

TOWN of NEWBURY VERMONT



Signa C. Carbee

**Annual Report for year ending
December 31, 2003**

Town Meeting: March 2, 2004 at 10:00am



Signa on Pulaski

SIGNA C. CARBEE
CITIZEN OF NEWBURY

May 1, 1934 – June 21, 2002

Signa Carbee was recognized by the Governor of Vermont in April 2002 with a Lifetime Achievement Award for Outstanding Community Service. This award reflects how Signa felt about her community and the people in it. Signa loved and took care of her family: those she was born to, those she chose, and her extended family - the Town of Newbury.

As Marian Wright Edelman said, "Service is the rent we pay for living. It is the very purpose of life and not something you do in your spare time or after you have reached your personal goals." Signa paid her rent.

Signa was involved in some aspect of community service for most of her life. She often preferred to operate in a supportive role, but was very willing and most capable of providing the necessary leadership for whatever project needed impetus. Perhaps Signa's greatest strength was her ability to create and expand resource networks. She had the uncanny ability to identify needs within the community, then bring together the individuals with the skills necessary to address those needs.

In Signa's own words: "One of the things I really feel very happy about is that so many people work together in a sense of community... (on) projects that really make this a happier and better, more comfortable place to live."

Signa loved Newbury.

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**ANNUAL TOWN MEETING MINUTES
MARCH 4, 2003**

Alma Roystan, Selectboard Acting Chair, called the meeting to order at 10:03 a.m., announced that the polls and meeting were open, and led the group assembled in the Pledge of Allegiance. Due to his relocation to Fairlee, Vermont, Peter Mallary could not complete the year as Moderator.

Article 1: To elect a Moderator for the year ensuing.

Rick Hausman moved to nominate Al Stevens. Motion was seconded. There were no other nominations and it was unanimously voted to close nominations.

Moved, seconded, and unanimously voted to elect Al Stevens as Moderator for the year ensuing.

Al Stevens called a short recess so that Harvey (Bud) Otterman could discuss legislative issues particularly Act 60. Representative Otterman is a member of the Ways and Means Committee.

When Representative Otterman finished, Moderator Stevens announced that the polls would be open until 7:00 p.m., lunch would be served, and that handouts were available: The Doyle Poll, an area Map, handouts from Early Childhood Resources and the Vermont State Police.

Carol Cottrell, Newbury Central School librarian, explained that the chilly room temperature was due to the room's distant location from the furnace.

Article 2: To elect all other Town Officers.

The following were elected by Australian ballot:

Town Clerk (3 years).....	Susan Underwood
Selectperson (3 years).....	Alma Roystan
Lister (3 years).....	Amanda Beaulieu
Town Constable (1 year).....	Glen W. Godfrey
Second Constable (1 year).....	Walter H. Cobb
Auditor (3 years).....	Hilda Huntoon

WARNING
ANNUAL TOWN MEETING
March 2, 2004

To the Voters of Newbury, Greeting:

To the inhabitants of the Town of Newbury, legal voters of the Town are hereby warned and notified to meet in Newbury Village Hall, in said Newbury Village, Tuesday, March 2, 2004 at 10:00 a.m. to act on the following articles, viz:

- Article 1: To elect a Moderator for the year ensuing.
- Article 2: To elect all other Town Officers:
Town Treasurer, 3 years; Selectperson, 3 years; Selectperson, 1 year; Lister, 3 years; Town Constable, 1 year; Second Constable, 1 year; Auditor, 3 years; Delinquent Tax Collector, 1 year; Grand Juror, 1 year; Budget Committee, 3 years; Budget Committee, 1 year; Town Agent, 1 year. Voting to be by Australian Ballot. Polls Open: **10:00 am to 7:00 pm.**
- Article 3: To hear and dispose of reports of Town Officers and hear and dispose of accounts.
- Article 4: To see if the town will authorize the Selectboard to borrow money to pay expenses in anticipation of taxes.
- Article 5: Shall the town authorize the Treasurer to collect real and personal property taxes to be payable to the Treasurer on or before July 20th, 2003, with delinquent taxes subject to penalty of 8% and interest charges of one percent per month for the first three months and one and one half percent per month thereafter?
- Article 6: To fix the compensation of all Town Officers.
- Article 7: To see if the town will vote to appropriate the sum of \$1,200 to support the purchase of an aerator for the Town Common.
- Article 8: Shall the town authorize the use of \$90,000 from the Highway Equipment Reserve Fund to purchase a new truck?
- Article 9: Shall the town vote to purchase a new truck for the Highway Department for an amount not to exceed \$90,000?
- Article 10: To see if the town will vote to appropriate the sum of \$1,955.00 for the Bradford Regional Community Center.
- Article 11: Shall the town raise taxes in the amount of \$369,725 to defray the general expenses of the Town?
- Article 12: Shall the town raise taxes in the amount of \$407,800 for highway purposes?

Article 13: Shall the town continue to use three polling places for major elections?

Article 14: To transact any other business necessary to come before said meeting.

Donald R. Waterman
Philip Page
Alma Royster
Selectboard

Newbury, Vermont, January 29, 2004

I hereby certify that the foregoing
was recorded before posting.

Attest, Susan B. Underwood
Town Clerk

TOWN OFFICERS

Moderator (elected).....		Albert Stevens
Town Clerk (elected).....	expires 2006....	Susan Underwood
Treasurer (elected).....	expires 2004....	Mary Collins
Selectmen (elected).....	expires 2004....	Don Waterman
	expires 2004....	Philip Page*
	expires 2006....	Alma Roystan
Listers(elected).....	expires 2004....	Wayne Richardson
	expires 2005....	Charles Burns
	expires 2006....	Amanda Beaulieu
Town Constable (elected).....		Glen Godfrey
Second Constable (elected).....		Walter H. Cobb
Delinquent Tax Collector (elected).....		Scott Labun
Town Agent (elected).....		Mary Collins*
Grand Juror (elected).....		Al Gurney*
Budget Committee (elected).....	expires 2004....	Dan Martin*
	expires 2004....	Wayne Richardson
	expires 2006....	Martha Knox
Auditors (elected).....	expires 2004....	Ann Tyler
	expires 2005....	Jean Welch
	expires 2006....	Hilda Huntoon
Planning Commission (appointed).....		Albert Stevens, Chair Elizabeth Anderson William Bailey Robert Beaulieu Charles Burns Linwood Huntington Daniel Martin Richard Roderick Larry Scott
Zoning Board of Adjustment (appointed).....		Charles Burns, Chair Elizabeth Anderson Amanda Beaulieu Virginia DiFrancesco

	Emily Hausman Nancy Martin Ellsworth Ruggles Larry Scott** One vacancy
Zoning Administrator (appointed).....	Dean Monteith
Solid Waste Commission (appointed).....	Gavin A. Reid, Chair Connie Philleo Ken Rower Fred Swift
Conservation Commission (appointed).....	Alice Allen, Chair Virginia DiFrancesco Rocco DiFrancesco Chris Esten Jim Hill Stephanie Taylor Michael Thomas
Road Foreman (appointed)	Robert Beaulieu
Fire Warden (appointed)	Jeff Morin
Fire Chief: Wells River (appointed)	Jeff Morin
Newbury Village (appointed)	John Renfrew
West Newbury (appointed).....	Philip Page
Cemetery Committee (appointed)	Aroline Putnam Don Towle Ken Welch

* Positions appointed in 2003

** Alternate member

TOWN OF NEWBURY, VERMONT

AUDIT REPORT

DECEMBER 31, 2003

TOWN OF NEWBURY, VERMONT
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Sullivan, Powers & Co.

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Kathy Blackburn, CPA
Richard J. Brigham, CPA
Chad A. Hewitt, CPA

Independent Auditor's Report

Board of Selectmen
Town of Newbury
Newbury, Vermont 05051

We have audited the general purpose financial statements of the Town of Newbury, Vermont as of and for the year ended December 31, 2003, as listed in the Table of Contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

Except as discussed in the following paragraph, we conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 12, we were not able to audit the Town's activity related to school tax collections for its school district which is not recorded in the General Fund as it appears it should be to conform with generally accepted accounting principles. Therefore, all related assets, liabilities and revenue and expenditures are not included in these financial statements. The effect on the financial statements because of this omission is unknown.

The Town has not maintained a record of the historical cost of its general fixed assets and, accordingly, a Statement of General Fixed Assets, required by generally accepted accounting principles, is not included in the report. The amount that should be recorded in the General Fixed Asset Account Group is unknown.

In our opinion, except for the omission of the General Fixed Asset Account Group and the School Tax Account, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Newbury, Vermont at December 31, 2003 and the results of its operations and its cash flows of its nonexpendable trust funds for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

January 15, 2004
Montpelier, Vermont
Vt Lic. #92-000180

Sullivan, Powers & Company

TOWN OF NEWBURY, VERMONT
COMBINED BALANCE SHEET
ALL FUND TYPES
DECEMBER 31, 2003

	Governmental Fund Types			Fiduciary Fund Types	Totals (Memorandum Only)
	General Fund	Special Revenue Funds	Capital Projects Funds	Trust and Agency Funds	
<u>ASSETS</u>					
Cash - Note 2	\$ 213,079	\$ 21,340	\$ 0	\$ 27,622	\$ 262,041
Investments - Notes 2 and 3	25,989	146,117	178,957	34,310	385,373
Delinquent Taxes Receivable - Note 4	61,681	0	0	0	61,681
Interest Receivable - Delinquent Taxes	9,762	0	0	0	9,762
Other Receivables - Note 5	79,757	14,069	0	0	93,826
Due from Delinquent Tax Collector	4,903	0	0	0	4,903
Due from Other Funds	<u>0</u>	<u>189,975</u>	<u>0</u>	<u>890</u>	<u>190,865</u>
TOTAL ASSETS	\$ <u>395,171</u>	\$ <u>371,501</u>	\$ <u>178,957</u>	\$ <u>62,822</u>	\$ <u>1,008,451</u>
<u>LIABILITIES AND FUND BALANCES</u>					
Liabilities:					
Accounts Payable	\$ 6,831	\$ 25,879	\$ 0	\$ 0	\$ 32,710
Prepaid Taxes	596	0	0	0	596
Due to Other Funds	164,960	19,100	5,005	1,800	190,865
Deferred Revenue - Note 6	64,500	43,357	0	0	107,857
Due to Taxpayers	<u>0</u>	<u>0</u>	<u>0</u>	<u>18,461</u>	<u>18,461</u>
Total Liabilities	<u>236,887</u>	<u>88,336</u>	<u>5,005</u>	<u>20,261</u>	<u>350,489</u>
Fund Balances:					
Restricted - Note 7	0	125,129	0	42,561	167,690
Unrestricted:					
Designated - Note 8	108,329	158,036	173,952	0	440,317
Undesignated	<u>49,955</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>49,955</u>
Total Fund Balances	<u>158,284</u>	<u>283,165</u>	<u>173,952</u>	<u>42,561</u>	<u>657,962</u>
TOTAL LIABILITIES AND FUND BALANCES	\$ <u>395,171</u>	\$ <u>371,501</u>	\$ <u>178,957</u>	\$ <u>62,822</u>	\$ <u>1,008,451</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWBURY, VERMONT
 COMBINED STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES
 ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
 FOR THE YEAR ENDED DECEMBER 31, 2003

	Governmental Fund Types			Fiduciary Fund Type	Totals (Memorandum Only)
	General Fund	Special Revenue Funds	Capital Projects Funds	Expendable Trust Funds	
Revenue:					
Property Taxes	\$ 344,514	\$ 370,500	\$ 0	\$ 0	\$ 715,014
Interest and Penalties on Delinquent Taxes	8,067	0	0	0	8,067
Intergovernmental	79,133	226,496	0	0	305,629
Investment Income	2,948	2,910	1,471	458	7,787
Licenses and Permits	6,305	3,595	0	0	9,900
Charges for Services	33,256	10,382	0	0	43,638
Recycling Fees	16,292	0	0	0	16,292
Other	13,279	23,094	0	890	37,263
Total Revenue	503,794	636,977	1,471	1,348	1,143,590
Expenditures:					
General Government	320,974	16,247	176	0	337,397
Public Safety and Health	48,801	56,040	0	0	104,841
Highways and Streets	0	506,764	0	0	506,764
Culture and Recreation	35,167	17,558	0	0	52,725
Bridges and Rails	61,297	0	0	0	61,297
Total Expenditures	466,239	596,609	176	0	1,063,024
Excess of Revenue Over Expenditures	37,555	40,368	1,295	1,348	80,566
Other Financing Sources/(Uses):					
Operating Transfers In	10,000	95,263	85,000	0	190,263
Operating Transfers Out	(90,339)	(95,000)	(4,924)	0	(190,263)
Total Other Financing Sources/(Uses)	(80,339)	263	80,076	0	0
Excess/(Deficiency) of Revenue and Other Financing Sources Over Expenditures and Other Financing Uses	(42,784)	40,631	81,371	1,348	80,566
Fund Balances - January 1, 2003	201,068	242,534	92,581	31,546	567,729
Fund Balances - December 31, 2003	\$ 158,284	\$ 283,165	\$ 173,952	\$ 32,894	\$ 648,295

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWBURY, VERMONT
STATEMENT OF REVENUE, EXPENDITURES AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
GENERAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2003

	Budget	Actual	Variance Favorable (Unfavorable)
Revenue:			
Property Taxes	\$ 336,445	\$ 341,307	\$ 4,862
State of Vermont Railroad Tax	3,200	3,207	7
Licenses & Permits	3,000	3,181	181
Investment Income	6,000	2,948	(3,052)
Interest on Delinquent Taxes	7,000	8,067	1,067
Recording, Copying	16,500	24,363	7,863
Penalties on Delinquent Taxes	5,500	6,296	796
Zoning/Fees/Books	2,500	3,124	624
Other	0	3,252	3,252
Recycling Fees	16,500	16,292	(208)
Current Use Payback	0	624	624
Bridge Grants	100,000	72,413	(27,587)
Emergency Management Grant	0	6,720	6,720
School Tax Account Collection Cost Reimbursement	0	12,000	12,000
Total Revenue	496,645	503,794	7,149
Expenditures:			
General Government:			
Salaries	105,000	106,337	(1,337)
Penalties Delinquent Collector	5,500	6,296	(796)
Social Security	8,150	7,522	628
Insurance Benefits	9,200	11,054	(1,854)
Retirement	2,500	2,103	397
Unemployment	0	457	(457)
Reimbursed Expenses	500	905	(405)
Listers Office Expense	5,385	6,630	(1,245)
Justices	1,500	2,343	(843)
Police Protection	15,000	8,651	6,349
Office Supplies	3,000	4,294	(1,294)
Postage	3,000	4,224	(1,224)
Telephone	2,400	2,340	60
Printing and Advertising	4,500	4,114	386
Education	1,200	655	545
Software Contract/Consulting	1,500	1,011	489
Insurance	38,000	39,120	(1,120)
Legal	10,000	12,596	(2,596)
Taxes/Licenses/Dues	33,000	32,343	657
Auditors	6,100	6,245	(145)
Utilities	3,200	3,665	(465)
Town Office Cleaning	2,500	2,163	337
Building Maintenance	1,000	1,733	(733)
Building Repairs and Renovations	15,000	9,999	5,001
Office Equipment	800	599	201

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWBURY, VERMONT
STATEMENT OF REVENUE, EXPENDITURES AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
GENERAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2003

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
General Government:			
(Cont'd)			
Dog Pound	\$ 2,500	\$ 3,268	\$ (768)
Dog Listing	500	61	439
Planning Commission	2,500	1,040	1,460
Emergency Management	400	8,892	(8,492)
Conservation Commission	760	561	199
Recycling	30,000	26,377	3,623
Miscellaneous	<u>1,000</u>	<u>371</u>	<u>629</u>
Total General Government	<u>316,395</u>	<u>318,374</u>	<u>(1,979)</u>
Bridges and Rails	<u>105,000</u>	<u>61,297</u>	<u>43,703</u>
Public Safety and Health:			
AIDS Community Resource Network	300	300	0
Central Vermont Adult Basic Education	1,500	1,500	0
Central Vermont Community Action Council	500	500	0
Central Vermont Council on Aging	100	100	0
Clara Martin Center	3,474	3,474	0
George D. Aiken Resource Conservation and Development	50	0	50
Green Mountain Economic Development	500	500	0
Green Up Vermont	100	100	0
Kids Place	750	750	0
Orange County Diversion	175	175	0
Safeline	300	300	0
Upper Valley Services	700	700	0
Visiting Nurse Alliance	8,100	8,100	0
Vermont Association for the Blind and Visually Impaired	500	500	0
Vermont Center for Independent Living	460	460	0
Wells River Action Program	900	900	0
Health Officer	500	500	0
Ambulance Service	26,197	26,197	0
Ambulance Service - Uncollected	500	0	500
River's Reach Resource Center	2,990	2,990	0
Bradford Regional Community Center	<u>1,955</u>	<u>1,955</u>	<u>0</u>
Total Public Safety and Health	<u>50,551</u>	<u>50,001</u>	<u>550</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWBURY, VERMONT
STATEMENT OF REVENUE, EXPENDITURES AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
GENERAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2003

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
Culture and Recreation:			
Recreation	\$ 8,500	\$ 8,157	\$ 343
Beach Maintenance	2,500	2,947	(447)
Milfoil Control	10,000	4,982	5,018
Baldwin Memorial Library	6,500	6,500	0
Tenney Memorial Library	10,000	10,000	0
Orange East Senior Center	3,500	3,500	0
Oxbow Senior Independence Program	1,000	1,000	0
Lower Cohase	978	978	0
Woodsville Area 4th of July Parade	500	500	0
Total Culture and Recreation	<u>43,478</u>	<u>38,564</u>	<u>4,914</u>
Miscellaneous:			
Cemetery Maintenance	2,000	2,000	0
Memorial Day	600	600	0
Veteran's Park	1,000	0	1,000
Total Miscellaneous	<u>3,600</u>	<u>2,600</u>	<u>1,000</u>
Total Expenditures	<u>519,024</u>	<u>470,836</u>	<u>48,188</u>
Excess/(Deficiency) of Revenue Over Expenditures	<u>(22,379)</u>	<u>32,958</u>	<u>55,337</u>
Transfers:			
Transfer to Fire Department Fund	(95,945)	(85,742)	10,203
Transfer from Building Maintenance Fund	15,000	10,000	(5,000)
Total Transfers	<u>(80,945)</u>	<u>(75,742)</u>	<u>5,203</u>
Excess/(Deficiency) of Revenue Over Expenditures and Transfers - Note 9	<u>\$ (103,324)</u>	(42,784)	<u>\$ 60,540</u>
Fund Balance - January 1, 2003		<u>201,068</u>	
Fund Balance - December 31, 2003		<u>\$ 158,284</u>	

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWBURY, VERMONT
STATEMENT OF REVENUE, EXPENDITURES AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
SPECIAL REVENUE FUND - HIGHWAY FUND
FOR THE YEAR ENDED DECEMBER 31, 2003

	Budget	Actual	Variance Favorable (Unfavorable)
Revenue:			
Property Taxes	\$ 370,500	\$ 370,500	\$ 0
State of Vermont - Highway Aid	165,000	172,680	7,680
State of Vermont - Grants	0	32,748	32,748
Other	0	568	568
Total Revenue	535,500	576,496	40,996
Expenditures:			
Salaries	149,000	139,800	9,200
Social Security	11,300	10,707	593
Blue Cross/Employee Benefits	23,000	22,829	171
Retirement	7,450	6,881	569
Uniforms & Miscellaneous Benefits	4,200	4,646	(446)
Unemployment	2,000	0	2,000
Gas and Oil	28,000	26,048	1,952
Equipment Repairs and Maintenance	35,000	25,067	9,933
Hired Equipment	27,000	24,414	2,586
Sand	10,000	9,231	769
Gravel	55,000	40,953	14,047
Salt	34,000	23,923	10,077
Liquid Chloride	18,000	5,893	12,107
Cold Patch	1,000	1,091	(91)
Resurfacing	130,000	111,393	18,607
Culverts	6,000	7,229	(1,229)
Signs	1,000	745	255
Supplies	1,500	1,365	135
Tools	1,000	499	501
Environmental Compliance	4,000	126	3,874
Telephone - Garage	1,200	1,202	(2)
Contracted Services	3,500	1,797	1,703
Utilities - Garage	5,000	5,215	(215)
Building Repairs - Garage	500	98	402
Equipment	1,000	4,925	(3,925)
Pine Street Enhancement	3,500	30,400	(26,900)
Pavement Maintenance	6,000	0	6,000
Non-Recurring Equipment Expenses	5,200	0	5,200
Miscellaneous	1,000	287	713
Total Expenditures	575,350	506,764	68,586
Excess/(Deficiency) of Revenue Over Expenditures	(39,850)	69,732	109,582
Transfers:			
Transfer from Equipment Reserve Fund	5,200	4,924	(276)
Transfer to Equipment Reserve Fund	(55,000)	(55,000)	0
Total Transfers	(49,800)	(50,076)	(276)
Excess/(Deficiency) of Revenue Over Expenditures and Transfers - Note 9	\$ (89,650)	19,656	\$ 109,306
Fund Balance - January 1, 2003		98,899	
Fund Balance - December 31, 2003		\$ 118,555	

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWBURY, VERMONT
 COMBINED STATEMENT OF REVENUE, EXPENSES AND
 CHANGES IN FUND BALANCES
 ALL NONEXPENDABLE TRUST FUNDS
 FOR THE YEAR ENDED DECEMBER 31, 2003

Revenue:	
Interest	\$ 191
Other	<u>1,766</u>
Total Revenue	<u>1,957</u>
Expenses:	
Paid to Village of Newbury	900
Paid to Newbury School District	<u>900</u>
Total Expenses	<u>1,800</u>
Excess of Revenue Over Expenses	157
Fund Balance - January 1, 2003	<u>9,510</u>
Fund Balance - December 31, 2003	<u><u>\$ 9,667</u></u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWBURY, VERMONT
 COMBINED STATEMENT OF CASH FLOWS
 ALL NONEXPENDABLE TRUST FUNDS
 FOR THE YEAR ENDED DECEMBER 31, 2003

Increase in Cash:	
Cash Flow from Operating Activities:	
Excess of Revenue Over Expenses	\$ 157
Cash Flow from Operating Activities:	
Items Requiring Cash or Not Providing Cash:	
Decrease in Due to Other Funds	<u>(1,250)</u>
Net Cash Provided/(Used) by Operating Activities	<u>(1,093)</u>
Net Cash Provided by Noncapital Financing Activities	<u>0</u>
Net Cash Provided by Capital Financing Activities	<u>0</u>
Cash Flow from Investing Activities:	
Increase in Investments	<u>(153)</u>
Net Cash Provided/(Used) by Investing Activities	<u>(153)</u>
Net Increase/(Decrease) in Cash	(1,246)
Cash - January 1, 2003	<u>6,083</u>
Cash - December 31, 2003	<u><u>\$ 4,837</u></u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWBURY, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2003

The Town of Newbury, Vermont, (herein the "Town") operates under a selectmen form of government and provides the following services: public safety, highways and streets, sanitation, health and social services, culture and recreation, public improvements, planning and zoning, and general administrative services.

The Town, for financial reporting purposes, includes all of the funds and account groups relevant to the operations of the Town of Newbury except for the School Tax Account, as described in Note 12. The financial statements presented herein do not include agencies which have been formed under applicable state laws or separate and distinct units of government apart from the Town of Newbury.

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Town conform to generally accepted accounting principles as applicable to governments, except as noted below. The following is a summary of the more significant policies.

A. REPORTING ENTITY

The criteria of oversight responsibility, special financing relationships and scope of public service was used in determining the agencies or entities which comprise the Town for financial reporting purposes. Oversight responsibility is determined by the extent of financial interdependency, control over the selection of the governing authority and management, ability to significantly influence operations and accountability for fiscal matters. Based on these criteria, there are no agencies or entities which should be combined with the financial statements of the Town except for the School Tax Account as described in Note 12.

B. FUND ACCOUNTING

The accounts of the Town are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenue and expenditures or expenses, as appropriate. Town resources are allocated to and accounted for in individual funds based upon the purpose for which they are spent and the means by which spending activities are controlled. The various funds are grouped, in the financial statements in this report, into two (2) fund types and six (6) fund categories, as follows:

TOWN OF NEWBURY, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2003

Note 1:
(Cont'd)

GOVERNMENTAL FUNDS

General Fund - The General Fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trust, or major capital projects) that are legally restricted or designated for expenditures for specified purposes.

Capital Projects Funds - Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities and assets.

FIDUCIARY FUNDS

Trust and Agency Funds are used to account for assets held by the Town in a trustee capacity for individuals, other governments and/or other funds.

Expendable Trust Funds - These account for assets of which both principal and interest may be expended.

Nonexpendable Trust Funds - These account for assets of which the principal may not be expended.

Agency Funds - Agency funds are used to account for assets held by the Town as an agent for individuals, other governments and/or other funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

C. FIXED ASSETS AND LONG-TERM LIABILITIES

The accounting and reporting treatment applied to the fixed assets and long-term liabilities associated with a fund are determined by its measurement focus. All Governmental Funds and Expendable Trust Funds are accounted for on a spending or "financial flow" measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balances (net current assets) are considered a measure of "available spendable resources". Governmental Fund operating statements present increases (revenue and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period.

TOWN OF NEWBURY, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2003

Note 1:
(Cont'd)

Fixed assets used in Government Fund type operations (general fixed assets), should be accounted for in the General Fixed Assets Account Group, and expensed when purchased.

The Town does not maintain the historical cost information needed for establishment of a General Fixed Assets Account Group.

Because of their spending measurement focus, expenditure recognition for Governmental Fund types is limited to exclude amounts represented by noncurrent liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as Governmental Fund type expenditures or fund liabilities. They are reported as liabilities in the General Long-Term Debt Account Group.

Long-term liabilities expected to be financed from Governmental Funds are also accounted for in the General Long-Term Debt Account Group, not in the Governmental Funds.

The Town of Newbury does not have any long-term debt at December 31, 2003.

An Account Group is not a "fund". It is concerned only with the measurement of financial position. It is not involved with results of operations.

D. BASIS OF ACCOUNTING

Basis of accounting refers to when revenue and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of measurements made, regardless of the measurement focus applied.

All Governmental Funds and Expendable Trust Funds are accounted for using the modified accrual basis of accounting. Their revenue is recognized when it becomes measurable and available as net current assets. Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The Town considers all revenues available if they are collected within sixty (60) days after year end. Expenditures are generally recognized when the related fund liability is incurred. The exception to this general rule is to recognize principal and interest on general long-term debt when paid.

All Nonexpendable Trust Funds are accounted for using the accrual basis of accounting. Revenue is recognized when earned, and expenses are recognized when incurred.

TOWN OF NEWBURY, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2003

Note 1:
(Cont'd)

E. CASH AND CASH EQUIVALENTS

Cash and cash equivalents includes amounts in demand deposits as well as short-term investments with a maturity date within three months of the date acquired.

F. INVESTMENTS

Investments include certificates of deposit with a maturity date greater than three (3) months from the date acquired. Investments are carried at cost plus accrued interest.

G. ACCOUNTS RECEIVABLE

The Town uses the allowance method for delinquent accounts receivable. They have evaluated the receivables and have deemed the receivables to be collectible. Therefore, no allowance for doubtful accounts is necessary.

H. DUE TO'S/FROM'S

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as "Due From Other Funds" or "Due To Other Funds" on the balance sheet.

I. FUND BALANCES

Fund Balances are classified in three separate categories. The categories, and their general meanings, are as follows:

Restricted - Indicates amounts that are not appropriable or are legally segregated for a specific purposes.

Unrestricted - Designated - Indicates that portion of fund equity for which the Town has made tentative plans.

Unrestricted - Undesignated - Indicates that portion of fund equity which is available for appropriation and expenditure in future periods.

TOWN OF NEWBURY, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2003

Note 1:
(Cont'd)

J. OPERATING TRANSFERS

Operating transfers are legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

K. ESTIMATES

The presentation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

L. OPERATING BUDGET

The General Fund and Highway Fund's budgets are approved at Town meeting and the Board of Selectmen set the tax rate based on the grand list and approved budgets.

M. TOTAL COLUMNS ON COMBINED STATEMENTS - OVERVIEW

Total Columns on the Combined Statements - Overview - are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation, as interfund eliminations have not been made in the aggregation of this data.

TOWN OF NEWBURY, VERMONT
 NOTES TO THE FINANCIAL STATEMENTS
 DECEMBER 31, 2003

Note 2: CASH AND CERTIFICATES OF DEPOSIT

Cash and certificates of deposit, not including the School Tax Account, in the Town of Newbury at December 31, 2003 consisted of the following:

	<u>Book Balance</u>	<u>Bank Balance</u>
Insured - FDIC	\$643,996	\$683,644
Uninsured, Uncollateralized	<u>3,418</u>	<u>3,366</u>
Total	<u>\$647,414</u>	<u>\$687,010</u>

The difference between the book balance and bank balance is due to reconciling items such as deposits in transit and outstanding checks.

Due to higher cash flows at various times during the year, the amount of uninsured, uncollateralized cash was much higher than at year-end.

Certificates of deposits with a maturity date more than three (3) months from the date acquired are classified as investments.

Cash and certificates of deposits are comprised of the following:

Cash	\$262,041
Certificates of Deposit	<u>385,373</u>
Total	<u>\$647,414</u>

TOWN OF NEWBURY, VERMONT
 NOTES TO THE FINANCIAL STATEMENTS
 DECEMBER 31, 2003

Note 3: INVESTMENTS

The Town's investments are categorized below to give an indication of the level of risk assumed. Category 1 includes investments that are insured or registered or for which the securities are held in the Town's name. Category 2 includes uninsured and unregistered investments for which securities are held by a counterparty's trust department or agent in the Town's name. Category 3 includes uninsured and unregistered investments for which the securities are held by a counterparty, or by its trust department or agent, but not in the Town's name. The Town has only Category 1 investments. An analysis of the Town's investments by category at December 31, 2003 is as follows:

	Category			<u>Fair Value</u>
	<u>(1)</u>	<u>(2)</u>	<u>(3)</u>	
Certificates of Deposit	\$ 385,373	\$ 0	\$ 0	<u>\$385,373</u>
Total Investments				<u>\$385,373</u>

Note 4: DELINQUENT TAXES RECEIVABLE

The delinquent taxes receivable represents all delinquent taxes not yet paid for Town operations. These balances do not include amounts for the School Tax Account which has been excluded from this audit report.

Note 5: OTHER RECEIVABLES

Other receivables at December 31, 2003 consist of the following:

	General Fund	Special Revenue Funds
Grants Receivable	\$71,901	\$12,908
School Tax Account	7,839	0
Other	<u>17</u>	<u>1,161</u>
	<u>\$79,757</u>	<u>\$14,069</u>

TOWN OF NEWBURY, VERMONT
 NOTES TO THE FINANCIAL STATEMENTS
 DECEMBER 31, 2003

Note 6: DEFERRED REVENUE

Deferred Revenue in the General Fund consists of \$64,500 of delinquent property taxes and interest not collected within sixty (60) days of the balance sheet date as these would not be available to liquidate current liabilities. This was calculated by using historical data on the percentage of collections during the first sixty (60) days after year end as compared to the amount of delinquent property taxes.

Deferred Revenue in the Special Revenue Funds consists of \$43,357 grant revenue received that will be spent in fiscal year 2004.

Note 7: RESTRICTED FUND BALANCES/RESERVED FOR ENDOWMENTS

The fund balances in the following funds are restricted/reserved as follows:

Special Revenue Funds

Restricted for Highway Expenses by State Statute	\$118,555
Restricted for Planning Expenses by Grant Agreement	583
Restricted for Conservation Expenses by Donations	<u>5,991</u>
Total Restricted Special Revenue Funds	<u>125,129</u>

Trust Funds

Restricted for Town History Publishing Fund for History Publication Related Expenditures by Donations	28,570
Restricted for Cemetery Upkeep and Maintenance by Trust Agreement and Donations	4,324
Restricted for Charles H. Bailey Fund for Upkeep of Common and Shade Trees by Trust Agreement	3,037

TOWN OF NEWBURY, VERMONT
 NOTES TO THE FINANCIAL STATEMENTS
 DECEMBER 31, 2003

Note 7:
 (Cont'd)

Restricted Endowments - Principal - the Endowments are Gifts Received that are not Expendable. Only the Interest Earned on the Principal can be Spent, and Only Spent in Accordance with the Gift Restrictions. The Endowments were for the Cemetery and Expenditures are to be Made for Cemetery Upkeep and Maintenance:

S.F. White Cemetery Fund	\$ 3,000
Watkins Cemetery Fund	300
Leith Henderson Fund	500
Restricted for Cemetery Maintenance and Upkeep by Trust Agreement - Interest Earnings Available for Expenditures	
	<u>2,830</u>
Total Restricted Trust Funds	<u>42,561</u>
Total Restricted Fund Balances	<u>\$ 167,690</u>

\$69,293 of the Highway Special Revenue Fund Restricted Fund Balance will be used to reduce property taxes in calendar year 2004.

Note 8: DESIGNATED FUND BALANCES

The Fund Balances in the following funds are designated as follows:

General Fund:

Designated to Reduce Property Taxes in Calendar Year 2004	<u>\$108,329</u>
Total General Fund	<u>108,329</u>

TOWN OF NEWBURY, VERMONT
 NOTES TO THE FINANCIAL STATEMENTS
 DECEMBER 31, 2003

Note 8:
 (Cont'd)

Special Revenue Funds:

Designated for Recreation Related Expenditures	\$ 2,100
Designated for Solid Waste Issues	11,807
Designated for Building Maintenance	49,762
Designated for Forest Management	2,015
Designated for Household Hazardous Waste Issues	10,517
Designated for Preservation of Records	8,888
Designated for Reappraisal	<u>72,947</u>
Total Special Revenue Funds	<u>158,036</u>

Capital Projects Funds:

Designated for the Purchase of Equipment	172,314
Designated for Bandstand Maintenance	<u>1,638</u>
Total Capital Projects Funds	<u>173,952</u>
Total Designated Fund Balances	<u>\$440,317</u>

Note 9: BUDGETED DEFICITS

The Town elected to budget expenditures in excess of revenue by \$103,324 and \$89,650 in the General Fund and Highway Fund, respectively, in order to utilize the prior years surpluses. These are reflected as a current year's budgeted deficiency of revenue over expenditures in Exhibits.III and IV.

TOWN OF NEWBURY, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2003

Note 10: RETIREMENT PLAN

All applicable employees of the Town of Newbury are covered under the State of Vermont Municipal Employee's Retirement Plan. The plan requires a 4.5% contribution of gross salary by the employee and a 5% contribution by the Town. The Town of Newbury pays all costs accrued each year for the plan. The premise of this plan is to provide a retirement plan covering municipal employees at a uniform State-wide contribution rate based upon an actuarial valuation of all State of Vermont municipal employees. Activity in this plan is done in the aggregate, not by municipality. Due to the nature of this pension plan, net assets available for benefits as well as the present value of vested and nonvested plan benefits by municipality are not determinable. The Town's total payroll was \$297,346 while its covered payroll for the retirement plan was \$179,626. Pension expense for the year ended December 31, 2003 was \$8,981.

Additional information regarding the State of Vermont Municipal Employees' Retirement system is available upon request from the State of Vermont.

Note 11: PROPERTY TAXES

The Town property tax bills are due July 20, or one (1) month after the bills go out. The Town assesses an 8% penalty on all delinquent accounts. Interest is calculated at 1.5% per month. The tax rate for calendar year 2003 is as follows:

Town	.22
Highway	<u>.27</u>
Total	<u>.49</u>

Note 12: SCHOOL TAX ACCOUNT

The School Tax Account, which may be part of the Town General Fund, has not been audited due to the fact the billing is on a different year-end other than the calendar year basis, on which the Town reports. These date differences and the fact that billings and delinquent taxes are not reconciled as of December 31, 2003 and 2002 does not permit this fund to be audited. The balance in the account as of June 30, 2003 was \$391,403. This is comprised of \$176,472 of cash and amounts due from the delinquent tax collector, \$234,201 of property tax receivable and interest thereon less prepaid taxes of \$739 and accounts payable of \$18,531. The amount the Town would record as revenue would be amounts collected during the year and within sixty days after year-end as described in Note 1. This amount is unknown.

TOWN OF NEWBURY, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2003

Note 13: RISK MANAGEMENT

The Town of Newbury is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Town of Newbury maintains insurance coverage through the Vermont League of Cities and Towns Property and Casualty Intermunicipal Fund, Inc. (the Fund) covering each of those risks of loss, except for the Fire Department which purchases commercial insurance through a local broker. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Town of Newbury. Settled claims have not exceeded this coverage in any of the past three fiscal years.

The Town must remain a member of the Fund for a minimum of one year and may withdraw from the Fund after that time by giving sixty days notice. Fund underwriting and ratesetting policies have been established after consultation with actuaries. Fund members are subject to a supplemental assessment in the event of deficiencies. If the assets of the Fund were to be exhausted, members would be responsible for the Fund's liabilities.

In addition, the Town of Newbury is a member of Vermont League of Cities and Towns Health Trust. The Health Trust is a nonprofit corporation formed to provide health insurance and wellness programs for Vermont municipalities and is owned by the participating members. The agreement does not permit the Health Trust to make additional assessments to its members.

The Town of Newbury self insures itself for unemployment coverage. The Town must pay the Vermont Department of Employment and Training for any paid claims. The Town paid \$457 for unemployment claims for the year ended December 31, 2003.

Note 14: RELATED PARTY TRANSACTIONS

One of Selectboard member's private businesses does work for the Town. The amount paid to the private business for the year ended December 31, 2003 was \$1,795. This business had been working for the Town prior to the owner being elected to the Selectboard. Also, a Selectboard member is a loan officer at the bank which the Town does business. No fees are paid to the bank and there are no loans through the bank.

Sullivan, Powers & Co.
CERTIFIED PUBLIC ACCOUNTANTS

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Report on Supplementary Information

Board of Selectmen
Town of Newbury
Newbury, Vermont 05051

We have audited the general purpose financial statements of the Town of Newbury, Vermont as of and for the year ended December 31, 2003 and have issued our report thereon dated January 15, 2004. These general purpose financial statements are the responsibility of the Town of Newbury, Vermont's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The combining and individual fund financial statements listed in the Table of Contents as Schedules 1 through 8 are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Newbury, Vermont. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

Sullivan, Powers & Company

January 15, 2004
Montpelier, Vermont
Vt Lic. #92-000180

Members of The American Institute and Vermont Society of Certified Public Accountants

TOWN OF NEWBURY, VERMONT
 COMBINING BALANCE SHEET
 SPECIAL REVENUE FUNDS
 DECEMBER 31, 2003

	<u>Highway Fund</u>	<u>Fire Department Fund</u>	<u>Recreation Department Fund</u>	<u>Solid Waste Fund</u>	<u>Act 200 Fund</u>	<u>Building Maintenance Fund</u>
<u>ASSETS</u>						
Cash	\$ 0	\$ 0	\$ 2,100	\$ 0	\$ 583	\$ 18,657
Investments	0	0	0	10,433	0	50,205
Receivables	12,908	1,161	0	0	0	0
Due from Other Funds	<u>124,961</u>	<u>5,404</u>	<u>0</u>	<u>1,374</u>	<u>0</u>	<u>0</u>
TOTAL ASSETS	\$ <u>137,869</u>	\$ <u>6,565</u>	\$ <u>2,100</u>	\$ <u>11,807</u>	\$ <u>583</u>	\$ <u>68,862</u>
<u>LIABILITIES AND FUND BALANCES</u>						
Liabilities:						
Accounts Payable	\$ 19,314	\$ 6,565	\$ 0	\$ 0	\$ 0	\$ 0
Deferred Revenue	0	0	0	0	0	0
Due to Other Funds	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>19,100</u>
Total Liabilities	<u>19,314</u>	<u>6,565</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>19,100</u>
Fund Balances:						
Restricted	118,555	0	0	0	583	0
Unrestricted - Designated	<u>0</u>	<u>0</u>	<u>2,100</u>	<u>11,807</u>	<u>0</u>	<u>49,762</u>
Total Fund Balances	<u>118,555</u>	<u>0</u>	<u>2,100</u>	<u>11,807</u>	<u>583</u>	<u>49,762</u>
TOTAL LIABILITIES AND FUND BALANCES	\$ <u>137,869</u>	\$ <u>6,565</u>	\$ <u>2,100</u>	\$ <u>11,807</u>	\$ <u>583</u>	\$ <u>68,862</u>

The accompanying notes are an integral part of this financial statement.

Forest Management Fund	Household Hazardous Waste Fund	Preservation of Records Fund	Reappraisal Fund	Wells River Grant Fund	Conservation Fund	Total
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 21,340
2,015	10,517	0	72,947	0	0	146,117
0	0	0	0	0	0	14,069
<u>0</u>	<u>0</u>	<u>8,888</u>	<u>0</u>	<u>39,357</u>	<u>9,991</u>	<u>189,975</u>
<u>\$ 2,015</u>	<u>\$ 10,517</u>	<u>\$ 8,888</u>	<u>\$ 72,947</u>	<u>\$ 39,357</u>	<u>\$ 9,991</u>	<u>\$ 371,501</u>
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 25,879
0	0	0	0	39,357	4,000	43,357
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>19,100</u>
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>39,357</u>	<u>4,000</u>	<u>88,336</u>
0	0	0	0	0	5,991	125,129
<u>2,015</u>	<u>10,517</u>	<u>8,888</u>	<u>72,947</u>	<u>0</u>	<u>0</u>	<u>158,036</u>
<u>2,015</u>	<u>10,517</u>	<u>8,888</u>	<u>72,947</u>	<u>0</u>	<u>5,991</u>	<u>283,165</u>
<u>\$ 2,015</u>	<u>\$ 10,517</u>	<u>\$ 8,888</u>	<u>\$ 72,947</u>	<u>\$ 39,357</u>	<u>\$ 9,991</u>	<u>\$ 371,501</u>

TOWN OF NEWBURY, VERMONT
 COMBINING STATEMENT OF REVENUE, EXPENDITURES AND
 CHANGES IN FUND BALANCES
 SPECIAL REVENUE FUNDS
 FOR THE YEAR ENDED DECEMBER 31, 2003

	Highway Fund	Fire Department Fund	Recreation Department Fund	Solid Waste Fund	Act 200 Fund	Building Maintenance Fund
Revenue:						
Property Taxes	\$ 370,500	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Intergovernmental	205,428	0	0	0	0	0
Licenses, Permits and Charges	0	0	0	354	0	0
Recreation Fees	0	0	10,382	0	0	0
Interest Income	0	0	45	262	2	995
Other	568	298	0	4,000	0	0
Rent	0	0	0	0	0	11,333
Total Revenue	576,496	298	10,427	4,616	2	12,328
Expenditures:						
Salaries	139,800	0	0	0	0	0
Fringe Benefits	45,063	0	0	0	0	0
Equipment Maintenance	75,529	0	0	0	0	0
Resurfacing	141,793	0	0	0	0	0
Materials	90,432	0	0	0	0	0
Fire Department	0	56,040	0	0	0	0
Recreation - General Expenses	0	0	17,558	0	0	0
Equipment	4,925	0	0	0	0	0
Other	9,222	0	0	4,368	0	0
Total Expenditures	506,764	56,040	17,558	4,368	0	0
Excess/(Deficiency) of Revenue Over Expenditures	69,732	(55,742)	(7,131)	248	2	12,328
Other Financing Sources/(Uses):						
Operating Transfers In	4,924	85,742	4,597	0	0	0
Operating Transfers Out	(55,000)	(30,000)	0	0	0	(10,000)
Total Other Financing Sources/(Uses)	(50,076)	55,742	4,597	0	0	(10,000)
Excess/(Deficiency) of Revenue and Other Financing Sources Over Expenditures and Other Financing/(Uses)	19,656	0	(2,534)	248	2	2,328
Fund Balances - January 1, 2003	98,899	0	4,634	11,559	581	47,434
Fund Balances - December 31, 2003	\$ 118,555	\$ 0	\$ 2,100	\$ 11,807	\$ 583	\$ 49,762

The accompanying notes are an integral part of this financial statement.

Forest Management Fund	Household Hazardous Waste Fund	Preservation of Records Fund	Reappraisal Fund	Wells River Grant Fund	Conservation Fund	Total
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 370,500
0	0	0	11,620	9,448	0	226,496
0	0	3,241	0	0	0	3,595
0	0	0	0	0	0	10,382
41	258	0	1,307	0	0	2,910
0	0	0	0	0	6,895	11,761
0	0	0	0	0	0	11,333
<u>41</u>	<u>258</u>	<u>3,241</u>	<u>12,927</u>	<u>9,448</u>	<u>6,895</u>	<u>636,977</u>
0	0	0	0	0	0	139,800
0	0	0	0	0	0	45,063
0	0	0	0	0	0	75,529
0	0	0	0	0	0	141,793
0	0	0	0	0	0	90,432
0	0	0	0	0	0	56,040
0	0	0	0	0	0	17,558
0	0	0	0	0	0	4,925
0	1,527	0	0	9,448	904	25,469
<u>0</u>	<u>1,527</u>	<u>0</u>	<u>0</u>	<u>9,448</u>	<u>904</u>	<u>596,609</u>
41	(1,269)	3,241	12,927	0	5,991	40,368
0	0	0	0	0	0	95,263
0	0	0	0	0	0	(95,000)
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>263</u>
41	(1,269)	3,241	12,927	0	5,991	40,631
<u>1,974</u>	<u>11,786</u>	<u>5,647</u>	<u>60,020</u>	<u>0</u>	<u>0</u>	<u>242,534</u>
<u>\$ 2,015</u>	<u>\$ 10,517</u>	<u>\$ 8,888</u>	<u>\$ 72,947</u>	<u>\$ 0</u>	<u>\$ 5,991</u>	<u>\$ 283,165</u>

TOWN OF NEWBURY, VERMONT
SCHEDULE OF REVENUE, EXPENDITURES AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
SPECIAL REVENUE FUND - FIRE DEPARTMENT FUND
FOR THE YEAR ENDED DECEMBER 31, 2003

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
Revenue:			
Miscellaneous Income	\$ 0	\$ 298	\$ 298
Total Revenue	<u>0</u>	<u>298</u>	<u>298</u>
Expenditures:			
Wells River Village:			
Payroll	6,500	5,852	648
Electricity	900	968	(68)
Heat	500	1,060	(560)
Telephone	700	483	217
Rent	100	100	0
Repairs	2,000	2,652	(652)
Gas and Oil	300	291	9
Equipment	6,500	3,897	2,603
Miscellaneous	500	10	490
Total Wells River Village	<u>18,000</u>	<u>15,313</u>	<u>2,687</u>
West Newbury:			
Payroll	4,000	3,482	518
Electricity	750	655	95
Heat	800	743	57
Telephone	750	742	8
Repairs	2,500	3,229	(729)
Gas and Oil	400	380	20
Equipment	7,800	6,747	1,053
Miscellaneous	0	22	(22)
Total West Newbury	<u>17,000</u>	<u>16,000</u>	<u>1,000</u>
Newbury Village:			
Payroll	5,000	5,620	(620)
Electricity	300	321	(21)
Heat	750	634	116
Rent	100	100	0
Repairs	2,000	2,486	(486)
Gas and Oil	750	425	325
Equipment	5,700	4,975	725
Miscellaneous	500	37	463
Total Newbury Village	<u>15,100</u>	<u>14,598</u>	<u>502</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWBURY, VERMONT
SCHEDULE OF REVENUE, EXPENDITURES AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
SPECIAL REVENUE FUND - FIRE DEPARTMENT FUND
FOR THE YEAR ENDED DECEMBER 31, 2003

	Budget	Actual	Variance Favorable (Unfavorable)
General:			
Administrator Salary	\$ 1,000	\$ 330	\$ 670
FICA	1,265	1,146	119
Consumables	0	761	(761)
Insurance	1,100	1,109	(9)
Dues	1,700	1,446	254
Fire Phone	1,200	1,161	39
Education and Training	1,500	845	655
Answering Service	2,480	2,480	0
Building Maintenance	1,000	55	945
Dry Hydrants	2,500	796	1,704
Miscellaneous	2,100	0	2,100
	<u>15,845</u>	<u>10,129</u>	<u>5,716</u>
Total General			
	<u>65,945</u>	<u>56,040</u>	<u>9,905</u>
Total Expenditures			
Excess/(Deficiency) of Revenue Over Expenditures	<u>(65,945)</u>	<u>(55,742)</u>	<u>10,203</u>
Transfers:			
Transfer from General Fund	95,945	85,742	(10,203)
Transfer to Equipment Reserve Fund	<u>(30,000)</u>	<u>(30,000)</u>	<u>0</u>
Total Transfers	<u>65,945</u>	<u>55,742</u>	<u>(10,203)</u>
Excess of Revenue Over Expenditures and Transfers	<u>\$ 0</u>	0	<u>\$ 0</u>
Fund Balance - January 1, 2003		<u>0</u>	
Fund Balance - December 31, 2003		<u>\$ 0</u>	

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWBURY, VERMONT
 COMBINING BALANCE SHEET
 CAPITAL PROJECTS FUNDS
 DECEMBER 31, 2003

	Equipment Reserve Fund	Bandstand Fund	Total
	<u> </u>	<u> </u>	<u> </u>
<u>ASSETS</u>			
Investments	\$ <u>177,305</u>	\$ <u>1,652</u>	\$ <u>178,957</u>
TOTAL ASSETS	\$ <u>177,305</u>	\$ <u>1,652</u>	\$ <u>178,957</u>
<u>LIABILITIES AND FUND BALANCES</u>			
Liabilities:			
Due to Other Funds	\$ <u>4,991</u>	\$ <u>14</u>	\$ <u>5,005</u>
Total Liabilities	<u>4,991</u>	<u>14</u>	<u>5,005</u>
Fund Balances:			
Unrestricted			
Designated	<u>172,314</u>	<u>1,638</u>	<u>173,952</u>
Total Fund Balances	<u>172,314</u>	<u>1,638</u>	<u>173,952</u>
TOTAL LIABILITIES AND FUND BALANCES	\$ <u>177,305</u>	\$ <u>1,652</u>	\$ <u>178,957</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWBURY, VERMONT
 COMBINING STATEMENT OF REVENUE, EXPENDITURES AND
 CHANGES IN FUND BALANCES
 CAPITAL PROJECTS FUNDS
 FOR THE YEAR ENDED DECEMBER 31, 2003

	Equipment Reserve Fund	Bandstand Fund	Total
	<u> </u>	<u> </u>	<u> </u>
Revenue:			
Interest	\$ <u>1,436</u>	\$ <u>35</u>	\$ <u>1,471</u>
Total Revenue	<u>1,436</u>	<u>35</u>	<u>1,471</u>
Expenditures:			
Utilities	<u>0</u>	<u>176</u>	<u>176</u>
Total Expenditures	<u>0</u>	<u>176</u>	<u>176</u>
Excess/(Deficiency) of Revenue Over Expenditures	<u>1,436</u>	<u>(141)</u>	<u>1,295</u>
Other Financing Sources/(Uses):			
Operating Transfers In	85,000	0	85,000
Operating Transfers Out	<u>(4,924)</u>	<u>0</u>	<u>(4,924)</u>
Total Other Financing Sources/(Uses)	<u>80,076</u>	<u>0</u>	<u>80,076</u>
Excess/(Deficiency) of Revenue and Other Financing Sources Over Expenditures and Other Financing Uses	81,512	(141)	81,371
Fund Balances - January 1, 2003	<u>90,802</u>	<u>1,779</u>	<u>92,581</u>
Fund Balances - December 31, 2003	\$ <u><u>172,314</u></u>	\$ <u><u>1,638</u></u>	\$ <u><u>173,952</u></u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWBURY, VERMONT
 COMBINING BALANCE SHEET
 ALL FIDUCIARY FUND TYPES
 DECEMBER 31, 2003

	Expendable Trust Funds		Nonexpendable Trust Funds			Agency Funds		Total
	Town History Publishing Fund	Cemetery Fund	Charles H. Bailey Fund	S.F. White Cemetery Fund	Watkins Cemetery Fund	Tax Collector Fund		
ASSETS								
Cash	\$ 0	\$ 4,324	\$ 4,837	\$ 0	\$ 0	\$ 18,461	\$ 27,622	
Investments	27,680	0	0	3,071	3,048	0	34,310	
Due from Other Funds	890	0	0	0	0	0	890	
TOTAL ASSETS	<u>\$ 28,570</u>	<u>\$ 4,324</u>	<u>\$ 4,837</u>	<u>\$ 3,071</u>	<u>\$ 3,048</u>	<u>\$ 18,461</u>	<u>\$ 62,822</u>	
LIABILITIES AND FUND BALANCES								
Liabilities:								
Due to Taxpayers	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 18,461	\$ 18,461	
Due to Other Funds	0	0	1,800	0	0	0	1,800	
Total Liabilities	0	0	1,800	0	0	18,461	20,261	
Fund Balances:								
Restricted	28,570	4,324	3,037	3,071	3,048	0	42,561	
Total Fund Balances	28,570	4,324	3,037	3,071	3,048	0	42,561	
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 28,570</u>	<u>\$ 4,324</u>	<u>\$ 4,837</u>	<u>\$ 3,071</u>	<u>\$ 3,048</u>	<u>\$ 18,461</u>	<u>\$ 62,822</u>	

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWBURY, VERMONT
 COMBINING STATEMENT OF REVENUE, EXPENDITURES/EXPENSES
 AND CHANGES IN FUND BALANCES
 TRUST FUNDS
 FOR THE YEAR ENDED DECEMBER 31, 2003

	Expendable Trust Funds				Nonexpendable Trust Funds				Total
	Town History Publishing Fund	Cemetery Fund	Total	Charles H. Bailey Fund	S.F. White Cemetery Fund	Watkins Cemetery Fund	Leith Henderson Fund	Total	
Revenue:									
Interest	\$ 442	\$ 16	\$ 458	\$ 38	\$ 71	\$ 71	\$ 11	\$ 191	\$ 649
Sale of Histories	890	0	890	0	0	0	0	0	890
Other	0	0	0	1,766	0	0	0	1,766	1,766
Total Revenue	1,332	16	1,348	1,804	71	71	11	1,957	3,305
Expenditures/Expenses:									
Paid to Village of Newbury	0	0	0	900	0	0	0	900	900
Paid to Newbury School District	0	0	0	900	0	0	0	900	900
Total Expenditures/Expenses	0	0	0	1,800	0	0	0	1,800	1,800
Excess of Revenue Over Expenditures/Expenses	1,332	16	1,348	4	71	71	11	157	1,505
Fund Balance - January 1, 2003	27,238	4,308	31,546	3,033	3,000	2,977	500	9,510	41,056
Fund Balance - December 31, 2003	\$ 28,570	\$ 4,324	\$ 32,894	\$ 3,037	\$ 3,071	\$ 3,048	\$ 511	\$ 9,667	\$ 42,561

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWBURY, VERMONT
 COMBINING STATEMENT OF CASH FLOWS
 NONEXPENDABLE TRUST FUNDS
 FOR THE YEAR ENDED DECEMBER 31, 2003

	Charles H. Bailey Fund	S.F. White Cemetery Fund	Watkins Cemetery Fund	Leith Henderson Fund	Total
Cash Flow From Operating Activities:					
Excess of Revenue Over Expenditures/Expenses	\$ 4	\$ 71	\$ 71	\$ 11	\$ 157
Deduct: Items Requiring Cash or Not Providing Cash					
Decrease in Due to Other Funds	<u>(1,250)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(1,250)</u>
Net Cash Provided/(Used) by Operating Activities	<u>(1,246)</u>	<u>71</u>	<u>71</u>	<u>11</u>	<u>(1,093)</u>
Net Cash Provided by Noncapital Financing Activities	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Net Cash Provided by Capital Financing Activities	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Cash Flow from Investing Activities:					
Decrease/(Increase) in Investments	<u>0</u>	<u>(71)</u>	<u>(71)</u>	<u>(11)</u>	<u>(153)</u>
Net Cash Provided/(Used) by Investing Activities	<u>0</u>	<u>(71)</u>	<u>(71)</u>	<u>(11)</u>	<u>(153)</u>
Net Increase/(Decrease) in Cash	(1,246)	0	0	0	(1,246)
Cash - January 1, 2003	<u>6,083</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>6,083</u>
Cash - December 31, 2003	<u>\$ 4,837</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 4,837</u>

The accompanying notes to the financial statements.

DELINQUENT TAX REPORT
as of December 31, 2003

TOWN & HIGHWAY

Delinquent taxes presented by warrant on 08/20/03- \$85,956
(Collected in 2003- \$79,495 taxes, \$7,606 interest)

Year(s) Billed	No. of Accounts		Amount	
	12/31/02	12/31/03	12/31/02	12/31/03
1997-98	5	3	340	311
1999	6	4	1,059	264
2000	29	8	8,031	1,500
2001	55	35	15,180	9,633
2002	109	38	28,678	14,163
2003		129		35,810
Total Delinquent Town and Highway Taxes-			53,288	61,680

SCHOOL

Delinquent taxes presented by warrant on 7/15/03 \$172,019
(Collected in 2003- \$149,038 taxes \$25,148 interest)

Year(s) Billed	No. of Accounts		Amount	
	12/31/02	12/31/03	12/31/02	12/31/03
1995-1997	4	4	1,929	1,494
1998	4	3	3,374	644
1999	10	4	3,183	974
2000	49	19	33,980	9,710
2001	90	50	73,730	36,515
2002		99		67,203
Total Delinquent School Taxes-			106,196	126,541

Uncollected delinquent taxes for both the Town and Highway account and the School account are up 15% over 2002. Part of the reason for the increase is that the warrants delivered for unpaid current taxes increased by 9% over 2002. The other reason for the increase is that we did not have a tax sale in 2003. Partly because town and highway taxes were due a bit later than usual due to the reappraisal process, we were unable to do the preparation work for a tax sale before the end of the year. As a consequence we will try to have two tax sales in 2004. It is my policy to let a property carry delinquent taxes for two years before initiating a tax sale. Since the final school tax payment isn't due until the year following the actual tax year, taxpayers really have three years to pay their taxes before their property is subject for tax sale. In 2003, property owners with unpaid taxes for 2000 were subject to tax sale. In 2004, properties with unpaid taxes for 2000 and 2001 will be put up for tax sale. As an alternative to tax sale, I always accept monthly payment plans that will allow the unpaid balance to be paid off over a reasonable period of time as long as current taxes are paid on time.

Respectfully submitted,

Scott Labun, Delinquent Tax Collector

**STATEMENT OF TAXES RAISED
DECEMBER 31, 2003**

Grand List - June 2003		
Town of Newbury	\$1,507,507.95	
Highway	1,364,568.75	
Billed: Town tax	1507507.95 @ .22	\$331,651.75
Highway tax	1364568.75 @ .27	368,433.57
State of Vermont - Hold Harmless payment		23,217.00
State of Vermont - PILOT		667.32
Billing Adjustments		<u>(1,495.48)</u>
Total Taxes Receivable		\$722,471.16
Current Taxes Collected		636,518.21
Warrant to Delinquent Tax Collector		\$ 85,955.95

**Statement of Debt
December 31, 2003**

The Town of Newbury has no debt as of 12/31/03.

AUDITOR'S REPORT

We have examined a cross section of the Town of Newbury's account for 2003 and to the best of our knowledge, the statements and accounts are correct.

Hilda Huntoon
Ann Tyler
Jean Welch

Auditors, Town of Newbury

**NEWBURY BUDGET REPORT
TOWN ACCOUNT**

	2003 BUDGET	2003 ACTUAL	VARIANCE	2004 BUDGET
REVENUES				
Property Taxes	321,500.00	341,306.71	(19,806.71)	369,725.00
State of Vermont -Railroad Taxes	3,200.00	3,206.57	(6.57)	3,200.00
Licenses & permits	3,000.00	3,181.00	(181.00)	3,100.00
Investment Income	6,000.00	2,947.75	3,052.25	3,000.00
Interest on Delinquent Taxes	7,000.00	8,067.28	(1,067.28)	8,000.00
Penalties on Delinquent Taxes	5,500.00	6,296.33	(796.33)	7,000.00
Zoning Fees	2,500.00	3,123.50	(623.50)	2,700.00
Current Use Payback	-	623.80	(623.80)	
Recycle fees	16,500.00	16,292.00	208.00	16,200.00
Recording, Copies, Misc	16,500.00	27,221.59	(10,721.59)	18,000.00
School tax account - collection costs		12,000.00	(12,000.00)	12,000.00
St of Vermont - fines	-	394.19	(394.19)	
Emergency Management grant		6,720.00	(6,720.00)	
State of Vermont - Bridge Grants	100,000.00	72,413.31	27,586.69	99,000.00
TOTAL REVENUES	481,700.00	503,794.03	(22,094.03)	541,925.00

EXPENDITURES

General Government

Salaries	105,000.00	106,381.39	(1,381.39)	117,000.00
Penalties - Del Collector	5,500.00	6,296.33	(796.33)	7,000.00
Social Security	8,150.00	7,522.05	627.95	8,950.50
Insurance Benefits	9,200.00	11,054.40	(1,854.40)	13,500.00
Retirement	2,500.00	2,103.03	396.97	2,500.00
Unemployment		457.29	(457.29)	800.00
Reimbursed Expenses	500.00	904.68	(404.68)	1,000.00
Total Personnel Expense	130,850.00	134,719.17	(3,869.17)	150,750.50

Listers Office Expense	5,385.00	6,630.30	(1,245.30)	4,835.00
Justices	1,500.00	2,342.83	(842.83)	3,500.00
Police Protection	15,000.00	8,650.52	6,349.48	15,000.00
Office Supplies	3,000.00	4,294.19	(1,294.19)	5,500.00
Postage	3,000.00	4,224.45	(1,224.45)	4,200.00
Telephone	2,400.00	2,339.51	60.49	2,400.00
Printing & Advertising	4,500.00	4,113.50	386.50	4,500.00
Education	1,200.00	655.00	545.00	800.00
Software Contract/Consultant	1,500.00	1,011.00	489.00	1,000.00
Insurance	38,000.00	39,119.57	(1,119.57)	45,000.00
Legal	10,000.00	12,596.34	(2,596.34)	10,000.00
Taxes, Licenses, Dues	33,000.00	32,343.00	657.00	37,800.00
Audit	6,100.00	6,200.00	(100.00)	6,200.00
Interest Expense		-	-	
Utilities	3,200.00	3,665.32	(465.32)	4,000.00
Town Office Cleaning	2,500.00	2,163.00	337.00	2,600.00
Building Maint	1,000.00	1,732.78	(732.78)	1,000.00
Building Repairs and Renovations	15,000.00	9,999.37	5,000.63	23,500.00
Office Equipment	800.00	599.00	201.00	800.00
Equipment Repairs/Contract	800.00	405.00	395.00	400.00
Pound	2,500.00	3,268.29	(768.29)	3,500.00
Dog Listing	500.00	61.11	438.89	500.00
Planning Commission	2,500.00	1,039.74	1,460.26	2,500.00
Emergency Management	400.00	8,891.94	(8,491.94)	1,215.00
Conservation Commission	760.00	561.11	198.89	500.00
Solid Waste - Recycling	30,000.00	26,377.46	3,622.54	30,000.00
Miscellaneous	1,000.00	370.95	629.05	1,000.00
Total Other Expense	185,545.00	183,655.28	1,889.72	212,250.00

Total General Government Expense

316,395.00	318,374.45	(1,979.45)	363,000.50
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Highway & Streets	2003 Budget	ACTUAL	VARIANCE	2004 Budget
Bridges & Rails	105,000.00	61,296.84	43,703.16	125,000.00
Total Highway & Streets				
Public Safety & Health				
ACORN	300.00	300.00	-	-
Central VT Adult Basic Ed	1,500.00	1,500.00	-	1,000.00
Central VT Community Action	500.00	500.00	-	500.00
Central VT Council on Aging	100.00	100.00	-	100.00
Clara Martin Center	3,474.00	3,474.00	-	3,000.00
George D Aiken R C & D	50.00		50.00	100.00
Green Mt Economic Development	500.00	500.00	-	500.00
Green Up Vermont	100.00	100.00	-	100.00
Kids Place	750.00	750.00	-	500.00
Orange County Diversion	175.00	175.00	-	175.00
Rivers Reach	2,990.00	2,990.00	-	1,500.00
Safeline	300.00	300.00	-	
Upper Valley Services	700.00	700.00	-	700.00
Visiting Nurse Alliance & Hospice	8,100.00	8,100.00	-	8,100.00
VT Association for the Blind	500.00	500.00	-	300.00
VT Center for Independent Living	460.00	460.00	-	460.00
Wells River Action Program	900.00	900.00	-	700.00
Health Officer	500.00	500.00	-	500.00
Ambulance Service Contract	26,197.00	26,197.00	-	26,197.00
Ambulance Service-uncollected fees	500.00	-	500.00	500.00
Total Public Safety & Health	48,596.00	48,046.00	550.00	44,932.00
Culture & Recreation				
Recreation Department	8,500.00	8,156.80	343.20	8,500.00
Beach Maintenance	2,500.00	2,946.72	(446.72)	3,500.00
Baldwin Memorial Library	6,500.00	6,500.00	-	6,650.00
Tenney Memorial Library	10,000.00	10,000.00	-	10,000.00
Bradford Regional Community Center	1,955.00	1,955.00	-	-
Halls Lake Association - milfoil control	10,000.00	4,982.04	5,017.96	
Orange East Senior Center	3,500.00	3,500.00	-	3,500.00
Oxbow Senior Independence Program	1,000.00	1,000.00	-	1,000.00
Lower Cohase	977.50	977.50	-	977.50
Woodsville Area 4th of July parade	500.00	500.00	-	500.00
Total Culture & Recreation	45,432.50	40,518.06	4,914.44	34,627.50
Miscellaneous				
Cemetery Maintenance	2,000.00	2,000.00	-	1,500.00
Memorial Day	600.00	600.00	-	600.00
Veteran's Park	1,000.00	-	1,000.00	500.00
Total Miscellaneous	3,600.00	2,600.00	1,000.00	2,600.00
TOTAL EXPENDITURES	519,023.50	470,835.35	48,188.15	570,160.00
Excess (Deficiency) of Revenues over Expenses	(37,323.50)	32,958.68	(70,282.18)	(28,235.00)
Transfer to Fire Department	(95,945.00)	(85,741.54)	(10,203.46)	(103,594.20)
Transfer from Building Maint Fund	15,000.00	10,000.00	5,000.00	23,500.00
Excess (Deficiency) of Revenues Over Expenditures and Transfers Out	(118,268.50)	(42,782.86)	75,485.64	(108,329.20)
Fund Equity - January 1	201,267.31	201,067.31		158,284.45
Fund Equity - December 31	82,998.81	158,284.45		49,955.25

FIRE DEPARTMENTS	2003 BUDGET	2003 ACTUAL	VARIANCE	2004 BUDGET
Homeland Security Grant	-	0.00	0.00	41,700.00
Misc		298.83	-298.83	
Total Revenues	-	298.83	(298.83)	41,700.00
EXPENDITURES				
Newbury Village				
Payroll	5,000.00	5620.00	-620.00	7,500.00
Lights	300.00	321.15	-21.15	300.00
Heat	750.00	633.56	116.44	700.00
Rent	100.00	100.00	0.00	100.00
Repairs	2,000.00	2486.08	-486.08	2,500.00
Gas & Oil	750.00	425.19	324.81	750.00
Equipment	5,700.00	4975.40	724.60	5,700.00
Miscellaneous	500.00	36.64	463.36	500.00
Total Newbury Village	15,100.00	14598.02	501.98	18,050.00
Wells River				
Payroll	6,500.00	5851.50	648.50	9,300.00
Lights	900.00	968.48	-68.48	900.00
Heat	500.00	1059.94	-559.94	900.00
Telephone	700.00	482.85	217.15	550.00
Rent	100.00	100.00	0.00	100.00
Repairs	2,000.00	2651.82	-651.82	3,550.00
Gas & Oil	300.00	291.15	8.85	300.00
Equipment	6,500.00	3897.45	2602.55	6,200.00
Miscellaneous	500.00	10.00	490.00	500.00
Total Wells River	18,000.00	15313.19	2686.81	22,300.00
West Newbury				
Payroll	4,000.00	3482.00	518.00	6,000.00
Lights	750.00	654.68	95.32	750.00
Heat	800.00	743.03	56.97	800.00
Telephone	750.00	742.33	7.67	750.00
Repairs	2,500.00	3229.08	-729.08	2,500.00
Gas & Oil	400.00	380.13	19.87	400.00
Equipment	7,800.00	6747.34	1052.66	7,950.00
Miscellaneous	-	22.12	-22.12	-
Total West Newbury	17,000.00	16,000.71	999.29	19,150.00
General				
Administrator Salary	1,000.00	330.00	670.00	500.00
FICA expense	1,265.00	1146.25	118.75	1,744.20
Insurance	1,100.00	1109.00	-9.00	1,200.00
Dues	1,700.00	1446.44	253.56	1,500.00
Consumables	-	761.20	-761.20	750.00
Fire Phone	1,200.00	1160.81	39.19	600.00
Education & Training	1,500.00	845.00	655.00	1,000.00
Grafton County Answering Service	2,480.00	2480.00	0.00	2,500.00
Forest Fire Equip	2,000.00	0.00	2000.00	1,000.00
Building Maintenance	1,000.00	55.00	945.00	500.00
Dry Hydrants	2,500.00	794.75	1705.25	2,700.00
Homeland Security Grant Equipment				41,700.00
Miscellaneous	100.00	0.00	100.00	100.00
Total General	15,845.00	10128.45	5716.55	55,794.20
Total Expenditures	65,945.00	56,040.37	9904.63	115,294.20
Deficiency of Revenues Over Expenditures	(65,945.00)	(55,741.54)	-10203.46	(73,594.20)
Transfers In - Town Account		85,741.54	-85741.54	
Transfers Out - Equipment Reserve	(30,000.00)	(30,000.00)		(30,000.00)
Excess of Revenues and Transfer In Over Expenditures and Transfers Out	-95,945.00	0.00		-103,594.20

NEWBURY BUDGET REPORT HIGHWAY ACCOUNT	2003 BUDGET	2003 ACTUAL	VARIANCE	2004 BUDGET
REVENUES				
Property Taxes	370,500.00	370,500.00	-	407,800.00
State of Vermont	165,000.00	172,679.56	(7,679.56)	172,000.00
Pine Street Enhancement Grant		24,320.34	(24,320.34)	2,400.00
Culvert Grant		6,380.00	(6,380.00)	
Flood Reimb		2,047.73	(2,047.73)	
Misc		567.60	(567.60)	
TOTAL REVENUES	535,500.00	576,495.23	(40,995.23)	582,200.00
EXPENDITURES				
Salaries	149,000.00	139,800.33	9,199.67	161,000.00
Social Security	11,300.00	10,707.30	592.70	12,393.00
Insurance Benefits	23,000.00	22,828.83	171.17	35,000.00
Retirement	7,450.00	6,881.20	568.80	8,100.00
Uniforms & Misc Benefits	4,200.00	4,645.81	(445.81)	4,800.00
Unemployment	2,000.00	-	2,000.00	2,000.00
Total Personnel	196,950.00	184,863.47	12,086.53	223,293.00
Gas & Oil	28,000.00	26,047.75	1,952.25	28,000.00
Equipment Maintenance & Repairs	35,000.00	25,067.21	9,932.79	35,000.00
Stormwater, Environmental Compliance	4,000.00	125.94	3,874.06	3,000.00
Hired Equipment	27,000.00	24,414.27	2,585.73	30,000.00
Sand	10,000.00	9,231.25	768.75	11,000.00
Gravel	55,000.00	40,953.49	14,046.51	50,000.00
Salt	34,000.00	23,923.40	10,076.60	34,000.00
Chloride	18,000.00	5,892.50	12,107.50	18,000.00
Cold Patch	1,000.00	1,091.28	(91.28)	1,250.00
Resurfacing/Reconstruction	130,000.00	106,592.91	23,407.09	130,000.00
Culverts	6,000.00	7,229.17	(1,229.17)	7,000.00
Signs	1,000.00	745.46	254.54	1,500.00
Supplies	1,500.00	1,364.97	135.03	1,500.00
Tools	1,000.00	498.82	501.18	1,000.00
Telephone	1,200.00	1,202.05	(2.05)	1,200.00
Contracted/ Professional Services	3,500.00	1,796.80	1,703.20	3,500.00
Utilities	5,000.00	5,214.72	(214.72)	5,500.00
Garage Building Repairs	500.00	97.99	402.01	750.00
Equipment	1,000.00	-	1,000.00	1,000.00
Pine Street Enhancement	3,500.00	30,400.42	(26,900.42)	3,000.00
Pavement Maintenance	6,000.00	4,800.00	1,200.00	6,000.00
Miscellaneous	1,000.00	285.00	715.00	1,000.00
Total Other Operating Expenses	373,200.00	316,975.40	56,224.60	373,200.00
Non - Recurring Equipment Expenses	5,200.00	4,925.00	275.00	80,000.00
TOTAL EXPENDITURES	575,350.00	506,763.87	68,586.13	676,493.00
Excess (Deficiency) of Revenues Over Expenses	(39,850.00)	69,731.36	109,581.36	(94,293.00)
Transfers To Capital Fund	55,000.00	55,001.00		55,000.00
Transfers From Capital Fund	(5,200.00)	(4,925.00)		(80,000.00)
Excess (Deficiency) of Revenues Over Expenditures and Transfers	(89,650.00)	19,655.36	109,581.36	(69,293.00)
Fund Equity January 1	98,898.34	98,898.34		118,553.70
Fund Equity December 31	9,248.34	118,553.70		49,260.70

BUDGET NOTES

Revenues

General Fund

The school tax account revenue line reflects the amount transferred from the school tax account to offset the cost of the collection of school taxes by the town treasurer. In previous years, the amount transferred has been netted against the payroll, supplies and postage expense lines. As this amount has increased over the years and upon the advice of our auditors, we have reported the actual amounts received and expended, and have budgeted accordingly.

The Page bridge project was less than 50% complete at the end of the year. The actual amount reflects a 90% reimbursement from the state for cost of construction and engineering costs incurred in 2002 and 2003.

Fire Departments

Each fire station has been awarded a Homeland Security grant that will be used to purchase equipment as specified in the grant.

Highway Fund

The additional revenue in this fund includes proceeds from a state culvert grant, reimbursement of costs resulting from minor flood damage during the heavy rains in August 2003 and grant money for the Pine Street enhancement project.

Expenditures

Salaries

The increase reflects an hourly increase for the clerk, treasurer and listers. We budgeted an increase for the Selectboard chair to compensate for the increasing number of hours required to carry out the responsibilities of chairperson.

Insurance Benefits

Health insurance costs continue to increase annually. In the past we have paid the total cost of an employee's single membership in the JW plan. This year we are offering coverage for spouses of eligible town employees under the Freedom plan. The new plan will require employees to contribute to an annual deductible and co-pay based on an out-of-pocket maximum per year. Employees will have the option of choosing which plan is suitable for their needs.

Office supplies

The over expenditure in this line is due to reporting differences as noted under school tax account revenue above. The increase budget amount is due to the need to order new tax bills for both the town and school.

Insurance

The town purchases insurance coverage from the Vermont League of Cities and Town property and casualty insurance fund and has no control over these increases.

Taxes, Licenses, Dues

This amount includes membership in VLCT and the Two River Ottaquechee Regional Commission and taxes paid to Orange County. The county budget has increased 22% and our assessment will reflect this.

Building Repairs and Renovations

Anticipated improvements include a new roof and rewiring of the Newbury Village fire station, lighting at the town house, painting the exterior trim at the town office and replacing the sills at the West Newbury firehouse. Revenue for these projects will be taken from the building maintenance fund. The money in this fund is generated from rental income from the post office.

Fire Department

Payroll

The budgeted amount for all three stations includes an hourly increase for the volunteers and a stipend for the chiefs.

Highway Fund

Salaries

Last year's expenditures were under budget due to an employee being activated for military duty and a delay in hiring his temporary replacement. The increase in this year's budget allows for increases for the highway crew and foreman and additional hours for part-time help to cover vacations or special projects.

Insurance Benefits

See insurance benefits under general fund on the preceding page.

Equipment

This amount reflects the purchase of a new dump truck to replace the 1997 International truck.

REPORT OF THE TOWN BUDGET COMMITTEE

The Town Budget Committee recommends the following compensation for the elected town officers.

<u>Officer</u>	<u>Basis</u>
Selectboard, Retainer	\$1,500.00
Selectboard Chair Retainer	5,000.00
Selectboard, Meetings	50.00 - per meeting
Town Clerk	13.25 - per hour
Town Treasurer	13.25 - per hour
Lister	12.25 - per hour
Board of Civil Authority	7.00 - per hour
Constables	11.00 - per hour
Auditors	7.00 - per hour

We also recommend that the mileage allowance be raised to \$0.375 per mile.

We recommend that \$30,000 be added to the Fire Department Reserve account and \$55,000 be added to the Highway Equipment Reserve Account

Respectfully Submitted,

The Newbury Town Budget Committee

Martha Knox
Dan Martin
Wayne Richardson

VITAL STATISTICS

Births Registered in Newbury



2003	Name of Child	Name of Parents
Dec. 2	Alexander Sylvane Danforth	April Irene Danforth Alexander Sylvane Danforth

Deaths Registered in Newbury

2003	Name	Age	Place of Death
Jan. 8	Richard Page	53	Woodsville, NH
Jan. 11	Richard Paul Minshull	71	Lebanon, NH
Jan. 14	Barbara E. Fulford	80	Lebanon, NH
Feb. 19	Margaret Merrill Coons	93	Burlington, VT
May 15	Earlah Cornelia Swift	68	Newbury, VT
June 21	Signa Campbell Carbee	69	Woodsville, NH
June 22	Marilyn D. Emerson	67	Newbury, VT
Aug. 11	Patricia Murray	53	Newbury, VT
Aug. 22	Lillian Meader Cushing	92	North Haverhill, NH
Sept. 12	Raymond A. Duval	74	Newbury, VT
Nov. 8	Michael Motte Grove	75	Sharon, MA
Nov. 18	David Edgar Gale	76	Woodsville, NH
Dec. 13	Ronald Thomas Houghton	59	Newbury, VT
Dec. 20	Laura C. Piper	82	Woodsville, NH
March 2 2002	Olive Evelyn Whitman	75	Vernon, VT

Marriages Registered in Newbury



2003	Names	Residence
Feb. 6	Joseph Russell Lawrence Arlene Elaine Safford	Newbury, VT Newbury, VT
May 31	Jack William Wallace Dianne Theresa Vidoli	Enfield, NH Enfield, NH

May 24	Christopher Scott Creamer Kerrie Anne Vance	Newbury, VT Newbury, VT
June 7	Michael John Pelkey Cynthia Ann Palumbo	Newbury, VT Newbury, VT
June 14	Scott Alan Danforth April Irene Tellier	Newbury, VT Newbury, VT
June 21	Bill Seth Heywood Tina Marie Fenoff	Newbury, VT Newbury, VT
June 23	Theodore Alfred Vietje Debra Lee Edmands	Newbury, VT Newbury, VT
June 28	Michael John Marshall Suzanne Katherine Getz	Newbury, VT Newbury, VT
June 28	Justen James Gordon Melissa Ann Rourke	Newbury, VT Newbury, VT
July 3	David Edward Darby Marcia Leete	Newbury, VT Newbury, VT
July 12	Dale Scott Williams Samantha Jean Hatch	Newbury, VT Newbury, VT
July 19	Michael Scott Fifield Brenda Joyce Phillips	Woodsville, NH Woodsville, NH
Aug. 2	Michael Alan Lowsley Billie-Jean Bailey	Haverhill, MA Haverhill, MA
Aug. 23	Matthew James Taylor Lori Katherine Leete	Haverhill, NH Haverhill, NH
Sept. 6	Joshua Stephen Puffer Danielle Rae Emerson	Monroe, NH Monroe, NH
Sept. 13	Joshua Joel Harrington Emily Louise Shumaker	Newbury, VT Newbury, VT
Sept. 20	Lester Wayne Walbridge Carol Lynn Plante	Newbury, VT Newbury, VT
Sept. 20	William David Fischer Jennie Mae Hayward	Newbury, VT Newbury, VT

Sept. 28	Leon Maurice Richard, II Gabriele Wilhelmine Daykin	Adrian, MI Adrian, MI
Oct. 4	Scott Russell Cheyne Crystal Lee Stratton	Brookline, NH Brookline, NH
Nov. 7	Wayne Hial Tyler Elizabeth Ann Scott	N. Haverhill, NH N. Haverhill, NH
Dec. 11	Jean Mary Joseph Rodelyne M. Georges	Worcester, MA Worcester, MA
Dec. 20	Steven Spicer Page Erin Elizabeth Fuller	Newbury, VT Newbury, VT

SELECTBOARD REPORT

2003 was a very busy year for your Selectboard!

Grants:

Newbury was awarded several grants this past year. One will be used to investigate the potential use, development, and revitalization of the Old Adams Paper Mill. The Wells River Action Program (WRAP) was instrumental in helping obtain this.

Another grant is to determine the feasibility of extending the Bike Path from the Blue Mountain School area east along the Wells River. Hopefully, this would also involve stabilization and protection of the riverbanks.

Several Emergency Management System (EMS) grants were obtained through federal and state Homeland Security grants. These have been a major asset in updating and fine-tuning our emergency preparedness.

Roads and Bridges:

A major improvement project was completed on a half-mile section of Scotch Hollow road known as Sawmill Hill. A great deal of work was done to relieve and correct serious water problems, which adversely affected the quality of the road. After a great deal of research and preparation, our highway crew completed the majority of the work.

Preliminary bids for the replacement of the "Page Bridge" came in way over the first estimates. After several meetings, phone calls, and site visits, the project went back out to bid and finally got underway this past fall. This project is nearing completion. The approaches to the bridge near the former Doug Merrill home were also revamped.

Equipment:

A new mower head was purchased this past year. This will enable the highway crew, as time allows, to supplement the hired roadside mowing.

Highway Personnel:

Last January, highway crew member, Alson Bruleigh, was called to active duty with the VT National Guard. Dan DeMarino was hired to fill in during his absence.

After completing the required number of workshops, Bob Beaulieu was awarded a certificate from the Vt. Local Roads Program, naming him an "Equipment and Roads Scholar."

Pound:

Newbury had been without an adequate small animal pound. After investigating all the possibilities, a new pound was established at Dr. Ed Blaisdell's in North Haverhill.

Town Buildings:

The Daughters of the American Revolution (DAR) building received repairs to the steps and the approach into the building.

A generator was purchased with EMS Grant monies and installed at the town office. A new 2-way radio was obtained at the same time for communication between town officials and emergency personnel.

At the Newbury Center Town House, a propane heating stove has been installed and wiring replaced. A gift of two antique kerosene lamps, very similar to the originals that hung there, was accepted from the Carbee family. They will hang on the inside posts where the originals had been.

Last spring the Newbury Branch of the Merchants Bank was closed. The Town accepted the building back, as a gift from Merchants Bank.

The "Pocket Park" at the Tenney Memorial Library has seen some landscaping enhancements. New flowers, shrubs, outside lighting, benches, and an inviting outside reading area are ready to be enjoyed.

EMS:

The Selectboard as part of a committee of dedicated volunteers, under the guidance of professional consultant, Gary Moore, has worked diligently this entire past year to upgrade and fine-tune the town's emergency management plan. On the average of twice a month, the committee met with officials from the VT Department of Transportation, State Police, Two Rivers Ottauquechee Regional Commission, the schools, churches and Newbury and Wells River Village Trustees, just to name a few! Training sessions were held, state meetings attended and equipment installed. While yearly updating will be required, the majority of the plan is complete.

Other notes:

1. Donations of memorabilia included old photographs, maps, town reports and newspaper articles.
2. The restored Brock Hill Schoolhouse, owned by George Grove, was named to the National Historic Register.
3. The court awarded disbursement of funds for the Mace Property.
4. A section of the Cross Vermont Trail under I-91 was completed. Board members attended the final inspection and grand opening.
5. A town wide reappraisal made for a very busy summer of hearings and property site visits.

In June, the town was greatly saddened by the death of Signa Carbee. Her love for and devotion to Newbury are unquestionable.

Phil Page was appointed to fill the vacancy, and the Selectboard has welcomed his many contributions.

Alma Roystan, Chair
Don Waterman
Phil Page

Town of Newbury Fire Warden's Report 2003

The year 2003 brought us a couple of minor brush \ grass fires but no major problems. I would again like to thank everyone who has taken the time to fill out permits and talk to everyone who needs one. Some times it is no easy task to get all the information needed to fill out a permit.

With snow on the ground you may burn without a permit but we would appreciate a call letting us know that you are going to burn, and remember **YOU CAN ONLY BURN BRUSH, GRASS AND LEAVES**. If you have anything else to burn (such as old buildings, boards, collapsed or partially burned buildings ect.) you have to contact the VT Dept. of Air Pollution Control. They will advise you of the procedure to follow and their number is 1-888-520-4879.

This year we would like to purchase a mop up kit, (used after wild fire is out) this kit has attachments to probe into the earth to help extinguish fires underground and personal protective clothing for wild fires. The kit would be placed on the West Newbury forestry truck for the use of all departments when needed; protective clothing will be placed at each station for firefighters to wear when needed.

Respectfully submitted
Fire Warden
Jeff Morin

During the non-snow season, times for burning are as follows.

Monday through Friday after 5PM out by 9AM the following day.

(Weekends) Permits **MAY** be issued for any hours as long as weather permits, and the fire is out by 9AM Monday. All fires must be monitored, don't leave your fires unattended. (Remember your permit is a privilege not a right and it can be revoked at any time by any of the following people regardless if they issued it or not. Also you the permit holder are bound by State of Vermont Forestry Regulations regarding fire laws.)

To obtain a fire permit please call one of the following.

Jeffrey Morin	757-2706
Joe Provost	757-2063
John Renfrew	866-5583
Chip Spear	429-2323
Philip Page	866-9071
Terry Straight	757-3066 or 757-3031

To obtain a permit you may have to call more than one person. If you get no answer from whom you usually get a permit, call the next on the list.

ONLY THE NUMBERS LISTED CAN ISSUE
PERMITS

Town of Newbury Fire Department
Report from the
Wells River Station
2003

The members from the Wells River Fire Station responded to 93 calls totaling 891 hours of time in the year 2003, this is the most number of responses we have ever had. We had meetings and training each month as well as a couple of extra mutual aid drills thrown in. One of the drills was held at the Round Barn in Wells River. We called in mutual aid from as far north as Barnet and as far south as Bradford to handle the incident. We are seeing an ever increasing amount of auto accidents in our response area as well. Fire fighters donated many hours doing minor repairs and maintenance on our equipment and the station again this year.

The Fire Department taught fire safety again this year at BMU. The children always seem to come up with new and challenging questions as well as some very interesting stories from home. We had over 200 children from pre-school to 5th grade. We provide this valuable training along with Ryegate and Groton firefighters as our local school covers the three towns. All training material and manpower hours are either donated or provided by the three local fire departments.

It is becoming ever increasingly difficult to recruit and retain efficient firefighters. The fire service is not for everyone and the few people we do have work very hard for your protection. If you are interested in assisting the Fire Department please contact one of the members or stop by at one of our meetings on the first Monday of each month at 7pm.

The Wells River Station was the recipient of a Homeland Security grant this past year. We will be obtaining a thermal imaging camera, a multi gas, gas - detector and an interoperable radio for our engine. This grant was received with no expenditure of funds from the town.

A note to everyone who lives in The Town of Newbury. We as emergency responders will be able to find you much faster if you dial **911**. Also everyone needs to have their **911** road number clearly visible from the road for all emergency responders to be able to locate your home.

Thank you for your support of the Fire Departments and all you do for us.

Respectfully Submitted
Chief Jeffrey Morin

DIAL 911 FOR ALL EMERGENCYS

West Newbury Fire Department

P.O. Box 43, Snake Road, West Newbury, VT 05085, Tel. 802-429-2463
Chief Page, P.O. Box 357, Newbury, VT 05051, Tel. 802-866-9071

The WNFD responded to 22 calls during the year of 2003, a few less calls than last year. We are more than happy to provide help to those in need when needed.

The sixteen members that make up the fire department train a minimum of once a month and attend sixteen hours of out-of-station training per year. Most members chose more hours of training than the minimum that the department requires, not to calculate the countless hours put into the department fundraising. With the fundraising money, the forestry truck purchase was made on February 27 and put into service. It has been a welcome addition and now, looking back on things, makes us all wonder how we did without.

Some of the tasks that we face in each incident would be harder to accomplish without the new equipment purchased each year. Support from our taxpayers and for our fund-raising activities has allowed us to purchase such things as a new fold-a-tank, radio equipment, personal protective equipment, etc.

In the past year we applied for many federal and state grants, some we received and some we did not. With a homeland security grant, we will be able to purchase some large ticket items such as a four-gas meter, cascade system, and interoperable radio. These are 100% funded with grant money totaling \$13,100.00.

It has been a busy year as chief, from grant applications to E.M.S. planning, fire permits, and day-to-day fire department business, questions and answers, another year gone. Thanks to the members for their dedication and support.

Residents and landowners, keep up the good work in hopes of fewer calls next year. May 2004 be safe.

Respectfully submitted,

Chief Phil Page

Baldwin Memorial Library Librarian's Report 2003

Not Just Books

When the Freeman Foundation offered Vermont libraries a marvelous grant opportunity, we elected to use some of our first year funding for an experiment. Slowly we have been building a collection of *non-traditional lending items* that now include binoculars, fishing poles, a 4-person tent, snowshoes, and several 6-foot folding tables perfect for family reunions or yard sales. This collection will continue to grow; we welcome suggestions and requests.

You may also have noticed a small but very eclectic offering of *music CD's* for loan. Again, thanks are due to the Freeman Foundation. And we hope your children have discovered the *traveling totes*. David Elder designed the bags' logo, and Julie Roos continues to assemble them, a few at a time. Each tote focuses on a subject of special appeal for kids and contains several books and a toy, game, video or puzzle. These totes can be found hanging on the pole next to the bathroom door. If you happen to need a new book bag, we have extra (empty) totes available to purchase for \$8.00.

A Community Center

The library is used regularly as a teaching site by Central VT Adult Basic Education and as a meeting site by the Newbury Conservation Commission and the Wells River Action Project (WRAP). We have hosted an artists' support group, a monthly book discussion group, community service work assignments for youth offenders, and bake sales for the Grange and local churches. This year we co-sponsored programs with Blue Mountain Union School, WRAP, and Headstart. Our display windows are available for community organizations, local artists, and school projects.

Volunteers Make All the Difference

Every year, many people of all ages pitch in to help this library. To name just a few: Joyce Powers made monthly book deliveries to Spear Street apartments. Sylvia Brill, Geraldean Sulham, Ann Tyler, Larry Van Benthuysen, and Kathy Renfrew kept the library open Sunday afternoons. Hope Hutchinson applied her creative design and needlework talent to the making of a beautiful and unique sign for our Angell Room. Barbara Ordway and Julie Roos provided regular volunteer assistance and cheerful banter throughout the year on Mondays and Fridays. Gail Peters organized several craft projects for Story Hour. Kristy Norman helped with a variety of errands and jobs. Diane Goins updated the library membership database. Staci Hood and Lynn Rhoads helped run the desk during several summer programs. Dave Stevens saw us through our 8th annual Dairy Day activities. Nancy Ranno keeps the bills paid as our long-standing treasurer.

Community Support

Memorial gifts are a comforting and generous way to honor the lives of friends and family members who have passed on. The library received such gifts this year in memory of John Parker Hooker, Adelaide Lanphere, Janet Park, Karl Schwenke, Ellen Bailey Goodell, Agnes Cameron Bailey, Katherine Tyler, Winston G. Gibson and Ethel Cook Gibson.

The library building was covered with vinyl siding, thanks to donations from library patrons, local businesses (especially H.O. Taylor Chevrolet), and funding from the Jane Angell estate.

We received donations of nearly 250 books, videos, audiotapes, and CD's for our collection and many more for our book sales and the popular "free shelf" outside the library. These contributions are vital, since we have refrained from increasing our book-buying budget for two years. We also received 7 magazine gift subscriptions.

Summer Reading Fun For Kids

Each year, a state-wide summer reading program theme is chosen by a committee of children's librarians and the VT Dept. of Libraries. This year we offered a *Summer Feast* of reading activities all related to food. In keeping with the theme, we challenged our summer readers to "*read and feed*"; for every 5 books a child read, the library donated an item of food to the emergency food shelf. We funded this project with an on-going book sale. Over a dozen children participated, and at the end of the summer, we were able to deliver two bushel baskets full of food to the food shelf. Becca Peters, a 5-year-old reader from Landaff, NH, may have broken our 10-year record for the number of books read during the summer.

Library Visitors: 5,265 adults and 2,501 children (149 people per week)

Circulation: 13,335 (256 items per week)

Reference Services: 440 (8 per week)

New Members: 121 adults and 93 children

Inter-library Loans: 158 to other libraries; 325 from other libraries

Library Hours:

Monday	9:30-4:30 (Storyhour at 10:00)
Wednesday	1:30-6:00
Friday	1:30-8:00
Sunday	1:00-3:00

Trustees:

Nancy Ranno, Judi Waterman	2004
Joyce Powers, Hope Hutchinson (Chair)	2005
Mary Hobbs, Chip Conquest	2006

Respectfully submitted by Peggy Hewes, Librarian

Baldwin Memorial Library 2004 Budget

Expenses	2003 Budget	2003 Actual	2004 Budget
Wages:			
Librarian	\$14,534.00	\$14,534.00	\$15,008.00
Custodian	663.00	666.00	741.00
Substitute	100.00	107.27	100.00
Social Security	1,170.00	1,124.86	1,205.00
Books for Adults	3,600.00	3,505.16	3,600.00
Books for Children	1,800.00	1,921.15	1,800.00
Audio/Visual Materials	400.00	59.50	400.00
Subscriptions	350.00	450.31	350.00
Computer Maintenance	500.00	652.99	500.00
Library Supplies	600.00	999.50	750.00
Programs	800.00	504.22	800.00
Insurance	1,300.00	778.00	1,000.00
Heating Fuel	1,600.00	1,678.77	1,700.00
Utilities	2,800.00	2,500.88	2,800.00
Postage	850.00	643.58	800.00
Repairs	400.00	500.36	400.00
Vinyl Siding		8,330.00	
Travel	300.00	300.00	300.00
Miscellaneous	250.00	268.50	250.00
TOTALS	\$32,017.00	\$39,525.05	\$32,504.00
Income			
	2003 Budget	2003 Actual	2004 Budget
Wells River Village	\$18,500.00	\$18,500.00	\$18,650.00
Newbury Town	6,500.00	6,500.00	6,650.00
Gifts	6,000.00	7,321.00	6,200.00
Interest	700.00	602.94	700.00
Miscellaneous	300.00	308.25	304.00
Jane Angell Fund		6,000.00	
TOTALS	\$32,000.00	\$39,232.19	\$32,504.00

Baldwin Memorial Library
P.O. Box 337, 33 Main Street
Wells River, VT 05081
(802)757-2693
wells_river@dol.state.vt.us

2003 TREASURER'S REPORT

Checking Account Balance	1/1/03		1,116.00
Savings Account Balance	1/1/03		<u>8,612.11</u>
			9,728.11

INCOME

Wells River Village	\$18,500.00		
Newbury Town	6,500.00		
Gifts	7,321.00		
Interest & Dividends	602.94		
Miscellaneous	308.25		
Jane Angell Fund	<u>6,000.00</u>	39,232.19	48,960.30

EXPENSES

Salaries	\$15,307.27		
Social Security	1,124.86		
Books, Audios, Videos	5,485.81		
Subscriptions	450.31		
Computer Maintenance	652.99		
Supplies	999.50		
Programs	504.22		
Insurance	778.00		
Fuel	1,678.77		
Utilities	2,500.88		
Postage	643.58		
Repairs	500.36		
Travel	300.00		
Miscellaneous	268.50		
Vinyl Siding	<u>8,330.00</u>	39,525.05	<u>9,435.25</u>

Checking Account Balance	12/31/03		2,805.70
Savings Account Balance	12/31/03		<u>6,629.55</u>
			<u>9,435.25</u>

Respectfully submitted,
Nancy Ranno, Treasurer

Tenney Memorial Library

Highlights of 2003

Our summer program this year was Feast on Books, the theme for the state. We opened with "Feast of Fables" a musical production and ended with Moria Stephens reading her newly published book *Persephone the Ladybug*. Moria also left her original paintings for the book on display in the library for 3 weeks. Thanks again to the Summer Splash Program from Newbury Elementary School for bringing the children to the library for these programs.

As a result of the increase in funds for our book budget, we purchased many new books throughout the year. The library now has most of the books listed in the New York Times List of the Best Novels of the 20th Century. There are some patrons who are working their way through the list – quite an ambitious undertaking.

Computer use continues to grow. We have four computers with access to the Internet. We offered classes on Basic Computer Use and Introduction to the Internet. More classes will be offered this year and the librarian is available for private instruction. All are offered free of charge.

The book discussion group continues to meet on the third Thursday of the month. We read fiction and nonfiction, new and classics. The book that generated the most discussion was *The Sparrow* by Mary Doria Russell. We meet at 7:00 pm. New members are always welcome.

Over the summer, landscaping was done around the building. New trees and flower gardens were planted. A reader's garden was put on the north side of building. New lighting and benches were placed near the walkways.

Statistics

The use of the library has continued to grow.

	2001	2002	2003
Number of Patrons Coming to the Library	4119	4493	5922
Circulation (books, magazines, videos, etc.)	4703	6481	7076

Thank you

Donations made by the public continued. Books and videos were given, as were magazines. Our policy is to sort the donations, keeping what we can use in the collection and putting the others in our book sales. In addition to library materials, we were given three magnificent stuffed owls by Walt and Carol Cottrell – a delight to the children; a scanner for use with the computer; a souvenir book from the Newbury Seminary; and some library memorabilia. We are very grateful for all of the gifts we receive.

We have two volunteers who work tirelessly for the library – Peg Hastings and Donald Sypher. They help in so many ways. It is hard to imagine the library without them.

Art Morris kept the front and side walkways cleared of snow all last winter. Karl Neubauer is always willing to change light bulbs. Sherrie Thresher is available to cover books, if needed. Eleanor Longfellow, Dode Gibson and Margaret Peabody are willing to fill in for the librarian. Thanks to each of you.

Sadly

The library lost one of its most ardent advocates – Signa Carbee. In addition to being one of our best patrons, Signa worked extremely hard for the library. Behind the scenes, she helped us get financing for the addition. She worked with the Department of Transportation to get the Enhancement Grant to do the landscaping. She was always spreading the word about the library – to townspeople and to others. We will miss her. The Reader's Garden has been dedicated to her – more work will be done on that this summer.

Another person who will be missed is David Gale. He served as Chairman of the Library Board of Trustees for several years. Under his guidance, the library decided to make the building accessible and build an addition. His calmness, dedication and work ethic were greatly appreciated.

Marjorie Shane ***Librarian***

Address: 4886 Main Street South, P.O. Box 85, Newbury, VT 05051
Telephone: 802-866-5366

Hours: Tuesday 10-5, Thursday 2-8, Saturday 9-4

Board Trustees: Emily Hausman (Chair), Gregory Eaton, Brian Emerson, Blynn Garnett, Selenda Girardin, Syd Lea, Kim Merrill, Wayne Richardson, and Sandra Titus

TENNEY LIBRARY BUDGET 2004

Category Description	Budget 2003	Actual 2003	Budget 2004
INCOME			
Year Beginning Balance	\$3,264.25	\$3,264.25	\$3,074.85
Bayley Fund	\$2,300.00	\$1,766.30	\$1,800.00
Dividends from Investments	\$8,000.00	\$9,638.67	\$9,200.00
Fund Raising	\$900.00	\$3,045.50	\$2,000.00
Gifts & Bequests	\$300.00	\$1,062.12	\$1,500.00
Interest Income	\$500.00	\$688.74	\$650.00
Town of Newbury	\$10,000.00	\$10,000.00	\$10,000.00
Village of Newbury	\$1,000.00	\$1,000.00	\$1,000.00
Misc Income	\$500.00	\$113.90	\$100.00
Appeal Letter 2002	\$3,870.75	\$1,006.00	\$0.00
Appeal Letter 2003		\$2,255.00	\$0.00
Appeal Letter 2004			\$2,500.00
TOTAL INCOME	\$30,635.00	\$33,840.48	\$31,824.85
EXPENSES			
Bank Fees	\$100.00	\$90.00	\$100.00
Books/Periodicals	\$6,500.00	\$7,265.91	\$6,500.00
Education/Mileage	\$200.00	\$202.65	\$200.00
Building & Grounds			
Cleaning Library	\$900.00	\$900.00	\$900.00
Mowing Lawn	\$400.00	\$315.00	\$400.00
Plowing Snow	\$550.00	\$130.00	\$500.00
Rubish Removal	\$120.00	\$30.00	\$50.00
Insurance (Bldg)	\$635.00	\$582.00	\$600.00
Building Repairs	\$400.00	\$12.68	\$0.00
Fund Raising Expenses			
Cracker Barrel/Church 10%	\$50.00	\$89.50	\$100.00
Postage	\$200.00	\$222.00	\$222.00
Advertising Tuck Press	\$100.00	\$0.00	\$100.00
Photo Copies	\$50.00	\$0.00	\$50.00
Workers Comp Insurance	\$230.00	\$294.00	\$300.00
Library Programs			
Childrens Programs	\$300.00	\$230.00	\$300.00
Adult Programs	\$300.00	\$25.00	\$200.00
Miscellaneous Expenses	\$200.00	\$271.13	\$200.00
Payroll Transactions			
Employer Taxes	\$800.00	\$1,039.50	\$1,222.85
Compensation to Employee	\$13,000.00	\$12,860.00	\$14,300.00
Substitute Librarian	\$100.00	\$91.00	\$100.00
Postage			
Interlibrary Loan Postage	\$150.00	\$180.66	\$180.00
Regular	\$150.00	\$126.72	\$150.00
Equipment Repairs	\$300.00	\$0.00	\$100.00
Library Supplies	\$500.00	\$1,208.83	\$600.00
Utilities			
Electric	\$800.00	\$914.63	\$900.00
Heating Fuel	\$2,000.00	\$2,077.55	\$2,000.00
Telephone	\$700.00	\$702.08	\$650.00
Water	\$180.00	\$180.00	\$180.00
Internet Service	\$720.00	\$724.79	\$720.00
TOTAL EXPENSES	\$30,635.00	\$30,765.63	\$31,824.85
Total Income/Expenses		\$3,074.85	\$0.00

Status Report: Carlson Memorial Forest on Woodchuck Mountain

January 2004

Over the past two years, dozens of Newbury citizens have been contributing generously of their time, talent, and money in protecting 110 acres of secluded woodland on Woodchuck Mountain, in the southwestern part of our town. Within the coming few months, this extraordinary effort should pay off in the form of a permanently preserved, town-owned forest of rare beauty and high conservation value, open to all, on the highest land in Newbury. Under a long-range plan, prudent sugaring and timber harvesting should yield modest continuing income for the town.

From Newbury's perspective, the groundwork for this new town forest has been ready for almost a year, but the state of Vermont still owns the property. According to Commissioner Wood of the Dept. of Forests, Parks and Recreation, the state will transfer the property as soon as it clears up certain technical concerns. No firm date for a closing has been set, but presumably, at some point this spring, we can expect to complete the land transfer and a simultaneous transfer of development rights.

Some background

The unspoiled Woodchuck Mountain parcel had been owned by Enrita Carlson of Jefferson Hill for decades before she died, three years ago. She was 100 years old. In her will, Rita gave the land to the state of Vermont in memory of her late husband, Alfred I. ("Ease") Carlson. Her bequest states that the land "shall forever be held substantially in its natural condition."

The state recognizes that Woodchuck Mountain is central to an important wildlife corridor, but it has been wary of taking on additional land-management expense. State officials were reluctantly willing to accept the Carlson land on the condition that it would shortly be transferred to the town of Newbury and protected permanently from development through a binding agreement with the Upper Valley Land Trust of Hanover, NH. In May 2002, the state legislature passed a bill that authorizes state officials to take these actions.

The selectboard established an advisory committee of twelve Newbury citizens who represented a broad cross-section of skills and interests. The volunteer group met regularly for almost a year, discussing competing land-use ideas and hammering out the terms of a development-rights agreement and a land-management plan. In May 2003, the selectboard approved the end result: a "conservation easement" to be held by the Upper Valley Land Trust and a 60-page, five-year management plan, to be overseen by the selectboard in conjunction with UVLT and the Newbury Conservation Commission.

The Plan

In broad outline, the plan proposes a town forest, free from buildings and other development, and open to everyone for environmentally friendly uses such as hunting and hiking. A trail that runs along a portion of the perimeter is to be maintained by our local snowmobile club as part of the VAST snowmobile trail system. In summer, the trail will be available for horseback riding, mountain biking, and other non-motorized recreational use. Portions of the land will be logged periodically, but the logging will be carried out in consideration of timber-stand health, an existing sugaring lease, animal and plant habitat (protecting large oaks, vernal pools, and other natural features), and aesthetic values.

Financial Aspects

The costs for this project, including a stewardship endowment at UVLT, a property survey, a plant inventory, and closing expenses, are expected to total about \$15,500 when all is done. To cover these costs, Newbury applied for and won competitive grants from the Freeman Foundation (\$5,000), and the Connecticut River Joint Commissions (\$4,000). The balance, just over \$6,500, was donated in an extraordinary outpouring of support, responding to a request mailed to a limited number of prospective donors. The contributions came through the generosity of dozens of Newburyites, a few interested non-residents, and one business, the Wells River Savings Bank. Many people contributed expressly to honor the memory of Rita Carlson, who was surely beloved in her native Newbury.

In addition to cash donations, volunteers have given of their time at a value conservatively estimated to be \$5,200. Of particular note, professional foresters David Paganelli and Mike Dannehy produced a top-quality forest-management plan entirely on a volunteer basis.

Financial Contributors

Beaulieu, Paul & Barbara	Gale, Stephen & Kathleen	Peeler, Yorke & Lois
Block, Larry & Wendy	Goodell, Jeff & Susan	Primmer, John & Donna
Boch, Richard	Grove, George	Putnam, Aroline
Boyce, Steven	Hanewald, Susan	Queen, Mary Ann
Burnham, Tom & Mary	Harrison, Marvin & Louise	Rowe, Harry
Calley, Sarah & Charles	Hausman, Emmy & Rick	Rower, Kenneth
Carbee, Signa	Hebb, Garnett & Sue	Roy, Bernard & Betty Ann
Cesari, Judith & Gene	Jarrell, Andrew & Florence	Roystan, Alma
Clark, Donald & Hilda	Jewett, Paul & Roberta	Sachs, Paul
Connolly, Kevin & Priscilla	Kidder, Tom & Cathy	Showalter, Richard & Susan
Conquest, Chip & Fay Homan	Labun, Scott & Jane	Smit, Martin & Mary Jane
Cracker Barrel Bazaar	Lea, Sydney & Robin Barone	Stevens, Albert & Barbara
Damon, Rick & Kathy	Leach, Phillip	Thomas, Bryce & Miriam
Dannehy, Mike & Constance	Lemay, Diane & Daniel	Underwood, Susan
Ellis, George & Joanna	Lerner, Judith	Urquhart, Alex & Rebecca
Ellithorpe, Beverly & Wm.	Lyman, Jeffrey & Heidi	Vaughan, Lawrence & Cary
Emery, Joyce	Magrath, Scott & Colette	Wells River Savings Bank
Erickson, Robert & Margaret	McGarrell, James & Anna	Willard, Jane
Fagan, David & Julie	Morris, Arthur & Joan	Wright, Albert & Ruth
Fischer, Walter & Jennifer	Nichols, Franklin & Terri Tibbatts	
French, Lewis & Mildred	Olsen, John & Claire	
Gahn, Tony & Elaide		

The Rita Carlson-Woodchuck Mountain Advisory Committee

Mike Dannehy

Susan Goodell

David Paganelli

Rocco DiFrancesco

Bob Gray

Aroline Putnam

Chris Esten

Rick Hausman, chair

Michael Thomas

Tony Gahn

John Narowski

Cary Vaughan

Special Appreciation: The late Signa Carbee played a vital role in bringing the Carlson-Woodchuck Mt. Town Forest to this point, nearly realized. Her vision and energy are missed.

NEWBURY CONSERVATION COMMISSION

NCC and Blue Mountain Grange held a "Winter Family Woods Walk" on the **Boltonville Nature Trail** on a very cold Sunday in late January. Seventeen hardy folks joined the walk lead by wildlife biologist Judy Tumosa and forester Bruce Barnum. At the end of the two-hour walk, we were treated with hot chocolate courtesy of Booth Brothers Dairy and cookies made by Grange member Jane Connolly.

Well known birder, Bill Shepard, Executive Director of the Connecticut River Birding Trails, lead a bird walk on the **Boltonville Nature Trail** in mid May. Fourteen people from as far away as Plainfield, NH and Barton, VT met at the Cross Vermont Trail parking area at 6:30 AM to join Bill on his informative and entertaining walk. NCC hopes to make the bird walk a regular Spring event on the BNT. The BNT was recognized in 2001 as one of the CT River Birding Trail sites.

Newbury Elementary School teachers Emily Hausman, Pam Taylor, Mrs. Houde and Ms. Goody brought their third and sixth grade classes on the **Boltonville Nature Trail** and the **Cross Vermont Trail** to learn about the long-term impacts of the now closed unlined landfill. The students were all very interested in learning about the groundwater connections between the landfill and the Wells River. It was a bright and clear October day so the children brought their lunches to enjoy at the new CVT picnic area at the I-91 underpass.

In September NCC helped celebrate the opening of the new I-91 underpass section of the **Cross Vermont Trail**. Many dignitaries attended including Vermont Secretary of Transportation Patricia McDonald and Jenny Nelson, agricultural aide to Congressman Bernard Sanders. The ribbon-cutting ceremony was pictured in local newspapers showing Selectboard member Don Waterman, NCC and CVT board member Michael Thomas and Patricia McDonald doing the honors.

As always, National Trails Day was celebrated on the CVT in June with a delicious barbecue served by Blue Mountain Grange. The Fall Foliage Bike ride from Kettle Pond to BMU was especially exciting this year because of the completion of the new I-91 underpass. Both the Trails Day in June and the Bike Ride in the Fall are now established family traditions locally.

Newbury's **Keeping Track** team continues to monitor a two-mile transect four times per year. The transect is walked and observed for the presence of six indicator species; bear, bobcat, otter, fisher, mink and moose. Documenting the presence of these sensitive and/or wide-ranging species over a long-term basis

will help give an overall picture of Newbury's wildlife population and its habitat. Over the year evidence of bobcat, otter, bear, fisher and mink were observed and recorded.

The NCC is grateful for the continued participation of Bobbi Jewett, Susan Kennedy, Maureen Nininger and Chris Esten. We also appreciate the support of participating landowners.

Keeping Track plans to begin a new transect in 2004 that will include the area of the **Wells River Conservation Area, Boltonville Nature Trail** and the **Cross Vermont Trail**. Anyone interested in taking part in a weekend walk through forest and wetlands one to four times a year should contact Chris Esten 584-3029 or Alice Allen 584-4077.

The planning process for the Basin 14 Watershed has begun. NCC is taking part in this program and encourages any interested people, including students, to participate. Basin 14 includes the Wells River, the Ompompanoosuc, the Waits River and the Stevens River. For more information please call Michael Thomas 757-3960 or Alice Allen 584-4077.

NCC is pleased to learn that several of the science teachers at Blue Mountain Union School are making good use of the Wells River Conservation Area for their class activities.

NCC welcomes new members Stephanie Taylor and Jim Hill. Stephanie and Jim have significant knowledge and experience in many conservation-related areas. NCC is grateful for their participation.

Newbury Emergency Management

2003 was a very busy year in Newbury. The Selectboard, Emergency Management Coordinator, and the three Fire Chiefs began meeting on March 6, 2003 with Gary Moore, Bradford's Emergency Management Coordinator, as a consultant.

The first task was to do a Rapid Response Plan and then to move to a more in-depth town-wide plan.

The committee met approximately every two weeks and involved different contingents of the town of Newbury who would fulfill a role in the event of an emergency. The following is a partial list of those who attended a meeting: Vermont State Police, church pastors and related personnel, Wells River and Newbury Village Trustees, constables, Town Treasurer and Town Clerk, Agency of Transportation, and Kevin Gieger, Two Rivers Ottauquechee Planner.

Members secured grants from Newbury Emergency Management through Homeland Security and Vermont Emergency Management. The town received a matching grant, which provided funding to purchase an LP generator and radio for the Town Office and a computer for Newbury Village Fire Department.

Training money was also received and was used for the mock school bus versus an LP tank truck accident on September 13, 2003. This exercise involved a number of organizations: Newbury Fire Department; West Newbury Fire Department; Wells River Fire Department; Woodsville Ambulance; Vermont State Police; Oxbow High School students; Cottage Hospital and the First Student School Bus company. Twelve students who had "sustained injuries" were transported to Cottage Hospital and "treated." This provided an opportunity for Cottage Hospital to run a drill within their system.

An Incident Command System class for management personnel was hosted to allow a larger group of members from the community to become familiar with procedures utilized in the event of an emergency. First responders are familiar with this system because it is used frequently. Village Trustees, Town Clerk and Treasurer, along with Selectboard members attended and currently operate under the same system.

On September 20, 2003, with the assistance of Cindy Hahn from the American Red Cross, a Red Cross Shelter Management Workshop was held at Blue Mountain School. BMU is designated as a shelter in the event of an emergency in this area. Other facilities are being explored as designated shelters, but, to date, BMU is the only location in the area.

Further grants for training and tabletop exercises from Homeland Security are scheduled for this year. Newbury's efforts will be combined with Bradford to provide planning with Oxbow High School, Newbury Elementary School, Newbury Christian School, and Blue Mountain School. An Emergency Plan is in process and will contain extensive

information. This Emergency Plan will contain information about where to call for state and federal resources, local medical personnel, clergy, local and far-ranging equipment operators and machinery, mutual aid agreements, radio frequencies, as well as other information that would be relevant to the situation.

I would like to thank those who helped this year. The list of those who participated would fill at least three or more pages. I would like to list the members of the committee who are continually working to provide safe and secure management:

Selectboard Member/Director	Alma Roystan
Emergency Management Coordinator	Doug Merrill
Wells River Fire Chief	Jeff Morin
Newbury Fire Chief	John Renfrew
West Newbury Fire Chief/Selectboard	Philip Page
Highway Foreman	Bob Beaulieu

Gary Moore, our consultant, has been a great help by providing direction to the group at meetings.

Newbury is a member of LEPC #12, which consists of all 27 towns that are members of Two Rivers Ottauquechee Regional Commission. We try to attend all meetings. I think this is wonderful because you get to know your neighboring town coordinators and other emergency personnel. The Two Rivers Ottauquechee Regional Commission helps everyone on grants and also makes a larger crown from which to draw resources as well as allowing all coordinators to brainstorm and share ideas.

This plan will be revised as time goes on, but the general plan will come together very soon. If we have an emergency in town, notification would probably be by WYKR or WDEV radio station.

Thank you. Respectfully submitted,

Douglas R. Merrill, EMC

CHECKLIST OF ITEMS TO KEEP WITH YOU IN A TOTE BAG IF YOU ARE EVACUATING YOUR RESIDENCE

Personal phone book	Your child's favorite toy or blanket
Checkbook	Video tape of your property & personal belongings
Camera & film	Tool kit
Medications	Set of clothes--include hard soled shoes for each family member
Birth certificate	Set of all keys for your house, car, etc.
Treasured photographs	Driver's license
Hygiene products	Sufficient cash

TOWN OF NEWBURY HIGHWAY DEPT.

During the year 2003, the Highway Dept. applied surface gravel to approximately 6 miles of road. This was slightly below what we had hoped for, but the rainy weather during the latter part of the season kept us busy with other matters. On the other hand the wet summer allowed us to save considerably on the use of calcium chloride, which is reflected in the budget expenditures.

The Town received a Minor Structures Grant for the replacement of culvert #783 on Moore Hill Rd. This project was completed in October, and now meets standards for a 100 year event.

The TH#95 B84 (Page Bridge) project is in progress at this time, and should be functional by the end of February, with finish work to be completed in the spring.

Reconstruction and Paving of a one half mile section of Scotch Hollow Rd. on the Route 5 end was done this year. Some ledge was removed and sub-surface drainage was installed. The bridge approaches to B#14 on the Snake Rd. were also repaired this season. Projects in this years budget (2004) include another one half mile of Scotch Hollow Rd. on the Route 302 end and another sectional repair on the Snake Rd.

Crack Sealing was performed again this season to five miles of paved road, one mile more than last year for slightly less money.

The Town also completed an inventory of Culverts and Minor Structures this summer. Having this inventory enables us to qualify for a larger portion of State Grant Funding on available projects. But the most important reason is to use this as a tool for future planing and maintenance issues. Just for information, we have over 900 culverts in Town.

In 2004 we have some slight changes in line item budgeting. The decrease in Gravel moneys is due to having a small stock left from last season due mostly to weather related reasons. The increase in the Hired Equipment moneys are due to increased costs.

Please feel free to contact me at 429-2401 if you have any questions or concerns. Thank you and please drive safely.

Bob Beaulieu
Town of Newbury
Highway Department

LISTERS

ANNUAL REPORT

In 2003 the Listers Office completed revaluing all the property in the town of Newbury. This town wide revaluation included new updated cost tables for our computer software and a new land schedule reflecting recent increases in land values in Newbury. Our goal was to spread the tax burden equally throughout the town based upon the fair market value of each property.

At the end of the year, the Vermont Division of Property Valuation and Review sends every town a Sales Equalization Study Report. This report is based upon all valid sales that have taken place in the past four years in the Town of Newbury. Based upon this report, the state determines how close our appraisals are to fair market values in the Town of Newbury. This year our common level of appraisal was very close to 100%, which is a vast improvement over last year.

The listers continue to do regular rotational inspections of properties throughout the town and update values for new construction. We work on the oldest inspection dates and our goal is to complete 25% of the town each year.

The implementation of Act 68 in 2004 will require additional work for the listers. Although revisions are continuing, it appears that we will have to combine all contiguous parcels owned by the same person into one parcel. Each new combined parcel will reflect your housesite value, the homestead value and the total property value. The housesite value on your new tax bill will be the same as the previous homestead value.

HOUSESITE: Includes the value of the residence, two acres of land, site improvements and any outbuildings located on the site.

HOMESTEAD: Includes the value of the residence, site improvements, outbuildings and all contiguous land, excluding any buildings used for commercial (income producing) purposes.

TOTAL PROPERTY VALUE: Includes all of the land, and all buildings and site improvements located on the property. Your tax bill is calculated on this amount.

The listers office would like to thank all the residents of the town for their cooperation and understanding during our reappraisal last year.

The listers are at the town office from 8am to 12:00 daily, Monday thru Friday. If you have any questions, please feel free to stop in and go over you parcel listing sheets with one of the listers.

Board of Listers:

Amanda Beaulieu
Wayne Richardson
Charles Burns

NEWBURY RECREATION DEPARTMENT
ANNUAL REPORT 2003

When I took on the position of Coordinator of the Recreation Department in 1990 I figured I would do it while my boys were coming up through the elementary school so I could in a small way pay back to the town for the opportunity for my boys to play sports in such a great program that the Newbury Recreation Department runs in this small town of Newbury, Vermont.

Here 13 years later I am resigning this position with mixed emotions, I am going to miss the smiles on the young athletes faces as they step up to the stage at the end of the year sports awards banquet, I am going to miss the faithful members of the board, especially the "older" members who were in for the long haul such as Peg Haviland, Art Morris, Steve and Patti Clark, and I am going to miss all the parents, and grandparents, who were there for their children, missing suppers to get them on time to games and practices, being there for their young athletes, win or lose, cheering and supporting them with all their souls, and for their undying support for all that the Recreation Board was trying to accomplish.

In leaving I am asking that all the parents, grandparents, and townfolk of Newbury support their Recreation Board and it's new coordinator, Janice Heathman. I am sure that they are going to do their best to make decisions for the good of all the children of Newbury. I am also sure that in making these decisions their will be times when some might disagree or question their decision but if those folks would step back a minute and perhaps put yourself in the Board's shoes and realize that they are only human and can only do their best to do what is best for the majority of children in Newbury.

I can only pray that those folks that have children that I have had some small input into helping make a better program of sports for their children will appreciate what I have done, and for those that feel that I have hurt them or their children in some way I apologize, for all I have ever done in my 13 years has been to do my best to carry out the instructions of the Board and to carry out the philosophy of the Recreation Sport's Programs. Thanks again Newbury taxpayers for allowing me to be the coordinator for the Recreation Program for the town of Newbury.

SWIM PROGRAM

Julia Guay, Coordinator

Report written by Shara Block, 2004 Swim Program Coordinator

Well, it was another wonderful summer at Hall's Lake. We had many students from Newbury, Bradford, and surrounding communities. Class levels ranged from infant and preschool(IPAP) to our water safety aide class, where students train to become future instructors. This year's staff consisted of Julie Guay, Coordinator, Jessica Jewett,(WSI), Shara Block (WSI), who were co-head instructors, water safety instructors, Brandon Foley, Matt Guay, Bethany Jewett, Joe Carrier, and water safety aides, Luke Morris, Forrest Block, Robert Tucker, Seb Lury, and Sarah Williams. Our staff would also like to send out some thank yous, first of all to our constable, Glen Godfrey, who makes it possible to park and/or get out of your parking spot, and for all of the other great things you help us with. Harry and Dale McLam for letting us use your dock as a starting block for our annual end of the year lake swim. Walt Way, Recreation Coordinator for all your help not only during the length of the program in July but for all your help all year long. Perry's Oil services of Bradford for letting us use your parking for our first ever annual car wash/bake sale fundraiser. All the parents who took the time to make and donate a baked good to our bake sale, and last but not least, many thanks to all of the community members who make contributions at our car wash and bake sale, helping to made it a great success!

MAJOR LEAGUE BASEBALL:

Phil Poirier, Manager-Bruce Boyce, Coach

The 2003 baseball season went very well. Newbury earned second place in the Connecticut Valley North Division and made it to the semi-finals in the playoffs. Manager Phil Poirier and Coach Bruce Boyce were very proud of the team and their accomplishments, especially the team's sportsmanship. The team's record was a strong 12-2 including playoff games. Phil and Bruce are very excited about the 2004 season!! Special thanks to Todd Brill, Darryl Torrey, Greg Easton, Steve Clark, Mark Belecki, Alan Heathman, Jason Selham, and Brian Boyce for their invaluable assistance during the season, couldn't have done it without them. Thanks guys!! Want to also thank the entire Newbury community for all your support at all our games.

MINOR LEAGUE BASEBALL

Bruce Boyce, Coach

We had another good year, finishing up the season with 7 wins and 2 losses and 1 tie. The kids did a great job getting the basics down quickly. We had a full roster for the season with 20 kids participating. I would like to thank Karl Hollstein for all of his help as my assistant coach. We would also like to thank all the parents for their support, getting the kids to practices and games on time, snow, rain, or shine. Thanks also to Karl, Jason and Walter for umpiring our home games. It was a great three years coaching the minor league for me. Good luck in 2004 and have fun.

GIRLS SOFTBALL

Todd and Bonnie Brill, Coaches

We had a great season. Winning the regular season championship and also winning the League Tournament. This team was packed full of talent, with all but two girls returning to this year's team. The girls played as a team right from the start and we are looking forward to the start of the 2004 season. Thanks to all the parents and kids for a great time. Thanks to Steve and Tyler Clark for all the times they volunteered to umpire the games. Many thanks to parents for your great support of the team.

3rd & 4th GRADE GIRL'S BASKETBALL

Todd and Bonnie Brill, Coaches

The 2002-2003 basketball season was a great success, going 22-4!!!! The team also won the Hanover Recreation Tournament, that was held during the February vacation. Every girl on the team was able to score a point and received a lot of playing time with only seven girls on the team. We want to thank all the parents for getting the girls to the games and practices on time. We played every town from Barnett to Lebanon. It took a lot of commitment from both parents and players. Thank you all for a great time.

5th & 6th Grade Girl's Basketball

Patti & Steve Clark, Coaches

Out of 14 games we only lost three and those by a very small margin. We were two wins and one loss in the Mona Garone Tournament with a lot of very good play by our girls. Want to thank each person that contributed to this great season, with a special thanks to the referees, thanks to the ever faithful help of Jim Perry, and thanks to Tyler Clark for taking care of our scorebook in great fashion. As always, thanks to the parents and certainly not the least of thanks to the great bunch of girls who played for us this year.

5th & 6th GRADE BOY'S BASKETBALL

Tami Dowd, Coach & Mark Bielecki, Assistant Coach

Had a great season with a great bunch of boys who sharpened their skills, displayed true sportsmanship, and learned how to play as a team. Want to thank all the parents who gave so much of their time and talents to help the team. Many thanks to all the volunteer referees and look forward to the 2003-2004 season. Thanks to the boys!!

3rd & 4th Grade Boy's Basketball

Gary Brochu and Janine Devlin

We had 12 boys this year who not only learned a lot of new skills but displayed the greatest of sportsmanship in every game that we played. Although we did not win very many the ones we did the boys had a great time and again displayed the ability to win graciously. They really stuck with it even when we were losing and never really gave up in their attempt to win the game. Many thanks to Todd Brill and Karl Hollstein for their volunteer refereeing and of course many thanks to all the parents for your undying support of the boys.

3rd & 4th GRADE "A" SOCCER

Allan Heathman-Coach

The problem with the soccer season is that there is not a lot of time for practice before the games start, but once the players had been split into the two teams and everybody had got to know each other, practice became a routine of fun which always ended with scrimmage at the end which the kids enjoyed. When games started, it was with some trepidation on my part to determine how the team would compare and react with boys and girls from other schools. The first game at home was a great game and pretty much set the scene as to which positions the players were best suited for, and the positions they preferred to play. Everybody on the team seemed to enjoy themselves and I could see the "team" element of passing, marking, etc. coming together. The second game against Fairlee away from home ended in a 0-0 draw but was very exciting with end to end play. Newbury was unlucky not to win, hitting the post on one occasion but, more importantly, I was very impressed by the way the team came together. They were very solid in defense, easing the goalkeeper's job and were very encouraging with our attack surprising the opposition with parents cheering and clapping the team on. I was also surprised that some team members really came into their own by going to the ball and controlling it very well throughout the game. This was very encouraging since it was a great game with very few quiet moments in it so continual concentration and marking were important. In the space of three weeks the improvement and understanding of the game that the team exhibited was quite extraordinary. Throughout the season they kept up the good play winning most games and I think only losing one evening game. The all day competition at W. Fairlee was very successful where we won three of the four games we played. Tiredness was a deciding factor in this since their passing and concentration deteriorated as the day went on which was to be expected. In conclusion, I was surprised and encouraged by the way the team came together so quickly and soccer skills and understanding the game improved as time went on. With around 10 different personalities, they did well together and I think were very proud of themselves by the end of the season. Go team!

3rd & 4th Grade "B" Soccer

Scott Torrey, Coach

This was my first year coaching 3rd and 4th grade soccer and I enjoyed every minute of it. There were two things I wanted my players to do this year, one was to have fun and the second was to play as a team. I think they did both from day one, with a record of 8-2-1, it shows how good the teamwork was. I look forward to coaching next year and hope the kids look forward to it as well. I want to thank each and every parent, fan, and referee for all that they all contributed to the pleasant experience not only for me but for the team. Thanks!!

5th & 6th GRADE SOCCER

Steve&Patti Clark

Out of the 24 kids we had playing on this year's team 12 of them scored at some point during the course of the season, a real tribute to the determination to learn the sport that each one of them displayed. We won some and lost some but did very well in the Haverhill tournament against many strong teams. Many thanks to all volunteer referees and a very special thanks to Adam Heathman, Mr. Batchelder, and Tyler Clark for their help in the smooth running of such a large team.

Instructional Sports

Doug Speck, Coach

The 2003 Instructional program was another successful series of sport's seasons. Basketball season was comprised of 16 first and second grade boys and girls. All built and sharpened their skills and learned about being good "sports" and having fun. Teball was a welcome sign of spring after a long and hard winter. Nearly 20 girls and boys graduated from using the tee to hitting the ball tossed by a pitcher. All had a terrific experience and evidenced signs of measurable improvement—the 2016 Red Sox will be well represented by some Newbury players (maybe we will even see some of our 2003 girls). Soccer season was just fantastic. Nearly 25 youths gave their very best and had much fun sharpening their kicking, dribbling, and passing skills. Instructional sports is about building knowledge of three sports. I want to thank the following parents, who helped me, on many of Saturdays; Russ Burridge, Claire Bolon, Kevin Connolly, Bonnie and Todd Brill, and finally I want to welcome Coach Kevin Matte to the Instructional coaching team.

<u>EXPENSES:</u>	Swimming:	\$4,007.82
	Soccer: (2 Teams)	\$1,242.25
	Basketball: (4 Teams)	\$ 422.00
	Baseball(2 Teams)	\$1,368.00
	Softball	\$ 367.00
	Holidays:	\$ 68.53
	Admin/Maintenance:	\$ 771.77
	AAU Fees: (4 Students)	\$ 200.00
	Contributions:	\$ 150.00
	PotLuck/Awards Supper	\$ 105.54
	Advertise(Both Coordinators	\$ 278.43

TOTAL EXPENSES: **\$8,981.34**

Checkbook balance as of December 31, 2003	\$ 205.41
Robbie Gilson Savings Acct#0289229	\$ 0.00**
Charles Wadsworth Savings Acct#630581	\$1,707.20
Robbie Gilson Certificate of Deposit Acct#801032	\$ 0.00**
Friends of Newbury Athletes Acct#666313	\$ 187.00*

*Account for donated funds for uniforms, etc.

**These accounts were transferred to Charles Wadsworth Account in memory of Robbie Gilson, to be used for Memorial Park expenses per order of Alma Royston and Board of Directors of Recreation Department.

Respectfully submitted,

Walt Way, Coordinator

PLANNING COMMISSION REPORT

2003

The Planning Commission had a good year and kept all nine members busy with a variety of activities and hearings. The Commission members are Albert Stevens, *Chair*; Richard Roderick, *Vice Chair*; Bill Bailey, *Clerk*; Becky Anderson, Bob Beaulieu, Charles Burns, Linwood Huntington, Dan Martin, and Larry Scott. The Commission meets the 4th Thursday of each month at 7:30pm in the Town Clerk's office. They also attend additional meetings and site visits as needed.

The Planning Commission continued to interview applicants to replace the Interim Zoning Administrator. Sherry Tolle served as Interim until the new Administrator was appointed. All of the members of the Commission wish to thank Sherry for her work during the transition period. Dean Monteith was recommended to and appointed by the Select Board in March to serve as Zoning Administrator.

An excellent working relationship has been established between the new Administrator and the Commission. Together we have accomplished some things, continued work on other things and started a few new projects. One of the accomplishments has been the continued progress on the Wells River north bank area work. We also completed the review of 5 Commercial site plan applications and 3 Subdivision applications.

Work continued on the Adams Paper Mill site evaluation. The Town received three planning grants to evaluate the Mill site for possible environmental pollution. The first phase has been completed and the next phases are underway. The phases will provide more detailed information on the type and extent of any onsite pollution and possible future uses. This work will continue in 2004.

One of the new projects is to update the 1999 Town of Newbury Plan. The Plan must be updated every 4 years. We receive a grant from the State Department of Housing and Community Affairs to help pay for the planning activities. We will be working with the Zoning Administrator and Two Rivers-Ottawaquechee Regional Commission during many phases of the update. The Commission will hold a series of planning meetings to gather opinions from town residents during the coming year. We hope all residents can attend at least one of the planning meetings. This plan update is important, as it will guide all Town officials for the next 4 years.

The Commission will have an open seat in early 2004 and would like to request anyone interested in serving on the Commission to contact the Select Board.

Albert Stevens, Chair

SOLID WASTE COMMITTEE 2003 Annual Report

The Solid Waste Committee assists the Selectboard in handling solid waste issues consistent with the town's responsibility for the management and regulation of the storage and collection of solid waste within the town. See §2202a. of Title 24 of the Vermont Statutes Annotated. Members of the committee during 2002 were Gavin Reid, Kenneth Rower, Connie Philleo and Fred Swift. The Haverhill town manager is an ex-officio member of the committee.

Special Waste Collection Days

During the past year there were five special waste collection days on successive Saturdays in the spring (usually May) and again in the fall (usually late September and early October) when scrap metal and white goods (used appliances such as refrigerators, washing machines, clothes driers, ranges, water heaters, dishwashers and freezers) are collected at the town garage on Scotch Hollow Road. There is no charge to drop off scrap metal and white goods. The charge for disposal of passenger vehicle and small truck tires is \$2.00. Vouchers for disposal of tires must be obtained at the town clerk's office before the tires can be accepted.

Scrap metal and white goods may be left at the town garage on Scotch Hollow Road **only** on the designated collections days in the spring and fall. Spring collection days in 2004 will be on May 22 and May 29.

The annual household hazardous waste collection was held at the Bradford town garage on Fairground Road in Bradford on October 4, 2003. Participation in that event continues to be low. We participate in that collection with the Central Vermont Solid Waste District.

The annual household hazardous waste collection for 2004 will be on October 9 at the Bradford town garage on Fairground Road in Bradford.

If you need to dispose of household hazardous waste, scrap metal or white goods and miss or cannot wait until the annual collection day, call the town office or a member of the committee and alternate disposal sites will be suggested. Household hazardous waste may be taken to the Central Vermont Solid Waste District facility in East Montpelier. The contact number is 800-730-9475.

Recycling

The town recycling depot is located in Newbury village behind the fire station. Some town residents use the recycling facilities in Bradford and South Ryegate. The facility in Newbury village is available to non-residents for a fee. At present it is anticipated that the town of Haverhill will continue to contribute to the cost of operating that facility.

The recycling coordinator/attendant is Alan Wilson. Charles Gandolfi serves as AI's assistant. There are 3 collection bins at the Newbury village site. One is used just for cardboard. Mixed paper products go in one of the other bins and mixed cans and bottles in the remaining bin. The mixed item approach has the advantage of making it easier to recycle as users need not spend additional time separating items. Recycling informational sheets with more specific instructions are available at the town clerk's office and at the recycling facility. They may also be included in this report.

Consistent with the town's obligation to provide recycling services, the town covers the cost of recycling by a line item in the town budget. Residents are charged a nominal fee of \$2.00 for the annual recycling sticker. Non-residents are required to purchase stickers and also pay an annual fee for use of the facility. If its residents so decide at their annual town meeting, Haverhill residents will continue to be able to use the facility in exchange for a lump sum payment from their town. In recent years Haverhill has been paying approximately 50% of the cost of operating the facility. Approximately one-half of the users are residents of Haverhill. Nine households from other area towns participate. A total of 453 stickers were sold in 2003.

Household and commercial trash disposal is handled by individual pick-up contracts with various waste haulers in the private sector or through so-called fast trash operators who set up at various sites on weekends and accept waste on a fee per bag basis. It is anticipated that Steve Rogers of West Newbury will continue to provide fast trash pickup services on Saturday mornings at the recycling depot in Newbury village so that people may dispose of waste material and recyclables at the same time.

Former Boltonville Landfill

The old landfill off Route 302 adjacent to the Wells River was covered with a synthetic cap in 2001. Regular testing and review of sampling from monitoring wells in the area continues. Copies of test results are available on request. They are also posted at the town clerk's office.

Mercury-containing Products

Products containing mercury have been banned from all landfills in Vermont. This means that fluorescent lamps and light bulbs, non-digital thermostats, thermometers, switches, relay devices, batteries, or like products containing mercury cannot be placed in your trash. Vermont law provides that every person who discards solid waste within the state shall separate **labeled** mercury-added consumer products from the waste. The mercury-added products should be set aside and taken for proper disposal to the household hazardous collection day. Assistance in disposing mercury-containing products can also be obtained at 800-227-7045.

What You Can Do

Please purchase the annual recycling sticker at the town office so town employees do

not have to spend extra time insuring compliance with this requirement. The stickers are important as they are the best indicator of actual participation in recycling.

Purchase products in containers that are recyclable. The purchase and use of containers which are recyclable has a significant impact on the waste stream and pollution of our environment. A list of acceptable items suitable for recycling is available at the town office.

At present lead-acid batteries, waste oil, white goods, tires, paint, and nickel-cadmium batteries are also not permitted in landfills. Used items, such as these, should, if possible, be returned to retailers when replacements are purchased.

The committee encourages all to properly dispose of the waste you produce and to continue or to initiate recycling and composting efforts in your homes and businesses. The use of burn barrels as a means of disposing of waste is illegal. In addition to being unlawful, such activities are often offensive to one's neighbors, and they are also harmful to air quality.

Citizen Input

The committee welcomes comments concerning recycling activities as well as the scheduling, frequency and handling of special waste collection days. A formal opportunity for comment will occur later this year when the selectboard will hold one or more hearings with respect to a revision of the town's solid waste plan.

Thanks

The committee extends thanks to the foreman and other members of the town road crew who assist with collection of scrap metal and tires, including those improperly discarded along our roads. The committee also extends thanks to the recycling coordinator. We also wish to thank all those members of the public who recycle and participate in special waste collection days, including the annual *Green Up* day. Please take the time to encourage your friends and neighbors to join in these efforts.

Zoning Administrator's Report 2003

In March I was appointed by the Selectboard to the position of Zoning Administrator. Sherry Tolle served as Interim Zoning Administrator for the first two and half months of the year.

In 2003, 107 permit applications were received and processed. This represents an 18% increase over the number processed in 2002. The following is a list of the type and number of applications processed:

Accessory buildings or structures – 38	Additions – 23
Residential Houses – 10	Seasonal Camps – 4
Commercial Enterprises – 5	Subdivisions – 3
Temporary Uses– 4	Sewage Disposal Systems – 21

2003 also included a renewed emphasis on enforcement activities. Areas of the zoning enforcement receiving more attention were non-permitted activities such as building without permits and operating junkyards without permits. These enforcement areas will continue to be a priority in 2004.

The Town of Newbury received three planning grants in 2003. The first two grants were to evaluate the Adams Paper Mill site for possible environmental pollution. The first phase has been completed and phase two of the evaluation is underway. The third grant provides money to update the Town Plan. I will be working with the Planning Commission to update the Town Plan. A series of planning meetings will be held to gather opinions from town residents. Please be sure to attend one of these important meetings in 2004.

Along with the Planning Commission, I continue to monitor and attend meetings regarding the State of Vermont Draft Design Guidelines for Interstate Planning and Development. These State Guidelines may impact the land use options available for land located around the Interstate interchange with Route 302. I also continue to work with Aroline Putnam to insure our Enhanced 911 Information System and Maps are current and as accurate as possible.

I would like to thank Sherry Tolle and members of both the Planning Commission and Zoning Board of Adjustment for their collective guidance that helped me learn the Town of Newbury's planning and zoning system. I would also like to thank the Selectboard for their continued strong support for the planning and zoning activities.

Dean Monteith, Zoning Administrator

Zoning Board of Adjustment Report 2003

The Zoning Board of Adjustment ended the year as it started, one member short due a resignation. In August the Select Board appointed Ellsworth Ruggles to fill the vacant seat. For two months the Board had the full seven-member board. Then in October Debra Burgan resigned her position after she moved out of the Town of Newbury.

The current members of the Board are Charles Burns, *Chair*; Amanda Beaulieu, *Vice Chair*; Ginny DiFrancisco, Emily Hausman, Nancy Martin and Ellsworth Ruggles. The Zoning Board of Adjustment meets the 1st Thursday of the month at 7:30pm in the Town Clerk's office. They also attend joint meetings with the Planning Commission when necessary and conduct site visits as needed.

2003 was an active year for the Board. We held two conditional use hearings and approved both with conditions added. Seven zoning applications for variances were received and hearings were held in the Town offices. All variance applications are reviewed using the 5 criteria established by State Law. Five of the variance applications were approved and two were denied.

The Board is one member short and we would like to request all citizens of the Town to consider applying to the Select Board to fill the open slot. Participation on the Board is important and helps ensure decisions are fair and open.

Charles Burns, Chair

ACORN

AIDS Community Resource Network
603-448-8887

ACORN would like to thank the residents of Newbury for their continued support.

Our mission continues: “to support and assist those whose lives are affected by HIV and AIDS to live fully and with dignity and to STOP the spread of the virus through education, information and understanding. We work to change attitudes, actions and institutions that sustain the disease. We strive to create a community capable of choosing love, compassion and support over fear, ignorance and prejudice.

ACORN offers a full range of supportive services to people with HIV and AIDS living in Windsor and Orange Counties of Vermont and Grafton and Sullivan Counties of New Hampshire. ACORN also provides education and prevention information throughout the region. In addition, we advocate for progressive public policy.

Services offered:

HIV Education and Prevention to schools, civic organizations and the general public. A comprehensive array of free materials about HIV/AIDS and other sexually transmitted diseases is always available at our office.

Free and Anonymous HIV Tests – ACORN uses an oral HIV test called “OraSure” that is accurate as a blood test for detecting the virus. The 5-minute procedure is offered with individual prevention counseling and can be performed at the ACORN office in Lebanon, NH. It is simple, non-invasive, quick, confidential and FREE.

Support Groups

Referrals-Our case managers can help locate doctors, dentists, lawyers and mental health counselors sensitive to the needs of our clients.

Financial Assistance- ACORN has a Crisis Fund available to clients with short term financial emergencies.

Food- ACORN works in collaboration with local churches to collect and distribute food to clients in need.

Direct Services- ACORN staff and volunteers provide practical assistance such as transportation to appointments, respite care and help with daily tasks.

Annual Report

In 2002, after we did not get funded twice by the Vermont Community Development Program, we regrouped and pressed forward. We were holding fundraisers and considering many different options.

In the spring of 2003 we once again put together a grant application to the VCDP requesting \$400,000. The budget we developed was a "bare bones" budget that would allow us to get to occupancy in the building but there would still need to be a lot of things finished by volunteers.

In July we were awarded a Vermont Community Development Program grant for \$300,000. This brought a feeling of elation as well as the knowledge that it wasn't enough money. We had raised, from many different sources, about \$130,000. Some of these funds had to be used with the planning grant and some for expenses but we still had about \$100,000 to be added to the \$300,000 grant. So with the total of \$400,000 we discussed, reviewed and considered the options and how best to utilize the funds to achieve the most good for the greater Bradford area.

In August we put together another (optimistic) budget and started into the project. The architect took some time in getting plans to us but once received we went out for bids under a sealed bid procedure. When we met with the potential bidders and during the "pre-bid walk thru" we were emphasizing that we had \$360,000 to spend on renovations. The additional \$40,000 was allocated to the architect and administration. When the bids came in, the closest one to \$360,000 was almost \$480,000 – now what were we to do?

Every so often something comes along that is so wonderful you can hardly believe it. Our something was Robert E. Miller owner of REM Development Co. He agreed to work with us in getting the project done for our \$360,000. We agreed to do preliminary work – much demolition, clean up, etc. Our thanks to the Firemen and Connecticut River Academy for making sure this clean up happened. During the months of November and December those groups did a lot of dirty and hard work to be ready for January 5th when Mr. Miller had the first sub contractors arrive and start on the project.

As you read this the BRCC will either be up and running or very close to it. There will, however, be things to do. The outside work will not be completed until warm weather. We need to raise money for the outside canopy. There will be much interior painting to be done by volunteers. If you can paint, please let us know and we will provide you with a schedule.

The Bradford Regional Community Center was a project handled under the Bradford Community Development Corporation umbrella. This will be the last report from the BRCC board since the BCDC will henceforth be handling the building. It has been a challenging four plus years with many starts and stops, but we believe that we have demonstrated that it is possible to do a big project in Bradford without the tax payers having to vote hundreds of thousands of dollars at Town Meeting to make it happen. However, there will be on going small requests, until ultimately the mortgage is paid off and the building can totally sustain itself.

We thank every one of you who have participated in the project. This is a facility that will benefit the greater Bradford Community for many, many years.

Bobette Scribner, Chair

Central Vermont Adult Basic Education In Newbury

Adults in Newbury who want help with learning basic reading, writing, math and English as a second language may receive that help through a free program of instruction provided by Central Vermont Adult Basic Education. Men and women 16 years of age and over who are enrolled in the program also have the opportunity to study for their high school equivalency (GED) exam or the adult diploma program.

Students and teachers meet in one-to-one and/or small group sessions and design an individual learning program to suit the requirements of each adult student. This "school without walls" ties together basic literacy and math skills with such practical interest areas as child care, budgeting, filling out forms and applications, beginning computer skills, studying for a driver's permit of a Commercial Driving License (CDL), writing reports and memos and reading work related texts.

Five (5) Newbury adults were enrolled in the program last year and four (4) volunteers from the community helped to make the service accessible to all Newbury residents.

For more information about Central Vermont Adult Basic Education services, you may contact:

Central Vermont Adult Basic Education (main office)
46 Washington Street, Suite 100
Barre, Vermont 05641
(802) 476-4588

--ALSO--

Central Vermont Adult Basic Education
One Main Street
PO Box 917
Bradford, VT 05033
(802) 222-3282

Central Vermont Community Action Council
(CVCAC)
802-479-1053

Since 1965, Central Vermont Community Action has served low-income residents of Lamoille, Orange, and Washington counties and nine towns in Windsor, Addison and Rutland counties. CVCAC's programs and services are designed to help families work toward better lives and to improve the overall quality of life in their communities. This year, CVCAC worked with nearly 9,000 individuals in 4,700 households through the Child Care Food Program, Head Start/Early Head Start, Community Economic Development programs, Family/Community Support services, Welfare-to-Work programming, Weatherization assistance, Emergency Fuel, and Community Action Motors.

In our most recently completed program year, Central Vermont Community Action helped 84 individuals in 34 Newbury families with program services and emergency assistance.

Here are some CVCAC program statistics for Newbury:

- 20 households (including 39 family members) received emergency assistance with food, shelter, and other basic needs
- 1 household received weatherization assistance to help lower fuel bills an average of 20% - the equivalent of 70 gallons of fuel oil or 105 gallons of propane
- 4 individuals participated in our Community Economic Development programs including micro business development, individual development accounts, and the Central Vermont Revolving Loan Fund, and the Vermont Women's Business Center
- 1 child care provider participated in our Child Care Food Program to serve 8 children nutritional meals.
- 5 households participated in Head Start and/or Early Head Start programs that supported 20 family members.
- 3 individuals participated in our Farmworkers Program to improve skills and increase income potential. Seven family members benefited from comprehensive supports and services that boosted average annual earnings from \$9,000 to \$19,000.

Central Vermont Community Action Council is supported in part by the towns we serve!

CENTRAL VERMONT COUNCIL ON AGING

The Central Vermont Council on Aging is a private, non-profit organization that supports elders to remain independent as long as possible in their own homes and communities. We use federal, state and local funds to provide a variety of programs and services for elders, either directly or under contract with local groups and organizations.

Services include case management, information and referral, community and home delivered meals, senior center services, transportation and a number of volunteer opportunities for people of all ages.

The Case Manager for the Town of Newbury is Marianne Barnett. Case Managers are trained to assess needs and create a care plan for individuals that includes public, private and volunteer resources.

The Council on Aging contracts with Orange East Senior Center for the provision of community and home delivered meals for seniors. Noontime meals are served 3 days a week in towns throughout the service area. Home delivered are also delivered to the homes of elders who cannot get out to the meal site.

Transportation is provided under contract with local transportation authority. Under this agreement, rides are provided to elders to get to and from meal sites, medical appointments and shopping.

Other services such as legal assistance, health insurance information and referrals to other agencies can be provided by calling the senior helpline at 1-800-642-5119. Last year we assisted 7,459 elders and family members with this service.

We appreciate the support for programs and services for central Vermont elders from the Town of Newbury. Please call us for more information or assistance.

**30 Washington Street Barre, Vermont 05641 (802) 479-0531 FAX (802) 479-4235
Information & Assistance 1-800-642-5119
EMAIL: CVCOA@SOVER.NET**

CLARA MARTIN CENTER

1-800-639-6360

The Clara Martin Center, a non-profit community mental health center, has been serving the greater Orange County area since 1966.

The Clara Martin Center's programs serve children, families, and individuals coping with behavioral challenges, emotional stress, mental illness, alcohol and other drug problems. Services are confidential and include, (but are not limited to):

Counseling

Psychiatric services

Short-term crisis intervention

School-based & home-based services

Education for families

Community resource assistance

Free Walk-in Clinic

Help with job training

Alcohol & other drug treatment

Respite care

24-hour emergency system

WHY SHOULD YOU HELP?

The Clara Martin Center remains dedicated to the proposition that the physical expansion and internal growth of our programs enhance the quality of services we offer to our local communities at a local level. It is based upon these beliefs that the Agency takes great pride in recognizing our new efforts through the opening of our Chelsea site office above the Chelsea Health Clinic in Chelsea, Vermont. In addition, we have enhanced our Challenger program from a Tutorial Review Program to an Independent School. It is through the continued financial support from our local towns that we are able to report these Agency successes and in turn continue to meet our goal of strategically positioning our Agency for the future behavioral and physical health care needs of our local environment.

The Clara Martin Center has received another three-year accreditation from CARF (Commission on Accreditation for Rehabilitation Facilities). The Center has been noted for strengths in many areas that include those listed below:

- **"A cadre of staff members who appear qualified, committed and caring.**
- **Strong support in the local communities the organization serves.**
- **A strong commitment to continuous quality improvement at all levels of the organization.**
- **A commitment to seamless service delivery to both individuals and family systems across multiple programs, funding sources, locations and staff."**

FY 02 TOTAL SERVED AT CMC

Children and Family Services	635
Adult Services	474
CSP Services*	180
Substance Abuse Services	1,140
Walk-in Clinic Services	106
Emergency Contacts	2,274
Total Served:	4,809

TOTAL SERVED FROM NEWBURY

Child and Family Services	26
Adult Services	23
CSP Services*	10
Substance Abuse Services	11
Walk-in Clinic Services	1
Total Served:	71

**CSP is our community support program that serves the chronically mentally ill population.*

Connecticut River Joint Commissions

This year the Connecticut River Joint Commissions have looked at issues as wide-ranging as the status of municipal wastewater treatment plants in the watershed to the hazards of development on the varved clays left by glacial Lake Hitchcock. Appointed by the legislatures of New Hampshire and Vermont to guide growth and development in the watershed, the CRJC are advisory and have no regulatory powers, preferring instead to ensure greater public involvement in decisions that affect the river and its valley.

In 2003, the Commissions completed a major riverbank restoration demonstration project at the Fort at No. 4 in Charleston, which protected both a key Contact Period archeological site at the fort and a population of federally endangered mussels just offshore. We continue to work to bring the attention of federal and state agencies to *the Connecticut River Corridor Management Plan*, to give local people new influences in the decisions of their government when it comes to their river. Our five local river subcommittees are an active voice for river issues in their regions.

With the support of the four US Senators from NH and VT, the Commissions were able to provide \$85,000 in Partnership Program grants for locally-inspired projects, including grants for a bi-state Milk Marketing Study Group, an assessment of erosion control methods used along Millers Run, several historic restoration projects, and a North Country/Northeast Kingdom extension of the Connecticut River birding Trail.

CRJC supports efforts to safeguard natural, agricultural, and historic assets of the valley, and are working with businesses and the states to strengthen the local base for tourism through visitor centers in ten "waypoint communities" along the Connecticut River Byway. This year we worked to provide signage for each of them, and provided staff and coordination for the Byway effort. Visit the Byway at www.ctrivertravel.net.

We welcome the public to our meetings on the last Monday of each month. Visit our web site at www.crjc.org for a calendar of meetings, useful information and links, and our newsletter, *River Valley News*.

COTTAGE HOSPITAL

603-747-9000

It has been another very exciting year at Cottage Hospital. Over the past year we have seen growth in many areas of the hospital, including our Obstetrics department, and we welcomed three new providers to the area.

In general, the year was something of a turn-around year as the full impact of Critical Access revenues was felt as well as slight volume increases. We were incredibly fortunate to achieve Critical Access designation, which has turned the hospital's position to a positive bottom line for the second year in a row for 2202-2003.

At Cottage Hospital we are all very proud of the personal care that we are able to give to our patients. Time and time again, we hear about the outstanding care that patients and family members received while with us.

We know our communities are supportive of our institution, and we are extremely grateful for the financial support that our area towns have provided over the years. Although funds are always needed and welcomed at Cottage Hospital, we know there are many worthy organizations also asking for money this year. Therefore, the Cottage Hospital Board of Trustees has decided NOT to ask the town of Newbury for financial support for the tenth consecutive year.

We thank you for your continued support and pledge to continue to do our best to provide you with the best healthcare possible.

"A Critical Access Hospital"



ENHANCED 911 BOARD REPORT

Statewide System Operations - Jan 1 2003 to Nov 30 2003

Total Calls Handled System-wide	Wire-Line	113,763	Wireless	60,374
Total Abandoned Calls System-wide	Wire-Line	15,464	Wireless	3,656
Average Call Answer Time System-wide	5 Seconds			
Average Call Duration System-wide	1 Minute 54 Seconds			

The Vermont E-911 system continues to perform within established benchmarks.

The Enhanced 911 Board operates ten 911 call answering points, known as Public Safety Answering Points (PSAP). They are located at the Springfield Police Department, the Hartford Police Department, the Montpelier Police Department, the Lamoille County Sheriff's Office, the Saint Albans Police Department, the Shelburne Police Department, and the State Police Barracks at Williston, Rutland, Rockingham and Derby to be operational by Jan 2004.

E 9-1-1 Address Confidentiality

In 1996, the General Assembly passed a law requiring Towns that created new street addresses for enhanced 9-1-1 to provide a confidentiality option to residents.

This option allows residents to prevent their names from being linked with their new street addresses in municipal public records, such as the Grand List. If you choose to exercise this option, you are required by law to provide the Town Clerk with an alternate mailing address, such as a Post Office box. Copies of the "Confidentiality Option Form" and instructions are available at your Town Office or on the internet @ www.state.vt.gov/e911. Your Confidentiality Option Form is not a public record and is exempt from disclosure under the Public Records Law. Town officials are required to preserve your privacy.

GREEN MOUNTAIN ECONOMIC DEVELOPMENT CORPORATION

802-295-3710

Throughout the year, GMEDC was an active participant in bringing the Randolph 'Dubois & King' (D&K) project closer to reality. The project will establish the Vermont Technical College's (VTC) business incubator and a new downtown Randolph office building. GMEDC provided a key component of the funding by structuring a \$216,000 assumption agreement that was originally advanced to the Connecticut River Valley Revolving Loan Fund from Rural Development. GMEDC voted to assume the loan and then advance the needed funds to the Randolph Area Community Development. This strategic approach provided the critical piece to the project's financing structure and enabled the D&K project to proceed. This project represents the first in our region that has been funded through the US Department of Commerce. We met with the US Undersecretary of Commerce during his August visit to the VTC campus and participated in the October D&K groundbreaking ceremony in Randolph. During these ceremonies, GMEDC's Diane Murphy received special recognition for her '*exemplary performance dealing with the grant administration process*'.

Directors face significant challenges in fulfilling their responsibilities to oversee the activities of modern Economic Development/Investment Companies. Changes in the marketplace have created a more competitive and demanding environment. As a consequence, the role director has grown in importance and complexity. Directors must take an active role in governing, monitoring, and evaluating the company's business activities and risks. Directors must also balance the needs of the community, the interests of the clients/members, and the image of the company. In late summer early fall, we initiated the process of recruiting and nominating 7 directors with significant community leadership and business experience. Messrs. Fred Thomas, Peter Johnson, Matt Bucy, Hod Palmer, Dick Podolec, and Ed Childs officially join the GMEDC board at our annual meeting scheduled for October 21, 2003. We are delighted to welcome these community/business leaders.

In June, Governor Douglas signed the Vermont \$105 million Jobs Bill into law. We were delighted that the Jobs Bill included a component to provide \$25 million for a new capital pool of mezzanine level investment called the Vermont Opportunity Fund. This fund is being designed to provide capital to existing businesses for job creation. Recent research indicates strong regional market support for the development of this early stage capital pool to assist growing companies. GMEDC is eager to work with entrepreneurs that need early stage financing. Successful entrepreneurs are building companies that are being positioned to provide job security, economic growth and stability to the region. GMEDC will assist strategically in fueling that economic growth and we applaud the Governor's efforts in this important area of economic development.

We organized municipal and corporate visits for senior representatives of the Douglas administration throughout the late summer and into the fall. These sessions were designed to provide a forum for discussion and an opportunity for listening. We will continue to facilitate such meetings. We arranged for a briefing by China exports at the Tuck School for Secretary of Commerce Dorn. This luncheon briefing took place prior to the Secretary's departure for China on a trade mission designed to explore strategic exporting possibilities. We are pleased that Commissioner Quinn joined us when we presented our board resolution to Peter White the son of our principal founder Craig W. White in recognition of his father's leadership in the 1982 formation of GMEDC.

GMEDC is actively assisting in the capital formation process for a new company, Vermont Plywood LLP (VP). The company was recently formed to purchase and operate the former Chesapeake facility in Hancock. We have introduced qualified investors and are involved in structuring the due diligence process. At a public hearing held on October 14, 2003, the town of Hancock enthusiastically supported the project and initiated the application process for a \$750,000 community block grant to demonstrate their commitment. Proceeds of this grant will be loaned to VP and used for working capital and the purchase of equipment. VEDA, USDA, and banking companies are completing their due diligence. The economic impact of the success of this pending acquisition is significant; plant employment currently approximates 50 jobs, which is down from 90 when the plant was full capacity. GMEDC is a leading candidate to administer the \$750,000 community block grant.



GREEN UP IN NEWBURY



May 3, 2003

We thank the state highway crews for their early roadside cleanup along Routes 5 and 302. Their assistance made Green Up at the town level easier and less expensive by decreasing the amount of litter and the associated costs of disposal. This year, volunteers collected 145 bags of trash, 111 bags of recyclable/returnable containers, household items, scrap metal and tires. More than 4,860 pull-tabs were removed and saved for charitable causes, and the 2,646 cans and bottles returned for deposit brought a refund of \$132.30 to help offset the costs involved in Green Up.

WHO AND WHERE

Bears Den Rd: Allen & Merle Ann Burroughs **Bible Hill Rd:** Chip, Nick & Kate Conquest, Fay Homan ♦ Joe & Cheryle Provost **Bolkum Rd:** Laurance & Alice Allen **Boltonville Rd:** Bill & Cheryl Deuel **Bowen Rd:** George Oliver ♦ John & Gloria Kowalczyk ♦ Tony & Elaide Gahn ♦ Susan, Kathryn & Michelle Redmond ♦ Stefanie Bernstein **Brock Hill Rd:** Russ, Peg & Brenna Haviland, Jacob Shebel **Brookside Ln:** Linda & Jennie Corliss **Cesari Rd:** Gene & Judy Cesari **Center St:** *WRV **Chalmers Hill Rd:** Daniel, Diane, Joshua, Rachel & "Jordan" Lemay **Chapel St:** *NV **Cheney 4-Corner Rd:** John & Gloria Kowalczyk **Cole Rd:** Phyllis Ellis **Cookman Rd:** For the NES Student Council - Michael Eaton, Dusty Carter, Travis Trask, Sara Kendall, Robert Wakefield, Michelle & Ashley Coburn, Brianne Keith, Cooper Brochu, Elizabeth Faling, Nick Fazzio, Ruth Kennedy, Debbie Eaton **Corey Hill Rd:** Bert, Pam & David Vines, Nick Cheney, Stephanie Smith, Clinton Lackey, Gilbert Meyette ♦ Pete Leland, Sandy Titus, Adam Rothe, Luise Graf **Creamery St:** *WRV **Cross St:** *NV **Darling Rd:** Susan, Kathryn & Michelle Redmond **Deerfield Ln:** Russ, Peg & Brenna Haviland, Jacob Shebel **Depot Rd:** Linda Stein, Maggie Peabody **Dickey Rd:** Karen & Marian Carr, Zoe LaRoche **Doe Hill Rd/Doe Ln:** Dick & Susan Showalter **Elm St:** *WRV **Fish Pond Rd:** Marc & Barbara Krulewitz **Fisk Rd:** John & Donna Primmer **Flanders Brook Rd:** Keith Woodward **Fuller Rd:** Marie & Clinton Lackey, Maggie Morse ♦ Dennis & Judy Jowell ♦ Laramie Bobar, Renee Weeks, "Raven" **Fulton Rd:** Dennis & Olga Amaral ♦ Keith Woodward **Gahn Rd:** Tony & Elaide Gahn **Golf Links Rd:** Joe & Cheryle Provost **Grapes Rd:** Michael, Briggs & Nora Heffernan, Barbara Briggs **Grove St:** *WRV **Halls Lake Rd:** Linda & Jennie Corliss ♦ Skip & Doris Barrett ♦ Mitzi Queen, Charlie Burns **Industrial Park Rd:** Cindy, Brandon, Justin & Shanon Boyce **Jefferson Hill Rd:** Sam Longley **Johnson Dr:** Hope Hutchinson **Ledger Rd:** Duane & Pat Perry **Leighton Hill Rd:** Bernice Paye ♦ John Klark ♦ Ginny DiFrancesco ♦ Dorothy & Donald Longmoore, Sr. ♦ Penny & Amanda Parker **Lower Meadow Rd:** Jim, Joanne, Janet, Kristin, Laura, Allan, Scott & Rebecca Wheeler **Mace Rd:** Paul, Barbara & Justin Beaulieu **Main St North:** *WRV ♦ Ronald & Jean Welch **Main St South:** *NV ♦ Greg & Michael Eaton **Maple Hill Rd:** Paul, Barbara & Justin Beaulieu **Maple St:** *WRV **McClure Farm Rd:** Bill & Cheryl Deuel **Montebello Rd:** Russell & Mary Carson **Moore Hill Rd:** George, Julia, Matthew & John Guay ♦ David & Jarret Rock ♦ Jeff, Susan, Carter, Eliza & "Gus" Goodell **New Rd:** Jaime, Lori, Josh & Nick Constantine **Newbury Center Rd:** Alan & Olive Wilson **Newbury Crossing Rd:** Greg & Michael Eaton **NEWBURY VILLAGE:** Debbie & Emily Eaton, Sarah Burrige **North Rd:** Elizabeth Santaw ♦ Yorke & Lois Peeler ♦ Ida & Nancy Nininger, Gordon Smith **O'Gorman Rd:** Richard Pollock, Wendy Gray **Old County Rd:** Syd, Catherine & Sydney Lea, Robin Barone ♦ John & Harrison Renfrew **Old Schoolhouse Rd:** Kathy Damon **Old Stagecoach Rd:** Amy Jarrell & friends **Old West Newbury Rd:** Patricia Cashman,

William, Panos & Leo Tsarugas **Oxbow Rd:** Linda Stein, Maggie Peabody **Page Hill Rd:** Dennis & Olga Amaral **Peach Brook Rd:** Claude Phipps, Connie Philleo ♦ Lyman Beecher ♦ Daniel, Diane, Joshua, Rachel & "Jordan" Lemay **Perini Rd:** Chester & Daniel Allen ♦ Daniel Berna, Susan Gaelic **Pine St:** *NV **Pulaski St:** *NV **Pulaski Mt:** Lisa Gurney, Wendy Cramer **Putnam Rd:** Russ, Peg & Brenna Haviland, Jacob Shebel **Railroad St:** Hope Hutchinson **Ricker Rd:** Dwayne, Laurie, Nick & Jeremy Glaude **Rogers Hill Rd:** Jim, Joanne, Janet, Kristin, Laura, Allan, Scott & Rebecca Wheeler ♦ Paul & Amy Perry **Romance Ln:** For NES Student Council - Michael Eaton, Dusty Carter, Travis Trask, Sara Kendall, Robert Wakefield, Michelle & Ashley Coburn, Brianne Keith, Cooper Brochu, Elizabeth Faling, Nick Fazzio, Ruth Kennedy, Debbie Eaton **Route 5 North:** Ronald & Jean Welch ♦ Bill & Beverly Ellithorpe ♦ John, Carolyn, Anastasia & Arianna Keats ♦ Linda Stein, Maggie Peabody ♦ Phyllis Vogel **Route 5 South:** Dick & Ginny Swenson ♦ Peggy Hewes ♦ Bernard, Edith, Bryson, Tara & Iain Thurston ♦ Emily & Barbara Kittredge **Route 302:** *WRV ♦ Dave, Jane, Dylan & Mike Adam ♦ Cindy, Brandon, Justin & Shanon Boyce ♦ P&H Truckstop ♦ Bill & Cheryl Deuel **Schaeffer Hill Rd:** Hope Hutchinson, Wayne Whipple, Art Hull **Scotch Hollow Rd:** Terry Mattoon ♦ Sam Ramos ♦ Russ, Sarah & Noah Burrige ♦ Garnet Hebb ♦ Scott Magrath ♦ Doris McClintock ♦ Frank, Jeanne & Laura Tilghman, Jim Trerice ♦ Ed & Joyce Fifield ♦ Brenda & Jack Highland ♦ Paul, Barbara & Justin Beaulieu **Scott Rd:** Dick & Susan Showalter **Snake Rd:** Kim Merrill, ♦ Danielle Corti ♦ Marvin & Louise Harrison ♦ Peg Hastings, Don Sypher **Stevens Pl:** William & Carol Bailey **Swamp Rd:** Gene & Judy Cesari ♦ Rick & Emmy Hausman ♦ Randy Wales ♦ Sarah Calley ♦ Wendy, Shara & Jayden Block ♦ Claude Phipps, Connie Philleo ♦ Tabitha & Ronald Lesieur, Jr. ♦ Laramie Bobar, Reneé Weeks, "Raven" **Swift Rd:** The Swift Family **Tenney Pond Rd:** Dorothy & Donald Longmoore, Sr. ♦ Daphne Carbee ♦ David & Mary Lou Boyce **Terry Hill Rd:** John & Donna Primmer **Toll House Rd:** Dick & Susan Showalter **Topsham Rd:** George & Mary Emerson **Tucker Mt Rd:** Bill & Carolyn Keck ♦ Donald Towle ♦ John, Hannah, Amanda & Elissa Narowski **Tullar Rd:** *WRV **Tyler Farm Rd:** Richard Pollock, Wendy Gray **Upper Rogers Rd:** Paul & Amy Perry ♦ Steve, Patti, Tyler & Erin Clark **Urquhart Rd:** Bill & Carolyn Keck ♦ Dana Wilson **Vaughan Rd:** Sam Longley **Wallace Hill Rd:** Ed & Nancy Grimm ♦ Alma Roystan ♦ Denise, Sarah & Emily Williams ♦ Dwayne, Laurie, Nick & Jeremy Glaude **Water St:** *WRV **Welch Rd:** Ken & Barbara Welch **WELLS RIVER VILLAGE:** Kyle White, Lisa Eastman, Tabatha St. Martin, Jamie & Dylan Eastman, Laura Paquette, Trevor Darling, Bonnie White **Wheeler Rd:** Paul Barbara & Justin Beaulieu **Whitcher Rd:** Claude Phipps, Connie Philleo **Whitelaw Rd:** Bill & Cheryl Deuel **Wrights Mt Rd:** Steve, Patti, Tyler & Erin Clark

*see names listed for: NV = **NEWBURY VILLAGE**, or WRV = **WELLS RIVER VILLAGE**

OTHERS

Assistants: Bob Beaulieu, Brian Boyce, Karen Carr, Erin Clark **Cooks:** Frank & Jeanne Tilghman
Donations & Discounts: Newbury General Store, Ross Business Center, Steve's Rubbish Removal
Coordinators: Claude Phipps, Connie Philleo

FACTS

Green Up Day began in 1970 when 70,000 Vermonters joined forces around the state to clean up roadside litter. An annual tradition held on the first Saturday in May, Green Up Day is one of the most comprehensive, established and collaborative litter abatement efforts in the country. Statewide in 2003, volunteers collected about 33 tons of trash, 1,400 tires, and 62 cubic yards of scrap metal.

To volunteer, call (802) 866-9008

Kids Place

Kids Place is a non-profit agency based in Randolph that offers supervised visitation and parenting support for families in Orange County. Additional sites are located in Bradford and Chelsea.

Mission Statement

“The Kids Place Program provides a safe, neutral and comfortable place for children and non-residential parents to visit and maintain family ties, no matter what else may be happening in their lives. We know that children have a great need to love both their parents and to feel loved and nurtured by both parents.”

The Kids Place program makes it possible for children to see a parent who may otherwise be absent from their lives. Our goal is really quite simple. We want to help families preserve the bonds between parent and child that might be lost during stressful and potentially violent break-ups in families. Almost always this involves working closely with our court system, judges, SRS, attorneys, and other concerned parties and involved parties. This is all done with the benefit and the welfare of the children placed first and foremost by Kids Place staff.

Kids Place has served over 220 families since its first year of operation in 2000. Our program is the only one of its kind in Orange County. Much of the success of our program stems from the dedication of our staff monitors. These individuals give up many hours of their time and we are profoundly grateful for their help.

If you would like additional information about our services, our volunteer opportunities in your area please call us at 802-685-7809.



Cohase Connection

Lower Cohase Regional Chamber of Commerce

2003 Annual Report

BOARD OF DIRECTORS

Bill Bailey

Marie Bigelow

Tony Brainerd

Tim Copeland

Keith Darby

Ann Fabrizio

Marvin Harrison

Scott Jacob

Judy Jowell

Richard Pollock

Al Stevens

Karen Whalen

Lynn Wheeler

Chamber Office
802-222-5631 or
1-866-LCOHASE

Web Site
www.cohase.org

The 2004 Annual Meeting will be on Thursday, January 29, at 6:00 PM at the Horse Meadow Senior Center. Refreshments will be served followed by the business meeting and election of directors. All members are urged to attend.

2003 has been a busy year for your Chamber. Following are some of the highlights:

Membership

At the end of the year membership is at an all time high of 109 members.

Business After Hours

During the year we had BAH events at Catamount Quilt Shoppee, Copelands, Seams Sew Easy, Dress Depot and Hubert's. BAH is a great opportunity to visit a business and meet informally with other Chamber members. Let us know if you would like to have BAH at your business.

Lower Cohase Area Map & Guide

We are working on a new Map and guide, to be published in the spring of '04. If you want your business on the map, send in the enclosed application with your dues now.

Web Site

www.cohase.org continues to grow, with new businesses added and more information for tourists. Check it out and use it to market your business. Use the Community Calendar for promoting events of your business and other organizations to which you belong.

Farmers Market

The Lower Cohase Farmers Market has continued this year, but has struggled with low numbers of vendors and customers. Help us find some new vendors to keep the market going.

Blues & BBQ

The First Annual Whole Hog Festival was a huge success, with 1000 people attending, a good time for everyone and a profit for the Chamber. We're already planning for next year's festival on September 18, 2004.



Bradford, Vermont
September 20, 2003

ORANGE COUNTY COURT DIVERSION PROGRAM

The Orange County Court Diversion Program (OCCDP) is a cost-effective alternative to the criminal court system for first offenders referred by the State's Attorney. It offers both juveniles and adults an opportunity to make amends for their offenses in a way that teaches responsible behavior and deters future delinquent or criminal activities. The State's Attorney dismisses the charges of participants who successfully complete Diversion, resulting in a clean record.

The OCCDP is a local non-profit organization run by a Board of Trustees and staffed by a three-quarter-time director, a one-fifth-time caseworker and the 28 community volunteers from Orange County who serve as Review Board members. A volunteer citizen Review Board interviews each offender and decides who will be accepted into the program. The main criteria for acceptance into the program are an admission of wrongdoing, and no prior history of criminal activity. Each client accepted into diversion is required to discuss all issues and questions concerning their offense with the Review Board. Throughout the discussion, the client is made aware of the concerns and needs of both the victim and the community, and held responsible for the offense. The Review Board designs an individualized contract that specifies the conditions of the person's participation. Contracts may involve an apology to the victim, mediation between offender and victim, restitution, mental health or substance abuse counseling, a jail tour, community service, a donation to a worthy cause, completion of a GED, a job search, writing an essay or other appropriate activities related to the offense. Diversion clients have performed volunteer work for local libraries, hospitals, cemeteries, road crews, recycling centers, schools, senior centers, volunteer fire departments and the like. Approx. 85% of the clients who participate in the Orange County Court Diversion program successfully completes the program. Less than 5% of the clients who successfully complete the program end up becoming repeat offenders.

The citizen Review Board replaces the judge and jury in deciding how an offender must make amends for his/her wrongdoing. This approach is a powerful way to help the offender realize the impact and seriousness of the crime to his community and its citizens. For the offender, it takes the act out of the abstract and puts it in a real context where responsibility is both unavoidable and an expected outcome of the program.

In addition to processing criminal cases from court, the Orange County Court Diversion program administers Orange County's Teen Alcohol Safety Program for first time, civil cases of underage drinking. All clients who are referred on a civil offense of underage drinking meet with our Review Board and are required, in addition to other contract conditions, to complete an alcohol assessment and any recommended follow-up counseling or treatment services.

A total of 177 clients were referred for services during the fiscal year that ended June 30, 2003. Of this amount, 104 clients were referred from juvenile and adult court for criminal offenses, and 73 clients were referred for a civil offense of underage drinking. With the exception of a few cases that were transferred from other counties throughout the state, nearly all of the client caseload represented crimes and offenses that occurred in Orange County. In cases involving criminal offenses, clients who successfully completed their Diversion contract during FY03 paid a total of \$11,747.00 in restitution to victims and victim related causes, and performed 368 hours of community service.

Orange County Court Diversion budgeted \$70,421.00 for its FY03 operating budget. Approx. 80% of the operating budget was funded by a State grant and client fees. The remaining 20% of the program's funds came from miscellaneous and local funding sources. These local sources were Green Mountain United Way, town appropriations, and individual donations. For a number of years we have been proud to be supported by appropriations from every town in Orange County.

Thank you for your continued support.
(802-685-3172)

ORANGE EAST SENIOR CENTER

**21 Upper Plain
Bradford, Vermont 05033
Phone: 222-4782**

Serving: Bradford, Corinth, Fairlee, Newbury, Topsham, and West Fairlee

We would like to thank the people of Newbury for the annual appropriation to this center. The town's appropriation helps us to serve the seniors of Newbury with hot nutritional meals and transportation. All income is spent for the seniors needs.

We have prepared approximately 3,510 meals in Newbury. Our wonderful volunteers donated 7,308 hours to the center. Our volunteer drivers drove 15,736 miles this year to deliver hot meals to those in need. Without these volunteers these meals would not be possible. I thank every one of them, they are very special people.

Our long-time volunteers Robert and Margaret Erickson were honored by Governor Douglas for outstanding community service. It was a wonderful award that they deserved very much.

Several Newbury seniors were helped with their federal and state income tax returns. The center has offered other services such as blood pressure clinics, foot care clinics, flu shots, hearing tests and repairs of hearing aids, exercise class and computer class.

We have had speakers at the meal sites speaking on important issues such as fire safety and Medicare issues.

Activities held for seniors to encourage them to get out and socialize were live music, special speakers, raffles, holiday celebrations, coffee socials, trips and visits from local schools.

We always have a need for volunteers to deliver meals either on a regular basis or as substitutes. We need volunteers to help at the meal sites and at the center. If you have some free time and would love to feel appreciated, call me at the center anytime.

Please feel free to come and join us anytime. Everybody is welcome.

Respectfully submitted,

Victoria Chafee
Executive Director

OXBOW SENIOR INDEPENDENCE PROGRAM
ADULT DAY SERVICES
Main Street, Newbury, Vermont 05051
(802) 866-5465

Member, Green Mountain United Way

A REPORT TO THE TOWN

Home alone - and when it occurs it can be as lonely as it sounds. How does it happen? In our part of the country a contributing factor may be that we live in a rural area. This means there is very little public transportation; a person may no longer be driving, family members may all be working, a spouse may be in a nursing home, and life-long friends may be in the same situation.

Fortunately, there are Adult Day programs. Most people's dearest wish is to remain at home, or, if not at home, at least in the community. We at the Adult Day Program serve men and women who come from Bradford, Corinth, Fairlee, Newbury, Topsham, and Wells River, giving people the community-based care so important to them.

Participants who attend the OSIP Adult Day program benefit in several ways. They gain by having the opportunity to make new friends, they gain by not eating dinner alone, and they gain as we promote flexibility in managing choices to control more of their lives. Someone in the early 1900s wrote: "It is the little things in life that create differences, and in the bigger things we are as one."

In 2003 we provided 9,178 hours of service. Your contribution directly supports a relative, a friend, a neighbor, or someone unknown to you who live down the road.

January 8, 2004

BOARD OF DIRECTORS

President, M. Robin Barone; Vice President, Horace Palmer; Secretary/Treasurer, Susan Tarantino; Phyllis Ellis; Robert Haradon; Craig Hervey; Susan Kennedy; Cathy Kidder; Wayne Richardson; Paul Sachs; Marjorie Shane; Richard Showalter.

Cecil Ross, Adult Day Representative.

ADULT DAY DIRECTOR: Martha Knox

George D. Aiken Resource Conservation and Development (RC&D) Council

802-728-9526

George D. Aiken Resource Conservation and Development Council (RC&D) has been “making things happen” for towns with natural resource conservation and rural development projects over the past year. We are here to serve your community. We coordinate and facilitate assistance to town governments, school districts, fire departments, watershed groups, and nonprofit groups in the six southern Vermont counties. By bringing together help from our extensive network of resources, we can focus technical and financial resources on your specific needs. We get technical assistance and staff help through the US Department of Agriculture but private sources make up most of our budget. The Council is a self-supporting 501 (c)(3) nonprofit organization. Highlights of our work in the six counties in 2003 include:

- 14 towns received funding to improve water quality and upgrade backroads through our better backroads grants
- Two towns received complete water supply plans identifying all potential useable water sources for fire fighting in the town
- 16 towns received funding and engineering assistance to design and install dry hydrants as a source of water to fight fires
- 6 towns received Jeffords fire safety grants to purchase personal protective gear for firefighters
- Numerous farmers received technical and marketing assistance with agritourism ventures
- 5 Farmers received grants to support agritourism on their farms
- 10 towns received assistance from a consultant to help them prepare for an ISO (insurance service office) evaluation. Towns are given a rating from 1 to 10 by the ISO and many insurance companies use that rating to set their rates. If a town can lower their ISO rating, it may lead to lower insurance costs for businesses and residents in that town.
- We continue to serve as the fiscal agent for the White River Partnership and Connecticut River Birding Trail
- Teams of high school students from throughout the area participated in the Vermont Envirothon

Other current projects include helping a town with flooding problems, erosion control and streambank stabilization in several locations, helping to develop community centers and recreation fields. We currently have funding available for low interest loans (3.0-5.0%) to develop agritourism ventures on farms. Do you have a project or program that could use some assistance to “make it happen”? Over the years the George D. Aiken RC&D Council has helped many communities and organizations on a variety of projects. We work on a request basis, so the first step is up to you, giving us a call. For information and free consultation call Kenneth Hafner our RC&D Coordinator at 802-728-9526 or email: Kenneth.hafner@vt.usda.gov.

Annual Report - 2003

Riverbend Subcommittee

Connecticut River Joint Commissions

This year the Riverbend Subcommittee began to update our *Connecticut River Corridor Management Plan* with a close look at water quality and water-related issues in our region, particularly the need for more complete information on the safety of the river for swimming, fishing, and boating.

The town of Newbury has sent a new representative to the Subcommittee, as well as the towns of Concord, Littleton, Haverhill, and Bath, bringing new ideas and interests to ensure that discussions continue to be well-balanced.

The committee has continued to carry out our legal obligation to provide information and assistance to the states, towns, and local landowners on projects near the river. We have advised the State of New Hampshire on the importance of keeping river flow gages in service to help with river management.

We have encouraged all towns in our region to review our current *Connecticut River Corridor Management Plan*, and to incorporate its recommendations as they update town plans and revise their zoning ordinances, particularly for shoreland protection. The heavy rains of last August demonstrated the critical importance of giving rivers and streams enough room.

The Riverbend Subcommittee is advisory and has no regulatory authority. The public is welcome to participate in our meetings, on the fourth Thursday evening of every month, at Littleton Community House. More information, including a calendar, advice on bank erosion and obtaining permits for work in or near the river, and a summary of the *Connecticut River Corridor Management Plan*, is on the web at www.crjk.org/localaction.htm.

Report for 2003



River's Reach

Resource Center & Patch Site

51 Main Street, Suite 2 ~ PO Box 626 ~ Wells River, VT 05081

We are pleased to report another successful year of operation made possible by the generous support of local communities and individual donors. Throughout the year, we have provided area representation in the Agency of Human Services reorganization discussions, and are supporting the agency's efforts to become more accessible at the community level. We have also offered our services to Little Rivers Health Care, Inc. in an effort to help them fulfill the outreach requirements of their grant application for designation as a Federally Qualified Health Center.

As one of six Patch sites in the state of Vermont, River's Reach shares a commitment to serve and represent all individuals, without regard to income, age or affiliation, and to provide community-based access to services in the following manner:

1. Facilitate direct services through out-posting, Patch programs, information and referral
2. Identify and bridge service gaps in under-served communities
3. Involve local community members and service providers in planning and decision making
4. Provide proactive advocacy on issues important to the community, families and individuals
5. Organize and promote volunteer services in the community

During the 2003 calendar year, River's Reach experienced 831 total contacts. Of that number, 483 contacts were generated by Newbury residents requesting resources related to the following:

Housing/Shelter	87	Income Support	20
Employment/Training	48	Other service categories	58
Food/Clothing	38	General Information	14
Medical/Dental	28	Patch Programs*	142
Transportation	27	(*Used computers, tax preparation,	
Mental Health	21	Jobs for Kids, Community Garden)	

Our office hours are:
Monday through Friday 10 AM to 2 PM
Tuesdays and Thursdays until 6 PM
(802) 757-3137

Director: Connie Philleo

Coordinator: Diane Goins

Advisory Board: Albert Stevens, Richard Hausman, Richard Roderick
Mary Grant, Gerry Brooks, Gertrude Hodge, Claude Phipps

Safeline, Inc.

**Randolph, VT
(802) 728-5647**

Safeline, Inc. is a human service agency providing advocacy for and direct services to victims and Survivors of Domestic and Sexual Violence. These services are accessed through our toll free hotline 1-800-NEW-SAFE, which is staffed by volunteers 24 hours a day seven days a week.

Safeline is the primary service provider for 17 towns in Orange County and five northern tier towns in Windsor County. Our catchment area population is approximately 33,500. Last year Safeline provided services to over 700 individuals. Units of service numbered over 2,000 including hospital advocacy, court advocacy, emergency legal advocacy, in school counseling for children, crises intervention counseling for adults, continuing emotional support and information and referral. Over 10,000 hours of volunteer time were donated on the hotline as well as hospital emergency rooms, police stations and the court.

Safeline has a court advocate in the family court sessions as a free service to plaintiffs in need of support. This is a constant, and well received service provided by us at no cost to the clients and to the court staff themselves.

In addition to the above services, Safeline continues to provide educational programs to school, para-professionals and civic groups. Over 2,000 persons ranging from children in elementary, middle and high schools, to rescue squad personal and graduate law students at the Vermont Law School receive the benefits of these informational programs. Each and every program is specifically tailored to respective age groups and areas of interest.

Safeline is also working to build safer communities through preventative education and collaboration with other groups and agencies. Safeline is a member of the Vermont Network Against Domestic Violence and sexual Assault.

Safeline is a 501c (3) private, non-profit Vermont Corporation. A Board of Directors governs Safeline. There are four core staff members, an Executive Director at full time, a Program Educator at 35 hours, a Direct Service Coordinator at 40 hours and a Direct Service Assistant at 15 hours a week. Approximately Fifteen trained volunteers help in expanding Safeline's capacity to provide services. Volunteers and staff are required to receive a minimum of 20 hours of training and our agency continues to be mandated reporters of child and elder abuse.

Two Rivers - Ottauquechee Regional Commission
802-457-3188

During 2003, the Regional Commission continued to provide technical expertise and resources for municipal officials as well as advocating for members' needs with the State Legislature and with state and federal agencies. We function as staff for many of our towns and most of our work is initiated at the request of Selectboards, Planning Commissions and other town officials. Major accomplishments for this past year included:

Regional and Local Transportation Planning – The Commission's Transportation Advisory Committee (TAC) worked with member municipalities on numerous local transportation projects. Two Rivers' staff wrote many Transportation Enhancement Grants and assisted our towns in procuring design engineers, processing requisitions for payment, and organizing public meetings for local input – Two Rivers helped projects get built. This office also assisted communities as they worked their way through the environmental permitting process on transportation projects.

Local Technical Assistance – Over the past year we provided advice and support to all town officials on a wide range of activities. This included grant writing and administration, assistance on town plan revisions, ordinance development, GIS mapping, transportation planning, and Act 250 development review. The TRORC Region has once again received the largest share of municipal planning grants statewide. This allowed our towns to conduct the planning necessary to respond to the changes in state and federal requirements.

Emergency Planning Activities – The Regional Commission's emergency management planning program continues to be funded in part by FEMA and the Department of Homeland Security. Projects focused on hazard mitigation associated with natural and man-made disasters. Our staff helped write and coordinate many of the \$800,000 First Responder Grants for safety equipment received by our towns.

Economic Development Planning – In 2003, the Regional Commission continued working on a \$200,000 Environmental Protection Agency grant to assess the level of contamination on many sites throughout our Region. Once the level of containment is known, the Regional Commission will help towns locate funding sources for clean-up. Additional federal dollars are being sought to continue this program. In addition, TRORC spent considerable time obtaining and maintaining the eligibility of our Region for federal economic development administration money. This resulted in over \$800,000 for the Town of Randolph.

We value your continued support and look forward to serving you in the coming year. Please call us if you have any questions.

Peter G. Gregory, AICP, Executive Director
William B. Emmons, III, Chairperson

UPPER VALLEY SERVICES INC.

802-222-9235

Upper Valley Services, Inc. is a non-profit organization that provides services to individuals with developmental disabilities in Orange County. We also provide a statewide crisis program, for the more challenging individual, which is located in Moretown, VT.

The services that we provide are as follows:

Residential Supports - These supports range from minimal supports to individuals, 24 hour supports in a Group Home setting, and 24 hour supports through contract with private providers, Developmental Home Providers, who take the individual into their home.

Community and Social Supports - These supports include volunteer sites, community integration, social interaction, etc.

Vocational Supports - These supports include 1:1 training for competitive employment as well as job development services for those who do not need the continual 1:1 job support. In the Town of Bradford, we operate the Connecticut River Redemption Center as a job site for those individuals who wish to work there.

Service Coordination - These supports are available to support natural families, guardians, consumers and providers with coordination of services needed by the consumer. Our service coordinators provide 24 hour/7 days a week emergency response.

Assessments and Evaluations - These services determine the eligibility of any individual who requests services from Upper Valley Services. State regulations require that individuals requesting services meet specific eligibility and Systems of Care priority requirements.

Crisis Services - This service is a statewide service available to any agency/family where the consumer meet entrance criteria. The Department of Developmental and Mental Health Services determines if the consumer meets the criteria for entrance into this program. This is a short-term program, usually not more than two weeks, with assistance to families/agencies with reintroduction into their own communities.

Family Respite - This service provides limited funding to assist families in keeping their family member with developmental disabilities within their natural home.

VERMONT ASSOCIATION FOR THE BLIND AND VISUALLY IMPAIRED

The Vermont Association for the Blind and Visually Impaired (VABVI) is grateful for the commitment that the Town of Newbury has made to blind and visually impaired residents of Orange County. VABVI has been providing service, training and support to visually impaired Vermonters of all ages since 1926. Our mission is to enable Vermonters with vision problems, whether blindness or impairment, to achieve and maintain independence. We are the only private, non-profit organization in the state providing direct services to visually impaired Vermonters.

Our services for children include one-on-one intensive work with children, their families and teachers, assistance in the classroom and community, acquisition of educational materials in alternative formats (such as Braille, large print and audiotape). In addition, we have educational overnight camps each winter and summer and we have a transition program for teenagers preparing for college or independent living. Services for adults include: individual and group rehabilitation training and peer support; orientation and mobility training; access to training on adaptive equipment and technology. We provide a range of volunteer services including transportation, in-home assistance and companionship.

With offices based in Brattleboro, Burlington, Montpelier and Rutland, we reach Vermonters in every corner of the state. During the fiscal year 2003 we provided assistance to 1,413 clients, including 53 people in Orange County, and eighty-seven cents out of every dollar we received went toward direct services. If you would like additional information about VABVI services or volunteer opportunities, please call our Montpelier office toll free at 1-877-350-8838.

THE VERMONT CENTER FOR INDEPENDENT LIVING

The Vermont Center for Independent Living (VCIL) teaches people with significant disabilities how to gain more control over their lives and how to access tools and services for living more independently. We also conduct public education and systems change activities that promote the full inclusion of disabled people into community life.

An estimated one in five Vermonters has a disability. VCIL, a private not-for-profit corporation, is Vermont's first and only cross-disability center for independent living and the first organization in the state to be directed and staffed by a majority of people with diverse disabilities.

Statewide, from October 1, 2002 through September 11, 2003, VCIL responded to 1,974 requests from individuals, agencies and community groups for information and referrals on a broad range of subjects related to living with a disability. We provided one-on-one peer counseling to 342 individuals to help increase their independent living skills and life opportunities; provided almost 405 households with financial and technical assistance for making their bathrooms and entrances accessible to a disabled family member; provided over 340 individuals with personal assistance and/or assistive technology; provided communications equipment to 67 deaf, hard-of-hearing or speech-impaired individuals through our Telecommunications Equipment Distribution Program, and served home-delivered meals to almost 533 Vermonters through VCIL's Meals On Wheels program for Individuals Under 60 with Disabilities.

VCIL's main office is in downtown Montpelier with three smaller regional offices in Bennington, Brattleboro, and Burlington. The Montpelier office houses our resource library and our toll-free information line, which provides answers to disability-related questions from every Vermont community. Our locally based Peer Advocacy Counselors are available to people with disabilities in every municipality in Vermont.

During FY 2003, VCIL provided direct services to Vermonters throughout the state, utilizing the following services/programs

1. Information & Referral
2. Home and Community Access program
3. Meals on Wheels (people with disabilities under the age of 60)
4. Peer Advocacy Counseling
5. Vermont Telecommunications Equipment Distribution Program
6. Sue Williams Freedom Fund

To learn more about VCIL, please call us toll-free at, 1-800-639-1522 or visit our new web site at www.vcil.org.

VERMONT DEPARTMENT OF HEALTH

The Vermont Department of Health works to protect and promote the health of all citizens. The following are some of the essential services available to residents of Newbury.

Food and Lodging Inspections: Public health sanitarians inspect eating establishments (restaurants, schools, fairs) to decrease the risk of food borne disease outbreaks. Inspections include review of a 44-item checklist to evaluate food storage, preparation and handling as well as to identify where there is a high likelihood of practices contributing to illness if left uncorrected. Of the ten establishments in Newbury, nine inspections were completed by a sanitarian during 2002.

Special Nutrition Program for Women, Infants and Children ('WIC'): WIC improves the health of pregnant and postpartum women, infants and young children by assuring access to health care, teaching families about good nutritional practices, and providing an individually designed package of nutritious food to eligible individuals. During 2002, 79 women, infants and children living in Newbury received foods as well as health screening and individualized nutrition education through this program at an average of \$35.00 per person per month.

Vaccine-Preventable Diseases: Proper vaccination protects children and adults against many diseases, saves health care dollars, and minimizes sick leave from school or work. Immunization has reduced reportable cases of preventable diseases in Vermont to record low levels. Still, total annual hospital charges from vaccine-preventable diseases in Vermont is \$2.6M, and each year 150 to 200 Vermonters die of pneumonia or influenza. During 2002, the health Department distributed 6,055 doses of vaccine to health care providers in Orange County. This represents a value of \$82,999.86 to these communities, including children living in Newbury.

West Nile Virus (WNV) Surveillance: WNV first appeared in the U.S. in New York City in 1999 and has become well established in the Northeast. Birds, mammals and people can get WNV from the bite of an infected mosquito. The Vermont Departments of Health and Agriculture conduct surveillance for WNV each year from June until cold weather limits mosquito activity in the fall. In 2003, 5 Town Health Officers in different parts of the state also participated in the program, assisting primarily with mosquito trapping. As of September 19, 2003: 450 mosquito pools were tested, with nine positive for WNV, and three horses have tested positive (one each from Addison, Orleans and Franklin Counties). In Orange County from June-Sept. 16th 2002, 38 dead birds were reported, 13 were tested, and one found to be infected with WNV. There were no reported human or equine cases reported during this same time period.

New public health issues emerge every year. Some challenges being addressed by the Health Department include emergency preparedness and response to disease threats like SARS or potential acts of bioterrorism; expansion of substance abuse prevention and treatment; and improving health care for people with chronic conditions like diabetes, asthma, and cardiovascular disease.

If you would like more information about these efforts, or if you have a public health concern, please call the White River Jct. District Office at 802-295-8820. Please visit our web site at www.HealthyVermonters.info for *Healthy Vermonters 2010*, our state's blueprint for improving public health; news releases; other public and reports; and general public health information.

VERMONT LEAGUE OF CITIES AND TOWNS
1-802-229-9111

The Vermont League of Cities and Towns' mission is to serve and strengthen Vermont local government. Most government services used by Vermonters on a daily basis are those provided by its cities and towns. These include highways, police, fire, recreation, sewer and water. Vermont municipal officials are responsible for raising and expending nearly one-half of the non-federal taxes raised in the state.

In large part, volunteer elected and appointed municipal officials lead these governments. VLCT provides the following services to its member cities and towns to serve and strengthen the ability of these officials to provide quality services at affordable levels of taxation:

- **Advocacy representation before the State legislature, administration and judiciary, ensuring that municipalities have the resources and authority to serve their citizens.** VLCT is a leader in the education finance debate and in securing revenues for town highway and bridge maintenance programs.
- **Training, technical assistance and publications to strengthen the ability of municipal officials to serve their communities.** In the past year, we have responded to over 50,000 telephone calls, 21,200 of them from local officials on the toll-free telephone line available to them. Our Municipal Assistance Center and Group Services staffs provided over 750 workshops and small group training sessions attended by over 4,000 municipal officials and answered over 2,300 legal questions posed by municipal officials. VLCT distributed over 575 copies of local government publications and distributed over 3,200 hard copies or electronic mail versions of VLCT's *Weekly Legislative Report* to municipal officials each week during the legislative session.
- **Purchasing opportunities to provide needed services at the lowest cost.** These include an array of municipal insurance programs, among many others. Examples of how this saves local taxpayers dollars are the securing of municipal employee health insurance and liability coverage for town operations. The VLCT Health Trust represents the most affordable option available to provide health insurance to your employees. The value of VLCT PACIF to all our members was made painfully clear this year when the major re-insurer for the largest private sector option available for municipal property and casualty insurance was placed in receivership by the State of Pennsylvania, threatening the payment of claims made under those policies.

All 246 Vermont cities and towns are members of VLCT, along with 140 other municipal entities including villages and fire districts. Membership dues are \$.72 per capita plus a \$250 service fee per year. VLCT maintains its offices in Montpelier and employs 42 staff members. It has an annual operating budget of approximately \$3 million.

Individuals interested in finding out more about Vermont League of Cities and Towns can visit its website at www.vlct.org.

Vermont State Police Annual Report 2003

2003 was a year marked by tragedy for members of the Bradford State Police Barracks. On June 15th, Sgt Michael Johnson was killed in the line of duty. Sgt Johnson was attempting to assist fellow troopers that were pursuing a subject that was suspected of having illegal drugs in his vehicle. Sgt Johnson was struck and killed by the fleeing suspect's vehicle.

We wish to thank all of you for your thoughts, prayers, and continued support following this tragedy.

Those who were fortunate to have known him will always remember Sgt Michael Johnson. He was a family man, a leader in our barracks, and a vital member of the Bradford community. He is and always will be sorely missed.

I have chosen to use this space to remember Mike Johnson, a man who epitomized community service, and embodied what it means to be a Vermont State Trooper.

I invite you to review statistics regarding VT State Police enforcement in your town during 2003 on website: vtsp.org/Bradford.html (2003 VT Crime Report).

Respectfully,

LT Walter Goodell
Station Commander

VISITING NURSE ALLIANCE OF VERMONT AND NEW HAMPSHIRE, INC.

1-800-735-2964

Your Visiting Nurse Alliance is like your police and fire departments. We are a vital part of your community safety net - with services that must be continuously available for you or anyone else who might need them.

As a nonprofit agency, we are very appreciative of the continued support that the Town of Newbury provides to help us meet your residents' home care, hospice and family health service needs.

- Town funds enable your family, friends and neighbors to remain at home and to receive skilled clinical services during times of injury, recovery from surgery or accidents, disability, short-term and chronic illness. Town funds provide support and symptom control during terminal illness, community wellness and important assistance to families at risk.
- Town funds help provide a comprehensive range of necessary care (determined by hospital discharge planners and attending physicians) for persons of all ages and economic backgrounds including those who are unable to pay or who do not have adequate health insurance.

The Visiting Nurse Alliance of Vermont and New Hampshire provided the following services in the Town of Newbury during this past year:

Visits (July 1, 2001 through June 30, 2002)

Skilled Nursing	517	<i>Hospice VNH</i>	
Physical Therapy	234	Patient/Families served	1
Speech Therapy	3		
Occupational Therapy	52		
Medical Social Worker	25	<i>Maternal and Child Health</i>	
Home Health Aide	507	Children served	10
Homemaker	225	Home visits	67

Total Visits **1,563**

Family Support Services

Families Served	2
Individuals served	6
Home Visits	1
Fatherhood Program, Dads served	1

Orange County Parent Child Center

Families	9
Children	16

Clinic Attendance

Foot	11
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On behalf of the people we serve in your community, thank you for your continued confidence.

WELLS RIVER ACTION PROGRAM 2003 ANNUAL REPORT

The Wells River Action Program (WRAP) is a non-profit organization that serves the local community. WRAP is an economic development group whose goals include developing affordable housing, promoting business growth, supporting human services, and encouraging tourism. There are several projects that receive WRAP support: Welcome Center, Wells River Heritage Commons Housing Project, Baldwin Block Housing Project, North Bank Restoration, Adams Paper Mill Planning Grant, Little River Health Clinic Rivers' Reach Resource Center, Christmas holidays in Wells River, Summer Flower Project and the Cross-Vermont Trail. The working committees of WRAP are Management, Connecticut River Scenic Byways, Welcome Center, Village Decorations and Events, Resource Center, and Eastern VT Rivers and Byways – Regional Marketing Organization.

The Welcome Center was open from June to October. Many volunteers from the area continued to provide visitors with guidance. The Wells River Savings Bank, again this year, helped by providing volunteers also. A big thank you to all these volunteers and to Jane Wilson and Sandy Boyce, who donate many hours organizing the center as well as attending meetings to help our area "stay on the tourist map".

The Wells River Heritage Commons and Baldwin Block Housing Projects continue to be almost fully occupied. Housing is available to individuals in the low to mid income bracket. Northern Community Management Corporation continues to manage the units.

Thank you to Sandy Boyce, Mev Mahnker and Nancy Ranno (and their other helpers) for keeping the tubs filled with beautiful flowers this summer and lighted Christmas trees during the Christmas season. The village decorations at Christmas this year were wonderful with many homes and businesses participating. This year marked the 10th anniversary of the Holiday Decorating Contest. Thank you to the Wells River Savings Bank for providing commemorative mugs for this occasion. Thank you to June Griswold and Glenda Hofmann for putting together a wonderful day in December for the children of our area with a visit to Mr. & Mrs. Claus, have a hayride, visit some real live animals and have a snack.

In April Dr. Homan and Dr. Genereaux presented their idea of a FQHC, which has grown into Little Rivers Health Care. In May WRAP hosted a Welcome Dinner for new Wells River residents with 43 people attending. Bill Bailey gave a delightful talk on his ancestor General Jacob Bailey. In June WRAP sponsored a band concert featuring the St. Johnsbury Town Band. While the weather did not cooperate the music was great! Work is ongoing with the North Bank Restoration and Adams Paper Mill.

REPORT OF THE WOODSVILLE/WELLS RIVER FOURTH OF JULY COMMITTEE

It is hard to believe that another year has passed and it is time again for my annual report from the Woodsville/Wells River Fourth of July Committee. As always I must say that it has been a good year for this committee and for the celebration that we so enjoy putting together.

The past year saw several changes from years gone by. The most major change this past year was found at the very beginning of the day. With the closing of the Davidson Industries (formerly Newman Lumber) property our committee was forced to find a new location to set up our grand parade. With the consent of the Woodsville Elementary School and the cooperation of homeowners and businesses in the area, Parade Chairman Steve Strout and his crew were able to line up this very grand parade and still were able to step off at the appointed hour with very little notice to the thousands of parade watchers.

The Fourth of July Committee took the lead on the building of a new office/storage facility on the Community Field. With the consent of the Precinct Commissioners and the financial help of generous donors and much labor from N.F.P. Construction of Woodsville, the building is up. There is still finish work to be done, and contributions are still greatly appreciated. We plan to have the final touches done in time for the 2004 celebration.

The 2003 celebration saw Bingo added to the list of activities on the field. With the help of caller David Victor and the contribution of prizes from Betty Ward, Margaret Hunt, Janice Parkington (Cheap Kids II) and others, this new project brought in some additional and much needed money to our fund raising efforts.

On a much sadder note I feel that it is only appropriate at this time to mention the passing of one of the former Presidents of the Fourth of July Committee. Paul Mayette passed away during 2003. He headed this group for several years and saw the celebration grow and prosper. We will all miss Paul and hope to keep the tradition of this celebration strong and prosperous as Paul helped it to become.

In closing I should also thank all of the volunteers who make this annual event happen. And would like to mention that we are more than just a Woodsville/Wells River Organization. In fact we have officers from Woodsville, Monroe and Barnet, volunteers from Bath, Wells River, Bradford, Mt. Lakes, Ryegate, Littleton and more. So wherever you live feel free to join us in continuing this celebration.

Respectfully submitted,
Gary Scruton, President
Woodsville/Wells River
Fourth of July Committee

**ANNUAL TOWN MEETING MINUTES
MARCH 4, 2003**

Alma Roystan, Selectboard Acting Chair, called the meeting to order at 10:03 a.m., announced that the polls and meeting were open, and led the group assembled in the Pledge of Allegiance. Due to his relocation to Fairlee, Vermont, Peter Mallary could not complete the year as Moderator.

Article 1: To elect a Moderator for the year ensuing.

Rick Hausman moved to nominate Al Stevens. Motion was seconded. There were no other nominations and it was unanimously voted to close nominations.

Moved, seconded, and unanimously voted to elect Al Stevens as Moderator for the year ensuing.

Al Stevens called a short recess so that Harvey (Bud) Otterman could discuss legislative issues particularly Act 60. Representative Otterman is a member of the Ways and Means Committee.

When Representative Otterman finished, Moderator Stevens announced that the polls would be open until 7:00 p.m., lunch would be served, and that handouts were available: The Doyle Poll, an area Map, handouts from Early Childhood Resources and the Vermont State Police.

Carol Cottrell, Newbury Central School librarian, explained that the chilly room temperature was due to the room's distant location from the furnace.

Article 2: To elect all other Town Officers.

The following were elected by Australian ballot:

Town Clerk (3 years).....	Susan Underwood
Selectperson (3 years).....	Alma Roystan
Lister (3 years).....	Amanda Beaulieu
Town Constable (1 year).....	Glen W. Godfrey
Second Constable (1 year).....	Walter H. Cobb
Auditor (3 years).....	Hilda Huntoon

Auditor (2 years).....Jean B. Welch
 Auditor (1 year).....Ann Tyler
 Delinquent Tax Collector (1 year)...Scott W. Labun
 Grand Juror (1 year).....no one elected
 Budget Committee (3 years).....Martha Knox
 Town Agent (1 year).....No one elected

Article 3: To hear and dispose of reports of Town Officers and hear and dispose of accounts.

Moderator Stevens reviewed each report and asked if there were any questions and/or comments.

As to the Delinquent Tax report, Scott W. Labun, Delinquent Tax Collector, advised that because the Town held two tax sales in 2002, the amount of delinquent taxes were lower than usual. The town should not expect a similar low number next year.

As to the Highway Department report, Highway Foreman Bob Beaulieu requested residents call him with input regarding the upcoming closing of a section of Scotch Hollow Road for construction purposes.

As to the Green Up in Newbury report, Connie Philleo added that Green Up Day 2003 will be May 3, and asked anyone who wanted to participate to call her.

Claude Phipps moved to accept and adopt the reports of the Town Officers. Don Valentine seconded and added the request that people identify themselves when they spoke.

It was unanimously voted to accept and adopt the reports of the Town Officers.

Article 4: To see if the town will authorize the Selectboard to borrow money to pay expenses in anticipation of taxes.

Signa Carbee moved the article, David Stevens seconded. There was no discussion and the article unanimously passed.

Article 5: Shall the town authorize the Treasurer to collect real and personal property taxes to be payable to the Treasurer on or before July 20, 2003, with delinquent taxes subject to penalty of 8% and interest charges of one percent per month for the first three months and one and one-half percent per month thereafter?

David Stevens moved, Claude Phipps seconded, no discussion, and the article passed.

Article 6: To fix the compensation of all Town Officers.

David Stevens moved to adopt the report of the Budget Committee, and Alma Roystan seconded.

There was discussion as to the reasons for increases and how the suggested increases were determined.

There was discussion regarding the hourly rate for the Zoning Administrator position, which is currently vacant, and the manner in which the position is filled.

Don Valentine moved a \$12 per hour limit on the zoning administrator position. There was no second so Don's motion was not called to a vote.

Moderator called for a vote on Article 6 and it passed.

Article 7: Shall the town authorize the use of \$5,200.00 from the Highway Department Reserve Fund to purchase a new mower head?

David Stevens moved and the motion was seconded. Discussion followed. Vote was called and the article passed.

Article 8: Shall the town vote to purchase a new mower head for the Highway Department for an amount not to exceed \$5,200.00?

Lin Huntington moved, Ray Emery seconded, and the article passed.

Article 9: To see if the town will vote to appropriate the sum of \$1,955.00 for the Bradford Regional Community Center.

Dennis Jowell moved, Georgia Hadley seconded.

Georgia explained the center's current programs, and goals. The center is attempting to be self-funded and is asking for the \$1955 only if it needs it.

Discussion followed.

Vote was called and the article passed.

Article 10: To see if the town will vote to appropriate the sum of \$2,990.00 for the River's Reach Resource Center.

Richard Roderick moved, and Emmy Hausman seconded.

Connie Philleo, Executive Director of the center, outlined the services provided by the center.

Vote was called and the article passed.

Article 11: To see if the town will vote to appropriate the sum of \$10,000.00 to the Hall's Lake Association, for the eradication and control of milfoil in Hall's Pond.

Signa Carbee moved, and Charlie Burns seconded.

Don Waterman moved to allow a non-Newbury resident speak to this motion. Don's motion was seconded and was passed.

Cindy McCarthy then gave a background of her association with the town and Hall's Lake and the milfoil problem there and at other Vermont lakes.

Discussion followed.

Judy Jowell said she understood that milfoil cannot be eradicated and suggested the wording of the article be changed to eliminate the word "eradication."

Signa Carbee moved and Connie Bixby seconded to amend the article to delete the words "eradication and" and it was so voted.

Lois Peeler moved to amend the article to say "up to" \$10,000.00. Alma Roystan seconded, and the amendment passed.

A vote was called and the article with amendments passed.

Article 12: Shall the town raise taxes in the amount of \$321,500 to defray the general expenses of the town?

David Stevens moved and Mary Collins seconded to adjust the figure to \$336,445 to include additional amounts voted in the previous three articles and the amended article passed.

Article 13: Shall the town raise taxes in the amount of \$370,500 for highway purposes?

David Stevens moved and Linda Corliss seconded.

Discussion followed and the article passed.

Article 14: To transact any other business necessary to come before said meeting.

Dr. John Hooker spoke as to the Merchants Bank closing.

Walter Cobb moved to adjourn. Motion was seconded. So carried, and the meeting adjourned at 11:50 a.m.

A true copy of minutes of meeting.

Attest: Susan B. Underwood, Town Clerk

RECYCLING LIST

2004

NEWBURY VILLAGE, BEHIND THE FIRE STATION

SATURDAY 8-12 NOON

PLASTIC, METAL AND GLASS CONTAINERS

Plastic

- #1 Bottles (Mostly Soda)
- #2 Bottles (Mostly Detergent)
- #2 Milk and Water Jugs

Metal

- Steel and Aluminum Cans
- Aluminum trays and foil
- Aerosol cans

Glass

Clear, Green, Brown

PAPER

- Newspaper including colored inserts and flyers
- Boxboard (Cereal boxes, Shoeboxes, etc)
- Sorted Office Paper, all colors
- Glossy, Magazines and Catalogs

CORRUGATED CARDBOARD AND KRAFT BAGS

Break down cardboard boxes completely
flat.

We regret we cannot accept items not on this list.

Guidelines

Remove **all** lids and caps and discard.

No plastic tubs or cardboard beverage containers.

No Tropicana juice containers.

No window glass or drinking glass

No aerosol paint cans

HOW TO PREPARE YOUR RECYCLABLES FOR THE NEWBURY RECYCLING CENTER

2004

ALL CONTAINERS MUST BE CLEAN!!!!

LIDS AND CAPS - Please remove all lids and caps and discard.

BOXBOARD - (cereal boxes, egg cartons, shoeboxes, and the like). Discard all tissue paper, waxed paper or plastic material that may have come with the box. Discard the following forms of boxboard: BEVERAGE CARRIERS (6-pack AND 12-pack), FROZEN FOOD BOXES (example Tony's Pizza), WHITE INTERIOR BAKED GOODS BOXES (example Freihofer's Donuts), ICE CREAM AND JUICE CONTAINERS.

CORRUGATED CARDBOARD BOXES Slit any taped seams and open out the flaps (or tear down the corners) until the box is simply a flat piece of cardboard (crushing does not do the trick). Cut any strings and stack cardboard neatly in the container.

PLASTIC TUBS - Discard all plastic tubs. We can't pass them on.

PAPER - Includes newspaper, office paper, and magazines. Office paper includes most of the paper that normally appears in an office, in any color, even manila folders, but it **excludes** Tyvek envelopes, Post-It notes and tissue paper.

PLASTIC BOTTLES - (Number 1) Please separate returnables. Please crush milk and water jugs.

PLASTIC BOTTLES AND JUGS - (Number 2) Discard Number 2 motor oil bottles and anti-freeze bottles.

METAL - Deposit only food or beverage containers.

GLASS - Deposit food and beverage containers only – no window or drinking glass, please.

Aluminum foil – Clean aluminum foil wrap and trays.

Aerosol cans – must be empty. No aerosol paint cans.

FOR YOUR INFORMATION

TOWN OF NEWBURY
PO Box 126
Newbury, VT 05051

Newbury Town Clerk Hours
M, W, Th, Fr 8:30 a.m. to 2:30 p.m.
Tu 8:30 a.m. to 6:00 p.m.
Phone- 866-5521

Monthly Board Meetings

Selectmen - Town Office - Second and Last Monday	7:30 p.m.
Planning Commission - Town Office - Fourth Thursday	7:30 p.m.
Zoning Board of Adjustment - Town Office - First Thursday	7:30 p.m.
Town School Board - School - Second and Fourth Thursday	5:00 p.m.

Recycling
Newbury Village - Old Town Garage

Hours - Saturday 8:00 a.m. to 12:00 Noon

Emergency Numbers - 911

Dog License Information

All dogs and wolf hybrids six months of age or older must be licensed annually on or before the first day of April. Before obtaining a license, a copy of a current rabies vaccination certificate must be presented to the Town Clerk. Current vaccination is as follows:

- (1) A dog or wolf hybrid of less than one year of age has been vaccinated.
- (2) A dog or wolf hybrid of one or more years but less than two years of age has been vaccinated within the preceding 12 months.
- (3) A dog or wolf hybrid of two or more years has been vaccinated within the preceding 24 months.

License Fees - Neutered or Spayed - \$5.00 Male or Female - \$9.00

Proof of spaying or neutering must be exhibited at time of licensing.

ALL DOG OR WOLF HYBRID LICENSES MUST BE SIGNED BY THE OWNER OR KEEPER.