

**Office of Professional Regulation  
National Life Building North Fl 2, Montpelier, VT**

**Real Estate Commission**

**Minutes**

**July 26, 2012 – 9:30 a.m.**

**Location: National Life Building North Fl 2, Montpelier, VT Conference Room A**

**Commission Members and Staff Present:** Maretta Hostetler, Gloria Rice, Claire Porter, David Raphael, Thomas Prindiville, Michelle Gosselin, Mark Thibeault, Terry Gray, Judith Griffen, Colin Benjamin

**Public members Present:** Liz Merrill, Randy Mayhew, Teresa Merlman, Gordon Miller, Robin Jacobs, Rosemary Gingue and Isaac Chavez.

1. **8:00 – Inspector review**
2. **8:30 - Education Committee**
3. **9:30 - Full Commission meeting - Call to Order at 9:33**
4. **9:35 - Approved June 28, 2012 minutes as amended:**
5. **9:40 - Chair’s Comments: Maretta Hostetler**

The Chair reported that last week she visited the Windsor County Board of Realtors and gave an update on the brokerage inspection process and rules committee work. She invited other Commission members to participate in meetings such as this, noting it is a great opportunity to speak to licensees. The Chair noted that she and David Raphael have a request in to attend the annual ARELLO conference in September, reminding the Commission that last year she was able to bring back valuable information that helped with the current mandatory course.

6. **9:45 – 2011-686 – Stipulation and Consent Order – Irene Hill**

Gabriel Gilman, prosecuting attorney, presented the Stipulation and Consent Order to the Commission. A motion was made and seconded to accept the Stipulation and Consent Order with the correction that was pointed out by Attorney Gilman to have wording and the numeric representation match on the penalty. The motion passed.

7. **9:50 - Administrator’s Report – T. Gray**

Terry commented on the newsletter and asked any members to send her any information they would like added to the newsletter. Once the newsletter is completed it will be circulated to all the members for final approval. Terry also informed the Commission members that the inspectors will be going out to start the inspections. The final inspection form will be available on the Commission’s website.

8. **9:55 - Case Manager’s Report – C. Preston**

There are 63 open cases at this time. Forty three (43) are in the investigation process, one (1) has been recommended for closing, eight (8) are pending I-Teams, nine (9) have pending charges, one (1) is in the intake process and one (1) was closed today.

9. **10:00 - Closing Reports:**

a. 2010-732- approved with two changes

**10. 10:15 - Discussion Items**

a. Colin Benjamin discussed a penalty grid for unauthorized practice and an inactive status for licensees. This is something that he will be proposing to the Commission in the near future once he, Carla and Gabe have had a chance to discuss further and come up with a definite plan.

**11. 10:30 – New Business**

**12. 10:45 - Public Comment**

Isaac Chavez, CEO for the Vermont Association of Realtors, invited the Commission and staff to come to the luncheon for the Vermont Association of Realtors Annual Conference October 2<sup>nd</sup> and 3<sup>rd</sup> conference in Burlington.

**13. Next Scheduled Meeting – August 23, 2012**

**14. Adjournment 10:39 a.m.**

**REAL ESTATE RULES SUBCOMMITTEE  
met immediately following the full Commission Board Meeting**

