

ANNUAL REPORT FOR THE TOWN OF HUBBARDTON, VERMONT 2024



The newly constructed Bolio Bridge

Report of the Town Officers, Calendar Year 2023,
Financial Statements for
Fiscal Year July 1, 2022 – June 30, 2023

HUBBARDTON ELECTED OFFICIALS

	Years of Term		Term Expires	
Moderator	1	George Davis, Jr.	2024	
Selectboard Members	1	James Casey	2024	
	1	Richard Grabowski	2024	
	3	Dwayne Gibbs		2026
	3	Janet Morey	2024	
	3	Robert Gibbs		2025
Treasurer	3	Dawn Custer		2025
Town Clerk	3	Dawn Custer		2025
Delinquent Tax Collector	1	Jeanne B. Sampson	2024	
Cemetery Commissioners	3	Fred Fuller		2026
	3	Vacant (1 years to fill – term expires 2024)	2024	
	3	Jane Fuller		2025
SVUUSD Directors	3	Christina Ryan		2026
	3	Christine Pouliot	2024	
	3	Janis Reinke		2025

	Next Election <u>November</u> <u>2024</u>		All terms expire on Feb. 1st
Justices of the Peace	2	Chris Custer	2025
Take office in	2	George Davis, Jr.	2025
February voted in Nov.	2	Ray McLaughlin	2025
Terms expire Feb. 1st	2	Vacant	2025
	2	Mike Wetmore	2025

OUR FRONT COVER

Monument Hill Rd ~ Bolio Bridge: For this Design-Build bridge replacement project, Daniels Construction installed a sandbag cofferdam and bypass pump system. They coordinated with the local phone company and uncovered two buried telephone lines and supported those lines in-place for the duration of the project. They demolished the existing concrete bridge, constructed reinforced concrete footings which were pinned to the bedrock, installed the precast rigid frame members, backfilled the structure, placed roadway gravels, paved the road, and installed the new guardrail.



The things you thought you'd never know!!

2024 TOWN REPORT OF HUBBARDTON, VERMONT

*Reports of the Town 2023
and Fiscal Year July 1, 2022 – June 30, 2023*

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Notice to Vermont Voters - Inside back cover

Greetings Folks,

Welcome 2024!

Hubbardton has a townwide reappraisal scheduled. The process for reappraisal will begin in July 2025 and has an estimated completion date of June 2027. We consider ourselves fortunate to have our reappraisal begin as soon as 2025. There are towns whose search for a reappraisal team began at the same time as ours and were not able to secure a start date until 2027. As we move closer to the 2025 start date more information will be available – names of the people who may be requesting entrance into your home on the town's behalf, pictures, vehicle plate numbers, etc. Our goal is to keep you informed so you will be more at ease.

The Select board purchased a new repeater for the Town. The repeater is used to enhance communication between town vehicles including highway, fire, and police. It also includes dispatch abilities for both the highway and fire departments. As you know, signals for any kind of communication throughout the town can be iffy at best. Enabling our service vehicles to be on opposite sides of the town and able to reach one another is a plus.

The Town of Castleton has offered to purchase Hubbardton's 11% share of the former Castleton Village School. The hope is to have the transfer finalized in 2024. We see this as a good thing. Castleton, owning 100% of the building, will now be able to make decisions regarding the care and use of the building without worrying about Hubbardton's 11% input. The building will now be able to receive immediate care and repairs without the worry of finding a time when the two towns can meet. Both towns are pleased with the decision. Hubbardton is thankful to have the Town of Castleton as its neighboring community.

Many thanks to the Highway and Fire Departments for their good work and continuing to be there for the people of Hubbardton.

As I take a moment to remember those who left us this past year, we are very sad to report the loss of our Town Constable Floyd Morey. Floyd and his wife Janet have been dedicated, faithful servants to the Town of Hubbardton since moving here. We are very sorry for his passing. This year also saw the passing of former Selectboard member Nathan Booth. Our condolences to his wife Trudy and her family. Other friends and neighbors who left us this year include Ronald Renz, Robert Pollard, Peter Caruso, John Dickson Ferguson, Robert Weathered, Joseph Bruno, Jane Wood, Mary Hier, Helen Harvey, and Florence "Pat" Waite.

In closing, I would like to say, "Thank you!" to all who serve our community.

Respectfully Submitted,

Robert Gibbs

Select Board Chair

Road Commissioner's Report

The Town's Highway Department faced challenges this spring and summer due to the significant amounts of rain. The crew worked diligently to keep up with the road repairs.

Extensive work was done on St. John Rd. Many culverts were cleaned and cleared, the road was re-ditched, and stone lined. A large culvert was replaced. \$19,047.11 was awarded in grant money to help with the project costs.

With good results over the last two years, the department is continuing to use the "new" white winter sand. The department believes this has helped to improve Vermont's fifth season to be a bit less of a "mud" season. The crew continues its efforts to build the roads up working in compliance with the state mandated Municipal Roads General Permit.

The 2023 CV515 is now in service. The vehicle replaced the F550 and has a plow with a wing.

The Selectboard approved the use ARPA funds to purchase a new Massey Ferguson tractor with a Diamond roadside mower. You may have seen it mowing the roadsides. A new repeater was also purchased using ARPA funds. This enables stronger communication between vehicles in some parts of the Town where radio communications did not previously exist.

A little over a one-mile section of Monument Hill Rd was paved this season. The road was reclaimed meaning the old pavement was used in addition to new material to help build and stabilize the road. A \$200,000 grant was received to aid in the cost of this project.

As always, I would like to extend my thanks to all Town employees, the Fire Department, the Selectboard, our Town Clerk, and her team for their continued support throughout the year. The Highway Department will continue to maintain a good working relationship with all departments in Town and with other agencies throughout the state. Dear residents of the Town of Hubbardton, thank you for your cooperation and understanding and knowing that I and the crew are always available to help and or answer any questions you may have.

Respectfully submitted,

Janet M. Morey
Road Commissioner

Buildings and Grounds Report

Another year is behind us. Several issues were taken care of at the Town Office. The Town Office's well ran dry again. Parker's fracked the well, again, and it appears to be okay for the time being. A Port o' Potty was brought in for the office workers convenience. Word of warning, even after the fixes, it is advised that you wash your hands before flushing the toilet or you may get wet. The hot water heater on the office side of the building was replaced. The air conditioner in the office stopped working and was replaced with an AC/heat pump combo unit. The heating system at the Town Office stopped working and was fixed. The electricity in the building is interrupted more frequently than one would expect.

The annual building safety inspections were done throughout the Town. These consist of checking the building alarm systems, fire extinguishers and inspections by our insurance company for safety issues. Everything was found to be in total compliance.

Regular maintenance of Town buildings was and will continue to be done, and all grounds were mowed and trimmed.

If anyone has any questions, please contact Janet Morey or Dwayne Gibbs.

Respectfully submitted,

Janet Morey and *Dwayne Gibbs*, Building & Grounds Co-Commissioners

ZONING ADMINISTRATOR'S REPORT

18 Permits issued in 2023

3 Houses

0 Mobile Homes

0 Camps

4 Garages, Sheds, Barns

8 Additions

2 Alterations

0 Subdivisions

1 Miscellaneous

Respectfully Submitted, **Robert Gibbs**
ZONING ADMINISTRATOR

2024 RABIES CLINIC



Hubbardton and Castleton Town Clerks are co-hosting a Rabies Clinic at the Castleton Fire Station in the Meeting Room on April 6, 2024. 1:00 p.m.–3:00 p.m. **The cost? \$15.00**



The Constable's Report



Floyd Morey, our Town Constable, passed away in October of 2023. Floyd continued his service to the Town with the same dedication, loyalty and caring with which he always served his community until his passing. Active to the very end.

Floyd LOVED Hubbardton. He loved the Town and its people. He considered it an honor and a privilege to be able to offer his services to his community. We consider ourselves fortunate to have had him serve us so honorably and faithfully.

Years before moving here, Floyd knew Hubbardton would be his home. Moving into the house on property his wife, Janet's family owned for years prior, was his dream. Coming here to hunt, rest and relax, he looked forward to the day he would retire from his full-time law enforcement position in Connecticut and make Hubbardton his home. Janet, knowing this, worked to ensure his dream would become his reality.

Saying goodbye to Floyd at his end of watch was hard. All who knew him, who took the time to get to know him, knew how special a man he was. He will be missed.

Hubbardton Selectboard

HUBBARDTON VOLUNTEER FIRE DEPARTMENT (HVFD) 2023 ANNUAL REPORT

It is hard to believe another year has come and gone. The Fire Dept. was saddened by the passing of two long time members. Floyd Morey served as a Fire Policeman and a fireman since moving to Hubbardton. Nate Booth also passed this year. Nate served as a member of the Hubbardton Fire Dept. for many years.

Hubbardton Fire Department participated in Fire Safety Day at the Castleton/Hubbardton Elementary School. It is a great way to inform children how to be actively involved in Fire Safety in their own home and community. The event is fun for both the children and our firefighters.

The Fire Department represented the Town in several local parades this year. Thank you to all the firefighters who took the time to decorate the trucks and contributed their time to these events. Members also participated in an ice water rescue refresher course.

The Department purchased another imaging camera this year allowing the department to have one per truck.

The 2023 Annual Meeting was held on January 8th. The leadership team is Don Brown continuing to serve as the Department Chief, Mike Wetmore serves as the 1st Assistant Chief and Rick Grabowski is 2nd Asst. Chief.

The Department responded to 42 calls in 2023. The calls included fires, accidents, medical assistance and serving in a mutual aid capacity to neighboring fire departments.

Please like or follow the Hubbardton Vermont Fire Department page on Facebook to keep up with Fire Department news.

The membership wishes to extend a special thank you to the members of the Hubbardton Volunteer Fire Dept. Boosters. This organization provides direct support and refreshments when the firefighters are on fire calls. If you'd like to assist the Fire Department in this capacity, please touch base with Janet Morey.

The following individuals served the Hubbardton Volunteer Fire Department in 2023 - Thank you!

Don Brown, Fire Chief	Lee Chapman, Safety	Tom Kane, Training
Mike Wetmore, 1 st Asst. Chief	Paul Collodi	Ryley McClure
Rick Grabowski, 2 nd Asst. Chief	Orlando Craig	Ricky Mead, Jr
Valma Brown	Josh Gale	Floyd Morey
Bruce Chapman	Bob Jones	Janet Morey

We are always looking for new members. If you are 15 – 17 you can join as a junior member; at 18 you become an active member. As with any organization, there are many jobs requiring varying skill levels and physical ability, not all of which require going into a burning building. No experience is necessary. Anyone interested in joining should contact Don Brown at 802-273-2284 or 802-236-5773, or any other member of the Fire Department. The rewards found in helping your friends and neighbors in their most crucial time of need are immeasurable.

Please help us protect our children by checking CO/Smoke detectors twice a year. Talk to your children about the dangers of playing with fire and have a family escape route plan.

The Fire Department would like to extend its thanks to the Selectpersons and townspeople for their continued support. Your donations and support of our fundraising activities are appreciated.

Thank you,

Don Brown, Fire Chief

CAPITAL BUDGET & PROGRAM 2025 - 2030 For the years ending June 30, 2030+

Year Built or Prior		TOTAL COST	2025	2026	2027	2028	2029	2030+	Cost Status- Last Program
	<u>GENERAL ADMINISTRATION</u>								
2016	Reappraisal	150,000		150,000					Scheduled to start 2025
	<u>HIGHWAY DEPARTMENT</u>								
	Bridge #2 Repair - Dorsey	200,000		200,000					same
	Bridge #6 Repair - Hortonia	100,000						100,000	same
2022	Bridge #7 Rebuild - Bolio								far future
2018	Bridge #9 Rebuild - Biddie Knob								far future
	Repaving/Reconstruction	450,000		225,000		225,000			same
	Guardrails	10,000	5,000				5,000		same
2012	Tandem Dump Truck - Intn'l	250,000		250,000					same
2018	Tandem Dump Truck - Mack	250,000						250,000	same
2022	CV515-International								far future
2020	Massey Ferguson w/ mower	150,000						150,000	same
2008	Grader - Caterpillar	475,000						475,000	same
2021	Woodchipper - Bandit								far future
2019	JD Excavator	175,000						175,000	far future
2019	JD Loader	175,000						175,000	far future
2004	F550 Flatbed	100,000						100,000	far future
	<u>FIRE DEPARTMENT</u>								
2019	Engine #1								same
1994	Engine #2 (Pumper/Tanker)	250,000						250,000	same
1988	Engine #3 (Quick Attack)	240,000					240,000		same
2004	Engine #4 (Quick Attack)	150,000						150,000	same
2009	Tanker #1	250,000						250,000	same
	TOTALS	3,375,000	5,000	575,000	250,000	225,000	245,000	2,075,000	

These figures are projections for the five year period. They do not include interest costs. The availability of federal/state funds, use of reserve funds, and financing to be determined and discussed prior to town vote.

Hubbardton Senior Connection (HSC)



Thanks to the efforts of Trudy Booth and the many loyal participants, the Bone Builders program is in business!! The group meets every Tuesday and Thursday from 10:00 a.m. – 11:00 p.m. in the Town Hall. Newcomers are always welcome. Please touch base with Trudy before you attend your first meeting – on the off chance the session you plan to attend has been cancelled. Trudy's number is (802) 273-2953.

Have you checked out the “library” in Town? Originally begun by Hubbardton Seniors, the library is open to anyone looking for something to read during the cold winter months or on rainy summer days. The library is a shelf of books found in the hallway outside the Town Hall. No membership is required. Just come in during normal Town Office hours or call the office – if the Town Clerk is in, you are welcome to browse the books. There is a special children's section available in the Town Office and available only when someone is in the office. The children have fun looking through the boxes to pick a treasured “new” book to take home and read!



Please remember to check on your elderly neighbors!!!! Let them know you care. Don't be afraid to volunteer to put sand on a slippery walkway or shovel the end of a driveway. Is your power out? Chances are theirs is as well. They may need a place to warm up and if you have a woodstove or generator, that place may be yours.

Hope to see you all soon!

TOWN CLERK'S OFFICE

Regular Office Hours: Monday, Wednesday, Thursday, and Friday - 9:00 a.m. to 2:00 p.m.
The office is often open at 8:00 & after 2:00, as well as on other days. **If my vehicle is in the parking lot – feel free to come in if the door is open or knock if it is not.**

Please call ahead of time to see if I am here outside regular office hours if you do not happen to be driving by.

Mail: TOWN OF HUBBARDTON
1831 Monument Hill Road
Castleton, Vermont 05735
Phone: 802 273-2951
Fax: 802 273-3729
Email: clrkhubb@shoreham.net

Dawn Custer, Town Clerk

Susan Heck, Assistant

Kathleen Hewes, Assistant

PLEASE REMEMBER ---

After June 30, 2024 new 2024-2025 Castleton Transfer Station Permits (purchased through this office) will be needed by Hubbardton residents and property owners if using the Transfer Station.
Hubbardton Residents may also use the Rutland County Solid Waste District.

2023 HUBBARDTON VITAL STATISTICS

Received by the Town Clerk

BIRTHS

NO births were registered in the Town in 2023.

MARRIAGES

Three marriages were registered in Town. Congratulations Melagne (James) & Ashley!
Estelle & William! Joshua & Alayna!

DEATHS

Eleven death records were received. We are sorry to say goodbye to the following Townspeople:
Ronald Renz, Robert Pollard, Nathan Booth, Peter Caruso, John Dickson Ferguson, Robert Weathered, Jane Wood, Floyd Morey, Joseph Bruno, Mary Hier, and Deborah Fredrickson .

AT THE TOWN CLERK'S OFFICE

YOU CAN

- Register to vote – in person or online!



The online voter registration page is found at <https://olvr.vermont.gov/>

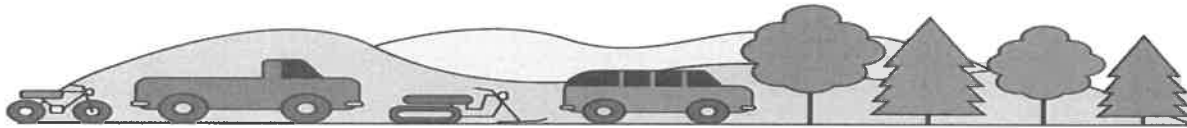
- Request an absentee ballot!



The My Voter Page login is found at <https://mvp.vermont.gov/>

Didn't register to vote before the election? No worries! Election Day registration is available!

Need a fishing or hunting license? No problem! You can purchase your fishing and hunting licenses online or at the Town Clerk's Office.



Time to renew your car registration? Don't have a computer? Don't want to wait in line, make an appointment or drive to Rutland? You can renew your registration at the Town Clerk's Office. There is an additional \$3 charge payable to the Town for this service.



TRANSFER STATION

Permit applications are available at the Town Clerk's Office.

Hubbardton residents must purchase their permit through the Town.

Bag stickers are sold in sheets of 10. Red are \$20/sheet, Green = \$45/sheet (prices are subject to change)

PAYGOV

We now accept credit cards! There is a \$1.00 fee for all charges \$33 and under and an additional 3% for all charges over \$33.





NEED A NOTARY?

The Town Clerk can notarize documents if they are accompanied with your personal identification. It is not advisable to have the Town Clerk notarize documents that are going to be recorded in the Hubbardton Land Records.

There is no charge for this service! Please call first. (802) 273-2951



Dog registration is required by Vermont State Law. All dogs must have their 2024 license by April 1st. All that is required is \$9.00 if your dog is altered; \$13.00 if it is not **AND** a copy of a valid rabies certificate. Please be compliant with the law, please register your dog.

GREEN MOUNTAIN PASSPORT



A DISCOUNT PROGRAM FOR SENIORS
AND VETERANS

A Green Mountain Passport grants free admission to Vermont State Parks (overnight camping and other park fees **are excluded**), Vermont State Historic Sites, and events which are fully State sponsored. To be eligible you must be a legal resident of the State of Vermont **and** 62 years of age or older **or** a veteran of the uniformed services. **The cost is \$2.00!!!** Applications are available at the Town Clerk's office.

Like and/or follow Hubbardton Town Clerk



Email blasts are sent periodically throughout the year. If you own property in Hubbardton or are a full-time resident or voter and would like to receive the periodic emails, please message your email address to me via the Facebook page or email me at clrkhubb@shoreham.net. If you are already receiving the emails, there is no need to send a request.

The Poultney-Mettowee Natural Resources Conservation District (PMNRCD) is a non-profit organization with a mission to develop programs to facilitate the conservation of healthy soil and clean water. PMNRCD has been providing environmental support, education, and outreach to the 14 towns in the District watersheds for over 70 years. In addition to a five-member board, five employees staff the District: District Manager, Hilary Solomon; Agricultural Outreach Specialist Jennifer Alexander; Native Plant Nursery Manager and Program Coordinator, Sadie Brown; Agricultural Outreach Specialist, Whitnee Burgess; and Project Technician, Averie Noble.

Stormwater Management The District is currently working with several towns on planning and implementing 'green stormwater' projects. We worked this past season in Castleton, Poultney, Fair Haven, and Wells to design stormwater projects, develop scoping studies, and implement green stormwater infrastructure with grant funds, and are planning on continuing this work in other local towns.

This past year, we worked with lakes in the watershed and installed many small shoreline plantings through our Lake Education and Action Program (LEAP). In addition to implementing buffer plantings and small stormwater treatment practices, we completed LakeWise Assessments along Lake Bomoseen and Lake St. Catherine, resulting in recommendations for homeowners to implement lake friendly practices in their yards. We plan to continue both programs with shoreline homeowners in the coming year. The District is currently working on the Lake Watershed Action Plan for Lake St Catherine to identify stormwater runoff issues, assess natural resources, and propose high priority mitigation projects.

Waterways The District planted approximately 4,000 native trees and shrubs within the Poultney River and Mettowee River watersheds. Projects were focused along waterways within the riparian zone with the goal of stabilizing stream banks and reducing erosion, restoring native plant communities and habitat, improving water quality, and increasing flood resilience.

PMNRCD and partners removed the final barrier to fish passage for trout and other aquatic travelers in the headwaters of the Mettowee River. The culmination of the six projects, with ongoing work since 2016, helped open approximately 50 miles of connected habitat on the Mettowee River and its headwater tributaries.

Agricultural Programs The District assists farmers applying manure and fertilizer to their fields through farm-specific, nutrient management plans via a statewide partnership program. The District provides agronomic and water quality guidance to local farms, writes grants to implement water quality improvement projects on farms, and assists in developing long-range plans to continue sustainable conservation practices. PMNRCD provides rental of a no-till seed planter and soil aerator to farmers, which help to improve soil health.

Champlain Valley Native Plant Restoration Nursery PMNRCD collaborates with Poultney's Champlain Valley Nursery and area residents to make improvements to water quality. Many restoration plantings were completed in the District to create habitat and to control erosion. The Nursery also serves as an educational center, providing field trip opportunities for elementary students and internships for high school and college students. Plants are available to local landowners through our tree sale or on-site. Visit our website for more information.

Clean Water Service Provider PMNRCD has partnered with the Rutland Regional Planning Commission to provide funding and technical assistance to local towns as the local CWSP.

The Poultney-Mettowee watershed consists of all the lands that drain to the Poultney or Mettowee Rivers and their tributaries.

Rutland County Solid Waste District | Annual Report - Calendar Year 2023

The Rutland County Solid Waste District offers a variety of solid waste, recycling, waste education, household hazardous waste, composting and administrative support programs for our eighteen member municipalities, residents, and businesses. Some services are also available to non-district communities on a fee for service basis. In addition, the District operates a regional drop-off center and transfer station at 14 Gleason Road in Rutland City. District program, facility and rate and program information and obtaining your required annual permit on our web site, www.rcswd.com.

The RCSWD did complete the Districts Solid Waste Implementation Plan (SWIP) for the 2020-2025. The State requires that all communities have a current SWIP in place that meets the requirements of the State's Material Management Plan and delineates how solid and hazardous waste will be managed in the District towns for a five-year period. Milestones will need to be reported back as required. The community's involvement in drafting and developing this document was encouraged.

Our website has been updated! This is your virtual Solid Waste Administration Office. Appointments, permits, events, and so much information and detail at your fingertips 24 -hours a day. To keep up to date do ensure you subscribe to our newsletter, and to your choice e-mail events alerts. Please see our 2023 Annual Report Book which covers greater detail and all our programs to include but not limited to:

Waste Disposal: During 2023, residents and businesses in our member municipalities disposed of approximately 36,931 tons of municipal solid waste which includes the construction and demolition activity along with a significant amount of bulky waste.

Recycling: The District owns a Material Recovery Facility (MRF), recycling center in Rutland City that is leased to Casella Waste Management for their operations. The MRF accepts Zero Sort recycling from transfer stations, commercial haulers and large generators for processing and sale for re-use. The facility currently receives approximately 36,931 tons of recyclables a year from a large geographical area. Since we began tracking material in 2013 the facility has processed over 259,843.27 tons of recyclables.

Household Hazardous Waste: Rutland County Solid Waste District operates an extensive Household Hazardous Waste (HHW) program for district residents and small business generators. The program operates year-round from the Gleason Road facility by appointment. An additional 32 events are scheduled collections at twelve town transfer stations within eighteen member towns through the spring, summer, and fall. The HHW program collects and safely disposes of dozens of hazardous, flammable, and toxic materials. The RCSWD HHW also collects electronic waste and has collected over 45.95 tons of material.

Other Programs: The District also offered waste management education, and reduction programs, construction, demolition waste, clean wood, and composting. The District is continuing with its "Merry Mulch" program in collecting and processing over 1,200 Christmas trees annually. The District also has been working local organizations including the Rutland Master Gardener's Club, 350 Rutland County, the Rutland Dismas House, Rutland Neighborhood Program, and Vermont Southwestern Council on Aging, Rutland Hospital and Women's Network & Shelter and the Rutland County Humane Society and our valued haulers.

Mark S. Shea, District Manager

Rutland County Solid Waste District

2024 HHW Rural Rover Collection Schedule



Gleason Road HHW facility is open Mon-Sat (7am - 2pm)
(Online appointment recommended¹ in advance for the Gleason Rd facility)

NEW

Call us to find out more on the drop-in days

APRIL 6, 2024	CASTLETON 7:30AM - 11:00AM	WEST RUTLAND 12:00AM - 2:00PM
APRIL 13, 2024	MT. HOLLY 8:00AM - 10:00AM	KILLINGTON / PITTSFIELD 11:30AM - 1:30PM
APRIL 20, 2024	BRANDON 8:00AM - 10:00AM	PITTSFORD 11:00AM - 1:00PM
APRIL 27, 2024	POULTNEY 8:00AM - 10:00 AM	IRA 11:30AM - 1:30PM
May 4, 2024	PROCTOR 11:00AM - 2:00AM	
MAY 11, 2024	DANBY/MT. TABOR @ DANBY T.S 8:00AM - 10:00AM	
MAY 18, 2024	WALLINGFORD 8:00AM - 10:00AM	CLARENDON 11:00AM - 1:00PM
MAY 25, 2024	BRANDON 8:00AM - 10:00AM	PITTSFORD 11:00AM - 1:00PM
JUNE 1, 2024		POULTNEY 11:00AM - 1:00PM
JUNE 8, 2024	CASTLETON 8:00AM - 11:00AM	WELLS 12:00PM - 2:00PM
JUNE 15, 2024	IRA 8:00AM - 10:00AM	WEST RUTLAND 11:00AM - 1:00PM
JUNE 22, 2024	MT. HOLLY 8:00AM - 10:00AM	KILLINGTON / PITTSFIELD 11:30AM to 1:30PM
JULY 20, 2024	DANBY/MT. TABOR @ DANBY T.S 8:00AM - 10:00AM	WALLINGFORD 11:00AM - 1:00PM
SEPT 7, 2024	CASTLETON 8:00AM - 11:00AM	WELLS 12:00PM - 2:00PM
SEPT 14, 2024		POULTNEY 11:00AM - 1:00PM
SEPT 21, 2024	WALLINGFORD 8:00AM - 10:00AM	CLARENDON 11:00AM - 1:00PM
SEPT 28, 2024	BRANDON 8:00AM - 10:00AM	PITTSFORD 11:00AM - 1:00PM
OCT 5, 2024	KILLINGTON / PITTSFIELD 8:00AM - 10:00AM	PROCTOR 11:30AM - 1:30PM

2024 HHW RURAL COLLECTION SCHEDULE



Questions call¹: 802-775-7209; or visit www.rcswd.com



RUTLAND REGIONAL PLANNING COMMISSION

As we reflect on the past year, the Rutland Regional Planning Commission (RRPC) extends its deepest gratitude to the towns within our region for their unwavering support and collaborative efforts in advancing community and economic development, thoughtful planning, and sustainable growth.

Community and Economic Development

In the pursuit of fostering vibrant communities, we are actively engaged in community and economic development initiatives, such as Brownfields Redevelopment. Through strategic partnerships and public investment, we've worked to transform underutilized areas, like Pittsford Village Farm, into valuable community assets.

Town Planning and Zoning

By providing guidance and support to towns modernizing and updating their municipal plans and zoning regulations, we aim to create balanced, sustainable, and resilient communities that meet the needs of residents and businesses.

Water Quality and Natural Resources

Preserving our region's water quality and natural resources is a shared responsibility. Through collaborative efforts with local governments and organizations, our work as the South Lake Champlain Clean Water Service Provider identifies and develops projects that safeguard our water sources and protect the richness of our natural landscapes.

Emergency Preparedness and Climate Resilience

The RRPC led the charge responding and recovering from this summer's historic flooding. Beyond enhancing planning processes, we are committed to training local Emergency Management Directors (EMDs), ensuring swift and effective emergency responses, and building resilient communities equipped to navigate evolving climate dynamics.

Multimodal Transportation

Efficient and sustainable transportation is vital for the well-being of our communities. The RRPC has worked towards developing multimodal transportation solutions, such as an analysis of the Rutland City Bus System, that prioritize accessibility and safety.

Energy Conservation and Efficiency

Addressing the importance of energy conservation and efficiency, the RRPC has supported initiatives aimed at reducing energy consumption and promoting the use of renewable energy sources. We are working with towns across the region to implement the Municipal Energy Resilience Program, aimed at saving energy and money for our critical town-owned buildings.

Affordable Housing

Recognizing the need for diverse and affordable housing options, the RRPC has actively supported initiatives to address housing challenges. We worked closely with Vermont Finance Housing Agency (VFHA) to complete the 2023 Rutland Region Housing Needs Assessment and created a new planning program to help towns navigate housing challenges and opportunities.

Equity

Promoting equity is at the core of our planning efforts. We are dedicated to ensuring that our planning processes consider the needs and perspectives of all residents, fostering inclusive and equitable communities.

Regional Planning

We are thrilled to initiate a three-year process to update the 2018 Regional Plan, aiming to make it a true reflection of local priorities. We encourage active participation from residents, businesses, and organizations in meetings, workshops, and surveys to ensure diverse perspectives shape the updated plan. Your insights are invaluable in creating a blueprint for sustainable development, economic growth, and community enhancement. Stay tuned for upcoming engagement opportunities!

In closing, we want to thank all of the dedicated local volunteers and civil servants for their commitment to our region. Active participation in the local planning process ensures that diverse perspectives contribute to our shared vision. All are invited to join in helping shape our future as we look forward to another year of progress, innovation, and shared success.

Devon Neary, Executive Director



TIME TO SPAY AND NEUTER YOUR CATS AND DOGS!

The VT Spay Neuter Incentive Program (**VSNIP**), under the VT Department of Children & Families, is administered by VT Volunteer Services for Animals Humane Society. **Funded by a \$4.00 fee added to the licensing of dogs, this monetary resource is limited by the number of dogs licensed, which is required by law by six months of age.** Puppies and kittens can have the first rabies vaccination after 12 weeks of age. If unable to schedule an appointment with a veterinary office for this vaccination, Tractor Supply Stores hold monthly clinics as well as humane societies during the month of March. Call for their schedules. After the vaccination, contact your town clerk and provide proof of the rabies vaccination to license your dog.

Rabies IS in Vermont and it IS deadly.

Licensing a dog:

- 1) Helps identify your dog if lost.
- 2) Provides proof your dog is protected from rabies in the event your dog is bitten by a rabid animal {but still needs immediate medical attention}.
- 3) Protects your animal if they bite another animal {or person – which could result in the quarantine of your dog or possibly euthanized in order to test for rabies if not currently vaccinated}.
- 4) Pays for this necessary program addressing the population situation in VT.

For an Application for VSNIP and a List of Participating Offices, send a S.A.S.E. (a 9" Self-Addressed, Stamped Envelope) to: VSNIP, PO Box 104, Bridgewater, VT 05034. Or, to download and print, go to: VSNIP.VERMONT.GOV Indicate if it's for a cat, dog or both. Once *fully* completed, you will mail it back. If approved, you will receive your Voucher and instructions.

The cost for the surgery to you is only \$27.00, providing there are no complications. Fellow Vermonters pay the balance of your account from funds collected at the time of dog registration. Please be SURE your cat or dog is completely flea and tick free **before** the visit. Animals left UN-neutered are more prone to forms of cancer.

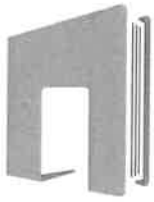
Thank veterinarians for their participation in this important program. If your veterinarian is not a participant, please encourage them to join. Several veterinarians have retired, leaving a reduced number of participating offices. VSNIP offices are accepting less reimbursement than what they would usually charge for their services. We NEED them :) Let them know you appreciate the difference they've made in our state over the years when euthanasia was the means of animal over-population control. Those days are behind us ~ let's keep it that way!

LOW COST SPAY NEUTER OPTIONS: LOOK UP THEIR WEB SITES 😊

Rutland County Humane Society: 802-483-6700 Rutland, VT

The Feline Connection: Rutland County: thefelineconnection.vt@gmail.com

Sue Skaskiw, Administrator 1-800-HI VSNIP (1-844-448-7647)



NewStory
CENTER

TURNING THE PAGE ON VIOLENCE

NewStory Center Annual Report 2023

For 44 years NewStory Center has been the single agency in Rutland County supporting survivors of domestic and sexual violence by working to end the cycle of violence through support, education, prevention, and collaboration.

During FY23, NewStory Center served 674 survivors and their children through direct services such as emergency shelter, medical advocacy, legal advocacy, case management, clinical services, support groups, and the 24/7 crisis hotline. Additionally, we provide training and technical assistance to our community partners, including local law enforcement, to ensure a more effective community response to domestic and sexual violence.

The Board and Staff of NewStory Center thank the voters of Hubbardton for their support of our agency. Your generosity allows us to not only provide survivors with necessities and ongoing advocacy, but also affords us the ability to grow and expand our services to better serve your community.

REQUEST

NewStory Center is requesting the sum of \$150, to be voted on at the town meeting in March 2024, to support victims in Rutland County. We are very thankful for the help that the people of Hubbardton have given us in the past and would be very grateful for your continued support of our mission. As our services are confidential, in some cases we might not be informed as to where our clients live.

NewStory Center, Inc.

P.O. Box 313, Rutland, VT 05702 • www.nscvt.org

Crisis: (802) 775-3232 • Office: (802) 775-6788 • Fax: (802) 747-0470



ANNUAL REPORT TO
The Town of Hubbardton

2023

The Rutland County Humane Society is dedicated to advocating for and working towards a responsible and humane community. We provide shelter and adoption opportunities for pets that are homeless and promote animal welfare through community programs that benefit both animals and people.

We also serve our community by providing information and referral services to people dealing with animal issues.

The RCHS shelter is the largest program of the agency, taking in more than 1,000 animals in 2023.

Our agency is funded through fees for service, town funding, membership, donations and special events. No funding comes from the state or federal government or national organizations. We sincerely thank those who support our operations. We can only save lives with your help.

The Rutland County Humane Society took in 1 animal from the Town of Hubbardton from January 1, 2023 through December 31, 2023.

Please call us at 483.9171 or visit our website at RCHSVT.org if you would like more information about the Rutland County Humane Society.



Proven Expertise & Integrity

January 18, 2024

Selectboard
Town of Hubbardton
1831 Monumental Hill Road
Castleton, Vermont 05735

We were engaged by the Town of Hubbardton and have audited the financial statements of the Town of Hubbardton as of and for the year ended June 30, 2023. A complete copy of the audited financial statements, including our opinion thereon, will be available for inspection at the Town Office.

RHR Smith & Company

Certified Public Accountants

3 Old Orchard Road, Buxton, Maine 04093
Tel: (800) 300-7708 (207) 929-4606 Fax: (207) 929-4609
www.rhrsmith.com

TOWN TREASURER'S REPORT
For the Fiscal Year Ending June 30, 2023

BALANCE SHEET

July 1, 2022		June 30, 2023
ASSETS		
\$ 808,092.77	General Account	\$ 717,735.14
454,320.43	Capital Project Accounts	360,412.01
109,382.96	Delinquent Taxes Receivable	115,889.48
220,000.00	Amt to be provided Long-Term Debt	309,750.00
\$ 1,591,796.16		\$ 1,503,786.63
LIABILITIES, RESERVES & FUND BALANCE		
\$ 220,000.00	Notes Payable	\$ 309,750.00
-1,466.35	Accounts/Liabilities Payable	6,148.65
	EOY Fund Balance	21,162.35
13,253.57	Hwy Surplus 19-20	0.00
27.13	Hwy Surplus 20-21	0.00
14871.15	Hwy Surplus 21-22	0.00
399,238.64	General Fund Prior Years' Reserve	309,238.33
392,158.68	Designated Reserves	298,242.60
99,392.91	Special Revenue (ARPA)	198,832.69
454,320.43	Capital Projects Fund Balance	360,412.01
\$ 1,591,796.16		\$ 1,503,786.63

FINANCIAL SUMMARY

BALANCE July 1, 2022		\$ 1,591,796.16
22-23 Budget Revenue	Page 33	1,234,301.47
Capital Funds Revenue	Page 21	57,639.73
Designated Reserve Revenue	Page 22	92,500.77
Special Revenue (ARPA)		99,439.78
Loans/Bonds Received		159,750.00
Accts. Pyble		625.50
22-23 Budget Expenditures	Page 37	-1,213,139.12
Capital Funds Expenses	Page 21	-151,548.15
Designated Reserve Expenses	Page 23	-186,416.85
Prior Reserve & Highway Surplus Expenses	Page 21	-90,000.31
EOY Fund Balance		-21,162.35
Loans/Bonds Paid (55,000 Firetruck; 15,000 Fire Bond)		-70,000.00
BALANCE June 30, 2023		\$ 1,503,786.63

TOWN INDEBTEDNESS as of June 30, 2023

\$95,000 - Bond for Fire Station #2 - Vt Municipal Bond Bank

Principal & Interest paid in 2022-2023: \$19,839.25 Final due date: 12-01-2030

\$55,000 Fire Dept. Truck voted 03-03-2020 - First National Bank of Orwell

Principal & Interest paid in 2022-2023: \$57,485.16 Final due date: 03-05-2024

\$159,750 Bolio Bridge voted 03-01-2022 - First National Bank of Orwell

Loan received September 2022 Final due date: 09-26-2025

Dawn Custer, Town Treasurer

CAPITAL PROJECT ACCOUNTS

1-Jul-22					30-Jun-23
<u>BALANCE</u>		<u>REVENUES</u>		<u>EXPENSES</u>	<u>BALANCE</u>
83,547.35	\$	10,051.64	<u>Bridge Repair</u>	93,500.00	\$ 98.99
230,023.35		20,429.75	<u>Highway Equipment</u>	16,848.15	233,604.95
20,687.14		20,009.38	<u>Fire Dept Equipment</u>	40,000.00	696.52
120,062.59		7,148.96	<u>Reappraisal</u>	1,200.00	126,011.55
454,320.43	\$	57,639.73		151,548.15	\$ 360,412.01

Bridge Repair & Hwy Safety Fund

BALANCE 7/1/22	\$	83,547.35
22/23 Allocation		10,000.00
Interest		51.64
Trsfr Bolio Bridge		-93,500.00
BALANCE 6/30/23	\$	98.99
23/24 Allocation voted		10,000.00

Highway Equipment Replacement Fund

BALANCE 7/1/22	\$	230,023.35
22/23 Allocation		20,000.00
Interest		429.75
Trsfr to cover leases		-16,848.15
BALANCE 6/30/23	\$	233,604.95
23/24 Allocation voted		20,000.00

Reappraisal Fund

BALANCE 7/1/22	\$	120,062.59
22/23 Allocation		0.00
Interest & State Pymnts		7,148.96
Trsfr to Genl		-1,200.00
BALANCE 6/30/23	\$	126,011.55
23/24 Allocation voted		2,000.00

Fire Dept. Equipment Replacement Fund

BALANCE 7/1/22	\$	20,687.14
22/23 Allocation		20,000.00
Interest		9.38
Trsfr Fire Truck Pymnt/Reduce Tx		-40,000.00
BALANCE 6/30/23	\$	696.52
23/24 Allocation voted		20,000.00

RESERVE FUNDS

1-Jul-22				30-Jun-23
<u>BALANCE</u>			<u>EXPENSES</u>	<u>BALANCE</u>
399,238.64		<u>Uncommitted General Fund Prior Reserve</u>		
		DTC Abated pennies	-0.31	
		Voted in March 2022 to reduce taxes	-90,000.00	
		Total Expenses	\$ -90,000.31	
		General Fund EOY Bal 21-22 Fiscal Year		
		Balance		\$ 309,238.33
		Voted March 2023 to use \$90,000 to reduce 23/24 taxes		-90,000.00
13,253.57		<u>Highway Surplus 19-20 Fiscal Year</u>		
		Voted in March 2022 to reduce tax	\$ -\$13,253.57	
		Balance		\$ 0.00
27.13		<u>Highway Surplus 20-21 Fiscal Year</u>		
		Voted in March 2022 to reduce taxes	-\$27.13	
		Balance		\$ 0.00
14,871.15		<u>Highway Surplus 21-22 Fiscal Year</u>		
		Voted in March 2022 to reduce taxes	-\$14,871.15	
		Balance		\$ 0.00

July 1, 2022	<u>DESIGNATED RESERVE FUNDS</u>			June 30, 2023
<u>BALANCE</u>	<u>REVENUES</u>		<u>EXPENSES</u>	<u>BALANCE</u>
14,882.70	0.00	<u>Town Hall Repairs & Maint</u>	9,329.69	5,553.01
163.98	0.00	<u>Landscaping Project</u>	0.00	163.98
200.00	0.00	<u>Energy Grant</u>	0.00	200.00
9,300.00	0.00	<u>Office Equipment</u>	0.00	9,300.00
2,560.85	0.00	<u>Office Furniture</u>	0.00	2,560.85
12,962.40	2,704.00	<u>Records Repairs</u>	0.00	15,666.40
12,481.85	0.00	<u>Hubbardton Day</u>	0.00	12,481.85
805.00	0.00	<u>Sargent Hill</u>	0.00	805.00
225.00	320.00	<u>Transfer Station Red Bag Fees</u>	525.00	20.00
120.00	450.00	<u>Transfer Station Green Bag Fees</u>	570.00	0.00
1,000.00	0.00	<u>Prof Development</u>	0.00	1,000.00
5,900.00	0.00	<u>External Audit</u>	2,000.00	3,900.00
1,140.30	0.00	<u>Listers' Education Fund</u>	0.00	1,140.30
28.00	295.00	<u>Fish & Wildlife</u>	269.00	54.00
7,116.32	7,366.68	<u>Future FY Payments</u>	5,366.20	9,116.80
400.57	0.00	<u>E911 Grants/Donations</u>	0.00	400.57
3,674.26	0.00	<u>FD Innoculations Fund</u>	0.00	3,674.26
246.06	0.00	<u>Fire Stn#2 Equipment Fund</u>	0.00	246.06
86,139.98	12,691.40	<u>HVFD Fundraiser Reserve</u>	1,777.32	97,054.06
6,693.58	0.00	<u>Fire Dept Grants/Pymnts</u>	0.00	6,693.58
0.00	35,211.00	<u>Water Quality Grants</u>	35,211.00	0.00
101,546.41	0.00	<u>Hwys/Bridges Grants/Pymnts</u>	101,500.00	46.41
2,280.00	0.00	<u>Transfer Station Reserve</u>	0.00	2,280.00
34,400.00	0.00	<u>Road Equipment Pole Barn</u>	0.00	34,400.00
889.49	0.00	<u>Magnesium Chloride Fund</u>	0.00	889.49
89,097.99	0.00	<u>Road Resurfacing Fund</u>	0.00	89,097.99
3,088.02	7,894.00	<u>Lk Bomoseen Weed Control</u>	7,226.89	3,755.13
-6,861.75	23,568.69	<u>Greeter Program</u>	21,141.75	-4,434.81
1,677.67	2,000.00	<u>School Scholarship Fund</u>	1,500.00	2,177.67
\$ 392,158.68	\$ 92,500.77		\$ 186,416.85	\$ 298,242.60

Reserve Revenue Detail

RECORDS REPAIRS

Land Record Recordings 2,704.00

WATER QUALITY GRANTS

State of Vermont 35,211.00

TRANSFER STATION RED & GREEN BAG FEES

RED - Received by the Town 320.00

GREEN - Received by the Town 450.00

LAKE BOMOSEEN WEED CONTROL

22-23 Appropriation 2,500.00

State of Vermont 5,394.00

FISH & WILDLIFE

Hunting License Fees Collected 295.00

GREETER PROGRAM

LBA reimb to Hubbardton 7,463.69

State of Vermont 16,105.00

FUTURE FY PAYMENTS

Taxes paid prior to billing 7,366.68

HVFD FIRE DEPT FUNDRAISERS

Donations 12,691.40

SCHOOL SCHOLARSHIP FUND

22-23 Appropriation 2,000.00

TOTAL \$ 92,500.77

Reserve Expense Detail

TH Rprs & Maintenance

Parker Pump Service	4,000.00
Coltey Plumbing	5329.69

TRANSFER STATION RED & GREEN BAG FEES

RED-Town of Castleton	525.00
GREEN-Town of Castleton	570.00

EXTERNAL AUDIT

RHR Smith	2000.00
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FISH & WILDLIFE

VT Dept. of Fish & Wildlife	269.00
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FUTURE FY PAYMENTS

Town of Hubbardton 22-23 Taxes	5,366.20
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HVFD Fundraiser Reserves

Amazon	61.44
Donald Brown (reimb)	200.44
Thomas Kane (reimb)	250.50
Maxi's Deli	568.80
Staples	77.06
The Party Store	45.52
USPO	420.00
Walmart	153.56

WATER QUALITY GRANTS

Echo Lake	4,681.00
Greeter Program	16,105.00
Lake Beebe Watershed Assoc	9,031.00
Friend's Up North	5,394.00

HWYS BRIDGES GRANTS/PAYMENTS

Daniels Construction	101,500.00
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FRIEND's UP NORTH

Nathan Booth	300.00
Town of Castleton	1,546.40
Mike Eagan Farm	4725.00
Turnen Truck	655.49

GREETER PROGRAM

S Bailey-2055 ~ C Brewster-4815 ~ J Lefevre-2594.25	
B Miles-772.50 ~ P Patten-2902.50 ~ E Searle-2010	
L Searle-1312.50 ~ C Smid-3120 ~ C Steves-1560	
Payroll total	21,141.75

SCHOOL SCHOLARSHIP FUND

Scholarships paid	1,500.00
E Haggerty	500
K Lafaso	500
L Mackenzie	500

TOTAL \$ 186,416.85

DELINQUENT TAX SUMMARY - For the 2022-2023 Fiscal Year

YEAR	July 1, 2022 Delinquent	May 23, 2023 Warrant	FY 2022-2023 Payments/Credits	June 30, 2023 Delinquent
2014-2015	1,219.30			1,219.30
2015-2016	3,321.81			3,321.81
2016-2017	4,462.48		458.95	4,003.53
2017-2018	8,263.88		1,356.44	6,907.44
2018-2019	6,996.56		2,422.52	4,574.04
2019-2020	9,722.91		4,329.49	5,393.42
2020-2021	18,890.14		8,735.91	10,154.23
2021-2022	56,505.88		41,275.46	15,230.42
2022-2023		87,358.91	22,273.62	65,085.29
TOTAL	109,382.96 (+)	87,358.91 (-)	80,852.39	115,889.48

DELINQUENT TAX LIST AS OF December 31, 2023

* = payment plan in place

Owner of Record	Prior Years	2022-2023	Total Due
Adams, John II	130.72	242.76	373.48
Adams, John II	130.73	242.76	373.49
Adams, Sallie K	51.92		51.92
Adams, Sallie K	247.32	242.76	490.08
Beebe, Chris	130.72	242.76	373.48
Bushey, Raymond (Deceased)	323.92	157.80	481.72
Carbino, Kelly		235.19	235.19
Carrano, Jack (Deceased)	223.78	87.40	311.18
Demgard, John		1,657.90	1657.90
Dorr, Eric		1,892.79	1892.79
Fairbanks, Cary	8101.58	750.60	8852.18
Fredette, Stephen		1,609.88	1609.88
Gale, Jody		7,803.63	7803.63
Garofalo, John Jr		1,680.08	1680.08
Giffen, Robert J		359.86	359.86
Hannigan, Chadlyne	5,569.24	789.04	6358.28
Hier, Alan et al	3,070.76		3070.76
Hier, Alan & Shelley	3,608.24	2,816.36	6424.60
Hier, Eugene & Rachel	834.76	4,324.52	5159.28
Izzo, Frank	3,850.43	2,272.48	6122.91
Landon, John		1,319.31	1319.31
Martin, Cindy		59.45	59.45
Noushin, Farhand		376.93	376.93
Powers, Myles		1,850.72	1850.72
Robbins, Sharon (Deceased)	6,281.69	912.88	7194.57
Rose, Jacqueline	3,819.85	1,008.20	4828.05
Salmon, Clark Jr. (Deceased)		483.12	483.12
Striglia, Sam & Jennifer	1,910.44	320.48	2230.92
Vermont Wane Inc (201135.278)	9,021.61	1,587.84	10609.45
	47,307.71	35,327.50	82,635.21

STATEMENT OF 2022-2023 TAXES RAISED

2022 Municipal Grand List of \$1,098,472.00

2022 Education Grand List of \$1,101,637.35

Total Homestead Property Tax Rate	-	2.2119
Total Non-Residential Property Tax Rate	-	2.4279

2022-2023 TAXES BILLED August 2022	<u>\$ 2,574,524.26</u>
State Education Credits toward Homestead taxpayers' bills	(206,152.90)
Town Payments to Slate Valley Unified School District	(1,105,903.00)
Town Payments to the Education Fund (from Non-Resident taxes)	(401,972.68)
Final State Education Adjustment	(1,367.36)
Small Credits	<u>(10.49)</u>
TOWN REVENUE: 2022-2023 CURRENT TAXES RAISED	Page 33 \$ 859,117.83

2022-2023 TAXES BILLED August 2022	<u>\$ 2,574,524.26</u>
Revised Bills per State, Adjustments/Rounding (net)	(894.97)

2022-2023 FINAL TAX BILL AMOUNT May 2023	<u>\$ 2,573,629.29</u>
State Education Tax Credits & State Municipal Tax Payments to Town	(230,264.90)
2022-2023 Taxpayer Payments/Abatements through May 15, 2023	(2,256,005.48)
2022-2023 Warrant to Delinquent Tax Collector May 23, 2023	Page 24 \$ 87,358.91

2023-2024 TAXES IN THE PROCESS OF BEING RAISED

2023 Municipal Grand List of \$1,099,663.00

2023 Education Grand List of \$1,102,758.49

Total Homestead Property Tax Rate	(1.4938 Education, 0.87 Municipal)	-	2.3638
Total Non-Residential Property Tax Rate	(1.7724 Education, 0.87 Municipal)	-	2.6424

2023-2024 TAXES BILLED July 2023	<u>\$2,778,926.68</u>
Initial TOTAL SCHOOL Amount: per State	1,822,230.47
Initial TOWN REVENUE: CURRENT TAXES BEING RAISED	956,696.21

AUDITORS' BUDGET DETAIL REPORT

	<u>2022-2023</u>	<u>Actual</u>	<u>Budget</u>		<u>2022-2023</u>	<u>Actual</u>	<u>Budget</u>
TOWN GOVERNMENT							
Ballot Clerks		228.75	450.00	Office Supplies		2090.27	2200.00
Richard Nordmeyer	82.50			Amazon	242.51		
Jeanne Sampson	146.25			E & G Graphics	227.00		
Delinquent Tax Collector		6414.73	8000.00	Eastern Systems	378.00		
Jeanne Sampson	6414.73			IDS Identification Forms	140.00		
Justice of the Peace/BCA		1991.25	2200.00	Microsoft	105.99		
George W. Davis Jr	232.50			NEMRC	189.20		
Dwayne Gibbs	262.50			Staples	289.82		
Judith Gibbs	45.00			University Products	304.00		
Robert Gibbs	172.50			USPO	119.80		
Richard Grabowski	300.00			Zazzle	93.95		
Raymond McLaughlin	251.25			Office Equipment		3147.88	5000.00
Floyd Morey	67.50			Konica Minolta	1772.81		
Janet Morey	345.00			Starlink	1247.07		
Elaine Nordmeyer	90.00			Vermont Digital	128.00		
Michael Wetmore	225.00			Office Furniture		0.00	500.00
Moderator		225.00	225.00	Book Repair		643.14	700.00
George W. Davis Jr	225.00			Kofile	643.14		
Selectboard		7375.00	7500.00	Heat		1813.40	2200.00
James Casey	1450.00			Keyser Energy	1813.40		
Dwayne Gibbs	1450.00			Electric		1436.82	1300.00
Robert Gibbs	1575.00			Green Mountain Power	1436.82		
Richard Grabowski	1450.00			Telephone		2352.27	2300.00
Janet Morey	1450.00			GoNet Speed	2352.27		
Selectboard's Bookkeeper		2500.00	2500.00	Bldgs & Grounds Maint. - Admin		14986.94	12000.00
Robert Gibbs	2500.00			Amazon	529.91		
Selectboard's Secretary		612.00	700.00	Casella's	101.74		
Dawn Custer	612.00			Countryside Lock	220.00		
Town Clerk		43752.00	43680.00	Doran Bros	1695.00		
Dawn Custer	43752.00			FW Webb	39.24		
Assistant Town Clerk		8214.35	17000.00	Foley Services	1223.28		
Susan Heck	6953.62			Fowler's	93.12		
Kathleen Hewes	1260.73			Fyles Brothers, Inc	264.80		
Town Treasurer		9048.00	9048.00	Gilmore Home Center	39.98		
Dawn Custer	9048.00			Hanson's Lawn & Landscaping	551.25		
Assistant Town Treasurer		4630.04	8300.00	Home Depot	530.23		
Susan Heck	3502.02			Impact Fire	117.20		
Kathleen Hewes	1128.02			Manchester Newspapers	37.50		
Buildings & Grounds Commissioner		650.00	650.00	Parker Water Wells	176.00		
Dwayne Gibbs	325.00			Price Chopper	23.33		
Janet Morey	325.00			R Bowles Plumbing & Heating	2495.44		
FICA - Town Government		7320.75	8665.00	Reed's Lawn Care	665.00		
EFTPS	9123.13			Royal Group	299.56		
Greeter reimb	-1802.38			Starlink/Verizon	392.57		
Health Insurance - Admin.		24078.00	22503.00	Sweep You Off Your Feet	5491.79		
AFLAC wdl & EyeMed	205.92			Property/Casualty Insurance		22077.00	30000.00
Delta Dental	1127.88			Farm Family Insurance	500.00		
BCBS	22744.20			VLCT Property & Casualty	21577.00		
Retirement - Admin.		3470.36	3559.00	Legal Fees - Admin.		4197.50	6000.00
VT Municipal Retirement	3470.36			Facey, Goss & McPhee	3322.50		
Unemployment Insurance		4586.00	4500.00	Howe & Howe	875.00		
VLCT Unemployment Trust	4586.00			Professional Services - Admin.		6900.20	5000.00
Workers Compensation Bond		19131.14	14000.00	NEMRC	6270.20		
VLCT Property & Casualty	20479.25			Vermont Digital	630.00		
Greeter reimb	-1348.11			VLCT Dues		0.00	2003.00
Mileage Reimbursement - Admin		1007.84	800.00	Fees to the State		720.00	800.00
Dawn Custer	800.25			VT State Treasurer	720.00		
Dwayne Gibbs	47.96			County Tax		9657.11	9400.00
Robert Gibbs	149.67			County of Rutland	9657.11		
Raymond McLaughlin	9.96			Miscellaneous - Administration		672.87	700.00
Prof. Development Admin		357.89	200.00	Amazon/Aubuchon	20.42		
VMCTA	165.00			Dawn Custer (reimb)	44.24		
Vermont Bar Assoc	25.00			Eastern Sales	71.00		
Zoom	167.89			FW Webb/IDS	105.80		
Advertisements - Admin.		0.00	200.00	University Prod/WB Mason	241.61		
Postage - Admin.		2114.00	2300.00	USPO/Simply Stamps	80.58		
USPO	2114.00			Vermont Digital/Starlink	109.22		

	<u>2022-2023</u>	<u>Actual</u>	<u>Budget</u>		<u>2022-2023</u>	<u>Actual</u>	<u>Budget</u>
<i>Mileage Reimbursement - Planning</i>		0.00	20.00	<i>Telephone - Fire Dept</i>		3198.40	3500.00
<i>Supplies/Ads, etc. - Planning</i>		0.00	250.00	GoNet Speed	3198.40		
<i>Rutland Regional Planning Comm.</i>		1000.00	1000.00	<i>Bldgs & Grounds Maint.- Fire Dept.</i>		7018.21	7000.00
Rutland Regional	1000.00			Amazon	35.23		
<i>Payroll - Zoning</i>		1224.25	2000.00	Aubuchon	20.84		
Truda Booth	108.75			Brown's Quarried	72.00		
Robert Gibbs	855.00			Casella Waste	1176.22		
Andrea Hubbard-MacLauchlan	86.25			Countryside Lock	220.00		
Jeanne Sampson	174.25			Ellis Property	775.00		
<i>Mileage Reimbursement - Zoning</i>		440.44	275.00	Fowler's	169.84		
Robert Gibbs	411.19			Gilmore's	159.42		
Jeanne Sampson	29.25			Hanson's Lawn & Landscaping	428.75		
<i>Supplies/Ads, etc. -Zoning</i>		33.60	150.00	Impact Fire	547.70		
Rutland Herald	33.60			Janet Morey (reimb)	159.12		
<i>Legal Fees - Zoning</i>		0.00	1000.00	Manchester Newspapers	37.50		
<i>Outside Audit</i>		7650.00	6000.00	Orkin	445.00		
RHR Smith	7650.00			Reeds Lawn Care	1425.00		
<i>Postage, etc. - Auditors</i>		446.34	600.00	Slate Valley Electric/Verizon	299.11		
Dawn Custer (reimb)	93.38			Sweep You Off Your Feet	750.00		
U. S. Postmaster	352.96			Tractor Supply	29.99		
<i>Printing Town Report</i>		1563.45	1475.00	Verizon	267.49		
Quick Print of Rutland	1563.45			<i>Office Supplies - Fire Dept.</i>		144.48	300.00
<i>Assessor Services</i>		18000.00	18000.00	Staples	144.48		
Vermont Municipal Assessor	18000.00			<i>Insurance - Fire Dept. Disability</i>		6598.29	6200.00
<i>MicroSolve/APEX - Assessor</i>		215.00	200.00	AFLAC	5164.79		
Apex Software	215.00			U I Insurance Service	824.00		
<i>Maps/Maintenance - Assessor</i>		1600.00	1600.00	VLCT Property & Casualty	609.50		
CAI	1600.00			<i>Flow Test</i>		0.00	1500.00
<i>Supplies, Ads, etc. - Assessor</i>		34.31	50.00	<i>State Dispatch</i>		2400.00	2500.00
Vermont Municipal Assessor	34.31			Rutland County	2400.00		
<i>Telephone -Assessor</i>		629.66	650.00	<i>Oil & Grease - Fire Dept.</i>		42.79	50.00
GoNet Speed	629.66			Donald Brown (reimb)	42.79		
<i>Professional Services - Assessor</i>		246.41	300.00	<i>Gasoline - Fire Dept.</i>		0.00	50.00
NEMRC	246.41			<i>Diesel Fuel - Fire Dept</i>		916.37	1000.00
<u>PUBLIC SAFETY</u>				Keyser Energy	916.37		
<i>Recruitment Incentive</i>		4000.00	4000.00	<i>Engine 1</i>		1261.95	1000.00
Hubbardton Fire Department	4000.00			Formula Ford	59.95		
<i>Training - Fire Dept.</i>		972.00	1000.00	O'Reilly	337.02		
Donald Brown (reimb)	272.00			Tractor Supply	864.98		
Southern Vermont Regional	500.00			<i>Engine 2</i>		1256.82	1000.00
Department of Public Safety	200.00			Boondock Motors	50.00		
<i>Equipment Maintenance- Fire Dept</i>		0.00	2500.00	Ed Eaton Fire Truck	898.26		
<i>Small Tools - Fire Dept</i>		1140.13	400.00	Interstate Batteries	308.56		
Home Depot	899.00			<i>Engine 3</i>		50.00	1000.00
F W Webb	241.13			Boondock Motors	50.00		
<i>Hose/Nozzles</i>		0.00	1000.00	<i>Tanker 1</i>		226.72	1000.00
<i>Air Packs</i>		0.00	3000.00	Allegiance	36.82		
<i>Turnout Gear</i>		3745.27	4000.00	Boondock Motors	50.00		
Heiman Fire Equip	1869.76			Earles	110.53		
Home Depot	1875.51			Fleet Pride	29.37		
<i>Radios/Pager - Fire Dept.</i>		1677.50	4000.00	<i>Engine 4</i>		1265.84	1500.00
Adirondack Two-Way Radio	577.50			Amazon	33.75		
Fluent IMS	1100.00			Boondock Motors	50.00		
<i>Chimney Cleaning Tools</i>		0.00	200.00	Ed Eaton Fire Truck	1182.09		
<i>Ladders/Poles</i>		0.00	500.00	<i>Fire Station Bond Principal</i>		15000.00	15000.00
<i>Portable Pumps & Generator</i>		0.00	500.00	US Bank	15000.00		
<i>Safety Equipment</i>		4390.04	1200.00	<i>Fire Station Bond Interest</i>		4839.25	4839.00
Fire Tech	3295.00			US Bank	4839.25		
O'Reilly	237.58			<i>Fire Truck Loan Principal</i>		55000.00	56000.00
Gall's	238.48			First National Bank of Orwell	55000.00		
Home Depot	618.98			<i>Fire Truck Loan Interest</i>		2485.16	3400.00
<i>Foam</i>		0.00	500.00	First National Bank of Orwell	2485.16		
<i>Heat - Fire Dept.</i>		5523.44	3000.00				
Fyles Bros	5523.44						
<i>Electric - Fire Dept.</i>		2142.78	2500.00				
Green Mountain Power	2142.78						

	<u>2022-2023</u>	<u>Actual</u>	<u>Budget</u>		<u>2022-2023</u>	<u>Actual</u>	<u>Budget</u>
Miscellaneous - Fire Dept.		319.81	700.00	Chains		4132.25	5000.00
Donald Brown (reimb)	92.07			T Boutwell	4132.25		
Gilmore Home Center	75.90			Radios - Roads		0.00	500.00
LaValley's	151.84			Garage Heat		2589.79	3000.00
Fire Warden		500.00	500.00	Fyles Bros	2589.79		
Dwayne Gibbs	500.00			Garage Electric		1700.83	2000.00
Asst Fire Warden		250.00	250.00	Green Mountain Power	1700.83		
Paul Collidi	250.00			Garage Telephone		1960.83	2000.00
Payroll - Constable		10000.00	10000.00	GoNet Speed	1960.83		
Floyd Morey	10000.00			Garage Bldgs & Grounds		3615.62	5000.00
Mileage Reimbursement - Constable		1585.26	2500.00	Casella Waste	1074.48		
Floyd Morey (reimb)	1585.26			Countryside Lock	220.00		
Training - Constable		0.00	40.00	Fowler's	72.41		
Supplies - Constable		323.00	400.00	Fyles Brothers, Inc	648.94		
Adirondack Two-Way	303.00			Hanson Landscaping	245.00		
Floyd Morey (reimb)	20.00			Impact Fire	375.40		
Animal Control		0.00	1000.00	Manchester Newspapers	37.50		
Mileage Reimbursement - ACO		0.00	300.00	Overhead Door	434.40		
Training- ACO		0.00	100.00	Reed's Lawncare	240.00		
Supplies - ACO		0.00	175.00	Verizon	267.49		
Fair Haven Rescue		31556.00	31556.00	Equipment Rental		1250.00	2000.00
Fair Haven Rescue	31556.00			William Greene	1250.00		
PUBLIC WORKS				Tree Removal		16475.00	15000.00
Cemeteries Appropriation		3000.00	3000.00	McCullough Bros	16000.00		
Hubbardton Cemetery Comm.	3000.00			Trees Inc	475.00		
Castleton Transfer Station		27685.00	27685.00	Uniforms		2454.34	2000.00
Town of Castleton	27685.00			Amazon	148.96		
HIGHWAY DEPARTMENT				Christopher & Banks	187.50		
Road Crew - Payroll		208883.10	200000.00	Dickies	599.95		
Bruce Chapman	55773.81			Mitchell's	195.25		
Lee Chapman	51516.94			Sensible Shoes	243.80		
Ricky Mead	51434.15			Tractor Supply	1078.88		
Janet Morey	50158.20			Personal Protective Equipment		796.11	1200.00
Road Commissioner		650.00	650.00	Amazon	382.59		
Janet Morey	650.00			Sensible Shoe	197.80		
FICA - Roads		16029.36	15350.00	Tractor Supply	146.24		
EFTPS	16029.36			Walker's Farm & Equip	69.48		
Health Insurance - Roads		50226.41	56904.00	CDL Physicals		0.00	440.00
Eyemed	431.46			Vehicle Undercoat		950.00	1700.00
Delta Dental	2967.72			Carrara's Rustproof	950.00		
BCBS	46370.42			Oil & Grease - Roads		719.88	1500.00
AFLAC	456.81			Amazon	90.62		
Retirement - Roads		13619.65	13500.00	O'Reilly	92.21		
VT Municipal Retirement	13619.65			Southworth Milton	537.05		
Mileage Reimbursement - Roads		849.23	1000.00	JD Excavator		0.00	1500.00
Bruce Chapman	33.13			Diesel Fuel -Roads		25510.31	20000.00
Lee Chapman	26.86			Keyser	25510.31		
Janet Morey	789.24			2012 Int'l Dump Truck		15454.37	10000.00
Prof. Development -Roads		80.00	100.00	Allegiance Truck	828.22		
NEAPWA	80.00			Amazon	112.35		
Municipal Rd Permit Act 64		1765.00	1600.00	Earles	12799.89		
VT DEC	1765.00			Gilmore's	61.55		
Tools - Roads		3877.73	1500.00	O'Reilly Auto Parts	29.50		
Amazon	131.46			Portland Glass	576.76		
Bruce Chapman (reimb)	89.99			Ray Beane	1046.10		
FW Webb	341.27			2018 Mack		10644.33	3000.00
Home Depot	1371.04			Allegiance	316.12		
O'Reilly	39.99			Earles	3161.35		
Tractor Supply	1903.98			Fleet Pride	839.85		
Tires		340.95	4000.00	Pete's Tire	1098.15		
Pete's Tire Barn	340.95			O'Reilly Auto Parts	219.21		
Plow, Blades/Shoes		0.00	4000.00	Sheldon Trucks	257.43		
				Tenco	4752.22		

	<u>2022-2023</u>	<u>Actual</u>	<u>Budget</u>		<u>2022-2023</u>	<u>Actual</u>	<u>Budget</u>
JD Utility Tractor		919.19	1000.00	Misc. Supplies Roads (cont.)			
E-Bay	54.19			Misty Meadows	101.00		
Mike Galvin	570.00			O'Reilly Auto Parts	252.32		
Pete's Tire	295.00			Price Chopper	375.00		
Grader		13169.60	5000.00	Robert Gibbs	44.00		
Southworth-Milton	13169.60			Seedway	294.00		
JD Loader		3458.43	2000.00	Shaw's	280.63		
Pete's Tire	340.95			USPO	36.50		
United	3117.48			VT Dept of Motor Vehicles	36.00		
2015 F550		4180.76	3000.00	Walmart	148.11		
Big Tex Trailer	320.09			2004 F550 Flatbed		0.00	1000.00
Earles	230.01			CAPITAL PROJECT Allocations	50000.00	50000.00	50000.00
Formula Ford	2453.65			ORGANIZATION APPROP.		25097.00	25097.00
Gilmore Home Center	89.32			American Red Cross	250.00		
Mac Equipment	214.00			Castleton Community Seniors	1000.00		
O'Reilly Auto Parts	270.14			Castleton Free Library	5000.00		
R & D Automotive	429.05			Castleton Recreation Dept	1500.00		
Ray Beane	174.50			Child First Advocacy	400.00		
Mower		998.87	500.00	Echo Lake Association	2500.00		
United Ag & Turf	46.05			Friends Up North	2500.00		
Young Farm Equipment	952.82			FHUHS Project Grad	200.00		
Rake		0.00	100.00	Green Up Vermont	50.00		
Sanders		46.62	500.00	Lake Beebe Watershed	2500.00		
O'Reilly Auto Parts	46.62			LBPT	1000.00		
Chainsaw		101.85	1000.00	Lake Hortonia Association	2500.00		
Young Farm Equipment	101.85			NeighborWorks of Western VT	500.00		
Woodchipper		79.77	1000.00	Newstory Center	150.00		
O'Reilly Auto Parts	79.77			PMNRCD	500.00		
Trailers		0.00	150.00	Rutland Area Visiting Nurses	1413.00		
Gasoline		262.62	75.00	Rutland Mental Health	229.00		
Citgo	155.42			SW VT Area Council on Aging	200.00		
Jiffy Mart	107.20			Hubbardton Scholarship	2000.00		
Salt		72207.41	60000.00	Vermont Adult Learning	200.00		
Cargill, Inc.	72207.41			Vermont Family Network	250.00		
Calcium Chloride Fund		8555.68	4200.00	VT Ctr for Independent Living	155.00		
Innovative	8555.68			VT Rural Fire Protection	100.00		
Sand		23416.02	30000.00	TOTALS	1213139.12	1213139.12	1212607.00
Florence Crushed Stone	23416.02						
Gravel		25764.99	30000.00				
Brown's Quarried	11280.06						
Florence Crushed Stone	14484.93						
Culverts		14070.14	3000.00				
Brown's Quarried	602.00						
FW Webb	13468.14						
Cold Patch		0.00	500.00				
Road Paving		75000.00	75000.00				
Pike Industries	75000.00						
2019 JD Loader Lease		25247.87	25248.00				
Deere Credit	25247.87						
2019 Excavator Lease		16294.33	16295.00				
Deere Credit	16294.33						
Pavement Crack Sealing		9600.00	12000.00				
Freshcoat Asphalt	9600.00						
Retro Reflector Signs		515.03	1000.00				
Vermont Dept. Corrections	515.03						
Office Supplies - Roads		1313.52	1000.00				
Amazon	179.13						
E&G Graphics	380.00						
Staples	754.39						
Misc. Supplies Roads		6263.86	5500.00				
Airgas	1696.18						
Amazon	214.62						
Aubuchon	6.98						
Fair Haven Auto	14.79						
Fastenal	122.23						
Fleet Pride	54.99						
Gilmore Home Center	123.56						
Hannaford	75.00						
Home Depot	28.48						
Kimball Midwest	2321.49						
Janet Morey (reimb)	37.98						

Positions Appointed by the Select Board

Animal Control Officer	Ryley McClure
Bldgs & Grounds	Dwayne Gibbs/Janet Morey
CUD District Rep	Chris Custer
Emergency Mgmt	Don Brown
	Vacant
Fair Haven Rescue Rep	Richard Grabowski
Fire Warden	Dwayne Gibbs
	Paul Collodi (Asst)
Green-Up Day	Janet Morey
Planning Commission	Deb Bahre
	Shawn DuBois
	Sandra Fink
	Richard Grabowski
	Mike Horner
	Janet Morey
	Richard Nordmeyer
Road Commissioner	Janet Morey
RCSWD Rep	Richard Grabowski
RRPC Rep	Robert Gibbs
Town Constable	Vacant
Tree Warden	John Jackson
Zoning Board of Adjustment	Trudy Booth
	James Casey
	Richard Grabowski
	Andrea Hubbard-MacLauchlan
	Jeanne Sampson

**If you are interested in serving in any position,
please submit a letter of interest to:**

**Town of Hubbardton
1831 Monument Hill Rd.
Castleton, VT 05735
to the Board's attention.**

WARNING

2024 Hubbardton Annual Town Meeting

The legal voters of the Town of Hubbardton in the County of Rutland and State of Vermont are hereby duly warned and notified to meet at the Town Hall in said Town of Hubbardton on Monday, March 4, 2024, at 7:00 P.M. to act on Articles 2-14 and Tuesday, March 5, 2024, between the hours of 10:00 A.M. and 7:00 P.M. to vote by Australian ballot on Article 1.

ARTICLE 1. To elect officers for the following terms: a Moderator for 1 year; a Selectman for 3 years; two Selectmen for 1 year; a Delinquent Tax Collector for 1 year; and a Cemetery Commissioner for 3 years.

ARTICLE 2. Shall the Town vote to receive the reports of the Town Officers?

ARTICLE 3. Shall the Town approve the 2024/2025 Fiscal Year taxes collected by the Town, be paid to the Town Treasurer in four installments, with the following due dates:

September 15, 2024, November 15, 2024, February 15, 2025, and May 15, 2025

ARTICLE 4. Shall the Town appropriate \$301,057 for [A] TOWN GOVERNMENT (\$188,154 to be raised by taxes)?

ARTICLE 5. Shall the Town appropriate \$134,006 for [B] PUBLIC SAFETY (\$123,392 to be raised by taxes)?

ARTICLE 6. Shall the Town appropriate \$43,712 for [C] PUBLIC WORKS (\$35,880 to be raised by taxes)?

ARTICLE 7. Shall the Town appropriate \$759,218 for [D] REPAIR AND MAINTENANCE OF TOWN HIGHWAYS & EQUIPMENT (\$633,582 to be raised by taxes)?

ARTICLE 8. Shall the Town raise the following monies as listed for [E] ORGANIZATION APPROPRIATIONS:

AMERICAN RED CROSS OF CENTRAL VT & THE NH VALLEY - Disaster relief, Health & Safety Instruction	\$ 250
CASTLETON COMMUNITY SENIORS, INC. - Service programs for Seniors	1,200
CASTLETON FREE LIBRARY- Support for library/programs most used by Hubbardton residents	5,500
CASTLETON RECREATION DEPT. - used primarily by Hubbardton children (includes discounted Crystal Beach)	1,500
CHILD FIRST ADVOCACY CENTER	400
ECHO LAKE ASSOCIATION- Milfoil control to preserve water quality - divers & suction used	2,500
FAIR HAVEN CONCERNED - Local Community Help Organization used by Hubbardton residents	1,000
FAIR HAVEN UNION HIGH SCHOOL - Project Graduation	200
FRIENDS UP NORTH -Weed control north of Float Bridge - Harvesting only	2,500
GREEN UP VERMONT- Volunteer program cleaning roadside litter	50
LAKE BEEBE WATERSHED ASSOCIATION, INC. - Eurasian Milfoil Control	2,500
LAKE HORTONIA PROPERTY OWNERS' ASSOCIATION- Eurasian Milfoil Control	2,500
NEIGHBORWORKS OF WESTERN VERMONT - Assists rehab, purchase, financing, emergencies	500
NEWSTORY CENTER - Crisis Line, Shelter/Care for Women & Children	150
POULTNEY METTOWEE WATERSHED PARTNERSHIP- Conservation of our watershed area	500
RSVP of RUTLAND COUNTY- Human Services, Elder Care, Foster Grandparent Program, Literacy, Arts	150
PARENT CHILD CENTER of Rutland County	200
RUTLAND MENTAL HEALTH SERVICES- Crisis Intervention, Treatment, Child and Family Services	229
SOUTHWESTERN VERMONT COUNCIL ON AGING, INC.- Senior Meals, Legal Aid, Advocacy Assistance	200
TOWN OF HUBBARDTON SCHOOL SCHOLARSHIP FUND	2,000
VERMONT ADULT LEARNING	200
VERMONT CENTER FOR INDEPENDENT LIVING- Assists the disabled achieve self-determined lives	155
VERMONT FAMILY NETWORK - Support for Vermont children, youth and families, especially special needs	250
VNA & HOSPICE	1,413
VERMONT RURAL FIRE PROTECTION TASK FORCE	100
TOTAL	\$ 25,847

ARTICLE 9. Shall the Town add \$10,000.00 to the BRIDGE REPAIR & HWY SAFETY Reserve Fund?

ARTICLE 10. Shall the Town add \$20,000.00 to the HIGHWAY EQUIPMENT REPLACEMENT Reserve Fund?

ARTICLE 11. Shall the Town add \$20,000.00 to the FIRE DEPARTMENT EQUIPMENT REPLACEMENT Reserve Fund?

ARTICLE 12. Shall the Town add \$2,000.00 to the REAPPRAISAL Reserve Fund?

ARTICLE 13. Shall the Town voters authorize the transfer FY24's Highway and Town General surplus, if any, to be used to reduce FY25 municipal taxes?

ARTICLE 14. To act on any other business that may properly come before this meeting.

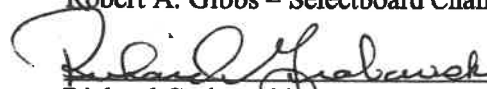
Dated: January 22, 2024, at HUBBARDTON, VT

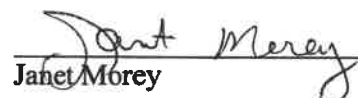
By the HUBBARDTON SELECTBOARD


James Casey

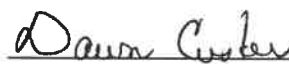

Dwayne Gibbs


Robert A. Gibbs – Selectboard Chair


Richard Grabowski


Janet Morey

A True Copy attest:


Town Clerk

Date: January 22, 2024

HUBBARDTON and CASTLETON RABIES CLINIC



**SATURDAY, April 6, 2024
1:00 PM – 3:00 PM**

**at the Castleton Fire Station
273 Route 30 North**

RABIES SHOTS FOR DOGS AND CATS \$15.00

**The Hubbardton and Castleton Town Clerks will be present to
license Dogs!**

HUBBARDTON DOG LICENSES FEES

Neutered/Spayed	\$9.00
Non-Neutered	\$13.00

**Vermont State Law requires all dogs to be licensed
by April 1st of each year**

Any questions call the Town Clerk @ (802) 273-2951

TOWN OF HUBBARDTON 2024-2025 PROPOSED BUDGET

REVENUES

	2024-2025 BUDGET	2023-2024 BUDGET	VARIANCE ()=decrease	2022-2023 BUDGET	2022-2023 ACTUAL	VARIANCE ()=under budget
Current Taxes Raised	1,058,855	954,887	103,968	855,832	859,117.83	3,285.83
Current Tax Interest	2,000	1,500	500	750	2,898.04	2,148.04
Delinquent Tax Penalty	6,000	8,000	(2,000)	8,000	6,468.31	(1,531.69)
Delinquent Tax Interest	7,500	7,500	0	7,500	9,446.24	1,946.24
Ckg/Money Mkt/CD Interest	15,000	2,000	13,000	2,000	1,871.11	(128.89)
Town Clerk Fees	9,500	9,500	0	9,500	9,715.70	215.70
Dog Licenses	750	750	0	750	1,073.00	323.00
Copier/Fax Charges	5	5	0	5	10.00	5.00
Town Miscellaneous (includes PILOT, CU, Des. Rsrve)	7,798	63,000	(55,202)	61,000	64,634.55	3,634.55
PILOT (Payment in Lieu of Taxes - previously in Town Misc)	33,000	0	33,000			-
Current Use/Hold Harmless (Previously in Town Misc)	30,000	0	30,000			-
Planning Commission Fees	150	150	0	150	0.00	(150.00)
Zoning Fees and Penalties	1,200	1,200	0	1,200	975.00	(225.00)
Transfer Station Permits (plus des. rsrves moved)	7,832	6,500	1,332	5,000	3,330.00	(1,670.00)
Civil Fines	0	20	(20)	20	0.00	(20.00)
Fire Dept Misc Revenue (Designated Rsrves moved)	10,614	0	10,614	0	525.00	525.00
Highways - State Aid	88,000	86,000	2,000	85,000	88,421.52	3,421.52
Highway Miscellaneous Revenue	1,000	1,000	0	900	1,415.17	515.17
Highway Grants/Pymnts	0			0	9,400.00	9,400.00
Highway HERF Transfer - to pay Loan/Leases	36,636	81,636	(45,000)	45,000	45,000.00	-
General Fund Prior Years' Reserve	0	90,000	(90,000)	90,000	90,000.00	-
Fire Dept Equip Rplcmnt (FERF)/Genl Fund Prior	0	20,000	(20,000)	40,000	40,000.00	-
Prior Year Surplus voted to reduce taxes	0	21,162	(21,162)			
TOTAL REVENUES	1,315,840	1,354,810	(38,970)	1,212,607	1,234,301.47	21,694.47

EXPENDITURES

	2024-2025 BUDGET	2023-2024 BUDGET	VARIANCE ()=decrease	2022-2023 BUDGET	2022-2023 ACTUAL	VARIANCE ()=under budget
[A] TOWN GOVERNMENT						
Ballot Clerks	350	200	150	450	228.75	(221.25)
Delinquent Tax Collector	6,000	8,000	(2,000)	8,000	6,414.73	(1,585.27)
Justice of the Peace/BCA	2,500	1,800	700	2,200	1,991.25	(208.75)
Moderator	250	225	25	225	225.00	-
Selectmen	8,000	7,500	500	7,500	7,375.00	(125.00)
Selectmen's Bookkeeper	5,000	3,500	1,500	2,500	2,500.00	-
Selectmen's Secretary	800	700	100	700	612.00	(88.00)
Town Clerk	46,410	43,680	2,730	43,680	43,752.00	72.00
Assistant Town Clerk	23,920	17,000	6,920	17,000	8,214.35	(8,785.65)
Town Treasurer	10,500	9,048	1,452	9,048	9,048.00	-
Assistant Town Treasurer	9,960	8,300	1,660	8,300	4,630.04	(3,669.96)

	2024-2025 BUDGET	2023-2024 BUDGET	VARIANCE ()=decrease	2022-2023 BUDGET	2022-2023 ACTUAL	VARIANCE ()=under budget
TOWN GOVERNMENT <i>(continued)</i>						
Building & Grounds Commissioner	750	650	100	650	650.00	-
FICA - Town Government	8,910	8,573	337	8,665	7,320.75	(1,344.25)
Vermont Childcare Tax	504	0	504			
Health Insurance - Admin.	29,919	25,316	4,603	22,503	24,078.00	1,575.00
Retirement - Admin.	3,984	3,559	425	3,559	3,470.36	(88.64)
Unemployment Insurance	4,700	4,435	265	4,500	4,586.00	86.00
Workers Compensation Bond	23,000	22,000	1,000	14,000	19,131.14	5,131.14
Mileage Reimbursement - Admin	3,000	1,200	1,800	800	1,007.84	207.84
Prof Development - Admin	2,000	250	1,750	200	357.89	157.89
Advertisements - Admin	100	100	0	200	0.00	(200.00)
Postage - Admin	2,500	2,300	200	2,300	2,114.00	(186.00)
Office Supplies - Admin	2,500	2,200	300	2,200	2,090.27	(109.73)
Office Equipment - Admin	3,000	4,000	(1,000)	5,000	3,147.88	(1,852.12)
Office Furniture - Admin	500	500	0	500	0.00	(500.00)
Book Repair	750	700	50	700	643.14	(56.86)
Heat	2,600	2,500	100	2,200	1,813.40	(386.60)
Electric	1,500	1,300	200	1,300	1,436.82	136.82
Telephone	2,450	2,300	150	2,300	2,352.27	52.27
Buildings & Grounds Maintenance - Admin	13,000	12,000	1,000	12,000	14,986.94	2,986.94
Property/Casualty Insurance	22,800	22,800	0	30,000	22,077.00	(7,923.00)
Legal Fees - Town Admin	5,000	5,000	0	6,000	4,197.50	(1,802.50)
Professional Services - Admin	5,000	5,000	0	5,000	6,900.20	1,900.20
VLCT Dues	2,130	2,003	127	2,003	0.00	(2,003.00)
Fees to the State	800	800	0	800	720.00	(80.00)
County Tax	9,750	9,500	250	9,400	9,657.11	257.11
Miscellaneous Administration	600	600	0	700	672.87	(27.13)
Mileage Reimbursement - Planning	0	0	0	20	0.00	(20.00)
Supplies, Ads, etc - Planning	150	200	(50)	250	0.00	(250.00)
Rutland Regional Planning Commision	1,000	1,000	0	1,000	1,000.00	-
Payroll - Zoning	2,000	2,000	0	2,000	1,224.25	(775.75)
Mileage Reimbursement - Zoning	300	275	25	275	440.44	165.44
Supplies, Ads, etc - Zoning	75	125	(50)	150	33.60	(116.40)
Legal Fees - Zoning	1,000	1,000	0	1,000	0.00	(1,000.00)
External Audit	6,000	6,000	0	6,000	7,650.00	1,650.00
Postage, etc - Auditors	400	500	(100)	600	446.34	(153.66)
Printing Town Report	1,450	1,550	(100)	1,475	1,563.45	88.45
Assessor Contracted Services	18,000	18,000	0	18,000	18,000.00	-
MicroSolve/ APEX - Assessor	220	200	20	200	215.00	15.00
Maps & Maintenance	1,600	1,600	0	1,600	1,600.00	-
Supplies, Ads, etc -Assessor	50	50	0	50	34.31	(15.69)
Telephone - Assessor	675	650	25	650	629.66	(20.34)
Reappraisal Costs	2,400	0	2,400	0	0.00	-
Professional Services-Assessor	300	300	0	300	246.41	(53.59)
CVS Expenses	0	20,000	(20,000)			
TOTAL [A] TOWN GOVERNMENT	301,057	292,989	8,068	270,653	251,485.96	(19,167.04)

	2024-2025	2023-2024	VARIANCE	2022-2023	2022-2023	VARIANCE
[B] PUBLIC SAFETY	BUDGET	BUDGET	()=decrease	BUDGET	ACTUAL	()=under budget
Recruitment Incentive	4,000	4,000	0	4,000	4,000.00	-
Training - Fire Dept	1,000	1,000	0	1,000	972.00	(28.00)
Equipment Maintenance - Fire Dept	1,500	1,500	0	2,500	0.00	(2,500.00)
Small Tools - Fire Dept	400	400	0	400	1,140.13	740.13
Hose/Nozzles	1,000	1,000	0	1,000	0.00	(1,000.00)
Air Packs	2,000	2,000	0	3,000	0.00	(3,000.00)
Turnout Gear	4,000	4,000	0	4,000	3,745.27	(254.73)
Radios/Pagers - Fire Dept	4,000	4,000	0	4,000	1,677.50	(2,322.50)
Chimney Cleaning Tools	200	200	0	200	0.00	(200.00)
Ladders/Poles	500	500	0	500	0.00	(500.00)
Portable Pumps & Generator	500	500	0	500	0.00	(500.00)
Safety Equipment	1,200	1,200	0	1,200	4,390.04	3,190.04
Foam	500	500	0	500	0.00	(500.00)
Heat - Fire Dept	3,000	3,000	0	3,000	5,523.44	2,523.44
Electric - Fire Dept	2,500	2,500	0	2,500	2,142.78	(357.22)
Telephone - Fire Dept	3,500	3,500	0	3,500	3,198.40	(301.60)
Buildings & Grounds Maintenance - F D	6,000	6,000	0	7,000	7,018.21	18.21
Office Supplies - Fire Dept	100	100	0	300	144.48	(155.52)
Insurance - F D Disability	6,000	6,000	0	6,200	6,598.29	398.29
Flow Test	1,500	1,500	0	1,500	0.00	(1,500.00)
State Dispatch	2,500	2,500	0	2,500	2,400.00	(100.00)
Oil & Grease - Fire Dept	50	50	0	50	42.79	(7.21)
Gasoline - Fire Dept	50	50	0	50	0.00	(50.00)
Diesel Fuel - Fire Dept	1,000	1,000	0	1,000	916.37	(83.63)
Engine 1	1,000	1,000	0	1,000	1,261.95	261.95
Engine 2	1,000	1,000	0	1,000	1,256.82	256.82
Engine 3	1,000	1,000	0	1,000	50.00	(950.00)
Tanker 1	1,000	1,000	0	1,000	226.72	(773.28)
Engine 4	1,500	1,500	0	1,500	1,265.84	(234.16)
Fire Station Bond Principal	15,000	15,000	0	15,000	15,000.00	-
Fire Station Bond Interest	3,501	4,200	(699)	4,839	4,839.25	0.25
Tanker Loan Principal - Pd in Full - March 2024	0	55,000	(55,000)	56,000	55,000.00	(1,000.00)
Tanker Loan Interest - Pd in Full	0	1,350	(1,350)	3,400	2,485.16	(914.84)
Miscellaneous - Fire Dept	700	700	0	700	319.81	(380.19)
Fire Warden	500	500	0	500	500.00	-
Assistant Fire Warden	250	250	0	250	250.00	-
Payroll - Constable	10,000	10,000	0	10,000	10,000.00	-
Mileage Reimbursement - Constable	2,500	2,500	0	2,500	1,585.26	(914.74)
Training - Constable	40	40	0	40	0.00	(40.00)
Supplies - Constable	400	400	0	400	323.00	(77.00)
Animal Control	1,000	1,000	0	1,000	0.00	(1,000.00)
Mileage Reimbursement ACO	300	300	0	300	0.00	(300.00)
Training - Animal Control	100	100	0	100	0.00	(100.00)
Supplies - Animal Control	175	175	0	175	0.00	(175.00)
Fair Haven Rescue	47,040	41,895	5,145	31,556	31,556.00	-
TOTAL [B] PUBLIC SAFETY	134,006	185,910	(51,904)	182,660	169,829.51	(12,830.49)
[C] PUBLIC WORKS						
Cemeteries Appropriation	7,000	3,000	4,000	3,000	3,000.00	-
Castleton Transfer Station	36,712	34,000	2,712	27,685	27,685.00	-
TOTAL [C] PUBLIC WORKS	43,712	37,000	6,712	30,685	30,685.00	-

	2024-2025	2023-2024	VARIANCE	2022-2023	2022-2023	VARIANCE
	BUDGET	BUDGET	()=decrease	BUDGET	ACTUAL	()=under budget
[D] HIGHWAY DEPARTMENT						
Payroll - Road Crew	225,000	210,000	15,000	200,000	208,883.10	8,883.10
Road Commissioner	800	650	150	650	650.00	-
FICA - Roads	17,274	15,799	1,475	15,350	16,029.36	679.36
Vermont Childcare Tax	994	0	994			
Health Insurance - Roads	59,920	51,379	8,541	56,904	50,226.41	(6,677.59)
Retirement - Roads	15,806	14,175	1,631	13,500	13,619.65	119.65
Mileage Reimbursement - Roads	900	900	0	1,000	849.23	(150.77)
Prof Development - Roads	100	100	0	100	80.00	(20.00)
Municipal Rd Permit - Act 64	1,800	1,600	200	1,600	1,765.00	165.00
Tools - Roads	1,500	2,000	(500)	1,500	3,877.73	2,377.73
Tires	4,000	4,000	0	4,000	340.95	(3,659.05)
Plow Blades/Shoes	4,000	4,000	0	4,000	0.00	(4,000.00)
Chains	5,000	5,000	0	5,000	4,132.25	(867.75)
Radios - Roads	500	500	0	500	0.00	(500.00)
Garage Heat	3,000	3,000	0	3,000	2,589.79	(410.21)
Garage Electric	2,000	2,000	0	2,000	1,700.83	(299.17)
Garage Phone	2,100	2,000	100	2,000	1,960.83	(39.17)
Garage Buildings & Grounds	4,000	4,000	0	5,000	3,615.62	(1,384.38)
Equipment Rental	1,000	2,000	(1,000)	2,000	1,250.00	(750.00)
Tree Removal	16,000	15,000	1,000	15,000	16,475.00	1,475.00
Uniforms	2,000	2,000	0	2,000	2,454.34	454.34
Personal Protective Equipment	1,200	1,200	0	1,200	796.11	(403.89)
CDL Physicals	440	440	0	440	0.00	(440.00)
Vehicle Undercoat	1,760	1,600	160	1,700	950.00	(750.00)
Oil & Grease - Roads	1,200	1,500	(300)	1,500	719.88	(780.12)
Diesel Fuel - Roads	25,000	25,000	0	20,000	25,510.31	5,510.31
2012 Int'l Dump Truck	10,000	10,000	0	10,000	15,454.37	5,454.37
2018 Mack Dump Truck	5,000	3,000	2,000	3,000	10,644.33	7,644.33
John Deere Utility Tractor/Massey Ferguson	1,000	1,000	0	1,000	919.19	(80.81)
Caterpillar Grader	8,500	7,000	1,500	5,000	13,169.60	8,169.60
JD Loader	2,000	2,000	0	2,000	3,458.43	1,458.43
JD Excavator	1,000	1,000	0	1,500	0.00	(1,500.00)
2015 Ford F550/CV Viking	1,000	1,000	0	3,000	4,180.76	1,180.76
Bush Hog Mower	800	800	0	500	998.87	498.87
Sweepster	0	0	0	0	0.00	-
Rake	0	0	0	100	0.00	(100.00)
F550 Sander	500	500	0	500	46.62	(453.38)
Chainsaw	1,000	1,000	0	1,000	101.85	(898.15)
Bandit Woodchipper	500	1,000	(500)	1,000	79.77	(920.23)
Trailers	150	150	0	150	0.00	(150.00)
Gasoline	350	250	100	75	262.62	187.62
Salt	74,000	65,000	9,000	60,000	72,207.41	12,207.41
Calcium Chloride Fund	6,000	6,000	0	4,200	8,555.68	4,355.68
Sand	25,000	30,000	(5,000)	30,000	23,416.02	(6,583.98)
Gravel/Slate	25,000	25,000	0	30,000	25,764.99	(4,235.01)
Culverts	10,000	5,000	5,000	3,000	14,070.14	11,070.14
Cold Patch	500	500	0	500	0.00	(500.00)
F550 Flatbed	1,000	1,000	0	1,000	0.00	

	2024-2025 BUDGET	2023-2024 BUDGET	VARIANCE ()=decrease	2022-2023 BUDGET	2022-2023 ACTUAL	VARIANCE ()=under budget
HIGHWAY DEPARTMENT (<i>continued</i>)						
Road Paving	75,000	75,000	0	75,000	75,000.00	-
2019 JD Loader Lease (pd using HERF) Pd in Full	0	25,248	(25,248)	25,248	25,247.87	(0.13)
2019 JD Excavator Lease (pd using HERF) Pd in Full	0	16,295	(16,295)	16,295	16,294.33	(0.67)
2023 CV515 Viking Lease (pd using HERF)	36,636	36,636	0	0	0.00	
Bolio Bridge Loan	53,250	53,250	0	0	0.00	
Bolio Bridge Interest	3,738	5,592	(1,854)	0	0.00	
Pavement Crack Sealing	12,000	12,000	0	12,000	9,600.00	(2,400.00)
Retro Reflectors Signs	1,000	1,000	0	1,000	515.03	(484.97)
Office Supplies - Roads	1,000	1,000	0	1,000	1,313.52	313.52
Miscellaneous Supplies- Roads	6,000	5,500	500	5,500	6,263.86	763.86
TOTAL [D] HIGHWAY DEPARTMENT	759,218	762,564	(3,346)	653,512	686,041.65	32,529.65
						-
[E] ORGANIZATION APPROPRIATIONS	25,847	24,347	1,500	25,097	25,097.00	-
						-
BRIDGE REPAIR/HWY SAFETY Rsrv Fund	10,000	10,000	0	10,000	10,000.00	-
HWY EQUIPMENT REPLACEMENT Rsrv Fund	20,000	20,000	0	20,000	20,000.00	-
FIRE EQUIPMENT REPLACEMENT Rsrv Fund	20,000	20,000	0	20,000	20,000.00	-
REAPPRAISAL/MAINT. GRAND LIST Rsrv Fund	2,000	2,000	0	0	0.00	-
						-
						-
TOTAL EXPENDITURES	1,315,840	1,354,810	(38,970)	1,212,607	1,213,139.12	532.12

CEMETERY COMMISSIONERS' REPORT FOR 2023

Things were quiet in 2023. Mowing and trimming are done regularly in the Lakeview and Pleasantview Cemeteries, East Hubbardton Cemetery, North Cemetery, and both the North and South Hortonville Cemeteries.

For 2024, we plan to do more headstone repairs. We, also, check all the cemeteries to see if any trees need to be trimmed or taken down. Of course, the cutting of brush is always needing to be done. We have some cedar branches to remove in the Lakeview Cemetery in the spring. Any winter storm damage will be cleaned up as well.

Respectfully submitted,

Fred Fuller and Jane Fuller Cemetery Commissioners

CEMETERY TREASURER'S REPORT

ACCOUNT

Checking/NOW - Bar Harbor Bank & Trust

BALANCE July 1, 2022 \$ 5,613.76

Receipts

2022-2023 Town Appropriation 3,000.00

To be transferred from Svgs (plot money returned) 100.00

Interest 8.24

Interest Transferred from Svgs. 46.31

TOTAL RECEIPTS + 3,154.55

Expenditures

Cuttin It Sweet (Lawn Srvce) 6,225.00

Carol & Lindsay Hartshorn (cemetery plots returned) 100.00

TOTAL EXPENDITURES - 6,325.00

Checking/NOW – Bar Harbor Bank & Trust \$ 2,443.31

Care Fund Savings - Bar Harbor Bank & Trust
(includes \$100.00 in cemetery plot refund to be transferred to checking) \$ 11,955.00

BALANCE June 30, 2023 \$ 14,398.31

TRUST FUNDS

E. D Hall 100.00

Clara Hunt 400.00

Samuel A. Parsons 1,000.00

John Pettee 500.00

Harry St. John 1,000.00

Ella Thomas 400.00

Eugene Waite 355.00

\$3,755.00

CEMETERY CARE FUND

Trust Funds 3,755.00

Donations 25.00

Plots 8,275.00

(Plot \$ to Trsfr
to checking) (100.00)

Total \$11,955.00

Dawn Custer, TREASURER

TOWN OF HUBBARDTON COMMUNITY SCHOLARSHIP

Information Sheet

Intent: A scholarship awarded to a senior who resides in the Town of Hubbardton. The purpose of this monetary award is to assist in meeting the cost of attending an accredited two or four-year institution in order to pursue a post-secondary education.

Eligibility: Candidates must be residents of the town of Hubbardton during their final two years of high school. At the time of application, the candidate must be currently enrolled and attending any high school, private or public. The scholarship will be renewed each year (for up to three more years) as long as the student is attending school and in good standing, and providing sufficient funds are available. Annually, the student must submit an official transcript to the Hubbardton School Board, no later than **August 1st**.

Candidates are selected based on grade point averages, class rank, academic achievements, extra-curricular activities and community involvement. Each application is individually considered; however, a minimum grade point average of 3.0 is required. Decisions of the School Board are final.

The student's family must retain residency in Hubbardton in order to continue receipt of the scholarship.

Amount: \$500.00 per year, to a maximum of four years, so long as sufficient funds are available.

Process: Application for this scholarship is accomplished by completing the form available at your Guidance Office, the Hubbardton Town Office, or in the Annual Town Report. A copy of the applicant's high school transcript must accompany the completed application form. Applications must be received by March 25, 2024 at the FHUHS Guidance Office or the Hubbardton Town Office.

Payment: A draft will be issued in the recipient's name, prior to each post-secondary school year. The recipient agrees to return the funds if the first semester is not completed satisfactorily (except in cases of emergency). **Proof of successful enrollment must be provided for each renewing year.**

TOWN OF HUBBARDTON COMMUNITY SCHOLARSHIP

APPLICATION FORM

NAME: _____

MAILING ADDRESS: _____

RESIDENT ADDRESS: _____

TELEPHONE NUMBER: _____

FATHER'S NAME: _____

MOTHER'S NAME: _____

POST-SECONDARY INSTITUTION: _____

ADDRESS: _____

GPA: _____ **CLASS RANK:** _____

ON A SEPARATE PAGE, PLEASE ADDRESS THE FOLLOWING:

1. DESCRIBE/LIST YOUR INVOLVEMENT IN EACH OF THE FOLLOWING OVER THE PAST 4 YEARS:

- **ACADEMIC ACHIEVEMENTS**
- **EXTRA-CURRICULAR ACTIVITIES AND CLUBS**
- **COMMUNITY SERVICE INVOLVEMENT**
- **WORK EXPERIENCE**

2. STATE YOUR EDUCATIONAL GOALS AND HOW THIS SCHOLARSHIP MIGHT ASSIST YOU IN THAT REGARD.

***DON'T FORGET TO ATTACH A COPY OF YOUR HIGH SCHOOL TRANSCRIPT AND YOUR COMPLETED APPLICATION.**

Deadline to Guidance: March 25, 2024

NOTICE TO VERMONT VOTERS

BEFORE ELECTION DAY:

CHECKLIST POSTED at Clerks Office by February 4, 2024. If your name is not on the checklist, then you must register to vote. **SAMPLE BALLOTS** will be posted by February 14, 2024.

HOW TO REGISTER TO VOTE: There is no deadline to register to vote. You will be able to register to vote on the day of the election. You can register prior by visiting the town clerk's office or going online to olvr.vermont.gov

REQUEST EARLY or ABSENTEE BALLOTS: You or a family member can request early or absentee ballots at any time during the year of the election in person, in writing, by telephone, email, or online at mvp.vermont.gov The latest you can request ballots for the March 5, 2024 Election is the close of the Town Clerk's office on March 4, 2024. (Any other person authorized by you who is not a family member must apply in writing or in person for a ballot for you. No one can take a ballot from the office on your behalf)

WAYS TO VOTE YOUR EARLY BALLOT:

- You may vote in the town clerk's office before the deadline.
- Voter may take his or her ballot(s) out of the clerks office and return in same manner as if the ballots were received by mail.
- Have ballot mailed to you, and mail or deliver it back to the clerk's office before Election Day or to the polling place before 7:00 p.m. on Election Day. You may not take a ballot from the Town Clerk's Office for someone other than yourself.
- If you are sick or disabled before Election Day, ask the town clerk to have two justices of the peace bring a ballot to you at your home. (Ballots can be delivered on any of the eight days preceding the day of the election or on the day of election.)

ON ELECTION DAY:

If your name was dropped from the checklist in error, or has not been added even though you submitted a timely application for addition to the checklist, you can fill out a new registration form.

- ! If the clerk or Board of Civil Authority does not add your name, you can appeal the decision to a superior court judge, who will settle the matter on Election Day. Call the Secretary of State's Office at 1-800-439-VOTE (439-8683) for more information.

If you are a first-time voter who submitted your application to the checklist individually by mail and did not submit the required document, you must provide a current and valid photo identification, or a bank statement, utility bill, or government document that contains your name/current address.

If you have physical disabilities, are visually impaired or can't read, you may have assistance from any person of your choice. If any voters you know have disabilities let them know they can have assistance from any person of their choice.

If you know voters who cannot get from the car into the polling place let them know that ballot(s) may be brought to their car by two election officials.

If you have any questions or need assistance while voting, ask your town clerk or any election official for help.

NO PERSON SHALL:

- ! Vote more than once per election, either in the same town or in different towns.
- ! Mislead the board of civil authority about your own or another person's true residency or other eligibility to vote.
- ! Hinder or impede a voter going into or from the polling place.
- ! Socialize in a manner that could disturb other voters in the polling place.
- ! Offer bribe, threaten or exercise undue influence to dictate or control the vote of another person.

FOR HELP OR INFORMATION: Call the Secretary of State's Office at 1-800-439-VOTE (439-8683). (Accessible by TDD)

If you believe that any of your voting rights have been violated, you may file an Administrative Complaint with the Secretary of State's Office, 128 State Street, Montpelier, VT 05633.

If you believe you have witnessed efforts to commit any kind of fraud or corruption in the voting process, you may report this to your local United States Attorney's Office.

If you have witnessed actual or attempted acts of discrimination or intimidation in the voting process, you may report this to the Civil Rights Division of the United States Department of Justice at (800) 253-3931.

INSTRUCTIONS FOR VOTERS using Australian Ballots

CHECK-IN AND RECEIVE BALLOTS:

- Go to the entrance "IN" checklist table.
- Give name and, if asked, street address to the election official in a loud voice.
- Wait until your name is repeated and checked off by the official.
- An election official will give you a ballot.
- Enter within the guardrail and go to a vacant voting booth.

MARK YOUR BALLOT: For each office listed on the ballot, you will see instructions to "Vote for not more than one, or Vote for not more than two, etc."

- To vote for a candidate, fill in the oval to the right of the name of the candidate you want to vote for.
- WRITE-IN candidate(s). To vote for someone whose name is not printed on the ballot, use the blank "write-in" lines on the ballot and either write-in the name or paste on sticker, then fill in the oval.

CHECK OUT:

- Go to the exit "OUT" checklist table and state your name in an audible voice.
- **Wait until your name is repeated and checked off by the official.**

CAST YOUR VOTE by depositing your voted ballot in "Voted Ballots" box.

LEAVE the voting area immediately by passing outside the guardrail

TOWN OF HUBBARDTON, VT
Board of Auditors
1831 Monument Hill Rd. - Hubbardton
Castleton, VT 05735

ADDRESS SERVICE REQUESTED

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