidding process will begin within the next month with construction starting in mid summer. The Commissioners are also continuing to proceed with the evaluation of sludge disposal alternatives. The final decision should be made this summer.

The telemetry/SCADA (Supervisory Control and Data Acquisition) System has been installed in two of our primary pumping stations. Two additional sites will be installed in Year 2005.

Although we entered year 2004 with a significant deficit in sewer funds, some of the deficit has been reduced. Sewer rates for Year 2005 should remain stable. We look forward to completion of the plant upgrade since it will aid us in budgeting items like new equipment, equipment replacement and plant maintenance in the future.

### **Water Highlights:**

Year 2004 saw the completion of the construction phase of the Goshen Road Project. Final testing of the pumping station should be completed by Town Meeting. This is the last portion of what started as the Direct Line project several years ago and should resolve the 'low pressure' problems in the Goshen Road area.

The SCADA Telemetry system has been installed at three water locations. This allows remote monitoring and control of flow rates and daily pump totals as well as provides added security. The SCADA system has also helped in leak detection by providing low water warnings and graphs of pump run times. Year 2005 will see the SCADA system installed at other pumping stations.

We are continuing to work with representatives from Northeast Rural Water with a focus on leak detection. This is an ongoing process that will continue into the future since many of our water mains are over 100 years old.

We ended the year with a surplus of funds in the water account. This was due to the change of our year end. In the past, our year ended November 30th. With the merger of the Town and Village, our year end was changed to December 31st. The last billing for year 2004 was due December 5th. The additional revenue was received from those people who pay their water/sewer bills during the last week of the billing cycle. The surplus was factored into the rate calculations for year 2005 and helped stabilize the rates.

**Equivalent Unit Dwellings (EUD):**

Year 2005 will see a change in how our water and sewer base charges will be determined. In the past, base charges as well as bond charges have been based on individual accounts. An account has been billed one base charge and one bond charge. An account with four apartments also has been billed one base charge and one bond charge.

Research into other Water and Sewer departments indicate that most have moved to charging based on the number of dwellings. Based on EUD, an account with four apartments would be billed four base charges and four bond charges. Due to the increase in the number of dwellings, the unit base and bond charge will be reduced.

During March, all users with multiple unit dwellings will be contacted to verify the number of units. The May billing will reflect this change in base and bond charges. If you have any questions on this method of billing, please contact us at 802-222-4315.

**Personnel Changes:**

After 11 years of dedicated service as our Water Operator, Dan Perry III will move to a consulting role in the Water Department. Jon Thornton will take his place as Water Operator. Dan started 11 years ago when there really wasn't a Water Department, as we know it today. He set up what is now the Water Department in the Academy Building and became our full time operator. Through his efforts the Water Department has become modernized with up-to-date equipment and monitoring. He has been involved in many projects over the years and can be proud of all his accomplishments. We welcome Jon as our new water operator. We also thank Dan for his years of service and wish him continued success in his future endeavors.

s/s Robert W. Nutting, Chair

s/s Robert Lefebvre, Secretary

s/s Mark Johnson

s/s Robert Terrill

s/s Lunnie Lang

| <b>WATER COMMISSION - FINANCIAL REPORT</b>         |   |  |
|--|---|--|
|  | <b>THESE COLUMNS REFLECT<br/>ACTIVITY THROUGH<br/>NOVEMBER 30, 2004</b> | <b>THESE COLUMNS REFLECT<br/>ACTIVITY THROUGH<br/>Y/ E DECEMBER 31, 2004</b> |
| <b>RECEIPTS:</b>                                   |   |  |
| CASH ON HAND 12/1/03                               | \$ 5,320.05   | \$ 5,320.05  |
| WATER RENTS  | 142,021.29  | 160,021.56   |
| SPRINKLERS   | 3,825.00  | 4,525.00   |
| LUMBER   | 3,949.41  | 6,499.70   |
| CUSTOMER REBILL                                    | 2,846.53  | 2,846.53   |
| BANK INTEREST                                      | 192.58  | 265.69   |
| WATER BOND   | 44,473.49   | 49,278.28  |
| HYDRANTS   | 740.00  | 1,480.00   |
| OTHER INCOME                                       | 2,624.50  | 2,824.50   |
| PENALTY INCOME                                     | 1,609.04  | 1,872.31   |
| WATER HOOK UP                                      | 1,000.00  | 1,500.00   |
| HOMELAND SEC. GRANT                                | <u>10,000.00</u>  | <u>10,000.00</u>   |
| TOTAL RECEIPTS                                     | <u>213,281.84</u>   | <u>241,113.57</u>  |
| TOTAL OPERATING CASH                               | \$ 218,601.89   | \$ 246,433.62  |
| <b>DISBURSEMENTS:</b>                              |   |  |
| GENERAL FUND                                       | 157,522.43  | 166,941.48   |
| CAP. FUND ALLOC. (OWED)                            | 5,000.00  | 5,000.00   |
| BONDS  | 42,017.05   | 42,017.05  |
| TOTAL  | <u>204,539.48</u>   | <u>213,958.53</u>  |
| TOTAL DISBURSEMENTS                                | \$ 204,539.48   | \$ 213,958.53  |
| <b>AVAILABLE OPERATING<br/>CASH AS OF 11/30/04</b> | <b>\$ 14,062.41</b>   | <b>As of<br/>12/31/04&gt;&gt;&gt;&gt; \$32,475.09</b>                        |
| OWED FROM SEWER                                    | (13,778.76)   | (5,089.58)   |
| OWED TO CAPITAL FUND                               | 5,000.00  | 5,000.00   |
| DIRECT LINE EXPENSES                               | (51,403.75)   | (52,583.15)  |
| DIRECT LINE REIMBURSEMENT                          | 14,454.23   | 51,403.75  |
| INTERIM LOAN - DIRECT LINE                         | 35,000.00   | 35,000.00  |
| BANK ERROR   | (0.86)  | (0.86)   |
| PAYROLL LIABILITIES                                | <u>418.79</u>   | <u>(54.80)</u>   |
|  | <u>(10,310.35)</u>  | <u>33,675.36</u>   |
| <b>BANK BALANCE<br/>AS OF 11/30/04</b>             | <b>\$ 3,752.06</b>  | <b>As of<br/>12/31/04&gt;&gt;&gt;&gt; \$ 66,150.45</b>                       |

| BRADFORD WATER COMMISSION - BUDGET & EXPENDITURE REPORT |              |              |                              |                              |              |
|---|--------------|--------------|------------------------------|------------------------------|--------------|
| WATER FUND<br>EXPENDITURES                              | 2003         | 2004         | 2004                         | 2004                         | 2005         |
|   | EXPENDED     | BUDGET       | EXPENDED<br>THRU<br>11/30/04 | EXPENDED<br>THRU<br>12/31/04 | BUDGET       |
| OPERATOR  | \$ 28,615.70 | \$ 33,635.00 | \$ 33,635.09                 | \$ 36,222.41                 | \$ 36,235.00 |
| SOCIAL SECURITY   | 2,303.85     | 2,668.70     | 2,668.71                     | 2,866.64                     | 2,915.42     |
| HEALTH INSURANCE  | 9,044.06     | 10,000.00    | 9,347.26                     | 10,944.08                    | 10,000.00    |
| RETIREMENT  | 858.26       | 1,009.05     | 1,008.81                     | 1,086.41                     | 1,087.05     |
| COMMISSIONERS   | 1,500.00     | 1,250.00     | 1,250.00                     | 1,250.00                     | 1,875.00     |
| ADMINISTRATION SALARY                                   | 10,246.83    | 12,288.00    | 11,110.97                    | 12,130.23                    | 13,035.00    |
| HEALTH INSURANCE-ADMIN.                                 | 2,187.90     | 2,500.00     | 2,188.65                     | 2,571.50                     | 2,500.00     |
| SOCIAL SECURITY-ADMIN.                                  | 737.61       | 940.03       | 849.99                       | 927.97                       | 997.18       |
| BANK SERVICE CHARGES                                    | 229.94       | 200.00       | 278.23                       | 305.12                       | 200.00       |
| BRUSHWOOD FOREST  | -            | 2,000.00     | -                            | -                            | 2,500.00     |
| COMPUTER HDWE/SOFTWARE                                  | 1,121.45     | 1,175.00     | 1,320.51                     | 1,873.96                     | 1,200.00     |
| CONTRACTED SERVICES                                     | 2,980.00     | 4,000.00     | 794.48                       | 819.53                       | 3,500.00     |
| FENCING / SECURITY                                      | 54.14        | 6,600.00     | 30,334.68                    | 30,334.68                    | 9,700.00     |
| FLUORIDE & CHLORINE                                     | 402.00       | 2,000.00     | 574.00                       | 574.00                       | 2,000.00     |
| INSURANCE   | 3,794.50     | 4,000.00     | 4,791.63                     | 4,791.63                     | 4,000.00     |
| LEGAL   | 1,438.31     | 1,000.00     | 68.13                        | 68.13                        | 500.00       |
| MAINTENANCE   | 1,208.59     | 3,500.00     | 2,390.08                     | 2,999.61                     | 12,000.00    |
| MATERIALS   | 433.57       | 1,000.00     | 336.07                       | 336.07                       | 1,000.00     |
| METERS  | 1,205.28     | 3,000.00     | 1,841.97                     | 2,390.29                     | 2,000.00     |
| MILEAGE   | 58.79        | 100.00       | 69.50                        | 69.50                        | 75.00        |
| MISCELLANEOUS   | 119.80       | 250.00       | 89.93                        | 89.93                        | 200.00       |
| NEW EQUIPMENT   | 1,506.82     | 1,500.00     | 612.75                       |                              | 1,500.00     |
| NEW WORK  | 2,341.36     | 5,000.00     | 2,452.98                     | 2,544.53                     | 5,000.00     |
| OFFICE SUPPLIES   | 2,862.82     | 1,500.00     | 2,703.54                     | 2,729.49                     | 2,000.00     |
| OUTSIDE TESTING   | 1,118.12     | 850.00       | 1,467.77                     | 1,467.77                     | 1,000.00     |
| RENT  | 240.00       | 240.00       | 240.00                       | 240.00                       | 2,400.00     |
| REPAIRS   | 15,763.00    | 16,000.00    | 13,830.04                    | 13,832.31                    | 18,000.00    |
| CUSTOMER REBILL   | 2,520.34     | -            | 3,535.68                     | 3,535.68                     | -            |
| STATE PERMITS   | 2,412.01     | 2,500.00     | 2,545.89                     | 2,545.89                     | 3,000.00     |
| TAXES   | 5,933.73     | 6,000.00     | 3,894.73                     | 3,894.73                     | 4,000.00     |

| WATER FUND<br>EXPENDITURES               | 2003                 | 2004                 | 2004                         | 2004                         | 2005                 |
|--|----------------------|----------------------|------------------------------|------------------------------|----------------------|
|  | EXPENDED             | BUDGET               | EXPENDED<br>THRU<br>11/30/04 | EXPENDED<br>THRU<br>12/31/04 | BUDGET               |
| Telephone                                | 993.48               | 900.00               | 1,013.48                     | 1,064.91                     | 1,000.00             |
| TRAINING                                 | 61.00                | 200.00               | 190.00                       | 190.00                       | 200.00               |
| TRUCK MAINTENANCE                        | 1,086.54             | 1,200.00             | 820.02                       | 919.18                       | 1,200.00             |
| UTILITIES                                | <u>20,966.19</u>     | <u>21,000.00</u>     | <u>19,266.86</u>             | <u>20,712.55</u>             | <u>21,000.00</u>     |
| <b>SUB TOTAL</b>                         | <b>\$126,345.99</b>  | <b>\$150,005.78</b>  | <b>\$157,522.43</b>          | <b>\$166,941.48</b>          | <b>\$167,819.64</b>  |
| REFUND DEPOSIT                           | -                    | -                    | 500.00                       | 500.00                       | -                    |
| CAPITAL FUND                             |                      | 5,000.00             | -                            | -                            | 5,000.00             |
| WATER BOND PAYMENT                       | 30,723.80            |                      |                              |                              | 30,000.00            |
| WATER DIRECT LINE BOND PMT               | 7,602.98             |                      |                              |                              | 7602.98              |
| WELL HEAD - LAND PAYMENT                 | <u>4,032.94</u>      | <u>4,032.94</u>      | <u>4,032.95</u>              | <u>4,032.95</u>              | <u>4032.94</u>       |
| <b>SUB TOTAL</b>                         | <b>\$ 52,359.72</b>  | <b>\$ 47,359.72</b>  | <b>\$ 42,017.05</b>          | <b>\$ 42,017.05</b>          | <b>\$ 46,635.92</b>  |
| <b>TOTAL BUDGETED EXPENSES</b>           | <b>\$178,705.71</b>  | <b>\$197,365.50</b>  | <b>\$199,539.48</b>          | <b>\$208,958.53</b>          | <b>\$214,455.56</b>  |
| DIRECT LINE PROJECT EXPENSES             | <u>9,450.92</u>      | -                    | <u>51,403.75</u>             | <u>52,583.15</u>             | -                    |
| <b>TOTAL WATER FUND<br/>EXPENDITURES</b> | <b>\$188,156.63</b>  | <b>\$197,365.50</b>  | <b>\$250,943.23</b>          | <b>\$261,541.68</b>          | <b>\$214,455.56</b>  |
| WATER FUND<br>REVENUES                   | 2003                 | 2004                 | 2004                         | 2004                         | 2005                 |
|  | RECEIVED             | BUDGET               | RECEIVED<br>THRU<br>11/30/04 | RECEIVED<br>THRU<br>12/31/04 | BUDGET               |
| WATER RENTS                              | 153,990.35           | 146,085.50           | 142,021.29                   | 160,021.56                   | 128,800.47           |
| WATER BOND                               | 42,485.71            | 42,500.00            | 44,473.49                    | 49,278.28                    | 44,400.00            |
| PENALTY INCOME                           | 1,284.17             | 1,000.00             | 1,609.04                     | 1,872.31                     | 1,000.00             |
| HOOK-ON FEES                             | -                    | 1,000.00             | 1,000.00                     | 1,500.00                     | 1,000.00             |
| LUMBER                                   | 1,069.79             | 2,000.00             | 3,949.41                     | 6,499.70                     | 2,000.00             |
| HYDRANTS                                 | 740.00               | 780.00               | 740.00                       | 1,480.00                     | 780.00               |
| SPRINKLERS                               | 4,125.00             | 4,000.00             | 3,825.00                     | 4,525.00                     | 4,000.00             |
| MISCELLANEOUS REVENUE                    | 2,975.35             | -                    | 5,663.61                     | 5936.72                      |                      |
| DIRECT LINE REIMBURSEMENT                | 9,450.92             | -                    | 14454.23                     | 51,403.75                    |                      |
| OPERATING CASH ON HAND                   | 5,320.04             | -                    | -                            |                              |                      |
| HOMELAND SECURITY GRANT                  | -                    | -                    | 10,000.00                    | 10,000.00                    | 32,475.09            |
| <b>TOTAL WATER FUND<br/>REVENUES</b>     | <b>\$ 221,441.33</b> | <b>\$ 197,365.50</b> | <b>\$ 227,736.07</b>         | <b>\$ 292,517.32</b>         | <b>\$ 214,455.56</b> |

| <b>WATER COMMISSION CAPITAL FUND</b> |   |   |
|--------------------------------------|---|---|
|                                      | <b>THESE COLUMNS REFLECT<br/>ACTIVITY THROUGH<br/>NOVEMBER 30, 2004</b> | <b>THESE COLUMNS REFLECT<br/>ACTIVITY THROUGH<br/>Y/E DECEMBER 31, 2004</b> |
| OPENING BALANCE 12/01/03             | \$ 33,013.86  | \$ 33,013.86  |
| YEAR 2004 ALLOCATION                 | \$ 0.00   | \$ 0.00   |
| INTEREST                             | <u>146.37</u>   | <u>188.08</u>   |
| BANK BALANCE 11/30/04                | \$33,160.23   | \$33,201.94   |
| YR 2004 ALLOC. (OWED)                | <u>5,000.00</u>   | <u>5,000.00</u>   |
| <b>ENDING BALANCE 11/30/04</b>       | <b>\$ 38,160.23</b>   | <b>\$ 38,201.94</b>   |

| <b>WATER COMMISSION - SUMMARY OF ASSETS</b> |                        |                        |                        |
|---|------------------------|------------------------|------------------------|
|   | <b><u>2002</u></b>     | <b><u>2003</u></b>     | <b><u>2004</u></b>     |
| WELLS                                       | \$ 240,000.00          | \$ 250,000.00          | \$ 260,000.00          |
| METERS                                      | 54,000.00              | 55,000.00              | 60,000.00              |
| EQUIPMENT                                   | 14,500.00              | 14,000.00              | 14,000.00              |
| STOCK ON HAND                               | 12,000.00              | 12,000.00              | 12,500.00              |
| BRADFORD RESERVOIR                          | 220,000.00             | 230,000.00             | 240,000.00             |
| BRUSHWOOD RESERVOIR & 645 ACRES             | 240,000.00             | 250,000.00             | 260,000.00             |
| PUMPING STATION                             | 78,000.00              | 95,000.00              | 160,000.00             |
| WATER MAINS & HYDRANTS                      | 1,205,000.00           | 1,214,000.00           | 1,260,000.00           |
| CHLORINATING EQUIPMENT                      | 1,800.00               | 1,700.00               | 1,600.00               |
| STORAGE SHED                                | 3,000.00               | 4,000.00               | 5,500.00               |
| COMPUTER & BILLING SYSTEM                   | 8,000.00               | 8,500.00               | 7,500.00               |
| MOTOR VEHICLES                              | 12,000.00              | 10,000.00              | 9,500.00               |
| CASH-CHECKING/SAVINGS                       | (22,644.62)            | 5,320.04               | 66,150.45              |
| CAPITAL ACCOUNT                             | <u>22,882.05</u>       | <u>33,013.86</u>       | <u>33,201.94</u>       |
| <b>TOTAL ASSETS</b>                         | <b>\$ 2,088,537.43</b> | <b>\$ 2,182,533.90</b> | <b>\$ 2,389,952.39</b> |

| <b>SEWER COMMISSION - FINANCIAL REPORT</b>              |   |  |
|---|---|--|
|   | <b>THESE COLUMNS REFLECT<br/>ACTIVITY THROUGH<br/>NOVEMBER 30, 2004</b> | <b>THESE COLUMNS REFLECT<br/>ACTIVITY THROUGH<br/>Y/ E DECEMBER 31, 2004</b> |
| <b>RECEIPTS:</b>  |   |  |
| CASH ON HAND 12/1/03                                    | \$ 20,276.25  | \$ 20,276.25   |
| SEWER RENTS   | 169,543.94  | 189,842.66   |
| BOND INCOME   | 29,757.69   | 33,215.85  |
| SEWER DEFICIT   | 8,463.35  | 9,676.89   |
| PENALTY INCOME  | 1,588.70  | 1,851.94   |
| OWED TO SEWER FROM VILLAGE                              | 192.94  | 192.94   |
| SEWER BANK INTEREST                                     | 126.77  | 150.62   |
| FROM CONTINGENCY SCADA                                  | 10,000.00   | 10,000.00  |
| HOMELAND SECURITY GRANT                                 | 10,000.00   | 10,000.00  |
| MISCELLANEOUS   | 1,036.00  | 1,554.00   |
| REIMB. FROM STATE OF VT                                 | 7,187.86  | 7,187.86   |
| TOTAL RECEIPTS  | <u>\$ 237,897.25</u>  | <u>\$ 263,672.76</u>   |
| TOTAL OPERATING CASH                                    | \$ 258,173.50   | \$ 283,949.01  |
| <b>DISBURSEMENTS:</b>                                   |   |  |
| GENERAL FUND  | 193,152.05  | 202,739.54   |
| BOND & CONTINGENCY FUND                                 | 24,448.26   | 32,998.26  |
| TREATMENT PLANT UPGRADE                                 | <u>51,099.55</u>  | <u>51,099.55</u>   |
| TOTAL DISBURSEMENTS                                     | \$ 268,699.86   | \$ 286,837.35  |
| <b>AVAILABLE OPERATING<br/>CASH AS OF 11/30/04</b>      | <b>\$ (10,526.36)</b>   | <b>As OF<br/>12/31/04&gt;&gt;&gt; \$ (2,888.34)</b>                          |
| OWED TO WATER FOR A/P                                   | \$ 13,778.76  | \$ 5,089.58  |
| <b>ENDING BALANCE<br/>As of 11/30/04&gt;&gt;&gt; \$</b> | <b>3,252.40</b>   | <b>As OF<br/>12/31/04&gt;&gt;&gt; \$</b>                                     |
| <b>2,201.24</b>   |   |  |
| <b>SEWER CONTINGENCY FUND</b>                           |   |  |
| OPENING BALANCE AS OF 11/30/03                          | \$ 10,859.65  | 10,859.65  |
| PLUS INTEREST FOR 2004                                  | 46.85   | 48.93  |
| EARNED FROM OUTSIDE TESTING                             | 785.00  | 785.00   |
| TRANSFER TO OPERATING FOR SCADA                         | <u>(10,000.00)</u>  | <u>(10,000.00)</u>   |
| <b>ENDING BALANCE<br/>AS OF 11/30/03&gt;&gt;&gt; \$</b> | <b>1,691.50</b>   | <b>As OF<br/>12/31/04&gt;&gt;&gt;</b>  |
| <b>\$1,693.58</b>                                       |   |  |

**BRADFORD SEWER COMMISSION - TREATMENT PLANT UPGRADE**

|   |               |
|---|---------------|
| BALANCE ON INTERIM LOAN FOR PHASE I     | \$ 191,206.65 |
| ANTICIPATED FEDERAL REIMBURSEMENT       | \$ 171,376.46 |
| BALANCE OF LOAN TO BE USED FOR PHASE II | \$ 19,830.19  |

**BRADFORD SEWER COMMISSION - BUDGET & EXPENDITURE REPORT**

| SEWER FUND - EXPENDITURES  | 2003      | 2004      | 2004                         | 2004                         | 2005      |
|----------------------------|-----------|-----------|------------------------------|------------------------------|-----------|
|                            | EXPENDED  | BUDGET    | EXPENDED<br>THRU<br>11/30/04 | EXPENDED<br>THRU<br>12/31/04 | BUDGET    |
| SALARY CHIEF OPERATOR      | 35,040.00 | 39,859.00 | 39,859.04                    | 42,925.12                    | 40,977.00 |
| SOC. SEC CHIEF OPERATOR    | 2,757.06  | 3,144.84  | 3,144.85                     | 3,379.40                     | 3,278.18  |
| HEALTH INS. CHIEF OPERATOR | 9,044.06  | 10,000.00 | 9,730.04                     | 10,568.87                    | 10,100.00 |
| RETIREMENT CHIEF OPERATOR  | 1,051.20  | 1,195.77  | 1,195.96                     | 1,287.96                     | 1,229.31  |
| SALARY ASSIST OPERATOR     | 15,513.60 | 17,659.00 | 17,940.00                    | 19,320.00                    | 18,400.00 |
| SOC. SEC ASST OPERATOR     | 1,186.79  | 1,350.91  | 1,372.41                     | 1,477.98                     | 1,407.60  |
| HEALTH INS. ASST. OPERATOR | 4,522.08  | 5,000.00  | 4,865.04                     | 5,284.46                     | 5,100.00  |
| RETIREMENT ASST. OPERATOR  | 310.08    | 529.77    | 358.78                       | 386.38                       | 552.00    |
| UNEM. INS./WORKERS COMP.   | 136.06    | 200.00    | 227.37                       | 227.37                       | 200.00    |
| SALARY-ADMINISTRATION      | 10,246.80 | 12,288.00 | 11,110.97                    | 12,130.23                    | 13,035.00 |
| SOCIAL SECURITY - ADMIN    | 737.60    | 940.03    | 849.99                       | 927.97                       | 997.18    |
| HEALTH INSURANCE - ADMIN   | 2,187.81  | 2,500.00  | 2,366.72                     | 2,571.50                     | 2,500.00  |
| COMMISSIONERS              | 1,000.00  | 1,250.00  | 1,250.00                     | 1,250.00                     | 1,875.00  |
| SEWER-DUE FROM VILLAGE     | 192.94    | -         | 173.33                       | 19.68                        | -         |
| ADVERTISING                |           | 50.00     | -                            | -                            | -         |
| CERTIFICATION              | 231.33    | -         | 1,116.88                     | 1,216.88                     | 500.00    |
| CHEMICALS                  | 4,340.00  | 4,000.00  | 4,191.00                     | 4,191.00                     | 4,500.00  |
| ELECTRICITY                | 11,633.90 | 12,000.00 | 10,904.82                    | 11,652.39                    | 12,500.00 |
| EQUIPMENT REPLACEMENT      | 1,836.00  | 5,000.00  | 3,652.55                     | 3,652.55                     | 5,000.00  |
| FIELD                      | 1,309.99  | 1,310.00  | 1,215.41                     | 1,215.41                     | 2,000.00  |
| INSURANCE                  | 3,139.90  | 3,276.00  | 3,122.64                     | 3,122.64                     | 3,200.00  |
| LAB SUPPLIES               | 1,677.04  | 2,500.00  | 1,721.70                     | 1,764.31                     | 2,500.00  |
| LEGAL                      | 334.07    | 500.00    | -                            | -                            | 500.00    |
| LINE REPAIRS               | 1,847.16  | 5,000.00  | 1,767.32                     | 1,767.32                     | 2,500.00  |
| MILEAGE                    | 192.59    | 200.00    | 114.20                       | 380.20                       | 500.00    |
| MISCELLANEOUS              | -         | -         | 20.00                        | 20.00                        | 200.00    |
| NEW EQUIPMENT              | -         | 500.00    | 847.99                       | 847.99                       | 500.00    |

| SEWER FUND - EXPENDITURES            | 2003                | 2004                | 2004                                 | 2004                                 | 2005                |
|--------------------------------------|---------------------|---------------------|--------------------------------------|--------------------------------------|---------------------|
|                                      | EXPENDED            | BUDGET              | EXPENDED<br>THRU<br>11/30/04         | EXPENDED<br>THRU<br>12/31/04         | BUDGET              |
| OFFICE SUPPLIES                      | 3,481.24            | 1,500.00            | 1,593.83                             | 1,598.12                             | 2,000.00            |
| OUTSIDE TESTING                      | 75.00               | 300.00              | 580.00                               | 580.00                               | 1,500.00            |
| PLANT MAINTENANCE                    | 9,421.27            | 6,000.00            | 11,888.43                            | 12,321.55                            | 10,800.00           |
| PROPANE                              | 4,546.70            | 2,500.00            | 2,205.00                             | 2,205.00                             | 2,500.00            |
| SECURITY                             | -                   | -                   | 27,223.60                            | 27,223.60                            | -                   |
| SLUDGE REMOVAL                       | 48,247.32           | 36,000.00           | 22,985.49                            | 22,985.49                            | 25,000.00           |
| SOFTWARE                             | 1,058.46            | 1,175.00            | 1,179.53                             | 1,683.03                             | 1,250.00            |
| TRAINING                             | 60.00               | 300.00              | 20.00                                | 20.00                                | 200.00              |
| TELEPHONE                            | 852.99              | 800.00              | 858.71                               | 909.73                               | 850.00              |
| UNIFORMS                             | 1,312.22            | 1,300.00            | 1,202.58                             |                                      | 1,300.00            |
| WATER                                | 445.49              | 500.00              | 295.87                               | 295.87                               | 500.00              |
| <b>SUB TOTAL</b>                     | <b>\$179,968.75</b> | <b>\$180,628.32</b> | <b>\$193,152.05</b>                  | <b>\$202,739.54</b>                  | <b>179,951.27</b>   |
| BOND INTEREST GMAC                   | 2,470.00            | 3,040.00            | 2,090.00                             |                                      | 2,090.00            |
| BOND INTEREST VT BOND                | 7,159.96            | 8,165.00            | 6,743.76                             |                                      | 6,745.00            |
| <b>PRINCIPAL PAYMENT GMAC</b>        | <b>7,600.00</b>     | <b>7,600.00</b>     | <b>7,600.00</b>                      |                                      | <b>7,600.00</b>     |
| PRINCIPAL PAYMENT VT BOND            | 8,014.50            | 8,015.00            | 8,014.50                             |                                      | 8,015.00            |
| <b>SUB TOTAL</b>                     | <b>\$205,213.21</b> | <b>\$207,448.32</b> | <b>\$217,600.31</b>                  | <b>\$235,737.80</b>                  | <b>\$204,401.27</b> |
| SEWER DEFICIT PAYOFF                 | -                   | 10,000.00           | -                                    | -                                    | 10,000.00           |
| TREATMENT PLANT UPGRADE              | -                   | -                   | 51,099.55                            | 51,099.55                            | -                   |
| DUE TO VILLAGE FOR 2002              | 29,185.35           | -                   | -                                    | -                                    | -                   |
| <b>TOTAL SEWER FUND EXPENDITURES</b> | <b>\$234,398.56</b> | <b>\$217,448.32</b> | <b>\$268,699.86</b>                  | <b>\$286,837.35</b>                  | <b>\$214,401.27</b> |
| SEWER FUND - REVENUES                | 2003<br>RECEIVED    | 2004<br>BUDGET      | 2004<br>RECEIVED<br>THRU<br>11/30/04 | 2004<br>RECEIVED<br>THRU<br>12/31/04 | 2005<br>BUDGET      |
| SEWER RENTS                          | 136,467.04          | 179,628.32          | 169,543.94                           | 189,842.66                           | 175,992.57          |
| BOND INCOME                          | 24,208.74           | 26,820.00           | 29,757.69                            | 33,215.85                            | 26,820.00           |
| SEWER DEFICIT                        | -                   | -                   | 8,463.35                             | 9,676.89                             | -                   |
| PENALTY INCOME                       | 1,277.01            | 1,000.00            | 1,588.70                             | 1,851.94                             | 1,588.70            |
| OWED TO SEWER FROM VILLAGE           | 3,683.73            | -                   | 192.94                               | 192.94                               | -                   |
| SEWER - BANK INTEREST                | 169.64              | -                   | 126.77                               | 150.62                               | -                   |
| FROM CAPITAL FOR SCADA               | -                   | -                   | 10,000.00                            | 10,000.00                            | -                   |
| HOMELAND SECURITY GRANT              | -                   | -                   | 10,000.00                            | 10,000.00                            | -                   |
| MISCELLANEOUS                        | -                   | -                   | 1,036.00                             | 1,554.00                             | -                   |
| REIMBURSEMENT FROM STATE             | -                   | -                   | 7,187.86                             | 7,187.86                             | -                   |
| <b>TOTAL SEWER FUND REVENUES</b>     | <b>\$165,806.16</b> | <b>\$207,448.32</b> | <b>\$237,897.25</b>                  | <b>\$263,672.76</b>                  | <b>\$204,401.27</b> |

## Bradford Water &amp; Sewer ❖ Delinquent Accounts as of November 30, 2004

|                            | <u>Total</u>       | <u>Water</u>       | <u>Sewer</u>       | <u>Water Bond</u>  | <u>Sewer Bond</u> | <u>Sewer Deficit</u> | <u>Penalty</u>   |
|----------------------------|--------------------|--------------------|--------------------|--------------------|-------------------|----------------------|------------------|
| John Bean                  | \$ 724.42          | \$ 140.71          | \$ 375.75          | \$ 59.25           | \$ 85.65          | \$ 30.00             | \$ 33.06         |
| Jason Bolles               | 387.64             | 219.09             | -                  | 138.25             | -                 | -                    | 30.30            |
| Kendall Brown              | 487.41             | 76.38              | 271.05             | 39.50              | 57.10             | 20.00                | 23.38            |
| Michael Cassidy            | 224.99             | 39.10              | 117.15             | 19.75              | 28.55             | 10.00                | 10.44            |
| Brian Eastman              | 69.35              | 46.30              | -                  | 19.75              | -                 | -                    | 3.30             |
| Jason Emerson              | 243.27             | 171.75             | -                  | 59.25              | -                 | -                    | 12.27            |
| Mary Fournier **           | 291.00             | 173.84             | -                  | 98.75              | -                 | -                    | 18.41            |
| George Huntington #4273    | 90.23              | 66.18              | -                  | 19.75              | -                 | -                    | 4.30             |
| George Huntington #4274 ** | 76.56              | 53.15              | -                  | 19.75              | -                 | -                    | 3.66             |
| George Huntington #4275    | 284.39             | 208.20             | -                  | 59.25              | -                 | -                    | 16.94            |
| George Huntington #59 **   | 388.72             | 52.58              | 195.85             | 39.50              | 57.10             | 20.00                | 23.69            |
| George Huntington #102 **  | 574.79             | 88.13              | 280.43             | 59.25              | 85.65             | 30.00                | 31.33            |
| George Huntington #250 **  | 650.78             | 103.85             | 336.32             | 59.25              | 85.65             | 30.00                | 35.71            |
| George Huntington #9009    | 225.41             | 42.10              | 114.75             | 19.75              | 28.55             | 10.00                | 10.26            |
| George Huntington #256 *   | 187.47             | 138.74             | -                  | 39.50              | -                 | -                    | 9.23             |
| Willis Johnson             | 514.67             | 57.82              | 312.65             | 39.50              | 57.10             | 20.00                | 27.60            |
| Jody Larabee               | 198.14             | 32.93              | 97.95              | 19.75              | 28.55             | 10.00                | 8.96             |
| Paul Lipp                  | 667.78             | 97.30              | 363.02             | 59.25              | 85.65             | 30.00                | 32.56            |
| Thomas Lund *              | 447.50             | 68.30              | 227.88             | 39.50              | 57.10             | 20.00                | 34.72            |
| Robert McIntire *          | 255.01             | 25.32              | 158.30             | 19.75              | 28.55             | 10.00                | 13.09            |
| Joanne Medeiros *          | 98.72              | -                  | 30.72              | 19.75              | 28.55             | 10.00                | 9.70             |
| Raymond Nault              | 756.07             | 135.29             | 426.80             | 39.50              | 75.78             | 30.00                | 48.70            |
| Mark Nichols               | 583.11             | 107.78             | 305.85             | 39.50              | 64.95             | 30.00                | 35.03            |
| Jocelyn Pickett **         | 462.31             | 51.27              | 268.62             | 39.50              | 57.10             | 20.00                | 25.82            |
| David Sime *               | 225.41             | 42.10              | 114.75             | 19.75              | 28.55             | 10.00                | 10.26            |
| Daniel Young               | 108.88             | 64.20              | -                  | 39.50              | -                 | -                    | 5.18             |
| <b>Total</b>               | <b>\$ 9,224.03</b> | <b>\$ 2,302.41</b> | <b>\$ 3,997.84</b> | <b>\$ 1,125.75</b> | <b>\$ 940.13</b>  | <b>\$ 340.00</b>     | <b>\$ 517.90</b> |

\* Paid in Full by December 31st

\*\* Partial payments made by December 31st.

*Reports*  
*of*  
*Town and Area*  
*Organizations*

## HIGHWAY DEPARTMENT REPORT

The Town purchased a used Caterpillar 307 Excavator and Equipment Trailer. This allowed us to do a lot more ditch work, which will continue next summer.

The Selectboard decided to build a new road to Plateau Acres. The surveying and engineering has been completed. We started on Act 250 in mid December. Bridge grants were received for repairs on bridges on Pratt Farm Road and Rowell Brook Road. We also received a Better Backroads Grant for erosion control on Wright's Mountain Road. This came late in the fall, so work will be done in 2005.

Blue Spruce Drive received a base layer of recycled asphalt from I-91. The material was free; we only had to pay for the equipment to apply it. We hope to have more in 2005. Paving was done on Rowell Brook and Goshen Roads. The Elizabeth's Park sidewalk project was completed. Again this year, we had numerous downpours. There were no major damages, but material had to be replaced in several locations.

Respectfully Submitted,

Merrill "Chip" Spear  
Bradford Road Foreman

## HIGHWAY PAVING SCHEDULE

- 2005: Chelsea Road, if grant is received, additional paving on Goshen Road. If grant is *not* received, Goshen Road, top Blue Spruce.
- 2006: Finish Goshen Road and Rogers Hill, begin South Road.
- 2007: Finish South Road and Cross Road.
- 2008: Lake Morey Road
- 2009: Taplin Hill Road, Mink Hill Road, Creamery Road

This is only an estimated schedule and may change as road conditions change, due to weather or other damages that may occur. The availability of money and grants, and paving price changes will also be a factor.

**WALTER LEE MEMORIAL FUNDS  
EXPLANATION OF FUND**

The Town of Bradford through Walter Lee's last will and testament was left funds to help with children's recreational facilities. the exact wording was: "One fourth thereof to the Town of Bradford as a memorial fund, the interest only to be expended for the maintenance and improvement of children's recreational facilities in the Town of Bradford with special preference given to the maintenance and improvement of Elizabeth's Park."

If your group is involved in activities that would fall under the above guidelines, and have a project that could use these funds, the Walter Lee memorial Funds Committee encourages you to complete one of the applications. As you will note, there are two categories - under \$500 and over \$500. If you have questions please contact one of the following committee members for clarification.

|              |                  |                 |             |
|--------------|------------------|-----------------|-------------|
| Skip Barrett | Bob Claflin      | Mary Ellen Gray | Arthur Hyde |
| Joel Moore   | Bobette Scribner | Dan Smith       | Rick Parkin |

**WALTER LEE MEMORIAL FUND COMMITTEE REPORT**

During 2004 the Walter Lee Fund committee continued setting up the steps to distribute funds as defined under the will and recommending grants to the Selectboard. Late in the year the Selectboard met with the committee to help clarify the process for considering grant applications. Any group that is doing recreational activities for youth in Bradford and needs financial assistance with their facility may apply.

In January of each year the committee calculates the interest available for grant awards during the coming year. In early May the committee meets and reviews the applications, making selections to recommend to the Selectboard. Application forms are available at the Town Offices. Walter Lee's Will encourages Elizabeth's Park to get preferential treatment.

For 2004 the committee received six applications totaling \$16,169. The committee recommended to the Selectboard that five of the applications be funded. The Selectboard approved three of the applications for a total of \$ 6,886.

When an award is given, a committee member agrees to follow up the process to make sure it adheres to the grant request. There are two grant sizes - under \$500 and over \$500. There are different procedures for each. All of us in Bradford, thank Mr. Lee for his generous donation. With only the interest being eligible to be used this fund will live on forever.

Bobette Scribner,  
Chair

**2004 DOG ACCOUNT**

|           |                     |                            |                 |
|-----------|---------------------|----------------------------|-----------------|
| 192       | Spayed              | License Fees               | \$ 2,105.50     |
| 167       | Neutered            | Late Fees                  | 827.50          |
| 44        | Female              | State Rabies Fee           | <u>475.00</u>   |
| <u>43</u> | Male                | Total Collected            | \$ 3,408.00     |
|           |                     | <i>Paid to State of VT</i> | <u>(475.00)</u> |
| 446       | Total Licenses Sold | Total Revenue              | \$2,933.00      |

Effective 2005, The fee to be sent to the State Treasurer for a license for a dog or wolf-hybrid increased from \$1.00 to \$3.00. The new fee for a license for a Male or Female dog or wolf-hybrid is **\$11.00**. The new fee for a license for a Neutered or Spayed dog or wolf-hybrid is **\$7.00**.

**RABIES CLINIC**

A Rabies Clinic will be held  
*Wednesday, March 23, 2005*  
 6:30 to 7:30 PM  
 at the Bradford Fire Station.  
 Bradford residents may also obtain  
 licenses for their dogs at this time.

**VERMONT ANIMAL LICENSING INFORMATION****Title 24 VSA § 3581. General Requirements**

(a) A person who is the owner of a dog or wolf-hybrid more than six months old shall annually on or before April 1<sup>st</sup> cause it to be registered, numbered, described and licensed on a form approved by the secretary for one year from that day in the office of the clerk of the municipality wherein the dog or wolf-hybrid is kept. The owner of a dog or wolf-hybrid shall cause it to wear a collar, and attach thereto a license tag issued by the municipal clerk. Dog or wolf-hybrid owners shall pay for the license \$4.00 for each neutered dog or wolf-hybrid, and \$8.00 for each un-neutered dog or wolf-hybrid. If the license fee for any dog or wolf-hybrid is not paid by April 1, its owner or keeper may thereafter procure a license for that license year by paying a fee of fifty percent in excess of that otherwise required.

(b) Before a person shall be entitled to obtain a license for a neutered dog or wolf-hybrid, he or she shall exhibit to the clerk a certificate signed by a duly licensed veterinarian showing that the dog or wolf-hybrid has been sterilized.

(c) A license fee surcharge of up to \$10.00 per license may be implemented by the legislative body of a city, town or village which has established an animal and rabies control program for the sole purpose of funding the program. This surcharge shall not be considered to be a part of the license fee for purposes of calculating a penalty for late payment.

(d) Before obtaining a license for a dog or wolf-hybrid six months of age or older, a person shall deliver to the municipal clerk a certificate or a certified copy thereof issued by a duly licensed veterinarian, stating that the dog or wolf-hybrid has received a current pre-exposure rabies vaccination with a vaccine approved by the secretary, and the person shall certify that the dog or wolf-hybrid described in the certificate or copy is the dog or wolf-hybrid to be licensed. The municipal clerk shall keep the certificates or copies thereof on file. The secretary shall prescribe the size and format of rabies certificates. The owner of any such dog or wolf-hybrid shall maintain a copy of the rabies vaccination form and provide it to state or municipal officials upon request.

(e) For the purposes of licensing a dog or wolf-hybrid, a current vaccination against rabies means that:

1. a dog or wolf-hybrid of less than one year of age has been vaccinated;
2. a dog or wolf-hybrid of one or more years but less than two years of age has been vaccinated within the preceding 12 months; and
3. a dog or wolf-hybrid of two or more years has been vaccinated within the preceding 24 months.



**REPORT OF THE TOWN HEALTH OFFICER**

The main duty of local health officers, as stipulated by Vermont Statute, is to investigate and abate any existing or potential health hazards in their town. Residents are encouraged to contact the Town Health Officer with any questions or concerns. Concerns in the following categories were reported and investigated between January 1, 2004 and December 31, 2004:

| <u>Incident Type</u>   | <u>Number</u> |
|------------------------|---------------|
| Air Quality - Indoor:  | 1             |
| Air Quality - Outdoor: | 1             |
| Animal related:        | 3             |
| Dog bites:             | 1             |
| Food safety:           | 1             |
| Housing conditions:    | 16            |
| Sidewalk conditions:   | <u>2</u>      |
| Total:                 | 25            |

Respectfully submitted,  
Lora O. Chatfield BSN MPH

## 2004 LISTERS' REPORT

This year has been different for the Listers due to the new filing requirement of HS 131, the Homestead Declaration Form, which has caused several problems. In 2005, we hope every resident that owns property in the Town of Bradford will file their HS 131 form by April 15, 2005. The form can be filed on paper, and is included with the 2004 Vermont Income Tax booklet. You may also complete and submit the form online by visiting <https://secure.vermont.gov/hd/index>. Our equalization rate set by Property Valuation and Review is 86.38%. This means that we will have to have a new re-appraisal earlier than we had hoped for.

Real Estate sales were on the increase again this year. There were sixty transfers that consisted of the following: 37 homes, 1 mobile home with land, 18 land only, 1 farm, the former Brookside Nursing Home, the Post Office Building, and the former Crossroads Pharmacy. There have been 7 new homes, 4 new garages, one small barn, and two new double-wides added to our Grand List in 2004.

/s/ Harry McLam, Chair

/s/ Phyllis Russ

/s/ Leonard Dobbins



## PLANNING COMMISSION REPORT 2004

This year, the Planning Commission has completed Site Plan approvals at the Valley Vista Drug Rehab Center, the Elementary School expansion project, and the Farm-Way expansion project. We completed site visits for traffic control at the Route 5-Route 25 area development project.

We are now in the process of making corrections and additions to our Zoning By-Laws. This involves an addition regarding Assisted Living/Nursing Home complexes, a re-look at telecommunication facilities, and changes to some wording to make the document more user-friendly and easier to understand and administer. This will be a help to the ZBA and should clear some confusion at their hearings.

All site Plan Approvals are now required to post notices of all Site Plan visits and hearings in three public places and the JO. The three places for posting will be on the Municipal Building bulletin board in the front hallway, at the Post Office, and outside the Merchants Bank.

The members of the Commission are: Robert Miller, George Pratt, Larry Drew, Lynn Sheldon, Ted Unkles, and Susan Horrigan, and George Huntington. Our meetings are held every first and third Tuesday of the month, except in the summer, when we meet only on the first Tuesday of the month.

Lawrence E. Drew, Chairman

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**BRADFORD ACADEMY CHAIR RESTORATION  
FINAL REPORT**

As you may remember, last year we reported at length on the restoration of the seats in the Academy auditorium when the floor was being refinished. The Preservation Fund underwrote the cost while launching a fund drive for donations in exchange for nameplates honoring the donor or the donor's choice of inscription. In that report, donations for the restoration of 150 of the 290 seats had been received. Since then there has been continued interest. In June Academy Alumni had their annual reunion and many toured the building, particularly the class of 1954, and both classes and individuals made donations at that time.

On July 9, 2004, we held a celebration honoring donors and all the volunteers who had removed the seats, refinished the wooden parts at Copeland Furniture and reinstalled them in the auditorium. The program also included an art exhibit and a recital by Full Circle. In August, Opera North made its annual trip to Bradford for its Scenes performance and was very pleased with the transformation. Acoustically this is the best auditorium in the region.

Statistics as of this report: 240 of the 290 seats honor 210 individuals, 46 couples, 11 families, 4 classes, and 14 organizations. Sixty-four of these are memorials. Of interest is the earliest representing the Peters family beginning in 1868, and the entire 10-seat row (5 west) devoted to 18 members of the Nutting family. Many others deserve recognition that this space does not permit. Revised charts are on display and there are still about 50 opportunities remaining to become members of the 'BA 290 Club'.

Bradford Academy / Woods School Building Preservation Fund, Inc.

Founding President: W. Gilbert Cole, 1907 - 1998

Directors: Horace A. Palmer III, President, Shirley R. Beresford, Arthur L. Hyde,

Bryce W. Morrill and Vida M. Perry

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**BRADFORD CONSERVATION COMMISSION**

Our overarching goal to "broaden our base of participation" in all 2004 activities was achieved beyond even our wildest expectations! The level of collaborative participation and citizen commitment to various aspects of conservation was amazing! BCC's various committees will continue to welcome new people to help with short-term and long-term projects.

**Wright's Mountain/Devil's Den Management Plan** - The 2 properties were incorporated under one up-dated plan that delineates acceptable activities on the land, promoting public access, while protecting its wildlife habitats and other natural features.

**Green-Up Day** - Over 250 volunteers of all ages cleaned up the roadsides, while separating returnables and recyclables from actual "trash". Thanks to the organizational efforts of Karen Foley, more than ½ of materials collected were diverted from the landfill.

**Invasive Plants** - Members of the BCC continued to help eradicate Japanese knotweed from Boch Park, and assisted River Bend's Environmental Tech program with the release of purple loosestrife-eating beetles at selected Bradford wetlands.

**Stewardship** - Colatina Exit staff cleaned 3 truck-loads of debris out of the 1820 cellar hole at The Chase Hollow Rd. entrance to Devil's Den and the Town road crew built the parking area. Twenty-one volunteers, under the guidance of John Taylor, Recreation Coordinator for the Upper Valley Land Trust, planned and developed trails from the parking area to the cave. Oxbow HS and River Bend students installed directional trail markers, created by Taylor, at significant points along the Wright's MT and Devil's Den trails. Bradford Boy Scouts blazed the boundaries, with the help of Joe Sampson and County Forester, David Paganelli; and 7 OHS students, led by Tom Gray and Peter Hatch, painted the notched blazes. With materials donated by Oakes Brothers, the Wright's MT information kiosk was rebuilt and reinstalled by Jim Frezza, Tom Gray and Peter Hatch. The 3' x 4' map provided by Geographic Data Technology was installed, as were trail map/brochures that were developed by OHS students with the help of the VINS Community Mapping Program.

**Wetlands Inventory** - Funded by a grant from the CT River Joint Commission, the firm of Arrowwood Environmental has correlated all Federal, State and County wetlands data specific to Bradford. With consent from 11 property owners, site visits were conducted at their 25 various wetlands to determine specific values and functions. The Bradford Wetlands map will be printed in June and will included data collected by Oxbow biology students during their study of vernal pools.

**Composting**- The Bradford Compost Program became operational in November, through a collaborative agreement between the BCC, Knoxland Farm and Central VT Solid Waste Management District. A start-up grant was received from the VT Solid Waste Management Division and Tom Gilbert of Highfields Institute has worked with farm manager Eric Senecal to prepare and certify the site. Food service staff have been trained in source separation, as Colatina Exit, Bliss Village Store, Bradford Elementary School, Merry Meadow Farm, Dynamic Discount, Perfect Pear, P & C and Hulbert Outdoor Education Center have joined in this program to divert organic waste from the landfill. More food waste generators are expected to participate over the next few weeks.

**Land Conservation** - The BCC sponsored a joint informational meeting with attendees from the Water Board and Selectboard, Orange County Forester, representatives from Fairlee and West Fairlee and staff from Upper Valley Land Trust. Its focus was to learn about a potential conservation easement on the 580+ acre Municipal Forest; the goals of raising questions, voicing concerns and gathering information were substantially met. The outcome of this meeting was that a request for a Municipal Planning Grant was submitted, with the help of Two Rivers Ottauquechee Regional Commission, to explore conservation options and potential water resources; however that request did not receive funding. Funds are being sought, with the help of Upper Valley Land Trust, to purchase and conserve an 85 +/- acre tract of land that abuts the Devil's Den parcel on Chase Hollow Road. If so voted at Town Meeting, an allocation from the Town, combined with monies from the Bradford Conservation Fund, will help leverage a VT Housing and Conservation Board grant for this purpose. Having been identified by VT Fish and Wildlife as a deer wintering yard, conservation of this land will enlarge a contiguous tract of wildlife habitat, as well as provide more recreational opportunities through connecting and extending various hiking trails.

**Education** - Interpretive walks were held: a bird walk at Wright's MT, and a fern walk at Devil's Den. Contributions were made to support OHS tree planting project and the OHS/River Bend recycling project. BCC Co-sponsored the Community Lands Forum last May with the BES Co-SEED and books on the natural history of vernal pools have been donated to Oxbow and Bradford Public Libraries. A \$4,000 Wellborn Ecology grant was received to support education/stewardship projects for students and their families.

**Conservation Fund** - Since Town Meeting 2004, about \$7,000 has been added to the Fund, via contributions in memory of Helen Chatfield. Individual, organizational and business contributions and several fund-raising activities are also included in this total. A competition yielded winning photos from 16 different local photographers for this year's calendar, "*The Beauty that is Bradford's*", which was once again provided at no charge by Dartmouth Printing Company. Area merchants sold the calendars, with all proceeds benefiting the Conservation Fund.

Respectfully submitted,

Nancy Jones, Chair - Bradford Conservation Commission

**BRADFORD POLICE & CONSTABLE'S REPORT 2004**

For this report I show the total incidents for the Town and Village for 2004. The total incidents for 2003 were 1899 so there was an increase of 249 incidents. My normal work week averaged 50 hours with Officer Fullerton covering extra shifts. Officer Fullerton has since taken a full-time position in Springfield, Vermont. My plans are to use the Orange County Sheriff's Department for extra coverage this year. Because of a cut in the budget, my work week will be 40 hours for the Town. Even with coverage from the Orange County Sheriff's Department, a total of approximately 118 hours are not covered. These are hours that the State Police cover the Town of Bradford, although coverage may be delayed until the Troopers are available.

I do have concerns with the Police Department that were not discussed during the merger hearings. To hear that the Police Department is the single largest increase Town Taxpayers have, appears to indicate the previous Village taxpayers are no longer here. We have merged into one and I think we all need to focus on that point. The Police Department is now shared equally by all taxpayers. For many years the Town taxpayers have benefitted from the use of the vehicle, when officers from the Village responded to calls in the Town.

I cut my initial budget to a lower amount that covers 40 hours. From that budget the Chief and Constables will be paid. I have requested the Selectboard keep both titles under the Public Safety budget.

This year I applied for a grant from Homeland Security. The amount received was just under \$23,000. With that money I was able to upgrade the portable and mobile radios without any expense to the Town. There are a number of other items that were also purchased. Revenue from traffic fines should be approximately \$15,000 in 2005. This money goes back into the General Fund.

My initial budget was a higher amount than what is the book. I would like to provide more coverage but I will leave that decision to the voters.

Gene H. Martin,  
Bradford Police Chief & 1<sup>st</sup> Constable  
2<sup>nd</sup> Constable Shawn French

| <b>BRADFORD POLICE AND CONSTABLE STATISTICS - 2004</b> |                       |                    |                     |                       |                    |
|--|-----------------------|--------------------|---------------------|-----------------------|--------------------|
|  | <b>2004</b>           | <b>2004</b>        |                     | <b>2004</b>           | <b>2004</b>        |
|  | <b><u>Village</u></b> | <b><u>Town</u></b> |                     | <b><u>Village</u></b> | <b><u>Town</u></b> |
| Assaults   | 6                     | 2                  | Extraditions        | 1                     | 0                  |
| Burglary   | 0                     | 3                  | Parking Violations  | 60                    | 6                  |
| Thefts   | 6                     | 9                  | MV Violations       | 342                   | 176                |
| MV Thefts  | 0                     | 0                  | Lost/Missing        | 2                     | 0                  |
| Arson  | 0                     | 0                  | Found/Reported      | 2                     | 1                  |
| Fraud  | 21                    | 110                | General Services    | 23                    | 1                  |
| Vandalism  | 6                     | 3                  | Agency Assist       | 96                    | 84                 |
| Narcotics  | 6                     | 1                  | Public Service Req. | 783                   | 213                |
| Other Offenses   | 19                    | 14                 | Animal Control      | 13                    | 21                 |
| DUI  | 11                    | 1                  | Civil Process       | 19                    | 12                 |
| Liquor Law   | 3                     | 0                  | Court Time          | 8                     | 6                  |
| Disorderly   | 4                     | 0                  | Transports          | 4                     | 2                  |
| MV Accidents   | 3                     | 9                  | Crowd Control       | 2                     | 13                 |
| Traffic Control  | 2                     | 7                  | Dept. Totals        | 1449                  | 699                |
| Alarms   | 5                     | 5                  | <b>Grand Total</b>  |                       | <b>2148</b>        |



**BRADFORD FAST SQUAD**

The Bradford FAST Squad is a volunteer (unpaid, non-profit) organization. The Squad is made up of Emergency Medical providers of all skill levels. These levels are Emergency Care Attendant, Emergency Medical Technician (EMT) Basic, EMT Intermediate, and new to our Squad, Paramedic.

The FAST Squad responds to all emergency/911 calls in the Town of Bradford. This includes medical emergencies, motor vehicle accidents, and fires. The Squad provides a medical and rehabilitation station for the town's firefighters during structure fires and other emergencies. As well as these duties, the Squad provides service in many other areas. The Squad donates time providing medical coverage at the Bradford Fair, Lower Cohase Chamber of Commerce Community Jazz Festival, and other community events. In addition, the Squad provides CPR and AED (Automated External Defibrillator) training, and assists with local blood drives.

In 2004, the FAST Squad responded to 264 calls. This number is down approximately 30 calls, attributed to the loss of Brookside Nursing Home. Our funds were spent on communications equipment for new members. In the year ahead, the Squad plans to spend a large portion of the budget on training for Squad members so that we stay current with our ever-increasing scope of practice. We are also planning equipment and Infection Control updates, as well as more personal protective equipment for our members.

Molly Bondurant, President

**UPPER VALLEY AMBULANCE ANNUAL REPORT - 2004**

We are pleased to present our 14th annual report to the citizens we serve. Upper Valley Ambulance, Inc. has continually provided emergency and non-emergency ambulance service to our eight (now - nine) communities since July 1, 1990. In the past fourteen years, Upper Valley has responded to over 19,000 ambulance calls. This year we will have responded to over 900 requests for emergency medical assistance from the nine communities we serve.

Corinth voted to join at last year's Town Meeting. They are the ninth town served by UVA. We are very pleased providing emergency services to a larger portion of Vermont and New Hampshire. 2004 has proven to be a challenging year from a businesses perspective. We have had a difficult time finding qualified employees in a tight labor market. We continue to absorb double digit increases in health insurance, workers compensation and liability insurance. Reimbursement from Medicare, Medicaid and most other payors continues to lag well behind the actual cost of providing service. Despite this, we strive to continue providing a high level of service. 2005 should be no different. The Balanced Budget Act of 1997 which placed ambulances on a fixed fee schedule was implemented in 2002 and "adjustments" are ongoing. Insurance rates continue to climb, and the job market remains tight. UVA continues to practice conservative fiscal management. After countless hours of discussion and thought, the UVA Board of Directors have approved the 2005 budget reflecting no increase in our request of \$15.00/per capita.

The cornerstone of Upper Valley Ambulance is our personnel. We are proud to have paramedic level EMTs staffing our ambulances. The clinical equipment is updated and hands-on training is ongoing. Further training allows Critical Care Paramedics to transport critical patients with the complex equipment between hospitals.

Our Domicile Risk Assessment Program, "Home Sweet Home...Home Safe Home" continues to grow. Members of Upper Valley Ambulance trained in identifying hazards in and around your home will meet with you to offer recommendations for a safer home environment. This no cost program was developed to reduce risks around your home and help you identify hazards in the hopes of preventing an injury from occurring. We strongly urge everyone to take advantage of this free program. If you would like to schedule an assessment, or would like to volunteer to assist us with this worthwhile program, please give our office a call.

Many of you are familiar with our Subscription Service. The yearly membership fee of \$40 entitles you to medically necessary emergency medical services at no additional cost to you. Applications are available at your local Town Offices, or at our business office on Lake Morey Road in Fairlee. We also encourage you to join your friends and neighbors who stop by to visit, or have their blood pressure checked at our Lake Morey Road facility. Please feel free to contact John Vose, Administrator or your Town Representative, if you have any questions concerning our service.

We are proud of our accomplishments and look forward to serving you in the future. The Board of Directors, Administration and Employees of Upper Valley Ambulance, Inc. will continually strive to provide the highest quality emergency medical care at the lowest possible cost to all the citizens we serve.

Sincerely,  
Larry A. Lancaster, Chair  
UVA Board of Directors

Upper Valley Ambulance, Inc.  
PO Box 37, 5445 Lake Morey Road  
Fairlee, VT 05045  
802-333-4043 \* 800-683-9196 \* Fax 802-333-4234  
Email: uvambulanc e@valley.net Website: www.uppervalleyambulance.org



**BRADFORD FIRE DEPARTMENT**

The Bradford Fire Department consists of 25 firefighters, both men and women, who give hundreds of hours each year, along with unsurpassed help from the Fire Department Auxiliary and the Fast Squad.

The Bradford Fire Department has had another busy year answering 92 alarms along with many hours in training and truck/station maintenance.

| Summary of Activity - 2004 |    |                      |    |                |    |
|----------------------------|----|----------------------|----|----------------|----|
| Auto Accidents             | 22 | Alarm Activations    | 9  | Structure Fire | 2  |
| Grass Fires                | 10 | Smoke Investigations | 11 | Miscellaneous  | 10 |
| Bomb Scare                 | 1  | Gas Leaks            | 5  | Power Lines    | 4  |
| Mutual Aid Calls           | 6  | Ambulance Assists    | 9  | Car Fires      | 3  |

This year, the men have done an outstanding job. We were able to replace the 1967 ladder with a 1986 pumper/ladder, and also get a 1994 rescue. This equipment was purchased through our capital fund. The firemen raised \$ 15,000 to buy a new body, pump, and tank to build a forestry truck. This past year we received a grant. This money was used to upgrade air packs, and to purchase rescue equipment.

At the request of the Selectmen, the Fire Department has come up with a schedule to replace an Engine, Ladder, Tanker and Rescue on a 24-year replacement. In order for this schedule to work, we need to continue with a \$ 45,000. Capital fund.

The Fire Department had a trick-or-treat stop with candy, punch, coffee and refreshments for one and all, which was a great success and will be continued as an annual event.

One big thing we try to preach to everyone is safety. Make sure you have a working fire extinguisher and working smoke detectors. Always have and practice more than one escape route, especially with your kids. Have a meeting place outside to go to when exiting your house. Fire is very unpredictable. If a plan is practiced, it will save lives.

Just remember: if you need us, call 911 and we will be there.

R. Todd Terrill, Fire Chief



### **EMERGENCY MANAGEMENT REPORT**

Thanks to a variety of Homeland Security grants, Bradford fire fighters, FAST Squad members and police have purchased a lot of equipment to better help those of us in the emergency services do our jobs and have been involved in some excellent training. We stand ready to serve you in your time of need.

It is the individual's responsibility to be prepared for most events. We encourage you to have a supply of food and water on hand to last at least three days. A portable radio and spare batteries will keep you in touch should there be a disaster that leaves the power out for days and the roads closed.

Make sure you have a family contact outside the area and all family members know the person and number. If a disaster happens and you are separated and can not get home, each can check in through the contact.

All Bradford residents should make sure they have adequate working smoke detectors and a Carbon Monoxide detector. They do save lives. We encourage you to change the batteries when you set your clocks backward or forward for the semi-annual time changes.

Have an evacuation plan for your home in the event of a fire. A meeting point such as a tree, or outbuilding is important. Practice the evacuation until each member of the family does it automatically.

Never hook up a generator to home wiring without a disconnect switch. It is dangerous and illegal to do so. You could cause a backfeed that could kill a lineman working to restore your power. Do not use generators or other internal combustion engines in homes or garages. Be very careful to follow the instructions on space heaters. Each year Vermonters die because they used such devices inside enclosed spaces.

I urge all Bradford residents to think safety. Floods, fires, ice storms, and truck and rail accidents can happen here and we need to be prepared. It is an ongoing effort that should involve us all.

Prepare for the worst, hope for the best.

Sincerely,  
Gary W. Moore, Emer. Mgmt Director



**DOWNTOWN/VILLAGE CENTER COMMITTEE**

The Bradford Selectboard received a Planning Grant in the fall of 2002 from Vermont Housing and Community Affairs. The Selectboard subsequently voted to apply for the designation and held a meeting on January 13th to explain what was needed and ask for volunteers for the new committee. This meeting was warned in the Journal Opinion and was well attended. Under the Planning Grant, Bert Dodson did a rendition of what the East Side of Main Street might look like with some updating; a landscape architect did a drawing of what might be accomplished on the KD Welch Service Road and the mapping for the designated Downtown was completed.

On January 27th the Selectboard, after completion of the application and interview process, appointed the following as the Downtown Designation Committee members:

|               |                 |                     |                 |
|---------------|-----------------|---------------------|-----------------|
| Marcey Carver | Nikki Darling   | Richard Darling     | Karen DeRosa    |
| Karen Foley   | Susan Horrigan  | Gerhard Postpischil | Gerry Rosenthal |
| Dan Smith     | Johannes Swarts | Marcia Tomlinson    | George Townsend |

This report is being completed prior to the first meeting of the new committee but it is expected that by June of 2005 the committee will be ready to submit the application. New members are welcome.

**BRADFORD COMMUNITY DEVELOPMENT CORPORATION**

This past year has been an exciting one for the BCDC. In addition to seeing the major completion of the Bradford Regional Community Center (BRCC), we also completed the stagecoach barn building and continued plans for the skateboard park. We were involved in discussions regarding the merger, the sewer to the Lower Plain, the drug rehab project and the Downtown Designation Committee. We attended many local and state meetings and continue to explore projects that are in line with our mission statement.

The Community Center renovation project was completed on schedule by REM Development. There was more work to do, such as needing over 110 loads of soil to fill in the back parking lot, and we are still putting the finishing touches on the interior. Disappointments and surprises were also a part of the past year. The Town sewer was not available during the construction of the new stagecoach building. The leaks on the west side of the BRCC were not caused by the old roof but from a building design flaw so a large gutter was installed. Certainly the biggest disappointment was the Bradford Town Listers' reappraisal of the building at \$823,000, an increase of \$442,000 over the previous appraisal. The BCDC purchased the building for \$650,000 (\$400,000 VEDA loan and a gift from Upper Valley Press Corp. of \$250,000) on February 17, 2004. An appraisal equal to the \$400,000 amount seems more in line with other Bradford properties even though a number of knowledgeable Bradford people have said that the \$400,000 amount is too high. The BCDC was totally taken aback by the reappraisal amount.

It was and continues to be the intention of the BCDC to make this building usable by all community members while not being a large financial burden on the taxpayers. Corinth, Newbury and Topsham each approved \$1 per capita donations at their 2004 Town Meetings and again have items for this year's meetings. We are asking the Town of Bradford to donate \$2 per capita, as Bradford has the highest attendance of any community.

The BRCC has been used by many community members from Bradford and surrounding towns. The Bradford Teen Center welcomes teenagers from the greater Bradford area. Over 100 teenagers attended the Bradford Teen Center from March 2004 - January 2005; the Orange East Senior Center provides food for lots of seniors along with many other programs; we hold Bingo every Monday night in order to raise funds for the building's operations; 27 groups have used the building for events from memorial services, baby showers, bridal showers, wedding receptions, Brownies, Girl Scouts, teen bands, adolescent exercise classes, computer events, flea markets, craft shows, a penny auction, BES's Halloween party, Teens' New Year's Eve Party, OESU meetings; Rivendell meetings; VT Children's Health Program; and more. The number of people who have used the building has been higher than projected, further confirming its need. With the exception of Bradford real estate taxes, our operations budget has been on track.

There is also a warning item asking for "stabilization" of some of our real estate taxes. Unlike most nonprofit organizations, the BCDC is not asking to be tax-exempt for real estate purposes. However, based upon the new appraisal, we are coming to the town and asking that we pay taxes only on that part of the building which is rented to "for profit" companies. The BCDC Board considered the real estate tax issue many times. Recognizing that our fund-raising is continuous and challenging, we have tried to come up with something that supports the town budget and takes into account the myriad of opportunities the building offers to the many citizens who use it. The board feels that the stabilization request is a fair compromise when considering that other organizations in Bradford receive considerably more in taxpayer support to provide programs for our citizens than the BCDC. BRCC average monthly usage for its first year was in excess of 450 people and is still going up.

The BCDC raises over \$40,000 a year through various fund-raisers and donations; there are no paid employees and volunteers do most work-projects. With your support and a little bit of luck, we will have the mortgage paid off in roughly 10 years. Many of you who are reading this report have been at the BRCC or the Orange East Senior Center or both. Repeatedly, we hear what a nice place it is for community members, and what a great addition it is to the town of Bradford. It is the intent of the BCDC to continue working to provide such a place. The BCDC's regular monthly meetings are the third Tuesdays at 7 PM at the BRCC - all are welcome to attend.

Richard Peck, Chairperson

### BCDC 2004 BUDGET

|                |                     | <u>2004 Budget</u> | <u>2004 Actual</u> | <u>2005 Budget</u> |
|----------------|---------------------|--------------------|--------------------|--------------------|
| <b>Income</b>  | Rental              | 33,006.00          | 30,672.00          | 38,226.00          |
|                | Donations *         | 22,500.00          | 26,505.00          | 20,000.00          |
|                | Fund Raising **     | <u>20,000.00</u>   | <u>24,672.00</u>   | <u>21,000.00</u>   |
|                |                     | <b>75,506.00</b>   | <b>81,849.00</b>   | <b>79,226.00</b>   |
| <b>Expense</b> | Mortgage            | 32,400.00          | 32,400.00          | 32,400.00          |
|                | Fuel                | 8,000.00           | 11,000.00          | 11,000.00          |
|                | Electricity         | 3,300.00           | 2,957.00           | 3,500.00           |
|                | Maintenance ***     | 7,000.00           | 7,000.00           | 7,000.00           |
|                | Taxes (real estate) | 10,000.00          | 16,992.00          | 10,000.00          |
|                | Insurance           | 7,500.00           | 7,647.00           | 8,000.00           |
|                | Misc. ****          | <u>7,306.00</u>    | <u>4,357.00</u>    | <u>7,326.00</u>    |
|                |                     | <b>75,506.00</b>   | <b>82,353.00</b>   | <b>79,226.00</b>   |

\*Individuals, to wns, corporations. \*\* Bingo, Penny Auction, Flea Markets, Chocolate Event, Hog Roast, Midnight Madness. \*\*\* Required by VEDA. \*\*\*\* Savings - many services donated in 2004 or services charged at reduced rates

**BRADFORD TEEN CENTER**

It is with pleasure that the BTC reports, the Teens have a permanent home at the Bradford Regional Community Center. The Teens, the Board and many parents and community members made this a reality.

From January to March 2004 the teens were able to be in the building only when they were helping with the renovations. As of March, the teens have been meeting regularly at the building and as grants have come in, the hours the BTC is open has been increasing. Starting in September 2004, the hours for the BTC have been Monday, Tuesday and Wednesday from 3:30 to 6:30 PM and Friday evenings from 7- 11 PM (if there isn't an Oxbow event or school dance). The teens have requested that we be open every afternoon and if closed on Friday nights then open during the week end. As 2005 progresses, we have great expectations that the time the BTC is open will be increasing.

During the past year - special events for the teens: trips to Skateboard Parks, Fun Spot, Ed Gerety Motivational Meeting (a Teen Motivational Speaker), as well as Free Soda and Pizza on Main Street for Halloween, free Hamburgers and Hot Dogs to recognize the national "Lights on Afterschool" program; New Year's Eve Party; installation of Charter Communications (internet); with plans for regular TV from a dish that the Orange East Senior Center will be installing. The Teens at the Center can play pool, air hockey, basketball, indoor soccer, play station games, x-box games, movies (VCR & DVD), board games and music. Free food is provided to all.

During the year we received several grants. One was from CPOW and under it the teens keep track of time spent on community service and depending on the number of hours worked individually or as groups - the CPOW grant could be used to buy equipment for the BTC. All hours had to be substantiated by an adult. Cleaning the siding at the BRCC, assisting at the Salvation Army and providing people power for numerous groups and their fund raisers are examples of community service work that the teens have done.

The expenses for the BTC are listed on the budget which follows. Eighty seven teens participated in the BTC between March and December of 2004. On an average over 150 visits were made by teens during each of those months. The BTC offers a safe place for teens to meet. The day to day activities are run by volunteers which has been the case for many years. This system works for the community as a whole and the teens in particular. Our thanks to all who helped to make a safe, pleasant place for the Teens. All community members are encouraged to come in and see the BTC in operation.

Bobette G. Scribner, Chair  
Bradford Teen Center Board

## BRADFORD TEEN CENTER BUDGET REPORT

|                                | 2004<br>Budget   | 2004<br>Actual   | 2005<br>Budget   |
|--------------------------------|------------------|------------------|------------------|
| <b>Income</b>                  |                  |                  |                  |
| Donations                      | 5,500.00         | 5,325.00         | 5,500.00         |
| Fund Raising                   | 3,000.00         | 2,335.00         | 3,000.00         |
| Grants                         | <u>5,000.00</u>  | <u>6,639.00</u>  | <u>5,000.00</u>  |
| <b>Total Income:</b>           | <b>13,500.00</b> | <b>14,299.00</b> | <b>13,500.00</b> |
| <b>Expense</b>                 |                  |                  |                  |
| Charter Communications         | 420.00           | 130.00           | 840.00           |
| Telephone                      | 1,000.00         | 748.00           | 960.00           |
| Insurance                      | 1,800.00         | 3,646.00         | 2,200.00         |
| Training                       | 500.00           | 1,286.00         | 750.00           |
| Equipment                      | 4,700.00         | 1,122.00*        |                  |
| Misc. (travel, supplies, etc.) | 2,980.00         | 1,191.00         | 1,500.00         |
| Teen Comp.                     | 1,800.00         | 903.00           | 3,000.00         |
| Food                           | 300.00           | 416.00           | 750.00           |
| <b>Total Expenses:</b>         | <b>13,500.00</b> | <b>9,442.00</b>  | <b>13,500.00</b> |

\* committed not paid expenses related to permanent basketball hoop and Skateboard Park - \$5,500.



## BOYS &amp; GIRLS CLUB IN BRADFORD

Wow - What a year! Noah Ponzio moved on from his directing role at the Club last fall. He added an amazing spark of creative energy to the organization: we miss him.

*Summer Day Camp, POWER Hour and Friday Fun Days* have all seen higher attendance rates. We are extremely grateful to Bradford Elementary for providing program space throughout the challenges of construction at the school. We also began Vacation Fun Days at the American Legion Hall Clubhouse over the holiday break, in essence a "winter day camp" program. The demand for us to expand programs and services has been almost constant. For that reason, we are developing a local advisory board to help out with strategic planning for the Bradford Unit. Let us know if you are interested in learning more.

A solid leadership focus for teen members has continued as *OVOC* blends with *Teen Time*, our after school drop-in center which began last April at the Clubhouse. The changes have made it easier for our new Youth Council and core participants to continue offering overnight trips for local teens. We have also gone down a few unexpected paths, including the development of a *Youth Mentor Program* and other service endeavors. One of our goals in the coming year is to broaden the impact of our members' interest in service by developing organizational partnerships that will help local youth contribute more directly to the strength of the whole community.

One of our most inspiring collaborative adventures over the past year involves *Run, girl, run!* With Ceil Furlong, R.N. from Good Neighbor Health Clinic. We have a team of ten local girls who trained for and entered the 5K Race for the Cure (for breast cancer) last July. The team also gets together periodically throughout the year to learn about our health and ourselves through exercise and new experiences. In April we will visit the state capitol along with teams from around Vermont to share some "Heart Healthy" survey results with the governor. Wish us luck!

Jennifer Grossi, Area Director



### BRADFORD PUBLIC LIBRARY

Last January, our former library director, Anita Ellen Bradley passed away. She is missed by her "castle on the hill" patrons and friends.

In the last quarter of 2004, we have been successful in establishing a "Friends of the Library" group, chaired by Barbara Cohen. The Friends meet at the Library on the third Wednesday of each month at 6:00 p.m. Membership is open. A new History Club has been formed holding meetings on the second Wednesday of each month at 6:00 p.m. (They do have lively discussions.) Simply Neighbors, a knitting/craft group, meets on the 3rd Friday of every month. Call Library for time.

Our summer Reading Program was a great success. "Summer Tales" attendees heard great stories and did unique craft projects by our able assistant, Mary Lou Corp. For extra entertainment, we had an old favorite storyteller back from last year, Jane Hosford, and a new storyteller Lyn Pryer, grandfather to two of our Story Time children. The children (and adults) enjoyed the zany magic of Tom Joyce. We ended the summer program with The Traveling Storytellers (puppeteers). The children were mesmerized. Twenty children registered to read books over the summer and were awarded certificates signed by Gov. Jim Douglas for their participation.

For the adults, we joined forces with the Bradford Historical Society by sponsoring two programs: A panel discussion of local residents entitled, "What did people do for FUN in those days?" and a presentation by Robin Russo of Bradford on the "19<sup>th</sup> Century Silk Industry Craze in Vermont". The Historical Society also featured the Library in an informative display at the Vermont History Expo at Tunbridge in June. We have invited and encouraged all Bradford residents who have loved ones deployed overseas and do not have an on-line computer to avail themselves of the Library computers to open a free e-mail account. It is easy to establish and easy to use.

Our Third Annual Fund Drive letters were mailed in December. We want to thank all who have supported us in the past and those who continue to do so. The Library had several fund raisers this year -- Silent Auction in spring and a Book Sale in the fall. The

Silent Auction proceeds were matched by a donation from Modern Woodmen. With the grant monies received from the Freeman Foundation, we were able to purchase new computers for the staff and new carpeting for the balcony level and children's stairwell. Also, new storm windows installed throughout the building.

Our trustee president, Peter Richards, put his carpentry talents to work by building new book cases for the end of the stacks providing uniformity as well as more shelf space. Our front desk area is undergoing a face lift also. The L extension has been completed. Thank you, Peter! Mary Lou Corp, library assistant, and Tony Brainerd, trustee, have painted and decorated our rest room. It is now bright and cheerful. Larry Coffin always amazes, he delivers tons of books to day care centers, nursing homes, and shut ins. He is a very valuable asset for who he is and what he does for his community. Shirley Conrad has volunteered to help Larry is gathering books by topics and shelving on their return. Both Larry and the staff appreciate her help.

This summer we had two high school volunteers Kassie Covey and Arlene Gray. They helped with a lot of typing. Bertha Bouffard, our veteran volunteer, -- all I can say is we can't do without her -- is a conscientious, hard worker. Our gratitude to Michael Adam and his mentor, Bob Cavellius, for their help with book shelving and other odd jobs. Thanks to Mrs. Tobin and Mrs. Stevenson, kindergarten teachers, and the Garden Club for planting our plant tub and to the Boys and Girls Club who kept it well watered. The kindergarten class visited the library as well and obtained library cards and, of course, heard a great story. It is wonderful for me to see the community come together in so many ways - fund raisers, volunteers, gifts, and donations. It's been said that a Library is the heart of the community. Your support has proven this by your patronage and contributions.

Memorial gifts were received in memory of: Jackie Boyd (a trustee), Anita Ellen Bradley (former library director), Betty Bushaw, and Margaret Pratt. Our gratitude to all who donated, books, audios, and videos. They have either been added to our collection or put in our book sale thereby benefitting the library. Our funds do not allow us to carry all newspapers and magazines; but if you need a particular magazine or newspaper article, please use our Vermont Online Library. This program can also be accessed from your home computer. Call us for details. We have two new members of the Board of Trustees. Town representatives are Ed (Pete) Ledwith and Eugenia Stevenson. Kim Seymore has moved from a town representative to trustee and vice president. Congratulations to all.

| Circulation Statistics |       |                           |        |
|------------------------|-------|---------------------------|--------|
| Adult Books            | 4,231 | Magazines                 | 429    |
| Children's Books       | 3,902 | Borrowed through VT       |        |
| Audio Books            | 448   | Inter-Library Loan        | 115    |
| Videos                 | 2,113 | Loaned to other Libraries | 120    |
|                        |       |                           |        |
|                        |       | Total:                    | 11,538 |

**BRADFORD HISTORICAL SOCIETY**  
**"PRESERVING THE PAST"**

This has been a productive year for the Bradford Historical Society. We sponsored a number of programs to celebrate the history of Bradford. In March we set up our display on Bradford and the Waits River at Riverbend's Expo. In April slides of historic Bradford were shown to a large audience including a number of Oxbow students. In June we highlighted the program and building of the Bradford Public Library at the Vermont History Expo 2004 in Tunbridge. Literally hundreds of visitors to the Expo saw our exhibit and many spoke of how lucky we were to have such a historically important building in our town. In July and August we sponsored the 13th annual concert series in the park.

With the support of area businesses and individuals three bands filled the summer music schedule. Also in August we had a panel discussion entitled "What did people do for fun in those days?!" All involved enjoyed recalling "those days" when television was a new thing and there was a lot of unstructured playtime for children. October's program was a presentation by Robin Russo on the silk industry craze in 19th century Vermont. The annual Graveyard Gossip on the West Bradford cemetery and neighborhood was postponed until Fall 2005.

With the passing of Margaret Pratt, the eldest female citizen cane passed to Violet Piper. The cane for the oldest male citizen is held by George Barber. We are currently beginning to work on the display for the Vermont History Expo 2005. Our theme will be the Bradford Academy with the model by Francis Hathaway being the centerpiece of the exhibit.

As always we welcome help with our projects. We need help with oral interviews, research projects and programs. Donations of artifacts for the museum are always welcomed. Attached is a report of Karen DeRosa, the Society's museum curator. Karen has done a wonderful job of cataloging and displaying materials and if you have not been to the museum recently, it is worth a visit. Financial contributions help us buy Bradford items that are offered by dealers, at auctions and on the internet.

Please join us in preserving Bradford's past.

Larry Coffin, President



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## BRADFORD HISTORICAL SOCIETY MUSEUM

### Visitors

383 visitors representing 3 continents, 4 countries, and 17 states signed our guest book this year. Visitors included scholars researching Bradford's Captain Trotter, 1950 and 1954 BA alumni, and 6th grade students from the Co-Seed program at BES who researched Bradford Luminaries of the past.

### Events

Our fall open house honored Francis Hathaway and his contribution of a model of the BA building, done in wonderful detail and precision. We opened our doors during Old Home Week in the spring, highlighting an early oil painting of Baldwin Bridge done by Bradford artist Wesley Lea and our Civil War artifacts that are on long-term loan to us from the Library. We also welcomed visitors during the break between morning and afternoon sessions on Town Meeting Day.

### Research

Responding to a query from descendants of the Bradford Hardy family, Dennis McClure provided a tour of the Tabor/Chamberlain/Hardy/McClure house. Jeannette Nordham and I visited Dartmouth to view their 1811 Wilson globe. Some other queries answered during the year included Civil War sharpshooters, Baldwin Bridge, and several former Bradford residents.

### Thank You

Thanks to the docent team, who staff the museum each Friday from 2 to 4: Martina & Bruce Stever, Jeannette Nordham, Muriel Brainerd, and Larry Coffin. Also thanks to subs Phyllis Lavelle and Vida Perry Munson. As mentioned above, a special thank you to Francis Hathaway for the BA model. Also thanks to Richard DeRosa for building a table for the model, as well as hanging the signs, pictures, photos and maps that enliven our museum walls. Thanks to Marianne and Dennis McClure for opening their house. The Hardys (from BC in Canada) wrote that Dennis' tour was the highlight of their trip! Larry Coffin and a student from Oxbow High School are to be thanked for making our outdoor sign, to inform passers-by when the museum is open.

### Contributors

We thank the following people who contributed items and/or monetary donations to our museum this year:

Reginald Arnold, George Barber, Dr. James Barton, Larry Coffin, Dot Cole, Norman Collette, Frank Coombs, Rich DeRosa, Dick Downey, Fairlee Historical Society, Dr. Maryann Force, Bob Fowler, Friends of Goshen Church, Margaret Berke Gokey, Lawrence Hardy, Jr., Hartford Historical Society, Francis & Marsha Hathaway, Penny Hodge, Louise Hutchinson, Mary Jane Krepper, Leslie Knox, Phyllis Lavelle, Ralph Lawrence, Clyde & Emily Lea in memory of Wesley Lea, Connie Longo, Newbury

Historical Society, Jeannette Nordham, Ethelyn Currier Parizo, William Poley, David & Jill Polli, J. Arthur Peters, Margaret Pratt estate, Peter N. Schmalz, Dianne Smarro, Kathy Thibault in memory of Mabel Humphrey, Mahlon Thurston and West Fairlee Town Clerk's office. If I have inadvertently omitted anyone, please contact me so I can include your name in next year's report. - Karen DeRosa, 222-4011, richkar@yahoo.com

Karen DeRosa, Curator



## VERMONT DEPARTMENT OF HEALTH

### **Bioterrorism and Emergency Preparedness:**

The Vermont Department of Health actively works with local, state and federal agencies to assure a rapid and effective response to bioterrorism and other public health threats or emergencies. Local health office activities include monitoring and early identification of disease; investigating disease sources; providing accurate and timely information to the public and health professionals; collaborating with other agencies during biological, environmental or weather events; training personnel; as well as planning and testing regional responses with hospitals and Local Emergency Planning Committee (LEPC) #12.

### **Special Supplemental Food & Nutrition Program for Women, Infants, and Children (WIC):**

WIC improves the health of eligible pregnant and postpartum women, infants and young children through access to health care, nutrition education and individually designed nutritious food packages. In 2003, 66 women, infants and young children living in Bradford received health and nutrition screening, education and nutritious foods through this program. The average value of foods provided is \$40.00 per person each month.

### **Reportable Disease Investigations:**

Infectious diseases continue to be a major source of illness, disability and death in the U.S., accounting for 25% of all doctor visits each year. The Department of Health investigates all reportable disease cases, such as hepatitis, meningitis, pertussis (whooping cough), and infectious diarrhea. When these illnesses occur, we strive to determine their source and recommend measures to control and prevent further spread of disease. In 2003, Orange County had 69 cases of disease investigated.

### **Vaccine-Preventable Diseases:**

Proper vaccination protects children and adults against many diseases, saves health care costs, and minimizes sick leave from school or work. Immunization has reduced reportable cases of preventable diseases in Vermont to record low levels. Still, total

annual hospital costs from vaccine-preventable disease in Vermont are more than \$2.5 million. In 2003, the Vermont Department of Health distributed more than \$244,777 worth of vaccine to health care providers in the White River Junction District.

**Food & Lodging Inspections:**

Public health sanitarians inspect eating establishments (restaurants, schools and fairs) to decrease the risk of foodborne disease outbreak. The five greatest risks for foodborne outbreaks are storing food at improper temperatures, inadequate cooking, contaminated equipment, unsafe food sources, and poor personal hygiene among food handlers. Inspections include a 44-item review to evaluate food storage, preparation and handling, as well as to identify potential risks. Of the 17 establishments in your area, there were 25 inspections in 2003. For the most recent inspection scores and results in your area, please go to [www.healthvermonters.info](http://www.healthvermonters.info) and select "Program List" then scroll down to "Division of Health Protection" and select "Restaurant Inspection Scores."

**Town Health Officer (THO) Program:**

Every town in Vermont has a THO who is nominated by the Select Board and appointed by the Commissioner of Health. THOs work on a variety of environmental and health issues, and respond to calls on public health concerns as varied as animal bites, West Nile virus, rental code complaints and septic systems. The Department of Health supports THOs with training, information and technical assistance. From July 1, 2003 - June 30, 2004, the Health Department assisted your THO and Bradford residents with 5 inquiries.

**West Nile Virus (WNV) Surveillance:**

WNV first appeared in the U.S. in 1999. Birds and mammals (including people) can get WNV from the bite of an infected mosquito. The Vermont Departments of Health and Agriculture conduct surveillance for WNV each year from June until cold weather limits mosquito activity. As of September 20, 2004, there had been 19,639 mosquitoes collected, with one mosquito pool testing positive. In Orange County from June - September 20, 2004, 28 dead birds were reported, 11 were tested, and none was found to be infected with WNV. There were no horses testing positive, or probable human cases of WNV reported in Vermont during this time period.

The Vermont Department of Health works to protect and promote the public's health. Current challenges include emergency preparedness and response to disease threats, development of substance abuse treatment opportunities, and the reorganization of the Agency of Human Services, which shifted Vermont's mental health efforts to the Department of Health. This past year, the Department also increased its services to women age 40 and older to help access screening for conditions such as diabetes and cardiovascular disease in addition to breast and cervical cancer.

If you would like to learn more about these or other efforts, or if you have a public health concern, please call the Health Department's District Office at (802) 295-8820. Please visit our website at [www.healthvermonters.info](http://www.healthvermonters.info) for recent publications, news updates and other current information about public health.

**RETIRED AND SENIOR VOLUNTEER PROGRAM (RSVP)**

RSVP and The Volunteer Center for Central Vermont and Northeast Kingdom would like to request an appropriation of \$500 from Bradford at the 2005 March Town Meeting. This request is the same amount that we have asked for in the past.

Volunteers are essential to the delivery of services in the area we serve. Vermont citizens, of all ages, are crucial to helping meet community needs. Without RSVP volunteers many organizations would find it difficult to maintain the services needed by our friends and neighbors. Where would the hospitals, schools, food pantries and many other organizations be without the services of volunteers?

In the past 12 months, 1,328 RSVP volunteers have donated over 101,710 hours of their time to 151 organizations. We calculate that RSVP volunteers have provided an extra \$1,569,385 of services that otherwise would not have been available.

The money collected from towns is used to help offset the cost of supporting a volunteer. These costs are travel expenses, insurance, training, recognition and coordination time. Thank you for your consideration of our request. We hope we can count on you this year.

Sincerely,

J. Guy Isabelle, Director

**VISITING NURSE ASSOCIATION AND HOSPICE OF VT AND NH*****Home Care, Hospice and Family Health Services -- Report to the Town of Bradford***

The VNA and Hospice is like the local police and fire departments - a strategic part of the community's safety net - with services that must be continuously available to anyone in need. The need varies dramatically from month to month and year to year. The VNA provides a comprehensive range of care, requisitioned by hospital staff and physicians, for everyone, regardless of ability to pay. We are committed to provide care those uninsured and under-insured individuals residing in the communities we serve to access needed and medically necessary, skilled-level home-health services.

We value the continued partnership with the Town of Bradford to help us meet your residents' home care, hospice and family health needs. Town funding accomplishes the following:

- Enables your family, friends and neighbors to remain independent and at home as they receive skilled clinical care during times of injury, recovery from surgery or accidents, disability, whether for short-term and chronic illness. For many such patients, many are addressing multiple medical, emotional and social issues at the same time.

- Provides emotional support plus pain and symptom management during terminal illness. Hospice care extends to family members as well. More and more patients want to be at home during their end of life, and through Hospice they have that control.

- Provides community-wellness programs and assistance to young families at risk. Clients range from fathers and/or mothers who want to be more effective parents through learning parenting skills or providing a balanced diet; infants and young children who have chronic illnesses requiring long-term support and care.

| <b>The VNA provided the following services this past year:</b><br><b>(July 1, 2003 through June 30, 2004)</b> |              |   |          |
|---|--------------|---|----------|
| <b><u>Home Care</u></b>   |              | <b><u>Family Support Services</u></b>   |          |
| Skilled Nursing   | 4,956        | Families Served                         | 2        |
| Physical Therapy  | 413          | Individuals Served                      | 5        |
| Occupational Therapy  | 68           | Home Visits                             | 6        |
| Medical Social Worker   | 1            | Fatherhood Program, Dads Served         | <u>1</u> |
| Home Health Aid   | 1,580        | Totals                                  | 14       |
| Homemaker   | <u>1,100</u> |   |          |
| <b>Total Visits</b>   | <b>5,218</b> |   |          |
| <b><u>Clinic attendance</u></b>   |              | <b><u>Hospice</u></b>                   |          |
| Flu   | 158          | Patient Families Served                 | 3        |
| Foot Clinic   | 30           | <b><u>Maternal and Child Health</u></b> |          |
|   |              | Children Served                         | 23       |

On behalf of the people we serve in your community, thank you for your continued confidence.

Respectfully submitted,  
 Susan H. Larman, BSN, MBA

Visiting Nurse Association and Hospice of VT and NH, Inc.  
 46 S. Main Street, White River Junction, VT 05001-7911  
 1(800) 858-1696

**CENTRAL VERMONT COMMUNITY ACTION COUNCIL (CVCAC)**

Since 1965, the Central Vermont Community Action Council, Inc. has served low-income residents of La moille, Orange, and Washington Counties and nine communities in Windsor, Addison, and Rutland Counties. CVCAC's programs and services are designed to help families work toward better lives and to improve the overall quality of life in their communities. This year, CVCAC worked with 9,123 individuals in 4,150 households through Head Start/Early Head Start, our Child Care Food Program, Community Economic Development programs, Family/Community Support, Services, Weatherization assistance, Crisis Fuel resources, and Community Action Motors.

In our most recently completed program year, Central Vermont Community Action helped 331 individuals in 125 Bradford families with emergency assistance and comprehensive program services designed to teach important skills and help people access the resources they need to build better futures.

Here are some CVCAC program statistics for Bradford:

- 85 households (including 233 family members) received emergency assistance with food, shelter, Crisis Fuel, and other basic needs.
- 16 households participated in Head Start and Early Head Start programs that supported 32 family members.
- 2 households were issued a donated vehicle for free benefitting 8 family members.
- 3 families participated in our Farmworker Program to enhance their job potential and 9 family members benefitted from enhanced earnings.
- 4 daycare providers participated in our Child Care Food Program to provide nutritious meals to the 32 children in their care.
- 4 people received training and technical assistance from our Micro Business Development program to start or expand small businesses.
- 11 households, representing 9 family members, benefitted from lower utility bills and increased comfort through the free assistance provided by our Weatherization Program.

Our 2005 Funding Request: Community Action uses a formula for our funding requests to all towns based on population, number of residents served, and dollars spent in each community. Based on that formula, we are requesting \$1,000 from the citizens of Bradford to support Community Action. Your support is critical to our work, and the Board and staff of Community Action are most grateful for your help.

**CENTRAL VERMONT COUNCIL ON AGING**

*Report of Services to the Town of Bradford*

*October 1, 2003 - September 30, 2004*

The Central Vermont Council on Aging (CVCOA) is a private, nonprofit organization that assists elders to remain independent as long as possible in their own homes and communities. The Council uses federal, state, and local funds to provide a variety of programs and services for elders, either directly or under contract with local groups and organizations.

CVCOA requests funding from the communities it serves in order to support its case management program. Case managers are trained to work with elders in their own homes to assess needs and develop individualized care plans. By connecting elders with public benefits programs and other community and state resources, case managers aid elders in making life choices. The case manager for Bradford is Marianne Barnett. She can be reached at 751-0299.

Other services provided directly or under contract are: information and assistance; community and home delivered meals; food stamp outreach; rides to doctors, grocery stores, and a variety of essential destinations; legal services; health insurance counseling; home sharing; companionship; assistance with household tasks; nutrition education; caregiver support services and grants; successful aging initiatives; support for senior center activities; mental health services; and the *Silver Voice* newsletter. The Council involves a number of community volunteers by hosting programs such as Neighbor to Neighbor AmeriCorps, Senior Companion, Home Share, and the Retired and Senior Volunteer Program (RSVP).

More information on all Council initiatives can be obtained by calling the toll-free Senior Help Line: 1-800-642-5119. Please don't hesitate to call for more information or assistance.

The Central Vermont Council on Aging recognizes and appreciates the valuable support for case management for central Vermont elders provided by Bradford.

Sincerely,

Charles W. Castle, Executive Director

**ORANGE EAST SENIOR CENTER 2004 ANNUAL REPORT**

*Serving Bradford, Corinth, Fairlee, Newbury, Topsham and West Fairlee*

We would like to thank the people of Bradford for the annual appropriation to this center. The town's appropriation helps us to serve the seniors of Bradford with hot nutritional meals and transportation. All income is spent for the senior's needs.

We delivered approximately 2,828 meals in Bradford. Our meals increased 30% over the past fiscal year. Home delivered meals increased nearly 58%. Our wonderful volunteers donated 4,444 hours to the center. Our volunteer drivers drove 14,065 miles this year to deliver hot meals to those in need. Without these volunteers these meals would not be possible. I thank every one of them. They are very special people.

We are serving meals 5 days a week in our new center in the Bradford Regional Community Center. Our meals have increased 25% in the last 4 months. Funding from Federal and State sources has not matched the increasing use of services by seniors. Town funds were the third most important source of cash income, just behind contributions from meal participants and just ahead of fund raising receipts. By far, our largest financial benefit is the work of our volunteers who deliver meals and assist at the meal site.

Several Bradford seniors were helped with their federal and state income tax returns. The center has offered other services such as blood pressure clinics, foot care clinics, flu shots, hearing test and repairs of hearing aids and exercise classes. We have had speakers at the meal sites speaking on important issues such as fire safety, and Medicare issues. Activities held for the seniors to encourage them to get out and socialize were: live music, special speakers, raffles, holiday celebrations, coffee socials and visits from local schools.

We always have a need for volunteers to help at the meal sites and at the center. If you have some free time and would love to feel appreciated, call me at the center any time. Please feel free to come and join us any time. Every body is welcome.

Respectfully submitted,

Victoria Chaffee, Executive Director

**Orange East Senior Center**

176 Waits River Road

Bradford, VT 05033

(802) 222-4782

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**OXBOW SENIOR INDEPENDENCE PROGRAM  
ADULT DAY SERVICES**

The "Golden Years" aren't quite so golden if one lives alone without opportunities for socialization. Elders who no longer drive, family members working, spouse and/or friends in nursing homes or home-bound with ill health: this is all too common for many of Vermont's senior citizens.

Fortunately, there are Adult Day programs. Given the choice, most people want to remain in their own home or, if not at home, at least in the community. We at the Adult Day Program serve men and women who come from Bradford, Corinth, Fairlee, Newbury, Ryegate, Topsham, and Wells River, giving people the community-based care so important to them.

Participants who attend the OSIP Adult Day Services benefit in several ways. They spend the day socializing with friends new and old, participating in arts and crafts activities, music, exercise and cognitive games. They are served a nourishing meal and receive care for their basic medical needs. The program advocates for participants and promotes flexibility in managing choices to control more of their lives. In 2004 we provided 7,542 hours of service. Your contribution directly supports a relative, a friend, a neighbor, or someone unknown to you who lives down the road.

*President, M. Robin Barone*

*Vice President, Paul Sachs*

*Secretary/Treasurer, Marjorie Shane*

*Board Members: Phyllis Ellis; Robert Haradon; Craig Hervey; Susan Kennedy;*

*Anna Kidder; Jane Labun; Kevin Lawrence; Steve Long; Hod Palmer;*

*Wayne Richardson; Richard Showalter.*

*Adult Day Representative: Cecil Ross*

*Adult Day Executive Director: Martha Knox*

**OXBOW SENIOR INDEPENDENCE PROGRAM  
ADULT DAY SERVICES**

Main Street

Newbury, Vermont 05051

(802) 866-5465

## CLARA MARTIN CENTER

Clara Martin Center programs serve children, families, and individuals coping with behavioral challenges, emotional stress, mental illness, alcohol and other drug problems. Services are confidential and include (but are not limited to):

- Outpatient Counseling
- Psychiatric Services
- Short-term crisis intervention
- Free Walk-in Clinic
- Vocational Services
- School- & Home-based services
- Education for families
- Community resource assistance
- Respite Care
- 24-hour emergency system
- Alcohol & other drug treatment

Clara Martin Center continually demonstrates its commitment to the community and remains focused on the quality enhancement of services provided to our consumers. Thus, in conjunction with the reorganization of the Agency of Human Services throughout 2004 at the state level, Clara Martin Center has also reshaped the manner in which our Child and Family program is structured. The Director of School Services position is a recently developed role that allows us to have a stronger focus on the school services we provide throughout the greater Orange County area. Our Challenger School, Regional Alternative Program, Home School Coordinator and Student Assistance Professional contracts and employees are centralized. Our school-based staff continue to be an integral part of the school community and the Clara Martin Center workforce.

Care Partner positions, which were created to integrate primary care and behavioral health services have been added to our Chelsea site location and have enabled us to offer services out of the Gifford Family Health Center in Bethel. The establishment of these positions serve to assist adults and adolescents with solution focused, behavioral interventions. It is through the continued financial support from our local towns that we are able to report these Agency successes and in turn continue to meet our goal of strategically positioning our Agency for the future behavioral and physical health care needs of our local environment.

### FY04 Total Served at CMC

|                          |             |
|--------------------------|-------------|
| Child/Family Services    | 663         |
| Adult Services           | 565         |
| CSP Services *           | 179         |
| Substance Abuse Services | 1251        |
| Walk-in Clinic Services  | 100         |
| Emergency Contacts       | 1977        |
| <b>Total Served:</b>     | <b>4735</b> |

### Total Served from Bradford

|                          |            |
|--------------------------|------------|
| Child/Family Services    | 77         |
| Adult Services           | 68         |
| CSP Services *           | 27         |
| Substance Abuse Services | 39         |
| Walk-in Clinic Services  | 6          |
| <b>Total Served:</b>     | <b>217</b> |

\*CSP is our community support program that serves the chronically mentally ill population.

Additionally, Clara Martin Center provides services to OXBOW High School three days a week through our Student Assistance Program, which offers students access to substance abuse education and counseling. The location of one of our main office sites in Bradford greatly benefits its local community members with easy access to varied mental health support services.

*Our 2005 Town Appropriation Request is \$4,413 - the same figure we have used for the past 19 years.*

Clara Martin Center locations

|  |  |   |
|--|--|---|
| 11 MAIN STREET<br>Randolph 728-6000                    | 24 SOUTH MAIN ST<br>Randolph 728-4466                      | 1483 LOWER PLAIN<br>Bradford 222-4477           |
| Challenger School<br>356 Route 110<br>Chelsea 728-4466 | CVSAS<br>579 Route 14 South<br>East Randolph 728-3896      | CVSAS<br>Airport Rd<br>Montpelier 223-4156      |
| Safe Haven<br>4 Highland Ave<br>Randolph 728-5233      | Reg. Alternative Program<br>Norwich Ave<br>Wilder 295-9628 | Quitting Time<br>61 Depot Rd<br>Wilder 295-1311 |



**UPPER VALLEY SERVICES, INC.**

Upper Valley Services, Inc. is a private non-profit agency, which provides a variety of services to individuals with developmental disabilities in Orange County. We also provide a statewide crisis program, for the more challenging individual, which is located in Moretown, Vermont.

The services that we provide are as follows:

**Residential Supports** - These supports range from minimal supports to individuals, 24 hour supports in a Group Home setting, and 24 hour support through contracts with private providers, Developmental Home Providers, who take the individual into their home.

**Community and Social Supports** - These supports include volunteer sites, community integration, social interaction, etc.

**Vocational Supports** - These supports include 1:1 training for competitive employment as well as job development services for those who do not need the continual 1:1 job support. In the Town of Bradford, we operate the Connecticut River Redemption Center as a job site for those individuals who wish to work there.

**Service Coordination** - These supports are available to support natural families, guardians, consumers and providers with coordination of services needed by the consumer. Our service coordinators provide 24 hour/7 days a week emergency response.

**Assessments and Evaluations** - These services determine the eligibility of any individual who requests services from Upper Valley Services. State regulations require that individuals requesting services meet specific eligibility and System of Care priority requirements.

**Crisis Services** - This service is a statewide service available to any agency/family where the consumer meets entrance criteria. The Department of developmental and Mental Health Services determines if the consumer meets the criteria for entrance into this program. This is a short-term program, usually not more than two weeks, with assistance to families/agencies with reintroduction into their own communities.

**Family Respite** - This service provides limited funding to assist families in keeping their family member with developmental disabilities within their natural home.



## **ORANGE COUNTY COURT DIVERSION PROGRAM**

The Orange County Court Diversion Program (OCCDP) is a cost effective alternative to the criminal court system for first offenders referred by the State's Attorney. It offers both juveniles and adults an opportunity to make amends for their offenses in a way that teaches responsible behavior and deters future delinquent or criminal activities. The State's Attorney dismisses the charges of participants who successfully complete the Program.

The OCCDP is a local non-profit organization run by a Board of Trustees and staffed by a three-quarter time director, a one-fifth time caseworker and the 28 community volunteers from Orange County who serve as Review Board members. A volunteer citizen Review Board interviews each offender and decides who will be accepted into the program. The main criteria for acceptance into the program is an admission of wrongdoing, and no prior history of criminal activity. Each client accepted into diversion is required to discuss all issues and questions concerning their offense with the Review Board. Throughout the discussion, the client is made aware of the concerns and needs of both the victim and the community, and held responsible for the offense.

The Review Board designs an individualized contract that specifies the conditions of the person's participation. Contracts may involve an apology to the victim, mediation between offender and victim, restitution, mental health or substance abuse counseling, a jail tour, community service, a donation to a worthy cause, completion of a GED, a job search, writing an essay, or other appropriate activities related to the offense.

Diversion clients have performed volunteer work for local libraries, hospitals, cemeteries, road crews, recycling centers, schools, senior centers, volunteer fire departments and the like. Approx. 85% of the clients who participate in the Orange County Court Diversion program successfully complete the program. Less than 5% of the clients who successfully complete the program end up becoming repeat offenders.

The citizen Review Board replaces the judge and jury in deciding how an offender must make amends for his/her wrongdoing. This approach is a powerful way to help the offender realize the impact and seriousness of the crime to his community and its citizens. For the offender, it takes the act out of the abstract and puts it in a real context where responsibility is both unavoidable and an expected outcome of the program. In addition to processing criminal cases from court, the Orange County Court Diversion program administers Orange County's Teen Alcohol Safety Program for first time, civil cases of underage drinking. All clients who are referred on a civil offense of underage drinking meet with our Review Board and are required, in addition to other contract conditions, to complete an alcohol assessment and any recommended follow-up counseling or treatment services.

A total of 177 clients were referred for services during the fiscal year that ended June 30, 2004. Of this number, 79 clients were referred from juvenile and adult court for criminal offenses, and 98 clients were referred for a civil offense of underage drinking. With the exception of a few cases that were transferred from other counties throughout the state, nearly all of the client caseload represented crimes and offenses that occurred in Orange County. In cases involving criminal offenses, clients who successfully completed their Diversion contract during FY04 paid a total of \$7,793.00 in restitution to victims and victim related causes, and performed 478 hours of community service.

Orange County Court Diversion budgeted \$73,822.00 for its FY04 operating budget. Approx. 80% of the operating budget was funded by a State grant and client fees. The remaining 20% of the program's funds came from miscellaneous and local funding sources. These local sources were Green Mountain United Way, town appropriations, and individual donations. For a number of years we have been proud to be supported by appropriations from every town in Orange County.

Thank you for your continued support. Questions and additional information concerning the program should be directed to David Savidge, Executive Director, Orange County Court Diversion, P.O. Box 58, Chelsea, VT 05038 685-3172

**SAFELINE, INC.**

Safeline, Inc. is the Domestic and Sexual Abuse Crisis Agency for all of Orange County and the five upper towns of Windsor County in central Vermont.

Safeline exists entirely on Federal and State Grants; more than one third of our funding comes from local and private donations. Safeline could not continue to provide all of the necessary services to the towns in these two counties without the support of each individual town. All of our Services, Programs and Advocates are provided to all people of our service area at no cost. Throughout the service area, over 500 people were provided services and outreach.

As the primary crisis service provider to Orange and Upper Windsor Counties, we are members of the Orange County Domestic and Sexual Violence Task Force, and attend Child Protection Team meetings throughout the area. Safeline is a member of the Vermont Network Against Domestic and Sexual Violence.

Our Crisis Hotline is reached at 1-800-NEW-SAFE or 1-800-639-7233 24 hours a day, seven days a week. Trained Advocates are available at no charge anytime day or night. We provide advocacy services at Family Court, Hospitals, Police Stations and any situation where we are needed.

Safeline has a large resource library available to anyone who would like to learn more about these. Our trained staff can also provide presentations to area schools and organizations. We invite businesses, educational and private organizations to use our services and presentations in the effort to end Domestic and Sexual Violence in our lifetime. Safeline, Inc. is a non-profit 501©3 Corporation and is not affiliated with the United Way at this time. Thank you for your continued support.

Joan Colburn

Direct Service Coordinator

## CENTRAL VERMONT SOLID WASTE MANAGEMENT DISTRICT 2004 REPORT

The Central Vermont Solid Waste Management District provides leadership, education, and services for residents and businesses in reducing and managing their solid waste in order to protect public health and the environment to the greatest extent feasible. From July 1, 2003 through June 30, 2004, the District worked to create a Five Year Workplan to help the region reach toward the goal of Zero Waste that we set out in our new Solid Waste Implementation Plan (SWIP) in FY 2003.

The Five Year Workplan is a practical, working guide, identifying the activities and programs the District will undertake in the first five years of our SWIP to set a foundation from which the Zero Waste goal can be achieved. The outcome of our Workplan will be a region-wide infrastructure of facilities and services through which municipalities, residents and businesses can drastically eliminate waste.

With Zero Waste, the goal is to no longer produce "trash" which needs to be disposed of, but to instead be able to utilize it as resources for the production of something new and needed. For example, the District's Commercial Composting Project that got underway in April 2004 diverted 6.8 tons of food "waste" from April through June to a local composting company for use as chicken feed and the production of compost for area farmers. The number of participants began with four and grew to seven by the end of June 2004; 13 restaurants and schools are currently participating. We are excited about the possibilities this new plan provides, and we encourage you to review our new Solid Waste Implementation Plan and accompanying Five Year Plan documents for yourself. Please contact the District for copies by calling 802-229-9383 or e-mailing [comments@cvswwmd.com](mailto:comments@cvswwmd.com).

Here are some of the highlights of the District's FY 2004 program work.:

- **Illegal Dumping Prevention-** Five new sites were cleaned and adopted in the District in FY 2004. Between newly adopted sites and the monitoring of existing sites throughout the District, 86 volunteers logged 123 volunteer hours in FY 2004.
- **Illegal Burning Prevention-** Educational program to explain the dangers of burning for human and environmental health. Materials were distributed throughout member communities via point-of-purchase displays, radio and print ads, and fliers.
- **Recycling-** During FY 2004, more than 820 tons of recyclables were collected at District run and/or underwritten recycling depots, in addition to 66 tons of tires; 351 tons of metal; 7,330 yards of cardboard; 254 appliance freon units; 50 lbs. of PCBs; 2,980 gallons of oil; and 1,047 tons of trash.

- **Hazardous Waste-** 543 households (151 *more* households than the previous year) and 21 businesses utilized the nine collections held May through October 2004. Educational materials were distributed at the events to help residents reduce the quantity of hazardous materials used, and to reduce disposal fees and quantities.
- **Non-Toxics Education-** Seven elementary schools throughout the District took part in the 10-week DeTox Family Program for parents and school staff. The program aims to help reduce the use of toxic products in the home and in schools. Four schools have also taken the *DeTox Pledge* to reduce the use of toxic cleaning products in their schools. Education staff also developed a video version of our DeTox workshop titled, *Look What's Lurking Under Your Sink!* Copies will be sent to all schools that have participated in the program and it will be used in place of the workshop in schools where evening programs are not well attended.
- **Speakers Bureau-** Led 24 Art & the 3Rs Workshops, ranging from our own Cabin Fever Craft Day in January to programs via community centers, alternative education programs, after-school programs throughout the District, the Barre Recreation Department, and daycare centers.
- **Reuse-**The Clothing Drop 'N Swap diverts tons of clothing from disposal; about 1,000 District residents take part in each event. The District held two events in FY 2004, one in September and one in May.
- **Junk Car Assistance-** The District offers assistance with the free removal of junk cars from member towns. The data for FY 2004 shows we helped 58 residents recycle 68 vehicles.
- **Green Up Day Grants-** 19 member communities requested and received reimbursement for Green Up Day activities in FY 2004. The average reimbursement per town was \$279.97.
- **Electronics Collections-** The District collected 47,395 pounds (23.6 tons) of electronics for recycling through an on-going collection at the Barre Town Recycling Depot and three special collections held in conjunction with satellite household hazardous waste collections.



## GEORGE D. AIKEN RESOURCE CONSERVATION AND DEVELOPMENT

The George D. Aiken Resource Conservation and Development Council (RC&D) celebrated 40 years of "making things happen" for towns with natural resource conservation and rural development projects this past year. We are here to serve your community. We coordinate and facilitate assistance to town governments, school districts, fire departments watershed groups and nonprofit organizations in the six southern

Vermont counties. By bringing together help from our extensive network of resources, we can focus technical and financial resources on your specific needs. We get technical assistance and staff help through the U.S. Department of Agriculture but private sources make up most of our budget. The Council is a self-supporting 501 (c)(3) nonprofit organization. Highlights of our work in the six counties in 2004 include:

- 13 towns received a total of \$68,685 to improve water quality and upgrade backroads through our better backroads grants.
- We are developing complete water supply plans identifying all potential useable water sources for fire fighting for three towns.
- 26 towns received funding and engineering assistance to design and install dry hydrants as a source of water to fight fires.
- We provided \$60,000 in grants and \$119,000 in loans to support agritourism on farms.
- 1 town received assistance from a consultant to help them prepare for and go through an ISO (Insurance Service Office) evaluation. Towns are given a rating from 1 to 10 by the ISO and many insurance companies use that rating to set their rates. If a town can lower their ISO rating, it may lead to lower insurance costs for businesses and residents in that town.
- We serve as the fiscal agent for the White River Partnership, Orange County Headwaters project and Connecticut River Birding Trail.
- Teams of high school students from throughout the area participated in the Vermont Envirothon.

Other current projects include helping a town with flooding problems, erosion control and streambank stabilization in several locations, helping to develop community centers and recreation fields and two projects helping to connect residents with locally grown food. In Bradford, we provided \$3,918 for the Wrights Mountain Road ditch erosion project. We currently have funding available for low interest loans (3.0 - 5.0%) to develop agritourism ventures on farms.

Do you have a project or program that could use some assistance to “make it happen”? Over the years the George D. Aiken RC&D Council has helped many communities and organization on a variety of projects. We work on a request basis, so the first step is up to you, giving us a call.

For information and free consultation call Kenneth Hafner, our RC&D Coordinator at (802) 728-9526.

**GREEN MOUNTAIN ECONOMIC DEVELOPMENT CORPORATION*****2004 Annual Report***

GMEDC has completed another very active year. Our thanks to all of those who have served and made a contribution over the months and years.

A major portion of our endeavors has fallen under the Pilot Program, a formal way of approaching new and existing clients. It features reliance on SBDC and SCORE for consultation assistance. At the midpoint of our year we were working with 29 clients in 29 communities that represented 516 jobs.

Governor Douglas, Secretary of Commerce Kevin Dorn and Commissioner Mike Quinn have made regular visits in our area promoting economic development and job growth opportunities. We are pleased to have received their attention and assistance in our efforts. The State of Vermont has provided significant assistance in all that we have accomplished.

The most significant single venture has been in Hancock where GMEDC worked diligently to support the capital formation efforts of Vermont Plywood LLC in their efforts to purchase and restart the former Chesapeake Plywood facility. We helped the Town of Hancock obtain a \$730,000 grant to be used for working capital and purchase of the equipment. USDA and Union Bank joined the team to make this acquisition a reality, which will create as many as 50 jobs. The Town of Hancock eagerly supported this effort and has worked well with GMEDC to make this happen.

We have spent considerable energy on the Randolph School/DuBois & King project. The ribbon cutting is scheduled for November 22, 2004. The community has other significant projects under way, as well, including the Randolph Craft Center. They continue to utilize our services and more opportunities are emerging at this time. The Bradford area is on the verge of several new and exciting ventures and GMEDC wants to be on the leading edge of that movement.

It is our continuous goal to assist communities and businesses in any way that we can to retain and create jobs. It is our desire to assist the 30 towns in our region with any economic development problems or opportunities. This will help to enhance the economic vitality in our region and the State of Vermont. We sincerely seek opportunities to serve in any way we can. Your support is appreciated.

**TWO RIVERS-OTTAUQUECHEE REGIONAL COMMISSION**

**2004 Year-end Report**

During 2004, the Regional Commission provided technical expertise and resources for municipal officials as well as advocated for members' needs with the State Legislature and with state and federal agencies. TRORC functions as staff for many of our towns and most of our work was initiated at the request of Selectboards, Planning Commissions, and other town officials. Major accomplishments for this past year included:

**Regional and Local Transportation Planning** - The Commission's Transportation Advisory Committee (TAC) worked with member municipalities on numerous local transportation projects. Two Rivers' staff wrote many Transportation Enhancement Grants and assisted our towns in procuring design engineers, processing requisitions for payment, and organizing public meetings for local input - Two Rivers helped projects get built. TRORC also assisted communities as they worked their way through the environmental permitting process on transportation projects and conducted many traffic counts, speed limit studies and intersection analyses.

**Local Technical Assistance** - Over the past year, we provided advice and support to all town officials on a wide range of activities. This included grant writing and administration, assistance on town plan revisions, ordinance development, GIS mapping, transportation planning, and Act 250 development review. The TRORC Region once again received the largest share of municipal planning grants statewide. This allowed our towns to conduct the planning necessary to respond to changes in state and federal requirements.

**Emergency Planning Activities** - The Regional Commission's emergency management planning program continued to be funded by FEMA and the Department of Homeland Security. Projects focused on all-hazards planning associated with natural and man-made disasters. Our staff helped write and coordinate many of the First Responder Grants for safety equipment received by our towns.

**Economic Development Planning** - In 2004, the Regional Commission continued working on a \$200,000 Environmental Protection Agency grant to assess the level of contamination on many sites throughout our Region. Once the level of contamination is known, the Regional Commission helps towns locate funding sources for clean-up. An additional \$200,000 was received by TRORC this year to help to those communities with properties contaminated by petroleum products. In addition, TRORC spent considerable time maintaining the eligibility of our Region for federal economic development administration money.

We value your continued support and look forward to serving you in the coming year.

Respectfully submitted,

Peter G. Gregory, AICP, Executive Director  
William B. Emmons, III, Chairperson, Pomfret

**GREEN UP VERMONT*****Green Up Day, May 7, 2005 -- 35<sup>th</sup> Anniversary!***

Thirty-four years strong, "Green Up Day" is a special day when Vermonters clean and spruce up their communities. We were the first state in our nation to designate a day for such cleaning of the entire state. Working together, we can keep our unique Green Up spirit growing for Vermont.

Green Up Vermont is the not-for-profit 501© (3) organization that works to enhance our state's natural landscape and waterways and the livability of our communities by involving people in Green Up Day and raising public awareness about the benefits of a litter free environment. Well over 15,000 Vermonters participated in Green Up Day 2004, using over 35,000 Green Up bags, collecting hundreds of tons of trash, piles of mixed metals and tires. Green Up Vermont arranged widespread promotional support in excess of \$25,000.

The success of Green Up for Vermont depends upon two essential ingredients. One is the combined efforts of individuals and civic groups who volunteer to make it all possible; and two, the financial support given by the public and private sectors throughout Vermont. With your town's help, we can continue our unique annual Vermont tradition of, taking care of our beautiful landscape and promoting civic pride so our children grow up with Green Up. Careful use of resources minimizes Green Up's costs. The State appropriates funds that cover about 10 percent of our budget. The rest comes from gifts from towns, individuals and businesses. These funds pay for supplies, promotion and services of two part-time employees. We ask your community to contribute, according to population, to keep Green Up growing for Vermont. Visit [www.greenupvermont.org](http://www.greenupvermont.org) for more information.

**UPPER VALLEY RIVER SUBCOMMITTEE/CT RIVER JOINT COMMISSIONS**

This year the Upper Valley River Subcommittee updated the Recreation chapter of our *Connecticut River Management Plan*, taking a close look at river access, riverfront recreational development, scenic views, and more, including the practical question of whether all our towns are prepared for emergency water rescues. We helped stimulate a state study of water quality in the Connecticut River after discovering gaps in information on the safety of the river for swimming, fishing, and boating.

The Subcommittee continues to carry out our legal obligation to provide information and assistance to the states, towns, and local landowners on projects near the river, including advice to the State of New Hampshire on riverbank projects, advising landowners on dock proposals, and following the continued commercial and highway developments in West Lebanon.

We encourage all towns in our region to review our current *Connecticut River Corridor Management Plan*, and to incorporate its recommendations as they update town plans and revise their zoning ordinances, particularly for shoreland protection. Heavy rains can send sediment from land clearing and removal of riverside vegetation into tributaries, demonstrating the importance of giving rivers and streams enough room.

There is currently a vacancy in Bradford's representation on the Upper Valley Subcommittee. Citizens interested in representing the town should contact the select board. The Subcommittee is advisory and has no regulatory authority. The public is welcome to participate in our meetings, on the third Monday evening of every other month, at the Thetford Bicentennial Building. More information, including a calendar, advice on bank erosion and obtaining permits for work in or near the river, and a summary of the Connecticut River Corridor Management Plan is on the web at [www.crjc.org/localaction.htm](http://www.crjc.org/localaction.htm).

Robert Miller, Bradford representative



## CONNECTICUT RIVER JOINT COMMISSIONS

This year the Connecticut River Joint Commissions have considered issues as wide-ranging as the future of hydro dam ownership and status of boating law enforcement on the river to economic development initiatives in the valley. Appointed by the legislatures of New Hampshire and Vermont to guide growth and development in the watershed, the CRJC are advisory and have no regulatory powers, preferring instead to ensure greater public involvement in decisions that affect the river region.

In 2004, the Commissions stimulated a water quality assessment of the entire 275 miles of river shared by New Hampshire and Vermont. The NH Department of Environmental Services and the Environmental Protection Agency led the study to bring reliable information to those using the river and planning for its future. CRJC also sponsored a major study of the river's behavior in the north country, to better understand the reasons for erosion and how the river moves through its valley.

With the support of the four US Senators from NH and VT, the Commissions were able to provide \$85,000 in Partnership Program grants for locally-inspired projects, including natural resources inventories for the Waits River headwaters, several recreation and river access projects, and a stream study of the Stevens River. In Bradford, we provided a grant to the town for a wetlands resources inventory.

CRJC supports efforts to safeguard natural, agricultural, and historic assets of the valley, and are working with businesses and the states to strengthen the local base for tourism through visitor centers in ten "waypoint communities" along the Connecticut River Byway. This year we won a federal grant to provide signage for each of them, and created a video about the river valley, "Welcome to the Heart of New England." CRJC provides coordination for the Byway effort. Visit the Byway at [www.ctrivertravel.net](http://www.ctrivertravel.net).

We welcome the public to our meetings on the last Monday of each month. Visit our web site at [www.crjc.org](http://www.crjc.org) for a calendar of meetings, useful information and links, and our newsletter, *River Valley News*.

Gary Moore, Connecticut River Commissioner



### **NORTHEAST SLOPES REPORT OF ACTIVITIES 2004**

Northeast Slopes was able to operate for its 67<sup>th</sup> season thanks to the continued support of the three Towns of Corinth, Topsham and Bradford.

We continue to offer our Wednesday afternoon ski program to area schools as well as Saturday ski lessons. We have strived to involve area youth in the operation of Northeast Slopes as a way to build character and help our youth become responsible citizens. It is our goal to keep ticket prices as low as possible to keep skiing affordable for members of the community.

We have been successful in our quest for our 501(3)(C) status with the IRS. With this new tax status, we are hopeful that we will be able to attract other types of funding for our area. We continue to operate by ALL volunteer help, with all ticket sales and donations being applied to our operating expenses, insurance and mortgage payments. New volunteers are always welcome and appreciated.

Respectfully submitted,

Steve Simpson  
President Northeast Slopes

## WOODSVILLE AREA FOURTH OF JULY CELEBRATION, INC.

Again this year I am honored to be allowed to provide you with the following report on the status of the Woodsville/Wells River Fourth of July Committee. The 2004 celebration was again blessed with some fine July weather. Woodsville's Central street and Wells River's Railroad & Main Streets were lined with thousands of parade enthusiasts and they were not disappointed. Music was provided by the St. Johnsbury Town Band and McLure's Alumni Band, and the marching and performance of the Woodsville High school Band. Our sincere thanks go to Mr. David Heintz and his students for again taking the time and showing the spirit to be a part of this celebration.

Floats were judged in three divisions. Fire departments, commercial and all others. There were plenty of commercial non-floats, politicians, kids on bikes, fire trucks, etc. to fill out this annual parade that offers two hours of entertainment for the whole family and is considered one of the largest parades in area. Following the parade there was a full schedule of events at the Woodsville Community field. Two tents were filled with music from 1 PM until 11 PM. Another tent offered Bingo games with donated prizes and the proceeds going to help support the celebration. There was a Cow (actually a Burro this year) Chip Bingo game which also benefited the celebration. We were able to offer a petting zoo with a great variety of animals that the children could touch, pet and even feed. The petting zoo was sponsored by a local business: our great thanks, JR. We saw the return of the midway with rides for young and old, and the flea market area, in a new more convenient location, brimming with precious and not so precious items for all ages. The evening ended with one of the largest Twin State Fireworks displays ever seen.

New for 2004 was the hiring of a private security force for the activities at the Community Field. This was done with the support and full knowledge of the Haverhill Police Department. It allowed them to be better able to handle the other issues of the day. Traffic control before, during and after the parade was still handled by our local officers.

As with all organizations of this nature, money is a continuing concern. We utilize several different methods of raising funds to cover the costs of the day. Concessionaires and vendors pay fees to have a space on the Community Field. We run Bingo and Animal Bingo as well as a regular raffle to help fill the coffers. Donation jars are placed in local businesses during June and early July for patrons to make donations. We have volunteers on the parade route collecting just before the parade. And we put together an annual booklet with our program, Parade and Grand Marshall biographies, pictures from last year's parade and the names of every donator.

Allow me to close with the note that the 2005 Woodsville/Wells River Fourth of July Celebration will be the 25th Annual. With sincere thanks to the taxpayers of Bradford.

Gary Scruton, President

**COHASE CONNECTION ANNUAL REPORT****LOWER COHASE REGIONAL CHAMBER OF COMMERCE**

As 2004 winds down, we take a moment to review our third year:

- Membership is at an all time high of 123: 85 businesses, 14 non-profit and government, and 24 individual members.
- The Second Annual Whole Hog Blues and BBQ Festival was an outstanding success. We had paid admission for 915 people, plus all the children, vendors and workers who were admitted at no charge.
- We helped sponsor two "Paddle the Border" events which brought dozens of people out for a trip down the Connecticut with food and music at the end.
- We revised and reprinted our Area Map and Guide and distributed thousands of copies. We are now working on a historic sites tour brochure.
- Our web site, [www.cohase.org](http://www.cohase.org) has been upgraded and improved. Check it out for pictures of the Whole Hog Festival and information about new business members.
- Twelve Vermont members are taking advantage of group health insurance through VACE, covering over fifty people.
- Our budget is balanced and our membership dues are the lowest in either state.
- We are actively working with the Eastern Vermont Regional Marketing Program to maximize marketing of travel and tourism opportunities in our area.

**BOARD OF DIRECTORS**

|                 |                  |               |               |
|-----------------|------------------|---------------|---------------|
| Bill Bailey     | Suzanne Bessette | Marie Bigelow | Tony Brainerd |
| Dale Bromley    | Tim Copeland     | Keith Darby   | Ann Fabrizio  |
| Marvin Harrison | Ellyn Ingalls    | Scott Jacob   | Judy Jowell   |
| Gary Langlois   | Richard Pollock  | Kim Seymore   | Paula Shea    |
| Al Stevens      | Karen Whalen     | Lynn Wheeler  |               |

## VERMONT LEAGUE OF CITIES AND TOWNS

The Vermont League of Cities and Towns' mission is to serve and strengthen Vermont local government. Vermonters use more local government services and interact more with their local government officials on a daily basis than with any other level of government. These governmental services include highways, police, fire, recreation, sewer and water. Vermont municipal officials are responsible for raising and expending nearly one-half of the non-federal taxes raised in the state. In all but a very few municipalities, the property tax is the sole option a municipality has for raising revenue to fund its municipal and school responsibilities.

In large part, volunteer elected and appointed municipal officials lead local governments. VLCT provides the following services to its member cities and towns to serve and strengthen the ability of municipal officials to provide quality services at affordable costs:

Training, municipal assistance and publications to strengthen the ability of municipal officials to serve their communities. In the past year, we have responded to more than 3,000 telephone and e-mail inquiries. Our Municipal Assistance Center and Group Services staffs provided over 750 workshops and small group training sessions attended by municipal officials. VLCT distributed more than 575 copies of local government publications and distributed more than 3,200 hard copies or electronic mail versions of VLCT's Weekly Legislative Report to municipal officials each week during the legislative session.

Advocacy representation before the State Legislature, administration and judiciary, ensuring that municipalities have the resources and authority to serve their citizens. VLCT is a leader in the education finance debate, in land use discussions and in securing revenues for town highway and bridge maintenance programs.

Purchasing opportunities to provide needed services at the lowest cost. These include an array of municipal insurance programs, among many others. Examples of how this saves local taxpayers dollars are the securing of municipal employee health insurance and liability coverage for town operations. The VLCT Health Trust represents the most affordable option available to provide health insurance to municipal employees. The value of VLCT PACIF to all our members is realized daily as members take advantage of loss prevention training and assistance as well as reasonable insurance rates.

All 246 Vermont cities and towns are members of VLCT, along with 140 other municipal entities including villages and fire districts. Membership dues are \$.72 per capita plus a \$500 service fee per year. These funds support much of the work of the VLCT Municipal Assistance Center. VLCT maintains its offices in Montpelier and employs 42 staff members. It has an annual operating budget of approximately \$3.2 million.

For further information, please visit our web site at [www.vlct.org](http://www.vlct.org).

**RESULTS OF MERGER VOTE**  
**Special Village Meeting, Thursday October 30, 2003**

**Article 1. To see if the Village will vote to amend and adopt the proposed Village of Bradford's charter to merge the Village Water and Sewer Commissions as voted by the Village Trustees at their September 29<sup>th</sup>, 2003 meeting. The provisions of said Proposed Charter Amendment are as published and posted as required by law.**

|                               |            |
|-------------------------------|------------|
| Total Yes                     | 151        |
| Total No                      | 15         |
| Total Blank                   | 5          |
| Total Spoiled                 | 0          |
| <b>Total Votes Article 1.</b> | <b>171</b> |

**Article 2. To see if the Village will vote to approve and adopt as its comprehensive revised charter the Plan of Merger of the Village of Bradford into the Town of Bradford, effective at midnight, November 30, 2004 as provided under V.S.A. 24 Chapter 49. The provisions of said Plan of Merger are as published and posted as required by law.**

|                               |            |
|-------------------------------|------------|
| Total Yes                     | 152        |
| Total No                      | 16         |
| Total Blank                   | 3          |
| Total Spoiled                 | 0          |
| <b>Total Votes Article 2.</b> | <b>171</b> |

I certify the foregoing results to be true and exact as voted upon on Thursday, October 30, 2003.

Attest: /s/ Louise M. Allen, Town Clerk

Attest: /s/ Marianne McClure, Assistant Town Clerk

**RESULTS OF MERGER VOTE**

**SPECIAL TOWN MEETING, THURSDAY OCTOBER 30, 2003**

**Article 1. To see if the Town will vote to approve and adopt as its comprehensive revised charter the Plan of Merger of the Village of Bradford into the Town of Bradford, effective at midnight, November 30, 2004 as provided under V.S.A. 24 Chapter 49. The provisions of said Plan of Merger are as published and posted as required by law.**

|                    |            |
|--------------------|------------|
| <b>Total Yes</b>   | <b>325</b> |
| Total No           | 303        |
| Total Blank        | 0          |
| Total Spoiled      | 1          |
| <b>Total Votes</b> | <b>629</b> |

I certify the foregoing results to be true and exact as voted upon on Thursday, October 30, 2003.

Attest: /s/ Louise M. Allen, Town Clerk

Attest: /s/ Marianne McClure, Assistant Town Clerk



**ANNUAL VILLAGE MEETING**

**JANUARY 26, 2004**

Pursuant to the foregoing Warning the voters of the Village of Bradford met on January 26, 2004 at 7:30 p.m. in the Old Bradford Academy Auditorium to transact the following business to wit:

The meeting was called to order at 7:30 p.m. by Moderator Lawrence Coffin who noted this is the 104<sup>th</sup> annual meeting - and will probably be the last meeting of the Village of Bradford. There being no objection, the reading of the Warning was dispensed with.

Moderator advised everyone that they must be a Village resident and on the Village checklist to vote at this meeting. He asked for a show of hands of all non-residents.

**Article 1. To elect a moderator for the ensuing year.**

Trustee Chairperson Robert Lefebvre called for nominations for moderator. Motion made and seconded to nominate Lawrence Coffin as moderator and the clerk cast one ballot. So voted. Article 1 declared closed.

**Article 2. To hear and act upon the reports of the Village Officers for the year past. Motion made and seconded to accept the reports. The reports were reviewed page by page.**

Larry Drew asked how property is transferred when there are still outstanding taxes due. Collector of Delinquent Taxes Gene Martin responded that he is aware of the situation and is following up on the properties in question. Martin noted several taxes that have been paid since the book was published. He also will take some accounts to small claims court. When asked what happens to delinquent Village taxes after the merger, Louise Allen responded that they will become assets of the town.

Lefebvre responded to questions regarding Barton Street stating that expenses were for engineering and trucking for the granite curbing. Final figures on the project will be forthcoming. KD Welch Service Road will be upgraded in the future. Culverts are scheduled to be cleaned in the spring. Richard Peck thanked the Water Commission for effectively managing expenditures. It was noted that although water rates will be reduced, sewer rates would be increased. Money will be spent for security in the Water and Sewer Department. Water Operator Dan Perry explained where the Brushwood forest is located. Linda Neubelt noted that the Conservation Commission is also working on the Brushwood forest. Commissioner Mark Johnson responded to questions regarding sludge removal. Although the plant is being upgraded, there still will be sludge removal. Vote on the motion to accept the reports for the past year was in the affirmative. The article was closed.

**Article 3. To elect one Village Trustee for three years, one Village Trustee for two years, a Village Clerk for one year, a Village Treasurer for one year, one Water Commissioner for five years and all other officers required by law to be elected at said meeting and to fill any vacancies which may occur at or before said meeting.**

Moderator Coffin also noted we need to elect auditors for 1 year and collector of delinquent taxes for one year.

Village Trustee: 3-year term. Richard Peck and Dan Perry II were nominated. Peck spoke on focusing on the merger. Perry also spoke on the merger stating that he wants to ensure repairs to sidewalks, streets and KD Welch Road are completed prior to the merger. Voting by ballot was completed. Total ballots cast were 33 (17 needed for election). Perry received 20 votes and Peck received 13. Perry was declared elected.

Village Trustee: 2-year term. Richard Peck and Phyllis Lavelle were nominated. Karen Foley was also nominated but declined. Peck restated his issues. Lavelle clarified that although the term is for 2 years, it actually will only be for a few months - until the merger with the town. She also stated she has been a Trustee previously and knows the position. Voting by ballot was completed. Total ballots cast were 33 (17 needed for election). Lavelle received 19 votes and Peck received 14. Lavelle was declared elected.

Village Clerk: 1-year term. Louise Allen was nominated. Motion made and seconded to close nominations and the Moderator cast one ballot. Unanimous vote in the affirmative. Louise Allen was declared elected.

Village Treasurer: 1-year term. Louise Allen was nominated. Cheryl Schultz was nominated but declined. Motion made and seconded to close nominations and the clerk cast one ballot. Unanimous vote in the affirmative. Louise Allen was declared elected.

Water Commissioner: 5 years: Lunnie Lang was nominated. He couldn't attend the meeting because he was working but has a great desire to be on the water board. Thomas Neubelt was also nominated but declined. Motion made and seconded to close nominations and the clerk cast one ballot. Unanimous vote in the affirmative. Lunnie Lang was declared elected.

Auditors: 1-year term. Gloria Fox was nominated to replace Daniel Perry II. The other current auditors were nominated: Barbara Cohen and Donna Williams. With no further candidates, nominations were closed. Motion made and seconded to close nominations and the clerk cast one ballot. Unanimous vote in the affirmative. Barbara Cohen, Donna Williams and Gloria Fox were declared elected.

Collector of Delinquent Taxes: 1-year term. Motion made to nominate Gene Martin. With no further candidates, nominations were closed. Unanimous vote in the affirmative. Gene Martin was declared elected. There being no other open positions, Article 3 was declared closed.

**Article 4. To see what sum of money said Village will vote to defray the general fund budget of said Village for the ensuing year and to vote time and manner of collecting the same.**

Motion made and seconded to accept the budget of \$39,252.12 and to raise \$39,252.12 in taxes and that this money and any other money raised at this meeting, or subsequent meetings, be placed in the hands of the Treasurer not later than August 1st, due and payable on or before or postmarked no later than October 31st without discount and that any money not paid on the due date shall become delinquent and subject to interest at the rate of not more than one percent per month or fraction thereof for the first three months and thereafter one and one half percent per month or fraction thereof from the due date of such tax, and that delinquent taxes will be subject to a collector's fee as provided by Vermont Statutes Annotated. When asked about salary increases, Gloria Fox

said they are based on increases set by the Town. She pointed out that the administrative salaries are 17% of the total amount. Vote unanimous in the affirmative. Article closed.

**Article 5. To see what sum of money said Village will vote to defray the public works budget of said Village for the ensuing year and to vote time and manner of collecting the same.**

Motion made and seconded to accept the budget of \$142,207.69 and to raise in taxes \$77,207.69. Dan Perry amended the motion to take the excess of \$9,846.25 and add this amount to the public works budget for the sidewalk capital fund but continue to raise in taxes a sum of \$77,207.69. Motion seconded and voted unanimously in the affirmative. Article closed.

**Article 6. To see what sum of money said Village will vote to defray the public safety budget of said Village for the ensuing year and to vote time and manner of collecting the same.**

Prior to making the motion, Gloria Fox explained that the estimated revenue should be revised from \$12,000 to \$9,000 changing the amount to raise in taxes from \$51,434.02 to \$54,434.02. Motion made and seconded to accept the budget of \$63,934.02 and to raise in taxes \$54,434.02. Linda Neubelt compared the Police Chief's salary and the Sewer Plant Operators salary and made the motion to increase the salary for the Police Chief by \$3,000.

Police Chief Gene Martin thanked everyone but declined the salary increase. He drew laughter when he said he could make up the salary increase by writing more tickets - but they would probably be written to everyone in the room. After much discussion Moderator Coffin called for a voice vote. Amendment defeated by a majority of nay votes. Vote on the motion to raise \$54,434.02 unanimous in the affirmative. Article closed.

**Article 7. To transact any other business which may lawfully come before said meeting.**

Karen Foley, Gloria Fox and Tom Neubelt were thanked for their service to the Village by a round of applause. Larry Drew asked everyone to review the school budget. Moderator Coffin reminded newly elected officials to take their oath of office at the Town Clerk's office.

**Article 8. To adjourn.**

Motion made and seconded to adjourn. Meeting adjourned at 8:55 p.m.

A True Record: Attest: /s/ Louise M. Allen, Village Clerk

Recording Clerk: Marjorie J. Craik

**ANNUAL TOWN MEETING MINUTES**

**March 2, 2004**

Lawrence Coffin thanked Shirley Beresford and Vida Perry for their assistance in renovating the academy building chairs.

Reverend Harvey Bartlett offered the invocation. The Flag Salute was lead by Boy Scouts Daniel Perry and Patrick Tomlinson.

Town Clerk Louise Allen declared the polls open for the Presidential primary.

Pursuant to the foregoing Warning, the voters of the Town of Bradford, Vermont, met at the Bradford Academy Auditorium on Tuesday, March 2, 2004 at 10:00 a.m. in the forenoon to transact the following business to wit:

The meeting was called to order by Moderator Lawrence Coffin who noted that this is the 231<sup>st</sup> annual meeting of the Bradford town voters. There being no objection, the reading of the Warning was dispensed with.

**ARTICLE 1. To elect a Moderator for the ensuing year.**

Selectboard chair, Joseph Sampson called for nominations for moderator. Motion made and seconded to nominate Lawrence Coffin as moderator. So voted by voice vote. Moderator Coffin noted this is his 33<sup>rd</sup> year as moderator.

Moderator Coffin stated that in order to speak or vote at this meeting you must be a registered voter in the Town of Bradford. If not a resident, you must ask permission to speak. A 2/3 vote is needed for permission to speak. Mr. Coffin reviewed the rules of Town Meeting stating the meeting is operated under a combination of Robert's Rules of Order, State Law and tradition of the town. Standing votes will be held if there is a question on the verbal votes. Debates may be closed with a 2/3's vote. Relative to the voting - a person voting will be asked the party they are voting for. Moderator Coffin noted the Historic Museum would be open at lunch on the 3<sup>rd</sup> floor.

Gene Martin presented a plaque to Daniel Perry Senior thanking him for his 40 years of service on the Bradford Fire Department. Dan received a around of applause. Gary Moore said there would be an official celebration where the public would be invited.

Corrections to the Town Report:

Page 52 - middle of the page - misspelling of the name Karen DeRosa.

The town and village merger vote was not included in the 2003 report. It will be in the 2004 report.

Page 13 - Add the Academy Building Capital Fund for \$10,000 (left out in error).

Page 15 - 2004 budget section - cross out the Bradford Teen Center for \$5000, Bradford Regional Community Center for \$5000 and the Bradford Conservation Commission for \$5000.

Page 18 - the amount to be raised will be \$322,696.64

Article 1 closed.

**ARTICLE 2. To hear and act upon the reports of the several Town Officers for the year past.**

Motion made and seconded to accept the reports. Reports were reviewed page by page. Selectboard Chair Sampson noted that the merger is in the Governor's hands and should be passed soon. He briefly reviewed some of the highlights in his report. He asked for volunteers to work on the Downtown Designation and the committee that will be formed to investigate a Bradford nursing home or assisted living facility.

Sampson also reviewed the budget over-expenditures. An H&R consultant has been hired to write an employee policy. The Harry McLam and Leonard Dobbins renovated the Listers office. They didn't charge for labor but the town paid for the materials. Fire Chief Todd Terrill asked why the \$740 in hydrants was not eliminated. Sampson responded that this has not been reviewed by the Water Department. Terrill asked if any of the surplus could be moved to the Fire Department Capital Fund. Moderator responded this should be brought up in Article 4.

Dan Perry Senior asked if all the Conservation funds could be combined. Nancy Jones responded that the Friends of Wrights Mountain account could only be used for Wrights Mountain. When the Town purchases Devil's Den, their account can be combined with the Wrights Mountain account. The grant funds must be kept separate.

Joel Moore said that the Elementary School and Elizabeth's Park received grants from the Walter Lee Fund. There are still funds to be disbursed after the winter. Perry Sr. asked that research be done to determine if the Trustees of Public Funds should manage all public funds.

Rick Parkin asked why the Bradford Regional Community Center (BRCC) does not have to repay the \$15,000 received from the Revolving Loan fund. Bobette Scribner responded since some of the funds came from Vermont Community Development Program and because all funds have not been loaned out - the BRCC was eligible to receive grant money from the revolving loan account. Earl Welch asked why the town is spending tax money on the BRCC when it was stated in previous meetings that tax money would not fund the center.

Collector of Delinquent Taxes Gene Martin spoke on the collector's position. He noted that he has 6 accounts to be filed in small claims court. He also listed some properties that have been paid since the report was printed.

Marcia Tomlinson asked if after the merger with the Village, would the 5-year paving plan include the village roads. Sampson responded that it would. He also said the Downtown Designation may provide additional funding for renovations to the Village.

Bud Haas asked why there is no Auditors' report. Sampson responded that the Auditors did not provide a report. Other residents stated their concerns that there was no Auditors' report. Wayne Kenyon said that some towns are choosing to use professional auditors only. Gary Moore noted that state and federal grants are already audited. Mr. Lornitzo feels that local auditors can ensure that recommendations from the professional auditors are carried out.

There was discussion on the cabin on Wrights Mountain. Conservation Commission member Nancy Jones said that students were willing to rebuild the cabin. Most of the vandalism has occurred in the past 5 years.

Chief Terrill spoke on purchasing a ladder pumper. He noted that only 3 people came to the informational meeting prior to voting on the purchase of a new fire truck. Jocelyn Pickett asked if one of the existing pumpers could be sold. Terrill responded that the old pumper is only worth about \$8000. Terrill asked for the voters to give them direction (purchase a new or used truck). Anita Perry said that they should shop for a good used ladder truck. Terrill said they would do a better job next time getting their message to the voters. Discussion ceased.

Martina Stever questioned whether the VT Dept of Health report is current since it refers to year 2002.

Discussion started on the \$5000 request for the teen center. Bobette Scribner said the \$5000 is for liability insurance for the teen center and for other supplies (telephone etc.). When asked why the Boys and Girls Club were not using the BRCC, Girls Club representative Jennifer Grossi said she would review this later in the meeting. Discussion continued on where the Boys and Girls Club should meet. Vote on the **motion** to accept the reports was in the affirmative. Article closed.

Wayne Kenyon briefly reported on legislative issues. These included agriculture, health care, judiciary area, permit reform and school funding. Kenyon can be reached at 439-5567 or 800-322-5616.

**ARTICLE 3. To elect all Town Officers as required by law, and to fill all vacancies which may occur at or prior to said meeting.**

*Selectboard: 3 years.* Robert Lefebvre, Robert Miller and Gloria Fox were nominated. All three candidates spoke on their credentials. Voting started at 11:40 and

ended at 11:55. Total votes 141. Lefebvre received 30 votes, Miller received 99 votes and Fox received 12 votes. Miller was declared elected. Joseph Sampson thanked Joel Moore for his hard work and dedication over the past years. Joel received a standing ovation.

**Recess and Reconvene:**

Meeting recessed at 12:00 noon and reconvened at 1:00 PM.

*Lister: 3 year term.* Phyllis Russ was nominated. **Motion** made and seconded to close nominations and clerk cast one ballot. Unanimous vote in the affirmative. Phyllis Russ declared elected.

*Auditor: 3 year term.* Phyllis Lavelle was nominated. **Motion** made and seconded to close nominations and clerk cast one ballot. Unanimous vote in the affirmative. Phyllis Lavelle declared elected.

*Town Constable: 1 year term.* Gene Martin was nominated. **Motion** made and seconded to close nominations. Unanimous voice vote in the affirmative. Gene Martin was declared elected.

*Second Constable: 1 year term.* Shawn French was nominated. **Motion** made and seconded to close nominations. Unanimous voice vote in the affirmative. Shawn French was declared elected.

*Collector of Current Taxes: 1 year term.* Cheryl Schultz was nominated. **Motion** made and seconded to close nominations. Unanimous voice vote in the affirmative. Cheryl Schultz was declared elected.

*Collector of Delinquent Taxes: 1 year term.* Gene Martin was nominated. **Motion** made to close nominations. Voice vote in the affirmative. Gene Martin was declared elected.

*Town Grand Juror: 1 year term.* Gary Moore was nominated. **Motion** made to close nominations. Voice vote in the affirmative. Gary Moore was declared elected.

*Town Agent: 1 year term.* Gary Moore was nominated. **Motion** made to close nominations. Voice vote in the affirmative. Gary Moore was declared elected.

*Trustee of Public Funds: 3 year term.* Vida Perry was nominated. **Motion** made to close nominations. Voice vote in the affirmative. Vida Perry was declared elected. Article closed.

**ARTICLE 4.** To see what sum of money said town will vote for general and administrative expenses of said Town for the ensuing year, and to vote time and manner of collecting the same.

**Motion** made to raise the sum of \$322,696.64 in taxes and that all taxes assessed to raise this sum of money or any other money raised at this meeting or subsequent meetings be placed in the hands of the Treasurer not later than August 1<sup>st</sup>, due and payable on or before or postmarked no later than October 31<sup>st</sup> without discount and that any money not paid on the due date shall become delinquent and subject to interest at a rate of not more than one percent per month or fraction thereof for the first three months and thereafter one and one half percent per month or fraction thereof from the due date of such tax. Motion seconded.

Sampson amended the motion to add \$5000 to the amount to be raised in taxes and to direct the Selectmen to give the Boys and Girls Club \$5000. Motion seconded.

Noah Ponzio and Jen Grossi thanked the Selectboard for their support. They briefly reviewed the history of the Boys and Girls Club (B&GC). They originally worked with the BRCC and assumed they would be located in the community center. They felt the B&GC and the teen center could both be part of the BRCC. In July 2003 the B&GC ended their relationship with the Bradford advisory board.

Scribner responded that there were differences in philosophy between the teen center and the B&GC. Arbitration was unsuccessful between the two. Various residents questioned why the BRCC is not open to the B&GC or to other community organizations. After much discussion, Bud Haas moved to cease debate. Motion seconded. Voice vote was 2/3's affirmative to close debate. Debate closed.

Vote on the amended motion to add \$5000 to the amount to be raised in taxes and to direct the Selectmen to give the Boys and Girls Club \$5000 in the affirmative. So voted.

Larry Drew amended the motion to increase the amount raised in taxes by another \$20,000 to be directed to the Fire Equipment Capital Fund. There was a round of amazed laughter that Drew would actually ask to increase taxes. Amended motion seconded and voted in the affirmative. So voted.

Vote on the amended motion to raise in taxes \$347,696.64 and that \$5000 be directed to the Boys and Girls Club and \$20,000 be directed to the Fire Department Capital Fund in the affirmative. So voted. Article closed.

**ARTICLE 5. To see what sum of money said town will vote for general highway purposes and reconstruction of the roads.**

**Motion** made and seconded to accept the article for \$289,293.47. Martina Stever asked what provisions have been made to continue the village services after November 30<sup>th</sup>. Sampson responded that the Selectboard has reviewed this and feel that there may only be a small deficit in the police department. This would be carried over into the next year. Vote on the motion to raise \$389,293.47 in the affirmative. So voted. Article closed.

**ARTICLE 6. To see if the voters will raise the sum of money not to exceed Five thousand (\$5,000) dollars for the Conservation Commission.**

Nancy Jones made the **motion** to raise the sum of money not to exceed \$5000 for the "Conservation Fund". Motion seconded. Nancy Jones made a presentation for the Conservation Fund. This reviewed the importance of conserving land for the future. The Conservation had a goal to raise \$10,000. Jones received a round of applause as she reported that as of yesterday they raised \$12,159. Voters were encouraged to tear out the page in the Conservation report. This will assist the Conservation Commission in setting their priorities for the next year. Vote on the article in the affirmative. So voted unanimously. Article closed.

**ARTICLE 7. To see if the voters will raise the sum of money not to exceed Five Thousand (\$5,000) dollars to help cover the operating expenses at the Bradford Regional Community Center Building.**

Bud Haas moved then withdrew his motion to take no action on this article. He then moved to object to the consideration of this motion. Motion seconded then failed due to lack of 2/3's voice vote.

Scribner moved to accept the article. Motion seconded. There was further discussion on why the B&GC cannot use the BRCC and on why the BRCC continues to ask for tax dollars to support the facility. Grossi and Scribner restated their positions. Several residents felt that the BRCC should be open to all community organizations. Residents also felt the B&GC and BRCC should work out their differences.

Pete Richards amended the motion to give the BRCC \$5000 with the proviso that the B&GC be able to use the BRCC. After further discussion, the amended **motion** was amended with the proviso that all community organizations be able to use the BRCC. Amendment seconded.

Discussion continued on how much organizations should pay for the use of the BRCC (donations etc.). Questions were raised on how the Town could dictate who should use the BRCC. Tensions ran high as discussions continued on the BRCC. An attempt to amend the motion to divide the \$5000 was declared out of order by the moderator. Two other attempts to amend the motion failed due to lack of second. Motion made and seconded to close debate. Voice vote on the amendment failed. The original motion stands. Further heated discussion continued. Motion to close debated seconded and passed. Voice vote on the article was unclear. There were 7 votes for a paper ballot. Voting started at 2:30 and ended at 2:43. There was a discrepancy of 1 ballot which didn't affect the overall voting. Total yes votes 52, total no votes 45. Article passed. Article closed.

**ARTICLE 8. To see if the Town will appropriate sums of money for the following organizations which have filed requests as set forth below:**

|  |             |
|--|-------------|
| Bradford Teen Center                           | \$ 5,000.00 |
| Central Vermont Community Action Council, Inc. | 1,000.00    |
| Central Vermont Council on Aging               | 400.00      |
| Clara Martin Center                            | 4,413.00    |
| Green Mountain Economic Development Corp       | 1,319.00    |
| Lower Cohase Region                            | 1,309.50    |
| Northeast Slopes Inc.                          | 1,200.00    |
| Orange County Diversion                        | 400.00      |
| Orange East Senior Center                      | 4,000.00    |
| Oxbow Senior Independence Program              | 500.00      |
| Retired and Senior Volunteer Program           | 500.00      |
| Safeline                                       | 200.00      |
| Two Rivers Ottauquechee Regional Commission    | 2,894.00    |
| Upper Valley Services Inc                      | 1,000.00    |
| Visiting Nurse Alliance and Hospice            | 11,025.00   |

Motion and seconded to accept the entire list for discussion. Moderator explained that each request may be discussed and modified. Gerhard Postpischil made the motion to give the allotment to the Visiting Nurse Association after they have demonstrated for 3 months that they have contacted all Bradford residents referred to them and that they handle telephone messages properly. Motion seconded.

There was much discussion on the service provided by the Visiting Nurses (both pro and con). There also were questions on how the Town would monitor their service and response to phone calls. Moderator asked the Selectboard if they would be willing to send a letter to the VNA stating the concerns that were raised. Postpischil agreed to withdraw the amendment as long as the Selectboard writes a letter to VNA. Discussion continued on both sides of the issue. Health Officer Lora Chatfield spoke on behalf of the VNA. She reviewed how costs have risen and reimbursements from Medicare have decreased.

There were questions on the request from Two Rivers. Sampson spoke on behalf stating that he feels the Town gets their money back from all the work done by Two Rivers (grants etc.).

**Motion** made by Noah Ponzio to increase the allocation to the Orange East Senior Center from \$4000 to \$5000. Amendment seconded. Amendment so voted.

**Motion** to approve the article with the amendment for Orange East Senior Center for \$5000 was so voted. Article closed.

**ARTICLE 9. To transact any other business which may legally come before said meeting.**

SallyAnn Carson received a round of applause when she requested that level headed people assist in mediating the situation between the B&GC and BRCC. This prompted discussion on this issue to start again.

Sampson reminded everyone that volunteers are needed to work on the Downtown Designation project and assisted living project. Moderator Coffin reminded everyone of the silent auction for the library. Harvey Bartlett thanked everyone for their work on the food bank.

Chief Terrill informed everyone that on March 14<sup>th</sup> the Fire Department will run a drill on the lower plain.

Diane Smarro thanked everyone for supporting the additional funds for the Orange East Senior Center.

**ARTICLE 10. To adjourn.**

Meeting adjourned at 3:08 PM

**SPECIAL TOWN MEETING MINUTES**

**October 27, 2004, 7:30 P.M.**

The meeting was called to order by Moderator Lawrence Coffin.

Moderator Coffin read the warning. Coffin stated there were some doubts as to the proper warning of the meeting. He reviewed the various statutes involved. Joe Sampson, Robert Miller, Dan Perry Sr., Bud Haas, and Marianne McClure all spoke on their understanding of the statutes.

The primary confusion centers on the number of days from receipt of the petition to the actual date of the special town meeting. It was felt that the special town meeting should have been held around November 14<sup>th</sup> (the 40<sup>th</sup> day after receipt of the petition on September 23<sup>rd</sup>).

Coffin then cited the statute relating to mistakes in warnings. Per statute, if a warning was found to be in error, the situation may be corrected and decisions legalized at another meeting (i.e. at the next town meeting).

Martina Stever and Richard Darling asked when the Selectboard became aware of this potential error. Robert Miller responded that it was discussed at the last Selectboard meeting but that the Selectboard was still unclear on the statutes and decided to hold the meeting as warned. Joe Sampson noted that the petition was first submitted - then pulled

back - then resubmitted. He also noted that a petition cannot be pulled back. This all added to the confusion.

After continued discussion, motion made and seconded to move the first article. So voted.

**Article 1. Shall the size of the Selectboard be increased from 3 to 5 members?**

Joe Sampson spoke against the article. He stated that the original merger called for decreasing the size of the government. He noted that the Village streets and sidewalks will fall under the Highway Department, thus relieving the Selectboard from monitoring the day to day operation.

Joe also announced that Louse Allen would be retiring in March. A new Town Clerk and Town Treasurer would be elected. The Selectboard is also hiring a new Administrative Assistant. Joe felt that the current Selectboard should stay in place with all these other changes taking place. He asked that the article be voted down. Robert Miller and Roger Courtemanche also spoke against the article.

Discussion opened on the floor with many people speaking of their experiences with various size boards. Some felt that 5 member boards were very efficient - others felt that they were inefficient.

Martina Stever noted that with a larger board, the work can be divided. If someone is absent, decisions can still be made with a larger number of members. Richard Darling spoke on the diversity of having more members.

Several spoke on behalf of the current board. They complemented the current board and said that the decision to increase the size of the board should not reflect negatively on the performance of the current board.

Having representation from the Village was discussed. Joe reminded everyone that the current Selectboard has worked on many Village issues in the past including the Downtown Designation project. Joe also reminded everyone that after the merger, there will be no "town" and "village" and the Selectboard will represent the entire town.

It also was brought up that during the merger vote, the residents were not given an opportunity to vote for having a 5 member Selectboard. Many felt that the board should be increased but could not change the merger document.

Motion made and seconded to close debate. Results of the standing vote to close debate were 52 in favor and 20 opposed to closing debate. So moved.

Motion made and seconded to vote by ballot. So voted. Voting started at 7:58 and finished at 8:12.

Results of the motion to increase the size of the Selectboard from 3 to 5 members were 48 in favor and 32 opposed. So voted. Article 1 closed.

**Article 2. Should Article 1 pass, shall the additional two Selectboard members be for a two year term and be elected at the next town meeting?**

Motion made and seconded to move the article. So voted. Bud Haas and Shirley Beresford attempted to clarify the article.

Motion made and seconded to amend the article to insert the word "annual" (...at the next annual town meeting). So voted unanimously.

Discussion continued with Bud Haas noting that as a result of the merger, all the current Selectboard members will resign at the next town meeting. Three members will be elected: 1 for a 1 year term, 1 for a 2 year term, and 1 for a 3 year term. Terms will then revert back to 3 years. Unless otherwise voted, the 2 new members would be elected for a 1 year term.

Motion made and seconded that of the additional two Selectboard members, 1 member be elected for a 1 year term and 1 be elected for a 2 year term. The terms for these additional members will then continue for 2 year terms.

There being no request for a ballot vote, the voice vote was in favor of the amendment. So voted. Vote on the amended motion in the affirmative. So voted. Close article 2.

Moderator Coffin stated that no other business should be conducted at this special meeting. A question was raised asking if a straw vote should be taken regarding validating the results at the next town meeting.

When asked for a showing of hands if there should be a special meeting to validate the results of this meeting, no one raised a hand. When asked for a showing of hands to wait until the normal March meeting, there was a large showing of hands.

Meeting adjourned at 8:25 p.m.



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## Community Information

Bradford Town Office Hours

Monday through Friday 8:30 A.M. to 4:30 P.M.

Phone: 222-4727 Fax: 222-3520 E-mail: bradclrk@sover.net

|                         |                             |         |
|-------------------------|-----------------------------|---------|
| Selectboard Meetings    | Second and Fourth Thursday  | 4:30 PM |
| Water & Sewer Meetings  | Second Tuesday              | 7:00 PM |
| Planning Commission     | First and Third Tuesday     | 7:00 PM |
| Board of Adjustment     | As needed                   |         |
| Recreation Council      | As needed                   |         |
| School Directors        | Second and Fourth Wednesday | 6:30 PM |
| Union 30 Directors      | First and Third Thursday    | 7:30 PM |
| Conservation Commission | Third Wednesday             | 6:30 PM |

### Information

|  |          |
|--|----------|
| Town Office .....                                  | 222-4727 |
| Town FAX .....                                     | 222-3520 |
| Listers .....                                      | 222-3521 |
| Town Highway & Streets/Garage .....                | 222-5718 |
| Water & Sewer Department .....                     | 222-4315 |
| Water & Sewer FAX .....                            | 222-4319 |
| Treatment Plant .....                              | 222-9640 |
| Delinquent Tax Collector .....                     | 222-5260 |
| Delinquent Tax Collector FAX .....                 | 222-3326 |
| Superintendent of Schools Office .....             | 222-5216 |
| Elementary School Office .....                     | 222-4077 |
| Oxbow High School Office .....                     | 222-5214 |
| River Bend Career and Technical Center .....       | 222-5212 |
| Police Chief and Town Constable: Gene Martin ..... | 222-5260 |
| Second Constable: Shawn French .....               | 222-5260 |
| Game Warden: David Gregory .....                   | 222-4680 |
| Health Officer: Lora Chatfield .....               | 222-4029 |
| Bradford Public Library .....                      | 222-4536 |

### Emergency

|  |          |
|--|----------|
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| Bradford Police Station .....                    | 222-5260 |
| Orange County Sheriff .....                      | 685-4875 |
| State Police Barracks .....                      | 222-4680 |
| Upper Valley Ambulance .....                     | 333-4043 |
| Bradford Fire Station .....                      | 222-5224 |
| Treatment Plant .....                            | 222-9640 |
| Water Department .....                           | 222-4315 |

|                                       |                      |                    |
|---------------------------------------|----------------------|--------------------|
| <b><u>Bradford Library Hours:</u></b> | Tuesdays:            | 10:00 AM - 3:00 PM |
|                                       | Wednesdays:          | 12:00 PM - 8:00 PM |
|                                       | Thursdays & Fridays: | 11:00 AM - 5:00 PM |
|                                       | Saturdays:           | 9:00 AM - 2:00 PM  |
|                                       | Sundays & Mondays:   | Closed             |

NON-PROFIT  
PREST - STD  
PERMIT #17  
BRADFORD, VT  
05033

Vermont Department of Libraries  
Pavilion Building  
Montpelier, VT 05602

Please bring this Report to Town Meeting.

