

Secretary of State  
Office of Professional Regulation  
BOARD OF ALLIED MENTAL HEALTH PRACTITIONERS  
Meeting: Thursday, August 21, 2014, at 8:00 a.m.  
89 Main Street, 3<sup>rd</sup> Floor, Montpelier, VT

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MINUTES

Present: Marjorie Trombly, Tammy Austin, Bill Scarlett and Jaime Blouin; Absent: Jason Kirchick and Wendy Magee; Office of Professional Regulation Personnel: Larry Novins, Carla Preston, and Peter Comart.

I. General Business

1. Marjorie Trombly, Chair, called the meeting to order – 8:02 a.m.

The Board welcomed Bill Scarlett to his first meeting

2. Approval of the June 19 and July 17, 2014 minutes. Tammy Austin moved, Jamie Blouin 2<sup>nd</sup>, a motion to approve the minutes from June 19 and July 17, 2014. Approved.
3. Current issues from the last month and new business that needs discussion by the board.

Larry Novins provided an overview of the disciplinary process.  
Marj Trombly provided an overview of the Board process.

II. Closings/Hearings/Stipulations and Consent Orders/Dismissals:

2013-601 – Hillary Ward – Stipulation and Consent Order heard at 9:15 a.m.  
Marjorie Trombly moved, Bill Scarlett 2<sup>nd</sup>, a motion to approve. Approved.

MH05-0696 – William Gemmell – Order Removing Conditions. Jamie Blouin moved, Bill Scarlett 2<sup>nd</sup>, a motion to remove conditions. Approved.

2014-124 – Mark Pehle – Stipulation and Consent Order – Postponed until September 18, 2014, meeting due to lack of quorum.

III. Case Managers Report:

26 cases; 5 cases I Team recommends closure; 5 cases ready for I Team; 1 case on hold;  
11 cases under investigation; 3 cases set for hearing and 1 case charges pending

IV. File Reviews:

Bouchard, Diane – Supervision approved.

Eames, Holiday – Additional information is needed.

Graveline, Tony – Approved for licensure.

O'Connor, Caroline – Supervision approved. Needs the NCMHCE.

Prothero, Philip - - Approved for licensure – 5 year rule.

Riley, Margaret – Approved for licensure.

Silva, Marlena – Approved for licensure once transcripts have been received. MOU was received and approved.

Sistare, Paula – Approved for licensure – 5 year rule.

Sloane, Christopher – Approved for licensure.

Webster, Crissy – Additional information is needed.

Zola, Krista – Approved for licensure on the basis of endorsement from Washington once she has successfully completed the NCMHCE.

V. Other

1. Newsletter – postponed.
2. Continuing Education Review – completed.
3. AASCB Dues of \$800.00 – Tammy Austin moved, Jamie Blouin 2<sup>nd</sup>, a motion to approve. Approved.
4. Proposed Rules discussion – postponed until September 18, 2014, meeting.
5. Public disclosure audits – postponed until September 18, 2014, meeting.
6. MOU's  
St. Joseph College MOU signed.  
Antioch Dance / Movement Therapy & Counseling – pending review.  
Antioch Clinical Mental Health Counseling – waiting for renewal submission.
7. NBCC Conference – postponed until September 18, 2014, meeting.
8. The Board will discuss distance counseling at its next meeting.

VI. The Board adjourned at 3:00 p.m.

Respectfully submitted by: Peter Comart