

**OFFICE OF PROFESSIONAL REGULATION  
89 MAIN STREET, 3<sup>rd</sup> FLOOR, MONTPELIER, VT  
BOARD OF NURSING  
UNAPPROVED MINUTES  
July 8, 2019**

**1. Call to Order:**

The meeting was called to order at 9:00AM by Ellen Watson — Chair

**Board members present:** Ellen Watson, Krystal Bernier, Douglas Sutton, Kelly Sinclair, Luana Tredwell, Deborah Swartz, Wendy Thurston, Daniel Coane Jennifer Laurent was present by phone.

**Board members absent:** William White and Virginia Hudson

**Staff members present:** Phyllis Mitchell, Nursing Board Executive Director; Gabriel Gilman, General Counsel; George Belcher, Hearing Officer; Michelle Lavoie, Licensing Administrator I; Elizabeth Kneen, Docket Clerk; Ellen Leff, Case Manager, Michael Warren, Investigator.

**Prosecuting Attorneys:** Jennifer Colin, Elizabeth St. James, Aaron Kisicki, Traci Leibowitz.

**Guests:** Janis Nisler, Shannon Carmichael, Aiden (Angelica) Balentine, Melissa Kilburn, Attorney Mairead O'Reiley, Attorney Arthur Reuben, Paulette Thabault by phone.

**2. Changes and Additions to the Agenda:**

--	--

**3. Approval of Minutes:**

Krystal Bernier made a motion to approve the June 10, 2019 minutes as presented. Deborah Swartz seconded.	<b>PASS</b>
--	-------------

**4. Summary Suspensions/Modification of Conditions/Preliminary Denial:**

<b>2019-93</b>	Nisler, Janis was present. The Board went into deliberation from 10:18am to 10:22. Krystal Bernier moved to <b>DENY</b> the <b>SUMMARY SUSPENSION</b> of the license of <b>RN Janis Nisler</b> . Wendy Thurston seconded.	<b>PASS</b>
<b>2019-94 2019-95</b>	Carmichael, Shannon was present. The Board went into deliberation from 11:54am to 12:25pm. Deborah Swartz moved to <b>ACCEPT</b> the <b>SUMMARILY SUSPEND</b> the license of <b>LNA Shannon Carmichael</b> . Krystal Bernier seconded.	<b>PASS</b>
<b>2019-79</b>	Crawford, Kacey was not present. Daniel Coane moved to <b>ACCEPT</b> the <b>SUMMARILY SUSPEND</b> the license of <b>LPN Kacey Crawford</b> . Douglas Sutton seconded.	<b>PASS</b>

<b>2010-685</b>	Balentine, Angelica was present. The Board went into deliberation from 1:49pm to 2:13pm. Ellen Watson moved to <b>ACCEPT the REINSTATEMENT OF Licensure with Conditions</b> of the license of <b>LNA ANGELICA BALENTINE</b> . Deborah Swartz seconded.	<b>PASS</b>
<b>2019-49</b>	Knight, Timothy was present. The Board went into deliberation from 2:39pm to 3:02pm. Daniel Coane moved to <b>CONTINUE THE MATTER FOR 6 MONTHS UPON RECEIPT OF REQUESTED DOCUMENTS</b> . Ellen Watson seconded.	<b>PASS</b>

#### 5: Stipulations/Hearings/Default Orders:

<b>2016-101</b>	Kilburn, Melissa was present. Krysta Bernier moved to <b>ACCEPT</b> the proposed <b>MODIFICATION OF THE STIPULATION</b> of the license of <b>RN Melissa Kilburn</b> . Douglas Sutton seconded.	<b>PASS</b>
<b>2018-118</b>	McKenney, Eric was not present. Douglas Sutton moved to <b>ACCEPT</b> the proposed <b>STIPULATION AND CONDITION</b> the license of <b>RN Eric McKenney</b> . Daniel Coane seconded.	<b>PASS</b>
<b>2019-31</b>	Bohlmeijer, Adolph was not present. Douglas Sutton moved to <b>ACCEPT</b> the proposed <b>STIPULATION AND CONDITION</b> the license of <b>RN Adolph Bohlmeijer</b> . Wendy Thurston seconded.	<b>PASS</b>
<b>2019-50</b>	Evans, Matthew was not present. Daniel Coane moved to <b>ACCEPT</b> the proposed <b>DEFAULT ORDER</b> to <b>INDEFINITELY SUSPEND</b> the license of <b>LPN Matthew Evans</b> . Deborah Swartz seconded	<b>PASS</b>
<b>2018-51</b>	McCarthy-Clark, Ryeleigh was not present. Douglas Sutton moved to <b>REMOVE THE CONDITIONS</b> of the license of <b>LNA Ryeleigh McCarthy-Clark</b> . Krystal Bernier seconded.	<b>PASS</b>

#### 6. Administrative, Education, Practice, and Licensure:

##### Executive Director's Report:

Phyllis Mitchell reviewed the June 2019 Executive Director Report with Board members present.

#### 7. Education:

##### Nursing Education Committee:

The Committee has not met since the last Board meeting.

**8. Practice:**

**APRN Sub-Committee:**

The Committee has not met since the last Board meeting.

**Practice Committee:**

The Committee has not met since the last Board meeting.

**Alternative Program Committee:**

The Committee has not met since the last Board meeting.

**9. Other Business:**

- Norwich University Request for Faculty Approval – Douglas Sutton moved to approve and Krystal Bernier seconded. **PASSED**
- Christiana Blomfield – Proposal for APRN Refresher Course – Douglas Sutton moved to approve and Krystal Bernier seconded. **PASSED**
- Synopsis of NCSBN Discipline Case Management Conference – Ellen Leff gave a brief statement on the NCSBN Discipline Case Management Conference with Board members present

**Adjournment:** Douglas Sutton moved to adjourn the meeting at 4:24 PM. Daniel Coane seconded. Motion passed.