



Board of Nursing

Office of Professional Regulation, Vermont Secretary of State

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<https://sos.vermont.gov/opr/>

APPROVED MINUTES

**July 8, 2024
Remote Meeting**

1. **Call to Order:** The meeting was called to order at 9:03 a.m. by the Vice Chair, William “Jamie” Floyd.

Board members present: William “Jamie” Floyd, Matthew Choate, Luana Tredwell, Ginger Gillette-Kent, Marsha Arend, Jill Neary, Deborah Belcher and Jennfier Laurent (arrived at 9:40am)

Absent: Daniel Coane and Jennifer Lyon

Ad Hoc members: Raequel Gordon and Danielle Rubalcaba

Staff members present: George Belcher, Administrative Law Officer, Shiela Boni, Nursing Board Executive Officer; Carrie Phillips, Pharmacy Executive Officer; Jen Colin, General Counsel; Noura Eltabbakh, Board Counsel; Kristin Donnelly, Case Manager; Elizabeth Kneen, Case Manager, Julie Bowen, Docket Clerk; Corrine Reynolds, Licensing Administrator; Kamanie Sweet, Licensing Administrator; Michelle Lavoie, Licensing Supervisor, Laticia Garcia, Enforcement Licensing Administrator; Kris Bowdish, OPR Deputy Chief Investigator; Matthew Knisley, Investigator; and Michael Desjardins, Investigator.

Prosecuting Attorneys: George Hasselback, Rachel Heath, and Ultan Doyle.

Guests: Amy Glozik, Christel Mosher, Tracy Turner, Jamie Hall, and Shireen Hart

2. **Recordings of Board Meetings:** Noura discussed with all present that as of July 1, 2024, Vermont requires all Board Meetings to be recorded and saved for 30 days.

3. **Approval of Minutes from June 10, 2024**

Matthew Choate moved to approve the minutes of the June 10, 2024, Jill Neary seconded, the motion passed.

4. **Executive Officer Report**

Shiela Boni shared that Aprille Morrison, has moved up to the Licensing Chief and Michelle Lavoie, former Licensing Administrator, has moved to the Licensing Supervisor position.

OPR Board Room Update: equipment & technology may be ready for the August meeting. Shiela will reach out prior to the meeting with details.

NLC Legal Forums are available on Thursdays. Board members and staff are welcome to attend these virtual educational sessions.

NCSBN annual meeting is being held in Chicago, IL in August. The board has a couple of spots available for anyone interested. Please reach out to Shiela for details.

5. Discipline Hearings

- 2023-162 – *In re: Nick Hansen, Contested Hearing*
 - Matthew Choate made a motion to go into deliberative session, seconded by Luana Tredwell, at 10:40 am and returned at 11:39 am. Marsha Arend moved to accept the states order, Danielle Rubalcaba seconded. The motion passed.
- 2024-29 – *In re: Amy Glozik, Stipulation and Consent Order*
 - Marsha Arend made a motion to go into deliberative session, seconded by William “Jamie” Floyd at 11:55 am and returned at 12:21 pm. Danielle Rubalcaba moved to accept the states order, seconded by Raequel Gordon. The motion passed unanimously.
- 2024-88 – *In re: Brooke Bourdeau, Pre-Charge Stipulation and Consent Order*
 - William “Jamie” Floyd, moved to accept the order, Marsha Arend seconded. The motion passed unanimously
- 2024-64 – *In re: Deron Mims, Default Order*
 - William “Jamie” Floyd moved to accept the order; Ginger Gillette-Kent seconded. The motion passed unanimously.

6. Other Business

Shiela Boni reviewed the draft the minutes and recommendations from the Education Subcommittee meeting on June 28, 2024.

- Reviewed the CVMC Woodridge and Nursing MNA program.
 - Marsha Arend motioned to approve the CVMC Woodridge MNA program, seconded by Jill Neary. The motion passed unanimously.
- Review of Pines MNA program.
 - Marsha Arend motioned to approve the Pines MNA program, seconded by Ginger Gillette-Kent. The motion passed unanimously.
- Reviewed the policy brief/recommendation from Rebecca Souza re: Mandatory Continuing Education Nurses.
 - The Board concurred with the Education Subcommittees assessment that there is lacking evidence to assert mandatory continuing education results in improved patient outcomes. Nor is there sufficient evidence to suggest how many hours of mandatory continuing education would lead to improved outcomes. The board discussed this would be an undue burden and potentially be an additional expense creating potential barriers to nursing licensure in Vermont right now.
- Currently nursing CE hours used toward renewal are only accepted if they are ANCC approved, as per the revised Nursing Admin Rules.
- Shiela noted that this is Luana’s last meeting, and she thanked her for her many years of dedicated service to this Board.
- The Board is requesting a repeat refresher course on discipline specific to Pre-Charges, Compact/Privilege to practice and Pathways.
 - Jen Colin discussed that she and Ultan Doyle will plan a future session for the Board on a scheduled Board meeting date.

7. Public Comment:

None.

Adjournment

There being no additional business, Jennifer Laurent adjourned the meeting at 12:57 p.m.

Next Scheduled Meeting – August 12, 2024 at 9:00 am.
Please check the office [website](#) for updates.