

**Vermont Secretary of State  
Office of Professional Regulation  
BOARD OF BARBERS AND COSMETOLOGISTS  
UNAPPROVED MINUTES  
January 14, 2013**

1. The meeting was called to order at 9:06 a.m.

Board Members Present: Madonna Commo, Chair; Ruth Comeau, Vice-Chair; Donna Hendee, Secretary, Bonnie Giuliani, Ad-Hoc Board member. Absent: Jon Somes and Judith Wernecke.

OPR Staff Present: Colin Benjamin, Board Counsel; Lauren Hibbert, State Prosecuting Attorney; Terry Gray, Board Administrator; Carla Preston, Case Manager; and Kara Shangraw, Licensing Board Specialist.

Others Present: Anne Orr, Pam Garcia, Sally Davidson, and Connie White.

2. The Chair called for approval of the Minutes of the October 15<sup>th</sup> meeting. Ms. Comeau, made a motion, seconded by Ms. Hendee, to approve the Minutes of the October 15, 2012 meeting as submitted. Motion passed unanimously.

3. **Case Manager's Report/Follow-Up**

Ms. Preston made her Case Manager's report, there are currently 43 pending cases.

2012-306 The Board reviewed the report of concluded investigation. Ms. Hendee, made a motion, seconded by Ms. Comeau, to accept the Investigative Team's recommendation and conclude the case without formal prosecution. Motion passed 3-0. Ms. Commo, Investigative team member abstained from the vote.

2011-744 & 2011-745 The Board reviewed the report of concluded investigation. Ms. Commo, made a motion, seconded by Ms. Giuliani, to accept the Investigative Team's recommendation and conclude the case without formal prosecution. Motion passed 3-0. Ms. Comeau, Investigative team member abstained from the vote.

2012-19, 2012-20, & 2012-21 The Board reviewed the report of concluded investigation. Ms. Commo, made a motion, seconded by Ms. Comeau, to accept the Investigative Team's recommendation and conclude the case without formal prosecution. Motion passed 3-0. Ms. Hendee, Investigative team member abstained from the vote.

2011-175 The Board reviewed the report of concluded investigation. Ms. Comeau, made a motion, seconded by Ms. Giuliani, to accept the Investigative Team's recommendation and conclude the case without formal prosecution. The Board went into deliberative session at 10:09 a.m. and out at 10:15 a.m. Motion passed 3-0. Ms. Hendee, Investigative team member abstained from the vote.

#### **4. Hearings/Stipulations**

A Default Hearing in the matters of 2012-466 & 2012-465 (Garry Montague & Garry's Barber Shop. The respondent was not present. Attorney Benjamin presided for the Board, Lauren Hibbert, Prosecuting Attorney presided for the State. Ms. Comeau made a motion seconded by Ms. Commo to find Mr. Montague and Garry's Barber Shop in default. The State's recommendation is to indefinitely suspend Mr. Montague and Garry's Barber Shop until Mr. Montague takes and passes the state jurisprudence examination. Once he has completed this, he will need to request his license be reinstated. Once reinstated the shop license will be conditioned with the requirement of passing four random inspections. Ms. Commo made a motion, seconded by Ms. Comeau to accept the States recommendation. The Board went into deliberative session at 9:22 a.m. and out at 9:42 a.m. Motion passed 3-0. Ms. Hendee, Investigative team member abstained from the hearing and vote.

#### **5. Reports/Guests**

Sally Davison and Connie White attended the meeting and gave their Inspectors update.

#### **6. Correspondence**

- a. The Board reviewed the November 8, 2012 letter from Fabiula Martines requesting licensure in Vermont from Brazil. The Board reviewed Ms. Martines information from Brazil. Ms. Commo made a motion, seconded by Ms. Hendee, to allow Ms. Martines to sit for the State Board examinations to get her license in Vermont.
- b. The Board reviewed the December 14, 2012 letter from Lori Miller requesting her lapsed license be reinstated. Ms. Commo made a motion, seconded by Ms. Comeau, to allow Ms. Miller's license to be reinstated.
- c. The Board reviewed and noted the January 7, 2013 e-mail from Stephen Bevilacqua requesting a barber's license. The current laws and rules only allows for either a 2000 hour apprenticeship or barber training to become a licensed barber. Mr. Bevilacqua will be notified.

#### **7. Public Comment/ Other Business**

Ms. Gray gave the Board the information regarding paperless licensing. Ms. Hendee made a motion, seconded by Ms. Comeau to have the paperless licensing. Motion passed unanimously.

8. There being no other business, the meeting adjourned at 12:46 p.m.

Respectfully submitted,

Kara Shangraw  
Licensing Board Specialist