

Secretary of State  
Office of Professional Regulation  
BOARD OF ALLIED MENTAL HEALTH PRACTITIONERS  
Meeting: Thursday, July 18, 2013 at 8:00 a.m.  
89 Main Street, Montpelier, VT

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APPROVED MINUTES

Present: Dr. Marilyn Turcotte, Marjorie Trombly, Jason Kirchick, Raymond McCandless, Public Ad Hoc Member and Tammy Austin via phone. Absent: Wendy Magee; Others Present: Carla Preston, S. Lauren Hibbert, Larry Novins, Diane Lafaille, Peter Comart, Barbara Nielson and Michelle Clark.

I. General Business

1. The meeting was called to order at 8:10 a.m.
2. The minutes of the June 20, 2013 meeting were approved with minor corrections.

II. Closings/Hearings/Stipulations and Consent Orders/Managers Report

2012-658 – Ms. Trombly presented this case for closure. Mr. Kirchick moved, seconded by Mr. McCandless, to close this case. Approved. Dr. Turcotte was opposed.

2012-332 – Ms. Trombly presented this case for closure. Mr. Kirchick moved, seconded by Dr. Turcotte, to close this case. Approved.

2012-666 – Ms. Trombly presented this case for closure. Mr. Kirchick moved, seconded by Dr. Turcotte, to close this case. Approved.

Case Managers Report:

Ms. Preston reported that the Board has 13 pending cases. 1 is under investigation, 4 are ready for closing, 7 are ready for Investigative Team meetings and 1 is set for hearing.

III. File Reviews

Hicks, Aunjuli – Preliminary deny application.

LaCoste, Pierrette – Endorsement from Virginia – Virginia’s requirements are not substantially equal to those of Vermont. She may apply on the basis of examination.

McCafferty, Theresa – Additional information is needed.

McGinnis, Dina – Endorsement from New Jersey – New Jersey’s requirements are not substantially equal to those of Vermont. She may apply on the basis of examination.

Rubenstein, Judith – MFT – Approved for licensure – 5 year rule.

Sheehan, Rose – Approved for licensure.

Walsh, Shawn – Approved for licensure.

IV. Other

1. Mr. Comart drafted a letter for the Board to review to be sent to a National Organization regarding education. This will be discussed further at the Board's next meeting.
2. Continuing education requests were reviewed.
3. The Board reviewed the audits that were submitted for continuing education.
4. Mr. Comart was asked by the Board of Psychological Examiners to speak to this Board about meeting with them about investigations. If it is determined that there is a mutual concern about issues, they Board is willing to meet with the Board of Psychological Examiners.
5. The Board discussed modification of stipulations. If there is a request to modify a stipulation it would go back to the Investigative Team for review.
6. Work Expectations outside Board meeting to be discussed at the Board's next meeting.
7. Mr. Kirchick will draft with Mr. Comart an introduction to getting a license and frequently asked questions. This will be reviewed by legal counsel and then presented to the Board for review at its next meeting.
8. Mr. Kirchick will begin the process of drafting a newsletter. He will update the Board at its next meeting.
9. Barbara Nielson from VMHCA and Michelle Clark, from Goddard College, came to speak with the Board of licensure issues they have encountered.
10. The Board asked that Mr. Comart report to them monthly on what cases are still being followed up on and the status.

V. Correspondence

1. Aaron Kindsvatter wrote the Board for clarification on whether a person with a Ph.D. in Counselor Education, or a person with the Vermont LCMH License who has obtained proper training, is able to administer, score and interpret "level C" assessments according to Vermont Counseling Law. The Board responded that it is not within the preview of the Board to determine who is qualified to administer specific assessments.
2. Amy Ludwin wrote the Board regarding regulations on online video psychotherapy. The Board responds that there are no requirements at this time. One must be licensed in Vermont to provide services in Vermont. They suggest that she check with ACA. It was noted that Skype is not HIPPA compliant.

VI. The Board adjourned at 2:15 p.m.

Respectfully submitted by: Diane Lafaille, License Board Specialist