

# **ROYALTON, VERMONT**

## **Annual Town Reports 2003**



**School Meeting March 1, 2004, 7:30 PM**  
**Town Meeting March 2, 2004, 10:00 AM**

## EMERGENCY TELEPHONE NUMBERS



EMERGENCY FIRE AND AMBULANCE.....	911
VERMONT STATE POLICE – BETHEL BARRACKS .....	234-9933
LOCAL POLICE – CONSTABLES’ OFFICE .....	(24 Hour Paging)... 763-8899
CONSTABLE ROBERT HULL .....	(Residence) ..... 763-8999
CONSTABLE MARC NEMETH .....	(Residence) ..... 763-2431
FISH AND WILDLIFE WARDEN .....	234-9933

### **A FEW IMPORTANT REMINDERS FROM YOUR LOCAL POLICE:**

- **DON'T WAIT TO REPORT SUSPICIOUS ACTIVITY, CALL POLICE IMMEDIATELY –**  
Crimes and other problems are easier to resolve if addressed immediately. It is very difficult to apprehend suspects and solve crimes when police are called the next day. Do not hesitate to call, even if its late at night. Public safety is our priority and you can call the state police or page a constable 24 hours, 7 days a week.
- **BE SURE TO GET THE LICENSE PLATE WHEN REPORTING A VEHICLE –**  
Successful identification is more likely when police have a vehicle's registration number. When observing a suspicious vehicle, first identify the type of vehicle (ie: car or truck), color, number of occupants and license plate. Try to get more detail only if time permits and write the information down as soon as possible.
- **NO PARKING ON ALL ROYALTON STREETS BETWEEN 2 A.M. AND 6 A.M. –**  
In order to help keep the streets clear of snow and other obstructions, the local highway ordinance authorizes the immediate towing of any car parked overnight or otherwise interfering with traffic or road maintenance. If you must leave the vehicle, be sure to notify the constables and/or town garage.
- **DOGS OWNERS MUST COMPLY WITH THE LOCAL ORDINANCE AND STATE STATUTES –**  
Owners must license their dog(s) by the first day of April. Dogs must be controlled and are prohibited from trespassing on private property, from causing damage or disturbance, from habitually barking or howling, and from being on the Royalton Green or the Carpenter Recreation Park. Penalties for violations may include fines of \$25.00 and/or the impounding of the offending dog. Chapter 8 of Title 13 of the Vermont State Statutes also contains the laws regarding humane and proper treatment of animals. The statutes were recently amended to require adequate shelter and living space for dogs maintained out of doors. (See 13 V.S.A § 365.)
- **ATV'S AND SNOWMOBILES MAY ONLY BE OPERATED ON/ACROSS ROYALTON HIGHWAYS IN ACCORDANCE WITH LOCAL AND STATE LAWS –**  
All ATV'S and snowmobiles must be registered and safely operated in accordance with Chapters 29 and 31 of Title 23 of the Vermont statutes. Snowmobiles must not be operated along public highways or sidewalks. When crossing the Chelsea Street Bridge, snowmobiles may not travel on the sidewalk and must stay to the right of the highway at all times. Direct questions to the constables, the selectboard or the local ATV/Snowmobile clubs.
- **ROYALTON HAS TWO NEW CIVIL ORDINANCES REGULATING THE FOLLOWING:**
  - 1) **DISPOSAL OF SOLID WASTE THROUGH OPEN BURNING AND INCINERATION**
  - 2) **ACCESS TO AND USE OF PUBLIC RIGHT OF WAYS**Contact the Royalton Selectboard for general information and copies of the ordinances.
- **UPCOMING RABIES VACCINATION CLINIC SPONSORED BY ROYALTON AND COUNTRY ANIMAL HOSPITAL -**  
March 20 from 10 until Noon at Royalton High School multi-purpose room. Only \$9.00 for vaccination.

**THANK YOU FOR YOUR CONTINUING COOPERATION AND SUPPORT!**

**ANNUAL REPORT  
OF THE  
TOWN  
OF  
ROYALTON, VERMONT**

**FOR THE FISCAL YEAR ENDING JUNE 30, 2003**

**TOWN MEETING  
MARCH 2, 2004, 10:00 AM  
SOUTH ROYALTON SCHOOL**

**SCHOOL MEETING  
MARCH 1, 2004 7:30 PM  
SOUTH ROYALTON SCHOOL**

**NEW YORK PATENT  
CHARTERED: NOVEMBER 13, 1769  
AREA: 30,000 ACRES  
ALTITUDE: 510' FEET; ROYALTON HILL: 1,580'  
VERMONT CHARTER: DECEMBER 21, 1781**

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## ELECTED TOWN OFFICERS

Moderator:	David M. Ainsworth	2004
Town Clerk:	Theresa M. Harrington	2004
Town Treasurer:	Theresa M. Harrington	2004
 Selectboard:		
2-Year Term	Joshua "Bushrod" Powers	2004
3-Year Term	Peter Chap	2004
2-Year Term	John Dumville	2005
3-Year Term	Rosemary "Roza" McLaughlin	2005
3-Year Term	David Lewis	2006
 Listers:		
	Jeffrey D. Barcelow	2004
	Walter E. Hastings	2005
	Bruce Washburn	2006
 Auditors:		
3-Year Term	Alison Gravel	2004
3-Year Term	Linc Farrington	2005
3-Year Term	Carol Johnson	2006
 First Constable:		
	Marc Nemeth	2004
Second Constable:		
	Robert Hull	2005
Collector of Delinquent Taxes:	Nancy A. Hebard	2004
Cemetery Commissioners:		
	Alison S. Gravel	2005
	John P. Dumville	2006
	Susan J. Hildebrandt	2004
 Town Agent:		
	Allison N. Fulcher	2004
Grand Juror:	G. Lester Corwin II	2004
 Trustees of Public Funds:		
3-Year Term	Walter J. English	2006
3-Year Term	Vacant	2005
2-Year Term	Vacant	2004
 Library Trustees:		
5-Year Term	Heather S. Leavitt	2004
	Mary Ann Church	2005
	Cyndy Gates	2006
	Sara Airoidi	2007
	Laurie J. Ballou	2008
 School Directors:		
3-Year Term	Steven Timian	2004
2-Year Term	Daphne Moritz	2004
3-Year Term	John Olmstead	2005
2-Year Term	Frank Berk	2005
3-Year Term	Stephanie Fisk	2006

### Justices of the Peace (Elected November 7, 2002)

David Ainsworth \* 763-8017  
 G. Lester Corwin II \* 763-7731  
 Laurie Hudson \* 763-8164  
 Bruce Post \* 763-8466  
 Alison Gravel \* 763-7199

David Lewis \* 763-8182  
 Allison Fulcher \* 763-8500  
 Heather Leavitt \* 763-8780  
 Karmen Bascom \* 763-7615  
 Rosemary McLaughlin \* 763-8164

**APPOINTED OFFICERS AND COMMITTEE MEMBERS  
JULY 1, 2003 THROUGH JUNE 30, 2004**

**PLANNING COMMISSION**

	<b>TERM EXPIRES</b>
David L. Brandau	2004
Jerry Barcelow	2004
John Rainey	2004
Charles E. Leighton	2005
Philip F. Gates	2005
Alan Turner	2005
Josephine Lavasseur	2006
Garrett A. Hobart	2006
Kilda McKeever	2006

**RECREATION COMMISSION**

Laurie Ballou (Director)	
Abby Armstong	2006
Mary Benoit (Chair)	2006
Caleb Byerly	2006
Denis Ives	2004
Jenny Lane	2004
David Lewis	2005
Margaret Trombley	2005

**REVOLVING LOAN FUND**

Eric LaWhite	2004
Peter Chap	2006
Charles Leighton	2005
Phil Gates	2006
Theresa Harrington	
Jackie Higgins	

**ROYALALTON ACADEMY BUILDING BOARD OF DIRECTORS**

Ernest Amsden – Planning Commission Representative	2006
Robert Caron – Senior Citizens	2006
Pat Hyde – Civics Club	2006
Walter English – Civics Club	2004
Dorothy Olmstead – At Large	2005
Cynthia Powers – Senior Citizens	2004
Bob Hull – At Large	2005
Denis Ives – Recreation Commission Representative	2005
Jackie Higgins	

**911 Coordinator:**

**Two Rivers-Ottawaquechee Regional Planning Commission Representative:**

**White River Valley Solid Waste Alliance Representative:**

**Regional Transportation Planning Committee Representative:**

**On-Site Sewage Officer:**

**Civil Defense Chair Person:**

**Green Up Day Chairperson:**

**Flood Plain Zoning Administrator:**

**Town Service Officer:**

**Tree Warden:**

**Deputy Tree Warden:**

**Inspector of Lumber:**

**Weigher of Coal:**

**Pound Keeper:**

**Advisor To Selectboard For Lovejoy Trust:**

**Fence Viewers:**

Theresa Harrington  
David Brandau  
Phillip Gates  
Robert Graham  
Jerold Swasey  
Robert Hull  
Gaylynn Huyghebaert  
Walter Hastings  
Sandra Conrad  
Frank Lamson  
Tom Johnson  
David Lyman  
Cheryl Vesper  
None  
Dora Collins  
Peter Chapman,  
David Lyman  
George Spaulding

## SELECTBOARD'S REPORT

**Highway** – Much of our attention during 2003 was rebuilding the Town Garage. The Road Crew moved into the new facility in November. With the strong support of the Vermont League of Cities and Towns Property and Casualty Insurance Fund we were able to rebuild a facility of which we all can be proud. On December 5<sup>th</sup>, the one year anniversary of the garage fire, we held an open house celebration with a 100 people in attendance.

The 1999 Dump Truck lost in the fire was replaced with a 2004 Sterling L7500 Dump Truck.

In August, a Case Loader/Mower was added to the fleet. This will enable the Road Crew to do the roadside mowing earlier in the year and more often. Please contact the Selectboard's office if you have concerns with roadside mowing along your property (flower beds, lilac bushes, etc.) so the Road Crew can be made aware in advance.

The town received \$17,089.84 in FEMA funds for flood damage that occurred in July and August.

**General** – Two new ordinances were passed, one relating to outside burning, and the other an access ordinance for driveways.

The Royalton Conservation Commission was established, with Tom Honigford as chairman, has been working diligently on the Sarnoff Property project and other projects.

The Ike Hope property was purchased by the town in August and the Hope Property Committee was formed to evaluate the use of this property to the needs of the town. A Vermont Municipal Planning Grant was awarded in the amount of \$11,200.00 to undertake the Hope Property Planning Study. The Town also received a Bob Sincerbeaux grant to study the structural framing of the Hope House and determine the age.

The Carpenter House on North Windsor was sold in November.

With the help of Ryan Newswanger of Meadowsweet, the town now has a website [www.royaltonvt.com](http://www.royaltonvt.com), where you can find meeting schedules, ordinances, polices, and much more.

The Bandstand is under construction and we look forward to enjoying the summer band concerts in the new facility.

One of the most vexing policy issues of the year involved the use of public transportation right of ways, i.e. out-of-town roads by all terrain vehicles.

A divided board reversed its position of the open road policy for ATV's in favor of a policy whereby ATV groups first establish a private trail network.

The board is cognitive of the frustration felt by members of the ATV committee who spent many hours of volunteer time in an attempt to define this growing form of recreation. But all is not in vain, as it was generally agreed that several ambiguities in state statutes regarding ATV's need to be addressed at the state level.

We would like to once again, thank the countless volunteers who give so unselfishly of their time to make this town a wonderful place to live.

The Royalton Selectboard

Peter Chap  
John Dumville  
David Lewis  
Rosemary McLaughlin  
Joshua Powers

## CLERK TREASURER REPORT

### CLERK/TREASURER REPORT & AUDITOR REPORT

This past year has been another extremely busy year. The low interest rates are reflected by the \$6,600 excess of budget income for clerk fees to the general fund. The clerk office primarily supports itself with the income from various fees.

Our audit was completed in December and the office is preparing to meet the new accounting requirements issued by the Governmental Accounting Standards Board (GASB). This is an effort to have all governmental entities under the same accounting and reporting principles, and, will require accounting for fixed assets, along with several new management analysis and financial reporting. We are currently looking at a software upgrade (highly recommended by the CPAs), that will handle the specialized accounting of governmental entities.

Our current population has reached approximately 2,700, with nearly 1,600 registered voters. This is an important election year. If you have not registered to vote, please make every effort to do so. Your vote does count. Local governments will be working with the secretary of state in anticipation for a statewide voter checklist in 2006, a provision of new voter requirements.

Do not forget to license your dog by April 1<sup>st</sup>. Last year we licensed 320 dogs, but anticipate this is only approximately 50% of the dogs residing in town. It is costly for the town to care for dogs that are not easily identified with a license tag number. We will again sponsor a rabies/licensing clinic at the school on Saturday, March 20<sup>th</sup>, for your convenience.

Theresa Harrington, Town Clerk and Treasurer

### AUDITORS' REPORT

A professional audit (school) was conducted by Angolano & Company of Shelburne Vermont. Angolano & Company conducted the audit in accordance with generally accepted auditing standards, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that they plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. The audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. The audit also includes assessing the current accounting principals used and significant estimates made by management, as well as evaluating the overall financial presentation. Angolano & Company found the school financial statements fairly present the financial position of the Royalton School District.

Donald J. Murray, CPA/auditor (town) recommend that Royalton move from the Quickbooks accounting system to a fund balance based accounting system. Murray also reports that in previous years much time was spent gathering statements and summarizing investment accounts in order to present them properly on financial statements. This year the trust fund accounting was in much better shape. Murray also reports that the Governmental Accounting Standards Board (GASB) has passed new standards of reporting year end financial information. To be in compliance with GASB standards additional financial statement and supplemental information will be required.

Town financial budgets have grown larger and more complex and require the level of expertise of certified public accountants with extensive accounting training to audit financial records. Professional auditors now do yearly audits of the school and town financial records. Currently the main function of the local auditors is to compile town and school reports for the annual town report. Other duties include minor office tasks such as collating checks and monitoring petty cash funds. This past year Allison Gravel joined the auditors to fill the last vacant position. Carol Johnson and Allison Gravel spent time in the office assisting Theresa Harrington with various duties. Availability has been a problem for all three auditors and finding time to get to the town office during "open" hours has been an issue. With the addition of another auditor and a change in schedule for Carol Johnson this problem should be rectified.

Linc Farrington  
Carol Johnson  
Allison Gravel

# MINUTES OF THE ANNUAL TOWN MEETING

MARCH 4, 2003

(Condensed)

The legal voters of the Town of Royalton met as warned at the high school auditorium in South Royalton Village to conduct the annual business of the town. Polls opened at 8 AM for Australian ballot voting.

Meeting called to order at 10:15 AM by Moderator David Ainsworth.

- 1) Voted by Australian Ballot the following officers: Town and School Moderator, Town Clerk, Town Treasurer, Three year Selectboard, Two year Selectboard, Lister, Collector of Delinquent Taxes, Three year Auditor, One year remaining Auditor, Town Agent, Two year Second Constable, Three year Cemetery Commissioner, Grand Juror, Five year Library Trustee, Three year Trustee of Public Funds, Two year remaining Trustee of Public Funds, One year remaining Trustee of Public Funds, Three year School Director, Two year School Director. Polls were open from 8 AM to 7 PM.
- 2) To receive the reports of the Town Officers for the Year of 2002. Carried by show of voter cards.
- 3) The following sum of money for town appropriations carried by show of voter cards:

Royalton Fire District #1	39,000.00
Royalton Memorial Library	36,000.00
South Royalton Rescue Squad	6,000.00
Royalton Band Concerts	1,800.00
Fuller Stearns Post #51, American Legion	350.00
Alliance Solid Waste Management Program	19,133.00

- 4.) The following sum of money to service organizations carried by show of voter cards:

a. AIDS Community Resource Network	500.00
b. Central VT Community Action Council	400.00
c. Central VT Council on Aging	600.00
d. Clara Martin Center	4180.00
e. Community Mental Health Center	1,195.00
f. The Family Place	200.00
g. George D. Aiken Resource Area <i>Amended to \$500.00 and Defeated</i>	50.00
h. Safeline	300.00
i. So Royalton Area Senior Citizens Center	3000.00
j. Vermont Adult Learning	50.00
k. Vermont Association for the Blind	750.00
l. Vermont Center for Independent Living	305.00
m. Vermont Green-Up Inc.	150.00
n. Visiting Nurse Alliance of Vermont	4600.00
o. White River Partnership	500.00
p. Windsor County Partners	300.00
q. Windsor County Youth Services	400.00
r. Windsor County Court Diversion	1700.00

# MINUTES OF THE ANNUAL TOWN MEETING

MARCH 4, 2003

(Condensed)

Paul Whitney was honored as retiring fire chief for his 57 years of dedicated service with a Resolution from the State of Vermont House of Representatives (Concurrent House Resolution H.C.R. 25):

House concurrent resolution congratulating Paul Whitney on his public service as a member and Chief of the South Royalton Fire Department. Offered by: Representative McLaughlin of Royalton and Senators Campbell, Dunne and Welch.

That the General Assembly congratulates Paul Whitney on his outstanding service as a member and chief of the South Royalton Fire Department, and be it further

Resolved: That the Secretary of State be directed to send a copy of this resolution to Paul Whitney in South Royalton:

Walter E. Freed

Speaker of the House

Brian Dube

President of the Senate

Donald G. Milne

Clerk, House of Representatives

Date: 2-28-03

5. Shall the town vote to raise a sum of money for the rebuilding of the Town Highway Garage and if so how much? Motion to raise up to \$150,000 to be financed for five to seven years, for rebuilding the Town Garage. Seconded. Lewis commented that the town lost the building, one truck, some equipment, and damage caused to other equipment. The damaged equipment was repaired and returned, paid for by insurance. Ordered a new Sterling Truck to replace the lost truck. Insurance paid \$60,000 for loss (truck initially cost \$68,000). New truck will cost between \$85,000-\$90,000. Committee formed to plan new garage are John Dumville, Peter Chap, David Lewis and Wayne Manning. Selectboard hired Breadloaf Architect to assist in planning the new garage. Old garage a 70 x 40 wood frame building. Committee decided to expand building to 100 x 50 steel frame building with metal siding and roof. Will try to utilize wood in new building as did in old structure. One exhibit represents exact replacement of old garage at \$335,000, but addition by insurance because wood wasn't included bringing figure to around \$370,000. These are planning figures only, and are considered high for the bidding process. Really need to build a larger building that will meet current needs. Exhibit to build the 100 x 50, depending on whether plan to utilize wood or radiant heat adds approx. \$50,000 bringing construction from \$418,000 to approximately \$465,000-\$470,000.

David McCullough thought radiant heat should be seriously considered. Lewis commented upgrade to radiant heat estimated at \$46,000, and still wants to add wood utility.

Amended motion to authorize selectboard to proceed with the bidding process for larger garage wishing to have a future meeting to vote on sum of money for such building. Seconded. Tom Honigford reminded that danger of doing it this way is the expense of coming up with blueprints that may be useless to us, which could cost us \$30,000. Paul Whitney is concerned that need new garage before snow. Prices concern him as well, but even though figures are high, not going to cost over \$150,000, then should vote this project through so crew will have a place this winter.

Amendment defeated by show of voter cards. Main motion to raise up to \$150,000 carried by show of voter cards.

6. Shall the voters authorize the Selectboard to purchase the Ike Hope property at 332 South Windsor Street for \$235,000.00? Moved and seconded.

Moved previous question, seconded. End of discussion carried by show of voters cards. Motion carried by show of voters cards.

7. Shall the voters authorize the sale of the Carpenter House at 250 North Windsor Street if deemed necessary with proceeds to be used to fund Capital Improvements? Moved and seconded.

Voter asked if it had been appraised—yes, for \$110,000. Motion amended to delete "if deemed necessary" to allocate monies for firehouse. Amendment defeated per count of BCA 40-Yes 104-No.

## MINUTES OF THE ANNUAL TOWN MEETING

MARCH 4, 2003

(Condensed)

8. Shall the voters authorize the sale of the Ike Hope House at 332 South Windsor Street if deemed necessary with proceeds to be used to fund Capital Improvements? Moved and seconded.

9. Shall the town purchase a new pumper-tanker fire truck? (Purchase price to be approximately \$180,000). Moved and seconded.

Truck to be replaced is a 1955. Financing options over a five-year period would cost about \$.05 per year on tax rate, seven-years about \$.03, so do not have to come up with money all at once.

No further discussion motion carried by show of voters cards.

10. Shall the voters raise \$740,410.00 in local taxes for FY 2003/2004 town budget (\$100 increase from warning per increase to Windsor County Partners)? Moved and seconded.

11. Shall the voters collect property taxes on or before November 3, 2003? Moved and seconded.

Amended motion to pay taxes in two payments. Amendment defeated by show of voters cards. Main motion carried by show of voters cards.

12. Shall the voters authorize the Selectboard to establish a reserve fund for the Community Betterment Fund? Moved and seconded. This fund would replace the old PILOT (Payment in Lieu of Taxes) agreement with the law school. Legislature has made this illegal to enter into PILOT programs. Law school will contribute to this fund. Dumville commented it will be non-reverting (not rolled back into general fund) and donations may be made to the fund. No formal agreement with law school as yet, but have set preliminary set of rules on what funds could be used for, the final approval will be up to selectboard.

13. Shall the town vote to rescind section X of the Town of Royalton Highway Policy giving ATV permission to ride on town highways in Royalton, Vermont? Moved and seconded.

Moderator, acting as messenger, read a letter signed by 105 individuals against this article (Exhibit A). Moderator read Section X of Highway Policy. (Exhibit B).

Jerry Barcelow called the question. Carried by show of voters cards. No further discussion motion was defeated by show of voters cards.

14. Shall the town vote to create a municipal Conservation Commission pursuant to 24 VSA §4501 to 4506? Moved and seconded. Want to create conservation commission to plan more careful management of Sarnoff property on Route 107

15. Shall the voters of Royalton permit the construction of a new bandstand on the South Royalton Green to be funded by private funds? Moved and seconded. Motion carried by show of voters cards.

16. Shall the voters of Royalton permit the relocation of the current Gazebo from the South Royalton Green to the Common in Royalton Village? Moved and seconded. This motion was defeated by show of voters cards.

17. Shall the town vote to remove the greenbelt on Railroad Street and install diagonal parking? Moved and seconded. This motion was defeated by show of voters cards.

18. Shall the town utilize the Royalton Town Hall and surrounding lands, located in Royalton Village, for the purpose of relocating the Town Office? Moved and seconded. Moderator informed assembly this article and the next two were petitioned to be warned. Gary Hobart stated that the way the article is warned the wording does not give the selectboard the option to consider. It is either a yes or no vote to "utilize". Moderator Ainsworth read a letter stating the opinion of the VLCT that the selectboard are not bound to this article, even if it passed. This motion was defeated by show of voters cards.

# MINUTES OF THE ANNUAL TOWN MEETING

MARCH 4, 2003

(Condensed)

19. Be it resolved that the citizens of the town of Royalton urgently call upon our municipal leaders, state legislators, governor and Congressional delegation to put Vermont in the forefront of a sustainable energy future. Specifically, we request immediate and ongoing action on legislative initiatives designed to promote energy efficiency in Vermont's homes, businesses, public buildings, and transportation systems, and to encourage expansion of the renewable energy industry in the state of Vermont. Moved and seconded. Called the question. Carried. Motion carried by show of voter cards.

20. Shall the residents of the Town of Royalton support the following resolution: Whereas many foods that we eat have been genetically engineered or contain genetically engineered ingredients; and Whereas genetically engineered foods are fundamentally different from conventional foods in that they have foreign DNA from bacteria, viruses, animals or plants spliced into their genetic codes; and Whereas such foods can have unpredictable effects on human health; and Whereas consumers cannot avoid buying such foods since no foods in this country are labeled for genetically engineered content; and Whereas the principles of democratic society require being able to make informed choices; Therefore, the residents of the town of Royalton call upon our Legislature and Congressional representatives to work towards the mandatory labeling of all genetically engineered food products. Moved and seconded. Motion carried by show of voters cards.

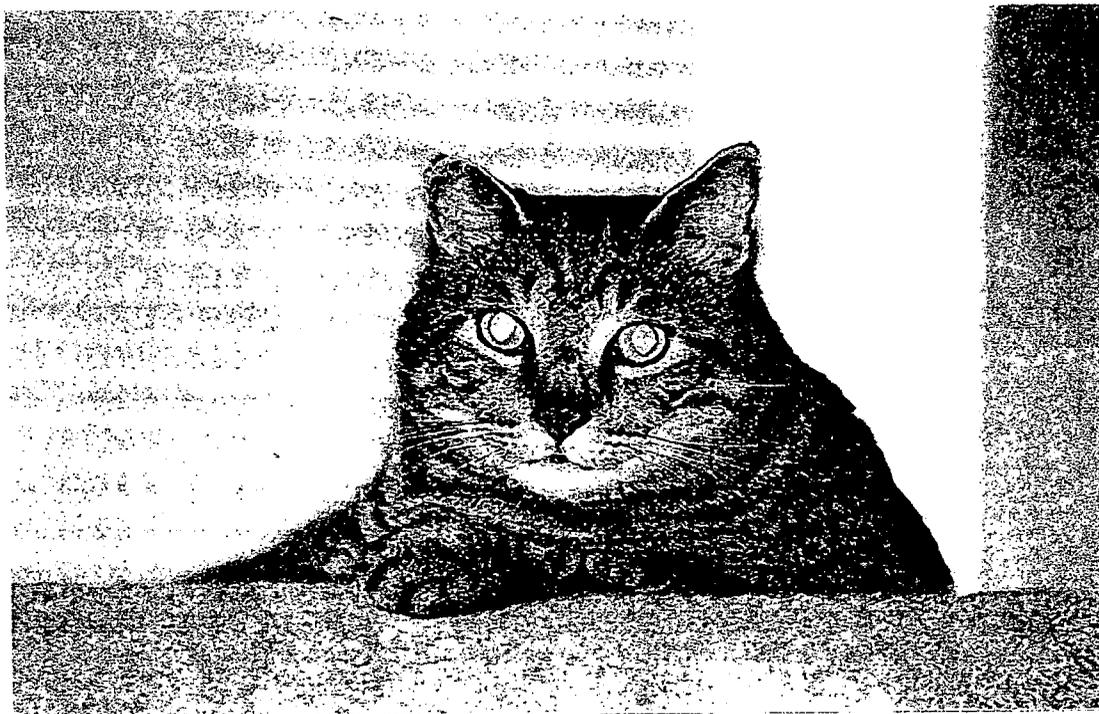
21. To transact any other non-binding business proper to be brought before said meeting. Peg Trombly commented on Vital Communities project and important events coming up.

No further business meeting adjourned at 5:15 PM.

Theresa M Harrington, Clerk    Moderator David Ainsworth

284 in attendance  
1722 on voter checklist  
449 Australian ballots cast

**Don't Forget the Rabies Clinic at the School Multipurpose Room  
Saturday, March 20<sup>th</sup> from 10 AM to Noon**



## WARNING FOR ANNUAL MEETING

Town of Royalton Vermont

MARCH 4, 2004

The legal voters of the Town of Royalton are hereby warned and notified to meet at the high school auditorium in South Royalton Village, in the Town of Royalton on Tuesday the 2<sup>nd</sup> day of March 2004, at ten o'clock in the forenoon to transact the following business:

1. To elect by Australian Ballot the following officers:

Town and School Moderator, one year term; Town Clerk, one year term; Town treasurer, one year term; Selectboard Member, three year term; Selectboard Member, two year term; Lister, three year term; Collector of Delinquent Taxes, one year term; Auditor, three year term; Town Agent, one year term; First Constable, two year term; Cemetery Commissioner, three year term; Grand Juror, one year term; Library Trustee, five year term; Trustee of Public Funds, three year term; Trustee of Public Funds for one year remaining; School Director, three year term; and School Director, two year term;

Note: The polls will be open from 8:00 a.m. to 7:00 p.m. for Australian Ballot voting.

2. To receive the reports of the Town Officers for the year of 2003.

3. To see what sum of money the voters will appropriate for the following Royalton organizations.

Organization	Approved 2003	Requested 2004
a. Royalton Fire District #1	39,000.00	39,000.00
b. Royalton Memorial Library	36,000.00	37,080.00
c. South Royalton Rescue Squad	6,000.00	6,000.00
d. Royalton Band Concerts	1,800.00	2,000.00
e. Fuller Stearns Post #51, American Legion	350.00	350.00
f. Alliance Solid Waste Management Program	19,133.00	19,133.00
	<b>102,283.00</b>	<b>103,563.00</b>

4. To see what sum of money the voters will appropriate for the following service organizations:

	Organization	Approved 2003	Requested 2004
A	AIDS Community Resource Network	500.00	500.00
B	Central Vermont Community Action Council	400.00	400.00
C	Central Vermont Council On Aging	600.00	600.00
D	Clara Martin Center	4,180.00	4,180.00
E	Health Care & Rehab Services	1,195.00	1,195.00
F	The Family Place	200.00	100.00
G	George D. Aiken resource Area	50.00	50.00
H	Safeline	300.00	300.00
I	South Royalton Area Senior Center	3,000.00	3,000.00
J	Vermont Adult Learning	500.00	500.00
K	Vermont Assoc. for the Blind	750.00	750.00
L	Vermont Center For Independent Living	305.00	305.00
M	Vermont Green Up Inc.	150.00	150.00
N	Visiting Nurse Alliance	4,600.00	4,800.00
O	White River Partnership	500.00	500.00
P	Windsor County Partners	200.00	500.00
Q	Windsor County Youth Services	400.00	400.00
R	Windsor County Court Diversion	1,700.00	2,264.00
		<b>19,530.00</b>	<b>20,494.00</b>

(Continued)

**WARNING FOR ANNUAL MEETING**

Town of Royalton vermont

MARCH 4, 2004

5. Shall the voters raise \$ \_\_\_\_\_ in local taxes for the FY 2004/2005 town budget?
6. Shall the town authorize borrowing of \$80,000.00 towards the purchase price of the new pumper-tanker fire truck?  
(The Fire Department received \$183,000.00 of the \$250,000.00 grant request.)
7. Shall the voters collect property taxes on or before November 1, 2004?
8. To see if the Royalton Town will authorize the Selectboard to borrow money when necessary to conduct business of the town
9. Shall the voters approve the use of voting machines for tabulating votes in future elections?
10. To transact any other non-binding business proper to be brought before said meeting?

Dated in Royalton, Vermont this 24th day of January, 2004.

**Selectboard, Town of Royalton**

Peter C. Chap  
John P. Dumville  
David W. Lewis  
Rosemary McLaughlin  
Joshua B. Powers, Jr.

**NOTES**

## BUDGET ANALYSIS SUMMARY

### GENERAL AND HIGHWAY FUND

	Budget FY 02/03	Actual FY 02/03	Budget FY 03/04	Budget FY 04/05
<b>Income</b>				
General Fund Revenues	474,739.00	427,178.00	494,127.00	634,731.00
Highway Income	449,461.00	485,851.00	511,801.00	635,656.00
<b>Total Income</b>	<b>\$924,200.00</b>	<b>\$913,029.00</b>	<b>\$1,005,928.00</b>	<b>\$1,270,387.00</b>
<b>Expense</b>				
Selectboard Office	46,506.00	44,696.00	49,506.00	53,710.00
Town Clerk Office	22,570.00	24,752.00	28,247.00	30,750.00
Treasurers Office	22,759.00	27,851.00	30,970.00	35,600.00
Listers Office	28,070.00	23,746.00	18,000.00	28,000.00
Delinquent Tax Collector	6,460.00	6,894.00	6,460.00	7,000.00
Auditors	6,530.00	5,613.00	6,566.00	6,680.00
Town Operations	64,567.00	63,647.00	63,600.00	89,541.00
Appropriations	112,641.00	111,892.00	121,813.00	124,057.00
Town Office Building	5,029.00	4,382.00	5,608.00	6,108.00
Planning Commission	3,990.00	1,750.00	6,866.00	6,866.00
Meetings and Elections	3,500.00	2,270.00	1,680.00	4,100.00
Public Enforcement	18,100.00	14,922.00	24,375.00	31,335.00
Recreation Commission	43,250.00	36,300.00	46,710.00	46,895.00
Parks & Streets	28,200.00	25,557.00	28,826.00	28,826.00
Town Supported Cemeteries	4,900.00	4,879.00	4,900.00	4,900.00
Total Debt Service	57,000.00	26,362.00	65,000.00	130,363.00
<b>Total General Expenses</b>	<b>\$474,072.00</b>	<b>\$425,513.00</b>	<b>\$509,127.00</b>	<b>\$634,731.00</b>
Highway Department	189,536.00	201,313.00	199,451.00	232,006.00
Special Repairs & Construction	23,000.00	9,962.93	43,000.00	52,500.00
Garage	13,875.00	5,848.22	8,100.00	14,900.00
Hwy Equip. Op's & Rent.	85,000.00	125,726.58	115,000.00	120,000.00
Hwy Cost of Materials	138,050.00	142,529.29	146,250.00	166,250.00
Hwy Equip. Fund				50,000.00
<b>Total Highway Expenses</b>	<b>\$449,461.00</b>	<b>\$485,380.02</b>	<b>\$511,801.00</b>	<b>\$635,656.00</b>

**COMBINED BALANCE SHEET**  
**ALL FUND TYPES AND ACCOUNT GROUPS**  
 JUNE 30, 2003

	Governmental Fund Types				Proprietary Fund Type Enterprise	Fiduciary Fund Type		
	General Fund	Highway Fund	Special Revenue Funds	Capital Project Funds	Pollution Abatement Fund	Trust Funds	General Long-Term Debt	Total
<b>Assets</b>								
Cash	166,346	471	224,257	0	60,618	16,845		468,537
Investments	0		93,556			356,867		450,423
Taxes Receivable	46,836				2,216			49,052
Other Receivables	6,509							6,509
Loans Receivable	0		99,936					99,936
Note Receivable	0		219,000					219,000
Due from other Funds	63,987							63,987
Property, Plant and Equipment (net of accumulated depreciation)	0				346,276			346,276
Amount to be Provided for								
Retirement of Long Term Debt	0						672,963	672,963
<b>Total Assets</b>	<b>283,678</b>	<b>471</b>	<b>636,749</b>	<b>0</b>	<b>409,110</b>	<b>373,712</b>	<b>672,963</b>	<b>2,376,683</b>
<b>Liabilities and Fund Equity</b>								
<b>Liabilities</b>								
Accounts Payable	9,418							9,418
Deferred Taxes	41,716							41,716
Deferred Revenue	0		318,936					318,936
Security Deposit Payable	0		825					825
Due to Taxpayers	3,948							3,948
Due to School District	2,651							2,651
Due to Other Funds	0		29,927	30,504		2,789		63,220
Notes Payable	0						670,000	670,000
Compensated Absences	0						2,963	2,963
<b>Total Liabilities</b>	<b>57,733</b>	<b>0</b>	<b>349,688</b>	<b>30,504</b>	<b>0</b>	<b>2,789</b>	<b>672,963</b>	<b>1,113,677</b>
<b>Fund Equity</b>								
Contributed Capital	0				197,084			197,084
Retained Earnings	0							0
Investment in Property, Plant & Equipment	0				149,192			149,192
Designated	0				34,708			34,708
Undesignated	0				28,126			28,126
Fund Balances	0							0
Reserved			200,583	(30,504)		370,923	0	541,002
Unreserved	0						0	0
Designated	1,893		86,478					88,371
Undesignated	224,052	471						224,523
<b>Total Retained Earnings &amp; Fund Balances</b>	<b>225,945</b>	<b>471</b>	<b>287,061</b>	<b>(30,504)</b>	<b>409,110</b>	<b>370,923</b>	<b>0</b>	<b>1,263,006</b>
<b>Total Liabilities &amp; Fund Equity</b>	<b>283,678</b>	<b>471</b>	<b>636,749</b>	<b>0</b>	<b>409,110</b>	<b>373,712</b>	<b>672,963</b>	<b>2,376,683</b>

**COMBINED STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN  
FUND BALANCES (ARISING FROM CASH TRANSACTIONS)**

GOVERNMENTAL FUND TYPES YEAR END JUNE 30, 2003

	General Fund	Highway Fund	Special Revenue Funds	Capital Projects Fund	Total
<b>Revenues</b>					
Property Taxes	314,979	317,995			632,974
Penalties and interest	11,416		179		11,595
Intergovernmental	29,557	167,186	38,330		235,073
Charges for services	19,700				19,700
Rental income			102,955		102,955
Licenses, permits, fees, fines	27,294				27,294
Investment income	7,768	29	3,875	4,171	15,843
Loan repayments/interest			29,873		29,873
Other	11,464	641	29,222		41,327
Insurance			161,705		161,705
<b>Total Revenues</b>	<b>422,178</b>	<b>485,851</b>	<b>366,139</b>	<b>4,171</b>	<b>1,278,339</b>
<b>Expenditures</b>					
General government	206,460				206,460
Public safety	40,479				40,479
Highway		485,380	1,518		486,898
Culture and recreation	129,060		16,257		145,317
Sanitation	19,132				19,132
Community development	4,020		41,622		45,642
Capital expenditures			55,659	183,276	238,935
Debt service					0
Interest	26,362				26,362
Insurance			189,941		189,941
<b>Total Expenditures</b>	<b>425,513</b>	<b>485,380</b>	<b>304,997</b>	<b>183,276</b>	<b>1,399,166</b>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	(3,335)	471	61,142	(179,105)	(120,827)
OTHER FINANCING SOURCES(USES)					
Operating transfers in	9,538		867	19,646	30,051
Operating transfers out			(5,000)		(5,000)
Total other financing sources(uses)	9,538	0	(4,133)	19,646	25,051
EXCESS OF REVENUE & OTHER FINANCING SOURCES OVER(UNDER) EXPENDITURES & OTHER FINANCING USES	6,203	471	57,009	(159,459)	(95,776)
<b>FUND BALANCES-JULY 1,2002</b>	<b>219,742</b>	<b>0</b>	<b>230,062</b>	<b>128,955</b>	<b>578,759</b>
<b>FUND BALANCES-JUNE 30,2003</b>	<b>225,945</b>	<b>471</b>	<b>287,071</b>	<b>(30,504)</b>	<b>482,983</b>

**GENERAL FUND**  
FISCAL YEAR ENDING JUNE 30, 2003

GENERAL FUND	BUDGET FY 02/03	ACTUAL FY 02/03	BUDGET FY 03/04	PROPOSED BUDGET FY 04/05
<b>Income</b>				
<b>General Fund Revenues</b>				
Current Tax Income-General Fund	320,681	243,229	358,509	478,483
Delinquent Taxes	0	71,750		50,000
Delinquent Tax Interest Earned	3,000	5,714	3,000	3,000
Delinquent Tax Penalties	6,000	5,702	6,460	6,500
Current Use Income	9,000	10,789	9,000	9,000
Current Use Penalties	0	0		0
Vermont Act 60 Revenues	1,200	0	1,200	1,200
Other Income	0	2,755	2,500	2,500
Donations Received	0	2,050		0
On Site Sewer Income	1,000	650	750	750
Vermont PILOT	500	1,593	500	500
Railroad Tax	1,100	1,421	1,100	1,100
Refunds and Reimbursements	6,000	6,659	6,000	6,000
Clerk Fees	15,000	21,594	15,000	20,000
Restoration Fees	0	0		0
Dog Licensing	1,100	1,078	1,100	745
Liquor Licenses	745	740	745	740
Copy Fees	100	0	100	100
Dog Fines	0	0		0
Fish and Wildlife	963	1,172	963	963
Judicial Fines	1,000	625	1,000	1,000
Local Fines	2,400	2,392	2,400	2,400
Towing Fines		215		0
Carpenter House Rent	5,000	5,000	5,000	2,500
Interest Earned	10,000	7,768	5,000	5,000
Income from Trusts	1,800	0	1,800	1,800
Summer Rec Program Revenues	21,650	12,975	12,000	14,850
Rec Special Activities Revenue	0	2,847	4,000	4,000
Rec. Sports Prgms	0	3,318	5,000	6,200
Rec Summer Concert Series	0	560	1,000	400
VLS Community Betterment	12,000	14,582	0	15,000
General Fund Surplus	50,000	0	50,000	0
PY Fund Carryover	4,500	0		0
<b>Total General Fund Revenues</b>	<b>474,739</b>	<b>427,178</b>	<b>494,127</b>	<b>634,731</b>
<b>Total Income</b>	<b>474,739</b>	<b>427,178</b>	<b>494,127</b>	<b>634,731</b>

**GENERAL FUND**  
FISCAL YEAR ENDING JUNE 30, 2003

GENERAL FUND	BUDGET FY 02/03	ACTUAL FY 02/03	BUDGET FY 03/04	PROPOSED BUDGET FY 04/05
<b>Expense</b>				
<b>Selectboard Office</b>				
Select Salaries	5,100	5,100	5,100	5,100
Select Adm Assist	24,720	24,979	27,000	28,500
Select Appointees	1,100	1,099	1,100	1,200
Select FICA Match	2,366	2,385	2,540	2,663
Select Medical Ins	8,020	8,591	8,841	10,997
Select Retirement	1,000	1,000	1,000	1,000
Select Mileage	100	335	125	350
Select Office Supply Expense	300	257	0	0
Select Telephone	800	849	800	900
Select Planning	3,000	100	3,000	3,000
Select Computer	0	2		0
<b>Total Selectboard Office</b>	<b>46,506</b>	<b>44,697</b>	<b>49,506</b>	<b>53,710</b>
<b>Town Clerk Office</b>				
Clerk Salary	16,020	16,673	18,927	20,000
Clerk Asst	3,000	3,870	5,000	6,500
Clerk FICA Match	1,550	1,559	2,220	2,100
Clerk Mileage	0	18	100	50
Clerk Office Supply Exp	1,500	2,030	1,500	1,500
Clerk Telephone	500	602	500	600
Clerk Record Res		0		
<b>Total Town Clerk Office</b>	<b>22,570</b>	<b>24,752</b>	<b>28,247</b>	<b>30,750</b>
<b>Treasurers Office</b>				
Treas Salary	16,020	16,673	18,000	20,800
Treas Assist	4,000	7,849	10,000	11,100
Treas FICA Match	1,514	1,876	1,570	2,300
Treas Mileage	75	359	100	100
Treas Office Supply Exp	300	743	800	800
Treas Telephone	350	0	500	0
Treas Computer	500	351	0	500
<b>Total Treasurers Office</b>	<b>22,759</b>	<b>27,851</b>	<b>30,970</b>	<b>35,600</b>
<b>Listers Office</b>				
Listers Salary	15,180	11,557	15,000	15,000
Lister FICA Match	1,165	884	1,200	1,200
Lister Mileage	225	229	225	225
Lister Office Supply Exp	400	167	475	475
Lister Telephone	750	819	750	750
Lister Subcontracts	350	90	350	350
Lister Tax Mapping	10,000	10,000	0	10,000
<b>Total Listers Office</b>	<b>28,070</b>	<b>23,746</b>	<b>18,000</b>	<b>28,000</b>
<b>Delinquent Tax Collector</b>				
Del Tax Coll Salary	6,000	6,404	6,000	6,500
Del Tax Coll FICA Match	460	490	460	500
<b>Total Delinquent Tax Collector</b>	<b>6,460</b>	<b>6,894</b>	<b>6,460</b>	<b>7,000</b>

**GENERAL FUND**  
FISCAL YEAR ENDING JUNE 30, 2003

GENERAL FUND	BUDGET FY 02/03	ACTUAL FY 02/03	BUDGET FY 03/04	PROPOSED BUDGET FY 04/05
<b>Auditors</b>				
Auditors Salary	1,700	893	1,700	1,700
Auditors FICA Match	130	51	130	130
Mileage, Auditors	0	28		0
Auditors Supply Exp	0	36	36	50
Auditors Town Report Exp	4,700	4,605	4,700	4,800
<b>Total Auditors</b>	<b>6,530</b>	<b>5,613</b>	<b>6,566</b>	<b>6,680</b>
<b>Town Operations</b>				
Op Advertising	500	751	500	500
Op Office Supply Exp	1,400	1,404	1,800	1,800
Op Education	700	1,288	1,000	1,000
Op Audit Exp	9,000	11,000	7,000	7,000
Op Misc Exp	100	2,246	300	3,600
Op Insurance	24,000	22,480	25,181	27,259
Op Postage	2,200	3,377	1,800	4,000
Op Interest	0	35	0	0
Op Taxes	15,000	16,090	16,200	15,134
Op Dues and Fees	1,692	231	1,994	2,500
Op Legal Fees	5,000	2,323	5,000	5,000
Op Service Officer Exp	100	0	100	100
Op Emergency Mgmt	0	0	250	250
Op E911	1,000	1,018	0	0
Op Computer Up	3,000	1,233	1,500	20,423
Op Old Schoolhouse	500	171	600	600
Op Lovejoy Trust Exp	375	0	375	375
<b>Total Town Operations</b>	<b>64,567</b>	<b>63,647</b>	<b>63,600</b>	<b>89,541</b>
<b>Appropriations</b>				
SR Fire Department	36,000	36,000	39,000	39,000
Royalton Mem Library	30,000	30,000	36,000	37,080
Rescue Squad	5,000	5,000	6,000	6,000
Band Concert	1,800	1,800	1,800	2,000
Memorial Day	125	125	350	350
Solid Waste Alliance	19,110	19,132	19,133	19,133
Acorn	500	500	500	500
CV Community Action	400	400	400	400
C VT Council on Aging	600	600	600	600
Clara Martin Center	4,180	4,180	4,180	4,180
The Family Place	200	100	200	100
Aiken Resource Area	50	50	50	50
Safeline	200	200	300	300
S R Area Senior Citizens	3,000	3,000	3,000	3,000
WC Adult Ed	500	500	500	500
Vt Assoc of Blind	750	500	750	750
Ctr for Ind Living	305	305	305	305
Green Up	150	150	150	150
Visiting Nurse Alliance	4,600	4,180	4,600	4,800
WR Partnership	500	500	500	500
Windsor County Partners	200	200	200	500

**GENERAL FUND**  
FISCAL YEAR ENDING JUNE 30, 2003

GENERAL FUND	BUDGET FY 02/03	ACTUAL FY 02/03	BUDGET FY 03/04	PROPOSED BUDGET FY 04/05
<b>Appropriations continued</b>				
W Cty Youth Services	400	400	400	400
Two-Rivers Ottawaquechee	2,876	2,876	0	0
Approp WC Court Div.	0	0	1,700	2,264
HealthCare & Rehabilitation Services	1,195	1,194	1,195	1,195
<b>Total Appropriations</b>	<b>112,641</b>	<b>111,892</b>	<b>121,813</b>	<b>124,057</b>
<b>Town Office Building</b>				
T Bldg Cleaning Salary	850	884	936	936
T Bldg FICA Match	79	66	72	72
T Bldg Supplies	100	450	100	100
T Bldg Assessments	300	156	300	300
T Bldg Electricity	1,200	1,436	1,200	1,700
T Bldg Heat	1,500	706	2,000	2,000
T Bldg Repairs & Maint	1,000	584	1,000	1,000
T Bldg Mowing-Snow Removal		100		0
<b>Total Town Office Building</b>	<b>5,029</b>	<b>4,382</b>	<b>5,608</b>	<b>6,108</b>
<b>Planning Commission</b>				
Plng Clerical Salary	612	260	612	612
Plng FICA Match	38	0	38	38
Plng Supply Exp	100	11	100	100
Plng Printing Expense	0	75		0
Plng Advertising	240	0	240	240
Plng Consultants	3,000	1,000	3,000	3,000
Plng Fees-Two Rivers Dues	0	0	2,876	2,876
Planning Grant	0	326		0
Planning Meeting Expense	0	78		0
<b>Total Planning Commission</b>	<b>3,990</b>	<b>1,750</b>	<b>6,866</b>	<b>6,866</b>
<b>Meetings and Elections</b>				
Ballot Clerk	2,000	1,105	750	2,500
Presiding Officer Fee	300	600	300	600
Moderator Salary	600	350	300	300
Mtg & Elect FICA Match	150	43	80	100
Mtg & Elect Supply Exp	200	100	100	100
Mtg & Elect Printing Exp	250	72	150	500
<b>Total Meetings and Elections</b>	<b>3,500</b>	<b>2,270</b>	<b>1,680</b>	<b>4,100</b>
<b>Public Enforcement</b>				
Constable Pay	10,000	8,245	14,300	17,160
Enforce Parking Att	1,100	1,130	2,000	2,000
Enforce FICA Match	1,000	717	1,300	1,300
Enforce Mileage	2,000	1,366	2,275	2,275
Enforce Uniforms	300	269	1,200	300
Enforce Equip	1,200	1,183	300	4,800
Enforce Printing	150	74	300	300
Enforce Ed/Mtgs	700	681	700	700
Enforce Dog Control	750	224	1,000	1,500
Enforce Towing	400	255	500	500
Contract/Hired Police	500	775	500	500

**GENERAL FUND**  
FISCAL YEAR ENDING JUNE 30, 2003

GENERAL FUND	BUDGET FY 02/03	ACTUAL FY 02/03	BUDGET FY 03/04	PROPOSED BUDGET FY 04/05
<b>Public Enforcement continued</b>				
Enforcement Misc	0	5		0
<b>Total Public Enforcement</b>	<b>18,100</b>	<b>14,924</b>	<b>24,375</b>	<b>31,335</b>
<b>Recreation Commission</b>				
Rec Director Sal	3,500	1,318	3,500	3,500
Rec Field Dir Sal	2,500	85	2,500	2,500
Rec FICA Match	1,700	107	460	460
Rec Supplies	1,500	286	300	700
Rec Telephone	500	680	800	800
Rec Printing Exp	400	111	200	400
Rec Advertising	200	128	200	200
Rec Mtg & Seminars	0	85	150	100
Rec Field Maint	3,200	3,106	4,000	4,000
Rec Postage Exp	250	0	100	100
Rec Rental Exp	850	930	500	1,000
Rec Special Activities	8,900	5,351	5,500	5,000
Rec Concerts	0	0	2,000	2,000
Rec Cap Equip Pur	0	0	1,500	1,500
Skate Park Maint.	0	381	500	0
<b>Total Rec Sports Prgms</b>	<b>23,500</b>	<b>12,568</b>	<b>22,210</b>	<b>22,260</b>
<b>Rec Summer Program</b>				
Summer Director Salary	4,000	4,800	4,200	4,500
Summer Assistant Salaries	10,000	11,305	10,000	11,000
FICA	0	1,232	1,100	1,185
Summer Pool Fees	1,000	1,203	1,200	1,200
Transportation	1,500	1,124	1,500	1,750
Misc. Summer Program Expense	3,250	1,740	1,500	1,000
<b>Total Rec Summer Program</b>	<b>19,750</b>	<b>21,404</b>	<b>19,500</b>	<b>20,635</b>
<b>Rec Sports Programs</b>				
Sports Wages	0	600	0	900
Sports Misc. Exp.	0	1,729	0	3,100
Sports Programs Other	0	0	5,000	0
<b>Total Rec. Sports Programs</b>	<b>0</b>	<b>2,329</b>	<b>5,000</b>	<b>4,000</b>
<b>Total Recreation Commission</b>	<b>43,250</b>	<b>36,301</b>	<b>46,710</b>	<b>46,895</b>
<b>Parks &amp; Streets</b>				
P & S Salaries	1,836	2,415	1,836	1,836
P & S FICA Match	114	185	140	140
P & S Supply Exp	200	0	200	200
P & S Park Electricity	900	2,008	900	900
P & S Street Lights Electricity	16,000	13,344	17,000	17,000
P & S Repairs & Maint	2,250	2,214	1,750	1,750
P & S Mowing & Snow Removal	6,900	5,391	7,000	7,000
<b>Total Parks &amp; Streets</b>	<b>28,200</b>	<b>25,557</b>	<b>28,826</b>	<b>28,826</b>
<b>Town Supported Cemeteries</b>				
North Royallton Cemetery	2,500	2,616	2,500	2,500
Powers Cemetery	1,100	1,178	1,100	1,100
Hickey Cemetery	900	800	900	900

**GENERAL FUND**  
FISCAL YEAR ENDING JUNE 30, 2003

GENERAL FUND	BUDGET FY 02/03	ACTUAL FY 02/03	BUDGET FY 03/04	PROPOSED BUDGET FY 04/05
Metcalf Cemetery	250	185	250	250
Perrin #2 Cemetery	75	25	75	75
Perrin #1	75	25	75	75
Howard Lot	0	50		
<b>Total Town Supported Cemeteries</b>	<b>4,900</b>	<b>4,879</b>	<b>4,900</b>	<b>4,900</b>
<b>Debt Service</b>				
Interest Long Term Debt	17,000	26,362	25,000	0
Garage Loan	0	0		35,000
Hope Property	0	0		20,000
Fire Truck	0	0		24,500
Chelsea Street bridge	40,000	0	40,000	50,863
<b>Total Debt Service</b>	<b>57,000</b>	<b>26,362</b>	<b>65,000</b>	<b>130,363</b>
<b>Total Expense</b>	<b>474,072</b>	<b>425,517</b>	<b>509,127</b>	<b>634,731</b>
<b>Net Income</b>		<b>1,666</b>		

## HIGHWAY DEPARTMENT

STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE JUNE 30, 2003

Revenues	Budget 02/03	Actual 02/03	Budget 03/04	Budget 04/05
Current Tax Income-Hwy	317,995	317,995	381,801	485,656
Hwy State Aid	131,466	167,186	130,000	150,000
Reimbursement on Bridges		107		0
Hwy Misc Income		11		0
Hwy Refunds/Reimbursements		523		0
Hwy Interest Earned		29		0
<b>Total Highway Revenues</b>	<b>449,461</b>	<b>485,851</b>	<b>511,801</b>	<b>635,656</b>
<b>Expense</b>				
<b>Highway Department</b>				
Hwy Rd Foreman Regular Salary	29,952	30,516	30,851	31,512
Hwy Rd Foreman Overtime	8,200	11,242	9,000	3,800
Hwy Crew Regular Salary	94,084	97,943	100,000	117,064
Hwy Crew Overtime	13,700	16,270	14,000	14,000
Hwy Crew Personal Time		91		
Hwy Comp Time Salary		107		
Hwy FICA Match	11,200	12,023	11,800	12,800
Hwy Retirement Fund	4,000	4,000	4,000	5,000
Hwy Emp Med Ins	25,000	25,987	26,400	43,780
Hwy Uniforms	1,350	1,839	1,350	2,000
Hwy Supply Exp	50	345	50	50
Hwy Mileage	50	30	50	50
Hwy Education	250	90	250	250
Hwy Advertising	200	70	200	200
Hwy Misc Exp	1,500	761	1,500	1,500
<b>Total Highway Department</b>	<b>189,536</b>	<b>201,313</b>	<b>199,451</b>	<b>232,006</b>
<b>Special Repairs &amp; Construction</b>				
Misc Bridge Repairs	10,000	0	40,000	40,000
Fox Stand Bridge Repair		7,246		0
Sidewalk Repair	3,000	0	3,000	10,000
Riverbank Riprap	10,000	2,717		2,500
<b>Total Special Repairs/Const</b>	<b>23,000</b>	<b>9,963</b>	<b>43,000</b>	<b>52,500</b>
<b>Garage</b>				
Garage Tools & Supplies	1,400	2,727	2,000	3,000
Garage Telephone	825	1,049	900	1,100
Garage Electricity	950	691	1,500	3,600
Garage Heat	500	0	1,000	1,500
Garage Repair & Maint	10,000	1,340	2,500	3,500
Garage Assessments	200	41	200	2,200
Garage - Other		0		
<b>Total Garage</b>	<b>13,875</b>	<b>5,848</b>	<b>8,100</b>	<b>14,900</b>
<b>Equipment Operations</b>				
Eq Op Misc Exp	500	3,757	500	500
98 Case 580 SL Backhoe Rental	8,000	6,981	11,000	11,000
94 Grader	20,000	22,835	30,000	30,000
97 Case 621B Loader Rental	6,000	8,610	7,000	7,000
94 Ford Dump	9,500	22,246	2,000	2,000

## HIGHWAY DEPARTMENT

STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE JUNE 30, 2003

	Budget 02/03	Actual 02/03	Budget 03/04	Budget 04/05
<b>Equipment Operations Continued</b>				
96 Ford Dump	10,000	15,526	14,000	14,000
97 Ford Ton Dump	9,000	9,597	3,000	3,000
92 Pickup		95	0	0
99 Int Dump	10,000	7,686	0	0
01 Ford Dump	11,000	16,464	16,000	160,000
Chipper	1,000	343	1,000	1,000
03 Sterling Truck		1,669	14,000	14,000
04 Sterling Truck		0	16,500	16,500
95 Case 695 Loader-Mower		0		5,000
Hw Equip Fire Rental		9,919		
<b>Total Equipment Operations</b>	<b>85,000</b>	<b>125,727</b>	<b>115,000</b>	<b>120,000</b>
<b>Cost of Materials</b>				
Misc Expense		1,047		2,500
Equipment Rentals	11,000	3,600	11,000	10,000
Radio Equipment	750	426	750	750
Fuel, Oil, Grease	18,000	22,470	20,000	25,000
Materials-Salt	14,000	14,460	14,000	15,000
Materials-Sand	7,500	8,523	10,000	20,000
Materials-Gravel	7,500	9,532	7,500	10,000
Crawford Pit	1,800	0	2,000	2,000
Cold Patch	500	576	500	500
Hot Mix	30,000	29,032	30,000	30,000
Hard Pack	17,500	18,408	20,000	25,000
Calcium Chloride	14,000	12,946	14,000	14,000
Culverts	2,000	4,584	3,000	3,000
Other Materials	3,500	3,512	3,500	3,500
Subcontracts	10,000	13,414	10,000	5,000
<b>Total Cost of Materials</b>	<b>138,050</b>	<b>142,529</b>	<b>146,250</b>	<b>166,250</b>
<b>Equipment Maintenance</b>				
HEM-Misc		0	0	1,000
HEM-98 Case 580 SL Backhoe		0	0	2,000
HEM-94 Grader		0	0	16,000
HEM-97 Case 621B Ldr		0	0	2,000
HEM-94 Ford Dump		0	0	5,000
HEM-96 Ford Dump		0	0	5,000
HEM-97 Ford Ton Dump		0	0	5,000
HEM-92 Pickup		0	0	0
HEM-99 Int Dump		0	0	0
HEM-01 Ford Dump		0	0	5,000
HEM-Chipper		0	0	1,000
HEM--3 Sterling Truck		0	0	4,000
HEM-04 Sterling Truck		0	0	4,000
HEM-95 Case Roadside Mower		0	0	
<b>Total Equipment Maintenance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50,000</b>
<b>Total Expense</b>	<b>449,461</b>	<b>485,380</b>	<b>511,801</b>	<b>635,656</b>
<b>Net</b>		<b>471</b>		
<b>Fund Balance Beginning-7/1/02</b>		<b>0</b>		
<b>Fund Balance Ending-6/30/03</b>		<b>471</b>		

**HIGHWAY GARAGE REPLACEMENT DECEMBER 31, 2003**  
STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE

	FY 02/03	FY 03/04	TOTAL
<b>Loss/Replacement Income</b>		To 12/31/03	
Garage Loss Income	161,704.96	418,088.17	579,793.13
Borrowed Note on Garage Loss	0.00	150,000.00	150,000.00
<b>Total Income</b>	<b>161,704.96</b>	<b>568,088.17</b>	<b>729,793.13</b>
<b>Loss/Replacement Expenses</b>			
Clark Truck Rental Expense	17,697.44	0.00	17,697.44
Townline Loader Rental Exp.	4,000.00	0.00	4,000.00
Boles Truck Rental Expenses	2,782.26	0.00	2,782.26
Radio Equip. Expenses	5,316.92	0.00	5,316.92
Champion Garage Rental Expenses	17,859.85	8,678.17	26,538.02
Lucky's Rental Expense	755.00	300.00	1,055.00
Garage Office Exp.	778.54	15.00	793.54
Garage Tools/Supply Expenses	9,110.31	2,523.51	11,633.82
Town Garage Site Expenses	611.52	229,100.12	229,711.64
1996 Truck Expenses	5,415.96	2,354.83	7,770.79
1994 Truck Expenses	141.46	0.00	141.46
2002 Truck Expenses	18,136.61	0.00	18,136.61
2001 Truck Expenses	18.93	0.00	18.93
Misc. Town Garage Fire	357.29	2,379.10	2,736.39
1997 Loader Repair Expenses	11,355.83	0.00	11,355.83
1998 Backhoe Expenses	12,323.47	0.00	12,323.47
Architect Planner Fees	33,781.33	280,184.00	313,965.33
Williamstown Truck Rental	2,500.00	0.00	2,500.00
Hwy Equip Fire Capital Exp	46,998.00	12,982.27	59,980.27
<b>Total Expense</b>	<b>189,940.72</b>	<b>538,517.00</b>	<b>728,457.72</b>
<b>Net</b>	<b>(28,235.76)</b>	<b>29,571.17</b>	<b>1,335.41</b>

<b>CAPITAL PROJECTS - CHELSEA STREET BRIDGE</b>				
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES				
	FY 00/01	FY 01/02	FY 02/03	TOTAL
<b>Capital Projects Income</b>				
Bridge Construction Loan	580,000.00	0.00	0.00	580,000.00
Interest Earned on Bridge Const	475.61	13,584.07	4,170.80	18,230.48
<b>Total Capital Projects Income</b>	<b>580,475.61</b>	<b>13,584.07</b>	<b>4,170.80</b>	<b>598,230.48</b>
<b>CAPITAL PROJECTS EXPENSES</b>				
Chelsea Street Bridge Replaceme	0.00	445,458.44	183,276.06	628,734.50
Bridge Exp Paid By General Fund	0.00	0.00	0.00	0.00
<b>Total Capital Projects Expenses</b>	<b>0.00</b>	<b>445,458.44</b>	<b>183,276.06</b>	<b>628,734.50</b>
<b>Net</b>	<b>580,475.61</b>	<b>(431,874.37)</b>	<b>(179,105.26)</b>	<b>(30,504.02)</b>
Operating Transfers in/(out)				(19,787.87)
<b>Total Net</b>				<b>(50,291.89)</b>

**TOWN OF ROYALTON**

**PAYROLL**

F/Y 2002/2003

Name	Position	Total
Ballou, Laurie J.	Recreation Director	1,317.50
Barcelow, Jeff D.	Lister	4,241.53
Bayer, Eben	Recreation Summer Assistant	333.50
Boles, Demetrus A.	Road Crew	33,240.39
Caron, Adrienne M.	Recreation Summer Assistant	333.50
Chap, Peter C.	Selectboard	1,000.00
Close, Jeffrey L.	Assistant Treasurer/Clerk	11,440.50
Duffy, Caitlin M.	Recreation Summer Assistant	1,702.50
Dumville, John P.	Selectboard	1,000.00
English, Verna I.	Academy Building Cleaning	2,799.96
English, Walter J.	Academy Building Manager	2,799.96
Enright, Jessica M.	Recreation Summer Assistant	1,624.00
Farnsworth, Ella J.	Recreation Summer Assistant	1,899.50
Farrington, Erlina G.	Auditor	656.00
Gravel, Alison S.	Assistant Clerk	296.00
Grote, Gretchen	Recreation Summer Assistant	333.50
Harrington, Theresa M.	Town Clerk/Treasurer	33,796.31
Hastings, Walter	Lister	3,798.90
Hebard, Nancy A.	Delinquent Tax Collector	6,942.21
Higgins, Jacqueline M.	Administrative Assistant	24,978.54
Hull, Robert L.	Constable	3,309.27
Jacques, Donald L.	Parking Attendent	1,129.50
Johnson, Carol A.	Auditor/Assistant Clerk	48.00
Kinnarney, Jamie L.	Recreation Summer Assistant	320.81
Lamson, Ellen K.	Recreation Summer Assistant	1,363.25
Lewis, David W.	Selectboard	1,000.00
Manning, Jr. Wayne E.	Road Foreman	41,758.55
McCrillis, Roger A.	Road Crew	33,473.06
McCullough, Laura	Recreation Summer Assistant	896.00
McLaughlin, Rosemary	Selectboard	1,000.00
Moses, Jr. Gardner M.	Road Crew	32,210.67
Nemeth, Marc D.	Constable	4,935.70
Olmstead, John R.	Recreation Field Director	85.00
Payette-Brown, Elizabeth A.	Recreation Summer Assistant	1,980.50
Powers, Joshua B.	Selectboard	1,100.00
Searles, marjorie M.	Town Building Maintenance	864.00
Swasey, Jerold S.	On-Site Septic Officer	1,099.46
Tabor, Rutherford H.	Road Crew	15,950.28
Washburn, Bruce G.	Lister	3,458.33
Whitlock, Elizabeth M.	Recreation Summer Director	4,800.00
Young, Richard E.	Street Cleaning	2,415.00
<b>Grand Total:</b>		<b>287,731.68</b>

# SPECIAL REVENUE FUNDS COMBINED BALANCE SHEET

YEAR END JUNE 30, 2003

	Revolving Loan Fund	Highway Equip Fund	Highway FEMA Fund	Carpntr Prop. Fund	Acad Building Fund	Gravel Pit Closure Fund	Reapp. Reserve Fund	Planning Grant Fund	Carpntr Rec. Pk Fund	Bndstnd Fund	Vital Comm. Fund	Bettermnt Fund (General)	Tax Mapping Reserve Fund	Restor. Reserve Fund	Garage Replace Fund	Total	
<b>Assets</b>																	
Cash	24,923	62,518	3,813	9,399	17,854	11,761	43,214	0	7,160	22,187	0	90	18,576	2,762		224,257	
Investments	93,556															93,556	
Loans Rec.	99,936															99,936	
Note Rec.	219,000															219,000	
<b>Total Assets</b>	437,415	62,518	3,813	9,399	17,854	11,761	43,214	0	7,160	22,187	0	90	18,576	2,762	0	636,749	
<b>Liabilities &amp; Fund Balances</b>																	
Liabilities																	
Deferred Rev.	318,936															318,936	
Sec. Dep. Payable				825												825	
Due Other Funds								1,197			494				28,236	29,927	
<b>Total Liabilities</b>	318,936	0	0	825		0	0	1,197	0	0	494	0	0	0	28,236	349,688	
<b>Fund Balances</b>																	
Reserved	118,479		3,813		14,229		43,214	(1,197)	7,160	22,187	(494)	90	18,576	2,762	(28,236)	200,583	
Unreserved		62,518		8,574	3,625	11,761										86,478	
Designated				8,574	17,854	11,761	43,214	(1,197)	7,160	22,187	(494)	90	18,576	2,762	(28,236)	287,061	
<b>Total Fund Bal.</b>	118,479	62,518	3,813	8,574	17,854	11,761	43,214	(1,197)	7,160	22,187	(494)	90	18,576	2,762	(28,236)	287,061	
<b>Total Liabilities &amp; Fund Balances</b>	437,415	62,518	3,813	9,399	17,854	11,761	43,214	0	7,160	22,187	0	90	18,576	2,762	0	636,749	

**SPECIAL REVENUE FUNDS COMBINED SCHEDULE**

RECEIPTS, DISBURSEMENTS CHANGES IN FUND BALANCES FROM CASH TRANSACTIONS YEAR END JUNE 30, 2003

Revenue	Revolving Loan Fund	Highway Equip Fund	Highway FEMA Fund	Highway Prop. Fund	Carpntr Building Fund	Acad Building Fund	Gravel Pit Closure Fund	Reapp. Reserve Fund	Planning Grant Fund	Carpntr Rec. Pk Fund	Bndstnd Fund	Vital Comm. Fund	Bettermnt Fund (General)	Tax Mapping Reserve	Restor. Reserve Fund	Garage Replace Fund	Total
Rental Income-Bldg				9,475	16,951												26,426
Rental Income-Equip		76,529															76,529
Investment Income	2,875	132		96	244		75	339		114							3,875
Loan repayments	24,517																24,517
Interest on Loans	5,356																5,356
Intergovernmental								8,890	10,133			6,545		10,000	2,762		38,330
Late fees	179																179
Donations					2,000					1,305	22,375	2,655	90				28,425
Miscellaneous									0	787							787
Insurance on Garage																161,705	161,705
<b>Total Revenue</b>	<b>32,927</b>	<b>76,661</b>	<b>0</b>	<b>9,571</b>	<b>19,195</b>	<b>75</b>	<b>9,229</b>	<b>10,133</b>	<b>2,206</b>	<b>22,375</b>	<b>9,200</b>	<b>90</b>	<b>10,000</b>	<b>2,762</b>	<b>161,705</b>	<b>366,129</b>	
<b>Expenditures</b>																	
Capital/Program Exp		32,401			2,000				11,000		188	8,646		1,424			55,659
Equip Maintenance				470								1,048					1,518
Loan Expenditures	26,000																26,000
Academy Building					16,257												16,257
Carpenter Park Exp										15,622							15,622
Ins -Equip Rental															32,296		32,296
Ins-Equip Repair/Purch.															94,391		94,391
Ins-Space Rental															18,615		18,615
Ins-Tool Replace/Office															10,247		10,247
Ins-Architect/Site															34,392		34,392
<b>Total Expenditures</b>	<b>26,000</b>	<b>32,401</b>	<b>0</b>	<b>470</b>	<b>18,257</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11,000</b>	<b>15,622</b>	<b>188</b>	<b>9,694</b>	<b>0</b>	<b>1,424</b>	<b>0</b>	<b>189,941</b>	<b>304,997</b>
<b>Excess of Rev. Over (Under) Expenditures</b>	<b>6,927</b>	<b>44,260</b>	<b>0</b>	<b>9,101</b>	<b>938</b>	<b>75</b>	<b>9,229</b>	<b>(867)</b>	<b>(867)</b>	<b>(13,416)</b>	<b>22,187</b>	<b>(494)</b>	<b>90</b>	<b>8,576</b>	<b>2,762</b>	<b>(28,236)</b>	<b>61,132</b>
Other Fin. Sources(Uses)																	
Op. Transfers In									867								867
Op. Transfers Out				(5,000)													(5,000)
Excess of Rev. & Other Fin. Sources Over(Under)																	
Expend./Other Fin. Uses	6,927	44,260	0	4,101	938	75	9,229	0	0	(13,416)	22,187	(494)	90	8,576	2,762	(28,236)	56,999
<b>Fund Bal. -7/1/02</b>	<b>111,552</b>	<b>18,258</b>	<b>3,813</b>	<b>4,473</b>	<b>16,916</b>	<b>11,686</b>	<b>33,985</b>	<b>(1,197)</b>	<b>0</b>	<b>20,576</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>230,062</b>
<b>Fund Bal. -6/30/03</b>	<b>118,479</b>	<b>62,518</b>	<b>3,813</b>	<b>8,574</b>	<b>17,854</b>	<b>11,761</b>	<b>43,214</b>	<b>(1,197)</b>	<b>(1,197)</b>	<b>7,160</b>	<b>22,187</b>	<b>(494)</b>	<b>90</b>	<b>18,576</b>	<b>2,762</b>	<b>(28,236)</b>	<b>287,061</b>

# STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCES

POLLUTION ABATEMENT - ENTERPRISE FUNDS YEAR END JUNE 30, 2003

	FY 02/03		F/Y 03/04	FY 04/05
	Budget	Actual	Budget	Budget
<b>Income</b>				
Usage Fees	84,275.00	78,604.00	82,325.00	86,325.00
Del. Assessments	100.00	9,063.00		
Del. Interest	25.00	128.00	25.00	25.00
Del. Penalties	100.00	538.00	100.00	100.00
Hookup Fees	0.00	200.00	100.00	100.00
Interest on Bank Accounts	500.00	493.00	500.00	500.00
<b>Total PA Operating Income</b>	<b>85,000.00</b>	<b>89,026.00</b>	<b>83,050.00</b>	<b>87,050.00</b>
Lagoon Reserve Income	5,500.00	5,568.00	7,000.00	5,500.00
Cap Imp Res Income	9,500.00	9,525.00	3,000.00	9,500.00
	15,000.00	15,093.00	10,000.00	15,000.00
	100,000.00	104,119.00	93,050.00	102,050.00
<b>Expense</b>				
PA Administrative Costs	3,100.00	3,136.00	3,000.00	3,000.00
PA FICA Match	0.00	44.00	0.00	0.00
PA Del Assess Coll Salary	100.00	538.00	100.00	100.00
PA Telephone	100.00	23.00	700.00	100.00
PA Fees & Licenses	2,675.00	102.00	2,600.00	2,600.00
PA Plant Repairs & Maint	3,500.00	0.00	3,300.00	3,300.00
PA Electricity/Heat	15,000.00	14,562.00	15,000.00	15,000.00
PA Lab Testing	0.00	0.00	500.00	500.00
PA Contracted Services	42,525.00	40,921.00	40,800.00	40,800.00
PA Insurance	1,900.00	1,530.00	1,600.00	1,700.00
PA System Repair & Maint	0.00	0.00	3,300.00	3,300.00
PA Equip Repair & Maint	600.00	40.00	600.00	600.00
PA Lagoon Reserve	5,500.00	5,500.00	7,000.00	5,500.00
PA Cap Exp Fund	9,500.00	9,500.00	3,000.00	9,500.00
PA Misc Expense	0.00	96.00	1,050.00	1,050.00
PA Equipment Purchase	500.00	0.00	500.00	0.00
<b>Total PA Operating Expenses</b>	<b>85,000.00</b>	<b>75,991.00</b>	<b>83,050.00</b>	<b>87,050.00</b>
PA Lagoon Reserve Exp	0.00	0.00	0.00	8,000.00
PA Capital Expenditure Fund	0.00	0.00	0.00	5,000.00
<b>Total Reserve Account Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>13,000.00</b>
Depreciation Expense	0.00	39,583.00	0.00	0.00
<b>Total PA Expenses</b>	<b>85,000.00</b>	<b>115,574.00</b>	<b>83,050.00</b>	<b>100,050.00</b>
Net Operating Income/Loss		-11,456.00		
Add: Depreciation Attributable to Contributed Capital		30,644.00		
Increase In Increase in Retained Earnings/Fund Balances		19,188.00		
Retained Earnings/Funds Balances-July 01, 2002		192,837.00		
Retained Earnings/Funds Balances-June 30, 2003		212,026.00		
<b>Operating Balance - July 01, 2002</b>		<b>23,216.00</b>		
<b>Operating Balance - June 30, 2003</b>		<b>34,041.00</b>		

**NONEXPENDABLE TRUST FUNDS**  
**STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCES**  
 YEAR END JUNE 30, 2003

	Special Town Trust Fund	Riverview Cemetery Fund	Village Cemetery Fund	Pleasant Hill Cemetery Fund	Total
<b>Revenue</b>					
Interest and dividend income	2,132	5,115	4,498	1,354	13,099
Donations	(587)	0	0	0	(587)
Vault rental		70			70
Lot sales		750		700	1,450
<b>Total Revenue</b>	<b>1,545</b>	<b>5,935</b>	<b>4,498</b>	<b>2,054</b>	<b>14,032</b>
<b>Expenditure</b>					
Cemetery Expense	563	2,184	2,030	1,777	6,554
<b>Total Expenditures</b>	<b>563</b>	<b>2,184</b>	<b>2,030</b>	<b>1,777</b>	<b>6,554</b>
Excess of Revenue Over Expenditures	982	3,751	2,468	277	7,478
Other Revenue					
Unrealized gain(loss) on investments	193	(3,304)	195	(4,187)	(7,103)
Excess of Revenue Over(Under) Expenditures and Other Revenue	1,175	447	2,663	(3,910)	375
<b>Fund Balance - July 1, 2002</b>	<b>50,943</b>	<b>120,778</b>	<b>135,644</b>	<b>63,183</b>	<b>370,548</b>
<b>Fund Balance-June 30, 2003</b>	<b>52,118</b>	<b>121,225</b>	<b>138,307</b>	<b>59,273</b>	<b>370,923</b>

<b>COMBINED BALANCE SHEET</b>					
NONEXPENDABLE TRUST FUND					
	Special Town Trust Fund	Riverview Cemetery Fund	Village Cemetery Fund	Pleasant Hill Cemetery Fund	Total
<b>Assets</b>					
Cash	4,751	4,266	2,741	5,087	16,845
Investments	47,930	117,673	136,581	54,683	356,867
<b>Total Assets</b>	<b>52,681</b>	<b>121,939</b>	<b>139,322</b>	<b>59,770</b>	<b>373,712</b>
<b>Liabilities and Fund Balances</b>					
Liabilities					
Due to other funds	563	714	1,015	497	2,789
Fund Balances					
Reserved	52,118	121,225	138,307	59,273	370,923
<b>Total liabilities and fund balances</b>	<b>52,681</b>	<b>121,939</b>	<b>139,322</b>	<b>59,770</b>	<b>373,712</b>

**NOTES TO FINANCIAL STATEMENTS**  
YEAR END JUNE 30, 2003

<b>NOTE 1-Investments</b>	Market Value	Market Value
Certificate of Deposits	105,087	105,087
Common Stock	22,566	22,566
Preferred Stock	398	398
Mutual Funds	128,051	128,051
	322,372	322,372
<b>Total Investments</b>	<b>450,423</b>	<b>450,423</b>

<b>NOTE 2-Property, Plant &amp; Equipment Pollution Abatement</b>	Cost	Accum Depreciation	Book Value
Land	21,811		21,811
Easements	9,000		9,000
Lines and Improvements	1,145,610	830,145	315,465
Equipment	30,518	30,518	0
Vehicle	6,420	6,420	0
	<b>1,213,359</b>	<b>867,083</b>	<b>346,276</b>

**NOTE 3-Contributed Capital**

The balance sheet account "Contributed Capital" represents financial contributions from government agencies, public utilities and local developers for the Pollution Abatement Fund. Contributed capital for year end June 30, 2003 is as follows:

Contributed capital-June 30, 2002	227,728
Less Depreciation Attributable to Contributed Capital	(30,644)
<b>Contributed Capital-June 30, 2003</b>	<b>197,084</b>

Notes Continued on Next Page

**NOTES TO FINANCIAL STATEMENTS**  
YEAR END JUNE 30, 2003

**NOTE 4-Restated Fund Balance**

June 30, 2002 financial statements stated on cash basis. General Fund Balance has been restated due to a change to the modified accrual method enacted in the current year. The adjustments necessary for the conversion were:

Fund Balance originally stated	256,403
6/30/02 accounts payable	(36,845)
6/30/02 prepaid expense	16,090
6/30/02 delinquents taxes receivable	29,871
6/30/02 deferred taxes	(26,362)
	<b>239,157</b>

**Funds transferred to/from special revenues:**

Tax Mapping	(10,000)
Recreation	(4,000)
GW Planning	(867)
Community Betterment Fund	90
FEMA	(3,813)
Security Deposits	(825)
	<b>(19,415)</b>

**Fund Balance-Restated** **219,742**

**NOTE 5-Notes Payable**

Chittenden Bank @ 5%-Principal and interest due October 29, 2003.

Interest payments made to Bethel-Royalton Landfill with principal renewed.	90,000
--	--------

Vermont Municipal Bond Bank, net interest cost is 4.19%, payable in 20 annual principll payments of \$30,000 for 16 yrs & \$25,000 for 4 yrs. Semi-annual interest due June1 and December 1.

580,000
670,000

Compensated Absences - June 30, 2003	2,963
	672,963

**NOTE 6-Subsequent Events**

On July 31, 2003, the Town received a tax anticipation note in the amount of \$300,000, due December 31,2003, at 2.10% interest.

On October 16, 2003, the Town received a loan of \$150,000 from Charter One Bank to finance the costs of reconstructing the town garage in excess of insurance reimbursements. Note is payable in full at 2.15%, on October 14, 2004.

## ROYALTON CEMETERY COMMISSIONERS' REPORT

Earlier this summer the **South Royalton Village Cemetery** experienced some unfortunate vandalism to four stones of original setters. These hand-cut slate stones are irreplaceable and we do not have the funds to make rudimentary repairs to them. Although the young girls who caused the damage have been identified to the authorities, the Cemetery Commissioners have been unable to get any action taken. We are still pursuing it. Citizens, please talk to your children about the importance of cemetery stones and the respect these burial places should receive.

We were able to repair the stone retaining wall along Route 14 for **Pleasant Hill Cemetery**, the stonewall at the **Old North Royalton Cemetery**, and we also replaced part of the wood fence at the **Royalton Broad Brook Cemetery**.

Our cemeteries are always in need of continuous care and if you have a few hours to volunteer to your community, the Cemetery Commissioners would welcome your help.

1. **Freeman Lot**, located off Johnson Hill along a stone wall two fields back from the house owned by John Fiori. This family lot, identified in the 1911 Town History, can no longer be located. The late George Daniels said that when the nearby woods were logged, the stones were laid flat and never re-erected. Can anyone find this site today?
2. **Howard Cemetery**, located off Royalton Hill near the D'Aulair place was established in 1813.
3. **Howe-Hickey Cemetery**, located on the North Road near the house of Earl Bassett was established in 1794.
4. **Lindley Lot**, located off Johnson Hill along a stone wall near the driveway to the house of Patty Kirby was established about 1804.
5. **Metcalf Cemetery**, located off Mill Road along the driveway to the house of Carol Solimine was established in 1801.
6. & 7. **Old and New North Royalton Cemeteries**, located on Route 14 near the Fox Stand Inn is divided into two parts by a stonewall. The earlier section, the Old North Royalton Cemetery, was established in 1779 and the New North Royalton Cemetery was established in 1863.
8. **Perrin Lot Number 1**, located at the edge of the pasture and near the small brook below the Dennis Smith House on Russ Hill, can also be found by following the abandoned road up Beck's Lane just past Eaton's Sugar House on Route 14. This family lot was established in 1815.
9. **Perrin Lot Number 2**, located off Russ Hill high on the hillside behind the Robert Lamson House was established in 1859.
10. **Pleasant Hill Cemetery**, located on a plateau at the south end of Royalton Village near Gee Hill was established in 1866.
11. **Riverview Cemetery**, located off Route 14 north of Herb Crawford's Autoland and overlooking the White River Valley was established in 1905.
12. **Royalton Broad Brook Cemetery**, located on a hillside near Balla Machree Farms was established in 1803.
13. **South Royalton Village Cemetery**, located on South Windsor Street, south of the High School was established in 1778.

There are cemetery lots available for sale in the Howe-Hickey, Riverview and Pleasant Hill Cemeteries. Contact one of the Cemetery Commissioners if you have any questions or are interested in purchasing a lot. Attached to this report are the rules and regulations for the Town maintained cemeteries.

**Commissioners: John P. Dumville, Allison S. Gravel, Susan H. Hilderbrandt**

Report Submitted By: John P. Dumville (763-8567)

# ROYALTON CEMETERY COMMISSIONER'S FINANCIAL REPORT

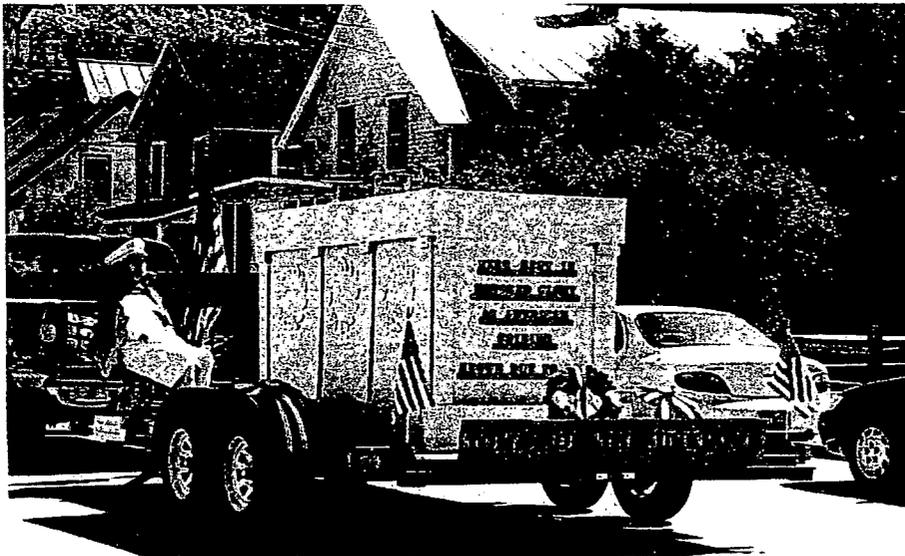
FY 7/1/02-6/30/03

Cemeteries and Lots	Expense	Total
<b>Howard Lot</b>		
Trim & Clean-Up (2 Times)	50.00	50.00
<b>Howe-Hickey Cemetery</b>		
Mowing (8 Times)	800.00	800.00
<b>Metcalf Cemetery</b>		
Spring Clean-Up	10.00	
Mowing (7 Times)	185.00	195.00
<b>North Royalton Old &amp; New Cemeteries</b>		
Stone Wall Repair	951.00	
Fence Repair	89.80	
Mowing (9 Times)	1,575.00	2,615.80
<b>Perrin Lot #1</b>		
Trim & Clean-Up	25.00	25.00
<b>Perrin Lot #2</b>		
Trim & Clean-Up	25.00	25.00
<b>Pleasant Hill Cemetery</b>		
Stone Wall Repair	450.00	
Spring Clean-Up	287.00	
Mowing & Clean-Up (13 Times)	1,040.00	1,777.00
<b>Riverview Cemetery</b>		
Spring Clean-Up	84.00	
Mowing (12 Times)	2,100.00	2,184.00
<b>Royalton Broad Brook Cemetery</b>		
Board Fence	350.00	
Spring Clean-Up	28.00	
Mowing (8 Times)	800.00	1,178.00
<b>South Royalton Village Cemetery</b>		
Mowing & Clean-Up (17 Times)	2,030.00	2,030.00
<b>Paid From Cemetery Trust Funds</b>		4,878.80
<b>Paid From Tow Appropriation:</b>		5,991.00
<b>Total Spent on Town Cemeteries and Burial Lots:</b>		10,869.80
Commissioners: John P. Dumville, Alison S. Gravel, Susan J. Hildebrandt		

## RULES AND REGULATIONS FOR ROYALTON CEMETERIES

1. Prices:

10' x 10" Lot (2 Traditional Graves)	\$250.00
5' x 10' Lot (1 Traditional Grave)	\$125.00
Recording Fee for Each Deed:	\$ 8.00 (subject to change by town clerk)
2. At the time of the sale of a lot, the purchaser shall provide a list of person(s) who has burial rights to the said lot. Over time families may not recall the original intent of the person(s) who purchased the lot therefore this list will save much confusion in the future. The Cemetery Commissioners need to keep up-to-date records for future generations.
3. Four stone or cement corner markers are required in each lot and are to be placed at ground level prior to the recording of any deed. This marking identifies that the particular lot has been sold.
4. No fencing or above ground curbs shall be installed.
5. An outer burial container, strong enough to support the heft of the earth is required for each burial.
6. Planting of trees and shrubs is prohibited. Present trees and shrubs will be trimmed to the height of the surrounding stones or removed if they become a nuisance.
7. Keep in mind the appearance of the cemetery and the neighboring lot when choosing a memorial. Locate the memorial on your lot so not to interfere with other stones or the mowing of the grass. Memorial headstones shall be erected on a permanent cement foundation. A Cemetery Commissioner shall be consulted prior to the placement of a memorial.
8. When placing flowers and ornaments on your lot, please keep in mind that the grass must be mowed and trimmed. When flowers and ornaments have served their purpose, please dispose of them by removing them from the cemetery. Artificial flowers and ornaments from the previous season shall be removed by a family member prior to May 1<sup>st</sup> or they will be removed by the grounds keepers during spring clean-up.
9. Cemetery Commissioners shall be notified of any change a family plans for the replacement or removal of a memorial.



Royalton Cemetery Commissioners: John P. Dumville, Ralph G. Eddy and Susan J. Hildebrandt

## ROYALTON LISTER'S REPORT 2003

The official charge of the Lister is to set real property values using market analysis based on the sales from 1991-1996, along with physical appraisal information and to create and maintain a Grand list.

### Annual Inspections:

YEAR	CHANGES	GRIEVANCE HEARINGS	APPEALS	EQUALIZED RATIO	COD
1999	156	19	3	102%	9.86%
2000	143	21	3	100%	10.30%
2001	186	2	0	94%	14.77%
2002	161	8	1	89%	16.50%
2003	233	12	1	82%	18.40%

### Equalized Ratio & COD

An Equalized Ratio of 100 means the taxpayers' assessed value is equal to the value of actual sales within the given Period being analyzed since the Town reappraisal of 1996. Coefficient of Dispersion (COD) is a measures the ratio of the listed value to the fair market value of each valid sale over the last year. Since both of these ratios are used in determining Royalton's share of the state educational property tax (\$ 1.10 rate), the overall Equalized Ratio may go no lower than 80%, nor the COD go higher than 20% without generating an order for a town wide reappraisal from the Director of Property Valuation & Review.

### Town Wide Reappraisal

As you can see, if we continue the current trend, the Director of Property Valuation & Review will require Royalton to begin another town wide appraisal within the next couple years. We currently have in a reserve fund from Act 60 Proceeds allocated for a town wide appraisal, about \$43,337.00. It is currently estimated that a new appraisal will cost approximately \$80,000.00.

Upon reviewing the sales over the last few years, and studying the Equalized Ratio data, we are seeing one category that stands out over the rest in regards to our sales. Our current land schedule based on 1991-1996 land sales, is too low for today's market. We are seeing in Royalton, and our neighboring towns, that the market value for land is increasing at a greater rate, than the building values.

The lister's are currently working on a new land schedule and may implement this new schedule for the April 1<sup>st</sup> 2004 Grand List. Although this will likely increase everyone's assessed valuation for tax purposes, it will also increase the total Grand List, thus reducing the overall tax rate. Also, if we do nothing now. The further we get away from 100% equalization, the less money we receive for state education, thus increasing the local shares tax rate.

The process of developing tax maps has started, and many of the appraisal firms will no longer work for a town, unless they have tax maps. It is our goal to have these completed by the time Royalton does a reappraisal. Currently we have reserved about \$20,000.00 toward this project, and we are asking for an additional \$10,000.00 for this coming year.

Lastly, each Royalton residence should have received a **Declaration of Vermont Homestead Form HS-131**. If you are a resident of Vermont, it is imperative you fill out this form, and turn it in. If you fail to do this, you will be assessed a higher non-residential tax rate. April 15<sup>th</sup> is the last date to file this form to receive the residential tax rate for this year. Forms can be picked up at the Town Clerks office, or on the Web: <http://www.state.vt/tax>.

Once again, we genuinely thank all of you for your patience with the tax assessors.

Jeff Barcelow  
Bruce Washburn

## STATEMENT OF TAXES RAISED

NOVEMBER 3, 2003

<b>Municipal Grand List</b>			1265585.42
<b>Education Grand List</b>			1266533.42
<b>Education Grand List</b>			
State Education Property Tax	1.2109		1533645.25
Local School	0.4303		544989.23
<b>Total Tax Rate</b>	<b>1.6412</b>		<b>2078634.48</b>
<b>Highway Fund Tax</b>			
	0.3015		381574.13
<b>General Fund Tax</b>			
	0.3473		439537.87
<b>Sub Total</b>	<b>0.6488</b>		<b>821112</b>
<b>Total Tax Rate</b>			
	<b>2.29</b>		<b>2899746.48</b>
<b>Payment Differential</b>			4.28
<b>ADJUSTMENTS</b>			2776.76
<b>Total</b>			<b>2896974</b>
<b>Collected</b>			2773214.35
<b>Delinquent Taxes for Collection</b>			123759.64
<b>Total</b>			<b>2896973.99</b>
<b>Abatement</b>			
To School Operations			2076918
Highway Fund			381801
General Fund			358609
Hope Property			47500
Garage			30000
Variance for Rounding			2146
<b>Total</b>			<b>2896974</b>

### **Enjoy the Convenience, Flexibility & Rewards of Credit Card Payments**

**Town of Royalton Real Estate Taxes and Sewer Billings**

**Call 1-800-2-PAY-TAX or visit [www.officialpayments.com](http://www.officialpayments.com)**

**For More Information Please Contact  
Town Clerk, Royalton at 763-7207**

**VISA, MASTER, AND DISCOVER CARDS & AMERICAN EXPRESS**

## DELINQUENT TAXES OUTSTANDING

DECEMBER 31, 2003

Name	2001	2002	2003	Update at Printing
Ashley, Ronald L. & Kimberly		2,081.84	2,248.78	
Audette, Joseph R. & Victoria		564.74	346.16	
Avery, James E.			966.38	
Becker, Raymond			109.92	
Benson, David & Carla			355.49	
Bent, Jr., Hubert	636.25	1,079.08	1,165.61	
Bertrand, Melanie Jean & Donald			2,033.52	
Boule Jr., Raymond & Denise			2,264.81	
Britch, Myron E. & Elizabeth A.			561.05	
Brooks, Joan O.			167.17	
Bull, James E.			3,077.76	
Caron, Gary & Karen		2,834.44		
Caron, Karen		245.92		
Chandler, Janice & Pixley Cassandera			368.69	
Churchill, Scott & Gloria			146.92	
Clark, Michael L. & Daniel S.			687.00	
Clark, Michael			139.69	
Clark, Ralph E. & Cherylann			2,207.56	
Clark, Wallace & Deborah			2,000.00	
Clark, Jr., Leonard		154.76	226.71	
Dodge, Harry			105.34	
Donahue, Mary		139.06	185.49	
Duncan, Carol			416.78	
Dupuis, Curtis C. & Pamela S.			2,012.91	
Fadden, Linda			1,163.32	
Farrell, William S. Estate			485.48	
Forbes, Catherine A.			3,789.95	
Frary, Jr., David L. & Pamela			654.86	
Gavin, Robert		1,888.92	2,040.39	
Gouils, Rene			370.98	
H & R Management LLC			6,604.36	
Howe, Ernest G. & Donna M.			2,253.36	
Jennings, Mary Jean			222.13	
Jones, Jr., Robert E.			668.13	
Kill, Michael		599.96		
Kimball, Truman & Jane			1,266.37	
Locke, Norman H. & Beverly A.			2,022.07	
Long, Tyler & Tammy Smith		568.16	629.75	
Mahon, Brian			1,834.29	
Manning, Elliot & Sharon			32.95	
Mastine, Bruce & Kelly			1,000.00	
McCleery, James P. & Lauren		541.33	1,710.63	
McMurphy, Bonnie			2,022.07	
Morrill, Brent			125.95	
Nickerson, Richard			599.98	
North American finance & Invest.		190.80	206.10	
O'Pray, Jean Kathleen, Eileen	329.28		384.72	
Rogers, Paul	2,487.04	3,074.00	3,320.50	
Rogers, Paul & Barbara A.		778.04	840.43	

## DELINQUENT TAXES OUTSTANDING

DECEMBER 31, 2003

Names	2001	2002	2003	Update at Printing
Rousseau, David L.		3,561.60	3,847.20	
Saenz, Abdia & Evelyn Dewey		907.92	3,357.14	
Shaw, Daniel			181.99	
Soliminie, Carol J.		1,187.93	500.00	
Thomas, Brian E. & Deidre D.			2,611.33	
Vermont Organic Grain Company	1,262.24	1,365.28	1,474.76	
Westwood, Chandler			1,525.14	
Wood, Michael & Nancy		192.92	208.39	
Wood, Richard G. & Tina M.	452.68	1,219.00	1,316.75	
Woolf, Kelly C.			661.81	
Young, Steven & Richard			1,231.87	
<b>Total:</b>	<b>5,167.49</b>	<b>23,175.70</b>	<b>72,938.89</b>	

**Above Amount Are Taxes Only. Interest, Penalties and Costs Are Due In Addition To These Amounts.**

**\* Paid in Full After December 31, 2003 Before Going To Press**

**~ Partial Payment Paid After December 31, 2003**

### Statement of Delinquent Taxes - December 31, 2003

Year	Beginning Balance	Collected	Abated	Ending Balance
2000	1,104.41	1,104.41	0.00	\$ -
2001	13,515.43	8,347.93	0.00	\$ 5,167.49
2002	66,054.54	42,878.85	0.00	\$ 23,175.69
2003	123,759.64	50,410.84	409.91	\$ 72,938.89
<b>Total</b>	<b>204,434.02</b>	<b>102,742.03</b>	<b>409.91</b>	<b>\$101,282.07</b>

### Royalton Pollution District #1 Delinquent Sewer December 31, 2003

Name	2003	
Marsel Properties	*1683.73	Paid in full after December 31, 2003
Nieces Pieces Property	*526.80	
Welch Brothers Leasing	806.20	
<b>Total Outstanding:</b>	<b>806.20</b>	

**Above Amounts are Fees Only. Interest, penalties and costs are due in addition to these Amounts**

**\* Paid in Full After December 31, 2003**

**~ Partial Payment Made After December 31, 2003**

**TOWN CLERK REPORT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**

<b>Town Clerk Account</b>	
<b>Income</b>	
Interest Earned	4.52
<b>Revenues</b>	
Rev. Clerk Fees	21,594.48
Rev. Dog Fees	1,078.00
Rev. Liquor Licenses	740.00
Rev. Misc Income Due to GF	250.00
Rev. Refunds & Reimbursements	1,596.38
Rev. Restoration Fees	2,762.00
<b>Total Revenues</b>	<b>28,020.86</b>
<b>State Revenues</b>	
Dog Fees	309.00
Fish & Game Fees	687.50
Marriage Fees	493.00
<b>Total State Revenues</b>	<b>1,489.50</b>
<b>Total Income</b>	<b>29,514.88</b>
<b>Expenses</b>	
<b>Expenses to State</b>	
Fish & Wildlife	889.00
<b>Total Expenses to State</b>	<b>889.00</b>
<b>Expenses to Town General Fund</b>	
Exp. Clerk Fees	21,594.48
Exp. Dog Fees	1,078.00
Exp. Liquor Licenses	740.00
Exp. Misc	250.00
Exp. Restoration Reserve	2,762.00
<b>Total Expenses to Town General Fund</b>	<b>26,424.46</b>
<b>Other Expenses</b>	
Refund & Reimbursements	77.00
Exp. Due From General Fund	1,733.38
<b>Total Other Expenses</b>	<b>1,810.38</b>
Revolving Loan Fund Termination	10.00
Voided Checks	0.00
<b>Total Expense</b>	<b>29,133.86</b>
<b>Net Income</b>	<b>381.02</b>

<b>Dog Licensing Report</b>		
<b>Licensing Year April 1, 2003</b>		
	<b>Fee</b>	<b>Total</b>
<b>159 Spayed Female</b>		
5.00	0.00	0.00
113.00	5.00	565.00
38.00	7.00	266.00
2.00	2.00	4.00
1.00	9.00	9.00
<b>22 Female</b>		
15.00	9.00	135.00
2.00	13.00	26.00
3.00	5.00	15.00
2.00	7.00	14.00
<b>105 Neutered Male</b>		
80.00	5.00	400.00
21.00	7.00	147.00
2.00	0.00	0.00
1.00	9.00	9.00
1.00	6.00	6.00
<b>34 Males</b>		
20.00	9.00	180.00
8.00	13.00	104.00
4.00	5.00	20.00
2.00	7.00	14.00
<b>320.00</b>		<b>1914.00</b>

**Rabies Clinic and Dog Licensing Clinic**  
**Saturday, March 20th, 10AM to Noon**  
**South Royalton School Multipurpose Room**

Service Provided By  
 Country Animal Hospital

**Fee For License**

Not Neutered or Spayed  
 Male or Female \$9.00  
 Neutered or Spayed  
 Male or Female Only \$5.00

**ROYALTON FIRE DISTRICT #1**

**PROFIT AND LOSS BY CLASS**

YEAR ENDING DECEMBER 31, 2003

	<b>Fire</b>	<b>Rescue</b>	<b>Reserve Funds</b>	<b>Total</b>
<b>Income</b>				
Interest	641.16		90.80	731.96
Other Interest	44,065.67	6,000.00		50,065.67
<b>Total Income</b>	<b>44,706.83</b>	<b>6,000.00</b>	<b>90.80</b>	<b>50,797.63</b>
<b>Expenses</b>				
Contracted Services	4,973.01	947.50		5,920.51
Insurance	4,229.25	1,960.95		6,190.20
Maintenance & Repairs	342.10	27.67		369.77
Office	650.00	600.00		1,250.00
Supplies	260.90			260.90
Utilities	2,621.90	2,077.76		4,699.66
Vehicle Expense	2,950.37	1,538.83		4,489.20
<b>Total Expense</b>	<b>16,027.53</b>	<b>7,152.71</b>		<b>23,180.24</b>
<b>Net Income</b>	<b>28,679.30</b>	<b>-1,152.71</b>	<b>90.80</b>	<b>27,617.39</b>

	<b>Reserve (Water)</b>	<b>WSAP (Water)</b>	<b>Other (Water)</b>	<b>Total Water</b>
<b>Income</b>				
Fees			134,097.98	134,097.98
Interest	435.02	38.81	3,392.94	3,866.77
Other Income	22,500.00		6,000.00	28,500.00
Reimbursements		43,774.63		43,774.63
<b>Total Income</b>	<b>22,935.02</b>	<b>43,813.44</b>	<b>143,490.92</b>	<b>210,239.38</b>
<b>Expense</b>				
Capital		47,735.21	83,142.00	130,877.21
Contracted Services			800.00	800.00
Insurance			882.35	882.35
Office Expense			1,500.30	1,500.30
P/R Expense		128.38	18,163.12	18,291.50
Plant			9,041.38	9,041.38
Utilities			19,538.89	19,538.89
<b>Total Expense</b>		<b>47,863.59</b>	<b>133,068.04</b>	<b>180,931.63</b>
<b>Total Net Income</b>	<b>22,935.02</b>	<b>-4,050.15</b>	<b>10,422.88</b>	<b>29,307.75</b>

## ROYALTON MEMORIAL LIBRARY ANNUAL REPORT

"We're automated!" After two years of staff and volunteer hours and nearly \$25,000 in Freeman Foundation funds, we officially scanned our first barcodes for circulation of materials on May 23. We now provide day-to-day services much more quickly, efficiently and accurately. In conjunction with our overall technology commitment, we began a subscription in July to the Vermont On-Line Library (VOL), which provides free access to a wide range of research databases. The public access computers were also upgraded in September with software from the Bill and Melinda Gates Foundation. Individual computer visits to the library rose from 1591 in 2002 to 1855 in 2003, an increase of nearly 17%.

The trustees spent six months of 2003 developing a preliminary design for handicap access, renovation and expansion of the library building. Using information gathered from public surveys, community meetings, and staff/patron interviews, the trustees worked closely with the architectural firm of Smith & Vansant of Norwich to produce a schematic design. Floor plans and exterior renderings are on display at the library. 2004 capital campaign preparations are in progress.

Circulation of books and other materials remained fairly consistent at 15,836 reflecting 8192 patron visits. We provided nearly 850 interlibrary loans, and supplemented our 11,000 materials with rotating collections of 400 books quarterly from Midstate Regional Library. The library hosts weekly visits from the Magic Mountain Childcare Center, provides weekly public preschool story hour, and provides outreach biweekly to the Royalton Early Education program.

The 2003 summer reading program, "Summer Feast", a series of 6 grade school and 12 preschool presentations, was enjoyed by 540 children and adults. Guest presentations included: "A Literary Dish of Delights" by Maria Lamson, Chelsea School Librarian; "A Simmering Stew of Savory Stories" with Peg Grote, chef extraordinaire and manager of the South Royalton Market; "Parsley Pizza & Honeysuckle Tea" by Jerry Schneider, the Butterfly Guy; Michael Nethercott's dramatic, humorous and musical, "Feast of Fables"; Suzanne Richards' artistic "Feast for your Eyes"; and the Grafton Nature Museum's "Life without Utensils".

Other highlights have included; an afternoon with Vermont mystery author, Archer Mayor; participation in the So. Royalton School PTO's Reading Night; a display of "Job Shadow" projects created by Mrs. Epchook's class; a performance by Ria Blaas and the Upper Loveland Puppets; open house celebrating the completion of the automation/expansion design projects; book sales at the former Royalton Village Branch Library; a book event with newly published Royalton author, Bea Cole; and an evening with Susan Cain, domestic consultant for the PBS production "Frontier House".

Karen Anderson hosted a popular fall and winter book discussion group, produced most of the graphic publicity and displays for the library, and has been at the center of industry for most library activities. We bid a reluctant farewell to Jake Doyle, our faithful student assistant, as he headed off to college this fall. Looking forward, we welcome longtime library patron and avid reader Kelsey Huyghebaert to the team.

Memorial gifts have been given this year in the names of; Sandra J. Greene, Bob McShinsky, Edward L. & Elsie M. Knight, Shirley DeCoste, Joyce Leighton, Christopher Symonds, and Marion & Elwin Titus. Gifts have also been given in honor of Eric, Emmett, and Aaron Lorette, and in honor of Amelia Fisk's 5<sup>th</sup> birthday.

The library has been used by a variety of community services and organizations this year including; adult education, educational testing administration, a local political association, Act 250 hearings, the Paddle Club, non-profit board meetings, the Royalton Community Communications Committee, Vital Communities follow-up, and Vermont Peace Academy meetings.

More than 30 volunteers have chipped in over 800 hours towards the successful completion of the automation project the renovation/addition design planning process, and day to day operations. Special thanks to Bruce Read, Carolyn Dexter and the Library Elf for their faithful service throughout the year.

The trustees and staff of the Royalton Memorial Library would like to express their deep appreciation to community members and friends for their continuing support through taxes, annual fund gifts, and donations of time and materials. Your involvement has been essential in helping us to provide increasingly quality resources and services to our community.

Elaina A. Griffith, Librarian

**ROYALTON MEMORIAL LIBRARY**  
FINANCIAL REPORT

<b>Income Statement</b>	
<b>Income</b>	
Books Sold	440.75
Memorial Gifts	218.40
General Contributions	485.00
Annual Appeal	4,975.00
Town Appropriations	30,000.00
Dividens from Trusts	2,715.15
Bank Interest	31.65
Histories	70.00
Verizon	1,022.52
Events	31.00
Lovejoy Fund	232.53
Other	
Purchase of Materials	225.00
Book Replacement/Overdue Books	31.94
Reimbursed Expenses	49.98
Photocopies	20.00
<b>Total</b>	<b>40,548.92</b>
<b>Expenses</b>	
Salary	24,895.07
IRS	2,360.97
VT Dept of Taxes	300.00
Workers Comp. Ins.	111.00
Books/Audio-Video	6,509.14
Subscriptions & Dues	246.90
Supplies	2,423.33
Mileage	240.00
Phone	2,806.32
Programs	673.29
Petty Cash & Postage	662.00
Annual Appeal	352.89
Education	195.25
Misc.	
Nash Histories	75.00
Gift	225.79
Cleaning	60.00
Lost Book	4.95
Printing	27.50
Copier Maint. Agreement	267.45
Safe Deposit Key	22.50
<b>Total</b>	<b>42,456.35</b>
<b>Net Income</b>	<b>-1,910.43</b>

<b>Other Accounts</b>	
Freeman Fund/Library Automation	
<b>Expenses</b>	
Automation Equipment	10,309.75
Automation Education	1,443.96
* These Items Funded By A Restricted Grant	

<b>Capital Fund Contribution</b>	<b>338.30</b>
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<b>Balance Sheet June 30, 2003</b>	
<b>Assets</b>	
Checking Account	4.36
Investment Account	180,506.86
Capital Account	12,157.70
Freeman Account	1,800.13
<b>Total Assets</b>	<b>194,469.05</b>
<b>Liabilities</b>	<b>0.00</b>
<b>Fund Balance</b>	<b>194,469.05</b>

Submitted By:  
Jeff Staudinger, Treasurer

## SOUTH ROYALTON RESCUE SQUAD REPORT 2003

EMERGENCY NUMBER 911

The Rescue Squad responded to 202 rescue and stand-by fire calls during this past fiscal year from 7/1/02 – 6/30/03. This required approximately 1616 volunteer man-hours of duty.

South Royalton	120 calls	59%	<b>TOTAL CALLS DURING CALENDAR YEAR 2003 = 186</b>
Sharon	75 calls	38%	
Tunbridge	6 calls	2%	
Chelsea	1 call	1%	

The South Royalton Rescue Squad went through a major change this year. In September of 2003 Corinne Ingraham stepped down as Captain of the Rescue Squad to become an active EMT and Treasurer. Jeff Knudsen has stepped up to being Captain/Director of the Rescue Squad. Corinne thanks the people from the Town of Royalton and Sharon for the support given her and the other squad members over the last few years.

The Rescue squad also saw the need for more Paramedic intercept calls over the past year and called on White River Valley Ambulance, Hartford Ambulance, Lebanon Ambulance and the DHART helicopter team 21 times during the year to assist them.

The district offered an EMT class this past year with Samantha Styles-Brown, Forest MacGregor, Alison Ricker, Dan Ricker and Keith Lyman, Sr. attending.

The Rescue Squad members were involved in various fund raising activities throughout the year to help keep our budget request at a minimum. The annual coin drop, chicken pie supper and raffles were done although the primary financial support continues to come from the Town of Royalton, Royalton Fire District and the Town of Sharon. The squad members are also grateful for the many contributions and memorial donations that they receive.

All South Royalton Rescue Squad members and Sharon First Responders are required to take continuing education to maintain their certification. These volunteers give freely of their time for this training and to serve the emergency needs of the residents of these two communities. We thank the residents of Royalton and Sharon for their continued support.

Rescue meetings are held on the 1<sup>st</sup> and 3<sup>rd</sup> Monday of the month at 7:00 p.m. at the South Royalton Fire Station. Volunteers are always welcome and needed.

Corinne Ingraham, EMT  
Treasurer

This past year marked the stepping down of one of the key officers of the South Royalton Rescue Squad, Corinne Ingraham stepped down as Captain. She will continue to run calls as an EMT and she will take on the roll of Treasurer. We wish to recognize Corrine and Thank her for her dedicated service to the Rescue Squad.

Corrine Ingraham joined the Rescue Squad 22 years ago. Soon after taking her first EMT class she got the bug to teach and went onto instruct First Responder, E.M.T. and CPR courses. Corrine has been the driving force behind most of the volunteers of the Rescue Squad, both past and present. Corinne was appointed Captain of the Rescue Squad 10 years ago. She was an excellent leader and mentor. She always led by example, and when her advice was sought, it was always given with good old Yankee common sense.

It has been a pleasure and great honor to have served under Corrine and it is of great comfort to know that she isn't leaving the Department. I know that the rest of the members and I will need to draw from her knowledge and experience from time to time. I believe it is impossible to thank Corrine enough for dedicating her precious time from her family, job and personal life to serve the Towns of Royalton and Sharon. Thank you ever so much.

Jeff Knudsen, Captain South Royalton Rescue Squad

## THE ALLIANCE SOLID WASTE MANAGEMENT REPORT

The Towns of Bethel and Royalton own an improved 22 acre site on Waterman Road in Royalton, used to provide local waste management services for a group of area Towns, Barnard, Bethel, Granville, Hancock Pittsfield, Stockbridge, Rochester, and Royalton. The "alliance" program provides each of the member Towns a means of offering an organized and formal plan for management of all hazardous wastes, special wastes, recyclables, and trash, in compliance with Vermont State laws.

Two household hazardous waste collection events were held in 2003, available for citizens of the member Towns to dispose of practically any hazardous waste at no cost. Materials not accepted were explosives and radioactive material. Collection events can be used by businesses, on a fee basis. Appointments must be made in advance to ensure that adequate holding equipment is on site. In 2003, the following materials were collected: 22 fifty-five gallon drums containing aggregate quantities of antifreeze, motor oil, other automotive wastes, paints, solvents, stains, strippers, batteries, pesticides, and cleaning compounds; 3 pounds of "mercury added" products, and 3,084 linear feet of fluorescent lamps.

The "Swap Shop" remained a popular component of the facility. The public is encouraged to use this facility to help minimize the amount of re-usable material going to the transfer station for disposal. The public is asked to help monitor the materials left off, and if article(s) are not taken by someone in a reasonable time, the donor should take responsibility for disposing of them as trash.

Recycling continues to be practiced diligently by the member Towns, but there is still room for improvement. No fee charged for most recyclables in order to encourage use of this means of getting rid of acceptable materials. The following quantities were collected and shipped from the facility: (all measured in tons) glass 105.5, aluminum cans 2.23m steel cans 28.49, PET Plastic 8.69, HDPE plastic 16.17, box board 10.77, corrugated cardboard 320, magazines and junk mail 95.57, white ledger paper 2.36, and newspaper 60.14, (a total of nearly 650 tons.) Other materials are collected and recycled and a small fee is assessed due to the requirement for special handling of such materials. These include used motor oil, antifreeze, tires, scrap metals, and clean wood. *Recycling is MANDATORY as a condition of membership in the alliance program; it is also the responsible thing to do.*

Materials which cannot be re-used or recycled must be disposed of, and the facility's provided aggregation, loading and shipping services for 7,322 tons of solid waste. It is a program objective to reduce this volume by fostering a greater understanding of the need to purchase only necessary quantities, use up purchased materials, and recycle/re-use all that is practical. To assist in reduction of the quantity of disposed wastes, the program is studying the possibility of collecting used electronic apparatus for recycling, and adding a composting component to services offered at the facility.

The 22 acre site harbors the former landfill which served area Towns. The "capping" of the former landfill with a layer of impervious clay has resulted in the improvement of regularly monitored test results. The likelihood of contaminants causing off-site impact appears to be diminishing as time goes by.

The program re-applied to the Vermont Agency of Natural Resources for certification of its facility during 2003 (former certification expiring in May of 2004). The application for certification requires an evaluation of the methods and means being used to operate the facility, and establishes parameters on all operations. Copies of the application are available for public review at the Town Office of each member Town.

The State of Vermont developed a new state-level solid waste implementation plan which was made effective in 2002. Towns and solid waste districts were required by State law to develop new plans, which would address all elements of solid waste management as were addressed within the State's own plan. Reports on the progress meeting objectives under these plans will have to be filed with the Agency every two years. Developing a new "Solid Waste Implementation Plan" (SWIP) for the Alliance Towns has been a paramount task. A draft submittal was made in April 2003, and a follow-up submittal in response to Agency comments and questions was made in December 2003. Assistance in performing this work was provided by The Johnson Company of Montpelier, Vermont and financial assistance was provided by a grant from the Agency in the amount of \$6,082.09. Each of the Alliance Towns will need to hold two public hearings regarding the SWIP, and Selectboards will then need to decide if the SWIP is appropriate for adoption by each Town as its stated plan for managing the solid waste stream. SWIP is an ambitious plan, and sets forth a number of new initiatives as well as committing to enforcement of existing laws governing recycling, illegal dumping and burning. Copies of the "Solid Waste Implementation Plan" are available for public review at the Town Office of each Alliance member Town. Questions or suggestions can be directed to Delbert Cloud, Agent for the Solid Waste Program, at 134 South Main Street, Bethel, Vermont 05032 (234-9340).

## BETHEL-ROYALTON SOLID WASTE PROGRAM

Operating Statement December 31, 2003

	BUDGET 2003	ACTUAL 2003	BUDGET 2004
<b>SOLID WASTE REVENUES</b>			
Interest Earnings	0	0	0
Sale of Recyclable Materials	32,000	17,733	20,000
Reimbursement Franchise Tax	0	0	0
Alliance Surcharge	60,000	62,373	60,000
Transfer from Mini Custody	0	0	0
Fees	546,000	654,251	658,000
Other	3,000	5,882	0
<b>TOTAL REVENUES</b>	<b>641,000</b>	<b>740,239</b>	<b>738,000</b>
<b>SOLID WASTE EXPENDITURES</b>			
Labor	48,000	56,999	62,000
Administration Costs	7,000	8,380	15,000
Social Security	3,400	3,567	3,450
Medicare	800	804	775
Retirement	1,000	0	0
Health Insurance	11,300	12,247	13,000
Workman's Compensation Insurance	3,000	2,966	3,000
Reimbursement-Royalton	1,300	527	750
Rental of Equipment	100	0	100
Electricity	100	1,430	100
Telephone	2,100	1,795	2,000
Heat	800	868	800
Uniform Rental	700	1,374	1,000
Building Maintenance	500	542	500
Equipment Operation	1,000	80	850
Repair of Scales	3,000	7,851	9,500
New Equipment	500	520	500
Bank Service Charge	100	99	100
Legal	0	0	0
Supplies	1,000	0	1,000
Franchise Tax	2,000	1,402	2,500
Tip Fee & Hauling	1,000	0	1,000
Hazardous Waste	444,000	551,412	518,000
Recycling	4,000	8,385	4,000
Labor Reimbursement-Bethel	60,000	57,725	56,000
Recertification	1,000	1,000	1,000
Debt Service -Principal	5,000	5,103	5,000
Interest	12,000	12,000	12,000
Cat Loader - long term debt	5,200	4,847	4,800
Replacement Reserve Account	12,000	13,673	13,675
Other	9,000	3,500	5,500
<b>TOTAL EXPENDITURES</b>	<b>641,000</b>	<b>763,359</b>	<b>738,000</b>

## ROYALTON ACADEMY BUILDING

This is the eleventh year of use since the renovation of the Royalton Academy Building. Use by tenants and for private functions continues to increase. The number of Senior Citizens attending the twice weekly meals continues to grow.

Regular tenants remain the same: South Royalton Area Senior Center, Royalton Civics Club, South Royalton Early Childhood Initiative Program and the Central Vermont Council on Aging Case Manager. Other functions held here are weddings, showers, family reunions, birthday parties and holiday festivities. Private renters using the Building continue to pay the nominal rates of \$10 per hour or \$150 per 24-hour period. Please contact our Building Manager, Walter English, at 763-7275 for more information regarding reservations. The Board wishes to thank Walter and Verna English once again for their tireless work on the behalf of the Royalton Academy and the town of Royalton.

The Royalton Academy Board meets the third Monday of the month in December, March, June and September at 7:00 p.m. at the Academy Building.

Cynthia Powers, Chairperson  
 Walter English, Treasurer  
 Jacqueline Higgins, Clerk  
 Robert Caron  
 Pat Couture

Dorothy Olmstead  
 Bob Hull  
 Denis Ives  
 Pat Hyde

### ROYALTON ACADEMY BUILDING FINANCIAL STATEMENT Year Ending June 30, 2003

	FY02/03		FY 03/04	FY 04/05
	Budget	Actual	Budget	Budget
<b>Income</b>				
Lease Rental	12,776	12,591	12,776	13,000
Hourly Rental Fees	4,000	4,360	4,000	5,000
Interest on Bank Accounts	300	244	150	250
Miscellaneous Income	455	0	500	786
<b>Total Operating Revenue</b>	<b>17,531</b>	<b>17,195</b>	<b>17,426</b>	<b>19036</b>
<b>Expenses</b>	3,000	2,800	3,200	3,500
Maintenance Salary	3,000	2,800	3,200	3,500
FICA Match	430	428	460	536
Electricity	3,000	3,181	3,000	3,200
Heat	2,700	2,647	2,700	3,200
Insurance	1,200	846	1,200	1,200
Op-Gas	750	701	750	850
Miscellaneous Supplies	600	608	700	700
Other Op Costs	851	0	116	
Maintenance & Repairs	2,000	1,946	2,000	2,200
Building Expense-Capital Fund		2,000		
Equipment		300	100	100
Advertising				50
<b>Total Expenses</b>	<b>17,531</b>	<b>18,257</b>	<b>17,426</b>	<b>19,036</b>
<b>Net Income</b>	<b>0</b>	<b>(1,061)</b>	<b>0</b>	<b>0</b>
Capital Fund Income		2,000		
Fund Balances				
Reserved Capital Fund		14,229		
Unreserved-Operating		3,625		

# ROYALTON PLANNING COMMISSION & REVOLVING LOAN FUND & SENIOR CENTER

## ROYALTON PLANNING COMMISSION

This past year has been an active one for the commission. On April 11<sup>th</sup> and 12<sup>th</sup> the Royalton Shines On community gathering was held. This event was well attended with excellent input from townspeople. As a result, four committees were formed to continue working on issues cited in the two day event.

There were many driveway access permit applications reviewed with the recommendations forwarded to the Select Board for final approval. There also was an increase in ACT 250 applications for review as well. With low interest rates and continued growth in our region. We expect this trend to continue for the foreseeable future.

Our meetings are the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of each month. We welcome the public to our meetings.

Philip Gates, Chairman

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## ROYALTON REVOLVING LOAN FUND

Our fund was established in 1985 to encourage development of new businesses in town and expansion of existing ones. Several Royalton businesses have successfully taken advantage of this loan program over the past several years. Five loans were issued this year, which was a substantial increase over last year. Committee members stand ready to fairly review all requests for funds and submit recommendations to the Select Board for action. New businesses are encouraged to consider the fund when financial needs arise. The Revolving Loan Fund Committee meets regularly on the third Monday of each month. Application forms and copies of current guidelines are available from Jackie Higgins at the Select Board office.

Charles Leighton, Chairman

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## SOUTH ROYALTON SENIOR CENTER

The South Royalton Area Senior Center, Inc., serves the towns of Bethel, Royalton, Sharon and Strafford. There are two meal sites involved, one in Royalton (the Royalton Academy Building) and the other in Strafford (Barrett Hall). The Randolph Stage Coach provides transportation to the Royalton site. Volunteers deliver meals to shut-ins. Meals are served Tuesdays and Thursdays in Royalton and on Wednesday in Strafford. A total of 10,787 meals were served in the year 2002-2003. Other services included blood pressure clinics, foot clinics and flu shots. In addition, there were four very enjoyable trips this year. The Saint Patrick's Day Party at Indian Head Resort in NH, Lipizzans in North Hero, VT, Maine Cruise, Dinner and Show and a Christmas lights spectacular in MA. Susan Huff continues to do an excellent job as our Director. Louise Caron and Linda Ducharme are still our wonderful cooks. We are also blessed with faithful volunteers. South Royalton is represented on the SRASC Board by Bob Caron, Ann Eaton and Cynthia Powers.

<b>Expenses</b>	
Personnel and Taxes	\$ 27,356.83
Nutrition and Center	\$ 15,224.91
Transportation	\$ 1,529.20
Rent and Utilities	\$ 6,167.79
Insurance	\$ 3,156.00
Equipment and Repairs	\$ 190.28
<b>Total</b>	<b>\$ 53,625.01</b>
<b>Revenue</b>	
Federal CVCOA	\$ 31,015.43
Participants	\$ 17,499.71
Town Funds	\$ 7,750.00
Community Donations	\$ 1,125.60
Fund Raising	\$ 2,905.35
Grants and Interest	\$ 771.28
Thrift Shop	\$ 6,123.00
<b>Total</b>	<b>\$ 67,190.37</b>

S.R.A.S.C. Board of Directors

Elizabeth Balsler, President  
 Shirley Wright, Vice President  
 Susan Coburn, Secretary  
 Joni Latuch-Lyman, Treasurer

Your Tax Dollars at Work

Central Vermont Council On Aging

Services provided by CVCOA  
 Include case management  
 Home delivered meals & transportation  
 Carol Spooner is Royalton's case manager

Senior Helpline: 1-800-642-5119  
 Barre Office # 802-479-0531

# FLOOD PLAIN BOARD OF ADJUSTMENT & IKE HOPE PROPERTY REPORT

## FLOOD PLAIN BOARD OF ADJUSTMENT

There was no action taken by the Flood Plain Board of Adjustment in 2003, although there was one variance given for a permitted use in the flood plain.

Flood plain maps are available at the Town Office. Remember before doing any construction or filling in or near the flood plain, consult the Selectboard's Office or Karl L. Jurentkuff of the VT National Flood Insurance Program or Walter E. Hastings.

The Town is always looking for people to volunteer to be on the Board of Adjustment for the flood plain. This Board is very important; it takes very little time to assist the town in enforcing the flood plain bylaws. If you are interested in serving on the board please call or write the Selectboard office.

Walter E. Hastings, Flood Plain Administrator

## IKE HOPE PROPERTY REPORT

At Town Meeting on March 4, 2003, the voters approved the purchase by the Town of the Ike Hope property at 332 South Windsor Street for \$235,000.00 . The property, consisting of approximately four acres and a building, was purchased on August 11, 2003.

The needs for the property, as discussed by the voters, were for a new facility for the Fire Department and for new Town Offices. The Fire Department and Rescue Squad were outgrowing their facilities and the Library would be taking over the town Office building in the near future. It was also suggested that the property could be used for other expansion needs for the Town such as: a community center, Orange-Windsor Supervisory Union office, preschool, and recreation field. Although many uses are being considered, the most critical needs are for the Fire Department/Rescue Squad and/or Town Offices.

The Ike Hope Advisory Committee was formed last summer, to study the land and building for the Town's present and future needs and for the use of the present Fire House. There are representatives from the community at large, as well as the Fire Department, Planning Commission, Select Board, and Town Office Space Needs Committee. At one point the Gifford Medical Center was interested in being included in the development. They later decided review other options.

A boundary survey and topographic map is being preformed.

The Town applied for, and received, two grants. On November 4<sup>th</sup> the Town was awarded a State grant for \$11,200.00 to study the entire property. The Town was also awarded a grant from a private foundation for \$250.00 to do an assessment of the house and barn on the property.

At present, request for proposals have been sent out to more than twenty firms for a Development Assessment of the property. The proposals are due on February 9, 2004. Walter Hastings, Chairman

### Your Tax Dollars at Work

#### Health Care & Rehabilitation Services # 295-3031

HCRS uses Royaltion Funds to help defray the cost of a mental health Walk-In-Clinic. Other services include Alcohol & Drug Treatment, and Emergency Services. "Alternatives" is a short term program that provides crisis stabilization, respite and support as an alternative to hospitalization. CSD, Community Services provides services to people with developmental disabilities. HCRS also supports a mentoring program for children age 5 through 17 and an adventure/experiential learning therapeutic summer day camp

Emergency Services acts quickly in critical situations. Specially trained professionals are available 24 hours a day for emergencies. Any individual of any age can use this service when an emergency arises.

# **SOUTH ROYALTON FIRE DEPARTMENT & FIRE WARDEN REPORTS**

## **SOUTH ROYALTON FIRE DEPARTMENT ANNUAL REPORT**

This past year has brought many changes to the South Royalton Fire Department and Rescue Squad. Chief Paul Whitney and Captain Corinne Ingraham have stepped down from their current positions within the departments. We appreciate their many years of dedicated service and will continue to utilize their knowledge and expertise. One individuals ability to help in times of need does make a difference!

The members of the Department have been busy this year applying for funds through various grants available by Federal and state sources. The Fire District has been awarded a grant in the amount of \$16,488.00 from the Department of Homeland Security to help purchase equipment. There is now a dry hydrant located on the Leavitt property on Broad Brook Road; this pond holds approximately 80,000 gallons of water and was funded by a grant from the Vermont Rural Fire Protection Agency.

I am very pleased to inform the taxpayers of Royalton that we have been awarded a FEMA Grant in the amount of \$183,600.00 to be used toward the purchase of a new fire truck. Members of the Department spent numerous hours on writing the grant proposal and designing a Pumper Truck to best meet the needs of our rural community.

The Department has started a Firehouse Fund to be used to build a new building in the future. All donations are welcome.

The Department responded to 66 fire calls in 2003.

We can never be too careful with Fire Prevention. Smoke detectors are your best friends. Take care of them, check and replace the batteries often, at least twice a year. In case of an emergency, 911 addresses are vital. Please make sure your 911 address is posted and visible at all times.

The Firemen and I would like to thank you for all of your wonderful support.

David P. Whitney, Chief

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## **FIRE WARDEN REPORT 2003**

As your Fire Warden, I want to thank everyone who obtained burning permits and used care when burning. Frequent rain kept the ground wetter than normal, thus reducing the fire danger. Windsor County had 2 fires reported burning 2.5 acres. Statewide 101 fires were reported with 95.47 acres burned. Debris burning brush and grass fires were the major cause of most fires. Complaints I received involved illegal burning of household rubbish and debris in backyard burn barrels, causing a nuisance to neighbors.

Vermont law states that a permit must be obtained (except when the ground is covered by snow) for all outside fires. Permits can only be issued for burning grass, leaves and natural clean wood. It is illegal to burn plastic, garbage, paper, cardboard, rubber products and treated and/or painted wood.

Burning building demolition requires a permit from the state Air Pollution Office in Waterbury and a local permit. Call: 1-888-520-4879

**For local Permits call Don Lovejoy, 763-7037 Home or 763-8140 Work  
or call key-man Tom Honigford, 763-7446**

Fire Warden: Don Lovejoy

# ROYALTON RECREATION DEPARTMENT

Annual Report 2003

The year 2003 was eventful for Royalton Recreation. In January, February, and March over 92 children participated in the K-6 basketball program under the guidance of Holly McCullough. The annual tournament was held in memory of Robert Sherlock this year. During February school break over 50 people enjoyed a trip to Disney on Ice – Princess Stories at the Fleet Center in Boston. March brought our usual “mud-season madness” craft workshops and cooking classes which were well received. Cooking classes were offered again in the fall and co-sponsored by the South Royalton Market.

Carpenter Field continued to host a variety of sporting events from Little League baseball and softball to varsity soccer and town league teams. Denis Ives and John James spearheaded the installation of guardrail fencing along the edge of the parking lot. Further renovations to the “Coop” are planned for 2004 to include a concession stand and improved storage facilities. A flag pole and flag were graciously donated and installed by the Post 51 American Legion. In addition, trees and benches were donated by various community members and organizations. Again this year, the White River Partnership assisted with continued bank stabilization projects. The Skateboard Park which was completed in 2002 proved to be a popular place for the youth of our community to enjoy their sport.

We are very pleased to have Liz Whitlock return to direct the summer camp program this year. Day camp once again ran at full capacity with 40 campers a week enjoying many daily activities including crafts, games, and library trips as well as special trips to Silver Lake, the Rose Bowl, and the Vermont Technical College and Bethel pools.

The summer concert series was continued and was again a huge success in 2003. This series was presented Wednesdays at noon and attracted a wide audience with a weekly attendance (on sunny days!) growing to over 200 adults and children. We were able to offer a wide variety of entertainers to appeal to all ages, including performances by Brass Plus, No-Strings Marionette Company, Judy Pancoast, Samantha Moffatt, The Little Red Wagon, and a steel drum group. Watch for our 2004 summer schedule and plan to join us.

Fall brought Soccer Saturdays under the guidance of Commission member Jenny Lane 87 children played on a total of six teams which scrimmaged each other and played teams from our local area. Royalton Recreation would like to thank the many parent volunteers who serve as coaches and officials for all our sports programs. It would be difficult to offer such programs without your support and enthusiasm.

Finally, the Easter Bunny and Santa Claus arrived for their annual visits to the tots of our community with plenty of treats, games, and craft activities offered at both events, and at the annual Halloween costume party as well. The 7<sup>th</sup> annual craft fair was held in December in conjunction with the arrival of Santa Claus and was the largest event ever.

Once again, the Royalton Recreation Commission would like to thank all the dedicated individuals who help make all our programs and events a success. We look forward to serving you in 2004. Please feel free to contact the office at 763-7548 if we may be of assistance.

Mary Benoit Chair  
Royalton Recreation Commission

## Your Tax Dollars at Work

**Clara Martin Center # 728-4466**, The center serves children, families and individuals coping with behavioral challenges, emotional stress, mental illness, alcohol and other drug problems. Last year the Clara Martin Center served 109 clients from South Royalton.

**ACORN** : Provides professional case management, advocacy and related services to individuals living with HIV/AIDS within Windsor and Orange County in Vermont and Grafton and Sullivan counties in NH.

ACORN is the only anonymous HIV testing and counseling site in the Greater Upper Valley.

Acorn also provides educational prevention programs, Chronic Conditions Information Systems is located at [www.cc-info.net](http://www.cc-info.net)

**Windsor County Partners (Mentors for Youth) #800-491-5101** or [windsor.county.partners@valley.net](mailto:windsor.county.partners@valley.net)

Windsor County Partners youth mentoring program provides at-promise youth age 10 through 17 with positive, healthy and supportive adult role models that help improve their self-esteem, direction and leadership potential.

## SOUTH ROYALTON BANDSTAND COMMITTEE

In 2002 a group of band members approached Royalton's Select Board to determine their views on, and gain their support for building a new bandstand on the South Royalton Green. The project they proposed would be completed without the use of public funds or resources, other than the use of Town land. The Select Board recommended that a committee of townspeople be formed to further develop the project and to seek the Town's approval to use public land by including it in the warning for the upcoming 2003 Town Meeting.

The Committee was formed in November of 2002 and met four times in 2002 and eleven times in 2003. Committee members visited a number of bandstand sites in Vermont and New Hampshire, selected a design they saw in Newport, New Hampshire and commissioned Nick Scalera, a Newport cabinetmaker, musician and the builder of that bandstand, to draw the plans for the South Royalton bandstand.

The voters of Royalton approved the project on March 4<sup>th</sup>, 2003. The Committee began fundraising activities immediately following the Town Meeting and as of the end of 2003 had raised \$66,470.65 towards the cost of construction. To date, one hundred and ninety-four cash contributions have been received with donors including local businesses, community organizations, several Vermont and New Hampshire foundations and a large number of individuals from Royalton, surrounding towns and from as far away as California and South Carolina. In addition, several local contractors have very generously contributed labor, materials, and equipment towards the construction of the project. A complete list of contributors will be published in the *Herald* at a later date.

In the summer of 2003 the Committee selected George White and Co. of Tunbridge, Vermont to build the bandstand. Site work began in late July and construction started in the fall. The bandstand is now close to completion and will be ready for band concerts and community use this coming spring. The new bandstand will hold 45-50 players and their equipment safely and comfortably. In addition to band concerts it is expected that the bandstand will be used for a variety of other activities including Old Home Days events, the summer recreation Brown Bag concerts and Memorial Day programs.

Anyone still interested in making a tax-deductible contribution towards the cost of construction and future maintenance may do so by sending a check to: South Royalton Bandstand Fund; C/O Ms. Jackie Higgins; Box 680; South Royalton, VT 05068.

Richard Ellis Chair, South Royalton Bandstand Committee



# ROYALTON TOWN BAND & ROYALTON CONSERVATION COMMISSION

## ROYALTON TOWN BAND

The Town Band had a successful 2003 season under the direction of Richard Ellis. Concerts were held Thursday evenings on the green in South Royalton or at the United Church in South Royalton, in case of inclement weather. Appearances included seven concerts in South Royalton and one in Royalton Village. The band appeared in parades on the Fourth of July in Rochester and Randolph and for South Royalton Old Home Days. The band also performed concerts for the Woodstock Historical Society and in Tunbridge for the Good Sam Camper Jamboree, and the SRHS Alumni Association. This year we were fortunate to host a visiting Austrian band, which was enjoyed by many in the community.

As always, we would like to extend our thanks to the town and our many supporters. Rehearsals start in March and new band members are always welcome. Please contact Richard Ellis at 763-8172 for additional information.

The band is looking forward to performing in the new bandstand. We hope to see you at a concert this summer, whether on the green or at the United Church.

Carol A. Greene, Treasurer

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## ROYALTON CONSERVATION COMMISSION

The Royalton Conservation Commission was created at last year's town meeting. Its mission is to conserve and enhance agricultural, environmental and recreational resources in order to support a sustainable community. Property owners need to be able to derive a viable living from their land if the acreage is to remain open.

Over the past year the commission has been developing a management plan for the Sarnoff Land. Located on Route 107 just behind the Garden of Ernie, the Sarnoff Land is a 52 acre parcel that was donated to the town several years ago. The Commission views this land as a recreational, educational, and sustainable town resource. We are planning to make it a demonstration forest that will showcase various forest management techniques. A pleasant walking trail will link several different areas, so that people can see the effects of different types of clearing, cutting, and other forest management practices. We think that with management now, future generations might be able to sustainably harvest timber off this land to fund improvements to the site.

The commission meets the third Tuesday of the month at 7:00 p.m. in the Academy Building. We welcome public input, so if you have some thoughts that you'd like to share or would like to get involved, please contact one of the people below.

Kyle Jones 763-5282, Tom "Geo" Honigford, 763-7446, Patrick Dakin 763-3948, Larry Trottier 763-8082  
Donald Carbino 763-8070, Agnus Spaulding 763-7093, and Alison Fulcher 763-8500

Your Tax Dollars at Work

**The White River Partnership:** For more information contact Walter Hastings at 763-7730.

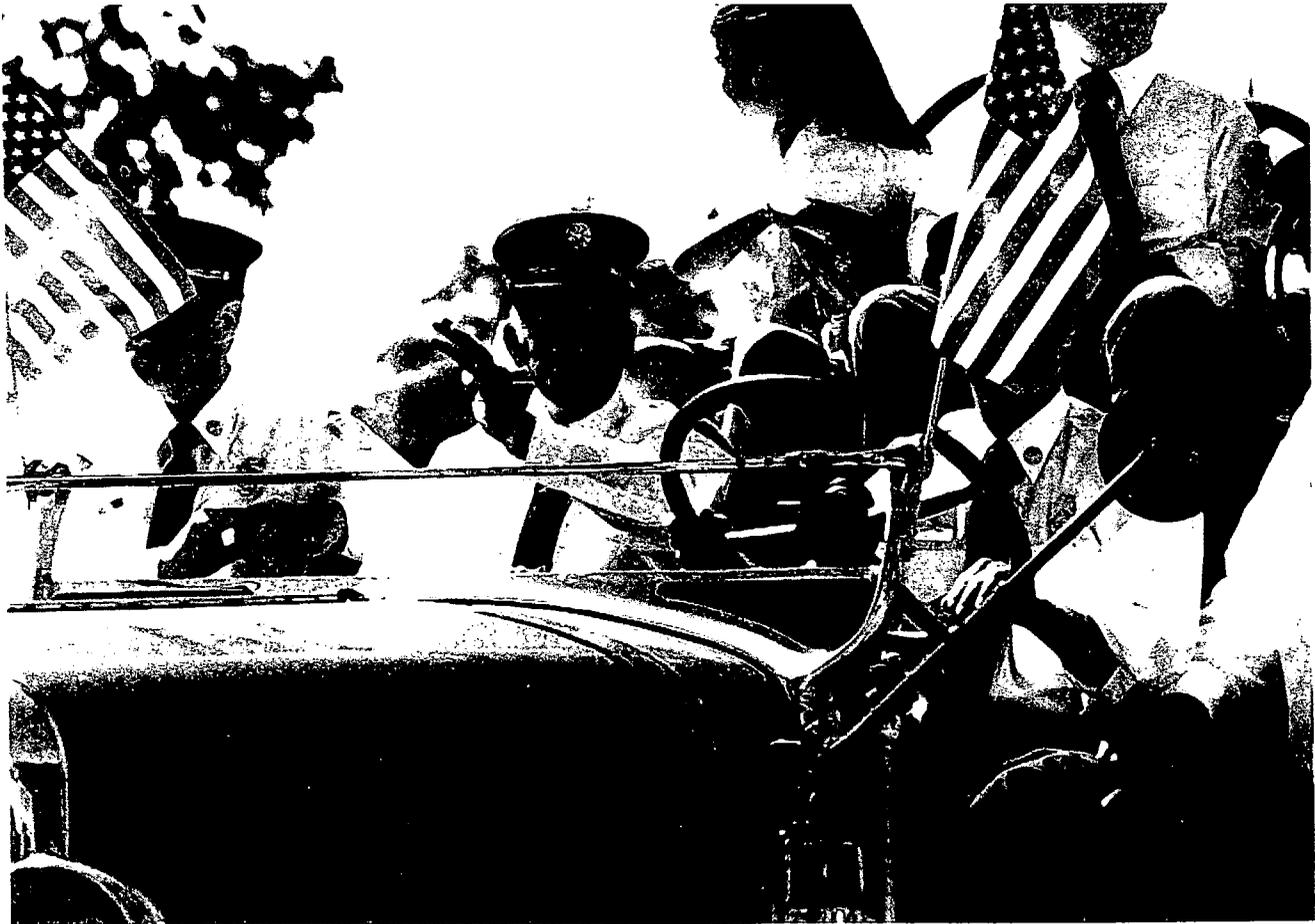
Partnership volunteers collect water quality samples on the White River and its tributaries. E. Coli data is posted weekly on their website and helps area residents to better understand the health of the watershed and set project priorities. Volunteers helped plant 7000 trees, restoring 4 miles of river buffer on private and public lands. Royalton sites include the Carpenter Land, Hurricane Flats Farm and private riverbank property.

**PAUL K. WHITNEY**  
Thirty Years As Fire Chief

Paul Whitney joined the South Royalton Fire Department in 1941 as a volunteer firefighter. If asked he will tell you it has always been his hobby to "chase fire trucks". Paul has done more than chase fire trucks in his more than fifty seven years on the department. He helped establish the Rescue Squad in 1962 and served on the Squad for 41 years. In 1965 he supervised and helped build the existing fire house. Paul became Fire Chief of the South Royalton Fire Department in 1972. During his years as Chief he has overseen the purchase of several trucks for the Fire and Rescue departments, led training exercises and fire meetings, organized fundraisers for the department, responded to countless Fire and Rescue calls at all hours of the day and night, as well as numerous other services for the community and department. Paul has also helped extinguish several major blazes, most notably the Windsor County Feed Store, the Green Mountain Stock Farm, the South Royalton Block fire (during which he almost lost his life) and Eaton's Dryer Factory fire, just to name a few.

Members of the South Royalton Fire Department and Rescue Squad held a dinner to honor Paul for his service to the department and to mark his retirement as Fire Chief in the summer of 2003. During that dinner Paul was honored with a special plaque and bell from one of the old fire trucks. Paul's wife was also acknowledged and thanked for her unfailing support for Paul and the department.

Paul is still an active member of the Fire Department serving as a Captain. He wishes to thank all of the volunteers over the years that have given their time and put their lives at risk to help others. He says "the South Royalton Fire Department and Rescue Squad wouldn't be what it is today without dedicated volunteers". We know the department wouldn't be half of what it is today without the kind of dedication that Paul has shown over the years. Thank you Paul!



VITAL STATISTICS  
2003

Births	Father	Mother	Hospital	Date	Place
Madore, Kendrick	Madore, Matthew	Madore, Christina	Gifford	02/06/03	Randolph, VT
Vesper, Hailey	Vesper, Richard	Vesper, Billie	Gifford	02/26/03	Randolph, VT
Stratton, Carder	Stratton, Troy	Stratton, Jennifer	Gifford	08/03/03	Randolph, VT
Noble, Logan	Noble, Derek	Noble, Jessica	Gifford	10/01/03	Randolph, VT
Quillia Lang, Leah	Lang, Jonathan	Quillia, Heather	Gifford	10/15/03	Randolph, VT
Corwin, Orion	Corwin, Cain	Robinson, Katheryn	Gifford	12/10/03	Randolph, VT
Wallace, Roxy Vonn		Holmes, Kelly	Gifford	12/28/03	Randolph, VT

Marriages Groom	Residence	Bride	Residence	Date	Place
Churchill, Clarence	Royalton	Jones, Donalyn	Royalton	04/19/03	N. Tunbridge
Kenison, Clayton	Royalton	Avery, Jamie	Royalton	05/03/03	Bridgewater
Lundy II, James	Charlestown, NH	Livingston, Shannon	Charlestown, NH	05/10/03	Bethel
Cornelius, Brad	Royalton	Morrill, Shannon	Royalton	05/18/03	Bethel
Churchill, Edward	Royalton	Alger, Corinne	Royalton	05/25/03	Royalton
Scott, Jedediah	Royalton	Kill, Abigail	Royalton	05/31/03	Royalton
Audette, Joseph	Royalton	Corse, Sarah	Royalton	06/03/03	Royalton
Whitney, Benjamin	Royalton	Bailey, Jennifer	Royalton	06/15/03	Thetford
Shores, Jeffrey	Royalton	Amell, Shelley	Royalton	07/04/03	Tunbridge
Salzman, Steven	Chicago	Miceli, Maria	Morton Grove	07/05/03	Royalton
Owen, Ricky	Royalton	Finkle, Tasha	Royalton	07/12/03	Royalton
Fraker, Erik	Seattle, WA	Eddy, Margaret	Seattle, WA	07/19/03	Royalton
Livingston, Shawn	Royalton	Thresher, Sarah	Royalton	08/23/03	Randolph
Berendt, Christopher	Royalton	Schumacher, Allison	Royalton	08/30/03	Brookfield
Boyles, Gavin	Royalton	Hallam, Aubrey	Royalton	08/31/03	Killington
Harrington, Jonathan	Royalton	Rutkowski, Maria	Royalton	09/06/03	Hartland
DeCoteau, Paul	Royalton	Rodger, Katie	Royalton	09/06/03	Chelsea
Voci, Joseph	Royalton	Botelho, Teresa	Royalton	09/06/03	Killington
Larmie, Jeremiah	Royalton	Boles, Sarah	Royalton	09/13/03	Strafford
Vogt, Francis	Royalton	Carbino, Heidi	Royalton	10/04/03	East Barnard
Snelling, James	Royalton	Haffke, Johanna	Royalton	10/07/03	Royalton
Calabro, James	Royalton	Matthes, Carol	Royalton	11/11/03	Royalton
Morgan, Elisha	Royalton	Pratt, Julie	Norwich	12/13/03	Norwich
Civil Unions	Residence		Residence	Date	Place
Jesperon, Michele	Royalton	Beck, Anne	Royalton	02/13/03	Barnard

VITAL STATISTICS  
2003

Deaths	Place of Death	Place of Burial	Date	Age
Carpenter, Clayton C III	Royalton	Riverview	2/7/03	43
McCrillis, Maebell M	Royalton		03/10/03	15
McShinsky, Robert L	Hartford	Veterans Memorial	03/13/03	80
Dow, Elizabeth	Lebanon	Havens	04/13/03	75
Amell, Joseph O, Sr.	Royalton		05/31/03	67
DeCoste, Shirley S.	Randolph	Branchview	06/25/03	85
Swasey, Beverley B	Lebanon	Riverview	07/04/03	65
Paulin, James A	Randolph	Branchview	07/23/03	41
Fontaine, Matthew L	Royalton	Canaan Vill	08/27/03	19
Leighton, Joyce B	Randolph	Branchview	09/04/03	68
Smith, Fred V Sr	Randolph	Pleasant View	12/25/03	83
Burials		Place of Burial	Date	
Clark, Ralph E		Branchview	04/23/03	
Butterfield, Lena E		Branchview	05/02/03	
Perkins, Anabelle B		Branchview	05/02/03	
Clark, Fannie K		Branchview	05/24/03	
Clark, Leonard W Sr		Branchview	05/24/03	
Whitney, Viva A		Branchview	06/29/03	
Goodrich, Marion O		Havens	08/26/03	
Delano, Rosemond Belknap		Riverview	10/02/03	
Turner, Emma May		Branchview	11/08/03	

**Your Tax Dollars at Work**

**Visiting Nurse Alliance of Vermont** provides a comprehensive range of care, requisitioned by hospital staff and physicians, for everyone regardless of ability to pay.

The VHA enables your family, friends and neighbors to remain independent and at home as they receive skilled clinical care during times of injury, recovery from surgery or accidents and disability from short term or chronic illness.

**Central Vermont Community Action** . CVCAC provides low-income families with programs designed to help them work toward better lives and to improve the overall quality of life in their communities. Royalton families received emergency assistance with food, shelter, crisis fuel, and other basic needs. Individuals participated in CVCAC's Community Economic Development and Farmworkers Programs designed to help improve employment status and their financial outlook. For more information or other services please call 800-639-1053

**The Family Place**, Provides parent education, playgroups, parenting skills, and family support services through home-based and center-based programs.

We know the earlier we reach children and their families, the better the chances are for them to lead successful, healthy lives and make meaningful contributions to their communities.

## **ROYALTON CONSTABLES' REPORT 2004**

Royalton is now served by two part-time certified constables. The town recently established a two-year term for each constable with an alternating election each year. The longer term reduces training costs and ensures that Royalton will have at least one certified officer at all times. Certification requires the completion of a residential police academy program, 50 hours of additional classroom training and at least 60 practical hours under the supervision of a field training officer. It takes approximately 12 to 18 months to become certified with a total cost between \$6500.00 and \$8000.00 for the preliminary training. Constable Nemeth completed his certification in August after conducting the last phase of his training with the Rutland City Police Department. The constables each also complete a minimum of 50 additional hours of training every year to maintain their certifications.

The department maintains an office on Chelsea Street and continues to expand the services it provides to the town. The 03/04 budget set the constables pay to allocate 25 hours of police services per week. The constables have increased their patrol hours and are prioritizing their time to respond to concerns and complaints received from the public. This approach appears successful and the overall number of complaints decreased. The 04/05 budget increases the allocated hours of police services to 30 hours per week. Our time is allocated between regular patrol hours, emergency calls, public service (complaints, inquiries and general services) and administrative duties. Some specific police service and enforcement activities during the past year included the following:

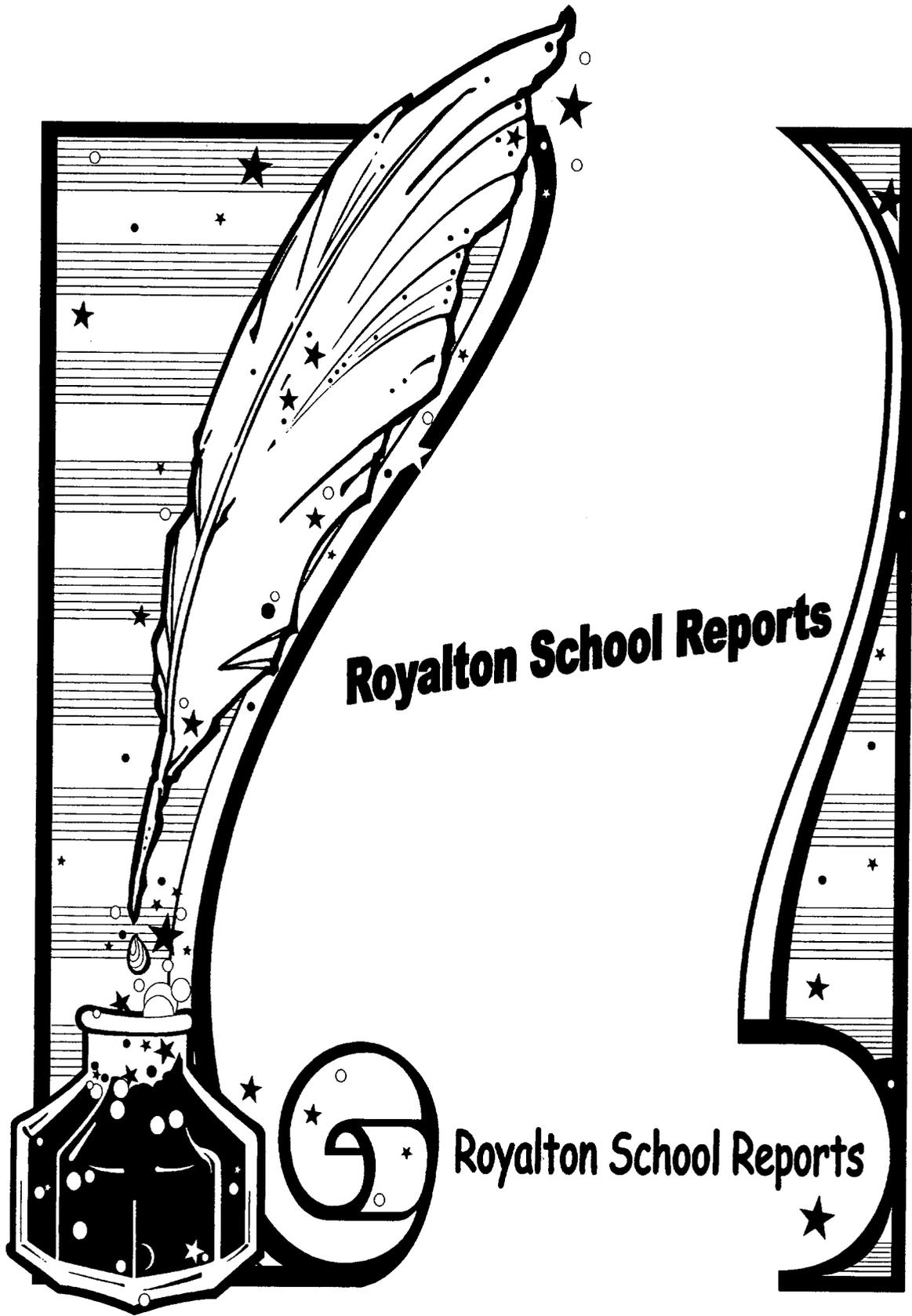
- Respond to public disorderly and domestic violence complaints
- Traffic enforcement, speeding and parking control
- Trespass and private property violations
- Theft, burglary and vandalism
- Truancy and juvenile neglect - SRS
- Dog complaints and animal abuse
- Unlocking locked vehicles
- Property retrieval and RFA escorts
- Investigate activated alarm systems
- Agency assists – VSP / Rescue
- School social and athletic functions
- Verifications – vehicle identifications
- Process Service – trespass letters

The constables are well equipped to provide the community with a full range of professional police services. Each constable operates a vehicle equipped with radio, lights, siren and radar for speed enforcement. We hope to equip each vehicle with a mobile camera in an effort to improve the evidentiary foundation of our cases and to reduce potential dangers and liabilities associated with routine vehicle stops. One camera has been acquired by the department and our proposed budget for equipment includes an additional \$3000 so that the second camera may be purchased. We regularly apply for federal grant funding and received more than \$5000.00 this year towards the purchase of new radios, protective suits and a bulletproof vest. We are actively pursuing homeland security funds to improve our ability to respond large scale emergencies.

In an effort to ensure prompt response times, the constables carry personal pagers. This system has been very successful and makes it much easier to contact a constable with only one phone call. Persons requiring immediate attention can simply call the office at 763-8899 to activate the page system. Please clip out the emergency numbers listed on the inside of the front cover and place them near your phone for easy access. Our first priority is serving the community and we welcome your suggestions, concerns and comments.

We continue to work in cooperation with Vermont State Police (Bethel Troop C), the Windsor County Sheriff's Department and the Orange County Sheriff's Department to protect the safety and security of our community. We also welcome and congratulate Lt. Ray Keefe as he begins his tenure as the commanding officer at the Bethel barracks. On behalf of the dedicated persons providing police services to the Town of Royalton, we thank you for your continuing support.

Submitted by:  
Constable Robert Hull  
Constable Marc Nemeth



**Royalton School Reports**

**Royalton School Reports**

# **WARNING OF THE ANNUAL ROYALTON SCHOOL DISTRICT MEEETING MARCH 1, 2004**

The legal voters of the Royalton Town School District are hereby **WARNED AND NOTIFIED TO MEET** to meet in the Royalton School Gymnasium in South Royalton Village, on Monday, March 1, 2004, at 7:30P.M.

## **Article I**

To Elect by ballot the following School District officers:

- A. A Moderator for a term of one (1) year
- B. Two School Directors, one for a term of three (3) years, and one for a term of two (2) years.

**NOTE:** Voting on Article I will be by Australian ballot, and the polls will be open from 8:00 A.M. to 7:00 P.M. on Tuesday, March 2, 2004

## **Article II**

To Hear and Act upon the report of the School District Officers.

## **Article II**

To Vote a sum of money for the support of the school for the 2002 - 2005 school year.

## **Article IV**

To Authorize an addition to the Building Reserve Fund in the amount of \$40,000, utilizing unused funds from 2002-2003 school year, for the purpose of building addition and/or alterations.

## **Article V**

To Approve the expenditure of an amount not to exceed \$40,000 from the Building Reserve Fund to renovate the elementary restrooms and adjacent special education classroom.

## **Article VI**

To Transact any other business proper to come before the meeting.

Date: January 6, 2004

Royalton Board of School Directors:

John Olmstead, Chairperson  
Frank Berk, Vice-Chairperson  
Stephanie Fisk, Clerk  
Steve Timian  
Daphne Moritz

**MINUTES OF THE ANNUAL SCHOOL MEETING**  
**MARCH 3, 2003 (Condensed)**

The legal voters of the Royalton Town School District met as warned at the South Royalton School Gymnasium on Monday, March 3, 2003, at 7:30 PM to conduct the annual business of the school. Voters were checked in by election workers Cynthia Fulcher and Jeff Close and handed blue voter cards. Seated at the head table were school directors: Ellen Rogers, Steve Timian, John Olmstead, Frank Berk and Daphne Moritz, Chair. Superintendent Lanning Nicoloff, Special Education Coordinator, Don Mahon, Principal Shaun Pickett and Town Clerk Theresa Harrington were seated with the School Directors. Moderator David Ainsworth called the meeting to order at 7:30 PM.

Article I. To elect by ballot the following School District officers: A) a moderator for a term of one (1) year; B) two school directors, one for a term of three (3) years, and one for a term of two (2) years. Note: Voting on Article I to be done by Australian ballot, and the polls will be open from 8AM to 7PM on Tuesday, March 4, 2003.

Article II. To hear and act upon the report of the school district officers. Moved and seconded. Lester Corwin asked about transportation figures on page 96 and Act 60 Action Plan on page 97. Point of order was called that these questions were covered under next article. Motion carried by show of voter cards.

Article III. To vote a sum of money for the support of the school for the 2003-2004 school year. Motion made to vote a sum of \$4,400,237.00 for support of the school for the 2003/2004 school year. Seconded. Daphne Moritz, Chair of School board, thanked those in attendance, expressed appreciation to auditors for excellent report, acknowledged Ellen Rogers and Lorraine Atwood for years service to board. Moritz commented that: Two teachers were awarded "Teacher of the Year" awards, one student was honored a National Merit Scholarship, the girls track team won the Div 3 championship, educational programs were enhanced, staff responsibilities shifted to all more curriculum work, grants were received for design and construction of an electric car, solar greenhouse and purchase of new cafeteria tables. Moritz noted that this past month, the floor in the 5<sup>th</sup>/6<sup>th</sup> grade science room buckled. The problem was rectified at an approximate cost of \$10,000, which will be in part reimbursed by state, and insurance, the transportation fund still retains the \$20,000 voted in reserve.

This year's budget represents a 5.62% increase or \$245,761. The pie chart handout shows that direct instruction makes up 70% of the budget. Fixed costs make up most of the increase: Teachers' salaries \$107,000; Special education (some absorbed in teacher salaries) \$29,000; Health insurance \$61,651 (19%); OWSU \$11,749, Support staff \$26,014 and Transportation \$5,000. Leaves very little to fill other needs. Were unable to fund special education language specialist in high school and science kits for 7<sup>th</sup> and 8<sup>th</sup> grade. Even if level fund budget there would be increase of \$.07 due to common level of appraisal. A fund balance for FY 02 of \$94,000 is the basis for a request of the \$50,000 reserve fund request in Article IV and \$32,000 was given back to tax payers reducing the estimated tax by \$.02, \$12,000 kept for unanticipated shortfalls.

Motion amended to reduce the main motion \$150,000. Seconded.

Moritz commented that reducing the budget \$150,000 would cause a deficit due to fixed costs that have to be paid. Even if level-funded are looking at a \$.07 increase in tax rate due to common level of appraisal.

Berk commented that on March 31<sup>st</sup> the board and supervisory will be meeting with legislatures on funding problems. 60-70% increase is state required. State education fund is flush; monies from general fund have not been transferred as promised. Amendment was defeated by show of voter cards.

No further discussion the main motion "To vote a sum of \$4,400,237 for the support of the school for the 2003/2004 year" carried by show of voters' cards.

Article IV. To authorize the establishment of a Reserve Fund in the amount of \$50,000, utilizing unused funds from 2001/2002 school year, for the purpose of building additions and/or alterations. Moved and seconded.

This reserve fund would be one method of coming up with monies from the 2001/2002-fund balance to address some of the needs restricted for this purpose. A specific project would require voter approval.

No further discussion motion carried by show of voters cards.

Article V. To transact any other business proper to come before the meeting. No further business meeting adjourned at 9:28 PM.

**MINUTES OF THE SPECIAL SCHOOL MEETING**  
**May 6, 2003 7:30 PM**

Seated at the head table: Steve Timian, Frank Berk, Daphne Moritz, John Olmstead, Stephanie Fisk of the schoolboard; Lanning Nicoloff, Donna Benoit and Don Mahon of the OWSU, Principal Sean Pickett and Clerk Theresa Harrington.

Moderator David Ainsworth explained to the audience the significance of their yes or no vote on the article to be addressed at this meeting.

The meeting was called to order at 8:08 PM.

Article I. Shall the legal voters of the Town of Royalton reconsider and rescind the sum of \$4,400,237.00 passed for the support of the school for the 2003-2004 school year by a show of voter cards at the March 3, 2003, annual school district meeting?

(Article II will be considered only if the vote on Article I above is in favor of reconsideration).

Motion made by John Olmstead, seconded by Daphne Moritz.

David McCullough called for paper ballot. Passed by show of voter cards.

Results of paper ballot vote:	Yes	123	No	201
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Motion defeated.

Article II. To vote a sum of money for the support of the school for the 2003-2004 school year.

Article I defeated. Article II not considered.

No further business, meeting adjourned at 8:35 PM.\

Respectfully Submitted,

Theresa M. Harrington, Town Clerk

Total voters on checklist: 1750

Voters checked in at this meeting: 326    Ballots cast:    324

## SCHOOL DIRECTOR'S REPORT

The Royalton School Board thanks our community for all its support and participation. Your efforts as active parents, grandparents, volunteers and civic leaders serve as positive examples for our children. Your support of education and the democratic process are the cornerstone to their future success.

We feel fortunate to have such a talented combination of administrators, faculty and staff and thank them for their excellent work. These dedicated professionals enable us to realize our community's hopes and goals.

Most of you know that Principal Shaun Pickett received the Vermont Principal of the Year award. This tremendous accomplishment and well-deserved honor speaks highly of Shaun's unflagging leadership and commitment, and makes us even prouder of our school system and community.

Our school has seen a number of successes this year. This year track and field became a varsity sport and we won the Division 3 Girls State Track and Field Championship! Our students, under Louise Berreda's direction, entertained us in theater productions of *Man of La Mancha* and *Cheaper by the Dozen*. Community volunteers installed our new, grant funded, playground. Additionally, a new and successful teacher-mentoring program was implemented and has provided tremendous support to new teachers entering our school. A school vegetable garden on the Rikert property was very successful as well. The garden was a collaborative undertaking between our school, community volunteers and Vermont Law School. Last October, we held a harvest dinner, which we hope, will become an annual event.

This year, we were again successful in securing grants for new equipment to enhance program offerings. This equipment includes six new computers for music composition, a digital camera, and snowshoes. The administration continues to be very aggressive in seeking various forms of grant funding.

Regretfully, long time elementary school teacher Pat Wilkins retired. Ms. Wilkins gave the kids, school system and community many years of outstanding service. We wish her well.

The PTO continues to grow and sponsor a number of school/community events. These events have included a School and Family Fun Day, educational trips to the Montshire Museum, and the science program *Raptors in Flight*.

Every year brings new challenges and opportunities for the board. As always, our biggest challenge is to find ways to continue to provide quality education at a cost we are all able to support and to continue to be the school of "choice" for our children and our community.

The legislature has renewed emphasis on school choice and school consolidation, and other measures considered to contain future school costs. One new proposal under school choice requires the State's funds to follow the students to their new school of choice. We are just starting to see the some of the challenges brought on by the implementation of the No Child Left Behind Act.

We will be asking the voters to approve a warning article to utilize a portion of the \$50,000 set aside for capital improvements that was established last year. We are proposing to use the funds coupled with a reimbursement from the State's educational construction money to renovate a portion of the elementary wing to accommodate space for our special education needs, specifically occupational and physical therapy programs. These are critical needs and can be accomplished within the existing structure. The current space, two closets off a lower level hallway, does not meet special education needs either spatially or environmentally. The changes include renovating the elementary wing bathrooms and creating 2 additional special education rooms directly off the current elementary special education room.

In addition, we will be asking voters to recapitalize the repair and renovation fund in the amount of \$40,000. This funding will come from the 2002 budget surplus and will enable us to continue our work on needed improvements and repairs to building and grounds.

The board is proposing a \$4,728,660 budget. This increases expense by 4.57%, for a total dollar increase of \$198,101.00. The most significant increase in the budget is in the area of special education. This continues to be the most volatile and unpredictable area within the entire budget process and increased by \$43,014 or 5.9% of the budget. This year we are adding 1 new position in the special education area. This position will be structured to help identify individual needs early on, and provide early intervention and assistance to our youngest students. This teacher will be able to provide more intensive support and assistance to students. The goal of this position is to reduce the demand on special educational service in later years through earlier intervention. Additionally, we are expanding the high school social studies position from an .80% to a 100% to help stabilize the turnover in that program area and provide a more

## SCHOOL DIRECTOR'S REPORT

consistent social studies program. Due to changes in the Medicaid reimbursement, we have increased our portion of the school nurse's position from the current .68% to .80%. Finally, our projected tuition income is \$417,665.00 for the 2004/2005 school year.

You will all notice a change in the budget presentation this year due to Act 68. Act 68 has required that the school district change its accounting methods, which will result in an automatic increase in the budget. From an accounting point of view, a revenue reduction is being eliminated and an increase in expenditures is being recorded. There is no effect on property tax rates because the budget increase is being offset by an equal amount of increased state revenue. This increase is only an accounting change and will not increase property tax rates. You will also note that at this time we can only provide you with our "best estimate" of the town's education tax liability this year. This is due to the fact that a final educational grand list won't be available until August. Regardless of the final breakdown of the educational grand list between residential and non-residential/commercial properties, the final "residential homestead" tax rate will be lower than last years rate.

John R. Olmstead, Frank Berk, Daphne Moritz, Stephanie Fisk, Steven Timian

## PRINCIPAL'S REPORT

Shaun Pickett

I am pleased to submit my eighteenth report to the citizens of Royalton. The 2003-2004 school year has been one of continued growth and accomplishment for our students and faculty.

The Arts are strong at our school. The South Royalton Players performed two very successful productions: "Man of La Mancha" last spring and "Cheaper by the Dozen" this fall. Our music department has received a grant for six new computers which will be used to join the Vermont MIDI Program. This online program allows students to compose their own music and work with music students from other schools. A music booster club has been newly formed by parents to support all of our musical programs.

Long time elementary teacher Margaret Wilkins retired to her home in West Rutland. She served our school community for many years and founded the annual whale watch for fourth graders and their families.

The summer and fall of 2003 found members of our first garden club working the soil of our first school garden. With the help of Vermont Law School, several of our students raised a significant amount of vegetables which were used in our hot lunch program. The remaining harvest was donated to the Food Shelf. Classes began on August 27. Many new teachers and aides joined our excellent staff this year. All of our new teachers participated in a formal mentor training program. Members of our faculty, students, and volunteers from our community worked together and were trained to establish a restorative justice panel. The restorative justice panel is comprised of students who serve as panel members in disciplinary matters. Early indications have been that this approach will prove to be beneficial to all parties involved.

On November 15, I traveled to Washington D.C. to accept the Principal of the Year award on behalf of the South Royalton School community. This award is a reflection of the fine work our faculty, students, and community have accomplished to make our school a great place to learn.

Our school received numerous grants to help offset expenses and to try new innovative projects. New grant initiatives include: new playground equipment, snowshoes for physical education class, computers, and a digital camera.

We continue to evaluate and revise our curriculum and assessment program. Our test results from the Vermont Department of Education show strong progress in meeting state standards. A complete summary of the test results is included in the report.

Finally, we have been supported by our parents and community. Thank you to all of our volunteers such as PTO members, booster club members, chaperones, and coaches. We are proud of our school and welcome anyone who wishes to join us in our important work.

**ORANGE WINDSOR SUPERVISORY UNION**  
**ROYALTON SCHOOL DISTRICT**  
**PROPOSED BUDGET 2004-2005**

Description	Budget 2002	Actual 2002	Budget 2003	Actual 2003	Budget 2004	Budget 2005
<b>Regular Programs</b>						
Substitutes Salary	22,000	19,973	21,000	21,706	22,000	22,500
Retirement Buyout	0	0	0	0	0	10,322
Employer FICA	1,683	1,454	1,607	1,669	1,683	2,511
Workers Comp	0	0	76	75	95	151
Unemployment	4,000	6,660	6,660	5,044	5,500	1,600
Enrichment	0	0	5,000	3,375	0	0
<b>Total Regular</b>	<b>27,683</b>	<b>28,087</b>	<b>34,342</b>	<b>31,869</b>	<b>29,278</b>	<b>37,084</b>
<b>Special Education/Elementary</b>						
Regular Salary Elem	32,534	38,036	53,467	73,146	75,403	72,947
Regular Salary Sec.	59,566	0	0	0	0	0
Summer Services	0	0	0	4,567	7,000	7,000
Aide Salary Ind.	124,029	119,887	136,393	143,385	119,998	163,025
Substitutes	0	0	0	1,423	0	1,600
Health Ins Benefits	18,008	16,807	8,927	9,753	10,622	15,312
Employer FICA	16,534	12,008	14,524	16,697	14,948	18,710
Life Ins	0	0	0	0	28	29
Employer Benefit-Annuity	0	0	0	2,092	2,314	1,457
Workers Comp	1,079	695	683	684	810	1,125
Course Reimb	0	0	1,000	195	1,000	1,000
Dental Ins.	1,249	142	621	843	870	853
Psychological Serv.	52,000	22,019	2,000	28,330	12,920	25,307
Early Ed. Services (EEE)	10,000	13,566	0	8,325	4,490	8,100
Contracted Services	3,500	0	0	2,254	0	9,000
OT Services	26,000	29,310	13,000	21,194	7,995	8,034
Other Services	31,000	261	0	0	0	0
Transportation	35,000	37,597	32,128	36,688	10,500	5,400
Tuition Other LEA	70,000	45,056	66,140	57,985	58,699	0
Tuition to Pri. Sch.	68,000	0	0	24,500	0	0
Supplies Elem.	2,900	3,597	650	2,710	600	1,400
Supplies Sec.	3,558	0	0	0	0	0
Books & Per. Elem	2,800	594	900	458	900	2,000
Books & Per. Sec.	200	0	0	0	0	0
Audio-Visual Elem.	200	118	1,450	1,507	0	1,000
Equip	2,500	0	0	0	1,500	1,450
<b>Total Spec. Education</b>	<b>560,657</b>	<b>339,693</b>	<b>331,884</b>	<b>436,736</b>	<b>330,597</b>	<b>344,749</b>
<b>Consolidated Federal Grants</b>						
Reading Recovery Sal	28,706	86,095	22,574	22,119	23,468	23,940
Salaries	50,123	0	69,691	69,691	74,025	75,601
Tutor	0	0	0	3,339	0	3,000
Curr Work Salaries	0	0	0	1,236	0	1,200
Aide Salary	26,993	29,098	29,218	30,278	31,465	31,248
Health Ins. Benefits	11,685	13,626	14,852	14,852	17,673	19,395
Employer FICA	8,095	8,309	9,293	9,201	9,865	10,327
Life Ins	0	0	0	0	35	35
Retirement-Annuity	0	0	1,489	1,483	1,573	1,635

**ORANGE WINDSOR SUPERVISORY UNION  
ROYALTON SCHOOL DISTRICT  
PROPOSED BUDGET 2004-2005**

Description	Budget 2002	Actual 2002	Budget 2003	Actual 2003	Budget 2004	Budget 2005
Workers Comp.	278	556	437	437	516	621
Dental Ins.	1,027	1,202	1,077	1,051	1,077	1,109
Supplies	1,150	3,056	900	1,152	1,878	1,878
Books & Periodicals	3,030	2,692	4,198	2,029	3,220	3,220
Audio-Visual	300	0	2,300	256	345	345
Equipment/Furniture	173	26	345	863	173	173
<b>Total Title 1</b>	<b>131,560</b>	<b>144,660</b>	<b>156,375</b>	<b>157,987</b>	<b>165,313</b>	<b>173,727</b>
<b><u>Elementary Guidance</u></b>						
Salaries	0	0	25,048	25,679	27,195	27,825
Health Ins	0	0	0	0	7,142	7,838
Soc Sec- Med	0	0	1,916	1,838	2,080	2,129
Life Ins	0	0	0	0	11	11
Workers Comp	0	0	90	90	109	125
Supplies	0	0	400	89	0	600
<b>Total Elem Guidance</b>	<b>0</b>	<b>0</b>	<b>27,454</b>	<b>27,696</b>	<b>36,537</b>	<b>38,528</b>
<b><u>Elementary Health Services</u></b>						
Nurse's Salary	27,730	37,229	7,519	9,626	7,943	10,326
Employers FICA	2,121	0	575	0	0	0
Workers Comp.	96	96	27	27	32	48
Supplies	1,500	1,223	750	0	240	267
<b>Total Elementary Health Services</b>	<b>31,447</b>	<b>38,548</b>	<b>8,871</b>	<b>9,653</b>	<b>8,215</b>	<b>10,641</b>
<b><u>Speech Pathology</u></b>						
Supplies	0	0	0	0	100	150
Books/Periodicals	0	0	0	0	50	100
Audio/Visual	0	0	0	0	50	50
Equipment	0	0	0	0	250	200
<b>Total Speech Pathology</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>450</b>	<b>500</b>
<b><u>Support Services</u></b>						
Course Reimb.	25,000	30,128	24,000	29,010	24,000	26,000
Course Reimb. Support	8,000	0	0	0	0	0
Peer Review	0	0	0	1,200	0	0
Retirement - Support	15,000	8,835	0	40	0	0
Inservice	3,000	98	3,000	2,651	2,000	2,600
Travel	2,500	5,189	2,500	4,669	3,000	4,000
Misc. Purchased Serv	500	0	500	0	500	0
Lunches	500	2,416	3,000	3,270	1,600	2,500
<b>Total Support Services</b>	<b>54,500</b>	<b>46,666</b>	<b>33,000</b>	<b>40,840</b>	<b>31,100</b>	<b>35,100</b>
<b><u>School Board</u></b>						
Board Stipend	2,000	2,000	2,000	2,000	2,000	2,000
Teacher Sals	0	0	0	953	0	0
FICA Expense	153	425	153	226	153	153
Contracted Services	1,000	453	1,000	397	1,000	500
Treasurer Services	2,500	2,500	2,500	2,500	2,500	2,500
Architect Services	0	1,747	0	0	0	1,000

**ORANGE WINDSOR SUPERVISORY UNION**

**ROYALTON SCHOOL DISTRICT**

**PROPOSED BUDGET 2004-2005**

Description	Budget 2002	Actual 2002	Budget 2003	Actual 2003	Budget 2004	Budget 2005
Legal Fees	15,000	512	10,000	7,904	8,000	9,000
Liability Ins.	3,000	2,304	3,161	4,562	4,200	4,500
Bond Premiums	250	120	250	120	120	0
Advertising	7,000	6,666	8,000	4,033	7,000	7,000
Printing	1,500	572	2,000	0	2,000	1,000
Supplies	200	653	500	427	500	500
VSBA Dues	1,650	1,300	1,650	1,335	1,500	1,500
<b>Total School Board</b>	<b>34,253</b>	<b>19,252</b>	<b>31,214</b>	<b>24,457</b>	<b>28,973</b>	<b>29,653</b>
<b>Office of the Supt.</b>						
Office of the Supt.	48,695	48,695	50,640	57,516	61,839	63,922
Fiscal Services/Central Office	78,172	78,172	81,000	87,221	94,743	99,328
Speech Services	32,844	32,844	34,132	41,074	35,019	34,269
Spec. Ed Admin.	30,423	30,423	31,640	17,333	21,261	18,978
EEE Services	28,004	28,004	29,124	22,470	25,423	26,674
<b>Total Office Of Supt</b>	<b>218,138</b>	<b>218,138</b>	<b>226,536</b>	<b>225,614</b>	<b>238,285</b>	<b>243,171</b>
<b>Office of the Principal</b>						
Principals Salary	65,088	66,351	68,342	68,342	71,076	73,208
Asst. Salary	54,426	55,000	51,500	51,500	53,560	55,167
Administrative Support	45,539	43,578	45,999	46,287	50,792	49,247
Enrichment Coord	5,000	0	0	0	0	0
Health Ins	13,589	10,149	12,938	12,922	15,395	21,384
Employer FICA	13,009	12,532	12,687	12,712	13,420	13,588
Annuity Contribution	0	4,040	5,828	6,450	6,570	6,856
Workers Comp.	572	572	597	597	702	817
Course Reimbursement/Conferences	0	0	1,000	0	1,500	1,600
Dental Ins.	1,248	1,103	865	864	865	1,281
Repairs & Maint.	500	171	500	204	500	500
Telephone Exp	10,000	15,551	10,000	12,024	13,000	13,000
Postage	3,900	2,746	3,900	3,903	3,900	4,000
Travel	700	692	700	833	750	850
Supplies	5,000	7,033	5,000	4,793	6,000	5,500
Photo copier Exp	19,500	21,419	19,000	22,830	19,000	20,000
Dues & Fees	3,500	2,937	3,500	3,527	3,500	3,600
<b>Total Off. Of Principal</b>	<b>241,571</b>	<b>243,874</b>	<b>242,356</b>	<b>247,788</b>	<b>260,530</b>	<b>270,598</b>
<b>Fiscal Services</b>						
Audit	2,000	2,700	2,700	2,900	3,550	3,550
Postage	500	170	500	555	500	500
Supplies	400	506	400	135	400	400
Dues & Fees	0	0	0	22	0	0
<b>Total Fiscal Serv.</b>	<b>2,900</b>	<b>3,376</b>	<b>3,600</b>	<b>3,612</b>	<b>4,450</b>	<b>4,450</b>
<b>Buildings &amp; Grounds</b>						
Custodial Salaries	91,721	96,301	87,473	99,633	96,000	94,838
Custodial Overtime	0	0	0	0	0	2,000
Custodial Substitutes	0	0	0	1,552	0	2,000

**ORANGE WINDSOR SUPERVISORY UNION**  
**ROYALTON SCHOOL DISTRICT**  
**PROPOSED BUDGET 2004-2005**

Description	Budget 2002	Actual 2002	Budget 2003	Actual 2003	Budget 2004	Budget 2005
Health Ins.	14,920	21,953	23,929	27,294	35,398	30,680
Employer FICA	7,017	7,372	6,692	7,741	7,344	7,561
Workers Comp	2,750	1,073	2,791	3,264	4,733	5,140
Retirement-Annuity	0	0	2,000	975	1,127	800
Contracted Services	0	0	0	9,416	0	0
Water & Sewer	8,000	8,662	8,800	9,688	8,800	9,475
Rubbish Removal	4,000	4,359	4,400	4,139	4,500	4,200
Repairs & Maint.	41,000	31,264	45,100	25,505	45,800	46,075
Roof Repair	35,000	23,930	0	500	0	0
Liability Ins.	14,000	12,277	14,000	13,513	15,400	15,539
Supplies	20,000	20,703	21,000	20,191	21,000	22,000
Bottled Water	0	1,141	0	0	0	
Electricity	32,000	33,836	33,000	35,196	35,000	36,000
Fuel Oil	16,000	18,868	19,200	26,003	19,500	20,800
Equipment	2,500	5,500	2,500	1,065	3,300	3,300
Telephone System	0	21,447	0	199	0	0
Cafeteria Equipment	0	0	0	22,141	0	0
Playground Equipment	0	0	0	7,127	0	0
Carpet Rooms-special project	0	0	0	0	0	4,500
Furniture	0	0	6,000	3,213	3,000	3,000
<b>Total Building and Grounds</b>	<b>288,908</b>	<b>308,686</b>	<b>276,885</b>	<b>318,355</b>	<b>300,902</b>	<b>307,908</b>
<b>Grounds</b>						
Mowing Services	4,000	1,280	4,400	2,805	4,600	3,200
Repairs & Maint	1,500	2,193	1,800	3,429	2,400	5,000
Supplies	1,500	13	1,000	27	1,000	1,800
<b>Total Grounds</b>	<b>7,000</b>	<b>3,486</b>	<b>7,200</b>	<b>6,261</b>	<b>8,000</b>	<b>10,000</b>
<b>Furniture</b>						
Classroom Furniture	4,500	5,274	5,400	3,850	5,900	5,000
<b>Total Furniture</b>	<b>4,500</b>	<b>5,274</b>	<b>5,400</b>	<b>3,850</b>	<b>5,900</b>	<b>5,000</b>
<b>Transportation</b>						
Regular Contract	79,500	79,500	116,690	116,690	120,190	123,795
Other Transportation	0	936	0	0	0	0
Athletic Transportation	20,000	12,079	14,000	18,418	14,560	17,000
Field Trip Trans.	6,000	12,394	5,000	9,278	6,000	7,000
<b>Total Transportation</b>	<b>105,500</b>	<b>104,909</b>	<b>135,690</b>	<b>144,386</b>	<b>140,750</b>	<b>147,795</b>
<b>Debt Service</b>						
Interest	20,810	20,810	18,035	15,165	5,937	4,983
Principal	48,255	48,255	48,255	62,785	55,000	55,000
<b>Total Debt Service</b>	<b>69,065</b>	<b>69,065</b>	<b>66,290</b>	<b>77,950</b>	<b>60,937</b>	<b>59,983</b>
<b>Interest</b>						
Interest Short Term	7,500	3,221	6,000	4,327	6,000	6,000
<b>Total Interest Short</b>	<b>7,500</b>	<b>3,221</b>	<b>6,000</b>	<b>4,327</b>	<b>6,000</b>	<b>6,000</b>

**ORANGE WINDSOR SUPERVISORY UNION**

**ROYALTON SCHOOL DISTRICT**

**PROPOSED BUDGET 2004-2005**

<b>Description</b>	<b>Budget 2002</b>	<b>Actual 2002</b>	<b>Budget 2003</b>	<b>Actual 2003</b>	<b>Budget 2004</b>	<b>Budget 2005</b>
<b>Art - Elementary</b>						
Salaries	11,626	11,992	12,812	12,812	14,053	13,997
Health Ins	0	3,407	3,226	3,226	3,839	4,213
Employer FICA	889	888	980	928	1,075	1,071
Life Ins	0	0	0	0	6	6
Workers Comp.	41	41	46	46	60	64
Dental Ins.	250	351	178	173	178	183
Supplies	1,025	166	1,320	1,907	1,350	1,500
Books & Periodicals	311	229	240	0	535	300
Audio-Visual	277	138	86	0	270	200
<b>Total Art Elem.</b>	<b>14,419</b>	<b>17,212</b>	<b>18,888</b>	<b>19,092</b>	<b>21,366</b>	<b>21,534</b>
<b>Phys Ed - Elementary</b>						
Salaries	23,540	32,884	34,266	35,000	36,400	37,855
Health Ins. Benefits	1,466	2,316	6,227	2,363	2,812	3,086
Employer FICA	1,801	2,458	2,621	2,616	2,785	2,896
Life Ins	0	0	0	0	11	11
Workers Comp.	81	81	123	123	146	174
Dental Ins.	250	401	344	334	344	354
Supplies	925	339	925	344	1,243	1,020
Books & Periodicals	125	0	200	0	160	178
Audio-Visual	100	0	885	976	210	140
Equipment	1,300	403	1,250	499	1,075	1,174
<b>Total Phys Ed - Elem</b>	<b>29,588</b>	<b>38,882</b>	<b>46,842</b>	<b>42,255</b>	<b>45,186</b>	<b>46,888</b>
<b>Music - Elementary</b>						
Salaries	32,821	34,549	36,607	36,588	38,070	39,593
Health Ins. Benefits	5,298	631	5,777	772	893	980
Employer FICA	2,511	2,644	2,800	2,799	2,913	3,029
Life Ins	0	0	0	0	10	10
Workers Comp	114	114	132	132	152	182
Dental Ins.	291	401	319	319	319	328
Supplies	1,126	1,056	1,184	2,915	1,194	1,670
Books & Periodicals	1,300	522	1,305	434	1,297	1,305
Audio-Visuals	0	0	0	0	200	300
Equipment	5,853	5,083	3,866	1,486	2,094	2,000
<b>Total Music Elem.</b>	<b>49,314</b>	<b>45,000</b>	<b>51,990</b>	<b>45,445</b>	<b>47,142</b>	<b>49,397</b>
<b>General Elementary</b>						
Salaries	506,454	472,748	499,165	482,739	510,938	495,355
Aide Salary	19,990	15,893	15,156	16,971	29,295	31,075
Lunch Monitor Salaries	0	0	0	4,870	0	0
Health Ins. Benefits	69,140	62,606	62,946	62,414	78,287	89,507
Employer FICA	40,273	36,184	39,346	37,678	41,328	40,272
Workers Comp.	1,679	1,679	1,852	1,851	2,161	2,422
Course Reimbursement	0	0	3,000	0	0	0
Life Ins.	607	575	607	517	174	174
Dental Ins.	2,827	5,207	5,383	4,570	5,383	5,545

**ORANGE WINDSOR SUPERVISORY UNION  
ROYALTON SCHOOL DISTRICT  
PROPOSED BUDGET 2004-2005**

Description	Budget 2002	Actual 2002	Budget 2003	Actual 2003	Budget 2004	Budget 2005
Retirement-Annuity	0	0	772	770	1,465	808
504 Other Expense	0	13,119	5,000	10,242	5,000	12,000
Field Trips	0	0	1,000	1,000	0	500
Supplies	25,767	28,528	23,000	19,232	12,913	15,500
Books & Periodicals	13,359	13,469	14,920	13,890	14,689	14,000
Audio-Visual	4,993	511	2,025	278	1,679	2,400
Software	0	405	700	0	0	0
Equipment	2,862	0	1,087	38	3,762	1,600
Computer Hardware	0	1,047	2,580	2,499	1,000	1,500
Carpet/classroom upgrades	2,800	0	2,420	0	1,500	1,500
Dues and Conferences	1,000	0	500	35	0	0
Act 60 Action Plan	5,000	6,509	0	0	3,000	3,000
<b>Total General Elem.</b>	<b>696,751</b>	<b>658,480</b>	<b>681,458</b>	<b>659,594</b>	<b>712,574</b>	<b>717,158</b>
<b>Support Services</b>						
Governors Institute	0	0	1,000	695	1,000	1,000
Report Cards/Tests	4,000	3,034	3,000	3,070	3,000	3,000
Dues and Fees	500	0	250	0	250	250
<b>Total Support Serv.</b>	<b>4,500</b>	<b>3,034</b>	<b>4,250</b>	<b>3,765</b>	<b>4,250</b>	<b>4,250</b>
<b>Support Serv. Staff</b>						
Books & Periodicals	125	125	125	125	125	125
<b>Total Support Serv. Staff</b>	<b>125</b>	<b>125</b>	<b>125</b>	<b>125</b>	<b>125</b>	<b>125</b>
<b>School Library Elem.</b>						
Salaries	11,781	12,016	12,420	12,420	12,917	13,433
Health Insurance	1,892	856	1,399	1,399	1,665	1,827
Employer FICA	901	897	950	927	988	1,028
Life Ins	0	0	0	0	3	3
Workers Comp	42	42	45	45	52	62
Dental Ins.	103	0	104	61	104	107
Repairs & Maint.	175	175	175	240	175	175
Supplies	200	148	200	501	200	200
Books & Periodicals	2,500	2,864	2,625	890	2,725	2,725
Audio-Visual	150	175	150	150	150	150
Equipment	500	500	500	500	0	500
<b>Total School Library Elem.</b>	<b>18,244</b>	<b>17,673</b>	<b>18,568</b>	<b>17,133</b>	<b>18,979</b>	<b>20,210</b>
<b>Grade 7-8</b>						
Salares	221,209	188,095	193,711	207,894	220,296	227,421
Aide Salaries	0	77	0	44	3,140	10,659
Health Ins.	36,229	22,008	31,777	27,361	39,475	43,734
Employer FICA	16,922	13,870	14,819	15,326	17,093	18,213
Life Ins	0	0	0	0	82	84
Workers Comp	657	657	697	697	894	1,095
Course Reimbursement	0	0	2,000	375	0	0
Dental Ins	2,643	1,055	2,112	2,083	2,530	2,666
Postage	200	0	0	250	0	0

**ORANGE WINDSOR SUPERVISORY UNION  
ROYALTON SCHOOL DISTRICT  
PROPOSED BUDGET 2004-2005**

Description	Budget 2002	Actual 2002	Budget 2003	Actual 2003	Budget 2004	Budget 2005
Repairs & Maintenance	0	0	250	0	250	0
Supplies	6,614	5,486	8,340	6,821	4,801	5,155
Books & Periodicals	8,235	6,727	4,400	5,745	4,738	7,000
Audio-Visual	1,854	1,842	789	115	1,248	725
Software	0	0	500	0	0	0
Equipment	8,737	1,024	4,000	800	4,000	3,000
<b>Total Grade 7-8</b>	<b>303,300</b>	<b>240,841</b>	<b>263,395</b>	<b>267,511</b>	<b>298,547</b>	<b>319,752</b>
<b>Grade 7-8 Guidance</b>						
Salaries	0	0	13,612	11,966	14,297	15,608
Health Ins	0	0	1,500	1,512	3,572	3,919
Soc Sec/Med	0	0	1,041	890	1,094	1,194
Life Ins	0	0	0	0	5	5
Workers Comp	0	0	49	49	57	72
Dental Ins	0	0	88	82	166	85
Supplies	0	0	400	88	300	400
<b>Total 7-8 Guidance</b>	<b>0</b>	<b>0</b>	<b>16,690</b>	<b>14,587</b>	<b>19,491</b>	<b>21,283</b>
<b>Grade 7-8 Health</b>						
Salaries	0	0	7,519	9,545	7,943	10,326
Soc Sec/Med	0	0	575	0	0	0
Workers Comp	0	0	26	27	32	47
Supplies	0	0	0	0	240	267
<b>Total 7-8 Health</b>	<b>0</b>	<b>0</b>	<b>8,121</b>	<b>9,572</b>	<b>8,215</b>	<b>10,640</b>
<b>Grade 7-8 Library</b>						
Salaries	0	11,885	12,420	12,420	12,917	13,433
Health Ins	0	856	1,399	1,374	1,665	1,827
Soc Sec/Med	0	893	950	927	988	1,028
Life Ins	0	0	0	0	3	3
Workers Comp	0	0	45	45	52	62
Dental Ins.	0	0	104	101	104	107
Repairs & Maint	0	0	175	175	175	175
Supplies	0	0	200	200	200	200
Books & Periodicals	0	0	2,500	1,126	2,800	2,800
AV	0	0	150	0	150	150
Equipment	0	0	800	224	800	800
<b>Total 7-8 Library</b>	<b>0</b>	<b>13,634</b>	<b>18,743</b>	<b>16,592</b>	<b>19,854</b>	<b>20,585</b>
<b>7-8 Special Education</b>						
Salaries	0	57,003	43,872	48,720	47,709	49,547
Program Aides	0	51,709	13,817	31,244	28,238	37,157
Substitutes	0	0	0	402	0	0
Health Ins	0	0	4,272	3,803	5,082	11,657
Soc Sec/Med	0	8,215	4,413	6,066	5,810	6,633
Life Ins	0	0	0	0	20	20
Workers Comp	0	100	208	208	304	399
Dental Ins	0	0	621	620	621	640

**ORANGE WINDSOR SUPERVISORY UNION**

**ROYALTON SCHOOL DISTRICT**

**PROPOSED BUDGET 2004-2005**

Description	Budget 2002	Actual 2002	Budget 2003	Actual 2003	Budget 2004	Budget 2005
Psychological Services	0	3,585	0	6,024	12,920	8,222
Other Related Services	0	0	0	1,564	7,995	6,890
Transportation	0	164	0	7,925	22,750	8,750
Tuition to other VT LEA's	0	0	0	24,280	73,398	86,433
Supplies	0	3,043	575	4,571	3,040	3,000
Books & Periodicals	0	0	920	584	1,100	810
Audio-Visual	0	0	345	0	345	393
Equipment	0	0	403	216	600	3,000
<b>Total 7-8 Special Education</b>	<b>0</b>	<b>123,819</b>	<b>69,446</b>	<b>136,227</b>	<b>209,932</b>	<b>223,551</b>
<b>SUB-TOTAL 7-8 PROGRAMS</b>	<b>303,300</b>	<b>378,294</b>	<b>376,395</b>	<b>444,489</b>	<b>556,038</b>	<b>595,811</b>
<b>General Secondary</b>						
Course Reimbursement	0	0	4,000	0	6,000	2,000
Contracted Services	0	2,213	0	3,291	0	3,000
504 Tuition	0	1,426	0	5,223	0	5,000
Supplies	5,000	1,401	5,500	3,734	5,000	4,000
Act 60 Action Plan	0	0	5,000	0	5,000	0
<b>Total Gen Secondary</b>	<b>5,000</b>	<b>5,040</b>	<b>14,500</b>	<b>12,248</b>	<b>16,000</b>	<b>14,000</b>
<b>Art - Secondary</b>						
Salaries	16,035	20,043	21,301	22,077	23,192	23,641
Employer FICA	1,226	1,533	1,630	1,689	1,774	1,809
Life Ins	0	0	0	0	8	13
Workers Comp.	56	56	77	77	93	109
Supplies	3,200	5,806	3,900	4,505	5,300	4,000
Books & Periodicals	0	0	0	0	379	771
Audio-Visual	0	0	0	0	200	85
Equipment	2,282	0	1,602	1,124	500	994
<b>Total Art - Secondary</b>	<b>22,799</b>	<b>27,438</b>	<b>28,509</b>	<b>29,472</b>	<b>31,446</b>	<b>31,422</b>
<b>Business Education</b>						
Salaries	18,755	9,729	10,388	10,709	11,379	9,193
Health Ins. Benefits	2,010	6,883	2,476	2,551	3,035	1,264
Employer FICA	1,434	700	795	771	871	703
Life Ins	0	0	0	0	5	5
Workers Comp.	65	65	37	37	46	42
Dental Ins.	292	468	141	133	141	145
Repairs & Maint.	500	0	1,000	0	1,000	1,150
Supplies	800	824	1,500	925	1,500	1,725
Books & Periodicals	800	1,006	800	564	1,000	1,150
Audio/Video	300	6,627	300	0	150	175
Computer Hdwe/Furn.	6,400	1,739	1,000	1,620	300	1,200
<b>Total Business Ed.</b>	<b>31,356</b>	<b>28,041</b>	<b>18,437</b>	<b>17,310</b>	<b>19,427</b>	<b>16,752</b>
<b>English</b>						
Salaries	97,364	96,775	101,130	101,130	105,176	109,383
Health Ins. Benefits	13,214	10,268	11,193	10,647	15,587	17,107

**ORANGE WINDSOR SUPERVISORY UNION**  
**ROYALTON SCHOOL DISTRICT**  
**PROPOSED BUDGET 2004-2005**

Description	Budget 2002	Actual 2002	Budget 2003	Actual 2003	Budget 2004	Budget 2005
<b>Employer FICA</b>	7,448	7,207	7,736	7,629	8,046	8,368
Life Ins	0	0	0	0	27	27
Workers Comp	326	326	364	364	421	503
Dental Ins.	832	1,036	828	828	828	853
Supplies	690	844	350	1,620	350	575
Supplies Recovery	280	0	0	0	0	0
Books & Periodicals	3,508	926	2,500	3,125	3,000	2,070
Books & Per. Recovery	475	0	0	0	0	0
Audio-Visual	0	0	0	0	0	115
<b>Total English</b>	<b>124,137</b>	<b>117,382</b>	<b>124,102</b>	<b>125,343</b>	<b>133,435</b>	<b>139,001</b>
<b><u>Foreign Language</u></b>						
Salaries	46,169	53,505	56,336	61,203	64,040	55,283
Health Ins. Benefits	5,644	5,134	5,597	7,591	8,353	7,867
Employer FICA	3,532	3,995	4,310	4,556	4,899	4,229
Life Ins	0	0	0	0	20	27
Worker Comp.	159	159	203	203	256	254
Dental Ins.	416	401	414	414	621	491
Supplies	273	531	314	1,168	217	270
Books & Periodicals	2,777	4,713	4,058	2,904	1,466	2,719
Audio-Visual	4,083	1,507	1,286	1,198	1,058	799
Equipment	650	0	345	0	0	328
<b>Total Foreign Language</b>	<b>63,703</b>	<b>69,945</b>	<b>72,863</b>	<b>79,237</b>	<b>80,930</b>	<b>72,267</b>
<b><u>Phys. Ed. Secondary</u></b>						
Salaries	12,918	11,179	18,142	18,017	19,280	19,838
Health Ins. Benefits	3,028	3,237	2,331	2,331	2,774	3,044
Employer FICA	988	818	1,388	1,332	1,475	1,518
Life Ins	0	0	0	0	7	7
Workers Comp.	46	46	65	65	77	91
Dental Ins.	165	401	207	201	207	213
Repairs	11,000	10,520	0	0	0	0
Supplies	2,140	2,397	1,807	3,337	2,949	2,671
Books & Periodicals	84	0	78	29	97	173
Audio-Visual	205	0	103	12	198	101
Equipment	2,130	1,962	3,087	1,464	2,000	1,000
<b>Total Phys. Ed. Sec.</b>	<b>32,704</b>	<b>30,560</b>	<b>27,208</b>	<b>26,788</b>	<b>29,064</b>	<b>28,656</b>
<b><u>Family &amp; Consumer Sec.</u></b>						
Salaries	25,118	27,471	28,707	28,707	31,087	31,049
Health Ins. Benefits	4,541	0	0	0	0	0
Employer FICA	1,921	2,101	2,196	2,196	2,378	2,375
Life Ins	0	0	0	0	9	9
Workers Comp.	87	87	103	103	119	139
Dental Ins.	250	401	277	269	277	286
Repairs & Maintenance	250	189	0	0	0	0
Supplies	3,000	1,959	3,500	2,206	3,500	3,500
Books & Periodicals	225	468	150	450	1,200	700

**ORANGE WINDSOR SUPERVISORY UNION  
ROYALTON SCHOOL DISTRICT  
PROPOSED BUDGET 2004-2005**

Description	Budget 2002	Actual 2002	Budget 2003	Actual 2003	Budget 2004	Budget 2005
Audio-Visual	250	857	200	0	200	350
Equipment/Furniture	650	0	1,500	2,676	1,500	2,520
<b>Total Family &amp; Consumer</b>	<b>36,292</b>	<b>33,533</b>	<b>36,633</b>	<b>36,607</b>	<b>40,270</b>	<b>40,928</b>
<b>Industrial Arts</b>						
Salaries	17,941	8,013	8,585	8,616	9,155	9,352
Health Ins. Benefits	1,436	5,736	1,876	2,096	2,232	2,450
Employer FICA	1,372	571	657	617	700	715
Life Ins	0	0	0	0	3	3
Workers Comp	63	63	31	31	37	43
Dental Ins.	209	448	0	0	104	107
Repairs & Maintenance	500	195	400	0	0	0
Supplies	1,600	2,576	1,800	2,365	2,625	2,013
Books & Periodicals	0	0	475	83	2,075	135
Audio-Visual	0	0	0	0	605	1,250
Equipment	0	0	3,825	3,547	0	2,129
<b>Total Industrial Arts</b>	<b>23,121</b>	<b>17,602</b>	<b>17,649</b>	<b>17,355</b>	<b>17,536</b>	<b>18,197</b>
<b>Math</b>						
Salaries	88,177	82,514	86,850	87,102	91,359	94,173
Health Ins. Benefits	10,755	9,496	10,351	10,350	12,316	13,516
Employer FICA	6,746	2,614	6,644	2,793	3,113	3,173
Life Ins	0	0	0	0	27	27
Workers Comp.	297	297	313	313	365	433
Dental Ins.	915	801	828	804	828	853
Supplies	1,200	553	1,200	1,235	1,400	1,400
Books & Periodicals	840	509	870	475	1,265	1,265
Audio-Visual	0	0	0	0	575	300
Equipment	345	0	1,265	1,198	1,495	1,100
Dues & Fees	2,000	0	1,000	0	0	0
<b>Total Math</b>	<b>111,275</b>	<b>96,784</b>	<b>109,321</b>	<b>104,270</b>	<b>112,743</b>	<b>116,240</b>
<b>Music - Secondary</b>						
Salaries	26,099	37,631	39,349	38,888	40,923	42,560
Health Ins. Benefits	4,541	4,991	6,527	5,230	6,249	6,859
Employer FICA	1,996	2,796	3,010	2,975	3,131	3,256
Life Ins	0	0	0	0	12	12
Workers Comp	93	93	142	142	164	196
Dental Ins.	250	401	360	274	360	371
Repairs & Maint.	2,800	1,147	2,800	4,806	3,000	3,150
Supplies	350	2,619	350	1,153	100	450
Books & Periodicals	1,715	667	2,085	1,197	2,305	2,325
Equipment - Instruments	2,500	4,170	3,950	3,950	2,950	2,800
Dues & Fees	0	0	700	312	710	810
<b>Total Music Sec.</b>	<b>40,344</b>	<b>54,515</b>	<b>59,273</b>	<b>58,927</b>	<b>59,904</b>	<b>62,789</b>

**ORANGE WINDSOR SUPERVISORY UNION  
ROYALTON SCHOOL DISTRICT  
PROPOSED BUDGET 2004-2005**

Description	Budget 2002	Actual 2002	Budget 2003	Actual 2003	Budget 2004	Budget 2005
<b>Science</b>						
Salaries	77,747	77,600	81,179	82,946	87,036	89,614
Health Ins. Benefits	15,136	6,883	7,881	7,503	8,928	9,798
Employers FICA	5,947	5,805	6,210	6,202	6,658	6,855
Life Ins	0	0	0	0	27	27
Workers Comp.	262	262	292	292	348	412
Dental Ins.	832	769	828	804	828	853
Repairs & Maint.	300	0	0	0	0	0
Supplies	1,892	3,855	3,190	3,207	1,777	2,065
Books & Periodicals	1,834	170	1,860	1,433	2,202	2,875
Audio-Visual	481	0	1,600	1,541	518	345
Equipment	3,000	2,131	1,680	1,601	1,760	2,760
<b>Total Science</b>	<b>107,431</b>	<b>97,475</b>	<b>104,720</b>	<b>105,529</b>	<b>110,082</b>	<b>115,604</b>
<b>Computer Ed.</b>						
Salaries	0	10,443	10,374	10,394	11,045	8,923
Health Ins	0	0	2,476	2,476	2,946	1,227
Soc Sec/Med	0	759	2,247	748	845	683
Life Ins	0	0	0	0	4	4
Workers Comp	0	0	106	106	44	41
Dental Ins	0	0	137	133	137	141
Contracted Service	25,000	18,728	19,000	19,148	30,000	28,000
Repairs & Maint.	1,000	0	1,000	998	1,000	1,150
Supplies	1,000	913	1,500	1,893	1,500	1,725
Books & Periodicals	500	416	1,000	335	1,000	1,150
Software	500	11	1,000	998	1,000	1,150
Computer Hardware	11,000	4,096	8,500	9,609	4,500	7,000
<b>Total Computer Ed.</b>	<b>39,000</b>	<b>35,366</b>	<b>47,340</b>	<b>46,838</b>	<b>54,021</b>	<b>51,194</b>
<b>Social Studies</b>						
Salaries	59,087	45,100	48,657	44,881	47,841	61,556
Health Ins. Benefits	11,290	653	9,211	7,908	10,622	13,516
Employer FICA	4,520	3,272	3,722	3,271	3,660	4,709
Life Ins	0	0	0	0	20	27
Workers Comp.	204	204	175	175	191	283
Dental Ins.	832	201	414	413	621	853
Supplies	2,214	917	300	673	345	403
Books & Periodicals	2,030	2,078	6,530	3,898	1,967	2,582
Audio-Visual	0	0	200	0	667	345
<b>Total Social Studies</b>	<b>80,177</b>	<b>52,425</b>	<b>69,209</b>	<b>61,219</b>	<b>65,934</b>	<b>84,274</b>
<b>Athletics</b>						
Salaries	30,000	30,670	35,000	34,233	35,000	36,000
Employer FICA	2,295	2,331	2,678	2,622	2,678	2,754
Supplies	2,890	3,854	1,308	1,807	3,578	4,198
Equipment	11,510	12,055	13,000	14,876	13,000	12,951
Dues & Fees	18,320	11,951	18,150	17,064	18,150	18,200
<b>Total Athletics</b>	<b>65,015</b>	<b>60,861</b>	<b>70,136</b>	<b>70,602</b>	<b>72,406</b>	<b>74,103</b>

**ORANGE WINDSOR SUPERVISORY UNION  
ROYALTON SCHOOL DISTRICT  
PROPOSED BUDGET 2004-2005**

Description	Budget 2002	Actual 2002	Budget 2003	Actual 2003	Budget 2004	Budget 2005
<b><u>Study Hall</u></b>						
Salaries	16,217	14,215	16,217	14,868	16,380	16,871
Employer FICA	1,241	1,088	1,241	1,431	1,253	1,291
Retirement	0	0	0	788	0	843
Workers Comp	58	58	58	58	66	78
<b>Total Study Hall</b>	<b>17,516</b>	<b>15,361</b>	<b>17,516</b>	<b>17,145</b>	<b>17,699</b>	<b>19,083</b>
<b><u>Extracurricular</u></b>						
Salaries	6,000	16,353	10,000	13,282	14,000	15,500
Health Ins	0	866	1,275	1,300	1,518	1,666
Employer FICA	459	1,229	765	992	1,071	1,186
Workers Comp	0	0	36	36	56	71
Supplies	7,500	10,509	7,500	6,688	8,500	7,500
Graduation	2,500	3,526	3,000	3,671	3,200	3,500
<b>Total Extracurricular</b>	<b>16,459</b>	<b>32,483</b>	<b>22,576</b>	<b>25,969</b>	<b>28,345</b>	<b>29,423</b>
<b><u>Drivers Ed.</u></b>						
Salaries	13,532	7,933	8,000	9,887	8,500	13,709
Employer FICA	1,035	607	612	756	650	1,049
Workers Comp	49	49	49	49	34	64
Repairs & Maint.	1,400	461	1,400	914	400	1,000
Rentals	1,400	2,019	2,100	2,030	1,400	2,000
Ins thru the State of Vt	0	0	0	0	300	300
Gasoline	850	1,385	850	643	975	1,300
Books & Periodicals	400	0	400	36	333	300
Insurance Contingency	450	0	450	0	250	0
<b>Total Drivers Ed.</b>	<b>19,116</b>	<b>12,454</b>	<b>13,861</b>	<b>14,315</b>	<b>12,842</b>	<b>19,722</b>
<b><u>Vocational Ed.</u></b>						
Tuition other VT LEA'S (assessments)	30,000	40,776	30,000	38,309	35,000	36,707
<b>Total Vocational Ed.</b>	<b>30,000</b>	<b>40,776</b>	<b>30,000</b>	<b>38,309</b>	<b>35,000</b>	<b>36,707</b>
<b><u>Support Service Pupils</u></b>						
Report Cards, Etc	5,500	6,167	4,500	4,500	5,000	5,000
Dues & Fees	1,500	803	1,500	1,497	1,500	1,600
<b>Total Support Serv.</b>	<b>7,000</b>	<b>6,970</b>	<b>6,000</b>	<b>5,997</b>	<b>6,500</b>	<b>6,600</b>
<b><u>Guidance Services</u></b>						
Salaries	72,975	64,343	29,400	30,346	29,994	34,608
CBL Coordinator	10,000	21,788	15,000	22,675	23,566	24,272
Clerical Salary	17,745	17,893	18,273	24,458	19,011	19,578
Health Ins Benefits	18,142	18,823	6,002	11,033	15,466	16,974
Employer FICA	6,940	7,695	3,646	5,791	5,552	6,002
Life Ins	0	0	0	0	11	11
Workers Comp	306	306	172	172	290	361
Dental Ins	832	500	332	326	331	341
Repairs & Maint.	100	0	50	159	50	0
Mileage/Transp CBL	0	0	0	0	0	265
Postage/Printing	2,600	311	2,600	2,884	2,600	2,700

**ORANGE WINDSOR SUPERVISORY UNION**

**ROYALTON SCHOOL DISTRICT**

**PROPOSED BUDGET 2004-2005**

Description	Budget 2002	Actual 2002	Budget 2003	Actual 2003	Budget 2004	Budget 2005
Postage/Printing/CBL	0	0	0	0	0	35
Supplies/CBL	860	0	0	0	0	1,005
Supplies	1,363	5,738	3,570	3,620	3,425	3,575
Books & Periodicals	100	548	620	351	430	430
Books & Periodicals/CBL	0	0	0	0	760	240
A V Equipment	800	91	600	399	600	1,500
<b>Total Guidance Services</b>	<b>132,763</b>	<b>138,036</b>	<b>80,265</b>	<b>102,214</b>	<b>102,086</b>	<b>111,897</b>
<b>Secondary Health</b>						
Salaries	0	0	15,037	20,136	15,390	20,652
Soc Sec/Med	0	0	1,150	0	0	0
Workers comp	0	0	56	55	62	95
Supplies	0	0	750	842	1,020	500
<b>Total Secondary Health</b>	<b>0</b>	<b>0</b>	<b>16,993</b>	<b>21,033</b>	<b>16,472</b>	<b>21,247</b>
<b>Support Services Staff</b>						
Books & Periodicals	375	646	375	375	375	375
<b>Total Support Serv. Staff</b>	<b>375</b>	<b>646</b>	<b>375</b>	<b>375</b>	<b>375</b>	<b>375</b>
<b>School Library</b>						
Salaries	23,562	23,901	24,840	24,840	25,833	26,867
Aides Salary	13,340	11,615	12,884	12,223	13,404	15,479
Health Ins. Benefits	3,783	2,995	2,798	3,363	3,330	3,655
Employer FICA	2,823	2,679	2,886	2,790	3,002	3,239
Life Ins	0	0	0	0	7	7
Retirement	0	0	0	644	0	774
Workers Comp.	129	129	136	136	157	195
Dental Ins.	208	401	207	201	207	213
Repairs & Maintenance	575	575	400	427	400	400
Supplies	400	461	400	506	400	400
Books & Periodicals	5,000	4,726	5,375	6,896	5,975	5,975
Audio-Visual	300	289	300	5	300	300
Computer Hardware	800	795	800	800	800	800
<b>Total School Library</b>	<b>50,920</b>	<b>48,566</b>	<b>51,026</b>	<b>52,831</b>	<b>53,815</b>	<b>58,304</b>
<b>Secondary Spec Ed</b>						
Salaries	0	38,924	41,789	41,986	44,461	45,446
Program Aides	0	10,745	26,618	0	0	0
Substitutes	0	0	0	1,232	0	0
Health Ins	0	142	7,473	7,335	8,891	12,248
Soc Sec/Med	0	3,519	5,233	3,175	3,401	3,477
Workers Comp	0	367	246	246	178	209
Dental Ins	0	1,237	207	381	518	533
Purchased Prof Serv	0	0	8,000	0	2,000	0
OT/PT	0	0	14,000	130	7,995	2,002
Pshychological Services	0	5,731	34,680	6,323	12,920	13,435
Contracted Services	0	0	0	4,833	0	8,235
Transportation	0	33,763	18,350	27,633	12,250	20,125

**ORANGE WINDSOR SUPERVISORY UNION**  
**ROYALTON SCHOOL DISTRICT**  
**PROPOSED BUDGET 2004-2005**

Description	Budget 2002	Actual 2002	Budget 2003	Actual 2003	Budget 2004	Budget 2005
Tuition-Other VT LEA's	0	32,527	12,500	28,650	60,799	85,109
Tuition-Private Schools	0	57,550	119,794	54,700	29,900	0
Excess Costs	0	2,256	0	7,684	0	8,000
Supplies	0	2,614	1,322	1,190	850	1,035
Books & Periodicals	0	775	1,093	376	403	518
Audio Visual	0	76	0	0	0	
Classroom Equipment	0	354	920	380	851	288
<b>Total Secondary Spec Ed</b>	<b>0</b>	<b>190,580</b>	<b>292,225</b>	<b>186,254</b>	<b>185,417</b>	<b>200,660</b>
<b>Student Assistant Program</b>						
Sals/Benefits not covered by grant	0	0	0	2,547	0	0
<b>Local Ed. Spending</b>	<b>3,957,926</b>	<b>3,948,474</b>	<b>4,122,349</b>	<b>4,252,013</b>	<b>4,363,626</b>	<b>4,549,705</b>
<b>EEI Grant</b>						
Teacher Salary	22,498	16,125	17,612	21,794	22,444	31,290
Aide Salary	0	6,383	6,850	6,721	7,315	7,534
Employer FICA	1,721	1,722	1,871	2,181	2,262	2,970
Workers Comp	76	76	88	88	90	179
Rental of Building	4,000	4,000	4,000	4,000	4,500	4,500
Advertising	0	71	0	0	0	0
Printing	75	0	75	0	0	50
Staff Travel	75	0	75	0	0	0
Supplies	1,340	1,537	1,340	1,048	0	1,400
Food	150	54	150	26	0	35
Equipment	65	19	65	175	0	675
<b>Total EEI Grant</b>	<b>30,000</b>	<b>29,987</b>	<b>32,126</b>	<b>36,033</b>	<b>36,611</b>	<b>48,633</b>
<b>Total Grants</b>	<b>30,000</b>	<b>29,987</b>	<b>32,126</b>	<b>36,033</b>	<b>36,611</b>	<b>48,633</b>
<b>SUB-TOTAL</b>	<b>3,987,926</b>	<b>3,978,461</b>	<b>4,154,476</b>	<b>4,288,046</b>	<b>4,400,237</b>	<b>4,598,338</b>
(Amt voted on prior to ACT 68)						
<b>VOCATIONAL ED</b>						
ACT 68 Required 82% of base \$6800 (paid by the state to the tech ctrs)	<b>62,162</b>	<b>62,162</b>	<b>59,890</b>	<b>59,890</b>	<b>60,773</b>	<b>52,024</b>
<b>Medicaid Funded Programs</b>					<i>ESTIMATE</i>	<i>ESTIMATE</i>
Planning Room Salaries/Benefits	0	0	12,272	12,272	17,311	17,830
Instructional Support Specialist	0	0	0	0	0	20,258
Summer Program Salaries/Benefits	0	0	0	0	15,074	8,000
<b>Total Medicaid Funded Programs</b>	<b>0</b>	<b>0</b>	<b>12,272</b>	<b>12,272</b>	<b>32,385</b>	<b>46,088</b>
<b>Student Assistant Grant</b>						
Salaries/Benefits	9,187	9,187	16,960	14,413	15,738	16,210
<b>Total Student Assistance Prog Exp</b>	<b>9,187</b>	<b>9,187</b>	<b>16,960</b>	<b>14,413</b>	<b>15,738</b>	<b>16,210</b>

**ORANGE WINDSOR SUPERVISORY UNION**

**ROYALTON SCHOOL DISTRICT**

**PROPOSED BUDGET 2004-2005**

Description	Budget 2002	Actual 2002	Budget 2003	Actual 2003	Budget 2004	Budget 2005
<b>Grants for Student/Staff Projects</b>	0	0				
Toshiba Grant	0	0	10,368	10,368	0	0
CT River Grant	0	0	0	0	2,250	0
Jordan Video Grant	0	0	2,500	2,500	0	0
EDS Grant	0	0	1,503	1,503	0	0
VEHI Grant	0	0	2,491	2,491	0	0
Tapestry Grant	0	0	0	0	10,000	0
Playground Grant	0	0	23,346	16,219	0	0
Science Grant	0	0	5,000	5,000	0	0
AP English Grant	0	0	2,250	2,250	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>47,458</b>	<b>40,331</b>	<b>12,250</b>	<b>15,000</b>
<b>Other Misc or Subgrants</b>	0	0	500	500	695	1,000
<b>Special Article (new money)</b>						
Transportation Reserve	20,000	20,000	0	0	0	0
<b>Gross Act 68 Budget</b>	<b>4,079,275</b>	<b>4,069,810</b>	<b>4,291,556</b>	<b>4,415,452</b>	<b>4,522,078</b>	<b>4,728,660</b>

**DEBT SERVICE**

Principal Balance June 30, 2002	\$ 335,000
Principal Payment December, 2003	\$ 60,000
Principal Balance June 30, 2003	\$ 275,000

**NOTES**

**ORANGE WINDSOR SUPERVISORY UNION  
ROYALTON SCHOOL DISTRICT REVENUE BUDGET 2004-2005**

Description	Budget 2002	Actual 2002	Budget 2003	Actual 2003	Budget 2004	Proposed 2005
<b>BAL. CARRYOVER FROM PRIOR YRS</b>	<b>35,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>32,000</b>	<b>0</b>
<b><u>REVENUES FROM LOCAL SOURCES</u></b>						
Property Taxes Current Exp.	455,944	451,875	605,419	567,714	604,556	0
Vt Law School - Pilot	12,000	0	4,000	0	0	0
Interest	18,000	14,407	13,000	11,705	13,000	13,000
Tuition Parents	0	5,093	0	6,484	0	7,800
Tuition	330,000	294,492	320,000	428,615	405,500	417,665
Excess Cost	15,000	13,405	10,000	17,542	15,000	25,000
Miscellaneous	0	7,405	0	275	0	0
Rentals	1,000	840	1,000	810	1,000	1,000
Refunds/Reimbursements	2,500	6,906	2,500	12,957	2,500	2,500
Donations	4,000	0	4,000	2,612	3,000	3,000
Student Activities	5,000	10,117	5,000	6,682	7,000	6,500
Insurance Proceeds	0	0	0	2,155	0	0
Sale of Equipment/Books	0	200	0	153	200	200
Prior Year Refunds	0	21,347	0	0	0	0
<b>Total Local Source Revenues</b>	<b>843,444</b>	<b>826,087</b>	<b>964,919</b>	<b>1,057,704</b>	<b>1,051,756</b>	<b>476,665</b>
<b><u>REV. FROM STATE/FED. SOURCES</u></b>						
General State Support Grant	2,289,121	2,316,762	2,295,570	2,345,234	2,385,118	0
Education Spending Revenue (ACT 68)	0	0	0	0	0	3,377,549
Local Share Support	171,961	170,411	167,397	156,957	155,094	0
Construction Aid/Emergency Repairs	0	0	0	2,178	0	0
ACT 60 Related Transportation	39,750	41,882	33,911	33,911	40,000	46,000
Capital Debt Hold Harmless	20,125	18,103	18,674	17,155	14,463	0
Vocational Transportation	18,500	17,472	18,500	17,472	18,500	19,000
Driver Ed Reimbursement	4,000	2,536	4,000	3,935	3,000	3,500
Medicaid Reimb. (IEP & EPSDT)	6,500	8,127	6,500	9,877	6,500	14,850
<b>Total Rev. From State/Fed. Sources</b>	<b>2,549,957</b>	<b>2,575,293</b>	<b>2,544,552</b>	<b>2,586,719</b>	<b>2,622,675</b>	<b>3,460,899</b>
<b><u>SPECIAL ED. REIMBURSEMENT</u></b>						
Block Grant	108,433	108,433	113,423	113,423	123,196	122,185
General Intensive	257,881	264,328	346,745	274,902	281,934	326,000
Extraordinary	0	0	0	10,803	26,445	0
Care & Custody	0	25,651	0	73,057	69,510	0
Early Education Grant	16,151	19,001	15,446	15,478	17,621	17,614
EEl Grant	30,000	29,625	27,000	29,400	27,000	27,000
<b>Total Special Ed. Reimbursement</b>	<b>412,465</b>	<b>447,038</b>	<b>502,614</b>	<b>517,063</b>	<b>545,706</b>	<b>492,799</b>

**ORANGE WINDSOR SUPERVISORY UNION  
ROYALTON SCHOOL DISTRICT REVENUE BUDGET 2004-2005**

Description	Budget 2002	Actual 2002	Budget 2003	Actual 2003	Budget 2004	Proposed 2005
<b>OTHER GRANTS</b>						
Title 1 Grant	131,560	145,777	117,591	128,054	124,500	167,975
Title IIA(formerly known as Title VI)	15,500	0	24,800	33,125	23,600	0
Title IV	0	0	0	3,000	0	0
Title V	0	0	0	2,871	0	0
<b>Total Other Grants</b>	<b>147,060</b>	<b>145,777</b>	<b>142,391</b>	<b>167,050</b>	<b>148,100</b>	<b>167,975</b>
<b>Total Operating Rev. (pre Act 68)</b>	<b>3,987,926</b>	<b>3,994,195</b>	<b>4,154,476</b>	<b>4,328,536</b>	<b>4,400,237</b>	<b>4,598,338</b>
<b>Voc. Ed. (ACT 68 Newly Required)</b> Tech Ctr from State to the Tech Ctr	62,162	62,162	59,890	59,890	60,773	52,024
<b>Medicaid Funded Programs (Outside of Budget)</b>						
Planning Room Salaries/Benefits	0	0	12,272	12,272	17,311	17,830
Instructional Support Specialist	0	0	0	0	0	20,258
Summer Program/Salaries/Benefits	0	0	0	0	15,074	8,000
<b>Total Medicaid Funded Programs</b>	<b>0</b>	<b>0</b>	<b>12,272</b>	<b>12,272</b>	<b>32,385</b>	<b>46,088</b>
<b>Student Assistant Program</b> Salaries/Benefits	9,187	9,187	16,960	14,413	15,738	16,210
<b>Total Student Assistant Program</b>	<b>9,187</b>	<b>9,187</b>	<b>16,960</b>	<b>14,413</b>	<b>15,738</b>	<b>16,210</b>
<b>All other Grants/Awards</b>	<b>0</b>	<b>0</b>	<b>47,958</b>	<b>40,831</b>	<b>12,945</b>	<b>16,000</b>
<b>Special Article (new money)</b> Transportation Reserve	20,000	20,000	0	0	0	0
<b>Grand Total All Revenues</b>	<b>4,079,275</b>	<b>4,085,544</b>	<b>4,291,556</b>	<b>4,455,942</b>	<b>4,522,078</b>	<b>4,728,660</b>

## PAYROLL REPORT

NAME	POSITION	CONTRACT
DEBORAH ALLEN	ELEMENTARY	44,559
SOMMER ALPIGER	MS SPED ASSISTANT	14,420
CHARLOTTE BALLOU	ELEMENTARY	47,497
JOAN BALLOU	HEAD COOK/AGENT	17,908
RAYMOND BALLOU	STUDY HALL/NETWORK	21,750
YULIYA BALLOU	ELEM IND AIDE	14,000
LOUISE BARREDA	ENGLISH	50,940
JAMES BARRY	VOC/TECH SPED 7-12	34,466
TERRI BAUDER	EEI TEACHER	21,134
CHRISTINA BENSON	PRESCHOOL AIDE	6,853
TRACY BENSON	ELEMENTARY	27,523
JENNIFER BLALOCK	SOCIAL STUDIES 7-8	28,659
HOLLY BRENNAN-COOK	ELEMENTARY	31,563
BRIAN BRY	HISTORY	30,931
BMELISSA BURBINE	ELEM SPED ASSISTANT	13,125
BRENDA CARON	GUIDANCE SECRETARY	18,279
BONNIE CASWELL	KINDERGARTEN AIDE	15,400
NANCY CHAPMAN	FAMILY / CONSUMER	42,846
ANITA CLARK	TITLE I TEACHER	30,553
OMALENE COLBURN	INDIVIDUAL AIDE	14,000
JEANNE COMOUCHE	ELEMENTARY	39,138
AMY DEMBESKI	SPECIAL EDUCATION	26,765
ALICIA DILEO-HANFORD	MIDDLE SCHOOL MATH	28,280
JOANN DINICOLA	SECONDARY ART	21,877
MARY ANNE DOUGHERTY	GUIDANCE DIRECTOR	36,050
ANITA DUFFY	ELEMENTARY MUSIC	47,986
LORI EGGUM	CUSTODIAN	14,700
EVAN ELLERSON	SCIENCE	43,051
JOSEPH ENO	ASSISTANT PRINCIPAL	51,500
CLAIRE EPCHOOK	SCIENCE / SOC STUDIES	43,580
NAN FOWLER	ELEMENTARY	48,722
WILLIAM GOLDSWORTHY	HIGH SCHOOL MATH	38,380
JOYCE HARRNESS	SPED IND AIDE	13,125
CAROL HARRINGTON	ELEMENTARY	36,108
SUSAN HILDEBRANDT	PHYSICAL EDUCATION	42,168
LINDSAY HOSMER	SPED ASSISTANT	14,700
ROBERT HUFF	PLANNING ROOM	11,440
GAYLYNN HUYGHEBAERT	ART 87% / YEARBOOK 13%	29,795
GLORIA IMPEY	HOT LUNCH CASHIER	12,250
BONNIE ISENER	SPED IND/GEN AIDE	14,700
CAROL JARMY	SCHOOL NURSE	30,074
MAUREEN JUDGE	KINDERGARTEN	32,951
SUSAN KEEFE	ENGLISH	50,190
GLORIA KINNARNEY	ELEM IND AIDE	12,978

## PAYROLL REPORT

NAME	POSITION	CONTRACT
JILL KURASH	ELEMENTARY	33,078
LAURA LAMPICH	HISTORY 50%/SPANISH 50%	27,901
JENNY LANE	GUIDANCE	31,941
AMY LEWIS	SCHOOL SECRETARY	25,938
VALERIE LYMAN	FULL TIME SUBSTITUTE	12,443
ROBET MAURER	MUSIC	44,559
PAMELA MCCLAIN	SPECIAL EDUCATION	36,360
HOLLY MCCULLOUGH	SPED /GEN AIDE	15,094
TRACEY MCFADDEN	READING RECOVERY	22,119
JANICE MCGUIRE	SPED LEAD TCHR	16,589
PATRICK MERRIAM	SPECIAL EDUCATION/ AD	40,204
MITCH MOORE	SCIENCE	39,895
JEFFREY MORENO	ELEMENTARY	28,280
KIMBERLY MORENO	SPECIAL EDUCATOR	34,214
MARY MORRILL	FOOD SERVICE WORKER	7,238
CHRISTINA PAQUIN	SPED IND AIDE	14,000
SHAUN PICKETT	PRINCIPAL	68,342
LAURA REMMY	ELEMENTARY	29,164
DANIEL RICKER	CUSTODIAN	26,430
SANDRA ROUSSEAU	TITLE 1 TEACHING ASSIST	13,022
ANDREA ROY	ELEM IND AIDE	14,420
DAVID SANDBERG	STUDENT ASSISTANCE	14,000
REBECCA SEYMOUR	LIBRARY ASSISTANT	12,889
BRIAN SIMONI	CUSTODIAN	21,674
BERT SNOW	DRIVER ED	12,800
GAIL STAPLETON	FRENCH / SPANISH	47,253
RICHARD SWEENEY	MATH	48,722
JOHN TEWKSBURY	LIBRARIAN	49,679
JEFFREY THOMAS	PHYSICAL EDUCATION	33,709
DALE THRESHER	CUSTODIAN	22,656
MARY ANN THURSTON	LUNCH WORKER	2,961
VICKY TROMBLY	BUSINESS ED / COMPUTER	31,436
JUDITH TUCKER	TITLE 1 ASSISTANT	16,650
KATIE WARE	MS FRENCH/SPANISH	12,878
NICHOLE WARREN	GRADES 5&6	29,164
MARY WATERMAN	COMMUNITY BASED/GRANT	22,660
ANN WHEATLEY	TITLE I TEACHER	39,138
NEAL WHITNEY	REGISTRAR/BOOKKEEPER	21,059
ROBIN WIDLI	LUNCH CUSTODIAN	5,206
PAT WILKINS	ELEMENTARY	51,660
ROBIN WILLIAMS	LUNCH WORKER	9,259
		2,353,595

## ENROLLMENT REPORT

SCHOOL YEAR 2003-2004	ENROLLMENT (as of 10/1/03)	AVERAGE DAILY MEMBERSHIP (40 day count - 10/27/2003)
EEE	5	4.77
PreKindergarten	19	10.5
Kindergarten	29	29.2
Grade 1	17	16.9
Grade 2	31	31.33
Grade 3	30	30.03
Grade 4	27	27.03
Grade 5	32	30.88
Grade 6	32	31
Elementary Ungraded		
Grade 7	42	36
Grade 8	46	36.58
Grade 9	57	47
Grade 10	48	28
Grade 11	51	37
Grade 12	52	39
Secondary Ungraded		
TOTAL	518	435.22

Note: The difference between "Enrollment" and "Average Daily Membership" is that the "Enrollment" figures include tuition students while the "Average Daily Membership" figures are resident students only.



# COMBINED STATEMENT OF REVENUES, EXPENSES CHANGES IN FUND EQUITY

Proprietary Fund Type and Non-expendable Trust Funds Year End June 30, 2003

Royallton School District

	Proprietary Fund Type Food Program	Fiduciary Fund Type Nonexpendable Trust Fund	Totals Memorandum Memorandum Only
<b>Operating Revenue</b>			
Sales	83,286	0	83,286
Interest	0	3,625	3,625
<b>Total Operating Revenue</b>	<b>83,286</b>	<b>3,625</b>	<b>86,911</b>
<b>Expense</b>			
Salaries	58,219		58,219
Benefits	6,778		6,778
Repairs & Maintenance	1,224		1,224
Supplie	548		548
Bottled Gas	1,038		1,038
Food	72,782		72,782
Equipment	2,970		2,970
Commodotoes	9,746	-	9,746
<b>Total Operating Expenses</b>	<b>153,305</b>	<b>-</b>	<b>153,305</b>
<b>Operating Income (Loss)</b>	<b>(70,019)</b>	<b>3,625</b>	<b>(66,394)</b>
<b>Non-Operating Revenue</b>			
State Sources			
Restricted Grants			
Lunch Match	2,601		2,601
Breakfast Match	707		707
Equipment Grant	7,671		7,671
Federal Sources			
Restricted Grants			
National School Lunch	45,776		45,776
National School Breakfast	14,063		14,063
Food Distribution	9,746	-	9,746
<b>Total Non-Operating Revenue</b>	<b>80,564</b>	<b>-</b>	<b>80,564</b>
Income (Loss) Before Transfers	10,545	3,625	14,170
Operating Transfers (Out)		(3,625)	(3,625)
<b>Net Income (Loss)</b>	<b>10,545</b>		<b>10,545</b>
Fund Equity, July 1, 2002	(4,023)	50,000	45,977
<b>Fund Equity, June 30, 2003</b>	<b>6,522</b>	<b>50,000</b>	<b>56,522</b>



## VERMONT COMPREHENSIVE ASSESSMENT SYSTEM

Percent of Students in the Highest Two Performance Levels  
Achieving the Standard or Achieving the Standard with Honors

	1998 1999	1999 2000	2000 2001	2001 2002	2002 2003	Most Recent
<b>Developmental Reading - Tested Grade 2</b>	72%	84%	78%	76%	87%	82%
<b>Elementary Math - Tested Grade 4</b>						
Mathematical Concepts	60%	38%	52%	52%	74%	46%
Mathematical Skills	78%	65%	69%	78%	89%	73%
Mathematical Problem Solving	79%	68%	59%	68%	59%	41%
<b>Ele. English/Language Arts Tested Grade 4</b>						
Reading/Basic Understanding	97%	80%	89%	96%	92%	80%
Reading/Analysis & Interpretation	81%	67%	74%	83%	72%	70%
Writing Effectiveness	75%	70%	74%	42%	76%	60%
Writing Conventions	44%	30%	78%	61%	68%	62%
<b>Elementary Science Tested Grade 5</b>				23%	46%	46%
<b>Middle Level Math Tested Grade 8</b>						
Mathematical Concepts	31%	54%	80%	26%	24%	40%
Mathematical Skills	53%	18%	79%	43%	67%	67%
Mathematical Problem Solving	34%	24%	25%	26%	58%	48%
<b>Middle Level Eng/Language Arts Tested Grade 8</b>						
Reading/Basic Understanding	54%	77%	65%	66%	58%	62%
Reading/Basic Understanding	29%	62%	11%	40%	30%	36%
Reading/Basic Understanding	80%	71%	32%	63%	51%	66%
Reading/Basic Understanding	54%	74%	46%	46%	37%	52%
<b>High School Math Tested Grade 10</b>						
Mathematical Concepts	39%	12%	37%	39%	64%	42%
Mathematical Skills	76%	71%	32%	61%	86%	62%
Mathematical Problem Solving	36%	12%	28%	37%	68%	42%
<b>H.S. Eng/Language Arts Tested Grade 11</b>						
Reading/Basic Understanding	65%	48%	57%	53%	58%	55%
Reading/Analysis & Interpretation	56%	40%	38%	41%	65%	44%
Writing Effectiveness	62%	36%	46%	58%	67%	44%
Writing Conventions	89%	76%	73%	78%	87%	77%
<b>High School Science</b>						
Tested Grade 9					40%	56%
Tested Grade 11				44%	21%	39%

Blanks in the table reflect years when no statewide assessment was given or there was low participation in voluntary assessment.

# ORANGE WINDSOR SUPERVISORY UNION SUPERINTENDENT OF SCHOOLS REPORT

Lanning Nicoloff, Superintendent

I am happy to submit this report, which addresses the work of the supervisory union office during the 2002-2003 school and fiscal years. I have had the privilege of serving as superintendent of the Orange Windsor Supervisory Union for nearly three years. I have genuinely enjoyed working with the board members, administrations, staff members and citizens of Royalton as well as the other four schools and towns that comprise the supervisory union.

## Report on the 2002-2003 School Year

Throughout my tenure as superintendent of the Orange Windsor Supervisory Union, I have been guided by the following mission statement for the central office which has been approved each year by the Orange Windsor Supervisory Union Board as a part of my annual goals:

To assist in the provision of quality education for each and every child in the supervisory union by providing needed service, relevant information, and professional leadership focused on improving student achievement.

The following are some of the areas addressed by the central office during the 2002-2003 academic year in pursuit of this mission:

1. We have continued work on school board policies, which state the locally adopted rules, and procedures under which each school operates. Policies are a fundamental responsibility of each local board of school directors. The central office works continuously with each local board to review existing policies and to develop new policies as needed. The task of keeping board policies up-to-date is an arduous and never-ending task.
2. During the 2002-2003 school year OWSU schools worked on new drafts of their respective school's "Action Plan." These plans, which are mandated by state law, address the improvement of pupil performance using performance data from test results and other relevant information. The central office strives to provide the necessary financial support for initiatives included in the local action plans through various grant-funded sources. Our schools are now implementing the activities called for by these plans.
3. Under the capable leadership of our business manager, Donna Benoit, the amount of current financial information provided to our school boards has continued to be substantial. Ms. Benoit attends board meetings regularly and meets with principals frequently to keep up-to-date on all information needed by the boards to make reasonable financial decisions and projections. The central office also sought to keep all its school boards informed of the many proposals for school finance reform before the Vermont state legislature during the 2003 spring session, and subsequently to help boards understand the funding that resulted when Act 68 was passed into law.
4. Ms. Benoit has also helped our boards move toward compliance with financial requirements of "GASB34" which requires school districts to keep records on the value of their fixed assets effective for the 2004-2005 school year. This work has continued into the 2003-2004 year, and our schools will be ready when these requirements go into effect.
5. The central office staff continued to endeavor to be responsive to school building administrators, board members, and citizens in dealing with their inquiries and meeting their needs. Our staff is committed to friendly, courteous, helpful service. I am very proud to be working with Lori Ballou, Karen Johnson, Lori Pickett, Anne Simoni, Cynthia Powers and Regina Vogt who are sincerely dedicated to serving our schools and communities well.
6. During the 2001-2002 school year our office initiated an effort to promote regional cooperation with two of our neighboring supervisory unions. Douglas Shiok, Superintendent of the Orange North Supervisory Union, began similar efforts on a broader scale during the 2002-2003 school year. The result has been the formation of the Green Mountain Forest Collaborative composed of five supervisory unions (those with central offices in Royalton, Bethel, Randolph, Williamstown, and Northfield) committed to working together whenever there can be mutual benefits. The "Articles of Agreement" for membership in this collaborative was approved by our Orange Windsor Supervisory Union Board in December of 2003. All parties involved believe there are many potential gains and savings from this effort to share and to support one another.
7. The Orange Windsor Supervisory Union was accepted into the East Central Vermont Literacy Consortium which provides supervision and training for Reading Recovery Teachers in four of our schools as well as professional development opportunities for teachers of reading and writing. Orange Windsor has also become a member of the

# ORANGE WINDSOR SUPERVISORY UNION SUPERINTENDENT OF SCHOOLS REPORT

Lanning Nicoloff, Superintendent

Lamoille Area Professional Development Academy which provided high quality, readily accessible, and reasonably priced learning opportunities for educators. Costs for both these memberships are paid with federal grant funds.

8. Working with building principals, we were able to continue taking bids for fuel oil supervisory-union-wide and accepted a firm bid of 96.9¢ per gallon. We also took bids for propane and received a firm bid of \$1.07 per gallon. Further, the central office arranged for copier paper at a competitive price for two of our schools, which lack adequate space to store a year's supply of the product. We continue to look for other ways our schools can save through joint purchasing and sharing services.
9. Our schools were faced with a difficult situation this last spring when three of our four speech & language staff members left Orange Windsor. Don McMahon led an aggressive effort to find well-qualified replacements in this high-shortage specialty. Three replacements were found, but for the 2003-2004 school year, we have one less fully trained speech language pathologist than we did the previous year. Turn over of personnel has been a problem for our schools in this field. With the cooperation of the supervisory union board, efforts have been made to make these positions in our schools more attractive and rewarding to speech and language personnel.
10. The Orange Windsor Supervisory Union assumed the fiscal management of "Project Advance" beginning with the 2003-2004 school year. This happened after a struggle lasting over a year to keep this very successful alternative, pre-vocational program available to area students. Orange Windsor played an important role in this effort. Project Advance serves some of our students in a program that is significantly less expensive for our schools than many other alternative programs.
11. Special Education continues to be major focus of the central office. Under the leadership of our Director of Special Education, Don McMahon, OWSU has provided training for special educators to help them serve their students better and comply more fully with special education requirements. Mr. McMahon has worked hard to reduce psychological testing costs by arranging for a course in the administration of one of the most commonly used tests, the Woodcock-Johnson Psycho-Educational Battery, Third Edition, in order that our own personnel can administer and score the test accurately. This obviates the need for a psychologist to do this testing. Further savings for testing are being realized as testing for the required three-year evaluations for students on IEPs have been more carefully planned and unnecessary test administration avoided.
12. Mr. McMahon also negotiated a contract with Safe-T-Transit to provide special education transportation. By working with this single contractor, we were able to achieve better compliance with state pupil transportation laws, more reliable performance with greater accountability, and cost savings.

During the 2002-2003 school year, the South Royalton School implemented the Open Court reading program in kindergarten through fourth grade. As I noted in my report last year, this program has gained national recognition as one of the most effective approaches available to building strong reading, writing, and other English language skills in elementary-school-aged children.

The South Royalton School also offered an extended-day kindergarten with a full-day option beginning in 2002-2003. In doing so, the school joined a statewide and nation-wide trend to provide an opportunity for the kindergarten children to build stronger literacy and numeracy skills prior to first grade.

The school was honored to have had two of its staff members, Gail Stapleton, high school foreign language teacher, and Kari Fabrizio, speech-language pathologist, designated as University of Vermont Outstanding Teachers for 2002. Further, in the spring of 2003, word reached us that Principal Shaun Pickett had been designated Vermont's 2003 High School Principal of the Year and that he would be honored in both Montpelier and Washington, D.C.

I am happy to be associated with the on-going work being done at South Royalton School by the staff, administration and school board all of which is focused upon serving the students and community as effectively as possible.

In closing, let me emphasize that the supervisory union office continues to strive to meet the needs of all five of our local schools and, thereby, to serve all our citizens and impact the education of all our children in a positive manner. I am proud to be part of this effort, and will do my best to contribute to the goal of high achievement and healthy development for all of our children.

**ORANGE WINDSOR SUPERVISORY UNION**  
REVENUE BUDGET 2004-2005

Local Assessments:	Budget 2,002.00	Actual 2,002.00	Budget 2,003.00	Actual 2,003.00	Budget 2,004.00	Budget 2,005.00	November-03 Enrollment	Assessment % Bsd on Enroll.
Chelsea	126,887.00	126,887.00	118,028.00	118,028.00	114,985.00	115,369.00	232	20.81%
Royalton	218,192.00	218,138.00	225,614.00	225,614.00	238,285.00	243,171.00	489	43.86%
Sharon	61,582.00	61,582.00	57,198.00	57,198.00	57,736.00	69,122.00	139	12.47%
Strafford	67,603.00	67,437.00	64,915.00	64,915.00	67,033.00	62,658.00	126	11.30%
Tunbridge	73,134.00	73,187.00	63,100.00	63,100.00	69,479.00	64,149.00	129	11.57%
<b>Total Local Assessments:</b>	<b>547,398.00</b>	<b>547,231.00</b>	<b>528,855.00</b>	<b>528,855.00</b>	<b>547,518.00</b>	<b>554,469.00</b>	<b>1,115</b>	<b>100.00%</b>
<b>State/Fed. Sources</b>								
IDEA B	114,815.00	121,724.00	160,000.00	184,630.00	183,500.00	195,000.00		
Title 1	57,000.00	38,253.00	25,995.00	91,255.00	50,358.00	90,596.00		
Transfer to Roy. EEE	0.00	2,850.00	0.00	0.00	0.00	0.00		
<b>Total State &amp; Federal Sources:</b>	<b>171,815.00</b>	<b>162,827.00</b>	<b>185,995.00</b>	<b>275,885.00</b>	<b>233,858.00</b>	<b>285,596.00</b>		
<b>Other Sources</b>								
Interest	2,500.00	1,782.00	5,000.00	2,643.00	2,500.00	2,500.00		
Medicaid Admin Fees	23,000.00	23,951.00	20,000.00	11,969.00	14,000.00	12,000.00		
Rent		900.00	900.00	900.00	900.00	0.00		
Project Advance Adm	0.00	0.00	0.00	0.00	0.00	3,500.00		
Misc.	0.00	4,231.00		1,055.00	0.00	0.00		
Balance from Prior YR	0.00	0.00	0.00		0.00	0.00		
<b>Total Other Sources</b>	<b>25,500.00</b>	<b>30,864.00</b>	<b>25,900.00</b>	<b>16,567.00</b>	<b>17,400.00</b>	<b>18,000.00</b>		
<b>Grand Total</b>	<b>744,713.00</b>	<b>740,922.00</b>	<b>740,750.00</b>	<b>821,307.00</b>	<b>798,776.00</b>	<b>858,065.00</b>		

**ORANGE WINDSOR SUPERVISORY UNION**  
**EXPENDITURE BUDGET 2004-2005**

Description	Budget 2,002.00	Actual 2,002.00	Budget 2,003.00	Actual 2,003.00	Budget 2,004.00	Budget 2,005.00
<b>Office of the Superintendent</b>						
Administrator's Salary	72,000.00	73,000.00	74,000.00	75,000.00	78,000.00	79,950.00
Clerical Support	23,406.00	23,600.00	26,000.00	26,000.00	27,040.00	27,716.00
Health Insurance	7,744.00	9,378.00	8,940.00	9,074.00	10,544.00	11,549.00
Employer FICA	7,299.00	7,413.00	7,650.00	7,533.00	8,036.00	8,236.00
Life Ins Premiums	0.00	220.00	880.00	880.00	880.00	880.00
Support Staff Retirement Cont.	702.00	702.00	1,092.00	1,300.00	1,352.00	1,386.00
Workers Comp	0.00	250.00	0.00	0.00	451.67	474.00
Professional Development	2,025.00	359.00	1,725.00	876.00	1,500.00	1,500.00
Dental Insurance	412.00	430.00	430.00	516.00	443.00	457.00
Legal Fees	3,850.00	53.00	2,000.00	33.00	1,000.00	1,000.00
In-Service, Meetings, Etc.	525.00	506.00	825.00	425.00	825.00	825.00
Printing	200.00	0.00	200.00		200.00	200.00
Superintendent's Travel	1,500.00	1,391.00	2,240.00	2,380.00	2,240.00	2,240.00
Staff Travel	1,400.00	1,697.00	250.00	1,380.00	250.00	250.00
Books & Periodicals	2,000.00	610.00	2,000.00	872.00	2,000.00	2,000.00
Equipment Contingency	1,500.00	110.00	500.00	1,669.00	737.00	500.00
Dues & Fees	4,500.00	3,938.00	5,290.00	3,943.00	5,290.00	5,290.00
Fingerprinting Expense	150.00	1,602.00	800.00	2,442.00	1,300.00	1,300.00
<b>Totl Office of the Super.</b>	<b>129,213.00</b>	<b>125,259.00</b>	<b>134,822.00</b>	<b>134,323.00</b>	<b>142,088.67</b>	<b>145,753.00</b>
<b>Special Services Department</b>						
Administrators Salary	62,400.00	66,000.00	65,000.00	65,000.00	67,600.00	69,290.00
Clerical Support/Medicaid Clerk	21,960.00	22,360.60	24,560.00	24,560.00	25,542.00	26,181.00
Medicare Billing Clerk	18,000.00	0.00	0.00	0.00	0.00	0.00
Support Staff Retire. Contrib.	659.00	659.00	1,031.52	1,228.00	1,277.00	1,309.00
Health Insurance	11,010.00	12,297.00	12,001.00	12,034.00	14,279.00	15,719.00
Employer FICA	6,454.00	6,753.00	6,851.34	6,712.00	7,125.00	7,304.00
Workers Compensation	0.00	0.00	0.00	313.00	419.14	420.00
Professional Development	1,335.00	1,178.00	1,725.00	1,216.00	1,725.00	1,725.00
Dental Insurance	825.00	753.00	861.00	539.00	886.00	913.00
Contracted Services	0.00	0.00	0.00	12,070.00	0.00	0.00
Travel Reimb./Conference	2,000.00	1,888.00	4,000.00	1,933.00	3,000.00	3,000.00
Supplies	1,800.00	918.00	1,800.00	5,027.00	1,000.00	1,000.00
Medicaid Supplies	0.00	470.00	500.00	277.00	500.00	500.00
Books & Periodicals	1,000.00	1,028.00	1,000.00	235.00	1,000.00	1,000.00
Equipment & Contingency	0.00	0.00	300.00	6,435.00	300.00	300.00
Dues & Fees	1,000.00	1,128.00	1,000.00	322.00	1,200.00	1,200.00
<b>Total Special Services</b>	<b>128,443.00</b>	<b>115,432.60</b>	<b>120,629.86</b>	<b>137,901.00</b>	<b>125,853.14</b>	<b>129,861.00</b>
<b>Fiscal Services</b>						
Administrators Salary	50,000.00	51,986.00	54,000.00	54,000.00	58,000.00	59,450.00
Clerical Support	53,154.00	53,475.00	57,009.00	57,009.00	59,288.00	61,771.00
Health Insurance	15,460.00	15,459.00	16,848.00	16,903.00	20,051.00	22,088.00

**ORANGE WINDSOR SUPERVISORY UNION**  
EXPENDITURE BUDGET 2004-2005

Description	Budget 2,002.00	Actual 2,002.00	Budget 2,003.00	Actual 2,003.00	Budget 2,004.00	Budget 2,005.00
Employer FICA	7,891.00	8,137.00	8,492.19	8,462.00	8,973.00	9,273.00
Workers Comp Ins	0.00	0.00	0.00	0.00	504.34	535.00
Support Staff Retire. Contrib.	4,094.00	4,094.00	4,662.38	5,550.00	5,864.00	6,062.00
Professional Development	600.00	105.00	0.00	0.00	300.00	300.00
Dental Insurance	1,237.00	861.00	861.00	861.00	886.00	913.00
Treasurer Services	0.00	600.00	600.00	600.00	600.00	600.00
Audit Services	1,000.00	1,300.00	1,500.00	1,875.00	1,550.00	1,550.00
Computer Maintenance	5,700.00	3,390.00	4,000.00	1,766.00	3,000.00	3,000.00
Travel/Conference	1,500.00	1,100.00	2,200.00	1,255.00	1,500.00	1,500.00
Supplies	0.00	1,144.00	1,000.00	1,502.00	1,000.00	1,000.00
Equipment Contingency	1,500.00	189.00	500.00	0.00	300.00	300.00
Dues & Fees	450.00	227.00	300.00	307.00	300.00	300.00
<b>Total Fiscal Services</b>	<b>142,586.00</b>	<b>142,067.00</b>	<b>151,972.57</b>	<b>150,090.00</b>	<b>162,116.34</b>	<b>168,642.00</b>
<b>Central Office</b>						
Merit Pay	0.00	600.00	0.00		0.00	0.00
Workmen's Comp.	1,875.00	45.00	1,900.00	2,952.00	0.00	0.00
Unemployment Tax	77.00	165.00	75.00	176.00	179.00	180.00
Section 125 Admin	0.00	0.00	0.00	259.00		260.00
Custodial Services	2,000.00	1,665.00	2,500.00	2,420.00	2,500.00	2,580.00
Repairs & Maint.	5,500.00	6,307.00	5,500.00	5,321.00	1,700.00	1,700.00
Rental of Building	16,000.00	16,164.00	17,103.00	17,192.00	17,702.00	18,321.00
Property & Liability Insurance	1,000.00	917.00	1,000.00	929.00	1,000.00	900.00
Bond Premiums	0.00	196.00	0.00	0.00	200.00	0.00
Telephone Expense	7,500.00	6,712.00	7,500.00	6,630.00	7,300.00	7,300.00
Postage	3,000.00	4,220.00	3,500.00	3,577.00	4,300.00	4,000.00
Advertising	10,000.00	3,953.00	6,000.00	2,594.00	5,000.00	4,000.00
Supplies	7,500.00	10,071.00	9,500.00	9,829.00	9,500.00	9,500.00
Phone Equipment	4,000.00	4,066.00	0.00	0.00	0.00	0.00
Software	10,000.00	9,809.00	0.00	0.00	0.00	0.00
Electricity	2,000.00	2,533.00	2,800.00	3,100.00	3,000.00	3,100.00
Heat	975.00	567.00	1,000.00	1,229.00	800.00	1,000.00
Equipment/lease	0.00	0.00	0.00	1,114.00	5,800.00	5,000.00
<b>Total Central Office</b>	<b>71,427.00</b>	<b>67,990.00</b>	<b>58,378.00</b>	<b>57,322.00</b>	<b>58,981.00</b>	<b>57,841.00</b>
<b>Central Office - Wellness</b>						
All Expenses	300.00	0.00	0.00		0.00	0.00
<b>Total Central Office/Wellness</b>	<b>300.00</b>	<b>0.00</b>	<b>0.00</b>		<b>0.00</b>	<b>0.00</b>
<b>EEE Direct Instruction</b>						
Salary	40,405.00	37,191.00	42,425.00	42,562.00	44,133.00	45,236.00
Aide Salary	14,560.00	5,431.00	6,188.00	5,871.00	7,735.00	7,835.00
Health Insurance	6,097.00	7,744.00	8,441.00	8,712.00	10,044.00	11,049.00
FICA Expense	4,204.00	3,261.00	3,718.89	3,508.00	3,968.00	4,060.00
Workers Comp	0.00	0.00	0.00	0.00	223.03	234.00
Course Reimbursement	1,035.00	185.00	1,035.00	386.00	1,035.00	1,035.00
Dental Insurance	412.00	430.00	431.00	354.00	443.00	457.00

**ORANGE WINDSOR SUPERVISORY UNION**

**EXPENDITURE BUDGET 2004-2005**

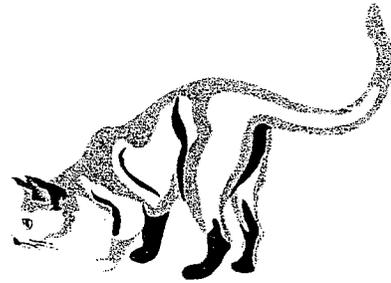
Description	Budget 2,002.00	Actual 2,002.00	Budget 2,003.00	Actual 2,003.00	Budget 2,004.00	Budget 2,005.00
Travel/Conf Reimbursement	1,500.00	939.00	1,600.00	2,055.00	2,000.00	2,000.00
Supplies	600.00	1,237.00	600.00	246.00	600.00	600.00
Transfer to Royaltan (see rev.)	0.00	2,850.00	0.00		0.00	0.00
<b>Total EEE Direct Instruction</b>	<b>68,813.00</b>	<b>59,268.00</b>	<b>64,438.89</b>	<b>63,694.00</b>	<b>70,181.03</b>	<b>72,506.00</b>
<b>Speech Services</b>						
Prof Salaries	108,539.00	93,826.00	112,159.00	119,843.00	115,605.00	113,332.00
Support Salaries	0.00	1,074.00	15,357.00	11,291.00	15,976.00	21,658.00
Health Insurance	12,194.00	15,096.00	17,322.00	16,580.00	20,613.00	22,719.00
FICA Expense	8,303.00	8,160.00	9,754.97	9,907.00	10,066.00	10,327.00
Workers Comp	0.00	0.00	0.00	544.00	565.80	621.00
Support Staff Retirement	0.00	443.00	0.00	756.00	799.00	1,083.00
Professional Development	2,700.00	2,622.00	3,200.00	1,973.00	3,200.00	3,200.00
Other Emp.Benefits (loan repay)	0.00	0.00	2,500.00	2,500.00	2,500.00	0.00
Dental Insurance	825.00	2,975.00	1,721.00	1,262.00	1,773.00	1,826.00
Contracted Services w/ Benefits	21,000.00	18,141.00	0.00		0.00	0.00
Speech Eval./Outside Services	16,500.00	11,765.00	16,500.00		12,000.00	12,000.00
Travel Reimbursement	900.00	3,264.00	1,900.00	2,263.00	2,000.00	2,000.00
Supplies	3,500.00	3,739.00	3,500.00	3,693.00	3,500.00	3,500.00
Equipment	0.00	1,316.00	0.00	152.00	0.00	0.00
Dues & Fees	600.00	210.00	600.00	925.00	600.00	600.00
<b>Total Speech Services</b>	<b>175,061.00</b>	<b>162,631.00</b>	<b>184,513.97</b>	<b>171,689.00</b>	<b>189,197.80</b>	<b>192,866.00</b>
<b>SUBTOTAL</b>	<b>715,843.00</b>	<b>672,647.60</b>	<b>714,755.30</b>	<b>715,019.00</b>	<b>748,417.98</b>	<b>767,469.00</b>
<b>Title I</b>						
Grant Administrator	0.00	9,666.00	13,000.00	29,120.00	34,611.00	35,476.00
Student Achievement Facilitator	0.00	0.00	0.00	0.00	0.00	9,606.00
Tutoring Services	0.00	0.00	0.00	6,475.00		0.00
Soc Sec/Med	0.00	739.00	994.50	2,899.00	2,648.00	2,714.00
Health Ins	0.00	0.00	0.00	3,060.00	400.00	6,967.00
Workers Comp	0.00	0.00	0.00		148.83	156.00
Dental Ins	0.00	0.00	0.00	119.00	0.00	0.00
OWSU Office Netwrking & Serv	7,500.00	6,949.00	0.00		0.00	0.00
Consolidated Grant Assistance	9,000.00	0.00	0.00		0.00	0.00
Pro. Development/Training Exp	8,500.00	12,720.00	7,500.00	27,396.00	7,500.00	13,259.00
Technology Audit	0.00	0.00	0.00	4,500.00	0.00	0.00
Technology Training	0.00	0.00	0.00	0.00	0.00	6,768.00
New tchrrecruitment act./ad.	0.00	0.00	0.00	0.00	0.00	1,000.00
Other Contr Services-Story Lady	0.00	2,979.00	0.00	4,686.00	3,000.00	13,100.00
Repairs/Maintenance	0.00	724.00	0.00	36.00	0.00	0.00
Pupil Transportation	0.00	0.00	0.00	7,115.00	0.00	0.00
EEE Tuition	0.00	0.00	0.00	1,204.00	0.00	0.00
Travel/Mileage Reimb	0.00	227.00	0.00	1,491.00	0.00	0.00
Supplies	0.00	1,124.00	500.00	1,029.00	500.00	0.00
Clerical Support	2,870.00	0.00	3,000.00		0.00	0.00
Equipment	0.00	2,124.00	0.00		0.00	0.00

**ORANGE WINDSOR SUPERVISORY UNION**  
**EXPENDITURE BUDGET 2004-2005**

<b>Description</b>	<b>Budget 2,002.00</b>	<b>Actual 2,002.00</b>	<b>Budget 2,003.00</b>	<b>Actual 2,003.00</b>	<b>Budget 2,004.00</b>	<b>Budget 2,005.00</b>
Dues & Fees	0.00	0.00	0.00	1,500.00		0.00
Audit Services	1,000.00	1,000.00	1,000.00	625.00	1,550.00	1,550.00
<b>Total Title I</b>	<b>28,870.00</b>	<b>38,252.00</b>	<b>25,994.50</b>	<b>91,255.00</b>	<b>50,357.83</b>	<b>90,596.00</b>
<b>Fund Transfers</b>						
Surplus Rebates	0.00	52,904.00	0.00	34,496.00	0.00	0.00
<b>Total Fund Transfers</b>						
<b>Total Super. Union Budget</b>	<b>744,713.00</b>	<b>763,803.60</b>	<b>740,749.80</b>	<b>840,770.00</b>	<b>798,775.81</b>	<b>858,065.00</b>

# RABIES CLINIC

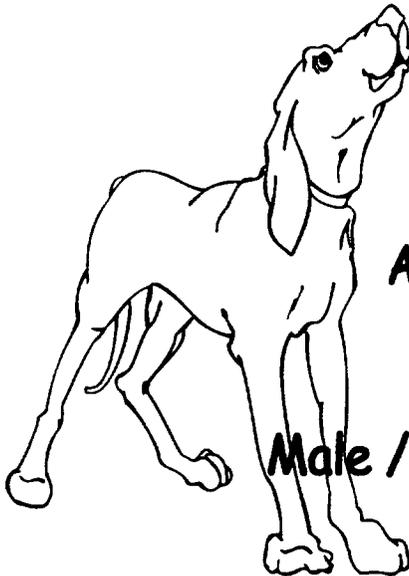
Saturday, March 20th  
10:00 am to Noon  
South Royalton School  
Multipurpose Room  
Cost \$9.00



**For Healthy Dogs & Cats**  
**Service Provided By Country Animal Hospital**

## Licensing Clinic

The Town Clerk will be at the clinic to license dogs.



**All dogs must be licensed**  
**by April 1st**  
**A current rabies certificate is required**

### Fees:

**Male /Female Neutered/Spayed \$5.00**  
**Male/Female \$9.00**

**For additional information please call the town clerk at 763-7207**

## TOWN OFFICE CONTACTS AND HOURS

BETHEL/ROYALTON SOLID WASTE LANDFILL.....	763-2232
Tuesday, Thursday and Saturday: 8:00AM – 3:00PM	
HIGHWAY DEPARTMENT .....	763-7667
LISTERS OFFICE .....	763-2202
POLLUTION ABATEMENT FACILITY .....	763-8033
SELECTBOARD'S OFFICE, Jackie Higgins .....	763-7967
TOWN CLERK'S OFFICE, Theresa Harrington .....	763-7207
Monday - Thursday: 8:00AM-3:00PM	
ON-SITE SEWER OFFICER, Jerry Swasey .....	763-8609
RECREATION COMMISSION .....	763-8933
ROYALTON MEMORIAL LIBRARY, Elaina Griffin, Librarian .....	763-7094
Tuesday through Friday: Noon-6:00PM; Saturday: 9:00Am-1:00PM	
SENIOR CENTER .....	763-7386
SOUTH ROYALTON SCHOOL, Shaun Pickett, Principal .....	763-7740
ORANGE-WINDSOR SUPERVISORY UNION .....	763-8840
Lanning Nicoloff, Superintendent	
Monday through Friday: 8:00AM-4:00PM	

### NOTICE OF REGULARLY SCHEDULED PUBLIC MEETINGS

- ROYALTON SELECTBOARD –  
Every 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of the month, 7:30PM (Town Office, Safford Street)
  
- PLANNING COMMISSION –  
Every 2<sup>nd</sup> and 4<sup>th</sup> Monday of the month, 7:00PM (Academy Building, Rt. 14)
  
- RECREATION COMMISSION –  
Every 3<sup>rd</sup> Monday of the month, 6:30PM (Academy Building, Rt. 14)
  
- REVOLVING LOAN FUND COMMITTEE –  
Every 3<sup>rd</sup> Monday of the month, 7:00PM (Town Office, Safford Street)
  
- PRUDENTIAL BOARD FIRE DISTRICT #1 –  
Every 1<sup>st</sup> Tuesday of the month @ 7:00PM (Old Creamery Building, Railroad Street)

Enjoy the convenience, flexibility,  
and rewards of credit card payments.



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**Town of Royalton, VT**  
**Real Estate Taxes & Sewer Billings\***

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Call **1-800-2PAY-TAX**  
(1-800-272-9829) or visit  
[www.officialpayments.com](http://www.officialpayments.com)

**At the prompt, enter Jurisdiction Code 5509**

After authorization of your payment, you will be given a confirmation number that you should keep for your records. There will be a nominal fee charged for this service.

\*Visa is not accepted for Sewer Billings.

CONVENIENCE FEE SCHEDULE		
PAYMENT AMOUNT:		
\$ From	\$ To	\$ Fees
0	4999	3
50	9999	5
100	19999	7
200	29999	10
300	39999	12
400	49999	15
500	59999	18
600	69999	21
700	79999	24
800	89999	27
900	99999	30
1,000	9,999,999	300%
10,000	and Over	2.50%

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OFFICIAL PAYMENTS CORP.



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**Town of Royalton**  
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PLEASE BRING THIS REPORT TO EACH MEETING