

Vermont Board of Real Estate Appraisers

Corner of State Main in the City Center

89 Main Street

3rd Floor

Montpelier, VT 05602

April 6, 2016 at 9:00 a.m.

Minutes

Members and staff present: George Sargeant, Kurt Kaffenberger, John Waldo, Robert Wernecke, Dawn Loring, Judith Griffen, Lora Nielsen and Gabe Gilman. **Public Member Present:** Kamdon Thompson.

1. **Called meeting to order at 9:00 a.m.**
2. **Approved February 3, 2015 minutes**
3. **Case Manager Report – Carla Preston**
There are 10 open cases at this time four of which are pending closing reports on this agenda.
4. **Closing Reports**
 - a. 2014-143 - approved
 - b. 2015-286 – approved
 - c. 2015-379 – approved
 - d. 2014-325 – approved
5. **Discussion Items:**
 - a. AMC Pre-Formal Review Worksheet was reviewed. Judith and Gabe will complete and respond to Vicki.
 - b. Background check update was given. Nothing will change and the office will proceed as instructed.
6. **Education courses for review**

Dynasty Schools

2016-2017 USPAP Update Equivalent for 7/CE – AQB approved – expires 12-31-17

Melissa – individual request

Basic Appraisal Principles for 28/CE & 30/QE – AQB approved – expires 6-29-17

Basic Appraisal Procedures for 28/CE & 30/QE – approved expires 4-6-18

National Uniform Standards of Professional Appraisal Practice for 15/CE – approved expires 4-6-18

McKissock

Modern Green Building Concepts for 6/CE – AQB approved – expires 4-5-19

The Nuts & Bolts of Green Building for Appraisers for 3/CE – AQB approved – expires 5-14-19

Introduction to Legal Descriptions for 2/CE – AQB approved – expires 5-28-19

Appraisal of Single Tenant Distribution Centers for 6/CE - AQB approved – expires 6-10-19

Basic Hotel Appraising – Limited Service Hotels for 7/CE AQB approved – expires 9-24-18

Essential Elements of Disclosures & Disclaimers for 5/CE - AQB approved – expires 06-30-19

General Report Writing & Case Studies for 27/CE & 30/QE - AQB approved – expires 4-30-19

Statistics, Modeling & Finance for 14/CE & 15/QE - AQB approved – expires 4-15-19

OnCourse Learning dba Career Webschool

2016-2017 7 Hr Equivalent USPAP Course for 7/CE – AQB approved – expires 12-31-17

American Society of Farm Managers and Rural Appraisers

Appraising Rural Residential Properties for 8/QE – approved expires 4-6-18 Income Approach for

General Appraisers, Part 1 for 27/CE & 30/QE – AQB approved – expires 3-11-19

Appraising AG Facilities: Poultry Seminar for 8/QE – approved expires 4-6-18

Appraisal Institute

The Appraiser as an Expert Witness: Preparation & Testimony for 15/CE – approved expires 4-6-

18 Introduction to Green Buildings: Principles & Concepts for 7/CE – approved expires 4-6-18

Litigation Appraising: Specialized Topics & Applications for 15/CE – approved expires 4-6-18

Case Studies in Appraising Green Residential Buildings for 7/CE – approved expires 4-6-18

Vermont Realtors

Appraisal Refresher – Covering the Bases for 7/CE – approved expires 4-6-18

7. FYI:

a. ASC audit review August 1-3, 2016

8. Adjourned at 10:25 a.m.

Next Meeting: June 1, 2016 at 9:00 a.m.